

**AGENDA OF THE ARTS COMMISSION MEETING  
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, June 10, 2026

Commission Meeting: 3:00 PM  
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER  
ROLL CALL OF COUNCIL MEMBERS  
PLEDGE OF ALLEGIANCE  
ADDITIONS OR CORRECTIONS**

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
  - A. Approval of May 13, 2026 Regular Meeting Minutes

**DRAFT MINUTES OF THE ARTS COMMISSION  
MEETING FOR THE CITY OF HAYDEN, KOOTENAI  
COUNTY, IDAHO**

Wednesday, May 13, 2026

Commission Meeting: 3:00

PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID  
83835

**CALL TO ORDER** Commissioner Wright called the meeting to order at 3:03 PM

**ROLL CALL OF COMMISSION MEMBERS**

**Present:** Commissioner Lee, Commissioner Wilder, and Commissioner Wright.

**Absent:** Chair Jones, Vice-Chair Saterfiel. A Quorum was present.

**PLEDGE OF ALLEGIANCE** Commissioner Wright led the pledge of allegiance.

**ADDITIONS OR CORRECTIONS** None.

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
  - A. Approval of the Workshop Meeting Minutes for April 8, 2026. Commissioner Wright would like it noted the title of "Youth Chamber Concert" is a working title and not the official title of the event.
  - B. Approval of the Regular Meeting Minutes for April 8, 2026. Commissioner Lee made a motion to approve the workshop meeting minutes on April 8, 2026 with the noted change; as well as the regular meeting minutes on April 8, 2026. Commissioner Wilder seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.
2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**

None.
3. **UNFINISHED BUSINESS**
  - A. **ACTION ITEM** Review Come Together Bench Program Call to Artist Submissions. The Commission received a copy of each artist's submission. Discussion followed over possible funding options for the remaining benches. The Liaison shared possible options were to ask City Council to fund the benches and have the Arts Commission continue to fund raise to pay it back. Another option would be to ask the Hayden Urban Renewal Agency for additional funding. The Commission started with their top three artists and designs. The Commission agreed on Christina Villagomez with the otter as number 1, Melissa Cole with the birds and flowers design as number 2, and Michael Fellego as number 3. Melissa Cole is not a Kootenai County resident, and that was one of the given preferences of the Commission. The Liaison suggested allowing the other members of the Commission to vote on their top 3 and see what the results will be. She will email them and get their feedback.  
The Commission chose to vote on the remaining submissions. They chose Christina Villagomez's fish design as number 4, Anne Hedin as number 5, Amber Shirts "Stay Awhile" as number 6, Ryan Dalke as number 7, Amber Shirts "Hayden" as number 8. The Arts Commission would like to forfeit the \$2,000.00 commission and take on the task of designing artwork for the 9<sup>th</sup> bench. Commissioner Wright made a motion to approve the designs and artists for the Come Together Bench Program in the order of Christina Villagomez and both of her designs, Melissa Coles design of birds and flowers, Michael Fellego. As well as Anne Hedin, Amber Shirts two submissions, Ryan Dalke, and the Arts

Commission creating a design for the 9<sup>th</sup> bench with the stipulation of not receiving compensation for the artwork. Commissioner Wilder seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.

Commissioner Wright made a second motion to approve the ranking order of each artist in order as follows: Christina Villagomez with the otter, Melissa Cole's flower design, Michael Felleggy, Christina Villagomez's fish design, Amber Shirts "Stay Awhile", Ryan Dalke, Amber Shirts "Hayden". Commissioner Wilder seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.

- B. **ACTION ITEM** **Hayden Arts Commission Signage** The Liaison shared there was previously signage in Hayden City Hall's main lobby. It has since fallen off and more permanent signage is needed. The Commission decided to let the Liaison research new signage that will be cohesive to the rest of the City Hall. She will report back to the Arts Commission on what she finds as well as the cost. Commissioner Wright made a motion to approve signage for the Hayden City Hall Art Gallery. Commissioner Wilder seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.
- C. **ACTION ITEM** **T-Mobile Grant Opportunity** The Commission still needs two additional letters of support for this grant. They currently have one from Stancraft, Triple Play and a local small business owner. The Liaison will submit the grant application regardless. If the Commission wants to apply for the grant in the future, if not selected, that is an option.
- D. **ACTION ITEM** **Hayden Arts Commission Logo Contest Winner Announcement and Runner-Up Acknowledgement** There currently has been no progress made on this and the Liaison will have an update for the Commission at the next meeting.
- E. **ACTION ITEM** **2026 Hayden Art Showcase** Commissioner Wright presented a budget proposal for the children's performance aspect of the event. It would be for children ages 6-10 years old and include up to and ideally, 20 participants. The total expenditure would be \$801.70, which is \$201.70 over the Arts Commission budget. The Commission can reach out to local businesses for sponsorship opportunities to offset the difference. There will also be "founding family" sponsorship opportunities to offset the costs. It would include 12 sessions of instruction at 45 minutes each. The rest of the community event will include each Arts Commission member having a demonstration booth of sorts. Commissioner Wright will be doing a photo booth where the community can take family photos. Commissioner Lee will be doing a painting demonstration. Commissioner Wilder will be offering a pottery demonstration, Vice Chair Saterfiel will have an area for various children's crafts. Chair Jones had mentioned having someone do a culinary demonstration. There will also need to be additional volunteers to help assist the public and be available for various tasks. The next step will be creating fliers for the event as well as promoting the event. A contract with the dance instructor will also be needed. Commissioner Lee made a motion to approve the Hayden Children's Chamber Chorus proposal as written. Commissioner Wilder seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.

#### 4. **NEW BUSINESS**

- A. **ACTION ITEM** **Hayden City Hall Art Gallery Protocol for Multiple Artists.** The Commission would like to create a streamlined protocol for the Hayden Arts Gallery if artwork consists of multiple artists from the same association. They would like to have one point of contact for the contract. That point of contact would also be the one to display each artist's pieces. The Hayden Arts Commission Liaison would be the one responsible for ensuring the guideline principles have been given to the point of contact. The artists would sign an acknowledgement that each artist has received the guidelines and agrees to abide by them. The protocol will also include a template for the biography section of the

application to make it more streamlined. Commissioner Wright, who hosted the Artist reception, shared feedback on the event. It was discussed to make the event shorter and have it near the front of the lobby versus in Council Chambers.

5. **REPORTS** The Liaison shared the staff is still reviewing the public art policy and she will update the Arts Commission once it has been reviewed. She also shared the next newsletter is being compiled and the Arts Commission will have a section in it. The next fiscal year budget planning is currently being discussed by City Council. The Arts Commission will request the same amount as the previous fiscal year. The City of Hayden is also embarking on a Law Enforcement Strategic Planning effort working with a consultant. There will be an open house with details to follow.
6. **ADJOURNMENT ACTION ITEM** Commissioner Wright called to adjourn the meeting. Commissioner Wilder seconded the motion. Meeting adjourned at 4:44 PM.

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Amber Smitham, Clerk

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
  - A. **ACTION ITEM** Come Together Bench Program
  - B. **ACTION ITEM** Hayden Arts Commission Signage
  - C. **ACTION ITEM** T-Mobile Grant Opportunity
  - D. **ACTION ITEM** 2026 Community Event
  - E. **ACTION ITEM** Hayden City Hall Gallery Guidelines
4. **NEW BUSINESS**
  - A. **ACTION ITEM** Election of Vice-Chair
5. **REPORTS**
6. **AGENDA ITEMS FOR UPCOMING MEETINGS**
7. **ADJOURNMENT ACTION ITEM**