

BOARD OF TRUSTEES Regular Meeting
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

DISTRICT VISION

Every graduate ready for college, career, and life. Real school. Every day.

DISTRICT MISSION

Buckholts Independent School District is rich in culture, heritage, and tradition. BISD will provide an educational environment that will enable all students to develop essential academic skills for a lifetime. We will produce well-educated students who can pursue higher educational opportunities and who will become responsible citizens in a changing global society by teaching ALL students so that they may learn at their maximum potential.

AGENDA

Thursday, May 25, 2023 at 6:00 PM

- I. Call to Order
- II. Declaration of Quorum
 - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
 - A. Mr. Phil Johanson- Finance Report
 - B. Ms. Alushka Driska- Principal's Report
 - C. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items
 - A. Certify and approve BISD April 21, 2023 Special Meeting Minutes.
 - B. Certify and approve BISD April 17, 2023 Regular Meeting Minutes.
- VII. Action Items
 - A. Canvass of May 2023 Buckholts ISD Board of Trustee Election and take other necessary actions to finalize Trustee Election.
 - B. Discussion regarding BISD Trustee Vacancy
 - C. Discussion and possible action regarding TASB Policy Update 120
 - D. Discussion and possible action regarding BISD Board Policy DEC (LOCAL)

- E. Discussion and possible action regarding BISD 2023-2024 School Calendar.
- F. Discussion and possible action regarding Janitorial Contract
- G. Discussion and possible action regarding Oncor Waiver
- H. Discussion and possible action regarding BISD Retention Stipends
- VIII. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.
- IX. Action from Executive Session
- X. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

Buckholts ISD
General Fund - as of April 30, 2023

| | Budget | Actual-Current | Actual YTD | Percent |
|---|---------------------|--------------------|---------------------|---------------|
| Revenue | | | | |
| Local Revenue | \$ 455,773 | \$ 7,454 | \$ 472,757 | 103.73% |
| State Revenue | 1,792,460 | 138,321 | 1,062,635 | 59.28% |
| Federal Revenue | 30,000 | - | 5,122 | 0.00% |
| Insurance Proceeds | - | - | - | 0.00% |
| Total Revenue | \$ 2,278,233 | \$ 145,775 | \$ 1,540,514 | 67.62% |
| Expenditures | | | | |
| 11-Instruction | \$ 1,276,375 | \$ 94,393 | \$ 739,208 | 57.91% |
| 12-Instruction, Resources & Media | 1,100 | - | - | 0.00% |
| 13-Curriculum Development | 3,400 | - | 750 | 22.06% |
| 21-Instructional | 100 | - | - | 0.00% |
| 23-School Leadership | 57,072 | 5,321 | 48,885 | 85.65% |
| 31-Guidance & Counseling | 950 | 43 | 793 | 83.47% |
| 33-Health Services | 1,150 | - | 890 | 77.35% |
| 34-Student Transportation | 60,130 | 4,120 | 36,253 | 60.29% |
| 35-Food Service | - | - | - | 0.00% |
| 36-Extracurricular Activities | 85,822 | 4,287 | 53,142 | 61.92% |
| 41-General Administration | 347,388 | 24,046 | 264,993 | 76.28% |
| 51-Facilities Maintenance & Operations | 278,412 | 12,882 | 148,532 | 53.35% |
| 52-Security & Monitoring Services | 18,259 | - | 1,593 | 8.72% |
| 53-Data Processing Services | 81,112 | 11,544 | 42,566 | 52.48% |
| 61 - Community Service | - | - | 281 | 0.00% |
| 71-Debt Service | 31,963 | 444 | 11,187 | 35.00% |
| 81 - Facilities Acquisition and Construction | - | - | - | 0.00% |
| 93-Payments to Fiscal Agent/Shared Services | - | - | - | 0.00% |
| 99-Other Intergovernmental Charges | 15,000 | - | 8,862 | 59.08% |
| Transfer to Child Nutrition | 20,000 | - | - | 0.00% |
| Total Expenditures | \$ 2,278,233 | \$ 157,080 | \$ 1,357,935 | 59.60% |
| Excess (Deficiency) of Rev Over(Under) Exp | \$ - | \$ (11,305) | \$ 182,579 | |

Buckholts ISD
Food Service - as of April 30, 2023

| | Budget | Actual-Current | Actual YTD | Percent |
|---|-------------------|------------------|------------------|---------------|
| Revenue | | | | |
| Local Revenue | \$ 3,000 | \$ - | \$ 2,773 | 92.44% |
| State Revenue | 7,046 | 1,309 | 3,968 | 56.31% |
| Federal Revenue | 105,000 | 10,703 | 85,924 | 81.83% |
| Transfer In from General Operating | 20,000 | - | - | 0.00% |
| Total Revenue | \$ 135,046 | \$ 12,012 | \$ 92,665 | 68.62% |
| Expenditures | | | | |
| 11-Instruction | \$ - | \$ - | \$ - | 0.00% |
| 12-Instruction, Resources & Media | - | - | - | 0.00% |
| 13-Curriculum Development | - | - | - | 0.00% |
| 23-School Leadership | - | - | - | 0.00% |
| 31-Guidance & Counseling | - | - | - | 0.00% |
| 33-Health Services | - | - | - | 0.00% |
| 34-Student Transportation | - | - | - | 0.00% |
| 35-Food Service | 135,046 | 6,297 | 81,051 | 60.02% |
| 36-Extracurricular Activities | - | - | - | 0.00% |
| 41-General Administration | - | - | - | 0.00% |
| 51-Facilities Maintenance & Operations | - | - | - | 0.00% |
| 52-Security & Monitoring Services | - | - | - | 0.00% |
| 53-Data Processing Services | - | - | - | 0.00% |
| 71-Debt Service | - | - | - | 0.00% |
| 91-Contracted Instructional Serv | - | - | - | 0.00% |
| 93-Payments to Fiscal Agent/Shared Services | - | - | - | 0.00% |
| 99-Other Intergovernmental Charges | - | - | - | 0.00% |
| Transfer to Child Nutrition | - | - | - | - |
| Total Expenditures | \$ 135,046 | \$ 6,297 | \$ 81,051 | 60.02% |
| Excess (Deficiency) of Rev Over(Under) Exp | \$ - | \$ 5,715 | \$ 11,614 | |

Buckholts ISD
Interest and Sinking - as of April 30, 2023

| | Budget | Actual-Current | Actual YTD | Percent |
|---|------------------|--------------------|------------------|---------------|
| Revenue | | | | |
| Local Revenue | \$ 35,266 | \$ 387 | \$ 23,881 | 67.72% |
| State Revenue | 58,818 | - | 57,353 | 97.51% |
| Total Revenue | \$ 94,084 | \$ 387 | \$ 81,234 | 86.34% |
| Expenditures | | | | |
| 11-Instruction | \$ - | \$ - | \$ - | 0.00% |
| 12-Instruction, Resources & Media | - | - | - | 0.00% |
| 13-Curriculum Development | - | - | - | 0.00% |
| 23-School Leadership | - | - | - | 0.00% |
| 31-Guidance & Counseling | - | - | - | 0.00% |
| 33-Health Services | - | - | - | 0.00% |
| 34-Student Transportation | - | - | - | 0.00% |
| 35-Food Service | - | - | - | 0.00% |
| 36-Extracurricular Activities | - | - | - | 0.00% |
| 41-General Administration | - | - | - | 0.00% |
| 51-Facilities Maintenance & Operations | - | - | - | 0.00% |
| 52-Security & Monitoring Services | - | - | - | 0.00% |
| 53-Data Processing Services | - | - | - | 0.00% |
| 71-Debt Service | 94,084 | 75,000 | 79,918 | 84.94% |
| 91-Contracted Instructional Serv | - | - | - | 0.00% |
| 93-Payments to Fiscal Agent/Shared Services | - | - | - | 0.00% |
| 99-Other Intergovernmental Charges | - | - | - | 0.00% |
| Transfer to Child Nutrition | - | - | - | - |
| Total Expenditures | \$ 94,084 | \$ 75,000 | \$ 79,918 | 84.94% |
| Excess (Deficiency) of Rev Over(Under) Exp | \$ - | \$ (74,613) | \$ 1,316 | |

Cleared Cash Receipts:

| Receipt Nbr | Amount | Date | Description | Status |
|----------------|-------------------|------------|---|-----------|
| 144650 | 2,453.77 | 04-17-2023 | Tax Collection | Cleared |
| 144651 | 3,624.40 | 04-17-2023 | Tax Collection | Cleared |
| 144652 | 149.57 | 04-28-2023 | Interest | Cleared |
| 144653 | 123,159.00 | 04-25-2023 | FSP/ASF | Cleared |
| 144654 | 10,702.70 | 04-18-2023 | NSLP and SBP | Cleared |
| 144655 | 444.92 | 04-05-2023 | School Lunch Matching | Cleared |
| 144656 | 600.00 | 04-18-2023 | Deposit 4/18 | Cleared |
| 144657 | 90.00 | 04-18-2023 | Deposit 4/18 | Cleared |
| 144658 | 232.00 | 04-18-2023 | Deposit 4/18 | Cleared |
| 144659 | 165.00 | 04-14-2023 | Deposit 4/14 | Cleared |
| 144660 | 113.31 | 04-14-2023 | Deposit 4/14 | Cleared |
| Amount: | 141,734.67 | | Total Number of Cleared Cash Receipts: | 11 |

Cleared Checks:

| Freq | Micr | Check Nbr | Amount | Date | Payee Nbr | Payee Name | Status |
|------|------|-----------|-----------|------------|-----------|-------------------------------------|---------|
| | | 003937 | 54.79 | 03-20-2023 | 00467 | ATPE-Association of Tx Professional | Cleared |
| | | 003939 | 1,509.65 | 03-20-2023 | 01715 | FBS ADMINISTRATORS, LLC | Cleared |
| | | 003940 | 359.00 | 03-20-2023 | 03177 | Texas State Disbursement Unit (SDU) | Cleared |
| | | 003941 | 54.79 | 04-20-2023 | 00467 | ATPE-Association of Tx Professional | Cleared |
| | | 003943 | 1,509.65 | 04-20-2023 | 01715 | FBS ADMINISTRATORS, LLC | Cleared |
| | | 003944 | 359.00 | 04-20-2023 | 03177 | Texas State Disbursement Unit (SDU) | Cleared |
| | | 019945 | 141.96 | 02-22-2023 | 01477 | Connect Parent Corporation | Cleared |
| | | 019988 | 3,097.88 | 03-10-2023 | 00015 | MILAM COUNTY APPRASIAL DIST. | Cleared |
| | | 019998 | 187.50 | 03-30-2023 | 02902 | ALARM CENTER, INC. | Cleared |
| | | 019999 | 809.92 | 03-30-2023 | 03060 | AMAZON CAPITAL SERVICES | Cleared |
| | | 020000 | 141.96 | 03-30-2023 | 01477 | Connect Parent Corporation | Cleared |
| | | 020000 | (141.96) | 04-26-2023 | 01477 | Connect Parent Corporation | Cleared |
| | | 020001 | 79.50 | 03-30-2023 | 01273 | BSN SPORTS LLC | Cleared |
| | | 020002 | 789.32 | 03-30-2023 | 02999 | CLEOD9 BUSINESS TECHNOLOGY, INC. | Cleared |
| | | 020003 | 291.54 | 03-30-2023 | 02970 | CONSTELLATION NEWENERGY, INC. | Cleared |
| | | 020004 | 1,070.73 | 03-30-2023 | 02755 | Hayday Inc | Cleared |
| | | 020005 | 2,600.00 | 03-30-2023 | 00069 | ESC Region 12 | Cleared |
| | | 020006 | 2,824.07 | 03-30-2023 | 02320 | LABATT INSTITUTIONAL SUPPLY CO. | Cleared |
| | | 020007 | 818.09 | 03-30-2023 | 00674 | DEAN FOODS COMPANY | Cleared |
| | | 020008 | 138.97 | 03-30-2023 | 00661 | PITNEY BOWES INC. | Cleared |
| | | 020009 | 1,675.00 | 03-30-2023 | 03164 | RAPTOR TECHNOLOGIES, LLC | Cleared |
| | | 020010 | 150.00 | 03-30-2023 | 01340 | ROGER SMITH | Cleared |
| | | 020011 | 167.21 | 03-30-2023 | 01431 | Texas Fleet Fuel | Cleared |
| | | 020012 | 135.00 | 03-30-2023 | 00930 | TEXAS GIRLS COACHES ASSOCIATION | Cleared |
| | | 020013 | 590.00 | 03-30-2023 | 02716 | BUG MASTER EXTERMINATING SERVICE | Cleared |
| | | 020014 | 84.32 | 03-30-2023 | 02898 | UNITED AG & TURF | Cleared |
| | | 020015 | 91.80 | 03-30-2023 | 02178 | Whataburger - | Cleared |
| | | 020016 | 500.00 | 03-31-2023 | 03063 | 806 TECHNOLOGIES, INC. | Cleared |
| | | 020017 | 4,712.00 | 03-31-2023 | 00209 | MasterCard | Cleared |
| | | 020018 | 193.00 | 04-12-2023 | 03061 | BRAZOS INDUSTRIES, INC. | Cleared |
| | | 020019 | 284.90 | 04-12-2023 | 02738 | CENTEX RECOGNITION | Cleared |
| | | 020020 | 443.90 | 04-12-2023 | 00010 | HAYDAY, INC | Cleared |
| | | 020021 | 11,637.50 | 04-12-2023 | 00069 | ESC Region 12 | Cleared |
| | | 020022 | 35.00 | 04-12-2023 | 01783 | EWELL EDUCATIONAL SERVICES, Inc. | Cleared |
| | | 020023 | 104.09 | 04-12-2023 | 03241 | Language Line Services, Inc | Cleared |

Cleared Checks:

| Freq | Micr | Check Nbr | Amount | Date | Payee Nbr | Payee Name | Status |
|------|------|----------------|------------------|------------|-----------|--|-----------|
| | | 020024 | 100.00 | 04-12-2023 | 01820 | MOODY ISD | Cleared |
| | | 020025 | 9.30 | 04-12-2023 | 02415 | NATIONAL BENEFITS SERVICES, llc | Cleared |
| | | 020026 | 1,859.75 | 04-12-2023 | 03124 | O'HANLON, DEMERATH AND CASTILLO | Cleared |
| | | 020027 | 60.00 | 04-12-2023 | 02134 | COMPUTER SYSTEMS DESIGN, INC | Cleared |
| | | 020028 | 815.65 | 04-12-2023 | 03077 | T-MOBILE | Cleared |
| | | 020029 | 930.00 | 04-12-2023 | 00349 | TASB, Inc. | Cleared |
| | | 020030 | 163.63 | 04-12-2023 | 01431 | Texas Fleet Fuel | Cleared |
| | | 020031 | 100.00 | 04-12-2023 | 03206 | TEXAS HS ATHLETIC DIRECTORS ASSOC | Cleared |
| | | 020032 | 8.97 | 04-18-2023 | 00014 | ANDERLE LUMBER CO. INC. | Cleared |
| | | 020033 | 272.89 | 04-18-2023 | 01257 | ATMOS Energy | Cleared |
| | | 020035 | 2,600.00 | 04-18-2023 | 00069 | ESC Region 12 | Cleared |
| | | 020036 | 6.18 | 04-18-2023 | 00209 | MasterCard | Cleared |
| | | 020037 | 273.09 | 04-18-2023 | 01431 | Texas Fleet Fuel | Cleared |
| | | 020043 | 3,816.67 | 04-26-2023 | 03204 | BARBARA DOMINGUEZ | Cleared |
| | | 990410 | 1,536.93 | 04-10-2023 | 00228 | TOWN OF BUCKHOLTS/CITY | Cleared |
| | | 990411 | 11,885.79 | 04-11-2023 | 02464 | TRS ACTIVE CARE | Cleared |
| | | 990418 | 4.00 | 04-18-2023 | 00067 | CLAIMS ADMINISTRATIVE SERVICES | Cleared |
| | | 990419 | 666.67 | 04-19-2023 | 03037 | OMNI FINANCIAL GROUP, INC. | Cleared |
| | | 990420 | 10,367.19 | 04-20-2023 | 01592 | INTERNAL REVENUE SERVICE | Cleared |
| | | 990428 | 16,560.15 | 04-28-2023 | 01134 | TRS | Cleared |
| | | Amount: | 89,536.94 | | | Total Number of Cleared Checks: | 55 |

Outstanding Checks:

| Freq | Micr | Check Nbr | Amount | Date | Payee Nbr | Payee Name | Status |
|------|------|----------------|-----------------|------------|-----------|--|-------------|
| | | 003938 | 230.77 | 03-20-2023 | 00656 | BUCKHOLTS ISD | Outstanding |
| | | 003942 | 230.77 | 04-20-2023 | 00656 | BUCKHOLTS ISD | Outstanding |
| | | 017612 | 55.00 | 12-06-2019 | 01641 | MARK HARRILL | Outstanding |
| | | 017753 | 34.45 | 01-24-2020 | 03020 | EDISON GOVEA | Outstanding |
| | | 018063 | 80.00 | 08-18-2020 | 02973 | Patrick Wilson | Outstanding |
| | | 019376 | 17.99 | 02-18-2022 | 03106 | REMY GODFREY | Outstanding |
| | | 019461 | 15.00 | 04-06-2022 | 02876 | Milam County Tax Assessor-Col | Outstanding |
| | | 019518 | 40.98 | 05-23-2022 | 03209 | Jason Kilgore | Outstanding |
| | | 019687 | 7.50 | 09-16-2022 | 02876 | Milam County Tax Assessor-Col | Outstanding |
| | | 019890 | 304.00 | 01-04-2023 | 01431 | Texas Fleet Fuel | Outstanding |
| | | 019972 | 1.00 | 03-10-2023 | 00067 | CLAIMS ADMINISTRATIVE SERVICES | Outstanding |
| | | 020034 | 2,856.52 | 04-18-2023 | 02970 | CONSTELLATION NEWENERGY, INC. | Outstanding |
| | | 020038 | 187.50 | 04-26-2023 | 02902 | ALARM CENTER, INC. | Outstanding |
| | | 020039 | 42.98 | 04-26-2023 | 03060 | AMAZON CAPITAL SERVICES | Outstanding |
| | | 020040 | 283.42 | 04-26-2023 | 01477 | Connect Parent Corporation | Outstanding |
| | | 020041 | 1,320.00 | 04-26-2023 | 00037 | Burleson-Milam Special Services | Outstanding |
| | | 020042 | 782.29 | 04-26-2023 | 02999 | CLEOD9 BUSINESS TECHNOLOGY, INC. | Outstanding |
| | | 020044 | 450.00 | 04-26-2023 | 02716 | BUG MASTER EXTERMINATING SERVICE | Outstanding |
| | | 05403B | 1,166.66 | 05-25-2021 | 03037 | OMNI FINANCIAL GROUP, INC. | Outstanding |
| | | Amount: | 8,106.83 | | | Total Number of Outstanding Checks: | 19 |

Date Run: 05-05-2023 2:33 PM

Cnty Dist: 166-907

GL File ID: C

Acct Per: 04

Reconciliation Report

BUCKHOLTS ISD

Bank Account Grp - 0001 : MMFC CHECKING

Recon Title - General Operating - April 2023

Page: 5 of 7

Recon Date:05-05-2023 14:33:28

Cleared Journal Vouchers:

| <u>Freq</u> | <u>JV Nbr</u> | <u>Amount</u> | <u>Date</u> | <u>Description</u> | <u>Status</u> |
|-------------|----------------|--------------------|-------------|--|---------------|
| 6 | PAYEFT-042023 | (91,862.56) | 04-20-2023 | EFT TOTAL | Cleared |
| | Amount: | (91,862.56) | | Total Number of Cleared Journal Vouchers: | 1 |

| Bank | | | System | | |
|-------------------------|---|--------------|-----------------------------|---|--------------|
| Previous Balance | + | 1,013,618.94 | System Cash | + | 1,045,764.78 |
| Cleared Deposits | + | 141,734.67 | Outstanding Deposits | - | 0.00 |
| Cleared Checks | - | 89,536.94 | Outstanding Checks | + | 8,106.83 |
| Cleared Journal Entries | + | (91,862.56) | Outstanding Journal Entries | - | 0.00 |
| Bank Dividends/Interest | + | 0.00 | Statement Balance System | - | 973,954.11 |
| Banking Fees/Charges | - | 0.00 | Miscellaneous Adjustment | - | 79,917.50 |
| Statement Balance Bank | + | 973,954.11 | xfer from 599 bond pmt | | 75,000.00 |
| | | | xfer from 599 ck 19943 | | 4,917.50 |
| | | | Unreconciled Difference | = | 0.00 |

Date Run: 05-05-2023 2:33 PM

Reconciliation Report

Cnty Dist: 166-907

BUCKHOLTS ISD

GL File ID: C

Bank Account Grp - 0001 : MMFC CHECKING

Page: 7 of 7

Acct Per: 04

Recon Title - General Operating - April 2023

Recon Date:05-05-2023 14:33:28

Comments:

End of Report

Date Run: 05-05-2023 2:39 PM

Cnty Dist: 166-907

GL File ID: C

Acct Per: 04

Reconciliation Report

BUCKHOLTS ISD

Bank Account Grp - 0002 : INTEREST & SINKING

Recon Title - Interest and Sinking - April 2023

Page: 1 of 4

Recon Date:05-05-2023 14:39:12

Cleared Cash Receipts:

| Receipt Nbr | Amount | Date | Description | Status |
|----------------|---------------|------------|---|----------|
| 144650 | 147.59 | 04-17-2023 | Tax Collection | Cleared |
| 144651 | 217.93 | 04-17-2023 | Tax Collection | Cleared |
| 144652 | 21.33 | 04-28-2023 | Interest | Cleared |
| Amount: | 386.85 | | Total Number of Cleared Cash Receipts: | 3 |

Date Run: 05-05-2023 2:39 PM

Cnty Dist: 166-907

GL File ID: C

Acct Per: 04

Reconciliation Report

BUCKHOLTS ISD

Bank Account Grp - 0002 : INTEREST & SINKING

Recon Title - Interest and Sinking - April 2023

Page: 2 of 4

Recon Date:05-05-2023 14:39:12

Outstanding Checks:

| <u>Freq</u> | <u>Micr</u> | <u>Check Nbr</u> | <u>Amount</u> | <u>Date</u> | <u>Payee Nbr</u> | <u>Payee Name</u> | <u>Status</u> |
|-------------|-------------|------------------|------------------|-------------|--|----------------------|---------------|
| | | 019943 | 4,917.50 | 02-20-2023 | 00713 | Buckholts State Bank | Outstanding |
| | | 990228 | 75,000.00 | 02-28-2023 | 00713 | Buckholts State Bank | Outstanding |
| | | Amount: | 79,917.50 | | Total Number of Outstanding Checks: | 2 | |

| Bank | | | System | | |
|-------------------------|---|------------|-----------------------------|---|------------|
| Previous Balance | + | 110,959.62 | System Cash | + | 31,428.97 |
| Cleared Deposits | + | 386.85 | Outstanding Deposits | - | 0.00 |
| Cleared Checks | - | 0.00 | Outstanding Checks | + | 79,917.50 |
| Cleared Journal Entries | + | 0.00 | Outstanding Journal Entries | - | 0.00 |
| Bank Dividends/Interest | + | 0.00 | Statement Balance System | - | 111,346.47 |
| Banking Fees/Charges | - | 0.00 | Miscellaneous Adjustment | - | 0.00 |
| Statement Balance Bank | + | 111,346.47 | Unreconciled Difference | = | 0.00 |

Date Run: 05-05-2023 2:39 PM

Reconciliation Report

Cnty Dist: 166-907

BUCKHOLTS ISD

GL File ID: C

Bank Account Grp - 0002 : INTEREST & SINKING

Page: 4 of 4

Acct Per: 04

Recon Title - Interest and Sinking - April 2023

Recon Date:05-05-2023 14:39:12

Comments:

End of Report

BOARD OF TRUSTEES Regular Meeting
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

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AGENDA

Friday, April 21, 2023 at 4:30 PM

I. Call to Order

The meeting was called to order at 4:30 PM with Ricky McCall, Kerri Hernandez, Chris Marrs, Leslie Lorenz and Margaret Green in attendance. Jessie Benavidez, and Adan Losoya absent.

II. Declaration of Quorum

A. Announcement by President as to the presence of quorum, that this is a special board meeting and the notice of the meeting was posted in the time and manner required.

III. Pledge/Invocation

IV. Public Comments-pursuant to Board Policy BED (LOCAL)

V. Action Items

A. Discussion and possible action regarding 2022-2023 Auditor.

Motion made by L. Lorenz and seconded by C. Marrs to approve Karl Kacir, CPA as the 2022-2023 auditor. Motion passed 5-0.

B. Declaration of May 2023 Unopposed Buckholts ISD Board of Trustees 3 At Large
Members Ricky McCall, Margaret Green, and Christopher Marrs.

Motion made by R. McCall and seconded by K. Hernandez to approve the declaration of unopposed BISD Board of Trustee 3 at large members, Ricky McCall, Margaret Green, Christopher Marrs. Motion passed unanimously. (5-0)

VI. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

BOARD OF TRUSTEES Regular Meeting
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

DISTRICT VISION

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AGENDA

Monday, April 17, 2023 at 6:00 PM

- I. Call to Order
The meeting was called to order at 6:00 PM with Ricky McCall, Kerri Hernandez, Chris Marrs and Margaret Green in attendance. Les Lorenz, Jessie Benavidez, and Adan Losoya absent.
- II. Declaration of Quorum
 - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
 - A. Mr. Phil Johanson- Finance Report
 - B. Ms. Alushka Driska- Principal's Report
 - C. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items
 - A. Certify and approve BISD March 10, 2023 Special Meeting Minutes.
*Motion made by R. McCall and seconded by C. Marrs to approve the consent agenda as presented.
Motion passed 4-0.*
- VII. Certify and approve BISD March 7, 2023 Regular Meeting Minutes.
Motion made by R. McCall and seconded by C. Marrs to approve the BISD March 7, 2023 as presented. Motion passed 4-0.
- VIII. Action Items

A. Discussion and possible action to approve Amended Agreement with Ben Milam Solar 3 LLC, Comptroller Application No: 1521

Motion made by C. Marrs and seconded by K. Hernandez to approve the amended agreement with Ben Milam Solar 3 LLC, Comptroller Application No: 1521 as presented. Motion passed 4-0.

B. Discussion and possible action regarding BISD 2023-2024 School Calendar.

Motion made by C. Marrs and seconded by R. McCall to approve the BISD 2023-2024 Calendar to end May 24, 2024 with adjustments to meet state requirements. Motion passed 4-0.

C. Discussion and possible action regarding Administrative contracts for Employees A.D., P.J.

Motion made by C. Marrs and seconded by K. Hernandez to approve the administrative contracts as presented. Motion passed 4-0.

D. Discussion and possible action regarding 2023-2024 BISD Teacher Contracts for M.C., B.C., S.D., B.F., L.G., J.K., J.K., K.L., K.M., R.R., H.R., M.S., B.S., M.V., T.W., C.F..

Motion made by C. Marrs and seconded by K. Hernandez to approve the 2023-2024 BISD Teacher contracts as presented. Motion passed 4-0.

E. Discussion and possible action regarding TASB Risk Management Contribution and Coverage Participation.

IX. Motion made by C. Marrs and seconded by R. McCall to approve the TASB Risk Management Contribution with the low deduction and buy down option as presented. Motion passed 4-0.

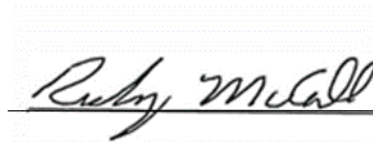
X. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.

XI. Action from Executive Session

XII. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

RESOLUTION OF THE BOARD REGARDING REVIEW OF THE INVESTMENT PROGRAM

WHEREAS Section 2256.005(e) of the Public Funds Investment Act requires the Board of Trustees of Buckholts Independent School District to:

- (a) review the District’s investment policy and investment strategies set forth in CDA(LOCAL) not less than annually; and,
- (b) adopt a resolution reflecting the Board’s review and recording any changes made to the investment policy or strategies; and,

WHEREAS the District’s investment policy and investment strategies have been presented to the Board for its consideration and approval, as required by the Act; and,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Buckholts Independent School District has reviewed the District’s investment policy and investment strategies, and hereby adopts the policy with the following changes to the current policy:

No changes to the current policy. (NO CHANGES TO POLICY)

Adopted this ___24th___ day of ___January___, 2022, by the Board of Trustees.

Presiding Officer

Secretary

Localized Policy Manual Update 120

Buckholts ISD

You can download a PDF of this update packet, annotated copies of the local policies, editable local policy text, and more under Local Manual Updates on [Policy Online](#).¹

Other materials, including an overview video of the local policy changes and a document outlining common legal issues specific to the local policies in this update, are also available in Local Manual Updates.

Need help? Please call your policy consultant at 800-580-7529 or email policy.service@tasb.org.

Contents

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Overview

Update 120 includes revisions to legal policies based on updates to the Texas Administrative Code. Recommended changes to local policies address the following topics:

- Emergency plans
- Student and parent complaints/grievances
- Student discipline

For select districts, Update 120 may also include one or more local policies addressing the following topics:

- Board elections
- State and federal revenue sources
- Health and life insurance
- Employment
- School day

Your Localized Update 120 packet also contains:

- **Explanatory Notes** describing the changes to each policy. Please note that, where appropriate, the Explanatory Notes ask you to verify that a particular policy reflects current district practice and to advise us of any changes needed so that our records and the district's policy manual accurately track the district's practice. Explanatory notes may also provide important information about policies not included in the update packet.
- **Instructions** for incorporating this update into each of the district's Localized Policy Manuals after board adoption. Use the enclosed Instruction Sheet as a guide to which policies should be added, replaced, and removed from your manual.

(LEGAL) vs. (LOCAL): Remember the Difference

Legal policies:

- Reflect the ever-changing legal context for governance and management of the district
- Should inform local decision making
- Should NOT be adopted, but only reviewed

Local policies:

- Require close attention by both the administration and the board
- Must reflect the practices of the district and the intentions of the board
- May only be changed by board action (adopt, revise, or repeal)

If your board adopts changes to the local policies contained in this packet, please notify your policy consultant.

How to Place Policy Changes on the Agenda for Board Action

TASB recommends that the district address this update on the agenda as follows:

"Policy Update 120:

- *(LEGAL) policies*
- *(LOCAL) policies (see attached list of codes)"*

Board action on the local policies included in the update must occur within a properly posted, open meeting of the board.

- Include the “Agenda Posting” list, provided with the Update 120 materials under Local Manual Updates in [Policy Online](#), on the agenda.
- A suggested motion for board action on the local policies included in the update:
“I move that the board add, revise, or delete local policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 120 [with the following changes:]”

How to Notify Policy Service of Board Action

Notify Policy Service of the board’s action on Update 120 so our records remain accurate.

- In [Policy Online](#), go to Local Manual Updates, select the numbered update, then click the Notify TASB of Board Action link.
- Fill out and submit the electronic form.

How to Keep Minutes

The board’s action on Localized Update 120 must be reflected in board minutes. Your minutes should include:

- The list of proposed local policy actions, such as the Instruction Sheet—annotated to reflect any changes made by the board
- The Explanatory Notes for the update (filed as an attachment to the minutes)
- Copies of new, replaced, or rescinded local policies

How to Maintain Your Historical Record

To construct a separate historical record of the manual, you must track the history of individual local policies. You should maintain a permanent historical record of every local policy adopted, revised, or rescinded by the board.

At a minimum, this record should include the following key pieces of information:

- Policy code
- Date of board action
- Text of policy

For more guidance on maintaining this record, please refer to *The Administrator’s Guide to Policy Management*, available under Additional Resources when you log in to [Policy Online](#) and select Local Manual Updates from the My Policy Manual drop-down menu, then click Numbered Updates.

How to Keep Your Administrative Regulations Current

*Regulations Resource Manual*² Update 66, which includes revisions to model regulations and forms corresponding with Update 120, is now available in the Policy Service Resource Library (*TASB login required*).

Inspect your district's administrative procedures and documents—including exhibits, regulations, handbooks, and guides—that may be affected by Update 120 policy changes.

If you must make changes to the regulations or exhibits contained in your board policy manual, please notify your policy consultant.

Disclaimer and Copyright

This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

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¹ Policy Online: <https://pol.tasb.org/>

² *TASB Regulations Resource Manual*: <https://www.tasb.org/services/policy-service/mytasb/regulations-resource-manual.aspx>

Instruction Sheet

TASB Localized Policy Manual Update 120

Buckholts ISD

| Code | Type | Action To Be Taken | Note |
|-------|---------|--------------------|----------------------|
| AIC | (LEGAL) | Replace policy | Revised policy |
| AIE | (LEGAL) | Replace policy | Revised policy |
| BBB | (LOCAL) | Replace policy | Revised policy |
| BBD | (LEGAL) | Replace policy | Revised policy |
| BE | (LEGAL) | Replace policy | Revised policy |
| CB | (LOCAL) | Replace policy | Revised policy |
| CCGA | (LEGAL) | Replace policy | Revised policy |
| CFA | (LEGAL) | Replace policy | Revised policy |
| CFC | (LEGAL) | Replace policy | Revised policy |
| CKB | (LEGAL) | Replace policy | Revised policy |
| CKC | (LOCAL) | Replace policy | Revised policy |
| CMD | (LEGAL) | Replace policy | Revised policy |
| CQA | (LEGAL) | Replace policy | Revised policy |
| CRD | (LEGAL) | Replace policy | Revised policy |
| EHAA | (LEGAL) | Replace policy | Revised policy |
| EHAB | (LEGAL) | Replace policy | Revised policy |
| EHAC | (LEGAL) | Replace policy | Revised policy |
| EHBAB | (LEGAL) | Replace policy | Revised policy |
| EHBAE | (LEGAL) | Replace policy | Revised policy |
| EHBC | (LEGAL) | Replace policy | Revised policy |
| EIE | (LEGAL) | Replace policy | Revised policy |
| EIF | (LEGAL) | Replace policy | Revised policy |
| EKB | (LEGAL) | Replace policy | Revised policy |
| EKBA | (LEGAL) | Replace policy | Revised policy |
| FB | (LEGAL) | Replace policy | Revised policy |
| FFA | (LEGAL) | Replace policy | Revised policy |
| FFAE | (LEGAL) | Replace policy | Revised policy |
| FFG | (LEGAL) | Replace policy | Revised policy |
| FFI | (LOCAL) | No policy enclosed | See explanatory note |
| FNG | (LOCAL) | Replace policy | Revised policy |
| FO | (LOCAL) | Replace policy | Revised policy |
| FOF | (LEGAL) | Replace policy | Revised policy |



Explanatory Notes

TASB Localized Policy Manual Update 120

Buckholts ISD

AIC(LEGAL) ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Revised Administrative Code rules, effective June 7, 2022, and reflected on pages 7–8, address the requirements for local improvement plans by certain districts or campuses assigned a D rating. The rules also address modification of a campus turnaround plan due to a change in circumstances. (See page 15.)

Other revisions reflect changes to citations of Administrative Code rules.

AIE(LEGAL) ACCOUNTABILITY: INVESTIGATIONS

A new Note on page 3 references recently revised Administrative Code rules regarding an informal review or hearing following a TEA investigation.

An existing Administrative Code provision regarding compliance investigations has been added on page 5.

BBB(LOCAL) BOARD MEMBERS: ELECTIONS

To eliminate the potential for confusion about the district's method of election, we recommend replacing the term "positions" with the more general term "seats" at Method of Voting.

We have also updated obsolete election years listed in the policy.

BBD(LEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION

A new Administrative Code rule, effective May 31, 2022, requiring board members to complete training on school safety has been added on page 8.

BE(LEGAL) BOARD MEETINGS

Changes prompted by new and revised Administrative Code rules regarding board meetings by videoconference, effective September 15, 2022, are reflected on pages 9–10.

CB(LOCAL) STATE AND FEDERAL REVENUE SOURCES

As recommended by TEA, newly recommended text requires the district to give public notice of federal grant applications by providing information at board meetings and publishing information on the district's website. The new text also affirms that the district will comply with requirements for receiving public input regarding such applications.

Further, the policy authorizes the superintendent to approve the plan for use of the grant or award. If the board retains authority to approve any plans for use of federal grants, please contact your policy consultant for appropriate revisions.

CCGA(LEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS

Citations to a new Administrative Code rule addressing installment payment of taxes on property not directly damaged in a disaster or emergency area are included on page 9.

CFA(LEGAL) ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

CFC(LEGAL) ACCOUNTING: AUDITS

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

Explanatory Notes

TASB Localized Policy Manual Update 120

Buckholts ISD

CKB(LLEGAL) SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

Changes reflect extensive revisions to Administrative Code rules regarding mandatory drills, effective June 26, 2022.

New Administrative Code provisions addressing optional active threat exercises are also incorporated.

CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Education Code 37.108(d) requires a district's multihazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. New recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

In addition, we recommend adjustments to provisions regarding the board's authorization of certain employees to possess firearms on district property. Key changes include the following:

- Establish the authority of both the superintendent and the board to revoke an employee's authorization.
- Include firearms among the equipment that requires district approval.
- Clarify that the procedures to implement this security program are detailed in the district's emergency operations plan.

Please contact your policy consultant with any questions about these recommended revisions.

For more information, see TASB Legal Services' article *School Marshals and Other Personnel Carrying Firearms*. The *Legal Issues in Update 120* memo also describes common legal concerns and best practices specific to [this policy's topic](#).

CMD(LLEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

Changes reflect revised Administrative Code provisions, effective June 7, 2022, regarding permitted uses of the instructional materials and technology allotment. Other revisions have been made to delete outdated terminology.

A revised Administrative Code rule, effective October 16, 2022, requiring certification of compliance with the Children's Internet Protection Act has been added on page 9.

CQA(LLEGAL) TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

Based on revised Administrative Code rules, the following requirements have been added at Other Required Internet Postings:

- Certain districts or campuses assigned a D rating must notify the public of the meeting to gather input to develop a local improvement plan. (See item 8.)
- Districts conducting an active threat exercise must provide notice through multiple distribution networks, including the district's website. (See item 35.)

CRD(LLEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

Revised Administrative Code rules, effective August 18, 2022, prompted revisions to the definitions of full- and part-time employees.

Explanatory Notes

TASB Localized Policy Manual Update 120

Buckholts ISD

EHAA(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

Revisions at the bottom of page 2 reflect changes to the citations of Administrative Code rules addressing instruction related to positive character traits and personal skills.

EHAB(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ELEMENTARY)

Revisions include a new Administrative Code rule, effective April 28, 2022, regarding phonics curricula.

EHAC(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revised Administrative Code rules, effective August 1, 2022, and reflected on pages 3–4, changed the required course offerings for grades 9–12 related to social studies and physical education.

EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes on pages 8–9 include revised Administrative Code rules, effective June 7, 2022, regarding review of a student's behavior improvement plan or behavioral intervention plan.

EHBAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

Revised Administrative Code rules, effective June 7, 2022, regarding the timeline for requesting a hearing on a due process complaint are included on pages 5–6.

EHBC(LLEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Changes reflect new Administrative Code provisions, effective June 9, 2022, regarding accelerated instruction and accelerated learning committees for students who fail to perform satisfactorily on certain assessment instruments. The new provisions derive from HB 4545, 87th Texas Legislature, Regular Session 2021.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Changes are to better match legal sources and remove repealed Administrative Code rules.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

New Administrative Code rules, effective August 21, 2022, regarding notice about the Texas First Early High School Completion Program and the Texas First Scholarship Program are included on pages 8–9. Other revisions have been made to update citations.

Please note: For the 2022–23 school year, each high school must provide a written notification to each student and the student's parent or guardian listing the eligibility criteria for the programs. After the 2022–23 school year, the school must provide the notice upon a student's initial enrollment in high school.

EKB(LLEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Changes have been made to incorporate revised Administrative Code rules and to better reflect legal sources.

Explanatory Notes

TASB Localized Policy Manual Update 120

Buckholts ISD

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions have been made to include Administrative Code provisions, effective August 9, 2022, regarding emergent bilingual students and individual graduation committees. A repealed provision regarding the grade placement committee has been deleted.

FB(LLEGAL) EQUAL EDUCATIONAL OPPORTUNITY

Changes are to better reflect legal sources.

FFA(LLEGAL) STUDENT WELFARE: WELLNESS AND HEALTH SERVICES

For clarity, a reference to policy provisions regarding school-based health centers has been added on page 4.

FFAE(LLEGAL) WELLNESS AND HEALTH SERVICES: SCHOOL-BASED HEALTH CENTERS

For clarity, a reference to policy provisions regarding expanding or changing health-care services at a school has been added on page 3.

FFG(LLEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Note on page 5 now references Administrative Code rules regarding investigations of abuse or neglect in a school setting.

FFI(LOCAL) STUDENT WELFARE: FREEDOM FROM BULLYING

District bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. TEA recently issued updated [Proposed Minimum Standards for Bullying Prevention Policies and Procedures](#) for public comment from October 28 through November 28, 2022. Policy Service will recommend local policy revisions following publication of the final TEA minimum standards.

FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Revisions to this local policy are recommended at Other Complaint Processes to:

- Clarify how special education complaints are addressed.
- Encompass all instructional resources policies.
- Reference the required hearing procedure for eligibility disputes under school nutrition programs.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

FO(LOCAL) STUDENT DISCIPLINE

Recommended revisions to this local policy are to clarify circumstances when restraint may be used generally and to more prominently address restraint of a student who receives special education services.

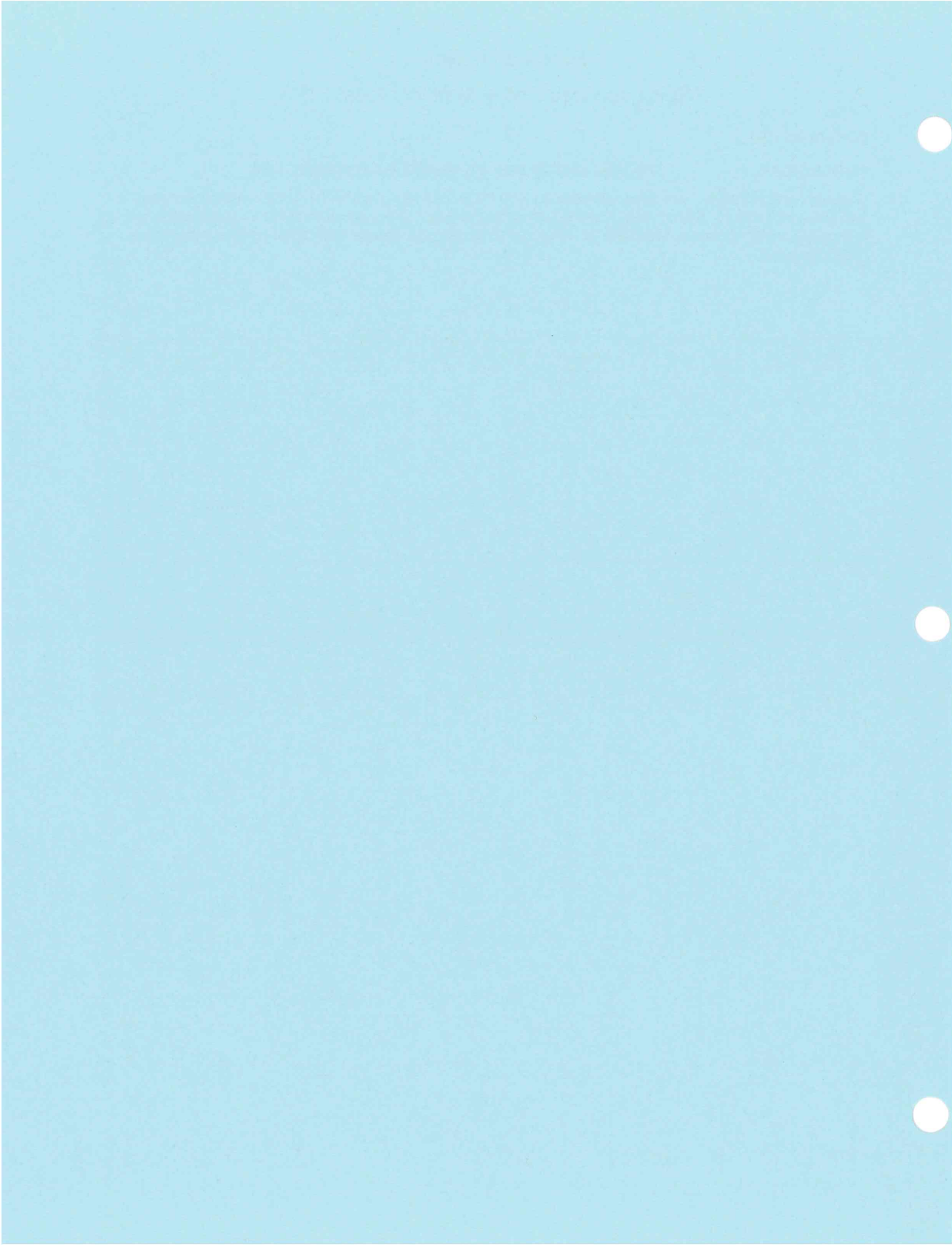
Explanatory Notes
TASB Localized Policy Manual Update 120

Buckholts ISD

FOF(LLEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

Revised Administrative Code rules, effective June 7, 2022, regarding restraint and time-out are included beginning on page 10. A statement has been amended to refer to new documentation and notification requirements in 19 Administrative Code 89.1053(e). Other changes include citations to revised Administrative Code rules.



PROPOSED REVISIONS (see page 3)

Leave Administration

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

| | |
|------------------------------|---|
| Availability | The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year. |
| State Leave Proration | <p>If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.</p> <p>If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.</p> |
| Medical Certification | <p>An employee shall submit medical certification of the need for leave if:</p> <ol style="list-style-type: none">1. The employee is absent more than three consecutive workdays because of personal illness or illness in the immediate family; or2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent. <p>In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]</p> |
| State Personal Leave | The Board requires employees to differentiate the manner in which state personal leave is used. |
| Nondiscretionary Use | <p>Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]</p> <p>Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.</p> |
| Discretionary Use | Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below. |
| <i>Request for Leave</i> | In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes. |
| Local Leave | Each employee shall earn five paid local leave days per school year in accordance with administrative regulations. |

Local leave shall accumulate to a maximum of _____ leave days.

OR

Local leave shall accumulate without limit.

~~Local leave shall be noncumulative.~~

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

Bereavement Leave

An employee shall be granted three days of bereavement leave upon the death of a member of the employee's immediate family. Such leave shall be taken with no loss of pay or other paid leave.

Sick Leave Pool

An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's immediate family may request the establishment of a sick leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

The Superintendent shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;
2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

Appeal

An employee may appeal a decision regarding the establishment or implementation of the District's sick leave pool in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

Temporary Disability Leave

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.

The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently.

**Workers'
Compensation**

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

An absence due to a work-related injury or illness shall be designated as temporary disability leave and/or assault leave, as applicable.

Paid Leave Offset

The District shall permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

Court Appearances

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

**Payment for
Accumulated Leave
Upon Retirement**

The following leave provisions shall apply to state and local leave accumulated beginning on the original effective date of this program.

An employee who retires from the District shall be eligible for payment for accumulated state and local leave under the following conditions:

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee provides advance written notice of intent to retire. Contract employees must provide written notice at least 90 days before the last day of employment. Noncontract employees must provide written notice at least two weeks before the last day of employment.
3. The employee has at least ten years of service with the District.

The employee shall receive payment for each day of accumulated state and local leave, to a maximum of 100 days, at a rate established by the Board. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Proposed***2023-2024 Buckholts ISD Academic Calendar***Proposed

| July 2023 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| August 2023 | | | | | | |
|-------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| September 2023 | | | | | | |
|----------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| October 2023 | | | | | | |
|--------------|----|----|----|----|----|----|
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| November 2023 | | | | | | |
|---------------|----|----|----|----|----|----|
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| December 2023 | | | | | | |
|---------------|----|----|----|----|----|----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| January 2024 | | | | | | |
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| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| February 2024 | | | | | | |
|---------------|----|----|----|----|----|----|
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| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

| March 2024 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| April 2024 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| May 2024 | | | | | | |
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| Su | M | Tu | W | Th | F | Sa |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| June 2024 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

- Professional Development
- Student/Staff Holiday
- Early Release Day
- Beginning/End of Grading Period
- Bad Weather/Make Up Day

Professional Development Days
 Jul 31, Aug 1,2,3,4,7, Nov 27
 Jan 8, Mar 18, Apr 15, May 24
Teacher Contract Days: 170

Sept 4 – Labor Day
 Oct 9 – Columbus Day
 Nov 10 – Veterans Day
 Nov 20-24 – Thanksgiving Break
 Dec 21-Jan 5 – Christmas Break
 Jan 15 – MLK Day
 Feb 12 – Student/Staff Holiday
 Feb 19 – Presidents Day
 Mar 11-15 – Spring Break
 Mar 29 – Good Friday
 May 27 – Memorial Day

First Day of School: Aug 8
 1st 6 Wks: Aug 8 – Sep 15
 2nd 6 Wks: Sep 19 – Oct 27
 3rd 6 Wks: Oct 31 – Dec 17
79 Days 38,500 Minutes
 4th 6 Wks: Jan 9 – Feb 16
 5th 6 Wks: Feb 20 – Apr 5
 6th 6 Wks: Apr 8 – May 24
85 Days 41,230 Minutes
Graduation: May 24
160 Days 79,730 Minutes

HC Services

108 Spanish Oak Trail, Cameron, TX 76520

(254)482-1367

hotcornerfood@gmail.com

(Harper, LLC)

Summary

Custodian/Janitorial services for homes and businesses. HC has more than 10 years of experience providing multiple cleaning, organized projects and minor repairs. Focused and dedicated to high standards of cleaning and service.

Highlights

- Detailed-oriented
- Organized
- Excellent work skills
- Janitorial equipment familiarity
- Team Player
- Service Focused
- Covid Cleaning
- Mopping & Dusting
- Safety Focus
- Sweeping & Trash Pick up
- Maintain Cleaning

Dust Furniture, walls, machines and equipment

Notify and communicate of needed supplies, repairs and replacement equipment

Manage cleaning for class rooms/academic buildings, athletic buildings and office areas

Empty all trash cans and replace liners

Keep all janitorial equipment in a clean, safe and operable condition

Travel to and from work sites in a timely manner

Move and carry equipment/furniture

Maintain bathrooms, showers

Sweep and mop floors

Polish furniture and fixtures

Raked leaves, lawn mowing and maintain grounds

Scrape gum/candy off of hard surfaces and carpet

Removed Markers/Pen ink off walls

Clean Break Rooms/sink, stove, ovens, countertops, appliances, tables, chairs, refrigerator, dishes

References:

Addy Patterson (Michael Watkins Real Estate) (254)697-5505

Lance Fausett (Halliburton/Well Site Supervisor) (903)472-2460

Mike & Donna Burluson (United Country Real Estate/Retired Cattle Rancher) (512)659-0865/(254)482-1796

Mike Norman (Rhodium/Bitcoin Supervisor) (616)862-8001

Experience:

January 2012 to Current

Barbara Dominguez/HC Services

Combined Business

Buckholts ISD Janitorial Service Renewal

5/20/23-5/20/24

\$39,500/per year with services listed in bid

- willing to discuss and work together to meet the excellent high standard of cleaning service
- will keep 1 BISD janitorial will adjust due to work load and to allow extra employee/employees to maintain building)
- four times a year deep cleaning of facility

\$45,000/per year with services listed in bid

- willing to discuss to work together to meet the excellent high standard of cleaning service
- Four times a year deep cleaning of facility and more on a needed basis
- 1 Full Time Employee (willing to discuss times) & 1 Part time

\$45,800/per year with all services listed

- include any extra cleaning supplies not provided by BISD for BISD hired janitorial & HC Services
- Four times a year deep cleaning of facility and more on a needed basis
- willing to discuss to work together to meet the excellent high standard of cleaning service
- 1 Full Time Employee (willing to discuss times) & 1 Part time

\$52,500/per year with all services listed

Janitorial Service for entire school (HC Janitorial Service Only without hired BISD janitorial)

- include any extra cleaning supplies not provided by BISD
- Four times a year deep cleaning of facility and more on a needed basis
- 2 full time employees
- willing to discuss to work together to meet the excellent high standard of cleaning service

-Will have a team of 6 come in to deep clean (will work with time and schedule of BISD school schedule)

Payment:

- Prefer full year lump sum service payment
- Monthly

Check

Direct Deposit

Mrs. Sherry Mueck
Milam County Tax Assessor/Collector
May 5th, 2023
RE: Request for Waiver of Penalties and Interest on 2023 Property Taxes– Oncor Delivery
Company LLC

Generally, property tax bills are issued in October, are due upon receipt, and are delinquent if not paid before the following February 1st. Taxes paid or received on or after February 1st incur penalties and interest. However, the Texas Tax Code recognizes limited instances where those penalties and interest may be waived.

Texas Tax Code Section 33.011(j) permits the governing body of a taxing unit to waive penalties and interest on a delinquent tax if the taxpayer submits evidence sufficient to show the taxpayer delivered payment for the tax before the delinquency date to the United States Postal Service for delivery by mail, but an act or omission of the postal service resulted the taxpayer's payment being postmarked after the delinquency date.

Oncor Delivery Company LLC (“Oncor”) has requested a waiver of penalties and interest under the provision of the tax code. Specifically, Oncor states that the payment for all Oncor property tax accounts in Milam County was deposited at a USPS location at 400 N. Ervay St., Dallas, Texas 75201 (“the Post Office”) on January 31st, 2023, and that the USPS failed to timely postmark and deliver the payment to the Milam County Tax Office. The information provided by Oncor has been supplemented and reviewed, and the following points summarize the factors in favor of a waiver determination:

- 1) Oncor uses an onsite postage meter in its Dallas headquarters to prepare certified mail. The attached list shows postage creation for mail to 128 different assessor/collector's offices across the state of Texas from January 30th to January 31st. It also shows that the certified mail for the Milam County was created January 31st, 2023. Therefore, the certified mail for the payment to Milam County taxing units was created timely.
- 2) The employee affidavit included in Oncor's waiver request provides that the Milam County payment was taken, along with hundreds of others, to the Post Office on January 31st, 2023. The affidavit also states that the Post Office employee present refused to provide Oncor with a receipt or other documentation showing the certified mail was accepted. An affidavit like the one provided, if properly qualified, can serve as evidence in a court of law. Additionally, misrepresenting facts in a sworn statement is considered perjury and is a Class A misdemeanor in the state of Texas. To falsify statements in the affidavit would be committing a Class A misdemeanor, punishable by up to a year in jail, a \$4,000 fine, or both.
- 3) A geo-located photo taken at 2:01 p.m. January 31st, 2023 appears to show a box of certified mail envelopes in an elevator. The geo-tag attached to the photo appears to have been taken at Oncor's headquarters in downtown Dallas, several blocks from the Post Office. This date and time corroborate that certified mail envelopes from Oncor could have been delivered to the Post Office January 31st, 2023.

- 4) The Oncor employee responsible for mailing all Oncor's property tax payments statewide purchased a certified mail package at the Post Office at approximately 2:24 p.m. January 31st, 2023. While it was not the Milam County payment, it proves he was present and capable of delivering the Milam County payment to the Post Office timely. A bank statement from the Oncor employee and a certified mail receipt were provided within the waiver request as corroborating evidence
- 5) The Delivery Supervisor for the Post Office confirmed via the included letter that mail did not go out due to severe inclement weather during the days of January 31st to February 2, 2023. While this does not explain why the certified mail was "lost" for from January 31st to February 24th, it does show that there were issues with the Post Office at that time.
- 6) **TO SUMMARIZE:** Oncor created a certified mail envelope for the Milam County payment January 31st, 2023, and has provided a sworn statement and circumstantial documentation/evidence supporting that an Oncor employee delivered the payment to a USPS location January 31st, 2023.

The evidence provided could justify a determination that Oncor's Milam County payment was delivered to the Post Office on January 31st, 2023, and therefore that the taxing units could waive the accrued penalties and interest. However, the following may be considered in making a determination:

- 1) The evidence does not conclusively prove that the Milam County property tax payment was included in the mailing on January 31st, 2023, though Oncor and its attorney have provided a compelling argument and circumstantial evidence to that effect.
- 2) Once requested, Oncor's attorney provided a list of all certified mail created for property tax payments by Oncor's onsite postage meter, a copy of which has been attached. A review of the tracking information for all 128 certified mail envelopes revealed that all Oncor's envelopes for property tax payments statewide were created over two days, January 30th and January 31st, 2023. All envelopes Oncor created January 30th, 2023 were accepted and processed by the Post Office within the timeline provided by the USPS Delivery Supervisor, specifically that postage received January 31st would not have gone out until February 2nd or 3rd. The tracking information for the certified mail purchased at the Post Office by the Oncor employee also shows it was accepted and processed in the same period. However, tracking information also revealed that all of Oncor's envelopes created January 31st, 2023, were not accepted and processed by the Post Office for several weeks, namely until February 24th or 25th. There is zero crossover between the two groups of Oncor-created envelopes; all mail created the 30th by Oncor was processed by USPS by February 3rd, and all mail created by Oncor January 31st disappeared until February 24th. No explanation has been provided as to why, if all envelopes were delivered to the Post Office at the same time, the envelopes created on different days yielded 100% different results.
 - a. Additionally, Oncor's January 31st envelopes resurfaced and were accepted and processed on February 24th, the same day Oncor had the Post Office Delivery Supervisor issue a statement reflecting that mail received January 31st was not sent out until February 3rd.
- 3) The email exchange between Oncor employees included with Oncor's request shows that the Oncor employee responsible for mailing the checks was still matching certified mail, tax statements, and



McCreary Veselka Bragg & Allen PC
Attorneys at Law

Going Further™...

checks the morning of January 31st, effectively at the last minute, and as one of the largest ice storms to hit Texas this century was descending on downtown Dallas. It is possible, though controverted by the Oncor employee's affidavit, that the payment was misplaced or forgotten and mailed at a later date. In the same email exchange, one of the other Oncor employees even suggests that "surely the various CAD's would allow us to be late because of the weather," implying that it would have been an acceptable and anticipated outcome for Oncor to deliver the certified mail to USPS after the January 31st deadline and ask for forgiveness thereafter.

I have also included a proposed resolution for use by the taxing units in making their waiver determination. Please contact my office directly should you have additional questions regarding the waiver process, the information included herein, or any other property-tax matters.

Regards,

/s/ Connor Buchanan

Connor Buchanan

Shareholder

E-mail cbuchanan@mvbalaw.com

Office 254-756-1229

Cell 210-383-4324

mvba Going Further™...

McCreary Veselka Bragg & Allen P.C. Attorneys at Law



One American Center
600 Congress
Suite 1900
Austin, TX 78701

April 28, 2023

P.O. Box 1149
Austin, TX 78767

p: 512.744.9300
f: 512.744.9399
www.dwmrlaw.com

VIA EMAIL sdmueck@miliamcounty.net AND REGULAR MAIL

Milam County Tax Assessor/Collector
Attn. Sherry Mueck
806 N. Crockett
Suite J
Cameron, Texas 76520

RE: Oncor Electric Delivery Company LLC – Request for Waiver of Penalty and Interest

Dear Ms. Mueck:

We have been engaged to represent Oncor Electric Delivery Company LLC and to file this Request for Waiver of Penalty and Interest pursuant to Texas Tax Code section 33.011(j). While this letter is addressed on its face only to you, it is being sent to each taxing unit you represent in which Oncor owns property (see below list of taxing units) and should be regarded as a request to each taxing unit for waiver of penalty and interest.

As you know, Section 33.011 sets forth certain limited circumstances in which taxing units are authorized to waive penalty and interest. Subsection (j) expressly provides that a taxing unit may waive penalty and interest “if the taxpayer submits evidence sufficient to show that the taxpayer delivered payment for the tax before the delinquency date to . . . the United States Postal Service for delivery by mail, but an act or omission of the postal service resulted in the taxpayer's payment being postmarked after the delinquency date.” That is precisely what happened in this case.

Attached is the Affidavit of Matthew Aelvoet detailing how he delivered to the U.S. Postal Service the package containing the tax payment to the Milam County Tax Assessor/Collector on January 31, 2023 for taxes due to the various taxing units it represents. Due to the severe inclement weather in Dallas on that and subsequent days, post office operations were interrupted. As a result, Oncor’s package containing Milam County’s tax payment was not postmarked on January 31, 2023.

Mr. Aelvoet’s Affidavit is corroborated by the attached copies of a contemporaneous text exchange between Mr. Aelvoet and his supervisor, Mark Ramirez, and a contemporaneous email between Mr. Ramirez and his supervisor, Bonnie Clutter, regarding Mr. Aelvoet’s success in delivering the tax payments to the Postal Service.

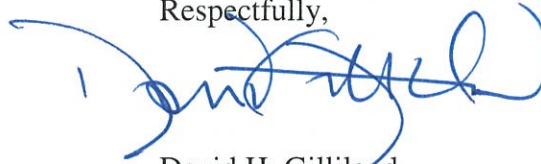
April 28, 2023

Page 2

While we realize that our evidence is circumstantial, Section 33.011(j) appears to contemplate proof by circumstantial evidence. The Postal Service failed to timely postmark our tax payment to Milam County that was delivered to them by Mr. Aelvoet. Oncor only became aware of that after the fact. Although Mr. Aelvoet was told by the Postal Service employee that the tax payment package to Milam County would be postmarked on January 31, 2023, it was not. We do not know why. We do know, and believe that we have demonstrated with the attached support, that the package was timely delivered to the Postal Service.

Oncor respectfully requests that all penalty and interest be waived. If you have questions, please do not hesitate to ask. If there is someone with Oncor you wish to question, we can make that happen. Oncor will respect and abide by whatever decision you make.

Respectfully,



David H. Gilliland
State Bar No. 07941400
P. O. Box 1149
Austin, Texas 78767-1149
dgilliland@dwmrlaw.com

List of Taxing Units

Milam County
Buckholts ISD
Cameron ISD
Milano ISD
Rockdale ISD
Rogers ISD
Rosebudd-Lott ISD
Thorndale ISD

City of Buckholts
City of Cameron
City of Milano
City of Rockdale
Coty of Thorndale
Donahoe Creek WCID
Elm Creek Watershed - Bell
Rockdale Hospital District

January 31, 2023 Text Exchange between Mr. Aelvoet and Mr. Ramirez



Mark Ramirez



are being paid this week. THANKS!

Tuesday, Jan 31 • 12:03 PM

If you do decide to walk to post office you can get in tunnel at Fairmont Hotel. Once you get in the tunnel, take a left to go thru glass doors past elevators, then take another left in tunnel. Keep going until you get to escalators. Take escalators up to Ross Tower. Post office is a block away from Ross Tower.

Thx

Tuesday, Jan 31 • 2:28 PM

Mission complete

GREAT!!! Thanks Matt! Really appreciate you going in to the office today. Be safe on way home.

Did you spend the night at hotel?

No, I got up at 6, wasn't bad outside then

January 31, 2023 Email Exchange between Mr. Ramirez and Ms. Clutter

David Gilliland

From: Ramirez, Mark <Mark.Ramirez@oncor.com>
Sent: Thursday, April 27, 2023 3:42 PM
To: David Gilliland
Subject: FW: Update on property taxes

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

David,

This is the e-mail I sent to Bonnie letting her know that Matt was able to get to the post office and mail the checks.

Thanks,

From: Ramirez, Mark
Sent: Tuesday, January 31, 2023 2:37 PM
To: Clutter, Bonnie <Bonnie.Clutter@oncor.com>
Subject: RE: Update on property taxes

Matt just sent me text saying "mission accomplished". He did not stay at hotel last night. He said he left home at 6 a.m. this morning. He said roads weren't bad then.

From: Clutter, Bonnie
Sent: Tuesday, January 31, 2023 1:31 PM
To: Ramirez, Mark <Mark.Ramirez@oncor.com>
Subject: RE: Update on property taxes

Thanks for update. Did he stay at the Fairmont last night?

From: Ramirez, Mark
Sent: Tuesday, January 31, 2023 1:27 PM
To: Clutter, Bonnie <Bonnie.Clutter@oncor.com>
Subject: Update on property taxes

The post office on Ervay is open until 5 so Matt is going to try to go mail the checks there, although when I talked to him before lunch he was still working on putting checks and statements together. A little frustrating, but we can talk about that later. I had also talked to Suzi and she said that surely the various CADs would allow us to be late because of the weather

Mark Ramirez | Tax Accounting | Oncor Electric Delivery | 1616 Woodall Rogers | Dallas, TX 75202
 214-486-4539 |  mark.ramirez@oncor.com

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Affidavit of Matthew Aelvoet with Exhibits

State of Texas §
 §
County of Dallas §

Affidavit of Matthew Aelvoet

Before me, the undersigned Notary Public, on this day personally appeared Matthew Aelvoet, the affiant, a person whose identity is known to me. After I administered an oath to affiant, he testified as follows:

1. My name is Matthew Aelvoet. I am over 21 years of age, and I am fully competent to make this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

2. I am the Senior Accountant for Oncor Electric Delivery Company LLC (“Oncor”) and have held that position since March 28, 2022.

3. One of my job responsibilities is to process and pay Texas property taxes for Oncor. In furtherance of that duty, I directed the preparation of a check payable to the Milam County Tax Assessor/Collector for all of the taxes owed to the various taxing units in Milam County. I also prepared a package addressed to the Milam County Tax Assessor Collector for certified mail delivery. A copy of the address label for that package is attached as Exhibit A. It reflects that I placed postage on the package using Oncor’s postage meter on January 31, 2023.

4. Because of severe weather conditions on January 31, 2023, I attempted to call the main Dallas United States Post Office to determine if it was open. I got a recording saying that all post office outlets were closed due to the winter storm. Additional efforts were made to contact local post office outlets, and we were successful in reaching the main downtown post office location at 400 N. Ervay St., Dallas, TX 75201 and found that it was open. I took the Milam County payment package, along with hundreds of others, to the post office on foot. The photographs attached as Exhibit B show the packages that I took to the post office on foot that day in the snow.

5. The Ervay St. outlet was manned by a single postal worker on January 31, 2023. The postal employee refused to provide me with any proof that I delivered the packages/envelopes to the U.S. Postal Service on January 31, 2023. The postal employee stated that because the outlet was not equipped with a scanner to read

certified mail bar codes from the Oncor postage meter he was not authorized to provide a receipt to me that I delivered the package addressed to Milam County, or any of the other packages processed through our postage meter system, showing delivery to the post office on January 31, 2023. He stated that the packages would be transferred that day to the main post office where they would be date-stamped as of January 31, 2023, scanned into their certified mail tracking system, and then enter their system for delivery. Unfortunately, we know that nothing left the Ervay St. outlet until February 3. The letter from the Postal Service attached as Exhibit C confirms that outgoing mail “did not go out due to severe inclement weather during January 31-Feb 2, 2023.” Despite our repeated requests, the Postal Service has been unable to provide any information as to why our package addressed to Milam County was not delivered for several weeks.

6. Because I did not have a package large enough for the mailing to Tarrant County, I had to purchase a package and postage for that mailing at the post office that day. Exhibit D is a photocopy of the Certified Mail Receipt and the receipt documenting my purchase. It is dated January 31, 2023 and is objective proof that I was physically in that post office outlet, as I have stated, mailing Oncor’s tax payments.

Further Affiant Sayeth Not.



Matthew Aelvoet

SUBSCRIBED AND SWORN TO BEFORE ME on April 27th,
2023, to certify which witness my hand and official seal.



Notary Public in and for the State of Texas

Affidavit of Matthew Aelvoet Exhibit A

Oncor Electric Delivery Company
1616 WOODALL RODGERS FWY
ATTN STATE & LOCAL TAX
DALLAS TX 75202-1234

USPS CERTIFIED MAIL



9407 1118 9876 5837 5619 65

SHERRY MUECK
TAX ASSESSOR/COLLECTOR, MILAM COUNTY TAX OFFICE
PO BOX 551
CAMERON TX 76520-0551



\$5.89 US POSTAGE
FIRST-CLASS
Jan 31 2023
Mailed from ZIP 75202
3 02 FIRST-CLASS MAIL FLATS RATE
ZONE 2
11923275



062S0012913542

Affidavit of Matthew Aelvoet Exhibit B

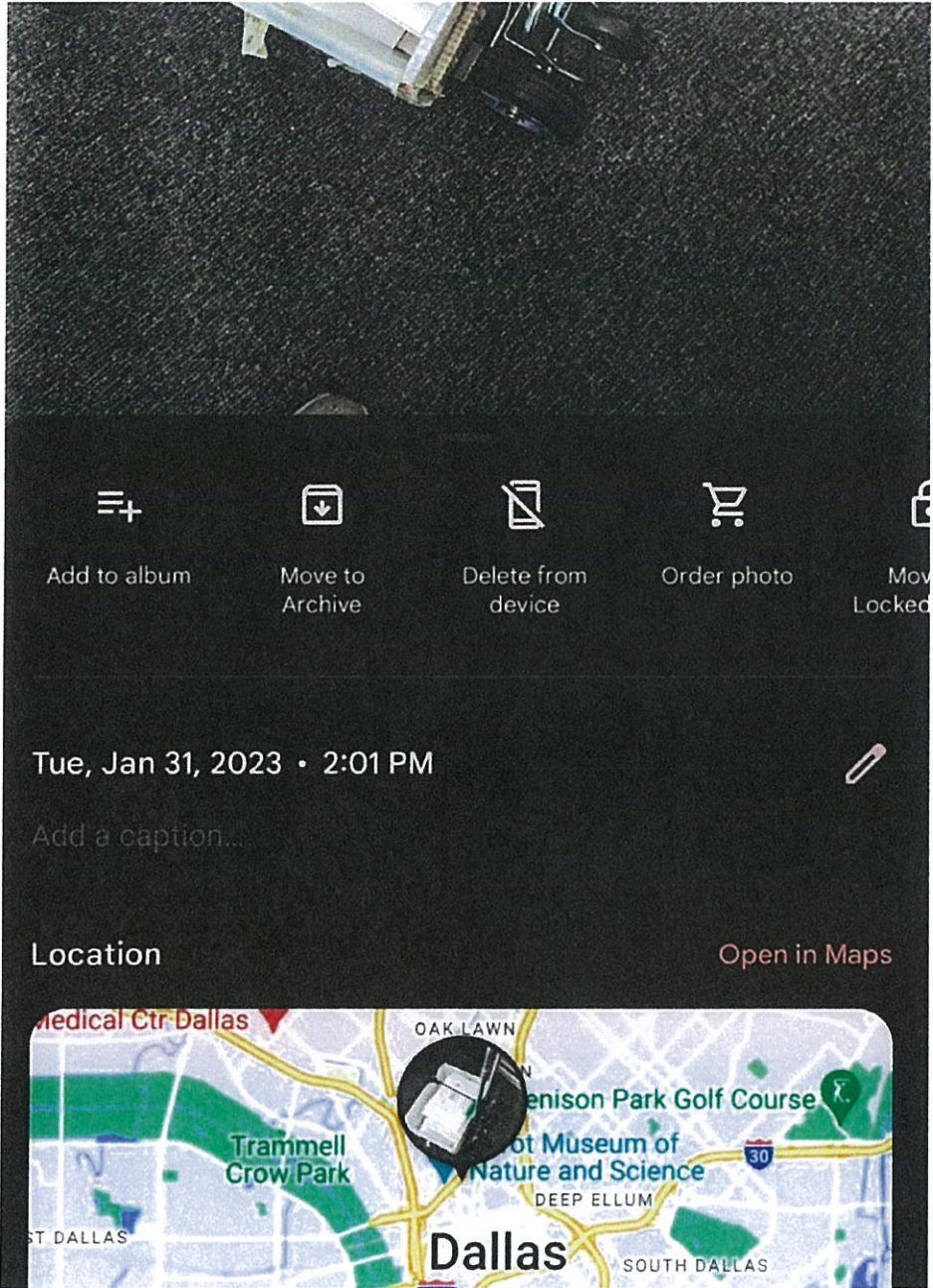


Exhibit B



Affidavit of Matthew Aelvoet Exhibit C



Date: 2/24/2023

MEMORANDUM FOR: To whom it may concern,

This is a letter to confirm that outgoing mail at Downtown Station (400 N Ervay, Dls, 75201) did not go out due to severe inclement weather during Jan 31- Feb 2, 2023. We apologize for any inconvenience this may have caused; however this is the decision that was made. If you have any questions please feel free to contact us at the information below.

A handwritten signature in black ink, appearing to read "Morris Fields".

To your success,

Morris Fields
Delivery Supervisor
214-468-8270
Morris.e.fields@usps.gov



Exhibit C

Affidavit of Matthew Aelvoet Exhibit D

Wells Fargo Way2Save[®] Checking

February 15, 2023 ■ Page 1 of 8



E
MATTHEW A AELVOET
3451 NORMANDY AVE
DALLAS TX 75205-2213

Questions?

Available by phone 24 hours a day, 7 days a week:

We accept all relay calls, including 711

1-800-TO-WELLS (1-800-869-3557)

En español: 1-877-727-2932

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (808)
P.O. Box 6995
Portland, OR 97228-6995

You and Wells Fargo

Thank you for being a loyal Wells Fargo customer. We value your trust in our company and look forward to continuing to serve you with your financial needs.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com or call the number above if you have questions or if you would like to add new services.

| | | | |
|--------------------|-------------------------------------|-----------------------|--------------------------|
| Online Banking | <input checked="" type="checkbox"/> | Direct Deposit | <input type="checkbox"/> |
| Online Bill Pay | <input checked="" type="checkbox"/> | Auto Transfer/Payment | <input type="checkbox"/> |
| Online Statements | <input checked="" type="checkbox"/> | Overdraft Protection | <input type="checkbox"/> |
| Mobile Banking | <input checked="" type="checkbox"/> | Debit Card | <input type="checkbox"/> |
| My Spending Report | <input checked="" type="checkbox"/> | Overdraft Service | <input type="checkbox"/> |

Statement period activity summary

Beginning balance on 1/19
Deposits/Additions
Withdrawals/Subtractions

Ending balance on 2/15

Account number:

MATTHEW A AELVOET

Texas/Arkansas account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 111900659

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.



Transaction history

| Date | Check Number | Description | Deposits/ Additions | Withdrawals/ Subtractions | Ending daily balance |
|------|--------------|--|------------------------|------------------------------|-------------------------|
| 1/19 | | Recurring Payment authorized on 01/17 Starbucks 800-782-800-782-7282 WA S463017517506235 Card 6966 | | | |
| 1/19 | | Purchase authorized on 01/17 Jakes Gameday Wain Dallas TX S303018020391099 Card 5330 | | | |
| 1/19 | | Purchase authorized on 01/18 Amzn Mktp US*Pp6M9 Amzn.Com/Bill WA S583018733748625 Card 6966 | | | |
| 1/19 | | Purchase authorized on 01/19 7-Eleven Dallas TX P00000183370742 Card 5330 | | | |
| 1/19 | | Purchase authorized on 01/19 Venmo* VISA Direct NY S463019768537052 Card 6966 | | | |
| 1/19 | | Purchase authorized on 01/19 7-Eleven University PA TX F00000979755718 Card 5330 | | | |
| 1/19 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/20 | | Recurring Payment authorized on 01/18 Starbucks 800-782-800-782-7282 WA S583018516677285 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/18 Tom Thumb #1973 Dallas TX S583018545536604 Card 6966 | | | |
| 1/20 | | Recurring Payment authorized on 01/19 Up Eutility 214-9875321 TX S583019532944746 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/19 Medical City Dalla Dallas TX S583019660826435 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/19 Cvs/Pharmacy #0764 Dallas TX S463019803468988 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/19 Cvs/Pharmacy #0764 Dallas TX S463019806344001 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/19 Prime Video*3l0Qq0 888-802-3080 WA S303019818891018 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/19 Apple.Com/Bill 866-712-7753 CA S38302004457218 Card 6966 | | | |
| 1/20 | | Recurring Payment authorized on 01/19 Apple.Com/Bill 866-712-7753 CA S303020012497913 Card 6966 | | | |
| 1/20 | | Purchase authorized on 01/20 Venmo* VISA Direct NY S303020853961517 Card 6966 | | | |
| 1/20 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/23 | | Recurring Payment authorized on 01/19 Starbucks 800-782-800-782-7282 WA S303019506569078 Card 6966 | | | |
| 1/23 | | Recurring Payment authorized on 01/19 Apple.Com/Bill 408-974-1010 CA S463020012630438 Card 6966 | | | |
| 1/23 | | Recurring Payment authorized on 01/20 Starbucks 800-782-800-782-7282 WA S303020517094560 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/20 Aria Nall Bar Dallas TX S303020702474230 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/20 Tst* Yumilicious - Dallas TX S383020749112057 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/20 Yonkers Pizza Comp Dallas TX S583020851414173 Card 5330 | | | |
| 1/23 | | Purchase authorized on 01/20 Amazon.Com*849Fw5C Amzn.Com/Bill WA S383021133984538 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/20 Amazon Digit*3H1GL 888-802-3080 WA S303021138354435 Card 6966 | | | |
| 1/23 | | Recurring Payment authorized on 01/21 Starbucks 800-782-800-782-7282 WA S383021533857337 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/21 Racetrac498 Dallas TX P463021783610143 Card 5330 | | | |
| 1/23 | | Purchase authorized on 01/21 Babybliss Dallas TX S463021834430842 Card 6966 | | | |
| 1/23 | | Recurring Payment authorized on 01/22 Apple.Com/Bill 866-712-7753 CA S303022356698482 Card 6966 | | | |



Transaction history (continued)

| Date | Check Number | Description | Deposits/ Additions | Withdrawals/ Subtractions | Ending daily balance |
|------|--------------|--|------------------------|------------------------------|-------------------------|
| 1/23 | | Purchase authorized on 01/22 The Home Depot #0589 Dallas TX P000000485365378 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/22 Target 0000 Dallas TX S463022628302633 Card 6966 | | | |
| 1/23 | | Purchase authorized on 01/22 Amzn Mktg US*LI73L Amzn.Com/Bill WA S303023093973714 Card 6966 | | | |
| 1/23 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/24 | | Recurring Payment authorized on 01/22 Starbucks 800-782- 800-782-7282 WA S383022538723752 Card 6966 | | | |
| 1/24 | | Purchase authorized on 01/22 Tom Thumb #1973 Dallas TX S463022569059186 Card 6966 | | | |
| 1/24 | | Purchase authorized on 01/22 Amazon.Com*5W1Lc5C Amzn.Com/Bill WA S463022663087695 Card 6966 | | | |
| 1/24 | | Purchase authorized on 01/22 Topgolf Dallas 005 Dallas TX S583022704580643 Card 5330 | | | |
| 1/24 | | Purchase authorized on 01/22 Topgolf Dallas 005 Dallas TX S383022731085457 Card 5330 | | | |
| 1/24 | | Purchase authorized on 01/22 Tst* Bad Chicken Dallas TX S303022819142937 Card 5330 | | | |
| 1/24 | | Recurring Payment authorized on 01/23 Apple.Com/Bill 866-712-7753 CA S463023504180090 Card 6966 | | | |
| 1/24 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/25 | | Recurring Payment authorized on 01/23 Starbucks 800-782- 800-782-7282 WA S583023516479007 Card 6966 | | | |
| 1/25 | | Purchase authorized on 01/24 Amazon.Com*520x26N Amzn.Com/Bill WA S303024525917408 Card 6966 | | | |
| 1/25 | | Purchase authorized on 01/24 Think Energy Ecom https://www.f TX S303024575338243 Card 5330 | | | |
| 1/25 | | Purchase authorized on 01/24 Apple.Com/Bill 866-712-7753 CA S303024822192711 Card 3520 | | | |
| 1/25 | | Purchase authorized on 01/24 Sp Happiest Baby http://shappiest CA S303024848225360 Card 3520 | | | |
| 1/25 | | Purchase authorized on 01/25 7-Eleven University PA TX P000000780799363 Card 5330 | | | |
| 1/25 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/26 | | Recurring Payment authorized on 01/24 Starbucks 800-782- 800-782-7282 WA S303024520014902 Card 6966 | | | |
| 1/27 | | Purchase authorized on 01/25 Starbucks Store 69 Dallas TX S383025522622747 Card 3520 | | | |
| 1/27 | | Recurring Payment authorized on 01/26 Apple.Com/Bill 866-712-7753 CA S463026375779534 Card 3520 | | | |
| 1/27 | | Recurring Payment authorized on 01/26 Apple.Com/Bill 866-712-7753 CA S303026441560163 Card 3520 | | | |
| 1/27 | | Online Transfer to Aelvoet M Custom Management(Rm) xxxxx9639 Ref #lb0Hk5Bm3F on 01/27/23 | | | |
| 1/27 | | Purchase with Cash Back \$ 5.00 authorized on 01/27 7-Eleven University PA TX P000000786519522 Card 5330 | | | |
| 1/27 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 1/30 | | Recurring Payment authorized on 01/26 Starbucks 800-782- 800-782-7282 WA S303026525100701 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/26 Burger House Hillc 214-3610370 TX S463027013814353 Card 5330 | | | |
| 1/30 | | Purchase authorized on 01/28 Children's Aquariu Dallas TX S303028685430941 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/28 Zil*Zooceanarium G Dallas TX S383028711883758 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/28 Chick-Fil-A #02256 Dalles TX S303028727747107 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/28 The Original Chops Dallas TX S463028733339062 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/28 Sq *Baldos Ice Cre Dallas TX S583028750060644 Card 3520 | | | |



Transaction history (continued)

| Date | Check Number | Description | Deposits/ Additions | Withdrawals/ Subtractions | Ending daily balance |
|------|--------------|--|------------------------|------------------------------|-------------------------|
| 1/30 | | Purchase authorized on 01/28 Uber Eats Help.Uber.Com CA S583029009113607 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/29 Target 0003 Dallas TX S383029716119793 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/29 Cvs/Pharmacy #0498 Dallas TX S383029726440251 Card 3520 | | | |
| 1/30 | | Purchase authorized on 01/29 Tom Thumb #1973 Dallas TX P303029807224826 Card 5330 | | | |
| 1/30 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 1/31 | | Purchase authorized on 01/29 Tom Thumb #1973 Dallas TX S583029611560483 Card 3520 | | | |
| 1/31 | | Purchase authorized on 01/30 Ymca Dallas Draft 214-880-9622 TX S303030560879869 Card 3520 | | | |
| 1/31 | | Purchase authorized on 01/31 USPS PO 48220802 400 N Er Dallas TX P303031735011421 Card 5330 | | 19.80 | |
| 1/31 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 2/1 | | Online Transfer From Aelvoet M Custom Managemen(Rm) xxxxxx9639 Ref #lb0Hlgnfdk on 02/01/23 | | | |
| 2/1 | | Online Transfer From Luedtke E Everyday Checking xxxxxx4978 Ref #lb0Hlhnk5Y on 02/01/23 | | | |
| 2/1 | | Purchase authorized on 01/30 Starbucks Store 69 Dallas TX S463030533903120 Card 3520 | | | |
| 2/1 | | Purchase authorized on 01/30 Tom Thumb #1973 Dallas TX S583030544661752 Card 3520 | | | |
| 2/1 | | Purchase authorized on 02/01 7-Eleven University PA TX P00000283280946 Card 5330 | | | |
| 2/1 | | State Farm Ro 27 Sipp 08 S 1357882308 Mathew Aelvoet | | | |
| 2/1 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 2/2 | | Recurring Payment authorized on 02/01 Sxm*Siriusxm.Com/A 888-635-5144 NY S583032606089405 Card 5330 | | | |
| 2/2 | | Purchase authorized on 02/01 Etsy.Com - Milaoli 718-8557955 NY S583032614118933 Card 3520 | | | |
| 2/2 | | Purchase authorized on 02/01 Apple.Com/Bill 866-712-7753 CA S463033085086094 Card 3520 | | | |
| 2/2 | | Purchase authorized on 02/02 Tom Thumb #1973 Dallas TX P303033760533287 Card 5330 | | | |
| 2/2 | | Northway Christi 2143691423 230201 xxxxx8959 Matt Aelvoet | | | |
| 2/2 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 2/3 | | Recurring Payment authorized on 02/02 Energy Ogre Httpwww.Ener TX S463033420338826 Card 5330 | | | |
| 2/3 | | Recurring Payment authorized on 02/02 Uber Pass Help.Uber.Com CA S383033600487997 Card 3520 | | | |
| 2/3 | | Purchase authorized on 02/02 New York Sub Dallas TX S303033614120755 Card 5330 | | | |
| 2/3 | | Purchase authorized on 02/02 New York Sub Dallas TX S303033626358124 Card 5330 | | | |
| 2/3 | | Purchase authorized on 02/02 Ipsy Add Ons 888-769-4526 CA S303034097765335 Card 3520 | | | |
| 2/3 | | Purchase authorized on 02/03 7-Eleven Dallas TX P000000470825085 Card 5330 | | | |
| 2/3 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 2/6 | | Online Transfer From Luedtke E Way2Save Savings xxxxxx1691 Ref #lb0Hmwc5Ym on 02/06/23 | | | |
| 2/6 | | Purchase authorized on 02/03 Babybliss Dallas TX S583034696581809 Card 3520 | | | |
| 2/6 | | Purchase authorized on 02/03 Italia Express Ced Dallas TX S583034853701845 Card 3520 | | | |
| 2/6 | | Purchase authorized on 02/04 DD Doordash Juicel 855-973-1040 CA S383035554453989 Card 3520 | | 18.43 | |
| 2/6 | | Purchase authorized on 02/04 Chips Old Fashioned Dallas TX S383035647468426 Card 5330 | | 67.89 | |



Transaction history (continued)

| Date | Check Number | Description | Deposits/ Additions | Withdrawals/ Subtractions | Ending daily balance |
|------|--------------|---|---------------------|---------------------------|----------------------|
| 2/6 | | Purchase authorized on 02/04 Tom Thumb #1973 Dallas TX P463035754560444 Card 5330 | | | |
| 2/6 | | Purchase authorized on 02/04 Tst* Yumilicious - Dallas TX S583035775864683 Card 3520 | | | |
| 2/6 | | Purchase authorized on 02/04 Sp The Toy Store 146-97596771 TX S583035800593042 Card 3520 | | | |
| 2/6 | | Purchase authorized on 02/04 Dear Hannah Dallas TX S303035812910166 Card 3520 | | | |
| 2/6 | | Purchase authorized on 02/04 Banditos Tex Mex 214-6361228 TX S463036019633752 Card 5330 | | | |
| 2/6 | | Purchase authorized on 02/05 Tom Thumb #1973 Dallas TX P583036803721267 Card 5330 | | | |
| 2/6 | | Citizens Mlg Pmt 020323 0018985358 Aelvoet | | | |
| 2/6 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 2/7 | | Purchase authorized on 02/05 Tom Thumb #1973 Dallas TX S583035641247644 Card 3520 | | | |
| 2/7 | | Purchase authorized on 02/06 Medical City Dalla Dallas TX S383037615163253 Card 3520 | | | |
| 2/7 | | Recurring Payment authorized on 02/06 Google *Vito 855-836-3987 CA S583038065328022 Card 5330 | | | |
| 2/7 | | Recurring Payment authorized on 02/06 Google *Vito 855-836-3987 CA S463038114072386 Card 5330 | | | |
| 2/7 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 2/8 | | Purchase authorized on 02/08 Love's #719 Troy TX P383039484357209 Card 5330 | | | |
| 2/8 | | Non-WF ATM Withdrawal authorized on 02/08 6501 Hillcrest Ave Dallas TX 383039578939835 ATM ID Px3675 Card 3520 | | | |
| 2/8 | | Non-Wells Fargo ATM Transaction Fee | | | |
| 2/8 | | Cash eWithdrawal in Branch/Store 02/08/2023 08:31 Am 4150 Mockingbird Ln Dallas TX 3520 | | | |
| 2/8 | | Purchase authorized on 02/08 Shell Service Station Red Oak TX P583039849099150 Card 5330 | | | |
| 2/8 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 2/9 | | Purchase authorized on 02/08 Sq *Galaxy Cafe Austin TX S583039628507273 Card 5330 | | | |
| 2/9 | | Purchase authorized on 02/08 Sq *Jd's Chippery Dallas TX S463039724673872 Card 3520 | | | |
| 2/9 | | Purchase authorized on 02/08 Sq *Jd's Chippery Dallas TX S383039725634655 Card 3520 | | | |
| 2/9 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 2/13 | | Online Transfer From Aelvoet M Custom Management(Rm) xxxxxx9639 Ref #lb0Hp79M8J on 02/11/23 | | | |
| 2/13 | | Online Transfer From Aelvoet M Custom Management(Rm) xxxxxx9639 Ref #lb0Hpmxxhr on 02/13/23 | | | |
| 2/13 | | Purchase authorized on 02/09 Uber Eats Help.Uber.Com CA S303040860862873 Card 3520 | | | |
| 2/13 | | Recurring Payment authorized on 02/11 Cvs Carepass 800-746-7287 RI S303042364913909 Card 5330 | | | |
| 2/13 | | Purchase authorized on 02/11 Tom Thumb #1973 Dallas TX P303042616285319 Card 5330 | | | |
| 2/13 | | Purchase authorized on 02/11 Tom Thumb #1973 Dallas TX P303042757843185 Card 5330 | | | |
| 2/13 | | Purchase authorized on 02/12 Tom Thumb #1973 Dallas TX P463043613677843 Card 5330 | | | |
| 2/13 | 399 | Check | | | |
| 2/13 | | Save As You Go Transfer Debit to XXXXXXXXXXX1691 | | | |
| 2/14 | | Non-WF ATM Transaction Fee Reversal | | | |
| 2/14 | | Provisional Credit - ATM Claim 70208230166 | | | |
| 2/14 | | Online Transfer From Aelvoet M Custom Management(Rm) xxxxxx9639 Ref #lb0Hpvgj62 on 02/14/23 | | | |
| 2/14 | | Purchase authorized on 02/13 Medical City Dalla Dallas TX S463044633696563 Card 3520 | | | |



Transaction history (continued)

| Date | Check Number | Description | Deposits/ Additions | Withdrawals/ Subtractions | Ending daily balance |
|-------------------------------|--------------|--|---------------------|---------------------------|----------------------|
| 2/14 | | Purchase authorized on 02/13 Sp Babybliss 146-92329420 TX S303044707137690 Card 3520 | | | |
| 2/14 | | Purchase authorized on 02/13 Fsp*Luke's Locker Dallas TX S583044773723423 Card 3520 | | | |
| 2/14 | | Purchase authorized on 02/14 Central Market #552 Dallas TX P303045731252890 Card 5330 | | | |
| 2/14 | | Purchase authorized on 02/14 Sunoco 80023259 Dallas TX P000000987179622 Card 3520 | | | |
| 2/14 | | Purchase authorized on 02/14 Venmo* VISA Direct NY S383045832551210 Card 3520 | | | |
| 2/14 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| 2/15 | | Online Transfer From Luedtke E Everyday Checking xxxxxx4978 Ref #lb0Hq69Vlc on 02/15/23 | | | |
| 2/15 | | Purchase authorized on 02/13 Dear Hannah Dallas TX S463044722828985 Card 3520 | | | |
| 2/15 | | Recurring Payment authorized on 02/13 Iphone Citiz*Pmt 2 888-2016306 CT S583045208278886 Card 3520 | | | |
| 2/15 | | Atmos Energy Rcr Util Pymt 004034753578 Erika Aelvoet | | | |
| 2/15 | | Usbank Loan Payment 230214 000000515160238 Nte*Sph*Acct 00515160238 Effective 02/1 | | | |
| 2/15 | | Save As You Go Transfer Debit to XXXXXXXXXXXX1691 | | | |
| Ending balance on 2/15 | | | | | |
| Totals | | | | | |

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

| Number | Date | Amount |
|--------|------|--------|
| 399 | 2/13 | 60.00 |

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

| | | |
|--|--------------------------------------|-----------------|
| Fee period 01/19/2023 - 02/15/2023 | Standard monthly service fee \$12.00 | You paid \$0.00 |
| How to avoid the monthly service fee | Minimum required | This fee period |
| Have any ONE of the following account requirements | | |
| · Minimum daily balance | | |
| · Total amount of qualifying direct deposits | | |

JCJC

IMPORTANT ACCOUNT INFORMATION:

Effective with the fee periods beginning on or after April 24, 2023, the option to avoid the monthly service fee using "qualifying direct deposit" will be enhanced to "qualifying electronic deposit".



Qualifying Electronic Deposit: A qualifying electronic deposit is a deposit of funds, such as your salary, government benefit payment, or other income, that has posted to your account and is (1) a direct deposit made through the Automated Clearing House (ACH) network, (2) an instant payment processed through the RTP[®] network (real-time payment system) or FedNow SM Service, or (3) an electronic credit from a third party service that facilitates payments to your debit card using the Visa[®] or Mastercard[®] network (e.g. an Original Credit Transaction). Transfers from one account to another, mobile deposits, Zelle[®], or deposits made at a branch or ATM are not considered a qualifying electronic deposit.

IMPORTANT ACCOUNT INFORMATION

NEW YORK CITY CUSTOMERS ONLY – Pursuant to New York City regulations, we request that you contact us at 1-800-TO WELLS (1-800-869-3557) to share your language preference.

Can we reach you when it's really important?

Don't miss suspicious-activity alerts and critical account information. Please make sure your contact information is current by:

- Signing on to wellsfargo.com or the Wells Fargo Mobile[®] app and navigating to the Update Contact Information page via My Profile
- Contacting the phone number at the top of your statement
- Visiting a branch

The new year is a great time to make sure your security settings are up to date. Take a few minutes now to update your passwords, ensure we have your current contact information (mobile phone number, email), set up account alerts, and enable biometric sign on for the Wells Fargo Mobile[®] app. Learn more at www.wellsfargo.com/securitytools.

Other Wells Fargo Benefits

Help take control of your finances with a Wells Fargo personal loan.

Whether it's managing debt, making a large purchase, improving your home, or paying for unexpected expenses, a personal loan may be able to help. See personalized rates and payments in minutes with no impact to your credit score.

Get started at wellsfargo.com/personalloan.



Worksheet to balance your account

Follow the steps below to reconcile your statement balance with your account register balance. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.

A Enter the ending balance on this statement. \$ _____

B List outstanding deposits and other credits to your account that do not appear on this statement. Enter the total in the column to the right.

| Description | Amount |
|-------------|----------|
| | |
| | |
| | |
| | |
| Total | \$ _____ |

C Add **A** and **B** to calculate the subtotal. = \$ _____

D List outstanding checks, withdrawals, and other debits to your account that do not appear on this statement. Enter the total in the column to the right.

| Number/Description | Amount |
|--------------------|----------|
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| | |
| Total | \$ _____ |

E Subtract **D** from **C** to calculate the adjusted ending balance. This amount should be the same as the current balance shown in your register. = \$ _____

Important Information You Should Know

To dispute or report inaccuracies in information we have furnished to a Consumer Reporting Agency about your accounts:
 Wells Fargo Bank, N.A. may furnish information about deposit accounts to consumer reporting agencies. You have the right to dispute the accuracy of information that we have furnished to a consumer reporting agency by writing to us at Overdraft Collection and Recovery, P.O. Box 5058, Portland, OR 97208-5058. Please describe the specific information that is inaccurate or in dispute and the basis for the dispute along with supporting documentation. If you believe the information furnished is the result of identity theft, please provide us with an identity theft report.

If your account has a negative balance:
 Please note that an account overdraft that is not resolved 60 days from the date the account first became overdrawn will result in closure and charge off of your account. In this event, it is important that you make arrangements to redirect recurring deposits and payments to another account. The closure will be reported to Early Warning Services. We reserve the right to close and/or charge-off your account at an earlier date, as permitted by law. The laws of some states require us to inform you that this communication is an attempt to collect a debt and that any information obtained will be used for that purpose.

In case of errors or questions about your electronic transfers:
 Telephone us at the number printed on the front of this statement or write us at Wells Fargo Bank, P.O. Box 6995, Portland, OR 97228-6995 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

In case of errors or questions about other transactions (that are not electronic transfers):
 Promptly review your account statement within 30 days after we made it available to you, and notify us of any errors.

