



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, January 26, 2026 - 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Julie Smith-Yliniemi, Clerk
25961 Brolin Beach Rd
Detroit Lakes, MN 56501
218.204.0420

Michael Walther
28030 County Hwy 34
Callaway, MN 56521
218.841.3709

Michelle Okeson, Treasurer
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter, Vice Chair
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

Sanford Nelson
28633 North Buffalo Lake Rd
Callaway, MN 56521
218.847.8360

Student Representative: Marian Martin 26martimari@detlakes.k12.mn.us, Hayden Wilson 27wilsohayd@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Steffl, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Steffl, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Steffl, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Steffl, Board Chair

A. Agenda Approval

Approval of the Agenda for the January 26, 2206 Regular School Board Meeting as presented.

V. RECOGNITIONS

Presenter: Steffl, Board Chair

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

A. Ryan Zunich

VII. DONATIONS

A. \$29.90 from Box Tops for Education to the Middle School.

B. \$200 from Julie McCaslin Olson to Rossman School for student needs.

C. \$300 worth of Lakes Transit Tokens from The Damien Society for Project LIFE.

D. \$450 from an Anonymous Donor to Team Awesome at the Middle School.

E. \$500 from Trinity Lutheran to The Laker Cupboard.

F. \$736 from Microsoft Benevity and Eric Schuld to the Laker Esports Team.

G. Hats and Mittens from The Damien Society to the Middle School.

H. Food and Gift Cards from The Damien Society to The Laker Cupboard.

VIII. PROGRAM PRESENTATIONS

Presenter:

A. Activities

Presenter: Rob Nielsen

IX. CONSENT ITEMS

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

A. Approve the Minutes of the December 15, 2026 Regular School Board Meeting.

B. Approve Treasurer's Report

C. Approve Personnel Agenda Items

D. Approve the Application for three High School Students fulfilling the requirements for Early Graduation as per School Board Policy 613 at the end of the first semester, January 16, 2026

X. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

A. **First Reading of Policies:**

Presenter: Steffl, Board Chair

1. 518- DNR/DNI Orders

2. 519- INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

3. 520-STUDENT SURVEYS

4. 521-STUDENT DISABILITY NONDISCRIMINATION

5. 523- POLICIES INCORPORATED BY REFERENCE

6. 524- INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY.

7. 525-VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

8. 526 - HAZING PROHIBITION

9. 527-STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES

XI. ACTION ITEMS

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

A. Motion to Approve the 2025-2027 Contract Provision for Education Minnesota Detroit Lakes (EMDL).

B. Motion to Approve the 2025-2027 Contract Provision for the Principals Association.

C. Motion to Establish 2026 Salary for Board Members. The current School Board Compensation is \$200.00 per day for regular monthly meetings, special board meetings, and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, bridge session, or an event at which a Board Member is representing the district.

D. Motion to Approve the Recommendations for Reduction in Programs and Positions- Each year the Board of Education and administration give careful consideration to program and staffing needs for the District as they are influenced by budget constraints. As a result of current economic forecasts at the state and national level, as well as District #22 financial forecasts, the administration proposes the following recommendation.

XII. ADMINISTRATIVE AND BOARD REPORTS

A. **Superintendent Report**

Presenter: Mark Jenson, Superintendent

1. District Updates

B. **Board Committee and Representative Reports**

1. Student Report
Presenter: Martin/Wilson, Student Board Representative
2. BCCI
Presenter: Rotter, Vice Chair
3. Finance Committee
Presenter: Nelson, Director
4. SUP Coalition
Presenter: Okeson, Board Treasurer
5. Transportation Committee
Presenter: Steffl, Board Chair

XIII. UPCOMING EVENTS AND ACTIVITIES






Presenter: Steffl, Board Chair

- A. Facilities Committee — 02/03/26 9:00am District Office.
- B. SUP Coalition- 02/10/26 9:00AM High School
- C. Finance Committee Meeting- 02/10/26 12:00PM District Office.
- D. Policy Committee Meeting- 02/11/26 7:00AM Middle School Conference Room
- E. Special Board Meeting/Work Session- 02/17/26 8:30AM Laker Transitions.
- F. Regular School Board Meeting- 02/23/26 5:30PM City Council Chambers.
- G. BCCI-04/15/26 8:30AM Virtual

XIV. MEETING ADJOURNED

Presenter: Steffl, Board Chair

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.



Activities 2025-26

Laker activities strive to develop young adults who are respectful, responsible committed teammates.

“Champions In Life”



Purpose > Goals

Winning is the goal; it's not our purpose
Our purpose is teaching life lessons through
activities.

“GOALS HAVE A BEGINNING AND AN END.
PURPOSE DOESN'T. PURPOSE IS WHAT WE
LIVE FOR.”

-Tony Dungy

A faint watermark of the Los Angeles Lakers logo is visible in the background, featuring the word "LAKERS" in a stylized font with a basketball player silhouette behind it.

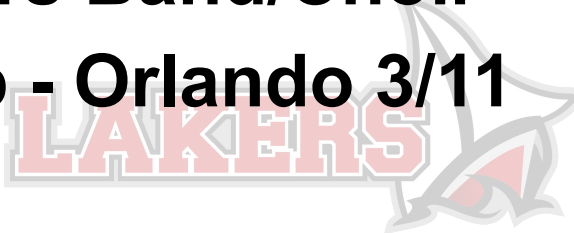
Education Based Activities

- We are an Extension of the classroom
- We emphasize growth & improvement
- We give permission to fail
- We focus first on human beings and second on human doings



Fine Arts

- **Fall Musical - Grease**
 - **3 Performances/1 Weekend was again a success. Averaged 681/show up a little over 100**
- **CLC Opportunities**
 - **Fall Jazz**
 - **Spring Honors Band/Choir**
- **Band/Choir Trip - Orlando 3/11**



Athletics

- **New Section/District Alignments**
 - **Alexandria Out, Sartell, SRR back in many sports**
 - **Football**



Participation Numbers

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	24-25	25-26	grades				
Cheerling Ftb.	5	6	15	22	14	13	10	15	18	9	7-12	14HS/4MS			
Cross Country	55	67	64	59	48	37	34	37	34	43	7-12	24B/19G			
Football	51	100	61	66	48	61	69	64	56	52		81MS			
Football Gd 9	42		21	26	33	27	27	24	25	26					
Soccer Boys Varsity	30	46	59	58	58	48	48	44	52	59	7-12	34HS/25MS	Had a separate MS Team		
Soccer Girls Varsity	34	52	55	50	47	35	29	31	36	39	7-12	25HS/14MS			
Swimming Girls	23	34	28	33	34	31	29	32	35	24	7-12	16HS/8MS			
Tennis Girls	14	31	41	36	41	50	26	28	31	34	7-12	22HS/12MS			
Volleyball	35	41	44	48	41	38	37	62	65	51		70MS			
Musical								51	55	52	7-12	31HS/11MS	42 paid - 10 Stage Crew no fee		
Fall Sub Total	289	377	388	398	364	340	309	388	407	389					
										Prelim					
Dance Varsity	22	28	40	47	39	28	25	39	26	33	7-12	22HS/11MS			
Basketball Boys Gd 9	16		17	18	20	18	13	15	16	24					
Basketball Boys Varsity	34	45	28	40	26	24	35	31	26	26		MS 63			
Basketball Girls Gd 9	10		10	13	9	8	9	12	17	12					
Basketball Girls Varsity	15	28	15	16	20	16	16	17	18	20		29MS			
Gymnastics	18	36	27	22	23	22	37	22	15	16	7-12	11HS/5MS			
Hockey Boys Varsity	24	34	37	36	38	27	33	31	36	30					
Hockey Girls Varsity	26	32	23	31	33	20	15	27	33	29	7-12	26HS/3MS			
Nordic Skiing	11	26	24	19	21	23	26	17	18	14	7-12	9B/5G			
Alpine Ski						15	18	18	24	26	7-12	14B/12G			
Swimming Boys	18	16	9	16	9	16	19	23	24	20	7-12	15HS/5MS			
Wrestling Varsity	22	42	37	56	38	46	37	37	42	47	7-12	23HS/14MS/7HS 3MS G			
Robotics								6	11	9					
Knowledge Bowl								20	17	10					
One Act Play								16	16	13		8 registered 5 stage			
BPA									15	29					
Winter Sub Total	216	287	267	314	276	260	283	289	295	358					

Volunteer

- We had groups volunteer again for these major events and several other.
 - Beardsley(Water/Cheer Stations)
 - United Way Celebration
 - Giving Hearts



CHANGES

- **Online Parent/Athlete Meeting**
- **Changes for next year - rSchool today purchased by Arbiter**
- **Conference decision to move to a New Product - Bound**



Growth Areas

- **Students knowing what opportunities we have**
 - **Activities fair at fall Open House**
 - **9th Grade Academy Classes**
 - **Improving MS students knowledge of opportunities, particularly in the fall**
- **Continue communicating our purpose in education based athletics to parents/community**



**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, December 15, 2025, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Michael Walther, Sanford Nelson, Julie Smith-Yliniemi

Absent:

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Rotter , seconded by Okeson, to approve the agenda. Motion carried unanimously.

Donations were made by the following:

- 300 Stickers from TR Industries for the Powwow.
- 75 Sweatshirts from Lakeshirts for AI students.
- 2003 Ford F150 (VIN #1FTRX18WX3NB59987) from Carl Stillman for the Detroit Lakes High School Production Pathway.
- \$50 from Deb Krogsgaard for the Laker Cupboard
- \$300 from Damien Society for Rossman Student needs.
- \$300 from Damien Society for Roosevelt Student needs.
- \$500 from United Savings Credit Union for the Laker Cupboard..

The program presentation was given by Roosevelt.

A motion was made by Smith-Yliniemi, seconded by Walther, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the November 24, 2025 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #711146-711408 for a total of \$827,120.62. Approve Wire Transfers #15565-15571, #15686-15696, #15706-15718, #15844-15852, #15863-15901, and #15907-15916, in the amount of \$1,602,931.58. Approve Net Payroll Transfers on 11/14/25 and 11/26/25 in the amount of \$1,466,621.29 for a total of \$3,896,673.49.
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
- E. 509-Enrollment of Nonresident Students
- F. 510- School Activities and Eligibility
- G. 512- School Sponsored Student Publications and Activities
- H. 513 -Student Promotion, Retention and Program Design
- I. 514- Bully Prohibition
- J. 515- Protection and Privacy of Pupil Records
- K. 516- Student Medication
- L. 516.5- Overdose Medication
- M. 517- Student Recruiting
- N. Approve the Employee Assistance Program.
- O. Approve the Sanford Sports Medicine Services Agreement Amendment.

Superintendent Jenson reported on happenings in the School District.

Student Representatives Wilson/Martin gave a student report.

Board Vice Chair Rotter gave an update on the Activities Committee and ECFE Advisory.

Board Treasurer Okeson gave an update on the Finance and SUP Coalition.

A motion was made by Nelson, seconded by Smith-Yliniemi to approve and Conduct Truth and Taxation and Certification of the 2025 Property Tax Levy Payable in 2026 for the 2026-2027 School Year in the amount of \$10,135,176.62.. (EXHIBIT) Motion carried unanimously.

A motion was made by Rotter, seconded by Nelson to approve the Additional Staffing Request for the American Indian Education Department. (EXHIBIT) Motion carried unanimously.

Board Chair Steffl announced upcoming meetings and events .

A motion by Walther, to adjourn the meeting at 6:23 PM, seconded by Smith-Yliniemi. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

December 15, 2025

1) **Resignations:**

Samantha Gruis– Academy ambassador Advisor, effective January 16, 2026.

Lindsey Miller– Rossman Special Education Para, effective December 15, 2025.

Rachel Moen– Assistant Track Coach, effective December 5, 2025.

2) **Retirements:**

Elizabeth Hedstrom– Project SEARCH Skills Trainer, effective December 31, 2025.

4) **Appointments:**

Stewart Annette– Esports Advisor, at the rate of \$2,000 per year, effective December 8, 2025.

Laurie Buck– Pelican Rapids ABE Para, at the rate of \$17.35 per hour, working 9-12 hours per week, effective December 3, 2025.

Rachel Dwyer– Rossman Custodian, at the rate of \$20.70 per hour, working 40 hours per week, effective December 15, 2025.

Laurie Erdall– Project LIFE Skills Trainer, at the rate of \$18.20 per hour, working 37.5 hours per week, effective December 17, 2025.

Lindsey Miller– Rossman Special Education Para, at the rate of \$18.20 per hour, working 37.5 hours per week, effective December 10, 2025.

Rachel Moen- Head Girls Track Coach, at the rate of \$5,682.38 per season, effective March 9, 2026.

Grant Pederson– 9th Grade Boys Basketball Coach, at the rate of \$3,151.61 per season, effective November 26, 2025.

William Pedersen– High School Custodian, at the rate of \$20.70 per hour, working 40

hours per week, effective December 11, 2025.

5) Amended Assignment:

Arlene Bakker– is amending her assignment from 4 hours per to to 5.75 hours per day, effective November 11, 2025.

Salone Scallon– Rossman Special Education Para is amending her assignment from 37.5 hours per week to 28.75 hours per week, effective December 1, 2025.

Heidi Swenson– is amending her assignment from .8 FTE Title One Interventionist to 1.0 Special Education Teacher, effective December 16, 2025.

6) Leave of Absence:

Sara Schnathorst– Middle School Teacher is requesting a leave of absence from December 17, 2025 through January 7, 2025.

7) Sixth Period Pay

SMART Finance
Reconciliation Worksheet Report
12/31/2025

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1073	12/31/2025	0022	MW	Midwest Bank General Checking

Worksheet has been Finalized

Statement Amount	12,178,418.80
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	142,554.71
Wires	0.00
SHR - Payments	2,581.16
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	0.00
Amount Per Bank	12,033,282.93
GL Account Balance	12,033,282.93
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
0022	B	01	101	000				F

Adjustments
00/00/0000

SMART Finance

Outstanding Payments by Payment Date

1/6/2026

15:04:11

Bank: MW
Acct#: 4139754

12/31/2025

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	12592	Check	1 3660	BAUMGARTNER, CAS	01/28/2025	708910	50.00
	12780	Check	1 3680	RUNYAN, HILARY	02/06/2025	709089	40.00
	12805	Check	1 2730	WHEELING, EMMERY	02/13/2025	709129	40.00
	14151	Check	1 3771	BUZICK, ALYSSA	06/09/2025	710093	34.70
	14354	Check	1 3784	ANDERSON, LILY	06/26/2025	710294	50.00
	14685	Check	1 3318	NEIN, TAYLOR	08/11/2025	710530	64.17
	15078	Check	1 3819	SWANSON, KARLA	09/22/2025	710829	13.99
	15322	Check	1 3367	CASAS	10/13/2025	710892	2,825.00
	15267	Check	1 1749	MIGUEL'S	10/13/2025	710951	200.00
	15362	Check	1 2410	LAKEVIEW GREENHOUSES	10/16/2025	711021	217.20
	15588	Check	1 2925	BLOOM, ANTHONY	11/06/2025	711149	500.00
	15664	Check	1 2949	ELEVATED SURFACE CLEANING	11/10/2025	711192	6,900.00
	15663	Check	1 2870	MN FFA ASSOCIATION	11/10/2025	711227	125.00
	15828	Check	1 3704	MISSION FILTRATION	11/24/2025	711347	1,975.26
	15902	Check	1 3299	PIERZ HEALY HIGH SCHOOL	11/26/2025	711407	350.00
	16014	Check	1 3859	CARETRANSFER SOLUTIONS	12/08/2025	711423	101.95
	15999	Check	1 2354	KOONS, BOBBI JO	12/08/2025	711453	195.21
	15964	Check	1 1691	MAAP	12/08/2025	711460	435.00
	15995	Check	1 2149	SWANSON'S REPAIR	12/08/2025	711499	152.44
	16022	Check	1 3874	THORSVIG, AMANDA	12/08/2025	711501	360.00
	16031	Check	2 2287	AFSCME COUNCIL 65	12/15/2025	711509	315.93
	16033	Check	2 2309	D. L. ATHLETIC FOUNDATION	12/15/2025	711510	110.00
	16036	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	12/15/2025	711511	636.20
	16034	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	12/15/2025	711512	30.00
	16037	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	12/15/2025	711515	166.16
	16032	Check	2 2292	UNITED WAY OF BECKER COUN	12/15/2025	711517	64.00
	16061	Check	1 3885	FENNEL, TOM	12/19/2025	711521	450.00
	16057	Check	1 3218	HAMMER, KENNETH	12/19/2025	711522	267.50
	16054	Check	1 2610	ISD #544	12/19/2025	711523	225.00
	16055	Check	1 2617	LAFRINIERE. TORI	12/19/2025	711525	68.50
	16060	Check	1 3638	ROCORI PUBLIC SCHOOLS	12/19/2025	711527	300.00
	16066	Check	1 1028	AIM ELECTRONICS, INC.	12/22/2025	711528	620.00
	16154	Check	1 3128	ALLEN, BOB	12/22/2025	711529	240.00
	16157	Check	1 3257	ALLEN, ONIKA	12/22/2025	711530	280.00
	16070	Check	1 1072	ASL INTERPRETING SERVICES, I	12/22/2025	711534	286.00
	16169	Check	1 3881	BONGARDS' CREAMERIES	12/22/2025	711541	1,385.29
	16080	Check	1 1185	CDW-G	12/22/2025	711546	15,000.00
	16083	Check	1 1217	CONTINENTAL CLAY COMPANY	12/22/2025	711551	1,433.19
	16143	Check	1 2322	DELL MARKETING L.P.	12/22/2025	711556	10,583.32
	16088	Check	1 1294	DL YOUTH SOCCER ASSOCIATIC	12/22/2025	711558	874.41
	16089	Check	1 1299	DOW ACOUSTICS, INC.	12/22/2025	711559	130.00
	16090	Check	1 1305	EAST SIDE JERSEY DAIRY ESJD	12/22/2025	711560	6,536.31
	16092	Check	1 1340	EVERYDAY SPEECH, LLC	12/22/2025	711563	1,879.95
	16093	Check	1 1344	FAB WURX, INC.	12/22/2025	711564	5,855.15
	16096	Check	1 1442	GUTHRIE THEATER	12/22/2025	711569	401.00
	16170	Check	1 3882	HAMAR, LISA	12/22/2025	711570	40.00
	16153	Check	1 3127	HAMAR, TERRY	12/22/2025	711571	240.00
	16098	Check	1 1487	HILLYARD / HUTCHINSON	12/22/2025	711573	9,318.26
	16099	Check	1 1497	HOGIE, BRAEDEN	12/22/2025	711574	95.68
	16101	Check	1 1516	HUB 41	12/22/2025	711576	1,125.00
	16145	Check	1 2409	PIZZA HUT	12/22/2025	711577	269.58
	16102	Check	1 1536	ISD #152	12/22/2025	711579	4,545.45

SMART Finance Outstanding Payments by Payment Date

Bank: MW
Acct#: 4139754

12/31/2025

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	16104	Check	1 1567	IXL LEARNING	12/22/2025	711580	5,631.25
	16105	Check	1 1588	JIMMY JOHNS #1897	12/22/2025	711581	393.26
	16171	Check	1 3883	JOHNSON, DANA	12/22/2025	711583	80.00
	16172	Check	1 3884	KUHLMEY, EAN	12/22/2025	711587	120.00
	16108	Check	1 1638	L&M FLEET SUPPLY, INC.	12/22/2025	711588	412.44
	16111	Check	1 1707	MARK'S ELECTRIC INC.	12/22/2025	711593	4,289.29
	16156	Check	1 3249	MARTIN, CLAIRE	12/22/2025	711594	240.00
	16155	Check	1 3180	MARTIN, TIM	12/22/2025	711595	80.00
	16114	Check	1 1749	MIGUEL'S	12/22/2025	711599	2,000.00
	16118	Check	1 1778	MN COMMUNITY EDUCATION AS	12/22/2025	711602	1,375.00
	16146	Check	1 2420	MRI SOFTWARE LLC	12/22/2025	711603	24.00
	16148	Check	1 2541	MSUM BUSINESS SERVICES	12/22/2025	711604	11,367.00
	16123	Check	1 1882	OCHSNER, NATHAN	12/22/2025	711609	416.12
	16126	Check	1 1908	PAPA MURPHY'S	12/22/2025	711612	262.25
	16128	Check	1 1943	POPPLERS MUSIC STORE	12/22/2025	711613	931.90
	16119	Check	1 1832	PYE-BARKER FIRE & SAFETY, LL	12/22/2025	711615	350.00
	16133	Check	1 2025	SAFETYFIRST PLAYGROUND MA	12/22/2025	711618	1,500.00
	16134	Check	1 2056	SCHOOL SPECIALTY LLC	12/22/2025	711619	369.43
	16167	Check	1 3854	SWANNIES GOLF APPAREL	12/22/2025	711625	6,686.50
	16141	Check	1 2207	TWEETON REFRIGERATION, INC	12/22/2025	711628	187.50
	16152	Check	1 3126	WHEELING, DARREN	12/22/2025	711630	200.00
	16151	Check	1 3125	WHEELING, NICOLE	12/22/2025	711631	200.00
	16158	Check	1 3258	WILL, AARON	12/22/2025	711632	120.00
	16182	Check	2 2287	AFSCME COUNCIL 65	12/30/2025	711635	285.00
	16184	Check	2 2309	D. L. ATHLETIC FOUNDATION	12/30/2025	711636	110.00
	16188	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	12/30/2025	711637	636.20
	16187	Check	2 2329	D.L. EDUCATION MINNESOTA (TE	12/30/2025	711638	18,749.18
	16185	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	12/30/2025	711639	30.00
	16190	Check	2 3121	MESSERLI & KRAMER P.A.	12/30/2025	711640	155.15
	16181	Check	2 2286	MINNESOTA CHILD SUPPORT	12/30/2025	711641	683.80
	16189	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	12/30/2025	711642	182.73
	16186	Check	2 2328	SUPPORT PAYMENT CLEARINGH	12/30/2025	711643	335.91
	16183	Check	2 2292	UNITED WAY OF BECKER COUN	12/30/2025	711644	64.00
	16191	Check	1 2494	ISD #206	12/30/2025	711645	200.00
	16193	Check	2 2288	MADISON NATIONAL LIFE INSUR	12/30/2025	711646	4,485.00
	16192	Check	1 3858	REICHEL JR, HARVEY	12/30/2025	711647	1,000.00

Bank

Total 142,554.71

Total \$142,554.71

SMART Finance SHR Outstanding Payments

Bank: MW
Acct#: 4139754

1/6/2026

Co	Pmt Type	Code	Name	Pmt Date	Check No	Amount	
0022	SHR-Payments	1416	Taelor Kuhn	11/15/2023	0002221	2.31	
0022	SHR-Payments	1916	Katelynn A Ellingson	7/15/2024	0002612	6.08	
0022	SHR-Payments	2250	Christopher J Cotten	9/15/2025	0003090	0.08	
0022	SHR-Payments	2082	Terry J Haus	9/30/2025	0003113	55.13	
0022	SHR-Payments	2227	Abigail L Sawatzke	12/15/2025	0003183	96.14	
0022	SHR-Payments	2307	Rachel F Dwyer	12/30/2025	0003186	151.30	
0022	SHR-Payments	1873	Lacey R Thiel	12/30/2025	0003187	1,032.62	
0022	SHR-Payments	2310	Stewart T Annette	12/30/2025	0003188	837.39	
0022	SHR-Payments	2308	Dick L Groth	12/30/2025	0003189	124.17	
0022	SHR-Payments	1335	Michael B Hoganson	12/30/2025	0003190	147.76	
0022	SHR-Payments	2227	Abigail L Sawatzke	12/30/2025	0003191	128.18	
				Bank	MW	Total	2,581.16
						Total	2,581.16

Detroit Lakes Public Schools Receipts December 2025

Type	Amount	Fund
Activities - White Card Fees	3,405.00	01
Activities - Admissions	19,359.00	01
Activities - Concessions	10,157.00	01
Activities - Student Activity Accounts (FUND 21)	38,739.69	21
Activities - Entry Fees	3,552.00	01
Agreements - Laker Booster Club	25,000.00	01
Comm Ed - School Readiness Tuition	9,243.14	04
Comm Ed - Laker Kids Tuition	12,109.00	04
Comm Ed - Tuition Classes	1,004.69	04
Community Education - Drivers Education Fees	3,015.01	04
Comm Ed - Youth Services Tuition	165.00	04
Donation - VFW (Laker Production)	3,750.00	01
Donation - Microsoft/Eric Schult (Laker E Sports)	414.00	04
Donation - Damien Society (School Readiness)	500.00	04
Donation - Damien Society (Rossman/Roosevelt)	600.00	01
Donation - Krogsgaard Family (Laker Cupboard)	50.00	01
Donation - United Savings (Laker Cupboard)	500.00	01
Donation - Trinity Lutheran (Laker Cupboard)	500.00	01
Donation - McCaslin-Olson Family (Rossman)	200.00	01
Food Service - Lunch Account	2,492.26	02
Food Service - Catering	44,156.19	02
Food Service - MSTATE Sales	257.89	02
Food Service - Rebate	61.28	02
Food Service - Milk/Juice Payments	256.02	02
Interest on Investments	35,709.14	01
Miscellaneous - ATM Proceeds	55.50	01
Miscellaneous - DLHS Fines/Fees	1,301.00	01
Miscellaneous - DLMS Fees/Fines	5,399.26	01
Miscellaneous - Health/Life Insurance Premiums	7,933.25	01
Miscellaneous - District Royalties	166.18	01
Reimbursement - Pelican River Watershed District	1,520.00	01
Reimbursement - UMB Bank	23,350.33	01
Rentals	600.00	01
Sales - DLHS Yearbook	2,309.57	01
Sales - Laker Shop	18,757.78	01
Sales - Laker Production	1,960.00	01
Sales - Laker Culinary	340.00	01
State of MN - ALC Recovery Grant	7,154.63	01
State of MN - FNS Reimbursement	183,022.62	02
State of MN - Miscellaneous State Aids	263,104.87	01/04/07
State of MN - General Education Aid	3,031,683.16	01
State of MN - Pathways II Aid	5,986.51	04
Taxes - Becker County	869,156.14	01/04/07
US Treasury - Title VI Aid	44,882.44	01
Total Receipts	4,683,879.55	

SMART Finance
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$4,117,279.65
02	\$230,246.26
04	\$257,678.11
07	\$37,394.08
21	\$41,281.45
Report Total	\$4,683,879.55

SMART Finance

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW															
DLMS PHY ED (12/1/2025)	5634	Credit	A	12/31/25	0022	R 01 004 240 000 099	Check 1			Miscellaneous Customer DLMS PHY ED (12/1/2025)				2,795.00	\$2,795.00	0.00	
														Receipt Total:		\$0.00	
DLMS FS (12/1/25)	5635	Credit	A	12/31/25	0022	R 02 002 000 000 701 601	Check 1			Miscellaneous Customer DLMS FS Deposit (Suckert)				100.00	\$100.00	0.00	
														Receipt Total:		\$0.00	
DLMS FS Deposit (12/1/25)	5636	Credit	A	12/31/25	0022	R 02 002 000 000 701 601	Check 1			Miscellaneous Customer DLMS FS Deposit (Hatch)				70.00	\$70.00	0.00	
														Receipt Total:		\$0.00	
2025 Tax Distribution (12/2/25)	5637	Credit	A	12/31/25	0022	R 01 002 000 000 001	Wire 1			BECKER COUNTY 2025 Tax Distribution (12/2/25)				848,033.93	\$848,033.93	0.00	
														Receipt Total:		\$0.00	
DLHS Various (12/2/25)	5638	Credit	A	12/31/25	0022	E 01 003 211 000 530	Check 1			Miscellaneous Customer VFW Donation-Laker Producti				3,750.00		0.00	
					0022	R 04 002 000 000 321 099				Microsoft Benevity (E. Schuld)				414.00		0.00	
					0022	R 01 003 361 000 830 620				Laker Production (Brekken)				25.00		0.00	
														Receipt Total:		\$0.00	
Fund 21- GHOCK (12/2/25)	5639	Credit	A	12/31/25	0022	R 21 003 298 715 301 099	Check 1			Miscellaneous Customer Fundraiser (12/2/25)				2,020.00		0.00	
														Receipt Total:		\$0.00	
Fund 21-Dance (12/2/25)	5640	Credit	A	12/31/25	0022	R 21 003 298 718 301 099	Check 1			Miscellaneous Customer Fundraiser (12/2/25)				1,250.00		0.00	
														Receipt Total:		\$0.00	
DLHS-Various (12/2/25)	5641	Credit	A	12/31/25	0022	R 01 003 380 990 835 620	Check 1			Miscellaneous Customer Laker Shop (11/26/25)				719.25		0.00	
					0022	R 01 003 380 990 835 620				Laker Shop (12/1/25)				279.00		0.00	
					0022	R 02 002 000 000 701 601				DLHS FS Deposit (S. Gruis)				100.00		0.00	
					0022	R 02 002 000 000 701 601				DLHS FS Deposit (B. Honer)				20.00		0.00	
														Receipt Total:		\$0.00	
DLHS-Various (12/2/25)	5642	Credit	A	12/31/25	0022	R 21 003 298 714 301 099	Check 1			Miscellaneous Customer Fundraiser (12/2/25)				100.00		0.00	

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1508	0022	MW														
DLHS-Various (12/2/25)	5642	Credit	A	12/31/25	0022	E 01 003 258 737 000 369	Check 1			Miscellaneous Customer Honor Choir Payments				675.00	\$775.00	\$0.00
														Receipt Total:		
																\$0.00
DLHS Activities (12/2/25)	5643	Credit	A	12/31/25	0022	R 01 002 292 000 000 050	Check 1			Miscellaneous Customer White Card Fees				95.00		0.00
														17.04		0.00
														121.34		0.00
														Receipt Total:		
															\$233.38	\$0.00
ATM Deposit (12.4.25)	5644	Credit	A	12/31/25	0022	R 01 002 000 000 000 099	Wire 1			Miscellaneous Customer ATM Deposit (12.4.25)				55.50		0.00
														Receipt Total:		
															\$55.50	\$0.00
INV #1265-Facility Rental	5645	Credit	A	12/31/25	0022	B 01 115 000	Check 1			Young At Art (Kristin Bird)	1265	11/26/25	Invoice	200.00	200.00	0.00
														Receipt Total:		
															\$200.00	\$0.00
INV #1257-XCOUNTY Entry	5646	Credit	A	12/31/25	0022	B 01 115 000	Check 1			ISD 347 WILLMAR PUBLIC	1257	08/14/25	Invoice	200.00	200.00	0.00
														Receipt Total:		
															\$200.00	\$0.00
INV #1262-Transportation Reimb	5647	Credit	A	12/31/25	0022	B 01 115 000	Check 1			PELICAN RIVER WATERS	1262	11/17/25	Invoice	1,520.00	1,520.00	0.00
														Receipt Total:		
															\$1,520.00	\$0.00
District Deposit (12.4.25)	5648	Credit	A	12/31/25	0022	B 01 215 054	Check 1			Miscellaneous Customer Retiree Health (S. Fode)				879.81		0.00
														879.81		0.00
														879.81		0.00
														25,000.00		0.00
														300.00		0.00
														300.00		0.00
														22,445.75		0.00
														23.00		0.00
														50.00		0.00
														500.00		0.00
														650.00		0.00
														325.00		0.00

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1508	0022	MW														
			5648	Credit	A	12/31/25	0022 R 21 003 298 718 301 099	Check 1		Miscellaneous Customer Poster Sponsor (BTD)					100.00	0.00
														Receipt Total:	\$52,333.18	\$0.00
			5649	Credit	A	12/31/25	0022 R 02 002 770 809 707 099	Check 1		Miscellaneous Customer MSTATE (Weeks of 11/24 & 1					129.58	0.00
														Receipt Total:	\$129.58	\$0.00
			5650	Credit	A	12/31/25	0022 R 02 002 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Gatheridge)					80.00	0.00
							0022 R 02 002 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Stuewe)					20.00	0.00
														Receipt Total:	\$100.00	\$0.00
			5651	Credit	A	12/31/25	0022 R 01 002 108 000 000 099	Check 1		Miscellaneous Customer DLMS Chromebook (Olson)					25.00	0.00
							0022 R 01 002 108 000 000 099	Check 1		Miscellaneous Customer DLMS Chromebook (Gutierrez)					25.00	0.00
														Receipt Total:	\$50.00	\$0.00
			5652	Credit	A	12/31/25	0022 R 02 002 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Gedrose)					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
			5653	Credit	A	12/31/25	0022 R 01 002 292 000 000 060	Wire 1		Miscellaneous Customer Season Passes (12/5/25)					130.00	0.00
														Receipt Total:	\$130.00	\$0.00
			5654	Credit	A	12/31/25	0022 R 21 003 298 706 301 099	Check 1		Miscellaneous Customer Fundraiser (12/8/25)					7,359.08	0.00
							0022 R 21 003 298 707 301 099	Check 1		Miscellaneous Customer Donation - Pizza Ranch					294.62	0.00
							0022 R 21 003 298 708 301 099	Check 1		Miscellaneous Customer GLC Meet Royalties					371.30	0.00
														Receipt Total:	\$8,025.00	\$0.00
			5655	Credit	A	12/31/25	0022 R 21 003 298 734 301 099	Check 1		Miscellaneous Customer Fundraiser (12/8/25)					4,325.00	0.00
														Receipt Total:	\$4,325.00	\$0.00
			5656	Credit	A	12/31/25	0022 R 01 003 380 990 835 620	Check 1		Miscellaneous Customer Laker Shop (12/4/25)					390.25	0.00
							0022 R 01 003 380 990 835 620	Check 1		Miscellaneous Customer Laker Shop (12/3/25)					851.00	0.00
							0022 R 01 002 000 000 000 099	Check 1		Miscellaneous Customer Parchment-Royalties					12.80	0.00

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW															
DLHS-Various (12/8/25)			5656	Credit	A	12/31/25	0022 R 01 003 215 000 000 608	Check 1		Miscellaneous Customer Yearbook (Pictavo)					2,309.57		0.00
														Receipt Total:	\$3,563.62	\$0.00	
COMM ED Deposit (12/8/25)			5657	Credit	A	12/31/25	0022 R 04 002 000 000 321 040	Check 1		Miscellaneous Customer COMM ED Deposit (12/8/25)					215.00		0.00
			0022	R	04	002	000 000 344 040	Check 1		Miscellaneous Customer COMM ED Deposit (12/8/25)					1,984.64		0.00
			0022	R	04	002	570 000 321 040	Check 1		Miscellaneous Customer COMM ED Deposit (12/8/25)					202.00		0.00
														Receipt Total:	\$2,401.64	\$0.00	
Concessions (12/8/25)			5658	Credit	A	12/31/25	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer BBB vs. Brainerd (12/2/25)					1,426.00		0.00
														Receipt Total:	\$1,426.00	\$0.00	
Admissions (12/8/25)			5659	Credit	A	12/31/25	0022 R 01 002 294 105 000 060	Check 1		Miscellaneous Customer BBB vs. Brainerd (12/2/25)					325.00		0.00
														Receipt Total:	\$325.00	\$0.00	
Fund 21 - Football (12/8/25)			5660	Credit	A	12/31/25	0022 R 21 003 298 710 301 099	Check 1		Miscellaneous Customer Jersey Donation					290.00		0.00
														Receipt Total:	\$290.00	\$0.00	
DLMS-PHY ED (12/8/25)			5661	Credit	A	12/31/25	0022 R 01 004 240 000 000 099	Check 1		Miscellaneous Customer Skating Fees (12/8/25)					12.00		0.00
														Receipt Total:	\$12.00	\$0.00	
Fund 21-FFA (12/10/25)			5664	Credit	A	12/31/25	0022 R 21 003 298 734 301 099	Check 1		Miscellaneous Customer Fruit Fundraiser					7,462.00		0.00
														Receipt Total:	\$7,462.00	\$0.00	
Laker Production (12/10/25)			5665	Credit	A	12/31/25	0022 R 01 003 361 000 830 620	Check 1		Miscellaneous Customer Laker Production INV2025-03					1,935.00		0.00
														Receipt Total:	\$1,935.00	\$0.00	
Concessions (12/10/25)			5666	Credit	A	12/31/25	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer GBB vs FF (12/5/25)					1,434.00		0.00
														Receipt Total:	\$1,434.00	\$0.00	
DLHS - Laker Shop			5667	Credit	A	12/31/25	0022 R 01 003 380 990 835 620	Check 1		Miscellaneous Customer Laker Shop (12/8/25)					529.35		0.00

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW															
DLHS - Laker Shop			5667	Credit	A	12/31/25	0022 R 01 003 380	Check 1	990 835 620	Miscellaneous Customer Laker Shop (12/9/25)					313.50	0.00	
																	Receipt Total:
																	\$842.85
																	\$0.00
Fund 21 - Various			5668	Credit	A	12/31/25	0022 R 21 003 298	Check 1	710 301 099	Miscellaneous Customer Jersey Donation					145.00	0.00	
			0022	R	21	003	298	705	301	Fundraiser Donations					400.00	0.00	
																	Receipt Total:
																	\$545.00
																	\$0.00
Becker Cty-Misc Tax Disburse			5670	Credit	A	12/31/25	0022 R 01 002 000	Wire 1	000 000 019	BECKER COUNTY Becker Cty-Misc Tax Disburse					21,122.21	0.00	
																	Receipt Total:
																	\$21,122.21
																	\$0.00
INV 1266 - Dance Invite			5671	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 150 HAWLEY PUBLIC	1266	12/01/25	Invoice	250.00	250.00	0.00	
																	Receipt Total:
																	\$250.00
																	\$0.00
INV 1272 - Dance Invite			5672	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 548-PELICAN RAPIDS	1272	12/01/25	Invoice	250.00	250.00	0.00	
																	Receipt Total:
																	\$250.00
																	\$0.00
INV #1273-Dance Invite			5673	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD #2164 - DGF SCHOOL	1273	12/01/25	Invoice	250.00	250.00	0.00	
																	Receipt Total:
																	\$250.00
																	\$0.00
INV #1277-Dance Invite			5674	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 152 - MOORHEAD PU	1277	12/01/25	Invoice	250.00	250.00	0.00	
																	Receipt Total:
																	\$250.00
																	\$0.00
District Deposit (12/12/25)			5675	Credit	A	12/31/25		Check 1		Miscellaneous Customer					45.00	0.00	
										AP Lit Field Trip (Glass)					45.00	0.00	
										AP Lit Field Trip (Fox)					470.00	0.00	
										AP Lit Field Trip (Cash)					5,278.86	0.00	
										Retiree Health (Multiple)					14.96	0.00	
										Retiree Life Ins (Alexander)					11.50	0.00	
										FS INV #7850					51.75	0.00	
										FS INV #7848					61.44	0.00	
										FS INV #7859 (Faith Christiar					15.00	0.00	
										Wage Garnishment Royalty							

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW															
			5675	Credit	A	12/31/25	0022 R 01 002 000 000 099	Check 1		Miscellaneous Customer					23,350.33	0.00	
										JMB Account Disbursement				Receipt Total:	\$29,343.84	\$0.00	
			5676	Credit	A	12/31/25	0022 R 01 002 294 105 000 060	Wire 1		Miscellaneous Customer					385.00	0.00	
			5677	Credit	A	12/31/25	0022 R 01 002 294 115 000 060	Check 1		BBB v. Brainerd (12/2/25)					528.00	0.00	
							0022 R 01 002 294 115 000 060			BHOCK v. SRR (12/2/25)					726.00	0.00	
							0022 R 01 002 296 105 000 060			BHOCK v. TRF (12/5/25)					906.00	0.00	
							0022 R 01 002 296 115 000 060			GBB v. FF (12/5/25)					197.00	0.00	
							0022 R 01 002 292 000 000 060			GHOCK v. WORTH (12/6/25)					1,940.00	0.00	
										SEASON PASSES				Receipt Total:	\$4,682.00	\$0.00	
			5677	Credit	A	12/31/25	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer					4,087.00	0.00	
										Dance Invite (12/13/25)				Receipt Total:	\$4,087.00	\$0.00	
			5678	Credit	A	12/31/25	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer					1,830.00	0.00	
										BBB v. Moorhead (12/11/25)				Receipt Total:	\$1,830.00	\$0.00	
			5679	Credit	A	12/31/25	0022 R 01 003 380 990 835 620	Check 1		Miscellaneous Customer					414.00	0.00	
							0022 R 01 003 380 990 835 620			Laker Shop (12/11/25)					487.50	0.00	
							0022 R 02 002 000 000 701 601			DLHS FS Deposit (12/16/25)					48.00	0.00	
														Receipt Total:	\$949.50	\$0.00	
			5680	Credit	A	12/31/25	0022 R 21 004 298 749 301 099	Check 1		Miscellaneous Customer					450.00	0.00	
										Donation (Anonymous)				Receipt Total:	\$450.00	\$0.00	
			5681	Credit	A	12/31/25	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer					20.00	0.00	
										RSV-FS Deposit (12/16/25)				Receipt Total:	\$20.00	\$0.00	
			5682	Credit	A	12/31/25	0022 R 21 003 298 705 301 099	Check 1		Miscellaneous Customer					11,054.55	0.00	
										Fundraiser (12/18/25)				Receipt Total:	\$11,054.55	\$0.00	

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1508	0022	MW														
Fund 21-Robotics																
			5683	Credit	A	12/31/25	0022 R 21 003 298	732 301	099	Miscellaneous Customer Sponsorship-Team Founder					3,000.00	0.00
														Receipt Total:	\$3,000.00	\$0.00
Laker Shop (12/18/25)																
			5684	Credit	A	12/31/25	0022 R 01 003 380	990 835	620	LAKERSHOP SALES Laker Shop (12/16/25)					1,000.50	0.00
														Receipt Total:	\$1,000.50	\$0.00
INV #1269-Dance Entry																
			5685	Credit	A	12/31/25	0022 B 01 115	000	1	ISD 162-BAGLEY PUBLIC	1269	12/01/25	Invoice	250.00	250.00	0.00
														Receipt Total:	\$250.00	\$0.00
INV 1276-Dance Entry Fee																
			5686	Credit	A	12/31/25	0022 B 01 115	000	1	ISD #745 - ALBANY PUBLIC	1276	12/01/25	Invoice	250.00	250.00	0.00
														Receipt Total:	\$250.00	\$0.00
INV 1270 - Dance Entry Fee																
			5687	Credit	A	12/31/25	0022 B 01 115	000	1	ISD 2155 (W-DC SCHOOL	1270	12/01/25	Invoice	250.00	250.00	0.00
														Receipt Total:	\$250.00	\$0.00
DLHS Activities (12/18/25)																
			5688	Credit	A	12/31/25	0022 R 01 002 292	107 000	099	Miscellaneous Customer Nordic Entry - Hillcrest					28.00	0.00
															49.00	0.00
															20.00	0.00
														Receipt Total:	\$97.00	\$0.00
Concessions (12/18/25)																
			5689	Credit	A	12/31/25	0022 R 01 002 292	000 000	608	Miscellaneous Customer GBB v. Alex (12/16/25)					784.00	0.00
														Receipt Total:	\$784.00	\$0.00
DLHS-Various (12/18/25)																
			5690	Credit	A	12/31/25	0022 R 01 003 000	000 000	099	Miscellaneous Customer AP Testing Fee-Zimney					66.00	0.00
															370.00	0.00
															75.00	0.00
														Receipt Total:	\$511.00	\$0.00
Fund 21-GBB (12/18/25)																
			5691	Credit	A	12/31/25	0022 R 21 003 298	706 301	099	Miscellaneous Customer Fundraiser (12/18/25)					230.00	0.00
														Receipt Total:	\$230.00	\$0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW														
	COMM ED Deposit (12/23/25)	5704	Credit	A	12/31/25	0022 R 04 002 000 000 321 040	Check 1		Miscellaneous Customer					50.00	0.00	
						0022 R 04 002 000 000 344 099			COMM ED Deposit (12/23/25), Donation-Damien Society					500.00	0.00	
						0022 R 04 002 000 000 344 040			COMM ED Deposit (12/23/25), Santa's Workshop Donation					842.00	0.00	
						0022 R 04 002 000 000 325 040								47.00	0.00	
													Receipt Total:	\$1,439.00	\$0.00	
	Fund 21 - Student Council	5705	Credit	A	12/31/25	0022 R 21 003 298 721 301 099	Check 1		Miscellaneous Customer					1,090.00	0.00	
									Western Div Conf-Entry Fee				Receipt Total:	\$1,090.00	\$0.00	
	Laker Shop (12/19/25)	5706	Credit	A	12/31/25	0022 R 01 003 380 990 835 620	Check 1		LAKERSHOP SALES					847.50	0.00	
									Laker Shop (12/19/25)				Receipt Total:	\$847.50	\$0.00	
	Concessions (12/23/25)	5707	Credit	A	12/31/25	0022 R 01 002 292 000 000 608	Check 1		Miscellaneous Customer					596.00	0.00	
									GBB (12/19/2025)				Receipt Total:	\$596.00	\$0.00	
	Fund 21-Boys BBall (12/23/25)	5708	Credit	A	12/31/25	0022 R 21 003 298 705 301 099	Check 1		Miscellaneous Customer					580.00	0.00	
									Fundraiser (12.23.25)				Receipt Total:	\$580.00	\$0.00	
	DLHS Activities (12/23.25)	5709	Credit	A	12/31/25	0022 R 01 002 294 115 000 060	Check 1		Miscellaneous Customer					8.00	0.00	
						0022 R 01 002 296 115 000 060			BHOCK (12.5.25)				85.00	0.00		
						0022 R 01 002 296 114 000 060			GYM (12.19.25)				61.00	0.00		
						0022 R 01 002 294 115 000 060			BHOCK (12.20.25)				30.00	0.00		
						0022 R 01 002 296 114 000 060			GYM (12.22.25)				237.00	0.00		
													Receipt Total:	\$421.00	\$0.00	
	Laker Culinary (12.23.25)	5710	Credit	A	12/31/25	0022 R 01 003 365 000 830 620	Check 1		Miscellaneous Customer					340.00	0.00	
									Heat & Eat Sales (12.23.25)				Receipt Total:	\$340.00	\$0.00	
	Fund 21-GBB (12.23.25)	5711	Credit	A	12/31/25	0022 R 21 003 298 706 301 099	Check 1		Miscellaneous Customer					250.00	0.00	
									Fundraiser (12.23.25)				Receipt Total:	\$250.00	\$0.00	

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1508	0022	MW														
	Fund 21-Dance (12.23.25)	5712	Credit	A	12/31/25	0022 R 21 003 298 718 301 099	Check 1		Miscellaneous Customer Poster Fundraiser (12.23.25)					100.00		0.00
													Receipt Total:	\$100.00		\$0.00
	DLPS FS Deposit (12.23.25)	5713	Credit	A	12/31/25	0022 R 02 002 000 701 601	Check 1		Miscellaneous Customer FS Deposit (T. Gunderson)					75.00		0.00
													Receipt Total:	\$75.00		\$0.00
	DLHSACT-Nordic Entry (12.23)	5714	Credit	A	12/31/25	0022 R 01 002 292 107 000 099	Check 1		Miscellaneous Customer Nordic Invite - Trek North					35.00		0.00
													Receipt Total:	\$35.00		\$0.00
	Fund 21-FB (12.23.25)	5715	Credit	A	12/31/25	0022 R 21 003 298 710 301 099	Check 1		Miscellaneous Customer Minnkota Recycle Fundraiser					17.90		0.00
													Receipt Total:	\$17.90		\$0.00
	Go Fan Deposit (12.24.25)	5716	Credit	A	12/31/25		Wire 1		Miscellaneous Customer GBB v ALEX (12.16.25) GHOCK v MORR (12.19.25) GBB v SRR (12.19.25) GYM v BRAIN (12.19.25) BHOCK v EGF (12.20.25) SEASON PASSES (12.24.25)					456.00 136.00 440.00 331.00 691.00 100.00		0.00 0.00 0.00 0.00 0.00 0.00
													Receipt Total:	\$2,154.00		\$0.00
	Title VI (FIN 510) - Qtr 2	5719	Credit	A	12/31/25	0022 R 01 002 000 000 510 500	Wire 1		US TREASURY Title VI (FIN 510) - Qtr 2					44,882.44		0.00
													Receipt Total:	\$44,882.44		\$0.00
	INV 1267 - Dance Entry	5720	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 51 FOLEY PUBLIC SC	1267	12/01/25	Invoice	250.00	250.00		0.00
													Receipt Total:	\$250.00		\$0.00
	INV 1275 - Dance Entry	5721	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 23 FRAZEE-VERGAS	1275	12/01/25	Invoice	250.00	250.00		0.00
													Receipt Total:	\$250.00		\$0.00
	INV 1271 - Dance Entry	5722	Credit	A	12/31/25	0022 B 01 115 000	Check 1		ISD 1 AITKIN PUBLIC SCH	1271	12/01/25	Invoice	250.00	250.00		0.00
													Receipt Total:	\$250.00		\$0.00

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1508	0022	MW														
Arux Deposits (Dec 2025)																
			5728	Credit	A	12/31/25		Wire	1	Miscellaneous Customer						
						0022	R 04 002	000	344	Arux Deposits (Dec 2025)					6,416.50	0.00
						0022	R 04 002	570	000	Arux Deposits (Dec 2025)					11,907.00	0.00
						0022	R 04 002	585	000	Arux Deposits (Dec 2025)					165.00	0.00
														Receipt Total:	\$21,221.20	\$0.00
Affinity (Dec 2025)																
			5729	Credit	A	12/31/25		Wire	1	TRANSFIRST/AFFINETY						
						0022	R 01 002	292	000	Affinity (Dec 2025)					3,290.00	0.00
														Receipt Total:	\$3,290.00	\$0.00
Wix Deposits (Dec 2025)																
			5730	Credit	A	12/31/25		Wire	1	Miscellaneous Customer						
						0022	R 01 003	380	990	Wix Deposits (Dec 2025)					12,876.43	0.00
														Receipt Total:	\$12,876.43	\$0.00
														Deposit Total:	\$1,157,783.89	\$0.00
1509 0022 MW																
FNS Reimbursement (12/8/25)																
			5662	Credit	A	12/31/25		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 02 002	000	701	FNS Reimbursement (12/8/25)					45,502.88	0.00
						0022	R 02 002	000	701	FNS Reimbursement (12/8/25)					13,258.52	0.00
						0022	R 02 002	000	701	FNS Reimbursement (12/8/25)					2,711.97	0.00
						0022	R 02 002	000	705	FNS Reimbursement (12/8/25)					18,297.78	0.00
						0022	R 02 002	000	702	FNS Reimbursement (12/8/25)					1,019.94	0.00
						0022	R 02 002	000	705	FNS Reimbursement (12/8/25)					18,143.52	0.00
						0022	R 02 002	000	701	FNS Reimbursement (12/8/25)					83,617.01	0.00
						0022	R 02 002	000	703	FNS Reimbursement (12/8/25)					471.00	0.00
														Receipt Total:	\$183,022.62	\$0.00
Pathways II (12/10/25)																
			5663	Credit	A	12/31/25		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 04 002	000	000	Pathways II (12/10/25)					5,986.51	0.00
														Receipt Total:	\$5,986.51	\$0.00
IDEASPYS (12/15/25)																
			5669	Credit	A	12/31/25		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 01 002	000	000	IDEASPYS (12/15/25)					2,149,658.20	0.00
														Receipt Total:	\$2,149,658.20	\$0.00
MSUM-Student Teacher (12/26/25)																
			5701	Credit	A	12/31/25		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 01 002	000	000	MSUM-Student Teacher (12/26/25)					50.00	0.00
														Receipt Total:	\$50.00	\$0.00

SMART Finance Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1511	0022	MW															
	Bremer MM Interest (Dec 2025)		5718	Credit	A	12/31/25		Wire	1	BREMER BANK				146.99		0.00	
			0022	R	01	002	000	000	000	Bremer MM Interest (Dec 2025)					\$146.99	\$0.00	
															\$146.99	\$0.00	
															\$4,683,879.55	\$0.00	

Receipt Total: \$146.99 \$0.00
Deposit Total: \$146.99 \$0.00
 Report Total: \$4,683,879.55 \$0.00

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		15924		Wire	1	1114	BIX PRODUCE		No	Yes	No	12/04/2025	5,437.32
MW		15925		Wire	1	1216	CONSTELLATION NEW ENERGY GAS D		No	Yes	No	12/04/2025	2,756.20
MW		15926		Wire	1	1270	DETROIT LAKES DISPOSAL		No	Yes	No	12/04/2025	4,640.67
MW		15927		Wire	1	1368	FIRST DAKOTA INDEMINITY COMPANY		No	Yes	No	12/04/2025	8,480.00
MW		15928		Wire	1	1757	MINNESOTA ENERGY RESOURCES	REMIT	No	Yes	No	12/04/2025	1,395.12
MW		15929		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	12/04/2025	2,241.42
MW		15930		Wire	1	2388	MN DEPT OF REVENUE -SALES TAX		No	Yes	No	12/04/2025	1,644.00
MW		15931		Wire	2	3065	METLIFE		No	Yes	No	12/04/2025	6,762.33
MW		16024		Wire	1	1039	AMAZON		No	Yes	No	12/10/2025	15,802.63
MW		16026		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	12/15/2025	200,189.29
MW		16027		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXE		No	Yes	No	12/15/2025	31,743.86
MW		16028		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	12/15/2025	14,295.28
MW		16029		Wire	2	2312	AVIBEN		No	Yes	No	12/15/2025	40,584.54
MW		16039		Wire	1	3510	BREMER BANK CC		No	Yes	No	12/16/2025	25,217.50
MW		16040		Wire	1	1114	BIX PRODUCE		No	Yes	No	12/19/2025	10,222.13
MW		16041		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	12/19/2025	532.91
MW		16042		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	12/19/2025	5,442.23
MW		16043		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	12/19/2025	221.64
MW		16044		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	12/19/2025	17,709.12
MW		16045		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	12/19/2025	243.65
MW		16046		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	12/19/2025	938.03
MW		16047		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	12/19/2025	47.22
MW		16048		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	12/19/2025	680.50
MW		16049		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	12/19/2025	8,907.11
MW		16050		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	12/19/2025	15,931.84
MW		16051		Wire	1	2942	SYSCO NORTH DAKOTA, INC		No	Yes	No	12/19/2025	15,541.44
MW		16052		Wire	1	3086	USPS.COM		No	Yes	No	12/19/2025	367.52
MW		16063		Wire	2	2290	WEX HEALTH INC - HSAFLEX		No	Yes	No	12/15/2025	15,808.21
MW		16064		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASSO		No	Yes	No	12/15/2025	39,301.22
MW		16065		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	12/15/2025	135,024.60
MW		16173		Wire	2	2285	AMERICAN FAMILY LIFE ASSURANCE CO		No	Yes	No	12/30/2025	423.68
MW		16174		Wire	2	2290	WEX HEALTH INC - HSAFLEX		No	Yes	No	12/30/2025	16,424.33
MW		16175		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	12/30/2025	249,456.20
MW		16176		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXE		No	Yes	No	12/30/2025	41,361.26
MW		16177		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASSO		No	Yes	No	12/30/2025	48,007.18
MW		16178		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	12/30/2025	140,154.90
MW		16179		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	12/30/2025	14,275.28

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
MW		16180		Wire	2	2312		AVIBEN		No	Yes	No	12/30/2025	40,584.38
MW		16194		Wire	1	1068		ARVIG COMMUNICATION SYSTEMS		No	Yes	No	12/30/2025	123.95
MW		16195		Wire	1	1068		ARVIG COMMUNICATION SYSTEMS		No	Yes	No	12/30/2025	486.29
MW		16196		Wire	1	1114		BIX PRODUCE		No	Yes	No	12/30/2025	1,755.02
MW		16197		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	141.72
MW		16198		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	19,695.21
MW		16199		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	909.08
MW		16200		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	433.04
MW		16201		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	1,244.75
MW		16202		Wire	1	1202		CITY OF DETROIT LAKES		No	Yes	No	12/30/2025	250.63
MW		16203		Wire	1	1211		LAKES COMMUNITY COOPERATIVE		No	Yes	No	12/30/2025	3,117.59
MW		16204		Wire	1	1216		CONSTELLATION NEW ENERGY GAS D		No	Yes	No	12/30/2025	4,520.31
MW		16205		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	162.61
MW		16206		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	49.39
MW		16207		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	2,477.86
MW		16208		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	6,611.77
MW		16209		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	438.87
MW		16210		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	1,859.01
MW		16211		Wire	1	1757		MINNESOTA ENERGY RESOURCES		No	Yes	No	12/30/2025	721.64
MW		16212		Wire	1	1922		PERFORMANCE FOODSERVICE		No	Yes	No	12/30/2025	6,665.78
MW		16213		Wire	1	1969		QUADIENT FINANCE (POSTAGE)		No	Yes	No	12/30/2025	1,000.00
MW		16214		Wire	1	2226		UPPER LAKES FOODS, INC.		No	Yes	No	12/30/2025	15,078.63
MW		16215		Wire	1	2232		VERIZON WIRELESS		No	Yes	No	12/30/2025	414.32
MW		16216		Wire	1	2232		VERIZON WIRELESS		No	Yes	No	12/30/2025	155.09
MW		16217		Wire	1	2389		MIDWEST BANK		No	Yes	No	12/30/2025	50.00
MW		16218		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16219		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16220		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	660.12
MW		16221		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16222		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16223		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16224		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16225		Wire	1	3094		MIDCO COMMUNICATIONS		No	Yes	No	12/30/2025	60.00
MW		16226		Wire	1	3811		MARCO		No	Yes	No	12/30/2025	60.00
MW		16227		Wire	1	1922		PERFORMANCE FOODSERVICE		No	Yes	No	12/30/2025	6,728.31
MW		16228		Wire	1	2389		MIDWEST BANK		No	Yes	No	12/31/2025	1,625.21
MW		16229		Wire	1	2389		MIDWEST BANK		No	Yes	No	12/31/2025	66.00
										No	Yes	No	12/31/2025	5.00

SMART Finance
 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16230		Wire	1 2389		MIDWEST BANK		No	Yes	No	12/31/2025	10.00
MW		16231		Wire	1 2389		MIDWEST BANK		No	Yes	No	12/31/2025	100.00
MW		16232		Wire	1 2390		AUTHORIZE.NET GATEWAY BILLING		No	Yes	No	12/31/2025	25.00
MW		16233		Wire	1 2393		REVTRAK		No	Yes	No	12/31/2025	29.95
MW		16234		Wire	1 2394		TRANSFIRST AFFINETY		No	Yes	No	12/31/2025	1,300.67
MW		16235		Wire	1 2489		WEX HEALTH INC		No	Yes	No	12/31/2025	7,574.48
MW		16236		Wire	1 2489		WEX HEALTH INC		No	Yes	No	12/31/2025	498.50
MW		16237		Wire	1 3507		ARUX SOFTWARE, INC		No	Yes	No	12/31/2025	799.00
MW		16238		Wire	2 3757		HEALTH PARTNERS, INC		No	Yes	No	12/31/2025	308,370.23
Bank Total:												\$1,575,371.77	
Report Total:												\$1,575,371.77	

SMART Finance
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 12/01/2025-12/31/2025 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		15917	711409	Check	1	1049		ANDERSON COACH OF FRAZEE, INC.	Yes	Yes	No	12/04/2025	5,008.47
		15921	711410	Check	1	2648		DAVE'S PIZZA	Yes	Yes	No	12/04/2025	561.00
		15920	711411	Check	1	2410		LAKEVIEW GREENHOUSES	Yes	Yes	No	12/04/2025	147.00
		15922	711412	Check	1	3876		MINNESOTA REGION 1 NATIONAL CON	Yes	Yes	No	12/04/2025	4,360.00
		15923	711413	Check	1	3876		MINNESOTA REGION 1 NATIONAL CON	Yes	Yes	No	12/04/2025	895.00
		15918	711414	Check	1	1891		OLANDER BUS SERVICE INC.	Yes	Yes	No	12/04/2025	212,256.00
		15919	711415	Check	1	2063		SCHULTZ BUS COMPANY	Yes	Yes	No	12/04/2025	123,839.65
		15932	711416	Check	1	1891		OLANDER BUS SERVICE INC.	Yes	Yes	No	12/04/2025	5,433.75
		15933	711417	Check	1	1072	REMIT	ASL INTERPRETING SERVICES, INC	Yes	Yes	No	12/08/2025	213.00
		15934	711418	Check	1	1073		ASSOCIATION OF RECOVERY SCHOO	Yes	Yes	No	12/08/2025	300.00
		15935	711419	Check	1	1096		BELLAND, MELYSYA	Yes	Yes	Yes	12/08/2025	441.32
												12/10/2025	(441.32)
		16019	711420	Check	1	3871		BOARD OF SCHOOL ADMINISTRATOR	Yes	Yes	No	12/08/2025	1,100.00
		15938	711421	Check	1	1143		BRENCO CORP.	Yes	Yes	No	12/08/2025	452.53
		15937	711422	Check	1	1139		BUSINESS PROFESSIONALS OF AMER	Yes	Yes	No	12/08/2025	792.00
		16014	711423	Check	1	3859		CARETRANSFER SOLUTIONS	Yes	No	No	12/08/2025	101.95
		15940	711424	Check	1	1183		CAULFIELD STUDIO	Yes	Yes	No	12/08/2025	680.00
		15941	711425	Check	1	1192		CENTRAL MARKET	Yes	Yes	No	12/08/2025	1,007.12
		15942	711426	Check	1	1202		CITY OF DETROIT LAKES	Yes	Yes	No	12/08/2025	500.00
		15943	711427	Check	1	1208	REMIT	COLE PAPERS	Yes	Yes	No	12/08/2025	155.32
		15944	711428	Check	1	1209		COLLEGE BOARD	Yes	Yes	No	12/08/2025	133.20
		16013	711429	Check	1	3815		CURT'S LOCK & KEY SERVICE INC.	Yes	Yes	No	12/08/2025	458.41
		15936	711430	Check	1	1107		CWIKLA ACE HARDWARE	Yes	Yes	No	12/08/2025	119.98
		15946	711431	Check	1	1244		DACOTAH PAPER COMPANY	Yes	Yes	No	12/08/2025	715.41
		15947	711432	Check	1	1253		DAVID B. KNOPF CONSTRUCTION	Yes	Yes	No	12/08/2025	5,950.00
		15948	711433	Check	1	1261		DEMCO INC.	Yes	Yes	No	12/08/2025	194.32
		15949	711434	Check	1	1269		DETROIT LAKES CHIROPRACTIC	Yes	Yes	No	12/08/2025	250.00
		15950	711435	Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	Yes	No	12/08/2025	6,777.67
		16004	711436	Check	1	3268		EPS OPERATIONS, LLC	Yes	Yes	No	12/08/2025	3,277.12
		15951	711437	Check	1	1336		ESSENTIA HEALTH	Yes	Yes	No	12/08/2025	60.00
		16003	711438	Check	1	3167		EVAC+CHAIR	Yes	Yes	No	12/08/2025	2,558.00
		15952	711439	Check	1	1400		G & R CONTROLS, INC.	Yes	Yes	No	12/08/2025	20,496.57
		16007	711440	Check	1	3554		GAME ONE	Yes	Yes	No	12/08/2025	2,765.95
		15953	711441	Check	1	1409		GERRELL'S SPORT CENTER	Yes	Yes	No	12/08/2025	2,340.00
		15954	711442	Check	1	1425		GRACENOTES LLC	Yes	Yes	No	12/08/2025	90.00
		15955	711443	Check	1	1426		GRAINGER, INC.	Yes	Yes	No	12/08/2025	496.79
		15956	711444	Check	1	1487		HILLYARD / HUTCHINSON	Yes	Yes	No	12/08/2025	3,072.08
		16000	711445	Check	1	2550		IKI INC.	Yes	Yes	No	12/08/2025	49.00
		16006	711446	Check	1	3398		INNOVATIVE GYM SOLUTIONS, LLC	Yes	Yes	No	12/08/2025	530.00

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MW		15957	711447	Check	1	1563		INTERQUEST DETECTION CANINES	Yes	Yes	No	12/08/2025	1,020.00
		15958	711448	Check	1	1589		JK SPORTS	Yes	Yes	No	12/08/2025	1,294.75
		15959	711449	Check	1	1593		JOHN KOOPMANN	Yes	Yes	No	12/08/2025	125.00
		15960	711450	Check	1	1601		JOHNSON CONTROLS BUILDING SOLU	Yes	Yes	No	12/08/2025	3,822.32
		15970	711451	Check	1	1750	REMIT	JOSTENS INC	Yes	Yes	No	12/08/2025	96.00
		15945	711452	Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	Yes	No	12/08/2025	1,181.40
		15999	711453	Check	1	2354		KOONS, BOBBI JO	Yes	No	No	12/08/2025	195.21
		15961	711454	Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	Yes	No	12/08/2025	382.44
		15962	711455	Check	1	1648		LAKER LOCKER	Yes	Yes	No	12/08/2025	370.00
		15963	711456	Check	1	1649		LAKES COUNTRY SERVICE CO-OP	Yes	Yes	No	12/08/2025	42.00
		16018	711457	Check	1	3870		LAPLANTE, ERIC	Yes	Yes	No	12/08/2025	86.50
		16005	711458	Check	1	3288	REMIT	LEARNWELL	Yes	Yes	No	12/08/2025	412.00
		16016	711459	Check	1	3862		LIVINGOOD, JEAN	Yes	Yes	No	12/08/2025	350.87
		15964	711460	Check	1	1691		MAAP	Yes	No	No	12/08/2025	435.00
		15965	711461	Check	1	1695		MACKIN EDUCATION RESOURCES	Yes	Yes	No	12/08/2025	2,060.93
		15939	711462	Check	1	1168	MACS	MAC'S HARDWARE	Yes	Yes	No	12/08/2025	135.75
		15966	711463	Check	1	1707		MARK'S ELECTRIC INC.	Yes	Yes	No	12/08/2025	4,207.96
		15967	711464	Check	1	1715		MASSP	Yes	Yes	No	12/08/2025	405.00
		16001	711465	Check	1	2598		MATT'S MOBILE DIESEL SERVICE	Yes	Yes	No	12/08/2025	273.00
		15968	711466	Check	1	1736		MENARDS - DETROIT LAKES	Yes	Yes	No	12/08/2025	468.43
		15969	711467	Check	1	1744		MID STATES WIRELESS, INC.	Yes	Yes	No	12/08/2025	4,837.50
		15971	711468	Check	1	1764		MINNKOTA RECYCLING	Yes	Yes	No	12/08/2025	336.00
		16010	711469	Check	1	3704		MISSION FILTRATION	Yes	Yes	No	12/08/2025	918.85
		15972	711470	Check	1	1780		MN ELEM. SCHOOL PRINCIPAL ASSOC	Yes	Yes	No	12/08/2025	195.00
		15976	711471	Check	1	1866		MUSCATELL GMC	Yes	Yes	No	12/08/2025	970.06
		15974	711472	Check	1	1840		NATIONAL FOOD GROUP, INC	Yes	Yes	No	12/08/2025	3,599.93
		16015	711473	Check	1	3861		NCCO	Yes	Yes	No	12/08/2025	3,606.25
		16008	711474	Check	1	3667		NELSON, SANFORD	Yes	Yes	No	12/08/2025	39.20
		15975	711475	Check	1	1850		NERESON AUTOMOTIVE INC.	Yes	Yes	No	12/08/2025	674.03
		15977	711476	Check	1	1868		NORTH COUNTRY BUSINESS PRODUC	Yes	Yes	No	12/08/2025	1,447.58
		15978	711477	Check	1	1907		PAN-O-GOLD BAKING CO.	Yes	Yes	No	12/08/2025	668.35
		15979	711478	Check	1	1908		PAPA MURPHY'S	Yes	Yes	No	12/08/2025	660.00
		15980	711479	Check	1	1920		PEPSICO BEVERAGE SALES LLC	Yes	Yes	No	12/08/2025	1,572.69
		15982	711480	Check	1	1936		PLANK ROAD PUBLISHING, INC.	Yes	Yes	No	12/08/2025	185.45
		15983	711481	Check	1	1942		POPP BINDING & LAMINATING	Yes	Yes	No	12/08/2025	2,870.26
		15984	711482	Check	1	1948		POWERSCHOOL GROUP LLC	Yes	Yes	No	12/08/2025	4,261.50
		15985	711483	Check	1	1951		PRECISION PRINTING	Yes	Yes	No	12/08/2025	575.00
		15986	711484	Check	1	1954		PREMIUM WATERS, INC.	Yes	Yes	No	12/08/2025	114.98
		16017	711485	Check	1	3863		PROFORMA G5 MARKETING	Yes	Yes	No	12/08/2025	521.50

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MW		15973	711486	Check	1	1832	REMIT	PYE-BARKER & SAFETY, LLC	Yes	Yes	No	12/08/2025	427.00
		15987	711487	Check	1	1980		RDO EQUIPMENT CO.	Yes	Yes	No	12/08/2025	116.63
		15988	711488	Check	1	1986		REDWOOD TOXICOLOGY LABORATO	Yes	Yes	No	12/08/2025	36.05
		15998	711489	Check	1	2306		REGION 1	Yes	Yes	No	12/08/2025	3,927.00
		15989	711490	Check	1	2008		ROGERS, DENNIS	Yes	Yes	No	12/08/2025	231.80
		15990	711491	Check	1	2023		SAAFE, LLC	Yes	Yes	No	12/08/2025	3,600.00
		15991	711492	Check	1	2050		SCHOLASTIC INC.	Yes	Yes	No	12/08/2025	3,747.93
		15992	711493	Check	1	2056		SCHOOL SPECIALTY LLC	Yes	Yes	No	12/08/2025	596.76
		15981	711494	Check	1	1926	REMIT	SONOWEST MINNESOTA USA INC	Yes	Yes	No	12/08/2025	2,887.71
		16020	711495	Check	1	3872		SOUTHWEST MINNESOTA STATE UNIV	Yes	Yes	No	12/08/2025	3,520.00
		15993	711496	Check	1	2120		STAPLES	Yes	Yes	No	12/08/2025	201.15
		15994	711497	Check	1	2126		STEIN'S INC.	Yes	Yes	No	12/08/2025	106.20
		16021	711498	Check	1	3873		SUKKE, MADALYN	Yes	Yes	No	12/08/2025	62.22
		15995	711499	Check	1	2149		SWANSON'S REPAIR	Yes	No	No	12/08/2025	152.44
		15996	711500	Check	1	2168		TEAM LAB	Yes	Yes	No	12/08/2025	1,800.00
		16022	711501	Check	1	3874		THORSVIG, AMANDA	Yes	No	No	12/08/2025	360.00
		15997	711502	Check	1	2207		TWEETON REFRIGERATION, INC.	Yes	Yes	No	12/08/2025	2,397.15
		16012	711503	Check	1	3806		VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	12/08/2025	2,473.10
		16023	711504	Check	1	3875		WENDLANDT, JENNIFER	Yes	Yes	No	12/08/2025	2,076.00
		16002	711505	Check	1	2599		WILL, SAMANTHA	Yes	Yes	No	12/08/2025	110.76
		16009	711506	Check	1	3672		YLINEMI, JULIE	Yes	Yes	No	12/08/2025	25.20
		16011	711507	Check	1	3744		YOUNG AT ART CO.	Yes	Yes	No	12/08/2025	390.00
		16025	711508	Check	1	1096		BELLAND, MELYSIA	Yes	Yes	No	12/10/2025	441.32
		16031	711509	Check	2	2287		AFSCME COUNCIL 65	Yes	No	No	12/15/2025	315.93
		16033	711510	Check	2	2309		D. L. ATHLETIC FOUNDATION	Yes	No	No	12/15/2025	110.00
		16036	711511	Check	2	2330		D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	12/15/2025	636.20
		16034	711512	Check	2	2310		D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	12/15/2025	30.00
		16038	711513	Check	2	3121		MESSERLI & KRAMER P.A.	Yes	Yes	No	12/15/2025	138.75
		16030	711514	Check	2	2286		MINNESOTA CHILD SUPPORT	Yes	Yes	No	12/15/2025	683.80
		16037	711515	Check	2	2363		MIN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	12/15/2025	166.16
		16035	711516	Check	2	2328		SUPPORT PAYMENT CLEARINGHOUSE	Yes	Yes	No	12/15/2025	335.91
		16032	711517	Check	2	2292		UNITED WAY OF BECKER COUNTY	Yes	No	No	12/15/2025	64.00
		16059	711518	Check	1	3633		ANDES TOWER HILLS	Yes	Yes	No	12/19/2025	130.00
		16056	711519	Check	1	2717		BURNSIDE, LILY	Yes	Yes	No	12/19/2025	100.00
		16062	711520	Check	1	3886		ERICKSON, AMANDA	Yes	Yes	No	12/19/2025	855.78
		16061	711521	Check	1	3885		FENNEL, TOM	Yes	No	No	12/19/2025	450.00
		16057	711522	Check	1	3218		HAMMER, KENNETH	Yes	No	No	12/19/2025	267.50
		16054	711523	Check	1	2610		ISD #544	Yes	No	No	12/19/2025	225.00
		16058	711524	Check	1	3617		KILMER, ELLIE	Yes	Yes	No	12/19/2025	68.50

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MW		16055	711525	Check	1	2617		LAFRIERE, TORI	Yes	No	No	12/19/2025	68.50
		16053	711526	Check	1	1708		MARNANTELI'S PIZZA	Yes	Yes	No	12/19/2025	395.00
		16060	711527	Check	1	3638		ROCORI PUBLIC SCHOOLS	Yes	No	No	12/19/2025	300.00
		16066	711528	Check	1	1028		AIM ELECTRONICS, INC.	Yes	No	No	12/22/2025	620.00
		16154	711529	Check	1	3128		ALLEN, BOB	Yes	No	No	12/22/2025	240.00
		16157	711530	Check	1	3257		ALLEN, ONIKA	Yes	No	No	12/22/2025	280.00
		16067	711531	Check	1	1035		ALLIANCE PEST PROTECTION	Yes	Yes	No	12/22/2025	225.00
		16068	711532	Check	1	1056		APPLE COMPUTER, INC.	Yes	Yes	No	12/22/2025	8,790.00
		16069	711533	Check	1	1067		ARVIG	Yes	Yes	No	12/22/2025	455.00
		16070	711534	Check	1	1072	REMIT	ASL INTERPRETING SERVICES, INC	Yes	No	No	12/22/2025	286.00
		16142	711535	Check	1	2317		AVIBEN LLC	Yes	Yes	No	12/22/2025	418.86
		16168	711536	Check	1	3880		BAHLS, KYRA	Yes	Yes	No	12/22/2025	125.00
		16071	711537	Check	1	1091		BECKER COUNTY ENVIRONMENTAL	Yes	Yes	No	12/22/2025	414.75
		16162	711538	Check	1	3705		BERGEN'S GREENHOUSES, INC.	Yes	Yes	No	12/22/2025	250.00
		16073	711539	Check	1	1116		BLICK ART MATERIALS	Yes	Yes	No	12/22/2025	503.98
		16074	711540	Check	1	1121		BLUE 84 SPIRIT	Yes	Yes	No	12/22/2025	3,105.50
		16169	711541	Check	1	3881		BONGARDS' CREAMERIES	Yes	No	No	12/22/2025	1,385.29
		16075	711542	Check	1	1143		BRENCO CORP.	Yes	Yes	No	12/22/2025	60.00
		16076	711543	Check	1	1152		BSN SPORTS	Yes	Yes	No	12/22/2025	1,738.18
		16078	711544	Check	1	1170		CARL BUDDING AND COMPANY	Yes	Yes	No	12/22/2025	686.32
		16079	711545	Check	1	1183		CAULFIELD STUDIO	Yes	Yes	No	12/22/2025	1,270.00
		16080	711546	Check	1	1185		CDW-G	Yes	No	No	12/22/2025	15,000.00
		16081	711547	Check	1	1192		CENTRAL MARKET	Yes	Yes	No	12/22/2025	860.03
		16082	711548	Check	1	1202		CITY OF DETROIT LAKES	Yes	Yes	No	12/22/2025	25,000.00
		16166	711549	Check	1	3824		CLASSY CAKES	Yes	Yes	No	12/22/2025	528.00
		16161	711550	Check	1	3441		COLUMN SOFTWARE PBC	Yes	Yes	No	12/22/2025	76.02
		16083	711551	Check	1	1217		CONTINENTAL CLAY COMPANY	Yes	No	No	12/22/2025	1,433.19
		16165	711552	Check	1	3815		CURT'S LOCK & KEY SERVICE INC.	Yes	Yes	No	12/22/2025	448.00
		16072	711553	Check	1	1107		CWIKLA ACE HARDWARE	Yes	Yes	No	12/22/2025	19.58
		16085	711554	Check	1	1244		DACOTAH PAPER COMPANY	Yes	Yes	No	12/22/2025	2,567.18
		16086	711555	Check	1	1245		DAKOTA BUSINESS SOLUTIONS	Yes	Yes	No	12/22/2025	538.00
		16143	711556	Check	1	2322		DELL MARKETING L.P.	Yes	No	No	12/22/2025	10,583.32
		16087	711557	Check	1	1277		DETROIT PAINT & GLASS CO.	Yes	Yes	No	12/22/2025	221.00
		16088	711558	Check	1	1294		DL YOUTH SOCCER ASSOCIATION	Yes	No	No	12/22/2025	874.41
		16089	711559	Check	1	1299		DOW ACOUSTICS, INC.	Yes	No	No	12/22/2025	130.00
		16090	711560	Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	No	No	12/22/2025	6,536.31
		16150	711561	Check	1	2718	REMIT	ECKROTH MUSIC	Yes	Yes	No	12/22/2025	2,621.27
		16091	711562	Check	1	1320		EIDE BAILLY LLP	Yes	Yes	No	12/22/2025	6,548.03
		16092	711563	Check	1	1340		EVERYDAY SPEECH, LLC	Yes	No	No	12/22/2025	1,879.95

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MW		16093	711564		Check	1	1344		FAB WURX, INC.	Yes	No	No	12/22/2025	5,855.15
		16159	711565		Check	1	3267		FM HOCKEY OFFICIALS	Yes	Yes	No	12/22/2025	1,049.65
		16147	711566		Check	1	2532	REMIT	GATEKEEPER SYSTEMS, INC.	Yes	Yes	No	12/22/2025	1,500.00
		16094	711567		Check	1	1409		GERRELL'S SPORT CENTER	Yes	Yes	No	12/22/2025	2,715.00
		16095	711568		Check	1	1432		GREEN'S PLUMBING & MODERN HEATH	Yes	Yes	No	12/22/2025	6,334.45
		16096	711569		Check	1	1442		GUTHRIE THEATER	Yes	No	No	12/22/2025	401.00
		16170	711570		Check	1	3882		HAMAR, LISA	Yes	No	No	12/22/2025	40.00
		16153	711571		Check	1	3127		HAMAR, TERRY	Yes	No	No	12/22/2025	240.00
		16097	711572		Check	1	1473		HENDRICKSON, NERISSA	Yes	Yes	No	12/22/2025	442.25
		16098	711573		Check	1	1487		HILLYARD / HUTCHINSON	Yes	No	No	12/22/2025	9,318.26
		16099	711574		Check	1	1497		HOGIE, BRAEDEN	Yes	No	No	12/22/2025	95.68
		16100	711575		Check	1	1511		HOUGH INC.	Yes	Yes	No	12/22/2025	2,547.51
		16101	711576		Check	1	1516		HUB 41	Yes	No	No	12/22/2025	1,125.00
		16145	711577		Check	1	2409	REMIT	HUT AMERICAN GROUP LLC	Yes	No	No	12/22/2025	269.58
		16103	711578		Check	1	1551		INDEPENDENT EMERGENCY SERVICES	Yes	Yes	No	12/22/2025	53.85
		16102	711579		Check	1	1536		ISD #152	Yes	No	No	12/22/2025	4,545.45
		16104	711580		Check	1	1567		IXL LEARNING	Yes	No	No	12/22/2025	5,631.25
		16105	711581		Check	1	1588		JIMMY JOHNS #1897	Yes	No	No	12/22/2025	393.26
		16107	711582		Check	1	1601		JOHNSON CONTROLS BUILDING SOLU	Yes	Yes	No	12/22/2025	1,178.00
		16171	711583		Check	1	3883		JOHNSON, DANA	Yes	No	No	12/22/2025	80.00
		16106	711584		Check	1	1596		JOHNSON, JACOB	Yes	Yes	No	12/22/2025	116.07
		16115	711585		Check	1	1750	REMIT	JOSTENS INC	Yes	Yes	No	12/22/2025	102.45
		16084	711586		Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	Yes	No	12/22/2025	261.80
		16172	711587		Check	1	3884		KUHLMEY, EAN	Yes	No	No	12/22/2025	120.00
		16108	711588		Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	No	No	12/22/2025	412.44
		16160	711589		Check	1	3288	REMIT	LEARNWELL	Yes	Yes	No	12/22/2025	309.00
		16109	711590		Check	1	1673		LEIGHTON BROADCASTING	Yes	Yes	No	12/22/2025	449.00
		16110	711591		Check	1	1695		MACKIN EDUCATION RESOURCES	Yes	Yes	No	12/22/2025	3,794.07
		16077	711592		Check	1	1168	MACS	MAC'S HARDWARE	Yes	Yes	No	12/22/2025	31.28
		16111	711593		Check	1	1707		MARK'S ELECTRIC INC.	Yes	No	No	12/22/2025	4,289.29
		16156	711594		Check	1	3249		MARTIN, CLAIRE	Yes	No	No	12/22/2025	240.00
		16155	711595		Check	1	3180		MARTIN, TIM	Yes	No	No	12/22/2025	80.00
		16149	711596		Check	1	2598		MATT'S MOBILE DIESEL SERVICE	Yes	Yes	No	12/22/2025	1,643.00
		16112	711597		Check	1	1736		MENARDS - DETROIT LAKES	Yes	Yes	No	12/22/2025	424.44
		16113	711598		Check	1	1746		MIDWEST MACHINERY CO	Yes	Yes	No	12/22/2025	42.93
		16114	711599		Check	1	1749		MIGUEL'S	Yes	No	No	12/22/2025	2,000.00
		16116	711600		Check	1	1753		MILLER YARD CARE AND CONSTRUCT	Yes	Yes	No	12/22/2025	10,305.00
		16117	711601		Check	1	1764		MINNKOTA RECYCLING	Yes	Yes	No	12/22/2025	294.00
		16118	711602		Check	1	1778		MN COMMUNITY EDUCATION ASSOC.	Yes	No	No	12/22/2025	1,375.00

SMART Finance
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 12/01/2025-12/31/2025 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16146	711603	Check	1	2420	REMIT	MRI SOFTWARE LLC	Yes	No	No	12/22/2025	24.00
		16148	711604	Check	1	2541		MSUM BUSINESS SERVICES	Yes	No	No	12/22/2025	11,367.00
		16121	711605	Check	1	1866		MUSCATELL GMC	Yes	Yes	No	12/22/2025	122.72
		16127	711606	Check	1	1917	REMIT	NCS PEARSON INC	Yes	Yes	No	12/22/2025	38.00
		16120	711607	Check	1	1850		NERESON AUTOMOTIVE INC.	Yes	Yes	No	12/22/2025	880.20
		16122	711608	Check	1	1876		NUMOTION	Yes	Yes	No	12/22/2025	3,630.00
		16123	711609	Check	1	1882		OCHSNER, NATHAN	Yes	No	No	12/22/2025	416.12
		16124	711610	Check	1	1901		OTIS ELEVATOR COMPANY	Yes	Yes	No	12/22/2025	350.00
		16125	711611	Check	1	1907		PAN-O-GOLD BAKING CO.	Yes	Yes	No	12/22/2025	1,288.24
		16126	711612	Check	1	1908		PAPA MURPHY'S	Yes	No	No	12/22/2025	262.25
		16128	711613	Check	1	1943		POPPLERS MUSIC STORE	Yes	No	No	12/22/2025	931.90
		16129	711614	Check	1	1954		PREMIUM WATERS, INC.	Yes	Yes	No	12/22/2025	93.18
		16119	711615	Check	1	1832	REMIT	PYE-BARKER & SAFETY, LLC	Yes	No	No	12/22/2025	350.00
		16130	711616	Check	1	1978		RAMSEY FLOORING, INC.	Yes	Yes	No	12/22/2025	1,680.00
		16131	711617	Check	1	1986		REDWOOD TOXICOLOGY LABORATO	Yes	Yes	No	12/22/2025	59.22
		16133	711618	Check	1	2025		SAFETYFIRST PLAYGROUND MAINTEN	Yes	No	No	12/22/2025	1,500.00
		16134	711619	Check	1	2056		SCHOOL SPECIALTY LLC	Yes	No	No	12/22/2025	369.43
		16135	711620	Check	1	2074		SEPTIC VAC	Yes	Yes	No	12/22/2025	150.00
		16136	711621	Check	1	2086		SKATETIME SCHOOL PROGRAMS	Yes	Yes	No	12/22/2025	6,180.00
		16137	711622	Check	1	2108		SOUTHERN MINNESOTA INSPECTION	Yes	Yes	No	12/22/2025	1,475.00
		16132	711623	Check	1	2018		SQUIRES, WALDSPURGER & MACE, P.	Yes	Yes	No	12/22/2025	336.00
		16138	711624	Check	1	2120		STAPLES	Yes	Yes	No	12/22/2025	63.98
		16167	711625	Check	1	3854		SWANNIES GOLF APPAREL	Yes	No	No	12/22/2025	6,686.50
		16139	711626	Check	1	2149		SWANSON'S REPAIR	Yes	Yes	No	12/22/2025	221.33
		16140	711627	Check	1	2203		TROPHY HOUSE	Yes	Yes	No	12/22/2025	710.00
		16141	711628	Check	1	2207		TWEETON REFRIGERATION, INC.	Yes	No	No	12/22/2025	187.50
		16164	711629	Check	1	3806		VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	12/22/2025	2,824.00
		16152	711630	Check	1	3126		WHEELING, DARREN	Yes	No	No	12/22/2025	200.00
		16151	711631	Check	1	3125		WHEELING, NICOLE	Yes	No	No	12/22/2025	200.00
		16158	711632	Check	1	3258		WILL, AARON	Yes	No	No	12/22/2025	120.00
		16144	711633	Check	1	2384		WILLIAM V MACGILL & CO.	Yes	Yes	No	12/22/2025	850.00
		16163	711634	Check	1	3744		YOUNG AT ART CO.	Yes	Yes	No	12/22/2025	750.00
		16182	711635	Check	2	2287		AFSCME COUNCIL 65	Yes	No	No	12/30/2025	285.00
		16184	711636	Check	2	2309		D. L. ATHLETIC FOUNDATION	Yes	No	No	12/30/2025	110.00
		16188	711637	Check	2	2330		D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	12/30/2025	636.20
		16187	711638	Check	2	2329		D.L. EDUCATION MINNESOTA (TEACHE	Yes	No	No	12/30/2025	18,749.18
		16185	711639	Check	2	2310		D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	12/30/2025	30.00
		16190	711640	Check	2	3121		MESSERLI & KRAMER P.A.	Yes	No	No	12/30/2025	155.15
		16181	711641	Check	2	2286		MINNESOTA CHILD SUPPORT	Yes	No	No	12/30/2025	683.80

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16189	711642	Check	2	2363		MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	12/30/2025	182.73
		16186	711643	Check	2	2328		SUPPORT PAYMENT CLEARINGHOUSE	Yes	No	No	12/30/2025	335.91
		16183	711644	Check	2	2292		UNITED WAY OF BECKER COUNTY	Yes	No	No	12/30/2025	64.00
		16191	711645	Check	1	2494	REMIT2	ALEXANDRIA PUBLIC SCHOOLS	Yes	No	No	12/30/2025	200.00
		16193	711646	Check	2	2288		MADISON NATIONAL LIFE INSURANCE	Yes	No	No	12/30/2025	4,485.00
		16192	711647	Check	1	3858		REICHEL JR, HARVEY	Yes	No	No	12/30/2025	1,000.00
Bank Total: MW													\$726,640.25
Report Total:													\$726,640.25

PERSONNEL AGENDA

January 26, 2026

1) **Resignations:**

Brittany Hamann– ABE Paraprofessional, effective January 23, 2026.

Garrett Jenson– Boys Middle School Basketball Coach, effective January 5, 2026.

Abbey Miller– Laker Kids Assistant, effective January 19, 2026

Nikki Oliver– Middle School Softball Coach, effective January 9, 2026.

Michelle Tappe– Native American Education Assistant, effective January 23, 2026.

2) **Retirements:**

Samantha Galloway– Middle School Language Arts Teacher, effective June 30, 2026.

Kathryn Haugrud– Roosevelt Teacher, effective June 30, 2026.

Tammy Langworthy- Roosevelt Academic Intervention Teacher, effective June 30, 2026.

Emily Odegaard-Bliss– Roosevelt Teacher, effective June 30, 2026.

Patrice Wavra– Rossman Educational Assistant, effective December 31, 2026.

4) **Appointments:**

Michael Daly– Rossman Long Term Substitute PE/DAPE rate of pay is per sub policy, effective February 4, 2026 through April 20, 2026.

Margaret Doll– High School Assistant Boys Track Coach, at the rate of \$3,616.06 per season, effective March 9, 2026.

Graham Newman– Middle School Boys Basketball, at the rate of \$2,582.90 per season, effective January 5, 2026.

Bethany Langlie– ALC Math Teacher at the rate of MA Step 3 or a contract amount of \$53,676 per year, effective January 19, 2026 through May 29, 2026.

Olivia Pratt– Assistant Quiz Bowl Coach, at the rate of \$23 per hour, working 6 hours per week, effective January 26, 2026

Amy Raboin– Roosevelt Long Term Substitute, rate of pay is per sub contract, effective January 23, 2026 through March 30, 2026.

Erin Sondrol– Roosevelt 0.8 Academic Interventionist at the rate of BA, Step 1 or a contract amount of \$19,854.90, effective December 16, 2025 through May 31, 2026.

Aaron Swenson– High School Academy Ambassador, at the rate of \$900.46 per year, effective January 5, 2026.

Michelle Tappe– AI Child Support Specialist, at the rate of \$24.50 per hour working 40 hours per week, effective January 26, 2026.

5) **Amended Assignment:**

Brenda Christianson– Food Service worker is amending her

Michael Miller– Math Teacher is amending his assignment from .5 ALC/.5 High School to 1.0 High School, effective January 19, 2026.

Cindy Weber– is amending her assignment from Rossman AI Ed Assistant to High School Special Education Paraprofessional, effective January 26, 2026.

6) **Leave of Absence:**

Samantha Gruis– High School Teacher is requesting a leave of absence from April 15, 2026 through May 29, 2026 and September 2026 through November 2026.

Taylor Johnson– Roosevelt Paraprofessional is requesting a leave of absence from January 26, 2026 through March 9, 2026.

Beth Leighton– Rossman Teacher is requesting a leave of absence from February 4, 2026 through April 20, 2026.

7) **Terminations:**

Mikel Renteria- High School Paraprofessional and Coach, effective January 7, 2026.

Date Adopted: 07/14/86	File Number:
Date Revised: 10/13/03, 12/12/05, 10/08/2007, 5/10/10, 6/10/2013; 1/13/2020, 03/27/23, 10/23/23, 02/26/24, 09/23/24	Detroit Lakes Policy - 613

613 – GRADUATION REQUIREMENTS

[Note: The requirements set forth in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students.]

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A.
- B. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- C. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- D. “Individualized Education Plan,” or “IEP,” means a written statement developed for a student eligible by law for special education and services.
- E. “Required standard” means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.
- F. “English language learners” or “ELL” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

IV. DISTRICT ASSESSMENT COORDINATOR

The Director of Curriculum and Instruction or designee shall be named the school district test administrator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION REQUIREMENTS

Students’ state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A. Achievement and career and college readiness in mathematics, reading, and writing, as measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and
- B. Consistent with this paragraph and Minn. Stat. §120B.125 (*see Policy 604, Section II.H.*), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.
- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. **DETROIT LAKES PUBLIC SCHOOLS CREDIT REQUIREMENTS**

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. Eight (8) semester credits of language arts;
- B. Seven (7) semester credits of social studies encompassing at least United States history, geography, government and citizenship, world history, and economics;
- C. Six (6) semester credits of science to include courses that meet all required Minnesota Academic Standards for science, including at least:
 - 1. one credit of biology;
 - 2. one credit of chemistry or physics; and
 - 3. one elective credit of science. The combination of credits must be sufficient to satisfy

- i. all of the academic standards in either chemistry or physics and
 - ii. all other academic standards in science
- D. Six (6) semester credits of mathematics, including an algebra II credit or its equivalent, geometry, statistics and probability, or its equivalent, sufficient to satisfy all of the academic standards in mathematics. Students in the graduation class of 2015 and beyond must complete an algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- E. One (1) semester credit of Health in grades 9-12 encompassing district-adopted standards.
- F. Three (3) semester credits of physical education encompassing district-adopted standards.
- G. Two (2) semester credits of Fine Arts that meet all required Minnesota Academic Standards for the Arts.
- H. One (1) semester credit that includes financial literacy.
- I. A minimum of fourteen (14) semester elective credits for students graduating in 2024. For students graduating after 2024, refer to the table below:

Graduation Requirements	Class of 2025 SR	Class of 2026 & beyond
English	8	8
Health	1	1
Mathematics	6	6
Physical Education	3	3
Science	6	6
Social Studies	7	7
Fine Arts	2	2
Financial Literacy *Local Requirement	1	1
Required Elective Credits	18	16
Pathway Electives (2 per year)	8	8
General Elective Credits	10	8
Total credits required to graduate	52	50

A minimum of fourteen (14) elective credits for Area Learning Center (ALC) students graduating in 2024. For ALC students graduating after 2024, refer to the table below:

ALC Graduation Requirements	Class of 2024 SR	Class of 2025 & beyond
English	8	8
Mathematics	6	6
Social Studies	7	7
Science	6	6
Fine Art	2	2
Health	1	1
PE	3	3
Financial Literacy (21st Century Skills) *State Requirement	1	1
Required Elective Credits	14	9
Total credits required to graduate	48	43

J. Credit equivalencies

1. A one-half credit of economics taught in a school's agricultural, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph C., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph C., above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph C., above.
3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph A. Or Paragraph D., above.
4. A computer science credit may fulfill a mathematics credit requirement under Paragraph A., above, if the credit meets state academic standards in mathematics.
5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph C. or Paragraph E., above, if the credit meets the state academic standards in mathematics or science.

6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

[Note: Starting in the 2026-27 school year, a high school must offer an ethnic studies course; in elementary and middle schools by the 2027-28 school year.]

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
 1. School District Standards, Health (K-12);
 2. School District Standards, Career and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).
- B. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
 1. Minnesota Academic Standards, English Language Arts K-12;
 2. Minnesota Academic Standards, Mathematics K-12;
 3. Minnesota Academics Standards, Science K-12;
 4. Minnesota Academics Standards, Social Studies K-12; and
 5. Minnesota Academics Standards, Physical Education K-12.
- C. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- D. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.
- E. Meeting the requirements of an Individualized Education Plan (IEP) or a Section 504 Plan.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, Section 120B.07, upon meeting the following conditions:

- A. All course and credit requirements must be met.
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision.

- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

Policy Committee Meeting 1/14/2026

Policy 518-Do not Resuscitate/ Do not Intubate (DNR/DNI) Orders

No change

Policy 519- Interviews of Students by Outside Agencies

Language was added Per MN statute 260E.22 subdivision 2.1 regarding location of interviews

Policy 520- Student Surveys

No change to policy

Policy 521- Student Disability Nondiscrimination

Red line adds language that includes episodic or disabilities in remission based on new legislative statute.

Policy 523- Polices Incorporated by Reference

Sates that policies 413, 417,418, 419, 420, 511, 524, 525 Also apply to students

Policy 524- Internet, Technology, and Cell Phone Acceptable Use and Safety Policy

No change in the policy except a change in the MN statute 125B.15 (Internet access for students).

Policy 524.5- Personal Electronic Communication Devices

Committee recommends not to adopt this policy due to different building conditions. These issues will be dealt with in the various student handbooks.

Policy 525-Violence Prevention/ Applicable to Students and Staff

This policy states a commitment of the district to institute measures to prevent violence

Section IV Prevention Strategies A-R are strategies that **MAY** be implemented rather than **will** be implemented

Policy 526- Hazing Prohibition

No change to the Policy

Policy 527 Student Use and Parking of Motor Vehicles: Patrols, Inspection and Searches

No changes to this policy

Date Adopted: 01/10/94	File Number: Detroit Lakes Policy - 518
Date Revised: 8/11/03	Date Reviewed: 01/26/26

518 - DO NOT RESUSCITATE/DO NOT INTUBATE (DNR/DNI) ORDERS

I. PURPOSE

The school district recognizes that it is serving students with complex health needs. The school district also recognizes that school district staff may be confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to school district staff and parents or guardians in these situations.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the school district is education. DNR-DNI Orders are medical documents. School district staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.
- F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI Orders, shall be advised of and shall be given a copy of this policy.

Legal References: 29 U.S.C. § 794 *et seq.* (§ 504 Rehabilitation Act of 1973)
42 USCA §§ 12101-12213 (Americans with Disabilities Act)

Cross References:

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 519
Date Revised: 8/11/03 10/24/22, <u>02/23/26</u>	

519 - INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

A. Generally, students may not be interviewed during the school day by persons other than a student’s parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.

B. Requests from law enforcement officers and those other than a student’s parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student’s parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes Chapter 260E, a local welfare agency, the agency responsible for investigating the report and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the local welfare agency or law enforcement agency. School district officials will work with the local welfare agency, the agency responsible for investigating the report or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.

B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.

C. When the local welfare agency, local law enforcement agency, or agency responsible for investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property ~~before~~~~prior to~~ the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. ~~For an~~~~Where the interviews are~~ conducted by the local welfare agency, the notification ~~shall~~~~must~~ be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosures regarding the nature of the assessment or investigation.

D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than twenty-four (24) hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.

E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: MSBA/MASA Model Policy 103 (Complaints - Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 520
Date Revised: 4/13/04, 09/14/09, 10/24/22	Date Reviewed: 01/26/26

520 - STUDENT SURVEYS

I. PURPOSE

Occasionally the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 United States Code section 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. There will be no requirement that the student return the survey, and no record of the student returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.

- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minnesota Statutes Chapter 13 (Minnesota Government Data Practices Act), 20 United States Code Section 1232g (Family Educational Rights and Privacy Act) and 34 Code of Federal Regulations Part 99.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.
- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:
1. political affiliations or beliefs of the student or the student's parent;
 2. mental and psychological problems of the student or the student's family;
 3. sex behavior or attitudes;
 4. illegal, antisocial, self-incriminating and demeaning behavior;
 5. critical appraisals of other individuals with whom respondents have close family relationships;
 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 7. religious practices, affiliations, or beliefs of the student or the student's parent; or
 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
- C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above,

concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

- a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

"Parent" means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.

- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

"Instructional material" means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code section 1400 *et. seq.*).

- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.

(1) "Personal information" means individually identifiable information including a student's or parent's first and last name; a home or other physical address (including street name and the name of the city or

town); a telephone number; or a Social Security identification number.

(2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:

- (a) college or other postsecondary education recruitment or military;
- (b) book clubs, magazines, and programs providing access to low cost literary products;
- (c) curriculum and instructional materials used by elementary and secondary schools;
- (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;
- (e) the sale by students of products or services to raise funds for school-related or education-related activities; and
- (f) student recognition programs.

(3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.

- a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.
- b. The notice will provide parents with an opportunity to opt out of participation in the following activities:

(1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or

for selling that information, or otherwise providing that information to others for that purpose.

- (2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.
- (3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

- c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.
- d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

D. The school district shall give parents and students notice of their rights under this section.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
20 U.S.C. 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. 1232h (Protection of Pupil Rights)
34 C.F.R. Part 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273 (2002)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Student Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination, Grievance Procedure and Process)

Date Adopted: 12/14/87	File Number: Detroit Lakes Policy - 521
Date Revised: 02/10/03, 5/10/10; 1/24/22; <u>2/23/26</u>	

521 - STUDENT DISABILITY NONDISCRIMINATION

~~*[Note: School districts are required by statute to have a policy addressing these issues.]*~~

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive the required free appropriate public education.

II. DEFINITIONS

- A. For purposes of this policy, "disability harassment" means unwelcome physical, verbal, or nonverbal conduct based upon a student's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the student's educational performance; or of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a student's current or past disabling condition or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a student's genetic information.
- B. For purposes of this policy, "disability discrimination" generally means the differential treatment of an individual based on an actual or perceived disability in a manner that materially and substantially interferes with (1) the individual's educational opportunities or performance or (2) the individual's ability to participate in school functions or activities or receive school benefits, services, or privileges. Disability discrimination does not include any services or accommodations provided to a student in accordance with Section 504, the Individuals with Disabilities Education Act, the Minnesota Human Rights Act, or any other applicable law.

III. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. are protected from disability harassment and disability discrimination.
- B. It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504, need special services, accommodations, or programs in order that such learners may receive free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
 - 2. has a record of such impairment; or

3. _____ is regarded as having such impairment; or

4. _____ 4. _____ has an impairment that is episodic or in remission and would materially limit a major life activity when active.

3.

D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

~~D.~~

IV. COORDINATOR

Persons who have questions, comments, or complaints should contact the Superintendent regarding grievances or hearing requests regarding disability issues. The Superintendent's contact information is: Mark Jenson, 702 Lake Avenue, Detroit Lakes, MN 56501, (218) 847-9271, markjenson@detlakes.k12.mn.us. This person is the school district's Americans with Disabilities Act Section 504 Coordinator.

V. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of harassment or discrimination on the basis of disability by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct which may constitute disability discrimination, toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to the principal of the building at which the conduct occurred. The school district encourages the reporting party or complainant to use the Student Disability Discrimination Grievance Report Form available from the principal of each building, the school district office, and on the school district's website, but oral reports shall be considered complaints as well. If the complaint involves a principal, the complaint may be filed with the school district's Superintendent.
- B. The building principal is the person responsible for receiving oral or written reports of disability harassment discrimination. Any school district personnel who receives a report of disability discrimination must inform the building principal immediately. For purposes of this policy, immediately means as soon as possible, but no later than within one business day.
- C. Upon receipt of a report, the principal must notify the Superintendent immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged, along with a brief description of how the complaint was handled at the building level, will be forwarded as soon as practicable by the principal to the Superintendent. If the report was given verbally, the principal shall personally reduce it to written form as soon as possible, and by no later than within two business days and forward it to the Superintendent.
- D. The School Board hereby designates the school district's Superintendent as the administrator ultimately responsible to receive reports or complaints of disability discrimination. If the complaint involves the Superintendent, the complaint shall be filed directly with the School Board Chair.

- E. The school district shall conspicuously post the names of the Superintendent, including mailing address, email address, and telephone numbers.
- F. Submission of a good faith complaint or report of disability discrimination will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

VI. INVESTIGATION

- A. By authority of the school district, the Superintendent, upon receipt of a report or complaint alleging disability discrimination, shall immediately undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of a review of written witness statements or personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and a review of any documents deemed pertinent by the investigator. The scope of the investigation will depend on the circumstances of each complaint.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider, but is not limited to, the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and the district shall use a preponderance of the evidence standard in its determination.
- D. In addition, the school district will take immediate steps to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged disability discrimination. Protective measures, if any, will be based on the circumstances of each situation and may include, but are not limited to, counseling, academic support, and scheduling changes for classes or extracurricular activities. Upon receipt of a complaint, the school district will engage in discussions with the complainant about whether any proactive measures are necessary. Any protective measures will be implemented at the discretion of the school district and will be designed by the school district to minimize the burden on a pupil's educational program.
- E. To the extent practicable, the investigation will be completed within 30 days of the date the complaint was filed. The investigator will make a written report upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether they appear to be violations of this policy in accordance with the definitions outlined in this policy. The breadth and detail of the investigation report will depend on the circumstances of each complaint.

VII. SCHOOL DISTRICT ACTION

- A. Upon receipt of a report or in the event of a substantiated complaint of disability harassment or discrimination, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this

policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant and to the respondent within 30 days of the date the complaint was filed, to the extent practicable and to the extent permitted by the Minnesota Government Data Practice Act, the Family Educational Rights and Privacy Act and any other applicable law. In the event the report cannot be provided to the complainant and respondent within 30 days, the school district will notify both parties, and will provide an anticipated date of report completion.

VIII. REPRISAL/RETALIATION

The school district will discipline or take appropriate action against any pupil, teacher, administrator, third party, or other school personnel who retaliates against any person who makes a good faith report of alleged disability discrimination, or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Legal References: [Minn. Stat. § 363A.03, Subd. 12 \(Definitions\)](#)
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 523
Date Revised: 8/11/03; 10/21/19, 10/24/22	Date Reviewed: 1/26/26

523 - POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use/Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
Model Policy 511	Student Fundraising
Model Policy 524	Internet Use Policy Development
Model Policy 525	Violence Prevention

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

Date Adopted: 11/13/1995	File Number: Policy #524
Date Revised: 5/10/2004, 2/09/2009, 12/14/2009, 6/11/2012; 12/21/2020, 10/24/22, 09/25/23, 3/24/25, <u>2/23/26</u>	

524 INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY

~~*[Note: School districts are required by statute to have a policy addressing these issues.]*~~

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user’s private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

~~*[Note: School districts should consider the impact of this paragraph on present practices and procedures, including, but not limited to, practices pertaining to employee communications, school or classroom websites, and student/employee use of social*~~

~~networking websites. Depending upon school district policies and practices, school districts may wish to add one or more of the following clarifying paragraphs.]~~

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “Twitter,” “Instagram,” “Snapchat,” “TikTok” “Reddit,” and similar websites or applications.
7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or

services for personal use without authorization from the appropriate school district official.

10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

~~*Note: Pursuant to state law, school districts are required to restrict access to inappropriate materials on school computers with Internet access. School districts which seek technology revenue pursuant to Minn. Stat. § 125B.26 or certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. Those districts are required to comply with additional standards in restricting possible access to inappropriate materials, Therefore, school districts should select one of the following alternative sections depending upon whether the school district is seeking such funding and the type of funding sought.*~~

~~**[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes 125B.15 as follows: "A school district receiving technology revenue under section 125B.26 must prohibit, including through use of available software filtering technology or other effective methods, adult access to material that under federal or state law is reasonably believed to be obscene or child pornography."]**~~

ALTERNATIVE NO. 3

~~[NOTE: School districts that receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy that contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.]~~

A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:

1. Obscene;
2. Child pornography; or
3. Harmful to minors.

B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

~~*[Note: Although school districts are not required to adopt the more restrictive provisions contained in either Alternative No. 2 or No. 3 if they do not seek state or federal funding, they may choose to adopt the more restrictive provisions as a matter of school policy.]*~~

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional

staff before a student may use a school account or resource to access the Internet.

- C. The Internet Use Agreement form for students must be read and signed by the user and the parent or guardian. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student or employee through the Internet is the sole responsibility of the student and/or the student's parents or employee.
 - 6. Notification that the collection, creation, reception, maintenance and dissemination of data

via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.

7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

XII. PARENTS' AND/OR GUARDIANS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and materials to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user and the parent or guardian prior to use by the student.
 5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. Contracts with the school district, as part of a one-to-one program or otherwise, to provide a school - issued device for student use; and
 2. Creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communications, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
 1. Identify each curriculum, testing, or assessment technology provider with access to educational data;

2. Identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. Include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
1. The technology provider's employees or contractors have access to educational data only if authorized; and
 2. The technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

- A. "School-issued devices" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or technology provider must not electronically access or monitor;
1. Any location-tracking feature of a school-issued device
 2. Any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. Student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. The activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. The activity is permitted under a judicial warrant;
 3. The school district is notified or becomes aware that the device is missing or stolen;

4. The activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. The activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
 6. The activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria.

~~[NOTE: In 2024, the Minnesota legislature enacted a law requiring that school districts adopt a policy on students' possession and use of cell phones in school by March 15, 2025. This law does not state that school districts must incorporate specific language or provisions in the school district policy.]~~

~~MSBA recognizes the common practice of setting forth cell phone rules in a student handbook or similar document. This Article directs school administration to establish cell phone rules, which the school board may require be presented to the board for approval. This approach enables administrators to craft flexible and specific rules that are specific to grade levels and buildings. The school board may choose to set forth general principles regarding cell phone use in this Article.~~

~~Under the new law, Thethe Minnesota Elementary School Principals Association and the Minnesota Association of Secondary School Principals will collaborate to make best practices available to schools on a range of different strategies to achieve the goals stated above.]~~

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an

individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
 - B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
 - C. The school district Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- A. Because of the rapid changes in the development of the Internet, the school board shall conduct periodic reviews of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 565 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011))
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)



TECHNOLOGY USE AGREEMENT - EMPLOYEE

I have read and understand school district policy #524 - ACCESS TO AND USE OF THE DISTRICT TECHNOLOGY SYSTEM (NETWORKED INFORMATION RESOURCES) relating to acceptable use and safety of the school district's technology systems including: the computer system, internet, email, voicemail and telephone system and agree to abide by the policy. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken (up to and including suspension or termination of employment), and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

*****SIGN AND RETURN THIS FORM TO YOUR BUILDING SECRETARY*****



Student/Parent Alternative To Internet Use Request Form

Parent/guardian understands their student is offered school district resources/accounts to access the Internet and it is the parent's/guardian's responsibility to notify the school district if, at the parent's option, they would like to request alternative activities not requiring Internet access.

I, _____ (parent or guardian name) hereby request alternative educational activities not requiring Internet access and the material to exercise this option for my student _____ (name of student).

I understand this notification form must be completed each school year.

Parent/Guardian Signature

Date

Forward this completed form to the student's supervising teacher

Date Adopted:	File Number: Detroit Lakes Policy - 525
Date Revised: 2/12/18; 2/11/19, 09/26/22	Date Reviewed: 1/26/26

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities, and on school grounds, buses or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).
- B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

- A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It

shall be incumbent on all students and staff to observe all policies and report violations to the school administration.

- B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.
- C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or non-student, who possesses, uses or distributes a weapon when in a school location.
- E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.
- F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).
- G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.
- H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minnesota Statutes section 121A.05.
- I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). “Gang” as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A “pattern of gang activity” means the commission, attempt to commit, conspiring

to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

- J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district may adopt and implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

- A. Adopt a district crisis management policy to address potential violent crisis situations in the district.
- B. Provide training in recognition, prevention, and safe responses to violence, and development of a positive school climate.
- C. Coordinate a local school security review committee or task force comprised of school officials, law enforcement, parents, students and other youth service providers to advise on policy implementation.
- D. In-service training for personnel in aspects of reporting, visibility and supervision as deterrents to violence.
- E. In-service training for personnel and school board members by experts familiar with sexual abuse, domestic violence, and personal safety issues on the following: helping students identify violence in the family and the community so that students may learn to resolve conflicts in effective, nonviolent ways; responding to a disclosure of child sexual abuse in a supportive, appropriate manner; and/or complying with mandatory reporting requirements under the Maltreatment of Minors Reporting Act.
- F. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- G. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g. honesty, personal responsibility, self-discipline, cooperation and respect for others.)

- H. Establish clear school rules that prevent and deter violence.
- I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- J. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.
- K. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- L. Develop curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy and identify differences in behavior and values that conflict with their own.
- M. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.
- N. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- O. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- P. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- Q. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- R. Develop curriculum on child sexual abuse prevention for students, including age-appropriate instruction on recognizing sexual abuse and assault, boundary violations, and ways offenders groom or desensitize victims, as well as strategies to promote disclosure, reduce self-blame, and mobilize bystanders. The curriculum may be created in consultation with federal, state, and local agencies and community-based organizations, including the Child Welfare Information Gateway website maintained by the United States Department of Health and Human Services, to identify research-based tools, curricula, and programs to prevent child sexual abuse.

- S. Provide training to all school personnel on recognizing and preventing sexual abuse and sexual violence which may include training on mandatory reporting requirements provided on the Department of Education’s website and reviewing the Code of Ethics for Minnesota Teachers.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to school district and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).
- B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.
- C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)
18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act of)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 31 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSAB/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 526
Date Revised: 02/10/03, 5/10/10, 12/13/2010, 03/10/2014, 11/28/2022	

526 - HAZING PROHIBITION

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid or engage in hazing.
- B. No teacher, administrator, volunteer, contractor or other employee of the school district shall permit, condone or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.
 Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and or expulsion.
 Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including terminations or discharge.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. “Hazing” means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. “Immediately” means as soon as possible but in no event longer than 24 hours.

- C. “On school premises or school district property, or at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- D. “Remedial response” means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. “Student” means a student enrolled in a public school or a charter school.
- F. “Student organization” means a group, club or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The District encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building principal immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students, or others pending completion of an investigation of alleged hazing prohibited by this policy.
- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action. Such action may include, but is not

limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable school district policies and regulations.

E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.

E. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engage in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

A. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.

B. The school district will develop a method of discussing this policy with students and employees.

Legal References:

Minn. Stat. § 121A.031 (School Student Bullying Policy)

Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)

Minn. Stat. § 121A.40 121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.69 (Hazing Policy)

Cross Reference:

MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)

MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to Students and Staff])

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 527
Date Revised: 08/11/03, 11/28/22	Date Reviewed: 1/26/26

527 - STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES

I. PURPOSE

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to allow the limited use and parking of motor vehicles by students in school district locations. It is the position of the school district that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety and welfare of students and school personnel. This policy applies to all students in the school district.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes", alcoholic beverages, controlled substances and "look-alikes", overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay,

the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

- D. “School district location” means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus during the school day only during the student’s designated lunch period or if there is an emergency and permission has been granted to the student by the building principal or assistant principal to use a motor vehicle during the school day.

V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Vehicles must display a valid parking permit. Students will not park vehicles in driveways, on private property, or in [other designated areas, e.g. parking lots designated for use only by staff or by the general public].
- B. When there are unauthorized vehicles parked on school district property, school officials may:
 - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

VI. PATROLS, INSPECTIONS AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections.

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle.

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches and/or Seizures.

It shall be a violation of this policy for students to store or carry contraband in motor vehicles in a school district location or to interfere with patrols, inspections, searches and/or seizures as provided by this policy.

D. Seizure of Contraband.

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)
Minn. Stat. § 123B.38 (Hearing)
New Jersey v. T.L.O., 469 U.S. 325(1985)

Cross Reference: MSBA/MASA Model Policy 417 (Chemical Use/Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)



School Board Meeting Agenda Memorandum

Kylie Johnson, HR Director
Detroit Lakes Public Schools
kyliejohnson@detlakes.k12.mn.us

DATE: December 29, 2025
TO: Board of Education
FROM: District Bargaining Committee - Board Members: Mary Rotter, Sandy Nelson, John Steffl
Administrators: Mark Jenson (Supt), Jason Kuehn (Finance Director), Kylie Johnson (HR Director)
SUBJECT: **2025-27 Teacher Contract Settlement (Education Minnesota-Detroit Lakes)**

The district bargaining committee for contract negotiations is recommending the approval of the Teacher Master Agreement for 2025-2027. EMDL ratified the tentative agreement on December 23, 2025.

Financial Improvements:

- Salary Schedule & Hourly Pay Increases:
 - 2025-26: 1.50% (Steps 1-14)
 - 2026-27: 1.75% (Steps 1-14)
 - Step movement each year for applicable teachers
 - ECFE/LR, ABE hourly pay increases: 1.50% year 1 / 1.75% year 2
- Increases to the district's contribution to health insurance: 2025-26: \$700 (single)/\$1,450 (family)
- Increases to the district's contribution to health insurance: 2026-27: \$850 (single)/\$1,650 (family)
- Effective 2/1/26: Homebound Tutor Pay increased from \$22/hr to \$30/hr (schedule D)
- Effective 7/1/25: Addition of \$200 per month toward a family insurance plan for eligible married teachers
- Coverage Compensation language amended to provide half-day or full-day pay at the current substitute rate, effective February 1, 2026

Language / Other Benefit Changes:

- Effective 7/1/26: Amended personal leave from 3 to 4 days, with up to 2 days eligible for carryover
- Effective 7/1/26: Amended sick leave from 15 to 12 days
- Transition from 19 to 24 pay periods, beginning with the September 15, 2026 payroll
- Added language addressing the maintenance of teacher licensure
- Modified language to include two days of new-teacher workshops in their Year 1 contract
- Floating Day language revised for clarity
- District insurance contribution language revised to include fixed costs
- Removed obsolete language related to modified severance
- Removed substitute teacher language (addressed in Board Policy 428)
- Updates to Schedules C implemented as recommended by the Schedule C Committee

Total 2-year Package Increase: \$3,450,734

The district bargaining committee recommends approval of this agreement

School Board Meeting Agenda Memorandum



Kylie Johnson, HR Director
Detroit Lakes Public Schools
kyliejohnson@detlakes.k12.mn.us

DATE: January 19, 2026
TO: Board of Education
FROM: District Bargaining Committee - Board Member: Julie Smith-Yliniemi
Administrators: Mark Jenson (Supt), Jason Kuehn (Finance Director), Kylie Johnson (HR Director)
SUBJECT: 2025-27 DLPA Contract Settlement

The District Bargaining Committee recommends approval of the Detroit Lakes Principal Association Master Agreement for the 2025–2027 contract period.

Salary Schedule Increases

- **2025–26:** 2% salary increase
- **2026–27:** 2% salary increase

District Contribution to Health Insurance

- **2025–26:** Increase to \$880 (single) and \$1,405 (family)
- **2026–27:** Increase to \$1,625 (family)

Work Year Adjustment

- Effective July 1, 2026: Assistant High School/Middle School Principal work year increased from 193 to 196 days

Language and Other Benefit Changes

- ULA reinstatement period reduced from three (3) years to two (2) years
- Removal of the lifetime district contribution cap on 403(b) plans
- Restructuring of Principal and Assistant Principal salary steps
- Effective July 1, 2026:
 - Personal leave increased from 3 to 4 days
 - Sick leave adjusted from 15 to 12 days

The total cost of the two-year agreement represents a 5.53% increase, totaling \$157,725 over two years.

<p>The district bargaining committee recommends approval of this agreement</p>



Detroit Lakes Public Schools

Monthly Enrollment Summary

2025-2026

Month: January

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	35	69	104

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	3	10	13

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	63	22	85
Rossman	61	17	78
Totals	124	39	163

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	94	92	96	101	97	480
Rossman	92	92	94	98	95	471
Totals	186	184	190	199	192	951

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
163	951	1114

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	193	207	196	596

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	219	198	181	158	756	0	0	756

E-LAKER ONLINE

	Grade 9	Grade 10	Grade 11	Grade 12	Total
E-Laker	7	9	20	27	63

2025-2026

K-12 Total

2600

2024-2025

K-12 Total

2640

2023-2024

K-12 Total

2704

MONTHLY TOTALS*

EIC	38
ECSE	79
Kind. Sp. Ed.	39
Kindergarten	124
Grades 1-5	951
Middle School	596
Senior High	756
E-Laker	63
Laker Transitions	20
ALC	51
TOTAL	2717

*Does not include non-resident students on tuition agreement

ALC

D.L.	35
Other	16
Total	51

LAKER TRANSITIONS

D.L.	13
Other	7
Total	20



Detroit Lakes Public Schools Yearly Enrollment Summary 2025-2026

Date: January

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
30	31	38	40	35						49	51	63	69	69					

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
2	2	3	3	3						5	6	7	7	10					

Kindergarten - Special Ed.										Kindergarten										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	0	21	22	21	22					Roosevelt	89	65	63	64	63					
Rossman	0	18	17	17	17					Rossman	80	59	60	61	61					
Totals	0	39	39	38	39	-	-	-	-	Totals	169	124	123	125	124	-	-	-	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	89	86	85	85	85	-	-	-	-
Rossman	80	77	77	78	78	-	-	-	-
Totals	169	163	162	163	163	-	-	-	-

Grade One										Grade Two										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	94	92	92	93	94	-	-	-	-	Roosevelt	96	92	92	92	92	-	-	-	-	-
Rossman	89	90	91	92	92	-	-	-	-	Rossman	95	95	94	92	92	-	-	-	-	-
Totals	183	182	183	185	186	-	-	-	-	Totals	191	187	186	184	184	-	-	-	-	-

Grade Three										Grade Four										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	97	94	94	95	96	-	-	-	-	Roosevelt	105	102	101	101	101	-	-	-	-	-
Rossman	91	92	92	94	94	-	-	-	-	Rossman	97	96	97	98	98	-	-	-	-	-
Totals	188	186	186	189	190	-	-	-	-	Totals	202	198	198	199	199	-	-	-	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	100	99	98	99	97	-	-	-	-
Rossman	97	96	97	95	95	-	-	-	-
Totals	197	195	195	194	192	-	-	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: January

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	492	479	477	480	480	-	-	-	-	Resident	34	39	34	35	35				
Rossman	469	469	471	471	471	-	-	-	-	Non-Resid.	5	6	16	17	16				
Totals	961	948	948	951	951	-	-	-	-	Total	39	45	50	52	51				

Middle School										E-Laker Online									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Six	201	194	192	194	193	-	-	-	-	Resident	45	58	53	54	55				
Gr. Seven	212	209	208	208	207	-	-	-	-	Non-Resid.	8	8	8	8	8				
Gr. Eight	202	198	197	197	196	-	-	-	-	Total	53	66	61	62	63				
Totals	615	601	597	599	596	-	-	-	-										

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	227	223	222	221	219	-	-	-	-
Gr. Ten	208	201	199	198	198	-	-	-	-
Gr. Eleven	188	185	181	181	181	-	-	-	-
Gr. Twelve	163	161	159	158	158	-	-	-	-
Subtotals	786	770	761	758	756	-	-	-	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	-	-	-	-	-	-	-	-
Totals	786	770	761	758	756	-	-	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2025-2026

Month: January

		Roosevelt		Rossman		Grade Average
Kindergarten						20.25
	Section 1&3	21	22	20	20	
	Section 2&4	22	19	20	18	
	Section 5					
Building Average		21.00		19.50		
Grade 1						23.13
	Section 1&3	24	24	23	23	
	Section 2&4	22	23	23	23	
	Section 5					
Building Average		23.25		23.00		
Grade 2						23.00
	Section 1&3	23	23	23	23	
	Section 2&4	23	23	23	23	
	Section 5					
Building Average		23.00		23.00		
Grade 3						23.75
	Section 1&3	24	24	23	24	
	Section 2&4	25	23	23	24	
	Section 5					
Building Average		24.00		23.50		
Grade 4						24.88
	Section 1&3	25	24	25	25	
	Section 2&4	25	27	24	24	
	Section 5					
Building Average		25.25		24.50		
Grade 5						24.13
	Section 1&3	26	24	24	24	
	Section 2&4	24	23	24	24	
	Section 5					
Building Average		24.25		24.00		

The district class size average for K-5 is:

21.13

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

**Detroit Lakes Public Schools
Monthly Enrollment Summary (2025-26 School Year)
January 1, 2026**

Roosevelt					
Grade	Current	Previous (Dec)	Opening Day FY26	Sections	Per Section
K	85	85	89	4	21.3
1	94	92	94	4	23.5
2	92	92	96	4	23.0
3	96	95	97	4	24.0
4	101	101	105	4	25.3
5	97	99	100	4	24.3
RSVT Total	565	564	581	24	23.5
Difference		1	(16)		Avg/section

Rossman					
Grade	Current	Previous (Dec)	Opening Day FY26	Sections	Per Section
K	78	78	80	4	19.5
1	92	92	89	4	23.0
2	92	92	95	4	23.0
3	94	94	91	4	23.5
4	98	98	97	4	24.5
5	95	95	97	4	23.8
RSM Total	549	549	549	24	22.9
Difference		-	-		Avg/section

Middle School			
Grade	Current	Previous (Dec)	Opening Day FY26
6	193	194	201
7	207	208	212
8	196	197	202
MS Total	596	599	615
Difference		(3)	(19)

High School			
Grade	Current	Previous (Dec)	Opening Day FY26
9	219	221	227
10	198	198	208
11	181	181	188
12	158	158	163
HS Total	756	758	786
Difference		(2)	(30)

Online	
Grade	Current
9	7
10	9
11	20
12	27
Total Online	63
Opening Day FY 26	53
Dec 2025	62

District Wide Summary			
Pre-K	45		
K	163		
1	186		
2	184		
3	190		
4	199		
5	192		
	951		
6	193		
7	207	Laker Online	63
8	196	Transitions	20
	596	Rossman	549
		Roosevelt	565
9	229	DLMS	596
10	221	DLHS	756
11	212	ALC	51
12	228	PSEO	-
	890	Pre-K	45
Total	2,645	Monthly Total	2,645

Comparisons	
Last Month Report	2,650
Difference	(5)
2025-26 Opening Day	2,690
Difference	(45)

Pre K ADM*	45
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**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - January 20, 2026**

Members Present:

**Sanford Nelson
Jason Kuehn**

**Mary Rotter
Trisha Mariotti**

**Mark Jenson
Jill Walter**

Members Absent:

Mickey Okeson

A Finance Committee Meeting was held on Tuesday, January 20th in the District Office Conference Room. The agenda was as follows:

1. Treasurer's Report

Director of Finance Kuehn reviewed the bank reconciliation and fund balances through the month of December. District expenditures and revenues through December were reviewed in comparison to the budget.

Receipts for the month of December totaled \$4,683,879.55. Receipts of note included metered state aid payments, Food Service reimbursements and catering contracts, and a final tax disbursement from Becker County for 2025.

Two sets of disbursements were reviewed by the Finance Committee. The committee recommends approval of the ACH/Wire payments for December totaling \$1,575,371.77.

The committee also recommends approval of the check summary for December in the amount of \$726,640.25 and payroll transfers totaling \$1,455,826.66.

2. District Investment Summary as of 12/31/2025

Kuehn reviewed the district's current investment portfolio spread between three financial institutions totaling \$8,745,701.65 as of 12/31/25. Kuehn also updated the committee that with the close of the Lincoln Education Center property, he would be bringing a recommendation that the sale proceeds be transferred to one of the investment accounts and allocated to an assigned fund balance specifically for future building project needs.

3. District Financial Planning

The committee had a follow up discussion on the long-term financial planning options presented at the Board Work Session in December. There will be another work session in February that will include this topic with the goal being the formulation of timeline and plan framework.

4. 2025-26 Preliminary Budget Revisions

Kuehn provided the committee with a summary of the preliminary draft of the 2025-26 Revised Budget. A final draft will be reviewed at the February Finance Committee meeting and presented at the February Board Meeting for approval.

Next Meeting: Tuesday, February 10th (12:00 PM - District Office Conference Room)



January 13, 2026 @ 9am

Detroit Lakes Substance Use Prevention Coalition

Welcome Back!

Review of our Norms:

- Respectful of Time and Attention
- Challenge past assumptions and think creatively/work collaboratively
- Make sure everyone's voice is heard
- It's OK to reflect and change your mind

Roles:

- Meeting minutes (still up for grabs) - Amy

Mission Statement

We work together across systems to prevent substance use and support positive chemical health, promote well being, & strengthen our community through collaboration, education, & relationships.



WELCOME

- Name
- Organization and your role there
- One thing you are looking forward to in 2026

Taking a look at today

- TARGET update
- First Thunder Being/Circle Back
- MSS Data points
- Opioid Grant RFP ideas and discussion
- Upcoming events



TARGET update

- Escape the vape group still working on their video
- Fundraising the week before Valentine's Day
- PCN messages the month of March
- Sub-committee to help reach out to Community re: co-sponsoring the speakers
- Media campaign - will visit with them at next meeting on 1/27

Presenter

Jessica McArthur
First Thunder Being/Circle Back

MN Student Survey Data

According to the preliminary snapshot results we initially received:

Completed survey:

162 - 9th graders
112 - 11th graders



35 % of total
DLHS
enrollment



Average time spent on survey:

26 minutes

Students who reported using nicotine daily/weekly:

9th - 5 (3%)

11th - 11 (10%)

Perception as to if their peers use nicotine daily/weekly:

9th - 53 (33%)

11th - 45 (40%)

MN Student Survey Data

Percentage of students who did not respond to the questions of “In the last 30 days, on how many days did you use ____?”

Alcohol:

9th - 137 (85%)

11th - 87 (78%)

Cigarettes:

9th - 144 (89%)

11th - 90 (80%)

Vape/E-Cigarette:

9th - 144 (89%)

11th - 90 (80%)

THC:

9th - 148 (91%)

11th - 92 (82%)

MN Student Survey Data

Perception of risk:

How much do you think people risk harming themselves physically or in other ways if they . . .

	Cigarettes	Alcohol	THC	Rx drugs	Vape/E-cig
State	75.6%	73.1%	60.2%	77.9%	71.1%
DL - 8th	73.4%	63.4%	64.1%	69.2%	70.2%
DL - 9th	75.5%	71.5%	63.6%	78.1%	72.1%
DL - 11th	78.2%	68.5%	53.4%	79.3%	70.7%

Opioid Grant Action Item Ideas

- Radio/Video messages - PCN based
- PCN messaging on digital billboards
- PCN swag (stickers, water bottles, etc)
- Speakers - students, parents and community members
- Banners to put around the schools and at events such as conferences, extracurricular events, etc

Up to Date

- Nicotine Dependence can be a primary diagnosis and treatment can be recommended now
- Need to reschedule March meeting - Amy out of office
- More vetting done on the Bacchus' (speakers)
 - Feedback from Mille Lacs Co. schools

Prevention Spotlight

Let's Talk Cannabis MN

- Collaboration of community and public health partners in Becker and Clay Counties

Talk, They Hear You (TTHY) Campaign (SAMHSA)

- PSAs for Radio, Video and Flyers
- Implementation guide for groups/communities
- School and Educator resources

Resources, Trainings and Such - Oh my!

- Trainings and webinars - [MN Prevention Resource Center](#)
- [Hazelden Betty Ford Foundation](#) - On Demand webinars as well as free webinars coming up
- [Framing the Conversation](#)
- [Northwest Region Prevention demographic report](#)
- [Great Lakes PTTC](#)
- [Montana Institute](#)
- [PBS - Addiction 101](#)
- [Stanford Medicine Infographics](#)

Wrap Up

Any other announcements, comments or questions?

Next meeting:

Tuesday, February 10, 2026

INDEPENDENT SCHOOL DISTRICT #22
TRANSPORTATION COMMITTEE MEETING AGENDA
Transportation Committee Meeting - January 13, 2026

A Transportation Committee Meeting was held on Tuesday, January 13, 2026 at the District Office. In attendance were Mark Jenson (Superintendent), John Steffl (School Board Chair), Mary Rotter (School Board Vice Chair), Mark Champa (Transportation Coordinator) and Jason Kuehn (Director of Finance, Justin Hegg (DLMS Assistant Principal) and Rob Nielsen (DLHS Activities Director).

1. District Transportation Update

Transportation Coordinator Champa provided updates in regards to various transportation topics that included adjustments for transportation of students experiencing homelessness and students participating in special education programming at Lakes Country Academy in Fergus Falls. Additionally, Champa provided an update related to an intermittent driver shortage that Schultz Bus Garage was experiencing during the month of January and possibly February.

2. Motor Coach Services (2026-27 and 2027-28 School Years)

The Transportation Committee reviewed proposals submitted by Olander Bus Service, Inc. and Anderson Bus and Coach of Frazee, Inc. for Motor Coach services for the 2026-27 and 2027-28 school years. The committee recommends moving forward with the proposal submitted by Anderson Bus and Coach. Kuehn will work to finalize the agreement to present for approval at the February Board Meeting.

3. Pupil Transportation Services Request for Proposals (2026-27 and 2027-28 School Years)

The committee reviewed a draft of the Pupil Transportation Services Request for Proposals document that will be published on January 15, 2026. The deadline for proposals is February 12th.

4. 2026-27 Transportation Department Budget

Director of Finance Kuehn and Champa reviewed budgetary goals with the committee related to staffing and capital requests for the 2026-27 school year.