



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, February 23, 2026 - 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jensen Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Julie Smith-Yliniemi, Clerk
25961 Brolin Beach Rd
Detroit Lakes, MN 56501
218.204.0420

Michael Walther
28030 County Hwy 34
Callaway, MN 56521
218.841.3709

Michelle Okeson, Treasurer
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter, Vice Chair
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

Sanford Nelson
28633 North Buffalo Lake Rd
Callaway, MN 56521
218.847.8360

Student Representative: Marian Martin 26martimari@detlakes.k12.mn.us, Hayden Wilson 27wilsohayd@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Steffl, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Steffl, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Steffl, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Steffl, Board Chair

A. Agenda Approval

Approval of the Agenda for the February 23, 2026 Regular School Board Meeting as presented.

V. RECOGNITIONS

Presenter: Steffl, Board Chair

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

VII. DONATIONS

A. \$75 from Bell Banks Custom Card Program to Detroit Lakes Public Schools.

B. \$2,000 from Tomlinson Schultz for Lakers Unite.

C. \$5,000 from BTD to Laker Robotics.

D. \$5,000 from DL Youth Baseball Association for the Middle/High School Baseball Fields.

E. Food and Snacks from Detroit Lakes Methodist Church for the Laker Cupboard.

VIII. PROGRAM PRESENTATIONS

Presenter:

IX. **CONSENT ITEMS**

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

- A. Approve the Minutes of the January 5, 2026 Organizational meeting, and the January 26, 2026 Regular School Board Meeting.
- B. Approve Treasurer's Report.
- C. Approve Personnel Agenda Items
- D. **Approve Second Reading of Policies:**
 - 1. 518- DNR/DNI Orders
 - 2. 519- INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES
 - 3. 520-STUDENT SURVEYS
 - 4. 521-STUDENT DISABILITY NONDISCRIMINATION
 - 5. 523- POLICIES INCORPORATED BY REFERENCE
 - 6. 524- INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY.
 - 7. 525-VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF
 - 8. 526 - HAZING PROHIBITION
 - 9. 527-STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES
- E. Approve the Kent Freeman Arena use agreement with the City of Detroit Lakes for the 2026-27 and 2027-28 School Years.
- F. Approve the 2025-2026 Teacher Seniority List.
- G. Approve Motor Coach Transportation Services Agreement (2026-2028)

X. **DISCUSSION ITEMS**

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

A. **First Reading of Policies:**

Presenter: Steffl, Board Chair

- 1. 528- STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION
 - 2. 529- STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS
 - 3. 530 – IMMUNIZATION REQUIREMENTS
 - 4. 531 THE PLEDGE OF ALLEGIANCE
 - 5. 532- USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS
 - 6. 533 – WELLNESS/NUTRITION POLICY OF THE SCHOOL DISTRICT
 - 7. 534 –SCHOOL MEALS POLICY
 - 8. 535 – SERVICE ANIMALS IN SCHOOLS
 - 9. 538 - ACADEMIC LETTERS
 - 10. 542 - CLASSROOM SUPPLIES AND MATERIALS FEE
 - B. 26-27 Academic Calendar
 - C. Building Progress Report
- Presenter: Renee Kerzman, Director of Curriculum, Instruction, and Technology.

XI. **ACTION ITEMS**

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

- A. Motion to Approve the Revised 2025-26 Budget.
 - B. Motion to Approve the Out-of-State Travel Request for the BARR National Conference.
- Presenter: Katie Biggar

- C. Motion to Approve the Spring 2026 Lane Change Requests.
- D. Motion to Approve the American Indian Parent Advisory Committee (AIPAC) Resolution of Concurrence.
- E. Motion to Approve the Resolutions Relating to the Termination and Non-Renewal of the Teaching Contracts of Ryan Beherns, Nelaina Daggett, Summer Dobratz, Austin Dodd, Brenda Eckman, Charles Honke, Rayna Jorgenson, Bethany Langlie, Monika Nelson, Heidi Swenson, and Kayla Thorp upon the conclusion of the 2025-2026 School Year.
- F. Motion to Approve the Achievement and Integration Plan.
Presenter: Renee Kerzman, Director of Curriculum, Instruction, and Technology.

XII. ADMINISTRATIVE AND BOARD REPORTS

A. Superintendent Report

Presenter: Mark Jenson, Superintendent

- 1. District Updates

B. Board Committee and Representative Reports

- 1. Student Report
Presenter: Martin/Wilson, Student Board Representative
- 2. Sports Arena Commission
Presenter: Steffl, Board Chair
- 3. Facilities Committee
Presenter: Steffl, Board Chair
- 4. SUP Coalition
Presenter: Okeson, Board Treasurer
- 5. Finance Committee
Presenter: Okeson, Board Treasurer
- 6. District Advisory
Presenter: Rotter, Vice Chair

XIII. UPCOMING EVENTS AND ACTIVITIES

Presenter: Steffl, Board Chair

- A. SUP Coalition-03/03/2026 9:00AM High School
- B. Finance Committee Meeting- 03/17/2026 12:00PM District Office
- C. Regular School Board Meeting- 03/23/2026 5:30 City Council Chambers.

XIV. Motion to Close the meeting for the Superintendent Evaluation Discussion.

XV. Motion to Open the Meeting.

XVI. MEETING ADJOURNED

Presenter: Steffl, Board Chair

Laker PRIDE

	Purpose our intention, what drives us	Deliver educational excellence.
	Relationships the ways we connect and behave toward each other	Care and communicate positively and respectfully within and across our schools and community. • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities	Embrace creativity and critical thinking. • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components	Foster the academic, social, emotional, and cultural needs of all learners. • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	Equity the quality of being fair (not equal) and impartial	Ensure that our values, policies, and practices are equitable for our students, staff, and community. • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.



OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, January 5, 2026, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Julie Smith-Yliniemi, Michael Walther

Absent:

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

The Annual Renewal of the Oath of Office/Signatures was Administered for School Board Members John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Julie Smith-Yliniemi, Michael Walther

A motion was made by Walther, seconded by Okeson, to approve the agenda. Motion carried unanimously.

Board Chair Steffl called for nominations for the position of Board Chair. Rotter nominated John Steffl for the position of Chair of the Board. Steffl was elected by acclamation.

Board Chair Steffl called for nominations for the position of Board Vice-Chair. Smith-Yliniemi nominated Mary Rotter for the position of Board Vice-Chair and Nelson nominated Okeson for the position of Vice Chair. Walther, Nelson and Okeson voted for Okeson, Steffl, Rotter, and Smith-Yliniemi voted for Rotter. Rotter was elected.

Board Chair Steffl called for nominations for the position of Board Clerk. Rotter nominated Julie Smith-Yliniemi for the position of Board Clerk. Smith Yliniemi was elected by acclamation.

Board Chair Steffl called for nominations for the position of Board Treasurer. Nelson nominated Michelle Okeson for the position of Board Treasurer. Okeson was elected by acclamation.

Sanford Nelson and Michael Walther will serve as Directors for the 2026 School Board Calendar Year.

A motion was made by Rotter, seconded by Okeson, to Designate the following bank as Official Depositories for K-12 depository accounts respectively: Old National Bank, Midwest Bank, Minnesota Liquid Asset Fund, and Ehlers/Pershing. Motion carried unanimously.

A motion was made by Nelson, seconded by Rotter, to Designate the Detroit Lakes Tribune as the Official School Newspaper school publication. Motion carried unanimously.

A motion was made by Okeson, seconded by Smith-Yliniemi, to Designate Rupp, Anderson, Squires & Waldspurger, PA as Legal Counsel for Detroit Lakes Public Schools. Motion carried unanimously.

Board Member Salary and Meeting Per Diem as \$200.00 per day for regular monthly meetings, special board meetings and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, Bridge session, or an event at which a Board Member is representing the district. This action items was tabled for the next meeting.

A motion was made by Nelson, seconded by Rotter, to approve the 2026 Board Calendar Meeting Schedule, as presented. Motion carried unanimously.

Board Chair Steffl announced upcoming meetings and events .

A motion by Rotter, to adjourn the meeting at 6:10 PM, seconded by Smith-Yliniemi. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, January 26, 2026, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Michael Walther, Julie Smith-Yliniemi

Absent:

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Okeson seconded by Walther, to approve the agenda. Motion carried unanimously.

Donations were made by the following:

- \$29.90 from Box Tops for Education to the Middle School.
- \$200 from Julie McCaslin Olson to Rossman School for student needs.
- \$300 worth of Lakes Transit Tokens from The Damien Society for Project LIFE.
- \$450 from an Anonymous Donor to Team Awesome at the Middle School.
- \$500 from Trinity Lutheran to The Laker Cupboard.
- \$736 from Microsoft Benevity and Eric Schuld to the Laker Esports Team.
- Hats and Mittens from The Damien Society to the Middle School.
- Food and Gift Cards from The Damien Society to The Laker Cupboard.

Program presentation was given by Rob Nielsen for Activities.

A motion was made by Smith-Yliniemi, seconded by Nelson, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the December 15, 2026 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #711409-711418, #711420-711647, and Voided Check #711419 for a total of \$726,640.25. Approve Wire Transfers #15924-15931, #16024, #16026-16029, #16040-16052, #16063-16065, #16173-16180, and #16194-16238, in the amount of \$1,575,371.77. Approve Net Payroll Transfers on 1/15/25 and 12/30/25 in the amount of \$1,455,826.66 for a total of \$3,757,838.68.
- C. Approve Personnel Agenda Items
- D. Approve the Application for three High School Students fulfilling the requirements for Early Graduation as per School Board Policy 613 at the end of the first semester, January 16, 2026

Discussion was had on the following:

1. First Reading of Policies:
 - a. 518- DNR/DNI Orders
 - b. 519- INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES
 - c. 520-STUDENT SURVEYS
 - d. 521-STUDENT DISABILITY NONDISCRIMINATION
 - e. 523- POLICIES INCORPORATED BY REFERENCE
 - f. 524- INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY.
 - g. 525-VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]
 - h. 526 - HAZING PROHIBITION
 - i. 527-STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES

A motion was made by Nelson, seconded by Walther to Approve the 2025-2027 Contract Provision for Education Minnesota Detroit Lakes (EMDL). Motion carried unanimously.

A motion was made by Okeson, seconded by Smith-Yliniemi to Approve the 2025-2027 Contract Provision for the Principals Association. Motion carried unanimously.

A motion was made by Nelson, seconded by Rotter to Establish 2026 Salary for Board Members. The current School Board Compensation is \$200.00 per day for regular monthly meetings, special board meetings, and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, bridge session, or an event at which a Board Member is representing the district. Motion carried unanimously.

A motion was made by Okeson, seconded by Nelson to Approve the Recommendations for Reduction in Programs and Positions- Each year the Board of Education and administration give careful consideration to program and staffing needs for the District as they are influenced by budget constraints. As a result of current economic forecasts at the state and national level, as well as District #22 financial forecasts, the administration proposes the following recommendation. Motion carried unanimously.

Superintendent Jenson reported on happenings in the School District.

Board Treasurer Okeson gave an update on the SUP Coalition.

Board Director Nelson gave an update on Finance Committee.

Board Vice Chair Rotter gave an update on BCCI

Board Chair Steffl gave an update on the transportation committee and announced upcoming meetings and events.

A motion by Smith-Yliniemi, to adjourn the meeting at 6:24 PM, seconded by Rotter. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

January 26, 2026

1) Resignations:

Brittany Hamann– ABE Paraprofessional, effective January 23, 2026.

Garrett Jenson– Boys Middle School Basketball Coach, effective January 5, 2026.

Abbey Miller– Laker Kids Assistant, effective January 19, 2026

Nikki Oliver– Middle School Softball Coach, effective January 9, 2026.

Michelle Tappe– Native American Education Assistant, effective January 23, 2026.

2) Retirements:

Samantha Galloway– Middle School Language Arts Teacher, effective June 30, 2026.

Kathryn Haugrud– Roosevelt Teacher, effective June 30, 2026.

Tammy Langworthy– Roosevelt Academic Intervention Teacher, effective June 30, 2026.

Emily Odegaard-Bliss– Roosevelt Teacher, effective June 30, 2026.

Patrice Wavra– Rossman Educational Assistant, effective December 31, 2026.

4) Appointments:

Michael Daly– Rossman Long Term Substitute PE/DAPE rate of pay is per sub policy, effective February 4, 2026 through April 20, 2026.

Margaret Doll– High School Assistant Boys Track Coach, at the rate of \$3,616.06 per season, effective March 9, 2026.

Graham Newman– Middle School Boys Basketball, at the rate of \$2,582.90 per season, effective January 5, 2026.

Bethany Langlie– ALC Math Teacher at the rate of MA Step 3 or a contract amount of \$53,676 per year, effective January 19, 2026 through May 29, 2026.

Olivia Pratt– Assistant Quiz Bowl Coach, at the rate of \$23 per hour, working 6 hours per week, effective January 26, 2026

Amy Raboin– Roosevelt Long Term Substitute, rate of pay is per sub contract, effective January 23, 2026 through March 30, 2026.

Erin Sondrol– Roosevelt 0.8 Academic Interventionist at the rate of BA, Step 1 or a contract amount of \$19,854.90, effective December 16, 2025 through May 31, 2026.

Aaron Swenson– High School Academy Ambassador, at the rate of \$900.46 per year, effective January 5, 2026.

Michelle Tappe– AI Child Support Specialist, at the rate of \$24.50 per hour working 40 hours per week, effective January 26, 2026.

5) **Amended Assignment:**

Brenda Christianson– Food Service worker is amending her

Michael Miller– Math Teacher is amending his assignment from .5 ALC/.5 High School to 1.0 High School, effective January 19, 2026.

Cindy Weber– is amending her assignment from Rossman AI Ed Assistant to High School Special Education Paraprofessional, effective January 26, 2026.

6) **Leave of Absence:**

Samantha Gruis– High School Teacher is requesting a leave of absence from April 15, 2026 through May 29, 2026 and September 2026 through November 2026.

Taylor Johnson– Roosevelt Paraprofessional is requesting a leave of absence from January 26, 2026 through March 9, 2026.

Beth Leighton– Rossman Teacher is requesting a leave of absence from February 4, 2026 through April 20, 2026.

7) **Terminations:**

Mikel Renteria– High School Paraprofessional and Coach, effective January 7, 2026.

SMART Finance
Reconciliation Worksheet Report
01/31/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1074	01/31/2026	0022	MW	Midwest Bank General Checking

Worksheet has been Finalized

Statement Amount 9,629,741.53

Deposits in Transit 0.00

Outstanding Payments

Checks 161,835.47

Wires 80,535.07

SHR - Payments 4,645.82

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 9,382,725.17

GL Account Balance 9,382,725.17

Difference 0.00

Co L Fd Org Pro Crs Fin O/S
0022 B 01 101 000

Ty
F

Adjustments

00/00/0000

SMART Finance

SHR and SF Outstanding Payments

1/31/2026

Bank: MW
Acct#: 4139754

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0022	12592	Check	1	3660	BAUMGARTNER, CAS	1/28/2025	708910	50.00
0022	12780	Check	1	3680	RUNYAN, HILARY	2/6/2025	709089	40.00
0022	14151	Check	1	3771	BUZICK, ALYSSA	6/9/2025	710093	34.70
0022	14685	Check	1	3318	NEIN, TAYLOR	8/11/2025	710530	64.17
0022	15078	Check	1	3819	SWANSON, KARLA	9/22/2025	710829	13.99
0022	15322	Check	1	3367	CASAS	10/13/2025	710892	2,825.00
0022	15267	Check	1	1749	MIGUEL'S	10/13/2025	710951	200.00
0022	15828	Check	1	3704	MISSION FILTRATION	11/24/2025	711347	1,975.26
0022	15902	Check	1	3299	PIERZ HEALY HIGH SCHOOL	11/26/2025	711407	350.00
0022	16014	Check	1	3859	CARETRANSFER SOLUTIONS	12/8/2025	711423	101.95
0022	15995	Check	1	2149	SWANSON'S REPAIR	12/8/2025	711499	152.44
0022	16032	Check	2	2292	UNITED WAY OF BECKER COUNTY	12/15/2025	711517	64.00
0022	16088	Check	1	1294	DL YOUTH SOCCER ASSOCIATION	12/22/2025	711558	874.41
0022	16170	Check	1	3882	HAMAR, LISA	12/22/2025	711570	40.00
0022	16153	Check	1	3127	HAMAR, TERRY	12/22/2025	711571	240.00
0022	16105	Check	1	1588	JIMMY JOHNS #1897	12/22/2025	711581	393.26
0022	16172	Check	1	3884	KUHLMEY, EAN	12/22/2025	711587	120.00
0022	16123	Check	1	1882	OCHSNER, NATHAN	12/22/2025	711609	416.12
0022	16152	Check	1	3126	WHEELING, DARREN	12/22/2025	711630	200.00
0022	16151	Check	1	3125	WHEELING, NICOLE	12/22/2025	711631	200.00
0022	16158	Check	1	3258	WILL, AARON	12/22/2025	711632	120.00
0022	16183	Check	2	2292	UNITED WAY OF BECKER COUNTY	12/22/2025	711632	120.00
0022	16252	Check	1	2706	MINNESOTA BAND DIRECTORS ASSOCIATION	12/30/2025	711644	64.00
0022	16267	Check	1	1205	CLASSIC CONCRETE CONTRACTORS,	1/8/2026	711652	120.00
0022	16271	Check	1	1291	DL REGIONAL CHAMBER OF COMMERCE	1/12/2026	711668	1,200.00
0022	16272	Check	1	1293	DL TRAVEL BASKETBALL	1/12/2026	711677	200.00
0022	16327	Check	1	2896	FOUR HILLS FARMS INC	1/12/2026	711678	40.00
0022	16349	Check	1	3893	GERMAIN, ERICA	1/12/2026	711690	10,596.25
0022	16283	Check	1	1456	HAUS, MARY	1/12/2026	711693	231.25
0022	16318	Check	1	2318	HIKEHOPPERS LLC	1/12/2026	711697	92.21
0022	16321	Check	1	2409	PIZZA HUT	1/12/2026	711701	6,000.00
0022	16308	Check	1	2056	SCHOOL SPECIALTY LLC	1/12/2026	711704	327.08
0022	16359	Check	2	2287	AFSCME COUNCIL 65	1/12/2026	711737	1,471.95
0022	16361	Check	2	2309	D. L. ATHLETIC FOUNDATION	1/15/2026	711751	259.52
0022	16363	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	1/15/2026	711752	110.00
0022	16362	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	1/15/2026	711753	622.51
0022	16364	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	1/15/2026	711754	30.00
0022	16360	Check	2	2292	UNITED WAY OF BECKER COUNTY	1/15/2026	711757	117.60
0022						1/15/2026	711758	64.00

SMART Finance

SHR and SF Outstanding Payments

1/31/2026

Bank: MW
Acct#: 4139754

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0022	16371	Check	1	3632	CLOQUET ACTIVITIES	1/20/2026	711760	200.00
0022	16372	Check	1	1006	AAKRE, ANNA	1/26/2026	711761	33.18
0022	16429	Check	1	3314	ANDYMARK, INC.	1/26/2026	711762	508.61
0022	16373	Check	1	1067	ARVIG	1/26/2026	711763	560.00
0022	16374	Check	1	1072	ASL INTERPRETING SERVICES, INC	1/26/2026	711764	178.00
0022	16375	Check	1	1081	BARBERG, JENNIFER	1/26/2026	711765	237.30
0022	16376	Check	1	1091	BECKER COUNTY ENVIRONMENTAL	1/26/2026	711766	450.00
0022	16377	Check	1	1094	BECKER COUNTY TRANSIT	1/26/2026	711767	240.00
0022	16433	Check	1	3777	BISCHOFF, JAMIE	1/26/2026	711768	75.00
0022	16436	Check	1	3894	BRAINY INK	1/26/2026	711770	190.00
0022	16381	Check	1	1161	BURLINGTON ENGLISH INC.	1/26/2026	711772	960.00
0022	16382	Check	1	1192	CENTRAL MARKET	1/26/2026	711773	178.10
0022	16430	Check	1	3441	COLUMN SOFTWARE PBC	1/26/2026	711774	133.18
0022	16435	Check	1	3890	CONNOR, RAEANNA	1/26/2026	711775	1,500.00
0022	16383	Check	1	1227	CREAMY CREATIONS	1/26/2026	711776	5,008.00
0022	16378	Check	1	1107	CWIKLA ACE HARDWARE	1/26/2026	711777	37.95
0022	16385	Check	1	1244	DACOTAH PAPER COMPANY	1/26/2026	711778	1,525.36
0022	16425	Check	1	2924	NIKKI'S PRETTIES	1/26/2026	711779	400.00
0022	16386	Check	1	1300	DRIVEWAY SERVICE	1/26/2026	711780	3,785.00
0022	16387	Check	1	1305	EAST SIDE JERSEY DAIRY ESJD	1/26/2026	711781	7,236.64
0022	16431	Check	1	3703	ESSENTIAL EDUCATION CORP.	1/26/2026	711782	145.00
0022	16388	Check	1	1358	FELDT PLUMBING LLP	1/26/2026	711783	12,092.50
0022	16437	Check	1	3895	FIRST STUDENT, INC	1/26/2026	711785	10,500.00
0022	16428	Check	1	3267	FM HOCKEY OFFICIALS	1/26/2026	711786	2,617.25
0022	16439	Check	1	3898	FRITZ, ALEXIS	1/26/2026	711787	30.61
0022	16391	Check	1	1457	HAWKINS, INC.	1/26/2026	711790	3,470.00
0022	16393	Check	1	1563	INTERQUEST DETECTION CANINES	1/26/2026	711792	680.00
0022	16426	Check	1	3108	INTERQUEST GROUP INC	1/26/2026	711793	1,000.00
0022	16394	Check	1	1593	JOHN KOOPMANN	1/26/2026	711794	225.00
0022	16440	Check	1	3899	JORGENSEN, DAN	1/26/2026	711795	31.73
0022	16395	Check	1	1608	JOSTENS	1/26/2026	711796	50.90
0022	16384	Check	1	1231	CULINEX	1/26/2026	711797	674.95
0022	16396	Check	1	1649	LAKES COUNTRY SERVICE CO-OP	1/26/2026	711798	42.00
0022	16397	Check	1	1673	LEIGHTON BROADCASTING	1/26/2026	711799	449.00
0022	16419	Check	1	2345	HEGGERTY	1/26/2026	711800	627.66
0022	16399	Check	1	1707	MARK'S ELECTRIC INC.	1/26/2026	711802	1,304.03
0022	16424	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	1/26/2026	711803	501.00
0022	16401	Check	1	1736	MENARDS - DETROIT LAKES	1/26/2026	711805	305.35

SMART Finance

SHR and SF Outstanding Payments

1/31/2026

Bank: MW
Acct#: 4139754

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0022	16402	Check	1	1753	MILLER YARD CARE AND CONSTRUCT	1/26/2026	711806	13,880.00
0022	16403	Check	1	1764	MINKOTA RECYCLING	1/26/2026	711807	258.00
0022	16404	Check	1	1780	MN ELEM. SCHOOL PRINCIPAL ASSOC	1/26/2026	711808	500.00
0022	16421	Check	1	2420	MRI SOFTWARE LLC	1/26/2026	711810	22.00
0022	16405	Check	1	1818	MULCAHY	1/26/2026	711811	237.47
0022	16409	Check	1	1917	PEARSON INC	1/26/2026	711813	39.00
0022	16407	Check	1	1907	PAN-O-GOLD BAKING CO.	1/26/2026	711814	1,323.91
0022	16408	Check	1	1908	PAPA MURPHY'S	1/26/2026	711815	1,372.25
0022	16410	Check	1	1920	PEPSICO BEVERAGE SALES LLC	1/26/2026	711816	567.32
0022	16411	Check	1	1943	POPPLERS MUSIC STORE	1/26/2026	711817	650.34
0022	16418	Check	1	2306	REGION 1	1/26/2026	711819	130.00
0022	16427	Check	1	3241	SCREENFLEX PORTABLE PARTITIONS	1/26/2026	711820	4,029.00
0022	16414	Check	1	2074	SEPTIC VAC	1/26/2026	711821	150.00
0022	16416	Check	1	2149	SWANSON'S REPAIR	1/26/2026	711824	74.95
0022	16434	Check	1	3806	VIKING COCA COLA BOTTLING CO.	1/26/2026	711827	4,411.35
0022	16422	Check	1	2485	VISTAR	1/26/2026	711828	1,521.75
0022	16420	Check	1	2384	WILLIAM V MACGILL & CO.	1/26/2026	711829	1,104.73
0022	16443	Check	1	2501	BUBOLTZ, KAREN	1/29/2026	711830	71.00
0022	16442	Check	1	1405	GEER GREEN, TERESA	1/29/2026	711831	21.43
0022	16444	Check	1	3218	HAMMER, KENNETH	1/29/2026	711832	332.50
0022	16446	Check	1	3900	HANSON, MICHELLE	1/29/2026	711833	40.50
0022	16445	Check	1	3617	KILMER, ELLE	1/29/2026	711834	40.50
0022	16441	Check	1	1211	LAKES COMMUNITY COOPERATIVE	1/29/2026	711835	17,025.67
0022	16448	Check	2	2288	MADISON NATIONAL LIFE INSURANCE	1/29/2026	711836	4,529.29
0022	16447	Check	1	3901	PEQUOT LAKES HIGH SCHOOL	1/29/2026	711837	560.00
0022	16503	Check	2	2287	AFSCME COUNCIL 65	1/30/2026	711838	259.52
0022	16505	Check	2	2309	D. L. ATHLETIC FOUNDATION	1/30/2026	711839	110.00
0022	16508	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	1/30/2026	711840	608.82
0022	16507	Check	2	2329	D.L. EDUCATION MINNESOTA (TEACHER)	1/30/2026	711841	18,758.87
0022	16506	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	1/30/2026	711842	30.00
0022	16510	Check	2	3121	MESSERLI & KRAMER P.A.	1/30/2026	711843	55.13
0022	16502	Check	2	2286	MINNESOTA CHILD SUPPORT	1/30/2026	711844	683.80
0022	16509	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	1/30/2026	711845	167.40
0022	16504	Check	2	2292	UNITED WAY OF BECKER COUNTY	1/30/2026	711846	64.00
0022		SHR-Payments		1416	Taylor Kuhn	11/15/2023	0002221	2.31
0022		SHR-Payments		1916	Katelynn A Ellingson	7/15/2024	0002612	6.08
0022		SHR-Payments		2250	Christopher J Cotten	9/15/2025	0003090	0.08
0022		SHR-Payments		2082	Terry J Haus	9/30/2025	0003113	55.13

SMART Finance

SHR and SF Outstanding Payments

1/31/2026

Bank: MW
Acct#: 4139754

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0022		SHR-Payments		1354	Cody A Einerson	1/15/2026	0003194	986.65
0022		SHR-Payments		2312	Roger J Stroh	1/15/2026	0003203	1,034.52
0022		SHR-Payments		1434	Deelaine K Sperl	1/30/2026	0003206	50.00
0022		SHR-Payments		1061	Natasha A Dahring	1/30/2026	0003207	643.06
0022		SHR-Payments		2315	Noelle C Gunderson	1/30/2026	0003209	211.09
0022		SHR-Payments		1335	Michael B Hoganson	1/30/2026	0003210	294.11
0022		SHR-Payments		1000	Paul L. Lakin	1/30/2026	0003211	220.58
0022		SHR-Payments		1461	Estate of Matthew Brown	1/30/2026	0003212	310.57
0022		SHR-Payments		1316	Bruce A Provo	1/30/2026	0003213	767.86
0022		SHR-Payments		2227	Abigail L Sawatzke	1/30/2026	0003214	63.78
0022	16501	Wire	2	2312	AVIBEN	1/30/2026		40,566.62
0022	16500	Wire	2	2311	ND STATE TAX COMMISSIONER	1/30/2026		220.46
0022	16496	Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXES	1/30/2026		39,087.87
0022	16490	Wire	1	3094	MIDCO COMMUNICATIONS	1/29/2026		660.12
							Total	247,016.36
							Total	247,016.36

Bank

Detroit Lakes Public Schools Receipts January 2026		
Type	Amount	Fund
Activities - White Card Fees	1,810.00	01
Activities - Admissions	11,695.00	01
Activities - Entry Fees	650.00	01
Activities - Student Activities Fundraising	18,263.72	21
Comm Ed - School Readiness Tuition	8,338.50	04
Comm Ed - Laker Kids Tuition	10,127.00	04
Comm Ed - Tuition Classes	3,987.01	04
Community Education - Drivers Education Fees	9,272.01	04
Comm Ed - Youth Services Tuition	248.75	04
Contract - Girls Swimming Cooperative Sponsorship	4,844.67	01
Donation - DL Youth Baseball Association	5,000.00	01
Donation - Microsoft/Eric Schuld (Esports)	736.00	04
Food Service - Lunch Account	3,609.96	02
Food Service - Milk & Juice	13,458.76	02
Food Service - Catering	20,819.94	02
Food Service - Concessions	15,375.10	01
Food Service - MSTATE Sales	219.87	02
Food Service - Rebate	241.04	02
Grant - MSHSL Foundation	4,521.00	01
Interest on Investments	30,080.24	01
Miscellaneous - AB Testing Fees	480.00	04
Miscellaneous - ATM Proceeds	184.50	01
Miscellaneous - DLMS/DLHS Fees	100.00	01
Miscellaneous - Retiree Insurance Premiums	9,049.98	01
Miscellaneous - Royalties	102.20	01
Reimbursement - SCSU	1,522.50	01
Reimbursement - J. Helmark	940.57	01
Reimbursement - BSN Sports	230.99	01
Sales - Laker Greenhouse	376.00	01
Sales - Laker Shop	14,750.34	01
Sales - Laker Production	30.00	01
Sales - DLHS Yearbook	1,976.23	01
Sales - Lincoln Education Center	491,054.35	01
State of MN - Food Service Reimbursements	181,861.47	02
State of MN - Federal Grant Reimbursements	300,294.51	01/04
State of MN - General Education Aid	38,282.84	01
State of MN - Miscellaneous State Aids	57,951.20	01/04
State of MN - MA/IEP	523.70	01
State of MN - SPED Aid	3,290,855.85	01
Taxes - Ottertail County	270.91	01/04/07
Taxes - Becker County	171,106.21	01/04/07
Total Receipts	4,725,242.92	

SMART Finance
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$4,341,830.88
02	\$220,211.04
04	\$74,491.10
07	\$70,466.18
21	\$18,243.72
Report Total	\$4,725,242.92

SMART Finance

Receipt Listing Report with Detail by Deposit

Page 1 of 13
2/3/2026
14:40:35

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
Becker County	(1/2/26)		5733	Credit	A	01/31/26	0022 R 01 002 000 000 010	Wire	1	Miscellaneous Customer					50.05	0.00
										Becker County (1/2/26)					\$50.05	\$0.00
														Receipt Total:		
DLMS FS Deposit	(1/5/26)		5734	Credit	A	01/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					200.00	0.00
										FS Deposit (Johnson)					\$200.00	\$0.00
														Receipt Total:		
DLMS Fees	(1/6/26)		5735	Credit	A	01/31/26	0022 R 01 002 108 000 000 099	Check	1	Miscellaneous Customer					50.00	0.00
										DLMS Chromebook (Hesebec					\$50.00	\$0.00
														Receipt Total:		
DLPS FS Deposit	(1/7/26)		5736	Credit	A	01/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					65.00	0.00
										DLPS FS Deposit (1/7/26)					\$65.00	\$0.00
														Receipt Total:		
ATM Royalties	(1/7/26)		5737	Credit	A	01/31/26	0022 R 01 002 000 000 000 099	Wire	1	Miscellaneous Customer					184.50	0.00
										ATM Royalties (1/7/26)					\$184.50	\$0.00
														Receipt Total:		
DLHS - Activities	(1/8/26)		5738	Credit	A	01/31/26	0022 R 01 002 296 115 000 060	Check	1	Miscellaneous Customer					12.00	0.00
										GHOCK v. Prairie Ctr (1/2/26)					190.00	0.00
										GBB v. Hawley (12/23/25)					190.00	0.00
										BBB v. Hawley (12/23/25)					2,991.00	0.00
										GBB/BBB v. Hawley (12/23/25)					\$3,383.00	\$0.00
														Receipt Total:		
Laker Shop	(1/8/26)		5739	Credit	A	01/31/26	0022 R 01 003 380 990 835 620	Check	1	Miscellaneous Customer					1,093.45	0.00
										Laker Shop (1/6/26)					687.00	0.00
										Laker Shop (1/7/26)					\$1,780.45	\$0.00
														Receipt Total:		
Go Fan Deposit	(1/9/26)		5741	Credit	A	01/31/26	0022 R 01 002 294 115 000 060	Wire	1	Miscellaneous Customer					591.00	0.00
										BHOCK v. WF SHEY (12/30/25)					319.00	0.00
										GHOCK v. SAUK CTRE (1/3/26)					392.00	0.00
										GHOCK v. NORTH LAKE (1/2/26)					10.00	0.00
										SEASON PASS (1/9/26)					\$1,312.00	\$0.00
														Receipt Total:		
DLMS FS Deposit	(1/12/26)		5742	Credit	A	01/31/26	0022 R 02 002 000 000 701 601	Check	1	Miscellaneous Customer					100.00	0.00
										FS Deposit (M. Suckert)						

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
DLMS FS Deposit (1/12/26)			5742	Credit	A	01/31/26	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer FS Deposit (A. Squires)					5.00	0.00
														Receipt Total:	\$105.00	\$0.00
Concessions (1/13/26)			5743	Credit	A	01/31/26	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer GBB/WREST (1/9/26)					2,791.00	0.00
														Receipt Total:	\$2,791.00	\$0.00
Fund 21-FFA (1/13/26)			5744	Credit	A	01/31/26	0022 R 21 003 298 734 301 099	Check 1		Miscellaneous Customer Fruit Sale (1/13/26)					2,209.00	0.00
														Receipt Total:	\$2,209.00	\$0.00
Concessions (1/13/26)			5745	Credit	A	01/31/26	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer BBB (1/8/26)					2,051.00	0.00
														Receipt Total:	\$2,051.00	\$0.00
Fund 21-Robotics (1/13/26)			5746	Credit	A	01/31/26	0022 R 21 003 298 732 301 099	Check 1		Miscellaneous Customer Donation - DL Breakfast Rotar					1,000.00	0.00
							0022 R 21 003 298 732 301 099			We Care - Central Market					20.02	0.00
														Receipt Total:	\$1,020.02	\$0.00
Fund 21-Interact (1/13/26)			5747	Credit	A	01/31/26	0022 R 21 003 298 733 301 099	Check 1		Miscellaneous Customer Donation-DL Breakfast Rotary					1,000.00	0.00
														Receipt Total:	\$1,000.00	\$0.00
White Card Fees (1/13/26)			5748	Credit	A	01/31/26	0022 R 01 002 292 000 000 050	Check 1		Miscellaneous Customer White Card (L. Schwarzrock)					135.00	0.00
							0022 R 01 002 292 000 000 050			White Card (L. Schwarzrock)					135.00	0.00
							0022 R 01 002 292 000 000 050			White Card (J. Winter)					20.00	0.00
							0022 R 01 002 292 000 000 050			White Card (A. Mullins)					20.00	0.00
														Receipt Total:	\$310.00	\$0.00
Fund 21-Dance (1/13/26)			5749	Credit	A	01/31/26	0022 R 21 003 298 718 301 099	Check 1		Miscellaneous Customer Poster Sponsor-Black Sheep (					100.00	0.00
														Receipt Total:	\$100.00	\$0.00
RSM Milk/Juice (1/15/26)			5758	Credit	A	01/31/26	0022 R 02 002 770 805 707 601	Check 1		Miscellaneous Customer RSM Milk/Juice (1/15/26)					4,318.80	0.00
														Receipt Total:	\$4,318.80	\$0.00

SMART Finance

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
MSTATE (Week of 1/9/26)																
	5759	Credit	A	01/31/26		0022	R 02 002 770 809 707 099	Check 1		Miscellaneous Customer					87.71	0.00
										MSTATE (Week of 1/9/26)					\$87.71	\$0.00
Receipt Total:																
RSV FS Deposit (1/15/26)																
	5760	Credit	A	01/31/26		0022	R 02 002 000 000 701 601	Check 1		Miscellaneous Customer					40.00	0.00
										RSV FS Deposit (1/15/26)					\$40.00	\$0.00
Receipt Total:																
Fund 21-DLMS SC (1/15/26)																
	5761	Credit	A	01/31/26		0022	R 21 004 298 720 301 099	Check 1		Miscellaneous Customer					29.90	0.00
										Box Tops Donation (1/15/26)					\$29.90	\$0.00
Receipt Total:																
DLMS Fees (1/15/26)																
	5762	Credit	A	01/31/26		0022	R 01 002 108 000 000 099	Check 1		Miscellaneous Customer					25.00	0.00
										DLMS Chromebook (M. Mend					\$25.00	\$0.00
Receipt Total:																
Fund 21-Dance (1/20/26)																
	5764	Credit	A	01/31/26		0022	R 21 003 298 718 301 099	Check 1		Miscellaneous Customer					3,760.00	0.00
										Laker Dance Show.					\$3,760.00	\$0.00
Receipt Total:																
Laker Shop (1/20/26)																
	5765	Credit	A	01/31/26		0022	R 01 003 380 990 835 620	Check 1		LAKERSHOP SALES					422.25	0.00
										Laker Shop (1/12/26)					1,520.85	0.00
										Laker Shop (1/15/26)					\$1,943.10	\$0.00
Receipt Total:																
Concessions (1/15/26)																
	5766	Credit	A	01/31/26		0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer					1,738.10	0.00
										WREST/DANCE (1/15/26)					\$1,738.10	\$0.00
Receipt Total:																
Concession (1/19/26)																
	5767	Credit	A	01/31/26		0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer					1,259.00	0.00
										GBB/DANCE (1/19/26)					\$1,259.00	\$0.00
Receipt Total:																
Fund 21-Swim (1/20/26)																
	5768	Credit	A	01/31/26		0022	R 21 003 298 723 301 099	Check 1		Miscellaneous Customer					618.50	0.00
										Donation-Alumni Meet (1/20/2					618.50	0.00
										Donation-Alumni Meet (1/20/2					\$1,237.00	\$0.00
Receipt Total:																
DLHS Deposit (1/20/26)																
	5769	Credit	A	01/31/26		0022	R 01 002 000 000 000 099	Check 1		Miscellaneous Customer					12.00	0.00
										Parchment Royalty (1/20/26)					736.00	0.00
										Microsoft Benefity-E.Schuld						

SMART Finance
Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
DLHS Deposit (1/20/26)																
			5769	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 02 002 000 000	701	601	FS Deposit (S. Mahnke)					100.00	0.00
						0022	R 02 002 000 000	701	601	FS Deposit (S. Grulis)					90.00	0.00
Receipt Total:															\$938.00	\$0.00
Concessions (1/13/26)																
			5770	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 292 000	000	608	GBB (1/13/26)					936.00	0.00
Receipt Total:															\$936.00	\$0.00
Concessions/Fund 21 (1.20.26)																
			5771	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 292 000	000	608	BBB Shot Club Reimb					419.00	0.00
						0022	R 21 003 298 705	301	099	Donation-Gallagher (1.20.26)					100.00	0.00
Receipt Total:															\$519.00	\$0.00
DLHS Deposit (1.20.26)																
			5772	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 003 301 000	830	620	Laker Greenhouse - Resale					376.00	0.00
						0022	R 01 003 361 000	830	620	Laker Prod INV2025-6 (Brakki					10.00	0.00
						0022	R 01 003 361 000	830	620	Laker Prod INV2025-1 (Elmer					20.00	0.00
Receipt Total:															\$406.00	\$0.00
Fund 21-Prom (1.20.26)																
			5773	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 21 003 298 716	301	099	Donation-Lake Region Electric					300.00	0.00
Receipt Total:															\$300.00	\$0.00
DLHS Activities (1.20.26)																
			5774	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 294 132	000	060	WREST (1/15/26)					42.00	0.00
						0022	R 01 002 294 132	000	060	WREST (1/19/26)					21.00	0.00
						0022	R 01 002 296 115	000	060	GHOCK (1/15/26)					5.00	0.00
Receipt Total:															\$68.00	\$0.00
RSV FS Deposit (1.20.26)																
			5775	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 02 002 000 000	701	601	FS Deposit (1.20.26)					5.75	0.00
Receipt Total:															\$5.75	\$0.00
Deposit Adj - DLHS (1.20.26)																
			5776	Credit	A	01/31/26		Wire	1	Miscellaneous Customer						
						0022	R 01 002 000 000	000	099	Dep Adj-DLHS Office (Parchn					0.80	0.00
Receipt Total:															\$0.80	\$0.00
Go Fan Deposit (1.21.26)																
			5778	Credit	A	01/31/26		Wire	1	Miscellaneous Customer						
						0022	R 01 002 294 115	000	060	BHOCK v. River Lakes (1.6.2					796.00	0.00
						0022	R 01 002 296 115	000	060	GHOCK v. TRF (1.8.26)					323.00	0.00

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
Go Fan Deposit (1.21.26)	5778	Credit	A	01/31/26	Wire	1				Miscellaneous Customer						
				0022	R	01	002	294	105 000	BBB v.ROCORI (1.8.26)					706.00	0.00
				0022	R	01	002	294	132 000	WREST v. PERHAM (1.9.26)					1,937.00	0.00
				0022	R	01	002	296	105 000	GBB v. STCLOUD (1.9.26)					332.00	0.00
				0022	R	01	002	292	000 000	Season Passes (1.21.26)					100.00	0.00
														Receipt Total:	\$4,194.00	\$0.00
RSM Milk/Juice (1.21.26)	5779	Credit	A	01/31/26	Check	1				Miscellaneous Customer						
				0022	R	02	002	770	805 707	RSM Milk/Juice (1.21.26)					127.20	0.00
														Receipt Total:	\$127.20	\$0.00
INV #1281 (Swimming Coop)	5783	Credit	A	01/31/26	Check	1				ISD 23 FRAZEE-VERGAS :						
				0022	B	01	115	000			1281	12/12/25	Invoice	4,844.67	4,844.67	0.00
														Receipt Total:	\$4,844.67	\$0.00
District Deposit (1/22/26)	5784	Credit	A	01/31/26	Check	1				Miscellaneous Customer						
				0022	R	01	002	292	107 000	Nordic Entry (Willmar)					200.00	0.00
				0022	B	01	215	054		Retiree Health Contributions					7,918.09	0.00
				0022	B	01	215	054		Cobra Payment (Nirns)					160.81	0.00
				0022	B	01	215	054		Retiree Health (Hedstrom)					879.81	0.00
				0022	B	01	215	082		Retiree Life Ins (Hedstrom)					51.48	0.00
				0022	B	01	215	039		Retiree Dental (Hedstrom)					39.79	0.00
				0022	R	02	002	000	000 701	Rebate (Peterson Farms)					38.30	0.00
				0022	E	04	002	580	000 325	Reimbursement (Helmark)					940.57	0.00
				0022	R	04	002	000	000 321	Comm Ed Tuition (Pender)					35.00	0.00
				0022	R	04	002	000	000 321	Comm Ed Tuition (Theissen)					40.00	0.00
				0022	R	04	002	000	000 321	Driv Ed Tuition (Becker Cty)					325.00	0.00
				0022	R	01	002	000	000 000	Bell Bank - Royalty					75.00	0.00
				0022	R	01	002	292	107 000	Nordic Entry (Bemidji)					200.00	0.00
				0022	R	01	002	000	000 000	Ameripride Settlement					14.40	0.00
				0022	R	21	003	298	732 301	Donation-BTD					5,000.00	0.00
				0022	R	04	002	520	000 322	Safe Serve (Sunnyside)					50.00	0.00
				0022	R	04	002	520	000 322	Safe Serve (Sunnyside)					110.00	0.00
				0022	R	04	002	520	000 322	Safe Serve (John Brune)					150.00	0.00
				0022	R	04	002	520	000 322	Safe Serve (Rural MN CEP)					160.00	0.00
				0022	R	04	002	520	000 322	GED Exam					10.00	0.00
														Receipt Total:	\$16,398.25	\$0.00

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
Pathways Tuition																
	5785	Credit	A	01/31/26				Wire	1	Miscellaneous Customer						
				0022	R	04	002	000	000	338	040				5,536.00	0.00
										Pathways Tuition						
															Receipt Total:	\$0.00
															\$5,536.00	\$0.00
Concessions (1/20/26)																
	5786	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	01	002	292	000	000	608				976.00	0.00
										GBB (1/20/2026)						
															Receipt Total:	\$0.00
															\$976.00	\$0.00
Fund 21 - One Act (1/22/26)																
	5787	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	21	003	298	756	301	099				220.00	0.00
										Fundraiser-Performance						
															Receipt Total:	\$0.00
															\$220.00	\$0.00
DLPS FS Deposit (1/22/26)																
	5788	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	02	002	000	000	701	601				10.00	0.00
										FS Deposit (Mosher)						
				0022	R	02	002	000	000	701	601				7.50	0.00
										FS Deposit (Beherns)						
				0022	R	02	002	000	000	701	601				80.00	0.00
										FS Deposit (Gunderson)						
				0022	R	02	002	000	000	701	601				45.00	0.00
										FS Deposit (Hatch)						
				0022	R	02	002	000	000	701	601				11.00	0.00
										FS Deposit (Helhonen)						
				0022	R	02	002	000	000	701	601				25.00	0.00
										FS Deposit (Gedrose)						
				0022	R	02	002	000	000	701	601				20.00	0.00
										FS Deposit (Dodd)						
															Receipt Total:	\$0.00
															\$198.50	\$0.00
Becker County Remit (1/23/26)																
	5789	Credit	A	01/31/26				Wire	1	BECKER COUNTY						
				0022	R	01	002	000	000	000	001				76,841.00	0.00
										Becker County Remit (1/23/26)						
				0022	R	04	002	000	000	321	001				3,997.56	0.00
										Becker County Remit (1/23/26)						
				0022	R	07	002	000	000	000	001				70,466.18	0.00
										Becker County Remit (1/23/26)						
				0022	R	01	002	000	000	000	010				19,751.42	0.00
										Becker County Remit (1/23/26)						
															Receipt Total:	\$0.00
															\$171,056.16	\$0.00
Go Fan Deposit (1/23/26)																
	5790	Credit	A	01/31/26				Wire	1	Miscellaneous Customer						
				0022	R	01	002	296	115	000	060				265.00	0.00
										GHOCK v. EGF (1/13/26)						
				0022	R	01	002	296	105	000	060				535.00	0.00
										GBB v. MOOR (1/13/26)						
				0022	R	01	002	294	132	000	060				932.00	0.00
										WREST v. SART (1/15/26)						
				0022	R	01	002	296	122	000	060				951.00	0.00
										DANCE QUAD (1/15/26)						
				0022	R	01	002	294	128	000	060				49.00	0.00
										BSWIM v. SRR (1/15/26)						
				0022	R	01	002	296	115	000	060				263.00	0.00
										GHOCK v. IFALLS (1/16/26)						
				0022	R	01	002	294	115	000	060				1,101.00	0.00
										BHOCK v. WARROAD (1/17/26)						

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
Go Fan Deposit (1/23/26)	5790	Credit	A	01/31/26	0022	R	01 002 292	000 000 060	Wire	1					90.00	0.00
										Miscellaneous Customer				Receipt Total:	\$4,186.00	\$0.00
										SEASON PASSES (1/23/26)						
COMM ED Deposit (1/26/26)	5791	Credit	A	01/31/26	0022	R	04 002 000	000 321 040	Check	1					445.00	0.00
										Miscellaneous Customer					975.00	0.00
										COMM ED Deposit (1/26/26)					1,422.00	0.00
										COMM ED Deposit (1/26/26)					1,235.00	0.00
										COMM ED Deposit (1/26/26)				Receipt Total:	\$4,077.00	\$0.00
OTter Tail County (1/26/26)	5792	Credit	A	01/31/26	0022	R	01 002 000	000 000 010	Wire	1					270.91	0.00
										OTTER TAIL COUNTY						
										Otter Tail County (1/26/26)				Receipt Total:	\$270.91	\$0.00
DLMS-Chromebook (1/26/26)	5793	Credit	A	01/31/26	0022	R	01 002 108	000 000 099	Check	1					25.00	0.00
										Miscellaneous Customer						
										Chromebook (Schneibel)				Receipt Total:	\$25.00	\$0.00
DLMS FS Deposit (1/26/26)	5794	Credit	A	01/31/26	0022	R	02 002 000	000 701 601	Check	1					20.00	0.00
										Miscellaneous Customer						
										FS Deposit (Stuewe)				Receipt Total:	\$20.00	\$0.00
RSV-Milk/Juice (1/27/26)	5796	Credit	A	01/31/26	0022	R	02 002 770	806 707 601	Check	1					5,875.00	0.00
										Miscellaneous Customer						
										RSV-Milk/Juice (1/27/26)				Receipt Total:	\$5,875.00	\$0.00
DLHS-Various (1/27/26)	5797	Credit	A	01/31/26	0022	R	01 003 380	990 835 620	Check	1					776.65	0.00
										Miscellaneous Customer					1,079.75	0.00
										Laker Shop (1/25/26)					100.00	0.00
										Laker Shop (1/21/26)					100.00	0.00
										FS Deposit (A. Eidenschink)					400.00	0.00
										FS Deposit (A. Hefta)					50.00	0.00
										FS Deposit (N. Ochsner)				Receipt Total:	\$2,506.40	\$0.00
										FS Deposit (S. Mahnike)						
RSM Milk/Juice (1/27/26)	5798	Credit	A	01/31/26	0022	R	02 002 770	805 707 601	Check	1					42.60	0.00
										Miscellaneous Customer						
										RSM Milk/Juice (1/27/26)				Receipt Total:	\$42.60	\$0.00

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1512	0022	MW														
	RSV FS Deposit (1/27/26)	5799	Credit	A	01/31/26	0022	R 02 002 000 000	701 601	Check 1	Miscellaneous Customer RSV FS Deposit (1/27/26)				Receipt Total:	5.75	0.00
															\$5.75	\$0.00
	DLMS FS Deposit (1/28/26)	5802	Credit	A	01/31/26	0022	R 02 002 000 000	701 601	Check 1	Miscellaneous Customer FS Deposit (Stuewe)				Receipt Total:	10.00	0.00
															\$10.00	\$0.00
	MSTATE (Weeks of 1/16 & 1/23)	5803	Credit	A	01/31/26	0022	R 02 002 770 809	707 099	Check 1	Miscellaneous Customer MSTATE (Week of 1/16) MSATE (Week of 1/23)					41.50	0.00
						0022	R 02 002 770 809	707 099							90.66	0.00
														Receipt Total:	\$132.16	\$0.00
	DLMS FS Deposit (1/29/26)	5804	Credit	A	01/31/26	0022	R 02 002 000 000	701 601	Check 1	Miscellaneous Customer FS Deposit (C. Weigel)				Receipt Total:	11.00	0.00
															\$11.00	\$0.00
	Go Fan (1/30/26)	5805	Credit	A	01/31/26	0022	R 21 003 298 718	301 099	Wire 1	Miscellaneous Customer Laker Dance Clinic					1,080.00	0.00
						0022	R 01 002 296 105	000 060		GBB v Park Rapids (1.19.26)					450.00	0.00
						0022	R 01 002 294 115	000 060		BHOCK v. WILL (1.20.26)					476.00	0.00
						0022	R 01 002 296 105	000 060		GBB v. DGF (1.20.26)					557.00	0.00
						0022	R 01 002 292 000	000 060		SEASON PASSES (1.30.26)					60.00	0.00
														Receipt Total:	\$2,623.00	\$0.00
	ARUX Deposits (Jan 2026)	5806	Credit	A	01/31/26	0022	R 04 002 000 000	321 040	Wire 1	Miscellaneous Customer ARUX Deposits (Jan 2026)					2,938.10	0.00
						0022	R 04 002 000 000	321 041		ARUX Deposits (Jan 2026)					7,972.01	0.00
						0022	R 04 002 000 000	325 040		ARUX Deposits (Jan 2026)					528.91	0.00
						0022	R 04 002 000 000	344 040		ARUX Deposits (Jan 2026)					6,916.50	0.00
						0022	R 04 002 570 000	321 040		ARUX Deposits (Jan 2026)					8,892.00	0.00
						0022	R 04 002 585 000	362 040		ARUX Deposits (Jan 2026)					248.75	0.00
														Receipt Total:	\$27,496.27	\$0.00
	Wix Deposits (Jan 2026)	5807	Credit	A	01/31/26	0022	R 01 003 380 990	835 620	Wire 1	Miscellaneous Customer Wix Deposits (Jan 2026)					8,201.89	0.00
														Receipt Total:	\$8,201.89	\$0.00
	Revtrak Summary (Jan 2026)	5808	Credit	A	01/31/26	0022	R 02 002 000 000	701 601	Wire 1	REVTRAK Revtrak Summary (Jan 2026)					2,048.96	0.00

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1512	0022	MW														
Revtrak Summary (Jan 2026)																
	5808	Credit	A	01/31/26				Wire	1	REVTRAK						
				0022	R	02	002	770	805	707	601				1,066.75	0.00
				0022	R	02	002	770	806	707	601				2,028.41	0.00
														Receipt Total:	\$5,144.12	\$0.00
Affinity Summary (Jan 2026)																
	5809	Credit	A	01/31/26				Wire	1	TRANSFIRST/AFFINETY						
				0022	R	01	002	292	000	000	050				1,510.00	0.00
										Affinity Summary (Jan 2026)				Receipt Total:	\$1,510.00	\$0.00
District Deposit (1/30/26)																
	5811	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	01	002	000	000	302	096				5,000.00	0.00
				0022	R	02	002	000	000	701	099				199.74	0.00
				0022	R	02	002	770	810	707	608				23.00	0.00
				0022	R	01	002	292	000	000	050				4,521.00	0.00
				0022	R	02	002	000	808	707	099				20,706.75	0.00
				0022	R	02	002	770	810	707	608				28.75	0.00
				0022	R	02	002	000	815	707	099				61.44	0.00
				0022	R	02	002	000	000	701	099				3.00	0.00
										FS Inv #7869 (Mahube)				Receipt Total:	\$30,543.68	\$0.00
Fund 21 - Various (1.30.26)																
	5812	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	21	003	298	710	301	099				12.80	0.00
				0022	R	21	003	298	750	301	099				2,000.00	0.00
				0022	R	21	003	298	732	301	099				195.00	0.00
										Reimbursement (Perham)				Receipt Total:	\$2,207.80	\$0.00
Concessions (1.27.26)																
	5813	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	01	002	292	000	000	608				2,031.00	0.00
										BBB/GBB (1.27.26)				Receipt Total:	\$2,031.00	\$0.00
DLHS Yearbook (1.30.26)																
	5814	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	01	003	215	000	000	608				1,976.23	0.00
										DLHS Yearbook (1.30.26)				Receipt Total:	\$1,976.23	\$0.00
DLHS-Various (1.30.26)																
	5815	Credit	A	01/31/26				Check	1	Miscellaneous Customer						
				0022	R	01	003	380	990	835	620				478.50	0.00
				0022	R	01	003	380	990	835	620				490.00	0.00
				0022	R	02	002	000	000	701	601				60.00	0.00
										FS Deposit (C. Weber)				Receipt Total:	\$1,028.50	\$0.00

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount									
1512	0022	MW																							
DLHS Activities (1.30.26)			5816	Credit	A	01/31/26	0022 R 01 002 292 000 000	Check 1	608	Miscellaneous Customer					183.00	0.00									
										GBB Shot Club Vouchers					230.99	0.00									
										Reimbursement (BSN Sports)															
										Receipt Total:														\$413.99	\$0.00
INV #1278 (Dance Invite)			5817	Credit	A	01/31/26	0022 B 01 115 000	Check 1		ISD 31 BEMIDJI AREA SCH	1278	12/01/25	Invoice	250.00	250.00	0.00									
MW Interest (Jan 2026)			5818	Credit	A	01/31/26	0022 R 01 002 000 000 000	Wire 1	092	MIDWEST BANK															
										MW Interest (Jan 2026)															
										Receipt Total:														\$717.90	\$0.00
										Deposit Total:														\$339,080.16	\$0.00
1513	0022	MW																							
MEGS Reimbursement (1/2/26)			5740	Credit	A	01/31/26	0022 R 01 002 000 000 401 400	Wire 1	400	MDE (MMB SWIFT PMTS)					91,644.89	0.00									
										MEGS Reimbursement #2					9,136.50	0.00									
										MEGS Reimbursement #2					7,841.25	0.00									
										MEGS Reimbursement #2					7,771.32	0.00									
Receipt Total:														\$116,393.96	\$0.00										
IDEASPYS (1/15/26)			5750	Credit	A	01/31/26	0022 R 04 002 000 000 354 300	Wire 1	300	MDE (MMB SWIFT PMTS)					5,406.08	0.00									
										IDEASPYS (1/15/26)-FY25					13,988.81	0.00									
										IDEASPYS (1/15/26)-FY26					1,818,632.95	0.00									
										IDEASPYS (1/15/26)-FY26															
Receipt Total:														\$1,838,027.84	\$0.00										
MEGS REIMB #1 (FIN433-Qtr1)			5751	Credit	A	01/31/26	0022 R 01 002 000 000 433 400	Wire 1	400	MDE (MMB SWIFT PMTS)					2,469.31	0.00									
										MEGS REIMB #1 (FIN433-Qtr					\$2,469.31	\$0.00									
MEGS REIMB #2 (FIN433-Qtr2)			5752	Credit	A	01/31/26	0022 R 01 002 000 000 433 400	Wire 1	400	MDE (MMB SWIFT PMTS)					7,421.67	0.00									
										MEGS REIMB #2 (FIN433-Qtr					\$7,421.67	\$0.00									
ELSA Reimbursement (1/15/26)			5753	Credit	A	01/31/26	0022 R 04 002 000 000 337 300	Wire 1	300	MDE (MMB SWIFT PMTS)					5,986.51	0.00									
										ELSA Reimbursement (1/15/2					\$5,986.51	\$0.00									

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1513	0022	MW														
MDE Payment (1.21.26)																
5777	Credit	A	01/31/26	Wire	1					MDE (MMB SWIFT PMTS)						
			0022	R	02	002	000	000	701	471					13,105.40	0.00
			0022	R	02	002	000	000	701	471					2,680.65	0.00
			0022	R	02	002	000	000	701	472					45,554.32	0.00
			0022	R	02	002	000	000	705	476					18,840.74	0.00
			0022	R	02	002	000	000	702	471					947.43	0.00
			0022	R	02	002	000	000	705	300					18,217.96	0.00
			0022	R	02	002	000	000	701	300					82,074.37	0.00
			0022	R	02	002	000	000	703	300					440.60	0.00
			0022	R	01	002	000	000	419	400					160,862.02	0.00
			0022	R	04	002	000	000	438	400					13,147.55	0.00
														Receipt Total:	\$355,871.04	\$0.00
INV 1238/1285 (SCSU Reimb)																
5780	Credit	A	01/31/26	Wire	1					SCSU - KURT HELGESON						
			0022	B	01	115	000				1238	06/30/25	Invoice	1,102.50	1,102.50	0.00
			0022	B	01	115	000				1285	01/14/26	Invoice	333.75	333.75	0.00
														Receipt Total:	\$1,436.25	\$0.00
SWIFT Payment (1/23/26)																
5781	Credit	A	01/31/26	Wire	1					MDE (MMB SWIFT PMTS)						
			0022	R	01	002	000	281	000	369					30,973.21	0.00
														Receipt Total:	\$30,973.21	\$0.00
SWIFT Payment - SCSU																
5782	Credit	A	01/31/26	Wire	1					Miscellaneous Customer						
			0022	R	01	002	000	000	000	099					86.25	0.00
														Receipt Total:	\$86.25	\$0.00
MA/IEP (1/27/26)																
5795	Credit	A	01/31/26	Wire	1					MDE (MMB SWIFT PMTS)						
			0022	R	01	002	000	000	372	071					523.70	0.00
														Receipt Total:	\$523.70	\$0.00
IDEASPYS (1.30.26)																
5801	Credit	A	01/31/26	Wire	1					MDE (MMB SWIFT PMTS)						
			0022	R	01	002	000	000	000	211					17,275.30	0.00
			0022	R	01	002	000	000	740	360					3,607.17	0.00
			0022	R	04	002	000	000	325	300					2,245.96	0.00
			0022	R	04	002	000	000	344	300					3,287.60	0.00
			0022	R	01	002	000	000	312	300					3,581.84	0.00
			0022	R	01	002	000	000	000	211					7,018.73	0.00
			0022	R	01	002	000	000	740	360					1,468,615.73	0.00

Deposit Co	Bank	Batch	Rct No		Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1513	0022	MW															
	IDEASPY'S (1.30.26)		5801	Credit	A	01/31/26			Wire	1	MDE (MMB SWIFT PMTS)					754.00	0.00
						0022	R 04	002	000	000	IDEASPYS (1.30.26)-FY26				Receipt Total:	\$1,506,386.33	\$0.00
	Interest Adjustment (1/28/26)		5810	Credit	A	01/31/26			Wire	1	MSDLAF					3.20	0.00
						0022	R 01	002	000	000	Interest Adjusment (1/28/26)				Receipt Total:	\$3.20	\$0.00
	MSDLAF Liquid (Jan 2026)		5821	Credit	A	01/31/26			Wire	1	MSDLAF					1,081.99	0.00
						0022	R 01	002	000	000	MSDLAF Liquid (Jan 2026)				Receipt Total:	\$1,081.99	\$0.00
	MSDLAF Max (Jan 2026)		5822	Credit	A	01/31/26			Wire	1	MSDLAF					26,833.32	0.00
						0022	R 01	002	000	000	MSDLAF Max (Jan 2026)				Receipt Total:	\$26,833.32	\$0.00
															Deposit Total:	\$3,893,494.58	\$0.00
1514	0022	MW															
			5754	Credit	A	01/19/26			Check	1	ISD 553 NEW YORK MILLS						
						0022	B 01	115	000			1221	06/04/25	Invoice	1,340.67	0.30	0.00
						0022	B 01	115	000			1289	01/19/26	Invoice	(0.30)	(0.30)	0.00
															Receipt Total:	\$0.00	\$0.00
			5755	Credit	A	01/19/26			Check	1	HORACE HIGH SCHOOL						
						0022	B 21	115	000			1198	03/19/25	Invoice	400.00	200.00	0.00
						0022	B 21	115	000			1288	01/19/26	Invoice	(200.00)	(200.00)	0.00
															Receipt Total:	\$0.00	\$0.00
			5756	Credit	A	01/19/26			Check	1	WAHPETON BOYS GOLF						
						0022	B 21	115	000			1196	03/19/25	Invoice	400.00	100.00	0.00
						0022	B 21	115	000			1287	01/19/26	Invoice	(100.00)	(100.00)	0.00
															Receipt Total:	\$0.00	\$0.00
			5757	Credit	A	01/19/26			Check	1	JUST FOR KIX						
						0022	B 01	115	000			1074	04/22/24	Invoice	270.00	20.00	0.00
						0022	B 21	115	000			1286	01/19/26	Invoice	(20.00)	(20.00)	0.00
															Receipt Total:	\$0.00	\$0.00
															Deposit Total:	\$0.00	\$0.00

SMART Finance
Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1515	0022	MW														
LEC Property Sale (1/16/26)																
			5763	Credit	A	01/31/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 000 000	302	623	LEC Property Sale					491,054.35	0.00
															\$491,054.35	\$0.00
MW ICS Interest (Jan 2026)																
			5819	Credit	A	01/31/26		Wire	1	MIDWEST BANK						
						0022	R 01 002 000 000	000	092	Interest Income					1,476.48	0.00
															\$1,476.48	\$0.00
															\$492,530.83	\$0.00
Bremer MM (Jan 2026)																
			5820	Credit	A	01/31/26		Check	1	BREMER BANK						
						0022	R 01 002 000 000	000	092	Bremer MM (Jan 2026)					137.35	0.00
															\$137.35	\$0.00
															\$137.35	\$0.00
															\$4,725,242.92	\$0.00

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16239		Wire	1	1114	BIX PRODUCE		No	Yes	No	01/08/2026	5,506.02
MW		16240		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/08/2026	540.83
MW		16241		Wire	1	1270	DETROIT LAKES DISPOSAL		No	Yes	No	01/08/2026	4,640.67
MW		16242		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	01/08/2026	3,791.04
MW		16243		Wire	1	1970	QUADIENT LEASING USA, INC.		No	Yes	No	01/08/2026	80.85
MW		16244		Wire	1	1970	QUADIENT LEASING USA, INC.		No	Yes	No	01/08/2026	333.39
MW		16245		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	01/08/2026	7,420.63
MW		16246		Wire	2	3065	METLIFE		No	Yes	No	01/08/2026	6,802.12
MW		16350		Wire	1	1039	AMAZON		No	Yes	No	01/14/2026	11,217.42
MW		16351		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	01/15/2026	15,753.14
MW		16352		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	01/15/2026	214,176.43
MW		16353		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No	01/15/2026	33,506.28
MW		16354		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	01/15/2026	36,182.76
MW		16355		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	01/15/2026	144,465.77
MW		16356		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	01/15/2026	14,455.28
MW		16357		Wire	2	2312	AVIBEN		No	Yes	No	01/15/2026	40,651.21
MW		16366		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	01/15/2026	98.80
MW		16367		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No	01/15/2026	4.32
MW		16368		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	01/15/2026	72.91
MW		16369		Wire	1	3510	BREMER BANK CC		No	Yes	No	01/19/2026	18,495.75
MW		16449		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	01/29/2026	486.29
MW		16450		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	01/29/2026	123.95
MW		16451		Wire	1	1114	BIX PRODUCE		No	Yes	No	01/29/2026	12,844.27
MW		16452		Wire	1	1133	BOND TRUST SERVICES CORPORATIC		No	Yes	No	01/29/2026	3,872,015.63
MW		16453		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	255.62
MW		16454		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	17,342.83
MW		16455		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	971.53
MW		16456		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	411.52
MW		16457		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	16,884.34
MW		16458		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	235.78
MW		16459		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	230.94
MW		16460		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	235.73
MW		16461		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	5,615.27
MW		16462		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	01/29/2026	1,099.75
MW		16463		Wire	1	1211	LAKES COMMUNITY COOPERATIVE		No	Yes	No	01/29/2026	3,844.45
MW		16464		Wire	1	1328	EMC INSURANCE COMPANIES		No	Yes	No	01/29/2026	20,553.22
MW		16465		Wire	1	1368	FIRST DAKOTA INDEMNITY COMPANY		No	Yes	No	01/29/2026	8,480.00
MW		16466		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	12,331.94

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16467		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	1,916.62
MW		16468		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	313.60
MW		16469		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	1,065.33
MW		16470		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	53.71
MW		16471		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	2,992.70
MW		16472		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	1,237.73
MW		16473		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	4,825.64
MW		16474		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	416.95
MW		16475		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	01/29/2026	479.56
MW		16476		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	01/29/2026	5,596.53
MW		16477		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	01/29/2026	24,354.22
MW		16478		Wire	1	2232	VERIZON WIRELESS		No	Yes	No	01/29/2026	75.10
MW		16479		Wire	1	2232	VERIZON WIRELESS		No	Yes	No	01/29/2026	414.32
MW		16480		Wire	1	2388	MN DEPT OF REVENUE -SALES TAX		No	Yes	No	01/29/2026	1,677.00
MW		16481		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/29/2026	136.00
MW		16482		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/29/2026	60.00
MW		16483		Wire	1	2942	SYSCO NORTH DAKOTA, INC		No	Yes	No	01/29/2026	9,092.38
MW		16484		Wire	1	3086	USPS.COM		No	Yes	No	01/29/2026	1,316.79
MW		16485		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16486		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16487		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16488		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16489		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16490		Wire	1	3094	MIDCO COMMUNICATIONS		No	No	No	01/29/2026	660.12
MW		16491		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16492		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No	01/29/2026	60.00
MW		16493		Wire	1	3811	MARCO		No	Yes	No	01/29/2026	6,728.31
MW		16494		Wire	2	2285	AMERICAN FAMILY LIFE ASSURANCE C		No	Yes	No	01/30/2026	423.68
MW		16495		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	01/30/2026	236,267.54
MW		16496		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	No	No	01/30/2026	39,087.87
MW		16497		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	01/30/2026	42,678.35
MW		16498		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	01/30/2026	137,025.00
MW		16499		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	01/30/2026	14,285.28
MW		16500		Wire	2	2311	ND STATE TAX COMMISSIONER		No	No	No	01/30/2026	220.46
MW		16501		Wire	2	2312	AVIBEN		No	No	No	01/30/2026	40,566.62
MW		16511		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/30/2026	100.00
MW		16512		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/30/2026	100.00
MW		16513		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/30/2026	1.00

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16514		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/30/2026	10.00
MW		16515		Wire	1	2389	MIDWEST BANK		No	Yes	No	01/30/2026	5.00
MW		16516		Wire	1	2390	AUTHORIZE.NET GATEWAY BILLING		No	Yes	No	01/30/2026	25.00
MW		16517		Wire	1	2393	REVTRAK		No	Yes	No	01/30/2026	29.95
MW		16518		Wire	1	2394	TRANSFIRST AFFINETY		No	Yes	No	01/30/2026	372.62
MW		16519		Wire	1	2489	WEX HEALTH INC		No	Yes	No	01/30/2026	16,162.85
MW		16520		Wire	1	2489	WEX HEALTH INC		No	Yes	No	01/30/2026	498.50
MW		16521		Wire	1	3507	ARUX SOFTWARE, INC		No	Yes	No	01/30/2026	799.00
Bank Total:													\$5,124,650.01
Report Total:													\$5,124,650.01

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		12805	709129	Check	1	2730		WHEELING, EMMERY	Yes	Yes	Yes	01/26/2026	(40.00)
		15362	711021	Check	1	2410		LAKEVIEW GREENHOUSES	Yes	Yes	Yes	01/26/2026	(217.20)
		16247	711648	Check	1	1049		ANDERSON COACH OF FRAZEE, INC	Yes	Yes	No	01/08/2026	12,712.95
		16249	711649	Check	1	1272		DETROIT LAKES FLORAL & GIFTS	Yes	Yes	No	01/08/2026	237.60
		16253	711650	Check	1	3218		HAMMER, KENNETH	Yes	Yes	No	01/08/2026	222.50
		16248	711651	Check	1	1211	REMIT	LAKES COMMUNITY COOPERATIVE	Yes	Yes	No	01/08/2026	3,870.58
		16252	711652	Check	1	2706		MINNESOTA BAND DIRECTORS ASSC	Yes	No	No	01/08/2026	120.00
		16254	711653	Check	1	3852		MOEN, RACHEL	Yes	Yes	No	01/08/2026	75.00
		16250	711654	Check	1	1891		OLANDER BUS SERVICE INC.	Yes	Yes	No	01/08/2026	231,704.75
		16251	711655	Check	1	2063		SCHULTZ BUS COMPANY	Yes	Yes	No	01/08/2026	123,638.53
		16342	711656	Check	1	3848		AGASSIZ CHEMICAL & EQUIPMENT, II	Yes	Yes	No	01/12/2026	1,735.00
		16255	711657	Check	1	1035		ALLIANCE PEST PROTECTION	Yes	Yes	No	01/12/2026	230.00
		16256	711658	Check	1	1056		APPLE COMPUTER, INC.	Yes	Yes	No	01/12/2026	549.00
		16257	711659	Check	1	1072	REMIT	ASL INTERPRETING SERVICES, INC	Yes	Yes	No	01/12/2026	321.00
		16317	711660	Check	1	2317		AVIBEN LLC	Yes	Yes	No	01/12/2026	431.43
		16258	711661	Check	1	1091		BECKER COUNTY ENVIRONMENTAL	Yes	Yes	No	01/12/2026	14.75
		16259	711662	Check	1	1096		BELLAND, MELYSSA	Yes	Yes	No	01/12/2026	33.81
		16261	711663	Check	1	1133		BOND TRUST SERVICES CORPORAT	Yes	Yes	No	01/12/2026	950.00
		16262	711664	Check	1	1143		BRENCO CORP.	Yes	Yes	No	01/12/2026	2,239.33
		16263	711665	Check	1	1146		BRIDGESTONE GOLF, INC	Yes	Yes	No	01/12/2026	506.50
		16265	711666	Check	1	1183		CAULFIELD STUDIO	Yes	Yes	No	01/12/2026	1,355.00
		16266	711667	Check	1	1192		CENTRAL MARKET	Yes	Yes	No	01/12/2026	631.12
		16267	711668	Check	1	1205		CLASSIC CONCRETE CONTRACTOR:	Yes	No	No	01/12/2026	1,200.00
		16328	711669	Check	1	3155	REMIT	CM2 SUPPLY	Yes	Yes	No	01/12/2026	191.40
		16340	711670	Check	1	3815		CURT'S LOCK & KEY SERVICE INC.	Yes	Yes	No	01/12/2026	2,145.91
		16260	711671	Check	1	1107		CWIKLAACE HARDWARE	Yes	Yes	No	01/12/2026	86.95
		16269	711672	Check	1	1244		DACOTAH PAPER COMPANY	Yes	Yes	No	01/12/2026	2,804.36
		16346	711673	Check	1	3889		DANIELLE RANCOURT NUTRITION LL	Yes	Yes	No	01/12/2026	250.00
		16319	711674	Check	1	2322		DELL MARKETING L.P.	Yes	Yes	No	01/12/2026	1,866.61
		16326	711675	Check	1	2869		DETROIT COUNTRY CLUB	Yes	Yes	No	01/12/2026	1,000.00
		16270	711676	Check	1	1269		DETROIT LAKES CHIROPRACTIC	Yes	Yes	No	01/12/2026	250.00
		16271	711677	Check	1	1291		DL REGIONAL CHAMBER OF COMME	Yes	No	No	01/12/2026	200.00
		16272	711678	Check	1	1293		DL TRAVEL BASKETBALL	Yes	No	No	01/12/2026	40.00
		16273	711679	Check	1	1300		DRIVEWAY SERVICE	Yes	Yes	No	01/12/2026	1,117.50
		16274	711680	Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	Yes	No	01/12/2026	6,471.35
		16325	711681	Check	1	2718	REMIT	ECKROTH MUSIC	Yes	Yes	No	01/12/2026	808.66
		16275	711682	Check	1	1319		EHLERS	Yes	Yes	No	01/12/2026	2,250.00
		16276	711683	Check	1	1320		EIDE BAILLY LLP	Yes	Yes	No	01/12/2026	5,906.25
		16333	711684	Check	1	3506		EKON-O-PAC LLC	Yes	Yes	No	01/12/2026	659.00

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16277	711685	Check	1	1336	ESSENTIA HEALTH	Yes	Yes	No	01/12/2026	60.00
		16278	711686	Check	1	1336	ESSENTIA HEALTH	Yes	Yes	No	01/12/2026	2,662.50
		16334	711687	Check	1	3568	FENWORKS, INC.	Yes	Yes	No	01/12/2026	1,000.00
		16330	711688	Check	1	3267	FM HOCKEY OFFICIALS	Yes	Yes	No	01/12/2026	1,185.00
		16279	711689	Check	1	1384	FOLTZ, CAROL	Yes	Yes	No	01/12/2026	48,000.00
		16327	711690	Check	1	2896	FOUR HILLS FARMS INC	Yes	No	No	01/12/2026	10,596.25
		16345	711691	Check	1	3878	FUNDAMENTAL TECHNOLOGIES	Yes	Yes	No	01/12/2026	300.00
		16280	711692	Check	1	1407	GEMINI ATHLETIC WEAR, INC.	Yes	Yes	No	01/12/2026	700.00
		16349	711693	Check	1	3893	GERMAIN, ERICA	Yes	No	No	01/12/2026	231.25
		16329	711694	Check	1	3222	GILSON, MIKE	Yes	Yes	No	01/12/2026	90.00
		16281	711695	Check	1	1426	GRAINGER, INC.	Yes	Yes	No	01/12/2026	489.68
		16282	711696	Check	1	1443	H&B SPECIALIZED PRODUCTS, INC.	Yes	Yes	No	01/12/2026	494.00
		16283	711697	Check	1	1456	HAUS, MARY	Yes	No	No	01/12/2026	92.21
		16284	711698	Check	1	1457	HAWKINS, INC.	Yes	Yes	No	01/12/2026	145.99
		16285	711699	Check	1	1459	HDQ LANDSCAPING & MORE, INC	Yes	Yes	No	01/12/2026	5,550.00
		16286	711700	Check	1	1481	HERZOG ROOFING, INC.	Yes	Yes	No	01/12/2026	400.00
		16318	711701	Check	1	2318	HIKEHOPPERS LLC	Yes	No	No	01/12/2026	6,000.00
		16287	711702	Check	1	1487	HILLYARD / HUTCHINSON	Yes	Yes	No	01/12/2026	9,466.65
		16288	711703	Check	1	1511	HOUGH INC.	Yes	Yes	No	01/12/2026	5,900.72
		16321	711704	Check	1	2409	HUT AMERICAN GROUP LLC	Yes	No	No	01/12/2026	327.08
		16331	711705	Check	1	3312	JENSEN, GARRET	Yes	Yes	No	01/12/2026	71.11
		16289	711706	Check	1	1601	JOHNSON CONTROLS BUILDING SOI	Yes	Yes	No	01/12/2026	5,152.47
		16344	711707	Check	1	3877	JOHNSON FITNESS & WELLNESS	Yes	Yes	No	01/12/2026	862.59
		16339	711708	Check	1	3812	JTM PROVISIONS CO. INC.	Yes	Yes	No	01/12/2026	3,149.73
		16268	711709	Check	1	1231	KAMRAN CULINEX LLC	Yes	Yes	No	01/12/2026	532.72
		16290	711710	Check	1	1638	L&M FLEET SUPPLY, INC.	Yes	Yes	No	01/12/2026	522.38
		16291	711711	Check	1	1649	LAKES COUNTRY SERVICE CO-OP	Yes	Yes	No	01/12/2026	252.00
		16292	711712	Check	1	1658	LAKESHORE LEARNING MATERIALS	Yes	Yes	No	01/12/2026	247.39
		16337	711713	Check	1	3724	LANGUAGE LINE SERVICES	Yes	Yes	No	01/12/2026	49.95
		16322	711714	Check	1	2417	LILL, ARYN	Yes	Yes	No	01/12/2026	550.00
		16293	711715	Check	1	1695	MACKIN EDUCATION RESOURCES	Yes	Yes	No	01/12/2026	1,246.82
		16264	711716	Check	1	1168	MAC'S HARDWARE	Yes	Yes	No	01/12/2026	29.48
		16315	711717	Check	1	2303	MARCO TECHNOLOGIES, LLC NW712	Yes	Yes	No	01/12/2026	4,550.00
		16294	711718	Check	1	1707	MARK'S ELECTRIC INC.	Yes	Yes	No	01/12/2026	4,408.07
		16323	711719	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	Yes	Yes	No	01/12/2026	5,285.00
		16295	711720	Check	1	1736	MENARDS - DETROIT LAKES	Yes	Yes	No	01/12/2026	22.99
		16296	711721	Check	1	1743	MID CENTRAL DOOR COMPANY	Yes	Yes	No	01/12/2026	9,420.47
		16297	711722	Check	1	1745	MIDWEST BUS PARTS	Yes	Yes	No	01/12/2026	86.80
		16332	711723	Check	1	3318	NEIN, TAYLOR	Yes	Yes	No	01/12/2026	900.00

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16336	711724	Check	1	3667	NELSON, SANFORD	Yes	Yes	No	01/12/2026	117.60
		16299	711725	Check	1	1901	OTIS ELEVATOR COMPANY	Yes	Yes	No	01/12/2026	350.00
		16300	711726	Check	1	1907	PAN-O-GOLD BAKING CO.	Yes	Yes	No	01/12/2026	421.40
		16301	711727	Check	1	1908	PAPA MURPHY'S	Yes	Yes	No	01/12/2026	538.75
		16302	711728	Check	1	1915	PDQ.COM /SMARTDEPLOY	Yes	Yes	No	01/12/2026	425.50
		16303	711729	Check	1	1920	PEPSICO BEVERAGE SALES LLC	Yes	Yes	No	01/12/2026	527.35
		16324	711730	Check	1	2665	PIPEK, JENNA	Yes	Yes	No	01/12/2026	25.14
		16304	711731	Check	1	1951	PRECISION PRINTING	Yes	Yes	No	01/12/2026	688.75
		16305	711732	Check	1	1954	PREMIUM WATERS, INC.	Yes	Yes	No	01/12/2026	80.69
		16298	711733	Check	1	1832	PYE-BARKER & SAFETY, LLC	Yes	Yes	No	01/12/2026	1,644.00
		16306	711734	Check	1	1980	RDO EQUIPMENT CO.	Yes	Yes	No	01/12/2026	344.20
		16307	711735	Check	1	1983	RED RIVER GLAZING, INC	Yes	Yes	No	01/12/2026	450.00
		16316	711736	Check	1	2306	REGION 1	Yes	Yes	No	01/12/2026	9,140.13
		16308	711737	Check	1	2056	SCHOOL SPECIALTY LLC	Yes	No	No	01/12/2026	1,471.95
		16309	711738	Check	1	2126	STEIN'S INC.	Yes	Yes	No	01/12/2026	564.16
		16310	711739	Check	1	2128	STELLHER HUMAN SERVICES, INC.	Yes	Yes	No	01/12/2026	46,308.00
		16347	711740	Check	1	3891	SUBJECT TECHNOLOGIES, INC.	Yes	Yes	No	01/12/2026	5,000.00
		16311	711741	Check	1	2149	SWANSON'S REPAIR	Yes	Yes	No	01/12/2026	902.41
		16335	711742	Check	1	3570	SYHhealing	Yes	Yes	No	01/12/2026	6,000.00
		16312	711743	Check	1	2169	TECH CHECK, LLC	Yes	Yes	No	01/12/2026	9,374.70
		16313	711744	Check	1	2194	TRAFERA HOLDINGS, LLC	Yes	Yes	No	01/12/2026	3,898.87
		16314	711745	Check	1	2207	TWEETON REFRIGERATION, INC.	Yes	Yes	No	01/12/2026	11,239.80
		16338	711746	Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	01/12/2026	2,292.70
		16348	711747	Check	1	3892	WALTER, CHERYL	Yes	Yes	No	01/12/2026	231.50
		16320	711748	Check	1	2384	WILLIAM V MACGILL & CO.	Yes	Yes	No	01/12/2026	1,250.00
		16343	711749	Check	1	3866	WL HALL COMPANY	Yes	Yes	No	01/12/2026	2,085.00
		16341	711750	Check	1	3836	X-GRAIN SPORTSWEAR	Yes	Yes	No	01/12/2026	52.00
		16359	711751	Check	2	2287	AFSCME COUNCIL 65	Yes	No	No	01/15/2026	259.52
		16361	711752	Check	2	2309	D. L. ATHLETIC FOUNDATION	Yes	No	No	01/15/2026	110.00
		16363	711753	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	01/15/2026	622.51
		16362	711754	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	01/15/2026	30.00
		16365	711755	Check	2	3121	MESSERLI & KRAMER P.A.	Yes	Yes	No	01/15/2026	105.95
		16358	711756	Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	Yes	No	01/15/2026	683.80
		16364	711757	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	01/15/2026	117.60
		16360	711758	Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	01/15/2026	64.00
		16370	711759	Check	1	1096	BELLAND, MELYSSA	Yes	Yes	No	01/20/2026	350.00
		16371	711760	Check	1	3632	CLOQUET ACTIVITIES	Yes	No	No	01/20/2026	200.00
		16372	711761	Check	1	1006	AAKRE, ANNA	Yes	No	No	01/26/2026	33.18
		16429	711762	Check	1	3314	ANDYMARK, INC.	Yes	No	No	01/26/2026	508.61

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt	No Check	No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
MW		16373	711763		Check	1	1067		ARVIG	Yes	No	No		01/26/2026	560.00
		16374	711764		Check	1	1072	REMIT	ASL INTERPRETING SERVICES, INC	Yes	No	No		01/26/2026	178.00
		16375	711765		Check	1	1081		BARBERG, JENNIFER	Yes	No	No		01/26/2026	237.30
		16376	711766		Check	1	1091		BECKER COUNTY ENVIRONMENTAL	Yes	No	No		01/26/2026	450.00
		16377	711767		Check	1	1094		BECKER COUNTY TRANSIT	Yes	No	No		01/26/2026	240.00
		16433	711768		Check	1	3777		BISCHOFF, JAMIE	Yes	No	No		01/26/2026	75.00
		16379	711769		Check	1	1121		BLUE 84 SPIRIT	Yes	Yes	No		01/26/2026	1,411.50
		16436	711770		Check	1	3894		BRAINY INK	Yes	No	No		01/26/2026	190.00
		16380	711771		Check	1	1143		BRENCO CORP.	Yes	Yes	No		01/26/2026	535.71
		16381	711772		Check	1	1161		BURLINGTON ENGLISH INC.	Yes	No	No		01/26/2026	960.00
		16382	711773		Check	1	1192		CENTRAL MARKET	Yes	No	No		01/26/2026	178.10
		16430	711774		Check	1	3441		COLUMN SOFTWARE PBC	Yes	No	No		01/26/2026	133.18
		16435	711775		Check	1	3890		CONNOR, RAEANNA	Yes	No	No		01/26/2026	1,500.00
		16383	711776		Check	1	1227		CREAMY CREATIONS	Yes	No	No		01/26/2026	5,008.00
		16378	711777		Check	1	1107		CWIKLAACE HARDWARE	Yes	No	No		01/26/2026	37.95
		16385	711778		Check	1	1244		DACOTAH PAPER COMPANY	Yes	No	No		01/26/2026	1,525.36
		16425	711779		Check	1	2924	REMIT	DEWEY, NICOLE	Yes	No	No		01/26/2026	400.00
		16386	711780		Check	1	1300		DRIVEWAY SERVICE	Yes	No	No		01/26/2026	3,785.00
		16387	711781		Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	No	No		01/26/2026	7,236.64
		16431	711782		Check	1	3703		ESSENTIAL EDUCATION CORP.	Yes	No	No		01/26/2026	145.00
		16388	711783		Check	1	1358		FELDT PLUMBING LLP	Yes	No	No		01/26/2026	12,092.50
		16438	711784		Check	1	3897		FIEDLER, MICHAEL	Yes	Yes	No		01/26/2026	75.00
		16437	711785		Check	1	3895		FIRST STUDENT, INC	Yes	No	No		01/26/2026	10,500.00
		16428	711786		Check	1	3267		FM HOCKEY OFFICIALS	Yes	No	No		01/26/2026	2,617.25
		16439	711787		Check	1	3898		FRITZ, ALEXIS	Yes	No	No		01/26/2026	30.61
		16389	711788		Check	1	1400		G & R CONTROLS, INC.	Yes	Yes	No		01/26/2026	645.50
		16390	711789		Check	1	1432		GREEN'S PLUMBING & MODERN HEA	Yes	Yes	No		01/26/2026	5,531.76
		16391	711790		Check	1	1457		HAWKINS, INC.	Yes	No	No		01/26/2026	3,470.00
		16392	711791		Check	1	1511		HOUGH INC.	Yes	Yes	No		01/26/2026	1,449.30
		16393	711792		Check	1	1563		INTERQUEST DETECTION CANINES	Yes ⁵	No	No		01/26/2026	680.00
		16426	711793		Check	1	3108		INTERQUEST GROUP INC	Yes	No	No		01/26/2026	1,000.00
		16394	711794		Check	1	1593		JOHN KOOPMANN	Yes	No	No		01/26/2026	225.00
		16440	711795		Check	1	3899		JORGENSEN, DAN	Yes	No	No		01/26/2026	31.73
		16395	711796		Check	1	1608		JOSTENS	Yes	No	No		01/26/2026	50.90
		16384	711797		Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	No	No		01/26/2026	674.95
		16396	711798		Check	1	1649		LAKES COUNTRY SERVICE CO-OP	Yes	No	No		01/26/2026	42.00
		16397	711799		Check	1	1673		LEIGHTON BROADCASTING	Yes	No	No		01/26/2026	449.00
		16419	711800		Check	1	2345	REMIT	LITERACY RESOURCES, LLC	Yes	No	No		01/26/2026	627.66
		16398	711801		Check	1	1695		MACKIN EDUCATION RESOURCES	Yes	Yes	No		01/26/2026	1,688.77

SMART Finance

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16399	711802	Check	1	1707		MARK'S ELECTRIC INC.	Yes	No	No	01/26/2026	1,304.03
		16424	711803	Check	1	2598		MATT'S MOBILE DIESEL SERVICE	Yes	No	No	01/26/2026	501.00
		16400	711804	Check	1	1734		MEEKER & WRIGHT SPECIAL ED. CO	Yes	Yes	No	01/26/2026	961.25
		16401	711805	Check	1	1736		MENARDS - DETROIT LAKES	Yes	No	No	01/26/2026	305.35
		16402	711806	Check	1	1753		MILLER YARD CARE AND CONSTRU	Yes	No	No	01/26/2026	13,880.00
		16403	711807	Check	1	1764		MINNKOTA RECYCLING	Yes	No	No	01/26/2026	258.00
		16404	711808	Check	1	1780		MN ELEM. SCHOOL PRINCIPAL ASSO	Yes	No	No	01/26/2026	500.00
		16423	711809	Check	1	2542		MORRISON EYE CARE	Yes	Yes	No	01/26/2026	313.54
		16421	711810	Check	1	2420	REMIT	MRI SOFTWARE LLC	Yes	No	No	01/26/2026	22.00
		16405	711811	Check	1	1818		MULCAHY	Yes	No	No	01/26/2026	237.47
		16406	711812	Check	1	1866		MUSCATELL GMC	Yes	Yes	No	01/26/2026	743.29
		16409	711813	Check	1	1917	REMIT	NCS PEARSON INC	Yes	No	No	01/26/2026	39.00
		16407	711814	Check	1	1907		PAN-O-GOLD BAKING CO.	Yes	No	No	01/26/2026	1,323.91
		16408	711815	Check	1	1908		PAPA MURPHY'S	Yes	No	No	01/26/2026	1,372.25
		16410	711816	Check	1	1920		PEPSICO BEVERAGE SALES LLC	Yes	No	No	01/26/2026	567.32
		16411	711817	Check	1	1943		POPPLERS MUSIC STORE	Yes	No	No	01/26/2026	650.34
		16412	711818	Check	1	1954		PREMIUM WATERS, INC.	Yes	Yes	No	01/26/2026	93.18
		16418	711819	Check	1	2306		REGION 1	Yes	No	No	01/26/2026	130.00
		16427	711820	Check	1	3241		SCREENFLEX PORTABLE PARTITION	Yes	No	No	01/26/2026	4,029.00
		16414	711821	Check	1	2074		SEPTIC VAC	Yes	No	No	01/26/2026	150.00
		16413	711822	Check	1	2018		SQUIRES, WALDSPURGER & MACE,	Yes	Yes	No	01/26/2026	924.00
		16415	711823	Check	1	2139		SUMMIT FIRE PROTECTION	Yes	Yes	No	01/26/2026	2,066.00
		16416	711824	Check	1	2149		SWANSON'S REPAIR	Yes	No	No	01/26/2026	74.95
		16432	711825	Check	1	3758		TR INDUSTRIES	Yes	Yes	No	01/26/2026	2,820.00
		16417	711826	Check	1	2203		TROPHY HOUSE	Yes	Yes	No	01/26/2026	45.00
		16434	711827	Check	1	3806		VIKING COCA COLA BOTTLING CO.	Yes	No	No	01/26/2026	4,411.35
		16422	711828	Check	1	2485		VISTAR	Yes	No	No	01/26/2026	1,521.75
		16420	711829	Check	1	2384		WILLIAM V MACGILL & CO.	Yes	No	No	01/26/2026	1,104.73
		16443	711830	Check	1	2501		BUBOLTZ, KAREN	Yes	No	No	01/29/2026	71.00
		16442	711831	Check	1	1405		GEER GREEN, TERESA	Yes	No	No	01/29/2026	21.43
		16444	711832	Check	1	3218		HAMMER, KENNETH	Yes	No	No	01/29/2026	332.50
		16446	711833	Check	1	3900		HANSON, MICHELLE	Yes	No	No	01/29/2026	40.50
		16445	711834	Check	1	3617		KILMER, ELLE	Yes	No	No	01/29/2026	40.50
		16441	711835	Check	1	1211	REMIT	LAKES COMMUNITY COOPERATIVE	Yes	No	No	01/29/2026	17,025.67
		16448	711836	Check	2	2288		MADISON NATIONAL LIFE INSURANC	Yes	No	No	01/29/2026	4,529.29
		16447	711837	Check	1	3901		PEQUOT LAKES HIGH SCHOOL	Yes	No	No	01/29/2026	560.00
		16503	711838	Check	2	2287		AFSCME COUNCIL 65	Yes	No	No	01/30/2026	259.52
		16505	711839	Check	2	2309		D. L. ATHLETIC FOUNDATION	Yes	No	No	01/30/2026	110.00
		16508	711840	Check	2	2330		D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	01/30/2026	608.82

SMART Finance
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 01.01.2026-1/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16507	711841	Check	2	2329		D.L. EDUCATION MINNESOTA (TEACH	Yes	No	No	01/30/2026	18,758.87
		16506	711842	Check	2	2310		D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	01/30/2026	30.00
		16510	711843	Check	2	3121		MESSERLI & KRAMER P.A.	Yes	No	No	01/30/2026	55.13
		16502	711844	Check	2	2286		MINNESOTA CHILD SUPPORT	Yes	No	No	01/30/2026	683.80
		16509	711845	Check	2	2363		MIN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	01/30/2026	167.40
		16504	711846	Check	2	2292		UNITED WAY OF BECKER COUNTY	Yes	No	No	01/30/2026	64.00
Bank Total: MW													\$798,486.52
Report Total:													\$798,486.52

PERSONNEL AGENDA

February 23, 2026

1) **Resignations:**

Julie Bemis– Rossman Para, effective January 29, 2026.

John Cervantes– 8th Grade Girls Softball, effective February 19, 2026.

Carmen Chapman– Project LIFE Skills Trainer, effective February 6, 2026.

Ella Ullrich– Laker Kids, effective February 27, 2026.

Matt Jenson– JV Boys Baseball Coach, effective February 10, 2026.

Edgar Negron– Middle School Track Coach, effective February 12, 2026.

Zach Oistad, 9th Grade Baseball Coach, effective February 10, 2026.

Judy Wollin– Project LIFE Skills Instructor, effective May 31, 2026.

2) **Retirements:**

Deanna Baukol– Rossman First Grade Teacher, effective June 30, 2026.

Mindy Nielsen– Rossman 5th Grade Teacher, effective June 30, 2026.

Rob Nielsen– Activities Director, effective October 15, 2026.

Annette Rice– Roosevelt Music Teacher, effective June 30, 2026.

Alan Squires– Middle School I-Tech Teacher, effective June 30, 2026.

4) **Appointments:**

Lucinda Craft– English Long Term Substitute at the ALC, rate of pay is per sub contract, effective April 24, 2026.

Caiden Edwards– Middle School Custodian, at the rate of \$20.70 per hour plus \$1.00 per hour differential, working 40 hours per week, effective February 16, 2026.

Lucy Erb– Rossman Laker Kids Assistant, at the rate of \$17.40 per hour, working 12.5 hours per week, effective March 2, 2026.

Edwin Merced– Roosevelt Custodian, at the rate of \$18.51 per hour, working 29.75 hours per week, effective March 9, 2025.

Erika Nelson– Rossman Special Education Para, at the rate of \$17.35 per hour working 37.5 hours per week, effective February 23, 2026.

Casey Rader– Middle School/Roosevelt Custodian, at the rate of \$20.70 per hour plus \$1.00 per hour differential, working 40 hours per week, effective February 2, 2026.

Ruby Thibodeaux– Roosevelt Special Education Para, at the rate of \$17.35 per hour, working 37.5 hours per week, effective February 24, 2026.

Colleen Trigg– Rossman Special Education Para, at the rate of \$17.35 per hour, working 37.5 hours per week, effective March 5, 2026.

Lane Yliniemie– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

5) **Amended Assignment:**

Kayla Grosz– is amending her assignment from Special Education Para at 37.5 hours per week to ADSIS Ed Assistant/Noon Duty at 27.5 hours per week, effective February 9, 2026.

Cindy Weber– High School Para is amending her assignment from 35 hours per week to 37.5 hours per week, effective January 26, 2026.

6) **Leave of Absence:**

William Blasczyk– is requesting a leave of absence for the 2026-2027, 2027-2028, and 2028-2029 school years.

Brianna Byer– is requesting a leave of absence from March 26, 2026 through May 29,

2026.

Melissa Greene– is requesting a leave of absence from January 12, 2026 through April 13, 2026.

Barb Olson– is requesting a leave of absence from February 23, 2026 through May 23, 2026.

Joyce Schweigart– is requesting a leave of absence from February 11, 2026 through March 6, 2026.

Shannon Sitz– is requesting a leave of absence from April 28, 2026 through May 29, 2026.

7) Terminations:

Janet Clark– Middle School Custodian, effective February 2, 2026.

Marissa Cooper– Food Service Worker, effective February 11, 2026.

Date Adopted: 01/10/94	File Number:
Date Revised: 8/11/03	Detroit Lakes Policy - 518 Date Reviewed: 01/26/26

518 - DO NOT RESUSCITATE/DO NOT INTUBATE (DNR/DNI) ORDERS

I. PURPOSE

The school district recognizes that it is serving students with complex health needs. The school district also recognizes that school district staff may be confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to school district staff and parents or guardians in these situations.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the school district is education. DNR-DNI Orders are medical documents. School district staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.
- F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI Orders, shall be advised of and shall be given a copy of this policy.

Legal References: 29 U.S.C. § 794 *et seq.* (§ 504 Rehabilitation Act of 1973)
42 USCA §§ 12101-12213 (Americans with Disabilities Act)

Cross References:

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 519
Date Revised: 8/11/03 10/24/22, <u>02/23/26</u>	

519 - INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.

B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes Chapter 260E, a local welfare agency, the agency responsible for investigating the report and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the local welfare agency or law enforcement agency. School district officials will work with the local welfare agency, the agency responsible for investigating the report or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.

B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.

C. When the local welfare agency, local law enforcement agency, or agency responsible for investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property ~~before~~prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. ~~For an~~Where the interviews are conducted by the local welfare agency, the notification ~~shall~~must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosures regarding the nature of the assessment or investigation.

D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than twenty-four (24) hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.

E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: MSBA/MASA Model Policy 103 (Complaints - Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 01/12/98	File Number:
Date Revised: 4/13/04, 09/14/09, 10/24/22	Detroit Lakes Policy - 520 Date Reviewed: 01/26/26

520 - STUDENT SURVEYS

I. PURPOSE

Occasionally the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 United States Code section 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. There will be no requirement that the student return the survey, and no record of the student returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.

- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minnesota Statutes Chapter 13 (Minnesota Government Data Practices Act), 20 United States Code Section 1232g (Family Educational Rights and Privacy Act) and 34 Code of Federal Regulations Part 99.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.
- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:
1. political affiliations or beliefs of the student or the student's parent;
 2. mental and psychological problems of the student or the student's family;
 3. sex behavior or attitudes;
 4. illegal, antisocial, self-incriminating and demeaning behavior;
 5. critical appraisals of other individuals with whom respondents have close family relationships;
 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 7. religious practices, affiliations, or beliefs of the student or the student's parent; or
 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
- C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above,

concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

- a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

"Parent" means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.

- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

"Instructional material" means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code section 1400 *et. seq.*).

- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.

(1) "Personal information" means individually identifiable information including a student's or parent's first and last name; a home or other physical address (including street name and the name of the city or

town); a telephone number; or a Social Security identification number.

- (2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:

- (a) college or other postsecondary education recruitment or military;
- (b) book clubs, magazines, and programs providing access to low cost literary products;
- (c) curriculum and instructional materials used by elementary and secondary schools;
- (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;
- (e) the sale by students of products or services to raise funds for school-related or education-related activities; and
- (f) student recognition programs.

- (3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.

- a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.
- b. The notice will provide parents with an opportunity to opt out of participation in the following activities:

- (1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or

for selling that information, or otherwise providing that information to others for that purpose.

- (2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.
- (3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

- c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.
- d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

D. The school district shall give parents and students notice of their rights under this section.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
20 U.S.C. 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. 1232h (Protection of Pupil Rights)
34 C.F.R. Part 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273 (2002)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Student Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination, Grievance Procedure and Process)

Date Adopted: 12/14/87	File Number: Detroit Lakes Policy - 521
Date Revised: 02/10/03, 5/10/10; 1/24/22; <u>2/23/26</u>	

521 - STUDENT DISABILITY NONDISCRIMINATION

~~*[Note: School districts are required by statute to have a policy addressing these issues.]*~~

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive the required free appropriate public education.

II. DEFINITIONS

- A. For purposes of this policy, "disability harassment" means unwelcome physical, verbal, or nonverbal conduct based upon a student's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the student's educational performance; or of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a student's current or past disabling condition or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a student's genetic information.
- B. For purposes of this policy, "disability discrimination" generally means the differential treatment of an individual based on an actual or perceived disability in a manner that materially and substantially interferes with (1) the individual's educational opportunities or performance or (2) the individual's ability to participate in school functions or activities or receive school benefits, services, or privileges. Disability discrimination does not include any services or accommodations provided to a student in accordance with Section 504, the Individuals with Disabilities Education Act, the Minnesota Human Rights Act, or any other applicable law.

III. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. are protected from disability harassment and disability discrimination.
- B. It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504, need special services, accommodations, or programs in order that such learners may receive free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
 - 2. has a record of such impairment; or

3. is regarded as having such impairment; or

4. 4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.

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D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

~~D.~~

IV. COORDINATOR

Persons who have questions, comments, or complaints should contact the Superintendent regarding grievances or hearing requests regarding disability issues. The Superintendent's contact information is: Mark Jenson, 702 Lake Avenue, Detroit Lakes, MN 56501, (218) 847-9271, markjenson@detlakes.k12.mn.us. This person is the school district's Americans with Disabilities Act Section 504 Coordinator.

V. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of harassment or discrimination on the basis of disability by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct which may constitute disability discrimination, toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to the principal of the building at which the conduct occurred. The school district encourages the reporting party or complainant to use the Student Disability Discrimination Grievance Report Form available from the principal of each building, the school district office, and on the school district's website, but oral reports shall be considered complaints as well. If the complaint involves a principal, the complaint may be filed with the school district's Superintendent.
- B. The building principal is the person responsible for receiving oral or written reports of disability harassment discrimination. Any school district personnel who receives a report of disability discrimination must inform the building principal immediately. For purposes of this policy, immediately means as soon as possible, but no later than within one business day.
- C. Upon receipt of a report, the principal must notify the Superintendent immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged, along with a brief description of how the complaint was handled at the building level, will be forwarded as soon as practicable by the principal to the Superintendent. If the report was given verbally, the principal shall personally reduce it to written form as soon as possible, and by no later than within two business days and forward it to the Superintendent.
- D. The School Board hereby designates the school district's Superintendent as the administrator ultimately responsible to receive reports or complaints of disability discrimination. If the complaint involves the Superintendent, the complaint shall be filed directly with the School Board Chair.

- E. The school district shall conspicuously post the names of the Superintendent, including mailing address, email address, and telephone numbers.
- F. Submission of a good faith complaint or report of disability discrimination will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

VI. INVESTIGATION

- A. By authority of the school district, the Superintendent, upon receipt of a report or complaint alleging disability discrimination, shall immediately undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of a review of written witness statements or personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and a review of any documents deemed pertinent by the investigator. The scope of the investigation will depend on the circumstances of each complaint.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider, but is not limited to, the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and the district shall use a preponderance of the evidence standard in its determination.
- D. In addition, the school district will take immediate steps to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged disability discrimination. Protective measures, if any, will be based on the circumstances of each situation and may include, but are not limited to, counseling, academic support, and scheduling changes for classes or extracurricular activities. Upon receipt of a complaint, the school district will engage in discussions with the complainant about whether any proactive measures are necessary. Any protective measures will be implemented at the discretion of the school district and will be designed by the school district to minimize the burden on a pupil's educational program.
- E. To the extent practicable, the investigation will be completed within 30 days of the date the complaint was filed. The investigator will make a written report upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether they appear to be violations of this policy in accordance with the definitions outlined in this policy. The breadth and detail of the investigation report will depend on the circumstances of each complaint.

VII. SCHOOL DISTRICT ACTION

- A. Upon receipt of a report or in the event of a substantiated complaint of disability harassment or discrimination, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this

policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant and to the respondent within 30 days of the date the complaint was filed, to the extent practicable and to the extent permitted by the Minnesota Government Data Practice Act, the Family Educational Rights and Privacy Act and any other applicable law. In the event the report cannot be provided to the complainant and respondent within 30 days, the school district will notify both parties, and will provide an anticipated date of report completion.

VIII. REPRISAL/RETALIATION

The school district will discipline or take appropriate action against any pupil, teacher, administrator, third party, or other school personnel who retaliates against any person who makes a good faith report of alleged disability discrimination, or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Legal References: [Minn. Stat. § 363A.03, Subd. 12 \(Definitions\)](#)
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

Date Adopted: 01/12/98	File Number:
Date Revised: 8/11/03; 10/21/19, 10/24/22	Detroit Lakes Policy - 523
	Date Reviewed: 1/26/26

523 - POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use/Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
Model Policy 511	Student Fundraising
Model Policy 524	Internet Use Policy Development
Model Policy 525	Violence Prevention

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

Date Adopted: 11/13/1995	File Number: Policy #524
Date Revised: 5/10/2004, 2/09/2009, 12/14/2009, 6/11/2012; 12/21/2020, 10/24/22, 09/25/23, 3/24/25, <u>2/23/26</u>	

524 INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY

~~*[Note: School districts are required by statute to have a policy addressing these issues.]*~~

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

~~**[Note: School districts should consider the impact of this paragraph on present practices and procedures, including, but not limited to, practices pertaining to employee communications, school or classroom websites, and student/employee use of social**~~

~~networking websites. Depending upon school district policies and practices, school districts may wish to add one or more of the following clarifying paragraphs.]~~

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “Twitter,” “Instagram,” “Snapchat,” “TikTok” “Reddit,” and similar websites or applications.
7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or

services for personal use without authorization from the appropriate school district official.

10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
 - C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

~~*Note: Pursuant to state law, school districts are required to restrict access to inappropriate materials on school computers with Internet access. School districts which seek technology revenue pursuant to Minn. Stat. § 125B.26 or certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. Those districts are required to comply with additional standards in restricting possible access to inappropriate materials. Therefore, school districts should select one of the following alternative sections depending upon whether the school district is seeking such funding and the type of funding sought.*~~

~~*[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes 125B.15 as follows: "A school district receiving technology revenue under section 125B.26 must prohibit, including through use of available software filtering technology or other effective methods, adult access to material that under federal or state law is reasonably believed to be obscene or child pornography."]*~~

ALTERNATIVE NO. 3

~~[NOTE: School districts that receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy that contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.]~~

A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:

1. Obscene;
2. Child pornography; or
3. Harmful to minors.

B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

~~*[Note: Although school districts are not required to adopt the more restrictive provisions contained in either Alternative No. 2 or No. 3 if they do not seek state or federal funding, they may choose to adopt the more restrictive provisions as a matter of school policy.]*~~

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional

staff before a student may use a school account or resource to access the Internet.

- C. The Internet Use Agreement form for students must be read and signed by the user and the parent or guardian. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student or employee through the Internet is the sole responsibility of the student and/or the student's parents or employee.
 - 6. Notification that the collection, creation, reception, maintenance and dissemination of data

via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.

7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

XII. PARENTS' AND/OR GUARDIANS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and materials to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user and the parent or guardian prior to use by the student.
 5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. Contracts with the school district, as part of a one-to-one program or otherwise, to provide a school - issued device for student use; and
 2. Creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communications, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
 1. Identify each curriculum, testing, or assessment technology provider with access to educational data;

2. Identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. Include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
1. The technology provider's employees or contractors have access to educational data only if authorized; and
 2. The technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

- A. "School-issued devices" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or technology provider must not electronically access or monitor;
1. Any location-tracking feature of a school-issued device
 2. Any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. Student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. The activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. The activity is permitted under a judicial warrant;
 3. The school district is notified or becomes aware that the device is missing or stolen;

4. The activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. The activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
 6. The activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria.

~~[NOTE: In 2024, the Minnesota legislature enacted a law requiring that school districts adopt a policy on students' possession and use of cell phones in school by March 15, 2025. This law does not state that school districts must incorporate specific language or provisions in the school district policy.]~~

~~MSBA recognizes the common practice of setting forth cell phone rules in a student handbook or similar document. This Article directs school administration to establish cell phone rules, which the school board may require be presented to the board for approval. This approach enables administrators to craft flexible and specific rules that are specific to grade levels and buildings. The school board may choose to set forth general principles regarding cell phone use in this Article.~~

~~Under the new law, Thethe Minnesota Elementary School Principals Association and the Minnesota Association of Secondary School Principals will collaborated to make best practices available to schools on a range of different strategies to achieve the goals stated above.}]~~

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an

individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
 - B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
 - C. The school district Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- A. Because of the rapid changes in the development of the Internet, the school board shall conduct periodic reviews of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 565 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011))
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)



TECHNOLOGY USE AGREEMENT - EMPLOYEE

I have read and understand school district policy #524 - ACCESS TO AND USE OF THE DISTRICT TECHNOLOGY SYSTEM (NETWORKED INFORMATION RESOURCES) relating to acceptable use and safety of the school district's technology systems including: the computer system, internet, email, voicemail and telephone system and agree to abide by the policy. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken (up to and including suspension or termination of employment), and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

*****SIGN AND RETURN THIS FORM TO YOUR BUILDING SECRETARY*****



Student/Parent Alternative To Internet Use Request Form

Parent/guardian understands their student is offered school district resources/accounts to access the Internet and it is the parent's/guardian's responsibility to notify the school district if, at the parent's option, they would like to request alternative activities not requiring Internet access.

I, _____ (parent or guardian name) hereby request alternative educational activities not requiring Internet access and the material to exercise this option for my student _____ (name of student).

I understand this notification form must be completed each school year.

Parent/Guardian Signature

Date

Forward this completed form to the student's supervising teacher

Date Adopted:	File Number:
Date Revised: 2/12/18; 2/11/19, 09/26/22	Detroit Lakes Policy - 525
	Date Reviewed: 1/26/26

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities, and on school grounds, buses or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).
- B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

- A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It

shall be incumbent on all students and staff to observe all policies and report violations to the school administration.

- B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.
- C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or non-student, who possesses, uses or distributes a weapon when in a school location.
- E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.
- F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).
- G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.
- H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minnesota Statutes section 121A.05.
- I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). “Gang” as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A “pattern of gang activity” means the commission, attempt to commit, conspiring

to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

- J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district may adopt and implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

- A. Adopt a district crisis management policy to address potential violent crisis situations in the district.
- B. Provide training in recognition, prevention, and safe responses to violence, and development of a positive school climate.
- C. Coordinate a local school security review committee or task force comprised of school officials, law enforcement, parents, students and other youth service providers to advise on policy implementation.
- D. In-service training for personnel in aspects of reporting, visibility and supervision as deterrents to violence.
- E. In-service training for personnel and school board members by experts familiar with sexual abuse, domestic violence, and personal safety issues on the following: helping students identify violence in the family and the community so that students may learn to resolve conflicts in effective, nonviolent ways; responding to a disclosure of child sexual abuse in a supportive, appropriate manner; and/or complying with mandatory reporting requirements under the Maltreatment of Minors Reporting Act.
- F. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- G. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g. honesty, personal responsibility, self-discipline, cooperation and respect for others.)

- H. Establish clear school rules that prevent and deter violence.
- I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- J. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.
- K. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- L. Develop curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy and identify differences in behavior and values that conflict with their own.
- M. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.
- N. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- O. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- P. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- Q. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- R. Develop curriculum on child sexual abuse prevention for students, including age-appropriate instruction on recognizing sexual abuse and assault, boundary violations, and ways offenders groom or desensitize victims, as well as strategies to promote disclosure, reduce self-blame, and mobilize bystanders. The curriculum may be created in consultation with federal, state, and local agencies and community-based organizations, including the Child Welfare Information Gateway website maintained by the United States Department of Health and Human Services, to identify research-based tools, curricula, and programs to prevent child sexual abuse.

- S. Provide training to all school personnel on recognizing and preventing sexual abuse and sexual violence which may include training on mandatory reporting requirements provided on the Department of Education's website and reviewing the Code of Ethics for Minnesota Teachers.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to school district and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).
- B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.
- C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)
 18 U.S.C. § 921 (Definition of Firearm)
 20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act of)
 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 31 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
 MSBA/MASA Model Policy 501 (School Weapons Policy)
 MSBA/MASA Model Policy 504 (Student Dress and Appearance)
 MSBA/MASA Model Policy 506 (Student Discipline)
 MSBA/MASA Model Policy 507 (Corporal Punishment)
 MSAB/MASA Model Policy 514 (Bullying Prohibition Policy)
 MSBA/MASA Model Policy 526 (Hazing Prohibition)
 MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 526
Date Revised: 02/10/03, 5/10/10, 12/13/2010, 03/10/2014, 11/28/2022	

526 - HAZING PROHIBITION

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid or engage in hazing.
- B. No teacher, administrator, volunteer, contractor or other employee of the school district shall permit, condone or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.
Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and or expulsion.
Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including terminations or discharge.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. “Hazing” means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. “Immediately” means as soon as possible but in no event longer than 24 hours.

- C. “On school premises or school district property, or at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- D. “Remedial response” means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. “Student” means a student enrolled in a public school or a charter school.
- F. “Student organization” means a group, club or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The District encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building principal immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students, or others pending completion of an investigation of alleged hazing prohibited by this policy.
- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action. Such action may include, but is not

limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable school district policies and regulations.

- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.

- E. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, ~~or~~ harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engage in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References:

Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.40 121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross Reference:

MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to Students and Staff])

Date Adopted: 01/12/98	File Number:
Date Revised: 08/11/03, 11/28/22	Detroit Lakes Policy - 527
	Date Reviewed: 1/26/26

527 - STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES

I. PURPOSE

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to allow the limited use and parking of motor vehicles by students in school district locations. It is the position of the school district that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety and welfare of students and school personnel. This policy applies to all students in the school district.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes", alcoholic beverages, controlled substances and "look-alikes", overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay,

the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

- D. “School district location” means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus during the school day only during the student’s designated lunch period or if there is an emergency and permission has been granted to the student by the building principal or assistant principal to use a motor vehicle during the school day.

V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Vehicles must display a valid parking permit. Students will not park vehicles in driveways, on private property, or in [other designated areas, e.g. parking lots designated for use only by staff or by the general public].
- B. When there are unauthorized vehicles parked on school district property, school officials may:
1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

VI. PATROLS, INSPECTIONS AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections.

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle.

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches and/or Seizures.

It shall be a violation of this policy for students to store or carry contraband in motor vehicles in a school district location or to interfere with patrols, inspections, searches and/or seizures as provided by this policy.

D. Seizure of Contraband.

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. § 123B.02, Subds. 1 and 5 General Powers of Independent School Districts)
Minn. Stat. § 123B.38 (Hearing)
New Jersey v. T.L.O., 469 U.S. 325(1985)

Cross Reference: MSBA/MASA Model Policy 417 (Chemical Use/Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)

DATE: February 9, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn - Director of Finance & Operations

SUBJECT: **Kent Freeman Sports Arena Lease Agreement (2026-2028)**

Detroit Lakes Public Schools has leased the Kent Freeman Arena for many years for the purposes of space for its girls' and boys' hockey programs, and limited use for baseball, softball and some physical education classes. The District has worked with the Arena Commission on an agreement to renew the lease agreement between Detroit Lakes Public Schools and the City of Detroit Lakes for the 2026-27 and 2027-28 school years.

The proposed agreement includes a increase of \$8,388.00 over the duration of the contract. The current lease agreement is \$137,733.00 for 2025-26 school year. With the renewal of the agreement, the annual lease will be as follows:

- 2026-27 School Year - \$141,865.00
- 2027-28 School Year - \$146,121.00

The Facilities and Finance committees recommend approval.



KENT FREEMAN SPORTS ARENA
USE AGREEMENT

DETROIT LAKES PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #22

AND

CITY OF DETROIT LAKES

2026-2027
2027-2028

KENT FREEMAN SPORTS ARENA USE AGREEMENT

THIS AGREEMENT, Made this ____ day of _____, 2026, by and between the City of Detroit Lakes, a municipal corporation, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501, hereinafter called "City," and the Independent School District No. 22 of Becker County, 702 Lake Avenue, Detroit Lakes, MN 56501, hereinafter called "School District."

RECITALS

1. The City is the owner of a multi-use facility located at Rossman Avenue in Detroit Lakes named the "Kent Freeman Arena" consisting of two ice rinks or floors, locker rooms, showers and necessary appurtenances identified as "Arena #1" and "Arena #2", hereinafter referred to collectively as the "Arena;" and
2. The School District, through its Physical Education Program and its Athletic Program, offers physical education, hockey, softball, baseball and other education and activity programs; and
3. It is the desire of the School District to use the Arena for such physical education, hockey, softball, baseball and other educational activity programs.

NOW, THEREFORE, in consideration of the use fee and pursuant to the terms of this agreement, the City and School agree as follows:

TERM OF AGREEMENT. This agreement shall be in effect from:

October 12, 2026 to March 5, 2028

2. **USE OF ARENA.** The School District is granted the non-exclusive use of the ice rinks or floors, locker rooms, showers, and necessary appurtenances in Arena #1 and Arena #2 for its Physical Education Program and its Athletic Program to offer physical education, hockey, softball, baseball and other education and activity programs according to the schedule set forth in Section 4 of this agreement. The City retains the right to use of the Arena and the right to grant use of the Arena to third parties during the term of this agreement, provided that use by the City does not conflict with the use of the Arena by the School District as set forth in this agreement.
3. **USE FEE.** The School District agrees to pay to the City the following annual base use fee for the use of the Arena described in this agreement:

2026 - 2027	\$141,905 due by November 29, 2026
2027 - 2028	\$146,202 due by November 29, 2027

by check made payable and delivered to:

City of Detroit Lakes
1025 Roosevelt Avenue
Detroit Lakes, MN 56501

4. SCHEDULE. The School District shall have the use of the buildings according to the following schedule:

School year 2026-2027:

Ice Sheets: October 19, 2026, to March 7, 2027
Use: October 19, 2026, to April 30, 2027

School year 2027-2028:

Ice Sheets: October 18, 2027, to March 5, 2028
Use: October 18, 2027, to April 30, 2028

A. All regular scheduled home hockey games, the dates and hours, which are set forth in a schedule supplied by the School District to the City on or before October 1st each year this agreement is in effect with the exception of Sectional Games. If any scheduled games are canceled or postponed due to weather or ice conditions, they shall be rescheduled with 48 hour notice only after consultation with the City of Detroit Lakes Public Works Director or the Park and Arena Supervisor. The school shall give the Public Works Director or Parks and Arena Supervisor as much notice as possible, if it becomes necessary to reschedule Sectional Games. Any additional costs associated with the change shall be the responsibility of the School District.

B. Regular hockey practice as follows:

- 1) Hockey practice from 4:00 PM to 6:30 PM Monday through Friday with two sheets of ice available. Morning hockey practice from 6:00 AM to 8:00 AM will generally not be scheduled. If scheduled, use will be restricted to days when the rink is available and is to be communicated with the Arena Supervisor.
- 2) On nights with home Varsity hockey games, the rink may be used by the JV team for practice from 3:30 PM to 5:15 PM, but one (1) hour must be allowed for preparing the rink for the games.
- 3) The hockey coach will be responsible for seeing that students are off the ice and out of the building no later than 30 minutes after the close of practice.
- 4) Any changes in the schedule will be made only by mutual agreement

with the School District Administration and the City Park and Arena Supervisor or Public Works Director.

5) The Sports Arena will be closed if school activities are cancelled due to the weather.

C. Students may use the rink Monday through Friday, during supervised Physical Education periods. Physical Education instructors shall supervise the students. The Public Works Director shall be given a schedule or notified in advance of the use of the building by students.

D. Except for extended season play, ice shall be removed from the Sports Arena floors by Monday following the first weekend of March or such other date as mutually agreed upon by the parties. Thereafter, the School District shall have the use of the building for baseball and softball practice Monday through Friday during the hours of 3:30 PM through 6:00 PM until April 30th.

E. During its defined period of use, the School District shall also have the right to use the facilities for the following special events:

1) Hockey Jamborees - dates and times to be determined by the School District.

2) Christmas Tournaments - dates and times to be determined by the School District.

3) Sectional Tournament scheduled for late February (if selected site). Dates to be determined by Section Committee. In the event MSHSL makes changes in schedules or activities, dates may be adjusted.

4) School supervised Winter Snowball events – dates and times to be determined by the School District.

5) Hockey cheerleader practice one hour per week. Practice schedule to be arranged by the Public Works Director and the Activities Director.

6) Dates for any other special events shall be furnished to the Public Works Director by October 1st of each year.

5. TICKETS. The School District is to provide all personnel necessary for the sale of admission tickets to all School events and activities.

6. SUPERVISION. The School District is to provide personnel to supervise students at any time the building is being used by its students under this agreement. Such personnel shall be assigned by and responsible to School Administration.

7. SUPERVISORS. The coach or supervisor is responsible for seeing that all pieces of equipment and supplies of the school and the players are picked up and properly stored.
8. EQUIPMENT AND SUPPLIES. The coaches or supervisors shall be responsible for seeing that all pieces of equipment and supplies of the School District are picked up and properly stored in the areas and cabinets provided by the City.
9. MAINTENANCE. The City shall maintain the ice rinks and keep the same in good condition and state of repair. The City is to maintain all ice-making and cleaning equipment/machines, the ice rink - including flooding, cleaning of surface, the repair or replacement of boards, goals and nets, storage cabinets and lockers.
10. JANITOR SERVICE. The City shall maintain the locker room, shower room, bleacher, storage, and upper arena areas and keep the same in good condition and state of repair. The City shall also provide janitor service for cleaning of the locker room and shower room areas each day and cleaning of the bleacher area, storage area, and upper arena areas as needed.
11. RULES AND REGULATIONS. The rules and regulations of Independent School District No. 22 pertaining to student conduct shall be in effect during all times this building is used by the School District. Additional policies governing the conduct of students may be developed as needed by the Public Works Director and the School Administration. The policies, rules and regulations shall be enforced by School District personnel as assigned by the School Administration. The School Activities Director shall notify the Public Works Director of the School District personnel responsible for supervision and enforcement of policies, rules, and regulations pertaining to the various activities conducted by the School District on the premises.
12. WEATHER CANCELLATIONS. The Arena will be closed if school activities are cancelled due to weather.
13. OPEN SKATING. The City of Detroit Lakes reserves the right to establish hours for open skating. Any scheduling conflict with School District events or activities will be resolved by mutual agreement with the School District Administration and the City Park and Arena Supervisor or Public Works Director.
14. HOCKEY. Unless otherwise specified, the Head Hockey Coach(es) is/are responsible for and in charge of the School District's hockey program and all personnel involved, which includes the Varsity and JV squad programs. The Head Hockey Coach(es) is/are responsible directly to the School District Activities Director for the hockey program.
15. ENERGY SHORTAGES. In the event that deviation from the School District use schedule set forth in this agreement is necessary due to energy shortages, the rental fee expressed in this contract is subject to modification. The amount to be paid,

should services be curtailed, will be negotiated by the parties, taking into consideration limitations experienced by the School District in terms of use of facilities and admissions collected.

16. **ASSIGNMENT.** The School District shall not assign any rights or duties under this agreement or grant any third party the use of the Arena, or any part thereof, nor allow any other person to occupy or use the Arena without the prior written consent of the City, which consent shall not unreasonably be withheld. Consent to one period of use by any other person or entity shall not be consent to any subsequent use by persons other than the School District. This agreement shall not be assignable, as to the interest of the School District voluntarily or by operation of law without the written consent of the City. If the City does give consent to assignment or use by third parties, such consent shall not release the School District from its obligations hereunder unless a release is specifically given by the City.
17. **CASUALTY DAMAGE.** If during the term of this agreement the Arena or any portion thereof shall be damaged or destroyed by fire or other casualty so that the Arena or a portion thereof shall thereby be rendered unfit for use or occupation, the City shall have the option to either (a) repair such damage with all reasonable diligence and restore the premises to substantially the same condition immediately prior to such event, and until said premises shall have been duly repaired and restored, the use fee or a proportionate part thereof, according to the nature and extent of the damage which has been sustained, shall be abated, or (b) the City or School District may terminate this agreement and in case of such termination, the use fee shall be paid proportionate to the date of such fire or casualty and all other further obligations on the part of either party hereto shall cease.
18. **INDEMNIFICATION BY SCHOOL DISTRICT.** The School District shall protect, defend, hold harmless and indemnify the City against any and all claims, actions, losses, costs, expenses and liabilities, including reasonable attorney's fees for defense, arising out of or in any way related to the School District's use of the premises or any of the School District's activities or events, save when said claim, action, loss, cost, expense or liability is caused or contributed to by the negligence or breach of this agreement by the City. In case of any action or proceeding brought against the City by reason of a claim covered by this paragraph, upon notice from the City, the School District covenants to defend such action or proceeding by counsel reasonably satisfactory to the City. Nothing in this agreement shall cause either the City or School District to be subject to liability in excess of any statutory limits of liability or waive any governmental immunities applicable to the City or School District.
19. **INDEMNIFICATION BY CITY.** The City shall protect, defend, hold harmless and indemnify the School District against any and all claims, actions, losses, costs, expenses and liabilities, including reasonable attorney's fees for defense, arising out of or in any way related to claims, actions, losses, costs, expenses or liability caused or contributed to by the negligence or breach of this agreement by the City. In case

of any action or proceeding brought against the School District by reason of a claim covered by this paragraph, upon notice from the School District, the City covenants to defend such action or proceeding by counsel reasonably satisfactory to the School District. Nothing in this agreement shall cause either the City or School District to be subject to liability in excess of any statutory limits of liability or waive any governmental immunities applicable to the City or School District.

20. **LIABILITY INSURANCE.** The School District and City shall each maintain, through the term of this agreement, policies of comprehensive general liability insurance with limits at least equal to the maximum liability limits provided by Minnesota Statute 466.04; as may be amended. Said policies of insurance shall be evidenced by a certificate of insurance, which shall be placed on file with the City by the School District and with the School District by the City prior to commencement of use of the premises by the School District. Each such policy or certificate shall contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified without giving the other party to this agreement thirty (30) days advance written notice of such change. The policy shall also contain a contractual liability endorsement evidence insurance coverage for the School District's indemnification obligation to the City and the City's indemnification obligation to the School District under this agreement.
21. **HOLD HARMLESS.** The City shall not be liable to the School District or to any employee, student or invitee of the School District for any claim or cause of action arising out of death, injury, damage to property occurring in, on or about the leased premises except for damages caused or contributed to by the negligence or breach of this agreement by the City, its employees or agents as determined by a court of competent jurisdiction.
22. **ALTERATIONS AND IMPROVEMENTS.** The School District shall not make alterations, additions or improvements, nor make changes to the building front or other structural changes to the Arena without prior written approval from City. Any banners or signs placed on the building's interior or exterior shall be approved by the City Park and Arena Supervisor or Public Works Director. The School District shall provide lien waivers to City from any contractors or subcontractors furnishing material, services or labor to any improvement, which City may, in its discretion, require in advance of providing City's written approval. The School District shall hold City harmless from any liens, encumbrances or other obligations whatsoever arising from any such alterations or improvements.
23. **OWNERSHIP OF IMPROVEMENTS AND FIXTURES.** Any alterations, installations, additions and improvements made to the Arena by the School District shall become the property of City. However, furniture, trade fixtures and other movable personal property installed by School District shall remain the School District's property and may be removed at any time, provided School District promptly repairs any damage caused by removal.

24. KEYS. The City shall provide the School District with keys to access the Arena as necessary. All keys must be accounted for and returned to the City at the conclusion of each annual use period.
25. COVENANTS OF SCHOOL DISTRICT.
- A. The School District shall not do or allow anything on or at the Arena that will increase the rate of fire insurance for the Arena or permit the accumulation of waste or refuse matter.
- B. The School District shall commit no act of waste and shall take good care of the Arena and the buildings, fixtures and personal property located at the Arena. Damage to the Arena buildings, fixtures and personal property caused by the School District, its employees, invitees or students shall be repaired by the City at the expense of the School District.
- C. Not later than the last day of each annual use period, the School District shall remove all of the School District's personal property, repair all damage done in connection with the installation or removal of said property and improvements.. All property of School District remaining in or on the Premises after the last day of each annual use period shall be deemed abandoned and may be disposed of by the City without recourse by the School District.
26. INSPECTION. The City retains the right at all reasonable times to enter the Premises to inspect same or to make repairs or replacements as may be required in the judgment and discretion of the City. The City shall, at all times, possess a complete set of keys to all of the building doors at the Arena.
27. SCHOOL DISTRICT PROPERTY INSURANCE. The School District shall insure its contents now or later located on, in or a part of the Arena against loss by fire, extended coverage perils, vandalism, and malicious mischief for at least the amount of its full insurable value.
28. GOVERNMENTAL REGULATIONS. School District shall, at School District's sole cost and expense, comply with and faithfully observe all of the rules, regulations, ordinances, laws and requirements of county, municipal, state, federal and other applicable governmental authorities, present or future, which affect the occupancy or use of the Arena. School District shall defend and hold City financially harmless from consequences of any violation of such laws, ordinances, or regulations by the School District, its employees, invitees or students.
29. SUCCESSORS. This agreement shall bind the respective successors, and assigns of the parties.
30. DEFAULT. If a party defaults in the performance of any provision of this agreement, the non-defaulting party may give the defaulting party a notice of such default. If the defaulting party fails to cure any default within 10 days after notice,

then the non-defaulting party may terminate this agreement by notice to the other party and on the date specified in said notice the agreement shall terminate and the use of the Arena by the School District shall end on the date specified. If termination results from default by the City, the City shall refund to the School District the share of the use fee paid by the School District proportionate to the date of such termination. If termination results from default by the School District use of the Arena by the School District shall end, but no refund of any share of the use fee paid by the School District is due and the School District shall remain liable for all obligations of the School District established in this agreement.

31. NO WAIVER OF DEFAULT. The failure of either party to insist on strict performance of any provision of this agreement shall not be construed as a waiver of such provision.
32. NOTICE. Any notice by either party to the other shall be in writing and shall be deemed to be duly given if delivered personally or mailed by certified mail in a postpaid envelope addressed to the business office of the addressee noted in this agreement. Notice shall be deemed duly given, if delivered personally, upon the delivery thereof, and if mailed, upon the day following the mailing thereof.
33. ENTIRE AGREEMENT. This document sets forth the entire agreement between the parties concerning the Arena. No amendment to this agreement shall be binding upon the parties unless made in writing, duly authorized by their respective governing bodies and signed. This agreement shall cover all activities and hockey games that are scheduled in the Arena by the School District, including District or Sectional High School events.
34. NO JOINT POWERS RELATIONSHIP. Nothing in this agreement shall be interpreted as creating a partnership or Joint Powers entity between the parties relative to the Arena nor any other activity at the Arena other than the relationship of City and School District.
35. NO WARRANTIES. The City makes no warranties or representations and School District has not relied on any such warranties or representations express or implied, relative to the condition of the Arena or any other matter relative to this agreement. School District acknowledges that School District has thoroughly inspected the Arena and can and will use the same in an "AS IS" condition without any obligation on behalf of the City to make alterations or improvements.
36. CAPTIONS. All captions, headings or titles in this agreement are for convenience and do not limit the scope of the paragraphs or sections to which they apply.
37. INTERRUPTION OF SERVICES OR USE. The City is not required to pay for any services connected with the use of the Arena by the School District set forth in this agreement. Except as may be contemplated by Section 15 of this agreement, interruption of any services necessary to the use of the Arena, including utilities, shall

not entitle the School District to any claim against City or reduction in the use fees required by this agreement.

38. FUTURE GOVERNANCE. The City commits to re-establishing the Sports Arena Commission per Section 2.02 of the City Charter. The School District agrees to appoint one representative to the Sports Arena Commission.

School Board approved this _____ day of _____, 2026

INDEPENDENT SCHOOL DISTRICT NO. 22
OF BECKER COUNTY

By: _____
Board Chair

By: _____
Clerk

Council approved this _____ day of _____, 2026

CITY OF DETROIT LAKES

By: _____
Matt Brenk, Mayor

By: _____
Kelcey Klemm, City Administrator

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
1	Hedstrom, Diana	309668	8/29/1990	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T3
1	Nielsen, Mindy	322714	8/29/1990	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T1
2	Galloway, Samantha	341078	9/2/1992	Coaching	Gr. 7-12	Tier 4	1.0	2030	T2
2	Galloway, Samantha	341078	9/2/1992	English/Language Arts	Gr. 7-12	Tier 4	1.0	2030	T2
3	Schnathorst, Vern	336131	8/31/1993	Administrative Support Occupations	High School	Tier 4	1.0	2029	T2
3	Schnathorst, Vern	336131	8/31/1993	Business Education - ALL -	Gr. 7-12	Tier 4	1.0	2029	T2
3	Schnathorst, Vern	336131	8/31/1993	Coaching	Gr. 7-12	Tier 4	1.0	2029	T2
3	Schnathorst, Vern	336131	8/31/1993	Teacher/Coordinator Work Based Lrng	Gr. 9-12	Tier 4	1.0	2029	T2
3	Squires, Alan	322332	8/31/1993	Coaching	Gr. 7-12	Tier 4	1.0	2027	T3
3	Squires, Alan	322332	8/31/1993	Industrial Arts	Gr. 5-12	Tier 4	1.0	2027	T3
4	Odeggaard-Bliss, Emily	320217	9/20/1993	Elementary Education	K-6	Tier 4	1.0	2026	T3
4	Odeggaard-Bliss, Emily	320217	9/20/1993	Pre-Kindergarten	Pre K	Tier 4	1.0	2026	T3
5	Nunn, Shad	349250	1/19/1994	Coaching	Gr. 7-12	Tier 4	1.0	2028	T2
5	Nunn, Shad	349250	1/19/1994	Mathematics	Gr. 7-12	Tier 4	1.0	2028	T2
5	Nunn, Shad	349250	1/19/1994	Driver and Traffic Safety	Gr. 9-12	Tier 4	1.0	2028	T2
6	Trout, Karen	352820	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2027	T3
6	Trout, Karen	352820	8/30/1994	Mathematics	Gr. 7-12	Tier 4	1.0	2027	T3
6	Trout, Karen	352820	8/30/1994	Physical Sciences (Physics & Chemistry)	Gr. 7-12	Tier 4	1.0	2027	T3
6	Vagle, Thomas	325824	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2028	T3
6	Vagle, Thomas	325824	8/30/1994	Physical Sciences (Physics & Chemistry)	Gr. 7-12	Tier 4	1.0	2028	T3
6	VonRuden, Mary	329546	8/30/1994	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T3
7	Daly, Pamela	336822	8/29/1995	English/Language Arts	Gr. 7-12	Tier 4	1.0	2028	T1
7	Vagle, Linda	346338	8/29/1995	Coaching	Gr. 7-12	Tier 4	1.0	2028	T3
7	Vagle, Linda	346338	8/29/1995	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T3
7	Vagle, Linda	346338	8/29/1995	Life Sciences	Middle School	Tier 4	1.0	2028	T3
7	Vagle, Linda	346338	8/29/1995	Mathematics	Middle School	Tier 4	1.0	2028	T3
7	Vagle, Linda	346338	8/29/1995	Social Studies - ALL -	Middle School	Tier 4	1.0	2028	T3
8	Harrier, Cali	363488	8/27/1996	Coaching	Gr. 7-12	Tier 4	1.0	2029	T2
8	Harrier, Cali	363488	8/27/1996	Developmental/Adaptive Physical Education	Pre K-12	Tier 4	1.0	2029	T2
8	Harrier, Cali	363488	8/27/1996	Physical Education	Gr. K-12	Tier 4	1.0	2029	T2
8	Oistad, Barbara	327423	8/27/1996	Coaching 5 Year LOA (2025-2030)	Gr. 7-12	Tier 4	1.0	2028	T3
8	Oistad, Barbara	327423	8/27/1996	English/Language Arts 5 Year LOA (2025-2030)	Gr. 7-12	Tier 4	1.0	2028	T3
9	Meyer, David	345366	8/26/1997	Coaching 5 Year LOA (2024-2029)	Gr. 7-12	Tier 4	1.0	2027	T2
9	Meyer, David	345366	8/26/1997	Physical Education 5 Year LOA (2024-2029)	Gr. K-12	Tier 4	1.0	2027	T2
10	Boe, Kimberly	371848	8/28/1998	Visual Arts	K-12	Tier 4	1.0	2026	T2
10	Gloege, Kari	374712	8/28/1998	Elementary Guidance & Counseling	Gr. 1-6	Tier 4	1.0	2031	T2
10	Gloege, Kari	374712	8/28/1998	Middle School Guidance & Counseling	Middle School	Tier 4	1.0	2031	T2
10	Marcus, Kathryn	374272	8/28/1998	Emotionally/Behaviorally Disordered	Gr. K-12	Tier 4	1.0	2026	T2
10	Marcus, Kathryn	374272	8/28/1998	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T2
11	Bettcher, Joshua	358172	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2028	T1
11	Bettcher, Joshua	358172	9/1/1999	Life Sciences	Gr. 7-12	Tier 4	1.0	2028	T1
11	Bettcher, Joshua	358172	9/1/1999	Principal K-12	Gr. K-12	Tier 4	1.0	2028	T1
11	Bettcher, Joshua	358172	9/1/1999	Science 5-9	Middle School	Tier 4	1.0	2028	T1
11	Brager, Kara	377791	9/1/1999	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2028	T2
11	Brager, Kara	377791	9/1/1999	Vocal & Classroom Music	Gr. K-12	Tier 4	1.0	2028	T2
11	Burnside, Jennifer	377855	9/1/1999	Communication Arts/Literature	Gr. 7-12	Tier 4	1.0	2027	T1
11	Burnside, Jennifer	377855	9/1/1999	English/Language Arts	Gr. 7-12	Tier 4	1.0	2027	T1
11	Kirchner, Philip	368661	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2027	T1
11	Kirchner, Philip	368661	9/1/1999	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2027	T1

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
11	Kirchner, Philip	368661	9/1/1999	Physical Education	Gr. K-12	Tier 4	1.0	2027	T1
11	Lakin, Amy	384744	9/1/1999	Earth & Space Science	Gr. 9-12	Tier 4	1.0	2027	T1
11	Lakin, Amy	384744	9/1/1999	Life Sciences	Gr. 7-12	Tier 4	1.0	2027	T1
11	Lakin, Amy	384744	9/1/1999	Science 5-9	Gr. 5-9	Tier 4	1.0	2027	T1
11	Malchow, Kalan	338285	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2030	T1
11	Malchow, Kalan	338285	9/1/1999	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2030	T1
11	Vinje, Rebecca	377912	9/1/1999	English/Language Arts	Gr. 7-12	Tier 4	1.0	2027	T1
12	Baukol, DeAnna	333554	8/29/2000	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
12	Baukol, DeAnna	333554	8/29/2000	Principal K-12	District	Prof.Admin.	1.0	2025	T3
12	Freeman, Belinda	334157	8/29/2000	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T2
12	Kvebak, William	388984	8/29/2000	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2028	T3
13	Itzen, Rebecca	337350	8/28/2001	Coaching	Gr. 7-12	Tier 4	1.0	2028	T2
13	Itzen, Rebecca	337350	8/28/2001	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T2
13	Jensen-Fritz, Sara	371034	8/28/2001	School Psychologist	Pre K-12	Tier 4	1.0	2027	T1
13	Perkins, Jill	357481	8/28/2001	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T3
13	Richter, Doreen	325854	8/28/2001	Coaching	Gr. 7-12	Tier 4	1.0	2028	T2
13	Richter, Doreen	325854	8/28/2001	Secondary Guidance & Counseling	Gr. 7-12	Tier 4	1.0	2028	T2
14	Jorgenson, Dan	385087	8/27/2002	Industrial Arts	Gr. 5-12	Tier 4	1.0	2027	T1
15	Blom, Kristen	373633	8/26/2003	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T2
15	Haus, Mary	359381	8/26/2003	Spanish	Gr. 7-12	Tier 4	1.0	2029	T2
15	Zamzo, Steven	347581	8/26/2003	Coaching	Gr. 7-12	Tier 4	1.0	2030	T2
15	Zamzo, Steven	347581	8/26/2003	Elementary Education	Gr. 1-6	Tier 4	1.0	2030	T2
16	Boeke, Amy	393840	8/31/2004	Elementary Education	Gr. K-6	Tier 4	1.0	2027	T2
16	Boeke, Amy	393840	8/31/2004	Pre-Kindergarten	Pre-K	Tier 4	1.0	2027	T2
16	Holland (Reading), Lynn	368891	8/31/2004	Emotional Behaviorally Disorders	Gr. K-12	Tier 4	1.0	2030	T3
16	Holland (Reading), Lynn	368891	8/31/2004	Learning Disabilities	Gr. K-12	Tier 4	1.0	2030	T3
16	Jackson, Todd	373012	8/31/2004	Physical Education	Gr. K-12	Tier 4	1.0	2030	T2
16	Schramel, Jill	366944	8/31/2004	Speech - Language Pathologist	Pre K-12	Tier 4	1.0	2026	T3
16	Weaver, Dennis	393778	8/31/2004	Chemistry	Gr. 9-12	Tier 4	1.0	2027	T1
16	Weaver, Dennis	393778	8/31/2004	Earth and Space Science	Gr. 9-12	Tier 4	1.0	2027	T1
16	Weaver, Dennis	393778	8/31/2004	Life Sciences	Gr. 7-12	Tier 4	1.0	2027	T1
16	Weaver, Dennis	393778	8/31/2004	Physics	Gr. 9-12	Tier 4	1.0	2027	T1
17	Courneya, Nicole	413950	8/30/2005	Elementary Education	Gr. 1-6	Tier 4	1.0	2030	T1
17	Trowbridge, Heather	380977	8/30/2005	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2027	T3
18	Eckhoff, Keith	428268	8/29/2006	Elementary Education	Gr. K-12	Tier 4	1.0	2027	T3
18	Eckhoff, Keith	428268	8/29/2006	Mathematics	Gr. 5-8	Tier 4	1.0	2027	T3
18	Fritz, Wendy	369756	8/29/2006	Speech/Language Pathologist	Pre K-12	Tier 4	1.0	2026	T2
18	Gag, Kelly	102918	8/29/2006	Occupational Therapy Practitioner		Tier 4	0.8	2025	T2
18	Heimark, Rian	363507	8/29/2006	Elementary Education	Gr. 1-6	Tier 4	1.0	2029	T2
18	Pender, Sara	405310	8/29/2006	School Counselor	Gr. K-12	Tier 4	1.0	2028	T2
18	Schuld, Anna	420984	8/29/2006	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
18	Schuld, Anna	420984	8/29/2006	Pre-Primary	Age 3-K	Tier 4	1.0	2026	T3
18	Stuewe, Jessica	414685	8/29/2006	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T3
18	Stuewe, Jessica	414685	8/29/2006	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T3
19	Swenson, Kristin	431477	9/11/2006	Physical Education	Gr. K-12	Tier 4	1.0	2027	T3
20	Doll, Margaret	435731	8/27/2007	Elementary Education	Gr. K-12	Tier 4	1.0	2028	T1
20	Doll, Margaret	435731	8/27/2007	Principal K-12	District	Prof.Admin.	1.0	2028	T1
20	Doll, Margaret	435731	8/27/2007	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2028	T1
20	Fiedler, Michael	420617	8/27/2007	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2029	T2

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
20	Flint, Robb	404178	8/27/2007	Developmental Adaptive Physical Education	Pre K-12	Tier 4	1.0	2027	T2
20	Flint, Robb	404178	8/27/2007	Health Education	Gr. 5-12	Tier 4	1.0	2027	T2
20	Flint, Robb	404178	8/27/2007	Physical Education	Gr. K-12	Tier 4	1.0	2027	T2
20	Hanninen, Kelli	349173	8/27/2007	Coaching	Gr. 7-12	Tier 4	1.0	2027	T1
20	Hanninen, Kelli	349173	8/27/2007	Elementary Education	Gr. 1-6	Tier 4	1.0	2027	T1
20	Hanninen, Kelli	349173	8/27/2007	Health Education	Middle School	Tier 4	1.0	2027	T1
20	Hanninen, Kelli	349173	8/27/2007	Mathematics	Middle School	Tier 4	1.0	2027	T1
20	Hanninen, Kelli	349173	8/27/2007	Social Studies - ALL -	Middle School	Tier 4	1.0	2027	T1
20	Hanninen, Kelli	349173	8/27/2007	Spanish	Middle School	Tier 4	1.0	2027	T1
21	Haugrud, Kathryn	373593	10/15/2007	Elementary Education <i>(Five-Year LOA 2021-2026)</i>	Gr. K-6	Tier 4	1.0	2022	T1
21	Haugrud, Kathryn	373593	10/15/2007	Elementary Guidance & Counseling <i>(Five-Year LOA 2021-2026)</i>	Gr. 1-6	Tier 4	1.0	2022	T1
21	Haugrud, Kathryn	373593	10/15/2007	English/Language Arts <i>(Five-Year LOA 2021-2026)</i>	Gr. 7-12	Tier 4	1.0	2022	T1
22	Jackson, Jennifer	378368	8/25/2008	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T1
22	Schmitz, Danielle	439158	8/25/2008	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2027	T1
22	Sunram, April	413866	8/25/2008	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T1
23	Sunram, April	413866	8/25/2008	Pre-Primary	Age 3-K	Tier 4	1.0	2030	T1
23	Zunich, Ryan	395637	8/25/2008	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T3
23	Zunich, Ryan	395637	8/25/2008	Physical Education	Gr. K-12	Tier 4	1.0	2028	T3
24	Ford-Milligan, Shawn	344880	3/10/2009	Elementary Education	Gr. 1-6	Tier 4	1.0	2027	T3
24	Ford-Milligan, Shawn	344880	3/10/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2027	T3
24	Ford-Milligan, Shawn	344880	3/10/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2027	T3
25	Bommersbach, Mike	385145	4/14/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2028	T3
25	Bommersbach, Mike	385145	4/14/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2028	T3
26	Berntson, Julie	445662	8/31/2009	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2030	T3
26	Downey, Kristi	449626	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T3
26	Downey, Kristi	449626	8/31/2009	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2030	T3
26	Flint, Laura	435538	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T3
26	Hanson, Julie	447729	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T3
26	Hanson, Julie	447729	8/31/2009	Pre-Primary	Age 3-K	Tier 4	1.0	2030	T3
26	Knopf, Amy	438763	8/31/2009	Business	Gr. 5-12	Tier 4	1.0	2029	T3
26	Knopf, Amy	438763	8/31/2009	Communications technology Career	Gr. 7-12	Tier 4	1.0	2029	T3
26	Myers, Cara	448026	8/31/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2030	T3
26	Myers, Cara	448026	8/31/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2030	T3
26	Myers, Cara	448026	8/31/2009	Teacher/Coordinator Work Based Lrng	Gr. 9-12	Tier 4	1.0	2030	T3
27	Cihak, Lynn	325610	9/14/2009	Coaching	Gr. 7-12	Tier 4	1.0	2030	T1
27	Cihak, Lynn	325610	9/14/2009	Elementary Education	Gr. 1-6	Tier 4	1.0	2030	T1
28	Eischens, Lisa	333411	8/30/2010	Dirver Education	Gr. 7-12	Tier 4	1.0	2026	T2
28	Eischens, Lisa	333411	8/30/2010	Mathematics	Gr. 7-12	Tier 4	1.0	2026	T2
28	Miller, Micheal	360757	8/30/2010	Mathematics	Gr. 7-12	Tier 4	1.0	2029	T3
28	Porter, Amy	451680	8/30/2010	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
28	Porter, Amy	451680	8/30/2010	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T2
29	Bahr, Briana	455103	8/29/2011	Elementary Education	K-6	Tier 4	1.0	2026	T1
29	Bahr, Briana	455103	8/29/2011	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2026	T1
29	Kaji-Horne, Justin	463905	8/29/2011	Mathematics	Gr. 5-12	Tier 4	1.0	2027	T1
29	Holehouse, Teri	452676	8/29/2011	Early Childhood Education <i>3 Year LOA (2024-2027)</i>	B-Grade 3	Tier 4	1.0	2026	T2
29	Holehouse, Teri	452676	8/29/2011	Elementary Education <i>3 Year LOA (2024-2027)</i>	Gr. K-6	Tier 4	1.0	2026	T2
30	Alton, Nicholas	452078	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
30	Alton, Nicholas	452078	8/27/2012	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2026	T3
30	Baxter, Brady	437243	8/27/2012	Principal K-12	K-12	Tier 4	1.0	2025	T3

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
30	Baxter, Brady	437243	8/27/2012	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2028	T3
30	Benson, Nicole	436863	8/27/2012	Learning Disabilities	Gr. K-12	Tier 4	1.0	2028	T2
30	Meyer, Krystal	465353	8/27/2012	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2028	T3
30	Meyer, Krystal	465353	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T3
30	Pedersen, Benjamin	453691	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
30	Pedersen, Benjamin	453691	8/27/2012	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T3
30	Pedersen, Benjamin	453691	8/27/2012	Principal K-12	District	Prof.Admin.	1.0	2027	T3
30	Pipek, Jenna	467748	8/27/2012	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2028	T3
30	Pipek, Jenna	467748	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T3
30	Thorwaldsen, Shea	464574	8/27/2012	Early Childhood Education	B-Grade 3	Tier 4	1.0	2029	T1
30	Thorwaldsen, Shea	464574	8/27/2012	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2029	T1
30	VanValkenburg, Amy	445315	8/27/2012	Family and Consumer Sciences	Gr. 5-12	Tier 4	1.0	2026	T3
30	Wood, Kacey	467806	8/27/2012	Early Childhood Education 5 Year LOA (2024-2029)	B-Grade 3	Tier 4	1.0	2028	T3
30	Wood, Kacey	467806	8/27/2012	Elementary Education 5 Year LOA (2024-2029)	Gr. K-6	Tier 4	1.0	2028	T3
31	Moore, Charles	384156	9/24/2012	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2028	T1
31	Moore, Charles	384156	9/24/2012	Learning Disabilities	Gr. K-12	Tier 4	1.0	2028	T1
31	Moore, Charles	384156	9/24/2012	Social Studies - ALL	Gr. 7-12	Tier 4	1.0	2028	T1
31	Moore, Charles	384156	9/24/2012	Teacher Coordinator Work Based Learning	Gr. 9-12	Tier 4	1.0	2028	T1
32	Hefta, Reed	475807	8/26/2013	Physical Education	Gr. K-12	Tier 4	1.0	2026	T2
32	Hefta, Reed	475807	8/26/2013	Health	Gr. 5-12	Tier 4	1.0	2026	T2
32	Hefta, Reed	475807	8/26/2013	Developmental/Adaptive Physical Education	Gr. Pre k-12	Tier 4	1.0	2026	T2
32	Karlgaard, Christine	450309	8/26/2013	Autism Spectrum Disorders	Gr. 8-12	Tier 4	1.0	2026	T1
32	Karlgaard, Christine	450309	8/26/2013	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T1
32	Karlgaard, Luke	411925	8/26/2013	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T1
32	Karlgaard, Luke	411925	8/26/2013	Pre-Primary	Age3-K	Tier 4	1.0	2029	T1
32	Kvebak, Mary	359849	8/26/2013	English/Language Arts	Gr. 7-12	Tier 4	1.0	2030	T1
32	Kvebak, Mary	359849	8/26/2013	Communications technology Career	Gr. 7-12	Tier 4	1.0	2030	T1
32	Langworthy, Tammy	300930	8/26/2013	Coaching	Gr. 7-12	Tier 4	1.0	2029	T1
32	Langworthy, Tammy	300930	8/26/2013	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T1
32	Rasmussen, Kayla	474329	8/26/2013	Autism Spectrum Disorders 1 Year	Gr. K-12	Tier 4	1.0	2029	T2
32	Rasmussen, Kayla	474329	8/26/2013	Developmental Disabilities	Gr. K-12	Tier 4	1.0	2029	T2
32	Thompson, Kayla	453949	8/26/2013	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2026	T1
32	Truedson, Aimee	445870	8/26/2013	Developmental/Adapted Physical Education	Gr. Pre K-12	Tier 4	1.0	2026	T2
32	Truedson, Aimee	445870	8/26/2013	Physical Education	Gr. K-12	Tier 4	1.0	2026	T2
33	Braaten, Elissa	397413	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2027	T1
33	Dwyer, Todd	433402	8/21/2014	Physical Education	Gr. K-12	Tier 4	1.0	2030	T1
33	Johnson, Jessica	435742	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2027	T3
33	Johnson, Jessica	435742	8/21/2014	Learning Disabilities	Gr. K-12	Tier 4	1.0	2027	T3
33	Johnson, Jessica	435742	8/21/2014	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2027	T3
33	Johnson, Jessica	435742	8/21/2014	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2027	T3
33	Rice, Annette	297239	8/21/2014	Classroom Music	Gr. K-12	Tier 4	1.0	2027	T2
33	Rice, Annette	297239	8/21/2014	Family Ed/Early Childhood Educator	Pre-K	Tier 4	1.0	2027	T2
33	Rice, Annette	297239	8/21/2014	Pre-Kindergarten	Pre-K	Tier 4	1.0	2027	T2
33	Rice, Annette	297239	8/21/2014	Vocal Music	Gr. K-12	Tier 4	1.0	2027	T2
33	Schmitz, Laura	445656	8/21/2014	Vocal and Classroom Music	Gr. K-12	Tier 4	1.0	2030	T3
33	Schwartz, Jean	480549	8/21/2014	Public School Nurse	Pre K-12	Tier 4	1.0	2030	T1
33	Swanson, Amanda	472869	8/21/2014	Learning Disabilities	Gr. K-12	Tier 4	1.0	2030	T3
33	Whiting, Mark	482167	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T1
34	Guler, Rachel	484783	1/5/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3

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F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
35	Biggar, Katelyn	484617	2/2/2015	Elemenary Education	Gr. K-6	Tier 4	1.0	2026	T3
35	Biggar, Katelyn	484617	2/2/2015	Principal K-12	District	District	1.0	2026	T3
36	Barberg, Jennifer	403733	8/27/2015	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2028	T3
36	Barberg, Jennifer	403733	8/27/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T3
36	Barberg, Jennifer	403733	8/27/2015	Reading	Gr. K-12	Tier 4	1.0	2028	T3
36	Bergmann, Tucker	487724	8/27/2015	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T3
36	Biggar, Zachary	489345	8/27/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
36	Biggar, Zachary	489345	8/27/2015	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T3
36	Danner, Claire	465603	8/27/2015	Visual Arts	Gr. K-12	Tier 4	1.0	2028	T2
36	Siewert, Timothy	448308	8/27/2015	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2030	T2
37	Aakre, Anna	464512	8/25/2016	Autism Spectrum Disorders	Gr. K-12	Tier 4	1.0	2028	T1
37	Aakre, Anna	464512	8/25/2016	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2028	T1
37	Anderson, Nathan	490451	8/25/2016	Counselor	Gr. K-12	Tier 4	1.0	2027	T2
37	Blasczyk, William	396174	8/25/2016	Mathematics	Gr. 7-12	Tier 4	1.0	2029	T2
37	Blasczyk, William	396174	8/25/2016	English/Language Arts	Gr. 7-12	Tier 4	1.0	2029	T2
37	Fode, Kelsey	487885	8/25/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
37	Hannesson, Margaret	495764	8/25/2016	Speech/Language Pathologist	Pre K-12	Tier 4	1.0	2027	T2
37	Leighton, Beth	350658	8/25/2016	Developmental/Adapted Physical Education	Gr. Pre K-12	Tier 4	0.2	2027	T3
37	Leighton, Beth	350658	8/25/2016	Physical Education	Gr. K-12	Tier 4	0.2	2027	T3
37	Nelson, Fletcher	493586	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T2
37	Newman, Sarah	435987	8/25/2016	Early Childhood Education	Gr. B-3	Tier 4	1.0	2028	T1
37	Newman, Sarah	435987	8/25/2016	Reading	Gr. K-12	Tier 4	1.0	2028	T1
37	Olson, Jennifer	381341	8/25/2016	Elemenary Education	Gr. 1-6	Tier 4	1.0	2027	T1
37	Swanhorst, Kathryn	489318	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T2
37	Swenson, Aaron	396764	8/25/2016	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2027	T1
37	Wenschlag, Molly	427172	8/25/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T2
37	Wenschlag, Molly	427172	8/25/2016	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2030	T2
38	Johnson, Sherri	451292	11/30/2016	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1.0	2028	T1
38	Johnson, Sherri	451292	11/30/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T1
38	Johnson, Sherri	451292	11/30/2016	Learning Disabilities	Gr. K-12	Tier 4	1.0	2028	T1
39	Gruis, Samantha	499212	8/24/2017	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2028	T1
39	Hendrickson, Jason	374789	8/24/2017	Business	Gr. 5-12	Tier 4	1.0	2027	T3
39	Hendrickson, Jason	374789	8/24/2017	Physical Education	Gr. K-12	Tier 4	1.0	2027	T3
39	Hendrickson, Jason	374789	8/24/2017	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2027	T3
39	Hogie, Braeden	482754	8/24/2017	Business	Gr. 5-12	Tier 4	1.0	2026	T3
39	Lundberg, Jillian	453731	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2026	T3
39	Lundberg, Jillian	453731	8/24/2017	Early Childhood Special Education	Gr. B-Age 6	Tier 4	1.0	2026	T3
39	Lundberg, Jillian	453731	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
39	Lundberg, Jillian	453731	8/24/2017	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T3
39	Lundberg, Jillian	453731	8/24/2017	Reading	Gr. K-12	Tier 4	1.0	2026	T3
39	Mallow, Linda	342759	8/24/2017	Social Studies	Gr. 7-12	Tier 4	1.0	2026	T1
39	Nielsen, Alyssa	503680	8/24/2017	Emotional Behavior Disorders	Gr. K-12	Tier 3	1.0	2030	T2
39	Okeson, Destany	413636	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2029	T3
39	Okeson, Destany	413636	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T3
39	Okeson, Markus	413836	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2030	T3
39	Okeson, Markus	413836	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T3
39	Schnathorst, Sara	379133	8/24/2017	Physical Education	Gr. K-12	Tier 4	1.0	2027	T3
40	Stenger, Kara	502384	8/29/2017	Early Childhood Education	B-Grade 3	Tier 4	1.0	2028	T1
40	Amundson, Maria	441219	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T2

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F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
40	Amundson, Maria	441219	8/23/2018	Pre-Primary	Age 3-K	Tier 4	1.0	2029	T2
40	Carlson, Carrie	500858	8/23/2018	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2028	T3
40	Ebsen, Sara	469374	8/23/2018	School Psychologist	Pre K-12	Tier 4	1.0	2027	T2
40	Johnson, Jacob	498306	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T1
40	Kuhlmei, Carol	415047	8/23/2018	Developmental Disabilities	K-12	Tier 4	1.0	2026	T2
40	Kuhlmei, Carol	415047	8/23/2018	Emotional Behavior Disorders	K-12	Tier 4	1.0	2026	T2
40	Kuhlmei, Carol	415047	8/23/2018	Learning Disabilities	K-12	Tier 4	1.0	2026	T2
40	Kuhlmei, Carol	415047	8/23/2018	Vocal and Classroom Music	K-12	Tier 4	1.0	2026	T2
41	Mehus-Jensen, Nicole	405271	8/23/2018	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T3
41	Mehus-Jensen, Nicole	405271	8/23/2018	Emotional Behavior Disorders	Gr K-12	Tier 4	1.0	2028	T3
41	Mehus-Jensen, Nicole	405271	8/23/2018	Learning Disabilities	Gr K-12	Tier 4	1.0	2028	T3
41	Newman, Graham	487306	8/23/2018	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1.0	2026	T3
41	Newman, Graham	487306	8/23/2018	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2026	T3
41	Ochsner, Nathan	502434	8/23/2018	School Counselor	Gr. K-12	Tier 4	1.0	2028	T2
41	Otten, Carla	395606	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2027	T2
41	Otten, Carla	395606	8/23/2018	Pre-Kindergarten	Pre K	Tier 4	1.0	2027	T2
41	Richter, Whitney	505970	8/23/2018	Elementary Education	Gr. K-6	Tier 3	1.0	2026	T3
41	Suikonen (Hillier), Nicolle	481812	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T2
41	Tollefson, Amy	367671	8/23/2018	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2030	T2
41	Tollefson, Amy	367671	8/23/2018	Pre-Kindergarten	Pre K	Tier 4	1.0	2030	T2
41	Tweeton, Tracey	349023	8/23/2018	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2028	T2
41	Wolf, Kellie	479721	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T3
42	Broderius, William	453142	8/22/2019	Vocal and Classroom Music	Gr. K-12	Tier 4	1.0	2026	T1
42	Craig, Amanda	473686	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2029	T1
42	Fode, Tyler	488463	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2027	T1
42	Gulseth, Mark	365865	8/22/2019	Coaching	Gr. 7-12	Tier 4	1.0	2027	T1
42	Gulseth, Mark	365865	8/22/2019	Physical Education	Gr. K-12	Tier 4	1.0	2027	T1
42	Gulseth, Meredith	366547	8/22/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2027	T1
42	Gulseth, Meredith	366547	8/22/2019	English as a Second Language	Gr. K-12	Tier 4	1.0	2027	T1
42	Jensen, Laura	445429	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2030	T1
42	Jensen, Laura	445429	8/22/2019	Science 5-8	Gr. 5-8	Tier 4	1.0	2030	T1
42	Jenson, Matthew	497496	8/22/2019	Emotional Behavioral Disorder	Gr. K-12	Tier 4	1.0	2027	T1
42	Jenson, Matthew	497496	8/22/2019	Teacher Coordinator Work Based Learning	Gr. 9-12	Tier 4	1.0	2027	T1
42	Judisch, Andrea	509651	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2028	T2
42	Lucas, Kimberly	493172	8/22/2019	School Psychologist	Pre K-12	Tier 4	1.0	2027	T1
42	Solum, Rachel	1000589	8/22/2019	Elementary Education	Gr. K-6	Tier 3	1.0	2030	T2
42	Tarara, Antonino	449024	8/22/2019	Instr (Band/Orch) and Classroom Music	Gr. K-12	Tier 4	1.0	2026	T1
42	Torgerson, Heather	401191	8/22/2019	Early Childhood Special Education	B - Age 6	Tier 4	1.0	2028	T2
42	Torgerson, Heather	401191	8/22/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T2
42	Torgerson, Heather	401191	8/22/2019	Physical and Health Disabilities	B-12	Tier 4	1.0	2028	T2
43	Gerdess, Christine	482469	8/26/2019	Science 5-8	Gr. 5-8	Tier 3	1.0	2028	T1
43	Lindstrom, Lisa	386971	8/26/2019	Early Childhood Special Education	Age B-6	Tier 4	1.0	2028	T1
43	Lindstrom, Lisa	386971	8/26/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2028	T1
44	Daniel, Carli-Rae	1003382	12/16/2019	Communication Arts/Literature	Gr. 5-12	Tier 3	1.0	2026	T1
45	Byer, Brianna	512753	8/31/2020	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2027	T1
45	Ito, Lisa	1004562	8/31/2020	Chemistry	Gr. 9-12	Tier 3	1.0	2028	T1
45	Oistad, McKenzie	499971	8/31/2020	Developmental/Adaptive Physical Education	Pre K-12	Tier 4	1.0	2028	T3
45	Oistad, McKenzie	499971	8/31/2020	Heath Education	Gr. 5-12	Tier 4	1.0	2028	T3
45	Oistad, McKenzie	499971	8/31/2020	Physical Education	Gr. K-12	Tier 4	1.0	2028	T3

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45	Sannes, Kiera	1003566	8/31/2020	Early Childhood Education	B-Grade 3	Tier 4	1.0	2028	T1
45	Sannes, Kiera	1003566	8/31/2020	Early Childhood Special Education	B- Age 6	Tier 4	1.0	2028	T1
45	Skrove, Sadie	513082	8/31/2020	Early Childhood Education	B- Gr. 3	Tier 3	1.0	2029	T1
45	Swoboda, Kari	469385	8/31/2020	School Counselor	Gr. K-12	Tier 4	1.0	2026	T3
46	Voz, Heidi	349583	9/8/2020	English/Language Arts	Gr. 7-12	Tier 4	1.0	2027	T3
46	Voz, Heidi	349583	9/8/2020	Visual Arts	Gr. K-12	Tier 4	1.0	2027	T3
47	Maass, Brett	445417	8/23/2021	Mathematics	Gr. 5-12	Tier 4	1.0	2030	T2
48	Berntson, Casey	450640	08/24/2022	Social Studies	Gr. 5-12	Tier 4	1	2030	T1
48	Evans, Heidi	397522	08/24/2022	Communication Arts/Literature	Gr. 5-12	Tier 4	1	2027	T1
48	Jensen, Garrett	445431	08/24/2022	Elementary Education	Gr. K-6	Tier 4	1	2030	T1
48	Jensen, Garrett	445431	08/24/2022	Social Studies	Gr. 5-8	Tier 4	1	2030	T1
49	Bergeron, Christina	1016638	08/24/2022	Communication Arts/Literature	Gr. 5-12	Tier 4	1	2030	T3
49	Bergeron, Christina	1016638	08/24/2022	English as a Second Language	Gr. K-12	Tier 4	1	2030	T3
49	Bergren, Samuel	513084	8/23/2021	Elementary Education	Gr. K-6	Tier 3	1.0	2028	T3
49	Clark, Joan	373579	08/24/2022	Learning Disabilities	Gr. 5-12	Tier 3	1	2028	T3
49	Clark, Joan	373579	08/24/2022	Social Studies	Gr. 7-12	Tier 3	1	2028	T3
49	Moser, Anna	453532	08/24/2022	Physical Education	Gr. K-12	Tier 4	1	2026	T3
49	Moser, Anna	453532	08/24/2022	Social Studies	Gr. 5-12	Tier 4	1	2026	T3
49	Clemens, Nicole	436467	08/24/2022	Developmental Disabilities	Gr. K-12	Tier 3	1	2026	T3
49	Clemens, Nicole	436467	08/24/2022	Elementary Education	Gr. 1-6	Tier 3	1	2026	T3
49	Clemens, Nicole	436467	08/24/2022	Emotional Behavior Disorders	Gr. K-12	Tier 3	1	2026	T3
49	Clemens, Nicole	436467	08/24/2022	Learning Disabilities	Gr. K-12	Tier 3	1	2026	T3
49	Sabers, Alicia	1004507	08/24/2022	Elementary Education	Gr. K-6	Tier 3	1	2026	T3
49	Sabers, Alicia	1004507	08/24/2022	Emotional Behavior Disorder	Gr. K-12	Tier 3	1	2026	T3
49	Sabers, Alicia	1004507	08/24/2022	Elementary Education	Gr. K-6	Tier 3	1	2026	T3
49	Sabers, Alicia	1004507	08/24/2022	Emotional Behavior Disorders	Gr. K-12	Tier 3	1	2026	T3
49	Sabers, Alicia	1004507	08/24/2022	Principal	Gr. K-12	Tier 3	1	2026	T3
49	Williams, Sarah	1017092	08/24/2022	FACS	Gr. 5-12	Tier 4	1	2030	T3
50	Stockstrom, Jessica	513545	08/21/2023	Early Childhood Education	Gr. B-3	Tier 4	1	2027	T3
50	Cervantes, Shelley	409162	08/21/2023	School Counselor	Gr. K-12	Tier 4	1	2026	T3
50	Helm, Sarah	361434	08/21/2023	Speech Language Pathologist	Gr. Prek-12	Tier 4	1	2027	T3
50	Isaacson, Rachelle	348004	08/21/2023	Speech Language Pathologist	Gr. Prek-12	Tier 4	1	2026	T3
50	Isaacson, Rachelle	348004	08/21/2023	Teacher Coordinator Work Based Learning	Gr. 9-12	Tier 4	1	2026	T3
51	Mohr, Christin	424658	08/21/2023	Emotional Behavior Disorders	Gr. K-12	Tier 4	1	2026	T2
51	Mohr, Christin	424658	08/21/2023	Learning Disabilities	Gr. K-12	Tier 4	1	2026	T2
51	Eckhoff, Cami	439372	08/24/2022	Developmental/Adaptive Physical Education	Pre K-12	Tier 4	1	2028	T2
51	Eckhoff, Cami	439372	08/24/2022	Health Education	Gr. 5-12	Tier 4	1	2028	T2
51	Eckhoff, Cami	439372	08/24/2022	Physical Education	Gr. K-12	Tier 4	1	2028	T2
51	Hefta, Allison	1015577	02/28/2022	School Social Worker	Gr. K-12	Tier 3	1	2028	T2
51	Klair, Megan	1014340	08/24/2022	Visual Arts	Gr. K-12	Tier 3	1	2028	T2
51	Murphy, Samantha	1017587	08/24/2022	Social Worker	Gr. Pre K-12	Tier 3	1	2028	T2
51	Neal, Natalie	1011545	08/24/2022	Elementary Education	Gr. K-6	Tier 3	1	2029	T2
51	Neal, Natalie	1011545	08/24/2022	Academic and Behavioral Strategist	Gr. K-12	Tier 3	1	2029	T2
52	Thiel, Lacey		11/22/2022	Occupational Therapist	OT	Tier 4	0.6	2025	T2
53	Brenden, Brett	1001799	08/19/2024	Science 5-8	Gr. 5-8	Tier 4	1	2027	T2
53	Brenden, Brett	1001799	08/19/2024	Life Science	Gr. 9-12	Tier 4	1	2027	T2
53	Brenden, Brett	1001799	08/19/2024	Physics	Gr. 9-12	Tier 4	1	2027	T2
53	Brenden, Brett	1001799	08/19/2024	Chemistry	Gr. 9-12	Tier 4	1	2027	T2
53	Cyr, Catherine	358202	08/19/2024	Teacher Coordinator Work Bases Learning	Gr. 9-12	Tier 4	1	2028	T2

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
53	Cyr, Catherine	358202	08/19/2024	Autism Spectrum Disorders	Gr. B-12	Tier 4	1	2028	T2
53	Cyr, Catherine	358202	08/19/2024	Life Science	Gr. 7-12	Tier 4	1	2028	T2
53	Cyr, Catherine	358202	08/19/2024	Science 5-9	Gr. 5-9	Tier 4	1	2028	T2
53	Fettig, Paige	1003415	08/19/2024	Elementary Education	Gr. K-6	Tier 3	1	2027	T2
53	Weitzel, Blake	1005183	08/19/2024	Vocal and Classroom Music	Gr. K-12	Tier 3	1	2026	T2
P 07/2026	Burhans, Sydney	1027003	08/21/2023	Elementary Education	Gr. K-6	Tier 3	1	2026	U3
P 07/2026	Dobratz, Summer	1009554	08/21/2023	Elementary Education	Gr. K-6	Tier 3	1	2027	U3
P 07/2026	Dobratz, Summer	1009554	08/21/2023	Pre-Primary	Gr. Age 3-Prek	Tier 3	1	2027	U3
P 07/2026	Kohler, Taylor	1007096	08/21/2023	Developmental Disabilities	Gr K-8	Tier 4	1	2030	U3
P 07/2026	Kohler, Taylor	1007096	08/21/2023	Elementary Education	Gr K-6	Tier 4	1	2030	U3
P 07/2026	Kohler, Taylor	1007096	08/21/2023	Emotional Behavior Disorders	Gr K-8	Tier 4	1	2030	U3
P 07/2026	Kohler, Taylor	1007096	08/21/2023	Autism Spectrum Disorders	Gr K-8	Tier 4	1	2030	U3
P 07/2026	Kohler, Taylor	1007096	08/21/2023	Learning Disabilities	Gr K-8	Tier 4	1	2030	U3
P 07/2026	Sitz, Shannon	1025912	08/21/2023	Speech Language Pathologist	Gr. K-12	Tier 3	1	2026	U3
P 07/2026	Fawcett, Reilly	517080	08/18/2025	Physical Education	K-12	Tier 4	1	2028	U3
P 07/2026	Fawcett, Reilly	517080	08/18/2025	Health	Gr. 5-12	Tier 4	1	2028	U3
P 07/2026	Fawcett, Reilly	517080	08/18/2025	Developmental/Adaptive Physical Education	PK-12	Tier 4	1	2028	U3
P 07/2026	Rogstad, Theresa	402595	08/18/2025	Speech Language Pathologist	Gr. Pre K-12	Tier 4	1	2028	U3
P 07/2026	Neitzel, Beth	390339	08/18/2025	Speech Language Pathologist	Gr. Pre K-12	Tier 4	1	2029	U3
P 07/2026	Thorsvig, Amanda	463378	08/18/2025	Agricultural Education	Gr. 5-12	Tier 4	1	2027	U3
P 07/2026	Thorsvig, Amanda	463378	08/18/2025	Teacher Coordinator Work Base Learning	Gr. 9-12	Tier 4	1	2027	U3
P 07/2026	Dorff, Baillee	1044324	08/18/2025	Speech Language Pathologist	Gr. Pre K-12	Tier 3	1	2028	U1
P 07/2026	Deitchler, Brian	1032799	08/18/2025	Elementary Education	Gr. K-6	Tier 4	1	2029	U3
P 07/2026	Deitchler, Brian	1032799	08/18/2025	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1	2029	U3
P 07/2026	Deitchler, Brian	1032799	08/18/2025	Mathematics	Gr. 5-8	Tier 4	1	2029	U3
P 07/2026	Jorgenson, Rayna	446753	08/18/2025	Elementary Education	Gr. K-6	Tier 4	1	2030	U3
P 07/2026	Nelson, Monika	482089	08/18/2025	Elementary Education	Gr. K-6	Tier 4	1	2030	U3
P 07/2026	Carlson, Rachel	1023724	08/21/2023	Autism Spectrum Disorder	Gr. B-12	Tier 3	1	2026	U3
P 07/2027	Melby, Alexis	1000418	08/19/2024	Mathematics	Gr. 5-12	Tier 4	1	2030	U2
P 07/2027	Huerd, Danika	1012922	08/19/2024	Elementary Education	Gr. K-6	Tier 4	1	2030	U2
P 07/2027	Kellerhuis, Henry	10331868	08/19/2024	Science 5-8	Gr. 5-8	Tier 3	1	2027	U2
P 07/2027	Kellerhuis, Henry	10331868	08/19/2024	Physics	Gr. 9-12	Tier 3	1	2027	U2
P 07/2027	Jones, Mack	1020419	08/19/2024	Social Studies	Gr. 5-12	Tier 3	1	2026	U2
P 07/2027	Torkelson, Kora	1019699	08/19/2024	Elementary Education	Gr. K-6	Tier 3	1	2027	U2
P 07/2027	Lee, Lynn	1014001	08/19/2024	Early Childhood Special Education	Gr. B-Age 6	Tier 3	1	2026	U2
P 07/2028	Kellerhuis,Kaitlin	1040230	08/18/2025	Elementary Education	K-6	Tier 3	1	2028	U1
P 07/2028	Kellerhuis,Kaitlin	1040230	08/18/2025	Academic Behavioral Strategist	K-12	Tier 3	1	2028	U1
P 07/2028	Beherns, Ryan	481962	08/18/2025	Social Studies	Gr. 5-12	Tier 4	1	2029	U1
P 07/2028	Swenson, Heidi	459769	08/18/2025	Social Studies	Gr. 5-12	Tier 3	1	2028	U1
P 07/2028	Daggett, Nelaina	391273	08/18/2025	Elementary Education	Gr. K-6	Tier 4	1	2029	U1
P 07/2028	Daggett, Nelaina	391273	08/18/2025	Social Studies	Gr. 5-8	Tier 4	1	2029	U1
T = Tenured Evaluation Cycle									
T-1 = Principal Evaluation									
T-2 = Peer Review									
T-3 = Collect Individual Data									
U = Untenured Evaluation Cycle									
U-1 = 1st Year									
U-2 = 2nd Year									
U-3 = 3rd Year									

DETROIT LAKES PUBLIC SHOOOLS 2025-2026 SENIORITY LIST

F	Name	File Folder	Entry	Certification	School	Cert.	FTE	Expires	Eval.
	Honke, Charles (Skip)	1027209	8/21/2023	Manufacturing Careers	Gr. 7-12	Tier 2	1.0	2026	U3
	Honke, Charles (Skip)	1027209	8/21/2023	Transportation Careers	Gr. 7-12	Tier 2	1.0	2026	U3
	Dodd, Austin	1014003	8/21/2023	Physical Education	Gr. K-12	Tier 1	1.0	2026	U3
	Thorp, Kayla	1027488	8/21/2023	Academic and Behavioral Strategist	Gr. K-12	Tier 1	1.0	2026	U3
	TIER 1								
	TIER 2								

DATE: February 13, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Approve Motor Coach Transportation Services Agreement (2026-2028)**

After reviewing proposals submitted by two contractors it is the Transportation Committee's recommendation that the District continue with Anderson Coach of Frazee for a two-year term of July 1, 2026 - June 30, 2028, with the opportunity to negotiate an additional two year agreement at a later date.

Recommend approval.

cc: Rob Nielsen
Justin Hegg
Mark Champa

MOTOR COACH TRANSPORTATION CONTRACT

**Independent School District #22
and
Anderson Bus and Coach of Frazee, Inc.**

2026-27 and 2027-28 School Years

THIS AGREEMENT made and entered this 1st day of July, 2026 by and between Independent School District No. 22 of Becker County, Minnesota, hereinafter referred to as "School District" or "ISD #22", and Anderson Bus and Coach of Frazee, Inc. of Minnesota, hereinafter referred to as "Contractor".

For the consideration herein expressed, Contractor and the School District agree as follows:

GENERAL CONTRACT TERMS AND CONDITIONS

1. **Services to District.** Contractor will provide charter bus service for athletic and academic travel for ISD #22 students, staff, and other individuals approved by ISD #22 as requested by the School District. Contractor will provide transportation to locations primarily in the northcentral United States, but may provide service elsewhere within the United States if requested by the School District. For each school year, the School District will provide Contractor with a tentative calendar outlining school days and vacation days.
2. **Equipment Roster.** Contractor will maintain and provide the School District with a vehicle roster identifying the following information for busses used to transport ISD #22 students and staff: Bus number, year model, chassis make, body make, capacity, and bus mileage.
3. **Term.** The term of this Agreement will commence on July 1, 2026 and end on June 30, 2028. The District, in its sole discretion, may renew this Agreement for an additional two-year term running from July 1, 2028 to June 30, 2030. If the School District wishes to renew this Agreement for an additional two-year term, it must provide written notice to Contractor by no later than January 1, 2030.
4. **Payment Terms.** Payment will normally be made by the School District on the 15th of the month following invoice submission by Contractor the 30th of the month. All invoices and payment inquiries must be directed via email to:

Director of Finance & Operations
jkuehn@detlakes.k12.mn.us
Detroit Lakes Public Schools
702 Lake Avenue
Detroit Lakes, MN 56501

Prepayment

ISD #22 will not make any advance payments before performance by Contractor under this Contract.

5. **Lodging.**

Contractor is responsible for paying lodging and meal expenses for its drivers, except as otherwise noted in Section 6 below. Contractor acknowledges driver meal and lodging expenses are covered by the rates set forth in Section 6 and will not invoice ISD #22 for travel costs beyond those listed therein.

- 1) **Lodging:** For overnight trips, the School District will make lodging reservations, but the cost of the accommodation will be paid for by Contractor or its driver at checkout. Depending on the event and the parking situation at the facility used by the School District for lodging, Contractor may decide to reserve its own room at a different location and must provide notice to the Activities Director at least 3 days in advance of making its own lodging arrangements.
- 2) **Meals:** Meals will be paid by Contractor.

6. **Rates.** The Rates for Contractor's services are as follows:

Cost per mile:	\$5.00 per mile
Deadhead Mile:	\$0 Frazee to Detroit Lakes (\$5.00/mile to other city/town origins)
Minimum Daily:	\$1,150.00 for 8 Hours (\$140.00 each additional hour)
Second Driver:	\$28.75/hr
Lodging Expense:	Exact cost of the room booked by ISD #22. If Contractor reserves a room at a different location, the lesser of the exact cost of a room at the location used by ISD #22 or the actual cost of the room booked by Contractor.

7. **Requirements for Contractor Vehicles and Drivers**

- a. Motor coaches must be 47 passenger or larger.
- b. Motor coaches must be equipped as follows:
 - 1) Climate controlled with heating and air conditioning.
 - 2) Restroom equipped.
 - 3) Audio equipment to include DVD and PA system.
 - 4) Reclining seats.
 - 5) WIFI.
 - 6) Adequate storage capacity.
- c. Motor coaches must be in compliance with Federal Motor Carrier Safety Regulations.
- d. All drivers must be safe, reliable, and courteous.
- e. Each driver must carry a cell phone or some other device that would allow immediate contact with the driver should the need arise.
- f. Drivers must wear a distinctive uniform at all times while transporting faculty, students, or staff.
- g. Drivers must maintain a current CDL and Medical Examiners Certificate.
- h. All vehicles must be modern, clean, environmentally controlled (heated / air conditioned), regularly inspected and properly maintained.
- i. All busses are to be smoke free / nonsmoking vehicles.
- j. Busses must be scheduled to arrive early enough to provide for approximately 30 minutes prior to scheduled departure time unless requested by the School District to arrive earlier.
- k. 48-hour notice must be given to the School District in case of cancellation.
- l. Decisions to cancel trips due to inclement weather will be at the sole discretion of ISD #22.
- m. Contractor is solely responsible for maintenance of vehicles.
 - 1) The maintenance of Contractor's bus fleet must be in accordance with federal and state regulations.
 - 2) All buses must be kept clean and sanitary in compliance with public safety and health regulations.
 - 3) Drivers must keep the buses clean and maintained while on trips.
- n. ISD #22 trips will entail only our students/staff and other School District-approved passengers. Sharing of coaches is not permitted.

8. **Termination of Contract.**

a. **Termination without Cause.**

This Contract may be terminated by either party upon 30 days' written notice to the other party.

b. **Termination by Mutual Agreement.**

This Contract may be terminated by mutual consent of both parties executed in writing.

c. **Termination for Cause.**

ISD #22 may terminate this Contract effective upon delivery of written notice to Contractor, or any later date stated in the notice:

- 1) If Contractor fails to provide services required by this Contract within the time specified or any extension agreed to by ISD #22; or
- 2) If Contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms.

The rights and remedies of ISD #22 provided in this subsection are not exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

9. **Force Majeure.** Neither party will be held responsible for delay or default caused by fire, riot, terrorism, acts of God or war if the event is beyond the party's reasonable control and the affected party gives notice to the other party promptly upon occurrence of the event causing the delay or default or that is reasonably expected to cause a delay or default.
10. **Confidentiality.** Contractor will not disclose any information it receives from ISD #22 under this Contract that ISD #22 has previously identified as confidential or exempt from mandatory public disclosure except as authorized in advance by ISD #22 or as permitted by law. ISD #22 will not disclose any information it receives from Contractor that Contractor has previously identified as confidential and that ISD #22 determines in its sole discretion is protected from mandatory public disclosure under a specific exception to the Minnesota Government Data Practices Act. The duty of ISD #22 and Contractor to maintain confidentiality of information under this section continues beyond the term of this Contract.
11. **Inspection and Investigations.** ISD #22 reserves the right to conduct inspections and investigations related to Contractor's services provided pursuant to the Contract. Contractor will cooperate with the District's inspections and investigations and will provide information related to the services provided pursuant to the Contract to the District upon the District's request.
12. **Compliance with Public Records Law.** The Contract is subject to the Minnesota Government Data Practices Act, including Minnesota Statutes section 13D.05, subdivision 11.
13. **Independent Entity.** Contractor, its employees, agents, and representatives under this Contract are not ISD #22 employees for any purpose, including the application of the Social Security Act, the Fair Labor Standards Act, the Federal Insurance Contribution Act, the Minnesota Unemployment Compensation Law and the Minnesota Workforce Safety and Insurance Act. Contractor retains sole and absolute discretion in the manner and means of carrying out Contractor's activities and responsibilities under this Contract, except to the extent specified in this Contract. No part of this Contract shall be construed to represent the creation of an employer/employee relationship.
14. **Assignments and Subcontracts.** The contractor may not assign or otherwise transfer or delegate any right or duty set forth in this Contract without ISD #22's express written consent. With ISD #22's prior written consent, Contractor may enter into subcontracts provided that any such subcontractor complies with and agrees to be bound by the terms and conditions of this Contract, including any attachments. The Contractor is solely responsible for the performance of any subcontractor. The Contractor will not have the authority to contract for or incur obligations on behalf of ISD #22.
15. **Spoliation – Preservation of Evidence.** Contractor agrees to promptly notify ISD #22 of all potential claims which arise from or result from this Contract. Contractor further agrees to take all reasonable steps to preserve all physical evidence and information which may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and to grant ISD #22 the opportunity to review and inspect such evidence, including the scene of any accident.
16. **Indemnification.** Contractor agrees to defend, indemnify, and hold harmless the School District, its officers, employees, agents, and insurers from and against any and all alleged loss, damage, claim, or injury resulting from or in any way arising out of the services Contractor or any of its subcontractors will be providing to the School District pursuant to the Contract. Contractor's obligations under this Section will not extend to claims involving the School District's gross negligence or willful conduct. The legal defense provided by Contractor to the School District under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the School District is necessary. Contractor may not settle a claim against the School District without the School District's prior written consent, which may not be unreasonably withheld. Contractor also agrees to defend, indemnify, and hold the School District harmless for all costs, expenses and attorneys' fees incurred if the School District prevails in an action against Contractor brought for the purpose of enforcing Contractor's obligations under this Section. Contractor's obligations under this Section shall continue

after the termination of this Contract.

17. Insurance.

- 1) Contractor agrees at its sole expense to procure and keep in force during the entire period of this Agreement automobile, general, and umbrella liability insurance coverage covering all operations, locations, vehicles, and employees used in the performance of this Agreement. The School District shall be named as an additional insured under these policies. Such insurance must specifically include a provision to defend, indemnify, and hold harmless the District. The minimum required limits of insurance are as follows:

\$1,000,000 Combined Single Limit liability;
\$1,000,000 Commercial General Liability Insurance;
\$4,000,000 umbrella liability; and
Workers' Compensation at statutory limits.

- 2) Contractor will provide the District with copies of its insurance certificates prior to commencement of service, and annually thereafter no later than July 1. Failure to maintain required insurance at all times will be considered a material default under this Agreement and will entitle the District to immediately terminate this Agreement without further liability. The insurance company utilized by Contractor must have a minimum A.M. Best Rating of A and be licensed to do business in the State of Minnesota. Insurance certificates provided by Contractor must clearly show the School District named as an additional insured, and it must further provide that the policy shall not be canceled, nonrenewed, or materially changed so as to effect the insurance described until sixty (60) days' notice of such action has been delivered to the School District.

- 3) In the event of an accident, a verbal report shall be made immediately to the School District. A written accident report disclosing all information relating to the accident and any other possible pertinent information requested by the School District will be submitted to the School District as soon as possible and by no later than two working days of the accident.

18. **Severability.** If any term of this Contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected and, if possible, the rights and obligations of the parties are to be construed and enforced as if the Contract did not contain that term.

19. **Applicable Law and Venue.** This Contract is governed by and construed in accordance with the laws of the State of Minnesota. ISD #22 does not agree to any form of binding arbitration, mediation, or other forms of mandatory alternative dispute resolution. ISD #22 does not waive any right to a jury trial. Any dispute regarding the Contract will be venued in the state and federal courts of Becker County, Minnesota.

20. **Nondiscrimination and Compliance with Laws.** The Contractor must, in performance of work under this contract, fully comply with all applicable federal, state, or local laws, rules, and regulations, including Title VI and Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act, the Minnesota Human Rights Act, and all other laws prohibiting discrimination on the basis of race, color, religion, sex, national origin, disability, or any other legally protected class status.

21. **Licenses, Permits, and Background Checks.** Contractor and its drivers providing services to the School District will have and keep current at all times during the term of this Contract all licenses and permits required by law. Contractor will conduct a criminal background check for any driver providing services to the School District.

22. **Complete Agreement.** This Contract constitutes the complete agreement between ISD #22 and Contractor for the services set forth in Section 1. No party has relied on any statements or inducements that are not specifically stated in this Contract. No modification or amendment to this Contract will be valid unless it is set forth in writing and signed by both parties.

By signing below, the parties acknowledge they have reviewed this Agreement and agree to be bound by the same.

ANDERSON BUS AND COACH OF FRAZEE, INC.

Its:

Date

INDEPENDENT SCHOOL DISTRICT NO. 22, DETROIT LAKES

School Board Chair

Date

School Board Clerk

Date

Policy Committee Report 2/4/2026

Policy 528 -Student Parental, Family and Marital Status Nondiscrimination

II.A removes some language and adds "Pursuant to Title IX" which deals with the federal and state discrepancies IX

II.F add redline and name IX person

A few other minor redline changes

Policy-529 Staff Notification of Violent Behavior By Students

II.A remove word "Immediately" which gives staff needed flexibility

Policy-530 Immunization Requirements

No Change

Policy-531 The Pledge of Allegiance

No Change

Policy-532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds

III C Red line change to the definition of "Physical Holding"

III. G redline definition of "School Resource Officer"

This term replaces the term "Police Liaison Officer" through out the policy

One additional state statute added

Policy-533 Wellness/Nutrition Policy of the School District Policy

No change

Policy-534 School Meals Policy

No significant changes. A few redline additions for clarification and a USDA memorandum cited

Policy-535 Service Animals in Schools

IV B & C Additional redline changes regarding discrimination regarding persons with disabilities

Redline deletion of some wording in a cites state statute

Policy-538 Academic Letters

No change, except wording regarding “trimester vs semester”

Policy-542 Classroom Supplies and Materials Fee

No Change

Date Adopted: May 13, 2002	File Number: Detroit Lakes Policy - 528
Date Revised: 11/28/2022, <u>03/23/26</u>	

528 STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

II. GENERAL STATEMENT OF POLICY

A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of pursuant to Title IX~~sex, sexual orientation, and gender identity~~.

B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.

C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.

D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.

E. It is the responsibility of every school district employee to comply with this policy.

F. The school board has designated _____ [title, name, office address, and telephone number] as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.

~~GF.~~ Any student, parent or guardian having questions regarding this policy should discuss it with the appropriate school district official provided by policy. In the absence of a specific

designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.

HG. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in Policy 522 —~~Student Sex Nondiscrimination.~~

Legal References: Minn. Stat. § 363.01 et seq. (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing regulations of Title IX)

Cross Reference: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 522 (Title IX Student Sex Nondiscrimination Policy, Grievance Procedure and Process)

Date Adopted: 05/13/02	File Number: Detroit Lakes Policy - 529
Date Revised: 3/16/2020, 09/26/22	Date Reviewed: 02/23/26

529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

~~*[Note: School districts are not required to adopt a policy regarding staff notifications of violent behavior by students. State law does, however, require school districts to provide classroom teachers with notice of the placement of students with a history of violent behavior in their classrooms. Thus, school districts may decide the manner in which they provide such notice. In 2003, the Minnesota Legislature required a committee, including a representative from the Minnesota School Board Association (MSBA), to develop a model policy for schools to notify staff about violent behavior by students. That model policy is available on the Minnesota Department of Administration's website. MSBA has modified the committee-developed policy for consistency with its other model policies and to reflect management perspectives. MSBA recommends this policy.]*~~

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall **immediately** report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the superintendent, building principal, or other designee.

B. Classroom Teacher

“Classroom Teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or caused physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or

3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

"School Staff Member" includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

~~[Note: School districts may wish to reference other school staff members such as paraprofessionals, bus drivers, occupational therapists, or police liaison officers in the definition of a "school staff member." However, the definition of a "school staff member" in this policy should be identical to the school district's definition of a "school official" in Policy 515, Protection and Privacy of Pupil Records.]~~

IV.. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above), will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of

violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation to provide to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate education interest in such data reasonably require access to the details regarding a student's

history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.

2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. **MAINTENANCE AND TRANSFER OF RECORDS**

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. **PARENTAL NOTICE**

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. **TRAINING NEEDS**

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction)
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers' Legitimate Educational Interest)

Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

NOTICE

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

To: (Staff Name)

From: (Administrative Official)

Date of Notice:

This notice is sent to inform you that the following student has a history of violent behavior. The notice is sent to assist you in helping this student to be successful and ensuring the safety of students and staff.

You can use what you have learned about the student's history of violent behavior only to the extent allowed by school district policy. The data on this form are private data under state and federal law, and the student's privacy rights must be protected.

Student's name:

Incident(s) of violence:

If staff have a legitimate educational interest, provide the following information.

Description/Explanation of incident(s) if known (Specifically include any mitigating factors, e.g. self-defense, defense of others, medication issues):

The types of situations that might trigger violent behavior by this student, if known (e.g. triggers for frustration or anger):

Strategies or interventions that are successful with this student, if known:

The following documents may be available for you to review regarding this student:

- ☐ IEP
- ☐ §504 Plan
- ☐ Functional Behavioral Assessment
- ☐ Reports or statements by school staff
- ☐ Information provided by the parent or guardian

Additional information may be available to you based on your legitimate educational interest.

Date Adopted: 06/10/02	File Number: Detroit Lakes Policy - 530
Date Revised: 2/9/04; 01/10/05; 05/15/06; 2/11/19	Date Reviewed: 02/23/26

530 – IMMUNIZATION REQUIREMENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

- A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:
 1. a statement, from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
 2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month, day and year each immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is

substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B. above, or statement of immunization set forth in section IV to the superintendent of the school district by October 1 of each school year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III. B., above or Section IV below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been

immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization requirements and the consequences for failure to provide the required documentation;
2. review student health records to determine whether the required information has been provided; and
3. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Children, Families and Learning stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir.2004)
Op. Att’y Gen. 169-W (Jan.17, 1968)
Op. Att’y Gen. 169-W (July 23, 1980)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 08/11/03	File Number: Detroit Lakes Policy - 531 Date Reviewed: 02/23/26
Date Revised: 05/10/04; 03/09/2009, 01/11/2010, 01/01/2014	

531 THE PLEDGE OF ALLEGIANCE

[Note: Recitation of the Pledge of Allegiance by students and instruction of students as provided in this policy are required by statute. Also, the statement in Part III., below, must be included in the student handbook or a policy guide. A local school board or a charter school board of directors may waive these statutory requirements by a majority vote taken annually. If the local school board or charter school board of directors waives the requirement to recite the Pledge of Allegiance, it may adopt a district or school policy regarding the reciting of the Pledge of Allegiance.]

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag and in patriotic exercises.

Legal References:

Minn. Stat. §121A.11, Subd. 3 (Pledge of Allegiance)
Minn. Stat. §121A.11, Subd. 4 (Instruction)

Cross References:

Date Adopted: 03/08/04	File Number: Detroit Lakes Policy - 532
Date Revised: 01/10/05, 09/14/2009, 09/26/22, 10/23/23, <u>03/23/26</u>	

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

- B. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.
- C. "Physical holding" means physical intervention intended to hold a child immobile or limit a child's movement, where body contact is the only source of physical restraint, and where immobilization is used to effectively gain control of a child in order to protect a child or other individual from physical injury.~~"Police liaison officer" is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.~~
- D. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- E. The phrase “remove the student from school grounds” is the act of securing a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. “Emergency” means a situation in which immediate intervention is needed to protect a child or other individual from physical injury.
- G. “School Resource Officer” means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer’s regular responsibilities through the terms of a contract entered between the peace officer’s employer and the designated school district or charter school.
- HG. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS

A. Removal By Crisis Team

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s

IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

B. Removal By ~~School Resource~~~~Police Liaison~~ Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the ~~School Resource~~~~police liaison~~ officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

~~*[Note: If the school district uses a different reference name for its student records policy, insert that name in place of the reference to Protection and Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy 515.]*~~

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

1. In removing a student with an IEP from school grounds, building administrator, other crisis team members, or the ~~school resource~~~~police liaison~~ officer or other agents of the school district, whether or not members of a crisis

team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

2. In removing a student with an IEP from school grounds, ~~school resource police liaison~~ officers and school district personnel are further prohibited from engaging in the following conduct:

A Corporal Punishment prohibited by Minnesota Statutes, section 121A.58;

B Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;

C Totally or partially restricting a child's senses as punishment;

D Denying or restricting the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;

E Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes, Chapter 260E;

F Physical holding (as defined above and in Minnesota Statutes, section 125A. 0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;

G Withholding regularly scheduled meals or water; and/or

H Denying a child access to toilet facilities.

3. Any reasonable force used under Minnesota Statutes, section 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIIP.

F. Effect of Policy in an Emergency; Use of Conditional Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minnesota Statutes, section 125A.0942, subdivision 5, and otherwise comply with the requirements of section 125A.0942.

Legal References: Minn. Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.67 (Removal by Police Officer)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

20 U.S.C. 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))

20 U.S.C. § 1415(k)(9) (Individuals with Disabilities Education Act (IDEA))

34 C.F.R. § 300.529 (Referral to and Action by Law Enforcement and Judicial Authorities)

Minn. Rule 3525.0200, Subp. 2c (Definition of "Emergency")

Minn. Rule 3525.2900, Subp. 5 (The IEP and Regulated Interventions)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment and prone Restraint)
MSBA/MASA Model Policy 507.5 (School Resource Officers)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 05/15/2006	File Number: Detroit Lakes Policy - 533
Date Revised: 08/13/2012; 04/10/2017, 12/19/2022, 04/22/24	Date Reviewed: 02/23/26

533 – WELLNESS/NUTRITION POLICY OF THE SCHOOL DISTRICT

I. Purpose

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state and federal standards.

II. General Statement of Policy

- A. The School Board recognizes that nutrition education and physical education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and education.
- B. The school environment will promote students' health and well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The School District encourages involvement of students, parents, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn and thrive.
- E. All students in grades P-K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. Wellness Goals

A. Nutrition Education and Promotion

1. The Detroit Lakes School District will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, as appropriate; and
 - c. Enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The School District will encourage all students to make age appropriate, healthy selection of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte (snack) lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television.
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

C. Communications with Parents.

1. The School District recognizes that parents and guardians have a primary and fundamental role in promoting their children's health and well-being.
2. The School District will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The School District encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The School District will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. The school district will provide clean, safe, and pleasant settings and adequate time for students to eat.
4. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
5. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
6. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
7. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
8. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
9. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Human Resources Director). The Human Resources Director will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Human Resources Director regarding compliance matters upon request.

B. Public Involvement

1. The Human Resources Director will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Human Resources Director will hold meetings two times per year, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Human Resources Director will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Food Service Director will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.

2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

Date Adopted:	File Number: Detroit Lakes Policy - 534
Date Revised: 7/10/2017, 12/19,2022, 09/25/23, 04/22/24	

534 –SCHOOL MEALS POLICY

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or second meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. *[OPTION 1: All a la carte items or second meal purchases are to be prepaid before meal service begins. Payments can be made via the school district's online payment portal or via check or cash at any school office. A student who does not have sufficient funds will not be allowed to charge a la carte items or a second meal until additional money is deposited in the student's account.]*

If the school district participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.

B. Free School Meals Program

1. The free school meals program is created within the Minnesota Department of Education

2.B. Each A school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.

C. Each school that participates in the free school meals program must:

(1) participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and

(2) provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.

(3). A student who has been determined eligible for free and reduced-price meals must always be served a reimbursable meal even if the student has an outstanding debt.

D. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.

E. When a student has a negative account balance, the student will not be allowed to charge any extras including snack item, Ala Carte, extra juice, extra milks.

F. Members of the same family, employee(s) and student(s), will share a common family food service account.

G. A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.

H. A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance. Families will be notified by *email and letters sent home*.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing non-reimbursable meals or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free or reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of \$50.00 or more for the prior year will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes Sections 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district's website, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meal policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district's school meal policy.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- 1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

Legal References: *Minn.Stat.* § 123B.37 (Prohibited Fees)
 Minn. Stat. § 124D.111, (School Meals Policies; Lunch
 Aid; Food Service Accounting)
 42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids
 Act)
 7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Resources ————— USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges:
Local Meal Charge Policies (2016)
 USDA Policy Memorandum SP 47-2016, Unpaid Meal
 Charges: Clarification on Collection of Delinquent Meal Payments (2016)
 USDA Policy Memorandum SP 23-2017, Unpaid Meal
 Charges: Guidance and Q&A

Cross References: None

Date Adopted: 5/17/2021	File Number: Detroit Lakes Policy - 535
Date Revised: 09/25/23, <u>03/23/26</u>	

535 – SERVICE ANIMALS IN SCHOOLS

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

The District supports the use of therapy dogs by staff or students with a disability, or for the social and emotional benefit of the school climate and culture.. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

III. DEFINITIONS

A. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service

animal.

C. Work or Tasks

1. “Work or tasks” are those functions performed by a service animal.
2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. **ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES**

A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.

A.

B. It is an unfair discriminatory practice to prohibit a person with a disability from taking a service animal into the public place or conveyance to aid persons with disabilities, and if the service animal is properly harnessed or leashed so that the person with a disability may maintain control of the service animal.

B.C. The school district shall not require a person with a disability to make an extra payment or pay an additional charge when taking a service animal into any school district building.

C.D. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person’s disability, but may make the following two inquiries to determine whether

the animal qualifies as a service animal:

1. Is the service animal required because of a disability; and
2. What work or tasks is the service animal trained to perform.

~~D.E.~~ School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.

~~E.F.~~ An individual with a disability will be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

~~F.G.~~ A “therapy dog” is a dog professionally trained by an accredited or certified authority for the social and emotional benefit of students. Therapy dogs are not considered trained service dogs as described by the ADA.

1. A *therapy dog* is a dog that has been individually trained and certified/registered to work with its Handler to provide emotional support, well-being, comfort, or companionship to school district students. Therapy dogs are not “service animals” as that term is used in the American with Disabilities Act. Therapy dogs are individually trained and certified/registered to provide appropriate interactions with students and others at school. The dog must be well behaved and have a temperament that is suitable for interaction with students and others in a public school. Therapy dogs are owned by the school and reside with a staff member who has been trained, evaluated, and registered with his/her therapy dog to provide animal assisted activities, therapy, and interactions within the school. For purposes of this policy, the term “therapy dog” does not apply to an animal belonging to or servicing an individual student or staff member.
2. Handlers are school personnel who are responsible for caring for and supervising the therapy dog, which includes toileting, feeding, grooming, housing and veterinary care.
3. The District is responsible for initiating the contract and the financial responsibility for training of the dog. The District is the owner of the

therapy dog. If the Handler were to leave their position, the dog would remain with the District.

4. Therapy dogs in the school setting shall be recommended by the school administration to the Superintendent, and approved by the School Board. Prior to recommendation and approval, owners shall provide:
 - a. Certifications of proper inoculations verified by a veterinarian
 - b. Visible cleanliness of dog with no sign of fleas/ticks
 - c. A visually healthy, alert and not grossly over or underweight dog
 - d. Proof of Physical and Healthy stool sample analysis
 - e. Proof of heartworm test
5. These requirements must be met on an annual basis, prior to the start of any school year.
6. The principal shall notify parents and staff on an annual basis regarding the presence of therapy dogs in the school.
7. Approval of the use of a Therapy dog on District property is subject to periodic review, revision or revocation by Administration.
8. Therapy dogs, on District property must wear proper identification and always be on a leash or other form of restraint mechanism while in transport. It is the responsibility of the staff member to be a certified handler, providing the proper handling of the therapy dog.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice controls, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.

- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individuals authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.
- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met;
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a

significant health or safety risk to others that cannot be eliminated by reasonable accommodations.

- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability

will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136 (ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations for Persons with Disabilities)
Minn. Stat. § 363A.19 (Discrimination Against ~~Blind, Deaf, or Other Persons with Physical or Sensory~~ Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross Reference: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

Date Adopted: 05/18/93	File Number: Detroit Lakes Policy - 538 Date Reviewed: 02/23/26
Date Revised: 01/12/98	

538 - ACADEMIC LETTERS

- A. Letter style will be the same as the athletic letters.
- B. If the recipient has already received a letter, he/she will be given a Letter Certificate.
- C. In order to receive an Academic Letter, students must have a cumulative grade point average of 3.5. The letters will be awarded in the spring, so the GPA used will be cumulative for the fall and winter trimester of that year and for past years at the senior high.
- D. In the first year, the letters will be given out by the principal. For the future, a committee will be formed from next year's Student Advisory Committee to formulate an official awards ceremony.

Date Adopted: 11/12/84	File Number: Detroit Lakes Policy - 542 Date Reviewed: 02/23/26
Date Revised: 01/12/98; 5/17/2021	

542 - CLASSROOM SUPPLIES AND MATERIALS FEE

No student will be charged a fee for books or supplies necessary to complete the basic educational requirements for graduation.

In classes (such as shop, ag, home economics, art, etc.) where projects are completed using materials (wood, metal, cloth, ceramics, paints, etc.) purchased by the school district, the project completed remains the property of the school district unless the student wishes to purchase the item for the actual cost of materials.

In any class where a student elects to build or make an item above and beyond minimum course requirements, the student will pay for all materials used and retain ownership of such project.



26-27 District Calendar

August 17-18	New Teacher Inservice
August 25-27	Teacher Inservice
August 26	PK-12 Open House
September 1	First Day of School PK-12
September 4-7	Labor Day No School
September 30	Early Dismissal 2:00PM
October 8 & 13	Rossman P/T Conferences
October 12	HS P/T Conferences
October 15-16	Fall Break- No School
October 19 & 22	MS P/T Conferences
October 28	Early Dismissal 2:00PM
November 5 & 10	Roosevelt P/T Conferences
November 6	Teacher Inservice-No School/End of 1st Quarter
November 16	HS P/T Conferences
November 24	End of 1st Trimester
November 25-27	Holiday- No School
December 9	Early Dismissal 2:00PM
December 23-31	Winter Break Begins
January 1	Winter Break- No School
January 15	End of 2nd Quarter/ 1st Semester
January 18	Teacher Inservice-No School
February 3	Early Dismissal 2:00PM
February 15-16	Holiday No School
February	HS P/T Conferences
February 26	End of 2nd Trimester
March 3	Early Dismissal 2:00PM
March 4 & 9	Roosevelt P/T Conferences
March 8 & 11	MS P/T Conferences
March 16	HS P/T Conferences
March 18 & 23	Rossman P/T Conferences
March 19	End of 3rd Quarter
March 26-30	Spring Break No School
April 7	Early Dismissal 2:00PM
April 23-26	No School/ Potential Makeup Days
May 26	Last Day of School
May 27	Last day of Semester/Trimester/Quarter
May 27	K-8 Inservice/ Potential Makeup Day
May 27	ALC Graduation
May 28	9-12 Inservice/HS Graduation 2:00PM
May 31	Holiday No School
June 18	Holiday District Closed

KEY

	New Teacher Inservice	168	Student Contact Days
	Teacher Inservice	8	Teacher Inservice/Conferences
	Early Dismissal Day	177	Teacher Contract Days
	Holidays Offices Closed	1	Teacher Floating Day - August

	No School
	P/T Conferences
	End of semester/Trimester
	Beginning/Ending Days

OFFICES CLOSED:

July 4th, Labor Day, Thanksgiving Day & Day After, Christmas Eve & Day, New Years Eve & Day, Good Friday, Memorial Day, Juneteenth

July • 2026							January • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4					31	1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28	29	30
							31						

August • 2026							February • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28						
30	31												

September • 2026							March • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					4	5		1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	29	30	31			

October • 2026							April • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	

November • 2026							May • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30						23	24	25	26	27	28	29
							30	31					

December • 2026							June • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			27	28	29	30			

Detroit Lakes Public Schools Winter Academic Progress Report

February 23rd, 2026



Rossman:

Winter Benchmark Assessments K-5 - FastBridge

- Math
 - Fall - 79% “Low Risk” & “College Pathway”
 - Winter - 81% “Low Risk” & “College Pathway”
- Reading
 - Fall - 69% “Low Risk” & “College Pathway”
 - Winter - 70% “Low Risk” & “College Pathway”

ReadBasix Assessment - Grades 4 & 5

- Gated assessment for students

Next Steps:

- Identify students need support and plan specific, skill-based interventions
 - Tier 1-2 - Classroom based support
 - Tier 2-3 - Small group ADSIS intervention programs
- Progress monitor students and determine the success of the interventions

Roosevelt:

Winter Benchmark Assessments K-5 - FastBridge

- Math
 - Fall - 71% “Low Risk” & “College Pathway”
 - Winter - 75% “Low Risk” & “College Pathway”
- Reading
 - Fall - 63% “Low Risk” & “College Pathway”
 - Winter - 64% “Low Risk” & “College Pathway”

CAPTI ReadBasix Assessment - Grades 4 & 5

- Assessment only for students in grades 4-12

Next Steps:

- Identify students need support and plan specific, skill-based interventions
 - Tier 1-2: classroom based support
 - Tier 2-3: small group/individualized Title One intervention program
- Progress monitor students and determine the success of the interventions

Middle School:

Winter Benchmark Assessments - STAR Assessment

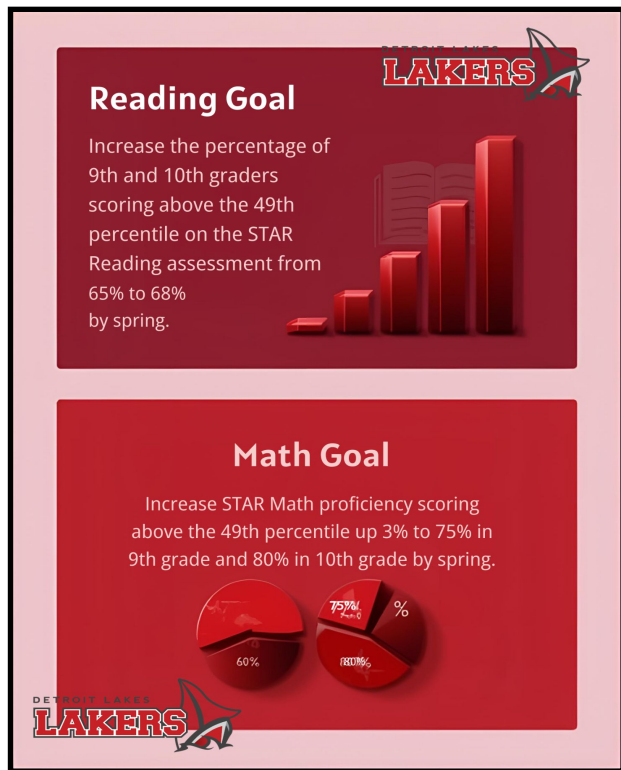
- Math
 - STAR - Grade 6 met winter goal for assessment
 - STAR - Grades 7 & 8 did not meet winter goal
- Reading
 - STAR - Grades 6/7/8 all showed increases in proficiency but did not meet winter goal

CAPTI ReadBasix Assessment – In Progress

Next Steps:

- Review progress and re-establish goals for spring.
- Identify students need support and plan specific, skill-based interventions
 - Tier 1-2 - Classroom based support
 - Tier 2-3 - Small group AIT Intervention time/Title I Intervention
- Evaluate CAPTI ReadBasix as reading assessment tool moving forward

Detroit Lakes High School



Goals established in Fall 2025

Goal/Progress Check –

Renaissance STAR Assessment Updates

DLHS is excited to share positive results from winter STAR Reading and Math assessments for 9th and 10th graders.

In reading, both grades have met or exceeded spring goals, showing strong growth since fall.

Math scores are steadily improving, with 9th grade nearing the spring target. We're proud of our students' efforts and continued progress toward strong academic outcomes.

Detroit Lakes ALC

Winter Benchmark Assessments - STAR Assessment

- Math
 - STAR - Grade 9 met winter goal for assessment
 - STAR - Grade 10 did not meet winter goal
 - STAR - Grade 11 met winter goal for assessment
 - STAR - Grade 12 met winter goal for assessment
- Reading
 - STAR - Grade 9 met winter goal for assessment
 - STAR - Grade 10 met winter goal for assessment
 - STAR - Grade 11 met winter goal for assessment
 - STAR - Grade 12 did not meet winter goal

CAPTI ReadBasix Assessment – In Progress

- Assessment for at risk students not at grade level for reading

Next Steps:

- Review progress and re-establish goals for spring.
- Evaluate CAPTI ReadBasix as reading assessment tool moving forward
- Identify students need support and plan specific, skill-based interventions
- Continue working with COMPASS

Goals established in Fall 2025

Detroit Lakes Public Schools
Independent School District #22

2025-26 Revenue and Expenditure Budget Summary by Fund

	2025-26 Revenue	2025-26 Expenditures	Difference
General Fund			
Original Budget	44,701,193	44,999,163	(297,970)
Revised Budget	44,396,453	44,695,328	(298,875)
Change	(304,740)	(303,835)	(905)
Food Service			
Original Budget	2,572,403	2,572,312	91
Revised Budget	2,572,403	2,572,312	91
Change	-	-	-
Community Education			
Original Budget	1,439,653	1,440,841	(1,188)
Revised Budget	1,430,303	1,421,740	8,563
Change	(9,350)	(19,101)	9,751
Debt Service			
Original Budget	4,770,779	4,711,031	59,748
Revised Budget	4,770,779	4,711,031	59,748
Change	-	-	-
Custodial Account			
Original Budget	10,000	10,000	-
Revised Budget	10,000	10,000	-
Change	-	-	-
Student Activities			
Original Budget	220,450	220,950	(500)
Revised Budget	220,450	220,450	-
Change	-	(500)	500
TOTAL ALL FUNDS			
Original Budget	\$ 53,714,478	\$ 53,954,297	\$ (239,819)
Revised Budget	\$ 53,400,388	\$ 53,630,861	\$ (230,473)



Out of State Travel Request

Description:

Our school has been invited and accepted to present at the BARR (Building Assets, Reducing Risks) National Conference, a national gathering of schools and districts implementing the BARR framework to support student success. This invitation recognizes the strength of our school's work using the BARR system, particularly our intentional communication practices, data-informed decision making, and collaborative structures that support students' academic and non-academic needs.

As presenters, our team will share how we have implemented the BARR model within our building, highlighting systems for proactive communication, relationship-building, and coordinated student support. This includes sharing practical examples of how staff collaborate across roles, use student data effectively, and respond early to emerging concerns. Presenting at the national level provides an opportunity to contribute to the broader educational community while also engaging in professional dialogue with schools from across the country.

Allowing our team to travel out of state to present supports district and building goals by affirming effective practices already in place, elevating our school as a model of implementation, and strengthening our capacity to continue refining and expanding our work making the BARR model our own. In addition to sharing our experience, team members will return with new insights, strategies, and perspectives gained through collaboration with other BARR schools which will be shared with staff and incorporated into ongoing improvement efforts.

DETAILS OF REQUEST

Request permission for out of state travel to:

BARR National Conference - Rancho Mirage, CA

Date of Travel:

April 20th-24th

Who will be attending:

Cali Harrier, Katie Biggar, Kim Lucas, & Jill Walter



2026 SPRING LANE CHANGE REPORT

First Name	Last Name	Building	Current Lane	Current Salary	Current Daily Rate	New Lane Placement	New Salary	New Daily Rate	Daily Rate X 74	Increase for 74 Days
Anna	Aakre	DLMS	MA+20, Step 14	\$84,940.00	\$479.89	MA+30, Step 14	\$87,654.00	\$495.22	\$36,646.28	\$1,134.42
Carli	Daniel	ALC	BA, Step 7	\$52,433.00	\$296.23	BA+20, Step 7	\$56,033.00	\$316.57	\$23,426.18	\$1,505.16
Monika	Nelson	Roosevelt	MA, Step 11	\$68,366.00	\$384.08	MA+10, Step 11	\$70,257.00	\$394.70	\$29,207.80	\$785.88
Lynn	Reading	DLMS	BA+10, Step 14	\$68,947.00	\$389.53	BA+20, Step 14	\$70,965.00	\$400.93	\$29,668.82	\$843.6
Totals:				\$274,686.00			\$284,909.00			\$4,269.06

American Indian Education Aid Program Plan Review

This document serves as the foundation for how your district or school is fulfilling the measurable goals of the program plan, reviewed and approved by the Office of American Indian Education (OAIE) at the Minnesota Department of Education. This document is necessary to submit to be eligible for American Indian Education Aid next year.

Under [Minnesota Statutes 2024, section 124D.81, subdivision 3](#), districts and schools should be identifying American Indian students and tracking their data and progress towards positive educational experiences.

Directions

This document should be completed with the American Indian Parent Advisory Committee (AIPAC) and district staff that work primarily with American Indian students. Both the AIPAC and district staff will meaningfully and authentically collaborate to complete this document which will be uploaded with your compliance documentation. The resolution must be accompanied by Parent Advisory Committee meeting minutes that show they have been appraised by the district or school on the goals of the Indian Education Program Plan and the measurement of progress toward those goals as required by [Minnesota Statutes 2024, 124D.78, subdivision 2](#).

Using the approved American Indian Education Aid application that was submitted, communicate how the district or school has progressed towards all the goals outlined within each narrative for areas 1-6. Data should be shared with the AIPAC in order to concur with the district plan. Additionally, the [Self-Assessment Rubric](#) is another useful tool for AIPACs to understand programming and to vote on concurrence.

Measurable Goals

These program details must align to [Minnesota Statutes 2024, section 124D.81, subdivision 2](#).

Focus Area 1: Support postsecondary preparation for pupils

Focus Area 2: Support the academic achievement of American Indian students

Focus Area 3: Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils

Focus Area 4: Provide positive reinforcement of the self-image of American Indian pupils

Focus Area 5: Develop intercultural awareness among pupils, parents, and staff

Focus Area 6: Supplement, not supplant, state and federal educational and co-curricular programs

Annual Compliance (Vote of Concurrence or Nonconcurrence)

District, Charter School, Cooperative, or Tribally Controlled School Name

Detroit Lakes ISD 22

School Year

2025-26

American Indian Parent Advisory Committee (AIPAC) Vote



The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote

2-5-26

Date the AIPAC Presented to the School Board



The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of American Indian Education (OAIE).

Date of Nonconcurrent Vote

Date the AIPAC Presented to the School Board

Date the Written Response from the School Board is Due



The District, Charter School, Cooperative, or Tribally Controlled School Does Not Have an AIPAC

The district or school does not yet have an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes 2024, section 124D.78. By signing below, district, charter school, cooperative, or Tribally controlled school leadership commits to working with the Office of American Indian Education on committee formation.

Required Signatures

School Board Chairperson

Superintendent or Charter School/Tribally Controlled School Director

Helsey Brown

AIPAC Chairperson

Date

Date

2/5/26

Date

District Requirements Under Minnesota Statutes

Coordinator

Any district or participating school that conducts American Indian education programs with 100 or more state-identified American Indian students are to have a coordinator dedicated to State Indian Education programming.

[Minnesota Statutes 2023, section 124D.76, Dedicated American Indian Education Coordinator](#)

- ☐ No, we do not have 100 or more state identified American Indian students
- ☒ Yes, we have 100 or more state identified American Indian students
- ☒ We have a dedicated American Indian Education Coordinator
- ☐ We do not have a dedicated American Indian Education Coordinator

Culture and Language Classes

Any district or participating school that conducts American Indian education programs with five percent or 100 or more state-identified American Indian students must provide American Indian culture and language classes.

[Minnesota Statutes 2024, section 124D.71, subdivision 7](#)

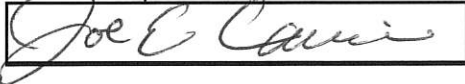
- ☒ Yes, we provide American Indian culture and language classes for all American Indian students eligible for American Indian Education Aid
- ☐ No, we do not have at least five percent; or 100 or more American Indian students

Signatures



2/5/26

AIPAC Chairperson



Date

2/5/26

Director of American Indian Education

Date

For more information, please visit the [Office of American Indian Education's website](#).

Please submit this documentation to the [Office of American Indian Education](#) (mde.aiea@state.mn.us).

Focus Area	Measurable Goal(s) From Approved Plan	Progress Towards Goal(s) Using District Data	Is Progress Sufficient for Concurrence?
Support postsecondary preparation for pupils	4 year trend graduation rate to 66% by May 2026	Yes	Yes
Support the academic achievement of American Indian students	2024-25, (42% proficient in Math) and (44% proficient in Reading) for all grades	Yes	Yes
Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils	Not enough room for Goal. See AID App.	Yes	Yes
Provide positive reinforcement of the self-image of American Indian pupils	Increase the number of AI Programming, Activities and Experiences related directly towards the	Yes	Yes
Develop intercultural awareness among pupils, parents, and staff	Increase the number of Teacher and Students participating in intercultural awareness		
Supplement, not supplant, state and federal educational and co-curricular programs		Yes	Yes

Achievement and Integration Plan

July 1, 2026 to June 30, 2029

District ISD# and Name: ISD 0022 Detroit Lakes

Public Schools

District Integration Status: Adjoining District (A)

Superintendent: Mark Jenson

Phone: 218.847.9271

Email: markjenson@detlakes.k12.mn.us

Plan submitted by: Renee Kerzman

Title: Director of Teaching and Learning

Phone: 218.847.9271

Email: rkerzman@detlakes.k12.mn.us

Partnering Districts

Racially isolated districts must partner with adjoining districts on student integration strategies (Minn. R. 3535.0170). List the districts you will partner with, adding additional lines as needed.

- | | |
|--|-----------------|
| 1. Pelican Rapids RI - Racially Isolated | 6. Fergus Falls |
| 2. Frazee | 7. Battle Lake |
| 4. Perham Dent | |
| 5. Underwood | |

School Board Approval

X We certify that we have approved this Achievement and Integration plan (Minn. Stat. § 124D.861, subd. 4).

X We certify that we sought and received input on integration goals and strategies from councils as described on page 2. The council(s) included representation and meaningful input from our American Indian Parent Advisory Committee as required by Minnesota Rules 3535.0160, subpart 2, and Minnesota Rules 3535.0170, subparts 2-5.

Superintendent: Mark Jenson

Signature: _____

Date Signed: Enter date.

School Board Chair: John Steffl

Signature: _____

Date Signed: Enter date.

Plan Input

Minnesota School Desegregation/Integration Rule, part 3535.0170, subpart 2, requires racially isolated and adjoining districts to establish a **Multidistrict Collaboration Council (MDCC)** to provide input on integration goals and to identify cross-district strategies to improve student integration.

Districts with an **American Indian Parent Advisory Committee (AIPAC)** must include representation from this committee on the councils described above (Minn. R. 3535.0160, subp. 2, and 3535.0170, subp. 3).

AIPAC members:

- Kelsey Bloom
- Sam Goodwin

- Danielle Leach
- Melyssa Belland
- Rhonda Fode
- Joe Carrier, Coordinator

Also brought to our District Parent Advisory Council on February 9, 2026.

Below, ***list your council members and identify American Indian parent committee members. Briefly describe council members' recommendations*** for your district-wide plan and for your racially identifiable school plans, as applicable. You may also include meeting dates and describe the process you used to ensure meaningful input from council members.

Multidistrict Collaboration Council:

Pelican Rapids: Kelsey Lage, Becky Wontor

Battle Lake: Janell Kraemer, Ryan Severson

Detroit Lakes: Renee Kerzman, Pam Daly

Fergus Falls: Jeff Drake

Underwood: Chelsea Cruz, Jeff Wilson, Carly Jensen

Frazee-Vergas: Becky Matejka

Hawley: Kelly Anderson

Perham-Dent: Hannah Levenhagen

MDE Contact: Venessa Moe

Planning process includes in person discussion, ongoing and consistent digital connections and some virtual meetings. Then when we do our integration activities, we connect at those and following those.

Submitting this Plan

Submit your completed plan as a Word document to MDE for review and approval (Minn. Stat. § 124D.861, subd. 4).

Once it's signed, scan the signature page and save it as a separate PDF. Email your plan and signature page to

MDE.integration@state.mn.us.

Detailed directions and support for completing this plan can be found in the [Achievement and Integration Plan Guide](#).

Achievement and Integration Goals

This plan must contain three types of goals, at least one for each of the following:

1. **Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.**
2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

Goal #1: Graduation Rates for American Indian students from Detroit Lakes High School will Increase in order to decrease the achievement gap.

Goal type: Achievement Disparity

Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Strategy Name and # 1 Systematic Interventions for Student Success

Type of Strategy: Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| ☐ Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | ☐ Increases cultural fluency, competency, and interaction. |
| ☐ Provides school enrollment choices. | ☐ Increases graduation rates. |
| | ☐ Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

Early academic intervention and sustained secondary supports are essential to long-term college and career readiness; this strategy addresses both to reduce opportunity gaps for American Indian students. The district will implement a coordinated system of academic and student-support interventions to improve academic achievement, engagement, and graduation outcomes for American Indian students.

At the elementary level (K–5), the district will employ interventionists to provide targeted reading and math instruction within the district’s Multi-Tiered System of Supports (MTSS). Interventionists will deliver evidence-based instruction aligned to district curriculum and Minnesota academic standards, focusing on foundational literacy and numeracy skills. Students will be identified using academic screening and progress-monitoring data.

At the secondary level (grades 6–12), the district will employ a Student Success Coordinator to support students identified through the BARR (Building Assets, Reducing Risks) framework, including students enrolled in the ALC. The coordinator will monitor academic progress, attendance, engagement, behaviors, and credit completion; coordinate supports with staff; and provide individualized check-ins to keep students on track for graduation.

Priority for services will be given to American Indian students and other students identified as needing additional academic or engagement support. Interventions, and student intervention team planning will occur during the school day throughout the district through MTSS meetings and/or BARR meetings.

Location of services: District-wide

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you’re doing.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2025	Target 2026	Target 2027
The percentage of American Indian students graduating from Detroit Lakes High School in four years will increase from our 2024 graduate rate of 71.4% to 80% by 2027.	74%	77%	80%
The percentage of American Indian students graduating from Detroit Lakes Area Learning Center in four years will increase from our 2024 graduate rate of 61.5% to 69%% by 2027.	64%	66%	69%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

KIP : The key methods for achieving this include:

- Improve reading and math achievement in elementary grades
- Increase student engagement, course completion, and credit attainment in grades 6–12
- Increase graduation rates for American Indian students

Progress will be monitored using reading and math assessment data, attendance and engagement indicators, credit completion, and graduation rates.

Achievement and Integration Goals

This plan must contain three types of goals, at least one for each of the following:

1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
2. **Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.**
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

Goal #2: Increasing the efficacy of our staff working within our American Indian Education program by consistency collaboration with instructional coach and American Indian Education Coordinator.

Goal type: Teacher Equity

Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Strategy Name and # 2 Growing Culturally Responsive Teaching Excellence

Type of Strategy: Equitable access to effective and more diverse teachers.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| ☐ Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | ☐ Increases cultural fluency, competency, and interaction. |
| ☐ Provides school enrollment choices. | ☐ Increases graduation rates. |
| | ☐ Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The district will strengthen instructional capacity and support for staff who deliver American Indian cultural learning experiences by providing targeted coaching, collaboration, and professional learning. Staff currently serving in these roles bring valuable lived experience, cultural knowledge, and diverse perspectives; however, additional instructional support will strengthen consistency, alignment, and instructional effectiveness. An instructional coach will provide job-embedded support focused on lesson design, instructional strategies, curriculum alignment, and culturally responsive practices. This strategy will increase staff confidence and effectiveness in delivering American Indian cultural instruction, strengthen the quality of instruction for students, and support retention in these specialized roles.

As part of our improvement portion of our plan, the instructional coach will be utilized for this new goal and also help assist the interventionists through job embedded peer coaching.

Location of services: District wide

Key Indicators

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2027	Target 2028	Target 2029
Instructional coaches and/or coordinator will do a peer coaching/collaboration session with staff starting four times per year, once per quarter in 2026-27 and increase to monthly by 2029.	4x	6x	9x

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

- ☐ A peer coaching schedule is developed and shared annually with participating staff
- ☐ Instructional coaches and/or coordinator facilitate structured peer coaching sessions
- ☐ Sessions occur quarterly in 2026–27, with a planned increase in frequency through 2029
- ☐ Each session includes a clear focus area and goal relevant to the level of their work
- ☐ Coaching sessions are embedded in the school day or scheduled within contracted time

Achievement and Integration Goals

- This plan must contain three types of goals, at least one for each of the following:
1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
 2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
 3. **Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).**

Goal #3: Intentional learning alongside peer group from Pelican Rapids and Detroit Lakes Public Schools

Goal type: Integration

Strategies

Strategy Name and # 3 Stories Across Schools

Type of Strategy: Integration

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| ☐ Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | ☐ Increases cultural fluency, competency, and interaction. |
| ☐ Provides school enrollment choices. | ☐ Increases graduation rates. |
| | ☐ Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The Pelican Rapids (PR) and Detroit Lakes (DL) partnership is designed to build relationships and cultural understanding between students through a series of collaborative, experiential, and literacy-based interactions throughout the 2026–27 school year. The collaboration involves second-grade classrooms from partner teachers at both schools and is supported by periodic virtual connections, in-person visits, shared cultural experiences, and joint literacy projects.

The partnership will begin with early relationship-building activities, including brief monthly Zoom or Google Meet check-ins during Morning Meetings. These virtual meetings will focus on icebreakers, getting-to-know-you activities, and brainteasers to help students build familiarity and comfort with one another before in-person visits occur.

In the fall, students will participate in a walking field trip where PR students visit DL to explore two troll sites and surrounding trails. This visit is designed to encourage outdoor learning, collaborative play, and shared experiences. Later in the fall, DLHS' Intro to Teaching class will conduct introductory teaching visits at both locations, with a tentative opportunity for students to attend a powwow experience together, supporting cultural learning and respect.

During the winter, DL students will attend a cultural program hosted at PR, strengthening cross-school cultural connections. In the spring, DL students will do a walking tour of parts of PR, which will include rotations allowing students to sample foods, drinks, and cultural experiences. High school students may assist as guides during these events to support student engagement and leadership opportunities.

A central academic component of the partnership is a shared book project focused on identity, culture, and belonging. Classes will use mentor texts, discussion with their own family members, and art classes to inspire student writing. Students will create their own books using blank book materials. Funding will be used to support materials needed for this. Families will be introduced to the project at the start of the school year through communication at Open House.

Planning responsibilities include coordinating transportation, securing funding or purchasing for books, exploring printing options, and collaborating with additional staff who may participate in the project. Teachers will also test technology and meeting logistics prior to implementation to ensure smooth virtual collaboration.

Overall, the partnership is intended to foster relationship-building, cultural awareness, literacy development, and authentic shared learning experiences through consistent interaction across both schools.

2.) Students participating in the partnership, along with students from our collaborating districts, will be invited to attend our district's November educational Powwow. Prior to the event, students will receive instruction on Powwow etiquette, cultural significance, and respectful participation. The Powwow experience itself includes structured opportunities for student interaction and engagement.
Location of services: Detroit Lakes and Pelican Rapids

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2027	Target 2028	Target 2029
The Pelican Rapids and Detroit Lakes teachers and students will increase their interactions from 2 to 4 in person sessions together.	2	3	4
Increase the number of districts that bring students to the Detroit Lakes Powwow through proactive communication and communicating and reflecting during and after each Powwow. We would like to increase from 1 district, Pelican Rapids, to at least four districts participating.	1	3	4

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan will create efficiencies and eliminate duplicative programs and services (Minn. Stat. § 124D.861, subd. 2 (c)).

This Achievement and Integration plan creates efficiencies by embedding integration goals within existing instructional structures rather than creating separate programs. The PR–DL partnership utilizes current second-grade classrooms, literacy instruction, Morning Meetings, art classes, and established field trip routines to meet academic and integration objectives simultaneously

The plan also leverages existing staff, including classroom teachers and high school Intro to Teaching students, to support cross-age mentorship and leadership, reducing the need for additional contracted services. Shared planning, coordinated transportation, and joint resource purchasing prevent duplicative efforts across schools.

By aligning literacy, cultural learning, and experiential activities into one coherent framework, the district maximizes staff time and resources while eliminating redundant programming.

Racially Identifiable School(s) (RIS)

Achievement and Integration Plan

July 1, 2026-June 30, 2029

If you have been notified by the Minnesota Department of Education (MDE) that your district has one or more Racially Identifiable Schools, include goals and strategies for each Racially Identifiable School within your district. *If MDE has not notified your district that one of your sites is racially identifiable, delete this section.*

One RIS Achievement and Integration Plan should be submitted for each RIS your district has. Copy and paste the entirety of the RIS Plan for each RIS.

District ISD# and Name: Enter text here.

RIS Name: Enter text here.

Program Contact: Enter name.

Phone: Enter phone number.

Email: Enter email.

RIS Plan Input

Districts with **Racially Identifiable Schools (RIS)** are required to convene a Community Collaboration Council (CCC) to assist in developing integration goals and to identify ways of creating increased opportunities for integration at the racially identifiable schools (Minn. R. 3535.0160, subp. 2).

Districts with an **American Indian Parent Advisory Committee (AIPAC)** must include representation from this committee on the councils described above (Minn. R. 3535.0160, subp. 2, and 3535.0170, subp. 3).

Below, ***list your council members and identify American Indian parent committee members. Briefly describe council members' recommendations*** for your district-wide plan and for your racially identifiable school plans, as applicable. You may also include meeting dates and describe the process you used to ensure meaningful input from council members.

Community Collaboration Council for Racially Identifiable School(s): Enter text here.

RIS Achievement and Integration Goals

You will copy and paste the Goal, Strategy, and KIP portion of this form for each individual goal or strategy your district has.

This plan must contain three types of goals, at least one for each of the following:

1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

RIS Goal # 1 Enter SMART goal here.

Goal type: Choose one.

To add goals, copy the two lines directly above and paste them below the strategies supporting RIS Goal #1.

RIS Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Districts may use Achievement and Integration revenue to increase racial and economic integration at their racially identifiable schools and to reduce disparities between student groups through the types of strategies listed in the *Type of Strategy* drop-down menus below (Minn. Stat. § 124D.861, subd. 2).

Integration Requirement Include at least one strategy designed and implemented to increase racial and economic integration at each racially identifiable school (Minn. R. 3535.0160).

Copy and paste the strategy section below for each additional strategy.

Strategy # Enter a name and unique number for this RIS strategy.

Type of Strategy: Choose the type of strategy.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, describe in your narrative description how the different aspects of integrated learning environments listed below are part of your strategy:

- | | |
|--|---|
| ☐ Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | ☐ Increases cultural fluency, competency, and interaction. |
| ☐ Provides school enrollment choices. | ☐ Increases graduation rates. |
| | ☐ Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how will instruction be delivered, and where will this take place.

Add narrative.

Location of services: Enter location.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one key indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2020	Target 2021	Target 2022
<i>Example: The percentage of NAME OF RIS students disaggregated by race/ethnicity and FRPL reporting an increased sense of engagement and connection on our school climate surveys will increase 25 percent each year. 2019 response rate is 50 percent.</i>	75%	100%	100%
Enter KIP.			
Enter KIP.			
Enter KIP.			

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy section above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one RIS Strategy #1, one RIS Strategy #2, etc.

Remember to copy and paste the goal section above to add additional goals for each of your racially identifiable schools.

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan for racially identifiable schools will create efficiencies and eliminate duplicative programs and services within your district (Minn. Stat. § 124D.861, subd. 2 (c)). Enter text.

Achievement and Integration FY 2027 Budget Workbook

Use these instructions to create your district's annual Achievement and Integration (A&I) A&I budget. Please refer to the *Achievement Integration Budget Guide* on the A&I webpage for more information on A&I revenue and for the list of budget review criteria.

Do not delete pages from this workbook. That will disable the formulas on the *Expenditure Summary* page which calculates the percentage of expenditures (direct student service, prof development, admin) and also sums total expenditures by FIN code. You need to track of both as you create your budget.

- Program and fiscal staff should work together to create this budget, drawing on your respective knowledge of the strategies in your district's A&I plan, costs that aren't detailed in the plan but are necessary to implement those strategies, and school finance practices.
- **Proposed expenditures can be approved only for strategies included in a district's current MDE-approved A&I plan.**
- Expenditures to fund strategies included in a racially identifiable school (RIS) plan must be listed in the RIS tabs of this excel workbook.
- **Use the separate tabs for direct student services, PD, and Admin costs as explained in the A&I Budget Guide. The requirement for districts to use a certain percentage of revenue for each expenditure type is in A&I legislation and explained in the tabs of this budget workbook.**
 - **Add lines to a worksheet by inserting rows before a revenue total line.** The revenue total lines are linked to a formula in the Expenditure Summary page. If you insert rows after them, your Expenditure Summary totals will be inaccurate.
- Add a **budget narrative** for each line item to document how proposed expenditures will fund activities in your district's MDE-approved A&I plan. **Do not copy your plan description into the budget.** Instead, describe what each expenditure will purchase. Then identify by name and number the activity in your plan that an expenditure will help fund. This info will provide expenditure detail not included in your A&I plan.
- List proposed FIN 313 (initial revenue) and FIN 318 (incentive revenue) expenditures on the separate tabs marked in the budget workbook. These are two different types of A&I aid and must be tracked separately.
- Find your district's aid entitlement estimate for A&I revenue in the Minnesota Funding Reports (MFR) section of MDE's Data Analytics webpage. Steps for finding that report are listed on the MDE A&I webpage.
- **Admin costs include salary and benefits for support staff and administrators that do not provide direct instruction to students in A&I activities. Admin costs also include things such as postage, rent, dues, memberships, printing charges.**
- Payments to other districts or to vendors should be listed as line items in the corresponding Direct Student Services, PD, or Admin tabs. **Use OBJ code 390 for payments to other districts.**
- **The budget narratives for proposed salary expenditures should include the following: percentage FTE and the name and number of the strategy in your district's A&I plan that the FTE is supposed to help implement.**
- Fringe benefits for positions that are part of the same plan strategy may be bundled by OBJ code. For example, if three staff are providing instruction for an A&I summer program, benefits for their hours working on that program may be listed in the same line item.
- Resubmit this workbook listing proposed and *actual* FY 2027 expenditures by December 1, 2027.
- Expenditure changes that increase total FIN code amounts and changes to the types of expenditures approved in the initial budget must be sent to MDE for review and approval by April 1, 2027.
- **Budgets are due to MDE by March 15, 2026. Board approval is optional. This means your board does not need to approve this budget before you submit it on March 15.**

How to Submit Your Budget

- 1) Submit your district's proposed FY27 budget by March 15, 2026 to mde.integration@state.mn.us.
- 2) Submit your district's budget as an excel file. No PDF's please.
- 3) Please save your budget using the file name ***FY26 [District Name] A&I budget***.

Questions about submitting your budget? Contact one of MDE's A&I staff or email mde.integration@state.mn.us.

Use this workbook to list proposed expenditures of FY 2027 Achievement Integration (A&I) revenue. Each worksheet has a column where you will explain how each line item relates to the district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item relates to the district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item relates to the district's MDE-approved A&I plan. **Instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Requirements document.

District Name: Detroit Lakes Public Schools

District ISD Number: 22

Superintendent: Mark Jensen

Partnering Districts: Pelican Rapids

Fiscal and program staff should work together to complete this budget. Please list those staff members whose detail is needed for the budget to be approved.

Program Staff: Renee Kerzman

Phone: 218.847.9271

E-mail: rkerzman@detlakes.k12.mn.us

Fiscal Staff:

Phone:

Email:

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please provide information about those schools in the following section.

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2027. Use the Achievement and Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment. These estimates will be adjusted to reflect actual FY27 enrollment. Directions for finding Integration Revenue reports are available in the A&I Budget Requirements document.

Total Initial Revenue (FIN 313)

Total Incentive Revenue (FIN 318)

TOTAL A&I REVENUE

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____

Superintendent _____

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____

Approved Incentive Revenue: _____

MDE Approval: _____

Date: _____

Migration Revenue Worksheet

. All expenditures must support strategies in your
ne item is intended to fund a strategy. **Please use the**
get Guide on the A&I webpage.

ers below. Both will be contacted if changes or more

Jason Kuehn

218.847.9271

jkuehn@detlakes.k12.mn.us

ase list those schools here:

27 and enter it below. See lines 12 and 13 in your district's
rollment projections and A&I funding formulas. These
online are posted to the A&I website.

\$	295,199.80
\$	295,199.80

accurate and complete representation of the fiscal year 2027

Date

Date

ue: _____

District Number: 22

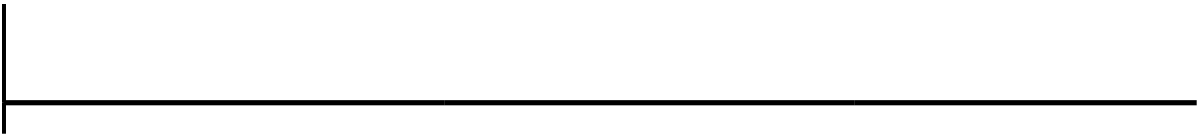
Proposed Budget

		Proposed Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$231,505.70	97.95%
Professional Development may equal no more than 20% of total revenue	\$0.00	0.00%
Administrative/Indirect may equal no more than 10% of total revenue	\$4,835.01	2.05%
Total Proposed Revenue:	\$236,340.71	
Total Amount Proposed FIN 313	\$236,340.71	
Total Amount Proposed FIN 318	\$0.00	

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the line you want to change (make sure the new row is above the total revenue line). Add a new dollar amount with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS c Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more detail:

Comments: Improvement funding total: \$58,859.09



Integration Budget Summary

District Name: Detroit Lakes Public Schools		
Actual Expenditures		
		Actual Budget Ratios
DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Revenue Expended:	\$0.00	
Improvement Planning Expenditures	25%	#DIV/0!
Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

e approved dollar amt and related budget narrative. Insert a row below
 llar amt and narrative to the row you just added. Then highlight both lines

codes. Instead, make UFARS corrections when you submit your Actual
 s on when to amend your MDE-approved budget.



Improvement Funding Directions

Only districts that did not meet the goal of your annual integration revenue to fund

Step 1) Complete the DSS, PD and Admin tabs for FIN 313 and 318. Step 2) Copy and paste li

- Copy line items totaling up to 20% of your total proposed revenue. That percentage will be ca
- The line items you copy may be either FIN 313 or FIN 318 depending upon how you're fundin
- Please note that the amounts copied and pasted into this tab will **NOT** be reflected in the ov

What is an improvement strategy? Strategies that were 1) not in your prior plan, or 2) strateg improvement process like the one described in the A&I Improvement Planning Guide. The stra changed in some way that increases the likelihood of meeting the goals in your district's curren

Line Item Description	UFARS Code Required				Budgeted Amt
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.

Direct Student Services

Professional Development

Instructional Coach	2	790	313	143	\$	45,094.00
MN Paid LV	2	790	313	210	\$	3,449.69
TRA	2	790	313	218	\$	4,423.72
Paid Leave	2	790	313	219	\$	1.68
Health Ins	2	790	313	220	\$	5,400.00
Life Ins	2	790	313	230	\$	16.25
Def. Comp	2	790	313	250	\$	368.75
Retire Ben	2	790	313	251	\$	105.00

Administrative Costs

	Total Improvement Funding:	\$58,859.09

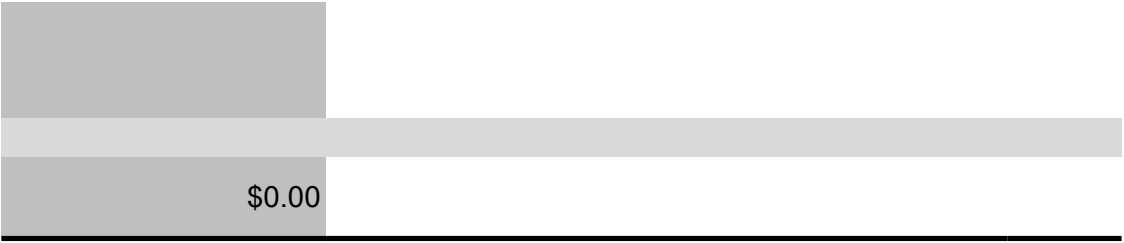
Comments:

line items that will fund improvement strategies into one of the sections below.

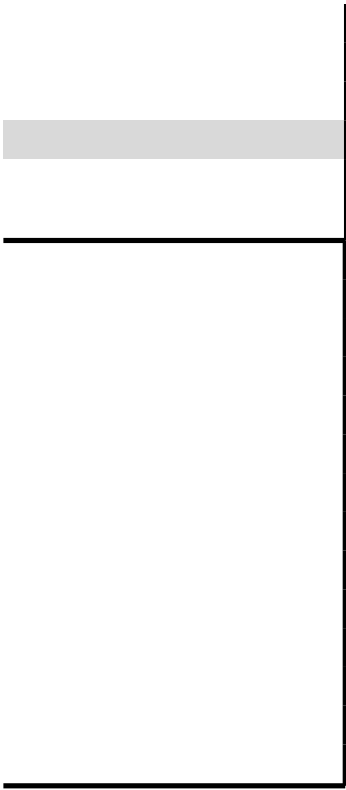
calculated for you on the Expenditures Summary tab.

ng your improvement strategies.

gies that you've adjusted and kept in your current A&I plan, and 3) strategies developed using :
ategies should be different from the ones in your prior plan because they are either new to you
nt plan.



you must use up to 20% of
an equity-centered ur A&I work or have been
e item support and how?
Strategy # and Name
2-Strengthening Instructional Capacity and Support for American Indian Cultural Learning



District Number:
District Name:
80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services below. **At least 80% of a district's** p
MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on 1

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
(2) . 8 FTE. Interventionists	2	790	313	143	\$129,339.60
MN Paid LV	2	790	313	210	\$9,534.51
TRA	2	790	313	218	\$12,688.25
Paid Leave	2	790	313	219	\$646.70
Health Ins	2	790	313	220	\$8,160.00
Life Ins	2	790	313	230	\$104.00
Def. Comp	2	790	313	250	\$1,420.00
Retire Ben	2	790	313	251	\$672.00
Materials for Integration Act.	002	790	313	430	\$1,860.56
Student Success Coordinator	2	790	313	143	\$47,439.60
MN Paid LV	2	790	313	210	\$3,629.13
TRA	2	790	313	218	\$1,830.55
Paid Leave	2	790	313	219	\$93.30
Health Ins	2	790	313	220	\$13,320.00
Life Ins	2	790	313	230	\$32.50
Def. Comp	2	790	313	250	\$525.00
Retire Ben	2	790	313	251	\$210.00
FIN 313 TOTAL					\$231,505.70

Insert lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approve
Improvement Funding Copy line items for improvement strategies and paste them into the Direct

Comments:

A diagram showing a horizontal line with a vertical line segment extending downwards from its midpoint. The vertical line segment is labeled '1' at its bottom end.

proposed expenditures must be used for strategies in a district's the MDE website for details.

Actual Amt	Budget Narrative - Which strategy in your A&I plan does e how?	
Resubmit this budget with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
	targeted reading and math instruction within the	1
	For our integration activities, supplies will be needed for our literacy integration experience.	3
	The Student Success Coordinator will be an integral part of keeping collaboration teams focused on the data . They will involve staff and families as well as community connections for the support teams. Attendance will be part of discussions and keeping students on track to graduate is the key element. .5	1
\$0.00		

and revenue totals.

t Student Services section of the Improvement Planning tab.

each line item support and

Strategy # and Name

1 Systematic Interventions

3 Stories Across Schools

1 Systematic Interventions



District Number:

District Name:

80% Direct Services to Students

List proposed **FIN 318** expenditures for Direct Student Services below. At least 80% of a district's direct services to students. **Incentive revenue may be used to fund strategies that decrease racial** Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Insert lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the Dire

Comments:

l Integration Budget

o Reduce Enrollment Disparities

proposed expenditures must be used for strategies included in the district's MDE-approved A&I plan and economic enrollment disparities in classes, schools, some programs, or between districts.

Actual Amount	Budget Narrative - Which strategy in your A&I plan does each expenditure address and how?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

red revenue totals.

ect Student Services section of the Improvement Planning tab.

A&I plan which provide
istricts. Read the A&I

h line item support and

Strategy # and Name

District Number:

n/a

District Name:

20% Professional Development

List all proposed **FIN 313** expenditures for professional development below. **No more than 20** must directly support strategies in a district's MDE-approved A&I plan. Read the A&I Budget C

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
Instuctional Coach			313		
			313		
			313		
			313		
			313		
			313		
			313		
			313		
FIN 313 TOTAL					\$0.00

Add lines **above** the **FIN 313 TOTAL** line to include those dollar amounts in proposed and appri

Improvement Funding Copy line items for improvement strategies and paste them into the P

Comments:

Integration Budget

sts

0% of this budget's total revenue may be proposed or used for these costs. All training fun
Guide on the MDE website for details.

Actual Amount	how?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
	This TOSA will assist in helping plan and coordinate the elementary integration activities.	3
	Helping fund a portion of an IC will support the addit	2
\$0.00		

oved revenue totals.

rofessional Development section of the Improvement Planning tab.

ded through this budget

Strategy # and Name
3 Stories Across Schools
2 Growing Culturally Responsive Teaching Excellence



FY 2027 Achievement and Inter
Professional Development Costs to

District Number:

District Name:

20% Professional Development

List proposed FIN 318 expenditures for professional development below. No more than 20
strategies that decrease racial and economic enrollment disparities in classes, schools, s

UFARS Title	UFARS Code Required				Budgeted Amt
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Add lines **above** the FIN 318 TOTAL lline to include those dollar amounts in proposed and a

Improvement Funding Copy line items for improvement strategies and paste them into t

Comments:

Integration Budget

Reduce Enrollment Disparities

0% of this budget's total revenue may be proposed or used for these costs. **Incentive revenue may be used for the following purposes: within a district, between districts, for some programs, or between districts.** Read the A&I Budget Guide on the MDE website for more information.

Actual Amt	Budget Narrative - Which strategy in your A&I plan does each expenditure support? How?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

Approved revenue totals.

the Professional Development section of the Improvement Planning tab.

Revenue may be used to fund more details.

Online item support and

Strategy # and Name

District Number:

District Name:

10% Admin/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures below. **No more than 10% of this**

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
Host and Coordinator from Pelican Rapids -- fee charged for administration		790	313	390	\$4,835.01
			313		
			313		
			313		
			313		
			313		
FIN 313 Total					\$4,835.01

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the /

This is not part of a goal. This has been an ongoing cost charged to us annually. They have Wontor the coordinator sends this to us.

s budget's total revenue may be proposed or used for administrative or indirect costs. Read the A&I Budget

District Number:

District Name:

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures below. **No more than 10% of this Incentive revenue may be used to fund strategies that decrease racial and economic enrollment**

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
			318		
FIN 318 Total					\$0.00

Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

d Integration Budget

s to Reduce Enrollment Disparities

s budget's total revenue may be proposed or used for administrative or indirect costs.
ment disparities in classes, schools, some programs, or between districts. Read the A&
Budget Narrative - which strategy in your A&I plan does e

Actual Amount	how?	Goal#
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	
\$0.00		

roved revenue totals.

Admin/Indirect section of the Improvement Planning tab.

Local Budget Guide on the MDE Machine Item Support and

Strategy # and Name

District Number:

District Name:

80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services for your district's Racially Identifiable Schools. **MDP approved A&I plans that provide direct services to students. Read the A&I Budget Guide.**

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
			313		
			313		
			313		
			313		
			313		
FIN 313 TOTAL					\$0.00

Add lines **above** the **FIN 313 TOTAL** line to include those dollar amounts in proposed and approved A&I plans.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section.

Comments:

and Integration Budget

: Direct Student Services Costs

n/a

table SCHOOL(S) below. At least 80% of a district's proposed expenditures must be used in the MDE website for details.

Actual Amount	Budget Narrative - Which strategy in your A&I plan does it implement and how?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

ed revenue totals.

ect Student Services section of the Improvement Planning tab.

for strategies in a district's
achievement support and

Strategy # and Name



FY 2027 Achievement and Integ
Racially Identifiable Schools: Direct

District Number:

District Name:

80% Direct Services to Students

List proposed FIN 318 expenditures for Direct Student Services for your Racially Identifiable School. ~~services to students. Incentive revenue may be used to fund strategies that decrease racial or~~

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Add lines **above** the FIN 318 TOTAL line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the Direct

Comments:

gration Budget

Student Service Costs to Reduce Enrollment Disparities

001(s) below. At least 80% of a district's proposed expenditures must be used for strategies to reduce economic enrollment disparities in classroom schools, some programs or activities, district budget narrative - which strategy in your A&I plan does it describe?

Actual Amount	Budget Narrative - which strategy in your A&I plan does it describe?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

ed revenue totals.

ect Student Services section of the Improvement Planning tab.

egies that provide direct
ach me item support and

Strategy # and Name

Racially Identifiable Schools: Profess
District Number:
District Name:
20% Professional Development

On this worksheet list proposed FIN 313 expenditures for professional development for your
for PD costs that are part of a district's MDE approved A&I plan. Read the A&I Budget Guide

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
			313		
			313		
			313		
			313		
FIN 313 TOTAL					\$0.00

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and app

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

Professional Development Costs

Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?		
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
\$0.00			

proved revenue totals.

Direct Student Services section of the Improvement Planning tab.



FY 2027 Achievement and Inteq
Racially Identifiable Schools: Profes

District Number:

District Name:

20% Professional Development

List proposed FIN 318 expenditures for professional development for your district's Racially

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Add lines **above** the FIN 318 TOTAL line to include those dollar amounts in proposed and ap

Improvement Funding Copy line items for improvement strategies and paste them into th

Comments:

gration Budget

Professional Development Costs to Reduce Enrollment Disparities

Identifiable School(s) below. No more than 20% of a district's total proposed expenditures

Actual Amount	Budget Narrative - Which strategy in your A&I plan does it address? How?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

Approved revenue totals.

See Direct Student Services section of the Improvement Planning tab.

ures may be used for PD
~~achieve item support and~~

Strategy # and Name

District Number:

District Name:

10% Admin/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures for your district's Racially Identifiable Schools.

UFARS Title	UFARS Code Required				Budgeted Amount
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
			313		
FIN 313 Total					\$0.00

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

: Administrative/Indirect Costs

Actual Amount	Budget Narrative - which strategy in your A&I plan does each line item support and how?		
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
\$0.00			

proved revenue totals.

Direct Student Services section of the Improvement Planning tab.

District Number:

District Name:

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures for your district's Racially Identifiable Schools.

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
			318		
			318		
			318		
FIN 318 Total					\$0.00

Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

and Integration Budget

: Administative/Indirect Costs to Reduce Enrollment Disparities

--	--

table School(s) below. No more than 10% of of your total revenue may be budgeted or used for administ

Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan</i>	Goal #
\$0.00		

roved revenue totals.

Direct Student Services section of the Improvement Planning tab.

erative or indirect costs.
n support and how?
Strategy # and Name

Detroit Lakes Public Schools
Monthly Enrollment Summary (2025-26 School Year)
February 1, 2026

Roosevelt					
Grade	Current	Previous (Jan)	Opening Day FY26	Sections	Per Section
K	85	85	89	4	21.3
1	96	94	94	4	24.0
2	92	92	96	4	23.0
3	97	96	97	4	24.3
4	103	101	105	4	25.8
5	98	97	100	4	24.5
RSVT Total	571	565	581	24	23.8
Difference		6	(10)		Avg/section

Rossman					
Grade	Current	Previous (Jan)	Opening Day FY26	Sections	Per Section
K	77	78	80	4	19.3
1	93	92	89	4	23.3
2	91	92	95	4	22.8
3	94	94	91	4	23.5
4	96	98	97	4	24.0
5	96	95	97	4	24.0
RSM Total	547	549	549	24	22.8
Difference		(2)	(2)		Avg/section

Middle School			
Grade	Current	Previous (Jan)	Opening Day FY26
6	193	193	201
7	207	207	212
8	195	196	202
MS Total	595	596	615
Difference		(1)	(20)

High School				Online		ALC			
Grade	Current	Previous (Jan)	Opening Day FY26	Grade	Current	Grade	Current	Previous (Jan)	Opening Day FY26
9	215	219	227	9	9	9	6	3	-
10	194	198	208	10	19	10	8	14	10
11	169	181	188	11	32	11	11	11	12
12	152	158	163	12	32	12	24	23	19
HS Total	730	756	786	Total Online	92	Total	49	51	41
Difference		(26)	(56)	Opening Day FY 26 Jan 2026	53	Difference		(2)	8
					63				

District Wide Summary			
Pre-K	45		
K	162		
1	189		
2	183		
3	191		
4	199		
5	194		
	956		
6	193		
7	207	Laker Online	92
8	195	Transitions	20
	595	Rossman	547
		Roosevelt	571
9	230	DLMS	595
10	221	DLHS	730
11	212	ALC	49
12	228	PSEO	-
	891	Pre-K	45
Total	2,649	Monthly Total	2,649
Comparisons			
Last Month Report			2,645
Difference			4
2025-26 Opening Day			2,690
Difference			(41)

Pre K	
ADM*	45



Detroit Lakes Public Schools

Monthly Enrollment Summary

2025-2026

Month: February

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	35	69	104

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	3	10	13

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	63	22	85
Rossman	58	19	77
Totals	121	41	162

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	96	92	97	103	98	486
Rossman	93	91	94	96	96	470
Totals	189	183	191	199	194	956

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
162	956	1118

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	193	207	195	595

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	215	194	169	152	730	0	0	730

E-LAKER ONLINE

	Grade 9	Grade 10	Grade 11	Grade 12	Total
E-Laker	9	19	32	32	92

2025-2026

K-12 Total

2603

2024-2025

K-12 Total

2638

2023-2024

K-12 Total

2725

MONTHLY TOTALS*

EIC	38
ECSE	79
Kind. Sp. Ed.	41
Kindergarten	121
Grades 1-5	956
Middle School	595
Senior High	730
E-Laker	92
Laker Transitions	19
ALC	49
TOTAL	2720

*Does not include non-resident students on tuition agreement

ALC

D.L.	33
Other	16
Total	49

LAKER TRANSITIONS

D.L.	12
Other	7
Total	19



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: February

EIC										ECSE									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	30	31	38	40	35	35					49	51	63	69	69	69			

EIC -- Non Resident										ECSE -- Non Resident									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	2	2	3	3	3	3					5	6	7	7	10	10			

Kindergarten - Special Ed.										Kindergarten									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	0	21	22	21	22	22				Roosevelt	89	65	63	64	63	63			
Rossman	0	18	17	17	17	19				Rossman	80	59	60	61	61	58			
Totals	0	39	39	38	39	41	-	-	-	Totals	169	124	123	125	124	121	-	-	-

Kindergarten Total									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	89	86	85	85	85	85	-	-	-
Rossman	80	77	77	78	78	77	-	-	-
Totals	169	163	162	163	163	162	-	-	-

Grade One										Grade Two									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	94	92	92	93	94	96	-	-	-	Roosevelt	96	92	92	92	92	92	-	-	-
Rossman	89	90	91	92	92	93	-	-	-	Rossman	95	95	94	92	92	91	-	-	-
Totals	183	182	183	185	186	189	-	-	-	Totals	191	187	186	184	184	183	-	-	-

Grade Three										Grade Four									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	97	94	94	95	96	97	-	-	-	Roosevelt	105	102	101	101	101	103	-	-	-
Rossman	91	92	92	94	94	94	-	-	-	Rossman	97	96	97	98	98	96	-	-	-
Totals	188	186	186	189	190	191	-	-	-	Totals	202	198	198	199	199	199	-	-	-

Grade Five									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	100	99	98	99	97	98	-	-	-
Rossman	97	96	97	95	95	96	-	-	-
Totals	197	195	195	194	192	194	-	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: February

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	492	479	477	480	480	486	-	-	-	Resident	34	39	34	35	35	33			
Rossman	469	469	471	471	471	470	-	-	-	Non-Resid.	5	6	16	17	16	16			
Totals	961	948	948	951	951	956	-	-	-	Total	39	45	50	52	51	49			

Middle School										E-Laker Online									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Six	201	194	192	194	193	193	-	-	-	Resident	45	58	53	54	55	76			
Gr. Seven	212	209	208	208	207	207	-	-	-	Non-Resid.	8	8	8	8	8	16			
Gr. Eight	202	198	197	197	196	195	-	-	-	Total	53	66	61	62	63	92			
Totals	615	601	597	599	596	595	-	-	-										

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	227	223	222	221	219	215	-	-	-
Gr. Ten	208	201	199	198	198	194	-	-	-
Gr. Eleven	188	185	181	181	181	169	-	-	-
Gr. Twelve	163	161	159	158	158	152	-	-	-
Subtotals	786	770	761	758	756	730	-	-	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	-	-	-	-	-	-	-	-
Totals	786	770	761	758	756	730	-	-	-



Detroit Lakes Public Schools

Elementary Grade Sections

2025-2026

Month: February

		Roosevelt		Rossman		Grade Average
Kindergarten						20.13
	Section 1&3	21	22	19	20	
	Section 2&4	21	20	20	18	
	Section 5					
Building Average			21.00		19.25	
Grade 1						23.50
	Section 1&3	24	25	24	24	
	Section 2&4	23	23	23	22	
	Section 5					
Building Average			23.75		23.25	
Grade 2						22.88
	Section 1&3	23	23	23	23	
	Section 2&4	24	22	22	23	
	Section 5					
Building Average			23.00		22.75	
Grade 3						23.88
	Section 1&3	24	24	23	24	
	Section 2&4	25	24	24	23	
	Section 5					
Building Average			24.25		23.50	
Grade 4						24.88
	Section 1&3	25	25	25	25	
	Section 2&4	26	27	24	22	
	Section 5					
Building Average			25.75		24.00	
Grade 5						24.25
	Section 1&3	26	24	24	24	
	Section 2&4	24	24	24	24	
	Section 5					
Building Average			24.50		24.00	

The district class size average for K-5 is:

21.17

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.



City of Detroit Lakes

1025 ROOSEVELT AVE. DETROIT LAKES, MN 56501

SPORTS ARENA COMMISSION AGENDA

Tuesday, February 3, 2026, at 7:30 AM

The Meeting will be held in the City Hall Committee Conference Room, 1025 Roosevelt Ave, Detroit Lakes MN.

1. Consideration to approve the Minutes from the meeting held on November 4, 2025.
2. Consideration to approve the financials for October, November & December 2025.
3. Arena CIP Review
4. Contract Renewals
 - a. ISD 22
 - b. DLYHA
5. DLYHA requests
 - a. Weight Room usage, April – October 2026
 - b. Ice extension dates starting 2027 (through March)
6. Sponsorships
 - a. Essentia Health
7. Update schedule of events
 - a. Shrine Circus: 4/15/26, 3/30/27, 3/28/28, and 4/3/29
 - b. Home Show: 3/20-21/26
 - c. Craft Beer: 3/20/26
 - d. No Mercy Fights 4/25/26
 - e. Becker County Fair 7/29/26-8/1/26
8. Summer Ice
9. Other

Respectfully,
KELCEY KLEMM
City Administrator

Sports Arena Commission Members:

Chad Carlblom - Chairman

Matt Boeke - Alderman Ward 3-At Large

John Steffl - School District 22- At Large

Rob Nielsen - School District 22

Nate Hunter - Detroit Lakes Youth Hockey Association

Matt Thompson - Becker County Fair Board

Meeting Dates: May 5th @ 7:30am | August 4th @ 7:30am | November 3rd @ 7:30am

INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING
February 3, 2026

A Facilities Committee Meeting was held on Tuesday, February 3rd at the District Office. In attendance were John Steffl, Michael Walther, Sanford Nelson, Mark Jenson, Colin Gedrose and Jason Kuehn.

1. Rossman Exterior Project

Project Manager Brandon Miller from ICS provided an update in regards to the timeline and scope of the planned project for the building envelope at Rossman Elementary. He shared which areas should be included in the base and alternate bid packages, as well as a thorough overview of the needed tuckpointing of the Rossman brick exterior. The Facilities committee recommends seeking bids for all components of the design development, as well as putting out a Request for Proposals for tuckpointing services for the identified areas at Rossman Elementary.

2. District Update

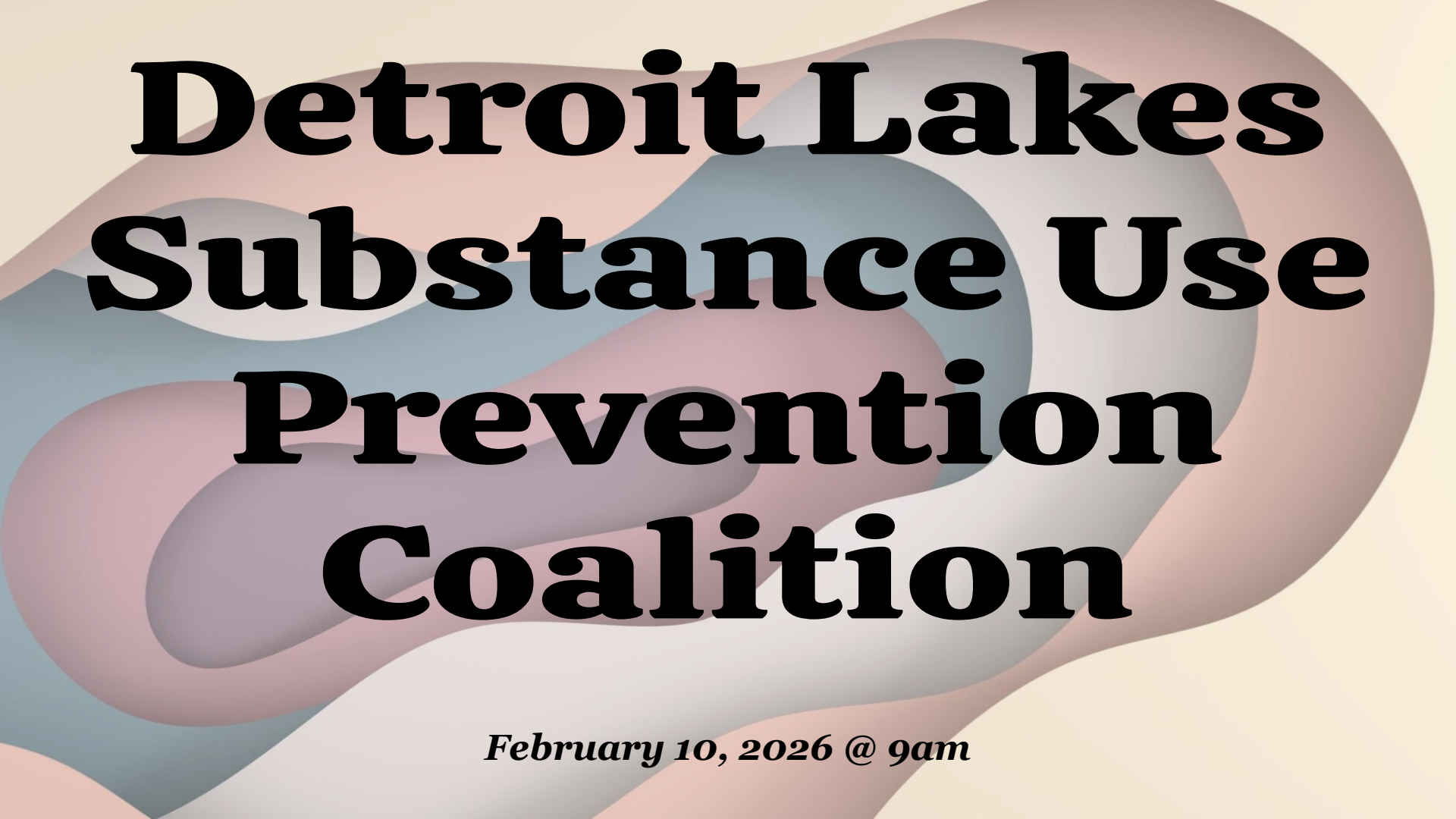
Gedrose provided the committee with an update of the happenings of the District Operations department including information related to the recent Fire Marshall visit. Gedrose noted that staffing turnover continues to be a challenge, but was excited with the implementation of a district-wide evening supervisor position. Lastly, Gedrose shared about the impact of a recent natural gas curtailment and water main break at DLHS.

3. FY27 Capital and LTFM Preliminary Budgets

Kuehn reviewed budget targets for reserved Operating Capital funds which included funds for operations equipment, technology, curriculum, and building allocations for the 2026-27 school year. Kuehn will present a detailed budget at a future Facilities Committee meeting that will also highlight planned summer projects.

4. Kent Freeman Arena Lease Agreement (2026-27 and 2027-28 School Years)

Kuehn reviewed the proposed renewal of the Kent Freeman Lease Agreement with the City of Detroit Lakes. The agreement calls for a 3% increase in each year of the contract. The committee recommends approval.



Detroit Lakes Substance Use Prevention Coalition

February 10, 2026 @ 9am

Welcome Back!

Review of our Norms:

- Respectful of Time and Attention
- Challenge past assumptions and think creatively/work collaboratively
- Make sure everyone's voice is heard
- It's OK to reflect and change your mind

Roles:

- Meeting minutes (still up for grabs) - Amy

Mission Statement

We work together across systems to prevent substance use and support positive chemical health, promote well being, & strengthen our community through collaboration, education, & relationships.



WELCOME

- Name
- Organization and your role there
- Updates or upcoming events for your organization

Taking a look at today

- TARGET update
- Opioid Grant RFP ideas and discussion
- Upcoming events



TARGET update

- Escape the vape group ended up not submitting a video
- Fundraising started yesterday!
- PCN messages the month of March
- Sub-committee to help reach out to Community re: co-sponsoring the speakers
- Media campaign - are excited to do it and will be working on a message to submit for approval

Opioid Grant Action Item Ideas

Ideas from **last year's** submission

- Radio/Video messages - PCN based
- PCN messaging on digital billboards
- PCN swag (stickers, water bottles, etc)
- Speakers - students, parents and community members
- Banners to put around the schools and at events such as conferences, extracurricular events, etc

Ideas for **this year's** submission

- Target activities
- Social Network Based Prevention Activities
 - Youth Social Networking Mapping Workshop
 - Family & Caregiver Network Strengthening Workshop
 - Coalition Level Network Assessment
- Other ideas we may want to include?

Ideas expanded/Other ideas:

Youth Social Network Mapping -

- Youth complete a simple “network map” with themselves at the center and connections to peers, family, coaches, Elders, teachers, etc.
- Use colors or symbols to identify supportive relationships versus risky influences.
- Facilitated discussion on strengthening protective connections and identifying trusted adults.

MOST

Hubbard County students

DON'T DRINK ALCOHOL

in a typical month.

2019 Minnesota Student Survey, Funded by ONDCP Grant #H795P021427.

Keep encouraging
each other to make
healthy and safe
choices!

HIP

MN Student Survey Data

According to the preliminary snapshot results we initially received:

Completed survey:

162 - 9th graders
112 - 11th graders



35 % of total
DLHS
enrollment



Average time spent on survey:

26 minutes

Students who reported using nicotine daily/weekly:

9th - 5 (3%)

11th - 11 (10%)

Perception as to if their peers use nicotine daily/weekly:

9th - 53 (33%)

11th - 45 (40%)

MN Student Survey Data

Percentage of students who did not respond to the questions of "In the last 30 days, on how many days did you use ____?"

Alcohol:

9th - 137 (85%)

11th - 87 (78%)

Cigarettes:

9th - 144 (89%)

11th - 90 (80%)

Vape/E-Cigarette:

9th - 144 (89%)

11th - 90 (80%)

THC:

9th - 148 (91%)

11th - 92 (82%)

MN Student Survey Data

Perception of risk:

How much do you think people risk harming themselves physically or in other ways if they use . . .

	Cigarettes	Alcohol	THC	Rx drugs	Vape/E-cig
State	75.6%	73.1%	60.2%	77.9%	71.1%
DL - 8th	73.4%	63.4%	64.1%	69.2%	70.2%
DL - 9th	75.5%	71.5%	63.6%	78.1%	72.1%
DL - 11th	78.2%	68.5%	53.4%	79.3%	70.7%

Up to Date

- Nicotine Dependence can be a primary diagnosis and treatment can be recommended now
- March meeting rescheduled to March 4th
- More vetting done on the Bacchus' (speakers)
 - Feedback from Mille Lacs Co. schools

Prevention Spotlight

Let's Talk Cannabis MN

- Collaboration of community and public health partners in Becker and Clay Counties

Talk, They Hear You (TTHY) Campaign (SAMHSA)

- PSAs for Radio, Video and Flyers
- Implementation guide for groups/communities
- School and Educator resources

Resources, Trainings and Such - Oh my!

- Trainings and webinars - [MN Prevention Resource Center](#)
- [Hazelden Betty Ford Foundation](#) - On Demand webinars as well as free webinars coming up
- [Framing the Conversation](#)
- [Northwest Region Prevention demographic report](#)
- [Great Lakes PTTC](#)
- [Montana Institute](#)
- [PBS - Addiction 101](#)
- [Stanford Medicine Infographics](#)

Wrap Up

Any other announcements, comments or questions?

Next meeting:

Tuesday, March 4, 2026

**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - February 10, 2026**

Members Present:

Sanford Nelson

Mickey Okeson

Mary Rotter

Mark Jenson

Jason Kuehn

Trisha Mariotti

Jill Walter

A Finance Committee Meeting was held on Tuesday, February 10th in the District Office Conference Room. The agenda was as follows:

1. Treasurer's Report

Director of Finance Kuehn reviewed the bank reconciliation and fund balances through the month of January . District expenditures and revenues through January were reviewed in comparison to the budget.

Receipts for the month of January totaled \$4,725,242.92. Receipts of note included metered state aid payments, Food Service reimbursements, Federal Grant program reimbursements, and proceeds from the sale of the Lincoln Education Center

Two sets of disbursements were reviewed by the Finance Committee. The committee recommends approval of the ACH/Wire payments for January totaling \$5,124,650.01.

The committee also recommends approval of the check summary for January in the amount of \$798,486.52 and payroll transfers totaling \$1,452,673.85.

2. Kent Freeman Lease Agreement (2026-27 and 2027-28 School Years)

Kuehn reviewed the proposed renewal of the Kent Freeman Lease Agreement with the City of Detroit Lakes. The agreement calls for a 3% increase in each year of the contract. The committee recommends approval.

Next Meeting: Tuesday, March 17th (12:00 PM - District Office Conference Room)



Detroit Lakes District Advisory Meeting
February 9th, 2026
Laker Transitions @ 5:15

Attendees: Tom T., Kym W., Mary R., Mike S., Cara M., Trish M., Mark J., Renee K., Lyndsy J., Josh H., Rhonda F., Heidi E., Pam D.

AGENDA

- 1. Overview of Laker Transition Program – Mark Jenson**
- 2. Strategic Plan Updates – Committee Members**
 - a. Three productive sessions completed, likely need two more
 - b. Examined multiple sources of stakeholder input
 - c. Vision statement draft created
 - d. The goal is to have a final draft ready to share with the school board early in the summer
- 3. Achievement and Integration Plan Application FY 2027-2029 – Renee and Pam**
 - a. Overview of funding
 - b. Discussion of the achievement goal of increasing graduation rates
 - c. Pam D. provided details about the integration activities planned:
 - i. The PR and DL partnership is designed to build relationships and cultural understanding between students through a series of collaborative, experiential, and literacy-based interactions. Second-grade classrooms from Pelican Rapids and Detroit Lakes will have interactive connections, in-person visits, shared cultural experiences, and joint literacy projects.
 - d. Board approval, and then Renee submits to MDE
- 4. Calendar Discussion**
 - a. Parents suggest having some snow make-up days during the school year
 - b. Starting school before Labor Day was discussed. The committee liked the idea for this one-year change due to the calendar.
 - c. The board will determine the final calendar.
- 5. Other Updates or Questions**
 - a. Tours of Laker Transitions were given after the meeting.
- 6. Next Session – Review of planned purchase for K-5 ELA**