

**AGENDA OF THE PARKS, RECREATION, AND COMMUNITY FORESTRY COMMISSION
MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, February 18, 2026

Commission Meeting: 4:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS**

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of the January 21, 2026 Parks, Recreation, & Community Forestry Commission Meeting Minutes

**MINUTES OF THE PARKS, RECREATION, AND COMMUNITY FORESTRY COMMISSION
MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, January 21, 2026

Commission Meeting: 4:00 PM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 4:00 PM.

ROLL CALL OF COMMISSION MEMBERS

Aundrea Leckie: Absent
Kholt Moore: Present
Helen Paris: Present
Adam Reed: Present
Malea Sampsel: Present
Aundrea Leckie: Present

Commissioner Leckie arrived during Additions or Corrections.

ADDITIONS OR CORRECTIONS

1. CONSENT CALENDAR *All items on the Consent Calendar are Action Items*
Motion to approve the October 15, 2025 meeting minutes. This motion, made by Paris and seconded by Moore, Carried.
Aundrea Leckie: Yes
Kholt Moore: Yes
Helen Paris: Yes
Adam Reed: Yes
Malea Sampsel: Yes
Yes: 5, No: 0
 - A. Approval of the October 15, 2025 Parks, Recreation, & Community Forestry Commission Meeting Minutes
2. VISITOR/PUBLIC COMMENTS on Non-Agenda Items (5-minutes maximum)
Bill Brizee introduced himself as the Vice-Chair of the Historic Commission for the City of Hayden. Brizee stated that he had attended the Arts Commission meeting the previous week, where Mark's Ranch, a new development, gave a presentation regarding a park planned to be dedicated to the City. He said he had asked Mark's Ranch to give a presentation to the Historic Commission and the Arts Commission and wanted to inform this commission that they were planning to do so. Brizee noted that Mark's Ranch had sketches of an old water tower they were considering installing and benches made from old farm equipment. He stated that he planned to suggest at the next Historic Commission meeting that a joint meeting be held with the Arts Commission and this commission to discuss the project.
The commission discussed getting involved with the Mark's Ranch Park development and forming a subcommittee at the next meeting.
3. UNFINISHED BUSINESS

- A. Parks, Recreation, & Community Forestry Commission City Code Amednment Discussion (ACTION ITEM)
- i. Subcommittee Update (ACTION ITEM)
The subcommittee stated that they were waiting to meet with other commission chairs to work on developing a template to be used by all commissions, with each commission able to add its own framework to the template. The clerk said she would inform their liaison, Suzanne Cano, and see when a meeting with the other commissions could be scheduled.
- B. Pickleball Courts (ACTION ITEM)
- i. Subcommittee Update (ACTION ITEM)
Chair Sampsel stated that the pickleball courts issue came down to whether there would be pushback from local residents. The subcommittee stated that it wants to conduct a community survey and contact the Homeowners Association (HOA) to determine support or opposition to the courts. Sampsel said they would speak with the Stoddard Park community HOA. The commission noted that a workshop would be needed to develop the community survey. Commissioner Reed stated that fundraising support was available through the Inland Northwest Pickleball Club and Selkirk Sport, contingent upon receiving community backing.
- C. Parks' Signage (ACTION ITEM)
- i. Subcommittee Update (ACTION ITEM)
Commissioner Leckie recused herself from the subcommittee so as not to create a quorum. The subcommittee stated that they are waiting to meet with the Historic Commission, as they want to be involved in park signage around the city. The commission discussed assisting City staff by collaborating on updating the City's website to make the parks page more user-friendly. The subcommittee discussed meeting to refresh the work they did last fall and bringing a mock-up to their liaison, Suzanne Cano, to test on one page online. Bill Brizee mentioned that a sign was installed at Stoddard Park as a Boy Scout project, and the individual from the Boy Scouts made it a history board.
- D. Bike Trail Map (ACTION ITEM)
- i. Subcommittee Update (ACTION ITEM)
Commissioner Leckie gave a presentation on gaps that need to be addressed regarding the bike trails, including public awareness of where to find bike paths online, simplifying terminology for easier understanding, and inconsistent bike accessibility. Vice-Chair Paris suggested recommending the establishment of bike lanes on certain key roads. She noted that future developments could include additional lanes but recognized that Hayden is a mix of older and newer areas, so full coverage would not be possible. She stated that adding lanes on five main roads or corridors would significantly support getting around the city.

Leckie suggested the possibility of clearer bike path markings, and the commission agreed. Commissioner Reed recommended that Leckie reach out to the Planning Department regarding requirements for new developments, including shared-use pathways, sidewalks, connectivity, and how large a development must be to set aside area for a City park. Leckie stated that the information was helpful and that there would likely be a second phase to this effort. She said she would begin by addressing the simplest gap, which is making the bike path map easier to find on the City's website.

4. NEW BUSINESS

A. Election of Chair (ACTION ITEM)

Commissioner Reed nominated Commissioner Sampsel as Chair. Commissioner Sampsel accepted the nomination, and Commissioner Leckie seconded the motion, which passed unanimously.

Motion to elect Malea Sampsel as Chair. This motion, made by Reed and seconded by Leckie, Carried.

Aundrea Leckie: Yes
Kholt Moore: Yes
Helen Paris: Yes
Adam Reed: Yes
Malea Sampsel: Yes

Yes: 5, No: 0

B. Election of Vice-Chair **(ACTION ITEM)**

Commissioner Moore nominated Commissioner Paris as Vice-Chair. Commissioner Paris accepted the nomination, and Commissioner Leckie seconded the motion, which passed unanimously.

Motion to elect Helen Paris as Vice-Chair. This motion, made by Moore and seconded by Leckie, Carried.

Aundrea Leckie: Yes
Kholt Moore: Yes
Helen Paris: Yes
Adam Reed: Yes
Malea Sampsel: Yes

Yes: 5, No: 0

C. Honeysuckle Boat Launch Survey

Dan Hall explained to the commission that the survey concerned maintenance at the Honeysuckle Beach boat launch. He stated that the launch is being replaced, the southern dock is being shifted to provide full access, and a sidewalk is being added on the north side near the beach to connect to the dock's gangway, improving accessibility for wheelchair users.

D. Teen Programs for 16-18 year olds **(ACTION ITEM)**

Commissioner Moore stated that, when reviewing city programs, he noticed a lack of offerings for youth aged 16 to 18. He suggested using some of the commission's budget to fund teen nights or similar activities. Commissioner Leckie said she would be interested in reviewing historical data to determine if programs for that age group had been successful in the past and that this could be considered when allocating funds. The commission agreed to discuss this agenda item further next month after obtaining information about the budget and historical programs for older teens from their liaison, Suzanne Cano.

5. REPORTS

A. Parks Update

Dan Hall provided an update, stating that the Honeysuckle Boat Launch survey was part of public outreach for the Waterways Improvement Fund grant, for which the application is due on the 30th of the current month and is nearing finalization. Hall mentioned that an Open House for the McIntire Family Park master plan was held during the Hayden Lights Parade, noting a strong turnout and exceptional feedback. Vice-Chair Paris provided an update on McIntire Family Park as a member of the Steering Committee, discussing progress and amenities under consideration. She stated that the next meeting for McIntire Family Park is scheduled for February 9.

Commissioner Reed noted that he was a member of the subcommittee as well and stated that he believed Architects West would be preparing the final main design with one or two bid alternates, with construction expected to proceed through April. Commissioner Leckie asked whether survey data could be aggregated and shared with the commission so that community priorities are kept in mind. She also asked if the Historic Commission had been invited to the committee, suggesting this as another way to ensure all commissions are involved. Paris and Reed stated that they did not believe the Historic Commission was included. Chair Sampsel stated that the Historic Commission should be involved.

Hall mentioned that he could speak with the City's Engineer regarding the development of Mark's Ranch Park and provide an update to the commission.

B. Recreation & Community Events Update

The clerk provided an update, stating that a new Recreation Coordinator had been hired. She reported on the sports that had started, the number of teams participating, and the upcoming registration dates for soccer and youth volleyball. She noted that a Men's 4's Volleyball League would be tried this year and that applications were being accepted for returning vendors for Hayden Days. The clerk also informed the commission of the date for Arbor Day and the need for volunteers. She added that the calendar of events for the current year was being finalized and would be provided to the commission by their next meeting. Commissioner Leckie asked if sponsors were needed for soccer, and the clerk confirmed that they were. Vice-Chair Paris noted that judging for the parade was somewhat difficult and suggested announcing the categories ahead of time so participants would know them. The clerk replied that the categories are included in the parade application packet.

C. Trees, Parks, & Bike Pedestrian Report

There was nothing to report.

D. Commission Round Table Discussion

There was no round table discussion.

6. ADJOURNMENT

Adjourned at 5:48 pm.

Isabelle White, Clerk

2. **VISITOR/PUBLIC COMMENTS on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
 - A. Parks, Recreation, & Community Forestry Commission City Code Amendment Discussion (ACTION ITEM)
 - i. Subcommittee Update (ACTION ITEM)
 - B. Pickleball Courts (ACTION ITEM)
 - i. Subcommittee Update (ACTION ITEM)
 - C. Parks' Signage (ACTION ITEM)
 - i. Subcommittee Update (ACTION ITEM)
 - D. Bike Trail Map (ACTION ITEM)
 - i. Subcommittee Update (ACTION ITEM)
 - E. Teen Programs for 16-18 year olds (ACTION ITEM)
4. **NEW BUSINESS**
 - A. Budget Report

DEPARTMENT EXPENSE SUMMARY REPORT FOR CITY OF HAYDEN

Balance As of 01/31/2026

GL Number	Description	25-26 Amended Budget	Current Month Activity	YTD Activity Expenditures	Available Balance	% Bdgt Used	Encumbered YTD 01/31/2026
Fund: 110 GENERAL FUND							
Department: 111 GEN-MYR OPERATING & ADMINISTRATIVE							
Account Category: Expenditures							
110-111-58020	PARKS/RECREATION/FORESTRY COMMISSION	750.00	0.00	117.40	632.60	15.65	0.00
Total Dept 111 - GEN-MYR OPERATING & ADMINISTRATIVE		750.00	0.00	117.40	632.60	15.65	0.00

5. **REPORTS**

A. Parks Update

B. Recreation & Community Events Update

2026 CITY OF HAYDEN CALENDAR OF EVENTS

(Subject to Change)

Hayden Kite Festival: Saturday, May 9, 12:00-2:30 p.m., Broadmoore Park. Brought to you by the ICCU and the City of Hayden! Bring a picnic lunch and enjoy the day with your family! Registration runs from 12:00-1:30 p.m. on the day of the event with kite flying from 12:00-2:00 p.m. Awards will be announced @ 2:15 p.m. and include Best Flyer, Crash & Burn and much more. Free admission. For information, call 208-209-1080 or visit www.haydenid.gov.

Arbor Day, sponsored by STCU: Wednesday, May 13, 9:00 a.m.-2:30 p.m., McIntire Family Park. Hayden Schools are invited to participate in this program as part of their curriculum. 17+ Stations teach kids about trees, weather, water, fire, forests, and much more.

Kids to Parks Day: Saturday, May 16 - Kids to Parks Day is a nationwide grassroots movement with kids and families across the country participating in activities to discover and explore America's parks, public lands, and waters. For fun activities you can do each day from May 11-16 at our parks, visit our Facebook page at <https://www.facebook.com/cityofhaydenID>.

Memorial Day Ceremonies, presented by the City of Hayden Veterans Commission: Monday, May 25, 9:30 a.m., Honeysuckle Beach for Wreath Laying Ceremony and/or 11:00 a.m. McIntire Family Park Stage, behind Hayden City Hall. Join us in remembering our veterans on this very special day. For information contact Hayden Recreation & Community Events at 208-209-1080 or visit www.haydenid.gov.

Hayden Bike Rodeo: Date Wednesday, June 24, 10:30 a.m.-12:00 p.m., Hayden Community Library. The annual bike rodeo for ages 5-12 years includes an obstacle course, helmet testing and bike tune-ups. Conducted by the Hayden Parks & Recreation Commission in cooperation with the Hayden Community Library and Kootenai Health.

Dog Days of Summer-Fest, sponsored by ICCU: Saturday, June 27, 11:00 a.m.-2:00 p.m., Stoddard Park (next to Chomper Café) We are partnering with ICCU and the Kootenai Humane Society to bring you and your dog lots of fun with dog vendors, food, raffles and more! Additional details to follow.

Hayden Summer Concert Series: July 9-August 20, 6:00-8:30 p.m., McIntire Family Park. Free to the public! Concerts are held Thursday evenings from July 9-August 20 except July 23 (due to Hayden Days). For the concert schedule, visit <https://koepconcerts.com/concert-schedule/>.

Hayden Triathlon: Saturday, July 11, Honeysuckle Beach. This is a SPRINT triathlon: 0.5-Mile Swim, 12-Mile Bike, 3.1-Mile Run. USAT Sanctioned. The race venue features breathtaking scenery with a challenging but friendly course. We invite you to race and unwind on the majestic Hayden Lake afterward. ALL PROCEEDS will go to benefit numerous local charities. For more information go to <http://www.haydentri.com>.

Hayden Days, sponsored by ICCU: Friday, July 24 & Saturday, July 25, McIntire Family Park. Beginning on Friday at 2:00 p.m., the community kicks off its festivities with live music, dancing, food and craft vendors, and the Hayden Sr. Center Beer Garden. Entertainment includes Alison Joy Williams on Friday at 2:00 p.m. and the Kelly Hughes Band on Friday at 5:30 p.m. and the Rhythm Dawgs on Saturday Night at 5:30 p.m. Saturday also features NLF D Pancake Breakfast at 7:00 a.m. at the Northern Lakes Fire Station, the Hayden Days Parade @ 10:00 a.m. along Government Way and Hayden's Got Talent in the afternoon. The Hayden Days car show takes place on Saturday, July 25. Children's games, food, craft vendors and other activities are planned throughout each day. For further information visit <http://www.haydenid.gov> or call 208-209-1080.

Hayden “Summer Movie-in-the-Park”, Friday, August 21, 8:00 p.m. (Dusk), McIntire Family Park: Join us for our FREE movie night! Movie and Sponsor to TBD. For more information, call 208-209-1080.

Hayden Lake Marathon: Saturday, October 10, Honeysuckle Beach. For registration and course information, please visit <https://nsplit.com/haydenlakemarathon/>.

7th Annual “Friday Night Frights” Drive-Thru Treat Giveaway: Friday, October 30, 6:00-7:30 p.m., Hayden Meadows Elementary School parking lot. A Drive-Thru Halloween Treat giveaway with local Hayden area businesses and organizations joining in on the fun!

Veterans Day & 2026 Distinguished Veteran Ceremonies, *presented by the Hayden Veterans Commission: Wednesday, November 11, 11:00 a.m., McIntire Family Park Stage, behind Hayden City Hall.* Join us in celebrating our veterans and honoring our 2026 Distinguished Veteran on this very special day. For information on this event or nominating a distinguished veteran, please contact Hayden Recreation & Community Events at 208-209-1080.

Hayden Lights Parade & Christmas Tree Lighting Ceremony sponsored by P1FCU: Saturday, December 5, 5:00 p.m., McIntire Family Park. The parade begins at Hayden Avenue and proceeds south along Government Way to Honeysuckle Avenue. The tree lighting ceremony immediately follows the parade in McIntire Family Park, 8930 N. Government Way with a visit from Santa inside Council Chambers. P1FCU will have games and giveaways as well! Contact Hayden Recreation & Community Events at 208-209-1080 for more information.

- C. Trees, Parks, & Bike Pedestrian Report
 - D. Commission Round Table Discussion
6. **ADJOURNMENT**