Agenda of Special Meeting

The Board of Trustees
San Elizario ISD: A Proud Community of Champions – Soaring to Excellence!

A Special Meeting of the Board of Trustees of San Elizario ISD will be held in person on Thursday, December 3, 2026, beginning at 5:30 PM SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849.

Although one or more board members may participate by videoconference call, a quorum of the Board of Trustees, which includes the Presiding Officer of the Board Meeting, will be physically present at this location for purposes of this meeting and in conformance with the Texas Open Meetings Act.

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to acardonajr@seisd.net at any time prior to the board meeting time.

Signs, placards, or banners shall not be allowed inside the Boardroom. Additionally, any citizen wishing to distribute printed handout materials to the Board or audience must submit the materials for review by 5:00 p.m. prior to the meeting to the Superintendent's Office. The Superintendent, or their designee, shall inform the speaker if the materials have been approved for distribution prior to the meeting. All printed handout materials shall be distributed to the Board or audience before or after public comment, but not during.

Public comment shall occur at the beginning of the meeting and shall follow all other requirements and limitations under SEISD Board Policy BED (Local).

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration.

1. **GENERAL FUNCTIONS**
   Mr. Eduardo Chavez, Board President
   A. Call Meeting to Order
   B. Roll Call
   C. Establish Quorum
   D. The Pledge of Allegiance 4
      San Elizario ISD Student
   E. Pledge of Allegiance to the Texas State Flag 5
      San Elizario ISD Student
   F. **San Elizario ISD Mission Statement**
      The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

Mr. Eduardo Chavez, Board President

2. **OPEN FORUM** (three-minute limit per speaker, unless otherwise noted)
3. **DISTRICT RECOGNITIONS**
   A. Introduction of New Chief Financial Officer - Ms. Belen Briones
      Dr. Jeannie Meza-Chavez, Superintendent
4. **CONSENT AGENDA** - Consider and possible Board action on
   A. Consider and possible Board action to approve the Region XIX Service Provider Agreement Amendment regarding the LASO Grant Award 6
      Dr. Blanca Cruz, Associate Superintendent
   B. Consider and possible Board action to approve Resolution Stating Review of Investment Policy and Review of Investment Strategies and Designation of Investment Officer 16
      Dr. Blanca Cruz, Interim Chief Financial Officer
   C. Consider and possible Board action to approve Resolution for Selection and Approval of Authorized Investment and Financial Institutions 22
      Dr. Blanca Cruz, Interim Chief Financial Officer
   D. Consider and possible Board action to approve Resolution Approving Independent Sources for Investment Training 24
      Dr. Blanca Cruz, Interim Chief Financial Officer
5. **EXECUTIVE SESSION**
   The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071 and 551.074, Texas Gov. Code:
   A. Discussion regarding appointment of Interim Superintendent and contract for same
   B. Discussion regarding the Plan of Action for the Interim Superintendent
6. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**
   A. Possible Board action on matters discussed in Closed Session
   B. Discussion and possible Board action to appoint Interim Superintendent and contract for same effective January 1, 2027
   C. Discussion and possible Board action to approve the Plan of Action for the Interim Superintendent
7. **NEXT MEETING DATE:**
   - Wednesday, January 13, 2027, at 5:30 p.m. — Regular Board Meeting
   - Wednesday, February 3, 2027, at 5:30 p.m. — Quarterly Meeting #3
8. **ADJOURNMENT**

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551-071	Private consultation with the board's attorney.
551-072	Discussing purchases, exchange, leases, or value of real property.
551-073	Discussing negotiated contracts for prospective gifts or donations.
551-074	Discussing personnel or to hear complaints against personnel
551-076	Deliberation regarding security devices
551-082	Considering discipline of a public school child, or complaint or charge against personnel
551-083	Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups.
551-084	Excluding witnesses from a hearing.

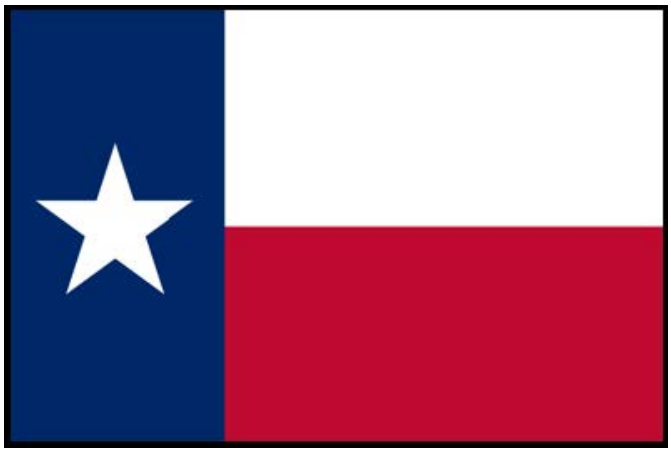
Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.



I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone: 915.872.3900
Fax: 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Blanca I. Cruz, Associate Superintendent
Subject: Amendment to the LASO Award Service Provider Agreement
Date: December 3, 2026

HISTORY:
On April 8, 2026, the Board of Trustees approved the original service provider agreement with the ESC Region 19 Service Center. Through the Learning Acceleration Support Opportunities (LASO) grant opportunity, Region 19 support teachers, leaders, and staff to continue improving student outcomes.

RATIONALE:
By grant requirement, the district must enter into an agreement with a service provider and commit 70% of the LIFT entitlement for the service provider costs. Due to the consolidation of our elementary schools, the grant amount was reduced from $554,000 to $516,000. Therefore, the amount of the contract must also be updated.

Original LIFT Entitlement: $554,000 (70% = $387,800)
Amended LIFT entitlement $516,000 (70% = $361,200)

No change to the LIFT add-on support agreement. It will remain at $60,000.

BUDGET IMPACT:
The amount paid to the service provider will be amended from $447,800 to $421,200 and it would be 100% funded by the federal grant.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is for the Board of Trustees to review and approve the amendment to the ESC Region 19 Service Provider Agreement as presented.

For Approval? ☒ Yes ☐ No
If no, please check one: ☐ Presentation ☐ Report ☐ Information
Please check if applicable: ☒ Attachment Included

EDUCATION SERVICE CENTER
REGION 19 • EL PASO, TX

6611 Boeing Drive
El Paso, Texas 79925-1010 (915) 780-1919
HYPERLINK "http://www.esc19.net" www.esc19.net
FAX: (915) 780-6537

Checklist for Developing New Professional Development/New Services

ESC Department/Program: Leadership & Accountability

Name of service requestor: Superintendent Dr. Meza-Chavez and Assistant Superintendent Dr. Cruz

Contact information: bcruz@seisd.net

Step	Category	Planning Activity
1 Review Request for Service (Input)	**Needs Determination**	**Input sources identified**: Describe customer need and process used to determine need (data, grant, local/state/federal requirements, etc.) – attach associated documents as appropriate. San Elizario ISD has requested engagement in LIFT services to support the strengthening of instructional systems and leadership practices aligned to district priorities. Through a collaborative Needs Assessment process, San Elizario ISD and ESC Region 19 will identify and prioritize focus areas to ensure services are strategically aligned and designed to drive meaningful improvement.
	Audience	**Describe projected audience:** San Elizario ISD leadership and teachers
	Staffing	**Describe staffing**: ESC-R19 staff delivery of professional development/service __√__ Yes _____ No If no indicate desired staffing requirements: Sessions will be conducted by TIL Coaches/ESC Region 19.
	Special Needs	**Indicate special requirements** (materials, equipment, e-learning, etc.)
	Completion of planning verification (planner) _____ **(Signature)** 11/4/25 **(Date)** **Approval (department administrator)** _____ **(Signature)** 11/4/25 **(Date)** **Not approved:** _____ (Indicate reason and procedure for notifying organizational contact person)	
2 Develop the Design	**Category**	**Design Activity** (Attach documents as needed)
	Objectives	**Summarize objectives** of the professional development event/service to be provided: • Strengthen the implementation of high-quality instructional materials through aligned instructional frameworks, internalization practices, and consistent classroom execution. • Develop leader capacity at the district and campus levels to conduct calibrated observations and deliver actionable feedback that improves teacher practice. • Establish and sustain performance management systems that connect observation data, student outcomes, and coaching actions. • Ensure consistent use of collaborative structures (e.g., PLCs, leader meetings) to support internalization, rehearsal, and continuous improvement.
	Content/Nature of Services	**Describe professional content** to be delivered (topic, concepts, etc.)/services to be provided: ***Please see attachment with details of Scope of Work.**

	Resources	**Identify resources:** Room – cost and capacity, planning time, printed materials, equipment, advertising, software, etc: 1. *LIFT Needs Assessment tools and protocols to guide identification of district priorities and system strengths/gaps* 2. *Observation and Feedback tools, including content-specific classroom observation instruments aligned to high-quality instructional materials* 3. *Coaching frameworks and planning tools aligned to the See It / Name It / Do It cycle* 4. *Instructional framework development and refinement tools aligned to research-based instructional strategies* 5. *Professional learning materials, including leader training decks, participant guides, and implementation resources* 6. *PLC and internalization protocols to support lesson preparation, rehearsal, and collaborative planning* 7. *Performance management tools and templates to support data tracking, action planning, and progress monitoring* 8. *Data analysis resources, including dashboards and protocols for reviewing student and instructional data* 9. *Ongoing implementation support through coaching sessions, calibration activities, and feedback cycles* ***Please see attachment with details of Scope of Work.*
	Staff	**Describe staff (internal or external)** who will deliver the professional development/service: Sessions will be facilitated by ESC 19 LIFT District and Campus Coaches
	Financial Information	New Total TEA award adjustment = **$361,200** (Based on New Award of $516,000 from $554,000; charge of $361,200 is new total for LIFT base charge and reflects required Approved Provider 70% charge Y1) No change to LIFT SI Add-on- $60,000.00 (reflects required Approved Provider 50% charge Y1) Original Grand total was **$447,800.00. With revision, charge has been amended to $421,200.00.** **NEW Grand Total Amount: $421,200.00** **Responsible Party: San Elizario ISD, Contact Superintendent Assistant Superintendent Dr. Cruz**
3 Review Design	**Review**	**Design reviewed** with requesting organization to verify design (customer contact or document review)
	Change	**Changes/revisions to design made, if needed – summarize changes**
	Validation	**Design approved** by appropriate administrator and/or customer/client **Completion of design (planner)** _____ **(Signature)** 11/4/24 **(Date)** **Approval/agreement (Department Administrator)** _____ **(Signature)** 11/4/24 **(Date)** **Requesting Organization Approval** _____ **(Signature)** _____ **(Date)** **(One copy forwarded to requesting organization; one copy for department files)**

4 Implement Design (Output)	**Event Registration**	**Professional development activity is required to be registered** with Events Management and participant registration arranged through Click & Learn. Provide Click & Learn Event #: _____
	Contract	**Contract and other forms completed** (if outside consultant used)
	Advertise	**Advertisement prepared** (if appropriate)

	Resources	**Supplies and equipment secured; handouts and power points** arranged/developed/obtained
	Implement	**Activity/service completed**
	Completion of design implementation (planner) _____ (Signature) _____ (Date)	
5 Assess Design	**Evaluate**	**Evaluation administered and reviewed.**
6 Review	**Review Data**	**Review of event/service conducted** by consultant/staff to determine improvements, continuance or discontinuance of the activity
7 Implement Change	**Identify Changes**	**Indicate changes made, if any** (attach records of changes made)
8 Maintain Records	**Records**	**All process records (input, design, review, output, assessment, and change) maintained** in a binder/folder
9 Document Change	**Approve Change (only if changes have been made)**	**Design and Development Change Verification (process) -** design and development output meets design and development inputs as verified throughout the design process Verification by Consultant: _____ Date: _____ **Design and Development Change Validation** – completed professional staff development design meets the requirements for the specified purpose Validation by Managing Administrator: _____ Date: _____ Validation by Requestor (if applicable): _____ Date: _____

ESC Region 19 LIFT – Year 1 Scope of Work

District: San Elizario ISD

Year: 2026-2027

Contract Dates: April 2026 to June 2027

Primary Strategic Focus: TBD Needs Assessment

Grant Award: LIFT- $554,000

LIFT SI Add-on- $120,000

I. District Context & Strategic Focus

This Scope of Work outlines ESC Region 19's Year 1 Leadership & Instructional Support model under LIFT (Leadership & Instructional Foundations for Texas). Year 1 services are intentionally structured to strengthen the instructional systems that drive sustained improvement in classroom practice — including high-quality instructional materials implementation, calibrated observation & feedback, and leader capacity development.

The Year 1 roadmap establishes a disciplined cadence of needs assessment, action planning, coaching cycles, and performance monitoring designed to increase implementation fidelity and feedback precision across campuses.

Sustained progress in Year 1 depends on maintaining coaching cadence and shared commitment to the instructional priorities outlined in this model. Both structural consistency and active belief in the work are essential to achieving lasting impact.

II. Coaching Structure & System Roles

The coaching structure below is designed to ensure aligned system leadership, consistent implementation support, and clear accountability across district and campus levels.

Role	Name	Primary Responsibilities

District Coach (DC)	Rachel Anderson	District strategy, superintendent/principal supervisor alignment, system coherence, monthly district cadence
Campus Coach (CC)	Luis Loera	Campus implementation support, leader coaching, observation & feedback cycles, data action follow-through
Campus Coach (CC)	Erica Garcia	Campus implementation support, leader coaching, observation & feedback cycles, data action follow-through
Campus Coach (CC)	Maria Casas	Campus implementation support, leader coaching, observation & feedback cycles, data action follow-through

**All coaching follows a consistent See It / Name It / Do It cycle to ensure feedback precision and leader growth.*

III. Year 1 Service Commitments

Service Category	Service Type	Frequency	Primary Audience
System Alignment	Needs Assessment & Action Planning	Initial (April–May)	Superintendent / Cabinet / Leadership Teams
System Alignment	District Strategy Meetings	1x per month	Superintendent / Cabinet / Principal Supervisors
System Alignment	Performance & Data Reviews	Quarterly + Midyear	District & Campus Leadership
Leader Capacity Building	Upfront Leader Training	1–2 annually	District & Campus Leaders

Leader Capacity Building	Principal / Leader Coaching	1–2x per month (phase dependent)	Principals / Principal Supervisors
Campus Implementation	Campus Coaching & Implementation Support	Minimum 2x per month	Campus Leadership Teams
Campus Implementation	Classroom Observations	1x per month (2x for SI PLC campuses)	Campus Leaders
Campus Implementation	PLC Observations	4 annually (8 for SI PLC campuses)	PLC Teams
Professional Learning	Additional PD (as scoped)	3–5 annually	Leaders and/or Teachers

**Service frequency and coaching cadence are structured to build system coherence and leader capacity. Adjustments to scheduling may occur due to district calendar constraints; however, significant disruption to cadence may impact Year 1 implementation outcomes and will require strategic realignment.*

**Service frequency assumes active district participation and protection of scheduled coaching time to ensure intended impact.*

IV. Year 1 Implementation Roadmap

Month	Milestones / Submissions	Touchpoints with school systems
April 2026	**By April 1:** 1) Executed Contract submitted*	**Required onsite supports:** 1) LIFT Needs Assessment 2) Relevant capacity building
May 2026		**Required onsite supports:** a. LIFT Needs Assessment b. Relevant capacity building c. Action Plan

June 2026	**By June 15:** • Needs Assessment submitted* **By June 30:** • Leader enrollment completed • Action Plan Submitted* • Exchange Onboarding submitted* • Connection to the Exchange completed* • (Optional) Assessment Audit submitted	**Required onsite supports:** • LIFT Action Plan Meeting • Relevant capacity building
July 2026		**Required onsite supports:** • Relevant capacity building
August 2026	**By August 1:** • School System and Attendance Data Touchpoint Schedule Submitted **By end of August:** • Classroom observation submission • PLC observation submission • BOY LEA Leader Survey	**Required onsite supports:** • Classroom observation at each campus • PLC observation • Performance Management Stepback meeting • Relevant capacity building
September 2026	**By end of September:** a) Instructional Insights App Access Confirmation b) Classroom observation submission	**Required onsite supports:** • Classroom observation at each campus • Performance Management Stepback meeting • Relevant capacity building
October 2026	**By end of October:** • Classroom observation submission • BOY Performance Management Stepback submission	**Required onsite supports:** 1. Classroom observation at each campus 2. BOY Performance Management Stepback meeting 3. Relevant capacity building
November 2026	**By end of November:** • Classroom observation	**Required onsite supports:** • Classroom observation at each

	submission • PLC observation submission • Performance Management Stepback submission	campus • PLC observation • Performance Management Stepback meeting • Relevant capacity building
December 2026	**By end of December:** • Classroom observation submission • MOY LEA Leader Survey	**Required onsite supports:** • Classroom observation at each campus • Performance Management Stepback meeting • Relevant capacity building
January 2027	**By end of January:** • Classroom observation submission	**Required onsite supports:** • Classroom observation at each campus • Performance Management Stepback meeting • Relevant capacity building
February 2027	**By end of February:** • Instructional Framework submitted • Adoption Decisions submitted • Updated Action Plan submitted • Classroom observation submission • PLC observation submission • Performance Management Stepback submission	**Required onsite supports:** • Classroom observation at each campus • PLC observation • Performance Management Stepback meeting • Relevant capacity building
March 2027	**By end of March:** b. Classroom observation submission	**Required onsite supports:** 3) Classroom observation at each campus 4) Performance Management Stepback meeting 5) Relevant capacity building

Year 1 services are sequenced to build leader capacity, strengthen implementation systems, and ensure sustained instructional impact. This roadmap may be adapted to district calendar constraints while maintaining overall service frequency and strategic focus.

V. Indicators of System Strength (Year 1)

- Increased inter-rater reliability in classroom observations aligned to high-quality instructional materials
- Improved precision and actionability of leader feedback conversations
- Consistent execution of priority instructional strategies across campuses
- Clear alignment between action planning, coaching cycles, and classroom implementation

VI. Partnership & Documentation Commitments

The District Coach serves as the primary strategic liaison to ensure alignment between district priorities and Year 1 implementation goals. Campus Coaches provide structured implementation support aligned to the established cadence.

All coaching activities, action steps, and deliverables will be documented and shared with district leadership to ensure transparency and measurable progress.

ESC Region 19 and district leadership jointly commit to protecting service cadence and maintaining shared ownership of Year 1 instructional priorities. Sustained implementation requires both consistent structures and collective belief in the work necessary to strengthen instructional systems.

If service cadence is materially disrupted or district engagement significantly shifts, ESC Region 19 and district leadership will reconvene to realign expectations, timelines, and Year 1 priorities to ensure continued progress toward instructional system strengthening.

San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Blanca Cruz, Interim Chief Financial Officer
Subject: Consider and possible Board action to approve Resolution stating review of investment policy, investment strategies and designation of investment officer
Date: December 03, 2026

HISTORY: The State Legislature passed the Texas Public Funds Investment Act in 1987.

RATIONALE: The Public Funds Investment Act as found per Chapter 2256, Title 10 of the Government Code is the statute governing the investing of public funds. Resolutions related to the investment act were previously presented and approved by the Board at the August 12, 2026 Regular Board meeting. The purpose of this agenda item is to update district records and staff designated as the district's investment officer.

BUDGET IMPACT: There is no budget impact for this agenda item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the resolution as presented.

For Approval? ☒ Yes ☐ No
If not, please check one: ☐ Presentation ☐ Report ☐ Information
Please check if applicable: ☒ Attachment Included

Resolution Stating Review of Investment Policy and Review of Investment Strategies and Designation of Investment Officer for the San Elizario Independent School District

Whereas, Section 2256.005, Texas Government Code, as amended, requires the governing body of an investing entity review its investment policy and investment strategies not less than annually;

Whereas, the Board of Trustees of the San Elizario Independent School District, "District", has adopted an Investment Policy for the District, in the form attached hereto as "Exhibit A" pursuant to Chapter 2256, Texas Government Code, as amended from time to time;

And *Whereas,* the Board of Trustees wishes to designate one or more employees of the District as investment officer to be responsible for the investment of its funds consistent with the Investment Policy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. The Investment Policy, in the form attached hereto as "Exhibit A" and investment strategies contained in such policy has been reviewed and is hereby adopted with no changes.

Section 2. The Chief Financial Officer, Belen Briones, of the District is hereby named as the investment officer of the District to be responsible for the investment of its funds consistent with the investment Policy.

Section 3. The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

APPROVED THIS 3rd day of December 2026.

BY:_____
Eduardo Chavez
Board President

ATTEST:_____
Sandra Licon
Board Secretary

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Approved Investment Instruments

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No indi-

vidual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investment Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and Maturity

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market Prices

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary

objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Custodial Funds — Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds — Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

Capital Project Funds — Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

Safekeeping and Custody — The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

Sellers of Investments — Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).

Soliciting Bids for CDs — In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

Interest Rate Risk — To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

Internal Controls — A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone: 915.872.3900
Fax: 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Blanca Cruz, Interim Chief Financial Officer
Subject: Consider and possible Board action to approve Resolution for selection and approval of authorized investment and financial institutions
Date: December 03, 2026

HISTORY: The State Legislature passed the Texas Public Funds Investment Act in 1987.

RATIONALE: The Public Funds Investment Act as found per Chapter 2256, Title 10 of the Government Code is the statute governing the investing of public funds. Resolutions related to the investment act were previously presented and approved by the Board at the August 12, 2026, Regular Board Meeting. The purpose of this agenda item is to update district records and staff designated as the district's investment officer.

BUDGET IMPACT: There is no budget impact for this agenda item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the resolution as presented.

For Approval? ☒ Yes ☐ No
If not, please check one: ☐ Presentation ☐ Report ☐ Information
Please check if applicable: ☒ Attachment Included

Resolution for Selection and Approval of Authorized Investments and Financial Institutions

Section 2256.016(a) of the Texas Government Code, as amended, allows an entity to invest its funds and funds under its control in an eligible investment pool(s) if the governing body authorizes investments in the particular pools(s) and if the investment pool(s) complies with the requirements outlined in the subchapter.

A list of qualified pools authorized to engage in investment transactions with the District must be reviewed, revised and adopted by the School Board or designated investment committee at least annually. The recommended pools are the Lone Star Investment Pool, the TexSTAR investment pool, the Texas CLASS investment pool, the Texas Range investment pool, and the LOGIC investment pool which are investment pools in full compliance with the public funds investment act.

Section 2256.010(a) of the Texas Government Codes, as amended, allows an entity to invest its funds and funds under its control in a certificate of deposit(s) issued by a depository institution that has its main office or a branch office in this state if the governing body authorizes investments at that particular depository institution(s) and if the depository institution(s) complies with the requirements outlined in the subchapter.

The recommended depository institutions for investing in certificates of deposits are GECU, Raiz Federal Credit Union, Evolve Credit Union, Security Service Federal Credit Union, First Light Federal Credit Union, and Bank of Texas; however, provided that the certificates of deposit shall not exceed $250,000 in principal amount (the limit of FDIC or other government insurance coverage of deposits).

The District's Chief Financial Officer, shall serve as the District's Investment Officer:

- Belen Briones, Chief Financial Officer

APPROVED THIS 3rd day of December 2026

BY:_____
Eduardo Chavez
Board President

ATTEST:_____
Sandra Licon
Board Secretary

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone: 915.872.3900
Fax: 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Blanca Cruz, Interim Chief Financial Officer
Subject: Consider and possible Board action to approve Resolution approving independent sources for investment training
Date: December 03, 2026

HISTORY: The State Legislature passed the Texas Public Funds Investment Act in 1987.

RATIONALE: The Public Funds Investment Act as found per Chapter 2256, Title 10 of the Government Code is the statute governing the investing of public funds. Resolutions related to the investment act were previously presented and approved by the Board at the August 12, 2026, Regular Board meeting. The purpose of this agenda item is to update district records and staff designated as the district's investment officer

The Lone Star Investment Pool Authorized Representative Add Form was approved by Board President, Eduardo Chavez, and Board Secretary, Sandra Licon, as soon as the Chief Financial Officer position became vacant to provide continuance of service to San Elizario ISD.

BUDGET IMPACT: There is no budget impact for this agenda item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the resolution as presented.

For Approval? ☒ Yes ☐ No
If not, please check one: ☐ Presentation ☐ Report ☐ Information
Please check if applicable: ☒ Attachment Included

Resolution Approving Independent Sources for Investment Training

WHEREAS, San Elizario Independent School District ("District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Investment Policy CDA (LOCAL) states the Superintendent or other person as designated by Board resolution shall serve as the investment officer of the District; and

WHEREAS, the Texas Association of School Boards, the Texas Association of School Business Officials, the Texas Local Government Investment Pool, the Lone Star Investment Pool, the Texas Class Investment Pool, Texas State University, and various TASBO Affiliates are independent sources that provide investment training sessions relating to investment responsibilities; and

WHEREAS, the Board of Trustees of the San Elizario Independent School District wishes to approve these independent sources of instruction to provide investment training sessions required by Government Code Section 2256.008(a);

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT:

That the Texas Association of School Boards, the Texas Association of School Business Officials, the Texas Local Government Investment Pool, the Lone Star Investment Pool, the Texas Class Investment Pool, Texas State University, and various TASBO Affiliates are approved as independent sources of instruction relating to investment responsibilities for the investment officers of the District, as required by Section 2256.008(a), Texas Government Code, as amended.

The District's Chief Financial Officer shall serve as the District's Investment Officer:

- Belen Briones, Chief Financial Officer

APPROVED THIS 3rd day of December 2026

BY:_____
Eduardo Chavez
Board President

ATTEST:_____
Sandra Licon
Board Secretary

Authorized Representative Add Form

Name of Participant Belen Briones *Participant Number* 71904

Addition of Authorized Representative

In order to either (i) carry out the role of Investment Officer for the Participant or (ii) aid the Investment Officer of the Participant in the execution of his or her duties pursuant to Texas Government Code, Section 2256.003(c), as the case may be, the following officers, officials, employees, or contractors of the Participant are hereby designated as Authorized Representatives within the meaning of the Investment Agreement (Agreement). These designated Authorized Representatives have full power and authority to execute the Agreement and any other documents, as may be required to deposit money to and withdraw money from the Participant's Lone Star Investment Pool (Lone Star) account from time to time in accordance with the Agreement and the Information Statement, and take all other actions deemed necessary or appropriate for the investment of local funds of the Participant:

	Rep #1	Rep #2	Rep #3
Printed Name	Belen Briones		
Title	Chief Financial Officer		
E-mail address	bbriones@seisd.net		
Signature			

In accordance with Lone Star procedures, an Authorized Representative shall promptly notify Lone Star of any changes in who is serving as Authorized Representative.

In addition to the foregoing Authorized Representatives, each Investment Officer of Lone Star appointed by the Lone Star Board of Trustees from time to time is hereby designated as an Investment Officer of the Government Entity and, as such, shall have responsibility for investing the share of Lone Star assets representing local funds of the Government Entity.

PASSED AND APPROVED this_____day of_____, 20____.

By: _____ By: _____

Printed Name, Board President *Printed Name, Board Secretary*

State of Texas, County of _____.

Before me,_____, on this day personally appeared_____, and _____
(name of notary) *(name of President)* *(name of Clerk/Secretary)*

known to me (or proved to me on the oath of_____) or through_____to be the person(s)
(person providing oath) *(identification item)*

whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this_____day of_____, 20____.

(Personalized Seal) _____
Notary Public's Signature

If you have any questions, call the Lone Star Investment Pool at 800-758-3927 for assistance.
Please return the completed form to **customer.service@lonestarinvestmentpool.com** or fax **512-452-7842.**
Keep the original for your files.