

Regular School Board Meeting of ISD 857

Monday, January 9, 2023 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,
Lewiston, MN 55952

I. Call Meeting to Order by Acting Chair Maki

II. Pledge of Allegiance

III. Quorum Call

David Baer
Sara Daley
Jenny Koverman
Daniel Kreidermacher
Brein Maki
Dave Pringle
Sarah Sommer

IV. Approve the January 9, 2023 Meeting Agenda

V. Ceremonial Oath of Office for All Board Members

I affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 857 to the best of my judgment and ability.

VI. L-A High School Student Report

VII. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

VIII. Elect Board Chairperson

IX. Elect Vice Chairperson

X. Elect Clerk

XI. Elect Treasurer

XII. Resolution to Delegate the Duties of Clerk and Treasurer to the Business Manager.

XIII. Set dates, times and locations for 2023 Regular Board Meetings.

2nd Mondays of Every Month:

- January 9th
- February 13th
- March 13th
- April 10th
- May 8th
- June 12
- July 10th
- August 14th
- September 11th
- October 9th
- November 13th
- December 11th

XIV. Designate Superintendent Gwen Carman as the Chief Financial Officer of the School District with authorization to pay bills in advance.

XV. Designate Superintendent Gwen Carman as the Identified Official with Authority for ISD 857 to authorize user access to State of Education secure websites.

XVI. Authorize the Superintendent, Business Manager and Finance Assistant to make Official District Electronic Transfers.

XVII. Designate Minnwest Bank of Lewiston, The Peoples State Bank in Altura, Merchants Bank in Winona and the Minnesota School District Liquid Asset Fund as official depositories for school district funds.

XVIII. Authorize updates to and use of 2023 computerized signature files and further authorize use of the 2022 signatures until updates are complete.

XIX. Designate Kennedy and Graven, Chartered as the official school district law firm and provide the Superintendent and Board Chair the authorization to contact legal counsel on matters relevant to the school district.

XX. Designate The St. Charles Press & Lewiston Journal as the official publication of the school district.

XXI. Board Chair Appoints Committee Members (# Needed, Typical mtg times, & Continuing Board Members 2022 Assignments Below)

A. Teacher Negotiations (3) (Meet as needed): Pringle

B. Principal Negotiations (3) (Meet as needed): Sommer, Maki

C. Activities Steering/MSHSL (2) (Wed PMs as needed): Maki & Sommer

D. Meet & Confer (3) (Meet as needed): Pringle,

E. District Staff Development (1) (7:00am remote 3-4/year): Maki

F. Hiawatha Valley Education District: (1) Koverman

G. Community Education & Early Childhood Advisory (1) 4/year- Monday PMs remote): Pringle (Alt: Sommer)

H. Policy Review (1) (7:00am/4th Thursday): Sommer (Alt:)

I. Health & Safety/Wellness (1) (4/year, 7:15am remote): Sommer (Alt:)

J. Systems Accountability (1) (3/year- Monday PM): Koverman (Alt: Pringle)

XXII. Designate a Board Representative to the MN State High School League.

XXIII. Set compensation for School Board
Directors and Board Chairperson per regular,
special and appointed committee meetings and
MSBA Trainings (currently \$65.00 per meeting
for Directors, \$80.00 for Board Chair).

XXIV. Consent Agenda

A. Board Meeting Minutes: December 12, 2022.

B. Financial Reports
Board Bills
Student Activity Report
Miscellaneous Payments
Wire Payments

Accept a donation from Jim and Beth Olson of
10 new winter jackets for elementary students
with an estimated value of \$450.00.

Accept a donation of \$402.00 from the MSHSL
Foundation Grant.

Accept a donation of \$2115.00 for the Trap
Shooting Club from The MN Deer Hunter's
Association.

Accept a donation of \$40.00 for the
Elementary School from the The Blackbaud
Giving Fund.

Approve increase of \$20.00 per day for
teacher substitute pay effective February 1,
2023.

C. Personnel Accept the resignation of
Michelle Obitz, paraprofessional, effective
January 13, 2023.

XXV. 2023 Strategic Planning Process with True
North Consulting Partners and Appointment of
One Board Member to "Thought Leaders Team"

XXVI. Discussion with InGensa Regarding Facility
Needs

XXVII. PK-6 Principal's Report

XXVIII. 7-12 High School Principal's Report

XXIX. Superintendent's Report

XXX. Board Committee Reports

XXXI. Motion to go into Closed Session in accordance with MN Statutes Section 13D.05, subd. 3(c)3 to discuss the sale of the Altura School and Grounds at 325 1st Avenue, Altura, MN.

XXXII. Reopen Meeting to the Public

XXXIII. Adjourn

Resolution to Delegate Clerk and Treasurer Duties to the Business Manager

WHEREAS, Minnesota Statutes 123B.14, subd. 1, empowers the School Board to combine the duties of the offices of Clerk and Treasurer of the School Board in one person in the Office of the Business Affairs of the School District;

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs;

THEREFORE, BE IT RESOLVED THAT the Business Manager of the School District is designated by the School Board of Independent School District No. 857 to perform the duties of the Clerk and Treasurer.

Moved by:

Seconded by:

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted January 3, 2023.

Lewiston-Altura Public Schools January 2022 BOARD BILLS

| Grp Code | Rcd | W9 | Vendor | Batch | Voucher | Inv No | Gross Amount | Disc Amt | Net Payment | Inv Date | Due Date | Disc Date |
|----------|-------|----|---------------------------------------|--------|-------------|----------------|---------------|----------|--------------|------------|------------|------------|
| 1 | 6887 | N | Adamczyk, Sam | V307BD | 103577 | 12.17.2022 | 125.00 | 0.00 | 125.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$125.00 | | | |
| 1 | 6406 | N | Ameritas Life Insurance Corp | V311P1 | 103554 | S2023120 | 70.60 | 0.00 | 70.60 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$70.60 | | | |
| 1 | 6115 | N | Associated Bank Green Bay, N.A. | V307BD | 103578 | 075900575 | 85,787.50 | 0.00 | 85,787.50 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$85,787.50 | | | |
| 1 | 00514 | N | AUSTIN PUBLIC SCHOOLS | V307BD | 103579 | 12.03.2022 | 200.00 | 0.00 | 200.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$200.00 | | | |
| 1 | 4951 | N | Bremer Bank | V311P1 | 103555 | S2023120 | 450.00 | 0.00 | 450.00 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$450.00 | | | |
| 1 | 1114 | N | Century Link | V307BD | 103581 | Dec 21 2022 | 270.59 | 0.00 | 270.59 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$270.59 | | | |
| 1 | 02178 | N | CHATFIELD PUBLIC SCHOOLS | V307BD | 103580 | 12.10.2022 | 100.00 | 0.00 | 100.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$100.00 | | | |
| 1 | 5100 | N | DELTA DENTAL OF MINNESOTA | V307BD | 103582 | RIS0004615960 | 2,140.46 | 0.00 | 2,140.46 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$2,140.46 | | | |
| 1 | 5346 | N | DEPARTMENT OF HUMAN SERVICEV307BD | 103583 | 00000728961 | | 145.00 | 0.00 | 145.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$145.00 | | | |
| 1 | 1134 | Y | Duane, Brent | V307BD | 103584 | 12.13.2022 BBB | 55.00 | 0.00 | 55.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$55.00 | | | |
| 1 | 6376 | Y | Ed Midwest LLC | V307BD | 103585 | 1716 | 5,950.00 | 0.00 | 5,950.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$5,950.00 | | | |
| 1 | 11202 | N | Education Minnesota - Lewiston-Altura | V311P1 | 103560 | S2023120 | 2,022.77 | 0.00 | 2,022.77 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$2,022.77 | | | |
| 1 | 6465 | N | Ehlers | V307BD | 103586 | 75697 | 335,125.00 | 0.00 | 335,125.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$335,125.00 | | | |
| 1 | 3174 | Y | Excel Images Inc. | V307BD | 103588 | 470966 | 367.20 | 0.00 | 367.20 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 3174 | Y | Excel Images Inc. | V307BD | 103587 | 470961 | 329.92 | 0.00 | 329.92 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$697.12 | | | |

Lewiston-Altura Public Schools January 2022 BOARD BILLS

| Grp Code | Rcd | W9 | Vendor | Batch | Voucher | Inv No | Gross Amount | Disc Amt | Net Payment | Inv Date | Due Date | Disc Date |
|----------|-------|----|------------------------------|--------|---------|---------------|---------------|----------|-------------|------------|------------|------------|
| 1 | 1638 | N | FILLMORE CENTRAL | V307BD | 103589 | 12.17.2022 | 150.00 | 0.00 | 150.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$150.00 | | | |
| 1 | 2120 | Y | FLINN SCIENTIFIC INC | V307BD | 103590 | 2822929 | 1,192.00 | 0.00 | 1,192.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$1,192.00 | | | |
| 1 | 5734 | Y | FUNK, ED | V307BD | 103606 | Announcer Dec | 30.00 | 0.00 | 30.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$30.00 | | | |
| 1 | 6915 | N | Gerdas, Hunter | V307BD | 103591 | 12.19.2022 | 55.00 | 0.00 | 55.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$55.00 | | | |
| 1 | 2458 | N | Glazier Drive | V307BD | 103596 | 29428 | 450.00 | 0.00 | 450.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$450.00 | | | |
| 1 | 6444 | N | Gophermods, LLC | V307BD | 103592 | 4054 | 2,120.00 | 0.00 | 2,120.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$2,120.00 | | | |
| 1 | 6935 | N | GWS - Greden's Welding Shop | V307BD | 103600 | 4225 | 168.00 | 0.00 | 168.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 6935 | N | GWS - Greden's Welding Shop | V307BD | 103597 | 4242 | 206.00 | 0.00 | 206.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 6935 | N | GWS - Greden's Welding Shop | V307BD | 103599 | 4219 | 982.00 | 0.00 | 982.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 6935 | N | GWS - Greden's Welding Shop | V307BD | 103598 | 4230 | 396.00 | 0.00 | 396.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$1,752.00 | | | |
| 1 | 6909 | N | Heimermann, Gabriella | V307BD | 103593 | JH Clock | 40.00 | 0.00 | 40.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$40.00 | | | |
| 1 | 07141 | Y | HIGH PLAINS COOPERATIVE | V307BD | 103594 | Dec 2022 | 4,254.53 | 0.00 | 4,254.53 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$4,254.53 | | | |
| 1 | 5922 | N | Holmen Area Foundation | V307BD | 103595 | 12.28.2022 | 400.00 | 0.00 | 400.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$400.00 | | | |
| 1 | 6265 | N | HOME FEDERAL SAVINGS BANK | V311P1 | 103559 | S2023120 | 42.50 | 0.00 | 42.50 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$42.50 | | | |
| 1 | 6461 | N | ISD 857 - Flex Plan Checking | V311P1 | 103552 | S2023120 | 20.00 | 0.00 | 20.00 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| 1 | 6461 | N | ISD 857 - Flex Plan Checking | V311P1 | 103564 | S2023120 | 625.04 | 0.00 | 625.04 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| 1 | 6461 | N | ISD 857 - Flex Plan Checking | V311P1 | 103556 | S2023120 | 305.84 | 0.00 | 305.84 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$950.88 | | | |
| 1 | 10141 | N | KWIK TRIP | V307BD | 103601 | 10319018 | 1,852.50 | 0.00 | 1,852.50 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$1,852.50 | | | |

Lewiston-Altura Public Schools January 2022 BOARD BILLS

| Grp Code | Rcd | W9 | Vendor | Batch | Voucher | Inv No | Gross Amount | Disc Amt | Net Payment | Inv Date | Due Date | Disc Date |
|----------|-------|----|-------------------------------------|--------|---------|--------------------|---------------|----------|-------------|------------|------------|------------|
| 1 | 5055 | Y | LEGACY TOUR & TRAVEL | V307BD | 103602 | Legacy Travel 2022 | 16,422.50 | 0.00 | 16,422.50 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$16,422.50 | | | |
| 1 | 5893 | N | LeRoy-Ostrander Schools | V307BD | 103603 | National FFA 2022 | 38.01 | 0.00 | 38.01 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$38.01 | | | |
| 1 | 11190 | Y | LEWISTON AUTO | V307BD | 103604 | 176137 | 42,481.80 | 0.00 | 42,481.80 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$42,481.80 | | | |
| 1 | 2451 | Y | Lewiston Lions Club | V307BD | 103605 | Ticket Taker dec | 76.00 | 0.00 | 76.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$76.00 | | | |
| 1 | 5865 | R1 | N Loffler Companies -- 131511 | V307BD | 103607 | 4231794 | 117.48 | 0.00 | 117.48 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$117.48 | | | |
| 1 | 17090 | N | MADISON NATIONAL LIFE | V311P1 | 103561 | S2023120 | 451.43 | 0.00 | 451.43 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$451.43 | | | |
| 1 | 4786 | R1 | N Merchants Bank | V311P1 | 103565 | S2023120 | 525.00 | 0.00 | 525.00 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$525.00 | | | |
| 1 | 12251 | N | MESPA | V307BD | 103608 | 14661 | 425.00 | 0.00 | 425.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$425.00 | | | |
| 1 | 5801 | Y | Midwest Bus Parts, Inc. | V307BD | 103609 | 176849-1 | 107.10 | 0.00 | 107.10 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$107.10 | | | |
| 1 | 3064 | N | Midwest Detail Supply Company, LLC | V307BD | 103610 | 403394 | 100.51 | 0.00 | 100.51 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$100.51 | | | |
| 1 | 4877 | N | MINNESOTA Public Employees Insura | V307BD | 103611 | 1247463 | 33,096.07 | 0.00 | 33,096.07 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$33,096.07 | | | |
| 1 | 5388 | N | Minnesota True Team Track and Field | V307BD | 103613 | 2023True Team | 130.00 | 0.00 | 130.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$130.00 | | | |
| 1 | 4485 | N | MINNTEX CITRUS INC | V307BD | 103612 | 12.14.2022 | 7.20 | 0.00 | 7.20 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$7.20 | | | |
| 1 | 6283 | N | MinnWest Bank Group | V311P1 | 103566 | S2023120 | 30.00 | 0.00 | 30.00 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$30.00 | | | |
| 1 | 4810 | Y | MONSON, DARRELL | V307BD | 103614 | 12.13.2022 | 55.00 | 0.00 | 55.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$55.00 | | | |

Lewiston-Altura Public Schools January 2022 BOARD BILLS

| Grp Code | Rcd | W9 | Vendor | Batch | Voucher | Inv No | Gross Amount | Disc Amt | Net Payment | Inv Date | Due Date | Disc Date |
|----------|-------|-------|-------------------------------|--------|---------|----------------|---------------|----------|-------------|------------|------------|------------|
| 1 | 12630 | N | MOTOR PARTS & EQUIP | V307BD | 103615 | Dec 2022 | 332.06 | 0.00 | 332.06 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$332.06 | | | |
| 1 | 3263 | N | North Central Truck Equipment | V307BD | 103616 | 296546 | 268.80 | 0.00 | 268.80 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$268.80 | | | |
| 1 | 2995 | N | NWEA | V307BD | 103617 | 79155 | 2,860.00 | 0.00 | 2,860.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$2,860.00 | | | |
| 1 | 3098 | R1 | Pan-O-Gold Baking Company | V307BD | 103618 | Dec 2022 | 353.86 | 0.00 | 353.86 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$353.86 | | | |
| 1 | 6912 | N | Peterson, Cindy | V307BD | 103619 | 12.19.2022 | 20.00 | 0.00 | 20.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$20.00 | | | |
| 1 | 4800 | N | Region 1A | V307BD | 103621 | oap entry fee | 200.00 | 0.00 | 200.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$200.00 | | | |
| 1 | 2411 | N | REINHART FOOD SERVICE | V307BD | 103620 | Dec 2022 | 9,408.00 | 0.00 | 9,408.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$9,408.00 | | | |
| 1 | 6973 | Y | rSchool Today/VNN | V307BD | 103622 | 76521 | 895.00 | 0.00 | 895.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$895.00 | | | |
| 1 | 18080 | N | SCHILLING SUPPLY COMPANY | V307BD | 103624 | 898570-00 | 659.87 | 0.00 | 659.87 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 18080 | N | SCHILLING SUPPLY COMPANY | V307BD | 103623 | 893945-01 | 175.00 | 0.00 | 175.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$834.87 | | | |
| 1 | 3217 | R1 | School Specialty LLC | V307BD | 103625 | 308104211270 | 304.51 | 0.00 | 304.51 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$304.51 | | | |
| 1 | 6993 | Remit | SOLIANT HEALTH, LLC | V307BD | 103627 | 20555269 | 3,065.60 | 0.00 | 3,065.60 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| 1 | 6993 | Remit | SOLIANT HEALTH, LLC | V307BD | 103626 | 20560936 | 2,586.60 | 0.00 | 2,586.60 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$5,652.20 | | | |
| 1 | 6900 | N | Sommer, Alicia | V307BD | 103628 | 12.13.2022 bbb | 19.00 | 0.00 | 19.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$19.00 | | | |
| 1 | 18397 | N | SOUTHEAST SERVICE COOPERAT | V307BD | 103629 | 000004353 | 1,185.00 | 0.00 | 1,185.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$1,185.00 | | | |
| 1 | 2649 | N | St. John's Ev. Lutheran | V307BD | 103630 | 8158 | 5,854.32 | 0.00 | 5,854.32 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$5,854.32 | | | |
| 1 | 5876 | N | Teachers on Call | V307BD | 103632 | 141699 | 2,680.11 | 0.00 | 2,680.11 | 01/04/2023 | 01/04/2023 | 01/04/2023 |

Lewiston-Altura Public Schools
January 2022 BOARD BILLS

| Grp Code | Rcd | W9 | Vendor | Batch | Voucher | Inv No | Gross Amount | Disc Amt | Net Payment | Inv Date | Due Date | Disc Date |
|----------|-------|----|--------------------------------|--------|---------|------------|---------------|----------|--------------|------------|------------|------------|
| 1 | 5876 | N | Teachers on Call | V307BD | 103631 | 141939 | 1,185.43 | 0.00 | 1,185.43 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$3,865.54 | | | |
| 1 | 19140 | N | TOM'S LOCK SERVICE | V307BD | 103633 | 94160 | 155.00 | 0.00 | 155.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$155.00 | | | |
| 1 | 4448 | N | VERIZON WIRELESS | V307BD | 103634 | 9923845292 | 144.21 | 0.00 | 144.21 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$144.21 | | | |
| 1 | 3279 | N | Westgate Bowl | V307BD | 103635 | 122921 | 532.00 | 0.00 | 532.00 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$532.00 | | | |
| 1 | 3545 | N | Winona National Bank | V311P1 | 103576 | S2023120 | 160.00 | 0.00 | 160.00 | 12/30/2022 | 12/30/2022 | 12/30/2022 |
| | | | | | | | Check Amount: | | \$160.00 | | | |
| 1 | 25014 | Y | ZIEBELL'S HIAWATHA FOODS, INC. | V307BD | 103636 | Dec 2022 | 4,064.19 | 0.00 | 4,064.19 | 01/04/2023 | 01/04/2023 | 01/04/2023 |
| | | | | | | | Check Amount: | | \$4,064.19 | | | |
| | | | | | | | Report Total: | | \$577,600.11 | | | |

*Does not meet minimum amount
**Exceeds maximum amount

Lewiston-Altura Public Schools January 2022 Misc Payments

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|------|--------|--------|----------|----------|----------|-------|-------------------------------------------------|-------------------------|-------|-------|------|---------------|-----------|
| 001 | 2306PA | 64639 | | Check | 1 | 3128 | R1 | Amazon Capital Services | Yes | No | Yes | 12/29/2022 | 0.00 |
| 001 | P306BD | 64533 | 73694 | Check | 1 | 3519 | Chartwells Dining Services | | Yes | No | No | 12/13/2022 | 466.76 |
| 001 | P306BD | 64542 | 73695 | Check | 1 | 5579 | Club's Choice Fundraising | | Yes | No | No | 12/13/2022 | 2,374.40 |
| 001 | P306BD | 64536 | 73696 | Check | 1 | 3906 | D & A TESTING SERVICES | | Yes | No | No | 12/13/2022 | 125.00 |
| 001 | P306BD | 64544 | 73697 | Check | 1 | 6496 | EDUCATORS BENEFIT CONSULTANTS LLC - Partnership | | Yes | No | No | 12/13/2022 | 244.38 |
| 001 | P306BD | 64532 | 73698 | Check | 1 | 3210 | HBC | | Yes | No | No | 12/13/2022 | 2,225.71 |
| 001 | P306BD | 64539 | 73699 | Check | 1 | 4845 | KELLY, KRISTIN | | Yes | No | No | 12/13/2022 | 660.00 |
| 001 | P306BD | 64546 | 73700 | Check | 1 | 6982 | LEGO Education US | | Yes | No | No | 12/13/2022 | 1,009.80 |
| 001 | P306BD | 64529 | 73701 | Check | 1 | 3038 | Lewiston Hardware, LLC | | Yes | No | No | 12/13/2022 | 258.99 |
| 001 | P306BD | 64523 | 73702 | Check | 1 | 11260 | LEWISTON JOURNAL | | Yes | No | No | 12/13/2022 | 667.50 |
| 001 | P306BD | 64535 | 73703 | Check | 1 | 3866 | MATH WIZARDS | | Yes | No | No | 12/13/2022 | 140.00 |
| 001 | P306BD | 64524 | 73704 | Check | 1 | 12251 | MESPA | | Yes | No | No | 12/13/2022 | 955.00 |
| 001 | P306BD | 64534 | 73705 | Check | 1 | 3571 | MINNESOTA ENERGY RESOURCES | Other | Yes | No | No | 12/13/2022 | 4,397.09 |
| 001 | P306BD | 64525 | 73706 | Check | 1 | 12540 | MISSISSIPPI WELDERS SUPPLY COMP, | | Yes | No | No | 12/13/2022 | 137.70 |
| 001 | P306BD | 64530 | 73707 | Check | 1 | 3098 | Pan-O-Gold Baking Company | | Yes | No | No | 12/13/2022 | 462.32 |
| 001 | P306BD | 64526 | 73708 | Check | 1 | 1930 | PROJECT FINE | | Yes | No | No | 12/13/2022 | 288.75 |
| 001 | P306BD | 64545 | 73709 | Check | 1 | 6511 | Quadient Leasing USA, Inc. | | Yes | No | No | 12/13/2022 | 409.98 |
| 001 | P306BD | 64527 | 73710 | Check | 1 | 2411 | REINHART FOOD SERVICE | | Yes | No | No | 12/13/2022 | 14,172.11 |
| 001 | P306BD | 64531 | 73711 | Check | 1 | 3184 | Rochester Telecom Systems, Inc | | Yes | No | No | 12/13/2022 | 5.09 |
| 001 | P306BD | 64547 | 73712 | Check | 1 | 6993 | SOLANT HEALTH, LLC | | Yes | No | No | 12/13/2022 | 1,532.80 |
| 001 | P306BD | 64543 | 73713 | Check | 1 | 5876 | Teachers on Call | C Corporation | Yes | No | No | 12/13/2022 | 1,262.74 |
| 001 | P306BD | 64541 | 73714 | Check | 1 | 5318 | The McDowell Agency, Inc. | | Yes | No | No | 12/13/2022 | 20.00 |
| 001 | P306BD | 64540 | 73715 | Check | 1 | 5218 | Trio Supply Company | | Yes | No | No | 12/13/2022 | 544.39 |
| 001 | P306BD | 64537 | 73716 | Check | 1 | 4448 | VERIZON WIRELESS | | Yes | No | No | 12/13/2022 | 147.84 |
| 001 | P306BD | 64538 | 73717 | Check | 1 | 4635 | WINONA CONTROLS, INC. | | Yes | No | No | 12/13/2022 | 5,363.66 |
| 001 | P306BD | 64528 | 73718 | Check | 1 | 25014 | ZIEBELL'S HIAWATHA FOODS, INC. | | Yes | No | No | 12/13/2022 | 7,116.05 |
| 001 | P306CK | 64556 | 73719 | Check | 1 | 1494 | Ancom Communications | | Yes | No | No | 12/13/2022 | 1,896.00 |
| 001 | P306CK | 64548 | 73720 | Check | 1 | 00420 | ARNOLD'S SUPPLY | | Yes | No | No | 12/13/2022 | 12,805.00 |
| 001 | P306CK | 64549 | 73721 | Check | 1 | 01451 | BUREAU OF EDUCATION & RESEARCH- | | Yes | No | No | 12/13/2022 | 279.00 |
| 001 | P306CK | 64577 | 73722 | Check | 1 | 6168 | Cintas | | Yes | No | No | 12/13/2022 | 133.89 |
| 001 | P306CK | 64560 | 73723 | Check | 1 | 2440 | Culligan Water Services | | Yes | No | No | 12/13/2022 | 18.75 |
| 001 | P306CK | 64567 | 73724 | Check | 1 | 3917 | DVS RENEWAL | | Yes | No | No | 12/13/2022 | 23.25 |
| 001 | P306CK | 64579 | 73725 | Check | 1 | 6465 | Ehlers | | Yes | No | No | 12/13/2022 | 850.00 |
| 001 | P306CK | 64558 | 73726 | Check | 1 | 18338 | First Supply LLC | | Yes | No | No | 12/13/2022 | 35.29 |
| 001 | P306CK | 64571 | 73727 | Check | 1 | 5734 | FUNK, ED | | Yes | No | No | 12/13/2022 | 45.00 |
| 001 | P306CK | 64562 | 73728 | Check | 1 | 2718 | GREAT RIVER WATER TREATMENT | | Yes | No | No | 12/13/2022 | 1,235.21 |
| 001 | P306CK | 64583 | 73729 | Check | 1 | 6909 | Heimermann, Gabriella | Ind/Sole Proprietor | Yes | No | No | 12/13/2022 | 60.00 |
| 001 | P306CK | 64566 | 73730 | Check | 1 | 3737 | Hiawatha Valley Ed District | | Yes | No | No | 12/13/2022 | 24,990.76 |
| 001 | P306CK | 64550 | 73731 | Check | 1 | 07141 | HIGH PLAINS COOPERATIVE | | Yes | No | No | 12/13/2022 | 6,512.43 |

Lewiston-Altura Public Schools January 2022 Misc Payments

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|------|--------|--------|----------|----------|----------|-------|-----------------------------------|---------------------|-------|-------|------|---------------|-----------|
| 001 | P306CK | 64572 | 73732 | Check | 1 | 5766 | INSTITUTE FOR EDUCATIONAL DEVELO | | Yes | No | No | 12/13/2022 | 279.00 |
| 001 | P306CK | 64559 | 73733 | Check | 1 | 2257 | J.W. Pepper & Son, Inc. | | Yes | No | No | 12/13/2022 | 412.89 |
| 001 | P306CK | 64565 | 73734 | Check | 1 | 3282 | Kennedy & Graven Chartered | C Corporation | Yes | No | No | 12/13/2022 | 117.50 |
| 001 | P306CK | 64551 | 73735 | Check | 1 | 10141 | KWIK TRIP | | Yes | No | No | 12/13/2022 | 10,853.25 |
| 001 | P306CK | 64561 | 73736 | Check | 1 | 2451 | Lewiston Lions Club | | Yes | No | No | 12/13/2022 | 101.00 |
| 001 | P306CK | 64582 | 73737 | Check | 1 | 6904 | Lindemann, Michael | | Yes | No | No | 12/13/2022 | 55.00 |
| 001 | P306CK | 64574 | 73738 | Check | 1 | 5865 | Loffler Companies -- 131511 | | Yes | No | No | 12/13/2022 | 1,463.47 |
| 001 | P306CK | 64555 | 73739 | Check | 1 | 1463 | LUTHER COLLEGE | | Yes | No | No | 12/13/2022 | 160.00 |
| 001 | P306CK | 64568 | 73740 | Check | 1 | 4196 | McCONE FOODS, INC | | Yes | No | No | 12/13/2022 | 858.00 |
| 001 | P306CK | 64570 | 73741 | Check | 1 | 5015 | MENK, NICHOLE | Ind/Sole Proprietor | Yes | No | No | 12/13/2022 | 56.50 |
| 001 | P306CK | 64573 | 73742 | Check | 1 | 5801 | Midwest Bus Parts, Inc. | | Yes | No | No | 12/13/2022 | 217.20 |
| 001 | P306CK | 64552 | 73743 | Check | 1 | 12540 | MISSISSIPPI WELDERS SUPPLY COMP, | | Yes | No | No | 12/13/2022 | 60.10 |
| 001 | P306CK | 64569 | 73744 | Check | 1 | 4810 | MONSON, DARRELL | | Yes | No | No | 12/13/2022 | 55.00 |
| 001 | P306CK | 64553 | 73745 | Check | 1 | 12630 | MOTOR PARTS & EQUIP | | Yes | No | No | 12/13/2022 | 570.34 |
| 001 | P306CK | 64564 | 73746 | Check | 1 | 3263 | North Central Truck Equipment | | Yes | No | No | 12/13/2022 | 2,208.62 |
| 001 | P306CK | 64584 | 73747 | Check | 1 | 6912 | Peterson, Cindy | Ind/Sole Proprietor | Yes | No | No | 12/13/2022 | 20.00 |
| 001 | P306CK | 64581 | 73748 | Check | 1 | 6783 | Raihle, Mark | Ind/Sole Proprietor | Yes | No | No | 12/13/2022 | 55.00 |
| 001 | P306CK | 64580 | 73749 | Check | 1 | 6681 | Schell, Corey | Ind/Sole Proprietor | Yes | No | No | 12/13/2022 | 32.75 |
| 001 | P306CK | 64557 | 73750 | Check | 1 | 18080 | SCHILLING SUPPLY COMPANY | | Yes | No | No | 12/13/2022 | 625.17 |
| 001 | P306CK | 64563 | 73751 | Check | 1 | 3217 | School Specialty LLC | | Yes | No | No | 12/13/2022 | 14.99 |
| 001 | P306CK | 64585 | 73752 | Check | 1 | 6993 | SOLIANI HEALTH, LLC | | Yes | No | No | 12/13/2022 | 3,832.00 |
| 001 | P306CK | 64554 | 73753 | Check | 1 | 1350 | ST. CHARLES PUBLIC SCHOOLS | | Yes | No | No | 12/13/2022 | 4,361.59 |
| 001 | P306CK | 64575 | 73754 | Check | 1 | 5876 | Teachers on Call | C Corporation | Yes | No | No | 12/13/2022 | 2,976.45 |
| 001 | P306CK | 64578 | 73755 | Check | 1 | 6334 | The Country Corn Crib | | Yes | No | No | 12/13/2022 | 1,434.00 |
| 001 | P306CK | 64576 | 73756 | Check | 1 | 5916 | Verthein, Greta Kay | | Yes | No | No | 12/13/2022 | 10.00 |
| 001 | P311P1 | 64594 | 73757 | Check | 1 | 4951 | Bremer Bank | | Yes | No | No | 12/15/2022 | 450.00 |
| 001 | P311P1 | 64595 | 73758 | Check | 1 | 6265 | HOME FEDERAL SAVINGS BANK | | Yes | No | No | 12/15/2022 | 42.50 |
| 001 | P311P1 | 64597 | 73759 | Check | 1 | 6461 | ISD 857 - Flex Plan Checking | | Yes | No | No | 12/15/2022 | 950.88 |
| 001 | P311P1 | 64593 | 73760 | Check | 1 | 4786 | Merchants Bank | | Yes | No | No | 12/15/2022 | 525.00 |
| 001 | P311P1 | 64596 | 73761 | Check | 1 | 6283 | MinnWest Bank Group | | Yes | No | No | 12/15/2022 | 30.00 |
| 001 | P311P1 | 64592 | 73762 | Check | 1 | 3545 | Winona National Bank | | Yes | No | No | 12/15/2022 | 160.00 |
| 001 | P306CK | 64601 | 73763 | Check | 1 | 2707 | City of Lewiston | | Yes | No | No | 12/15/2022 | 2,614.92 |
| 001 | P306CK | 64611 | 73764 | Check | 1 | 6903 | Hart Country Meats | | Yes | No | No | 12/15/2022 | 1,116.75 |
| 001 | P306CK | 64610 | 73765 | Check | 1 | 6891 | Harter's Trash & Recycling Inc | | Yes | No | No | 12/15/2022 | 1,847.48 |
| 001 | P306CK | 64608 | 73766 | Check | 1 | 6158 | Innovative Therapy Solutions, LLC | | Yes | No | No | 12/15/2022 | 10,108.75 |
| 001 | P306CK | 64599 | 73767 | Check | 1 | 10141 | KWIK TRIP | | Yes | No | No | 12/15/2022 | 787.76 |
| 001 | P306CK | 64609 | 73768 | Check | 1 | 6177 | Lingen, Rebecca | | Yes | No | No | 12/15/2022 | 325.24 |
| 001 | P306CK | 64606 | 73769 | Check | 1 | 5865 | Loffler Companies -- 131511 | | Yes | No | No | 12/15/2022 | 1,943.91 |
| 001 | P306CK | 64607 | 73770 | Check | 1 | 5956 | MIEnergy Cooperative | Other | Yes | No | No | 12/15/2022 | 10,519.89 |

Lewiston-Altura Public Schools January 2022 Misc Payments

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|------|--------|--------|----------|----------|----------|-------|------------------------------------|---------------|-------|-------|------|---------------|-----------|
| 001 | P306CK | 64603 | 73771 | Check | 1 | 3571 | MINNESOTA ENERGY RESOURCES | Other | Yes | No | No | 12/15/2022 | 3,773.77 |
| 001 | P306CK | 64604 | 73772 | Check | 1 | 4485 | MINNTEX CITRUS INC | | Yes | No | No | 12/15/2022 | 13,868.22 |
| 001 | P306CK | 64598 | 73773 | Check | 1 | 1005 | RUSHFORD PETERSON SCHOOL DIST | | Yes | No | No | 12/15/2022 | 175.00 |
| 001 | P306CK | 64602 | 73774 | Check | 1 | 3252 | St. Charles Bakery | | Yes | No | No | 12/15/2022 | 144.00 |
| 001 | P306CK | 64605 | 73775 | Check | 1 | 5804 | St. Charles Park/Recreation Dept. | | Yes | No | No | 12/15/2022 | 300.00 |
| 001 | P306CK | 64600 | 73776 | Check | 1 | 23000 | ZANER-BLOSER EDUCATIONAL PUB | | Yes | No | No | 12/15/2022 | 130.80 |
| 001 | P306CK | 64633 | 73777 | Check | 1 | 6956 | BERGANKDV | C Corporation | Yes | No | No | 12/21/2022 | 1,125.00 |
| 001 | P306CK | 64632 | 73778 | Check | 1 | 6942 | BLUUM OF MINNESOTA, LLC | | Yes | No | No | 12/21/2022 | 515.48 |
| 001 | P306CK | 64622 | 73779 | Check | 1 | 3868 | BRAINPOP | | Yes | No | No | 12/21/2022 | 2,812.00 |
| 001 | P306CK | 64620 | 73780 | Check | 1 | 3254 | Chester Pozanc Trucking & Exc. LLC | | Yes | No | No | 12/21/2022 | 418.65 |
| 001 | P306CK | 64619 | 73781 | Check | 1 | 3174 | Excel Images Inc. | | Yes | No | No | 12/21/2022 | 1,673.20 |
| 001 | P306CK | 64631 | 73782 | Check | 1 | 6444 | Gophermods, LLC | S Corporation | Yes | No | No | 12/21/2022 | 863.00 |
| 001 | P306CK | 64617 | 73783 | Check | 1 | 2524 | GRAINGER | | Yes | No | No | 12/21/2022 | 327.18 |
| 001 | P306CK | 64618 | 73784 | Check | 1 | 3172 | Hy-Vee Accounts Receivable | | Yes | No | No | 12/21/2022 | 587.39 |
| 001 | P306CK | 64626 | 73785 | Check | 1 | 5863 | International Owl Center | | Yes | No | No | 12/21/2022 | 150.00 |
| 001 | P306CK | 64621 | 73786 | Check | 1 | 3282 | Kennedy & Graven Chartered | C Corporation | Yes | No | No | 12/21/2022 | 2,044.50 |
| 001 | P306CK | 64627 | 73787 | Check | 1 | 5865 | Loffler Companies -- 131511 | | Yes | No | No | 12/21/2022 | 13.19 |
| 001 | P306CK | 64625 | 73788 | Check | 1 | 5777 | Metz's Hart-Land Creamery LLC | | Yes | No | No | 12/21/2022 | 1,078.25 |
| 001 | P306CK | 64614 | 73789 | Check | 1 | 12540 | MISSISSIPPI WELDERS SUPPLY COMP, | | Yes | No | No | 12/21/2022 | 1,049.86 |
| 001 | P306CK | 64629 | 73790 | Check | 1 | 6280 | Music Mart | | Yes | No | No | 12/21/2022 | 2,563.68 |
| 001 | P306CK | 64615 | 73791 | Check | 1 | 18080 | SCHILLING SUPPLY COMPANY | | Yes | No | No | 12/21/2022 | 978.86 |
| 001 | P306CK | 64634 | 73792 | Check | 1 | 6993 | SOLIANT HEALTH, LLC | | Yes | No | No | 12/21/2022 | 3,065.60 |
| 001 | P306CK | 64624 | 73793 | Check | 1 | 5587 | Stoos Electric Inc. | | Yes | No | No | 12/21/2022 | 190.00 |
| 001 | P306CK | 64628 | 73794 | Check | 1 | 5876 | Teachers on Call | C Corporation | Yes | No | No | 12/21/2022 | 2,680.10 |
| 001 | P306CK | 64630 | 73795 | Check | 1 | 6334 | The Country Corn Crib | | Yes | No | No | 12/21/2022 | 2,190.00 |
| 001 | P306CK | 64623 | 73796 | Check | 1 | 4448 | VERIZON WIRELESS | | Yes | No | No | 12/21/2022 | 321.40 |
| 001 | P306CK | 64616 | 73797 | Check | 1 | 1883 | XCEL ENERGY | | Yes | No | No | 12/21/2022 | 1,966.95 |

Bank Total: \$201,131.62

Report Total: \$201,131.62

Lewiston-Altura Public Schools January 2022 Wire Payments

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|---------------|--------|--------|----------|----------|----------|-----|-----------------------------------------|-------------------|-------|-------|------|---------------|-----------|
| 001 | P311P1 | 64586 | | Wire | 1 1053 | | MINNESOTA ELECTRONIC FUNDS | | No | No | No | 12/15/2022 | 7,128.40 |
| 001 | P311P1 | 64587 | | Wire | 1 1054 | | FEDERAL TAXES | | No | No | No | 12/15/2022 | 45,946.39 |
| 001 | P311P1 | 64588 | | Wire | 1 18600 | | MINNESOTA TEACHERS RETIREMENT. | | No | No | No | 12/15/2022 | 26,662.50 |
| 001 | P311P1 | 64589 | | Wire | 1 18610 | | Public Employers Retirement Association | | No | No | No | 12/15/2022 | 7,197.14 |
| 001 | P311P1 | 64590 | | Wire | 1 4373 | | ING | | No | No | No | 12/15/2022 | 2,193.82 |
| 001 | P311P1 | 64591 | | Wire | 1 6496 | | EDUCATORS BENEFIT CONSULTANTS | LLC - Partnership | No | No | No | 12/15/2022 | 8,010.76 |
| 001 | P23AP6 | 64612 | | Wire | 1 1742 | | WALMART | | No | No | No | 12/20/2022 | 174.15 |
| 001 | P23AP6 | 64613 | | Wire | 1 5546 | | VISA | | No | No | No | 12/20/2022 | 3,555.82 |
| 001 | 2306PA | 64640 | | Wire | 1 3128 | R1 | Amazon Capital Services | | No | No | No | 12/29/2022 | 435.28 |
| Bank Total: | | | | | | | | | | | | \$101,304.26 | |
| Report Total: | | | | | | | | | | | | \$101,304.26 | |

MINUTES OF THE LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING
ISD #857
December 12, 2022

A regular meeting of the School Board of Independent School District #857 was held on December 12, 2022 at 6:00pm. The Board members met in the High School Library. Members present were Toby Brummer, Bree Maki, Connie Meyer, Melissa Meisch, Dave Pringle, Jenny Koverman and Sarah Sommer.

Chair Brummer called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

Superintendent Carman presented information for the Truth in Taxation Hearing. There were no questions or comments from the public.

Motion by Koverman and second by Maki to approve the December 12th meeting agenda. MCU.

Motion by Meyer and second by Sommer to approve the Consent Agenda. MCU.

Motion by Meisch and second by Pringle to approve the Certify 2022 Pay 2023 Levy at \$1,363,912.14.

Motion by Pringle and second by Brummer to approve Resolution Establishing Combined Polling Place for Multiple Precincts and Designating Hours During Which the Polling Places will remain Open for Voting on School District Elections Not Held on the Day of a Statewide Election. Ayes all. Nays none.

Motion by Meyer and seconded by Maki to approve the 2023-2026 Superintendent Contract with Gwen Carman. MCU.

Meisch moved and Sommer seconded to approve the following policies on a 2nd reading: 901 Community Education; 902.1 School Forest; 903 Visitors to School District Buildings and Sites; 904 Distribution of Materials on School District Property by Non-school Persons; 905 Advertising. MCU.

Reports were presented by Principal Riebel, Dr. Hanson and Superintendent Carman. Board Committee reports were discussed.

Motion by Meisch, seconded by Brummer to adjourn the meeting at 6:53pm. MCU.

Clerk

Lewiston-Altura School District

Strategic Planning Process

Purposes:

- Engage Lewiston-Altura school board and administrative team in a collaborative, data driven process
- Design a customized planning process for the Lewiston-Altura School District
- Set the Lewiston-Altura School District Strategic Framework for the next 3-5 years

Deliverables:

- “Strategic Priorities” Report
- Five-Year Strategic Framework
- Comprehensive 30-Month Strategic Action Planning & Monitoring Process

*Completed through virtual Consultation with Thought Leaders After Core Planning Meeting #2

Planning Logistics:

- Thought Leaders - Administrative Team, Key Staff
- Core Planning Team - Thought Leaders - All School Board Members
- State of the School District Report - First Planning Meeting (Review of Recent Stakeholder Input to the School District)

Meeting Schedule:

| Meeting | Date/Time/Topic | Location |
|------------------------------------------------------------|------------------------------------------------------------|-----------------------------------------------|
| Design Phase - Superintendent & Thought Leaders | January 16, 2022 Time - TBD Topic: Finalize | Lewiston-Altura School District Office |

| | Planning Process | |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| <p>Session #1 Planning Meeting</p> | <p>January 23, 2023 Thought Leaders (1 Hour) - 4:30 PM</p> <ul style="list-style-type: none"> ● Review and Input on Session #1 Agenda <p>Core Planning Team (3 Hours) - 6:00 PM</p> <ul style="list-style-type: none"> ● Overview of Process ● State of the School District Report ● “A Look Back” ● Draft Foundational Items (Vision, Mission, Belief Statements) | <p>Lewiston-Altura School District</p> |
| <p>Session #2 Planning Meeting</p> | <p>February 21, 2023 Thought Leaders (1 Hour) - 4:30 PM</p> <ul style="list-style-type: none"> ● Review and Input on Session #2 Agenda <p>Core Planning Team (3 Hours) - 6:00 pm</p> <ul style="list-style-type: none"> ● Finalize Foundational Items (Vision, Mission, Belief Statements) ● “A Look Ahead” at Five (5) Strategic | |

| | | |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| | Priorities <ul style="list-style-type: none"> ● Draft Goals and Action Plan Considerations for Five (5) Strategic Priorities | |
| Session #3 | Date TBD Thought Leaders - Time TBD <ul style="list-style-type: none"> ● 30-Month Strategic Action Planning & Monitoring Process | Virtual Meeting |

STRATEGIC PRIORITIES

- **Provide all students the education they need for success: academically, emotionally, and socially.**
- **Hire, maintain, train and support staff to be as effective as possible.**
- **Be financially healthy and sustainable.**
- **Have facilities that are safe, modern and conducive to 21st century education.**
- **Engage with parents, community members and business owners.**

PROPOSED BUDGET

Strategic Planning Process and Design Preparation

- **Design, Facilitation and Consultant Comprehensive Fee**
\$6,000.00
- **All Expenses Included in Comprehensive Fee**

Report to the School Board

January 9, 2023

By Elementary / Intermediate School Principal Dave Riebel

GOAL 1: THE DISTRICT WILL STRIVE TO PROVIDE THE BEST EDUCATIONAL PROGRAMS.

- Intermediate School Math Wizards

A team of five fifth graders and a team of five 6th graders recently competed at a regional Math Wizards competition held at Plainview-Elgin-Millville Schools. The competition included six area schools. Fifth graders Carson Chartier and Leo Hedlund took home individual honors with Leo placing 2nd in the Wizards Drill and 7th overall individual. Carson was 5th overall individual. Sixth grader Bently Wirt placed 2nd in the Wizards Drill. Congratulations!

- Winter Assessments

The winter benchmark assessments are under way in early January for reading and math fluency checks. Staff will also assess students in grades 2-6 who have qualified for ADSIS instruction with the computerized NWEA comprehension assessments instruction as a way to monitor progress and growth.

GOAL 2: THE DISTRICT WILL STRIVE TO HIRE, DEVELOP AND MAINTAIN THE BEST POSSIBLE STAFF.

- Laurie Clobes rejoins our staff as a part time School Readiness paraprofessional in our T/Th all day class to assist with additional students joining the class.

GOAL 3: THE DISTRICT WILL STRIVE TO MAINTAIN A POSITIVE EMOTIONAL AND SAFE CLIMATE FOR LEARNERS AND STAFF.

- Bowling unit final, Dec. 19:

The Intermediate School students and staff enjoyed the final project of Ms. Scheck's physical education bowling unit with a trip to Westgate Bowl. The trip gave students the opportunity to use what they have learned in the Intermediate gym on real lanes at Westgate and doubled as a holiday party.

- Holiday projects and celebrations:

The staff determined that they would move up the holiday classroom art projects and celebrations ahead of the predicted weather and accomplished class activities a day earlier than scheduled. Fun was had by all including a treat provided by the PLAY group.

GOAL 4: THE DISTRICT WILL STRIVE TO MAINTAIN AND IMPROVE THE DISTRICT'S INFRASTRUCTURE.

- Building Task Force meetings

Members of both the Elementary and Intermediate are attending scheduled Building Task Force meetings to discuss the planning and processes needed for the closure of the Intermediate School. The first agenda items included the physical building issues such as room assignments, locker space and the packing/moving processes. The following meeting explored possible elementary schedule adjustments. Meetings continue monthly throughout the school year.



Independent School Dist. No. 857
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Dave Riebel, Elementary and Intermediate Principal
Cory Hanson, High School Principal

Goal 1: The District will strive to provide the best possible educational programs.

- Congratulations to the following Cardinals of the Week
 - Tyson Prigge
 - Dexter Nelson
- Thank you to the senior high band and choir directors, students, and families for their flexibility with the rescheduled December concerts during the school day. The concerts went extremely well and we were able to share online for all to watch.
- High School Students are starting Registration/Pre-Registration. We hope to have all the information back by January 13 to begin schedule development.

Goal 2: The District will strive to hire, develop, and maintain the best possible staff.

- We are still looking for an evening custodian and a high school English teacher.
- We are looking for a paraprofessional for the high school to replace Michelle Obitz as she starts a new chapter of her life.

Goal 3: The District will strive to maintain a positive emotional and safe climate for learners and staff.

- After a snow/blizzard delay, students were awarded with a movie day for meeting their 10 Days of Giving goal. Seniors revoted on a non-holiday themed movie to watch on January 6.

Goal 4: The District will strive to maintain and improve the district infrastructure.

Upcoming Events

- January 10 – High School Conferences
- January 26 – Last Day of 1st Semester / 2nd Quarter
- January 27 – No School: Staff Development Day
- February 8 – No School: Staff Work Day

Lewiston-Altura Public Schools Statement of Expenditures Jan 2022

| Description | 202113 | | | 202213 | | | 202307 | | |
|--------------------------|-----------------|--------------|------|-----------------|--------------|------|-----------------|--------------|------|
| | Budget 21REV | Year to Date | % | Budget 22REV | Year to Date | % | Budget 23ADP | Year to Date | % |
| 01 General | | | | | | | | | |
| 100 Salaries & Wages | 5,268,620.00 | 5,200,852.72 | 99% | 5,718,354.00 | 5,438,684.17 | 95% | 5,369,066.00 | 1,636,803.28 | 30% |
| 200 Employee Benefits | 1,360,712.00 | 1,299,298.02 | 95% | 1,502,064.00 | 1,356,442.91 | 90% | 1,408,847.00 | 408,980.74 | 29% |
| 300 Purchased Services | 299,470.00 | 262,226.20 | 88% | 385,727.00 | 370,338.03 | 96% | 253,761.00 | 38,399.29 | 15% |
| | 0.00 | 795.00 | 0% | 0.00 | 0.00 | 0% | 0.00 | 0.00 | 0% |
| 300 Purchased Services | 1,024,700.00 | 903,579.45 | 88% | 1,089,971.00 | 1,046,458.00 | 96% | 936,157.00 | 195,396.05 | 21% |
| 400 Supplies & Materials | 445,654.00 | 357,568.51 | 80% | 398,444.00 | 303,242.00 | 76% | 334,235.00 | 151,068.69 | 45% |
| | 4,533.00 | 0.00 | 0% | 0.00 | 0.00 | 0% | 0.00 | 0.00 | 0% |
| 400 Supplies & Materials | 280,243.00 | 253,106.55 | 90% | 214,773.00 | 216,349.38 | 101% | 199,950.00 | 32,130.58 | 16% |
| 500 Capital Expenditures | 645,052.00 | 344,778.76 | 53% | 264,506.00 | 152,947.09 | 58% | 427,555.00 | 144,135.91 | 34% |
| 800 Other Expenditures | 109,704.00 | 107,155.25 | 98% | 60,858.00 | 82,659.23 | 136% | 34,576.00 | 17,347.30 | 50% |
| 900 Other Financing Uses | 0.00 | 26,020.35 | 0% | 0.00 | 0.00 | 0% | 0.00 | 0.00 | 0% |
| 01 General | 9,438,688.00 | 8,755,380.81 | 93% | 9,634,697.00 | 8,967,120.81 | 93% | 8,964,147.00 | 2,624,261.84 | 29% |
| 02 Food Service | | | | | | | | | |
| 100 Salaries & Wages | 169,424.00 | 167,232.83 | 99% | 181,000.00 | 206,022.53 | 114% | 176,945.00 | 74,909.25 | 42% |
| 200 Employee Benefits | 50,720.00 | 56,317.87 | 111% | 71,935.00 | 77,393.88 | 108% | 74,924.00 | 24,277.16 | 32% |
| 300 Purchased Services | 10,000.00 | 3,387.70 | 34% | 6,000.00 | 2,622.60 | 44% | 4,100.00 | 5,337.46 | 130% |
| 400 Supplies & Materials | 233,629.00 | 263,753.21 | 113% | 319,500.00 | 340,636.77 | 107% | 280,000.00 | 21,498.54 | 8% |
| 500 Capital Expenditures | 2,000.00 | 2,894.56 | 145% | 5,000.00 | 4,094.44 | 82% | 5,000.00 | 0.00 | 0% |
| 800 Other Expenditures | 6,250.00 | 6,830.80 | 109% | 2,750.00 | 1,800.00 | 65% | 2,500.00 | (41.00) | (2%) |
| 02 Food Service | 472,023.00 | 500,416.97 | 106% | 586,185.00 | 632,570.22 | 108% | 543,469.00 | 125,981.41 | 23% |
| 04 Community Education | | | | | | | | | |
| 100 Salaries & Wages | 325,060.00 | 312,005.37 | 96% | 348,243.00 | 369,872.92 | 106% | 318,481.00 | 122,598.25 | 38% |
| 200 Employee Benefits | 63,081.00 | 63,101.20 | 100% | 68,484.00 | 68,755.18 | 100% | 68,696.00 | 23,616.27 | 34% |
| 300 Purchased Services | 11,465.00 | 6,690.43 | 58% | 15,955.00 | 10,776.27 | 68% | 15,955.00 | 8,808.06 | 55% |
| 400 Supplies & Materials | 39,461.00 | 24,553.05 | 62% | 45,500.00 | 31,144.82 | 68% | 35,050.00 | 8,288.09 | 24% |
| 500 Capital Expenditures | 0.00 | 0.00 | 0% | 1,500.00 | 749.00 | 50% | 0.00 | 0.00 | 0% |
| 800 Other Expenditures | 0.00 | 0.00 | 0% | 100.00 | 0.00 | 0% | 0.00 | 0.00 | 0% |
| 04 Community Education | 439,067.00 | 406,350.05 | 93% | 479,782.00 | 481,298.19 | 100% | 438,182.00 | 163,310.67 | 37% |
| 06 Bldg Construction | | | | | | | | | |
| 300 Purchased Services | 0.00 | 27,096.00 | 0% | 0.00 | 0.00 | 0% | 0.00 | 0.00 | 0% |

Lewiston-Altura Public Schools Statement of Expenditures Jan 2022

| Description | 202113 | | 202213 | | 202307 | |
|--------------------------|----------------------|---------------------------|----------------------|--------------------------|----------------------|-------------------------|
| | Budget 21REV | Year to Date % | Budget 22REV | Year to Date % | Budget 23ADP | Year to Date % |
| 06 Bldg Construction | | | | | | |
| 500 Capital Expenditures | 0.00 | 135,295.00 0% | 237,133.00 | 250,062.94 105% | 0.00 | 0.00 0% |
| 06 Bldg Construction | 0.00 | 162,391.00 0% | 237,133.00 | 250,062.94 105% | 0.00 | 0.00 0% |
| 07 Debt | | | | | | |
| 700 Debt Service | 491,200.00 | 491,675.00 100% | 489,750.00 | 488,475.00 100% | 498,325.00 | 76,337.50 15% |
| 900 Other Financing Uses | 0.00 | 769,454.86 0% | 0.00 | 0.00 0% | 0.00 | 0.00 0% |
| 07 Debt | 491,200.00 | 1,261,129.86 257% | 489,750.00 | 488,475.00 100% | 498,325.00 | 76,337.50 15% |
| 18 Agency | | | | | | |
| 800 Other Expenditures | 0.00 | 0.00 0% | 1,500.00 | 1,500.00 100% | 0.00 | 0.00 0% |
| 18 Agency | 0.00 | 0.00 0% | 1,500.00 | 1,500.00 100% | 0.00 | 0.00 0% |
| 30 Student Activity | | | | | | |
| 300 Purchased Services | 0.00 | 195.00 0% | 70,419.00 | 26,005.47 37% | 18,950.00 | 8,566.22 45% |
| 400 Supplies & Materials | 65,600.00 | 45,494.51 69% | 51,136.00 | 48,853.12 96% | 56,100.00 | 19,323.73 34% |
| 500 Capital Expenditures | 0.00 | 0.00 0% | 18,900.00 | 18,900.10 100% | 20,000.00 | 0.00 0% |
| 800 Other Expenditures | 0.00 | 2,590.00 0% | 4,100.00 | 1,291.00 31% | 1,400.00 | 0.00 0% |
| 30 Student Activity | 65,600.00 | 48,279.51 74% | 144,555.00 | 95,049.69 66% | 96,450.00 | 27,889.95 29% |
| Report Totals: | 10,906,578.00 | 11,133,948.20 102% | 11,573,602.00 | 10,916,076.85 94% | 10,540,573.00 | 3,017,781.37 29% |



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Lewiston - Altura Schools: Building A Caring, Adaptable, Respectful, Determined, Successful Community

Superintendent's Report to the School Board
Respectfully Submitted by Gwen Carman
January 9, 2023

Meeting Agenda Item Notes

1st Meeting of 2023: Welcome Daniel, David and Sara! If you have any questions prior to the meeting, please feel free to contact me. This agenda includes both organizational items (due to the January 3rd meeting cancelation because of the weather conditions), and regular monthly agenda items.

Long Range and Strategic Planning: I am looking forward to continuing our work on developing a written, strategic plan to address our priorities and goals. As we have three new Board members, it is very good timing and important that we work together to discuss and specify shared priorities and goals.

We have many things already happening for school improvement, though we haven't had a specific written plan addressing all of them or all that we want to do. A clear strategic plan is important for communication with our community, as well as making sure our decisions are driven by our goals.

Bree and I met with True North Consulting (Terry Quist and Jeffrey Olson, retired superintendents) regarding their availability to work with us to develop a 30-month strategic plan. Terry and Jeff would facilitate a process with all board members, administration and a few staff and community members. The process would incorporate all of the staff and community input that we have already received in the past several months. Attached to the agenda is True North's specific proposal and timeline. We will discuss this in detail at the meeting. Please note that the first full meeting with them is tentatively scheduled for Monday, January 23rd at 6:00pm.

Also, I have invited Jacqui, Luke and Rochelle from InGensa to be at our meeting. This will enable us to review their contract with us (for informational purposes), highlight the facility assessments that have been completed, and discuss possible next steps for addressing our facility needs. Facility improvements are inevitably one component of our strategic planning.

Closed Session I have been researching our options for the Altura school/property. We will have closed session to discuss this. The 'purchase and sale of property' is one of the allowed reasons that school boards may meet in closed session.

Consent Agenda: The consent agenda includes our monthly financial reports. Note that the bills include a payment for the Chevrolet Traverse we ordered this fall. Thank you to Lewiston Auto for acquiring this vehicle for us at a cost less than the original estimate.

There is also a resolution on the agenda to enable us to use our 2022 checks until our 2023 checks are available. I will have a form at the meeting for the elected Chair, Clerk and Treasurer to sign that is used to put digitally printed signatures on our checks.

Teacher Daily Substitute Rate of Pay Increase The consent agenda also includes a recommendation to increase the daily rate of pay for substitute teachers by \$20.00/day. This increase is necessary in order for us to remain competitive with surrounding districts.

OTHER UPDATES

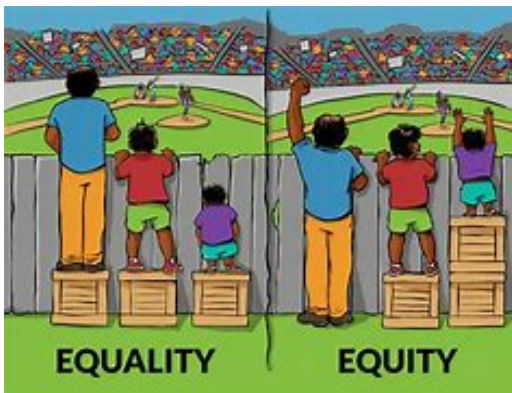
Phase I and Phase II Trainings/MSBA Leadership Conference: January 11-13, 2022 I am looking forward to joining David, Daniel and Sara in the Phase I and Phase II MSBA trainings (January 10th and 11th), followed by the MSBA Conference January 12th and 13th. Bree will also be attending the conference with us.

March 20, 2023 MSBA/MASA Advocacy Day at the Capitol This year MASA (MN Association of School Administrators) is adding a day of advocacy at the capitol in collaboration with MSBA (MN School Board Association). Both organizations are inviting their members to meet at the Radisson Hotel, formerly the Best Western Capitol Ridge, at 8:00am on Monday, March 20, 2023. There will be a program at the hotel in the morning followed by lunch and then time for you to meet your local representatives and committee chairs in the afternoon at the state capitol. Please let me know if you would like to attend.

2022-2023 School Year Calendar Unfortunately, we have already had 3 snow days. In accordance with the approved school calendar, if we have additional snow days, we will need to modify the calendar so that March 9th (4th Snow Day), March 10th (5th Snow Day) and April 10th (6th Snow Day) change from non-school days to school days.

We have a committee meeting now discussing the 2023-2024 School Calendar. I anticipate this will be on the February agenda.

Thank you to the grounds staff and the bus drivers for their extra hard work and professionalism when the roads, parking lots and sidewalks are impacted by weather conditions. We very much appreciate all they do to keep our students and staff safe.



A reminder of the importance of considering equity in the work we do:
Every student deserves our best and what s/he needs to achieve.