

# Agenda of Regular Meeting

## The Board of Trustees San Elizario ISD

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A Regular Meeting of the Board of Trustees of San Elizario ISD will be held in person on March 8, 2023, beginning at 5:30 PM SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849.

Although one or more board members may participate by videoconference call, a quorum of the Board of Trustees will be physically present at this location for purposes of this meeting and in conformance with the Texas Open Meetings Act. All persons in physical attendance must comply with current state and local public health orders, including those regarding face masks/coverings, maintain at least 3 feet of social distance from one another, and remain in compliance with any other state and local public health orders issued in connection with the Covid-19 Pandemic. One or more of the vendors being considered at this meeting may appear through video conference call / Microsoft Teams / Zoom. Any such presentation will be visible and audible to anyone attending the open meeting.

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to [acardonajr@seisd.net](mailto:acardonajr@seisd.net) at any time prior to the board meeting time.

Public comment shall occur at the beginning of the meeting and shall follow all other requirements and limitations under SEISD Board Policy BED (Local).

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration.

1. **GENERAL FUNCTIONS**

Mrs. Sandra Licon, Board President

- A. Call Meeting to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. **San Elizario ISD Mission Statement**

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district.

Mrs. Sandra Licon, Board President

2. **OPEN FORUM** (five-minute limit)

3. **DISTRICT RECOGNITIONS**

- A. Recognition of Mr. Fernie Madrid's 30 Years of Service as San Elizario Independent School District Board of Trustee Place 3 Board of Trustees and Dr. Jeannie Meza-Chavez, Superintendent

B.	Resolution for Mr. Fernie Madrid's 30 Years of Service as San Elizario Independent School District Board of Trustee Place 3 from Representative Dr. Mary E. Gonzalez Ms. Abril Barraza, Director of House District 75	
4.	<b>NEW BUSINESS / BOARD ACTION ITEMS</b>	
A.	Discussion and possible action to accept written resignation by Board Member Mr. Fernie Madrid - Place 3 Board of Trustees	5
B.	Discussion and possible action to name a district facility and/or designate a commemorative space or plaque in honor of former Trustee, Mr. Fernie Madrid, for his 30 years of service on the San Elizario Independent School District Board of Trustees Place 3 Board of Trustees	
5.	<b>DISTRICT RECOGNITIONS (continued)</b>	
A.	Teacher and Employee of the Month for Ann M. Garcia-Enriquez Middle School Mr. Richard Salcido, Principal, Ann M. Garcia-Enriquez Middle School	
1.	Norma Mitchell - Teacher of the Month	
2.	Alejandro Vidales - Employee of the Month	
6.	<b>NEW BUSINESS / BOARD ACTION ITEMS (continued)</b>	
A.	Student Outcome Goals	
1.	Ann M. Garcia-Enriquez Middle School - Monitoring Student Progress Mr. Richard Salcido, Principal, Ann M. Garcia-Enriquez Middle School	6
B.	Discussion and possible action to approve the Certification of Unopposed Candidates for Place Nos. 1, 4, 5, 6, and 7 for the San Elizario Independent School District Board of Trustees Mrs. Priscilla de Mata, Legal Counsel	18
C.	Discussion and possible action to approve the Order of Cancellation of the General Election on May 6, 2023. Mrs. Priscilla de Mata, Legal Counsel	19
D.	Consider and possible Board action on selection of Board Trustees attending Raise Your Hand Texas Board of Trustees	
1.	Session 5, April 20 - 21, 2023, in Austin, TX	
7.	<b>CONSENT AGENDA - Consider and possible Board action on</b>	
A.	Financial Reports Mr. Norberto Rivas, Chief Financial Officer	
1.	Tax Report	23
2.	Financial Statements	25
3.	Investment Report	31
4.	Budget Amendment	42
5.	Purchase orders exceeding \$25,000.00	
a.	PO# 47388 - Thomas Bus Gulf Coast GP, Inc. - \$254,700.00	45
	PO# 47396 - AREDI Enterprises -\$30,104.32	
	PO# 47397 - National Restaurant Supply Inc - \$29,664.69	
	PO# 47398 - National Restaurant Supply Inc - \$53,400.00	
B.	Consider and possible Board action to approve Engagement Letter with Gibson, Ruddock, Patterson LLC for Financial Audit for Fiscal Year Ending June 30, 2023 Mr. Norberto Rivas, Chief Financial Officer	53

C.	Discussion and possible action to approve a resolution regarding employee compensation during an emergency closure of the district and its campuses due to concerns over public safety pursuant to Policy DEA (Local) Mrs. Blanca Cruz, Human Resources Director	68
D.	Consider and possible Board action to approve the Reimbursement of Personal Time to Employee Mrs. Blanca Cruz, Human Resources Director	72
E.	Discussion and possible action regarding the addition of pay rate for professional employees on special assignment Mrs. Blanca Cruz, Human Resources Director	73
F.	Consider and possible board action to approve RFP# 23-1126 Scalable Internet Services Mr. Horacio Hernandez, Technology Director	74
G.	Consider and possible board action to approve RFP# 23-1128 Erate Category 2 Network Electronics Equipment Mr. Horacio Hernandez, Technology Director	81
H.	Consider and possible Board action to approve the Goal Progress Monitoring Ms. Lisa Renegar, Research and Evaluation Administrator	
	1. <b>GPM 3.1</b> - Percentage of 8th Graders Taking the TSIA 2.0 Test	<b>101</b>
	2. <b>GPM 3.2</b> - Percentage of High School Students Taking the TSIA 2.0 Test	<b>102</b>
I.	Consider and possible Board action to approve the Monitoring Superintendent Constraints Ms. Lisa Renegar, Research and Evaluation Administrator	
	1. Progress Monitoring - <b>CPM 1.1</b> - Overall District Attendance Rate	103
J.	Consider approval of minutes for the following: Board of Trustees	
	1. February 6, 2023 - Special Board Meeting	104
	2. February 8, 2023 - Regular Board Meeting	106
K.	Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.	
	1. Technology Department Mr. Horacio Hernandez, Technology Director	114
L.	Consider and possible Board action to approve the WANRack, LLC. Wide Area Network Leasing and Service Agreement Mr. Horacio Hernandez, Technology Director	117
M.	Consider and possible Board action to approve the YWCA EL PASO DEL NORTE School Age Programming Agreement Dr. Jeannie Meza-Chavez, Superintendent, and Dr. Rogelio Segovia, Associate Superintendent	118
8.	<b>PRESENTATION / REPORTS / INFORMATION</b>	
A.	Board Training (Information)	
	1. Evaluating and Improving Student Outcomes (EISO) - Biennial Training Date: Saturday, March 25, 2023 Time: 9:00 a.m. - 12:00 p.m. Location: Virtual Training	119
	2. Far West Texas School Boards Association/TASB Spring Workshop Date: Thursday, May 25, 20223	120

Time: 5:00 p.m. - 9:00 p.m.

Location: ESC19 Starlight Center - Sunset Room

B. Meal Service Update (Information)

Ms. Aggie Reyes, Child Nutrition Services Director

121

9. **EXECUTIVE SESSION**

The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

A. Discussion on Employee / Board / Superintendent Communication

1. Discussion regarding Administration's recommendation to terminate the non-certified contract of teacher J.V., San Elizario High School, for good cause.

10. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**

- A. Discussion and possible action to terminate the non-certified contract and certification addendum of teacher J.V., San Elizario High School, for good cause.

11. **NEXT MEETING DATE:**

Regular Board Meeting: Wednesday, April 12, 2023, at 5:30 p.m.

12. **ADJOURNMENT**

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If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- |         |                                                                                                                                                                                           |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 551-071 | Private consultation with the board's attorney.                                                                                                                                           |
| 551-072 | Discussing purchases, exchange, leases, or value of real property.                                                                                                                        |
| 551-073 | Discussing negotiated contracts for prospective gifts or donations.                                                                                                                       |
| 551-074 | Discussing personnel or to hear complaints against personnel                                                                                                                              |
| 551-076 | Deliberation regarding security devices                                                                                                                                                   |
| 551-082 | Considering discipline of a public school child, or complaint or charge against personnel                                                                                                 |
| 551-083 | Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups. |
| 551-084 | Excluding witnesses from a hearing.                                                                                                                                                       |

Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Dr. Jeannie Meza-Chavez, Superintendent  
**Subject:** Discussion and possible action to accept written resignation by Board Member Mr. Fernie Madrid - Place 3  
**Date:** March 8, 2023

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The San Elizario ISD Administration is pending the submission of the written resignation by Board Member Mr. Fernie Madrid. The item was left on the agenda in the event the letter is received before the March 8<sup>th</sup> meeting.

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

# Ann M. Garcia-Enriquez Middle School



2022 - 2023

[#IamASanEliChampion](#)



# Mission and Vision

## Mission

At Garcia-Enriquez Middle School, our purpose is to ensure that all students master academic standards, experience social and emotional growth, and embody the campus' core values. We commit to serve as positive role models, provide a safe and supportive environment, facilitate learning and remediation, and offer extracurricular activities that meet individual student needs.

## Vision

Our vision at Garcia-Enriquez Middle School is to cultivate an environment that empowers the 21st century student to be future ready and aspire to reach their dreams.



# Mathematics

2022 STAAR Math	Approaches	Meets	Masters
7 <sup>th</sup> Grade	48%	16%	4%
8 <sup>th</sup> Grade	69%	34%	6%

2023 MAP Predictions	Approaches	Meets	Masters
7 <sup>th</sup> Grade	57%	13%	1%
8 <sup>th</sup> Grade	76%	32%	8%

Gains or Losses	Approaches	Meets	Masters
7 <sup>th</sup> Grade	+9%	-3%	-3%
8 <sup>th</sup> Grade	+7%	-2%	+2%



# Mathematics Interventions

- Math STAAR Labs – based on previous year data
  - House Bill 4545
- Aide assigned to STAAR labs
- Coordinator of School Improvement
- Targeted data digs
  - Thursday Tutoring
  - Saturday Camps
  - Fall and Spring Intersession
- IXL, Lead4Ward, IReady
- Instructional Coach Pull Out



# Reading

2022 STAAR Reading	Approaches	Meets	Masters
7 <sup>th</sup> Grade	62%	35%	19%
8 <sup>th</sup> Grade	76%	48%	26%

2022 MAP Predications	Approaches	Meets	Masters
7 <sup>th</sup> Grade	61%	26%	7%
8 <sup>th</sup> Grade	72%	33%	15%

2022 MAP Predications	Approaches	Meets	Masters
7 <sup>th</sup> Grade	-1%	-9%	-12%
8 <sup>th</sup> Grade	-4%	-15%	-11%



# Reading Interventions

- Reading STAAR Labs
- Targeted data digs
  - Wednesday Tutoring
  - Saturday Camps
  - Fall and Spring Intersession
- IXL
- IReady
- Reading Interventionist Pullout
- Aids assigned to STAAR labs and ESL classes



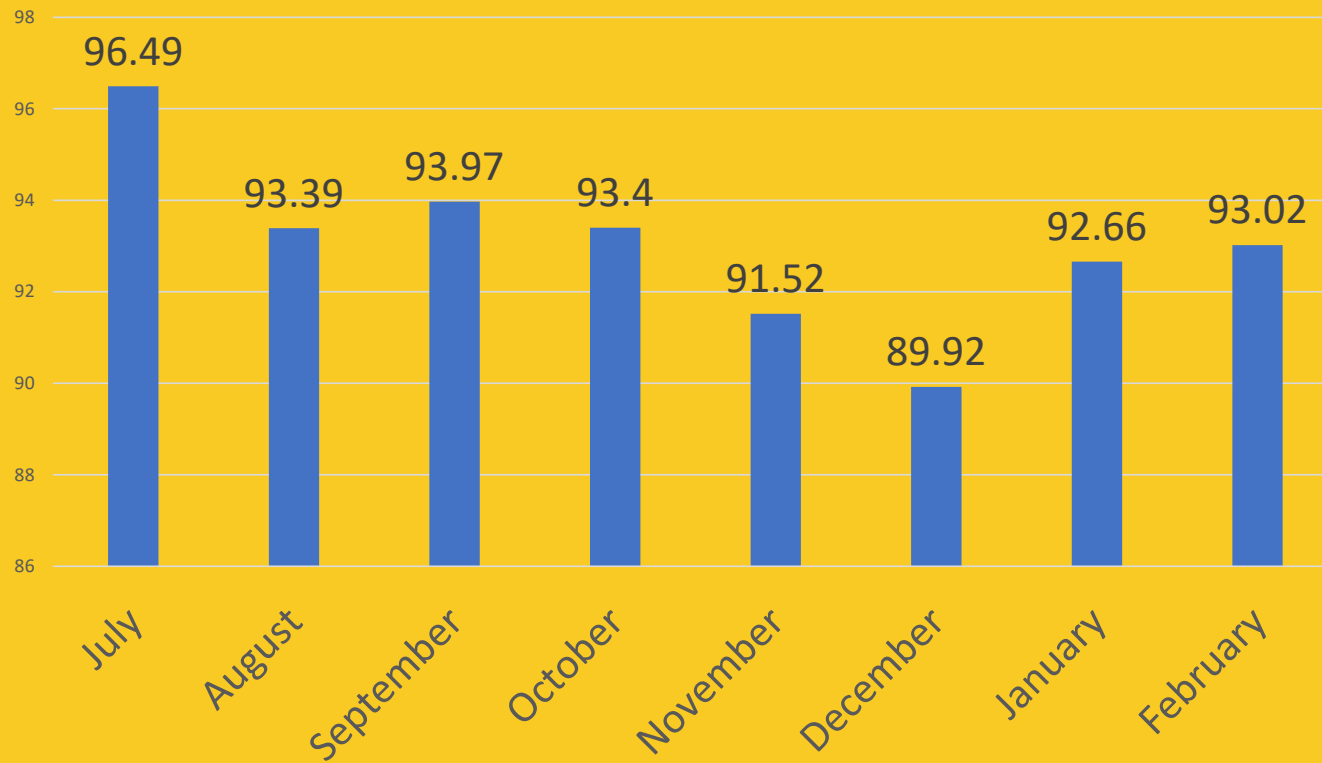
# College, Career & Military Readiness

- AVID
- College and Military Dress Up Thursdays
- Career Day
- Career Week
- San Elizario Early College Promotion
- Military Connected Club
- Purple Designated Campus
- Personal Graduation Plan
- Teachers promote the college/university they graduated from outside their classroom.



# Attendance

Monthly Attendance





# Attendance Interventions

- Monthly Attendance Awards/Incentives
- Attendance Committee
- 45 Day Plan
- House Visits
- Wellness Checks
- 9 Week Recognition Awards
- One to one meetings



# Walkthroughs

Administrator	Counts
Mr. Corona	240
Mr. Salcido	240

# Campus Showcase



## **PBIS AND POSITIVE REFERRALS**

Thank you!



#IamASanEliChampion

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR  
THE BOARD OF TRUSTEES OF THE SAN ELIZARIO INDEPENDENT SCHOOL  
DISTRICT**  
**CERTIFICACIÓN DE CANDIDATOS ÚNICOS  
PARA LA MESA DIRECTIVA DEL DISTRITO ESCOLAR DE SAN ELIZARIO**

**To: Sandra Licon, Presiding Officer of Governing Body**  
*Al: Presidenta de la entidad gobernante Sandra Licon*

**As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the General Election scheduled to be held on May 6, 2023.**

*Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección general que se llevará a cabo el sábado, 6 de mayo del 2023.*

**List offices and names of candidates:**  
*Lista de cargos y nombres de los candidatos:*

<b>Office(s) / Cargo(s)</b>	<b>Candidate(s) / Candidato(s)</b>
<b>Place 1 / Lugar No. 1</b>	<b>Lorenzo Luevano</b>
<b>Place 4 / Lugar No. 4</b>	<b>Sandra Licon</b>
<b>Place 5 / Lugar No. 5</b>	<b>Eduardo Chavez</b>
<b>Place 6 / Lugar No. 6</b>	<b>Monica Chavez</b>
<b>Place 7 / Lugar No. 7</b>	<b>Myrna Hernandez</b>

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**Superintendent Dr. Jeannie Meza-Chavez**  
**San Elizario Independent School District**  
**Authority Responsible for Preparing Ballot**

**ACCEPTED this 8th day of March, 2023:**

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**Sandra Licon**  
**President, Board of Trustees**  
**San Elizario Independent School District**

**AN ORDER BY THE BOARD OF TRUSTEES OF THE SAN ELIZARIO  
INDEPENDENT SCHOOL DISTRICT DECLARING UNOPPOSED CANDIDATES  
FOR TRUSTEES FOR PLACE NOS. 1, 4, 5, 6 AND 7 TO BE ELECTED;  
CANCELLING THE GENERAL ELECTION FOR TRUSTEE PLACE NOS. 1, 4, 5, 6  
AND 7; AND MAKING OTHER PROVISIONS RELATING THERETO**

WHEREAS, by order dated January 18, 2023, this Board of Trustees called an election to be held Saturday, May 6, 2023, in accordance with Section 2.053(a) of the Texas Election Code, within the San Elizario Independent School District (the "School District") to elect persons to serve in Trustee Place Nos. 1, 4, 5, 6 and 7; and

WHEREAS, pursuant to the provisions of Sections 2.051, 2.052 and 2.053 of the Texas Election Code, upon receipt of certification that one or more candidates in single member districts are unopposed for election, the District may declare the person elected to that single member district and cancel the election as to that single member district only.

BE IT ORDERED by the Board of Trustees of the San Elizario Independent School District:

**Section 1. Findings.**

- (a) Statements contained in the recitals of this Order are true and correct and adopted as Findings of Fact and operative provisions hereof.
- (b) Only one candidate for each Trustee position, Place Nos. 1, 4, 5, 6 and 7 has filed an application to be on the ballot and no person has filed an application to be a write-in candidate for any of those Places, as follows:

<b>Place 1 (2-year unexpired term)</b>	<b>Lorenzo Luevano</b>
<b>Place 4</b>	<b>Sandra Licon</b>
<b>Place 5</b>	<b>Eduardo Chavez</b>
<b>Place 6</b>	<b>Monica Chavez</b>
<b>Place 7</b>	<b>Myrna Hernandez</b>

**Section 2. Declaration of Election for Trustee Place Nos. 1, 4, 5, 6 and 7.**

The following persons are unopposed for their respective Trustee Places and are hereby declared to be elected to the Board of Trustees for a full four-year term, unless term length is otherwise indicated below, commencing May 6, 2023:

<b>Place 1 (2-year unexpired term)</b>	<b>Lorenzo Luevano</b>
<b>Place 4</b>	<b>Sandra Licon</b>
<b>Place 5</b>	<b>Eduardo Chavez</b>
<b>Place 6</b>	<b>Monica Chavez</b>
<b>Place 7</b>	<b>Myrna Hernandez</b>

**Section 3. Cancellation of General Election for Trustee Place Nos. 1, 4, 5, 6 and 7.**

The general election for Trustee Place Nos. 1, 4, 5, 6 and 7 called for Saturday, May 6, 2023 and the early voting to be held prior to the date are hereby cancelled as there is only one candidate who is running for each of the Trustee Place Nos. 1, 4, 5, 6 and 7. The candidates have been declared elected pursuant to this Order.

**Section 4. Notice of Cancellation of General Election in Trustee Place Nos. 1, 4, 5, 6 and 7.**

Notice of Cancellation of the General Election of Trustees for Place Nos. 1, 4, 5, 6 and 7 will be posted on election day at each polling place that would have been used in the election on election day. Notice shall also be posted at each place that agendas for Board meetings are posted and at such other places and locations as determined by the Administration.

**Section 5. Certificate of Election; Qualification to Serve.**

After May 6, 2023, a Certificate of Election shall be issued to each person who has been declared elected by this order in the same manner as provided for a candidate elected at the election as follows:

<b>Place 1 (2-year unexpired term)</b>	<b>Lorenzo Luevano</b>
<b>Place 4</b>	<b>Sandra Licon</b>
<b>Place 5</b>	<b>Eduardo Chavez</b>
<b>Place 6</b>	<b>Monica Chavez</b>
<b>Place 7</b>	<b>Myrna Hernandez</b>

Each elected Trustee shall qualify for office in the same manner as provided for a candidate elected at an election after receiving a Certificate of Election.

**Section 6. Further Action.**

The Administration is directed to take such further actions and steps as is necessary to accomplish the matters set forth herein.

ADOPTED on this 8th day of March, 2023.

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Sandra Licon  
President, Board of Trustees  
San Elizario Independent School District

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Myrna Hernandez  
Vice President, Board of Trustees  
San Elizario Independent School District

**ORDEN DE LA MESA DIRECTIVA DEL DISTRITO ESCOLAR DE SAN ELIZARIO  
DECLARANDO CANDIDATOS UNICOS PARA LA MESA DIRECTIVA EN LOS  
PUESTOS NUMEROS 1, 4, 5, 6 y 7 PARA UN CARGO EN LA ELECCION  
GENERAL; CANCELANDO LA ELECCION GENERAL PARA LOS PUESTOS  
NUMEROS 1, 4, 5, 6 y 7; Y DECLARACIONES RELACIONADAS ADICIONALES**

*El 18 de enero del 2023, por orden de la Mesa Directiva del Distrito Escolar de San Elizario (el "Distrito"), se ordenó una elección general el sábado, 6 de mayo del 2023, conforme a la ley estatal de elecciones (referido aquí por el nombre "Texas Election Code") bajo la sección 2.053(a), dentro del Distrito para elegir miembros a la mesa directiva para los Puestos Números 1, 4, 5, 6 y 7; y*

*Conforme a la ley estatal de elecciones bajo las secciones 2.051, 2.052 y 2.053 del Texas Election Code, el cumplimiento de la certificación de candidatos únicos para uno o más puestos en particular para elección se le da autoridad al Distrito para declarar esas personas elegidas a sus puestos pertenecidos y cancelar la elección para esos puestos con candidatos únicos;*

*SE DECLARA Y ORDENA por parte de la Mesa Directiva del Distrito Escolar de San Elizario:*

**Sección Número 1. Declaraciones**

- (a) Las declaraciones en esta Orden son verdaderas, correctas y se han adoptado necesariamente de tal manera.*
- (b) Candidatos únicos se han presentado para cada puesto números 1, 4, 5, 6 y 7 con sus aplicaciones y solicitudes para el puesto indicado y no se han presentado ningunos otros candidatos para los puestos número 1, 4, 5, 6 y 7 que desean no aparecer en la boleta, pero por la cual se puede votar escribiendo su nombre, en la manera siguiente:*

<i>Lugar Número 1 (término de dos años sin vencer)</i>	<i>Lorenzo Luevano</i>
<i>Lugar Número 4</i>	<i>Sandra Licon</i>
<i>Lugar Número 5</i>	<i>Eduardo Chavez</i>
<i>Lugar Número 6</i>	<i>Monica Chavez</i>
<i>Lugar Número 7</i>	<i>Myrna Hernandez</i>

**Sección No. 2. Declaración de Elección Para los Puestos Numero 1, 4, 5, 6 y 7 de la Mesa Directiva del Distrito Escolar de San Elizario**

*Las siguientes personas son y se declaran candidatos únicos para los puestos indicados y se declaran elegidos para sus puestos indicados para sus cargos oficiales con un término completo de 4 años, con la excepción del Lugar Número 1, cual termino es limitado a dos años sin vencer, comenzando el 6 de mayo del 2023:*

<i>Lugar Número 1 (término de dos años sin vencer)</i>	<i>Lorenzo Luevano</i>
<i>Lugar Número 4</i>	<i>Sandra Licon</i>
<i>Lugar Número 5</i>	<i>Eduardo Chavez</i>
<i>Lugar Número 6</i>	<i>Monica Chavez</i>
<i>Lugar Número 7</i>	<i>Myrna Hernandez</i>

**Sección No. 3. Cancelación de Elecciones para los Puestos Numero 1, 4, 5, 6 y 7 de la Mesa Directiva del Distrito Escolar de San Elizario**

La elección general el sábado, 6 de mayo del 2023 para los Puestos Numero 1, 4, 5, 6 y 7 de la Mesa Directiva del Distrito Escolar de San Elizario, junto con las votaciones que se llevan a cabo de anticipo, se declaran canceladas por medio de esta Orden debido a que se han presentado, en conforme a la ley indicada, candidatos únicos para estos puestos. Se declaran estos candidatos únicos elegidos por medio de esta Orden.

**Sección No. 4. Notificación de Cancelación de Elección General Para los Puestos Numero 1, 4, 5, 6 y 7 de la Mesa Directiva del Distrito Escolar de San Elizario**

La Notificación de Cancelación de la Elección General para los Puestos Numero 1, 4, 5, 6 y 7 de la Mesa Directiva del Distrito Escolar de San Elizario se le publicará al público el día de la elección en cada puesto y ubicación de votación. A la misma vez se le publicara al público esta notificación en el lugar o lugares indicados donde regularmente se publican notificaciones de las juntas y agendas de la Mesa Directiva del Distrito Escolar de San Elizario y en cualquier otro lugar o lugares y ubicaciones asignadas por los Administradores del Distrito.

**Sección No. 5. Certificación de Elección; Calificaciones para Cargos Oficiales**

Después del 6 de mayo del 2023, se les entregara a los candidatos declarados elegidos por parte de esta Orden un Certificado de Elección en la misma manera que se les brinda a los candidatos elegidos por medio de una elección de la manera siguiente:

Lugar Número 1 (término de dos años sin vencer)	Lorenzo Luevano
Lugar Número 4	Sandra Licon
Lugar Número 5	Eduardo Chavez
Lugar Número 6	Monica Chavez
Lugar Número 7	Myrna Hernandez

En recibir su Certificado de Elección, cada miembro elegido para la mesa directiva calificara para los cargos oficiales de su puesto en la misma manera que se les brinda a los candidatos elegidos por medio de una elección.

**Sección No. 6. Acción Relacionada Adicional**

Se le dirige a los Administradores del Distrito tomar cualquier acción relacionada adicional que se requiera para cumplir las metas de esta Orden.

**APROBADA este 8 de marzo del 2023.**

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Sandra Licon  
Presidenta de la Mesa Directiva  
Distrito Escolar de San Elizario

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Myrna Hernandez  
Vice Presidenta de la Mesa Directiva  
Distrito Escolar de San Elizario



San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone 915.872.3900  
 Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports - Tax Report  
**Date:** March 8, 2023

**HISTORY:** The primary source of state funding for Texas school districts is the Foundation School Program (FSP). This program ensures that all school districts, regardless of property wealth, receive “substantially equal access to similar revenue per student at similar tax effort.” The District’s current tax rate was approved at the September 13, 2022 regular Board meeting for a total rate of \$1.0530. The Maintenance & Operations (M&O) rate which pays for items such as staff salaries, supplies, materials, transportation and utilities was \$0.9033 while the Interest & Sinking (I&S) rate which pays for bonded debt was \$0.1497.

**RATIONALE:** The purpose of this agenda item is to report collections made for the current 2022 tax year which is based on the levy billed on October 1, 2022.

**BUDGET IMPACT:** Collections as of January 31, 2023 are summarized below.

	<b>M&amp;O</b>	<b>I&amp;S</b>	<b>Total</b>	<b>Collections</b>
Current Year Levy	\$3,021,837	\$500,796	\$3,522,633	
Current Year Collections	\$2,247,268	\$372,430	\$2,619,698	\$2,619,698
Current Year Levy Outstanding	\$774,569	\$128,366	\$902,935	
Prior Year Collections				\$95,446
Penalty & Interest Collections				\$29,853
Total Collections				\$2,744,997

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

EL PASO CONSOLIDATED TAX OFFICE  
PROPERTY TAX COLLECTION ANALYSIS  
9/1/2022 through 1/31/2023

JURISDICTION: 19 SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

PERIOD	CURRENT TAX YEAR (\$)		PRIOR YEARS (\$)		ALL YEARS (\$)			COLLECTION FEE (\$)	
	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	%	COLLECTED	CUMULATIVE
Sep 2022	-	-	18,559.57	18,559.57	18,559.57	18,559.57	0.53%	3,476.25	3,476.25
Oct 2022	75,815.85	75,815.85	40,754.51	59,314.08	116,570.36	135,129.93	3.84%	7,275.98	10,752.23
Nov 2022	208,556.99	284,372.84	23,866.75	83,180.83	232,423.74	367,553.67	10.43%	4,556.47	15,308.70
Dec 2022	1,139,155.11	1,423,527.95	14,180.16	97,360.99	1,153,335.27	1,520,888.94	43.17%	2,874.20	18,182.90
Jan 2023	1,196,169.73	2,619,697.68	27,938.18	125,299.17	1,224,107.91	2,744,996.85	77.92%	4,835.65	23,018.55
Feb 2023									
Mar 2023									
Apr 2023									
May 2023									
Jun 2023									
Jul 2023									
Aug 2023									

LEVY	CURRENT	PRIOR	ALL YEARS	REVENUE	CURRENT	PRIOR	ALL YEARS
Levy-Cert 7/25/2022	-	N/A	N/A	Total Levy Collected	2,619,697.68	95,446.22	2,715,143.90
Levy-Billed 10/1/2022	3,537,539.80	611,036.43	4,148,576.23	Total Penalty & Interest	-	29,852.95	29,852.95
Adjusted Levy YTD	3,522,632.98	586,464.03	4,109,097.01	Total Levy + P&I	2,619,697.68	125,299.17	2,744,996.85
Increase/Decrease	(14,906.82)	(24,572.40)	(39,479.22)	Taxes as percent of levy	74.37%	2.71%	77.08%
Levy Outstanding	902,935.30	491,017.81	1,393,953.11	P&I as percent of levy	0.00%	0.85%	0.85%
				Total as percent of levy	74.37%	3.56%	77.93%
				Collection Fee	-	23,018.55	23,018.55
				Total Collected YTD	2,619,697.68	148,317.72	2,768,015.40



San Elizario ISD  
P.O. Box 920  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports – Financial Statements  
**Date:** March 8, 2023

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**HISTORY:** The district’s fiscal year runs from July 1st through June 30th. The district’s fiscal accounts are audited annually and the results are typically presented at the regular board meeting in November.

**RATIONALE:** The purpose of this agenda item is to present unaudited interim financial statements as of January 31, 2023 which are attached to this memo. Included are:

- Exhibit G-1: presents budget and actual amounts for the general fund
- Exhibit J-3: presents budget and actual amounts for the debt service fund
- Exhibit C-1: presents the balance sheet for governmental funds
- Exhibit C-3: presents revenues and expenditures for governmental funds
- Exhibit H-4: presents revenues and expenses for internal service funds

**BUDGET IMPACT:** There is no budget impact associated with this agenda item.

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

SAN ELIZARIO ISD  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND - UNAUDITED  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2023

Data Control Codes		Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)
		Original	Final		
REVENUES:					
5700	Total Local and Intermediate Sources	\$ 3,463,733	\$ 3,463,733	\$ 2,753,945	\$ (709,788)
5800	State Program Revenues	30,719,267	30,719,267	16,317,430	(14,401,837)
5900	Federal Program Revenues	6,178,882	6,178,882	3,089,128	(3,089,754)
5020	Total Revenues	<u>40,361,882</u>	<u>40,361,882</u>	<u>22,160,503</u>	<u>(18,201,379)</u>
EXPENDITURES:					
Current:					
0011	Instruction	18,841,137	18,795,361	10,466,592	8,328,769
0012	Instructional Resources and Media Services	397,879	402,879	242,601	160,278
0013	Curriculum and Instructional Staff Development	217,512	240,512	132,007	108,505
0021	Instructional Leadership	807,052	807,052	457,898	349,154
0023	School Leadership	2,273,514	2,250,514	1,292,944	957,570
0031	Guidance, Counseling and Evaluation Services	1,350,300	1,338,300	717,915	620,385
0032	Social Work Services	204,238	204,238	111,064	93,174
0033	Health Services	423,014	440,014	251,192	188,822
0034	Student (Pupil) Transportation	1,435,155	1,435,155	763,651	671,504
0035	Food Services	4,411,882	4,411,882	1,958,684	2,453,198
0036	Extracurricular Activities	1,265,633	1,250,633	627,062	623,571
0041	General Administration	1,746,111	1,770,111	1,023,392	746,719
0051	Facilities Maintenance and Operations	4,566,073	4,536,849	2,484,510	2,052,339
0052	Security and Monitoring Services	917,760	982,760	533,148	449,612
0053	Data Processing Services	1,271,777	1,283,777	823,088	460,689
0061	Community Services	34,090	34,090	15,411	18,679
Debt Service:					
0071	Debt Service	95,000	95,000	53,070	41,930
Capital Outlay:					
0081	Facilities Acquisition and Construction	492,331	492,331	84,342	407,989
Intergovernmental:					
0099	Other Intergovernmental Charges	44,500	44,500	22,805	21,695
6030	Total Expenditures	<u>40,794,958</u>	<u>40,815,958</u>	<u>22,061,376</u>	<u>18,754,582</u>
1100	Excess (Deficiency) of Revenues Over(Under) Expenditures	<u>(433,076)</u>	<u>(454,076)</u>	<u>99,127</u>	<u>553,203</u>
OTHER FINANCING SOURCES (USES):					
7912	Sale of Real and Personal Property	50,000	50,000	25,528	(24,472)
7915	Transfers In	-	-	-	-
8911	Transfers Out (Use)	-	-	-	-
7080	Total Other Financing Sources (Uses)	<u>50,000</u>	<u>50,000</u>	<u>25,528</u>	<u>(24,472)</u>
1200	Net Changes in Fund Balances	<u>(383,076)</u>	<u>(404,076)</u>	<u>124,655</u>	<u>528,731</u>
0100	Fund Balance - July 1 (Beginning)	-	16,175,027	16,175,027	-
3000	Fund Balance - June 30 (Ending)	<u>\$ (383,076)</u>	<u>\$ 15,770,951</u>	<u>\$ 16,299,682</u>	<u>\$ 528,731</u>

SAN ELIZARIO ISD  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - DEBT SERVICE FUND - UNAUDITED  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2023

Data Control Codes	Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)	
	Original	Final			
REVENUES:					
5700	Total Local and Intermediate Sources	\$ 505,106	\$ 505,106	\$ 411,377	\$ (93,729)
5800	State Program Revenues	1,129,516	1,129,516	1,192,365	62,849
5020	Total Revenues	1,634,622	1,634,622	1,603,742	(30,880)
EXPENDITURES:					
Debt Service:					
0071	Debt Service	1,622,868	1,622,868	459,184	1,163,684
6030	Total Expenditures	1,622,868	1,622,868	459,184	1,163,684
1100	Excess (Deficiency) of Revenues Over(Under) Expenditures	11,754	11,754	1,144,558	1,132,804
OTHER FINANCING SOURCES (USES):					
7915	Transfers In	-	-	-	-
7916	Premium or Discount on Issuance of Bonds	-	-	-	-
8949	Transfers Out (Use)	-	-	-	-
7080	Total Other Financing Sources (Uses)	-	-	-	-
1200	Net Changes in Fund Balances	11,754	11,754	1,144,558	1,132,804
0100	Fund Balance - July 1 (Beginning)	-	294,129	294,129	-
3000	Fund Balance - June 30 (Ending)	\$ 11,754	\$ 305,883	\$ 1,438,687	\$ 1,132,804

SAN ELIZARIO ISD  
BALANCE SHEET  
GOVERNMENTAL FUNDS - UNAUDITED  
AS OF JANUARY 31, 2023

Data Control Codes	General Fund	Other Funds	Total Governmental Funds
<b>ASSETS</b>			
1110 Cash and Cash Equivalents	\$ 17,219,608	\$ 1,825,300	\$ 19,044,908
1220 Property Taxes - Delinquent	605,232	70,481	675,713
1230 Allowance for Uncollectible Taxes (Credit)	(55,505)	(6,181)	(61,686)
1240 Receivables from Other Governments	749,877	1,003,611	1,753,488
1250 Accrued Interest	170	-	170
1260 Due from Other Funds	1,700,620	295,681	1,996,301
1300 Inventories	210,245	-	210,245
1410 Prepayments	-	-	-
1000 Total Assets	<u>20,430,247</u>	<u>3,188,892</u>	<u>23,619,139</u>
<b>LIABILITIES</b>			
2110 Accounts Payable	362,609	107,304	469,913
2150 Payroll Deductions and Withholdings Payable	322,762	-	322,762
2160 Accrued Wages Payable	1,378,699	271,300	1,649,999
2170 Due to Other Funds	1,377,821	627,692	2,005,513
2180 Due to Other Governments	-	2,500	2,500
2200 Accrued Expenditures	84,000	-	84,000
2300 Unearned Revenues	54,947	4,892	59,839
2000 Total Liabilities	<u>3,580,838</u>	<u>1,013,688</u>	<u>4,594,526</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
2601 Unavailable Revenue - Property Taxes	549,727	64,300	614,027
2600 Total Deferred Inflows of Resources	<u>549,727</u>	<u>64,300</u>	<u>614,027</u>
<b>FUND BALANCES</b>			
Nonspendable Fund Balance:			
3410 Inventories	155,298	-	155,298
Restricted Fund Balance:			
3450 Federal or State Funds Grant Restriction	1,197,915	147,311	1,345,226
3470 Capital Acquisition and Contractual Obligation	-	366,605	366,605
3480 Retirement of Long-Term Debt	-	1,438,687	1,438,687
3490 Other Restricted Fund Balance	-	158,302	158,302
3510 Committed Fund Balance - Construction	-	-	-
3600 Unassigned Fund Balance	14,946,470	-	14,946,470
3000 Total Fund Balances	<u>16,299,683</u>	<u>2,110,904</u>	<u>18,410,587</u>
4000 Total Liabilities, Deferred Inflows & Fund Balances	<u>\$ 20,430,247</u>	<u>\$ 3,188,892</u>	<u>\$ 23,619,139</u>

SAN ELIZARIO ISD  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - UNAUDITED  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2023

Data Control Codes	General Fund	Other Funds	Total Governmental Funds
REVENUES:			
5700 Total Local and Intermediate Sources	\$ 2,753,945	\$ 497,468	\$ 3,251,413
5800 State Program Revenues	16,317,430	1,250,240	17,567,670
5900 Federal Program Revenues	3,089,128	5,911,236	9,000,364
5020 Total Revenues	<u>22,160,503</u>	<u>7,658,944</u>	<u>29,819,447</u>
EXPENDITURES:			
Current:			
0011 Instruction	10,466,592	4,079,360	14,545,952
0012 Instructional Resources and Media Services	242,601	37,293	279,894
0013 Curriculum Instructional Staff Development	132,007	748,783	880,790
0021 Instructional Leadership	457,898	84,902	542,800
0023 School Leadership	1,292,944	226,946	1,519,890
0031 Guidance, Counseling and Evaluation Services	717,915	181,639	899,554
0032 Social Work Services	111,064	2,268	113,332
0033 Health Services	251,192	98,186	349,378
0034 Student (Pupil) Transportation	763,651	124,471	888,122
0035 Food Services	1,958,684	30,924	1,989,608
0036 Extracurricular Activities	627,062	89,960	717,022
0041 General Administration	1,023,392	11,550	1,034,942
0051 Facilities Maintenance and Operations	2,484,510	93,487	2,577,997
0052 Security and Monitoring Services	533,148	55,920	589,068
0053 Data Processing Services	823,088	6,941	830,029
0061 Community Services	15,411	147,322	162,733
Debt Service:			
0071 Debt Service	53,070	459,184	512,254
Capital Outlay:			
0081 Facilities Acquisition and Construction	84,342	175,977	260,319
Intergovernmental:			
0099 Other Intergovernmental Charges	22,805	-	22,805
6030 Total Expenditures	<u>22,061,376</u>	<u>6,655,113</u>	<u>28,716,489</u>
1100 Excess (Deficiency) of Revenues Over(Under) Expenditures	99,127	1,003,831	1,102,958
OTHER FINANCING SOURCES (USES)			
7912 Sale of Real and Personal Property	25,528	-	25,528
7915 Transfers In	-	-	-
8911 Transfers Out (Use)	-	-	-
7080 Total Other Financing Sources (Uses)	<u>25,528</u>	<u>-</u>	<u>25,528</u>
1200 Net Change in Fund Balances	124,655	1,003,831	1,128,486
0100 Fund Balance - July 1 (Beginning)	16,175,027	1,107,072	17,282,099
1300 Prior Period Adjustment	-	-	-
3000 Fund Balance - June 30 (Ending)	<u>\$ 16,299,682</u>	<u>\$ 2,110,903</u>	<u>\$ 18,410,585</u>

SAN ELIZARIO ISD  
 COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
 INTERNAL SERVICE FUNDS - UNAUDITED  
 FOR THE SEVEN MONTHS ENDING JANUARY 31, 2023

	753 Self Insurance Health Fund	770 Self Insurance W/ Comp Fund	Total Internal Service Funds
<b>OPERATING REVENUES:</b>			
Local and Intermediate Sources	\$ 2,599,559	\$ 82,388	\$ 2,681,947
Total Operating Revenues	<u>2,599,559</u>	<u>82,388</u>	<u>2,681,947</u>
<b>OPERATING EXPENSES:</b>			
Professional and Contracted Services	2,212,244	131,446	2,343,690
Other Operating Costs	633,223	-	633,223
Total Operating Expenses	<u>2,845,467</u>	<u>131,446</u>	<u>2,976,913</u>
Operating Income (Loss)	<u>(245,908)</u>	<u>(49,058)</u>	<u>(294,966)</u>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
Earnings from Temporary Deposits & Investments	561	24,275	24,836
Total Nonoperating Revenues (Expenses)	<u>561</u>	<u>24,275</u>	<u>24,836</u>
Income (Loss) Before Transfers	(245,347)	(24,783)	(270,130)
Transfer In	-	-	-
Change in Net Position	<u>(245,347)</u>	<u>(24,783)</u>	<u>(270,130)</u>
Total Net Position - July 1 (Beginning)	<u>42,931</u>	<u>1,087,526</u>	<u>1,130,457</u>
Total Net Position - June 30 (Ending)	<u>\$ (202,416)</u>	<u>\$ 1,062,743</u>	<u>\$ 860,327</u>



San Elizario ISD  
P.O. Box 920  
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Phone 915.872.3900  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports – Investment Report  
**Date:** March 8, 2023

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**HISTORY:** Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding report period in accordance with section 2256.023 of the Texas Government Code.

**RATIONALE:** The purpose of this agenda item is to present that investment report for the month of January 2023.

**BUDGET IMPACT:** Interest earned by fund is summarized in the investment report which is attached to this memo.

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

**San Elizario I.S.D.  
Statement of Interest Earned  
For The Seven Months Ending January 31, 2023**

	General Fund	\$ 196,679.75
	Interest & Sinking (Debt Service) Fund	\$ 10,910.53
	Capital Projects Fund	\$ 7,350.98
	Health Insurance Fund	\$ 561.05
	Workers Compensation Fund	\$ 24,275.41
	<b>Total</b>	<b><u>\$ 239,777.72</u></b>

We, the undersigned Investment Officers, do hereby certify that the above investment information, is in compliance with Board Policy (CDA Local) and requirements stated in Sec. 2256.023 of the PFIA.

*Norberto Rivas*

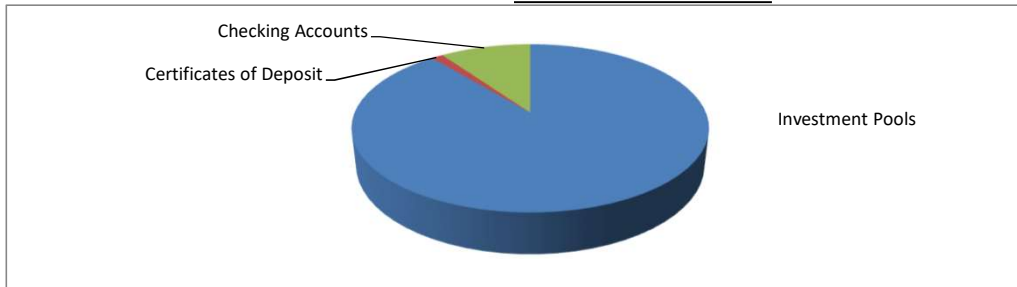
Chief Financial Officer

**February 22, 2023**

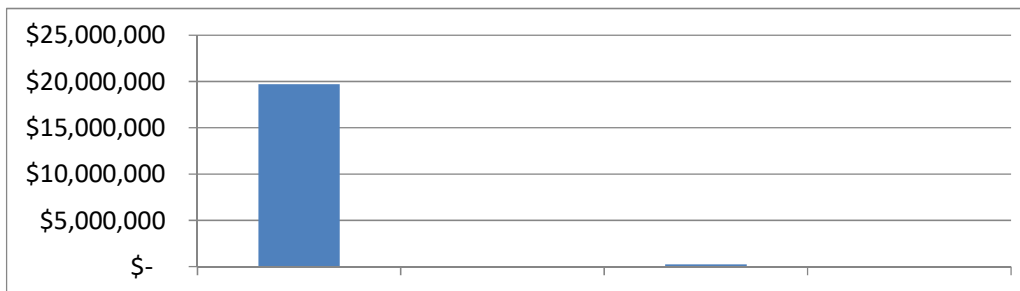
Date

**Portfolio Diversification**

By Investment Type	Current Market Value	Portfolio %
Investment Pools	\$ 17,758,344	88.95%
Certificates of Deposit	\$ 250,000	1.25%
Checking Accounts	\$ 1,956,255	9.80%
	<u>\$ 19,964,598</u>	



By Investment Maturity	Current Market Value	Portfolio %
Overnight	\$ 19,714,598	98.75%
0 - 1 Year	\$ -	0.00%
1 - 2 Years	\$ 250,000	1.25%
2 + years	\$ -	0.00%
	<u>\$ 19,964,598</u>	



<b>General Fund</b>
---------------------

**Wells Fargo- General Operating Checking Account**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 981,356.69	0.00%	\$ -
01-Aug-22	31-Aug-22	Overnight	\$ 1,101,549.85	0.00%	\$ -
01-Sep-22	30-Sep-22	Overnight	\$ 921,560.33	0.00%	\$ -
01-Oct-22	31-Oct-22	Overnight	\$ 1,289,880.16	0.00%	\$ -
01-Nov-22	30-Nov-22	Overnight	\$ 1,002,005.44	0.00%	\$ -
01-Dec-22	31-Dec-22	Overnight	\$ 737,276.37	0.00%	\$ -
01-Jan-23	31-Jan-23	Overnight	\$ 1,479,442.35	0.00%	\$ -
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ -</u>

**Wells Fargo- Food Service Checking Account**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 8,478.85	0.00%	\$ -
01-Aug-22	31-Aug-22	Overnight	\$ 25,898.35	0.00%	\$ -
01-Sep-22	30-Sep-22	Overnight	\$ 42,470.85	0.00%	\$ -
01-Oct-22	31-Oct-22	Overnight	\$ 53,027.90	0.00%	\$ -
01-Nov-22	30-Nov-22	Overnight	\$ 76,932.49	0.00%	\$ -
01-Dec-22	31-Dec-22	Overnight	\$ 87,541.30	0.00%	\$ -
01-Jan-23	31-Jan-23	Overnight	\$ 99,415.03	0.00%	\$ -
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ -</u>

**Lone Star Investment Pool- Corporate Overnight Plus Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 6,346,975.40	1.73%	\$ 10,076.29
01-Aug-22	31-Aug-22	Overnight	\$ 2,712,572.75	2.43%	\$ 10,721.67
01-Sep-22	30-Sep-22	Overnight	\$ 6,541,945.47	2.68%	\$ 8,425.44
01-Oct-22	31-Oct-22	Overnight	\$ 5,147,071.15	3.25%	\$ 15,532.12
01-Nov-22	30-Nov-22	Overnight	\$ 6,146,613.64	3.99%	\$ 18,642.92
01-Dec-22	31-Dec-22	Overnight	\$ 6,117,708.05	4.39%	\$ 20,606.48
01-Jan-23	31-Jan-23	Overnight	\$ 8,309,988.80	4.58%	\$ 22,145.82
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ 106,150.74</u>

**Lone Star Investment Pool- Corporate Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 350,296.81	1.70%	\$ 503.95
01-Aug-22	31-Aug-22	Overnight	\$ 351,018.21	2.42%	\$ 721.40
01-Sep-22	30-Sep-22	Overnight	\$ 401,855.10	2.67%	\$ 836.89
01-Oct-22	31-Oct-22	Overnight	\$ 402,964.29	3.25%	\$ 1,109.19
01-Nov-22	30-Nov-22	Overnight	\$ 404,276.02	3.96%	\$ 1,311.73
01-Dec-22	31-Dec-22	Overnight	\$ 405,762.12	4.33%	\$ 1,486.10
01-Jan-23	31-Jan-23	Overnight	\$ 482,375.74	4.55%	\$ 1,613.62
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 7,582.88</b>

**Lone Star Investment Pool- Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 399,157.04	1.51%	\$ 414.69
01-Aug-22	31-Aug-22	Overnight	\$ 592,538.66	2.15%	\$ 781.94
01-Sep-22	30-Sep-22	Overnight	\$ 624,476.36	2.48%	\$ 1,255.76
01-Oct-22	31-Oct-22	Overnight	\$ 685,156.98	3.07%	\$ 1,699.96
01-Nov-22	30-Nov-22	Overnight	\$ 913,422.13	3.74%	\$ 2,502.45
01-Dec-22	31-Dec-22	Overnight	\$ 1,728,286.77	4.08%	\$ 3,983.33
01-Jan-23	31-Jan-23	Overnight	\$ 2,770,893.55	4.31%	\$ 8,226.29
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 18,864.42</b>

**Texas CLASS Investment Pool- General Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 3,199,369.30	1.64%	\$ 4,450.85
01-Aug-22	31-Aug-22	Overnight	\$ 3,205,595.03	2.29%	\$ 6,225.73
01-Sep-22	30-Sep-22	Overnight	\$ 3,212,660.85	2.68%	\$ 7,065.82
01-Oct-22	31-Oct-22	Overnight	\$ 3,221,481.93	3.23%	\$ 8,821.08
01-Nov-22	30-Nov-22	Overnight	\$ 3,231,703.22	3.85%	\$ 10,221.29
01-Dec-22	31-Dec-22	Overnight	\$ 3,243,572.49	4.32%	\$ 11,869.27
01-Jan-23	31-Jan-23	Overnight	\$ 3,256,196.15	4.57%	\$ 12,623.66
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 61,277.70</b>

**GECU- Certificate of Deposit (Date Opened: 4/21/2021 Maturity Date: 4/21/2024)**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 169.86
01-Aug-22	31-Aug-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 169.86
01-Sep-22	30-Sep-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 164.38
01-Oct-22	31-Oct-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 169.86
01-Nov-22	30-Nov-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 164.38
01-Dec-22	31-Dec-22	1 - 2 years	\$ 250,000.00	0.80%	\$ 169.86
01-Jan-23	31-Jan-23	1 - 2 years	\$ -	0.80%	\$ 169.86
01-Feb-23	28-Feb-23	1 - 2 years	\$ -	0.80%	\$ -
01-Mar-23	31-Mar-23	1 - 2 years	\$ -	0.80%	\$ -
01-Apr-23	30-Apr-23	0 - 1 years	\$ -	0.80%	\$ -
01-May-23	31-May-23	0 - 1 years	\$ -	0.80%	\$ -
01-Jun-23	30-Jun-23	0 - 1 years	\$ -	0.80%	\$ -
Interest Earned:					<b>\$ 1,178.06</b>

**FLFCU- Certificate of Deposit (Date Opened: 11/6/2019 Maturity Date: 11/6/2022)**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 409.79
01-Aug-22	31-Aug-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 409.79
01-Sep-22	30-Sep-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 396.58
01-Oct-22	31-Oct-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 409.79
01-Nov-22	30-Nov-22	0 - 1 years	\$ -	1.93%	\$ -
Interest Earned:					<b>\$ 1,625.95</b>

Total General Fund Interest Earned **\$ 196,679.75**

**Interest & Sinking Fund (Debt Service)**

**Lone Star Investment Pool- Corporate Overnight Plus Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 204,419.34	1.73%	\$ 300.15
01-Aug-22	31-Aug-22	Overnight	\$ 204,841.70	2.43%	\$ 422.36
01-Sep-22	30-Sep-22	Overnight	\$ 205,292.48	2.68%	\$ 450.78
01-Oct-22	31-Oct-22	Overnight	\$ 205,859.13	3.25%	\$ 566.65
01-Nov-22	30-Nov-22	Overnight	\$ 206,534.13	3.99%	\$ 675.00
01-Dec-22	31-Dec-22	Overnight	\$ 993,278.58	4.39%	\$ 2,344.46
01-Jan-23	31-Jan-23	Overnight	\$ 997,137.36	4.57%	\$ 3,858.78
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 8,618.18</b>

**Lone Star Investment Pool- Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 42,256.23	1.51%	\$ 51.82
01-Aug-22	31-Aug-22	Overnight	\$ 47,307.16	2.15%	\$ 83.13
01-Sep-22	30-Sep-22	Overnight	\$ 52,369.16	2.48%	\$ 103.94
01-Oct-22	31-Oct-22	Overnight	\$ 62,126.25	3.07%	\$ 148.17
01-Nov-22	30-Nov-22	Overnight	\$ 99,447.81	3.74%	\$ 255.60
01-Dec-22	31-Dec-22	Overnight	\$ 234,148.52	4.08%	\$ 479.96
01-Jan-23	31-Jan-23	Overnight	\$ 403,936.65	4.31%	\$ 1,169.73
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 2,292.35</b>

Total Debt Service Fund Interest Earned **\$ 10,910.53**

**Capital Projects Fund**

**2015 Bond Construction Fund - Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 540,358.38	1.51%	\$ 773.48
01-Aug-22	31-Aug-22	Overnight	\$ 376,541.49	2.15%	\$ 966.03
01-Sep-22	30-Sep-22	Overnight	\$ 377,310.32	2.48%	\$ 768.83
01-Oct-22	31-Oct-22	Overnight	\$ 378,294.92	3.07%	\$ 984.60
01-Nov-22	30-Nov-22	Overnight	\$ 379,457.86	3.74%	\$ 1,162.94
01-Dec-22	31-Dec-22	Overnight	\$ 380,772.25	4.08%	\$ 1,314.39
01-Jan-23	31-Jan-23	Overnight	\$ 366,605.17	4.31%	\$ 1,380.71
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 7,350.98</b>

Total Capital Projects Fund Interest Earned **\$ 7,350.98**

**Health Insurance Fund**

**Wells Fargo- Health Insurance**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 73,407.61	0.40%	\$ 70.56
01-Aug-22	31-Aug-22	Overnight	\$ 302,203.73	0.40%	\$ 43.81
01-Sep-22	30-Sep-22	Overnight	\$ 22,751.93	0.40%	\$ 52.20
01-Oct-22	31-Oct-22	Overnight	\$ 61,631.44	0.50%	\$ 70.07
01-Nov-22	30-Nov-22	Overnight	\$ 231,287.21	0.59%	\$ 74.67
01-Dec-22	31-Dec-22	Overnight	\$ 297,630.81	0.68%	\$ 152.27
01-Jan-23	31-Jan-23	Overnight	\$ 181,134.19	0.70%	\$ 97.47
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 561.05</b>
Total Health Insurance Fund Interest Earned					<b>\$ 561.05</b>

**Workers Compensation Fund**

**Wells Fargo- Worker's Compensation**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 107,073.37	0.40%	\$ 38.50
01-Aug-22	31-Aug-22	Overnight	\$ 117,622.01	0.40%	\$ 34.28
01-Sep-22	30-Sep-22	Overnight	\$ 150,436.37	0.40%	\$ 44.96
01-Oct-22	31-Oct-22	Overnight	\$ 125,573.74	0.50%	\$ 59.16
01-Nov-22	30-Nov-22	Overnight	\$ 118,839.44	0.59%	\$ 59.64
01-Dec-22	31-Dec-22	Overnight	\$ 119,728.44	0.66%	\$ 67.10
01-Jan-23	31-Jan-23	Overnight	\$ 196,262.95	0.70%	\$ 76.40
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 380.04</b>

**Lone Star Investment Pool- Corporate Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-22	31-Jul-22	Overnight	\$ 1,274,148.16	1.70%	\$ 1,833.22
01-Aug-22	31-Aug-22	Overnight	\$ 1,276,772.15	2.42%	\$ 2,623.99
01-Sep-22	30-Sep-22	Overnight	\$ 1,229,510.61	2.67%	\$ 2,738.46
01-Oct-22	31-Oct-22	Overnight	\$ 1,232,904.25	3.25%	\$ 3,393.64
01-Nov-22	30-Nov-22	Overnight	\$ 1,236,917.62	3.96%	\$ 4,013.37
01-Dec-22	31-Dec-22	Overnight	\$ 1,241,464.46	4.33%	\$ 4,546.84
01-Jan-23	31-Jan-23	Overnight	\$ 1,171,210.31	4.55%	\$ 4,745.85
01-Feb-23	28-Feb-23	Overnight	\$ -	0.00%	\$ -
01-Mar-23	31-Mar-23	Overnight	\$ -	0.00%	\$ -
01-Apr-23	30-Apr-23	Overnight	\$ -	0.00%	\$ -
01-May-23	31-May-23	Overnight	\$ -	0.00%	\$ -
01-Jun-23	30-Jun-23	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 23,895.37</b>
Total Worker's Compensation Fund Interest Earned :					<b>\$ 24,275.41</b>



## Government Overnight Fund

### Return Information

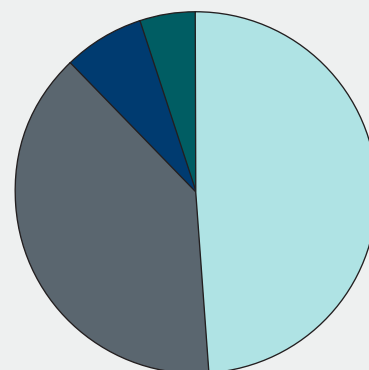
January 31, 2023

Average Monthly Return (a)	4.31%
SEC 7-day Fund Yield (b)	4.33%
Weighted Average Maturity One (c)	8 days
Weighted Average Maturity Two (c)	66 days
Portfolio Maturing beyond One Year	7%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

### Inventory Position

	Book Value	Market Value
Cash/Repo	3,372,229,875.58	3,372,229,875.58
US Treasuries	364,642,818.23	364,533,070.00
Agencies	2,734,914,628.19	2,734,822,939.78
Money Market Funds	469,578,588.63	469,578,588.63
<b>Total Assets</b>	<b>6,941,365,910.63</b>	<b>6,941,164,473.99</b>

### Investment Distribution



Cash/Repo	49%
Agencies	39%
Money Market	7%
Treasuries	5%

(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results.

## Corporate Overnight Fund

### Return Information

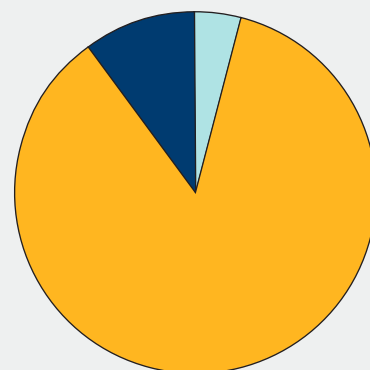
January 31, 2023

Average Monthly Return (a)	4.55%
SEC 7-day Fund Yield (b)	4.58%
Weighted Average Maturity One (c)	22 days
Weighted Average Maturity Two (c)	62 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

### Inventory Position

	Book Value	Market Value
Cash/Repo	160,793,212.56	160,793,212.56
US Treasuries	-	-
Agencies	-	-
Commercial Paper	3,569,441,004.53	3,569,944,961.60
Money Market Funds	395,945,996.22	395,962,494.36
<b>Total Assets</b>	<b>4,126,180,213.31</b>	<b>4,126,700,668.52</b>

### Investment Distribution



Commercial Paper	86%
Money Market	10%
Cash/Repo	4%

(b)

**SEC 7-Day Yield Calculation**

$$\text{Yield} = 2 \left[ \left[ \frac{a-b}{cd} + 1 \right]^6 - 1 \right]$$

*a - Dividend and interest income  
b - Expenses accrued for the period  
c - Average daily number of shares outstanding during the period that was entitled to dividends  
d - Maximum offering price per share on the last day of the period*

## Corporate Overnight Plus Fund

### Return Information

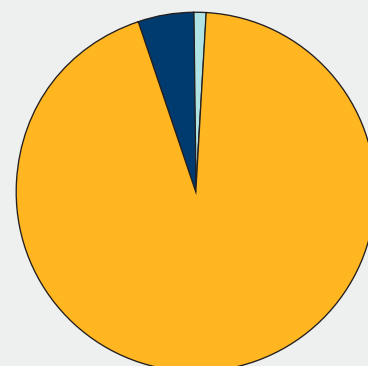
January 31, 2023

Average Monthly Return (a)	4.57%
SEC 7-day Fund Yield (b)	4.59%
Weighted Average Maturity One (c)	22 days
Weighted Average Maturity Two (c)	67 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAf/S1+

### Inventory Position

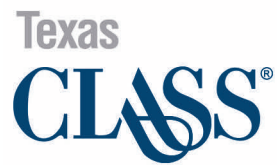
	Book Value	Market Value
Cash/Repo	17,383,630.53	17,383,630.53
US Treasuries	-	-
Agencies	-	-
Commercial Paper	9,862,524,488.69	9,863,900,529.57
Money Market Funds	546,979,076.99	546,979,588.72
<b>Total Assets</b>	<b>10,426,887,196.21</b>	<b>10,428,263,748.82</b>

### Investment Distribution



Commercial Paper	94%
Money Market	5%
Cash/Repo	1%

(c) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.



Texas CLASS

Texas CLASS

Date	Dividend Rate	Daily Yield
01/01/2023	0.000000000	4.5211%
01/02/2023	0.000000000	4.5211%
01/03/2023	0.000123902	4.5225%
01/04/2023	0.000124030	4.5271%
01/05/2023	0.000124076	4.5288%
01/06/2023	0.000373140	4.5399%
01/07/2023	0.000000000	4.5399%
01/08/2023	0.000000000	4.5399%
01/09/2023	0.000124780	4.5544%
01/10/2023	0.000125090	4.5658%
01/11/2023	0.000125244	4.5714%
01/12/2023	0.000125508	4.5811%
01/13/2023	0.000501440	4.5756%
01/14/2023	0.000000000	4.5757%
01/15/2023	0.000000000	4.5757%
01/16/2023	0.000000000	4.5757%
01/17/2023	0.000125708	4.5883%
01/18/2023	0.000125650	4.5862%
01/19/2023	0.000125619	4.5851%
01/20/2023	0.000377253	4.5899%
01/21/2023	0.000000000	4.5899%
01/22/2023	0.000000000	4.5899%
01/23/2023	0.000125834	4.5929%
01/24/2023	0.000125794	4.5915%
01/25/2023	0.000126640	4.6223%
01/26/2023	0.000126255	4.6083%
01/27/2023	0.000378531	4.6055%
01/28/2023	0.000000000	4.6055%
01/29/2023	0.000000000	4.6055%
01/30/2023	0.000126374	4.6126%
01/31/2023	0.000126309	4.6103%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Budget Amendment  
**Date:** March 8, 2023

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**HISTORY:** The District's 2022-2023 budget was officially approved at the June 20, 2022 special Board meeting.

**RATIONALE:** In accordance with CE(LOCAL), the Board shall approve amendments to the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

The purpose of this agenda item is to amend both budgeted revenues and expenditures in the following various areas:

- Revenue Object Code 5700 – Local and Intermediate Sources
  - Investment pool interest rates were averaging between 1.0%-1.5% in June of 2022, but are averaging between 4.5%-4.75% as of February 2023. If the 4.5%-4.75% rate remains through June of 2023, this will result in an estimated \$350,000 increase in interest revenues over those currently budgeted.
- Revenue Object Code 5900 – Federal Programs
  - A major portion of the federal program revenues earned under the general fund are for indirect costs charged to federal grants such as the Title I and ESSER grants. Indirect costs are charged and earned as expenditures are incurred, paid and reported for these federal grants. Indirect costs for the year are currently estimated to be \$250,000 over those currently budgeted.
- Expenditure Function 12 – Instructional Resources and Media Services
  - Based on current ESSER spending levels, approximately \$300,000 worth of costs will be charged to the ESSER III grant which allows for supplanting of costs.
- Expenditure Function 31 – Guidance, Counseling and Evaluation Services
  - Based on current ESSER spending levels, approximately \$75,000 worth of costs will be charged to the ESSER III grant which allows for supplanting of costs.
- Expenditure Function 32 – Social Work Services
  - Based on current ESSER spending levels, approximately \$150,000 worth of costs will be charged to the ESSER III grant which allows for supplanting of costs.

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



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- Expenditure Function 34 – Student Transportation
  - A purchase order for two school buses is included on the agenda for approval and is contingent on amending function 34 of the budget by \$254,700. These buses are estimated to be ready for delivery during the summer months.
- Expenditure Function 51 – Facilities Maintenance and Operations
  - An estimated increase of \$225,000 in the cost of utilities for the year.
  - An increase of \$175,000 for budgeted expenditures for the following projects:
    - Fence improvements to the HS baseball and softball fields.
    - Fence addition to the HS grandstand stadium bleacher.
    - Screen removal and replacement for the HS football field.
    - Screen addition to the HS retention pond area.
    - Fence addition in between Sambrano ES and the SSOC building.
    - Replacement district logos for the white fleet.
    - Replacement of the HS stadium press box decal.
    - Addition of a decal to the beam connecting Loya and Sambrano.
    - Addition of speed bumps to the HS parking lot.
    - Replacement of signage at Alarcon and Alejandra Flores parks.
    - Addition of reunification signage for emergency operations.
    - Replacement of fire panel damaged by windstorm at Sambrano ES.
    - Addition of fence art/cups for various locations districtwide.
    - Retrofitting of front access doors at Central office.
    - Expansion of reception area at Alarcon front office.
    - Addition of a 2<sup>nd</sup> restroom for staff in the 200 wing at Alarcon ES.
    - Addition of a partition at the Alarcon library to separate the lab.
    - Addition of doors to connect two CTE labs with their CTE classrooms.
- Expenditure Function 81 – Facilities Acquisition and Construction
  - As a result of the bond election, the architectural services for the GEMS project will no longer be needed and the remaining budgeted expenditures are being reduced from the budget by \$22,000 accordingly.

**BUDGET IMPACT:** The budget impact for these amendments can be seen on the attachment.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the budget amendment as presented.

**Please check on0e:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

**SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT  
GENERAL FUND**

	2022-2023	2022-2023	2022-2023	Payroll	Proxy	Election	Payroll	Canopy	Various	2022-2023
	Fund 101	Fund 199	Adopted	Alignment	Pin Pads	Costs	Alignment	Repairs	Areas	Amended
				8/10/2022	8/10/2022	8/17/2022	1/11/23	1/11/23	3/8/2023	
<b>REVENUES</b>										
5700 Local and Intermediate Sources	\$ 176,000	\$ 3,287,733	\$ 3,463,733						\$ 350,000	\$ 3,813,733
5800 State Sources	\$ 77,000	\$ 30,642,267	\$ 30,719,267							\$ 30,719,267
5900 Federal Programs	\$ 4,158,882	\$ 2,020,000	\$ 6,178,882						\$ 250,000	\$ 6,428,882
<i>Total Revenues</i>	<u>\$ 4,411,882</u>	<u>\$ 35,950,000</u>	<u>\$ 40,361,882</u>						<u>\$ 600,000</u>	<u>\$ 40,961,882</u>
<b>EXPENDITURES</b>										
11 Instruction	\$ -	\$ 18,841,137	18,841,137	\$ (10,000)			\$ (25,000)	\$ (10,776)		\$ 18,795,361
12 Instructional Resources and Media Services	\$ -	\$ 397,879	397,879				\$ 5,000		\$ (300,000)	\$ 102,879
13 Curriculum and Instructional Staff Development	\$ -	\$ 217,512	217,512	\$ 10,000			\$ 13,000			\$ 240,512
21 Instructional Leadership	\$ -	\$ 807,052	807,052							\$ 807,052
23 School Leadership	\$ -	\$ 2,273,514	2,273,514	\$ (10,000)			\$ (13,000)			\$ 2,250,514
31 Guidance, Counseling and Evaluation Services	\$ -	\$ 1,350,300	1,350,300	\$ (7,000)			\$ (5,000)		\$ (75,000)	\$ 1,263,300
32 Social Work Services	\$ -	\$ 204,238	204,238						\$ (150,000)	\$ 54,238
33 Health Services	\$ -	\$ 423,014	423,014	\$ 17,000						\$ 440,014
34 Student (Pupil) Transportation	\$ -	\$ 1,435,155	1,435,155						\$ 254,700	\$ 1,689,855
35 Food Services	\$ 4,411,882	\$ -	4,411,882							\$ 4,411,882
36 Cocurricular/Extracurricular Activities	\$ -	\$ 1,265,633	1,265,633		\$ (15,000)					\$ 1,250,633
41 General Administration	\$ -	\$ 1,746,111	1,746,111		\$ (10,000)	\$ 21,000	\$ 13,000			\$ 1,770,111
51 Facilities Maintenance and Operations	\$ -	\$ 4,566,073	4,566,073		\$ (40,000)			\$ 10,776	\$ 400,000	\$ 4,936,849
52 Security and Monitoring Services	\$ -	\$ 917,760	917,760		\$ 65,000					\$ 982,760
53 Data Processing Services	\$ -	\$ 1,271,777	1,271,777				\$ 12,000			\$ 1,283,777
61 Community Services	\$ -	\$ 34,090	34,090							\$ 34,090
71 Debt Service - Principal on Long Term Debt	\$ -	\$ 95,000	95,000							\$ 95,000
81 Facilities Acquisition and Construction	\$ -	\$ 492,331	492,331						\$ (22,000)	\$ 470,331
99 Other Intergovernmental Charges	\$ -	\$ 44,500	44,500							\$ 44,500
<i>Total Expenditures</i>	<u>\$ 4,411,882</u>	<u>\$ 36,383,076</u>	<u>\$ 40,794,958</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 21,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 107,700</u>	<u>\$ 40,923,658</u>
<b>REVENUES OVER(UNDER) EXPENDITURES</b>	<u>\$ -</u>	<u>\$ (433,076)</u>	<u>\$ (433,076)</u>							<u>\$ 38,223</u>
<b>OTHER FINANCING SOURCES (USES)</b>										
7912 Sale of Real and Personal Property	\$ -	\$ 50,000	\$ 50,000							\$ 50,000
7915 Operating Transfer In	\$ -	\$ -	\$ -							\$ -
8911 Operating Transfer Out	\$ -	\$ -	\$ -							\$ -
<i>Total Other Financing Sources(Uses)</i>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>							<u>\$ 50,000</u>
<b>FUND BALANCE</b>										
	Net Change in Fund Balance	\$ -	\$ (383,076)	\$ (383,076)						\$ 88,223
3000	Total Fund Balance - July 1 (Projected Beginning)	\$ 1,070,784	\$ 15,104,243	\$ 16,175,027						\$ 16,175,027
3000	Total Fund Balance - June 30 (Projected Ending)	<u>\$ 1,070,784</u>	<u>\$ 14,721,167</u>	<u>\$ 15,791,951</u>						<u>\$ 16,263,250</u>



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Director of Support Services  
Norberto Rivas, Chief Financial Officer  
**Subject:** Approval of PO #47388 - Thomas Bus Gulf Coast GP, Inc.  
**Date:** March 8, 2023

---

**HISTORY:** The average lifespan of a school bus is 12 to 15 years. As part of our bus replacement program, to keep our average age of the bus fleet below 15 years, we replace old buses with new ones. Currently, our average age of our bus fleet is 13 years. Sustainability is a huge issue for aging buses.

**RATIONALE:** We want to purchase two (2) new Thomas model Saf-T-Liner C2 341TS full size 2024 model year school buses. The buses are equipped to transport 72 passengers. They include air conditioning and heating and meet all state specifications for transporting students. With the purchase of the two new buses, we will replace two older buses from our fleet. The buses we would replace are of the year 1992 (31 years old) and 1993 (30 years old). This purchase is also part of our Bus Plan of Obsolescence and will improve our fleet readiness by increasing the dependability and efficiency of our operation. Older bus fleets release hefty carbon emissions that aren't safe for kids, drivers, or the environment. The older buses would require investing money into repairs and maintenance and are less efficient in fuel costs than the new buses.

**BUDGET:** Total for two buses & buy board fee is \$254,700.00.

**ADMINISTRATIVE RECOMMENDATION:** The recommendation is for the Board to approve the purchase of the two new school buses.

**Please check one:**  For approval     Report / Information only     Recognition only  
 Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



**San Elizario Independent School  
District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**BLANKET/PROJECT PURCHASE**

**47388**

**Date: 02/21/2023**

**Page 1 of 1**

**VENDOR: 9392**

**TO: Thomas Bus Gulf Coast GP, Inc.  
8806 Mississippi Street  
HOUSTON, TX 77029**

**SHIP TO: San Elizario Independent School  
200 N. Herring Rd  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 713-580-8600

VENDOR FAX: 713-580-8699

VENDOR EMAIL:

REC. LOC: Transportation - S. Martinez

REC. GRP: Transportation - S. Martinez

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			254700.00		254700.00

2 / 2024 SCHOOL BUSES, SAF-T-LINER C2 341TS, 72  
PASSENGER CAPACITY, CUMMINS B6.7 220 DIESEL, 6  
CYL, 220 HP, 2600 RPM, AUTOMATIC

TOTAL\$ 253,900.00

\*\*BUYBOARD # 630-20, PURCHASE ORDER FEE

TOTAL\$ 800.00

GRAND TOTAL\$ 254,700.00

QUOTE# 392651

PLEASE SEND PO TO TRANS. DEPT.

SANDY MARTINEZ / EXT 4659

**TOTAL 254700.00**

P.O. Source	Account Number	Amount
Project Requisition	199.34.6631.99.834.99	254,700

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

**THIS PURCHASE ORDER IS NOT BINDING  
UNLESS SIGNED BY A PURCHASING AGENT.**

*Maribel Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
Jesus Martinez, Director of Support Services  
**Subject:** Purchase Order #47396 - AREDi Enterprises, LLC.  
**Date:** March 8, 2023

---

### HISTORY:

On October 12, 2022, the Board approved the purchase of playground equipment adequate for Loya Elementary age students. The equipment was ordered shortly after approval and will soon be arriving to the site for installation. Prior to installation, the removal of the old equipment, site prep and some site improvements are needed.

### RATIONALE:

Prior to the arrival and installation of the new playground equipment, the old equipment needs to be removed from the two playground areas. This will require the disassembly of both structures and demolishing of the old concrete footings. In addition, a one-foot high retaining wall (rock wall) with concrete footings will be constructed around the two new individual playground areas. A new concrete sidewalk to join both playgrounds will also be poured. We selected a vendor that is part of the YISD/CTPA Purchasing Cooperative #223000RFP.

**BUDGET:** The funds to cover this work have been allocated under the 199-account budget.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the purchase order for AREDi Enterprises, LLC.

**Please check one:**  For approval     Report / Information only     Recognition only  
 Attachment Included

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**San Elizario Independent School  
District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**BLANKET/PROJECT PURCHASE**

**47396**

**Date: 02/28/2023**

**Page 1 of 1**

**VENDOR: 10791**

**TO: AREDI Enterprises  
1002 West Missouri  
EL PASO, TX 79902**

**SHIP TO: San Elizario Independent School  
200 N. Herring Rd  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 915-346-1181

VENDOR FAX:

VENDOR EMAIL:

REC. LOC: Support Services - S. Renteria

REC. GRP: Support Services - S. Renteria

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			30104.32		30104.32
	(1) All materials, labor, equipment to disassemble of existing playground equipment and construct two (2) rock walls and connecting sidewalk to include all materials and labor (please see attached) @ \$30,104.32						
	Loya Primary Ysleta ISD / CTPA 223000RFP						

**TOTAL 30104.32**

P.O. Source	Account Number	Amount
Project Requisition	199.81.6619.82.102.99	30,104.32

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

**THIS PURCHASE ORDER IS NOT BINDING  
UNLESS SIGNED BY A PURCHASING AGENT.**

*Herberto Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Agueda Reyes, Child Nutrition Services Director  
**Subject:** Approval of PO#47397 – Combi Oven/Steamer for Borrego Elementary School  
**Date:** February 23, 2023

---

**HISTORY:** Replacement of combi ovens at Borrego due to equipment depreciation.

**RATIONALE:** Mr. Trejo, who services the kitchen equipment, recommends the replacement of two Blodgett combi ovens due to continued maintenance repairs. Combi ovens are used to cook entrées, side dishes, and desserts offered to students daily. The different cooking settings make them very versatile and useful in a kitchen setting.

**BUDGET:** Money has already been set aside for equipment replacement. National Restaurant Supply provided a quote of \$29,664.69 for one Alto-Sham combi oven. Trejo Refrigeration will schedule the installation.

### ADMINISTRATIVE RECOMMENDATION:

The Administration is looking for the Board to approve the Purchase Order for \$29,664.69 to replace the combi ovens at Borrego Elementary School.

**Please check one:**     For approval     Report / Information only     Recognition only

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**San Elizario Independent School District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**PURCHASE ORDER NUMBER**

**47397**

**Date: 02/28/2023**

**Page 1 of 1**

**VENDOR: 555**

**TO: National Restaurant Supply Inc  
7125 Industrial Avenue  
El Paso, TX 79915**

**SHIP TO: San Elizario Independent School  
200 N Herring  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 915-544-2121

VENDOR FAX: 915-544-2141

VENDOR EMAIL:

REC. LOC: Borrego Elementary

REC. GRP: Food Services

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000	EA	ALTCTP720 COMBI OVEN/STEAMER	24438.35	0.00	24438.35
2		1.00000	EA	ALT9504SE Installation program	1265.00	0.00	1265.00
				R19 22-7435			
3		1.00000	EA	alt5031203 Reverse Osmosis System	1488.10	0.00	1488.10
				R19 22-7435			
4		1.00000	EA	ALT- ALTO SHAAM OVEN CLEANER	139.95	0.00	139.95
5		1.00000	EA	ALT5016085 COMBITERM COMBI OVEN STAND	1399.49	0.00	1399.49
6		1.00000	EA	ALT5021522 INSTALLATION KIT	933.80	0.00	933.80
				R19 22-7435			
<b>TOTAL</b>							<b>29664.69</b>

P.O. Source	Account Number	Amount
Budget Requisition	101.35.6639.00.104.99	29,664.69

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

- Reference all packages & packing slips with PO Number
- Ship prepaid
- Tax Exempt No. 74 6002231
- Invoice in duplicate; Attn: Accounts Payable
- Do not fill order at higher price without Purchasing Dept. approval
- POs are cancelled if not shipped complete within 90 days.
- If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

*Herberto Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Agueda Reyes, Child Nutrition Services Director  
**Subject:** Approval of PO#47398 – Two Braising Pan Replacements  
**Date:** February 22, 2023

---

**HISTORY:** Two braising pans at Alarcon Elementary have become rusted from the underside and need to be replaced.

**RATIONALE:** Regular maintenance and proper use have extended the life of the braising pans but the constant moisture has caused the equipment to deteriorate over time. Braising pans are highly used to cook meats, soups, pastas, and other foods offered to students daily. Mr. Trejo, who services the kitchen equipment, recommended the replacement because the rust may cause the burners to fall off, which creates a safety hazard.

**BUDGET:** Money has already been set aside for equipment replacements. National Restaurant Supply provided a quote of \$53,400.00 for both braising pans. Trejo Refrigeration will schedule the installation.

### ADMINISTRATIVE RECOMMENDATION:

The Administration is looking for the Board to approve the Purchase Order for \$53,400.00 to replace braising pans at Alarcon Elementary School.

**Please check one:**     For approval     Report / Information only     Recognition only

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**San Elizario Independent School District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**PURCHASE ORDER NUMBER**

**47398**

**Date: 02/28/2023**

**Page 1 of 1**

**VENDOR: 555**

**TO: National Restaurant Supply Inc  
7125 Industrial Avenue  
El Paso, TX 79915**

**SHIP TO: San Elizario Independent School  
200 N. Herring  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 915-544-2121

VENDOR FAX: 915-544-2141

VENDOR EMAIL:

REC. LOC: L.G. Alarcon Elementary School

REC. GRP: Food Services

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		2.00000	EA	GRO-BPM-BRAISING PAN, gas, 40-gallon	25240.00	0.00	50480.00
				R19 #22-7435			
2		2.00000	EA	GRO-BPM-Faucet, single pantry, with 60' spray hose Item #97	1460.00	0.00	2920.00
				R19 #22-7435			
<b>TOTAL</b>							<b>53400.00</b>

P.O. Source	Account Number	Amount
Budget Requisition	101.35.6639.00.101.99	53,400

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

**THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.**

*Herberto Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Consider and possible Board action to approve Engagement Letter with Gibson, Ruddock, Patterson LLC for Financial Audit for Fiscal Year Ending June 30, 2023  
**Date:** March 8, 2023

---

**HISTORY:** As in previous years, an engagement letter must be approved before audit work can commence.

**RATIONALE:** Policy CFC(LEGAL) requires that the District's fiscal accounts be audited annually at District expense by a Texas certified or public accountant holding a permit from the State Board of Public Accountancy.

**BUDGET IMPACT:** The budget impact has increased from the prior year cost of \$65,000 to \$69,000. This will be budgeted for in the general fund.

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

February 24, 2023

Board of Trustees and Management  
San Elizario Independent School District  
P.O. Box 920  
El Paso, Texas 79849

We are pleased to confirm our understanding of the services we are to provide for San Elizario Independent School District for the year ended June 30, 2023.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of San Elizario Independent School District as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement San Elizario Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to San Elizario's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – General Fund, along with the related notes;
3. Schedule of the District's Proportionate Share of the Net Pension Liability (Teacher Retirement System of Texas) and the related notes;

4. Schedule of District Contributions for Pensions (Teacher Retirement System of Texas) and related notes;
5. Schedule of the District's Proportionate Share of the Net OPEB Liability (Teacher Retirement System of Texas) and related notes; and
6. Schedule of District Contributions for Other Post-Employment Benefits (OPEB) (Teacher Retirement System of Texas) and related notes.

We have also been engaged to report on supplementary information other than RSI that accompanies San Elizario Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Schedule of expenditures of federal awards and related notes; and
2. Combining fund statements.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. Required TEA schedules

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

### **Auditor's Responsibilities for the Audit of the Financial Statement and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an

audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Improper revenue recognition due to fraud
- Management override of controls

However, planning has not concluded, and modifications may be made to our risk assessment. Those modifications will be communicated to those charged with governance in a timely manner in writing.

Our audit of the financial statements does not relieve you of your responsibilities.

### **Audit Procedures— Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of San Elizario Independent School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of San Elizario Independent School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on San Elizario Independent School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of San Elizario Independent School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. We will also assist with the submission of the data collection form and required TEA Annual Financial Report submission. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal

controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, and all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies

with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation

engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to San Elizario Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gibson Ruddock Patterson LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gibson Ruddock Patterson LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Shelly J. Ruddock is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in July 2023 and to issue our reports no later than November 2023.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates except that we agree that our gross fee will not exceed \$69,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

As part of this engagement, and for no additional fee, we will prepare and submit the electronic submissions of the annual financial and compliance report and the related GASB audit data feed. This is an additional service we will provide to assist district personnel in satisfying the audit submission requirements dictated by the Division of Financial Compliance of the Texas Education Agency. However, District personnel will be required to review and perform the necessary finalization procedures required by the submission process.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of San Elizario Independent School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if

necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2022 peer review report accompanies this letter.

We appreciate the opportunity to be of service to San Elizario Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in cursive script that reads "Gibson Ruddock Patterson LLC".

Gibson Ruddock Patterson LLC

RESPONSE:

This letter correctly sets forth the understanding of San Elizario Independent School District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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## Report on the Firm's System of Quality Control

September 16, 2022

To the Owners of Gibson, Ruddock, Patterson, LLP  
and the Peer Review Committee of the TXCPA

We have reviewed the system of quality control for the accounting and auditing practice of Gibson, Ruddock, Patterson, LLP (the firm) in effect for the year ended June 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

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(Continued)

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Gibson, Ruddock, Patterson, LLC in effect for the year ended June 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Gibson, Ruddock, Patterson, LLC has received a peer review rating of *pass*.

*Crowe LLP*  
Crowe LLP  
Austin, Texas



San Elizario ISD  
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San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Blanca I. Cruz, Human Resources Director  
**Subject:** Compensation Resolution related to district closure on February 27, 2023  
**Date:** March 8, 2023

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**HISTORY:** On February 27, 2023, the district and its campuses were declared closed by the Superintendent due to public safety concerns related to the weather conditions in the area. The high winds caused damage to several electrical poles causing interruption of electricity services in the San Elizario ISD area.

**RATIONALE:** Due to the district closure, employees were asked not to report to work. In order to avoid loss in wages, a compensation resolution is being presented. In summary, the resolution addresses the following:

- Approval to compensate idle employees for February 27, 2023.
- Approval to compensate guest teachers whose assignments were cancelled on February 27, 2023.
- Approval to compensate non-exempt employees who were called in to work on February 26, 2023 and February 27, 2023 at a premium rate.

*Note: An idle employee is defined as an employee who remained available to report to work if called upon. Employees who had predetermined absences for February 27, 2023 are not included as part of the resolution.*

**BUDGET:** As per Board-Approved Compensation Schedules.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the compensation resolution as presented.

**Please check one:**  For approval     Report / Information only     Recognition only  
 Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

**RESOLUTION OF THE SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT BOARD REGARDING COMPENSATION DUE TO EMERGENCY CLOSURE RELATED TO DANGEROUS WEATHER**

WHEREAS, the San Elizario Independent School District (“District”) is a public school district located in El Paso County, Texas;

WHEREAS, on February 26, 2023, the National Weather Services (NSW) issued a hazardous weather alert affecting several counties in Texas, including El Paso County, based on the possibility of a dust storms and high winds;

WHEREAS, the severe winds caused several power outages and road blockages in San Elizario, TX, resulting in the interruption of electricity in the San Elizario Independent School District;

WHEREAS, the District’s Board of Trustees (“Board”) finds that the weather as stated in the NSW alert created a dangerous situation for the District’s students, staff, and community traveling to school and work on February 27, 2023, in addition, the interruption of electricity posed a safety concern for students and staff ;

WHEREAS, the District's Superintendent is authorized by Policy EB (Local) to close schools for reasons of public health and safety; and

WHEREAS, on February 27, 2023, the Superintendent in fact closed schools, for reasons of students, staff, and community safety (hereinafter the District's "Emergency Closure"); and

WHEREAS, the Board has a substantial interest in protecting the safety of the District’s students, staff, and community, and finds that an emergency need existed to close District schools on February 27, 2023; and

WHEREAS, the Board acknowledges that during the Emergency Closure, most District employees are instructed not to report for work; and

WHEREAS, the Board finds that a need exists to address wage payments for employees who were idled and those required to work during the District's Emergency Closure; and

WHEREAS, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed unless the workdays are made up at a later date; and

WHEREAS, the Board concludes that continuing compensation or wage payments to all regular full-time, part-time employees, long-term substitutes and substitute employees actually employed by the District, on the District's payroll and earning wages on February 27, 2023, this includes contractual and noncontractual, salaried and non-salaried-who would otherwise suffer a loss in pay due to the District's Emergency Closure serves the public purposes of maintaining public safety, maintaining morale, and reducing turnover; and

WHEREAS, as to nonexempt essential employees on the auxiliary pay scale who are called on to work on February 26, 2023 or during the Emergency Closure, the Board further concludes that payment of certain employees at a premium rate as provided at DEA (LOCAL) (the “Premium Rate”), serves the public purposes of maintaining morale, providing equity between idled employees and employees who provide auxiliary or emergency-related services during or before the Emergency Closure, and further recognizes the services of essential staff; and

WHEREAS, pursuant to District policy, nonexempt essential employees who were called on to work on February 26, 2023 and/or February 27, 2023 during the Emergency Closure must still obtain prior approval from their supervisor before working more than 40 hours in any given week during the Emergency Closure (“overtime hours”); and

WHEREAS, any overtime hours actually worked in excess of 40 hours in any given week during the Emergency Closure shall be paid and calculated in accordance with District policy and in conformance with the Federal Labor Standards Act; and

WHEREAS, certain employees were instructed not to work during the District’s Emergency Closure; and

WHEREAS, certain employees were called on February 26, 2023 and/or February 27, 2023 and reported to work on any of those days to provide auxiliary services before or during the District’s Emergency Closure; and

WHEREAS, the Board of Trustees will consider the financial burden on the District related to the Emergency Closure and limit the Premium Pay to February 26, 2023 and February 27, 2023; and

WHEREAS, the District has always been and will remain committed to providing the best possible educational opportunities for its students while at the same time keeping all District staff safe and being good stewards of its resources;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the San Elizario Independent School District authorizes continued wage payments to all regular full-time or part-time employees, or long-term substitute employees, including substitute employees that accepted assignments consequently cancelled as a result of the Emergency Closure on February 27, 2023 — whether contractual and noncontractual, salaried and non-salaried on the District’s payroll— who were instructed not to report to work during the Emergency Closure.

BE IT FURTHER RESOLVED, that nonexempt essential employees covered by Policy DEA (Local) who were required to work on February 26, 2023 and/or February 27, 2023, shall be paid at the Premium Rate described by that policy until the date this Resolution is approved by the Board of Trustees. There shall be no Premium Pay paid to any employee from the date this Resolution is adopted.

BE IT FURTHER RESOLVED that in furtherance of these public purposes and this Resolution, the Board makes the following delegations to the Superintendent:

1. The authority to create administrative procedures to further the implementation and purposes of this resolution.

The authority granted by this resolution to continue wage payments to idled employees and to pay a premium rate to nonexempt employees who provide auxiliary or emergency-related services on February 26, 2023 and during the District's Emergency Closure on February 27, 2023 is effective for, and limited to, February 26, 2023 and the District's Emergency Closure on February 27, 2023, as declared by the Superintendent on February 26, 2023, unless the Board takes subsequent action to authorize payment for a longer duration.

Adopted this \_\_\_\_ (date) day of \_\_\_\_\_ (month), \_\_\_\_ (year), by the Board of Trustees.

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Sandra Licon  
SEISD Board President

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SEISD Board Secretary

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Dr. Jeannie Meza-Chavez  
SEISD Superintendent

Approved as to form:

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Priscilla de Mata, Esq.  
Blanco Ordonez Mata & Wechsler, P.C.  
General Counsel for San Elizario Independent School District



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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Blanca I. Cruz, Human Resources Director  
**Subject:** Reimbursement of Personal Time to Employee  
**Date:** March 8, 2023

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### HISTORY:

On January 23, 2023, employee J.L. was sent home due to exhibiting COVID-19 related symptoms. The employee was asked to stay home for four days (January 24 – 27, 2023). However, the employee had already been positive for COVID-19 within the last ten days prior to January 23, 2023 (1/12/23 – 1/17/23). Since the employee had completed the quarantine, as per CDC guidelines, there was no reason for the employee to quarantine again.

### RATIONALE:

The oversight occurred because of a miscommunication between the campus nurse and the at-risk manager coordinator. A plan has been developed to avoid future occurrences of this sort.

**BUDGET:** \$1,212.48 (4 days of pay)

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve crediting the teacher for the four days of personal leave taken as a result of the second quarantine period (January 24 – 27, 2023).

**Please check one:**  For approval     Report / Information only     Recognition only  
 Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Blanca I. Cruz, Human Resources Director  
**Subject:** Special Assignment Pay Rate – Professional Employees  
**Date:** March 8, 2023

---

### HISTORY:

In special situations, there might be a need to assign an employee to cover a special assignment in addition to his/her regular duties. These assignments might include interim positions, administrative support, etc.

**RATIONALE:** The current stipend chart does not address compensation for purposes of special assignments for professional employees. The proposed change is to add a stipend amount of \$30 p/day for professional employees assigned to perform a special assignment by the Superintendent.

**BUDGET:** Dependent on district's need as determined by the Superintendent.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the addition of a pay rate for special assignments for professional employees at a rate of \$30 p/day.

**Please check one:**  For approval     Report / Information only     Recognition only  
 Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



San Elizario I.S.D.  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

To: Members of the Board of Trustees  
CC: Dr. Jeannie Meza-Chavez, Superintendent  
Norberto Rivas, Chief Financial Officer  
From: Horacio Hernandez, Technology Director  
Subject: RFP# 23-1126 Scalable Internet Services  
Date: March 8, 2023

---

### HISTORY:

San Elizario ISD's current internet service provider contract expires in June 2023. As a result, an RFP was posted in December 2022 asking telecommunication companies to provide prices for different internet speeds and contracts. A 470 Form was also filed with Erate requesting assistance with this service.

### RATIONALE:

After getting all bids together and scheduling a meeting to evaluate all proposals, the evaluation committee agreed to award the RFP to Spectrum Enterprise. This will give the district 10 Gbps speed for 36 months or three (3) years.

### BUDGET IMPACT:

Total cost: \$3,000 per month for three (3) years at 10Gbps speed with two (2) one (1) year voluntary extensions.

### ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for our Board of Trustees to approve the Scope of Work for Spectrum Enterprise and commence services in July 2023. Once approved, we will continue submitting the proper paperwork to Erate to pursue assistance for this type of service.

**Please check one:**  For approval  Report/Information only  Recognition only



## SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Enterprise Contact Information	
Contact:	Julio Samble
Telephone:	9154910250
Email:	julio.c.samble@charter.com

Customer Information		
Customer Name	SAN ELIZARIO INDEP SCHOOL DISTRICT	
Order #	13535601	
Address		
1364 Fm 1110 San Elizario TX 79849		
Telephone	Email:	
(915) 872-3935	horaciah@seisd.net	
Contact Name	Telephone	Email:
Horacio Hernandez	(915) 872-3935	horaciah@seisd.net
Billing Address		
1364 Fm 1110 San Elizario TX 79849		

NEW AND REVISED SERVICES AT 13680 Socorro Rd , San Elizario TX 79849				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Fiber Internet 10Gbps	36 Months	1	\$3,000.00	\$3,000.00
Static IP 125 125 Static IP	36 Months	1	\$ 0.00	\$ 0.00
<b>TOTAL*</b>				<b>\$3,000.00</b>

1. **TOTAL CHARGE(S).** Total Monthly Recurring Charges and Total One-Time Charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**

Spectrum hereby agrees the Service ordered hereunder is an upgrade to existing Service at the Service (Location/Address) and, in this case, will not require an extension to the initial Term. Therefore, the Term of this upgrade Order shall end on the expiration of the initial Term and shall then be subject to any renewal terms set forth herein or in the Agreement.

#### **E-RATE FUNDING CONTINGENCY.**

Customer may submit this Service Order and the Agreement to the Schools and Libraries Division of the Universal Service Administrative Company, (i.e., the entity appointed by the Federal Communications Commission to administer the Universal Service Program with respect to Schools and Libraries (E-Rate funding) as part of any application seeking a federal subsidy or funding.

Customer is responsible for notifying Spectrum of its election of either the Service Provider Invoice (SPI) or Billed Entity Applicant Reimbursement (BEAR) discount method by May 15th prior to the applicable funding year. Customer must complete and return an E-Rate Discount Election Form to Spectrum prior to such date, or Customer will be deemed to have chosen the BEAR discount method for the funding year.

Upon Spectrum's receipt of appropriate notice that Customer is an approved E-Rate program participant for a Service, Spectrum will invoice Customer for the Service in accordance with E-Rate guidelines and/or rules. If Spectrum invoices Customer for a Service pursuant to any E-Rate program rates, discounts or credits in advance of receiving such notice and Customer's request for E-Rate program funding is denied,

limited or reduced, Spectrum will invoice Customer and Customer will pay the difference between such invoiced amount(s) and the actual amount of the charges for the Service as described in this Service Order. Notwithstanding anything herein to the contrary, Customer's obligations under this Service Order shall remain in full force and effect in the event Customer withdraws or is removed from the E-Rate program, receives E-Rate program funding that is less than Customer's requested funding amount, or is denied E-Rate program funding for any Service described in this Service Order. For the avoidance of doubt, Customer is solely responsible for all charges for services, as described in this Service Order, that were installed prior to the E-Rate program funding year start date.

During the Order Term, Customer shall have the option, exercisable upon thirty (30) days prior written notice to Spectrum (the 'Required Notice'), to upgrade its purchased bandwidth at the Service Location(s) reflected in this Service Order to the bandwidth and MRC as reflected in the chart in Exhibit A provided that: (i) Customer has paid for all necessary Equipment, if any, to provide the upgrade; (ii) Customer is in good standing on its payment obligations at the time of the requested upgraded Services; and (iii) such upgrade applies to bandwidth/speed upgrades only, and not a change to Customer's existing product(s). Nothing herein is intended to modify the Order Term of this Service Order. Except as specifically modified herein, all other terms and conditions of the Service Agreement and this Service Order shall remain unchanged and in full force and effect. Customer will be required to execute a new Service Order to document the upgrade.

By signing below, the signatory represents they are duly authorized to execute this Service Order.

<b>CUSTOMER</b>	<b>Charter Communications Operating, LLC</b> <b>By: Charter Communications, Inc., its Manager</b>
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

13680 Socorro Rd, El Paso, TX 79849	FIA	20 Gbps	36	1	\$5,999.00	\$0.00
----------------------------------------------	-----	---------	----	---	------------	--------

13680 Socorro Rd, El Paso, TX 79849	FIA	40 Gbps	36	1	\$8,990.00	\$0.00
----------------------------------------------	-----	---------	----	---	------------	--------

13680 Socorro Rd, El Paso, TX 79849	Static IP	N/A	36	125	\$0.00	\$0.00
----------------------------------------------	-----------	-----	----	-----	--------	--------



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San Elizario I.S.D.  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

To: Members of the Board of Trustees  
CC: Dr. Jeannie Meza-Chavez, Superintendent  
Norberto Rivas, Chief Financial Officer  
From: Horacio Hernandez, Technology Director  
Subject: RFP# 23-1128 Erate Category 2 Network Electronics Equipment  
Date: March 8, 2023

---

### HISTORY:

San Elizario ISD is pursuing Erate Category 2 funds. Category 2 funds can purchase equipment and services to enable high-speed broadband connectivity and internal connection components. San Elizario ISD posted an RFP and filed form 470 requesting bids for cabling and components for all campuses.

### RATIONALE:

After scheduling a meeting with the evaluation committee and evaluating all bids, the committee recommends awarding the RFP to Calian Corp. The district is responsible for 15% of the total cost of this RFP.

### BUDGET IMPACT:

Total cost: \$505,855.94

### ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for our Board of Trustees to approve this Scope of Work and award Calian, Corp. the RFP for Erate Category 2 components. Once approved, proper documentation will be followed to Erate to pursue assistance with this project.

**Please check one:**  For approval       Report/Information only       Recognition only.



Confidence. Engineered.

# E-Rate Infrastructure Refresh Statement of Work

Prepared for:



## San Elizario Independent School District

1050 Chicken Ranch Rd.  
San Elizario, TX 79849

**March 01, 2023**  
**v1.11**

Prepared By:

**Ed Pine**  
Solutions Architect  
ed.pine@calian.com





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## 1.0 Overview

### ***Introduction***

This section describes the Services that Calian will provide under the terms of the Calian Customer Master Services Agreement (Agreement) and this Erate Contract. Specifically, Calian will provide San Elizario ISD (Customer) with a set of customized Erateable services (Services). The details of the Services to be provided are described in this section. These Services will be provided at all eligible Customer locations in San Elizario, TX.

The work to be accomplished by Calian may include the procurement, installation and testing of a network infrastructure that is capable of supporting the Customer's educational technology requirements.

### ***This SOW is comprised of the following sections:***

1. Introduction
2. Calian Statement of Work
3. Equipment Pricing
4. Schedule
5. Erate Project Charges
6. Signature Page

Changes to this SOW will be processed in accordance with the procedure described in the included Statement of Work (Section 2). The investigation and the implementation of changes may result in modifications to the Schedule, Charges or other terms of this SOW.

## 2.0 Calian Statement of Work

### ***To Follow***

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## 1. Introduction

This Statement of Work (“**SOW**”) is made between Calian Corp. (“**Calian**”) and San Elizario Independent School District (“San Elizario ISD, **Client** or **Customer**”) and identifies the customized services (the “**Services**”) and deliverables (“**Deliverables**”) Calian will perform and deliver for San Elizario ISD in accordance with the Federal Communications Commission’s (“**FCC**”) E-Rate Program (the “**E-Rate Program**”), as administered by the Universal Service Administrative Company (“**USAC**”) (the Services and the Deliverables collectively referred to as the “**Work**”), as further described in Section 2 herein, as part the E-Rate Infrastructure Refresh project (the “**Project**”).

The Work and the obligations performed under this SOW shall be conducted in accordance with and subject to all the terms and conditions outlined in this SOW and any master services agreement mutually executed by the parties (“**MSA**”).

San Elizario ISD acknowledges that some of the Work performed by Calian under this SOW may be done remotely. If so, secured remote access will be provided by Client so that Calian may perform the Work off-site as needed.

All onsite work performed by Calian will be done at the following Client location(s) (“**Client Location(s)**”):

Garcia-Enriquez Middle School  
12280 Socorro Rd  
San Elizario, TX 79849

San Elizario High School  
13981 Socorro Rd  
San Elizario, TX 79849

Expected start date for the Work is typically 4-6 weeks after receipt of San Elizario ISD’s purchase order along with the executed version of this SOW.

## 2. Scope of Work

### 2.1 Project Overview

San Elizario ISD wants to refresh the network switch infrastructure at their Garcia-Enriquez Middle School and San Elizario High School Campuses as part of E-Rate Funding for 2023. The plan is to replace/add one (1) Cisco C9400 series switch, seventy-two (72) Cisco C9300 series switches, three (3) Cisco C9200L switches and seven (7) APC Uninterruptable Power Supply (UPS) units across the two (2) campuses.

### 2.2 Project Objective

- Replacement of older Cisco equipment with newer supported technology.

### 2.3 Project Description

#### 2.3.1 Phase One: Discovery and Planning

Calian will perform a base discovery to validate the information provided by the Customer and create a deployment plan.

- Conduct kickoff meeting.
  - Obtain the necessary network access credentials to successfully deliver this project.
  - Gather necessary information and documentation as it pertains to the project including the following:
    - Equipment password
    - IP Addressing
    - Layer-2 physical switch configurations
    - Layer-3 physical switch configurations

- Based on the findings and analysis, Calian will create the following documentation:
  - As-Installed document
    - Switch placement locations
    - New switch configurations based on existing switch configurations
    - Switch stacking designs based on existing switch stacks or Customer's needs
    - Network modules and transceiver placement per switch/switch stack
    - UPS install locations
  - Proposed network design and rollout.
- Review above documentation with Customer.

### 2.3.2 Phase Two: Implementation and Cutover

Calian will install and configure the new switches based on the design documents. Document the switches that are being removed in each closet.

- Document switches being removed in a spreadsheet and sort by the campus and IDF closet.
- Garcia-Enriquez Middle School
  - Core Switch
    - Configure the switch based on the "As-Installed document".
      - One (1) C9407R switch
        - Six (6) 3200W Power Supplies
        - Two (2) Supervisor Modules
        - Five (5) C9400 series Line Cards
    - Verify connectivity.
  - Access Layer Switches
    - Verify equipment to be deployed at each of the IDFs at this location.
    - Create switches based on the "As-Installed document".
      - Three (3) C9300-24P switches
      - Twenty-seven (27) C9300-48P switches
      - One (1) C9200L-48PXG switch
      - One (1) C9200L-24PXG switch
      - Ten (10) C9300-NM-8X network modules
    - Verify connectivity.
  - Transceiver Optics
    - Sixty-six (66) 10G LRM SFP+ transceivers
  - UPS
    - Install UPS units based on the "As-Installed document".
      - Three (3) APC SMC1000-2UC UPS units
      - Two (2) APC SUA750RM1U UPS units
- San Elizario High School
  - Core Switch
    - Add power supplies to existing switches based on the "As-Installed document".
      - Two (2) C9400 series power supplies
  - Access Layer Switches
    - Verify equipment to be deployed at each of the IDFs at this location.
    - Create switches based on the "As-Installed document".
      - Four (4) C9300-24P switches
      - Thirty-eight (38) C9300-48P switches
      - One (1) C9200L-24PXG switch
      - Seventeen (17) C9300-NM-8X network modules
    - Verify connectivity.
  - Transceiver Optics
    - Eighty-eight (88) 10G LRM SFP+ transceivers
  - UPS
    - Install UPS units based on the "As-Installed document".
      - One (1) APC BR1000MS UPS unit
      - One (1) APC SUA750RM1U UPS units

### 2.3.3 Phase Three: Project Close

Calian will close out the project

- Conduct a closeout meeting with Customer.
  - Meeting with San Elizario ISD's IT team to review project completion and documents.
  - Update deliverables as needed and provide final deliverables to Customer.
    - Spreadsheet of switches that were removed.
    - Configurations of new switches installed in the district
    - Visio and/or spreadsheet documenting the installation of the new switches

## 2.4 Project Risks

The following have been identified as risks to the project timeline and/or budget. Calian will notify the Customer immediately should these risks become issues.

- Issues with the underlying IT infrastructure could cause project delays that may require an additional budget.

## 2.5 Project Assumptions

The following assumptions have been made based on Calian's current understanding of the project objectives and requirements:

- Work will be performed both onsite and remotely depending on the task.
- All onsite work is performed either "after-hours" or after classes have been dismissed for the day. If outages during the day are required, San Elizario ISD's IT team will coordinate the schedule.

## 2.6 Project Exclusions

The following is considered out-of-scope:

- Adds/moves or changes to the existing cabling plant.
- The level of effort is limited to the network infrastructure devices that have been listed on the quotation and the SOW.
- The repurposing of any equipment that is not specifically called out in this SOW.

# 3. Project Management

If applicable, a project manager will be assigned by Calian upon execution of this SOW (the "**Calian Project Manager**") and will work with the San Elizario ISD shall each designate a project manager (the "**Client Project Manager**"), to be the primary points of contact under this SOW:

Description	Calian	San Elizario ISD
Name:		
Title:		
Address:	840 W. Sam Houston Pkwy. N., Suite 420	1050 Chicken Ranch Rd.
City, St, Zip:	Houston, TX 77024	San Elizario, TX 79849
Telephone:	713-780-7580	
E-mail Address:		

## 4. Calian Responsibilities

This Section describes the responsibilities associated with the Work Calian will provide to San Elizario ISD.

Calian will provide engineer(s) to perform the duties outlined in Section 2.1 of this SOW (collectively the “**Calian engineer(s)**”). Calian engineer(s) are trained and have significant technical expertise to perform the Work as defined in this SOW. If no Calian Project Manager is assigned under Section 3, the lead Calian engineer, as designated by Calian, will serve as Calian’s primary point of contact under this SOW.

## 5. San Elizario ISD Obligations

San Elizario ISD shall:

- Ensure that its personnel are actively participating in this engagement with Calian such that the personnel with relevant domain, business and/or technical expertise (the “**Client Personnel**”) is made available to Calian as may be required during the term of this SOW. The Client Personnel will be the acknowledged spokespersons for their respective areas of expertise and Calian will have regular and timely access to them. If the Client Personnel are unable to attend a scheduled meeting with Calian, then the Client Project Manager, designated personnel, or delegate, as the case may be, will be the final authority on all items of discussion during such meeting.
- Provide Calian timely access to its facilities and computer systems in accordance with Client’s policies as Calian may require to perform the Work as outlined in this SOW;
- If applicable, provide remote access accounts to the Resources in accordance with Client’s policies as Calian may require to facilitate the performance of the Work remotely.
- For Work that needs to occur at the Client Location(s), make reasonable facilities accommodations for the Resources, including, without limitation, desks/cubicles, telephones and shared access to laser printer, copier, fax, and conference room facilities, and provide the Resources with all necessary access badges, keys, and /or escorts in order to perform the Work in a timely manner. Any delays in performing the Work associated with coordinating access to the Client Location(s) will be the sole responsibility of Client.
- Respond promptly to any Calian request to provide direction, information, approvals, authorizations, or decisions that are reasonably necessary for Calian to perform the Work in accordance with the requirements of this SOW.
- Provide such Client materials or information as Calian may reasonably request to carry out the Work in a timely manner and ensure that such Client materials or information are complete and accurate in all material respects.
- Be responsible for and assume any and all risk associated with any issues with Services or Deliverables resulting from the content, completeness, accuracy and/or consistency of any data, materials or information supplied by Client.
- Acknowledge receipt and acceptance/rejection of all Deliverables associated with the SOW within ten (10) business days of delivery (not including statutory holidays). If such acknowledgement is not received within such time period, all Deliverables will be deemed acknowledged and accepted. Client will use Calian’s Project Completion/Customer Acceptance Form to indicate acceptance of Deliverables.
- Provide support for applications used by Calian as may be necessary to allow Calian properly perform the Work.
- Manage end users support calls during the course of the Project. Calian will review support issues caused by the Project to mitigate future issues, however Calian is not responsible for providing resources to handle such support calls unless expressly specified in the SOW; and
- if any additional hardware and/or software is required by Client over and above what is specified in this SOW, procure, setup, and configure such hardware and/or software at Client’s cost.

## 6. Estimated Project Duration

Dates to be determined, an estimate is provided below.

Phase	Resources	Time
All Phases	1 Calian Engineer 1 Calian Project Manager	Approximately 2-3 Weeks

The parties acknowledge and agree that all dates and/or time frames referenced in this SOW for commencement or completion of any Work are estimates only and Calian shall not be liable to Customer in connection with any failure to meet such dates and/or time frames.

## 7. Term and Termination

### 7.1 Completion Criteria

This SOW shall terminate under any of the following circumstances:

- Calian and Client mutually agree to terminate this SOW in writing.
- The completion of the Work, which shall be confirmed upon the execution by both parties of Calian's Project Completion and Acceptance Form.

In the event of early termination of the SOW prior to the completion of the Work, Client shall pay to Calian all fees and expenses owing for the Work performed up to the date of termination.

## 8. Change Orders

This Section describes the general terms and conditions under which Calian will perform the Services and provide the Deliverables for San Elizario ISD as described in this SOW.

### Change Orders

- The scope of the Services and Deliverables expressly identified in this SOW encompasses all Work to be performed by Calian hereunder. No amendment or modification to this SOW, including, without limitation, the scope of the Work to be delivered by Calian, will be valid or binding upon the parties unless such amendment or modification is mutually agreed to in writing by both parties, as further described in this Section.
- If either party wishes to change the scope or performance of the Work, it shall submit details of the requested change to the other party in writing. Calian shall, within a reasonable time after such request, provide a written estimate to Client of: (i) the likely time required to implement the change; (ii) any necessary additions or variations to the fees and other charges for the Work arising from the change; (iii) the likely effect of the change on the Work; and (iv) any other impact the change might have on the performance of this SOW.
- Promptly after receipt of the written estimate, the parties shall negotiate and agree in writing on the terms of such change (a "**Change Order**"). Neither party shall be bound by any Change Order unless mutually agreed to in writing.
- Notwithstanding Section (a), (b) and (c), Calian may, from time to time, alter the Work without the consent of Client provided that such changes do not materially affect the nature or scope of the Work, or the fees or any performance dates set forth in the SOW.

## 9. Acceptance

This SOW is open for acceptance by Client for thirty (30) days from the date first written above.

The parties may sign and deliver this SOW in any number of counterparts, each of which will be deemed an original and all of which, when taken together, will be deemed to be one agreement. Each party may sign and deliver this SOW electronically (e.g., by digital signature and/or electronic reproduction of a handwritten signature), and the receiving party will be entitled to rely upon the apparent integrity and authenticity of the other party's signature for all purposes.

Professional Services: E-Rate Infrastructure Refresh	Cost
Professional Services – Purchase Order Amount:	<b>\$19,500.00</b>

Calian will perform dual billing in accordance with the E-Rate Program requirements, as applicable.

All references in this SOW to dollar amounts, "dollars" or "\$" are references to American dollars (USD).

All fees referenced in this Section 9 above are exclusive of applicable taxes and are based solely on the scope of the Work outlined in this SOW.

This SOW authorizes Calian to provide San Elizario ISD with the Services and Deliverables according to the general terms and conditions outlined in Sections 1 through 9 in this SOW.

IN WITNESS WHEREOF, the parties hereto have executed this SOW as of the latest date written below.

**Agreed to:** Calian Corp.

**Agreed to:** San Elizario Independent School District

QUO #: \_\_\_\_\_

PO #: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: 840 W. Sam Houston Pkwy. N.  
Suite 420  
Houston, TX 77024

Address: 1050 Chicken Ranch Rd.  
San Elizario, TX 79849

Phone: (713) 780 - 7580

Phone: \_\_\_\_\_

### 3.0 Equipment Pricing

#### *Quote to Follow*

The compiled Calian quote is located on the following page.



**Calian Corp.**  
 3821 Constitution Drive Suite 100  
 El Paso, TX 79922  
 Phone: 915-2751303  
 Fax:  
 Web: calian.com/itcs



**Confidence. Engineered.**

**SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023**

<b>SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023</b>	<b>Quote #079786 v1</b>
----------------------------------------------------------------------------------------------	-------------------------

<p><b>Prepared For:</b></p> <p><b>San Elizario ISD</b>          Horacio Hernandez          1050 Chicken Ranch Road          San Elizario, TX 79849-0920</p> <p><b>P:</b> (915) 872-3939  <b>E:</b> horacioh@seisd.net</p>	<p><b>Ship To:</b></p> <p><b>San Elizario ISD</b>          Horacio Hernandez          1050 Chicken Ranch Road          San Elizario, TX 79849-0920</p> <p><b>P:</b> (915) 872-3939  <b>E:</b> horacioh@seisd.net</p>	<p><b>Date Issued:</b> 01.27.2023</p> <p><b>Expires:</b> 01.30.2023</p> <p><b>Payment Terms:</b> Net 30 Days</p> <p><b>Rep:</b> Margie Rocha  <b>Email:</b> Margie.Rocha@calian.com  <b>Phone:</b> (915) 275-1304</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Ln#	Item	Description	Price	Qty	Ext. Price
Garcia-Enriquez Middle School					
1	C9407R-96U-BDL-EDU	Catalyst 9400 Series 7 slot, Sup, 2xC9400-LC-48U , EDU LIC	\$6,595.77	1	\$6,595.77
2	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	\$820.45	6	\$4,922.70
3	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	\$0.00	6	\$0.00
4	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	\$3,016.36	1	\$3,016.36
5	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	\$3,016.36	1	\$3,016.36
6	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	\$9,845.39	1	\$9,845.39
7	C9400-SUP-1XL-B	Cisco Catalyst 9400 Series Sup-1XL Bundle Select Option	\$2,051.12	1	\$2,051.12
8	C9400-SSD-240GB	Cisco Catalyst 9400 Series 240GB M2 SATA memory (Supervisor)	\$820.45	1	\$820.45
9	C9400-SUP-1XL/2	Cisco Catalyst 9400 Series Redundant Supervisor 1XL Module	\$7,794.27	1	\$7,794.27
10	C9400-SSD-240GB	Cisco Catalyst 9400 Series 240GB M2 SATA memory (Supervisor)	\$820.45	1	\$820.45
11	C9400-LC-48UX-B	Catalyst 9400 Series 2xC9400-LC-48UX for Bundle Select	\$2,010.91	1	\$2,010.91
12	C9400-NW-A	Cisco Catalyst 9400 Network Advantage License	\$0.00	2	\$0.00
13	C9400-DNA-A	Cisco Catalyst 9400 DNA Advantage Term License	\$0.00	1	\$0.00
14	C9400-DNA-A-3Y	Cisco Catalyst 9400 DNA Advantage 3 Year License	\$5,168.02	1	\$5,168.02
15	D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	\$0.00	1	\$0.00
16	TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	\$0.00	1	\$0.00
17	PI-LFAS-AP-T-3Y	PI Dev Lic for Lifecycle & Assurance Term 3Y	\$0.00	2	\$0.00
18	C9300-24P-EDU	Catalyst 9300 24-port PoE+, K12	\$2,468.63	3	\$7,405.89
19	C9300-NW-E-24	C9300 Network Essentials, 24-port license	\$0.00	3	\$0.00

**SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023**

Ln#	Item	Description	Price	Qty	Ext. Price
Garcia-Enriquez Middle School					
20	PWR-C1-715WAC-P/2	<b>715W AC 80+ platinum Config 1 SecondaryPower Supply</b>	\$517.51	3	\$1,552.53
21	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	6	\$0.00
22	C9300-SPWR-NONE	<b>No Stack Power Cable Selected</b>	\$0.00	3	\$0.00
23	C9300-DNA-E-24	<b>C9300 DNA Essentials, 24-Port Term Licenses</b>	\$0.00	3	\$0.00
24	C9300-DNA-E-24-3Y	<b>C9300 DNA Essentials, 24-Port, 3 Year Term License</b>	\$252.55	3	\$757.65
25	C9300-NM-NONE	<b>No Network Module Selected</b>	\$0.00	3	\$0.00
26	C9300-STACK-NONE	<b>No Stack Cable Selected</b>	\$0.00	3	\$0.00
27	C9300-48P-EDU	<b>Catalyst 9300 48-port PoE+, K12</b>	\$4,167.88	27	\$112,532.76
28	C9300-NW-E-48	<b>C9300 Network Essentials, 48-port license</b>	\$0.00	27	\$0.00
29	PWR-C1-715WAC-P/2	<b>715W AC 80+ platinum Config 1 SecondaryPower Supply</b>	\$517.51	27	\$13,972.77
30	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	54	\$0.00
31	C9300-SPWR-NONE	<b>No Stack Power Cable Selected</b>	\$0.00	27	\$0.00
32	C9300-DNA-E-48	<b>C9300 DNA Essentials, 48-Port Term Licenses</b>	\$0.00	27	\$0.00
33	C9300-DNA-E-48-3Y	<b>C9300 DNA Essentials, 48-port - 3 Year Term License</b>	\$463.69	27	\$12,519.63
34	C9300-NM-NONE	<b>No Network Module Selected</b>	\$0.00	27	\$0.00
35	C9300-STACK-NONE	<b>No Stack Cable Selected</b>	\$0.00	27	\$0.00
36	C9200L-24PXG4X-EDU	<b>Catalyst 9200L 24-p,8xmGig,16x1G, 4x10G uplinks, K12</b>	\$3,170.94	1	\$3,170.94
37	C9200L-NW-E-24	<b>C9200L Network Essentials, 24-port license</b>	\$0.00	1	\$0.00
38	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	1	\$0.00
39	C9200L-DNA-E-24	<b>C9200L Cisco DNA Essentials, 24-port Term license</b>	\$0.00	1	\$0.00
40	C9200L-DNA-E-24-3Y	<b>C9200L Cisco DNA Essentials, 24-port, 3 Year Term license</b>	\$286.99	1	\$286.99
41	C9200L-48PXG4X-EDU	<b>Catalyst 9200L 48-p,12xmGig,36x1G,4x10G uplinks, K12</b>	\$4,883.35	1	\$4,883.35
42	C9200L-NW-E-48	<b>C9200L Network Essentials, 48-port license</b>	\$0.00	1	\$0.00
43	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	1	\$0.00

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**SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023**

Ln#	Item	Description	Price	Qty	Ext. Price
Garcia-Enriquez Middle School					
44	C9200L-DNA-E-48	<b>C9200L Cisco DNA Essentials, 48-port Term license</b>	\$0.00	1	\$0.00
45	C9200L-DNA-E-48-3Y	<b>C9200L Cisco DNA Essentials, 48-port, 3 Year Term license</b>	\$526.92	1	\$526.92
46	C9300-NM-8X=	<b>Catalyst 9300 8 x 10GE Network Module, spare</b>	\$1,094.86	10	\$10,948.60
47	STACK-T1-50CM=	<b>50CM Type 1 Stacking Cable</b>	\$43.47	22	\$956.34
48	STACK-T1-1M=	<b>1M Type 1 Stacking Cable</b>	\$105.15	8	\$841.20
49	SFP-10G-LRM-ENC	<b>10GBASE-LRM SFP+ 1310nm 220m MMF LC Connector Cisco Compatible TAA Compliant</b>	\$109.25	66	\$7,210.50
50	C9400-PWR-3200AC=	<b>Cisco Catalyst 9400 Series 3200W AC Power Supply</b>	\$844.58	2	\$1,689.16
51	CAB-US520-C19-US	<b>NEMA 5-20 to IEC-C19 14ft US</b>	\$0.00	2	\$0.00
52	SMC1000-2UC	<b>APC by Schneider Electric Smart-UPS C 1000VA LCD RM 2U 120V with SmartConnect - 2U Rack-mountable - 3 Hour Recharge - 9.20 Minute Stand-by - 120 V AC Input - 120 V AC Output - Sine Wave - 6 x NEMA 5-15R</b>	\$600.60	3	\$1,801.80
53	SUA750RM1U	<b>APC by Schneider Electric APC Smart-UPS 750VA - 750VA - 7.1 Minute Full Load - 4 x IEC 320-C13, 2</b>	\$780.00	2	\$1,560.00
Subtotal:					<b>\$228,678.83</b>

Ln#	Item	Description	Price	Qty	Ext. Price
San Elizario High School					
54	C9300-24P-EDU	<b>Catalyst 9300 24-port PoE+, K12</b>	\$2,468.63	4	\$9,874.52
55	C9300-NW-E-24	<b>C9300 Network Essentials, 24-port license</b>	\$0.00	4	\$0.00
56	PWR-C1-715WAC-P/2	<b>715W AC 80+ platinum Config 1 SecondaryPower Supply</b>	\$517.51	4	\$2,070.04
57	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	8	\$0.00
58	C9300-SPWR-NONE	<b>No Stack Power Cable Selected</b>	\$0.00	4	\$0.00
59	C9300-DNA-E-24	<b>C9300 DNA Essentials, 24-Port Term Licenses</b>	\$0.00	4	\$0.00
60	C9300-DNA-E-24-3Y	<b>C9300 DNA Essentials, 24-Port, 3 Year Term License</b>	\$252.55	4	\$1,010.20
61	C9300-NM-NONE	<b>No Network Module Selected</b>	\$0.00	4	\$0.00
62	C9300-STACK-NONE	<b>No Stack Cable Selected</b>	\$0.00	4	\$0.00
63	C9300-48P-EDU	<b>Catalyst 9300 48-port PoE+, K12</b>	\$4,167.88	38	\$158,379.44

**SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023**

Ln#	Item	Description	Price	Qty	Ext. Price
San Elizario High School					
64	C9300-NW-E-48	<b>C9300 Network Essentials, 48-port license</b>	\$0.00	38	\$0.00
65	PWR-C1-715WAC-P/2	<b>715W AC 80+ platinum Config 1 SecondaryPower Supply</b>	\$517.51	38	\$19,665.38
66	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	76	\$0.00
67	C9300-SPWR-NONE	<b>No Stack Power Cable Selected</b>	\$0.00	38	\$0.00
68	C9300-DNA-E-48	<b>C9300 DNA Essentials, 48-Port Term Licenses</b>	\$0.00	38	\$0.00
69	C9300-DNA-E-48-3Y	<b>C9300 DNA Essentials, 48-port - 3 Year Term License</b>	\$463.69	38	\$17,620.22
70	C9300-NM-NONE	<b>No Network Module Selected</b>	\$0.00	38	\$0.00
71	C9300-STACK-NONE	<b>No Stack Cable Selected</b>	\$0.00	38	\$0.00
72	C9200L-24PXG4X-EDU	<b>Catalyst 9200L 24-p,8xmGig,16x1G, 4x10G uplinks, K12</b>	\$3,170.94	1	\$3,170.94
73	C9200L-NW-E-24	<b>C9200L Network Essentials, 24-port license</b>	\$0.00	1	\$0.00
74	CAB-TA-NA	<b>North America AC Type A Power Cable</b>	\$0.00	1	\$0.00
75	C9200L-DNA-E-24	<b>C9200L Cisco DNA Essentials, 24-port Term license</b>	\$0.00	1	\$0.00
76	C9200L-DNA-E-24-3Y	<b>C9200L Cisco DNA Essentials, 24-port, 3 Year Term license</b>	\$286.99	1	\$286.99
77	C9300-NM-8X=	<b>Catalyst 9300 8 x 10GE Network Module, spare</b>	\$1,094.86	17	\$18,612.62
78	STACK-T1-50CM=	<b>50CM Type 1 Stacking Cable</b>	\$43.47	28	\$1,217.16
79	STACK-T1-1M=	<b>1M Type 1 Stacking Cable</b>	\$105.15	17	\$1,787.55
80	STACK-T1-3M=	<b>3M Type 1 Stacking Cable</b>	\$157.73	1	\$157.73
81	SFP-10G-LRM-ENC	<b>10GBASE-LRM SFP+ 1310nm 220m MMF LC Connector Cisco Compatible TAA Compliant</b>	\$109.25	88	\$9,614.00
82	PWR-C1-715WAC-P=	<b>Cisco Power Supply - 120 V AC, 230 V AC Input -56 V DC @ 12.8 A Output</b>	\$458.37	10	\$4,583.70
83	CAB-TA-NA	<b>Cisco North America AC Type A Power Cable</b>	\$0.00	10	\$0.00
84	C9400-PWR-3200AC=	<b>Cisco Catalyst 9400 Series 3200W AC Power Supply</b>	\$748.06	2	\$1,496.12
85	CAB-C19-CBN	<b>Cisco Power Cord for the UCS 5108 Blade Server Chassis - For Switch, Server Chassis - 250 V AC16 A - 9 ft Cord Length</b>	\$0.00	2	\$0.00
86	BR1000MS	<b>APC by Schneider Electric Back-UPS Pro BR1000MS 1.0KVA Tower UPS - Tower - 16 Hour Recharge - 3.70 Minute Stand-by - 120 V AC Input - 120 V AC Output - Sine Wave - 4 x NEMA 5-15R, 6 x NEMA 5-15R</b>	\$191.75	1	\$191.75

**Calian Corp.**  
 3821 Constitution Drive Suite 100  
 El Paso, TX 79922  
 Phone: 915-2751303  
 Fax:  
 Web: calian.com/itcs



**Confidence. Engineered.**

**SEISD - RFP # 23-1128, NETWORK ELECTRONIC EQUIPMENT REPLACEMENT, ERATE FUNDING YR2023**

Ln#	Item	Description	Price	Qty	Ext. Price
San Elizario High School					
87	SUA750RM1U	<b>APC by Schneider Electric APC Smart-UPS 750VA - 750VA - 7.1 Minute Full Load - 4 x IEC 320-C13, 2</b>	\$780.00	1	\$780.00
Subtotal:					<b>\$250,518.36</b>

Ln#	Item	Description	Price	Qty	Ext. Price
Services for SEHS and GEMS					
88	Professional Services	<b>Scope of Work - attached</b>	\$19,500.00	1	\$19,500.00
89	Labor Installation	<b>Labor Scope below:</b> * Stage devices for configuration. * Remove existing switches and set aside on a location designated by project lead. * Rack and stack the new devices (76 switches, 3 UPS). * Repatch switches as directed by project lead. * Clean working area.	\$7,158.75	1	\$7,158.75
Subtotal:					<b>\$26,658.75</b>

Quote Summary	Amount
Garcia-Enriquez Middle School	\$228,678.83
San Elizario High School	\$250,518.36
Services for SEHS and GEMS	\$26,658.75
<b>Total:</b>	<b>\$505,855.94</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. All product return requests are subject to approval and may incur a restock fees.

Acceptance	
<b>San Elizario ISD</b>	
Signature / Name	Initials
Date	
PO Number	

## 4.0 Schedule

- Start Date – July 1, 2023 (determined by Erate Year)
- End Date – September 30, 2024 (determined by Erate Year)
- This Contract may be extended up to three years, upon the mutual agreement of Calian and the San Elizario ISD.
- This contract may be used for non-erate business.



## 4.1 Project Delays

Calian will not be responsible for delays or additional requirements imposed by any government agencies or unforeseen conditions such as:

- delays in the progress of the project by the acts or neglect of Customer employees or separate contractors employed by the Customer;
- changes ordered in the project not caused by the fault of Calian;
- labor disputes;
- delays due to fire, adverse weather conditions not reasonably anticipatable, or other acts of God;
- by unavoidable casualties or other causes beyond Calian's control;

## 5.0 Erate Project Charges

Calian will submit invoices per the payment schedule as stated below.

Calian understands that the decision to implement this project is contingent upon award to the Customer of funding under the E-Rate program. Calian will not begin work on this project without written notification from the Customer that funding has been approved and that work should begin. If such notification has not been received by February 15, 2024, at Calian's option, Calian may terminate this SOW or implement an extension of this SOW, as well as changes in pricing or other terms and conditions as may be required, via the Project Change Control Procedure.



**E-rate Invoicing:** Prior to commencing work, Calian requires:

- A fully signed contract signature sheet;
- A P.O. in the amount that the E-rate program is not funding (e.g. non-discounted portion of the eligible costs plus the non-eligible costs), and;
- A copy of the USAC's Funding Commitment Decision letter.

In conjunction with commencing work Calian requires:

- Submittal of USAC Form 486.

As a service to the Customer, Calian will perform dual billing per E-Rate terms and conditions. First, Calian will invoice the Customer, as product is delivered to the Customer provided Calian staging site and as work is completed, for the 'non-discounted' portion of the ELIGIBLE items and any non-eligible items. Secondly, under separate invoice, Calian will invoice the E-Rate FCC administration for the remaining discounted portion of the ELIGIBLE items. Calian reserves the right to partial bill products or services as allowable by the FCC and USAC's Erate program rules. Payment is due as specified in the invoice.

### **Equipment Prices, License Fees and Service Charges:**

Total Materials Price	\$479,197.19
Charges for Network Electronics Config/ Installation	\$26,658.75
<hr/>	
TOTAL	\$505,855.94

Please note that although Calian will bill the Customer for the 'non-discounted' portion and other charges not eligible under the E-Rate program, the Customer assumes responsibility for the entire contract services charge.

Calian Service Provider Identification Number (SPIN): 143051678

## 6.0 SIGNATURE PAGE



Calian will provide, and the Customer agrees to accept, Calian Services for "Category 2 Erate Pricing and SOW" under the terms and conditions of this SOW. For Scope of Services, Completion Criteria, Charges and other applicable terms refer to the Calian Statement of Work for the provisions the Customer "Category 2 Erate Pricing and SOW", dated January 27, 2023.

Calian is aware of the Customer's reliance on an outside source of funding (Universal Service Fund) to execute on the implementation tasks described in this SOW. Should the Customer not receive the requested funding for E-Rate FY23 or should the Customer receive only partial funding, Calian will work with the Customer to incorporate those portions of this SOW that can be accomplished based upon available funding. It is specifically understood by Calian and the Customer that no E-Rate FY23 activity will occur prior to Calian's receipt from the Customer of written authorization to proceed. It is understood by the Customer and Calian that this SOW and its associated pricing is based upon Calian receiving written approval from the Customer to proceed with E-Rate FY23 no later than February 15, 2024. In the event this approval is not received by this date, Calian reserves the right to restructure the SOW to incorporate on those tasks that can be successfully completed by Calian prior to September 30, 2024.

Should the Customer elect to use Calian as its service provider for this project, the Customer agrees not to make a SPIN change without the agreement of Calian.

Total Charges: **\$505,855.94**, which includes travel and living expenses. Both Calian and the Customer agree that the complete agreement between Calian and the Customer regarding these services will consist of 1) this Statement of Work and 2) the Calian Master Services Agreement (or any equivalent agreement signed by both Calian and the Customer).

Agreed to:  
San Elizario ISD

Agreed to:  
Calian

By \_\_\_\_\_  
(Authorized Signature)

By \_\_\_\_\_  
(Authorized Signature)

Name \_\_\_\_\_  
Title \_\_\_\_\_

Name \_\_\_\_\_  
Title \_\_\_\_\_

Date \_\_\_\_\_  
Customer Number

Date \_\_\_\_\_  
Calian Customer Agreement No. Calian-San Elizario  
FY23 Erate

Customer Address:  
1050 Chicken Ranch Road  
San Elizario, TX 79849  
Start Date: July 1, 2023  
Project name or identifier: San Elizario FY23 Erate

Calian Office Address:  
840 W. Sam Houston Pkway N. #420  
Houston, TX 77024  
End Date: September 30, 2024  
San Elizario- -Statement of Work for San Elizario  
FY23 Erate



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

**MEMORANDUM**

**To:** Members of the Board of Trustees  
**From:** Lisa D. Renegar; Planning and Instruction  
**Subject:** Progress Monitoring—GPM 3.1—Percentage of 8<sup>th</sup> Graders Taking the TSIA 2.0 Test  
**Date:** March 8, 2023

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**HISTORY:** Goal Progress Measure (GPM 3.1) states:

The percentage of 8<sup>th</sup> grade students who take the TSIA 2.0 in RLA (ELAR College and Career Readiness + ELAR Diagnostic) will increase from 39% in June 2021 to 98% by June 2024.

These are the annual targets for GPM 3.1:

2022-2023: 85%

2023-2024: 98%

**RATIONALE:** The TSIA assessment is designed to determine a student’s readiness for college-level coursework in the general subjects of reading, writing, and mathematics. SEISD is working toward administering the TSIA assessment to all 8<sup>th</sup> grade students. Students who achieve college-readiness level scores in reading and writing in 8<sup>th</sup> grade are eligible to apply to the San Elizario Early College High School. Mathematics is not TSIA-tested in 8<sup>th</sup> grade, as 8<sup>th</sup> grade students have not yet completed the tested mathematics coursework by that time.

As of February 21, 2023, GEMS has tested 94% of the 8<sup>th</sup> grade class. The remainder will be tested by the end of April 2023. Our target in 2022-2023 was to test 85% of the 8<sup>th</sup> grade class by the end of the year. We have already surpassed that by testing 94% of our 8<sup>th</sup> graders, or 9% above our target. We will test the remaining 8<sup>th</sup> graders by the end of the spring semester.

**BUDGET:** Garcia-Enriquez Middle School budgeted \$5000 for the cost of TSIA assessments for 2022-2023.

**ADMINISTRATIVE RECOMMENDATION:**

It is recommended that the Board approve the progress of GPM 3.1 as presented.

**Please check one:**     For approval     Report / Information only     Recognition only  
                                  Attachment Included

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Lisa D. Renegar; Planning and Instruction  
**Subject:** Progress Monitoring—GPM 3.2—Percentage of High School Students Taking the TSIA 2.0 Test  
**Date:** March 8, 2023

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**HISTORY:** Goal Progress Measure (GPM 3.2) states:

The percentage of high school students who take the TSIA 2.0 in both RLA (College and Career Readiness and Diagnostic sections) and Mathematics will increase from 20% in June 2021 to 98% by June 2024.

These are the annual targets for GPM 3.2:

2022-2023: 75%

2023-2024: 98%

**RATIONALE:** The TSIA assessment is designed to determine a student’s readiness for college-level coursework in the general subjects of reading, writing, and mathematics. SEISD is working towards administering the TSIA assessment to all high school students prior to their graduation. As of February 21, 2023, SEHS has tested 40 students with both the RLA and mathematics portions of the TSIA 2.0 test. This is 4% of our 992 total SEHS students. For RLA, we have tested 213 students so far, which is 21% of the total. We are 71% below the target, which is testing 75% of our SEHS student body with reading and math prior to their graduation.

SEHS had plans in place to increase the level of TSIA testing this spring. TSIA testing usually occurs in the spring semester. The plans include the following:

- All SEHS seniors will be tested in TSIA RLA and math on March 23, 2023.
- All SEHS juniors will be tested in TSIA RLA and math on April 5, 2023.
- All SEHS sophomores will be tested in TSIA RLA and math on April 12, 2023.

Additionally, SEHS students were given the opportunity to attend 2 TSIA bootcamps this year. One was offered in the fall semester, and the other in the spring semester. These bootcamps are intended to prepare students for the TSIA exams. With the plans listed above, the percentage of students who take the TSIA in both RLA and math will increase as the spring semester continues.

**BUDGET:** San Elizario High School budgeted \$5,000 for the cost of TSIA assessments for 2022-2023.

**ADMINISTRATIVE RECOMMENDATION:** It is recommended that the Board approve the progress of GPM 3.2 as presented.

**Please check one:**     For approval     Report / Information only     Recognition only  
                                  Attachment Included

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



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P.O. Box 920  
San Elizario, TX 79849  
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Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Lisa D. Renegar; Planning and Instruction  
**Subject:** Progress Monitoring—CPM 1.1—Overall District Attendance Rate  
**Date:** March 8, 2023

---

### HISTORY:

Superintendent's Constraint C1 states:

Do not allow the collaborative partnership between home, school, and community to deteriorate.

Within Constraint C1 there is one identified Constraint Progress Measures, CPM 1.1.

- CPM 1.1: The student attendance rate in the district will increase from 90.5% in 2022 to 91.5% by June 2024.
- The annual targets for CPM 1.1 are:
  - 2021-2022—90.5%
  - **2022-2023—91.0%**
  - 2023-2024—91.5%

For the purposes of this monitoring report, we are looking at the progress made with CPM 1.1 from 7/26/2022—2/17/2023, as compared to the annual target of 91.0%. The current district attendance rate is 91.73%, which is 0.73% above the target of 91.0%.

### RATIONALE:

Attendance continues to be an area of intensive work for our campuses. We are making progress.

### BUDGET:

There is no identified budgetary impact.

### ADMINISTRATIVE RECOMMENDATION:

It is recommended that the progress of CPM 1.1 be approved as presented.

### Please check one:

For approval    Report / Information only    Recognition only    Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

## Special Meeting

Monday, February 6, 2023 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

### 1. GENERAL FUNCTIONS

#### 1.A. Call Meeting to Order

Meeting was called to order at 5:30 p.m.

#### 1.B. Roll Call

The following Board of Trustees were present:

Ms. Sandra Licon, Board President; Ms. Myrna Hernandez, Board Vice-President; Mr. Eduardo Chavez, Board Trustee; Mr. Axel Lopez, Board Trustee

Dr. Jeannie Meza-Chavez, Superintendent, was also in attendance.

Mr. Fernie Madrid, Board Trustee, was absent.

#### 1.C. Pledge of Allegiance

#### 1.D. San Elizario ISD Mission Statement

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district.

### 2. EXECUTIVE SESSION

The Board entered a closed meeting at 5:31 p.m. to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

2.A. Conduct interviews of candidates to fill vacancy for Place 1 of the Board of Trustees under Texas Gov't Code section 551.074

### 3. THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION

The Board returned to open session at 7:32 p.m. to take possible action on the matters discussed in Executive Session.

3.A. Discussion and possible action to select candidate to fill vacancy for Place 1 of the Board of Trustees until the General Trustee Election on May 6, 2023.

Mr. Eduardo Chavez made a motion to appoint Mr. Lorenzo Luevano as Board Trustee Place 1.

Mr. Axel Lopez seconded the motion.

Motion Passed.

4. **NEXT MEETING DATE:**

Regular Board Meeting: Wednesday, February 8, 2023 at 5:30 p.m.

5. **ADJOURNMENT**

Ms. Myrna Hernandez made a motion to adjourn the meeting at 7:33 p.m.

Mr. Axel Lopez seconded the motion

Motion Passed.

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Board President

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Board Secretary

## Regular Meeting

Wednesday, February 8, 2023 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

### 1. GENERAL FUNCTIONS

#### 1.A. Call Meeting to Order

Meeting was called to order at 5:30 p.m.

#### 1.B. Roll Call

The following Board of Trustees were present: Ms. Sandra Licon, Board President; Ms. Myrna Hernandez, Board Vice-President; Mr. Eduardo Chavez, Board Trustee; Mr. Axel Lopez, Board Trustee

Dr. Jeannie Meza-Chavez, Superintendent, was also in attendance.

Mr. Fernie Madrid, Board Trustee, was not in attendance.

#### 1.C. Pledge of Allegiance

#### 1.D. San Elizario ISD Mission Statement

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district.

### 2. OPEN FORUM (five-minute limit)

No Open Forum comments.

### 3. NEW BUSINESS / BOARD ACTION ITEMS

#### 3.A. Discussion and possible action to obtain Officer Statement and conduct the Oath of Office for newly appointed trustee for the following: Place #1

Honorable Judge Ruben Lujan obtained Officer statement and conducted the Oath of Office for Mr. Lorenzo Luevano, new SEISD's Board of Trustee Place #1 appointed candidate.

### 4. DISTRICT RECOGNITIONS

4.A. Proclamation of National School Breakfast Week

Ms. Aggie Reyes introduced student Yanelle Trejo who read the Proclamation of National School Breakfast Week.

4.B. Business Professionals of America Regional Competitors

Ms. Sandra Sanchez recognized all students that placed in the Business Professionals of America Regional Competition. She also recognized the advisors for this program.

4.C. Law Enforcement Program - Level 2 Security Certification

Ms. Sandra Sanchez recognized all students that attained the Level 2 Security Certification. She also recognized the program instructor for his hard work.

4.D. Garcia-Enriquez Middle School UIL Competitors

Mr. Richard Salcido recognized all students that placed in the UIL Competition. Mr. Richard Salcido introduced Ms. Lourdes Falcon also recognized all students that placed in the UIL Competition. Mr. Richard Salcido recognized all teachers that coordinated the event and helped students succeed in their respective competition.

4.E. Teacher and Employee of the Month for Borrego Elementary School

Ms. Teresa Wilks and Ms. Veronica Brashear recognized both Mr. Gerardo Valle as Teacher of the Month and Mr. Richard Gutierrez as Employee of the month for Borrego Elementary School.

4.F. 3rd Annual Masked Reader: Dreamer Edition - Ms. Anna Alvarez and Ms. Georgina Diaz

Dr. Rogelio Segovia recognized Ms. Anna Alvarez, Ms. Georgina Diaz, Ms. Mercedes Jasso, Ms. Idania Rodarte, Ms. Nancy Jacquez for their continued efforts in their 3<sup>rd</sup> Annual Masked Reader event.

Dr. Jeannie Meza-Chavez also congratulated them for a job well done.

4.G. Introduction of Sheriff's Resource  
Officer assigned to San Elizario High  
School - Deputy Sixto Sapien

Mrs. April Marioni introduced the New  
Sheriff's Resource Officer Assigned to San  
Elizario High School

4.H. Introduction and recognition of Sheriff's  
Resource Officer assigned to Garcia-  
Enriquez Middle School - Deputy Robert  
Gauldin

Mr. Richard Salcido introduced and  
recognized Sheriff's Resourced Officer  
assigned to Garcia-Enriquez Middle School.

Deputy Robert Gauldin was not in  
attendance.

4.I. Introduction of the new SEISD  
Transportation/Support Services Supervisor  
- Mr. Leo Benitez, Jr.

Mr. Jesus Martinez introduced Mr. Leo  
Benitez as the new SEISD  
Transportation/Support Services Supervisor.

Mr. Leo Benitez, Jr. was not in attendance.

**5. NEW BUSINESS / BOARD ACTION ITEMS (continued)**

5.A. Student Outcome Goals

5.A.1. Borrego Elementary School -  
Monitoring Student Progress

Ms. Teresa Wilk presented the Borrego  
Elementary School - Monitoring Student  
progress report.

Ms. Myrna Hernandez asked how long a  
walkthrough is and how are the issues  
addressed with the teacher.

Ms. Teresa Wilks stated walkthroughs  
last from 3 to 10 minutes. She stated  
issues are addressed using a feedback  
form, documented on walkthrough  
software, or at a later time during a  
personal classroom visit.

Ms. Myrna Hernandez asked if teachers  
have a feedback form to give back to  
principals.

Ms. Teresa Wilks stated there is no

form to give feedback on principals, but those types of conversation happen during PLCs.

Dr. Jeannie Meza-Chavez asked for clarification on the feedback form Mrs. Myrna Hernandez asked about. Is the form regarding feedback on the principal's walkthrough or for another reason?

Mrs. Myrna Hernandez stated the feedback form is regarding the support the teacher might need.

Ms. Teresa Wilks stated all teachers needs are discussed during PLCs.

Mr. Eduardo Chavez asked why the data report does not show results of 2021-2022 school year.

Ms. Teresa Wilks stated she wanted to show current school year data alongside data from the 2019-2020 school year.

Mr. Eduardo Chavez asked how the school tracks which interventions are working.

Mrs. Teresa Wilks stated interventions are documented by teachers. If a student in the group is not advancing, then a different strategy will be used.

Dr. Jeannie Meza-Chavez stated a meeting is coming up regarding instruction intervention to make sure they are working and are being monitored correctly.

No more questions.

5.B. Discussion and possible action to approve Joint Election Services Contract with the County of El Paso for the General Trustee Election on May 6, 2023

Ms. Priscilla de Mata gave a summary on the Joint Election Services Contract with the County of El Paso for the General Trustee Election on May 6, 2023.

Mr. Eduardo Chavez made a motion to approve the contract as presented.

Mr. Myrna Hernandez seconded the motion.

Motion Passed.

6. **CONSENT AGENDA** - Consider and possible Board action on

Ms. Sandra Licon pulled out item 6.G.

Mr. Eduardo Chavez made a motion to approve all items on the consent agenda except for item 6.G.

Mr. Axel Lopez seconded the Motion.

Motion Passed.

Dr. Jeannie Meza-Chavez stated item 6.G. is still a work in progress with legal counsel.

Mr. Myrna Hernandez made a motion to table item 6.G.

Mr. Axel Lopez seconded the motion.

Motion Passed.

6.A. Financial Reports

6.A.1. Tax Report

6.A.2. Financial Statements

6.A.3. Investment Report

6.A.4. Purchase Orders exceeding  
\$25,000.00

- PO# 47192 - Tyler Technologies, Inc - \$126,274.00

6.B. Consider and possible Board action to approve Request for Proposals for Scalable Internet Service Provider ERATE FY 23 (RFP #23-1126)

6.C. Consider and possible Board action to approve the Request for Proposals for Self-Provisioned Fiber and Leased Lines ERATE Year 23 (RFP #23-1127)

6.D. Consider and possible Board action to approve the Request for Proposals for Network Electronic Equipment Replacement ERATE FY 23 (RFP #23-1128)

6.E. Consider and possible Board action to approve the Request for Proposals for Network Cabling ERATE FY 23 (RFP #23-1129)

6.F. Consider and possible Board action to approve Region 17 Education Service Center 2023-2024 West Texas Food Service

Cooperative Interlocal Agreement

- 6.G. Consider and possible Board action to approve YWCA EL PASO DEL NORTE School Age Programming Agreement
- 6.H. Consider and possible Board action to approve Project Vida School Based Services MOU
- 6.I. Consider and possible Board action to approve Internship for the Practicum in Law, Public Safety, Corrections, and Security Course
- 6.J. Policy Update 120 (Second Reading)

6.J.1. (LEGAL) Policies - Review Only

6.J.2. (LOCAL) Policies - adopt, revise or repeal

CB(LOCAL): STATE AND FEDERAL REVENUE SOURCES

CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FO(LOCAL): STUDENT DISCIPLINE

- 6.K. Consider approval of minutes for the following:
  - 6.K.1. January 18, 2023 - Regular Board Meeting
- 6.L. Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.
  - 6.L.1. Technology Department

**7. PRESENTATION / REPORTS / INFORMATION**

No discussion on these items.

- 7.A. 2023-2024 Regular Board Meeting Dates (Information)
- 7.B. Child Nutrition Services - Meal Service Update (Information)
- 7.C. HB 3834 - Cybersecurity Awareness Training Compliance (Information)
- 7.D. Board Training (Information)
  - 7.D.1. ESC-19 Orientation to the Texas Education Code  
Saturday, February 11, 2023 | 9:00 am to 12:00 pm (Virtual)

7.D.2. Far West Texas School Boards  
Association Board Conference  
Saturday, February 25, 2023 | 8:30 am -  
3:30 pm  
Starlight Event Center - Scenic Drive  
Room

7.D.3. Evaluating and Improving Student  
Outcomes (EISO)  
Saturday, March 25, 2023 | 9:00 am -  
12:00 pm (Virtual)

7.D.4. TASB / FWTSSBA Spring Workshop  
Thursday, May 25, 2023 | 5:00 pm - 9:00  
pm  
Starlight Event Center - Sunset Room

7.E. Goal Progress Monitoring (Information)

7.E.1. GPM 1.1 - Mathematics performance  
in Grade Pre-K - 2nd

7.E.2. GPM 2.1 - Reading performance in  
Grades Pre-K - 2nd

7.F. 2021 - 2022 School Report Cards  
(Information)

7.G. 2021-2022 Texas Academic Performance  
Reports (TAPR) (Information)

8. **EXECUTIVE SESSION**

The Board entered into a closed meeting at **6:48 p.m.** to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

8.A. Discussion on Employee / Board /  
Superintendent Communication

9. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**

The Board returned to open session at **8:48 p.m.** to take possible action on the matters discussed in Executive Session.

No items were discussed in executive session.

10. **NEXT MEETING DATE:**

Regular Board Meeting: Wednesday, March 8,  
2023 at 5:30 p.m.

11. **ADJOURNMENT**

Mrs. Myrna Hernandez made a motion to adjourn the meeting **8:48 p.m.**

Mr. Axel Lopez seconded the motion.

Motion Passed.

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Board President

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Board Secretary



San Elizario I.S.D.  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

To: Members of the Board of Trustees  
From: Horacio Hernandez, Technology Director  
Subject: February 2023 Technology Fixed Asset Discard  
Date: March 8, 2023

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### HISTORY:

Campus and Departments periodically replace obsolete or non-repairable technology items. In order to aid the campuses and departments in removing these items to maximize space, the Technology Department will be submitting monthly disposal lists for approval.

### RATIONALE:

Items shown on the attached lists have been reviewed by the District Technology Department and concur with campus/departments administration to dispose or sell listed items.

### BUDGET IMPACT:

No budget impact.

### ADMINISTRATIVE RECOMMENDATION:

For the Board to declare the fixed assets listed as surplus and authorize administration to sell or dispose of items by any reasonable means.

**Please check one:**  For approval       Report/Information only       Recognition only

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# San Elizario High School



# Fixed Asset Discard List

Other: \_\_\_\_\_

Excell

Loya

**Campus** (Please Check Appropriate Campus)

SE High School

Middle School

Alarcon

Borrego

Sambrano

	Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	207	IPAD	360000237	1	Outdated
2	207	IPAD	360000241	1	Outdated
3	207	IPAD	360000250	1	Outdated
4	207	IPAD	360000238	1	Outdated
5	207	IPAD	360000256	1	Outdated
6	207	IPAD	360000253	1	Outdated
7	207	IPAD	360000254	1	Outdated
8	207	IPAD	360000244	1	Outdated
9	207	IPAD	360000245	1	Outdated
10	207	IPAD	360000248	1	Outdated
11	207	IPAD	360000239	1	Outdated
12	207	IPAD	360000243	1	Outdated
13	207	IPAD	360000240	1	Outdated
14	207	IPAD	360000249	1	Outdated
15	207	IPAD	360000247	1	Outdated
16	207	IPAD	360000251	1	Outdated
17	207	IPAD	360000255	1	Outdated
18	207	IPAD	360000242	1	Outdated
19	207	IPAD	360000252	1	Outdated
20	207	IPAD	1405142011	1	Outdated
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Date: \_\_\_\_\_

Authorized Campus

Signature \_\_\_\_\_



San Elizario ISD  
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San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Horacio Hernandez, Technology Director  
**Subject:** Consider and possible Board action to approve WANRack, LLC. Wide Area Network  
Leasing and Service Agreement  
**Date:** March 8, 2023

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The San Elizario ISD Administration continues to work with the WANRack, LLC. The receipt of the contract is pending as it was not received prior to the release of the Board book. The item was left on the agenda in the event the contract is received before the March 8<sup>th</sup> meeting and is reviewed by legal counsel for Board consideration.

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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Dr. Jeannie Meza-Chavez, Superintendent, and Dr. Rogelio Segovia, Associate Superintendent  
**Subject:** Consider and possible Board action to approve YWCA EL PASO DEL NORTE School Age Programming Agreement  
**Date:** March 8, 2023

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The San Elizario ISD Administration continues to work with the YWCA. The receipt of the contract is pending as it was not received prior to the release of the Board book. The item was left on the agenda in the event the contract is received before the March 8<sup>th</sup> meeting and is reviewed by legal counsel for Board consideration.

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## Evaluating and Improving Student Outcomes Training



TASB offers Evaluating and Improving Student Outcomes (EISO) — formerly referred to as SB 1566 training — [accomplish mandatory training requirements](#) on evaluating student academic performance and setting individual goals for early childhood literacy and mathematics and college, career and military readiness.

Newly elected or appointed trustees must complete the student outcomes and setting goals training within the first 90 days of their term. Texas school board members must receive three hours of this training every two years.

TASB's training is a research-based way for school board members to meet the training requirements. It has been shown to strengthen board-superintendent relationships and improve student achievement. The training gives

- Understand research on what boards can do that makes a difference for students
- Interpret available student performance data and what it means for future student success
- Set meaningful goals for student achievement
- Make monitoring progress a central part of the board's work
- Comply with the legal requirements for the board in evaluating student academic performance and setting campus goals

It also includes opportunities for participants to assess how their board is currently performing when it comes to strategic leadership for student academic achievement.

The background of the entire page is a soft-focus image of several pink daisy flowers with green centers and stems. The flowers are arranged in a vertical line down the center, with some appearing in the foreground and others in the background, creating a sense of depth. The overall color palette is soft and natural, dominated by the pinks and greens of the flowers.

# **Date Change**

## **Far West Texas School Boards Association/TASB Spring Workshop**

**NEW DATE: Thursday May 25, 2023**

**5:00 p.m.-9:00 p.m.**

**ESC19 Starlight Center - Sunset Room**

**Dinner will be provided**



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Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Ms. Aggie Reyes, Director of Child Nutrition Services  
**Subject:** February 2023 – Meal Service Update  
**Date:** March 8, 2023

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**HISTORY:** The Child Nutrition Services Department will provide a monthly report to the Members of the Board of Trustees.

**RATIONALE:** The Child Nutrition Services Department served 74,695 student meals in the month of February 2023. This count includes breakfast, lunch, supper, and after-school snacks.

For the Child Nutrition Services Department, involvement in student success is a priority. In the Month of February 2023, we participated in the following school events:

- A select group of high school students attended the Food Showcase that took place at the Wyndham Hotel. Manufacturers who specialize in school meals brought samples of their new products for consideration in the upcoming school year. It was a great experience for the students.
- All SEISD students were served a treat for Valentine’s Day.
- Alarcon Elementary School students who reached their reading goals in February received an incentive treat as requested by the campus librarian.
- Food samples of some of the student favorite menus were offered to parents during the parent/teacher conferences at GEMS and SEHS also referred to as the Taste of San Eli.
- Meal services for Saturday tutoring & field trips were offered at GEMS this month.

The CNS Department continually seeks opportunities to support student learning.

**BUDGET:** No budget impact.

**ADMINISTRATIVE RECOMMENDATION:** No Recommendation

**Please check one:**  For approval  Report / Information only  Recognition only  
 Attachment Included

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