

Regular School Board Meeting of ISD 857

Monday, May 10, 2021 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,
Lewiston, MN 55952

I. Call Meeting to Order	Speaker(s): Board Chair
II. Pledge of Allegiance.	Speaker(s): Board Chair
III. Meeting Attendance Brummer Koverman Maki Meisch Meyer Pringle Sommer	Speaker(s): Board Chair
IV. Approve the May 10, 2021 Meeting Agenda	Speaker(s): Board Chair
V. L-A High School Student Report	Speaker(s): Student Board Representative
VI. Open Forum Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.	Speaker(s): Board Chair
VII. Good Things Happening Congratulations to Joel Ellinghuysen for being awarded a \$4000.00 grant from the Gene Haas Foundation for the Supermileage Team. Congratulations to Matthew Schell who took first at the State FFA competitions for Employment Interviewing Skills! Thank you to the faculty advisors, Principal Hanson, AD Menk and the many students who planned and executed a very successful outdoor Grand March for the juniors and seniors.	Speaker(s): Board Chair
VIII. Consent Agenda A. Board Meeting Minutes: April 12, 2021 B. Financial Reports a. Board Bills b. Student Activity Report c. Treasury Report d. Miscellaneous Payments e. April 2021 Wire Payments	Speaker(s): Board Chair
IX. C.Approve hire of Trisha Schultz as Varsity Girls Basketball Coach for 2021-22 in accordance with the EdMN/L-A Master Agreement.	

D. Accept anonymous donation of \$475.00 for unpaid student meal accounts.

X.

XI. Policies and Forms on 2nd Reading

Speaker(s): Board
Chair

- A. Policy 510 Student Activities
- B. Policy 511 Student Fundraising
- C. Policy 713 Student Activity Accounting

XII. Board Resolution Approving Permanent Transfer of LTFM Funds in the amount of \$769,454.86 from Fund 07 (Debt Service) to Fund 06 (Construction) for the purpose of deferred maintenance projects.

XIII. FY22 10-year Long Term Facilities Maintenance Plan

XIV. PK-6 Principal's Report

Speaker(s): Principal
Dave Riebel

XV. 7-12 Principal's Report

Speaker(s): Principal
Dr. Cory Hanson

XVI. Superintendent's Report

Speaker(s):
Superintendent Carman

XVII. Board Committee Reports

Speaker(s):
Superintendent Carman

XVIII. Close meeting for the purpose of discussing EdMN/Lewiston-Altura contract negotiations.

XIX. Reopen meeting for the public.

XX. Upcoming Meeting Schedule

- Wednesday, May 12th - 7:00am District Staff Development Committee
- Wednesday, May 19th - 7:00am Health and Safety Committee
- Tuesday, May 25 - 7:00am Policy Review Committee
- Wednesday, May 26th - 6:15pm Activities Steering Committee
- Friday, June 4th - 7:00pm High School Commencement Ceremony
- Monday, June 7th - 7:30am Staff End of Year Breakfast/8:00am Program
- Monday, June 7th - 6:00pm, Board Workshop meeting: Facility Planning Visioning
- Monday, June 14th - 6:00pm Regular Board Meeting

XXI. Adjourn.

L-A ACTIVITY FUND

April, 2021

STUDENT COUNCIL	458.67	0.01	458.68
NATIONAL HONOR SOCIETY	1,614.23	0.01	1,614.24
FFA	13,902.02	0.12	13,902.14
HOSA	782.94	0.01	782.95
WASHINGTON DC TRIP	4,077.64	0.03	4,077.67
CARDINAL BOOK	211.93	0.00	211.93
TRAP LEAGUE	7,030.73	0.06	7,030.79
MUSIC DEPT. HS	32,661.73	0.27	32,662.00
CLASS OF 2026	-	0.00	-
CLASS OF 2021	1,778.68	0.01	1,778.69
CLASS OF 2022	1,439.00	0.01	1,439.01
CLASS OF 2024	18.54	0.00	18.54
CLASS OF 2025	-	0.00	-
CLASS OF 2023	180.55	0.00	180.55
YEARBOOK	2,980.40	0.02	2,980.42
SPANISH TRIP	2,852.62	0.02	2,852.64
JH STUDENT COUNCIL	539.79	0.01	539.80
PROM	514.71	0.01	514.72
TECH CLUB	5,969.92	0.05	5,969.97
CARDINAL CART	109.23	0.00	109.23
		<hr/>	
		0.64	
	\$ 77,123.33	0.64	\$ 77,123.97

Lewiston-Altura Public Schools May Board Bills

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P11131	61051		Check	1	00420	ARNOLD SUPPLY		No	No	No	05/10/2021	2,852.25
001	P11131	61052		Check	1	02178	CHATFIELD PUBLIC SCHOOLS		No	No	No	05/10/2021	100.00
001	P11131	61053		Check	1	07141	HIGH PLAINS COOPERATIVE		No	No	No	05/10/2021	2,725.21
001	P11131	61054		Check	1	09110	JOSTENS		No	No	No	05/10/2021	1,104.65
001	P11131	61055		Check	1	11015	LAKESHORE		No	No	No	05/10/2021	296.64
001	P11131	61056		Check	1	1114	Century Link		No	No	No	05/10/2021	220.37
001	P11131	61057		Check	1	1168	DOVER EYOTA SCHOOL DISTRICT		No	No	No	05/10/2021	100.00
001	P11131	61058		Check	1	12540	MISSISSIPPI WELDERS SUPPLY COMP,		No	No	No	05/10/2021	127.50
001	P11131	61059		Check	1	12630	MOTOR PARTS & EQUIP		No	No	No	05/10/2021	676.39
001	P11131	61060		Check	1	13260	NEUMANN OIL CO		No	No	No	05/10/2021	1,436.84
001	P11131	61061		Check	1	1897	SHI		No	No	No	05/10/2021	15,451.80
001	P11131	61062		Check	1	2303	MINNESOTA STATE COLLEGE-SOUTHE		No	No	No	05/10/2021	6,626.00
001	P11131	61063		Check	1	2411	REINHART FOOD SERVICE		No	No	No	05/10/2021	17,047.45
001	P11131	61064		Check	1	25014	ZIEBELL'S HIAWATHA FOODS, INC.		No	No	No	05/10/2021	6,876.38
001	P11131	61065		Check	1	2671	CDW-Government		No	No	No	05/10/2021	38,805.00
001	P11131	61066		Check	1	3038	Lewiston Hardware Hank		No	No	No	05/10/2021	489.44
001	P11131	61067		Check	1	3098	Pan-O-Gold Baking Company		No	No	No	05/10/2021	310.49
001	P11131	61068		Check	1	3128	Amazon Capital Services		No	No	No	05/10/2021	3,624.13
001	P11131	61069		Check	1	3184	Rochester Telecom Systems, Inc		No	No	No	05/10/2021	4.85
001	P11131	61070		Check	1	3263	North Central Truck Equipment		No	No	No	05/10/2021	247.71
001	P11131	61071		Check	1	3571	MINNESOTA ENERGY RESOURCES		No	No	No	05/10/2021	1,490.63
001	P11131	61072		Check	1	3737	Hiawatha Valley Ed District		No	No	No	05/10/2021	13,761.32
001	P11131	61073		Check	1	3900	VORT CORPORATION		No	No	No	05/10/2021	132.00
001	P11131	61074		Check	1	3906	D & A TESTING SERVICES		No	No	No	05/10/2021	61.00
001	P11131	61075		Check	1	4448	VERIZON WIRELESS		No	No	No	05/10/2021	159.75
001	P11131	61076		Check	1	4648	Gibbs, Nathan & Bridget		No	No	No	05/10/2021	227.36
001	P11131	61077		Check	1	4738	Southern Minnesota Inspection		No	No	No	05/10/2021	1,899.80
001	P11131	61078		Check	1	4795	Adrenaline Fundraising		No	No	No	05/10/2021	3,402.20
001	P11131	61079		Check	1	4800	Region 1A		No	No	No	05/10/2021	154.25
001	P11131	61080		Check	1	5100	Delta Dental		No	No	No	05/10/2021	344.80
001	P11131	61081		Check	1	5142	Bills Welding and Machine		No	No	No	05/10/2021	493.00
001	P11131	61082		Check	1	5263	PACA ENTERPRISES LLC		No	No	No	05/10/2021	1,200.00
001	P11131	61083		Check	1	5310	ANOKA HENNEPIN SCHOOL DISTRICT		No	No	No	05/10/2021	450.00
001	P11131	61084		Check	1	5631	BSN Sports, LLC		No	No	No	05/10/2021	955.38
001	P11131	61085		Check	1	5638	ROCKIE HILL BISON		No	No	No	05/10/2021	411.10
001	P11131	61086		Check	1	5670	HORMAN, TODD		No	No	No	05/10/2021	70.00
001	P11131	61087		Check	1	5865	Loffler Companies		No	No	No	05/10/2021	17.21
001	P11131	61088		Check	1	5876	Teachers on Call		No	No	No	05/10/2021	4,038.60
001	P11131	61089		Check	1	5916	Verthein, Greta Kay		No	No	No	05/10/2021	160.00

Lewiston-Altura Public Schools May Board Bills

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P11131	61090		Check	1 5945		Oevering, Benjamin		No	No	No	05/10/2021	55.00
001	P11131	61091		Check	1 6158		Innovative Therapy Solutions, LLC		No	No	No	05/10/2021	7,431.00
001	P11131	61092		Check	1 6168		Cintas		No	No	No	05/10/2021	914.84
001	P11131	61093		Check	1 6177		Lingen, Rebecca		No	No	No	05/10/2021	171.18
001	P11131	61094		Check	1 6280	R1	Music Mart		No	No	No	05/10/2021	48.15
001	P11131	61095		Check	1 6376		Ed Midwest LLC		No	No	No	05/10/2021	4,820.00
001	P11131	61096		Check	1 6393	R2	Apple Inc		No	No	No	05/10/2021	7,119.06
001	P11131	61097		Check	1 6432		Schuh Electronics		No	No	No	05/10/2021	616.00
001	P11131	61098		Check	1 6496		EDUCATORS BENEFIT CONSULTANTS		No	No	No	05/10/2021	115.07
001	P11131	61099		Check	1 6530		Sikkink, Peyton		No	No	No	05/10/2021	85.00
001	P11131	61100		Check	1 6704		Quadient Finance USA, INC.		No	No	No	05/10/2021	500.00
001	P11131	61101		Check	1 6733		Sheila Spitzer: Daycare Provider		No	No	No	05/10/2021	200.00
001	P11131	61102		Check	1 6737		A-1 Mobile Storage Service		No	No	No	05/10/2021	232.00
001	P11131	61103		Check	1 6800		Track Barn Headquarters		No	No	No	05/10/2021	1,039.00
001	P11131	61104		Check	1 6802		Healy Awards, Inc		No	No	No	05/10/2021	240.75
001	P11131	61105		Check	1 6803		Ready Set School		No	No	No	05/10/2021	56.25

Bank Total: \$152,194.80

Report Total: \$152,194.80

Lewiston-Altura Public Schools

April Misc Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P11069	60950	70365	Check	1		DORNACK, COREY	Ind/Sole Proprietor	Yes	Yes	No	04/07/2021	88.00
001	P11069	60949	70366	Check	1		Kittleson, Aric		Yes	Yes	No	04/07/2021	88.00
001	P11069	60968	70428	Check	1		CHILEDA INSTITUTE, INC.		Yes	Yes	No	04/14/2021	5,526.36
001	P11069	60964	70429	Check	1		City of Lewiston		Yes	Yes	No	04/14/2021	1,555.33
001	P11069	60956	70430	Check	1		COTTER HIGH SCHOOL		Yes	Yes	No	04/14/2021	30.00
001	P11069	60970	70431	Check	1	R1	HUDL		Yes	Yes	No	04/14/2021	900.00
001	P11069	60966	70432	Check	1	R1	INNOVATIVE OFFICE SOLUTIONS, LLC		Yes	Yes	No	04/14/2021	45.75
001	P11069	60957	70433	Check	1		KWIK TRIP		Yes	Yes	No	04/14/2021	1,628.22
001	P11069	60971	70434	Check	1		Loffler Companies		Yes	Yes	No	04/14/2021	2,823.85
001	P11069	60958	70435	Check	1		LOURDES HIGH SCHOOL		Yes	No	No	04/14/2021	250.00
001	P11069	60965	70436	Check	1		MENARDS		Yes	Yes	No	04/14/2021	2,345.08
001	P11069	60973	70437	Check	1		Meyer, Brooke		Yes	Yes	No	04/14/2021	75.00
001	P11069	60967	70438	Check	1		MINNESOTA ENERGY RESOURCES		Yes	Yes	No	04/14/2021	2,625.89
001	P11069	60969	70439	Check	1		MINNESOTA Public Employees Insurance		Yes	Yes	No	04/14/2021	33,259.70
001	P11069	60959	70440	Check	1		MISSISSIPPI WELDERS SUPPLY COMP,		Yes	Yes	No	04/14/2021	122.48
001	P11069	60975	70441	Check	1		Odegaard, Chad		Yes	Yes	No	04/14/2021	65.00
001	P11069	60961	70442	Check	1		REGION V COMPUTER SERVICES		Yes	Yes	No	04/14/2021	3,636.50
001	P11069	60972	70443	Check	1		Schumacher, Allison		Yes	No	No	04/14/2021	125.00
001	P11069	60962	70444	Check	1		SEMCAC Transportation		Yes	Yes	No	04/14/2021	504.00
001	P11069	60974	70445	Check	1		Smith, Cynthia		Yes	Yes	No	04/14/2021	75.00
001	P11069	60960	70446	Check	1		ST. CHARLES PUBLIC SCHOOLS		Yes	No	No	04/14/2021	100.00
001	P11069	60963	70447	Check	1		ZIEBELL'S HIAWATHA FOODS, INC.		Yes	Yes	No	04/14/2021	232.42
001	P11069	60987	70448	Check	1		ALTRA FEDERAL CREDIT UNION		Yes	Yes	No	04/15/2021	130.00
001	P11069	60990	70449	Check	1		Ameritas Life Insurance Corp		Yes	Yes	No	04/15/2021	93.36
001	P11069	60986	70450	Check	1		Bremer Bank		Yes	Yes	No	04/15/2021	300.00
001	P11069	60982	70451	Check	1		Education Minnesota - Lewiston-Altura		Yes	No	No	04/15/2021	2,477.12
001	P11069	60988	70452	Check	1		HOME FEDERAL SAVINGS BANK		Yes	Yes	No	04/15/2021	42.50
001	P11069	60991	70453	Check	1		ISD 857 - Flex Plan Checking		Yes	Yes	No	04/15/2021	1,290.06
001	P11069	60983	70454	Check	1		MADISON NATIONAL LIFE		Yes	Yes	No	04/15/2021	546.36
001	P11069	60985	70455	Check	1		Merchants Bank		Yes	Yes	No	04/15/2021	425.00
001	P11069	60989	70456	Check	1	R1	MinnWest Bank Group		Yes	Yes	No	04/15/2021	314.25
001	P11069	60984	70457	Check	1		Winona National Bank		Yes	Yes	No	04/15/2021	50.00
001	P11069	60999	70461	Check	1		Culhane, John (Jack)	Ind/Sole Proprietor	Yes	Yes	No	04/16/2021	135.00
001	P11069	60997	70462	Check	1		LISOWSKI, RANDY		Yes	Yes	No	04/16/2021	155.00
001	P11069	60998	70463	Check	1		Norman, Steven		Yes	No	No	04/16/2021	155.00
001	P11069	61003	70464	Check	1		JERECZEK, KEITH		Yes	No	No	04/20/2021	88.00
001	P11069	61002	70465	Check	1		MONSON, DARRELL		Yes	Yes	No	04/20/2021	88.00
001	P11069	61004	70466	Check	1		ARNOLD SUPPLY		Yes	Yes	No	04/21/2021	14,580.00
001	P11069	61013	70467	Check	1		Auto Owners Insurance		Yes	Yes	No	04/21/2021	22,243.07

Lewiston-Altura Public Schools April Misc Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P11069	61019	70468	Check	1	5142	Bill's Welding and Machine		Yes	No	No	04/21/2021	65.00
001	P11069	61020	70469	Check	1	5631	BSN Sports, LLC		Yes	Yes	No	04/21/2021	1,554.40
001	P11069	61005	70470	Check	1	1366	CUSTOM ALARM		Yes	Yes	No	04/21/2021	278.64
001	P11069	61022	70471	Check	1	6444	GOPHERMODS		Yes	Yes	No	04/21/2021	123.00
001	P11069	61011	70472	Check	1	2524	GRAINGER		Yes	Yes	No	04/21/2021	462.21
001	P11069	61014	70473	Check	1	4085	IEA, INC		Yes	Yes	No	04/21/2021	735.40
001	P11069	61007	70474	Check	1	15204	JIM PETERSON TRUCKING		Yes	Yes	No	04/21/2021	172.00
001	P11069	61021	70475	Check	1	5956	MiEnergy Cooperative		Yes	Yes	No	04/21/2021	10,954.33
001	P11069	61006	70476	Check	1	1379	MODERN READY MIX		Yes	No	No	04/21/2021	231.00
001	P11069	61017	70477	Check	1	4810	MONSON, DARRELL		Yes	Yes	No	04/21/2021	88.00
001	P11069	61012	70478	Check	1	3263	North Central Truck Equipment		Yes	Yes	No	04/21/2021	429.03
001	P11069	61023	70479	Check	1	6788	OCD & Anxiety Institute		Yes	No	No	04/21/2021	250.00
001	P11069	61008	70480	Check	1	17130	RISLOW SERVICE CENTER		Yes	Yes	No	04/21/2021	82.95
001	P11069	61010	70481	Check	1	2363	SHERWIN WILLIAMS		Yes	Yes	No	04/21/2021	180.89
001	P11069	61015	70482	Check	1	4448	VERIZON WIRELESS		Yes	Yes	No	04/21/2021	321.40
001	P11069	61018	70483	Check	1	4817	WEIAND, PETE		Yes	Yes	No	04/21/2021	98.00
001	P11069	61016	70484	Check	1	4542	WINONA HEALTH SERVICES		Yes	Yes	No	04/21/2021	1,040.00
001	P11069	61009	70485	Check	1	1883	XCEL ENERGY		Yes	Yes	No	04/21/2021	1,326.98
001	P11069	61028	70486	Check	1	4936	JERECZEK, KEITH		Yes	No	No	04/23/2021	88.00
001	P11069	61026	70487	Check	1	1944	LISOWSKI, RANDY		Yes	Yes	No	04/23/2021	155.00
001	P11069	61027	70488	Check	1	4810	MONSON, DARRELL		Yes	No	No	04/23/2021	88.00
001	P11069	61025	70489	Check	1	1943	Wiltgen, Steven		Yes	No	No	04/23/2021	155.00
001	P11069	61038	70490	Check	1	5594	ALTRA FEDERAL CREDIT UNION		Yes	No	No	04/30/2021	130.00
001	P11069	61041	70491	Check	1	6406	Ameritas Life Insurance Corp		Yes	No	No	04/30/2021	93.36
001	P11069	61037	70492	Check	1	4951	Bremer Bank		Yes	No	No	04/30/2021	300.00
001	P11069	61033	70493	Check	1	11202	Education Minnesota - Lewiston-Altura		Yes	No	No	04/30/2021	2,477.12
001	P11069	61039	70494	Check	1	6265	HOME FEDERAL SAVINGS BANK		Yes	No	No	04/30/2021	42.50
001	P11069	61042	70495	Check	1	6461	ISD 857 - Flex Plan Checking		Yes	No	No	04/30/2021	1,402.56
001	P11069	61034	70496	Check	1	17090	MADISON NATIONAL LIFE		Yes	No	No	04/30/2021	541.62
001	P11069	61036	70497	Check	1	4786	Merchants Bank		Yes	No	No	04/30/2021	425.00
001	P11069	61040	70498	Check	1	6283	MinnWest Bank Group		Yes	No	No	04/30/2021	314.25
001	P11069	61035	70499	Check	1	3545	Winona National Bank		Yes	No	No	04/30/2021	50.00
Bank Total: \$123,869.94													
002	P11069	60953	5949	Check	1	3128	Amazon Capital Services		Yes	Yes	No	04/14/2021	214.17
002	P11069	60951	5950	Check	1	19057	Instrumentalist Awards LLC		Yes	No	No	04/14/2021	213.50
002	P11069	60954	5951	Check	1	3998	L-A DISTRICT ACCOUNT		Yes	Yes	No	04/14/2021	587.18
002	P11069	60952	5952	Check	1	2543	Spencer, Erin		Yes	Yes	No	04/14/2021	40.12
002	P11069	60955	5953	Check	1	09110	JOSTENS		Yes	Yes	No	04/14/2021	398.27

Lewiston-Altura Public Schools April Misc Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
002	P11069	60995	5954	Check	1 6742		Stoppelmoor, Kaleb		Yes	Yes	No	04/15/2021	30.07
002	P11069	61000	5955	Check	1 6334		The Country Corn Crib		Yes	No	No	04/20/2021	1,920.00
002	P11069	61001	5956	Check	1 3172	R1	HyVee		Yes	Yes	No	04/20/2021	262.38
002	P11069	61024	5957	Check	1 12751		NASSP		Yes	Yes	No	04/23/2021	385.00

Bank Total: \$4,050.69

Report Total: \$127,920.63

Treasury Report

April 2021 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	BALANCE END OF MONTH	ENDING BALANCE 2019-2020
GENERAL FUND	1,383,290.95	1,142,394.04	(998,027.54)	1,527,657.45	1,584,583.60
FOOD SERVICE FUND	24,559.84	56,737.35	(45,525.07)	35,772.12	34,040.41
COMMUNITY ED	225,865.61	16,013.57	(42,126.04)	199,753.14	249,840.35
BUILDING CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
DEBT REDEMPTION	621,849.19	0.00	(475.00)	621,374.19	639,741.46
INVESTMENT SCHOLARSHIPS	0.00	0.00	0.00	0.00	99,316.71
TOTALS	2,255,565.59	1,215,144.96	(1,086,153.65)	2,384,556.90	2,607,522.53

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
MinnWest Bank # 200014	128,445.73	(130,410.77)	0.00	(11,400.84)	(13,365.88)
Merchants Bank	24,638.84	0.00	0.00	0.00	24,638.84
Minn West Bank #90005513	477,295.72	0.00	0.00	0.00	477,295.72
MSDLF 601470	1,850,545.26	0.00	0.00	0.00	1,850,545.26
CD-investments	45,442.96	0.00	0.00	0.00	45,442.96
TREASURER'S BALANCE					2,384,556.90

Lewiston-Altura Public Schools April Wire Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
001	P11069	60976		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	Yes	No	04/15/2021	7,931.32
001	P11069	60977		Wire	1	1054	FEDERAL TAXES		No	Yes	No	04/15/2021	51,009.95
001	P11069	60978		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT.		No	Yes	No	04/15/2021	28,199.07
001	P11069	60979		Wire	1	18610	PERA / Public Employers Retirement Assor		No	Yes	No	04/15/2021	8,805.87
001	P11069	60980		Wire	1	4373	ING		No	Yes	No	04/15/2021	2,507.88
001	P11069	60981		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS		No	Yes	No	04/15/2021	8,413.50
001	P11069	60996		Wire	1	5546	VISA		No	Yes	No	04/16/2021	1,043.58
001	P11069	61029		Wire	1	3153	Merchants Bank - Fees		No	Yes	No	04/30/2021	96.35
001	P11069	61030		Wire	1	4834	MERCHANT PROCESSING CENTER		No	Yes	No	04/30/2021	238.77
001	P11069	61031		Wire	1	4866	BLUECROSS BLUESHIELD OF MN & BL		No	Yes	No	04/30/2021	22,941.50
001	P11069	61032		Wire	1	6283	MinnWest Bank Group		No	Yes	No	04/30/2021	50.00
001	P11069	61043		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	04/30/2021	7,575.82
001	P11069	61044		Wire	1	1054	FEDERAL TAXES		No	No	No	04/30/2021	50,360.39
001	P11069	61045		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT.		No	No	No	04/30/2021	27,419.86
001	P11069	61046		Wire	1	18610	PERA / Public Employers Retirement Assor		No	No	No	04/30/2021	13,304.69
001	P11069	61047		Wire	1	4373	ING		No	No	No	04/30/2021	2,507.88
001	P11069	61048		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS		No	No	No	04/30/2021	8,532.81

Bank Total: \$240,939.24

Report Total: \$240,939.24

MINUTES OF THE LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING
ISD #857
April 12, 2021

A regular meeting of the School Board of Independent School District #857 was held on April 12, 2021. The Board members met in the High School Library and the public was able to access the meeting via ZOOM due to COVID-19 Pandemic restrictions. Members Maki, Meisch, Koverman (online), Pringle, Meyer, and Sommer were present.

Board Vice-Chair Maki called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Motion by Meyer, seconded by Sommer to approve the April 12, 2021 meeting agenda. MCU.

HS Student Council representatives reported on high school activities. Good things happening in the district were also recognized by Maki.

Motion by Meyer, seconded by Sommer to approve the April 12, 2021 consent agenda. MCU.

An informational presentation was held by InGensa, Inc. and School Perceptions, Inc. regarding facility assessment, surveying of stakeholders and strategic planning.

Motion by Meyer, seconded by Meisch to approve the Consent Agenda. MCU.

Motion by Sommer, seconded by Meyer to approve a Project Development Agreement with InGensa, Inc to conduct a comprehensive facilities assessment.

Motion by Meisch, seconded by Pringle to approve plans to proceed for June 26 – July 2, 2022 trip for grades 7th – 9th graders to Washington, D.C.

Motion by Meyer, second by Sommer to accept \$10,000 from the estate of Mary Helen Kalmes to be applied to scholarships for students enrolling in nursing or music programs.

Meisch introduced and Meyer seconded Resolution to non-renew probationary teacher Alberto Centeno for the 2021-22 school year. Roll call vote: Ayes: Maki, Meisch, Koverman, Pringle, Meyer, Sommer. Nays: None. Resolution approved.

Sommer moved and Koverman seconded to approve Policy 902 Facility Use and Facility Use Form on second reading. MCU.

Meyer moved and Meisch seconded to approve Policy 713 Student Activity Accounting on 1st Reading. MCU.

Meisch moved and Pringle seconded to approve Policy 510 Student Activities on 1st Reading. MCU.

Sommer moved and Meisch seconded to approve Policy 511 Student Fundraising and Fundraising form on 1st reading. MCU.

Reports were presented by Principal Riebel, Principal Hanson, Superintendent Carman and Board members.

Motion by Meyer, seconded by Sommer to adjourn the meeting at 7:54pm. MCU.

Melissa Meisch, Clerk

Adopted: _____

MSBA/MASA Model Policy 510

Orig. 1995

Revised: _____

Rev. ~~2000~~ 2019

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)
~~MSBA Service Manual, Chapter 5, Various Educational Programs~~

Adopted: _____

MSBA/MASA Model Policy 511

Orig. 1995

Revised: _____

Rev. 2003

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. ~~It shall be the responsibility of the~~ The building administrators shall be responsible for ~~to~~ developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in nonapproved activities shall be considered a violation of school district policy.
- C. ~~It shall be the responsibility of the~~ The superintendent shall be responsible for ~~to~~ providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and

scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Duties)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
[MSBA/MASA Model Policy 713 \(Student Activity Accounting\)](#)

Adopted: _____

MSBA/MASA Model Policy 713

Orig. 2004

Revised: _____

Rev. 2019

713 STUDENT ACTIVITY ACCOUNTING

I. PURPOSE

The school board recognizes the need to provide alternative paths to learning, skill development for its students, and activities for student enjoyment. It also understands its commitment to and obligation for assuring maximum accountability for public funds and student activity funds. For these reasons, the school board will assume control over and/or oversee funds for student activities as set forth in this policy.

II. GENERAL STATEMENT OF POLICY

A. Curricular and Cocurricular Activities

The school board shall take charge of, control over, and account for all student activity funds that relate to curricular and cocurricular activities.

[Note: The school board is required by Minn. Stat. § 123B.49, Subd. 2, to take charge of and control over all cocurricular activities, including all money received for such activities.]

B. Extracurricular Activities

[Options 1 and 2]

The school board shall ~~take charge of, control over, and account for~~ or ~~review and account for~~ take charge of and control over all student activity accounting that relates to extracurricular activities.

[Note: The school board is required by Minn. Stat. § 123B.49, Subd. 4, to take charge of and control over all extracurricular activities, including all money received for such activities.]

~~or~~

[Option 3]

~~1. The school board shall take charge of, control over, and account for the following student extracurricular activities:~~

~~a. Any student extracurricular activity related to a contract which must be ratified by the school board or its designee *[Note: The*~~

~~school board must take charge of, control over, and approve all contracts entered into for the purchase of items related to an extracurricular activity (i.e., contracts for the purchase of items for a fundraising event.);~~

b. ~~Student activities or transactions that have a fee which the school district is statutorily authorized to charge [Note: The school board may, but is not required to, take charge of and control over these activities or transactions.];~~

e. ~~Student activities or transactions that have a taxable sale related to them [Note: The school board may, but is not required to, take charge of and control over these activities or transactions.];~~

d. ~~All student class activity accounts of graduated classes where a residual balance remains in the account at the start of the school year following graduation;~~

e. ~~[The school board may take control over a student activity it otherwise is not required to control. All other extracurricular activities over which the school board chooses to take control, such as class activity funds, should be listed in this section.]~~

2. ~~The school board shall review and account for the following student extracurricular activities:~~

~~[List extracurricular activities over which the school board will review and account; i.e., class activity funds.]~~

~~[A school board may, but is not required to, take charge of and control over extracurricular activities in accordance with Minn. Stat. § 123B.49, Subd. 4. Board control includes powers and responsibilities, such as: board approval of a budget; receipt, review, and approval of revenue; and preparation of expenditure reports. If the school board takes charge of and control over extracurricular activities, any or all costs of these activities may be provided from school revenues and all revenues and expenditures must be recorded in the same manner as other revenues and expenditures of the school district in accordance with the Uniform Financial Accounting and Reporting Standards (UFARS).]~~

~~To the extent a school board does not take control over such activities, these activities must be self-sustaining with all expenses (except direct salary costs and indirect costs of the use of school facilities) met by dues, admissions, or other student fundraising events. Extracurricular activities which are not under school board control still may be directed by the school board, but the fiscal transactions for such activities may only be presented to the school board for review and receipt, not approval. Accordingly, the school board may take charge of all~~

~~extracurricular activities (Option 1), no extracurricular activities (Option 2), or may choose to take charge of and control over some extracurricular activities (which are not required to be under its control, such as activities which are not related to a graduation requirement or credit or a board-ratified contract) and only review and account for other extracurricular activities (Option 3).]~~

C. Non-Student Activities

In overseeing student activity accounts under this policy, the school board shall not maintain or account for funds generated by non-students including, but not limited to, convenience funds of staff members, booster club funds, parent-teacher organization or association funds, or funds donated to the school district for specified purposes other than student activities.

III. DEFINITIONS

A. Cocurricular Activity

A “cocurricular activity” means those portions of the school-sponsored and directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e., interscholastic sports, band, etc.). Cocurricular activities are not offered for school credit, cannot be counted toward graduation, and have *one or more* of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by school authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily, or totally funded by public moneys for general instructional purposes under direction and control of the school board.

B. Curricular Activity

A “curricular activity” means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

C. Extracurricular (Noncurricular/Supplementary) Activity

An “extracurricular (noncurricular/supplementary) activity” means all direct and personal services for students for their enjoyment that are managed and operated under the guidance of an adult or staff member. Extracurricular activities have *all* of the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

D. Public Purpose Expenditure

A “public purpose expenditure” is one which benefits the community as a whole, is directly related to the functions of the school district, and does not have as its primary objective the benefit of private interest.

IV. MANAGEMENT AND CONTROL OF ACTIVITY FUNDS

A. Curricular and Cocurricular Activities

1. All money received on account of cocurricular activities shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the school board upon properly allowed itemized claims.
2. The treasurer shall account for all revenues and expenditures related to curricular and cocurricular activities in accordance with the Uniform Financial Accounting and Reporting Standards (UFARS), ~~the Manual for Activity Fund Accounting (MAFA) to the extent applicable,~~ and school district policies and procedures.

B. Extracurricular Activities

~~1. Extracurricular Activities Under Board Control~~

- ~~a~~1. Any and all costs of extracurricular activities ~~under board control~~ may be provided from school revenues.
- ~~b~~2. All money received or expended for extracurricular activities ~~under board control~~ shall be recorded in the same manner as other revenues and expenditures of the school district and shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the school board upon properly allowed itemized claims.
- ~~e~~3. The treasurer shall account for all revenues and expenditures related to extracurricular activities ~~under board control~~ in accordance with UFARS ~~and MAFA~~ and school district policies and procedures. ~~[Note: UFARS is~~

~~required to be used when transactions of an activity are under school board control in accordance with Minn. Stat. §§ 123B.49 and 123B.77.]~~

~~2. Extracurricular Activities Not Under Board Control~~

~~a. All extracurricular activities not under board control shall be self-sustaining with all expenses, except direct salary costs and indirect costs of the use of school facilities, met by dues, admissions, or other student fundraising events. The general fund shall reflect only those salaries directly related to and readily identified with the activity and paid by public funds.~~

~~b. Revenues and expenditures for extracurricular activities not under board control shall be recorded and be managed according to MAFA and shall be reviewed for compliance with and accepted by the school board in accordance with school district policies and procedures. [Note: MAFA is required to be used when transactions of an extracurricular activity are not under school board control in accordance with Minn. Stat. § 123B.49, Subd. 4(e).]~~

~~e~~4. All student activity funds will be collected and expended:

~~(1)~~a. in compliance with school district policies and procedures;

~~(2)~~b. under the general direction of the principal and with the participation of students and faculty members who are responsible for generating the revenue;

~~(3)~~c. in a manner which does not produce a deficit or an unreasonably large accumulation of money to a particular student activity fund;

~~(4)~~d. for activities which directly benefit the majority of those students making the contributions in the year the contributions were made whenever possible; and

~~(5)~~e. in a manner which meets a public purpose.

~~d~~5. Activity accounts of a graduated class will be terminated prior to the start of the school year following graduation. Any residual money from a graduating class activity fund will ~~be removed from the terminated student activity account and deposited into~~ remain in the general fund and may be used for any school district purpose. Prior to depositing such accounts, all donations or gifts accepted for the specific purpose of the student activity account shall be administered in accordance with the terms of the gift or donation and school district policy.

~~*[Note: The school board may take control over residual funds from a graduating class activity account only if it has taken board control over such activities and transactions. The school board then has authority to transfer these terminated accounts to its general fund. The school district may then transfer this money from its general fund to those extracurricular activities over which the board has taken control in accordance with Section IV.B.1.a., above. Unless the school board has taken class activity accounts under its control, it would not be authorized to transfer funds from a graduating class activity account to an existing class activity fund for another class. If the school board has not taken control over these accounts, however, the principal and student representatives of the class may choose to transfer residual accounts to another existing class activity account prior to graduation.]*~~

V. DEMONSTRATION OF ACCOUNTABILITY

~~A. Semi Annual Activity Fund Reports~~

~~The school board shall appoint a Student Finance Advisory Committee at the commencement of each school year. The Committee will review all new student activity funds and continuing student activity funds for conformity with state law, MAFA requirements, and school district policies and procedures. The Committee will provide the school board with a summary accounting of student activity accounts at least semi-annually, including a report on transactions within each account of the student activity funds. The Committee will make recommendations to the school board on any recommended internal controls regarding student activity funds.~~

~~*[Note: MAFA recommends that the school board conduct periodic reviews of student activity funds for conformity with state law, MAFA requirements, and school district policies and procedures. The manner in which such reviews are conducted is in the discretion of the school board. The foregoing procedure is the practice suggested by MAFA. It could also be done by a different standing or special committee appointed by the school board.]*~~

~~BA. Annual External Audit~~

The school board shall direct its independent certified public accountants to audit, examine, and report upon student activity accounts as part of its annual school district audit in accordance with state law.

~~CB. Fundraiser Report~~

The ~~Committee~~ administration will prepare a fundraising report semi-annually which will be reviewed by the school board in May and November. The report will list the activity, type of fundraisers, timing, purpose, and results.

[Note: ~~MAFA recommends that the~~ The school board should conduct periodic reviews of student fundraising. The manner in which such reviews are conducted is in the discretion of the school board. ~~The foregoing procedure is the practice suggested by MAFA.~~]

Legal References: Minn. Stat. § 123B.02, Subd. 6 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.15, Subd. 7 (Officers of Independent School Districts)
Minn. Stat. § 123B.35 (General Policy)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.38 (Hearing)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirement)
Minn. Rules Part 3500.1050 (Definitions for Pupil Fees)
Visina v. Freeman, 252 Minn. 177, 89 N.W.2d 635 (1958)
Minn. Op. Atty. Gen. 159a-16 (May 10, 1966)

Cross References: Uniform Financial Accounting and Reporting Standards (UFARS)
~~Manual for Activity Fund Accounting (MAFA)~~
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
MSBA/MASA Model Policy 703 (Annual Audit)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 706 (Acceptance of Gifts)

**INDEPENDENT SCHOOL DISTRICT NO. 857
(LEWISTON-ALTURA)
WINONA COUNTY, MINNESOTA**

**RESOLUTION APPROVING PERMANENT TRANSFER OF LTFM
FUNDS**

BE IT RESOLVED BY the School Board ("Board") of Independent School District No. 857 (Lewiston – Altura), Winona County, Minnesota (the "School District") as follows:

Section 1. Recitals.

1.01. The School District previously formulated a ten-year Long-Term Facilities Maintenance ("LTFM") Plan (the "Plan") and submitted the Plan to the Minnesota Department of Education ("MDE") for approval, and on December 16, 2016, MDE approved the Plan and the issuance of bonds in a principal amount of up to \$3,510,000 to finance the projects enumerated in the Plan.

1.02. The School District duly issued its \$3,380,000 General Obligation LTFM Bonds, Series 2017A, dated February 22, 2017 (the "Bonds") to finance certain projects under the Plan.

1.03. During fiscal year 2019, following completion of several of the projects under the Plan, the School District transferred the proceeds of the Bonds that remained in the construction fund for the Bonds, in the amount of \$769,454.86 (the "Remaining Proceeds"), to the School District's debt service fund.

1.04. After analysis of this transfer and applicable law by the School District's bond counsel, Kennedy & Graven, and review by MDE, the School District's auditor, CliftonLarsonAllen LLP ("CLA") has recommended a permanent transfer of the Remaining Proceeds from the School District's Fund 07 to Fund 06, to be used for additional LTFM projects approved under the Plan or for other capital projects authorized under Minnesota law, as set forth in a letter from CLA to the School District dated April 30, 2021, and attached hereto as Exhibit A (the "CLA Letter").

Section 2. Permanent Transfer of Remaining Proceeds Approved.

2.01. The School District hereby approves the permanent transfer of the Remaining Proceeds substantially as recommended pursuant to the CLA Letter, provided that the School District may deviate from the specific uses enumerated in the CLA Letter as long as the Remaining Proceeds are spent for other LTFM projects identified in the School District's Plan (as it may be amended) or for other capital projects authorized under Minnesota Statutes, Section 475.65.

2.02. School District staff and consultants are authorized to take all actions necessary to effect and memorialize the transfer of the Remaining Proceeds, and to apply such proceeds to LTFM projects approved under the Plan.

Approved this 10th day of May, 2021, by the School Board of Independent School District No. 857 (Lewiston – Altura), Winona County, Minnesota.

Board Chair

ATTEST:

Board Clerk

EXHIBIT A

CLA Letter



CLA (CliftonLarsonAllen LLP)
2689 Commerce Drive Northwest, Suite 201
Rochester, MN 55901-2263
507-280-2300 | fax 507-280-2339
CLAconnect.com

April 30, 2021

Gwen Carman
Lewiston-Altura School District, ISD #857
100 County Road 25
Lewison, Minnesota 55952

Dear Gwen:

This letter is with respect to a legal analysis prepared by the Kennedy & Graven law firm regarding the transfer of remaining proceeds of the District's Series 2017A General Obligation Facilities Maintenance Bonds from the District's capital projects fund to the District's debt service fund in the District's fiscal year ended June 30, 2019.

At the time, we were not aware of any additional project work to be completed with the bond proceeds and also, due to LTFM funding still being quite new, we were not aware that the long-term facilities plan could be amended to make use of the remaining bond proceeds on future LTFM projects. Given the clarification of the applicable state law from Kennedy & Graven, and agreement of such by the Minnesota Department of Education, we are supportive of the District's transfer of such remaining proceeds in the District's 2020-21 school year. We are proposing the following journal entry:

		Debit	Credit
B06-101	Cash	769,454.86	
R06-005-867-000-000-649	Permanent Transfers from Other Funds		769,454.86
B06-464	Restricted Fund Balance	769,454.86	
B06-467	Restricted/Reserved LTFM		769,454.86
B07-101	Cash		769,454.86
E07-000-000-000-000-910	Permanent Transfers to Other Funds	769,454.86	



We then propose the following journal entry for the District to immediately re-code these identified LTFM expenditures in Fund 01 to Fund 06 in FY20-21, as listed below. We would request District personnel to compare these expenditures to their LTFM plan to verify that these project costs are indeed included in the LTFM plan, prior to recording this entry.

		Debit	Credit
E06-300-867-000-370-511	Electric Sites Grounds Improvements	30,700	
E06-300-867-000-370-520	Electric Improvements LTFM	16,775	
E06-101-865-000-383-350	Roof Repairs	7,317	
E06-102-865-000-383-350	Roof Repairs	1,191	
E06-300-865-000-383-350	Roof Repairs	18,588	
E06-101-865-000-384-511	Site Projects Improvements	11,555	
E06-300-865-000-384-511	Site Projects Improvements	76,265	
B06-101	Cash		162,391
B01-101	Cash	162,391	
E01-300-865-000-370-511	Electric Sites Grounds Improvements		30,700
E01-300-865-000-370-520	Electric Improvements LTFM		16,775
E06-101-865-000-383-350	Roof Repairs		7,317
E06-102-865-000-383-350	Roof Repairs		1,191
E06-300-865-000-383-350	Roof Repairs		18,588
E06-101-865-000-384-511	Site Projects Improvements		11,555
E06-300-865-000-384-511	Site Projects Improvements		76,265

Going forward, we will advise the District to amend its 10-year facilities plan in order to identify permitted uses of any remaining proceeds from LTFM bonds.

Sincerely,

CliftonLarsonAllen LLP



Craig W. Popenhagen
Principal
Ph. 507-280-2327
Craig.popenhagen@claconnect.com

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 7/23/2020																
857	<= Type in School District Number																			
	LEWISTON-ALTURA PUBLIC SCHOOL DIST.																			
Calculations for Ten Year Projection				Pay 20	Change only if requiring levy adjustments	Payable 2020 LLC Certification	Current Estimate													
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030							
1	Type your district number in cell A2 (Minneapolis = 1.2)																			
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b																			
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33																			
4	Look-up data from following tabs																			
5	Initial Formula Revenue																			
6	Current year APU	57	806.40	799.49	787.65	787.65	787.65	787.65	787.65	787.65	787.65	787.65	787.65							
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)																			
6b	Total Adjusted Pupil Units = (6) + (6a)			799.49	787.65	787.65	787.65	787.65	787.65	787.65	787.65	787.65	787.65							
7	District average building age (uncapped)	451	47.47	47.47	48.47	49.47	50.47	51.47	52.47	53.47	54.47	55.47	56.47							
8	Formula allowance		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00							
9	Building age ratio = (Lesser of 1 or (7) / 35)	452		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000							
10	Initial revenue = (6) * (8) * (9)	453	306,432	303,806	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309							
11	Added revenue for Eligible H&S Projects > \$100,000 / site																			
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess	702		377,738	366,975	378,263	388,238	396,900	-	-	-	-	-							
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)	756		-	-	-	-	-	-	-	-	-	-							
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)	701		-	-	-	-	-	-	-	-	-	-							
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)	755		-	-	-	-	-	-	-	-	-	-							
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab			94,526	94,526	94,526	94,526	94,526	283,526	283,106	282,529	287,044	285,994							
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue			-	-	-	-	-	-	-	-	-	-							
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)	767		94,526	94,526	94,526	94,526	94,526	283,526	283,106	282,529	287,044	285,994							
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site	455		-	-	-	-	-	-	-	-	-	-							
19	Total additional revenue for eligible H&S projects >\$100,000 / site (12) - (13) + (14) - (15) + (17) + (18)	456	472,264	472,264	461,501	472,789	482,764	491,426	283,526	283,106	282,529	287,044	285,994							
	Added revenue for Pre-K remodeling (for VPK approvals only)																			
20a	Net debt service for bonds approved for Pre-K remodeling	768		-	-	-	-	-	-	-	-	-	-							
20b	Pay as you go for projects approved for Pre-K remodeling	457		-	-	-	-	-	-	-	-	-	-							
20c	Total Pre-K revenue			-	-	-	-	-	-	-	-	-	-							
20d	Total New Law Revenue (10) + (19) + (20c)	458		776,070	760,810	772,097	782,072	790,735	582,835	582,415	581,837	586,352	585,302							

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 7/23/2020													
857	<= Type in School District Number																
	LEWISTON-ALTURA PUBLIC SCHOOL DIST.																
			Change only														
			if requiring levy	Payable 2020													
Calculations for Ten Year Projection				Pay 20	Current Estimate												
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030				
Old Formula revenue																	
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)	459	37,750	37,750	-	-	-	-	-	-	-	-	-				
22	Old formula alt facilities debt revenue (1A) - gross before debt excess	701		-	-	-	-	-	-	-	-	-	-				
23	Debt Excess allocated to line 22			-	-	-	-	-	-	-	-	-	-				
24	Old formula alt facilities debt revenue (1A) - debt excess	765		-	-	-	-	-	-	-	-	-	-				
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)	766		377,738	366,975	378,263	388,238	396,900	-	-	-	-	-				
26	Old formula alt facilities pay as you go revenue (1A)	460		-	-	-	-	-	-	-	-	-	-				
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)	463		-	-	-	-	-	-	-	-	-	-				
27a	LTFM "H&S >100K per site" bonds	767		94,526	94,526	94,526	94,526	94,526	283,526	283,106	282,529	287,044	285,994				
27b	LTFM "other" bonds for 1A hold harmless	769		-	-	-	-	-	-	-	-	-	-				
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))	466		51,167	50,410	50,410	50,410	50,410	50,410	50,410	50,410	50,410	50,410				
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)	467	561,623	561,181	511,911	523,199	533,174	541,836	333,936	333,516	332,939	337,454	336,404				
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]	468	778,696	776,070	760,810	772,097	782,072	790,735	582,835	582,415	581,837	586,352	585,302				
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number	469	-	-	-	-	-	-	-	-	-	-	-				
32	District LTFM Revenue (30) - (31)	470	778,696	776,070	760,810	772,097	782,072	790,735	582,835	582,415	581,837	586,352	585,302				
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	471	-	-	-	-	-	-	-	-	-	-	-				
34	Grand Total LTFM Revenue (32) + (33)	472	778,696	776,070	760,810	772,097	782,072	790,735	582,835	582,415	581,837	586,352	585,302				
Aid and Levy Shares of Total Revenue																	
35	For ANTC & APU, three year prior date		2018	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027				
36	Three year prior Ag Modified ANTC	33	4,569,835	4,569,835	4,674,294	4,861,266	5,055,716	5,257,945	5,468,263	5,686,993	5,914,473	6,151,052	6,397,094				
37	Three year prior Adjusted PU (New Weights)	54	808.52	808.53	806.82	827.98	799.49	787.65	787.65	787.65	787.65	787.65	787.65				
38	ANTC / APU = (36) / (37)	474	5,652.10	5,652.02	5,793.51	5,871.21	6,323.69	6,675.45	6,942.47	7,220.17	7,508.97	7,809.33	8,121.70				
39	State average ANTC / APU with ag value adjustment	475	8,569.99	8,569.99	9,139.23	9,569.17	9,960.02	10,358.00	10,772.00	11,203.00	11,651.00	12,117.00	12,602.00				
40	Equalizing Factor = 123% of (39)	476	10,541.09	10,541.09	11,241.25	11,770.08	12,250.82	12,740.34	13,249.56	13,779.69	14,330.73	14,903.91	15,500.46				
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	477	53.62%	53.62%	51.54%	49.88%	51.62%	52.40%	52.40%	52.40%	52.40%	52.40%	52.40%				
42	State (aid) share of Equalized Revenue (1 - (41))	478	46.38%	46.38%	48.46%	50.12%	48.38%	47.60%	47.60%	47.60%	47.60%	47.60%	47.60%				
43	Equalized Revenue (lesser of (34) or (6) * (8))	473	306,432	303,806	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309				
44	Initial LTFM State Aid (42) * (43)	479	142,122	140,908	145,051	150,006	144,810	142,482	142,478	142,478	142,478	142,477	142,481				
45	Old formula Grandfathered Alternative Facilities Aid	481	-	-	-	-	-	-	-	-	-	-	-				
46	Total LTFM State Aid (Greater of (44) or (45))	482	142,122	140,908	145,051	150,006	144,810	142,482	142,478	142,479	142,478	142,477	142,481				
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	485	636,573	635,161	615,759	622,091	637,262	648,252	440,357	439,936	439,359	443,875	442,821				
48	Debt Service Portion of Revenue (non-grandfather districts)																
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (20a) + (24)	765+766+767+768		472,264	461,501	472,789	482,764	491,426	283,526	283,106	282,529	287,044	285,994				
50	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab	769		44,993	49,613	48,878	48,143	47,408	46,673	45,570	49,718	48,458	47,198				
50b	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05			-	-	-	-	-	-	-	-	-	-				
51	Total Debt Service Revenue = (49) + (50) + (50b)	770		517,256	511,114	521,666	530,906	538,834	330,199	328,676	332,246	335,501	333,191				
52	Equalized debt Service Revenue (lesser of (43) or (51))	486		303,806	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309	299,309				
53	Debt Service Aid = (52) * (42)	488		140,908	145,051	150,006	144,810	142,482	142,478	142,479	142,478	142,477	142,481				
54	Equalized Debt Service Levy = (52) - (53)	489		162,897	154,258	149,303	154,499	156,826	156,831	156,829	156,831	156,831	156,827				

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 7/23/2020										
857	<= Type in School District Number													
	LEWISTON-ALTURA PUBLIC SCHOOL DIST.													
		Change only												
		if requiring levy	Payable 2020											
Calculations for Ten Year Projection				Pay 20	adjustments	LLC Certification	Current Estimate							
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	490		213,450	211,805	222,358	231,598	239,525	30,890	29,368	32,938	36,193	33,883	
56	General Fund Portion of Revenue (non-grandfather districts)													
57	Total General Fund Revenue = (34) - (51)	491		258,813	249,696	250,431	251,166	251,901	252,636	253,739	249,591	250,851	252,111	
58	General Fund Equalized Revenue = (43) - (52)	492		-	-	-	-	-	-	-	-	-	-	
59	Total General Fund Aid = (46) - (53)	493		-	-	-	-	-	-	-	-	-	-	
60	General Fund Equalized Levy = (58) * (41)	494		-	-	-	-	-	-	-	-	-	-	
61	General Fund Unequalized levy = (57) - (58)	495		258,813	249,696	250,431	251,166	251,901	252,636	253,739	249,591	250,851	252,111	
62	Total General Fund Levy = (60) + (61)	496		258,813	249,696	250,431	251,166	251,901	252,636	253,739	249,591	250,851	252,111	
Notes: 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.														

School Board Resolution
Independent School District No. 857
Adopting the School District's Fiscal Year (FY) 22
Long-Term Facilities Maintenance Ten-Year Plan

Whereas, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes, subdivision 4 states a school district or intermediate district must annually adopt and approve a ten-year facilities plan by July 31 for commissioner approval.

Whereas, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law. School Board Member _____ moved for the resolution adoption and the motion was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against:

Therefore, be it resolved that, the School Board of Independent School District No. 857 approves and adopts the attached ten-year Long-Term Facilities Maintenance plan for FY 22 on the 10th of May, 2021.

School Board Clerk Signature

 DEPARTMENT OF EDUCATION	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-06
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Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information									
District Name:	Lewiston - Altura	Date:	6/15/2021									
District Number:	0857-01	Email:	gcarman@lewalt.k12.mn.us									
District Contact Name:	Gwen Carman											
Contact Phone #	507-522-3401											

Fiscal Year (FY) Ending June 30

Expenditure Categories		2020 (base year)	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$6,000	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
349	Other Hazardous Materials	\$300	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
352	Environmental Health and Safety Management	\$7,000	\$6,800	\$7,500	\$8,000	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
358	Asbestos Removal and Encapsulation	\$2,800	\$1,500	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
363	Fire Safety	\$10,500	\$4,500	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$26,600	\$15,300	\$18,500	\$19,000	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$8,000	\$500	\$500	\$3,000	\$3,000	\$50,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
369	Building Hardware and Equipment	\$13,200	\$13,000	\$13,000	\$14,000	\$14,000	\$14,000	\$30,000	\$14,000	\$14,000	\$14,000	\$14,000
370	Electrical	\$32,200	\$0	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
379	Interior Surfaces	\$400	\$1,000	\$1,000	\$1,000	\$1,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
380	Mechanical Systems	\$2,250	\$200	\$1,000	\$1,000	\$1,000	\$175,000	\$75,000	\$75,000	\$20,000	\$20,000	\$20,000
381	Plumbing	\$8,230	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$111,750	\$0	\$35,000	\$35,000	\$35,000	\$75,000	\$50,000	\$80,000	\$50,000	\$80,000	\$80,000
384	Site Projects	\$309,200	\$0	\$5,000	\$5,000	\$5,000	\$50,000	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Deferred Capital Expense and Maintenance		\$485,230	\$14,700	\$70,500	\$79,000	\$79,000	\$434,000	\$338,000	\$277,000	\$192,000	\$222,000	\$222,000
Total Annual 10-Year Plan Expenditures		\$511,830	\$30,000	\$89,000	\$98,000	\$98,500	\$453,500	\$357,500	\$296,500	\$211,500	\$241,500	\$241,500
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-XX	-\$107,162	-\$368,992	-\$148,992	\$12,008	\$164,008	\$315,508	\$112,008	\$4,508	-\$41,992	-\$3,492	\$5,008
	LTFM Fiscal Year Revenue - Levy	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$511,830	\$30,000	\$89,000	\$98,000	\$98,500	\$453,500	\$357,500	\$296,500	\$211,500	\$241,500	\$241,500
Ending Fiscal Year Fund Balance 01-467-XX		-\$368,992	-\$148,992	\$12,008	\$164,008	\$315,508	\$112,008	\$4,508	-\$41,992	-\$3,492	\$5,008	\$13,508
Fund 06												
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$607,063	\$407,063	\$207,063	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$607,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$200,000	\$200,000	\$207,063	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX		\$0	\$607,063	\$407,063	\$207,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Report to the School Board

May 10, 2020

By Elementary / Intermediate School Principal Dave Riebel

GOAL 1: THE DISTRICT WILL STRIVE TO PROVIDE THE BEST EDUCATIONAL PROGRAMS.

- Spring Assessments:

Some additional planning went into the Minnesota Comprehensive Assessments this April. The full time distant learner 3-6 grade students were offered a chance to joint the buildings to take the MCA assessments. (These assessments were not available unless in the school building.) Separate locations for testing were set up for some of our distance learners. Final school, district and state results will be available in August.

Our district's spring assessments continue in May. These reading and math fluency and comprehension assessment results will immediately be available to staff to indicate learning levels. Particular attention will be paid to this year's growth in comparison to non-pandemic year's growth. We are all interested in seeing if we will notice a change in learning levels this year compared to previous years. We did not use these assessments last spring, so this year's data will provide valuable analysis on the impact of distance learning the school learning plans.

- Summer Programming:

Various levels of summer programming continue to be planned. These programs are being planned following "normal" routines and procedures for our school. Obviously, we will be subject to any adjustments if needed or directed by the state department.

Preschool – Ms. Sand – June 21-25 & Aug. 2-6

Title I Rdg. and Math– Gr 1-6 – Five staff members – July 19 – Aug. 6 – Summer Olympics theme.

Extended School Year (ESY) TBD – still in process.



GOAL 2: THE DISTRICT WILL STRIVE TO HIRE, DEVELOP AND MAINTAIN THE BEST POSSIBLE STAFF.

- Meeting with InGensa staff:

The elementary and intermediate staff had the opportunity to complete the online surveys. The InGensa staff scheduled face to face meetings on May 10th in each of the buildings to provide survey analysis, receive in person feedback and answer any questions.

GOAL 3: THE DISTRICT WILL STRIVE TO MAINTAIN A POSITIVE EMOTIONAL AND SAFE CLIMATE FOR LEARNERS AND STAFF.



- School Wellness and fun:

Thanks go out to various members of our staff for continuing the efforts to bring fun and "normalcy" to our schools. Modifications are needed, but events like the "Potato Character" contest and "Donut Day" for Ready, Set, School continue to happen.

- Field trips happening!

Staff in grades 2-6 have planned and prepared outdoor field trips this spring. Our staff planned these trips within the existing protocols and within our classroom pod situations. We worked with staff from the outdoor venues to made plans to maintain these springtime learning events!

- L-A Sixth Graders do their part:

An article in the Winona Post Bulletin highlighted the learning and efforts of our Intermediate School sixth graders. A science lesson on recycling and composting had students learn that 90% of landfill waste could have been composted or recycled. The sixth graders then designed a school wide plan that does not create any additional school cost or staff time. With the new plan in place, the school has increased the amount of recycling by one full Winona County recycle cart full each day. Mr. Hanson stated, "I'm really proud of all of the sixth graders for identifying a problem, finding a solution, and implementing a plan to make their community a better place."



- Spring into Summer Reading

Similar to other events, our staff have planned a way to host a reading night, even though we can not gather in large groups. We will host a drive thru event on May 18. K-6 families will be able to craft their summer reading plans through our school library, get local public library information, receive digital book resources, register for reading themed prizes and choose a free book at their level to take home. Thank you to Ms. Ostrander for the bulk of the planning and modifications. Additional thanks to the various volunteer staff utilized to accomplish the night.



GOAL 4: THE DISTRICT WILL STRIVE TO MAINTAIN AND IMPROVE THE DISTRICT'S INFRASTRUCTURE.

- Safety Drills:

Tornado Awareness Day brings about a great reason to revisit our school safety drills. Because of our need to remain in our pods vs gathering in large groups, classrooms did storm and ALICE drill talk throughs instead of walk throughs. Each building practiced a fire drill this spring (with a few more to come).



- Return to normal building layout:

As we end our school year, part of the end of the year workshop day will be spent preparing for summer and the next school year. We are planning to move back into our typical grade level assigned rooms, utilize the music and media centers and return to cafeteria usage. Let's hope that this planning does not get changed!



Independent School Dist. No. 857

100 County Road 25

Lewiston, MN 55952

(507) 523-2191

Gwen Carman, Superintendent

Dave Riebel, Elementary and Intermediate Principal

Cory Hanson, High School Principal

Goal 1: The District will strive to provide the best possible educational programs.

- Thank you to Mr. Stoppelmoor and Mr. Ellinghuysen for their work with Minnesota State College, Southeast. We will be adding articulation agreements in three additional areas of study for the benefit of LAHS students.
- Students in grade 10 and 11 registered for courses for next school year. Students in Grades 6-9 will be registered based upon pre-registration in December.
- Congratulations to Matthew Schell on being first place in state FFA for Employment Interviewing Skills. All of his practice paid off.

Goal 2: The District will strive to hire, develop, and maintain the best possible staff.

- We celebrated Teacher Appreciation week the week of May 3 – 7. High school teachers will actually have an appreciation breakfast on May 10.
- Thank you to all teachers for the countless hours and extra work put in during this school year to make this year as successful as we could.
- Thank you to Mr. Centeno for all the work that he has done since being hired for ELL. We are hopeful that we may be able to rehire him, but if not, we want to wish him well.

Goal 3: The District will strive to maintain a positive emotional and safe climate for learners and staff.

- Thank you to the prom committee members, prom advisors (Mr. Wilmes, Mrs. Noll, Mrs. Nusbaum, and Mr. Thorson), Ms. Kieselhorst, and Mr. Menk for their support of the grand march held on May 1st. Thank you to the post prom committee for the hypnotist and prizes.
- We completed our final lockdowns and fire drills before April ended. We had to modify our tornado practice due to COVID.
- Thank you to our school nurse, Michelle MacPherson, for all of her work throughout this year with monitoring COVID guidance and supporting staff through quarantine processes. Her support made many more things possible.
- Thank you to Megan Meyer for her support of the school board and the systems accountability committee. Her presence and input were greatly appreciated. Joelle Hammann has agreed to take Megan's place on systems accountability. We will look for a student council replacement at the beginning of the school year.

Goal 4: The District will strive to maintain and improve the district infrastructure.

- We have new computers arriving for next school year, so we will hopefully not hit the product shortages and delays predicted for over the summer.

Upcoming Events:

- May 12 – Senior Honors and Awards night
- May 21 – Rock Star special athletic competition begins at 9:30 AM
- May 28 – Last Day for Seniors
- June 4 – Graduation at 7 PM



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Superintendent's Report to the School Board
Submitted by Gwen Carman
May 10, 2021

Meeting Agenda Notes

Fund Transfer One of the action items is very unique and has taken much communication and coordination for the past few months with several entities. Specifically, the resolution is to approve a transfer of \$769,454.86 from our Fund 07 Debt (where the funds essentially could not be used) to Fund 06 Construction. This transfer has been approved by our Attorney who first researched the situation, then deemed it legal and then wrote the Board Resolution, our CLA Auditors, and the MDE/LTFM (Long Term Facilities Maintenance) Department.

This is funding that was originally part of the 2017 Indoor Air Quality project (elementary). These were remaining funds from the bonds that were sold to pay for the project.

This transfer will enable us to use these funds for deferred maintenance projects which will in turn build up our currently deficit LTFM fund balance. In addition, as the auditor's letter outlines, we will be using \$162,391 this current school year for maintenance projects that we have done, and this will help the deficit budget approved in March. The remaining \$607,064.00 will be 'carried over' to be used in the next 2-3 years.

Long Term Facilities Maintenance 10-Year Plan Each year, the School Board is required to submit a LTFM 10-year plan to MDE by June 30th. This plan is not a 'commitment' but intended to be an outline of planned deferred maintenance projects and how the LTFM funding will be used. The proposed plan reflects the transfer and using less LTFM funds and more Fund 06 funds for projects in the upcoming years. After our facility assessment is completed, we will be more informed to make decisions of facility needs and which ones we want to proceed with.

Additional Updates

Facility Assessment InGensa is well underway on our facility assessment. They met with our Cabinet on April 19th, have conducted all staff 'facility function' and 'facility comfort' online surveys, and on April 28th met individually with Cabinet members and did walk throughs on all of the bldgs. Luke also walked the buildings separately with Joe, and will be bringing in additional facility professionals in the upcoming days.

On Monday, May 10th there will be staff meetings in each building where Luke and Rochelle will share the survey results and take additional input and questions. They will also be going through financial files to gather data on our facility expenditures.

Memorial Tree Thank you to Principal Riebel, Larry Ruprecht and Joe Banicki for facilitating the planting of a tree behind the ball field backstop at the elementary school. I am in communication with Betty Wirt regarding having a memorial plaque made for her late husband/former bus driver Tom Wirt. We will have a short ceremony to place the plaque when she has it ready.

COVID-19 Funding It has now been confirmed that we will have up to \$955,225.64 in ESSER III funds. These will need to be spent by June 30, 2023. As a reminder:

- ESSER I (Coronavirus Aid, Relief and Economic Security Act) – approved in March 2020. We received \$164,000 and have spent those funds in 2020-21 to help cover many of the additional supply, equipment, staffing needs due to the pandemic, as well as a \$90,000 replacement school bus.
- ESSER II (COVID Relief Deal) – approved in December 2020: \$425,328.
- ESSER III (American Rescue Plan Act) -approved in March 2021: \$955,225.64.

I will keep you informed on recommendations for using these funds as part of our budget planning.

2021-22 Planning: We are working on the 2021-22 budget. Major factors that need to be considered are the deficit budget approved in March (and we cannot continue that), the COVID funds and how to best utilize them, the Fund 06 transfer and anticipated expenses and revenues that might be significantly different from this year or previous years as we anticipate student needs ‘post-pandemic’. The budget will be on the June 14th mtg agenda.

- **Online Learning:** We are still preparing our Online Learning Provider application (and waiting for any guidance from MDE re: distant learning next year). I anticipate I will have an application on the June agenda. This will include using Edgenuity coursework for students who choose full time distant learning.
- **PK-12 Curriculum Review** The principals and I continue to have important conversations about the details for planning on how we can support teachers on a comprehensive review of our curriculum. This would include a review/prioritizing of standards, curriculum mapping that outlines when standards are taught across grade levels and within a school year, assessment/grading, and resources for instruction. Having a full time Curriculum Coordinator (teacher) will be extremely important to assure that we are able to dedicate the needed time for consistency across grade levels and subject areas, and to problem solve and support teachers. We are inviting teachers to indicate their interest in being assigned this position. Potentially, we could utilize ESSER III funds fund this position for up to two years.

End of Year Activities I want to express my sincere appreciation for Principal Riebel, Principal Hanson and all of our staff for their work and attention to details as we close the school year. The end of a school year is always hectic and exciting. However, this year, each event that may have been ‘traditional’ prior to 2020, has to be anticipated and modified to adhere to COVID-19 health and safety guidelines. This requires extra-ordinary time to plan and then communicate with students, staff and parents. We are all thrilled to have so many more activities than what could happen in the spring of 2020, and I hope everyone appreciates the extra efforts our staff are putting in to make them happen.