

Agenda of Regular Meeting

The Board of Trustees San Elizario ISD

A Regular Meeting of the Board of Trustees of San Elizario ISD will be held April 13, 2022, beginning at 5:30 PM SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference and teleconference. At least a quorum of the board will be participating by videoconference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Although one or more board members may participate by videoconference call, a quorum of the Board of Trustees will be physically present at this location for purposes of this meeting and in conformance with the Texas Open Meetings Act. All persons in physical attendance must comply with current state and local public health orders, including those regarding face masks/coverings, maintain at least 3 feet of social distance from one another, and remain in compliance with any other state and local public health orders issued in connection with the Covid-19 Pandemic. One or more of the vendors being considered at this meeting may appear through video conference call / Microsoft Teams / Zoom. Any such presentation will be visible and audible to anyone attending the open meeting.

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to chcuevas@seisd.net at any time prior to the board meeting time.

A Board packet can be found at [San Elizario ISD Public View - BoardBook Premier](#)

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to chcuevas@seisd.net at any time prior to the board meeting time.

The open portions of this meeting will be recorded and made available to the public upon request.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. GENERAL FUNCTIONS**

- Mrs. Sandra Licon, Board President
- A. Call Meeting to Order
- B. Roll Call
- C. Pledge of Allegiance

D. San Elizario ISD Mission Statement

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district.

Mrs. Sandra Licon, Board President

2. OPEN FORUM (five minute limit)

3. DISTRICT RECOGNITIONS

A. April is Assistant Principal's Month

Dr. Rogelio Segovia, Associate Superintendent

B. Recognition of Mrs. Christine Cuevas, Executive Secretary

Board of Trustees and Dr. Jeannie Meza-Chavez, Superintendent

4. NEW BUSINESS / BOARD ACTION ITEMS

A. Consider and possible Board action to approve request for competitive sealed proposals for improvement of the drop-off area at Alarcon Elementary (RFP# 22-1104) and approval of contract with the awarded contractor

Mr. Norberto Rivas, Chief Financial Officer

B. Consider and possible Board action to approve request for competitive sealed proposals for classroom furniture (RFP# 22-1105) and approval of purchase order with the awarded vendor

Mr. Norberto Rivas, Chief Financial Officer

C. Consider and possible Board action to schedule a special Board meeting for presentations from architect firms from the request for statements of qualification for architectural services for construction and addition of new building(s) and improvement of student drop off area(s) at Garcia Enriquez Middle School (RFQ# 22-1106)

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Mr. Norberto Rivas, Chief Financial Officer

D. Budget Planning for Future Raise Your Hand Texas Dates

Session 3 - September 15 - 16, 2022, in Austin, TX

Session 4 - January 11 - 13, 2023, in Austin, TX

Session 5 - April 6 - 7, 2023, in Austin, TX

Session 6 - June 15 - 16, 2023, in Austin, TX

Board of Trustees

5. CONSENT AGENDA - Consider and possible Board action on

A. Financial Reports

Mr. Norberto Rivas, Chief Financial Officer

1. Tax Report

7

2. Financial Statements

9

3. Investment Report

15

4. Purchase orders exceeding \$25,000.00

27

PO# 44606 - EP Big Media, Inc. - \$30,340.00

PO# 42419 - Flyers Energy, LLC - revising amount to \$37,999.00

B. Consider and possible Board action to approve amended Interlocal Participation Agreement (IPA) with the TASB Risk Management Fund

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Mr. Norberto Rivas, Chief Financial Officer

C. Goal Progress Monitoring

Ms. Lisa Renegar, Research and Evaluation Administrator

1.	GPM 1.2 - Student Mathematics performance on the TRS Unit Assessments in 3rd Grade Math will increase annually from 2021 - 2022 (baseline) through 2023 - 2034 at the Approaches, Meets, and Master's levels. Ms. Lisa Renegar, Research and Evaluation Administrator	45
2.	GPM 1.3 - Student Mathematics performance on the TRS Unit Assessments in 8th Grade Math will increase annually from 2021 - 2022 (baseline) through 2023 - 2024 at the Approaches, Meets, and Master's levels. Ms. Lisa Renegar, Research and Evaluation Administrator	47
3.	GPM 1.4 - Student Mathematics performance on the TRS Unit Assessments in High School Algebra I will increase annually from 2021 - 2022 (baseline) through 2023 - 2024 at the Approaches, Meets, and Master's levels. Ms. Lisa Renegar, Research and Evaluation Administrator	49
D.	Revisions to 2022 - 2023 District Calendar Ms. Lisa Renegar, Research and Evaluation Administrator	51
E.	Resolution to nominate Superintendent Dr. Jeannie Meza-Chavez as the Texas Association of School Boards Superintendent of the Year Mrs. Sandra Licon, Board President and Board of Trustees	53
F.	Resolution in Support of Military Connected Families Dr. Jeannie Meza-Chavez, Superintendent	56
G.	Assistive Technology Course for student with Visual Impairments Ms. Amanda Sanchez, Special Education Director	57
H.	Use of a Temporary Employment Staffing Agency Mr. Raul Jacques, Child Nutrition Services Director	63
I.	Consider approval of minutes for the following: Board of Trustees	
	1. March 9, 2022 - Regular Board Meeting	70
	2. March, 31, 2022 - Special Board Meeting	75
J.	Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.	
	1. Technology Department Mr. Horacio Hernandez, Technology Director	76
6.	PRESENTATION / REPORTS / INFORMATION	
A.	School Board Continuing Education Report (Presentation) Mrs. Sandra Licon, Board President	81
B.	Board Training (Information)	
	1. Evaluating and Improving Student Outcomes (EISO) - Virtual Training to be held on Saturday, April 23, 2022, from 9:00 a.m. - 12:00 p.m.	
C.	2022 - 2023 Board Meeting Dates (Information)	83
D.	UIL Realignment (Information) Ms. Christine Jaksch, Athletic Director	84
E.	TASB 2022 - 24 Advocacy Agenda submissions period April 1, 2022 - June 15, 2022 (Information) Dr. Jeannie Meza-Chavez, Superintendent	87
F.	Meal Service Update (Information) Mr. Raul Jacques, Child Nutrition Services Director	89

7. **EXECUTIVE SESSION**

The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

- A. Discussion on Employee / Board / Superintendent Communication
- B. Discussion and review of Board Operating procedures and district policy related to attendance.
- C. Discussion on the employment of the following:
 - 1. Discussion on renewal of teacher and administrator contracts for 2022 - 2023 school year for the following:
 - a. Probationary contracts
 - b. Term contracts
 - c. Certified administrators
 - d. Non - certified administrators
 - 2. Non - Contractual Personnel
 - a. Employees recommended for letter of reasonable assurance for 2022 - 2023 school year
- D. Consultation with Legal Counsel regarding Intervention in Public Utility Commission of Texas (PUC) Docket No. 52195, SOAH Docket No. 473-21-2606, Application of El Paso Electric Company to Change Rates; Pursuant to Texas Government Code Section 551.071.

Mrs. Priscilla de Mata, Legal Counsel

8. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**

- A. Discussion and possible action to revise the Board's Operating procedures and district policy related to attendance.
- B. Discussion and possible board action of renewal on teacher and administrator contracts for the 2022 - 2023 school year for the following:

Mrs. Blanca Cruz, Human Resources Director

 - 1. Probationary contracts
 - 2. Term contracts
 - 3. Certified administrators
 - 4. Non - certified administrators
- C. Discuss and take Possible Action Related to Intervention in Public Utility Commission of Texas (PUC) Proceeding PUC Docket No. 52195, SOAH Docket No. 473-21-2606, Application of El Paso Electric Company to Change Rates.

Mrs. Priscilla de Mata, Legal Counsel

9. **NEXT MEETING DATE:**

Regular Board Meeting: May 11, 2022, at 5:30 p.m.

10. **ADJOURNMENT**

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551-071 Private consultation with the board's attorney.
- 551-072 Discussing purchases, exchange, leases, or value of real property.
- 551-073 Discussing negotiated contracts for prospective gifts or donations.
- 551-074 Discussing personnel or to hear complaints against personnel
- 551-076 Deliberation regarding security devices
- 551-082 Considering discipline of a public school child, or complaint or charge against personnel
- 551-083 Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups.
- 551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Consider and possible Board action to schedule a special Board meeting for presentations from architect firms from the request for statements of qualification for architectural services construction and addition of new building(s) and improvement of student drop off area(s) at Garcia Enriquez MS (RFQ#22-1106)
Date: April 13, 2022

HISTORY: Preliminary information regarding a new middle school campus was presented at the February 9, 2022 Board meeting and a tour of the current middle school campus was conducted on February 17, 2022. Subsequently, a request for statements of qualification was released on March 6, 2022 and statements were received until March 25, 2022.

RATIONALE: Fifteen statements of qualification from architectural firms were received and the recommendation is to have at least three firms present. The purpose of this agenda item is to schedule a special Board meeting where architect firms can make presentations to the Board of Trustees.

BUDGET IMPACT: There is no budget impact with this agenda item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to select a date for a special Board meeting or to select the next regular Board meeting if the Board wishes to continue with this project.

Please check one: For approval Report / Information only Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Financial Reports - Tax Report
Date: April 13, 2022

HISTORY: The primary source of state funding for Texas school districts is the Foundation School Program (FSP). This program ensures that all school districts, regardless of property wealth, receive “substantially equal access to similar revenue per student at similar tax effort.” The District’s current tax rate was approved at the September 8, 2021 regular Board meeting for a total rate of \$1.09. The Maintenance & Operations (M&O) rate which pays for items such as staff salaries, supplies, materials, transportation and utilities was \$0.9207 while the Interest & Sinking (I&S) rate which pays for bonded debt was \$0.1693.

RATIONALE: The purpose of this agenda item is to report collections made for the current 2021 tax year which is based on the levy billed on October 1, 2021.

BUDGET IMPACT: Collections as of February 28, 2022 are summarized below.

	M&O	I&S	Total	Collections
Current Year Levy	\$2,734,765	\$502,874	\$3,237,639	
Current Year Collections	\$2,308,045	\$424,408	\$2,732,453	\$2,732,453
Current Year Levy Outstanding	\$426,720	\$78,466	\$505,186	
Prior Year Collections				\$64,656
Penalty & Interest Collections				\$34,157
Total Collections				\$2,831,267

ADMINISTRATIVE RECOMMENDATION: This report is for information only.

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EL PASO CONSOLIDATED TAX OFFICE
PROPERTY TAX COLLECTION ANALYSIS
9/1/2021 through 2/28/2022

JURISDICTION: 19 SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

PERIOD	CURRENT TAX YEAR (\$)		PRIOR YEARS (\$)		ALL YEARS (\$)			COLLECTION FEE (\$)	
	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	%	COLLECTED	CUMULATIVE
Sep 2021	-	-	33,787.27	33,787.27	33,787.27	33,787.27	1.04%	5,727.52	5,727.52
Oct 2021	18,161.58	18,161.58	9,637.72	43,424.99	27,799.30	61,586.57	1.90%	1,505.41	7,232.93
Nov 2021	230,876.30	249,037.88	5,358.09	48,783.08	236,234.39	297,820.96	9.20%	1,288.70	8,521.63
Dec 2021	967,943.52	1,216,981.40	14,706.00	63,489.08	982,649.52	1,280,470.48	39.55%	2,825.62	11,347.25
Jan 2022	1,042,971.55	2,259,952.95	18,949.91	82,438.99	1,061,921.46	2,342,391.94	72.35%	3,331.87	14,679.12
Feb 2022	478,767.52	2,738,720.47	10,107.10	92,546.09	488,874.62	2,831,266.56	87.45%	2,217.38	16,896.50
Mar 2022									
Apr 2022									
May 2022									
Jun 2022									
Jul 2022									
Aug 2022									

LEVY	CURRENT	PRIOR	ALL YEARS	REVENUE	CURRENT	PRIOR	ALL YEARS
Levy-Cert 7/24/2021	-	N/A	N/A	Total Levy Collected	2,732,452.76	64,656.40	2,797,109.16
Levy-Billed 10/1/2021	3,251,468.31	574,891.82	3,826,360.13	Total Penalty & Interest	6,267.71	27,889.69	34,157.40
Adjusted Levy YTD	3,237,638.71	542,813.52	3,780,452.23	Total Levy + P&I	2,738,720.47	92,546.09	2,831,266.56
Increase/Decrease	(13,829.60)	(32,078.30)	(45,907.90)	Taxes as percent of levy	84.40%	2.00%	86.40%
Levy Outstanding	505,185.95	478,157.12	983,343.07	P&I as percent of levy	0.19%	0.86%	1.05%
				Total as percent of levy	84.59%	2.86%	87.45%
				Collection Fee	154.83	16,741.67	16,896.50
				Total Collected YTD	2,738,875.30	109,287.76	2,848,163.06



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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Financial Reports – Financial Statements
Date: April 13, 2022

HISTORY: The district’s fiscal year runs from July 1st through June 30th. The district’s fiscal accounts are audited annually and the results are typically presented at the regular board meeting in November.

RATIONALE: The purpose of this agenda item is to present unaudited interim financial statements as of February 28, 2022 which are attached to this memo. Included are:

- Exhibit G-1: presents budget and actual amounts for the general fund
- Exhibit J-3: presents budget and actual amounts for the debt service fund
- Exhibit C-1: presents the balance sheet for governmental funds
- Exhibit C-3: presents revenues and expenditures for governmental funds
- Exhibit H-4: presents revenues and expenses for internal service funds

BUDGET IMPACT: There is no budget impact associated with this agenda item.

ADMINISTRATIVE RECOMMENDATION: This report is for information only.

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SAN ELIZARIO ISD
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND - UNAUDITED
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2022

Data Control Codes		Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)
		Original	Final		
REVENUES:					
5700	Total Local and Intermediate Sources	\$ 3,101,144	\$ 3,101,144	\$ 2,595,746	\$ (505,398)
5800	State Program Revenues	30,725,856	30,753,515	19,375,285	(11,378,230)
5900	Federal Program Revenues	5,268,000	5,647,012	2,784,851	(2,862,161)
5020	Total Revenues	<u>39,095,000</u>	<u>39,501,671</u>	<u>24,755,882</u>	<u>(14,745,789)</u>
EXPENDITURES:					
Current:					
0011	Instruction	18,741,079	18,688,079	11,745,944	6,942,135
0012	Instructional Resources and Media Services	509,500	509,500	302,644	206,856
0013	Curriculum and Instructional Staff Development	182,766	232,766	133,375	99,391
0021	Instructional Leadership	758,050	761,065	509,587	251,478
0023	School Leadership	2,172,042	2,172,042	1,448,640	723,402
0031	Guidance, Counseling and Evaluation Services	1,278,767	1,286,767	829,183	457,584
0032	Social Work Services	251,778	251,778	164,721	87,057
0033	Health Services	434,094	463,106	267,469	195,637
0034	Student (Pupil) Transportation	1,326,403	1,350,203	889,967	460,236
0035	Food Services	4,000,000	4,000,000	1,786,358	2,213,642
0036	Extracurricular Activities	1,047,623	1,097,489	573,853	523,636
0041	General Administration	1,650,008	1,653,023	1,120,474	532,549
0051	Facilities Maintenance and Operations	4,377,423	4,518,423	2,766,610	1,751,813
0052	Security and Monitoring Services	896,658	1,064,036	522,131	541,905
0053	Data Processing Services	1,377,417	1,377,417	1,056,585	320,832
0061	Community Services	26,147	38,147	22,779	15,368
Debt Service:					
0071	Principal on Long Term Debt	-	-	-	-
0072	Interest on Long Term Debt	-	-	-	-
0073	Bond Issuance Cost and Fees	-	-	-	-
Capital Outlay:					
0081	Facilities Acquisition and Construction	220,000	155,000	112,139	42,861
Intergovernmental:					
0099	Other Intergovernmental Charges	44,500	44,500	20,500	24,000
6030	Total Expenditures	<u>39,294,255</u>	<u>39,663,341</u>	<u>24,272,959</u>	<u>15,390,382</u>
1100	Excess (Deficiency) of Revenues Over(Under) Expenditures	<u>(199,255)</u>	<u>(161,670)</u>	<u>482,923</u>	<u>644,593</u>
OTHER FINANCING SOURCES (USES):					
7912	Sale of Real and Personal Property	5,000	5,000	34,320	29,320
7915	Transfers In	-	-	-	-
8911	Transfers Out (Use)	-	-	-	-
7080	Total Other Financing Sources (Uses)	<u>5,000</u>	<u>5,000</u>	<u>34,320</u>	<u>29,320</u>
1200	Net Changes in Fund Balances	(194,255)	(156,670)	517,243	673,913
0100	Fund Balance - July 1 (Beginning)	-	13,295,680	13,295,680	-
3000	Fund Balance - June 30 (Ending)	<u>\$ (194,255)</u>	<u>\$ 13,139,010</u>	<u>\$ 13,812,923</u>	<u>\$ 673,913</u>

SAN ELIZARIO ISD
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - DEBT SERVICE FUND - UNAUDITED
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2022

Data Control Codes		Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)
		Original	Final		
	REVENUES:				
5700	Total Local and Intermediate Sources	\$ 571,406	\$ 571,406	\$ 443,510	\$ (127,896)
5800	State Program Revenues	1,054,766	1,054,766	1,187,906	133,140
5020	Total Revenues	<u>1,626,172</u>	<u>1,626,172</u>	<u>1,631,416</u>	<u>5,244</u>
	EXPENDITURES:				
	Debt Service:				
0071	Principal on Long Term Debt	610,000	610,000	-	610,000
0072	Interest on Long Term Debt	1,067,900	1,067,900	533,950	533,950
0073	Bond Issuance Cost and Fees	1,000	1,000	400	600
6030	Total Expenditures	<u>1,678,900</u>	<u>1,678,900</u>	<u>534,350</u>	<u>1,144,550</u>
1200	Net Changes in Fund Balances	(52,728)	(52,728)	1,097,066	1,149,794
0100	Fund Balance - July 1 (Beginning)	-	239,349	239,349	-
3000	Fund Balance - June 30 (Ending)	<u>\$ (52,728)</u>	<u>\$ 186,621</u>	<u>\$ 1,336,415</u>	<u>\$ 1,149,794</u>

SAN ELIZARIO ISD
BALANCE SHEET
GOVERNMENTAL FUNDS - UNAUDITED
AS OF FEBRUARY 28, 2022

Data Control Codes	General Fund	Other Funds	Total Governmental Funds
ASSETS			
1110	\$ 14,534,275	\$ 1,977,677	\$ 16,511,952
1220	563,438	52,669	616,107
1230	(52,273)	(4,696)	(56,968)
1240	647,837	1,637,363	2,285,200
1250	1,236	-	1,236
1260	2,096,296	293,672	2,389,968
1300	199,293	-	199,293
1410	-	-	-
1000	<u>17,990,102</u>	<u>3,956,686</u>	<u>21,946,789</u>
LIABILITIES			
2110	459,709	162,579	622,288
2150	274,950	-	274,950
2160	1,740,060	234,326	1,974,387
2170	1,013,236	1,244,592	2,257,828
2180	-	2,500	2,500
2200	115,832	-	115,832
2300	62,224	2,845	65,069
2000	<u>3,666,011</u>	<u>1,646,842</u>	<u>5,312,853</u>
DEFERRED INFLOWS OF RESOURCES			
2601	<u>511,165</u>	<u>47,974</u>	<u>559,139</u>
2600	<u>511,165</u>	<u>47,974</u>	<u>559,139</u>
FUND BALANCES			
Nonspendable Fund Balance:			
3410	137,069	-	137,069
Restricted Fund Balance:			
3450	689,429	147,320	836,749
3470	-	621,754	621,754
3480	-	1,336,415	1,336,415
3490	-	156,381	156,381
3510	-	-	-
3600	12,986,428	-	12,986,428
3000	<u>13,812,926</u>	<u>2,261,870</u>	<u>16,074,796</u>
4000	<u>\$ 17,990,103</u>	<u>\$ 3,956,686</u>	<u>\$ 21,946,789</u>

SAN ELIZARIO ISD
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - UNAUDITED
FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2022

Data Control Codes		General Fund	Other Funds	Total Governmental Funds
REVENUES:				
5700	Total Local and Intermediate Sources	\$ 2,595,746	\$ 511,008	\$ 3,106,754
5800	State Program Revenues	19,375,285	1,234,127	20,609,412
5900	Federal Program Revenues	2,784,851	5,482,155	8,267,006
5020	Total Revenues	<u>24,755,882</u>	<u>7,227,290</u>	<u>31,983,172</u>
EXPENDITURES:				
Current:				
0011	Instruction	11,745,944	3,621,055	15,366,999
0012	Instructional Resources and Media Services	302,644	51,457	354,101
0013	Curriculum Instructional Staff Development	133,375	817,114	950,489
0021	Instructional Leadership	509,587	89,525	599,112
0023	School Leadership	1,448,640	112,245	1,560,885
0031	Guidance, Counseling and Evaluation Services	829,183	75,569	904,752
0032	Social Work Services	164,721	6,147	170,868
0033	Health Services	267,469	108,714	376,183
0034	Student (Pupil) Transportation	889,967	42,005	931,972
0035	Food Services	1,786,358	111,365	1,897,723
0036	Extracurricular Activities	573,853	57,930	631,783
0041	General Administration	1,120,474	31,035	1,151,509
0051	Facilities Maintenance and Operations	2,766,610	798,744	3,565,354
0052	Security and Monitoring Services	522,131	48,472	570,603
0053	Data Processing Services	1,056,585	18,441	1,075,026
0061	Community Services	22,779	165,981	188,760
Debt Service:				
0071	Principal on Long Term Debt	-	-	-
0072	Interest on Long Term Debt	-	533,950	533,950
0073	Bond Issuance Cost and Fees	-	400	400
Capital Outlay:				
0081	Facilities Acquisition and Construction	112,139	178,048	290,187
Intergovernmental:				
0099	Other Intergovernmental Charges	20,500	-	20,500
6030	Total Expenditures	<u>24,272,959</u>	<u>6,868,197</u>	<u>31,141,156</u>
1100	Excess (Deficiency) of Revenues Over(Under) Expenditures	<u>482,923</u>	<u>359,093</u>	<u>842,016</u>
OTHER FINANCING SOURCES (USES)				
7912	Sale of Real and Personal Property	34,320	-	34,320
7915	Transfers In	-	-	-
8911	Transfers Out (Use)	-	-	-
7080	Total Other Financing Sources (Uses)	<u>34,320</u>	<u>-</u>	<u>34,320</u>
1200	Net Change in Fund Balances	517,243	359,093	876,336
0100	Fund Balance - July 1 (Beginning)	13,295,680	1,902,777	15,198,457
1300	Prior Period Adjustment	-	-	-
3000	Fund Balance - June 30 (Ending)	<u>\$ 13,812,923</u>	<u>\$ 2,261,870</u>	<u>\$ 16,074,793</u>

SAN ELIZARIO ISD
 COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
 INTERNAL SERVICE FUNDS - UNAUDITED
 FOR THE EIGHT MONTHS ENDING FEBRUARY 28, 2022

	753 Self Insurance Health Fund	770 Self Insurance W/ Comp Fund	Total Internal Service Funds
OPERATING REVENUES:			
Local and Intermediate Sources	\$ 2,807,727	\$ 182,160	\$ 2,989,887
Total Operating Revenues	<u>2,807,727</u>	<u>182,160</u>	<u>2,989,887</u>
OPERATING EXPENSES:			
Professional and Contracted Services	2,863,184	187,165	3,050,349
Other Operating Costs	613,851	-	613,851
Total Operating Expenses	<u>3,477,035</u>	<u>187,165</u>	<u>3,664,200</u>
Operating Income (Loss)	<u>(669,308)</u>	<u>(5,005)</u>	<u>(674,313)</u>
NONOPERATING REVENUES (EXPENSES):			
Earnings from Temporary Deposits & Investments	261	701	962
Total Nonoperating Revenues (Expenses)	<u>261</u>	<u>701</u>	<u>962</u>
Income (Loss) Before Transfers	(669,047)	(4,304)	(673,351)
Transfer In	-	-	-
Change in Net Position	<u>(669,047)</u>	<u>(4,304)</u>	<u>(673,351)</u>
Total Net Position - July 1 (Beginning)	<u>231,150</u>	<u>1,120,987</u>	<u>1,352,137</u>
Total Net Position - June 30 (Ending)	<u>\$ (437,897)</u>	<u>\$ 1,116,683</u>	<u>\$ 678,786</u>



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Financial Reports – Investment Report
Date: April 13, 2022

HISTORY: Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding report period in accordance with section 2256.023 of the Texas Government Code.

RATIONALE: The purpose of this agenda item is to present that investment report which is attached to this memo.

BUDGET IMPACT: Interest earned by fund is summarized in the investment report which is attached to this memo.

ADMINISTRATIVE RECOMMENDATION: This report is for information only.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district

San Elizario I.S.D.
Statement of Interest Earned
For The Eight Months Ending February 28, 2022

	General Fund	\$ 11,199.56
	Interest & Sinking (Debt Service) Fund	\$ 342.23
	Capital Projects Fund	\$ 45.18
	Health Insurance Fund	\$ 261.22
	Workers Compensation Fund	\$ 701.49
	Total	\$ 12,549.68

We, the undersigned Investment Officers, do hereby certify that the above investment information, is in compliance with Board Policy (CDA Local) and requirements stated in Sec. 2256.023 of the PFIA.



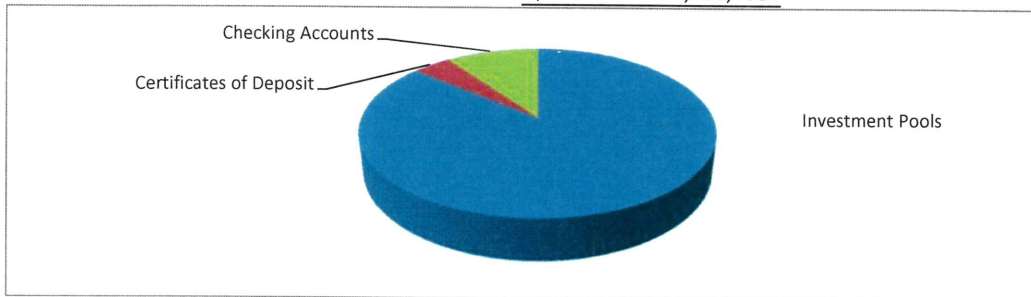
Chief Financial Officer

March 30, 2022

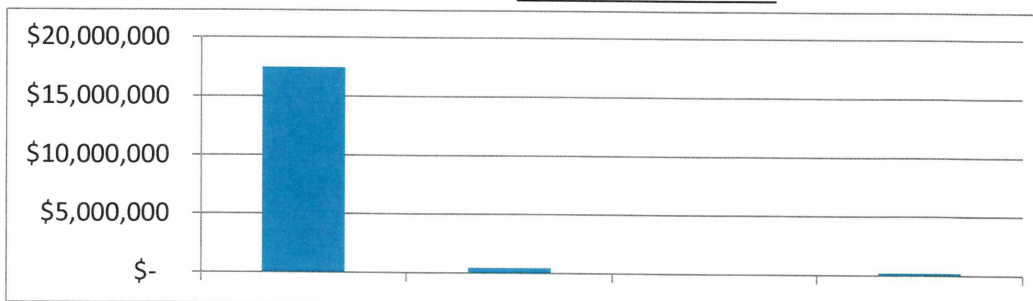
Date

Portfolio Diversification

By Investment Type	Current Market Value	Portfolio %
Investment Pools	\$ 15,624,292	85.90%
Certificates of Deposit	\$ 750,000	4.12%
Checking Accounts	\$ 1,814,416	9.98%
	<u>\$ 18,188,708</u>	



By Investment Maturity	Current Market Value	Portfolio %
Overnight	\$ 17,438,708	95.88%
0 - 1 Year	\$ 500,000	2.75%
1 - 2 Years	\$ -	0.00%
2 + years	\$ 250,000	1.37%
	<u>\$ 18,188,708</u>	



General Fund

Wells Fargo- General Operating Checking Account

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 1,889,584.09	0.00%	\$ -
01-Aug-21	31-Aug-21	Overnight	\$ 1,700,036.71	0.00%	\$ -
01-Sep-21	30-Sep-21	Overnight	\$ 983,591.87	0.00%	\$ -
01-Oct-21	31-Oct-21	Overnight	\$ 491,694.35	0.00%	\$ -
01-Nov-21	30-Nov-21	Overnight	\$ 1,176,487.34	0.00%	\$ -
01-Dec-21	31-Dec-21	Overnight	\$ 1,100,951.88	0.00%	\$ -
01-Jan-22	31-Jan-22	Overnight	\$ 1,766,112.98	0.00%	\$ -
01-Feb-22	28-Feb-22	Overnight	\$ 1,523,177.32	0.00%	\$ -
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ -

Wells Fargo- Food Service Checking Account

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 16,986.48	0.00%	\$ -
01-Aug-21	31-Aug-21	Overnight	\$ 31,147.04	0.00%	\$ -
01-Sep-21	30-Sep-21	Overnight	\$ 47,442.65	0.00%	\$ -
01-Oct-21	31-Oct-21	Overnight	\$ 53,922.30	0.00%	\$ -
01-Nov-21	30-Nov-21	Overnight	\$ 67,627.05	0.00%	\$ -
01-Dec-21	31-Dec-21	Overnight	\$ 77,786.00	0.00%	\$ -
01-Jan-22	31-Jan-22	Overnight	\$ 85,411.90	0.00%	\$ -
01-Feb-22	28-Feb-22	Overnight	\$ 95,689.59	0.00%	\$ -
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ -

Lone Star Investment Pool- Corporate Overnight Plus Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 6,837,661.35	0.09%	\$ 553.13
01-Aug-21	31-Aug-21	Overnight	\$ 4,268,055.36	0.08%	\$ 436.90
01-Sep-21	30-Sep-21	Overnight	\$ 6,426,222.12	0.08%	\$ 323.01
01-Oct-21	31-Oct-21	Overnight	\$ 5,966,849.08	0.08%	\$ 382.42
01-Nov-21	30-Nov-21	Overnight	\$ 6,044,132.45	0.08%	\$ 380.25
01-Dec-21	31-Dec-21	Overnight	\$ 4,780,869.47	0.10%	\$ 360.60
01-Jan-22	31-Jan-22	Overnight	\$ 7,626,181.50	0.12%	\$ 542.59
01-Feb-22	28-Feb-22	Overnight	\$ 6,175,296.10	0.14%	\$ 758.01
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 3,736.91

Lone Star Investment Pool- Corporate Overnight Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 348,829.63	0.08%	\$ 25.09
01-Aug-21	31-Aug-21	Overnight	\$ 348,848.05	0.06%	\$ 18.42
01-Sep-21	30-Sep-21	Overnight	\$ 348,863.20	0.05%	\$ 15.15
01-Oct-21	31-Oct-21	Overnight	\$ 348,879.20	0.05%	\$ 16.00
01-Nov-21	30-Nov-21	Overnight	\$ 348,897.03	0.06%	\$ 17.83
01-Dec-21	31-Dec-21	Overnight	\$ 348,958.72	0.07%	\$ 22.10
01-Jan-22	31-Jan-22	Overnight	\$ 348,985.98	0.09%	\$ 27.26
01-Feb-22	28-Feb-22	Overnight	\$ 349,016.25	0.11%	\$ 30.27
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 172.12

Lone Star Investment Pool- Government Overnight Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 173,545.65	0.01%	\$ 0.72
01-Aug-21	31-Aug-21	Overnight	\$ 198,996.35	0.01%	\$ 0.82
01-Sep-21	30-Sep-21	Overnight	\$ 329,982.26	0.01%	\$ 0.93
01-Oct-21	31-Oct-21	Overnight	\$ 353,854.74	0.01%	\$ 1.50
01-Nov-21	30-Nov-21	Overnight	\$ 600,135.17	0.01%	\$ 1.77
01-Dec-21	31-Dec-21	Overnight	\$ 1,440,801.94	0.01%	\$ 4.03
01-Jan-22	31-Jan-22	Overnight	\$ 2,213,605.64	0.01%	\$ 11.97
01-Feb-22	28-Feb-22	Overnight	\$ 2,732,678.10	0.02%	\$ 49.49
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 71.23

Texas CLASS Investment Pool- General Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 3,186,405.30	0.06%	\$ 166.37
01-Aug-21	31-Aug-21	Overnight	\$ 3,186,542.19	0.05%	\$ 136.89
01-Sep-21	30-Sep-21	Overnight	\$ 3,186,658.08	0.04%	\$ 115.89
01-Oct-21	31-Oct-21	Overnight	\$ 3,186,775.93	0.04%	\$ 117.85
01-Nov-21	30-Nov-21	Overnight	\$ 3,186,917.08	0.05%	\$ 141.15
01-Dec-21	31-Dec-21	Overnight	\$ 3,187,104.50	0.07%	\$ 187.42
01-Jan-22	31-Jan-22	Overnight	\$ 3,187,365.74	0.10%	\$ 261.24
01-Feb-22	28-Feb-22	Overnight	\$ 3,187,666.21	0.12%	\$ 300.47
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 1,427.28

GECU- Certificate of Deposit (Date Opened: 4/21/2021 Maturity Date: 4/21/2024)

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	2+ Years	\$ 250,000.00	0.80%	\$ 169.86
01-Aug-21	31-Aug-21	2+ Years	\$ 250,000.00	0.80%	\$ 169.86
01-Sep-21	30-Sep-21	2+ Years	\$ 250,000.00	0.80%	\$ 164.38
01-Oct-21	31-Oct-21	2+ Years	\$ 250,000.00	0.80%	\$ 169.86
01-Nov-21	30-Nov-21	2+ Years	\$ 250,000.00	0.80%	\$ 164.38
01-Dec-21	31-Dec-21	2+ Years	\$ 250,000.00	0.80%	\$ 169.86
01-Jan-22	31-Jan-22	2+ Years	\$ 250,000.00	0.80%	\$ 169.86
01-Feb-22	28-Feb-22	2+ Years	\$ 250,000.00	0.80%	\$ 153.42
01-Mar-22	31-Mar-22	2+ Years	\$ -	0.80%	\$ -
01-Apr-22	30-Apr-22	2+ Years	\$ -	0.80%	\$ -
01-May-22	31-May-22	2+ Years	\$ -	0.80%	\$ -
01-Jun-22	30-Jun-22	2+ Years	\$ -	0.80%	\$ -
Interest Earned:					\$ 1,331.48

FLFCU- Certificate of Deposit (Date Opened: 11/6/2019 Maturity Date: 11/6/2022)

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	1 - 2 years	\$ 250,000.00	1.93%	\$ 409.79
01-Aug-21	31-Aug-21	1 - 2 years	\$ 250,000.00	1.93%	\$ 409.79
01-Sep-21	30-Sep-21	1 - 2 years	\$ 250,000.00	1.93%	\$ 396.58
01-Oct-21	31-Oct-21	1 - 2 years	\$ 250,000.00	1.93%	\$ 409.79
01-Nov-21	30-Nov-21	1 - 2 years	\$ 250,000.00	1.93%	\$ 396.58
01-Dec-21	31-Dec-21	0 - 1 years	\$ 250,000.00	1.93%	\$ 409.79
01-Jan-22	31-Jan-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 409.79
01-Feb-22	28-Feb-22	0 - 1 years	\$ 250,000.00	1.93%	\$ 370.14
01-Mar-22	31-Mar-22	0 - 1 years	\$ -	1.93%	\$ -
01-Apr-22	30-Apr-22	0 - 1 years	\$ -	1.93%	\$ -
01-May-22	31-May-22	0 - 1 years	\$ -	1.93%	\$ -
01-Jun-22	30-Jun-22	0 - 1 years	\$ -	1.93%	\$ -
Interest Earned:					\$ 3,212.25

Bank of Texas- Certificate of Deposit (Date Opened: 5/25/2020 Maturity Date: 5/25/2022)

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 159.24
01-Aug-21	31-Aug-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 159.25
01-Sep-21	30-Sep-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 154.11
01-Oct-21	31-Oct-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 159.25
01-Nov-21	30-Nov-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 154.10
01-Dec-21	31-Dec-21	0 - 1 year	\$ 250,000.00	0.75%	\$ 159.25
01-Jan-22	31-Jan-22	0 - 1 year	\$ 250,000.00	0.75%	\$ 159.25
01-Feb-22	28-Feb-22	0 - 1 year	\$ 250,000.00	0.75%	\$ 143.84
01-Mar-22	31-Mar-22	0 - 1 year	\$ -	0.75%	\$ -
01-Apr-22	30-Apr-22	0 - 1 year	\$ -	0.75%	\$ -
01-May-22	31-May-22	0 - 1 year	\$ -	0.75%	\$ -
01-Jun-22	30-Jun-22	0 - 1 year	\$ -	0.75%	\$ -
Interest Earned:					\$ 1,248.29

Total General Fund Interest Earned **\$ 11,199.56**

Interest & Sinking Fund (Debt Service)

Lone Star Investment Pool- Corporate Overnight Plus Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 304,547.93	0.09%	\$ 23.89
01-Aug-21	31-Aug-21	Overnight	\$ 304,569.64	0.08%	\$ 21.71
01-Sep-21	30-Sep-21	Overnight	\$ 304,589.57	0.08%	\$ 19.93
01-Oct-21	31-Oct-21	Overnight	\$ 20,994.94	0.08%	\$ 17.38
01-Nov-21	30-Nov-21	Overnight	\$ 20,996.40	0.08%	\$ 1.46
01-Dec-21	31-Dec-21	Overnight	\$ 845,249.22	0.10%	\$ 68.82
01-Jan-22	31-Jan-22	Overnight	\$ 845,336.95	0.12%	\$ 87.73
01-Feb-22	28-Feb-22	Overnight	\$ 845,425.53	0.14%	\$ 88.58
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 329.50

Lone Star Investment Pool- Government Overnight Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 50,042.39	0.01%	\$ 0.21
01-Aug-21	31-Aug-21	Overnight	\$ 53,621.27	0.01%	\$ 0.23
01-Sep-21	30-Sep-21	Overnight	\$ 57,088.84	0.01%	\$ 0.23
01-Oct-21	31-Oct-21	Overnight	\$ 60,786.71	0.01%	\$ 0.26
01-Nov-21	30-Nov-21	Overnight	\$ 89,565.50	0.01%	\$ 0.30
01-Dec-21	31-Dec-21	Overnight	\$ 242,433.17	0.01%	\$ 0.65
01-Jan-22	31-Jan-22	Overnight	\$ 383,664.63	0.01%	\$ 2.05
01-Feb-22	28-Feb-22	Overnight	\$ 485,622.01	0.02%	\$ 8.80
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 12.73

Total Debt Service Fund Interest Earned **\$ 342.23**

Capital Projects Fund

2015 Bond Construction Fund - Government Overnight Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 1,417,090.53	0.01%	\$ 6.15
01-Aug-21	31-Aug-21	Overnight	\$ 1,417,096.69	0.01%	\$ 6.16
01-Sep-21	30-Sep-21	Overnight	\$ 1,316,322.34	0.01%	\$ 5.94
01-Oct-21	31-Oct-21	Overnight	\$ 720,950.64	0.01%	\$ 5.30
01-Nov-21	30-Nov-21	Overnight	\$ 633,632.69	0.01%	\$ 3.02
01-Dec-21	31-Dec-21	Overnight	\$ 626,318.53	0.01%	\$ 2.74
01-Jan-22	31-Jan-22	Overnight	\$ 626,322.56	0.01%	\$ 4.03
01-Feb-22	28-Feb-22	Overnight	\$ 621,753.89	0.02%	\$ 11.84
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 45.18

Total Capital Projects Fund Interest Earned **\$ 45.18**

Health Insurance Fund

Wells Fargo- Health Insurance

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 223,855.95	0.16%	\$ 63.00
01-Aug-21	31-Aug-21	Overnight	\$ 120,985.62	0.16%	\$ 34.91
01-Sep-21	30-Sep-21	Overnight	\$ 77,259.69	0.16%	\$ 24.19
01-Oct-21	31-Oct-21	Overnight	\$ 487,452.58	0.16%	\$ 44.59
01-Nov-21	30-Nov-21	Overnight	\$ 241,821.95	0.16%	\$ 29.66
01-Dec-21	31-Dec-21	Overnight	\$ 152,745.93	0.16%	\$ 30.03
01-Jan-22	31-Jan-22	Overnight	\$ 56,803.08	0.16%	\$ 17.69
01-Feb-22	28-Feb-22	Overnight	\$ 111,306.24	0.16%	\$ 17.15
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 261.22
Total Health Insurance Fund Interest Earned :					\$ 261.22

Workers Compensation Fund

Wells Fargo- Worker's Compensation

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 147,805.80	0.16%	\$ 20.52
01-Aug-21	31-Aug-21	Overnight	\$ 141,583.53	0.16%	\$ 19.56
01-Sep-21	30-Sep-21	Overnight	\$ 52,812.08	0.16%	\$ 14.39
01-Oct-21	31-Oct-21	Overnight	\$ 97,008.45	0.16%	\$ 10.21
01-Nov-21	30-Nov-21	Overnight	\$ 99,358.75	0.16%	\$ 11.78
01-Dec-21	31-Dec-21	Overnight	\$ 101,418.73	0.16%	\$ 13.65
01-Jan-22	31-Jan-22	Overnight	\$ 90,356.57	0.16%	\$ 13.24
01-Feb-22	28-Feb-22	Overnight	\$ 84,243.04	0.16%	\$ 10.77
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 114.12

Lone Star Investment Pool- Corporate Overnight Fund

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-21	31-Jul-21	Overnight	\$ 1,183,166.82	0.08%	\$ 85.10
01-Aug-21	31-Aug-21	Overnight	\$ 1,183,229.30	0.06%	\$ 62.48
01-Sep-21	30-Sep-21	Overnight	\$ 1,183,280.67	0.05%	\$ 51.37
01-Oct-21	31-Oct-21	Overnight	\$ 1,183,334.94	0.05%	\$ 54.27
01-Nov-21	30-Nov-21	Overnight	\$ 1,183,395.40	0.06%	\$ 60.46
01-Dec-21	31-Dec-21	Overnight	\$ 1,183,470.34	0.07%	\$ 74.94
01-Jan-22	31-Jan-22	Overnight	\$ 1,183,562.78	0.09%	\$ 92.44
01-Feb-22	28-Feb-22	Overnight	\$ 1,226,833.77	0.11%	\$ 106.31
01-Mar-22	31-Mar-22	Overnight	\$ -	0.00%	\$ -
01-Apr-22	30-Apr-22	Overnight	\$ -	0.00%	\$ -
01-May-22	31-May-22	Overnight	\$ -	0.00%	\$ -
01-Jun-22	30-Jun-22	Overnight	\$ -	0.00%	\$ -
Interest Earned:					\$ 587.37

Total Worker's Compensation Fund Interest Earned : **\$ 701.49**



First Public
12007 Research Blvd.
Austin, Texas 78759
800.558.8875 • firstpublic.com

Fund Performance Update

February 28, 2022

Comments by Mellon, Investment Manager

Custodian Bank: State Street Bank

Investment Managers:

*American Beacon Advisors and
Mellon Investments Corp (Dreyfus)*

The Lone Star Investment Pool is endorsed by:



The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, changes, and expenses associated with this or any security prior to investing. Investment in Lone Star Investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency, and although Lone Star seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in Lone Star. For further information or for an Information Statement contact First Public at 800.558.8875. The return information is net of all current operating expenses. The return represents past performance and is no indication of future results.

The equity markets continued their downward slide in February that started the previous month. In the first two months of 2022, the S&P 500 index fell over 8%. The equity and credit markets experienced declines due to the focus on higher rates due to inflation reaching 40-year highs. In February, these markets took another hit as Russia invaded Ukraine. The invasion created geopolitical instability and pushed oil to over \$100 per barrel. Treasury yields rose during the month, but fell in the last week following Russia's invasion. The Fed still appears to be fully on track to raise the target rate by 25 basis points at the March 16th FOMC meeting. At the start of February, the market was pricing in a strong probability of a 50 basis point hike at this meeting, but that probability has fallen to near zero. At the end of February, the market was pricing in 25 basis point hikes at the next four FOMC meetings as the most likely scenario.

Active Participants This Month

Schools and Colleges	572
Other Governmental Entities	79
<i>Total</i>	<i>651</i>



Government Overnight Fund

Return Information

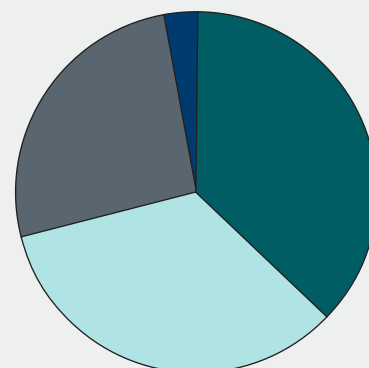
February 28, 2022

Average Monthly Return (a)	0.02%
SEC 7-day Fund Yield (b)	0.03%
Weighted Average Maturity One (c)	34 days
Weighted Average Maturity Two (c)	79 days
Portfolio Maturing beyond One Year	1%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

Inventory Position

	Book Value	Market Value
Cash/Repo	1,820,003,778.57	1,820,003,778.57
US Treasuries	1,975,378,430.12	1,973,590,567.53
Agencies	1,409,241,243.81	1,409,209,194.01
Money Market Funds	161,219,659.40	161,219,659.40
Total Assets	5,365,843,111.90	5,364,023,199.51

Investment Distribution



Treasuries	37%
Cash Repo	34%
Agencies	26%
Money Market	3%

(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results.

Corporate Overnight Fund

Return Information

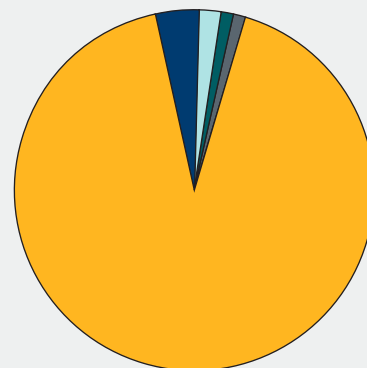
February 28, 2022

Average Monthly Return (a)	0.11%
SEC 7-day Fund Yield (b)	0.13%
Weighted Average Maturity One (c)	32 days
Weighted Average Maturity Two (c)	54 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

Inventory Position

	Book Value	Market Value
Cash/Repo	99,880,083.98	99,880,083.98
US Treasuries	49,990,112.50	49,979,000.00
Agencies	19,999,833.48	20,005,556.85
Commercial Paper	3,625,528,826.28	3,625,001,459.15
Money Market Funds	160,265,902.71	160,258,895.62
Total Assets	3,955,664,758.95	3,955,124,995.60

Investment Distribution



Commercial Paper	92%
Money Market	4%
Cash Repo	2%
Treasuries	1%
Agencies	1%

(b)

$$\text{Yield} = 2 \left[\left[\frac{a-b}{cd} + 1 \right]^6 - 1 \right]$$

SEC 7-Day Yield Calculation

a - Dividend and interest income
b - Expenses accrued for the period
c - Average daily number of shares outstanding during the period that was entitled to dividends
d - Maximum offering price per share on the last day of the period

Corporate Overnight Plus Fund

Return Information

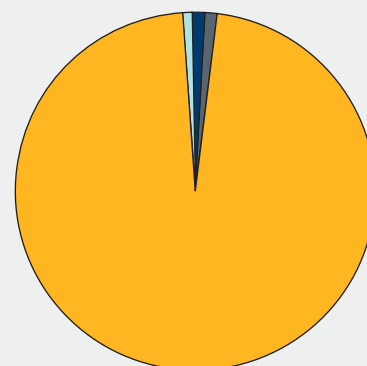
February 28, 2022

Average Monthly Return (a)	0.14%
SEC 7-day Fund Yield (b)	0.15%
Weighted Average Maturity One (c)	39 days
Weighted Average Maturity Two (c)	58 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAf/S1+

Inventory Position

	Book Value	Market Value
Cash/Repo	119,711,686.74	119,711,686.74
US Treasuries	-	-
Agencies	49,999,666.97	50,015,765.25
Commercial Paper	9,749,702,627.33	9,747,939,720.27
Money Market Funds	86,869,846.90	86,869,534.52
Total Assets	10,006,283,827.94	10,004,536,706.78

Investment Distribution



Commercial Paper	97%
Cash Repo	1%
Money Market	1%
Agencies	1%

(c) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.



Texas CLASS

Texas CLASS

Date	Dividend Rate	Daily Yield
02/01/2022	0.00002980	0.1088%
02/02/2022	0.00002933	0.1071%
02/03/2022	0.00003030	0.1106%
02/04/2022	0.00009465	0.1151%
02/05/2022	0.00000000	0.1151%
02/06/2022	0.00000000	0.1151%
02/07/2022	0.00003260	0.1191%
02/08/2022	0.00003271	0.1194%
02/09/2022	0.00003267	0.1193%
02/10/2022	0.00003261	0.1190%
02/11/2022	0.00009738	0.1185%
02/12/2022	0.00000000	0.1185%
02/13/2022	0.00000000	0.1185%
02/14/2022	0.00003446	0.1258%
02/15/2022	0.00003339	0.1219%
02/16/2022	0.00003283	0.1198%
02/17/2022	0.00003300	0.1204%
02/18/2022	0.000013380	0.1221%
02/19/2022	0.00000000	0.1221%
02/20/2022	0.00000000	0.1221%
02/21/2022	0.00000000	0.1221%
02/22/2022	0.00003408	0.1243%
02/23/2022	0.00003602	0.1315%
02/24/2022	0.00003837	0.1401%
02/25/2022	0.000011592	0.1410%
02/26/2022	0.00000000	0.1410%
02/27/2022	0.00000000	0.1410%
02/28/2022	0.00003876	0.1415%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Director of Support Services
Subject: Purchase Order #44606 – EP Big Media, Inc.
Date: April 13, 2022

HISTORY:

During the Power of 10 presentation that I had with Dr. Segovia, our students were asked about what improvements and/or changes they would like to see at their school. The installation of a new high school logo and new (San Elizario High School) lettering that stand outs and promotes the campus was one of their suggestions.

RATIONALE:

The new large display of the logo and lettering would be a positive improvement to the outside of the facility. The logo and lettering will have the capability to be lit at night. The area of placement would be on the exterior south side wall of the main gym. The vendor chosen is a member of the Region 19 Purchasing Co-Op, Contract #22-7432. A proof rendering of the proposed sign is attached to this memo.

BUDGET: There were funds previously budgeted for a boom lift (aerial platform to reach high places) that will not be used because that equipment is not scheduled to be in stock for another year; therefore, those funds can be repurposed for this new HS logo/lettering project. In addition to the cost of \$30,340 for the logo/lettering, there will be a second purchase order with a cost of \$9,598.94 to run electrical wiring for this purpose that would be released if and once this purchase is approved.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is to approve the purchase order for EP Big Media, Inc.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district

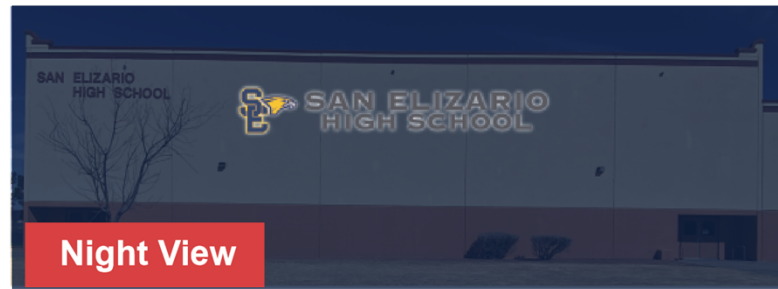
Manufacture: 1) Set of halo lit Channel letters reading "San Elizario High School" on backing and raceway



5710 Doniphan Dr. El Paso, TX 79932
915-591-SIGN
BIGMEDIASIGNS.COM

Client Name: San Elizario HS

Address: 13981 Socorro Rd,
San Elizario, TX 79849



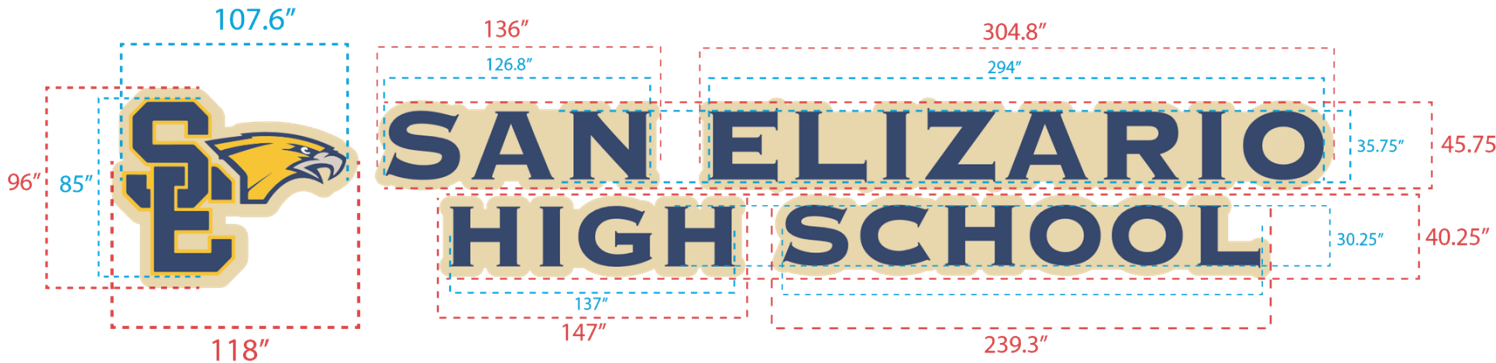
PROJECT DESCRIPTION:

Overall Height: 586.25"
Overall Length: 96"
Total Sq. Ft.: 390.83 ft²
Return Color: Blue to match face

Trimcap Color: Blue to match face
Backing Color: To match wall

Face: Acrylic
Install: Raceway

Raceway Color: White
Translucent Vinyl: TBD
LED Neon Color: White



BACKING MEASUREMENTS ----- FINAL SIZE 586.7" x 96"
CHANNELS MEASUREMENTS ----- FINAL SIZE 576.7" x 85"

Client Signature: _____ Date: _____

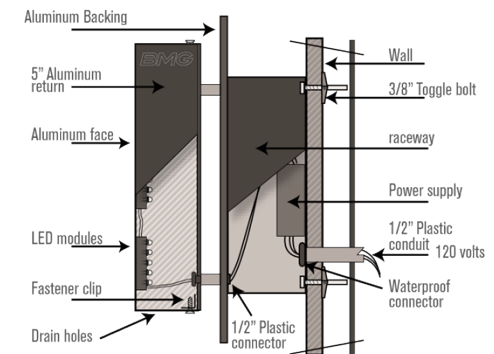
Start Date: 03/07/22

Job#: B

Sales Rep: Henry Quintana

Designer: Leslie Vallejo

Extra Notes:



50% Deposit is required before any work begins unless other arrangements have been made and approved by Big Media. This original unpublished drawing is submitted solely for the project being planned. It is not to be copied or shown to persons outside of your organization without express written authorization from Big Media. All specified details on these drawings are subject to change in the method of printing and fabrication. Big Media will do their best to maintain the design intent of these drawings at all times. Due to the variety of different material used by Big Media, warranty is subject to change depending on job specifications. Warranty will be discussed upon agreement with the customer of materials and type of installation required for this specific job. Warranty does not cover any acts of God or vandalism. In the state of Texas all rates quoted are plus 8.25% sales tax unless a tax exempt form has been submitted and approved by Big Media. By signing this agreement you authorize Big Media to proceed with production of this project for the above referenced layout and price. Any revisions after production has begun is subject to a fee to cover materials and labor already put into project.

1) halo lit and internally illuminated formed channel troop on backing and raceway



**San Elizario Independent School
District**

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE

44606

Date: 03/30/2022

Page 1 of 1

VENDOR: 10511

**TO: EP Big Media, Inc
5710 Doniphan Dr
EL PASO, TX 79932**

**SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

REC. LOC: Support Services - S. Renteria

REC. GRP: Support Services - S. Renteria

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			30340.00		30340.00
	Channel Letters - Qty of 21 Aluminum LED Letters, White dibond backings, Illuminated @ \$18,420.00 Channel Letter Logo LED Illuminated @ \$8020.00 Installation Fee @ \$3900.00						
	Quote 13685 REGION 19 BID# 22-7432 HIGH SCHOOL						

TOTAL 30340.00

P.O. Source	Account Number	Amount
Project Requisition	199.51.6249.81.001.99	30,340

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

**THIS PURCHASE ORDER IS NOT BINDING
UNLESS SIGNED BY A PURCHASING AGENT.**

Herberto Rivas



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Dexter L. Harman, Support Services/Transportation Supervisor
Subject: PO #42419 – Flyers Energy, LLC.
Date: April 13, 2022

HISTORY: The original PO did not require Board approval since it was for an amount less than 25k. The dollar amount was based on our yearly expenditure projections. However, gas prices have remarkably risen. Therefore, the PO has been revised to an amount over 25k, and will need Board approval.

RATIONALE: The revision approval of this purchase order exceeding 25k, is requested to cover the additional costs in fuel due to a high increase in gas prices.

BUDGET IMPACT: The additional funds needed will be taken from a 199 account.

ADMINISTRATIVE RECOMMENDATION: It is recommended that the purchase order be approved to cover the costs associated with the rising costs in fuel prices.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district



San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE

42419

Date: 07/09/2021

Page 1 of 1

VENDOR: 10731

**TO: Flyers Energy, LLC
2360 Lindbergh Street
AUBURN, CA 95602**

**SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

REC. LOC: Support Services - S. Renteria

REC. GRP: Support Services - S. Renteria

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			37999.00		37999.00
	1- BLANKET PO to cover 2021 - 2022						
	SSOC / White Fleet Fuel						
	Not to exceed \$37,999						

	Fuel						
	PO Revision #2						
TOTAL							37999.00

P.O. Source	Account Number	Amount
Project Requisition	199.51.6311.00.860.99	37,999

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Herberto Rivas



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Consider and possible Board action to approve amended Interlocal Participation Agreement (IPA) with the TASB Risk Management Fund
Date: April 13, 2022

HISTORY: Our current insurance carrier is the TASB Risk Management Fund and there currently is an Interlocal Participation Agreement with them in place.

RATIONALE: The purpose of this agenda item is to approve an amended agreement. Attached to this memo you will find the letter of explanation from TASB, a document with frequently asked questions and the amended interlocal participation agreement.

BUDGET IMPACT: There is no budget impact with this agenda item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the amended interlocal participation agreement (IPA) with the TASB Risk Management Fund.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district



March 1, 2022

Dr. Jeannie Meza-Chavez
San Elizario ISD
jmeza-chavez@seisd.net

Participation in TASB Risk Management Fund Coverage Programs

Dear Dr. Meza-Chavez:

Please accept this letter as formal written notice that the Interlocal Participation Agreement (IPA) between San Elizario ISD and the TASB Risk Management Fund (Fund) is amended by the Fund effective May 1, 2022. The IPA is the foundational agreement by which eligible organizations join the Fund.

The amended IPA will replace your current IPA with the Fund. A copy of the new IPA is included for review and execution. It was last amended in 2012. Pursuant to Chapter 791 of the Texas Government Code, the new IPA must be authorized and approved by your Board of Trustees.

Along with the new IPA, a Frequently Asked Questions document with more information and a summary of changes is included to assist you in executing the agreement. The updates to the IPA focus on three areas: 1) clarity of purpose and meaning, 2) updates to Fund Member duties and obligations, and 3) revisions to the dispute resolution provisions.

The IPA must be approved through Board action and returned to the Fund. Your organization may take one of following approaches related to the new IPA:

- Seek authorization from your Board of Trustees and return the executed IPA to the TASB Risk Management Fund at tasbrmf@tasbrmf.org no later than May 13, 2022. A countersigned copy will be returned to you for your records.
- Take no action. The IPA will go into effect May 1, 2022, and your current coverage will continue under the terms of the new IPA. However, your next renewal proposal for Fund coverage will require a board-approved executed IPA unless you terminate coverage at that time.
- Terminate coverage in all Fund programs effective April 30, 2022, by providing written notice of termination to the Fund by April 29, 2022.

Please reach out to your TASB Risk Management Marketing Consultant for assistance with this process. We thank you for your membership in the TASB Risk Management Fund. We are very



proud of our 48-year record of proven strength, stability, and service to Texas public school districts and other educational entities and look forward to our continued partnership.

Sincerely,

A handwritten signature in black ink that reads "Dubravka H. Romano".

Dubravka H. Romano
Associate Executive Director
Risk Management Services
Texas Association of School Boards, Inc.

CC: Robert Gallegos
Jacqueline Spencer (Jacqueline.Spencer@tasb.org)

Attachments: Frequently Asked Questions and Explanation of Changes, Amended Interlocal Participation Agreement

TASB Risk Management Fund Interlocal Participation Agreement Frequently Asked Questions

What is the IPA?

The Interlocal Participation Agreement (IPA) is the foundational agreement of the TASB Risk Management Fund (Fund). The Fund is a self-funded risk pool, and the IPA is the agreement through which Fund Members participate in the Fund. The IPA sets out the basic terms, conditions, and requirements of Fund membership.

Through an executed IPA, Fund Members may participate in the various lines of coverage offered by the Fund. Membership in each specific Fund program is created and controlled through a Contribution and Coverage Summary (CCS).

The IPA is approved once by each Fund Member's board. It remains in effect until the Fund Member ceases to participate in at least one Fund coverage program or the Fund terminates the IPA.

Does the IPA require Board approval?

Yes. The Fund is an interlocal entity formed under the provisions of Chapter 791 of the Texas Government Code. This law requires that an interlocal agreement be authorized by the governing body of each party to the agreement.

What is the effective date of the IPA?

The amended IPA is effective on May 1, 2022, for all Fund Members. Members should return a board-approved IPA prior to May 13, 2022. If the Fund Member takes no action, the IPA will still go into effect.

For Members who take no action, renewal proposals for coverage on or after May 1, 2022, will be contingent on the member returning a board-approved IPA. Coverage effective on or after May 1, 2022, will not be renewed without a properly executed IPA.

Members may also terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022.

Why is the IPA Changing?

The IPA was last approved by the Fund Board in April 2012 as a universal IPA covering all Fund programs. It has not been modified since 2012. The Fund reviews and updates its IPA at least once every ten years or more frequently, as needed.

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

What are the specific changes to the IPA?

A thorough explanation of the changes is included in this document on the following page.

Can my organization make changes to the IPA?

No. This IPA was approved by the TASB Risk Management Fund Board on November 12, 2021, and is effective on May 1, 2022. The IPA is a Board-approved agreement and is universal. All members of the Fund agree to the same terms of participation.

What if my organization doesn't agree to the terms of the new IPA?

Fund Members who do not agree to the terms of the new IPA may terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022, prior to the IPA going into effect on May 1, 2022.

Who can I contact for additional information?

General questions can be directed to your Risk Management Marketing Consultant. If your questions are specific to the terms of the IPA, please contact Paul Taylor, Director of Legal and Regulatory Affairs in TASB Risk Management Services, at paul.taylor@tasb.org.

What are the steps for signing and returning the IPA?

As part of the Board approval process, the Board may authorize an administrator to sign the IPA. Electronic signatures are acceptable. The date of Board approval must be recorded on the signature page.

Please return the executed IPA to tasbrmf@tasbrmf.org no later than May 13th, 2022. Once the executed IPA is received, it will be countersigned by the Fund and a copy will be provided for your records.

Explanation of Changes to the IPA

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

Clarity:

- Section 2, **Program Participation**, removes references to the original Fund programs to allow expansion of programs and services by the Fund.
- Section 5, **Agreement to Pay Contributions**, now separately addresses situations where Fund Members fail to pay contributions or fail to repay the Fund any other amounts owed. The adjusted contribution provision is also moved to this section.
- Section 6, **Contribution and Coverage Summary**, states the CCS, Coverage Agreements, Endorsements, and Addenda are incorporated into the IPA as one agreement.
- Section 8, **Other Duties of Fund Member**, is expanded to address Cooperation and Access and authorizes the Fund access to member data held by the Fund's administrator and its other affiliated entities.
- Section 11, **Subrogation and Assignment of Rights**, combines the two former sections on Subrogation into one section.

Updates to Member Duties and Obligations:

- Section 4, **Termination**, specifies that a Fund Member attempting to terminate the agreement after their renewal term begins still owes the full contribution amount.
- Section 7, **Loss Prevention**, states that loss prevention recommendations are given without warranty.
- Section 15, **Fund Member's Designation of Coordinator**, states the Fund Member must appoint an employee with appropriate authority as Program Coordinator and may not delegate communication to a third-party.
- Section 16, **Risk Sharing Agreement**, states the IPA is a risk sharing and risk participation agreement and is not a contract of insurance. This section also provides that any ambiguity in the agreement will not be construed against the Fund.
- Section 23, **Authorization**, states the Fund Member authorizes the Program Coordinator or CEO to approve and bind current and future agreements with the Fund.
- In addition to the authorized signature, the new IPA requires entry of the date of approval of the IPA by the Fund Member's Board of Trustees.

Revisions to Dispute Resolution provisions:

- Section 22, **Dispute Resolution**, requires an appeal to the Fund Board and mediation in Travis County, before pursuing litigation. The IPA requires that a suit against the Fund be filed in Travis County.
- A **Waiver and Estoppel** provision is added to the IPA to ensure that the parties to the agreement can enforce the contractual provisions in the IPA.
- The **Assignment** clause is updated and moved to Section 22 and states that a Fund Member may not transfer any interest in claim-related payments from the Fund to a third party. Action by the Fund Member which grants or attempts to grant interest or control over any claim payments suspends the Fund's obligation to make any claim payments under the agreement. This provision prohibits assignments to a third-party under a contingency fee contract or similar agreement.

TASB RISK MANAGEMENT FUND INTERLOCAL PARTICIPATION AGREEMENT

Pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Participation Agreement (Agreement) is entered into by and between the Texas Association of School Boards Risk Management Fund (Fund) and the undersigned local government of the State of Texas (Fund Member). The Fund is an administrative agency of local governments (Fund Members) that cooperate in performing administrative services and governmental functions relative to risk management.

TERMS AND CONDITIONS

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, including, without limitation, the agreement of the Fund and Fund Members to provide risk management programs as detailed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, Fund Member and the Fund, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

1. **Authority.** Fund Member hereby approves and adopts the Restatement of Interlocal Agreement, dated May 20, 1997, which restated the Interlocal Agreement dated July 2, 1974, establishing the predecessor of the Fund. The Restatement of Interlocal Agreement is incorporated into this Agreement by reference and is available from the Fund upon request. This Agreement serves to outline the relationship between the Fund and Fund Member. While the Texas Interlocal Cooperation Act provides the overarching basis for the Fund, certain Fund programs are further authorized pursuant to various statutes, such as Chapter 504 of the Texas Labor Code, pertaining to workers' compensation; and Chapter 2259, Subchapter B, of the Texas Government Code, pertaining to other risks or hazards.
2. **Program Participation.** This Agreement enables Fund Member to participate in one or more of the Fund's available programs. Because this is an enabling Agreement, Fund Member must also execute a separate Contribution and Coverage Summary (CCS) for each Fund program from which it seeks coverage and/or administrative services. Only a valid CCS will confer the right to participate in a specific program and each CCS shall be incorporated into this Agreement. Through participation in any Fund program, Fund Member waives none of its immunities and authorizes the Fund, or its designee, to assert such immunities on its behalf and on behalf of the Fund or its designee.
3. **Term of Agreement.** This Agreement shall be effective from the date of the last signature below and shall remain in effect unless terminated as provided in this Agreement. This Agreement will automatically terminate if Fund Member ceases to participate in at least one of the Fund's programs (due to the expiration of a CCS participation term or the valid termination of same) or fails to meet the membership qualifications of the Fund as provided in this Agreement and as determined by the Fund in writing.
4. **Termination.** Unless this Agreement is automatically terminated as described above, this Agreement, and/or any component CCS applicable to Fund Member, can be terminated as set forth below. However, unless specifically required in a CCS, the termination of any single Fund program under a CCS shall not also result in the automatic termination of another pending CCS, or this enabling Agreement if any other CCS is still in force for Fund Member. Rather, each Fund program can only be terminated as provided in this Agreement.
 - a. **By Either Party with 30 Days Notice before Renewal.** Any CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal.
 - b. **By Fund Member upon Payment of Late Notice Fee.** If Fund Member fails to terminate a CCS as provided above, it may still terminate participation in any Fund program prior to the renewal date by paying a late notice fee as herein provided. If Fund Member terminates the CCS before the renewal date, but with fewer than 30 days' advance written notice, Fund Member agrees to pay the Fund a late notice fee in the amount of 25% of the annual contribution for the expiring participation term. Fund Member expressly acknowledges that the late notice fee is not a penalty, but a reasonable approximation of the Fund's damages for the Fund Member's untimely withdrawal from the program identified in the CCS. However, once the renewal term of a CCS commences, Fund Member can no longer terminate the CCS by paying a late notice fee; the CCS shall renew and Fund Member must pay 100% of the annual contribution for the renewal period.
 - c. **By the Fund upon Breach by Fund Member.** The Fund may terminate this Agreement or any CCS based on breach of any of the following obligations, by giving 10 days' written notice to Fund Member of the breach; and Fund Member's failure to cure the breach within said 10 days (or other time period allowed by the Fund):
 - 1) Fund Member fails or refuses to make the payments or contributions required by this Agreement;
 - 2) Fund Member fails to cooperate and comply with any reasonable requests for information and/or records made by the Fund;

- 3) Fund Member fails or refuses to follow loss prevention or statutory compliance requirements of the Fund, as provided in this Agreement; or
- 4) Fund Member otherwise breaches this Agreement.

If the Fund terminates this Agreement, or any CCS, based on breach as described above, Fund Member agrees that the Fund will have no responsibility of any kind or nature to provide coverage on the terminated Fund program post-termination. Further, Fund Member shall bear the full financial responsibility for any unpaid open claim and expense related to any claim, asserted or unasserted and reported or unreported, against the Fund or Fund Member, or incurred by the agents or representatives of Fund Member.

In addition to the foregoing, if termination is due to Fund Member's failure to make required payments or contributions, Fund Member agrees that it shall pay the Fund liquidated damages in the amount of 50% of the annual contribution for the participation term identified in the terminated CCS.

5. Contributions.

- a. **Agreement to Pay Contribution.** Fund Member agrees to pay its contribution for each Fund program in which it participates based on a plan developed by the Fund. The amount of contribution will be stated in the relevant CCS and will be payable upon receipt of an invoice from the Fund. Late fees amounting to the maximum interest allowed by law, but not less than the rate of interest authorized under Chapter 2251, Texas Government Code, shall begin to accrue daily on the first day following the due date and continue until the contribution and late fees are paid in full. If Fund Member fails to pay the amounts due under this Agreement, including any CCS, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for Fund Member's benefit, to offset the amount owed. Any offset will not extinguish Fund Member's obligation for any and all payments due under this Agreement, including any CCS.
- b. **Other Payments Due to the Fund.** In addition to contributions, if the Fund Member owes other payments to the Fund, such as deductibles or claim overpayments, and Fund Member fails to timely pay the amounts due, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for the Fund Member's benefit to offset the amounts owed.
- c. **Estimated Contribution and Contribution Adjustment.** In specified situations, the amount of contribution shown in the CCS will be identified as an estimate. The Fund reserves the right to request an audit of updated exposure information at the end of the CCS participation term and adjust contributions if Fund Member's exposure changes during the CCS participation term. As a result of the exposure review, any additional contribution payable to the Fund shall be paid by Fund Member, and any overpayment of contribution by Fund Member shall be returned or credited by the Fund. The Fund reserves the right to audit the relevant records of Fund Member in order to conduct this exposure review.

Upon expiration of each participation period, Fund Member may request a contribution adjustment due to exposure changes. Such request must be made in writing within 60 days after the end of the participation period. Fund Member must provide documentation as requested by the Fund to demonstrate that the exposure change warrants a contribution adjustment.

The annual contribution may be adjusted due to an exposure change or audit as presented in the CCS. The Fund may also request a contribution adjustment should the Fund's underwriting income for any program within a given program year be inadequate to pay the ultimate cost of claims incurred for that year, the Fund may collect an adjusted contribution from any current or former Fund Member if that Fund Member's contribution is inadequate to pay the Fund Member's claims incurred during that year.

6. **Contribution and Coverage Summary.** Fund Member agrees to abide by each CCS that governs its participation. A CCS will incorporate the program specific coverage document, if any, which sets forth the scope of coverage and/or services from the Fund. This Agreement will be construed to incorporate the CCS, Coverage Agreements, Endorsements, and Addenda, if any, whether or not physically attached. A CCS for a Fund program will state the participation term. After Fund Member's execution of a CCS, the CCS will automatically renew annually, unless terminated in accordance with this Agreement. Any renewal containing a change in the amount of contribution or other terms will be subject to the Amendment by Notice process described in this Agreement.
7. **Loss Prevention.** The Fund may provide loss prevention services to Fund Member. Fund Member agrees to adopt the Fund's reasonable and customary standards for loss prevention and to cooperate in implementing any and all reasonable loss prevention and statutory compliance recommendations or requirements. The Fund makes no warranty on Fund loss prevention recommendations.

8. Other Duties of Fund Member.

- a. **Standards of Performance.** Time shall be of the essence in Fund Member's reporting of any and all claims to the Fund, payment of any contributions or monies due to the Fund, and delivery of any written notices under this Agreement.
- b. **Claims Reporting.** Notice of any claim must be provided to the Fund as required by law or the applicable Coverage Agreement. Failure by Fund Member to timely report a claim may result in denial of coverage or payment of fines or penalties imposed by law or regulatory agencies. If the Fund advances payment of any fine or penalty arising from Fund Member's late claim reporting, Fund Member will reimburse the Fund for all such costs.
- c. **Cooperation and Access.** Fund Member agrees to cooperate and to comply in a timely manner with all reasonable requests for access, information and/or records made by the Fund or by a third-party acting for the Fund. Fund Member further agrees to provide complete and accurate statements of material facts, to not misrepresent or omit such facts, or make false statements to the Fund. The Fund Member agrees that any information held by the Fund's Administrator, or its' affiliated entities may be provided to the Fund. The Fund reserves the right to audit the relevant records of Fund Member to determine compliance with this Agreement.

9. **Administration of Claims.** The Fund or its designee agrees to administer all claims for which Fund Member has coverage after Fund Member provides timely written notice to the Fund. Fund Member hereby authorizes the Fund or its designee to act in all matters pertaining to handling of claims for which Fund Member has coverage pursuant to this Agreement. Fund Member expressly agrees that the Fund has sole authority in all matters pertaining to the administration of claims and grants the Fund or its designee full decision-making authority in all matters, including without limitation, discussions with claimants and their attorneys or other duly authorized representatives. Fund Member further agrees to be fully cooperative in supplying any information reasonably requested by the Fund in the handling of claims. All decisions on individual claims shall be made by the Fund or its designee, including, without limitation, decisions concerning claim values, payment due on the claim, settlement, subrogation, litigation, or appeals.

10. **Excess Coverage/Reinsurance.** The Fund, in its sole discretion, may purchase excess coverage or reinsurance for any or all Fund programs. In the event of a substantial change in terms or cost of such coverage, the Fund reserves the right to make adjustments to the terms and conditions of a CCS as allowed by the Amendment by Notice process under this Agreement. If any reinsurer, stop loss carrier, and/or excess coverage provider fails to meet its obligations to the Fund or any Fund Member, the Fund is not responsible for any payment or any obligations to Fund Member from any reinsurer, stop loss carrier, or excess coverage provider.

11. Subrogation and Assignment of Rights.

- a. Fund Member, on its own behalf and on behalf of any person entitled to benefits under this Agreement, assigns all subrogation rights to the Fund. The Fund has the right, in its sole discretion, without notice to Fund Member, to bring all claims and lawsuits in the name of Fund Member or the Fund. Fund Member agrees that all subrogation rights and recoveries belong first to the Fund, up to the amount of benefits, expenses, and attorneys' fees incurred by the Fund, with the balance, if any, being paid to Fund Member, unless otherwise specifically stated in the Agreement. Award of funds to any person entitled to coverage, whether by judgment or settlement, shall be conclusive proof that the injured party has been made whole. Fund Member's right to be made whole is expressly superseded by the Fund's subrogation rights. If Fund Member procures alternate coverage for a risk covered by the Fund, the latter acquired coverage shall be deemed primary coverage concerning that risk.
- b. Fund Member shall do nothing to prejudice or waive the Fund's existing or prospective subrogation rights under this Agreement. If Fund Member has waived any subrogation right without first obtaining the Fund's written approval, the Fund shall be entitled to recover from Fund Member any sums that it would have been able to recover absent such waiver. Recoverable amounts include attorneys' fees, costs, and expenses.

12. **Appeals.** Fund Member shall have the right to appeal any written decision or recommendation to the Fund's Board of Trustees, and the Board's determination will be final. Any appeal shall be made in writing to the Board Chair within 30 days of the decision or recommendation.

13. **Bylaws, Policies, and Procedures.** Fund Member agrees to abide by the Bylaws of the Fund, as they may be amended from time to time, and any and all written policies and procedures established by the Fund (which are available from the Fund upon written request). If a change is made to the Fund's Bylaws, written policies or procedures which conflicts with or impairs a CCS, such change will not apply to Fund Member until the renewal of such CCS, unless Fund Member specifically agrees otherwise.

14. **Payments.** Fund Member represents and warrants that all payments required under this Agreement of Fund Member shall be made from its available current revenues.

15. **Fund Member's Designation of Coordinator.** Fund Member agrees to designate an employee with appropriate authority as coordinator (Program Coordinator) for Fund Member on this Agreement or any CCS executed by Fund Member. Fund Member's Program Coordinator shall have express authority to represent and to bind Fund Member, shall fully communicate with the Fund regarding Fund business, and shall not delegate this communication to a third party. The Fund will not be required to contact any other individual regarding matters arising from or related to this Agreement. Fund Member reserves the right to change its Program Coordinator as needed, by giving written notice to the Fund; such notice is not effective until actually received by the Fund. Notice provided to the Chief Executive Officer of Fund Member shall also serve as notice to the Program Coordinator.
16. **Risk Sharing Agreement.** This Agreement is a risk sharing and risk participation agreement and should not be construed to be a contract of insurance. If any ambiguity exists in this Agreement, including any CCS or specific coverage document, the provision shall not be construed against the Fund as drafter of this Agreement. The Fund is not an insurance company nor is any member an insured. The Fund is a self-insured risk pool through which its members agree to share risk and actively participate in their contractual obligations to lessen risk and cost for all members. Any reference in this Agreement to an insurance term or concept is coincidental, is not intended to characterize the Fund as "insurance" as defined by law, shall be deemed to apply to self-insurance, and is not to be construed as being contrary to the self-insurance concept.
17. **Representation.** Fund Member authorizes the Fund to represent Fund Member in any lawsuit, dispute, or proceeding arising under or relating to any Fund program and/or coverage in which Fund Member participates. The Fund may exercise this right in its sole discretion and to the fullest extent permitted or authorized by law. Fund Member shall fully cooperate with the Fund, its designee, and the Fund's chosen counsel, including, without limitation, supplying any information necessary or relevant to the lawsuit, dispute, or proceeding in a timely fashion. Subject to specific revocation, Fund Member designates the Fund to act as a class representative on its behalf in matters arising out of this Agreement.
18. **Members' Equity.** The Fund Board, in its sole discretion, may declare a distribution of the Fund's members' equity to Fund Members. Members' equity belongs to the Fund. No current or former individual Fund Member is entitled to an individual allocation or portion of members' equity.
19. **Entire Agreement.** This Agreement, together with the Restated Interlocal Agreement, Bylaws, CCSs, and Coverage Agreements that are in effect as to Fund Member from time to time, represent and contain the complete understanding and agreement of the Fund and Fund Member, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Fund and Fund Member other than those set forth in this Agreement duly executed in writing. In the event of conflict between the terms of this Agreement and the Restated Interlocal Agreement, Bylaws, CCS, or any Coverage Agreement, the specific terms of the later adopted agreement shall prevail to the extent necessary to resolve the conflict. This Agreement replaces all previous Interlocal Participation Agreements between the Fund and Fund Member. Notwithstanding the foregoing, this Agreement does not supersede any unexpired participation term or pending claim under an existing agreement between Fund Member and Fund.
20. **Amendment by Notice.** This Agreement, including any of its component CCSs or coverage documents, may be amended by the Fund, in writing, by providing Fund Member with written notice before the earlier of (i) the effective date of the amendment or (ii) the date by which Fund Member can terminate without payment of late notice fees or liquidated damages. Unless this Agreement expressly provides otherwise, an amendment shall only apply prospectively and Fund Member shall have the right to terminate this Agreement, or a component CCS to which the amendment applies, before the amendment becomes effective, as provided in this Agreement. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member's signature.

The Fund may amend this Agreement or any CCS effective upon renewal. Amendments may be for any reason including changes to the terms or contribution amount.

The Fund may also amend this Agreement or any CCS, effective during the term of a CCS, for any reason including but not limited to the following:

- a. State or federal governments, including any court, regulatory body, or agency thereof, adopt a statute, rule, decision, or take any action that would substantially impact the rights or financial obligations of the Fund as it pertains to this Agreement, or any Fund program or CCS.
- b. The terms of the Fund's stop-loss or excess coverage or reinsurance change substantially.

If the Fund exercises the option to amend the Agreement or any CCS during the term of a CCS and prior to renewal, the Fund shall give Fund Member 30 days advance written notice. Fund Member will then have the right during the 30-day period to give the Fund written notice of termination of the applicable Fund program, effective upon the expiration of the 30-day notice period (or longer period if so provided by the Fund in writing).

21. **Severability; Interpretation.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.
22. **Dispute Resolution.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of law principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member's right to file suit against the Fund is contingent upon compliance with these procedures pursuant to Texas Local Government Code section 271.154:
- Prior to filing suit, the Fund Member must comply with all of its obligations under this Agreement and any specific Coverage Agreement including an appeal to the Fund Board as described by Section 12 of this Agreement. A good-faith appeal to the Fund Board is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.
 - Prior to filing suit, the Fund Member will participate in good faith in mediation in Travis County, Texas before a mediator approved by both parties; and
 - Any suit against the Fund must be brought in Travis County, Texas.

In the event of a lawsuit or formal adjudication between Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys' fees and expenses, including expert fees, that are equitable and just.

Waiver and Estoppel. No provision of this Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party's compliance with any provision of this Agreement.

Assignment. This Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. Fund Member shall not transfer any interest in Fund claim related payments to any third party, including, but not limited to litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member's entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.

23. **Authorization.** By the execution of this Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Program Coordinator or Chief Executive Officer to approve and bind the Fund Member to any current or future CCS entered into under this Agreement
24. **Notice.** Unless expressly stated otherwise in this Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TASB Risk Management Fund, P.O. Box 301, Austin, Texas 78767-0301, or tasbrmf@tasbrmf.org. The Fund's required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Program Coordinator or Fund Member's Chief Executive Officer and mailed to Fund Member's physical or electronic address of record on file with the Fund.
25. **Miscellaneous.** These provisions apply throughout this Agreement:
- Fund reference.** Any reference to the Fund in this Agreement includes reference to its designees.
 - CCS reference.** References to a Contribution and Coverage Summary (CCS) includes a reference to all separate coverage portions of a CCS and/or any similar service agreement between the Fund and a Fund Member.
 - "Including."** Unless the context requires otherwise, the term "including" means "including but not limited to."
 - Successors.** This Agreement binds and inures to the benefit of the parties and their successors.
 - Headings.** The headings are for convenience only and do not affect the interpretation of this Agreement.

26. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party shall not affect the validity or enforceability of this Agreement. Either party may rely upon a facsimile or imaged signature as if it were an original. This Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

WHEREFORE, the parties agree to be bound by this Agreement by signing below.

For FUND MEMBER: **San Elizario ISD**

By: _____

Date: _____

Signature of Fund Member's Authorized Representative

Printed Name of Fund Member's Authorized Representative

Date approved by Fund Member's Board of Trustees: _____

For TASB Risk Management Fund Use Only

For TASB RISK MANAGEMENT FUND:

By: _____

Date: _____

Chair, TASB Risk Management Fund Board of Trustees



San Elizario ISD
 P.O. Box 920
 San Elizario, TX 79849
 Phone 915.872.3900
 Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Lisa D. Renegar; Planning & Instruction
Subject: Progress Monitoring—GPM 1.2—3rd Grade Math Benchmarks (Spring Semester)
Date: April 13, 2022

HISTORY:

The Board of Trustees has been progress monitoring Grade 3 mathematics performance for the last several years. One of the Goal Progress Measures (GPM’s) that provides part of the necessary data comes from GPM 1.2, which measures the following:

Goal Progress Measure (GPM) 1.2

Student Mathematics performance on the TRS Unit Assessments in 3rd Grade Math will increase annually from 2021-2022 (baseline) through 2023-2024 at the Approaches, Meets, and Master’s levels as indicated in the table below.

GPM 1.2: TRS Unit Assessments—3rd Grade Math	Goals 2021-2022	Goals 2022-2023	Goals 2023-2024
Approaches	Baseline— To be determined in May 2022	To be determined in August of 2022	To be determined in August of 2022
Meets	Baseline— To be determined in May 2022	To be determined in August of 2022	To be determined in August of 2022
Masters	Baseline— To be determined in May 2022	To be determined in August of 2022	To be determined in August of 2022

In prior years, GPM 1.2 has been measured by TEA-developed Interim Assessments. Due to the pandemic learning loss, SEISD has decided not to assess students using Interim Assessments in 2021-2022. Instead, the unit assessments from the TEKS Resource System (TRS) curriculum will be used, as this will allow our teachers to assess mastery in real time, as each unit of instruction is completed and the learning is fresh.

RATIONALE:

Since this is a new data source for this GPM, we will be setting the baseline in 2021-2022 by averaging the scores for all 3rd grade math Unit Assessments towards the end of the school year, in May of 2022. Based on that baseline, the District Advisory Team (DAT) committee will set the goals for 2022-2024 in August of 2022 at our first meeting of the 2022-2023 school year.

Since the baseline for GPM will be set in May of 2022, there is no data for GPM 1.2 at this time.

San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district



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BUDGET:

There is no identified budgetary impact for GPM 1.2.

ADMINISTRATIVE RECOMMENDATION:

It is recommended that the Board review the progress of GPM 1.2 as presented.

Please check one: For approval Report / Information only Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Lisa D. Renegar; Planning & Instruction
Subject: Progress Monitoring—GPM 1.3—8th Grade Math Benchmarks (Spring Semester)
Date: April 13, 2022

HISTORY:

The Board of Trustees has been progress monitoring Grade 8 mathematics performance for the last several years. One of the Goal Progress Measures (GPM’s) that provides part of the necessary data comes from GPM 1.3, which measures the following:

Goal Progress Measure (GPM) 1.3

Student Mathematics performance on the TRS Unit Assessments in 8th Grade Math will increase annually from 2021-2022 (baseline) through 2023-2024 at the Approaches, Meets, and Master’s levels as indicated in the table below.

GPM 1.3: TRS Unit Assessments—8 th Grade Math	Goals 2021-2022	Goals 2022-2023	Goals 2023-2024
Probability of Approaches	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022
Probability of Meets	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022
Probability of Masters	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022

In prior years, GPM 1.3 has been measured by TEA-developed Interim Assessments. Due to the pandemic learning loss, SEISD has decided not to assess students using Interim Assessments in 2021-2022. Instead, the unit assessments from the TEKS Resource System (TRS) curriculum will be used, as this will allow our teachers to assess mastery in real time, as each unit of instruction is completed and the learning is fresh.

RATIONALE:

Since this is a new data source for this GPM, we will be setting the baseline in 2021-2022 by averaging the scores for all 8th grade math Unit Assessments towards the end of the school year, in May of 2022. Based on that baseline, the District Advisory Team (DAT) committee will set the goals for 2022-2024 in August of 2022 at our first meeting of the 2022-2023 school year.

Since the baseline for GPM will be set in May of 2022, there is no data for GPM 1.3 at this time.

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BUDGET:

There is no identified budgetary impact for GPM 1.3.

ADMINISTRATIVE RECOMMENDATION:

It is recommended that the Board review the progress of GPM 1.3 as presented.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district



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MEMORANDUM

To: Members of the Board of Trustees
From: Lisa D. Renegar; Planning & Instruction
Subject: Progress Monitoring—GPM 1.4—High School Math Benchmarks (Spring Semester)
Date: April 13, 2022

HISTORY:

The Board of Trustees has been progress monitoring high school mathematics (Algebra I) performance for the last several years. One of the Goal Progress Measures (GPM’s) that provides part of the necessary data comes from GPM 1.4, which measures the following:

Goal Progress Measure (GPM) 1.4

Student Mathematics performance on the TRS Unit Assessments in High School Algebra I will increase annually from 2021-2022 (baseline) through 2023-2024 at the Approaches, Meets, and Master’s levels as indicated in the table below.

GPM 1.4: TRS Unit Assessments—High School Algebra I	Goals 2021-2022	Goals 2022-2023	Goals 2023-2024
Probability of Approaches	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022
Probability of Meets	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022
Probability of Masters	Baseline—Determined in May 2022	Determined in August of 2022	Determined in August of 2022

In prior years, GPM 1.4 has been measured by TEA-developed Interim Assessments. Due to the pandemic learning loss, SEISD has decided not to assess students using Interim Assessments in 2021-2022. Instead, the unit assessments from the TEKS Resource System (TRS) curriculum will be used, as this will allow our teachers to assess mastery in real time, as each unit of instruction is completed and the learning is fresh.

RATIONALE:

Since this is a new data source for this GPM, we will be setting the baseline in 2021-2022 by averaging the scores for all high school Algebra 1 Unit Assessments towards the end of the school year, in May of 2022. Based on that baseline, the District Advisory Team (DAT) committee will set the goals for 2022-2024 in August of 2022 at our first meeting of the 2022-2023 school year.

Since the baseline for GPM will be set in May of 2022, there is no data for GPM 1.4 at this time. *San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



San Elizario ISD
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Phone 915.872.3900
Fax 915.872.3903

BUDGET:

There is no identified budgetary impact for GPM 1.4.

ADMINISTRATIVE RECOMMENDATION:

It is recommended that the Board review the progress of GPM 1.4 as presented.

Please check one: For approval Report / Information only Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Lisa D. Renegar; Planning & Instruction
Subject: Revisions to 2022-2023 District Calendar
Date: April 13, 2022

HISTORY:

The SEISD district calendar for 2022-2023 was originally approved by the Board of Trustees on December 8, 2021.

RATIONALE:

Since that original approval date, there have been 3 changes made to the 2022-2023 SEISD district calendar.

1. For employees who work 235 days each year, their non-working week in March of 2023 was changed from March 6-10, 2023 to March 13-17, 2023. This ensures that they are off during Spring Break along with all other employees. This change affects only 235-day employees.
2. For the STAAR testing windows, there were changes made by the Texas Education Agency to the state assessment calendar for 2022-2023. These changes affected the testing windows on our 2022-2023 calendar that we indicate on the calendar with a red outline. The changes have been included in the revised calendar.
3. For the fall intercession in 2022, the dates were changed to align with the fall intercessions for the other school districts in Region 19 who are on a year-round calendar. The intercession was previously scheduled for September 26-October 7, 2022. The new intercession is October 3-14, 2022. This ensures that SEISD is aligned with other districts in order to participate in athletics and other events that may be occurring during the 2022 fall intercession. This intercession date change for fall will also alter the end date of the 1st 9 weeks and the start date of the 2nd 9 weeks, along with the professional development day that will move from September 23, 2022 to September 30, 2022.

BUDGET:

There is no budgetary impact.

ADMINISTRATIVE RECOMMENDATION:

It is recommended that the Board approve the changes as presented.

Please check one: For approval Report / Information only Recognition only

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2022-2023 District Calendar San Elizario ISD

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Holidays / District Closure

July 4-8	District Closure
September 5	Labor Day
October 3-14	Fall Intercession
November 11	Veteran's Day
November 21-25	Thanksgiving Break
December 19-Jan. 2	Winter Holidays
January 16	Marin Luther King, Jr. Day
March 6-17	Spring Intercession
April 7	Good Friday
April 10	Easter Monday
May 29	Memorial Day

Grading Periods

1st 9-Weeks	July 26--September 30
2nd 9-Weeks	October 17--December 16
3rd 9-Weeks	January 5--March 3
4th 9-Weeks	March 20--June 2

Parent/Teacher Conferences--Fall Semester

GEMS	September 13
SEHS	September 15
Alarcon/Borrego	October 25
Loya/Sambrano	October 27

Parent/Teacher Conferences--Spring Semester

GEMS	February 21
SEHS	February 23
Alarcon/Borrego	March 23
Loya/Sambrano	March 28

Smart Snack Exemption Days

Oct. 31, Dec. 16, Feb. 14, April 6, June 2

New Teacher Orientation Training

July 18-19

Early Release for Students and Staff

December 16, April 6

Graduation Day

June 2

Teacher Inservice (5.5 Days)

Full Days: July 20-21, January 3
1/2 Days: Aug. 26, Sept. 30, Oct. 31, Feb. 14, Mar. 31

Teacher Preparation (4 Days)

July 22, July 25, January 4, June 5

Teacher Contract Days (187 Days)

Fall Semester: 91 Spring Semester: 96

Student Learning Days (180 Days)

Fall Semester: 87 Spring Semester: 93

Instructional Minutes

State-Required Annual Instructional Minutes:
 • Grades PK-12: 75,600
 • Half-day Pre-K: 32,400
 SEISD Annual Instructional Minutes:
 • Grades PK-12: 77,800

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			*1	*2	*3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	>6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

LEGEND

	Graduation Day		Holiday / District Closure
	First or Last day of 9-Weeks		Intercession
	Early Release for Students and Staff		New Teacher Orientation
	235-day Employee Workday		Teacher Preparation Day
	Teacher Inservice Full Day		Smart Snack Exemption Day
	Early Release for Students w/Teacher Inservice		*STAAR State Testing Window
	*TLPAS State Testing Window		Parent/Teacher Conferences



Resolution

Texas Association of School Boards Superintendent of the Year

The San Elizario Independent School District Board on this date, Wednesday, April 13, 2022, resolves to nominate Dr. Jeannie Meza-Chavez, Superintendent of Schools, for her exemplary and visionary leadership toward improving student performance in the San Elizario Independent School District.

Adopted and Passed by the Board of Trustees of the San Elizario Independent School District this the 13th day of April 2022

SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

BY: _____
Sandra Licon, Board President

BY: _____
Myrna Hernandez, Vice-President

BY: _____
Michelle Garcia, Secretary

BY: _____
Eduardo Chavez, Trustee

BY: _____
Axel Lopez, Trustee

BY: _____
Martin Chavarria, Trustee

BY: _____
Fernie Madrid, Trustee

Schedule

- April 22 ● Nomination submissions due to designated ESC
- July 1 ● Regional screening completed and nominations submitted to TASB
- August 26-27 ● All regional winners interviewed and five finalists chosen by TASB State Selection Committee
- September ● Finalists interviewed and Superintendent of the Year chosen by TASB State Selection Committee
- September 24 ● Presentation of the award at txEDCON22

Selection Procedure

TASB Regional Screening Committees. The ESC will coordinate the regional screening. School board members serving on the regional screening committee are from districts that do not have superintendents nominated for the award and do not have board members on the TASB State Selection Committee. Each regional screening committee will submit one nomination to the TASB State Selection Committee.

TASB State Selection Committee. The State Selection Committee is typically composed of members of the TASB Board of Directors appointed by the TASB president to serve on the TASB Member Services Committee. A TASB director may not serve if the superintendent from his or her district is being considered.

Entry documents for the SOTY award program can be downloaded from tasb.org/soty. Questions? Call us at **800.580.8272** or email soty@tasb.org.



Texas Association
of School Boards



@tasbnews



@tasbphotos

SUPERINTENDENT OF THE YEAR ● 2022 ●

Honoring leadership, dedication,
and commitment to public education



Since 1984, the Superintendent of the Year (SOTY) award program has honored outstanding administrators for achievement and excellence in public school administration. These school leaders exhibit exemplary and visionary leadership toward improving student performance. They are chosen for their strong leadership skills, dedication to improving the quality of education in their districts, and commitment to public support and involvement in education.

Eligibility and Nominations

A local school board that is currently an "Active Member" of the Texas Association of School Boards (TASB) may nominate its superintendent.

Nominees must meet the following requirements:

- Have served as a superintendent of the district since September 1, 2019 (interim positions do not count)
- Be a member of the Texas Association of School Administrators (TASA)
- Be certified and meet the State Board for Educator Certification continuing professional education requirement
- Be an active superintendent at the time of the txEDCON22 TASA | TASB Convention

Superintendents who receive the top state award cannot be nominated again during the following five-year period. This rule does not apply to superintendents who were named regional winners or state finalists.

Entry Requirements

Recommendation Letter. In a letter of recommendation addressed to the SOTY Selection Committee, the school board president should cite examples of the superintendent's leadership, while expanding on the following topics:

- Leadership, Management, and School Climate
- School Board-Superintendent Relations
- School Improvement and Instructional Leadership
- Fiscal Management
- School-Community Relations

At the end of the letter, succinctly explain "Why our superintendent should be selected as Superintendent of the Year."

Nomination Packet. Be sure to include the following:

1. Official Entry Form
2. Student Performance Work Sheet
3. The letter, signed by the board president (no longer than five pages, 12-point Times New Roman, 1.5-line spacing, and 1-inch margins)
4. A basic resume listing current positions and professional organizations (no more than three pages)
5. A resolution indicating the board's decision to nominate the superintendent (remember to place the resolution on the board meeting agenda early in the process)

A photo of the superintendent also should be attached in .jpg format. (Minimum image size 1,500 x 2,100 pixels (5 inches by 7 inches at 300 dpi); preferred image size 8.5 inches by 11 inches)

No other documentation will be accepted.

Submission. Send nominations to the executive director of the district's education service center (ESC). The packet documents should be scanned and submitted as a single PDF in the order listed above. The packet and photo must be emailed to the ESC by close of business April 22.



SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT
A Proud Community of Champions – Soaring to Excellence!



San Elizario Independent School District
Resolution in Support of Military Connected Families

April 13, 2022

WHEREAS, our country owe the daily freedoms to the members of the Armed Forces, their family members and loves ones who share in their service, and sacrifice, and

WHEREAS, 21 military children are enrolled in the San Elizario Independent School District; and April is the Month of the Military child

WHEREAS, we acknowledge that military families face unique challenges due to deployment, reintegration, service in combat zones and frequent relocations based on duty assignments; and

WHEREAS, military children should be acknowledge for the sacrifices they make and celebrated for the courage they display as the children of our nations' armed service members; and

WHEREAS, the San Elizario Independent School District is committed to meeting the unique needs of all students, especially those of military youth

THEREFORE, be it

RESOLVED, the San Elizario Independent School District offers our gratitude and support for all military personnel, their families and veterans;

RESOLVED, the San Elizario Independent School District will establish a trained point of contact at each building to support military families;

RESOLVED, the San Elizario Independent School District will make every effort to connect military families with the resources they need;

RESOLVED, that the School Board of San Elizario officially supports all military children and families; and be it

FURTHER RESOLVED, that the School Board of San Elizario encourages all school staff and community members to initiate support and participate in appreciation activities designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest.

Board President

Date

OFFICE OF THE SUPERINTENDENT



San Elizario ISD
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San Elizario, TX 79849
Phone 915.872.3900
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MEMORANDUM

To: Members of the Board of Trustees
From: Amanda Sanchez, Director of Special Education
Subject: Assistive Technology Course for students with Visual Impairments
Date: April 13, 2022

HISTORY: We have a student enrolled at San Elizario High School with severe low vision. As a result, she requires instruction in assistive technology to help her access classroom curriculum and materials. Currently, our course offerings at San Elizario High School does not have this course available.

RATIONALE: This student needs Assistive Technology instruction per her Individual Education Plan.

BUDGET: We currently have a Teacher for the Visually Impaired who is employed by the district on a full-time basis who can provide these services. She will be required to provide one period of Assistive Technology instruction per day at no additional cost to the district.

ADMINISTRATIVE RECOMMENDATION: It is recommended that the Assistive Technology course be offered at San Elizario High School to meet the needs of this student.

Please check one: For approval Report / Information only Recognition only

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Course: Assistive Technology
PEIMS Code: N1260002
Abbreviation: ATECH
Grade Level(s): 9-12
Number of Credits: 1.0

Course description:

This course will provide instruction in assistive technology. Assistive technology provides access to print and electronic information using screenreading software, screen magnification software/hardware, scanning and reading, braille access, voice recognition and switches. This course will educate students about a variety of technology choices to match the needs of individuals, and educate students who are interested in broadening their scope of technology, mainstream applications and specialized devices.

Students will learn and apply basic and assistive technology skills to access instructional materials and produce work. These skills include switch access, keyboarding, operating system navigation, file management, Internet browsing, word processing, presentation software and spreadsheets, and programs and devices specifically designed for students with visual impairments and those who struggle with reading.

Essential knowledge and skills:

(a) Introduction

All students need to develop computer literacy skills in order to compete in the classroom and the workplace. Through learning how to use assistive technology to meet their own or other individuals' needs, along with learning to competently use mainstream technology, students will be able to make informed decisions regarding selecting appropriate technology for specific tasks. Most of the essential knowledge and skills in this course will be addressed using screenreading and/or screen magnification software.

(b) Knowledge and Skills

- (1) The student demonstrates keyboarding skills using accessible strategies. The student is expected to:
 - (A) use magnification or screenreading software on note-takers and mobile devices with instructional typing applications;
 - (B) demonstrate finger placement on home row keys by locating tactile markers;
 - (C) demonstrate correct reaches on home, top, number, and bottom row keys through auditory or magnified verification;

- (D) demonstrate knowledge and location of navigation and function keys through auditory or magnified verification; and
 - (E) demonstrate “modifier key” combination keyboard commands to perform necessary tasks.
- (2) The student demonstrates the ability to navigate the computer screen using screenreading software and mobile technology through keyboard or gesture commands. The student is expected to:
- (A) demonstrate screenreader navigation commands;
 - (B) demonstrate the ability to adjust and personalize settings through auditory feedback; and
 - (C) select appropriate hardware such as laptop computer, mobile device, or braille display to work with specific screenreader.
- (3) The student demonstrates the ability to navigate the computer screen using screen magnification software. The student is expected to:
- (A) demonstrate screen magnification navigation commands;
 - (B) demonstrate the ability to adjust and personalize settings through screen magnification; and
 - (C) select preferred screen magnification software.
- (4) The student demonstrates the ability to navigate the computer screen based on a specific operating system using screenreading and/or magnification software. The student is expected to:
- (A) identify the operating system on various devices;
 - (B) explain the operating system layout;
 - (C) explore the operating system through keystrokes, gestures or pointing device using screenreading or magnification software; and
 - (D) use context menu.
- (5) The student demonstrates effective file management strategies using screenreading or screen magnification software. The student is expected to:
- (A) create, delete, rename, copy, cut, paste, and move files;
 - (B) create and navigate a hierarchy of sub-directories and implement organizational strategies;
 - (C) identify and use multiple file types; and
 - (D) identify and use portable media and cloud storage.
- (6) The student demonstrates knowledge of word processing skills using screenreading and/or screen magnification software. The student is expected to:
- (A) format a document to Modern Language Association (MLA) standards;
 - (B) spell check documents using access software;
 - (C) implement appropriate use of styles, headers, footers, and bullets;
 - (D) demonstrate the ability to manipulate text by cutting, copying, pasting, and using search and replace;
 - (E) save documents in various file types; and
 - (F) print documents.
- (7) The student demonstrates the ability to navigate the Internet using screenreading or screen magnification software. The student is expected to:
- (A) navigate a web-page by identifying controls and the keystrokes or gestures associated;
 - (B) demonstrate the understanding of web address nomenclature and extensions;
 - (C) plan, use, and evaluate search results; and

- (D) evaluate a web-site for purpose, accuracy, security, and validity.
- (8) The student effectively uses email for communication purposes using screenreading and/or screen magnification software. The student is expected to:
- (A) use web-based or email client for email communication;
 - (B) demonstrate an understanding of email address nomenclature and extensions;
 - (C) demonstrate the ability to compose, open, read, reply, forward, delete, cc, bcc, and manage email messages;
 - (D) demonstrate the ability to attach and detach files in an email; and
 - (E) identify junk, spam, and unsafe email and demonstrate how to unsubscribe from such email.
- (9) The student demonstrates knowledge of presentation software using screenreading and/or screen magnification software. The student is expected to:
- (A) identify and navigate the major areas of the presentation software interface on computer or note-taker;
 - (B) identify and choose desired slide templates, themes, transitions, and animations;
 - (C) insert various types of media into slide placeholders; and
 - (D) plan, practice, and present a slide production using presentation software.
- (10) The student demonstrates knowledge and implementation of spreadsheets using screenreading or screen magnification software. The student is expected to:
- (A) identify spreadsheet layout and design including rows, columns, and cells;
 - (B) identify and navigate the major areas of the workbook or worksheet interface;
 - (C) identify types of spreadsheets and their purposes;
 - (D) enter various types of data, numbers or text;
 - (E) generate graphical representations based on data being entered;
 - (F) choose and enter formulas; and
 - (G) format cells.
- (11) The student demonstrates knowledge and skills to support alternative access. The student is expected to:
- (A) use specialized hardware such as alternate keyboards, specially designed mouse, switch, and joy stick;
 - (B) use specialized software such as onscreen keyboard with scanning and word prediction; and
 - (C) use study aids such as highlighting and masking, and creating electronic outlines.
- (12) The student demonstrates usage of specialized hardware and software. The student is expected to use the following based on individual needs:
- (A) navigate Digital Accessible Information System (DAISY) formatted instructional materials;
 - (B) navigate digital materials using a refreshable braille display;
 - (C) emboss files using braille translation software and a braille embosser;
 - (D) use standalone or software-based scanning and reading systems; and
 - (E) use portable or desktop video magnifiers to view printed materials, including pictures, graphics, graphs, charts, and tables.

Description of specific student needs this course is designed to meet:

Specific students needs across multiple platforms:

- QWERTY keyboard skills or alternate keyboards and other access materials
- Folder and file management
- Word processing skills
 - Editing text
 - Using spell check
 - Formatting documents
- Internet browsing
 - Reading
 - Searching
 - Bookmarking
 - Reading and writing Internet based email
 - Completing forms
 - Using best practice for access to pictures and videos
- Presentation skills as deemed appropriate for students
- Spreadsheet data presented in multiple ways

Major resources and materials:

- Assistive Technology (screenreading software, screen magnification software, braille displays, scanning and reading software, DAISY readers, text readers, alternate access and quality enhancements such as spell check and word prediction).
- Mainstream and adapted curriculum for assistive technology, proprietary curriculum developed internally.
 - Training Ware for Assistive Technology Trainers (Digital Apex)
 - Course Technology (Cengage Learning)

Suggested course activities:

Lessons

- Desktop navigation – dependent on device and type of access
- File-folder management
- Create, edit, format word processing document
- Presentation
- Spreadsheet
- Internet searching, form filling/completion

Optional Activities

- Writing a response to a given prompt
- Words Matter writing contest
- Presentation of a proposal on visiting a foreign land using all of the elements listed in the required lessons

Suggested methods for evaluating student outcomes:

Performance Indicator Evaluations (examples):

- Access skills
- Computer software
- Internet Explorer with Job Access With Speech (JAWS)
- iPad Voiceover

Teacher qualifications:

Teachers holding a Technology Applications or Computer Science Certification. Technology Applications: Grades 8-12; Technology Applications: Grades 7-12; Technology Applications: Early Childhood-Grade 12; Computer Science: Grades 8-12.

Recommended: Teacher of Students with Visual Impairments Supplemental: Early Childhood-Grade 12.

Additional information:



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Raul Jacques, Director, Child Nutrition Services
Subject: Use of a Temporary Employment Staffing Agency
Date: April 13, 2022

HISTORY: Vacant positions are going unfilled due to a very limited number of qualified applicants. School nutrition programs are highly regulated and require employees that can implement food safety protocols and that can adhere to detailed standards of practice.

RATIONALE: The use of a temporary staffing agency will assist us to staff the cafeterias with sufficient hours to produce meals that meet the nutritional needs of our students. This will also provide persons an opportunity to work in our schools and possibly increase the applicant pool in the future.

BUDGET: The cost to enter into this agreement will be \$5,000.00.

ADMINISTRATIVE RECOMMENDATION:

Please check one: For approval Report / Information only Recognition only

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CLIENT SERVICE AGREEMENT

Parties "Client" means _____, "Snelling" means _____, doing business as Snelling, with principal offices at _____

Geographic and Organizational Scope This Agreement will be effective for (check one box):

- All Client locations and affiliated entities with at least 50% common ownership.
- Only the following Client locations and entities:

Snelling's Services, Risks, and Responsibilities SNELLING will assign certain of its employees ("Assigned Employees") to do work for Client's business or organization. SNELLING does not guarantee that all Client orders will be filled. SNELLING is and remains the Assigned Employees' sole common law employer, and its risks and responsibilities include:

- Recruiting, selecting, and hiring Assigned Employees in accordance with federal and state laws
- Obtaining and administering 1-9 documentation of Assigned Employees' right to work in the United States, including using the E-Verify system
- Ensuring its compliance as a staffing firm employer of Assigned Employees with the Occupational Safety and Health Act of 1970
- Maintaining personnel and payroll records on Assigned Employees
- Complying with the Affordable Care Act with respect to Assigned Employees
- Exercising supervision of Assigned Employees for non-operational, human resources matters
- Assigning Assigned Employees to Client that possess the requested qualifications that SNELLING represents them to have
- Replacing Assigned Employees if their performance is not adequate
- Establishing, calculating, and paying Assigned Employees' wages
- Providing the benefits that SNELLING offers to Assigned Employees
- Withholding, remitting, and reporting on Assigned Employees' payroll taxes, contributions, and insurance premiums for programs that SNELLING is legislatively mandated to provide to Assigned Employees
- Providing workers' compensation benefits or coverage for Assigned Employees in amounts at least equal to what is required by law
- Fulfilling the employer's obligations for unemployment compensation insurance
- Complying with employment laws, as they apply to SNELLING as a common law employer
- Making legally required employment law disclosures (wage-hour posters, etc.) to them
- Performing interactive processes required to make individual judgments under employee selection laws and regulations
- Responding to subpoenas that inquire about Assigned Employees' employment with SNELLING, whether on assignment to Client or not
- Endeavoring to reassign Assigned Employees in good standing when their work assignments end
- Terminating the employment of Assigned Employees, as necessary
- Paying for injury to people or loss to property caused by negligent or intentional conduct of Assigned Employees, to the extent that the injury or loss is caused by SNELLING's failure to fully and properly perform the duties of a staffing firm common law employer

SNELLING shall have the right to control the details of the work performed by Assigned Employees on assignment to Client. This overall right, which is not a duty to Client or to third parties, includes, without limitation, the rights to:

- Physically inspect the work site and work processes to which its Assigned Employees are assigned
- Assess the working conditions to which Assigned Employees will be exposed on assignment to Client
- Specify work tasks that Assigned Employees shall not be asked to perform
- Provide appropriate general safety training to Assigned Employees in language that they understand

- Confirm that Client has provided the site-specific safety and health training and safety and personal protective equipment required by law or by Client's work rules
- Conduct investigations of accidents and incidents relevant to Assigned Employees' assignments
- Audit Client's safety and training records as they apply to Assigned Employees and their work
- Review and address the work performance of Assigned Employees (unilaterally or in coordination with Client)
- Enforce SNELLING's policies relating to Assigned Employees

Client's Risks, Responsibilities and Unauthorized Actions Client's risks and responsibilities include:

- Maintaining a safe and healthy workplace for Assigned Employees in full compliance with the law and according to the assumption that Client has all of the safety obligations with respect to Assigned Employees that it has with respect to its own employees, including disclosures, legally required programs, and reporting to government and other interested parties.
- Providing Assigned Employees with instructions, training, assistance, supervision, and time for performing their assignments comparable to what Client provides to its own employees
- Providing Assigned Employees and SNELLING with timely and adequate notice of all unsafe conditions or potential hazards at the workplaces where Assigned Employees will work or be located
- Notifying SNELLING immediately of any accidents or incidents involving Assigned Employees and of any inspection or request for information by OSHA or its state counterparts
- The work and work product of Assigned Employees in the Client's business or organizational activities
- Providing Assigned Employees with information, training, and safety equipment for any hazardous substances present in Client's operations
- Maintaining its status as a "subscriber" to workers compensation coverage, if Assigned Employees are assigned to Client in Texas
- Ensuring that Client's fringe benefit and employee benefit plans and policies effectively exclude Assigned Employees from participation
- The conduct of Client's officers, employees, and agents (except to the extent Client is immune from suit for workplace injuries covered by SNELLING's workers' compensation program)
- The acts and omissions of Assigned Employees acting under the direction of Client's officers, employees, or agents
- Duties or findings imposed by law on recipients of staffing services
- Protection and security of Client's intellectual property
- The products or services of Client's business
- Losses enabled or enhanced by lack of reasonable supervision, process controls, safeguards, or backups
- Risks arising from the exposure of Assigned Employees to: cash, credit cards, check-writing materials, or negotiables; keys, merchandise, confidential information, or other valuables; sensitive or unsupervised premises; or passwords, user IDs, combinations, or PINs other than those properly issued to them, except as may be expressly provided in this Agreement
- Risks arising from Assigned Employees' being required or allowed to travel or operate motor vehicles or machinery on assignment, except as may be expressly provided in this Agreement

Client is not authorized by SNELLING to, and shall not:

- Directly discipline or purport to terminate the employment of any Assigned Employee
- Change or increase the duties that Assigned Employees are expected to perform on assignment, without prior consultation and approval of SNELLING
- Pay or deliver to Assigned Employees any form of compensation
- Discuss compensation matters with Assigned Employees
- Discuss with Assigned Employees the potential for obtaining their services through any source other than SNELLING, without prior consultation, approval, and fulfillment of the conversion terms of this Agreement
- Hold Assigned Employees out as its employees, such as by issuing business cards, letterhead, email signature blocks, or other indicia of position to the Assigned Employee that do not identify the Assigned Employee as an employee of SNELLING
- Make any claim, representation of facts, admission, or acquiescence to any government agency to the effect that Assigned Employees are Client's common law or joint employees, or that Assigned Employees have a community of interest with Client's direct employees

Relationship of Parties The Parties are independent contractors and are not each other's partners, joint venturers, principals, agents, insurers, or representatives. Assigned Employees are not authorized to commit SNELLING to any obligation, duty, or position.

Removal of Assigned Employees; End of Assignments At Client's direction at any time and for any reason, SNELLING will remove any Assigned Employees from assignment to Client. Client will notify SNELLING of its decision to end an Assigned Employee's work assignment and of all reasons why the assignment is ending or has ended. SNELLING may also remove Assigned Employees from assignment at any time and, if the reasons for removal permit, will give Client at least one week of prior notice of such removal.

Drug and Background Screening At SNELLING's expense, SNELLING performs pre-employment, post-accident, reasonable suspicion/cause, and (where legal) random drug screening for all Assigned Employees, using a 4 panel drug screen. On Client's written request and at Client's expense, SNELLING shall conduct or arrange criminal background checks of prospective Assigned Employees. Client may specify the elements and scope of such background checks. SNELLING shall apply its own adjudication and selection criteria to the results of such background checks when selecting Assigned Employees for assignment to Client.

Guarantee SNELLING guarantees that the Assigned Employees SNELLING recruits and assigns to Client will have the requested qualifications that SNELLING represents them to have. Client shall assess the Assigned Employee's qualifications on the first day of each assignment. Client's sole remedy for inadequate qualifications shall be that SNELLING will not charge for the first 4 hours of the assignment when Client reports the inadequacy before the second day of assignment.

Assigned Employees' Agreements for Benefit Waivers, Confidentiality, and Work for Hire SNELLING will require Assigned Employees to acknowledge that they will have no right to participate in any of Client's employee benefit plans or benefit-oriented policies, to agree to keep in confidence any confidential information they might receive or observe on assignment for Client, and to acknowledge Client's right to all creative "work for hire" performed by them for Client. At Client's request, SNELLING will require Assigned Employees to sign Client's versions of such agreements, if those versions are approved by SNELLING. On Client's request, SNELLING will execute assignments to Client of any rights that it may have to intellectual property developed by Assigned Employees pursuant to them on assignment to Client. Information observed by or disclosed to Assigned Employees will not be considered to have been observed by or disclosed to SNELLING.

Insurance SNELLING will cover SNELLING's staffing operations with at least the following types and limits of insurance or other coverage:

- Workers' compensation benefits or coverage on the Assigned Employees, in amounts no less than required by law
- Employer's liability insurance with limits of \$1,000,000/\$1,000,000/\$1,000,000
- Commercial automobile liability insurance with a \$1,000,000 combined single limit on vehicles owned, leased, or rented by SNELLING
- Commercial General Liability insurance, including personal injury, and property damage, with limits of \$1,000,000 per occurrence; \$1,000,000 products/completed operations; \$1,000,000 personal & advertising injury each offense; \$2,000,000 general aggregate
- Commercial blanket bond insurance with limits of \$1,000,000 per occurrence
- Umbrella liability insurance with limits of \$1,000,000

On Client's request, SNELLING will give Client certificates of this insurance coverage or, with the insurer's concurrence, make Client an additional insured for SNELLING's Services, excluding Client's negligence or liability for its own risks and responsibilities as listed anywhere in this Agreement.

Rates If Client's straight time bill rates are not set by a supplemental Rate Schedule to this Agreement, SNELLING will document the rates approved by Client via email to Client or by entry into SNELLING's computer system at the time of assignment. Rates not agreed to for a stated term may be prospectively changed by SNELLING upon 7 days' notice to Client. SNELLING will not bill Client for any bonuses or non-mandated time off benefits that SNELLING may extend to Assigned Employees. Any sales, use, value added, excise, or similar taxes that apply to sales to Client will be added to Client's invoices as a separate item. Rates expressed as "markups" shall indicate bill

rates that consist of the Assigned Employee's pay rate plus the amount of the stated markup percentage applied to that pay rate.

If any government-mandated cost (such as a required wage, minimum wage, payroll tax, insurance premium, assessment, assessable payment, contribution, benefit, or fee) is imposed, increased, adjusted, or newly introduced with respect to Assigned Employees assigned to Client, SNELLING will notify Client and add its pretax cost, without markup, to Client's invoices (or separately invoice the costs) for all periods of work covered by the Rate Schedule or other rates quoted before the costs accrue.

Overtime Assigned Employees are presumed to be nonexempt from overtime laws. SNELLING will charge Client premium rates for overtime work only when an Assigned Employee's work on assignment to Client, taken alone, would legally require premium overtime pay and Client has authorized, directed, or knowingly allowed the Assigned Employee to work those hours. Client's bill rate for overtime hours will be the same multiple of the regular time bill rate as SNELLING is required to apply to the Assigned Employee's regular time pay rate.

Conversion of Assigned Employees or Candidates Client will obtain the services of each person who has been an Assigned Employee during the previous 90 days only through SNELLING, unless Client tells SNELLING at least one week prior to the proposed change that it wants to obtain the person's services by direct hire or by assignment, arrangement, or contract from a non-SNELLING source (a "conversion") and either:

- continues or reinitiates the SNELLING assignment for the person's next consecutive work hours for Client.
- waits at least 90 days after the person's last SNELLING assignment to Client before obtaining the person's services; or
- pays SNELLING 200 times the bill rate for the person's last SNELLING assignment to Client.

If Client implements a conversion without timely telling SNELLING and satisfying one of above options, Client will pay SNELLING 200 times the bill rate for the person's last SNELLING assignment to Client.

If SNELLING refers a candidate for Client's consideration as an Assigned Employee or direct employee, but the person is never assigned to Client, and Client, within 90 days after the referral, obtains that candidate's services by direct hire or by assignment, arrangement, or contract from a non-SNELLING source, Client will pay SNELLING a placement fee of the greater of \$10,000 or, if the candidate was considered for assignment as an Assigned Employee, 200 times the bill rate for the considered assignment.

In arranging for direct hiring or other conversions, Client may not rely on the hiring processes or information that SNELLING used in hiring and assigning the converted person as an Assigned Employee.

Invoicing, Time Worked, and Payment Client agrees to pay SNELLING for all compensable time worked by Assigned Employees assigned to Client and for any other costs or fees agreed to by the parties. Compensable time may include time related to Assigned Employee interviews with Client for potential SNELLING assignments, at rates consistent with the pay and bill rates proposed for the position and the candidate's pay rate history. Client shall promptly either approve or dispute the time worked that is reported by Assigned Employees, and time worked that is reported by an automated timekeeping system will be deemed approved by Client. If Client limits an Assigned Employee's workday to less than 4 hours, SNELLING may deem that day to include 4 hours of time worked and may bill Client for 4 hours if SNELLING pays the Assigned Employee for the 4 hours. If Client cancels an assignment prior to start of that assignment, Client may be subject to billing charges incurred by SNELLING for background checks and/or drug screens.

SNELLING will send invoices for each work week to Client's designated location or representative during the following week. Invoices will be dated as of the last day of the workweek. Payment is due to be received within 7 days of Client's receipt of the invoice. Client will promptly notify SNELLING of any disputed item, and SNELLING will work with Client to resolve such item. Invoices that are undisputed by Client for more than 20 days after the invoice date will be presumed correct.

Client will pay the undisputed portion of invoices without any offset or deduction and will identify which invoice number(s) each payment is intended to satisfy. Client shall pay interest at a rate of 18% per annum on invoices that are not paid within 30 days from the invoice date.

Client will pay SNELLING all of the reasonable expenses, costs, and fees SNELLING incurs to collect overdue invoice payments from Client.

Indemnity Each party will bear or insure only the risks and responsibilities inherent in its own business or stated anywhere in this Agreement and, as permitted by law, will be obligated to pay or indemnify the other party only for claims, losses, penalties, and damages to the extent they arise directly from those risks and responsibilities in connection with business done under this Agreement, plus, to the same extent, all reasonable and necessary costs, expenses, and legal fees associated with them. When multiple risks or responsibilities are involved in an indemnity issue, they will be applied according to their comparative shares of causation of the events and damages. Risks and responsibilities not allocated by this Agreement will be borne by each party in proportion to the extent that the risk or responsibility is inherent in that party's business.

A party will not be obligated to pay the other party for special, indirect, consequential, or lost profit damages suffered directly by the other party. To obtain indemnification, a party must promptly notify the other party, cooperate in resolving the claim, and (when liability to third parties is involved) yield reasonable control of the claim's resolution to the other party. If the parties do not agree on the indemnification obligations attaching to a pending matter, indemnification payments and duties will not be required until the underlying matter is finally resolved and the facts bearing on indemnification have been determined. The parties will cooperate with each other in the investigations and resolution of all claims and other matters involving Assigned Employees.

This Indemnity section supersedes all other obligations or indemnity or contribution between the parties with respect to business done under this Agreement.

Duration This Agreement will continue in force unless one party gives the other party at least 30 days written notice of its intention to conclude it. However, after such conclusion, the Agreement will continue to govern the parties' rights and obligations with respect to the business done and the Assigned Employees assigned before conclusion of the Agreement.

Entire Agreement; Amendment This Agreement and any attachments contain all of the terms between Client and SNELLING on the subject of staffing services for the specified Client locations and entities and replaces all prior agreements and representations on the subject. This Agreement may be modified or supplemented only by a signed and dated written amendment referring to it. Forms and other communications that may be used by the parties in their staffing relationship (including purchase orders, timecards, invoices recitals, correspondence, and electronic mail) will not supersede, supplement, modify, or control this Agreement.

CLIENT	SNELLING
_____ Printed Name of Client	_____ Printed Name of Person Signing
_____ Printed Name of Person Signing	_____ Title of Person Signing
_____ Title of Person Signing	_____ Date Signed
_____ Date Signed	
_____ Signature	_____ Signature
_____ Signature	

BACKGROUND VERIFICATION REQUIREMENTS

Co. Name: SEISD
1050 Chicken Ranch Rd.
 Address: San Elizario, Texas 79849

Contact: Veronica Ibarra
Child Nutrition Compliance
 Title: Officer

NOT REQUIRED

REQUIRED

NATIONAL ONLY (INCLUDES COUNTY CURRENTLY RESIDING) \$35

NATIONAL PLUS ALL COUNTIES EVER RESIDED (Add \$5.00 per County)

CLIENT IS RESPONSIBLE TO PAY FOR NATIONAL AND NATIONAL PLUS ALL COUNTIES FEES

Required Verifications:	3 Yrs	5 Yrs	7 Yrs	10 Yrs	Life	Explain Business Necessity:
<input type="checkbox"/> Felony	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Misdemeanor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Deferred Adjudication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Theft	Controlled Substances (Drugs)	Acts of Violence
<input checked="" type="checkbox"/> Theft by Check	<input checked="" type="checkbox"/> Possession	<input checked="" type="checkbox"/> Aggravated Assault
<input checked="" type="checkbox"/> Burglary of Vehicle	<input checked="" type="checkbox"/> Intent to Distribute	<input checked="" type="checkbox"/> Aggravated Assault with Motor Vehicle
<input checked="" type="checkbox"/> Burglary of Habitat	<input checked="" type="checkbox"/> Intoxication	<input checked="" type="checkbox"/> Aggravated Assault with Weapon
<input checked="" type="checkbox"/> Theft of Violence	<input checked="" type="checkbox"/> DWI – 1 st Offense	
<input checked="" type="checkbox"/> Possession of Stolen Property	<input checked="" type="checkbox"/> DWI – 2 nd Offense	<input checked="" type="checkbox"/> Assault with intent to Commit bodily harm
<input checked="" type="checkbox"/> Fraud	<input checked="" type="checkbox"/> DWI – 3 rd Offense	
<input checked="" type="checkbox"/> Misappropriation of Funds	Violence Against Person	<input checked="" type="checkbox"/> Simple Assault
<input checked="" type="checkbox"/> Embezzlement	<input checked="" type="checkbox"/> Domestic Violence	
<input checked="" type="checkbox"/> Forgery	<input checked="" type="checkbox"/> Sex Offender	
	<input checked="" type="checkbox"/> Child Molestation / Abuse	Other
		<input checked="" type="checkbox"/> Eluding & Evading Arrest

Drug Test:
 Required: Yes No

Billing:
 Included in Bill Rate: Yes No
 Bill Client for all: Yes No

Estimated Amount:
 \$ _____

Branch Mgr: _____
 Date: _____

Client Approval: _____ **Date** _____
 Print Name: _____

Regular Meeting

Wednesday, March 9, 2022 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

1. GENERAL FUNCTIONS

1.A. Call Meeting to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

The following Board of Trustees were present: Myrna Hernandez, Board Vice President; Michelle Garcia, Board Secretary; Eduardo Chavez and Axel Lopez. Superintendent Dr. Jeannie Meza-Chavez was also in attendance.

Board Trustees, Sandra Licon, Board President; Martin Chavarria and Fernie Madrid were absent.

1.C. Pledge of Allegiance

1.D. San Elizario ISD Mission Statement

Mrs. Hernandez recited the District's Mission Statement.

2. OPEN FORUM (five minute limit)

No items were discussed during Open Forum.

3. DISTRICT RECOGNITIONS

3.A. Teacher and Employee of the Month for San Elizario High School

Mr. Jaime Parra, Assistant Principal, introduced the employee of the month, Ms. Debbie Salas. Mr. Parra stated that Ms. Salas does an outstanding job. Helping everyone is the top of her priority. Mr. Parra stated that the administration has the utmost confidence in her.

Ms. Salas thanked the administration and Board for the honor.

Ms. Ana Solis, Assistant Principal, introduced the employee of the month, Ms. Elizabeth Luna. Ms. Solis stated that Ms. Luna is amazing and does not hesitate to build relationships.

Ms. Luna was unable to attend the meeting.

Mrs. Brenda Pallares, Assistant Principal, introduced the teacher of the month, Ms. Rachel

Norman. Ms. Pallares stated that Ms. Norman develops a great rapport with her students and parents. Ms. Pallares stated that Ms. Norman is very committed and very deserving of the recognition being given.

Ms. Rachel Norman thanked the Board and administration for the recognition. Ms. Norman stated that everything that she does, she does with love.

Board Vice President, Mrs. Myrna Hernandez, congratulated those that were recognized and thanked them for their service.

4. **NEW BUSINESS / BOARD ACTION ITEMS**

4.A. Student Outcome Goals

4.A.1. San Elizario High School - Monitoring Student Progress

Mrs. April Marioni, Principal, presented campus data that included math, reading, and attendance data. Interventions were also presented for math, reading, and attendance. Walkthrough data was also shared.

4.B. Consider and possible Board action on selection of Board Trustees attending Raise Your Hand Texas

Michelle Garcia made a motion for the following trustees to attend Session 2 of Raise Your Hand Texas: Michelle Garcia, Sandra Licon, and Eduardo Chavez. Eduardo Chavez seconded the motion. Motion passed.

4.B.1. Session 2, April 21 - 22, 2022, in Austin, TX

- 4.B.2. Future Raise Your Hand Texas Dates
Session 3 - September 15 - 16, 2022, in Austin, TX
Session 4 - January 11 - 13, 2023, in Austin, TX
Session 5 - April 6 - 7, 2023, in Austin, TX
Session 6 - June 15 - 16, 2023, in Austin, TX

4.C. Review and consider possible revisions to public comment / open forum notices or board procedures, to include policy BED (LOCAL)

Eduardo Chavez made a motion to approve the new revisions to public comment / open forum notices or board procedures. Mr. Chavez stated that he wanted the community to feel more welcome in coming forward with their feedback. Axel Lopez seconded the motion. Motion passed.

5. **CONSENT AGENDA - Consider and possible Board action on**

5.A. Financial Reports

5.A.1. Tax Report

5.A.2. Financial Statements

5.A.3. Investment Report

5.A.4. Purchase orders exceeding \$25,000.00

PO# 44345 - AREDI Enterprises - \$52,499.79

PO# 44346 - NWEA - \$48,240.00

PO# 44411 - ProComputing Corporation -

\$108,600.36

PO# 44413 - Dell Marketing L.P. - \$50,917.00

PO# 44414 - ProComputing Corporation - \$34,957.16

5.B. Consider and possible Board action to approve Engagement Letter with Gibson, Ruddock, Patterson LLC for Financial Audit for Fiscal Year Ending June 30, 2022

5.C. Goal Progress Monitoring

5.C.1. **GPM 3.1** - The percentage of 8th grade students who take the TSIA 2.0 in RLA (ELAR College and Career Readiness + ELAR Diagnostic) will increase from 39% in June 2021 to 98% by June 2024.

5.C.2. **GPM 3.2** - The percentage of high school students who take the TSIA 2.0 in both RLA (College and Career Readiness and Diagnostic sections) and Mathematics will increase from 20% in June 2021 to 98% by June 2024.

5.D. Monitoring Superintendent Constraints

5.D.1. Progress Monitoring / Proposed Revision - CPM 1.1 - Overall District Attendance Rate

5.D.2. Proposed Revisions to CPM 2.1 and 2.2 - Administrator Walkthrough Totals

5.E. Health Textbook Adoption Selection

5.F. Consider approval of minutes for the following:

5.F.1. February 9, 2022 - Regular Board Meeting

5.F.2. February 17, 2022 - Special Board Meeting

5.G. Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.

5.G.1. Technology Department

Michelle Garcia thanked the administration for PO# 44345, for the concession stand. Mrs. Garcia stated that our students very much deserved it.

Michelle Garcia made a motion to approve the consent agenda. Axel Lopez seconded the motion. Motion passed.

6. PRESENTATION / REPORTS / INFORMATION

6.A. Make - up Instructional Minutes due to Inclement Weather (Information)

6.B. Board Training (Information)

6.B.1. Evaluating and Improving Student Outcomes (EISO) - Virtual Training to be held on Saturday, April 23, 2022, from 9:00 a.m. - 12:00 p.m.

6.C. Meal Service Update (Information)

7. EXECUTIVE SESSION

The Board entered into a closed meeting at **6:13 p.m.** to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

7.A. Discussion on Employee / Board / Superintendent Communication

7.B. Consultation with Legal Counsel regarding Intervention in Public Utility Commission of Texas (PUC) Proceeding PUC Docket No. 52195, SOAH Docket No. 473-21-2606, Application of El Paso Electric Company to Change Rates; Pursuant to Texas Government Code Section 551.071

8. The Board returned to open session at **7:42 p.m.** to take possible action on the matters discussed in Executive Session.

8.A. Discuss and Take Appropriate Action Related to Intervention in Public Utility Commission of Texas (PUC) Proceeding PUC Docket No. 52195, SOAH Docket No. 473-21-2606, Application of El Paso Electric Company to Change Rates

Legal Counsel, Priscilla de Mata, proposed a motion that would authorize the Superintendent and legal counsel to proceed as directed in closed session. Eduardo Chavez made the motion to approve. Michelle Garcia seconded the motion. Motion passed.

9. NEXT MEETING DATE:

Special Board Meeting: Team of 8 Training, March 31, 2022, at 5:30 p.m.

Regular Board Meeting: April 13, 2022, at 5:30 p.m.

10. Adjournment

Eduardo Chavez made a motion to adjourn the meeting. Axel Lopez seconded the motion. Motion passed. **Time: 7:44 p.m.**

Board Secretary

Board President

Team of 8 Training

Thursday, March 31, 2022 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

1. GENERAL FUNCTIONS

1.A. Call Meeting to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

All board members were present for the Team of 8 Training. Superintendent Dr. Jeannie - Meza Chavez was also in attendance.

1.C. Pledge of Allegiance

1.D. San Elizario ISD Mission Statement

2. NEW BUSINESS / BOARD ACTION ITEMS

2.A. Team of 8 Training

Raise Your Hand Texas representative, Ms. Missy Bender, held a Team of 8 training.

3. ADJOURNMENT

Myrna Hernandez made a motion to adjourn the meeting. Axel Lopez seconded the motion. Motion passed. **Time: 8:34 p.m.**

Board Secretary

Board President



San Elizario I.S.D.
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Horacio Hernandez, Technology Director
Subject: March 2022 Technology Fixed Asset Discard
Date: April 13, 2022

HISTORY:

Campus and Departments periodically replace obsolete or non-repairable technology items. In order to aid the campuses and departments in removing these items to maximize space, the Technology Department will be submitting monthly disposal lists for approval.

RATIONALE:

Items shown on the attached lists have been reviewed by the District Technology Department and concur with campus/departments administration to dispose or sell listed items.

BUDGET IMPACT:

No budget impact.

ADMINISTRATIVE RECOMMENDATION:

For the Board to declare the fixed assets listed as surplus and authorize administration to sell or dispose of items by any reasonable means.

Please check one: For approval Report/Information only Recognition only

San Elizario ISD's vision is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district

Borrego Elementary

**SAN ELIZARIO
INDEPENDENT SCHOOL DISTRICT**

Other Technology

Fixed Asset Discard List

Excell Loya

Campus (Please Check Appropriate Campus)

SE High School

GEMS

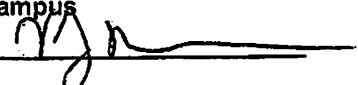
Alarco Borrego

Sambrano

	Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	Computer Lab #2	LENOVO CHROMEBOOK	2600002578	1	OBSOLETE
2	Computer Lab #2	LENOVO CHROMEBOOK	3600001388	1	OBSOLETE
3	Computer Lab #2	SAMSUNG CHROMEBOOK	3600000052	1	OBSOLETE
4	Computer Lab #2	LENOVO CHROMEBOOK	3600002570	1	OBSOLETE
5	Computer Lab #2	LENOVO CHROMEBOOK	3600001393	1	OBSOLETE
6	Computer Lab #2	LENOVO CHROMEBOOK	2600002615	1	OBSOLETE
7	Computer Lab #2	LENOVO CHROMEBOOK	3600001404	1	OBSOLETE
8	Computer Lab #2	LENOVO CHROMEBOOK	360000254	1	OBSOLETE
9	Computer Lab #2	DELL LAPTOP	1603030008	1	OBSOLETE
10	Computer Lab #2	ACTIVE PANEL	1405015907	1	OBSOLETE
11	Computer Lab #2	BOX LIGHT	1403262623	1	OBSOLETE
12	Computer Lab #2	HP LASERJET	710171932	1	OBSOLETE
13	Computer Lab #2	HP LASERJET	908264115	1	OBSOLETE
14	Computer Lab #2	HP LASERJET	908252036	1	OBSOLETE
15	Computer Lab #2	SAMSUNG CHROMEBOOK	3600000056	1	OBSOLETE
16	Computer Lab #2	SAMSUNG CHROMEBOOK	3600000133	1	OBSOLETE
17	Computer Lab #2	SAMSUNG CHROMEBOOK	1602043600	1	OBSOLETE
18	Computer Lab #2	SAMSUNG CHROMEBOOK	1602045310	1	OBSOLETE
19	Computer Lab #2	SAMSUNG CHROMEBOOK	1509171953	1	OBSOLETE
20	Computer Lab #2	SAMSUNG CHROMEBOOK	1503305514	1	OBSOLETE
21	Computer Lab #2	SAMSUNG CHROMEBOOK	1503260153	1	OBSOLETE
22	Computer Lab #2	PROJECTOR	1101314011	1	OBSOLETE
23	Computer Lab #2	PROJECTOR	1208312808	1	OBSOLETE
24	Computer Lab #2	PROMEATHEAN BOARD	1208312418	1	OBSOLETE
25	Computer Lab #2	PROMEATHEAN BOARD	1101312430	1	OBSOLETE
26	Computer Lab #2	LENOVO CHROMEBOOK	3600003928	1	OBSOLETE
27	Computer Lab #2	LENOVO CHROMEBOOK	3600002516	1	OBSOLETE
28	Computer Lab #2	SAMSUNG CHROMEBOOK	3600000112	1	OBSOLETE
29	Computer Lab #2	LENOVO CHROMEBOOK	2600002650	1	OBSOLETE
30	Computer Lab #2	DELL LAPTOP	3600001749	1	OBSOLETE
31	Computer Lab #2	DELL LAPTOP	2600002049	1	OBSOLETE
32	Computer Lab #2	LENOVO CHROMEBOOK	3600002614	1	OBSOLETE
33	Computer Lab #2	SAMSUNG CHROMEBOOK	3600000065	1	OBSOLETE
34	Computer Lab #2	SAMSUNG CHROMEBOOK	S/N 1BEF9FCG4177102	1	OBSOLETE
35	Computer Lab #2	SAMSUNG CHROMEBOOK	1602042914	1	OBSOLETE
36	Computer Lab #2	LENOVO CHROMEBOOK	2600002656	1	OBSOLETE
37	Computer Lab #2	LENOVO CHROMEBOOK	2600002587	1	OBSOLETE
38	Computer Lab #2	LENOVO CHROMEBOOK	3600002754	1	OBSOLETE

Date: 3/29/2022

Authorized Campus

Signature 

Page 1 of 1

Planning & Instruction



Fixed Asset Discard List

Other: Planning & Instruction Administration

Campus (Please Check Appropriate Campus)

SE High School
 Middle School
 Alarcon
 Borrego
 Loya
 Sambrano

Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	Dell Desktop	1303135312	1	Asset # 10693
2	Dell Desktop	3600001311	1	
3	Dell Desktop	1311010003	1	Asset # 11497
4	Dell Monitor	260000313	1	
5	Dell Monitor	1204125232	1	Asset # 8755
6	Tablet	1505082956	1	Asset # 15650
7	Dell	120404355? faded last digit	1	CZN0MS1
8	Dell Laptop	2600003683	1	A. Alvarez
9	Laptop	2600003684	1	S. Rico
10	Laptop	2600003681	1	D. Cortez
11	Laptop	2600003682	1	G. Diaz
12	Laptop	2600001673	1	Y. Grado
13	Laptop	2600003012	1	R. Segovia
14	Laptop	2600003013	1	S. Frescas
15	IPAD	1311082305	1	L. Renegar
16	Laptop	1411255044	1	L. Renegar
17	Keyboard		6	
18	Cisco Phones		3	
19	Speakers		3	
20				
21				
22				
23				
24				
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26				
27				
28				
29				
30				

Date: 03/29/2022

Authorized Campus

Signature Gvette Schuller

Page 1 of 1



April 13, 2022

As a result of the 2007 Legislative session, the Executive Code 11.159 (b) requires the board to include a progress report on training board members have received to date in the minutes of the last meeting held during the calendar year.

The minutes of the last regular meeting of the board of trustees held during a calendar year must reflect whether each trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting.

The following first-year board members have completed the local district orientation training: Martin Chavarria and Axel Lopez.

The following first-year board members have completed the Orientation to the Texas Education Code training: Martin Chavarria and Axel Lopez.

The following board members have completed Post-Legislative Update to the Texas Education Code training: Sandra Licon, Myrna Hernandez, Michelle Garcia, Martin Chavarria, Eduardo Chavez, and Axel Lopez.

The following board members are deficient in meeting the required Post-Legislative Update to the Texas Education Code training: Fernie Madrid.

The following Board members have completed the annual team-building training: Sandra Licon, Myrna Hernandez, Michelle Garcia, Martin Chavarria, Eduardo Chavez, Axel Lopez and Fernie Madrid.

The following Board members have completed the annual continuing education requirements: Sandra Licon, Myrna Hernandez, Michelle Garcia, Eduardo Chavez, Fernie Madrid, and Axel Lopez.

The following board members have time remaining to complete the additional continued education requirement and have not yet schedule this training: Martin Chavarria.

The following Board members have completed the biennial training on evaluating student academic performance and setting goals: Sandra Licon, Myrna Hernandez, Michelle Garcia, and Martin Chavarria.

The following board members have scheduled training to timely complete the biennial training on evaluating student academic performance and setting goals: Eduardo Chavez and Axel Lopez.

The following board members have time remaining to complete the biennial training on evaluating student academic performance and setting goals and have not yet scheduled this training: Fernie Madrid.



The following board members have completed the biennial training on identifying and reporting abuse and trafficking: Sandra Licon, Myrna Hernandez, Michelle Garcia, Eduardo Chavez, Axel Lopez and Fernie Madrid.

The following board members have time remaining to complete the biennial training on identifying and reporting abuse and trafficking and have not yet scheduled this training: Martin Chavarria.

Board Member Sandra Licon exceeded the required amount of continuing education training by 29 additional hours.

Board Member Myrna Hernandez exceeded the required amount of continuing education training by 15.25 additional hours.

Board Member Michelle Garcia exceeded the required amount of continuing education training by 20 additional hours.

Board Member Eduardo Chavez exceeded the required amount of continuing education training by 13.75 additional hours.

Board Member Axel Lopez exceeded the required amount of continuing education training by 9.25 additional hours.

Board Member Fernie Madrid exceeded the required amount of continuing education training by 3.50 additional hours.



2022 - 2023 Board Meeting Dates
July 20, 2022
August 10, 2022
September 14, 2022
October 12, 2022
November 9, 2022
December 14, 2022
January 18, 2023
February 8, 2023
March 8, 2023
April 12, 2023
May 10, 2023
June 14, 2023

OFFICE OF THE SUPERINTENDENT

P.O. Box 920 San Elizario, Texas 79849-0920 — Phone: (915) 872-3900



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Christine Jaksch, Athletic Director
Subject: UIL Realignment Information
Date: April 13, 2022

HISTORY: The League office shall obtain enrollment data in grades 9-12 for participant schools and verify the enrollment submissions. Schools shall be assigned to a conference on the basis of enrollment on a date in an October prior to an even numbered year.

RATIONALE: Schools are then grouped into Conference Levels, Regions, and Districts. With the new changes, some changes in classification and opponents have occurred for San Elizario. Attached is a chart of our current status and a chart of how it will look beginning with the 2022-2023 school year. In Volleyball, Basketball, Cross Country, Softball, Baseball, Spring Tennis and Track, we will be classified as 2-4A instead of 1-4A. In football, we will be classified 1-4A, Division 1. In Team Tennis and Soccer, we will remain 1-4A.

The first number in 1-4A is the District we are assigned to. Where it begins with a 2, we have been placed in District 2.

I am including a chart of the current Conference 4A alignment as well as a chart showing where we fall with the new alignment.

BUDGET: There is not an impact to the budget.

ADMINISTRATIVE RECOMMENDATION: There are no recommendations as this is set by the University Interscholastic League and it is only for information purposes.

Please check one: For approval Report / Information only Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district

**El Paso Area 4A District Alignments
starting in the 2023 school year**

Football	Volleyball	Girls Basketball	Boys Basketball	XC	Team Tennis	Soccer	Softball	Baseball	Wrestling	Tennis	Track
1-4A D1	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	2-5A	1-4A	1-4A
Austin	Austin	Austin	Austin	Austin	Clint	Clint	Austin	Austin	Horizon	Austin	Austin
Bowie	Bowie	Bowie	Bowie	Bowie	Mtn View	Mtn View	Bowie	Bowie	Bel Air	Bowie	Bowie
Irvin	Harmony Science	Harmony Science	Harmony Science	Harmony Science	Austin	Austin	Irvin	Irvin	Del Valle	Harmony Science	Harmony Science
Riverside	Irvin	Irvin	Irvin	Irvin	Bowie	Bowie	Riverside	Riverside	Hanks	Irvin	Irvin
San Elizario	YWA	Harmony Innovation	Harmony Innovation	Riverside	Irvin	Harmony Science	YWA		Parkland		
		YWA			Riverside	Irvin			Ysleta		
					Fabens	Riverside			Riverside		
					San Elizario	Harmony Innovation			Fabens		
					Tornillo	Fabens			San Elizario		
						San Elizario					
5 teams					9 teams	10 teams			9 teams		
1-4A D2	2-4A	2-4A	2-4A	2-4A			2-4A	2-4A		2-4A	2-4A
Clint	Clint	Clint	Clint	Clint			Clint	Clint		Clint	Clint
Mtn View	Mtn View	Mtn View	Mtn View	Mtn View			Mtn View	Mtn View		Mtn View	Mtn View
Fabens	Riverside	Riverside	Riverside	Valle Verde			Fabens	Fabens		Riverside	Riverside
Fort Stockton	YWLA	YWLA	Fabens	YWLA			San Elizario	San Elizario		YWLA	YWLA
Monahans	Fabens	Fabens	San Elizario	Fabens						Fabens	Fabens
Pecos	San Elizario	San Elizario		San Elizario						San Elizario	San Elizario
	6 teams	6 teams	5 teams	6 teams			4 teams	4 teams		6 teams	6 teams

**El Paso Area 4A District Alignments
current 2022 school year**

Football	Volleyball	Girls Basketball	Boys Basketball	XC	Team Tennis	Soccer	Softball	Baseball	Wrestling	Tennis	Track
1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	1-4A	2-5A	1-4A	1-4A
Clint	Clint	Clint	Clint	Clint	Clint	Clint	Clint	Clint	Horizon	Clint	Clint
Mountain View	Mountain View	Mountain View	Mountain View	Mountain View	Mtn View	Mountain View	Mtn View	Mtn View	Bel Air	Mountain View	Mountain View
Riverside	Harmony Science	Harmony Science	Harmony Science	Harmony Science	Riverside	Harmony Science	Riverside	Riverside	Del Valle	Harmony Science	Harmony Science
Fabens	Riverside	Riverside	Riverside	Riverside	Fabens	Riverside	Fabens	Fabens	El Dorado	Riverside	Riverside
San Elizario	YWLA	YWLA	Fabens	Valle Verde	San Elizario	Fabens	San Elizario	San Elizario	Hanks	YWLA	YWLA
	Fabens	Fabens	San Elizario	YWLA		San Elizario			Parkland	Fabens	Fabens
	San Elizario	San Elizario		Fabens					Ysleta	San Elizario	San Elizario
				San Elizario					Riverside		
									Fabens		
									San Elizario		
5 teams	7 teams	7 teams	6 teams	8 teams	5 teams	6 teams	5 teams	5 teams	10 teams	7 teams	7 teams



Texas Association of School Boards

P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222
12007 Research Blvd. • Austin, Texas 78759-2439 • tasb.org

Serving Texas Schools Since 1949

March 28, 2022

Dear School Leader:

Your school board is invited to submit resolutions for TASB's 2022–24 Advocacy Agenda. Resolutions guide the Association's response to issues during the legislative session. Submitting resolutions important to your board helps TASB reflect your stances in our advocacy efforts. Proposed resolutions are reviewed by the TASB Resolutions Committee and TASB Board. The 2022 Delegate Assembly will adopt approved resolutions for the Advocacy Agenda.

How to Submit a Resolution

The submission period begins April 1, 2022, and closes June 15, 2022, at 11:59 p.m. Your board must approve any proposed resolution, so put an item on your board's agenda before the submission deadline. **Submit your resolutions using the enclosed form, which is also available at gr.tasb.org.**

Note: All current resolutions expire in September. Resolutions your board wishes to see on the 2022–24 Agenda must be submitted again.

Delegate Assembly in September

We strongly encourage you to select a trustee to represent your board at the Delegate Assembly, September 24, 2022, in San Antonio. The Delegate Assembly will debate and vote on the Advocacy Agenda. Delegates advocate for their boards' interests and advocacy positions. Registration opens May 1. Learn more at delegate.tasb.org.

Late Resolutions

Proposals submitted after June 15 will only be considered on an emergency basis. Emergencies are defined not by the seriousness of the subject, but by whether or not the issue was triggered by an event that occurred after the deadline or that prevented the board from submitting in a timely manner. Late resolutions must be accompanied by a statement describing the nature of the emergency.

More information about the Advocacy Agenda is posted at gr.tasb.org. Please contact me if you have any questions. Thank you for contributing to your Association's Advocacy Agenda!

Sincerely,

Dax González
TASB Governmental Relations
800.580.4885

Advocacy Resolution

Please note:

- Your district may propose a new resolution or a resolution adopted by a previous Delegate Assembly. **Resolutions must be submitted on this form.** Attachments will not be considered, and each resolution must have its own district rationale supporting its adoption.
- Express each proposal as a **short, simple sentence** stating the position you wish TASB to take regarding a matter of interest to your school district.
- Use copies of this form if submitting more than one resolution.
- Express **in paragraph form** your district’s rationale for the proposed resolution in the “statement of reasons” section below.
- The language of the proposal and rationale will be edited for length, style, and clarity. Substantive changes in the language of the proposed resolution or amendment shall be referred to the district for approval by a district representative.
- Similar submissions will be combined. Each district will then appear as a cosponsor of the combined proposal.

Proposed resolution: TASB advocates for _____

Statement of reasons: _____

I hereby certify that the above proposed resolution was approved by our board on _____.
(Date of meeting)

Board president’s signature _____

Name of school district _____

County-district number _____

Please e-mail your board’s proposed resolution(s) by June 15, 2022, to Athena Frangeskou with TASB Governmental Relations at athena.frangeskou@tasb.org.



MEMORANDUM

To: Dr. Meza-Chavez, Superintendent

From: Raul Jacques, Director of Child Nutrition Services

Subject: March 31, 2022 – Nutrition Services Update

Date: April 13, 2022

During the month of March, we served approximately 54,000 meals to our students. This includes breakfast, lunch, supper, Saturday meals and afterschool snacks. The count is lower than in previous months due to the Spring Intersession break.

We are working fervently on plans for the upcoming school year because the Texas Department of Agriculture requires that we submit orders for USDA foods at this time. I am also working on the request for funding to operate the Summer Food Service Program during the month of June. The waivers issued by the United States Department of Agriculture that allow for school meal flexibilities will expire at the end of the regular school year and will not be available for the summer operations. This disallows non-congregate meal service, deviation from meal service times, and parent pickup of meals.

Child Nutrition staff are making sure that students have access to nutritious meals every school day and during Saturday School. We are thankful for the opportunity to serve our students.