

**AGENDA OF THE HISTORIC PRESERVATION COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Thursday, June 11, 2026

Commission Meeting: 11:00 AM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS**

1. **PLEDGE OF ALLEGIANCE**
2. **CONSENT CALENDAR *All items on the Consent Calendar are Action Items***
 - A. Approval of Meeting Minutes from the Special Meeting on May 1, 2026

DRAFT
MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Friday, May 1, 2026

Special Meeting: 1:30 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 1:35 PM by Chair Eichelberger.

ROLL CALL OF COMMISSION MEMBERS

Commissioner Barbara Bennett:	Present
Vice-Chair Bill Brizee:	Present
Commissioner Rhonda Budvarson:	Present
Chair Judy Eichelberger:	Present
Commissioner Ransom Storm:	Absent

Pledge of Allegiance was led by Sadie Roe

ADDITIONS OR CORRECTIONS

UNFINISHED BUSINESS - ACTION ITEM Review selection of HHPH Historic Preservation Awards

Chair Eichelberger read aloud the admissions that were received for the Historic Preservation Awards:

The first applicant was received on March 24th, 2026, for the property located at 5250 East Hayden Lake Road. It was built in 1910 and operates as a private inn with 65 rooms. Chair Eichelberger called it the “Clark house” and went on to mention that it is not within City limits, and asked Director Donna Phillips if that disqualifies it from receiving an award?

To which Ms. Phillips answered “yes” because of the qualifications that the Historic Preservation Commission (HPC) created for this award process and had announced to the public.

Chair Eichelberger suggested that next year they change the verbiage of the qualifications so that more buildings could apply and would be able to qualify even if they are outside of the city limits. She mentioned that this property could re-apply next year as a historical property to receive the award.

Director Phillips said that the post office address of a property does not always mean they are within city limits.

Chair Eichelberger asked Vice-Chair Brizee if he knew the applicant or had any contact with them, and he said no, but that he knew the flyer was posted on the city’s website,

and he had posted it also to his social media, along with visiting several places in the area urging them to apply, and also attended city council meetings to hand out flyers. Chair Eichelberger and Vice-Chair Brizee mentioned reaching out to the applicant and thanking them. Ms. Phillips went on to read some information about the inn that she found online. –SUBMITTAL DISQUALIFIED –

The second applicant was received by Michelle Nielson for the property located at 9515 North Government Way. The business name is “Armory Outpost.” It was built in 1915. Director Donna Philips pulled up the Kootenai Co. Assessors website and showed the Commissioners photos of the building throughout the years and confirmed the building date is 1915. Chair Eichelberger stated that it looks to qualify for the award and checks all the boxes as far as award criteria. Director Phillips stated a little more research might be necessary for this one.

The final applicant submittal was for the “Ski Shack.” During deliberation it was discovered that Chair Eichelberger was the one who wrote the narrative and submitted the application for the applicant on their behalf, so this one was disqualified due to integrity of the award submittal and selection process per Director Phillips.
– SUBMITTAL DISQUALIFIED -

This motion, made by Commissioner Budvarson and seconded by Vice Chair Brizee. Motion carried.

Barbara Bennett:	Yes
Bill Brizee:	Yes
Rhonda Budvarson:	Yes
Judy Eichelberger:	Yes
Ransom Storm:	Absent
Yes: 4, No: 0, Absent: 1	

HHPC Award to be awarded to the “Armory Outpost” building located at 9515 N Government Way, contingent upon their acceptance of the award. A representative from the HPC will reach out to the applicant to let them know they have won, and see if they wish to accept the award or not.

ADJOURNMENT ACTION ITEM

Meeting adjourned at 2:06 PM by Chair Eichelberger.

This motion, made by Commissioner Budvarson and seconded by Vice Chair Brizee. Motion carried.

Barbara Bennett:	Yes
Bill Brizee:	Yes
Rhonda Budvarson:	Yes
Judy Eichelberger:	Yes
Ransom Storm:	Absent
Yes: 4, No: 0, Absent: 1	

B. Approval of Meeting Minutes from the Regular Meeting on May 18, 2026

DRAFT
MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Monday, May 18, 2026

Regular Meeting: 11:00 AM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 11:00 AM by Chair Eichelberger.

ROLL CALL OF COMMISSION MEMBERS

Commissioner Barbara Bennett: Present
Vice-Chair Bill Brizee: Present
Commissioner Rhonda Budvarson: Present
Chair Judy Eichelberger: Present
Commissioner Ransom Storm: Absent

Pledge of Allegiance was led by Chair Eichelberger.

ADDITIONS OR CORRECTIONS

None

CONSENT CALENDAR *All items on the Consent Calendar are Action Items*

Edits to be made to Meeting Minutes from 04-23-26 per Vice Chair Brizee and Chair Eichelberger: Under reports clarification for the sentence "office building on Government Way." This should instead read "office building aka as AMAX on Government Way near Hayden Canyon Charter School." With those changes noted, Approval of Meeting Minutes of April 23, 2026 was made.

This motion, made by Commissioner Budvarson and seconded by Commissioner Bennett. Motion carried.

Barbara Bennett: Yes
Bill Brizee: Yes
Rhonda Budvarson: Yes
Judy Eichelberger: Yes
Ransom Storm: Absent
Yes: 4, No: 0, Absent: 1

VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum):

N/A

UNFINISHED BUSINESS

Update on HHPA Award winner: Armory Outpost

Chair Eichelberger asked Clerk, Sadie Roe, for an update on this item since Director, Donna Phillips, was not present. Ms. Roe updated the commission by stating that a liaison for the applicant let City staff know that the owner of Armory Outpost is currently out of the country in Italy, but the liaison does not foresee the owner refusing the award. Chair Eichelberger then asked if the certificate was made yet? To which Ms. Roe said not that she is aware of. Chair Eichelberger stated that there is a template for the certificate from last year's award, and that is something that needs followed up on so that it is ready for the May 28th meeting. Vice Chair Brizee said that he needs a couple of days' notice (in regard to the certificate), so that he can mount it in the wood frames. He would like to also make an updated award from last year's certificate to the Mayor and put it in one of the wood frames.

Discussion continued about the plaques that will go on the frames for the awards, and Vice Chair Brizee was selected to make the decision in choosing a plaque design and then Clerk, Sadie Roe, said she would order them once a design was selected by the commission.

Next Chair Eichelberger asked if they have to do anything to get on the agenda for the City Council's meeting on May 28th, to which Ms. Roe said she doesn't believe so but that she would double check to make sure that the Historic Commission is on the agenda for that meeting.

Vice Chair Brizee asked about the CAMP training at the library on Friday that they would be attending and can only two commissioners attend? Ms. Roe answered by stating that as long as they don't meet quorum, meaning only two commissioners can attend, and they are not discussing upcoming items that they should be okay. Commissioner Budvarson has jury duty, so she will not be attending the CAMP event. Commissioner Bennett will be recovering after some doctor's appointments, so she will not be attending either. Vice Chair Brizee, and Chair Eichelberger will be attending the CAMP event, and Donna Phillips might also be attending.

Update on Hayden Days – Community Engagement:

Chair Eichelberger said that that event will be during the last weekend in July.

Vice Chair Brizee said that he thinks it would be a great idea to get some feedback from the community and mentioned doing boards where people can put "dots" next to their favorite residential buildings or commercial buildings. Chair Eichelberger said "kind of that idea of which do you think tells the story of Hayden? Or which one looks like Hayden to you" To which Vice Chair Brizee said yes. And both agreed "the dots will tell the story." He went on to say that each commissioner could take photographs around town of different buildings that they like and that they think tells the story of Hayden, or represents Hayden in some way, and they can also take photos of buildings that they don't particularly like and then those photos could be used for the boards and the public could vote on them.

Chair Eichelberger said that taking these photos will be the commissioners "homework" for the next meeting.

Vice Chair Brizee stated they will be of residential homes, multi family homes, and commercial properties.

He also stated that there is not much time to create these boards, and that maybe Commissioner Ransom Storm could put the boards together for the commission. He also confirmed that more “dots” were available for them to use, to which Ms. Roe said yes, there are probably more that they could use for this project.

Chair Eichelberger confirmed the dates for Hayden Days would most likely be July 24th and 25th. She also said they will probably have their same spot as last year, and they can set up some books for sale during the Hayden Days event.

NEW BUSINESS

N/A

REPORTS

Chair Eichelberger shared with the commission that she picked up 104 copies of their book Ordinary People, Extraordinary Lives yesterday. Super 1 has been replenished with a supply of books for sale, and she also said that she has called everyone on the waiting list and asked if Commissioner Bennett would reach out to Ruth and reach out to George Hayes. Commissioner Bennett confirmed she will reach out to them and she will also reach out to “the Anthony’s” as well.

Vice Chair Brizee asked if it would be a good idea to take some books to the North Idaho Museum? To which Chair Eichelberger said that she already has dropped off one book over there but has not heard back from Brit yet, who is their contact over at the museum.

Commissioner Bennett asked if the library has a book yet? To which Chair Eichelberger asked another question stating how do they want to handle the schools as well? Since school is almost out for the year.

Commissioner Budvarson suggested giving the books to the librarians of each school, and for the Hayden library she suggested giving it to the Kootenai County Geneological Society who has their own section in the library that is mainly history.

Chair Eichelberger agreed to doing that and also stated that the books for the schools should be donated.

Vice Chair Brizee asked if the books are being donated to the schools, how do they make up that profit?

Chair Eichelberger said that is a good question for the Finance Dept, and how to go about doing that. She stated that this item needs to be an action item under “new business” for the next meeting.

She went on to say that most schools are almost out for the year, and “do we wait until the Fall?” To which the other commissioners agreed.

Chair Eichelberger asked if there were any other reports for this meeting? To which Commissioner Bennett said “no.”

Discussion continued about the Monaghan Estates subdivision public hearing which is being held this evening at 5:30 pm. Vice Chair Brizee is planning on attending, and would like to thank the builder as a citizen for allowing the HPC to salvage some items off of the property and allowed them to take photographs.

Chair Eichelberger mentioned the Hanson house, and how the HPC was able to go out to the property and salvage some plants and other items. She said she gave out 10 copies of the Miles story, and the Hanson story, from their book Ordinary People, Extraordinary Lives.

ADJOURNMENT *ACTION ITEM*

Meeting adjourned at 11:44 PM by Chair Eichelberger.

This motion, made by Commissioner Bennett and seconded by Vice Chair Brizee. Motion carried.

Barbara Bennett:	Yes
Bill Brizee:	Yes
Rhonda Budvarson:	Yes
Judy Eichelberger:	Yes
Ransom Storm:	Absent
Yes: 4, No: 0, Absent: 1	

DRAFT

3. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
4. **UNFINISHED BUSINESS**
 - A. Hayden Days - Community Engagement: Review photos for Historical Board
 - B. Recap of the HHPC Awards - What did we learn?
5. **NEW BUSINESS ACTION ITEM**
 - A. Spokesperson for Commission
 - B. Donations of Ordinary People, Extraordinary Lives book
6. **REPORTS**
7. **ADJOURNMENT ACTION ITEM**
8. **WORKSHOP**