

Regular School Board Meeting of ISD 857

Monday, May 12, 2025 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,
Lewiston, MN 55952

I. Call Meeting to Order

II. Pledge of Allegiance.

III. Quorum Call

David Baer
Sara Daley
Daniel Kreidermacher
Bree Maki
Luke Miller
Amber Pasche
Dave Pringle

IV. Approve the May 12, 2025 Meeting Agenda

V. L-A High School Student Report

VI. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

VII. Resolution Declaring the Official Intent of the School District to Reimburse Certain Expenditures from the Proceeds of Bonds Issued by the School District.

VIII. Approve Revised FY25 Budget with a total of \$30,864,809 in total revenue (\$20,041,484 in construction funds) and \$11,702,480 in total expenditures.

IX. Discussion Regarding FY26 Budget

X. Consent Agenda

- A. Board Meeting Minutes: April 14, April 21, April 30, May 7
- B. Financial Reports a. April 2025 Bills Paid by Bank Check and Wire
- b. April 2025 MultiYear Guide by Object Series

Approve 2025-2026 Resolution for Membership in the MN State High School League.

Approve 2025-2026 Agape Therapies and Educational Services Corp contract for hybrid Speech/Language services.

PERSONNEL

Approve hire of Bryan Cassellius as a paraprofessional at \$15.00/hour.

Approve hire of Jocelyn Mehling as a Cardinal Club Student Assistant at \$12.00/hour.

Approve 2025-2028 Letter of Assignment for Jennifer Wilbur, Payroll/HR Manager & AP/AR Accounting Technician to be paid \$61,800 (2025-2026), \$63,654 (2026-2027), \$65,563 (2027-2028). This is a full time/12-month work calendar.

THANK YOU

Thank you to the Booster Club (\$4000) and the Football Student Activity fund for providing the financing for aeration, seeding, dressing and fertilizing the football field. Thank you also to Ryan Eppen, Dave Pringle, Brent Olson, Steve Berg and Dan Buege for collaborating for the project to be completed.

Thank you to the Cardinal Foundation and PLAY Group for providing up to \$10,500 for the costs of elementary field trips.

XI. Appoint Board Member to CEU Committee.

XII. Agreement for ISD#857 Food Service Program to Incorporate St. John's School as a Site Beginning with the 2025-2026 School Year.

XIII. Policies and Forms on 2nd Reading
512 School Sponsored School Publications

XIV. Approve modified 2026-2027 School Calendar to accommodate hosting the March 9, 2027 Three Rivers Conference Large Group (Choir and Band) Contests.

XV. PK-5 Principal's Report

XVI. L-A High School Principal's Report

XVII. Superintendent and Dashir Reports

XVIII. Board Committee Reports

XIX. Upcoming Meeting Schedule

Health and Safety, 7:15am, May 15th
EC Advisory/Community Education, 4:00pm, May
19th
Senior Awards Program, 6:00pm, May 20th
District Policy Review, 7:00am, May 22nd
Finance Committee 9:00am, May 27th
5th Grade Graduation - 1:00pm, May 29th
Staff Breakfast/End of Year Program, 7:30am May
30th
HS Graduation 7:00pm May 30th
Summer Board Meetings: 6:00pm: June 9, July 14,
August 11

XX. Motion to Enter Closed Session.

XXI. Closed Session for the Purpose of Discussing
the Possible Sale of Real Estate Property.

XXII. Adjourn

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 857
(LEWISTON-ALTURA PUBLIC SCHOOLS)
WINONA COUNTY, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 857 (Lewiston-Altura Public Schools) Winona County, Minnesota, was duly held in the School District on May 12, 2025, commencing at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution, and moved its adoption:

**RESOLUTION DECLARING THE OFFICIAL INTENT OF THE
SCHOOL DISTRICT TO REIMBURSE CERTAIN
EXPENDITURES FROM THE PROCEEDS OF BONDS ISSUED
BY THE SCHOOL DISTRICT**

BE IT RESOLVED By the School Board (the “Board”) of Independent School District No. 857 (Lewiston-Altura Public Schools) Winona County, Minnesota (the “District”) as follows:

1. Background. It is hereby determined that:

(a) The Internal Revenue Service has issued Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met.

(b) The District expects to incur certain expenditures that may be financed temporarily from sources other than tax-exempt bonds and reimbursed from the proceeds of tax-exempt bonds.

(c) The District has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

2. Declaration of Intent. Subject to the requirements of Minnesota Statutes, Chapter 475, as amended, (the “Act”), and Minnesota Statutes, Section 123B.62, as amended (“Section 123B.62”), the District proposes to issue general obligation capital facilities bonds (the “Bonds”) to provide funds for the purpose of financing certain capital projects, including the construction and installation of a solar array on District property (the “Project”), and related financing costs. The District reasonably expects to reimburse original expenditures made for certain costs of the Project from the proceeds of the Bonds in an estimated maximum principal amount of \$900,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. Declaration Made Not Later Than 60 Days. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (a) costs of issuance of the Bonds; (b) costs in an amount not in excess of \$100,000 or five (5) percent of the proceeds of the Bonds; or (c) “preliminary expenditures” up to an amount not in excess of 20 percent of the aggregate issue price of the Bonds that finance or are reasonably expected by the District to finance the Project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. Reasonable Expectations. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the Bonds described in Section 2, above, are consistent with the District's budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District's budget or financial policies to pay such original expenditures.

5. Official Intent. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF WINONA) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 857)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 857 (Lewiston-Altura Public Schools) Winona County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes insofar as they relate to a Resolution Declaring the Official Intent of the District to Reimburse Certain Expenditures from the Proceeds of Bonds Issued by the District.

WITNESS My hand officially as such Clerk this _____ day of May, 2025.

Clerk of the School Board
Independent School District No. 857 (Lewiston-Altura
Public Schools)
Winona County, Minnesota

Lewiston Altura
Budget / Fund Balance Overview (BUDGET)
FY25 Revised Budget 2

	Beginning				End of Year	Net Increase
	Fund Balance	Revenues	Expenditures	Transfers	Proj. Balance	or Decrease
General Fund - 01						
422 Unassigned Fund Balance	377,869	8,108,780	7,843,959	(290,000)	352,690	(25,179)
	1.98%				4.00%	
Restricted						
403 Staff Development	-	92,486	92,486	-	-	-
424 Operating Capital	141,227	228,482	228,482	-	141,227	-
428 Learning and Development	-	104,998	104,998	-	-	-
438 Gifted and Talented	-	8,257	8,257	-	-	-
441 Basic Skills Programs	89,956	391,627	391,627	-	89,956	-
449 Safe Schools Levy	-	21,223	21,223	-	-	-
467 Long-Term Facilities Maint	333,417	189,457	111,423	-	411,451	78,034
Nonspendable	45,715	-	-	-	45,715	-
472 Medical Assistance	51,979	13,429	13,429	-	51,979	-
Subtotal Restricted	662,294	1,049,959	971,925	-	584,260	78,034
Assigned Funds						
Assigned-Scholarships	91,753	-	-	-	91,753	-
Assigned-Vehicles	-	-	-	175,000	175,000	-
Assigned-Instructional Tech	-	-	-	25,000	25,000	-
Assigned - Facilities/Capital	-	-	-	25,000	25,000	-
Assigned-Technology	-	-	-	25,000	25,000	-
Assigned-Curriculum	-	-	-	40,000	40,000	-
Subtotal Assigned - 462	91,753	-	-	290,000	381,753	-
Total General Fund	1,131,916	9,158,739	8,815,884	-	1,474,771	342,855
Activites Fund - 30						
Restricted/Reserved - Subtotal	136,959	150,850	150,850	-	136,959	-
Total Activites Fund	136,959	150,850	150,850	-	136,959	-
Food Service Fund - 02						
460 Nonspendable	14,227	-	-	-	14,227	-
464 Restricted	221,568	610,850	632,584	-	199,834	(21,734)
Total Food Service	235,795	610,850	632,584	-	214,061	(21,734)
Community Services - 04						
464 Restricted	-	193,717	133,353	-	60,364	60,364
Restricted / Reserved						
431 Community Education	-	42,933	42,933	-	-	-
432 Early Childhood	30,830	33,617	6,858	-	57,589	26,759
444 School Readiness	13,771	91,741	101,741	-	3,771	(10,000)
Restricted/Reserved - Subtotal	44,601	168,291	151,532	-	61,360	16,759
Total Community Education	44,601	362,008	284,885	-	121,724	77,123
Construction - 06						
464 Restricted	389,704	20,041,484	1,271,952	-	19,159,236	18,769,532
Total Construction Fund	389,704	20,041,484	1,271,952	-	19,159,236	18,769,532
Debt Service - 07						
464 Restricted	86,164	540,878	546,325	-	80,717	(5,447)
Total Debt Service Fund	86,164	540,878	546,325	-	80,717	(5,447)
Total All Funds:	2,025,139	30,864,809	11,702,480	-	21,187,467	19,162,328

*Matches Audit

**MINUTES OF THE ISD #857 LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING
April 14, 2025**

A regular meeting of the School Board of Independent School District #857 was held April 14, 2025 at 6:00pm in the High School Library. Members present were Bree Maki, Daniel Kreidermacher, David Baer, Sara Daley, Dave Pringle, Luke Miller and Amber Pasche.

Chair Maki called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

Motion by Miller and seconded by Pringle to approve the meeting agenda. MCU.

Harper Smith provided updates on LAHS student activities.

Motion by Pringle and seconded by Daley to approve the Consent Agenda. MCU.

Motion by Baer and seconded by Miller to approve Policy 512 School Sponsored School Publications on a first reading. MCU.

Motion by Baer and seconded by Kreidermacher to approve Policies 998 Memorials for Deceased Students or Staff on a second reading. MCU.

There was discussion on the FY26 Budget.

Reports were presented by Principal Riebel, Dr. Hanson, Superintendent Carman, and Board members.

Motion by Baer and seconded by Pringle to go into Closed Session for the purpose of discussing Labor Negotiations and the possible sale of real estate property at 7:49pm. MCU.

Motion by Kreidermacher and seconded by Baer to reopen the meeting to the public at 8:58pm. MCU.

Motion by Daley and seconded by Kreidermacher to approve the 2024-2026 LA Principals' Association Contract. MCU.

Motion by Baer and seconded by Miller to approve the READ Act MOU with EdMN/L-A for teacher training. MCU.

Motion by Pringle and seconded by Baer to adjourn the meeting at 8:59pm. MCU.

Dave Pringle, Clerk

MINUTES OF THE LEWISTON-ALTURA SCHOOL BOARD SPECIAL MEETING
ISD #857
April 21, 2025

A Special Meeting of the School Board of Independent School District #857 was held on April 21, 2025 at 6:00pm in the High School Library. Members Sara Daley, Daniel Kreidermacher, Bree Maki, Luke Miller, Amber Pasche, Dave Pringle, David Baer were present.

Maki called the meeting to order 6:00pm.

Dr. Ryan Laager presented for the Board a proposal to provide Operational Budget Assistance services.

Motion by Baer and seconded by Pringle to enter into a contract with Dr. Ryan Laager/Baird Public Finance for Operational Budget Assistance and Related Services at the cost of \$4050.00 for the first year, and subsequent years to be negotiated. MCU.

Motion by Pringle, seconded by Baer to adjourn the meeting at 7:34pm. MCU.

Dave Pringle, Clerk

MINUTES OF THE LEWISTON-ALTURA SCHOOL BOARD WORKSHOP SESSION
ISD #857
April 30, 2025

A workshop session of the School Board of Independent School District #857 was held on April 30, 2025 at 6:00pm in the High School Library. Members Sara Daley, Daniel Kreidermacher, Bree Maki, Luke Miller, Amber Pasche, David Baer, Dave Pringle were present.

Maki called the meeting to order 6:00pm.

Dr. Ryan Laager presented to the Board his analysis of ISD#857's revenue and expenditure budgets in comparison to similarly sized districts. His analysis included the urgent need to increase the district's unreserved fund balance, class size comparisons, and to consider reductions in administration and buildings/grounds custodial contracted services. He will continue to analyze other areas of the budget.

The Board discussed Dr. Laager's information and recommendations. It was decided to schedule a Workshop Session for May 7th at 7:00pm for the purpose of giving the parents of the current 26 1st graders an opportunity to speak to the Board regarding class configuration options for second grade next year.

Motion by Baer, seconded by Pringle to adjourn the meeting at 8:29pm. MCU.

Dave Pringle, Clerk

MINUTES OF THE LEWISTON-ALTURA SCHOOL BOARD WORKSHOP SESSION
ISD #857
May 7, 2025

A workshop session of the School Board of Independent School District #857 was held on May 7, 2025 at 7:00pm in the Elementary School Library. Members Sara Daley, Daniel Kreidermacher, Bree Maki, Luke Miller, Amber Pasche, David Baer, Dave Pringle were present.

Maki called the meeting to order 6:00pm.

Board Chair Maki welcomed the parents and staff members to the meeting. She reviewed the purpose and goals of the meeting.

Superintendent Carman presented information regarding the district's unreserved fund balance and the need to increase it, anticipated enrollment data for 2025-2026, and options under consideration in regard to having 26 second grade students next year.

There was discussion between the parents, staff and the Board members regarding the options, questions and concerns.

Board Chair Maki thanked the audience for their input. The Board will likely make a decision about the second grade at their May 12th Regular Board Meeting.

The meeting was adjourned at 8:42pm.

Dave Pringle, Clerk



**2025-2026 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2025. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____

(Clerk/Secretary - Local Governing Board)

Print Name: _____

(Superintendent or Head of School)

Signed: *Signature required*

(Clerk/Secretary - Local Governing Board)

electronically through DocuSign

Date: _____

Signed: *Signature required*

(Superintendent or Head of School)

electronically through DocuSign

Date: _____

Lewiston-Altura Public Schools Multi Year Guide Obj Series

Sequence: Fd, O/S, Org, Pro, Crs, Fin

202310

202410

202510

Description	Budget 202310		Budget 202410		Budget 202510	
	23REV	Year to Date %	24REV	Year to Date %	25REV	Year to Date %
01 General						
100 Salaries & Wages	5,121,079.56	3,502,633.38 68%	4,694,589.00	3,455,577.57 74%	4,849,302.00	3,379,260.65 70%
200 Employee Benefits	1,383,286.32	905,176.56 65%	1,344,727.00	902,073.83 67%	1,290,288.00	900,652.53 70%
300 Purchased Services	1,529,536.00	1,245,990.35 81%	1,846,828.00	1,448,764.48 78%	1,952,561.00	1,432,245.63 73%
400 Supplies & Materials	518,595.32	422,053.85 81%	520,672.00	380,941.61 73%	307,204.00	299,622.28 98%
500 Capital Expenditures	361,981.75	201,684.65 56%	410,776.00	269,164.24 66%	123,968.00	101,991.98 82%
700 Debt Service	0.00	0.00 0%	2,500.00	2,500.00 100%	2,800.00	2,800.00 100%
800 Other Expenditures	49,224.00	54,193.12 110%	54,476.00	39,817.44 73%	39,018.00	46,944.64 120%
01 General	8,963,702.95	6,331,731.91 71%	8,874,568.00	6,498,839.17 73%	8,565,141.00	6,163,517.71 72%
02 Food Service						
100 Salaries & Wages	191,695.00	148,539.44 77%	189,368.00	131,078.19 69%	198,881.00	154,524.41 78%
200 Employee Benefits	0.00	50,147.17 0%	69,801.00	43,497.73 62%	66,351.00	55,092.04 83%
300 Purchased Services	11,150.00	6,353.06 57%	11,700.00	5,226.83 45%	9,710.00	9,366.56 96%
400 Supplies & Materials	235,000.00	179,377.33 76%	323,309.00	207,167.77 64%	323,809.00	215,778.43 67%
500 Capital Expenditures	4,300.00	4,209.15 98%	15,000.00	8,486.06 57%	35,000.00	13,296.00 38%
800 Other Expenditures	3,000.00	2,956.00 99%	2,000.00	1,516.80 76%	2,050.00	2,150.95 105%
02 Food Service	445,145.00	391,582.15 88%	611,178.00	396,973.38 65%	635,801.00	450,208.39 71%
04 Community Education						
100 Salaries & Wages	328,035.92	225,839.78 69%	313,960.00	235,164.64 75%	321,850.00	187,212.86 58%
200 Employee Benefits	67,490.37	46,223.10 68%	66,136.00	54,230.33 82%	80,492.00	40,851.50 51%
300 Purchased Services	16,210.00	9,563.89 59%	11,850.00	2,465.58 21%	9,244.00	8,409.36 91%
400 Supplies & Materials	34,807.29	31,409.24 90%	38,878.00	24,680.55 63%	27,779.00	17,640.23 64%
04 Community Education	446,543.58	313,036.01 70%	430,824.00	316,541.10 73%	439,365.00	254,113.95 58%
06 Bldg Construction						
300 Purchased Services	0.00	0.00 0%	0.00	0.00 0%	0.00	184,369.60 0%
500 Capital Expenditures	0.00	0.00 0%	0.00	0.00 0%	1,271,952.00	0.00 0%
06 Bldg Construction	0.00	0.00 0%	0.00	0.00 0%	1,271,952.00	184,369.60 14%
07 Debt						
700 Debt Service	498,150.00	498,575.00 100%	507,425.00	507,425.00 100%	546,325.00	514,737.50 94%
07 Debt	498,150.00	498,575.00 100%	507,425.00	507,425.00 100%	546,325.00	514,737.50 94%
30 Student Activity						

Lewiston-Altura Public Schools Multi Year Guide Obj Series

Sequence: Fd, O/S, Org, Pro, Crs, Fin

Description	202310		202410		202510	
	Budget 23REV	Year to Date %	Budget 2REV	Year to Date %	Budget 25REV	Year to Date %
30 Student Activity						
300 Purchased Services	79,415.50	57,049.93 72%	72,400.00	69,524.07 96%	80,500.00	50,352.27 63%
400 Supplies & Materials	48,842.13	36,468.73 75%	61,850.00	63,504.03 103%	69,850.00	17,123.69 25%
500 Capital Expenditures	15,000.00	1,494.74 10%	0.00	0.00 0%	0.00	0.00 0%
800 Other Expenditures	1,506.00	1,506.00 100%	500.00	470.95 94%	500.00	1,190.00 238%
30 Student Activity	144,763.63	96,519.40 67%	134,750.00	133,499.05 99%	150,850.00	68,665.96 46%
Report Totals:	10,498,305.16	7,631,444.47 73%	10,558,745.00	7,853,277.70 74%	11,609,434.00	7,635,613.11 66%

Lewiston-Altura Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P510W	68999		Wire	1	3571	MINNESOTA ENERGY RESOURCES		No	No	No	04/10/2025	5,872.46
001	P510P	68918		Wire	1	5546	VISA		No	No	No	04/14/2025	1,027.69
001	P2519	68919		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	04/15/2025	6,867.28
001	P2519	68920		Wire	1	1054	FEDERAL TAXES		No	No	No	04/15/2025	42,738.39
001	P2519	68921		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT.		No	No	No	04/15/2025	26,807.16
001	P2519	68922		Wire	1	18610	Public Employers Retirement Association		No	No	No	04/15/2025	6,144.74
001	P2519	68923		Wire	1	4373	ING		No	No	No	04/15/2025	2,026.84
001	P2519	68924		Wire	1	6283	MinnWest Bank Group		No	No	No	04/15/2025	226.00
001	P2519	68925		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS		No	No	No	04/15/2025	7,467.47
001	P510AM	68939		Wire	1	3128	R1 Amazon Capital Services		No	No	No	04/17/2025	1,116.77
001	P510W	68951		Wire	1	5956	MiEnergy Cooperative		No	No	No	04/18/2025	11,330.67
001	P2520	68979		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	04/30/2025	41.87
001	P2520	68980		Wire	1	1054	FEDERAL TAXES		No	No	No	04/30/2025	441.70
001	P2520	68981		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT.		No	No	No	04/30/2025	391.88
001	P2520	68982		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	04/30/2025	6,728.72
001	P2520	68983		Wire	1	1054	FEDERAL TAXES		No	No	No	04/30/2025	41,948.93
001	P2520	68984		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT.		No	No	No	04/30/2025	26,897.76
001	P2520	68985		Wire	1	18610	Public Employers Retirement Association		No	No	No	04/30/2025	5,514.99
001	P2520	68986		Wire	1	4373	ING		No	No	No	04/30/2025	2,026.84
001	P2520	68987		Wire	1	6283	MinnWest Bank Group		No	No	No	04/30/2025	226.00
001	P2520	68988		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS		No	No	No	04/30/2025	7,467.47
001	P511W	69016		Wire	1	4834	MERCHANT PROCESSING CENTER		No	No	No	04/30/2025	179.49
001	P511W	69017		Wire	1	6283	MinnWest Bank Group		No	No	No	04/30/2025	265.79
001	P511W	69018		Wire	1	6916	ArbiterSports		No	No	No	04/30/2025	4,000.00
001	P511W	69019		Wire	1	7072	Tuition Express		No	No	No	04/30/2025	123.87
001	P511W	69020		Wire	1	3153	Merchants Bank - Fees		No	No	No	04/30/2025	94.10
001	P510CK	68868	77319	Check	1	7096	Brown's Ice Cream Co		Yes	No	No	04/03/2025	316.80
001	P510CK	68866	77320	Check	1	3098	R1 Pan-O-Gold Baking Company		Yes	No	No	04/03/2025	844.80
001	P510CK	68864	77321	Check	1	2411	REINHART FOOD SERVICE		Yes	No	No	04/03/2025	19,842.28
001	P510CK	68867	77322	Check	1	5638	ROCKIE HILL BISON		Yes	No	No	04/03/2025	530.25
001	P510CK	68869	77323	Check	1	7261	Steak Shop Catering Inc		Yes	No	No	04/03/2025	2,764.50
001	P510CK	68865	77324	Check	1	25014	ZIEBELL'S HIAWATHA FOODS, INC.		Yes	No	No	04/03/2025	5,989.26
001	P510CK	68887	77325	Check	1	5230	Apple Awards		Yes	No	No	04/07/2025	82.48
001	P510CK	68873	77326	Check	1	1114	Century Link		Yes	No	No	04/07/2025	242.87
001	P510CK	68897	77327	Check	1	7091	Dalco Enterprises		Yes	No	No	04/07/2025	31.44
001	P510CK	68896	77328	Check	1	7089	Dashir Management Services, Inc		Yes	No	No	04/07/2025	15,879.70
001	P510CK	68893	77329	Check	1	6496	EDUCATORS BENEFIT CONSULTANTS		Yes	No	No	04/07/2025	139.35
001	P510CK	68875	77330	Check	1	12630	FACTORY MOTOR PARTS		Yes	No	No	04/07/2025	57.54

Lewiston-Altura Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P510CK	68880	77331	77331	Check	1 2524	R1	GRAINGER		Yes	No	No	04/07/2025	73.50
001	P510CK	68886	77332	77332	Check	1 4680		Jones & Bartlett Learning, LLC		Yes	No	No	04/07/2025	782.66
001	P510CK	68892	77333	77333	Check	1 5893		LeRoy-Ostrander Schools		Yes	No	No	04/07/2025	2,610.50
001	P510CK	68881	77334	77334	Check	1 3038		Lewiston Hardware, LLC		Yes	No	No	04/07/2025	50.36
001	P510CK	68889	77335	77335	Check	1 5646		Livestockjudging.com		Yes	No	No	04/07/2025	300.00
001	P510CK	68890	77336	77336	Check	1 5865	R1	Loffler Companies -- 131511		Yes	No	No	04/07/2025	293.09
001	P510CK	68879	77337	77337	Check	1 2447		Minnesota Tech for Success		Yes	No	No	04/07/2025	10,600.00
001	P510CK	68874	77338	77338	Check	1 12540		MISSISSIPPI WELDERS SUPPLY COMP,		Yes	No	No	04/07/2025	286.67
001	P510CK	68882	77339	77339	Check	1 3263		North Central Truck Equipment		Yes	No	No	04/07/2025	735.02
001	P510CK	68894	77340	77340	Check	1 6704		Quadient Finance USA, INC.		Yes	No	No	04/07/2025	500.00
001	P510CK	68883	77341	77341	Check	1 4315		QUARRY HILL NATURE CENTER		Yes	No	No	04/07/2025	370.00
001	P510CK	68876	77342	77342	Check	1 17130		RISLOW SERVICE CENTER		Yes	No	No	04/07/2025	576.32
001	P510CK	68877	77343	77343	Check	1 18397		SOUTHEAST SERVICE COOPERATIVE		Yes	No	No	04/07/2025	25.00
001	P510CK	68898	77344	77344	Check	1 7261		Steak Shop Catering Inc		Yes	No	No	04/07/2025	1,009.80
001	P510CK	68891	77345	77345	Check	1 5876		Teachers on Call		Yes	No	No	04/07/2025	2,363.29
001	P510CK	68888	77346	77346	Check	1 5318		The McDowell Agency, Inc.		Yes	No	No	04/07/2025	71.50
001	P510CK	68878	77347	77347	Check	1 19210		TRI STATE BUSINESS MACHINES		Yes	No	No	04/07/2025	828.43
001	P510CK	68895	77348	77348	Check	1 6999		VERAGUTH, CAIDANCE		Yes	No	No	04/07/2025	1,500.00
001	P510CK	68884	77349	77349	Check	1 4448		VERIZON WIRELESS		Yes	No	No	04/07/2025	99.04
001	P510CK	68885	77350	77350	Check	1 4635		WINONA CONTROLS, INC.		Yes	No	No	04/07/2025	528.90
001	P510CK	68917	77351	77351	Check	1 7316		Bakke, Toby		Yes	No	No	04/10/2025	145.00
001	P510CK	68900	77352	77352	Check	1 02178		CHATFIELD PUBLIC SCHOOLS		Yes	No	No	04/10/2025	250.00
001	P510CK	68910	77353	77353	Check	1 2440		Culligan Water Services		Yes	No	No	04/10/2025	62.00
001	P510CK	68911	77354	77354	Check	1 3210		HBC		Yes	No	No	04/10/2025	1,711.41
001	P510CK	68914	77355	77355	Check	1 6429		Heartland Country Club		Yes	No	No	04/10/2025	1,000.00
001	P510CK	68901	77356	77356	Check	1 07141		HIGH PLAINS COOPERATIVE		Yes	No	No	04/10/2025	6,171.22
001	P510CK	68912	77357	77357	Check	1 5922		Holmen High School		Yes	No	No	04/10/2025	400.00
001	P510CK	68907	77358	77358	Check	1 2257	R1	J.W. Pepper & Son, Inc.		Yes	No	No	04/10/2025	422.49
001	P510CK	68902	77359	77359	Check	1 09110		JOSTENS		Yes	No	No	04/10/2025	2,188.95
001	P510CK	68909	77360	77360	Check	1 2362		Kinstler, Scott		Yes	No	No	04/10/2025	300.00
001	P510CK	68913	77361	77361	Check	1 6000		Laura Ingalls Wilder Museum/Pepin		Yes	No	No	04/10/2025	54.00
001	P510CK	68908	77362	77362	Check	1 2303		MINNESOTA STATE COLLEGE-SOUTHE		Yes	No	No	04/10/2025	16,128.00
001	P510CK	68904	77363	77363	Check	1 1397		PEARSON EDUCATION		Yes	No	No	04/10/2025	188.47
001	P510CK	68905	77364	77364	Check	1 17077		REGION V COMPUTER SERVICES		Yes	No	No	04/10/2025	3,560.25
001	P510CK	68903	77365	77365	Check	1 1005		RUSHFORD PETERSON SCHOOL DIST		Yes	No	No	04/10/2025	300.00
001	P510CK	68915	77366	77366	Check	1 6454		School Management Services		Yes	No	No	04/10/2025	342.00
001	P510CK	68916	77367	77367	Check	1 7131		SCHULTZ KAREN M		Yes	No	No	04/10/2025	302.40
001	P510CK	68906	77368	77368	Check	1 19140		TOM'S LOCK SERVICE		Yes	No	No	04/10/2025	250.00

Lewiston-Altura Public Schools

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P2519	68937	77369	Check	1	7128	Affinity Plus Credit Union		Yes	No	No	04/15/2025	25.00
001	P2519	68934	77370	Check	1	6265	ALERUS RETIREMENT BENEFITS ATTN		Yes	No	No	04/15/2025	150.00
001	P2519	68933	77371	Check	1	5594	ALTRA FEDERAL CREDIT UNION		Yes	No	No	04/15/2025	15.00
001	P2519	68935	77372	Check	1	6406	Ameritas Life Insurance Corp		Yes	No	No	04/15/2025	72.16
001	P2519	68931	77373	Check	1	4951	Bremer Bank		Yes	No	No	04/15/2025	375.00
001	P2519	68932	77374	Check	1	5100	DELTA DENTAL OF MINNESOTA		Yes	No	No	04/15/2025	1,150.19
001	P2519	68926	77375	Check	1	11202	Education Minnesota - Lewiston-Altura		Yes	No	No	04/15/2025	2,022.44
001	P2519	68936	77376	Check	1	6461	ISD 857 - Flex Plan Checking		Yes	No	No	04/15/2025	862.54
001	P2519	68927	77377	Check	1	17090	MADISON NATIONAL LIFE		Yes	No	No	04/15/2025	456.66
001	P2519	68929	77378	Check	1	4786	Merchants Bank		Yes	No	No	04/15/2025	450.00
001	P2519	68930	77379	Check	1	4877	MINNESOTA Public Employees Insurance		Yes	No	No	04/15/2025	13,849.70
001	P2519	68938	77380	Check	1	7203	WCF - CARDINAL FOUNDATION		Yes	No	No	04/15/2025	100.00
001	P2519	68928	77381	Check	1	3545	Winona National Bank		Yes	No	No	04/15/2025	130.00
001	P510CK	68949	77382	Check	1	7190	Chromebookparts.com		Yes	No	No	04/17/2025	149.98
001	P510CK	68950	77383	Check	1	7315	Coffee Mill Golf Course		Yes	No	No	04/17/2025	250.00
001	P510CK	68948	77384	Check	1	7073	Ferndale Golf Course		Yes	No	No	04/17/2025	240.00
001	P510CK	68946	77385	Check	1	6891	Harter's Trash & Recycling Inc		Yes	No	No	04/17/2025	1,552.37
001	P510CK	68945	77386	Check	1	6429	Heartland Country Club		Yes	No	No	04/17/2025	156.49
001	P510CK	68943	77387	Check	1	3737	Hiawatha Valley Ed District		Yes	No	No	04/17/2025	32,834.65
001	P510CK	68947	77388	Check	1	7063	InGensa, Inc		Yes	No	No	04/17/2025	179,929.60
001	P510CK	68940	77389	Check	1	09110	JOSTENS		Yes	No	No	04/17/2025	266.45
001	P510CK	68941	77390	Check	1	12540	MISSISSIPPI WELDERS SUPPLY COMP,		Yes	No	No	04/17/2025	468.75
001	P510CK	68944	77391	Check	1	4800	Region 1A		Yes	No	No	04/17/2025	60.00
001	P510CK	68942	77392	Check	1	3239	Southland		Yes	No	No	04/17/2025	200.00
001	P510CK	68974	77393	Check	1	7265	Agape Therapies and Educational Services		Yes	No	No	04/24/2025	9,800.00
001	P510CK	68966	77394	Check	1	5230	Apple Awards		Yes	No	No	04/24/2025	137.74
001	P510CK	68960	77395	Check	1	2105	BATTERIES PLUS		Yes	No	No	04/24/2025	213.85
001	P510CK	68963	77396	Check	1	2707	City of Lewiston		Yes	No	No	04/24/2025	2,704.28
001	P510CK	68970	77397	Check	1	6799	Culhane, John (Jack)		Yes	No	No	04/24/2025	200.00
001	P510CK	68965	77398	Check	1	3906	D & A TESTING SERVICES		Yes	No	No	04/24/2025	61.00
001	P510CK	68972	77399	Check	1	7091	Dalco Enterprises		Yes	No	No	04/24/2025	972.36
001	P510CK	68971	77400	Check	1	7089	Dashir Management Services, Inc		Yes	No	No	04/24/2025	16,376.40
001	P510CK	68956	77401	Check	1	1168	DOVER EYOTA SCHOOL DISTRICT		Yes	No	No	04/24/2025	175.00
001	P510CK	68967	77402	Check	1	5691	EMC Insurance Companies		Yes	No	No	04/24/2025	309.00
001	P510CK	68964	77403	Check	1	3174	Excel Images Inc.		Yes	No	No	04/24/2025	541.52
001	P510CK	68976	77404	Check	1	7318	JETTER CLEAN		Yes	No	No	04/24/2025	550.00
001	P510CK	68973	77405	Check	1	7235	KACZOROWSKI, JACOB		Yes	No	No	04/24/2025	1,000.00
001	P510CK	68958	77406	Check	1	1642	LEWISTON AMBULANCE		Yes	No	No	04/24/2025	280.00

Lewiston-Altura Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P510CK	68962	77407	Check	1 2555		National FFA Organization		Yes	No	No	04/24/2025	84.00
001	P510CK	68969	77408	Check	1 6511		Quadrant Leasing USA, Inc.		Yes	No	No	04/24/2025	111.00
001	P510CK	68957	77409	Check	1 18397		SOUTHEAST SERVICE COOPERATIVE		Yes	No	No	04/24/2025	99.00
001	P510CK	68975	77410	Check	1 7303		SouthWest Metro -Dean Lakes Education C		Yes	No	No	04/24/2025	1,667.82
001	P510CK	68968	77411	Check	1 5876		Teachers on Call		Yes	No	No	04/24/2025	10,292.17
001	P510CK	68959	77412	Check	1 19210		TRI STATE BUSINESS MACHINES		Yes	No	No	04/24/2025	463.72
001	P510CK	68961	77413	Check	1 22254		WINONA COUNTY AUDITOR-TREASURI		Yes	No	No	04/24/2025	56.00
001	P510CK	68977	77414	Check	1 4093		MASC		Yes	No	No	04/25/2025	295.00
001	P510CK	68978	77415	Check	1 3174		Excel Images Inc.		Yes	No	No	04/28/2025	517.13
001	P2520	69000	77416	Check	1 7128		Affinity Plus Credit Union		Yes	No	No	04/30/2025	25.00
001	P2520	68997	77417	Check	1 6265		ALERUS RETIREMENT BENEFITS ATTN		Yes	No	No	04/30/2025	150.00
001	P2520	68996	77418	Check	1 5594		ALTRA FEDERAL CREDIT UNION		Yes	No	No	04/30/2025	15.00
001	P2520	68998	77419	Check	1 6406		Ameritas Life Insurance Corp		Yes	No	No	04/30/2025	72.16
001	P2520	68994	77420	Check	1 4951		Bremer Bank		Yes	No	No	04/30/2025	395.00
001	P2520	68995	77421	Check	1 5100		DELTA DENTAL OF MINNESOTA		Yes	No	No	04/30/2025	1,150.19
001	P2520	68989	77422	Check	1 11202		Education Minnesota - Lewiston-Altura		Yes	No	No	04/30/2025	2,022.44
001	P2520	68999	77423	Check	1 6461		ISD 857 - Flex Plan Checking		Yes	No	No	04/30/2025	862.54
001	P2520	68990	77424	Check	1 17090		MADISON NATIONAL LIFE		Yes	No	No	04/30/2025	456.66
001	P2520	68992	77425	Check	1 4786	R1	Merchants Bank		Yes	No	No	04/30/2025	470.00
001	P2520	68993	77426	Check	1 4877		MINNESOTA Public Employees Insurance		Yes	No	No	04/30/2025	13,849.70
001	P2520	69001	77427	Check	1 7203		WCF - CARDINAL FOUNDATION		Yes	No	No	04/30/2025	100.00
001	P2520	68991	77428	Check	1 3545		Winona National Bank		Yes	No	No	04/30/2025	130.00

Bank Total: \$614,449.08

Report Total: \$614,449.08

Agape Therapies and Educational Services Corp.
11507 Lucas Road, Woodstock, IL 60098
Phone: 815-236-5057
www.agapetherapiesandedu.com

CLIENT SERVICE AGREEMENT

THIS SERVICE AGREEMENT, made and entered into by and between Agape Therapies and Educational Services, Corp., an Illinois corporation, hereinafter referred to as the "Contractor", and Lewiston-Altura Public Schools hereinafter referred to as the "Client".

Recitals

WHEREAS, the Contractor is engaged in the business of providing professional therapists to its clients on a temporary and part-time basis;
WHEREAS, the Client is a duly licensed facility who desires to contract services by the Contractor on a temporary basis;
WHEREAS, the Contractor desires reasonable protections of its confidential business information and trade practices and assurances that the Client will not compete with the Contractor within one year's time and within a reasonable geographical area following termination of the employment relationship;
WHEREAS, the parties now desire to memorialize their relationship for their mutual benefit and understanding;
NOW THEREFORE, in consideration recited herein, and of the other mutual obligations recited herein, the receipt and sufficiency of which is hereby acknowledged;
IT IS AGREED as follows:

Recitals

- 1. Term of Employment.** The contractor hereby provides RELATED SERVICE SUPPORT for the Client, and the Client hereby voluntarily accepts this contract with the Contractor for a limited period of from August 11, 2025, to May 29, 2026. The client is formally requesting a speech-language pathologist to fill one [1 hybrid] position where three and a half (3.5) days are worked in person and one and a half (1.5) days are worked remotely. More SLPs can be added upon request from the Client.

The parties agree that this Agreement is personal to the Contractor and Client and cannot be assigned by either party without written consent of the other. Any provision of this Agreement may be altered or amended by a written document signed by both parties hereto setting forth such alteration or amendment without affecting the obligations created by the other provision of this Agreement. The Contractor and Client agree that the failure to enforce any provision of obligation under this Agreement shall not constitute a waiver thereof or serve as a bar to the subsequent enforcement of such provision or obligation or any other provision or obligation under this Agreement.

- 2. Teaching Certificate/Licensure.** Before starting this agreement, all licensing and qualification issues, such as fingerprinting and criminal background checks, must be satisfactorily communicated to the Contractor and satisfactorily completed.
- 3. Obligations of the Client.** The Client shall be required to provide a Speech-Language Pathologist(s) upon request from authorized district personnel hereinafter referred to as the "Providers", with adequate facilities, if applicable, plan time, and materials necessary for the development of treatment plans and performance of services, assessment materials, etc. In addition, the Client shall provide the Providers access to administrative

resources, including, without limitation, site email access, access to necessary programs and applications, and related supplies necessary for the performance of the Providers' duties hereunder. The Client shall also provide training for the providers on the Client's district programs and policies as they apply to the Providers' duties and responsibilities.

Furthermore, the Client is obligated to complete all items in A. the "District Checklist for Services" and B. the "Billing Checklist for New District Contracts" a minimum of two (2) work days prior to the start of the contract. If there is a delay in the start of services due to a lack of completion of these checklists, thus preventing the Provider(s) from starting, the Client is still liable for reimbursing the Providers for any missed work time as a result of this negligence, unless a different written and signed agreement is mutually agreed upon by the Client and the Contractor.

4. **Obligations of the Provider.** At the request of an authorized representative of the Client, the Providers shall be required to (as appropriate for their profession): (a) develop a plan to provide speech-language services or psychological services, (b) provide services to patients/ students based on the plan developed for such patients/ students, and notify the authorized representative of any change in the plan; (c) provide the Client with progress notes and other patient/ student information as the Client may require; (d) maintain qualifications necessary to provide the services set forth in Section 5 below and to provide the Client with proof of such qualifications from time to time; (e) the Contractor will maintain adequate malpractice, worker's compensation, and liability insurance coverage with respect to the performance of the Providers' duties hereunder during the term of this Agreement; (f) and comply with all applicable federal and state laws, regulations, and Client's policies. The Contractor also has available to the Client technology available for loan- such as computers, iPads, noise-canceling headphones, etc., available upon request by the Client. (g) The Provider shall be given a caseload in fitting with the workload model as presented by the American Speech and Hearing Association (ASHA) best practices guidelines.

The services to be rendered under this contract shall be performed during the following days each week when school is in regular session (only for a school placement): from August 11, 2025, to May 29, 2026. The total hours per week for full-time services by any Provider to be rendered shall be no more than thirty-seven and a half (37.5) hours a week. Any exception to this must be pre-approved by the Client. The Contractor shall be paid for services rendered pursuant to this Agreement and will not be paid a flat fee that is unrelated to actual services rendered.

The Providers are expected to work an average of thirty-seven and a half (37.5) hours per week when school is in session (if applicable) for the term of his/ her employment for a minimum of one hundred and eighty-five (185) full work days unless a different work schedule is negotiated with the Client.

In addition to the above, it is understood and agreed that the Providers shall participate in the following functions, as applicable to their licenses.

- A. Initial patient/ student screenings and evaluations
- B. Re-screenings and re-evaluations of patients/ students
- C. Consultation with other Client personnel and families as needed or as required
- D. Attending appropriate meetings, conferences, parent conferences, etc.

- 5 **Qualifications of the Provider.** The Contractor hereby represents and warrants that the Providers performing Services under this Agreement have the qualifications required to meet the criteria necessary for the performance of the Providers' duties hereunder. In addition, the Contractor and its Providers providing Services hereunder shall at all times during the term of the Agreement comply with all licensing requirements necessary for the applicable rules and regulations of all governmental agencies regulating the performance of Services by

the Providers. The Providers shall perform his or her duties with the highest degree of professionalism and shall comply with all reasonable instructions and directions from the Client. The Providers' Regional Manager shall be Maria Fanning, M.S. CCC-SLP/L.

In Addition to the above, the regional manager will complete required observations and evaluations and support any Providers working for the Client. The Client's administrative staff is also welcome to complete or participate in any observations and evaluations of Providers from Agape Therapies and Educational Services Corp. to ensure the highest level of service and professionalism from our Providers.

- 6 **Compensation.** The Client will pay the Contractor a fee of \$100 per hour for work performed by each Psychologist/ Related Service Provider under this Agreement. The Contractor shall send the Client an invoice at the end of each week during the term of this Agreement for fees due with respect to work performed by the Providers during that week, and the Client shall be obligated to pay such invoices within one (1) month from the date of such invoice unless another billing schedule is requested by the Client on the "Billing Checklist for New District Contracts" form as filled out by the Client. Any overdue invoices are subject to a three percent (3%) late fee to be charged at the discretion of the Contractor.
- 7 **Non-Discrimination.** The parties hereto agree that Title VI of the Civil Rights Act, The Age Discrimination Act of 1975, Section 54 of the Rehabilitation Act of 1973, and The Prevailing Wage Act shall apply to this Agreement. Further, no patient, student, or personnel of the Client may be subject to discrimination or be denied the benefits of the Services provided by the Providers hereunder on the grounds of race, color or national origin, age, gender, sexual orientation, or disability.
- 8 **Patient/ Student Records.** The records and notes maintained by the Providers related to the Services provided to patients/ students by the Providers during the term of this Agreement are the property of the Client and the Providers will comply with all applicable Client and governmental rules and regulations with regard to maintaining records. Any Client specific procedures and or guidelines are to be communicated clearly and in a timely manner to the Providers, so the Providers are able to comply with those procedures and guidelines.
- 9 **Non-Competition and Non-Solicitation.** The Client hereby covenants and promises to the Contractor that the Client will not, either directly or indirectly at any time during the term of this Agreement, and for a period of one (1) year after this Agreement terminates or expires, hire, retain, consult with or otherwise employ, engage, or make use of the Services of any Providers, employees, former employees of the Contractor without the expressed written consent of the Contractor. ____ (Client's initials)

The Client acknowledges that any violation by his/her of any provision of paragraph 9 will cause irreparable harm to the Contractor, that damages for such harm will be incapable of precise measurement and that, as a result, the Contractor will not have an adequate remedy at law to redress the harm caused by such violations. Therefore, in the event of any violation by Client of any provision or paragraph 9, Client agrees that in addition to its other remedies, Contractor shall be entitled to injunctive relief including, but not limited to, temporary restraining orders and/ or preliminary or permanent injunctions.

In addition to other relief to which it shall be entitled, Contractor shall be entitled to recover from Client the costs and reasonable attorney's fees incurred by the Contractor in seeking (i) enforcement of paragraph 9 or (ii) relief from Client's violation of any restriction contained in paragraph 9.

- 10 **Independent Contractor Status.** The Contractor is an independent contractor in the performance of its duties under this Agreement, and neither the Contractor nor its officers, employees or agents shall be considered agents or employees of the Client. Nothing contained in this Agreement shall place the Contractor and the Client in the

relationship of partners or Joint Ventures, and neither party shall have the power to obligate or bind the other for any indebtedness or related obligations as an independent contractor.

- 11 Non-Exclusivity.** The Contractor and the Client hereby acknowledge that each has or may enter into agreements similar to this Agreement and that the services provided by and obtained from each other are non-exclusive. Furthermore, the Contractor shall only be obligated to perform Services on behalf of the Client under this Agreement for thirty-seven and a half (37.5) hours per week during the months school is in session (if applicable) for a minimum of one hundred and eighty-five (185) full school days.
- 12 Cancellation.** This agreement shall be effective from the date hereof for a period of one (1) school year, subject to cancellation by either party giving thirty (30) days prior written notice to the other party if in-person services are obtained. If this Agreement is terminated by the Client without just cause and without the written consent of both the Client and Contractor, the Client shall remain liable to pay the Contractor for the entirety of the duration of this Agreement unless otherwise agreed upon in writing and signed by both parties. If both parties are in agreement with the written termination of this Agreement, the Client shall only remain liable to pay the Contractor for services rendered prior to the effective date of the termination. If this Agreement is terminated by the Contractor, the Client shall only remain liable to pay the Contractor for services rendered prior to the effective date of the termination. The Client may also terminate this Agreement without notice for just cause as defined by the Statutory and Decisional case law of the State of Illinois or for the violation of this contract by the Contractor. In such an event, the Client shall have no further obligation to the Contractor after the date of termination.
- 13 Notices.** Every notice, demand or request hereunder shall be in writing and shall be deemed to have been properly given if delivered personally or by overnight, nationwide next day courier delivery service (such as Federal Express, U.S. Express Mail, or United Postal Services) with signed receipt, or if deposited with the United States Postal Service (or any official successor thereto) designated certified mail, return requested. Bearing adequate postage and addressed as follows:

To the Contractor:
Agape Therapies and Educational Services Corp.
Maria Fanning M.S. CCC-SLP/L
11507 Lucas Road
Woodstock, IL 60098

To the Client:

- 14 Entire Agreement and Changes.** This Agreement contains the entire agreement of the parties with respect to the subject matter described herein and supersedes and replaces any other prior agreements, whether written or oral in their entirety. This Agreement may be modified only by an agreement in writing signed by both parties hereto. There is no statement, promise, agreement, or obligation in existence which may conflict with the terms of this Agreement or may modify, enlarge, or invalidate this Agreement or any provision thereof.

- 15 Assignment/ Binding Effect.** This Agreement shall not be assigned without the prior written consent of the other party. To the extent not expressly prohibited, this Agreement shall insure to and be binding upon the legal representatives, successors and permitted assigns of the parties.
- 16 Headings.** The headings used in the Agreement are for convenience only and do not limit the contents of this Agreement.
- 17 Voluntary Agreement.** The Client acknowledges that it has been provided with an opportunity to consult legal counsel regarding the terms and conditions of this Agreement and that Client has either obtained legal counsel or has voluntarily waived the opportunity to obtain legal counsel and that by signing this Agreement, Client has voluntarily and knowingly entered into this Agreement and agrees to be bound by its terms.

Executed this 6th day of May 2025.

CONTRACTOR

Agape Therapies and Educational Services

By: Maria Fanning M.S. CCC-SLP/L

(Printed): Maria Fanning M.S. CCC-SLP/L

President/CEO

CLIENT

Lewiston-Altura Public Schools

By: _____

(Printed): _____



Lewiston–Altura Public School District
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Dave Riebel, PreKdg – 5 Principal
Cory Hanson, 6-12 Principal

Educating a Caring, Adaptable, Respectful, Determined, Successful Community of Learners

**Agreement for ISD #857 Food Service Program to Incorporate
St. John’s School as a Site
Beginning with the 2025-2026 School Year**

This Agreement is to outline the services the ISD #857 (Lewiston – Altura Public Schools) Food Service Program will provide St. John’s School beginning with the 2025-2026 school year.

St. John’s School will become a site under the Lewiston - Altura Food Service Program and the programs shall mutually cooperate to adhere to all policies and protocols as established by the MN Department of Health, the MN Department of Education and the Lewiston- Altura Food Service Director.

- Lewiston- Altura Food Service Program will hire, supervise and provide compensation to one employee to be responsible for the daily school day operations of the St. John’s Food Service program. This will include food preparation, serving, daily cleaning of all kitchen equipment, serving utensils and cleaning the cafeteria tables.
- Lewiston- Altura Food Service Program will process all necessary food ordering, menu planning, all financial and any other reporting as required, facilitate any reviews or audits, and processing of free/reduced meal applications.
- Lewiston- Altura Food Service Program will receive all local, state, federal revenue associated with the St. John’s Food Service program, and pay all expenses associated with the St. John’s Food Service program – with the exception of licensing, equipment maintenance and providing the necessary food preparation and serving equipment, utensils and dishes.
- Lewiston – Altura Food Service Program will provide the necessary consumable supplies such as napkins, gloves, dish soap, paper towels, etc. needed for the St. John’s School Food Service program.
- St. John’s School is responsible of maintaining current licensing of the kitchen facility as issued by the MN Department of Health and Winona County.

- St. John's School will provide each school day a staff member to operate the Point-of-Sale machine and cleaning of the cafeteria, with the exception of the cafeteria tables which will be cleaned by the L-A Employee.
- St. John's School is responsible for providing and maintaining all kitchen equipment (refrigerator, stove top/over, dishwasher, sink, sanitizer), cafeteria tables and all necessary food preparation and serving equipment and utensils.
- St. John's School will assure that there is very limited access to the school's kitchen. This is important to ensure cleanliness standards are maintained from the end of one school day until the start of the next school day.
- St. John's School will provide the Food Service Director access to student data needed fulfill the planning, financial and reporting requirements for St. John's Food Service Program. This data shall only be accessed by the Food Service Director, and no other ISD #857 personnel.

This Agreement shall be considered ongoing annually unless either party requests to amend or terminate the Agreement with at least 60-days notice.

Vickie Speltz, Lewiston – Altura Food Service Director

Bree Maki, Lewiston – Altura School Board Chair

Pastor Aaron Schrimpf, Acting Principal St. John's School

Adopted: _____

MSBA/MASA Model Policy 513

Orig. 1995

Revised: 3.10.2025

Rev. 2024

513 STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

I. PURPOSE

The purpose of this policy is to provide guidance to professional staff, parents, and students regarding student promotion, retention, and program design.

II. GENERAL STATEMENT OF POLICY

The school board expects all students to achieve at an acceptable level of proficiency. Parental assistance, tutorial and remedial programs, counseling, and other appropriate services shall be coordinated and utilized to the greatest extent possible to help students succeed in school.

A. Promotion

Students who achieve at levels deemed acceptable by local and state standards shall be promoted to the next grade level at the completion of each school year.

B. Retention

Retention of a student may be considered when professional staff and parents feel that it is in the best interest of the student. Physical development, maturity, and emotional factors shall be considered, as well as scholastic achievement. The superintendent's decision shall be final.

C. Program Design

1. The superintendent, with participation of the professional staff and parents, shall develop and implement programs to challenge students that are consistent with the needs of students at every level. A process to assess and evaluate students for program assignment shall be developed in coordination with such programs. Opportunities for special programs and placement outside of the school district shall also be developed as additional options. All programs will be aligned to comprehensive achievement and civic readiness.
2. The school district may identify students, locally develop programs and services addressing instructional and affective needs, provide staff development, and evaluate programs to provide gifted and talented students with challenging and appropriate educational programs and services.
3. The school district must adopt guidelines for assessing and identifying students for participation in gifted and talented programs and services consistent with Minnesota Statutes, section 120B.11. The guidelines should include the use of:
 - a. multiple objective criteria; and
 - b. assessments and procedures that are valid and reliable, fair, and based on current theory and research. Assessments and procedures should be sensitive to under-represented groups, including, but not limited to, low-income, minority, twice-exceptional, and English learners.

4. The school district must adopt procedures for the academic acceleration of gifted and talented students. These procedures will include how the school district will:
 - a. assess a student's readiness and motivation for acceleration; and
 - b. match the level, complexity, and pace of the curriculum to a student to achieve the best type of academic acceleration for that student.
5. The school district must adopt procedures consistent with Minnesota Statutes, section 124D.02 for early admission to kindergarten or first grade of gifted or talented learners consistent with Minnesota Statutes, section 120B.11, subdivision 2, clause (2). The procedures must be sensitive to underrepresented groups.








Legal References: Minn. Stat. § 120B.15 (Gifted and Talented Students Program)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross References: MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 620 (Credit for Learning)

LEWISTON-ALTURA ISD #857
2026-27 School Calendar (Revised 5/2/25)

July							1st Quarter - 41 Student Days							January - 18 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
			1	2	3	4	Aug. 31: New Teacher Orientation												1	2	
							Sept. 1-3: No School - Staff Development Days														
5	6	7	8	9	10	11	Sept. 7: Labor Day - No School	3	4	5	6	7	8	9							
12	13	14	15	16	17	18	Sept. 8-11: No School - Staff Development Days	10	11	12	13	14	15	16							
19	20	21	22	23	24	25	Sept. 8: High School Planning Night	17	18	19	20	21	22	23							
26	27	28	29	30	31		Sept. 14: New Student Orientation 6/9/New Students	24	25	26	27	28	29	30							
							Sept. 14/15: Pre-K - 5 Orientation (Evening)	31													
							Sept. 15: All 6-12 Students Begin School														
							Sept. 16: First Day of School PreK-5														
August							2nd Quarter - 42 Student Days							February - 18 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
						1	Oct. 13: High School Conferences 4-7 pm								1	2	3	4	5	6	
							Oct. 14: No School - Staff Development Day														
2	3	4	5	6	7	8	Oct. 15/16: No School - MEA	7	8	9	10	11	12	13							
9	10	11	12	13	14	15	Nov. 13: Last Day of 1st Quarter	14	15	16	17	18	19	20							
16	17	18	19	20	21	22								21	22	23	24	25	26	27	
23	24	25	26	27	28	29								28							
30	31																				
September - 13 Days							3rd Quarter - 45 Student Days							March - 21 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
		1	2	3	4	5	Nov. 16: No School - Staff Development Day								1	2	3	4	5	6	
							Nov. 17: First Day of 2nd Quarter														
6	7	8	9	10	11	12	Nov. 17: K-5 Conferences 4-7 pm														
13	14	15	16	17	18	19	Nov. 19: K-5 Conferences 4-7 pm							7	8	9	10	11	12	13	
20	21	22	23	24	25	26	Nov. 25-27: No School - Thanksgiving Break							14	15	16	17	18	19	20	
27	28	29	30				Dec. 23- Jan. 1: No School - Winter Break							21	22	23	24	25	26	27	
							Jan. 7: High School Conferences 4-7 pm							28	29	30	31				
							Jan. 18: No School - Staff Development Day														
							Jan. 28: Last Day of Quarter 2 / Semester 1														
October - 19 Days							4th Quarter - 41 Student Days							April - 20 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
						1	Jan. 29: No School - Staff Development Day														
							February 1: First Day of Semester 2 and 3rd Quarter														
4	5	6	7	8	9	10	Feb. 9: K-5 Conferences 4-7 pm	4	5	6	7	8	9	10							
11	12	13	14	15	16	17	Feb. 11: K-5 Conferences 4-7 pm	11	12	13	14	15	16	17							
18	19	20	21	22	23	24	Feb. 15: No School - President's Day	18	19	20	21	22	23	24							
25	26	27	28	29	30	31	March 9 - Staff Development Day / Large Group Music 9-12 Band and 11-12 Choir students will report	25	26	27	28	29	30								
							March 25 - High School Conferences 4-7 pm														
November - 17 Days							5th Quarter - 41 Student Days							May - 19 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
1	2	3	4	5	6	7	April 9: No School - Staff Development Day														
8	9	10	11	12	13	14	April 12: First Day of Fourth Quarter														
15	16	17	18	19	20	21	April 26: No School														
22	23	24	25	26	27	28	May 27: High School Conferences 4-7 pm														
29	30						May 28 - 31: No School - Memorial Day Weekend														
							June 10: Last Day of Quarter 4 / Semester 2														
							June 11: No School - Staff Development Day														
							June 11: Graduation - 7 PM LAHS Gym														
December - 16 Days							6th Quarter - 41 Student Days							June - 8 Days							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
						1	June 13: No School - Staff Development Day														
							June 14: No School - Staff Development Day														
6	7	8	9	10	11	12	June 15: No School - Staff Development Day							6	7	8	9	10	11	12	
13	14	15	16	17	18	19	June 16: No School - Staff Development Day							13	14	15	16	17	18	19	
20	21	22	23	24	25	26	June 17: No School - Staff Development Day							20	21	22	23	24	25	26	
27	28	29	30	31			June 18: No School - Staff Development Day							27	28	29	30				

Key

	K-6 PT Conferences/Open House
	No School-Teacher Workshop
	7-12 P/T Conferences/Open House
	No School for Students and/or Staff
	Last Day of Qtr./Last Student Day
	Graduation
	New Teacher Orientation

Snow Days 1-3 will not be rescheduled
Make-up Days for Snow Days 4 / 5: Feb. 15 and March 29 ; additional snow make-up days may be added to the end of the school year if needed.

14 Teacher Workshop Days
4 Elementary Conferences and 1 Orientation Night
4 High School Conferences and 1 Orientation Night

Report to the School Board

May 12, 2025

By Elementary School Principal Dave Riebel

Strategic Priority 1: Student Success

- Elementary School concerts –

Excitement and energy were on display for the grade 2-3 and k-1 spring concerts on May 1st. Thank you Mr. Harper for prepping each grade level to have fun and show off their actions and singing skills as a grade level and combined group.



- History Day and Wax Museum projects

The fourth and fifth graders invited parents and concert audiences to view their History Day and Wax Museum projects on May 1. Students were able to pick a historic person or event, put their new research skills to work and also prepare for live presentations to other students and adults. A new skill for most students!



Strategic Priority 2: Effective Staffing

- April 17 Professional Development day

Thank you to Janell Gibson for leading the elementary certified staff in a QPR (Question, Persuade, Refer) training in suicide prevention and responding to crisis situations. Our elementary emergency response team also took part in recertification CPR training from Matt Essig. Afternoon meetings included our English Language Arts curriculum team and last day of school planning team.

- Teacher Appreciation

Thank you to all of our district teachers with emphasis during teacher appreciation week! A dress like your teacher day highlighted the week for students. A Friday morning breakfast from the PLAY group was appreciated by all.

Strategic Priority 3: Finance

- ELA curriculum review

The English Language Arts curriculum task force was represented by Deb Heftman and Natalie Mehling at the May Systems Accountability meeting on May 5th. After a systematic review of curriculum, a recommendation of Houghton-Mifflin-Harcourt Into Reading 2025 was recommended for purchase for grades K-5. Thank you to Ms. Pilger, Ms. Reszka, Ms. Heftman, Ms. Gasca, Ms. Kennedy, Ms. Puetz, Ms. Zezulka and Ms. Mehling for the time and effort needed for the entire review process.

Strategic Priority 4: Facilities

No report this month.

Strategic Priority 5: Community Engagement

- Fun on the Farm – Early Childhood Family night

Preschool families took part in farm themed activities and a hot dog supper for Fun on the Farm night on May . Thank you to Ms. Zezulka and the entire early childhood staff for the preparations and fun!



Upcoming events:

May 16,	11:45	Grade 4-6 Track and Field day – LAHS track
May 23	1:30	4 th grade musical “Go West” - Elementary gym
May 29	1:00	5 th grade Graduation – Elementary gym



Independent School Dist. No. 857
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Dave Riebel, PreK-5 Elementary Principal
Cory Hanson, 6-12 High School Principal

Priority 1: Student Success

- Congratulations to our Cardinals of the Month for May - Audrey Spitzer, Brandon Zamano, and Bently Wirt.
- Congratulations to the cast of crew of the Middle School Plays on great performances.
- Congratulations to Riley Merchlewitz and Aly Pringle on being selected as the 2025-26 student council President and Vice President.
- FFA State two weeks ago
 - Tyler Steele – Top made the top 4 for STAR Farmer in the state
 - Dairy, livestock, and milk quality all competed
 - 2 student delegates represented LA FFA at state

Priority 2: Effective Staffing

- Thank you to Josh Jensen and Janell Gibson for supporting our QPR (Question, Persuade, Refer) training. It is a very practical training. We are looking into ways to provide additional student training for suicide prevention.
- Thank you to Matt Essig for certifying/recertifying our school safety teams and Michelle MacPherson for setting up training for Narcan administration, choking prevention, and CPR.
- Thank you to all staff and especially teachers in our celebration of American Education week with Teacher Appreciation Day on May 6.
- Thank you to the student council for their support of School Lunch Heros Day for all the work the food service department does to provide nutritious meals.

Priority 3: Finance

- Thank you to the Booster Club for supporting the summer weight room position beginning in June.
- Thank you for the community support of donating for the mock crash. More to come on the local donors.

Priority 4: Facilities

- Thank you to Dashir, Ryan, Tanner Sannes and Wyatt Kreidermacher for their work on the fields to overcome the April showers and host as many events as possible.
- On Wednesday and Thursday Berg Turf will be in this week working on improving the conditions of the football field. Thanks to Pringle Properties for donating use of a skidsteer to help defray costs of the project.

Priority 5: Community Engagement

- Grand March was a great success. Thank you to the junior class advisors – Mrs. Nusbaum, Mr. Scheck and Mr. Simon for their support as well at maintenance and Mr. Eppen for helping get everything setup.
- Thank you to the junior class parents for their work making prom a success.
- Students from the elementary school and St. John's were able to join us for the daytime performances of the middle school play.
- Thank you to all the volunteers that helped us make three home track meets successes this year. We had huge numbers of people at the events and could not have made them happen without student, staff, parent and community volunteers. This year solidified that we have to begin looking at options for a new timing system as ours did not work properly at any of the three events and parts/software are proving too difficult to find.

- **We hosted two orientation nights on May 8 for incoming 6th and 9th graders. Even with all the events happening, we had 32 LA Elementary students and one home school student attend for 6th grade and three 9th grade attendees.**

Upcoming Events:

May 14 – 9-12 Band and Choir Concerts

May 16 – Mock Crash and Elementary Field Day

May 20 – Senior Honors and Awards

May 22 – Middle School Concert

May 29 – Last Day of School

May 30 - Graduation

Lewiston-Altura Drama presents

A NIGHT OF COMEDY

featuring

KITCHEN



CATASTROPHES!

and



*G***OLDILOCKS**

on Trial

April 25th at 1:30 pm

at Lewiston-Altura High School

In-School Performance



Lewiston – Altura Public School District
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Dave Riebel, *Ergle* – 5 Principal
Cory Hanson, 6-12 Principal

Educating A Caring, Adaptable, Respectful, Determined, Successful Community of Learners

The **Lewiston-Altura High School**
would like to invite you to

6th Grade Orientation Night

for Parents/Guardians & future 6th Grade Students

Thursday, May 8th

5:00-6:00pm

Meet in the High School Cafeteria



WHAT TO EXPECT:

Brief Presentation

Q & A Session

Explore the High School

No need to bring anything, but yourself, a pen for notes, and any questions you have!

*FYI - There will be high school conferences taking place simultaneously, so you'll be able to connect with some of the teachers who will be on your schedule next year!

COME JOIN US FOR OUR

4th - 6th GRADE TRACK & FIELD DAY

at the High School Track

FRIDAY, MAY 16TH
@ 11:45AM - 3:00PM

If time allows awards
will be announced at
the end of the event.

Dashir Management Services, Inc.

www.dashirmanagement.com

Lewiston Altura School District

Custodial / Maintenance Report

May 2025

Personnel Information

We are currently fully staffed.

Training Conducted

Staff completed OSHA required safety training on Ladder Safety.

Inspections

- IEA arranged to have the two scissor lifts inspected in the first part of June.
- Waiting on H&B to replace receive and replace parts that were ordered for a couple of baskets for the high school gym after inspection. They will return to complete those repairs and inspect the elementary gym.

Progress on Projects

- Worked with MMC remove some problem urinals to assess the next steps. They found a lot of hard deposits in the wall pipes. As recommended by MMC, we worked with Jetter Clean Out to clean some of the urinal lines to get them working. We still need to address issues with the work to be done this summer in the bathrooms.
- The storeroom door for the C-wing hasn't arrived yet. Southern Lock and Glass will install it when the door comes in.
- Worked with John from Great River Water Treatment to test the boilers. The elementary is good at 28% glycol and the high school is at 17% glycol. His analysis indicates that we have approximately 5455 gallons of liquid in the system. It will approximately take 700 gallons off 100% glycol to get at 30% to get 25% we would need 435 gallons of 100% glycol. Thoughts are we should wait until the summer of 2026, and include this with the upgrades to the HVAC system.

Comments

With the school year winding down, we are working with staff to have successful end-of-year activities. Supplies for summer cleaning have been ordered, and we will start at the elementary school cleaning in the Cardinal Club on June 2.

Respectfully Submitted,
Dan Buege
Facility Manager



Independent School Dist. No. 857
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Cory Hanson, High School Principal • Dave Riebel, PK - Elementary Principal

Building A Caring, Adaptable, Respectful, Determined, Successful Community of Learners

Belief Statements (internal operations- beliefs to drive decisions):

- **LIFELONG LEARNERS:** We believe in the value of education for all ages.
- **ACCOUNTABILITY:** We believe we are accountable for our actions and outcomes.
- **COMMUNITY CENTERED:** We believe our schools are the central hub of our community and essential for building strong communities.
- **ADAPTABLE:** We believe in being responsive to an ever-changing world.
- **RESPECTFUL:** We believe in everyone’s right to safety, respect, and dignity in our schools.
- **DIVERSE:** We believe in fostering the value of each other’s individual differences, perspectives, and life experiences.
- **STUDENT FOCUSED:** We believe that we are all responsible for the success of students.

Goals

1. **STUDENT SUCCESS:** Provide all students with the education they need for success: academically, emotionally, and socially.
2. **EFFECTIVE STAFFING:** Hire, maintain, train and support staff to be as effective as possible.
3. **FINANCE:** Be financially healthy and sustainable.
4. **FACILITIES:** Have facilities that are safe, modern and conducive to 21st century education.
5. **COMMUNITY ENGAGEMENT:** Engage with parents, community members and business owners.

Superintendent’s Report to the School Board

Respectfully Submitted by Gwen Carman

May 12, 2025

Meeting Agenda Items Notes

CEU Committee This committee was inadvertently left off when you appointed Board members to committees in January. This Committee is coordinated by Mari Jo Starks and is the committee responsible for approving teachers’ CEUs for licensure renewals. They typically meet remotely 3 times/year at 3:15pm. Mari Jo will send out the meeting dates in September.

Resolution Regarding Financing of Solar Panel Projects Julie and I have been working with Ehlers (Jodie and Shelby) on strategies for financing the solar panel projects with minimal cost and a strategy to address ‘worse case scenario’ of the state or federal grants not being paid as we have been told they will, or not being paid on a timely basis. In July, we will need to start paying invoices for the panels and installation. We can then request reimbursement from the State for which we have an approved contract. For the federal grant, after the panels are producing energy we can fill out the necessary paperwork and the 30% rebate will come at the end of your fiscal year. We have been assured that is still the law and the rebate is in effect. Of course, even with these assurances, it is responsible for us to do what we can to avoid the estimated entire \$848,386 being paid by the General Fund and being ‘on hold’ for reimbursement.

The proposed resolution would enable the district to utilize the interest earnings from the building referendum funds for these initial payments. Then when grant reimbursements are received, those funds could be used for the building projects. While we would not be earning building bond interest in this scenario, we also are not paying interest for the financing.

As of Friday morning, I am waiting for the Resolution to be send to me from our attorney and Ehlers. I will add it to the agenda packet when I receive it.

FY25 Amended Budget Julie will present a final FY25 budget that will reflect anticipated year end revenues and expenses. She will be present at the meeting, though needs to leave as soon as she can. On the Attachment you will see that she is showing a Projected End of Year Fund Balance of \$352,690 (4%).

The **June 2024** Unreserved Fund Balance was **\$423,586 (5.65%)**. (On Dr. Laager's Comparison Chart)

To accurately compare the June 2024 balance to what Julie is projecting, we need to add:

\$352,690 (Unassigned Fund Balance) + \$381,753 (Assigned Funds – which includes funds for Vehicles, Instructional Technology, Facilities/Capital, Technology, Curriculum) = \$734,443.

June 2025 Projection: \$734,443/\$8,815,884 (Total FY25 General Fund Expenditures) = **8.3%**

F26 Budget Discussion This agenda item will be an opportunity to review the current planned adjustments, and for the Board to provide direction on additional adjustments you would like administration to incorporate in the FY26 budget that will be presented in June.

Agreement for St. John's School to Become a Site The Agreement essentially provides for the St. John's Food Service program to be a 'site' under our Food Service program. The agreement specifies the details. St. John's supports the Agreement, pending the Board's approval.

Cardinal Foundation Supporting Elementary Field Trips Thank you to the Cardinal Foundation for approving up to \$10,500 to cover expenses for elementary field trips. Thank you to the PLAY Group who has also budgeted \$500 for this purpose, which if approved by them, the CF will pay up to \$10,000. The district will invoice the CF for the individual trips.

OTHER ITEMS

Support Staff and Transportation Staff 2025-2027 Handbooks I would like to schedule a meeting with the Board representatives and Julie to discuss the next two years' Handbooks. Board representatives are Dan Kreidermacher, Sara Daley and Luke Miller.

Facility Renovations Planning Updates

1. The High School C Gym will be refinished Oct 10-31. This will allow the week of Nov 3-7 to install new bleachers and be ready for basketball.
2. Bids for tuck pointing and other exterior repair work will be opened May 29th. This will be done Summer of 2025.
3. ISG is scheduled to be here May 21st to show initial designs for the renovations. Staff will provide input and there may be additional revisions. If you would like to see them on May 21st, please let me know what time works best for you.

College/Career Readiness – Local Business Partnering: We will have a second meeting on May 15th at 3:30pm. The goals of this meeting will be to discuss the business' spring 2025 visits with students and discuss continued strategies to expand PK-12 students awareness of career options and emphasizing the 'soft skills' students and employees need to be successful.

May 2025 News from the Nest Is at the printer and should be in mailboxes by the end of the week. As we discussed, Dr. Hanson and I collaborated on an informational piece re PSEO that will be included in this issue.

Facts and Myths About High School Students Earning College Credits

MYTH: MN High Schools students cannot earn free college credits in High School.

FACT: MN High School sophomores, juniors and seniors that meet certain academic criteria may have the option to earn free college credits.

MYTH: PSEO is the only option and the best option for students to earn free college credits.

FACT: Lewiston – Altura High School students can earn free college credits by taking concurrent courses (students take a high school class with LAHS teachers and earn both high school and college credits), *CLEP*, Articulated classes and Advance Placement courses and do not require students to leave LAHS. Post Secondary Enrollment Option (PSEO) is also an option for students.

MYTH: College credits are free for students/families and result in no loss of revenue for the school district.

FACT: PSEO enrollment results in– a significant loss of revenue for the district. The School District pays the colleges for concurrent courses, but these costs are significantly less than the loss of revenue the district incurs from PSEO enrollments.

MYTH: PSEO classes are more rigorous than our high school courses.

FACT: Many times, students choose PSEO because they are easier and require less time than advanced high school classes. This has a negative impact on a student’s overall readiness for more difficult college classes after high school.

Most PSEO classes are fully online and have minimal ‘live’ face to face interactions with an instructor or peers. While this allows for student schedule flexibility enabling them to work during the school day, students miss out on engaging instruction, being part of the high school culture and environment, and daily school leadership opportunities. These important experiences have a significant role in promoting the student’s readiness for college or career success after high school graduation.

MYTH: Students are taking PSEO for courses not offered at LAHS.

FACT: Up to ½ of PSEO courses taken are offered at LAHS. LAHS offers 29 college credits through concurrent courses: Agriculture (6), Choir (6), Math (8) and Speech/Language Arts (9). We also offer Advanced Placement Calculus and Statistics, in addition to articulated credits.

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MYTH: PSEO does not require high school staff to support PSEO students.

FACT: Even though PSEO results in a significant loss of revenue, high school staff must facilitate the students’ PSEO scheduling, provide a tech device and a school space for PSEO students to take their online courses.

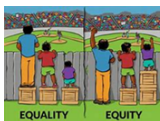
Online PSEO courses require a tremendous amount of maturity and self-discipline. When a student is struggling with or failing a PSEO course, LAHS staff cannot support or tutor them as we do for LAHS concurrent students. Instead, the PSEO student needs to rely on working with their college counselor or instructor, or the campus writing/help center. When a student fails more than one PSEO course, the student is no longer on track to graduate from high school on time and must make immediate plans to make up that course credit. This becomes the responsibility of the student and district, not the college.

Please contact LAHS Principal Cory Hanson if you have any questions about students' options to earn college credits in high school. He can be reached at chanson@lewalt.k12.mn.us or 507-522-3232.

END of YEAR The end of the school year is so busy with so many concerts, special activities and programs, and also student assessments. Thank you to the principals, office staff, food service, transportation team, teachers and paraprofessionals for managing all the changes in routines, and providing students an enriching and celebratory end of school year. 5th Grade Graduation is May 29th, and HS Graduation is May 30th.

L-A Actual Enrollment Numbers																Total Students	ADM
	ECSE	VPK	K	1	2	3	4	5	6	7	8	9	10	11	12		
March 1 2025	33	23	38	26	36	38	25	39	38	38	37	55	58	48	56	588	634.9
April 1 2025	33	23	38	26	36	38	25	39	38	38	37	55	58	48	56	588	634.9
May 1 2025	33	23	38	26	36	38	25	39	38	38	37	55	58	48	56	588	634.9
May 29 2025																0	0

Enrollment Projected for FY 2026																Total Students	
	ECSE	VPK	K	1	2	3	4	5	6	7	8	9	10	11	12		
Actual Students	35	20	27	38	26	36	38	26	39	38	38	37	55	57	48	558	602.6
St. John's												6				6	7.2
SILO												1				1	1.2
Rollingstone									3							3	3
Other									1							1	1
Open Enrolled PreK moving to K																0	0
Open Enrollment Other																0	0
All District Numbers																569	615



Equity is important in all our decision making.

