

# Agenda of Regular Meeting

## The Board of Trustees Ysleta Independent School District

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A Regular Meeting of the Board of Trustees of Ysleta Independent School District will be held November 19, 2014, beginning at 6:00 PM in the Central Office, 9600 Sims Drive, El Paso, Texas 79925.

*During the course of this meeting the Board of Trustees may determine that a closed meeting of the Board of Trustees is required, to discuss the items set forth below. Such closed meeting is authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The closed meeting will be held by the School Board at the date, hour and place indicated in this Notice/Agenda or as soon after the commencement of the meeting covered by this Notice/Agenda as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to, the sections and purposes covered by the following sections of the Texas Government Code: 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.0821, 551.083, 551.084. Should any final action, decision or vote be required with regard to any matter considered in closed session, the final action, decision or vote shall be in the open meeting, or at a subsequent public meeting, with notice.*

*\*\*\*\*\* Ysleta ISD does not discriminate  
on the basis of race, color, national origin, sex, disability, genetic information or age in its  
programs, activities or employment. \*\*\*\*\**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. CALL TO ORDER, ESTABLISH QUORUM**
- II. PRESENTATION OF COLORS, PLEDGES OF ALLEGIANCE & MOMENT OF SILENCE**
- III. RECOGNITIONS AND INTRODUCTIONS**
  1. 2014 Texas Technology Student Association (TSA) State Competition: Parkland HS
  2. Proclamation for National American Education Week and Educational Support Professionals Day.
  3. YISD Partner (in Education) of the Month: TXL Group, Inc.
- IV. CITIZEN INPUT (3-minutes each / 30-minutes total for item)**
- V. APPROVAL OF AGENDA**
- VI. APPROVE MINUTES**

1. Approve the minutes for the Regular Board Meeting on October 15, and Special Meetings and/or Workshops on October 13, 25, and 30, 2014.

**VII. OFFICE OF THE SUPERINTENDENT (5 minutes for each staff report)**

1. Report on YISD events
2. Report on meetings and conferences
3. Final report from External Auditor, 2013-14 (GRP)

**VIII. CONSENT (5 minutes maximum for all items, inclusive)**

*All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.*

1. Consider and take possible action to approve a Proclamation for National American Education Week, November 16-22, 2014, and Educational Support Professionals Day, November 19, 2014.

*INFO: It is of interest to Ysleta to recognize national and state programs and/or recognition of groups.*

Presenter: Public Relations

2. Consider and take possible action to approve Budget Amendments requiring Board action.

*INFO: Budget amendments are presented for Board action under policy CE which requires prior approval of any changes increasing functional expenditures or other uses; revenue or other resources estimates; or affecting the fund balance.*

Presenter: Finance-Budget

3. Consider and take possible action to approve Financial Statements, including quarterly investment reports, as of September 30, 2014.

*INFO: Each month, financial statements are prepared to provide the Board of Trustees a summary of the District's financial position.*

Presenter: Finance-Accounting

4. Consider and take possible action to approve the Financial Statements with Independent Auditors' Report for the year ended June 30, 2014.

*INFO: Each year, the District's external auditor performs an audit of the District's financial records and prepares the annual Financial Statements with Independent Auditors' Report for the District in accordance with Texas Education Code Sec. 44.008.*

Presenter: Finance-Accounting

5. Consider and take possible action to approve the annual payment of contract-related fees for purchasing services to cooperatives, including membership, management and transaction fees as required by Education Code 44.0331 in an amount of \$200 from Purchasing funds.

*INFO: Education Code 44.0331. Management Fees Under Certain Cooperative Purchasing contracts require the Board of Trustees approve contract-related fees paid to cooperatives, including membership, management and transaction fees.*

Presenter: Finance-Purchasing

6. Consider and take possible action to approve Participation Agreement authorizing participation in TexasTERM as an investment pool and investment broker for the

district.

INFO: *Delegate to TexasTERM investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds consistent with the Public Funds Investment Act.*

Presenter: Finance

7. Consider and take possible action to approve Resolution authorizing participation in Texpool/Texpool Prime as an investment pool for the district.

INFO: *Authorize Texpool/Texpool Prime to invest funds and to act as custodian of investments purchased with local investment funds consistent with the Public Funds Investment Act.*

Presenter: Finance

8. Consider and take possible action to approve award of **YISD Solicitation #215009CSP**, Travel Services, during the period of January 1, 2015 to December 31, 2015, with the possibility of three (3), one (1) year extensions, for \$75,000 from various funds.

INFO: *This will be utilized for District-wide travel related services, such as booking airlines tickets, and making hotel and car rental reservations.*

Presenter: Finance-Accounting

9. Consider and take possible action to approve the YISD instructional calendars for the 2015-2016 and 2016-2017 school years.

INFO: *The recommended calendars comply with state and local policies regarding attendance, University Interscholastic League (UIL), and the Texas Education Agency (TEA).*

Presenter: Academics-Professional Development

10. Consider and take possible action to approve the Alicia R. Chacon International School instructional calendars for the 2015-2016 and 2016-2017 school years.

INFO: *The Alicia R. Chacon calendars utilize a TEA Expedited Year Round School Waiver to begin school earlier than the fourth Monday of August.*

Presenter: Academics-Professional Development

11. Consider and take possible action to approve the Valle Verde Early College High School instructional calendars for the 2015-2016 and 2016-2017 school years.

INFO: *The Valle Verde Early College High School calendars are aligned with the El Paso Community College (EPCC) summer schedule.*

Presenter: Academics-Professional Development

12. Consider and take possible action to approve the Texas Education Agency Expedited Waivers for Professional Development for the 2014-2015, 2015-2016, and 2016-2017 school years.

INFO: *The waivers provide flexible opportunities in the school calendars for full day and early release professional development.*

Presenter: Academics-Professional Development

13. Consider and take possible action to approve the Texas Education Agency Expedited Waivers for Modified Schedule/State Assessment Testing Days for the 2014-2015, 2015-2016, and 2016-2017 school years.

INFO: *TEA requires a waiver when modifications to regular course schedules are implemented district wide. The waiver will allow the district to modify the schedule of classes for students not taking state assessments.*

Presenter: Academics-Assessment, Research, Evaluation, and Accountability

14. Consider and take possible action to approve the Texas Education Agency Expedited Waiver for the Teacher Data Portal of the Texas Assessment Management System for the 2014-2015, 2015-2016, and 2016-2017 school years.

*INFO: TEA requires a waiver when modifications to regular course schedules are implemented district wide. The waiver will allow the district to modify the schedule of classes for students not taking state assessments.*

Presenter: Academics-Assessment, Research, Evaluation, and Accountability

15. Consider and take possible action to approve award of **YISD Solicitation #215011RFP**, Evaluator: 21st Century Community Learning Centers Grants, during the period of contract execution date to July 31, 2015, with the possibility of three (3), one (1) year extensions, for \$62,000 from Title funds for 21st Century Learning Centers.

*INFO: The Texas Education Agency (TEA) requires 21st Century Community Learning Centers/Texas Afterschool Centers on Education grantees to hire an evaluator to assess, make recommendations, and report on the quality of program design, implementation, and the impact on student success in the afterschool programs. TEA has increased the quantity and quality of evaluation-related deliverables, necessitating an increase in evaluation costs.*

Presenter: Academics-21st Century

16. Consider and take possible action to approve award of an additional list of vendors for the supplier base for **YISD Solicitation #215008CSP**, Instructional Materials – Part 4, during the period of December 1, 2014 to May 31, 2015, with the possibility of two (2), one (1) year extensions, for \$4,000,000 which includes original parts 1, 2 and 3, from various funds.

*INFO: This solicitation will provide an additional list of vendors for the supplier base of instructional materials and resources to ensure district personnel have access to the most current resources to support instruction in math, reading, science, social studies and writing to meet local, state and national standards.*

Presenter: Academics

17. Consider and take possible action to approve award of an additional list of vendors for the supplier base for **YISD Solicitation #215010RFQ**, Professional Mentoring/Coaching-Part 4, during the period of January 1, 2014 to June 30, 2015, with the possibility of two (2), one (1) year extensions, for \$250,000 which includes original parts 1, 2 and 3, from various funds.

*INFO: The solicitation will continue to facilitate the growth, development, and skill enhancement of teachers and/or campus/district leaders. It will provide the best opportunity for district professionals to receive targeted professional development that will meet their specific needs.*

Presenter: Academics-Secondary Education

18. Consider and take possible action to approve **YISD Contract #20150199**, with Pride Industries of El Paso, to provide post-school employment and education training for students with disabilities, during the period of upon execution by the parties and shall remain in effect for the 2014-2015 school year and will automatically renew each year unless otherwise stated by either party, at no cost to the district.

*INFO: PRIDE Industries will help to provide Ysleta ISD students with training designed to meet the unique needs of students with disabilities to prepare them for*

*further education, employment, and independent living as well as continued focus on life skills, self-knowledge and work ethic.*

Presenter: Academics-Special Education

19. Consider and take possible action to ratify **YISD Contract #20150216**, Interlocal Agreement with Region 19, to provide special education services to children with disabilities who are enrolled in the Head Start Program and reside within the District, during the period of August 1, 2014 through June 30, 2015 and shall automatically renew annually for up to two successive, one-year terms unless terminated earlier in writing by either party, at no cost to the district.

*INFO: Students are identified, served early, and students 3-4 years old have opportunities to be educated with non-disabled peers in the Head Start setting.*

Presenter: Academics-Special Education

20. Consider and take possible action to approve **YISD Contract #20150217**, Intergovernmental Cooperation Agreement with the Texas Health and Human Services Commission (HHSC), to improve the availability, accessibility, coordination and appropriate utilization of preventive and remedial health care resources to Medicaid eligible students and their families, during the period of upon execution through August 31, 2019, at no cost to the District, contingent upon legal counsel review and approval of contract.

*INFO: The purpose of this agreement is to ensure compliance with state and federal rules and regulations regarding contracts and data use agreements.*

Presenter: Academics-Special Education

21. Consider and take possible action to approve **YISD Contract #20150218**, Memorandum of Understanding with El Paso Community College (EPCC), for the purpose of implementing the High School to College Completion Program (HSCCP), during the period of November 19, 2014 through August 31, 2016, at no cost to the District.

*INFO: El Paso Community College will dedicate a college transition specialist to work with each high school campus in delivering the college access message and streamlining pre-college services.*

Presenter: Academics-Secondary Education

22. Consider and take possible action to approve **YISD Contract #20150220**, Memorandum of Understanding with El Paso County Sheriff's Office (EPSO), to provide personnel, resources, and training materials for the establishment of a corrections program at Bel Air High School, during the period of upon execution by the parties, and shall remain in effect for the 2014-15 academic school year, and will automatically renew each year unless terminated earlier in writing by either party, at no cost to the district.

*INFO: This MOU will allow EPSO to provide services to YISD students with the training and career experiences for students in the Criminal Justice Career Pathway in the Law, Public Safety, Correction and Security Career Cluster.*

Presenter: Associate Superintendent-Bel Air High School

23. Consider and take possible action to approve **YISD Cooperative Requisition #13423**, with Blue Star Bus Sales LTD for the purchase of four (4) special needs buses in the amount of \$285,580 through cooperative Texas Association of School Boards (TASB-Buyboard) from local funds.

*INFO: The requisition will facilitate the best value purchase of school buses. The*

*purchase of the buses will continue to upgrade the existing school bus fleet and assist in replacing those buses that are 20+ years old.*

Presenter: Operations-Transportation

24. Consider and take possible action to approve **YISD Cooperative Requisition #15229**, with Longhorn Bus Sales for the purchase of five (5) buses in the amount of \$501,640 through cooperative Texas Association of School Boards (TASB-Buyboard) from local funds.

*INFO: The requisition will facilitate the best value purchase of school buses. The purchase of the buses will continue to upgrade the existing school bus fleet and assist in replacing those buses that are 20+ years old.*

Presenter: Operations-Transportation

25. Consider and take possible action to approve award of **YISD Solicitation #215019RFP**, Community and Stakeholder Engagement & Outreach, during the period of December 01, 2014 to June 01, 2015 for \$59,000 from local funds.

*INFO: This will assist in the development and implementation of a Stakeholder Engagement/Community Outreach program, which will work with district personnel to develop community engagement strategies and objectives, and programs designed to attain specific goals.*

Presenter: Operations

26. Consider and take possible action to approve **YISD Contract #20150224**, with WorkForce Software LLC, for the continuation of the time keeping system by creating policy profiles, defining overtime requirements and upgrading to Version 9.7, during the period of approval through completion, in the amount of \$103,643 from local funds.

*INFO: This will allow the continued use of the time keeping system by creating employee policy profiles, defining overtime requirements, and upgrade software to a supported version 9.7.*

Presenter: Operations-Technology Information Systems

27. Consider and take possible action to approve a cooperative purchase with Xiotech for districtwide network storage to include migration from obsolete and out-of-warranty to an enterprise storage system through cooperative Department of Information Resources (DIR), in the amount of \$310,022 from local funds.

*INFO: This project is the lifecycle replacement of the district's current enterprise storage device. This device provides the storage for all server related systems used by the district for the next five years.*

Presenter: Operations-Technology Information Systems

28. Consider and take possible action to approve **YISD Cooperative Requisition #16265**, with National Restaurant Supply Company for the purchase of cafeteria equipment for Eastwood High School in the amount of \$381,148 through Allied States cooperative from National School Breakfast and Lunch Program funds.

*INFO: This will allow Child Nutrition Services to purchase the necessary kitchen equipment items for the needs in the Child Nutrition Services Program.*

Presenter: Operations-Child Nutrition Services

29. Consider and take possible action to approve a cooperative purchase with AO General, by quotes obtained, for the purchase of parts and labor for Parkland HS gas leak in the amount not to exceed \$200,000 through cooperative Region 19/Allied

States Cooperative from local funds.

INFO: *This item is being handled through emergency process to address an immediate need at a campus.*

Presenter: Operations-Maintenance

#### **IX. CLOSED EXECUTIVE MEETING**

*The following matters are posted for closed meeting to be discussed under one or more of the following Sections of the Texas Government Code:*

##### **Attorney Consultation – Section 551.071 and Personnel Matters – Section 551.074**

*Should any final action, decision, or vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting, then the School Board may take action, decision, or a vote on a matter posted above for closed meeting when it reconvenes in open session.*

1. Formative discussion with the Internal Auditor.
2. Formative discussion with Superintendent.
3. Self Evaluation of Board of Trustee Members.

#### **X. RECONVENE IN OPEN SESSION**

#### **XI. ACTION**

1. Consider and take possible action to approve award of **YISD Solicitation #25-1014-097CSP Bond**, Capistrano Elementary School Roof Replacement, for \$628,401 from Capital Projects Fund – Series 2006 funds.  
Presenter: Operations-Facilities and Construction
2. Consider and take possible action to approve award of **YISD Solicitation #25-1014-098CSP Bond**, Dolphin Terrace Elementary School Roof Replacement, for \$813,582 from Capital Projects Fund – Series 2006 funds.  
Presenter: Operations-Facilities and Construction
3. Approve the submission of the Community Development Block Grant Non Profit/Governmental Entity Public Facility grant application for the Ramona Elementary School Playground Lighting Project from September 1, 2015 – August 31, 2016 for approximately \$200,000, including a 10% required cash match from the District; and authorize the superintendent or designee to sign any subsequent documents, including but not limited to an Interlocal Agreement and a Forgivable Loan Agreement with the City of El Paso in connection with the application, acceptance and administration of such funds including grant amendments.  
Presenter: Trustees Dueñez/Academics-Competitive Grants
4. Consider and take possible action to approve bylaws for the Facilities Assessment Committee.
5. Consider and take possible action to approve revisions to the Board Operating Procedures.  
Presenter: Trustee McLean
6. Consider and take possible approve a longevity stipend for the part-time employees who have worked more than five (5) consecutive years for the Ysleta ISD.  
Presenter: Trustees Woodruff & Dueñez

## **XII. POLICIES**

*Policy BF, Board Policies, provides for the adoption of local policy revisions at First Reading unless otherwise noted in Board motion(s).*

*Local Policy revisions become effective upon Board adoption or at a future date designated by the Board.*

*After Board review of legally referenced policies and adoption of local policies revisions, the new material shall be incorporated online by TASB Policy Services, and as a hard copy in the official policy manual maintained by the District in the Superintendent's Office.*

### **1. For Approval (LOCAL)**

Board approval is required for revisions to (LOCAL) policy, whether recommended by TASB or YISD specific language coming from the Administration.

- a. Consider and take possible action to reject TASB Update #100 recommended new Policy CKE (Local), Safety Program/Risk Management: Security Personnel, as being unnecessary for the YISD security program.
- b. Consider and take possible action to adopt on First Reading TASB Update #100 recommended revisions including Ysleta ISD specific language to Policy DCB (Local), Employment Practices Term Contracts, postponed from the October Board meeting.
- c. Consider and take possible action to adopt on First Reading TASB Update #100 recommended revisions to Policy DCC (Local), Employment Practices Continuing Contracts, as postponed from the October Board meeting.
- d. Consider and take possible action to adopt on First Reading TASB Update #100 recommended revisions including Ysleta ISD specific language to Policy DCE (Local), Employment Practices Other Types of Contracts, as postponed from the October Board meeting.
- e. Consider and take possible action to adopt on First Reading Ysleta specific language to Policy GKA (Local), Community Relations: Conduct on School Premises.
- f. Consider and take possible action to adopt on First Reading TASB Update #100 and Ysleta specific language recommendations on Policy GKB (Local), Community Relations: Advertising and Fund Raising in Schools postponed from the October Board meeting.
- g. Consider and take possible action to adopt on First Reading Ysleta specific language to Policy GKD, Community Relations: Nonschool Use of School Facilities.

### **2. For Information (Regulation/Exhibits)**

To provide information on recent updates of Local Regulations and Exhibits.

- a. FEC-R and Exhibit, Attendance: Attendance for Credit.

## **XIII. CALENDAR**

## **XIV. ANNOUNCEMENTS**

## **XV. ADJOURNMENT**

*This notice has been publicly posted at the administrative offices of the Ysleta Independent School District, 9600 Sims, El Paso County, Texas, seventy-two (72) hours in advance of the above meeting, as required by the following sections of the Texas Government Code: 551.041 and 551.043. During the regular school year, this notice is also posted at all school district high schools.*

1. CURRENT BOARD OF TRUSTEES:

**Patricia Torres McLean, President; Paul Pearson, Vice-President; Marty Reyes, Secretary; Trustees: Ana Dueñez, Shane Haggerty, Deby Lewis and Connie Woodruff**