

Regular School Board Meeting of ISD 857

Monday, June 8, 2026 6:00 PM

Lewiston Community Center, 75 Rice Street, Lewiston , MN 55952

I. Call Meeting to Order

II. Pledge of Allegiance.

III. Quorum Call

David Baer
Sara Daley
Daniel Kreidermacher
Bree Maki
Luke Miller
Amber Pasche
Dave Pringle

IV. Approve the June 8, 2026 Meeting Agenda

V. Revised FY26 Budget

VI. 2026-2027 Budget.

VII. Building Projects Updates

VIII. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

IX. Consent Agenda

- A. Board Meeting Minutes: May 11, 2026; May 18, 2026
- B. Financial Reports a. Wire and Check Payments
- b. Student Activity Accounts
- c. Multi-Year Guideline

Approve hire of Jean Bronk as a High School Special Education Teacher pending Out of Field Placement approval at MA/Step 11 for the 2026-2027 school year in accordance with the EdMN/L-A 2025-2027 Master Agreement.

Approve hire of Megan Caron as MS Student Council Advisor for 2026-2027.

Approve lane change for Zach Vix from BA+30 to

BA+50 effective in the 2026-2027 school year in accordance with the EdMN/L-A 2025-2027 Master Agreement.

Accept resignation of Brent Olson, 7th and 8th grademath teacher and Head Football Coach effective at the end of the 2025-2026 School Year.

Thank you to the Booster Club for a donation of \$2,250 to pay for a summer weight room supervisor.

Thank you to The Crossings Center for allowing our student athletes to train at no cost this summer in their new fitness center.

Accept resignation of Sam Barnes as Head Girls Basketball Coach.

Approve hire of Noelle Bergan as Head Girls Basketball Coach in accordance with the 2025-2027 EdMN/L-A Master Agreement.

Accept resignation of Dylan Weninger as JV Girls Basketball Coach.

Accept resignation of Dawson Bunke as the JH Girls Basketball Coach.

Approve hire of Rebecca Sharmer as a 1.0 FTE Speech/Language Pathologist at MA+30/Step 6 plus 10 additional contract days in accordance with the 2025-2027 EdMN/L-A Master Agreement. (Note that we will no longer be contracting with Agape Therapies and Educational Services for this position.)

Accept the resignation of Kendal Goyette as JV Dance Coach.

Hire Alex Braun as Girls JV Basketball Coach.

X. Tiny Robot Discussion

XI. FY27-29 Contract with IEA Environmental, Health and Safety Management Services Proposal.

XII. 2026-2029 School Management Services Contract

XIII. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board

XIV. Policies and Forms on 2nd Reading

533 Wellness

534 School Meals Policy

XV. PK-5 Principal's Report

XVI. L-A High School Principal's Report

XVII. Dashir & Superintendent's Report

XVIII. Board Committee Reports

XIX. Adjourn

MINUTES OF THE ISD #857 LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING
May 11, 2026

A regular meeting of the School Board of Independent School District #857 was held on May 11, 2026 at 6:00pm in the High School Library. Members present were Bree Maki, David Baer, Luke Miller, Dave Pringle, Daniel Kreidermacher, Amber Pasche and Sara Daley.

Chair Maki called the meeting to order at 6:00pm.

Pringle moved, and Miller seconded to approve the meeting agenda. MCU.

Gary Lovitz and Luke Pfothauer, InGensa, Inc. provided updates on the facility renovation projects.

Motion by Pringle and second by Baer to approve the Consent Agenda. MCU.

Motion by Pasche and second by Kreidermacher to approve asbestos removal base bid for Elementary School from Sheltertech Corporation for \$89,980.00 and Alternate 1 (cafeteria and stage hallway floor tile and mastic) for \$24,980.00 for a total bid package of \$114,960.00. MCU.

Motion by Pringle and second by Baer to consider rescinding approval of asbestos removal base bid for Elementary School from Sheltertech Corporation for \$89,980.00 and Alternate 1 (cafeteria and stage hallway floor tile and mastic) for \$24,980.00 for a total bid package of \$114,960.00. MCU.

Motion by Miller and second by Pringle to approve asbestos removal base bid for Elementary School from Sheltertech Corporation for \$89,980.00 and Alternate 1 (cafeteria and stage hallway floor tile and mastic) for \$24,980.00 for a total bid package of \$114,960.00 contingent upon no additional IEA monitoring costs. MCU.

Motion by Pringle and second by Baer to approve asbestos removal bid for High School from Mavo Systems, Inc for Bid Package #1 \$68,300 (windows and vestibules), and Bid Package #2 \$72,150 (pipe fittings, sinks and other areas) for a total bid of \$140,450 contingent upon no additional IEA monitoring costs. MCU.

Agenda item for additional asbestos removal at the high school totaling \$34,800 failed due to lack of a motion.

Motion by Baer and second by Miller to accept furniture quotes from Demco for furniture for the elementary (\$171,802.80 pending deduction of elementary library shelving that is part of the general contractor bid) and the high school (\$197,694.25) for a total of \$369,497.05. MCU.

Approve purchase of 10 welders from Mississippi Welders Supply (\$27,979.70) and 10 Welding Tables (up to \$18,480 from a vendor or from Greden's for comparable table specifications for the Career/Tech Ed Classroom. MCU.

Ragini Varma, City of Lewiston Administrator, spoke to the Board on items of mutual concerns.

Motion by Baer and second by Daley to approve Performance Foodservice bid as Food Service Prime Vendor Bid for Southeast MN United Food Cooperative. MCU.

Motion by Pringle and second by Miller to approve the Consent Agenda. MCU.

Motion by Baer and second by Daley to table until the next meeting consider the purchase of a Tiny Robot.

Motion by Baer and second by Daley to approve quote for High School Track Maintenance Coating from Midwest Tennis & Track for \$79,990 to include track preparation, repairing cracks, applications of rubber and top coating and painting of lane lines using LTFM funds. MCU.

Motion by Pasche and second by Pringle to approve renewal of 2026-2029 Achievement and Integration program.

Motion by Baer and second by Kreidermacher to approve Resolution Relating to the Election of School Board Members and Calling the School District Election. Roll Call Vote – Ayes All; Nays- None. MCU.

Motion by Baer and second by Miller to approve Policies 533 Wellness and 534 School Meals Policy on first reading.

Motion by Baer and second by Daley to approve Policies 209 School Board Code of Ethics, 212 School Board Member Development, 213 School Board Committees, 214 Out of State Travel by School Board Members, 301 District Administration, 302 Superintendent, 303 Superintendent Selection, 304 Superintendent Contract, Duties and Evaluation, 511 & 511 F Student Fundraising and Fundraising Request Form. MCU.

Reports were presented from Elementary Principal Riebel, High School Principal Hanson, Dashir Facilities Director Dan Buege, Superintendent Porter and Board members.

Motion by Pringle and seconded by Miller to adjourn at 9:05pm. MCU.

Dave Pringle, Clerk

MINUTES OF THE ISD #857 LEWISTON-ALTURA SPECIAL SCHOOL BOARD MEETING
May 18, 2026

A Special Meeting of the School Board of Independent School District #857 was held on May 18, 2026 at 6:00pm in the High School Library. Members present were Daniel Kreidermacher, David Baer, Luke Miller, Dave Pringle, Amber Pasche. Absent were Bree Maki and Sara Daley.

Due to the absence of the Board Chair and Vice-Chair, Treasurer Baer called the meeting to order at 6:00pm.

Angie Radel, Regional Manager for Institute for Environmental Assessment, Inc. presented information and addressed questions regarding IEA's asbestos abatement services, including design, solicitation of bids and monitoring.

Motion by Pringle and second by Kreidermacher to rescind the May 11th school board approval of asbestos removal base bid for the elementary school from Sheltertech Corporation for \$89,980 and Alternate 1 for \$24,980 contingent upon no additional monitoring costs from IEA. MCU.

Motion by Pringle and seconded by Miller to accept asbestos removal bid for the elementary school from Sheltertech Corporation for \$89,980, Alternate 1 (cafeteria and stage hallway floor tile and mastic) for \$24,900.00 and 2026 Asbestos Elementary Project On-Site Monitoring and Project Management by IEA for \$47,100. MCU.

Motion by Miller and second by Kreidermacher to accept asbestos removal bid for the high school from Mavo Systems, Inc. for Bid Package #1 \$68,300 (windows and vestibules), Bid Package #2 \$72,150 (pipe fittings, sinks and other areas) for a total bid of \$140,450, and 2026 Asbestos High School Project on Site Monitoring and Project Management proposal from IEA for \$52,600. MCU.

There was no action taken on the FY27-29 IEA Environmental, Health and Safety Management Services Proposal and it will be discussed at the June 8th school board meeting.

Pasche moved and Miller seconded to adjourn at 7:13pm. MCU.

Dave Pringle, Clerk

Tiny Robot Options	Cost	Discounts
Tiny Robot purchase, without grant all included	\$ 53,590.00	
Tiny Robot purchase with 2026 grant (\$17,600) All set up and software updates included	\$ 33,990.00	\$2000 free paint
Tiny Robot Lease for 1 year	\$2900 initial/set up fee \$7023 (Commit to a 6 year lease) Total One Year = \$9,923.00 6 years= \$42,156	\$2000 towards paint <i>\$1.00 purchase price after 6 years.</i>
Monthly Lease	\$2,900 upfront, \$350 per spray hour after and additional cost if over usage. Estimate hourly for football season is 12 weeks x 2 hours/week = \$8400 Total for 12 months= \$11,300.00 (football only) <i>Discount may apply to a purchase - 25% discount on list price.</i>	

Do not know if a grant will be available in 2027.

IEA, INC.

PROPOSAL



Contact Us:

BROOKLYN PARK OFFICE

9201 W. BROADWAY, STE #600
BROOKLYN PARK, MN 55445
763-315-7900

MANKATO OFFICE

610 N. RIVERFRONT DRIVE
MANKATO, MN 56001
507-345-8818

ROCHESTER OFFICE

210 WOOD LAKE DRIVE SE
ROCHESTER, MN 55904
507-281-6664

BRAINERD OFFICE

601 NW 5TH ST, STE #4
BRAINERD, MN 56401
218-302-3787

MARSHALL OFFICE

1510 STADIUM DRIVE, STE #2
MARSHALL, MN 56258
800-233-9513

VIRGINIA OFFICE

5525 EMERALD AVENUE
MOUNTAIN IRON, MN 55768
218-748-7631

www.ieasafety.com

800-233-9513

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FY27-FY29

Environmental, Health, and Safety Management Services

for

Lewiston-Altura Public Schools

MAY 4, 2026

PROPOSAL #13801

PROPOSAL PROVIDED TO:

Gwen Porter
Superintendent
Lewiston-Altura Public Schools
100 County Road 25
Lewiston, MN 55952
Phone: 507-523-2191
E-mail: gporter@lewalt.k12.mn.us

PROPOSAL CONTACT:

Nic Wagner
Account Manager
IEA, Inc.
210 Wood Lake Drive SE
Rochester, MN 55904
Phone: 507-281-6664
E-mail: nic.wagner@ieasafety.com

PROJECT INTRODUCTION

In an effort to reduce or eliminate injuries and maintain compliance with federal and state regulations, Lewiston-Altura Public Schools has requested assistance with the management of its environmental, health, and safety (EH&S) program. The Institute for Environmental Assessment, Inc (IEA) is pleased to offer this proposal to provide an integrated support team specifically selected to meet your EH&S compliance needs.

IEA is committed to providing trusted health and safety solutions to our private and public organizations. IEA associates offer a complete range of experiences to create a capable health and safety team that can respond to your district-specific requirements. Please refer to our website www.ieasafety.com or to the attached Company Profile (Appendix A) for information regarding IEA, Inc.

SCOPE OF WORK

Section 1.0 EH&S Program Review and Management Plan Updates

IEA will review identified district health and safety programs for compliance and priorities. This program review will be conducted on site and includes a written summary of findings and recommended priorities specific to the following district written plans:

- Aerial Lifts/Hoists
- Asbestos
- Bloodborne Pathogens
- Community Right-to-Know
- Compressed Gas
- Confined Space
- Electrical Safety
- Emergency Action Plan
- Employee Right-to-Know
- Fire Safety
- Hazardous Waste
- Hearing Conservation
- Indoor Air Quality
- Integrated Pest Management
- Lab Safety/Chemical Hygiene
- Lead
- Lockout/Tagout
- Machine Guarding
- Personal Protective Equipment
- Playground Safety
- Powered Industrial Trucks
- Radon
- Respiratory Protection
- Safety Committee Meeting Attendance and Coordination
- Underground/Aboveground Storage Tanks

When site visit time allows, IEA will update and create new management plans to meet district program needs, as well as comply with requirements and recommendations. Program updates will be prioritized over the length of the contract.

Section 2.0 Annual EHS District Compliance and Program Requirements

Based on IEA's interpretation of OSHA, Minnesota Department of Education (MDE), Minnesota Pollution Control Agency (MPCA), and other federal, state, or local EHS regulations, as well as district-specific program requirements, IEA will provide the following annual services:

FY27-FY29 Environmental, Health, and Safety Management Services

- Program-Required Employee Training – Classroom & Online
- Hazardous Waste Reporting
- Tier 2 Reporting
- IAQ Online Teacher’s Survey
- IAQ Building Walkthroughs & Ventilation Assessments
- Science Fume Hood Testing
- Science Lab Inspections – MDE Attachment 5
- Respirator Fit Testing/Training
- Compressed Gas Cylinder Inspections
- Lockout/Tagout Periodic Inspections for Authorized Employees

Section 3.0 EH&S Consultation

In addition to the scope items listed above, IEA will provide health and safety consulting as the district requests. Example health and safety services that IEA can provide are listed in Appendix B.

IEA can provide health and safety projects, in addition to the scope items above, funded through the MDE finance code UFARS 352, as part of this contract. Individual project-specific scopes of work and associated fees will be provided to the district for authorization as part of this contract.

LIMITATIONS & ASSUMPTIONS

Although IEA will remain flexible to accommodate the district’s needs, project work involving UFARS codes other than 352 such as sampling, equipment fees, additional contractors, or labor categories other than those listed below is not included in this scope of work. If additional services are requested, IEA will provide a project-specific scope of work and associated fee.

While some firms maintain ownership of their written management plans, the work we do for your district is customized for you and becomes the property of your district.

Please note that hours may be spent working at IEA’s office for access to resources or references necessary to complete a project.

Management plans and documents may be provided electronically to the district upon request with the understanding that IEA is not responsible for changes made after the date of submittal. Documents provided by IEA are developed for exclusive use by your district and are not intended to be shared, distributed, or sold to any other party.

Lewiston-Altura Public Schools is expected to provide sufficient workspace and support resources (office supplies, equipment, clerical support, and network connection to internet) as required to perform services under this contract.

IEA will assist the district in compliance with applicable standards and regulations; however, actual compliance remains the responsibility of Lewiston-Altura Public Schools.

COMPENSATION

IEA’s Program Review in Section one and recommended compliance program requirements outlined in Section two will be completed and billed on a time and materials basis, not to exceed, the annual contract amount listed below:

FY27	FY28	FY29
\$8,339	\$8,671	\$9,003

For project work beyond the services outlined in this proposal and/or any changes to the agreed upon scope of work, IEA will obtain approval through a client-authorized change order.

FY27-FY29 Environmental, Health, and Safety Management Services

IEA will provide Lewiston-Altura Public Schools with an estimated nine (9) periodic visits under this contract. Reimbursable expenses will be billed on a direct basis and include such items as transportation, reproduction of reports, technology usage/specialized equipment, and similar project-related items.

Please note there is a 3% fee for credit card payments.

Pricing quote is based on discounted rates established through the Environmental Health & Safety Management contract between Southeast Service Cooperative (SSC) and IEA, Inc.

SCHEDULE

IEA's services will commence upon receipt of a signed proposal. IEA will schedule this project through Gwen Porter of Lewiston-Altura Public Schools.

This contract is valid from July 1, 2026, to June 30, 2029.

Annual compliance projects identified in Section 2.0 will be coordinated via a scheduling letter and approved by the district prior to project start.

This proposal is valid for 60 days.

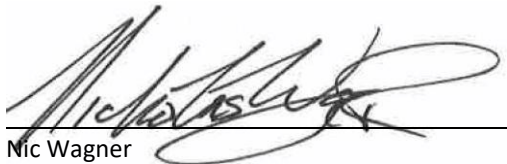
PROPOSAL TERMS

Terms on payment of services are net 30 days after invoicing, with interest added to unpaid balances. Please review the attached General Conditions, which are a part of this proposal, for more detail.

AUTHORIZATION TO PROCEED

We appreciate the opportunity to present this proposal for Environmental, Health, and Safety Management Services. Please sign this authorization to proceed and e-mail to nic.wagner@ieasafety.com. Retain the original for your records. We will begin the project at the time we receive this written documentation to proceed.

IEA, Inc.



Nic Wagner
Account Manager

FY27-FY29 Environmental, Health, and Safety Management Services

Please proceed according to the above stated fees, terms, attached General Conditions, and this Proposal #13801 dated May 4, 2026.

Printed Name

Authorized Signature

Date

UFARS Code or PO Number (if applicable)

Appendix A

Company Profile



The Institute for Environmental Assessment, Inc. (IEA) is a small business founded in 1984. IEA is committed to provide practical, cost-effective environmental safety consulting compliance for private and public organizations. IEA's work is centered on the built environment. Through our expertise, experience and reputation, IEA delivers the most practical, thorough, and up-to-date services in the ever-changing dynamics of indoor environments.

With offices in Brooklyn Park, Rochester, Mankato, Brainerd and Marshall, Minnesota, IEA has a staff of 50 professionals who provide consultative services in specialized areas. Our clients include school districts, hospitals, government agencies and businesses in a variety of industries throughout the country. Our experts design and execute solutions that accomplish specific goals of your company.

Environmental Project Design and Management

IEA employs a team of experienced and EPA-Certified Licensed Asbestos Inspectors, Management Planners, Site Supervisors, Project Designers, and Lead Risk Assessors. IEA provides asbestos awareness training, demolition surveys, material inspection sampling and assessments, hazardous waste removal and clean-up management plans, AHERA inspections, lead sampling inspection, and project management.

Our company is widely recognized for its knowledge in asbestos and lead project design and management, including AHERA and NESHAP compliance.

Indoor Environmental Quality (IEQ)

IEA has capabilities to provide comprehensive IEQ assessments and solutions to building owners and managers. Our team of certified industrial hygienists, environmental consultants, public health personnel, and engineers are available to assist in resolving IEQ concerns.

IEA can provide investigative mold/moisture assessments, proactive IEQ management, remediation design and monitoring, HVAC performance evaluations, ventilation system commissioning or re-commissioning, and healthcare infection control consulting and design.

Our IEQ work falls into the following categories:

- **Investigations.** This includes data collection, visual assessments, inspections and reporting.
- **Proactive Management.** We conduct baseline and semi-annual surveys, draft management plans, and develop training sessions.
- **Remediation Design and Monitoring.** We design and monitor remediation programs and help clients maintain compliance with building codes and standards.



Environmental Health and Safety Services

IEA has trained and experienced personnel able to assist with OSHA and EPA compliance, including employee exposure assessments, health and safety management plans, safety audits and inspections, hazardous material control and remediation, and training.

IEA's engineers, certified industrial hygienists, public health professionals, certified safety professionals, and certified playground safety inspectors have access to existing written programs, plans, management systems and proven, time-tested implementation procedures to offer a health and safety compliance team that is poised to provide cost-effective, efficient, and professional compliance services.

Environmental health and safety is a complex area that involves regulatory agencies, numerous state and federal programs and federal laws. At IEA, we offer a comprehensive safety program to include compliance plan development and implementation, training, and project management.

Listed below are some of the compliance programs we deliver to keep you up to date with OSHA/EPA/DOT regulations:

- Employee Right to Know
- ARC Flash/NFPA70E
- A Workplace Accident & Injury Reduction Program
- (AWAIR)/Safety Committees
- Forklift/Powered Industrial Vehicle Safety
- Hoist/Lift/Crane Safety
- Lab Safety/Chemical Hygiene
- Machine Guarding
- Job Safety Analysis
- Personal Protective Equipment
- Fall Protection
- Fleet Safety
- Welding, Cutting or Brazing
- Bloodborne Pathogens
- Lockout/Tagout
- Bleacher Safety
- Compressed Gas
- Confined Space
- Community Right to Know (CRTK)
- Electrical Safety
- Emergency Action Plan
- Emissions
- Hearing Conservation
- Integrated Pest Management
- Metal Halide Lighting Replacement
- Playground Safety
- Pool Drains and Diving Boards
- Process Safety Management
- Radon
- Respiratory Protection Program
- Underground Storage Tanks (USTs)/Aboveground Storage Tanks
- Fire Safety
- First Aid/CPR
- Infectious Waste

Appendix B

List of Services

IEA Consulting Services

Ongoing health and safety compliance is a multifaceted, complex, and resource-consuming task. Outsourcing some of these responsibilities can be an effective and efficient use of time and money. This is especially true when you use trained and experienced personnel with customized written programs, plans, management systems, and proven, time-tested implementation procedures. When you add immediate access to engineers, certified industrial hygienists, public health professionals, physicians, and toxicologists, you have a health and safety compliance team that is poised to provide you with cost effective, efficient, and professional compliance. IEA has assisted clients nationally with the following services:

- A Workplace Accident & Injury Reduction Program (AWAIR) / Safety Committees
- Air Permitting / Emissions
- Athletic Field Safety Impact Testing
 - Know your G-Max
- Americans with Disabilities Act (ADA)
- Asbestos
- Bleacher Safety
- Bloodborne Pathogens (BBP)
- Community Right to Know (CRTK)
- Compressed Gas
- Confined Space
- Electrical Safety/NFPA 70E
- Emergency Action/Crisis Management Plan
- Employee Right to Know (ERK)
- Ergonomics
- Fall Protection
- Fire Safety
- First Aid / CPR
- Fleet / Vehicle Safety
- Forklift Safety / Powered Industrial Vehicle Safety
- Hazardous Waste
- Hearing Conservation
- Hoist / Personnel Lift / Crane Safety
- Indoor Air Quality (IAQ)
- Infectious Waste
- Integrated Pest Management (IPM)
- Job Safety Analysis
- Lab Safety / Chemical Hygiene
- Lead
- Leadership in Energy and Environmental Design (LEED)
- Litigation
- Lockout / Tagout
- Machine Guarding
- OSHA General Industry or Construction Outreach Training
- OSHA Inspections
- OSHA Recordkeeping
- Personal Protective Equipment (PPE)
- Playground Safety and Certified Inspections
- Pool Drains and Diving Boards
- Process Safety Management
- Radon
- Respiratory Protection Program
- Storage Tank (USTs/ASTs) Removal Assistance
- Ventilation System Assessment
- Welding, Cutting, or Brazing



Appendix C

General Conditions

General Conditions

The word “Consultant” refers to the Institute for Environmental Assessment (“IEA”), the contracting company is referred to as the “Client”. Client agrees to be bound by these General Conditions by accepting the Proposal and engaging Consultant.

The Agreement with you, the Client, is comprised of this Agreement and accompanying written proposal.

1. Scope of Work

Consultant will furnish and perform the professional services specified in Consultant’s proposal (the “Proposal”). The services as set forth in the Proposal (the “Services”) will be provided by Consultant’s personnel at the location of the Client (the “Site”) (hereinafter referred to as the “Project”). If any portion of the Proposal is inconsistent with this Agreement, the terms of this Agreement shall control:

Consultant’s obligation to perform the Services shall terminate upon delivery of a final report within 45 days of Project completion.

In addition to the Proposal, Consultant and Client agree as follows:

A. Right of Access

Unless otherwise agreed in writing, Client will furnish Consultant with right-of-access to the Site and accurate information necessary to conduct the Services, as requested by Consultant.

B. Confidential & Proprietary Information

The Consultant and Client agree not to disclose to others or use any confidential or proprietary information or trade secrets of the other, which may become known to each prior to, during or after the performance of this Agreement without the prior written consent of the other. “Confidential or propriety information” and “trade secrets” shall mean any information about the other which is neither publicly known nor legally accessible to the other parties from third parties. Prior to the disclosure of any such confidential or proprietary information or trade secrets, each shall obtain the written approval of the other.

C. General

Consultant warrants that the Services it performs under this Agreement will be performed with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this Agreement and in the same or similar locality. The AIHA-certified IEA laboratory will perform PCM analysis if specified. Other field PCM analysis will be completed by laboratory-approved field technicians, generally under AAR Guidelines.

2. Payment for Services

A. Fee Schedule & Maximum Costs

The fee schedule in the Proposal specifies the amounts due to Consultant from Client for its Services performed under this Agreement.

B. Schedule of Payment

Invoices will be submitted to Client once a month for services performed during the prior month. Payment to Consultant is due upon presentation to Client, and past due after thirty (30) days of receipt of the invoice, in which case a service fee of 1.5% monthly shall be added to the invoice, unless specifically arranged otherwise by Consultant and communicated in writing. Client reserves the right to question any item on any invoice and Consultant agrees, upon Client’s request, to supply such documentation as is necessary to reasonably justify such invoice amount to Client’s reasonable satisfaction. Client agrees to pay Consultant any costs of collection including reasonable attorneys’ fees and costs if payment for Services are not made when due.

C. Expert Fee Expenses

If Client requests Consultant to participate on behalf of Client in litigation regarding the subject matter of this Agreement, Client agrees to pay all of Consultant’s expenses arising therefrom at the prevailing rate for Consultant’s time plus out-of-pocket costs and expenses, including reasonable attorney fees incurred by Consultant in conjunction with the participation.

3. Indemnity & Insurance

A. Indemnity

Consultant shall indemnify and hold harmless Client against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Consultant, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Consultant, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Consultant’s proportion of the total fault which directly caused the damages. Client shall indemnify and hold harmless Consultant against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Client, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Client, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Client’s proportion of the total fault which directly caused the damages.

B. Limitation of Liability

EXCEPT AS EXPRESSLY SET FORTH IN SECTION 1(C) HEREOF, CONSULTANT DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER CONSULTANT OR CLIENT BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHETHER FOR BREACH OF ANY WARRANTY, FOR BREACH OR REPUDIATION OF ANY OTHER TERM OR CONDITION OF THIS AGREEMENT, FOR NEGLIGENCE ON THE BASIS OF STRICT LIABILITY OR OTHERWISE.

General Conditions (cont'd)

C. Insurance

- (1) Consultant carries coverage and limits of liability insurance as follows:
 - (a) Workers Compensation with statutory limits.
 - (b) Employers' Liability with a minimum policy limit of \$1,000,000.00.
 - (c) Comprehensive General Liability with the following coverage:
 - I. Limit \$1,000,000.00 per occurrence
 - II. \$2,000,000.00 general aggregate
 - III. \$2,000,000.00 products completed/ operations aggregate
 - IV. \$1,000,000.00 personal and advertising injury
 - V. \$300,000.00 fire Damage (any one fire)
 - VI. \$25,000.00 medical expenses (any one person)
 - (d) Automobile insurance covering all owned, non-owned or hired automobiles used in connection with the work covering bodily injury and property damage with a minimum combined occurrence limit of \$1,000,000.00
 - (e) Professional Liability (claims made) with the following coverage:

\$1,000,000.00 per occurrence
 - (f) Contractor Pollution Liability (claims made):

\$1,000,000.00 each occurrence
 - (g) Umbrella Liability.

\$5,000,000.00 each occurrence
- (2) Client (or Owner if applicable), Subcontractors and Agents agree to provide Consultant, upon request, Certificate(s) of Insurance signed by the insurer evidencing insurance for premise liability, general liability, auto and workers comp. equal or greater than those limits carried by the Consultant.

- (3) Consultant shall promptly deliver to Client (or Owner if applicable), upon request, certificate(s) of insurance signed by the insurer for the policies described in (3) (C) above, or certified copies of such insurance policies indicating the existence of such coverage. IEA must be listed as both certificate holder and insured, or additional insured on each certificate of insurance.

4. Assignment

This Agreement shall not be assigned by Consultant without prior written consent of the Client.

5. Independent Contractor

Consultant is an independent Contractor and shall not be considered an employee, partner or joint venturer of the Client for any purpose.

6. Restriction to hire employees of Consultant

Client agrees to refrain from hiring, contracting, or retaining the services of Consultant's employees during or within 12 months after the termination of Consultant's services. If Client hires an employee of Consultant in violation of this Section 6 without Consultant's written consent, Client shall pay Consultant a placement fee equal to twenty-five percent (25%) of such employee's annual wages.

7. Notices

Any notice under this Agreement shall be in writing and shall be deemed to be properly given when delivered to an officer of Client or the Consultant's Chief Financial Officer, as the case may be, at their addresses as set forth in the Proposal. The courts located in the State of Minnesota shall have exclusive jurisdiction in any actions commenced by Consultant or Client in connection with this Agreement, the Project or the Services.

8. Applicable Law

This Agreement shall be governed by and construed under the laws of the State of Minnesota. Parties agree to participate in pre-suit mediation prior to commencement of an action.

9. Extent of Agreement

This Agreement, together with the Proposal, represents the entire Agreement between Client and Consultant, and supersedes all prior obligations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument, dated and executed by both Client and Consultant.

10. Termination

Upon completion of the Project, Consultant will, at Client's request, deliver to Client or its designee all records, documents or materials in its possession or control of Consultant which are owned by Client. The obligations and provisions of Sections 1B, 2, 3, 5, 6 and 10 shall survive completion of the Project or termination of this Agreement.



RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

WHEREAS Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 857, (Lewiston – Altura Public Schools) State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 857 shall begin on July 14, 2026 and shall close on July 28, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 857
Lewiston- Altura
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 857 shall begin on July 14, 2026 9:00am – 1:00pm, and shall close at 5:00 o'clock p.m. on July 28, 2026.

The general election shall be held on Tuesday, November 3, 2026. At that

election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk at the **Early Childhood Conference Room, 115 Fremont Street, Lewiston, MN**. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00** o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member [redacted], duly seconded by Member [redacted],

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted by Independent School District No. 857,

Lewiston – Altura, State of Minnesota, this 8th day of June , 2026.

By: _____

By: _____

School Board Chair

School Board Clerk

Dated: June 8, 2026

BY ORDER OF THE SCHOOL BOARD

/s/ Dave Pringle
School Board Clerk

NOTES

1. Relevant Minnesota Election Laws
[Minnesota Statutes, section 204B.06](#) (Filing for Primary; Affidavit of Candidacy)
[Minnesota Statutes, section 205A.06](#) (Candidates, Filing)
2. Adoption of this resolution is discretionary; publication of the notice is mandatory.
3. Minnesota Statutes, section 205A.06, subdivision 2 states, "At least two weeks before the first day to file affidavits of candidacy, the school district clerk shall publish a notice in the official newspaper stating the first and last dates on which affidavits of candidacy may be filed in the clerk's office and the closing time for filing on the last day for filing. The clerk shall post a similar notice in the administrative offices of the school district at least ten days before the first day to file affidavits of candidacy."
4. The 2025 Minnesota legislature amended Minnesota Statutes, section 205A.16 by adding the following: "The school district clerk shall notify the official responsible for preparing the ballot of the names of the candidates placed on the ballot, any changes to candidates, and other information necessary to prepare the ballot. The notification must be made within one business day of receiving the filing or change or immediately following the close of the filing period, whichever is sooner, unless the clerk and official agree to an alternative notification timeline."
5. **The Minnesota Secretary of State's office takes the position that the office of the school district office must be open until 5:00 p.m. to receive filings on the last day for filing.
6. **In school districts that have adopted a resolution to choose nominees for school board by a primary election**, affidavits of candidacy must be filed with the school district clerk no earlier than the 84th day and no later than the 70th day before the second Tuesday in August in the year when the school district general election is held.
7. **Through December 31, 2025 in all other school districts**, affidavits of candidacy must be filed no earlier than the 98th day and no later than the 84th day before the school district general election.
8. **Beginning on January 1, 2026 in all other school districts**, affidavits of candidacy must be filed no earlier than the 112th day and no later than the 98th day before the school district general election.



Office of the Minnesota Secretary of State
AFFIDAVIT OF CANDIDACY

Filing # _____
Cash/Check # _____
Amount \$ _____

Instructions

All information on this form is available to the public. Information provided may be published on the [Secretary of State's website](#). If filing for partisan office and not a major party candidate, you must file both an affidavit of candidacy and a nominating petition. (Minn. Stat. 204B.03)

Candidate Information

Name, Office, and Party

Candidate Name (as it will appear on the ballot)

Office Sought

District #

Political Party or Principle (State or Federal offices only)

Name of Incumbent (Judicial seats only)

REQUIRED Contact Information

(Federal, judicial, county attorney, and county sheriff candidates are exempt)

Check box if you do not have an email address

Phone number

Email (non-government issued)

REQUIRED Residence Address Information

(Federal, judicial, county attorney, and county sheriff candidates are exempt; candidates checking the box below are also exempt)

My residence address is to be classified as private data.

I certify a police report has been submitted, an order for protection has been issued, or I have a reasonable fear for my or my family's safety; or my address is otherwise private by Minnesota law. I have attached a separate form listing my residence address.

Residence Address

City

State

Zip Code

Campaign Contact Information (Address required if box above is checked; otherwise campaign contact information is optional)

Campaign Address

City

State

Zip Code

Campaign Website

Affirmation

For all offices, I swear (or affirm) that this is my true name or the name by which I am generally known in the community.

If filing for a state or local office, I also swear (or affirm) that:

- I am eligible to vote in Minnesota;
- I have not filed for the same or any other office at the upcoming primary or general election except as authorized by Minn. Stat. 204B.06, subd. 9;
- I am, or will be on assuming office, 21 years of age or more;
- I will have maintained residence in this district for at least 30 days before the general election;
- If a major political party candidate, I either participated in the party's most recent precinct caucuses or intend to vote for a majority of that party's candidates at the next general election; and
- I have provided valid identification or documentation of proof of residence authorized in Minn. Stat. 204B.06, subd. 1b that matches the residence address information provided on this affidavit or on a separate form, if address is classified as private data. *Filing officer initial once verified*

If filing for one of the following offices, I also swear (or affirm) that I meet the requirements listed below:

- **United States Senator** – I will be an inhabitant of this state when elected and I will be at least 30 years old and a citizen of the United States for not less than nine years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **United States Representative** – I will be an inhabitant of this state when elected and I will be at least 25 years old and a citizen of the United States for not less than seven years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **Governor or Lieutenant Governor** – I will be at least 25 years old on the first Monday of the next January and a resident of Minnesota for not less than one year on election day. I am filing jointly with _____
- **Supreme Court Justice, Court of Appeals Judge, District Court Judge, or County Attorney** – I am learned in the law and licensed to practice law in Minnesota. My Minnesota attorney license number is _____ and a copy of my license is attached.
- **Supreme Court Justice, Court of Appeals Judge, or District Court Judge** – I will not turn 70 years of age before the first Monday of next January.
- **State Senator or State Representative** – I will have maintained residence in Minnesota not less than one year and in this district for six months on the day of the general or special election.
- **County Sheriff** – I am a licensed peace officer in Minnesota. My Board of Peace Officer Standards and Training license number is _____ and a copy of my license is attached.
- **School Board Member** – I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166.
- **County, Municipal, School District, or Special District Office** – I meet any other qualifications for that office prescribed by law.

Candidate Signature _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

(Notary stamp)

Notary public or other officer empowered to take and certify acknowledgement

Minnesota Secretary of State Affidavit of Candidacy Form and Reminders

All information on the affidavit of candidacy is considered public data.

Candidate Name

- Clearly write name in mixed upper- and lower-case letters, including punctuation and accents.
- It must be the name as commonly known in the community and cannot include titles.

Party

- Partisan offices are US President, US Senator, US Representative, Governor, Lt. Governor, State Auditor, Attorney General, Secretary of State, MN Senator, and MN Representative.
- Candidates for partisan office that are not affiliated with a major political party must file a valid petition along with their affidavit of candidacy. See mnvotes.gov for list of current major parties and petition requirements.

Contact and Residence Information

- Phone, email, and all address information is optional for federal, judicial, county attorney, and county sheriff candidates.
- All other candidates must include phone number.
- All other candidates must include non-government issued email address unless they do not have one.
- If candidates check the "My residence address is to be classified as private data" box, they must also submit the Address of Residence form and enter a Campaign Address on this affidavit.
- Residence address must be where candidate lives. The residence address cannot be a PO Box.
- Candidates may contact their filing officer later to update the campaign information.
- When filing, candidates must provide ID or other documentation authorized in *Minn. Stat.* 204B.06, subd. 1b that matches the residence address.

Timeframe for Filing & Fees

- Affidavits must be submitted during the designated filing period, with the noted exception below.
- Regular filing periods are listed at mnvotes.gov. Contact the filing officer for special election filing periods.
- Affidavits may be mailed in or dropped off by others, but must 1) be notarized, 2) include a copy of identification or other documentation authorized in *Minn Stat.* 204B.06 subd. 1 that matches the residence address on the affidavit, 3) have all other required information completed, and 4) have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Exception: candidates for federal, state, or county offices (*Minn. Stat.* 204B.09 subd. 1a) or candidates for municipal office (*Minn. Stat.* 205.13 subd. 1b) who will be absent from the state during the filing period may submit the affidavit early.

- Statutory filing fees are listed at mnvotes.gov. Charter cities may have other fees, contact the city clerk for details.

Where to File

- Federal candidates must file with the Office of the Secretary of State (OSS).
- Candidates for state and judicial offices may file with OSS or auditor of county of residence.
- County offices (including soil & water district) file with county auditor.
- City, town, school candidates file with their city, town, or school clerk.
- Hospital district candidates file with city or town of residence, or with county auditor if in unorganized territory.

Adopted: _____

MSBA/MASA Model Policy 533

Orig. 2005

Revised: _____

Rev. 2022

533 WELLNESS

I. PURPOSE

Lewiston-Altura Student Nutrition and Physical Activity (School Wellness Policy) Lewiston-Altura Public Schools recognize the link between health and academic achievement and the importance of creating a healthy school environment. The purpose of this School Wellness Policy is to articulate the actions we are taking to comply with the USDA regulations following the 2010 Healthy Hunger-Free Kids Act. This policy is designed to help us meet our district goals to support the diet quality, physical fitness, overall health of our students and staff, student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

District Mission – Preparing for Success (which includes success as adults that are able to meet health and wellness goals)

Food Service Purpose - Educating to Ensure Healthy, Happy Customers!

Food Service Commitment - https://rst6-livesite.rschoolday.com/sites/lewalt.k12.mn.us/files/FS%20Newsletter%2013-14_1.pdf

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- G. ISD 857's adopted board policies are not limited to policy 533. Additionally, policies 430, 534, 601, 707, 708, and 709, relate to student health and wellness per the requirements of this policy. Staff wellness is covered by a separate policy, 430; we know that it is important for staff to model healthy behaviors, so we have a committee devoted to staff wellness.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores. Health education classes address student nutrition for promoting lifelong healthy choices by teaching students how to use my plate and read food labels among other menu planning activities.

Elementary health education has included grade level education by food service personnel to make healthy meal selections at breakfast and lunch in order to prepare students for choices. Food service staff help make sure that all students in the district meet USDA requirements for meals served prior to leaving the serving line.

ISD 857 is in the process of reviewing new MN K-12 Health standards and will begin implementation of those standards in the 2026-27 school year.

Students in grades 6/7/8 will include yearly health education curriculum which includes nutrition education. Students in grades 9-12 are required to take one health class in high school.

All staff are encouraged to integrate nutrition education to the extent possible in their subjects. For instance, science and agriculture education courses will support nutrition education as it fits in their curriculum. In addition to farm to school, the high school utilizes the on site apple trees as an educational component and additional to meals when fruit is ready in the fall. Additionally, the school ag classes and FFA program run a 2 acre crop plot located on site at the high school as an experiential classroom. Local farmer's and the MN corn Grower's Association plant the field the in spring, and students use the site throughout the fall, prior to picking.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and

3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
4. K-12 students in ISD 857 schools are taught the MN Shape America standards in their PE classes. Classes utilize standards-based assessment and grading to ensure students are learning standards at high levels. ISD 857 PE classes meet the following standards:
 - a. Align with established state physical education standards and taught by MN licensed teachers (health, physical education, and DAPE)
 - b. Undergo a formally established periodic review cycle consistent with other academic subjects
 - c. Foster lifelong habits of physical activity for all students.
 - d. Provide elementary school students with 150 minutes of physical education every week throughout the school year.
 - e. Provide middle students with 225 minutes of physical education for one semester each year.
 - f. Provide high school students with a minimum of 225 minutes of physical education per week for the semester course students are required for graduation. Additional opportunities are available for students to take as elective classes.
 - g. All PE teachers meet Minnesota relicensure standards which include a minimum of 30 continuing education hours per 5-year license renewal in the areas of health and physical education.
 - h. There are no substitutions allowed for physical activity courses. School sports are not credit bearing, so credits are earned for course work in addition to activity participation.
 - i. In coordination with our Community Education program, schools partner with the local community members to offer classes to students, staff and community. Current partnerships including JO Volleyball, Junior Wrestling, morning weightlifting, morning walking, and open gyms for community.
 - j. Lewiston-Altura Activities program offers a wide range of activities throughout the school year. We participate in many MSHSL activities that promote student health and wellness. Activity participants have access to additional speed and agility programming as well as off season athletes that want to participate.
 - k. All elementary schools shall provide at least 20 minutes of recess time daily to all students. Staff are strongly encouraged to use physical activity as a reward whenever feasible. For example, teachers may offer extra recess time to incentivize good behavior. However, physical activity may not be assigned to students as a consequence of poor behavior or punishment for any reason. For example, students may not be singled out to run extra laps or other physical activities as a behavioral consequence. Additionally, recess, PE, or other physical activities will not be withheld from students as a punishment for any reason.
 - l. Breaks are provided by staff throughout the day. High school students have a minimum of a 4 minute break between classes to transition and move around. Elementary teachers stagger in class and out of class breaks throughout the school day.
 - m. In accordance with policy 801, the school district works with the local community to provide facility access for a variety of events. Pricing is based upon the connection to school activity based upon the assigned program level in the policy.
<https://meetings.boardbook.org/Public/Book/2341?docTypeId=224756&file=c0847a2e-6b7e-4868-8714-3471a7a3ae73>
 - n. In accordance with policies 707-709, ISD 857 works with families and the community on the Safe Routes to school program and

promotes walking and biking to school. Each fall, students are provided with required education on safe walking and biking to school.

C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

D. ISD 857 Triennial Goals 2026-2029

1. ISD 857 Staff will complete the school health index assessment to identify needs to use to develop additional goals during the 2025-26 school year.
2. ISD 857 teachers will review the newly established MDE Health Education standards during the 2025-26 school year to provide feedback on the draft of standards before they are finalized in the spring of 2026.
3. ISD 857 health teachers will begin unpacking the MDE Health Education standards on PLC/Standards-based grading and assessment days during the 2026-27 school year.
4. ISD 857 health teachers will begin implementation of the MDE Health Education standards and provide updates to the systems accountability committee regarding implementation by the end of the 2027-28 school year.

IV. STANDARDS AND NUTRITION GUIDELINES

Lewiston-Altura Public Schools will provide breakfast and lunch each day in all schools through the USDA School Breakfast Program and the National School Lunch Program. These meal programs are operated in full compliance with the USDA's regulations (<https://www.fns.usda.gov/school-meals/nutrition-standards>) . In accordance with federal regulations, free drinking water will be available to students in every cafeteria during mealtimes; students are encouraged to have a water bottle with them throughout the day and to only have water in their bottles. Water bottle filling stations with filtered water are available throughout both Lewiston-Altura Elementary and Secondary Schools. Pitchers of water are available at our St. John's Lutheran site during breakfast and lunch. All food and nutrition services staff shall receive annual training consistent with current USDA Professional Standards.

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.

2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals by utilizing a POS system in which each student has a unique identification number. Students and parents are strongly encouraged to put funds into this account for use for additional a la carte items instead of using cash at service counters.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
11. Lewiston-Altura Public Schools values our relationships with local farms and producers and strives to build these connections and support our local economy.

We will prioritize including locally grown and locally produced foods in our school meals and will promote these foods with taste tests.

Students will receive education about agriculture and the food system through hands-on learning experiences.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools. ISD 857 follows the recommendations below which are found at: <https://www.gpo.gov/fdsys/pkg/FR-2015-03-02/pdf/2015-04234.pdf>

New and Current Directors	<p>Each year, at least 15 hours of annual continuing education/training.</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • Administrative practices (including training in application, certification, verification, meal counting, and meal claiming procedures). • Any other appropriate topics as determined by FNS. <p>This required continuing education/training is in addition to the food safety training required in the first year of employment.</p>
New and Current Managers	<p>Each year, at least 12 hours of annual continuing education/training.</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • Administrative practices (including training in application, certification, verification, meal counting, and meal claiming procedures). • The identification of reimbursable meals at the point of service. • Nutrition, health and safety standards. • Other topics, as specified by FNS.
New and Current Staff (other than the director and managers) that work an average of at least 20 hours per week.	<p>Each year, at least 8 hours of annual continuing education/training.</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • Free and reduced price eligibility. • Application, certification, and verification procedures. • The identification of reimbursable meals at the point of service. • Nutrition, health and safety standards. • Other topics, as specified by FNS.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. Please see the addendum Form 533A which provides detailed Smart Snack descriptions. Smart Snack guidelines are followed from midnight to 30 minutes after the school day for all sites. <https://www.fns.usda.gov/tn/guide-smart-snacks-school>
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards. Snacks served in aftercare programming will meet Child and Adult Care Food Program requirements.
4. No snacks are provided/sold to students in after school programs with the exception of Cardinal Club Aftercare.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards. <https://www.fns.usda.gov/tn/guide-smart-snacks-school>
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will

not withhold food or beverages as punishment. Here is a list of alternatives to food for staff and parents planning rewards/incentives:

<https://healthyshasta.org/wp-content/uploads/EatHealthy/Alternatives to Food as Reward.pdf>

3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas - <https://www.actionforhealthykids.org/activity/healthy-fundraising/> . No exemptions to the Smart Snack guidelines will be allowed by school activities for fundraising. Foods and beverages sold during fundraisers are not intended for consumption at school or are otherwise exempt by your State agency from Smart Snack policy.
4. Vending Machines and School Stores. There are no school stores or vending machines in any ISD 857 school site or sponsor sites.
5. Caffeinated beverages will not be available or sold to students during the school.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.
3. Lewiston-Altura Public Schools recognize that children are targeted with many types of commercial marketing, including food and beverages. We aim to provide a commercial-free zone in our school buildings. Food and beverage logos and branding other than USDA are not permitted on any type of equipment or school property, including vending machines; display racks; scoreboards; textbooks, or educational materials (unless required for educational purposes. The only exception is food and beverage logos and branding that appear on the package of a product that meets USDA meal or Smart Snack standards.
4. Healthy choices are prominently displayed. Main entrees are the focus, followed by arrangement of fruits and vegetables prior to any other foods as students come through lines. Marketing posters are posted throughout the kitchen reminding students of healthy alternatives.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator – School Nurse

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health

professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public. ISD 857 will be utilizing four committees to bring information to the board; the main committee overseeing the school wellness policy will be our system's accountability committee made up of community members, parents, students, and staff. They will receive additional information from the staff wellness committee, the school health and safety committee, and the student activity - Health Occupations Students of America. When wellness goals are addressed, PE/Health teachers, Wellness Coordinator, and Food Service director will be invited to the committee meetings.
3. Meal participation is encouraged through the following activities:
 - annual surveys of students and families to learn about their food preferences, including cultural and ethnic favorites.
 - taste tests of new recipes to gather feedback before adding them to the menu.
 - display of unflavored milk and fresh produce in the cafeteria line to encourage students to select them as part of their school meal.
 - scheduling the day to include at least 20 minutes of seated time for students to eat lunch in the cafeteria.
 - opening the cafeteria to students 20 minutes before the first bell so that students who arrive early will have at least 10 minutes to sit and eat breakfast.
 - not schedule tutoring, club, or organizational meetings during the lunch period. If there is a lunchtime meeting, students are given time to first get their school lunch and consume it during the meeting.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website. <https://www.lewalt.k12.mn.us/page/6064>
3. The system's accountability committee meets three times per year in September, February and May. The district health and safety committee meets quarterly. The staff wellness committee meets monthly. In the school board meeting directly after committee meetings, board reps update the board on progress of the committees and any approvals are sent to the board. Community members interested in participating in school wellness planning can reach out to the Wellness coordinator, Superintendent, or systems accountability committee.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public through systems accountability updates, board updates, and updates to the district wellness website.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.
4. Results of the most recent triennial assessment demonstrated the following: Out of a policy scores of 124, the district assessed policy score was 29 out of 124 prior to policy revision.

D. Recordkeeping

[Note: The Act requires school districts to retain records to document compliance with the requirements of 7 Code of Federal Regulations section 210.30.]

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public. System's accountability agendas and minutes are maintained by the school district.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee). Documentation will include an overview of progress towards meeting the district goals identified above.
4. School Health Index and WellSAT results for 2026 are posted on the district wellness website.

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

Adopted: _____

MSBA/MASA Model Policy 534

Orig. 2017

Revised: _____

Rev. 2025

534 SCHOOL MEALS POLICY

[NOTE: In 2021, the Minnesota legislature amended Minnesota Statutes, section 124D.111, to require that Minnesota school districts that participate in the national school lunch program adopt a school meals policy. In 2023, the Minnesota legislature amended the statute to create the free school meals program].

[NOTE: This MSBA/MASA model policy is drafted to be consistent for all grade levels. However, local school districts may vary the meal charge policy for elementary, middle, and high schools.]

[NOTE: School districts must follow appropriate debt collection practices when attempting to recover unpaid a la carte item or second meal charges.]

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or second meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

[NOTE: Payment systems and procedures will likely vary from school district to school district. The school district should select one of the following options and delete the remaining options.]

A.

Students have use of a meal account. When the balance reaches zero, a student may charge no more than \$5.00. When an account reaches this limit, a student shall not be allowed to charge second meals or a la carte items until the negative account balance is paid. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.). Students may bring cash or checks to the school or they can pay online using their Wordware account.

B. Free School Meals Program

1. The free school meals program is created within the Minnesota Department of Education
2. Each school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.

3. Each school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.
4. Each school that participates in the free school meals program must:
 - a. participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and
 - b. provide to all students at no cost up to two (2) federally reimbursable meals per school day, with a maximum of one (1) free breakfast and one (1) free lunch.
 - c. A student who has been determined eligible for free and reduced-price meals must always be served a reimbursable meal even if the student has an outstanding debt.

[NOTE: While subparagraph 3. above is inherent given subparagraph 2., MSBA recommends that school boards consider including subparagraph 3., which is stated in Minnesota Statutes, section 124D.111.]

- D. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.
- E. When a student has a negative account balance, the student will not be allowed to charge a snack item.
- F. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.
- G. A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.
- H. A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.

[NOTE: New paragraphs G and H apply if a school district receives school breakfast aid under Minnesota Statutes, section 124D.111 or school lunch aid under Minnesota Statutes, section 124D.111 respectively.]

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches -\$5.00. Families will be notified by email and/or text messaging.

- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing nonreimbursable meals; or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free or reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$10.00, not paid prior to the end of the school year will be reported to the superintendent or superintendent's designee. In some instances, the school district may use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes, section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district's website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district's school meals policy.

Legal References: Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 124D.111 (School Meals Policies; Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Cross References: None

Resources: USDA Policy Memorandum SP 46-2016, [Unpaid Meal Charges: Local Meal Charge Policies](#) (2016) (accessed 10/29/25)
USDA Policy Memorandum SP 47-2016, [Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments](#) (2016) (accessed 10/29/25)
USDA Policy Memorandum SP 23-2017, [Unpaid Meal Charges: Guidance and Q&As](#) (2017) (accessed 10/29/25)

Report to the School Board

June 8, 2026

By Elementary School Principal Dave Riebel

Strategic Priority 1: Student Success



Bluegrass Band assembly - Our last LA CARES assembly featured recognizing students for Self Control. That skill was put to use for the remainder of the assembly as we listened, sang along with and even danced to the performances from the Finley River Boys, a bluegrass band that was playing at the area bluegrass festival and stopped by our school to teach and entertain.

Walk of the Graduates – The fun tradition continues! The senior class came to the elementary a day early to avoid scheduling conflicts. The students and staff gave them an ovation, high fives and fist bumps during the two hallway procession. Congrats to all graduates of 2026!



Fifth Grade Graduation - A fun ceremony honoring the fifth grade students who are moving on from their elementary years and entering the middle school excitement and learning. The fifth graders had their debut band performance and sang a medley of songs from each of their grade school concerts. Some attendance and academic awards were given out followed by the presentation of fifth grade diplomas. Congratulations Fifth Grade!

Last Day of School

The kindergarten and fifth grade have their own afternoon programs on the last day of school, but grade 1-4 were able to enjoy the wonderful setting of the Crossings Center for their last day fun. Thank you to PLAY group volunteers and the Crossings Center staff for allowing us to come for the afternoon to set up stations for play and refreshments. An easy walk and enjoyable afternoon!



Wave to the busses!

Another tradition to send off the cars and busses on the last day. We also escort the retiring staff on their last exit.

Strategic Priority 2: Effective Staffing

Finishing Read Act trainings – Our new in 25-26 staff will complete their Read Act CORE OL&LA trainings in June to keep all elementary staff at the same level of instruction.

Paraprofessional openings – We will be in need of filling two paraprofessional positions for the PK- 5 elementary areas this summer.

Strategic Priority 3: Finance

No report this month

Strategic Priority 4: Facilities

Thank you staff! - The yearlong project of identifying everything in our elementary as storage, auction or trash paid off as the building was readied for the movers and deconstruction crews. Thanks goes out to everyone, especially the Help Squad that roamed the halls taking care of last minute moving needs.



LOTS has been done in weeks 1 and 2, indoor and outside.

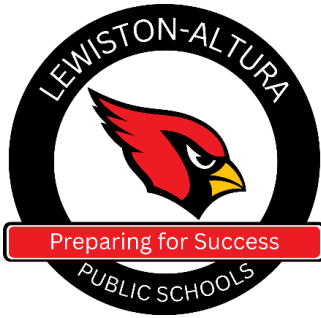
We all can see the work on the entrance to the elementary. The deconstruction and abatement processes are well underway on the inside of the elementary school.

Removal of floor, wall and ceiling creates a wide open feel to the building. Hoping for continued success and keeping our timelines.



Strategic Priority 5: Community Engagement

Cardinal Club remains open in the early childhood wing of our building. The rest of the campus and building are fully under construction and closed to the community.



Lewiston-Altura Public School District 100 County

Road 25

Lewiston, MN 55952

www.lewalt.k12.mn.us

(507) 523-2191

Gwen Porter, Superintendent

Dave Riebel, PreKdg - 5 Principal

Cory Hanson, 6-12 Principal

Priority 1: Student Success

- Congratulations to the Class of 2026 on graduating. We had 49 students walk in the ceremony on May 22. Thank you to all that attended and for the help of the senior advisors and office staff for work setting things up. Best of luck to all of the graduates on their future endeavors.
- Congratulations to all of our spring sports coaches and athletes on strong seasons. Baseball and softball both moved on in their respective section games, but fell short of making it to state. Track sent six students to sections, but we did not make the top two in any event. Golf had a strong showing at sections but no athletes moved on to state. Thank you to all of our volunteers and supporters for the spring season.

Priority 2: Effective Staffing

- We are currently interviewing for a number of sports, paraprofessionals, and a math teacher.
- Thank you to the high school staff that will be completing their Read Act training. We have three meetings over the summer and 8 modules to complete along with assessments. There are six teachers and I that will be completing training.

Priority 3: Finance

- The Winona Area Chamber of Commerce is donating \$1 of each dairy bucket sold to the Lewiston-Altura FFA. Buckets are on sale now with pickup on June 30.
 - To purchase a dairy bucket use this link: [Winona Area Chamber of Commerce Dairy Bucket](#)
- Thank you to the Booster Club for donating to rent St. John's gym for summer practice and for supporting a weight room supervisor.
- Thank you to the Crossing Center for donating weight room access upon completion of their new facility.

Priority 4: Facilities

- Thank you to the office staff and Dashir for their help emptying the office and additional moving. Thank you to teachers for having everything ready to be moved.

Priority 5: Community Engagement

- Our goal is to update Facebook weekly (Thursdays) throughout the summer with progress reports and pictures.
- Thank you to St. John's for agreeing to host ESY and to HVED for allowing us to send a few high school students for summer school.

Upcoming events:

students to the district.

September 14 – 1st Day of School for all 6th and 9th grade students and new

Dashir Management Services, Inc.

www.dashirmanagement.com

Lewiston-Altura School District

Custodial / Maintenance Report

June 2026

Personnel Information

We are currently fully staffed.

Lucas Daniels is scheduled to take his special boilers exam July 13.

Desire Mendoza has applied to test for her class 2C boilers license.

Training Conducted

Staff completed OSHA required safety training on ladder safety.

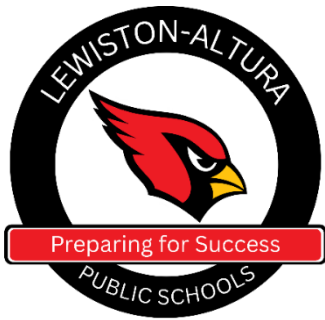
Progress on Projects

- Worked with Davis to install the new water softener at the high school, and the water softener is now operating.
- Working with MMC to install a replacement pump drive unit in the high school boiler room but they ordered the incorrect drive unit. The correct unit was then ordered. While here, the seal was installed in boiler pump 3.
- Various phases of the renovation project are underway.

Comments

We are working to keep the grounds maintained during the construction project as well as working with Dave Phillips with Ingensa to complete any inside work that we can.

Respectfully Submitted,
Dan Buege
Facility Manager



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Gwen Porter, Superintendent
Dave Riebel, PreKdg – 5 Principal
Cory Hanson, 6-12 Principal

Belief Statements (internal operations- beliefs to drive decisions):

- **LIFELONG LEARNERS:** We believe in the value of education for all ages.
- **ACCOUNTABILITY:** We believe we are accountable for our actions and outcomes.
- **COMMUNITY CENTERED:** We believe our schools are the central hub of our community and essential for building strong communities.
- **ADAPTABLE:** We believe in being responsive to an ever-changing world.
- **RESPECTFUL:** We believe in everyone’s right to safety, respect, and dignity in our schools.
- **DIVERSE:** We believe in fostering the value of each other’s individual differences, perspectives, and life experiences.
- **STUDENT FOCUSED:** We believe that we are all responsible for the success of students.

Goals

1. **STUDENT SUCCESS:** Provide all students with the education they need for success: academically, emotionally, and socially.
2. **EFFECTIVE STAFFING:** Hire, maintain, train and support staff to be as effective as possible.
3. **FINANCE:** Be financially healthy and sustainable.
4. **FACILITIES:** Have facilities that are safe, modern and conducive to 21st century education.
5. **COMMUNITY ENGAGEMENT:** Engage with parents, community members and business owners.

Superintendent’s Report to the School Board
Respectfully Submitted by Gwen Porter
June 8, 2026

Meeting Agenda Item Notes

No ZOOM broadcast or recording for June- August Meetings Due to staffing limitations (principals are not required to work in July; transition to Superintendent Gruen, different physical set up), it is not practical to do this when the meetings are at the community center this summer. I will put this information on Facebook. Obviously, the meetings are still open to the public.

FY 2026 and FY2027 Budget Both are on the agenda. Julie will participate remotely due to her daughter’s participation in the State Golf Tournament. You will have copies of all relevant handouts and her power point. Julie and I have reviewed both budgets. We are on track to continue to slightly increase our unreserved fund balance.

November 2026 School Board Elections: There is a required resolution approving that individuals may sign up to be a school board candidate at the Elementary Conference Room July 14-17, 20-24, 27 from 9:00am – 1:00pm; and July 28th 8:00am – 5:00pm. Thank you to Shelly Pringle for working these summer hours to facilitate this important process.

FY27-29 Contract with IEA for Environmental, Health and Safety Management Services I spoke with Dale Walston, Director of Finance and Operations at Southeast Service Cooperative. He verified that IEA is the only entity that provides these required annual services in southeastern MN. And I can assure you that we do need them for these services.

Dale also verified that school districts can go out for bids for design and management of asbestos abatement projects and there are other area entities that do this work. This does not have to be done by IEA because of this annual contract. For the gyms in the summer of 2027, I recommend the district pursue this.

Tiny Robot The possible purchase or lease is on the agenda for continued discussion. This machine is a tool for significantly decreasing the time needed (custodial, AD, coaches if willing) and for improving the quality/detail of field painting work. Our existing field painting machine needs replacing and would be a \$6,000-15,000 expense. Finding ways for increasing staff efficiency is important as we have reduced custodial hours, administration FTE and possible coaching positions turnover.

Additional Updates

End of Year/Preparing for Construction No words can describe my appreciation for the amount of additional planning and labor so many staff members exerted to prepare our facilities for the summer construction projects in both buildings. Of course, it is exciting and one more milestone in a long facility improvement planning process. Separation of items for the online auction vs items to be moved for storage was a big process. The auction closes June 8th and most items should be picked up by June 10th. Summer staff in both buildings have relocated to classrooms. We are expected to wear hard hats and yellow vests on site. Special thanks to Linda and the Cardinal Club staff who continue to provide important quality care for 40-50 kids per day, while also working around changes in parking, the playground and overall building accessibility. It is amazing to see how much demolition work the contractors have already done. And soon, the re-construction will begin. Dave Phillips, InGensa's on site superintendent has been great in keeping us informed, asking us questions and working with/communicating with the contractors. Gary will talk with you about a possible walk through for Board members so you can see for yourselves!

Superintendent Transition Superintendent Gruen and I are meeting remotely and/or emailing regularly, and we will be meeting June 9th, 17th and 29th.

Summer School Board Meeting Location Change Reminder: The summer meetings on June 8th, July 13 and August 10th will be held at City of Lewiston Council Meeting Room due to the construction and the HS Library will be inaccessible to the public.

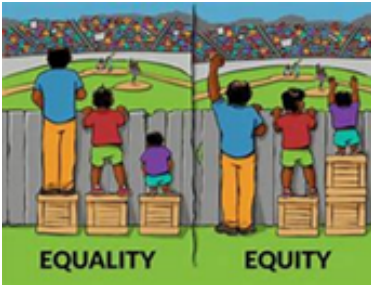
My Final Month It is with mixed emotions that I prepare this last monthly report for you and complete my final weeks with the district. It has been an amazing 6 years – complete with challenges and successes. I am so appreciative of the board members I have worked with and your/their support and guidance. I am proud of the work we have accomplished together, of course, with staff who are talented, professional and focused on all that is necessary for student achievement and growth. I have also met so many wonderful community members and parents and will miss them, too!

I want to particularly recognize Julie, Jennifer, Dan, Vickie, Kevin, and Ryan. They each know their departments so well and understand their important role in the district's success. I have appreciated their leadership, their problem solving and their respect for me, each other and all students and staff.

I also especially thank Dr. Hanson and Principal Riebel for their support and wish them every success in the future. They are both excellent leaders and we have worked together as an administrative team, focused on what is best for the district and students, while also supporting staff to be as effective as they can be. It is mind-boggling to think about how many hours, how many meetings and how frequently we meet and/or talk, and that they will no longer be part of my daily experiences! We have shared many laughs, collaborative discussions and problem solving on so many and diverse topics and supported each other through challenges and disappointments. I will always keep my eyes on the L-A district. I do respectfully ask to be able to return in the fall to tour the completed facility projects. 😊

Enrollment

Grade Level	May 29, 2025	Sept 4, 2025	April 1, 2026	May 1, 2026	Anticipated Sept 14, 2026	Estimate Sept 2027
Kdg	38	29	27	28	26	39
1st	26	39	38	39	27	26
2nd	36	28	28	28	38	27
3rd	38	36	36	36	28	38
4th	25	41	40	39	36	28
5th	39	29	26	26	40	36
6th	38	44	43	43	27 (+1)	42 (+2)
7th	38	36	36	36	44	27
8th	37	39	39	39	36	44
9th	55	45	43	43	51 (+12)	39 (+3)
10th	58	55	52	52	43	51
11th	48	58	58	58	52	43
12th	56	48	49	49	58	52
Total	532	527	515	516	506	492



Equity is important in all of our decision making.