



EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

August 31, 2026

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Committee Reports
 - A. Finance
 - 1. Approval of Consent Agenda
 - a. Budget Adjustment Requests
 - b. Monthly Financial Report, Check and Voucher Report
 - B. Outcomes
 - C. Executive Director Support and Evaluation
- VII. Updates on Construction Project
- VIII. Next Meeting Announcement
- IX. Adjournment

How the East Mountain Construction Project Is Funded

East Mountain's construction and expansion project is funded through a combination of **Foundation financing, state facility funding, local property-tax revenue, legislative capital outlay, and federal grant funding**. Because charter-school facility financing works differently from traditional school districts, the structure can be complicated.

Why the East Mountain Foundation Is Involved

Under New Mexico law, charter schools generally cannot take on long-term debt themselves to finance major construction projects. Instead, facility projects are typically financed through a third-party organization or through a school-affiliated nonprofit foundation.

For East Mountain:

- The **East Mountain Foundation**, a separate 501(c)(3) nonprofit organization, is financing the majority of the construction project.
- The Foundation owns:
 - The land
 - The four main existing buildings
 - The parking lot
 - The new construction being financed through the Foundation
- East Mountain School owns:
 - The two portable buildings
 - The new sixth-grade building

The Foundation's \$21.4 Million Loan

The East Mountain Foundation received approximately **\$21.4 million in financing from EFF** to support the campus construction project.

EFF is a national organization that provides favorable financing to high-performing charter schools. Its schools go through a rigorous review process before being approved for financing.

East Mountain is one of only a small number of New Mexico charter schools that has worked with EFF.

The Foundation-financed portion of the current construction project is approximately:

\$21,057,455

The East Mountain Foundation is responsible for servicing this loan.

How the School Pays the Foundation

East Mountain School leases its facilities from the East Mountain Foundation and makes regular lease payments to the Foundation.

The school primarily uses two restricted public funding sources to make those facility payments:

- **State Lease Assistance**
- **HB 33 facility funds**

The Foundation then uses the lease revenue it receives from the school to make payments on its construction financing.

State and local facility funding → East Mountain School → rent paid to the Foundation → Foundation makes loan payments

State Lease Assistance

East Mountain receives **Lease Assistance** through New Mexico's public school capital funding system.

Lease Assistance is specifically designed to help eligible charter schools pay for their facilities.

An important feature of this program is that the amount of Lease Assistance a school receives is tied to its enrollment.

That means:

- As East Mountain's enrollment grows its eligible Lease Assistance also increases, providing additional revenue to support the larger campus.

HB 33 and SB 9 Facility Funding

East Mountain also receives **HB 33 and SB 9 funds** generated through local property taxes.

These funds are restricted and may only be used for eligible capital and facility-related purposes.

East Mountain can therefore use these funds for expenses such as:

- Facility lease payments
- Construction and renovation
- Building improvements
- Equipment and other allowable capital expenses

Legislative and Governor Capital Outlay

East Mountain can also request direct capital outlay appropriations from state legislators and the Governor.

Recent contributions toward East Mountain's facilities include:

- **Rep. Anthony Thornton:** \$500,000 over the past two legislative cycles
- **Rep. Stefani Lord:** \$300,000 in the most recent legislative cycle
- **Gov. Michelle Lujan Grisham:** \$1 million in the most recent legislative cycle

The Governor's \$1 million appropriation was particularly significant because of both its size and the unusual level of direct state support for a charter-school facility project.

East Mountain also has previous capital outlay awards supporting projects such as:

- Accessibility improvements
- Kitchen improvements
- Other eligible campus upgrades

East Mountain School's Direct Contribution

In addition to the Foundation financing, East Mountain School is contributing its own available capital resources from HB33 reserves toward the project.

The school has paid for:

- The modular sixth-grade building
- Portions of the related civil and infrastructure work

The school's capital accounts and recent capital outlay appropriations will contribute approximately:

\$2,095,000 toward the broader campus project.

Federal Charter School Program Grant

East Mountain has also received a **\$1.5 million federal Charter School Program grant** to support the expansion.

Unlike the Foundation loan, this funding does not primarily pay for the construction of the buildings themselves.

It can help pay for expansion-related costs including:

- Furniture
- Fixtures

- Equipment
- Classroom setup
- Technology and other eligible startup purchases
- Certain eligible startup staffing costs

This funding helps ensure that the new spaces can be fully equipped and operational once construction is complete.

Putting It All Together

The project is therefore not being paid for from a single source.

Its major funding sources include:

- **Approximately \$21.4 million in Foundation financing through EFF**
- **Approximately \$2.095 million from school capital accounts and recent capital outlay**
- **State Lease Assistance**
- **HB 33 and SB 9 local facility funding**
- **Previous legislative capital outlay awards**
- **\$1.75 million in recent legislative and gubernatorial capital appropriations**
- **\$1.5 million in federal Charter School Program funding for furniture, equipment, and other eligible expansion costs**

Each source has different legal restrictions and purposes. Together, they allow East Mountain and the East Mountain Foundation to finance construction, improve existing facilities, equip the new spaces, and support the school's long-term expansion without placing construction debt directly on the charter school.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2627-0005-IB
Fund Type: Flowthrough
Adjustment Type: Initial Budget

Fiscal Year: 2026-2027
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: East Mountain High School
Contact: Charlotte Archuleta, CPO
Phone: 505 450-1415
Email: CArchuleta97@outlook.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2026	To: 06/30/2027
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27416.0000.43202 \$50,000.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27416 FYTBD FY26 Out-of-School Time	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	1411 Teachers- Grades 1-12		\$15,000.00	\$15,000.00	
27416 FYTBD FY26 Out-of-School Time	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	001024 East Mountain High School	1218 School/Student Support		\$35,000.00	\$35,000.00	0.40
Sub Total							\$50,000.00		0.40
Indirect Cost									
DOC. TOTAL							\$50,000.00		

Justification:

2026-2027 Out of School Time Grant

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2627-0002-I

Fund Type: Capital Outlay

Adjustment Type: Increase

Fiscal Year: 2026-2027

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Charlotte Archuleta, CPO

Total Approved Budget (Flowthrough):

Phone: 505 450-1415

Email: CArchuleta97@outlook.com

FLOWTHROUGH ONLY	
Budget Period: 2026-07-01	To: 2027-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31400.0000.43204 \$61,307.25

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31400 Special Capital Outlay- State	4000 Capital Outlay	54500 Construction Services	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$311,261.75	\$61,307.25	\$372,569.00	
Sub Total							\$61,307.25		
Indirect Cost									
DOC. TOTAL							\$61,307.25		

Justification:

Carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Wells Fargo Business Essentials - PF

Account number: 4941513491 ■ July 1, 2026 - July 31, 2026 ■ Page 1 of 4

WELLS
FARGO

EAST MOUNTAIN HIGH SCHOOL
GENERAL OPERATING
PO BOX 340
SANDIA PARK NM 87047-0340

Questions?

Call Global Payments & Liquidity Service
1-800-AT WELLS (1-800-289-3557)

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Wells Fargo Business Essentials - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
4941513491	\$1,215,565.35	\$1,818,483.98	-\$1,256,235.96	\$1,777,813.37

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	07/09	31,850.66	Deposit
	07/14	660.00	Deposit
	07/15	220.00	Deposit
	07/22	185.00	Deposit
	07/27	715.00	Deposit
	07/30	107,814.26	Deposit
	07/31	15,379.43	Deposit
		\$156,824.35	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	07/07	711,566.28	APS Payments East Mntn Hs Cs East Mountain Hs Cs
	07/09	375.00	Huddle Tickets EDI Pymnts Acx260709-70 NM13887
	07/10	12,530.86	State of NEW Mex Vndr Pymt Nmap0002650662 001-024-2526-27107-0001 27107 Gob Library 7/1/25-
	07/17	59.17	Sandoval County ACH Paymen 2917566 June 2026 Dist APS Sb-9
	07/17	116.34	Sandoval County ACH Paymen 2891323 June 2026 Dist APS Hb-33
	07/20	10,601.13	Bernalillo Count Distr_Pymt East Mountain High Sch
	07/20	163,200.00	State of NEW Mex Vndr Pymt Nmap0002658656 001-024-2526-31400-0001 31400 Special Capital Out
	07/23	1,596.50	State of NEW Mex Vndr Pymt Nmap0002663669 001-024-2526-27416-0006 27416 Fytd Fy26 Out-of-S
	07/23	5,188.45	Revtrak 8003235953 260723 5Dah-9Zx-48E9Rj East Mountain High Sch
	07/23	87,282.00	State of NEW Mex Vndr Pymt Nmap0002663158 Fy26-Qtr4 Fy26-Qtr4

Electronic deposits/bank credits (continued)

Effective date	Posted date	Amount	Transaction detail
	07/24	4,207.15	Revtrak 8003235953 260724 5DD3-9Jy-2Akxg0 East Mountain High Sch
	07/27	3,322.67	Revtrak 8003235953 260727 5Ded-Dag-1E2423 East Mountain High Sch
	07/28	2,430.64	Revtrak 8003235953 260728 5Dgm-B84-G6836H East Mountain High Sch
	07/28	3,853.44	Revtrak 8003235953 260728 5Dhp-Kwa-0Z88Bv East Mountain High Sch
	07/28	5,217.06	Revtrak 8003235953 260728 5Djz-J8N-0Gdard East Mountain High Sch
	07/29	3,156.77	Revtrak 8003235953 260729 5Dkx-AZ6-Wp8R36 East Mountain High Sch
	07/29	9,059.16	State of NEW Mex Vndr Pymt Nmap0002668310 USDA May 2026-State USDA May 2026-State
	07/29	11,082.00	State of NEW Mex Vndr Pymt Nmap0002668225 USDA April 2026-State USDA April 2026-State
	07/29	620,941.20	APS Payments East Mntn Hs Cs East Mountain Hs Cs
	07/30	1,129.34	Revtrak 8003235953 260730 5Dnh-R6P-2Mgvgb East Mountain High Sch
	07/30	4,517.56	State of NEW Mex Vndr Pymt Nmap0002670030 USDA May 2026 USDA May 2026
	07/31	226.91	Revtrak 8003235953 260731 5Dpx-H51-R4Kje0 East Mountain High Sch
		\$1,661,659.63	Total electronic deposits/bank credits
		\$1,818,483.98	Total credits

Debits**Electronic debits/bank debits**

Effective date	Posted date	Amount	Transaction detail
	07/01	9,177.86	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	07/01	32,683.34	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	07/01	41,654.54	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	07/02	21,435.88	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	07/02	12,254.10	Bank of Montreal Fp Pymt/CR 260701 5480_1341887 1341887*2026/07/02*Ord
	07/06	172.08	< Business to Business ACH Debit - Wright Express Fleet Debi 260703 9100009717129 East Mountain High Sch
	07/07	150,429.80	< Business to Business ACH Debit - Nmerb Web Pay 260706 02304 East Mountain High Sch
	07/08	6,394.36	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	07/08	39.95	< Business to Business ACH Debit - Revtrak 8003235953 260708 5Bjg-ND0-Rmh0Zv East Mountain High Sch
	07/13	13.19	Client Analysis Svc Chrg 260710 Svc Chge 0626 000004941513491
	07/14	16,909.57	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	07/14	77,110.01	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	07/15	383.25	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	07/16	28,594.28	< Business to Business ACH Debit - IRS Usatxpymt 071626 270659760695340 East Mountain High Sch
	07/17	947.48	< Business to Business ACH Debit - AFLAC Columbus Achpmt 260716 xxxxx8524 Eastmountainhighschool
	07/21	240.00	< Business to Business ACH Debit - Tax_Rev_Wkc_Ecks Trd Pmnt 260720 xxxxx5744 East Mountain High Sch
	07/21	7,818.66	< Business to Business ACH Debit - Tax_Rev_Wwt_Ecks Trd Pmnt 260720 xxxxx4160 East Mountain High Sch
	07/22	855.00	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	07/22	242,512.00	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	07/24	2,159.93 <	Business to Business ACH Debit - State of NM Dws Ui Payment 2611078 East Mountain High Sch
	07/29	27,378.96	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	07/29	69,612.10	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418

\$748,776.34 Total electronic debits/bank debits

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
14992	107.62	07/09	15091	1,400.00	07/09	15115	360.00	07/15
15051*	150.00	07/09	15092	173,298.00	07/08	15116	4,791.96	07/22
15055*	3,350.00	07/10	15093	1,035.33	07/07	15117	1,452.11	07/20
15065*	792.10	07/01	15094	3,672.70	07/27	15118	1,024.85	07/22
15067*	5,355.85	07/14	15095	754.71	07/07	15119	456.09	07/22
15073*	1,024.85	07/06	15096	1,300.00	07/03	15120	3,672.70	07/27
15074	457.14	07/07	15097	1,690.95	07/15	15121	1,000.00	07/24
15075	90.65	07/10	15098	150.00	07/14	15122	155.30	07/21
15077*	44.92	07/02	15099	397.49	07/06	15123	385.00	07/30
15078	275.00	07/07	15100	2,024.01	07/07	15124	6,650.00	07/29
15079	431.00	07/02	15101	4,200.00	07/10	15125	702.60	07/23
15080	530.94	07/02	15102	1,859.15	07/09	15126	148.52	07/23
15081	941.45	07/06	15103	250.00	07/07	15128*	2,002.91	07/22
15082	1,144.28	07/03	15104	6,348.75	07/08	15129	643.65	07/27
15083	96.43	07/17	15107*	1,564.67	07/07	15130	400.00	07/29
15084	37,668.76	07/02	15108	6,968.67	07/06	15131	552.04	07/27
15085	3,962.49	07/09	15109	2,568.00	07/14	15132	4,550.60	07/27
15086	1,830.00	07/06	15110	1,744.35	07/10	15135*	552.02	07/27
15087	4,485.00	07/07	15111	4,350.88	07/13	15136	710.93	07/27
15088	45.00	07/09	15112	73,070.09	07/13	15143*	1,000.00	07/31
15089	48.59	07/14	15113	801.72	07/15	15150*	500.00	07/31
15090	121,140.07	07/09	15114	2,326.73	07/16			

\$507,459.62 Total checks paid

* Gap in check sequence.

\$1,256,235.96 Total debits**Daily ledger balance summary**

Date	Balance	Date	Balance	Date	Balance
06/30	1,215,565.35	07/08	1,409,322.65	07/16	1,103,176.73
07/01	1,131,257.51	07/09	1,312,883.98	07/17	1,102,308.33
07/02	1,058,891.91	07/10	1,316,029.84	07/20	1,274,657.35
07/03	1,056,447.63	07/13	1,238,595.68	07/21	1,266,443.39
07/06	1,045,113.09	07/14	1,137,113.66	07/22	1,014,985.58
07/07	1,595,403.71	07/15	1,134,097.74	07/23	1,108,201.41



Daily ledger balance summary (continued)

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
07/24	1,109,248.63	07/28	1,110,432.80	07/30	1,763,707.03
07/27	1,098,931.66	07/29	1,650,630.87	07/31	1,777,813.37
Average daily ledger balance		\$1,225,282.69			

La Madera Traffic and Afternoon Pickup

Traffic Conditions: Approximately 3:05–3:15 p.m.

East Mountain is continuing to monitor and refine afternoon traffic conditions along La Madera Road, particularly during the approximately 10-minute period between 3:05 and 3:15 p.m. when high school dismissal creates the greatest concentration of vehicles.

Traffic Planning and Safety Review

Traffic and student safety have been incorporated into the school's growth planning from the outset. East Mountain commissioned a formal traffic impact study from Tierra West as part of the project planning process. The study and associated traffic plan were approved by Bernalillo County on July 30, 2025, with the New Mexico Department of Transportation copied as part of that process.

The traffic plan is not considered static or complete. It is an ongoing plan that will continue to be evaluated as construction progresses and enrollment increases over the next year. Additional campus drop-off, pickup, parking, and vehicle-queuing capacity will be developed as the remaining construction is completed.

The school also hopes that Bernalillo County can install flashing school-zone warning lights to provide additional notice to motorists approaching the school and to reinforce the need for reduced speeds and heightened awareness during arrival and dismissal periods.

Current Afternoon Conditions

The heaviest traffic occurs for a relatively short period immediately surrounding high school dismissal. During the first week of school, staff have been closely monitoring how quickly the pickup queue forms and clears.

On the first day of school, the afternoon pickup line was cleared by approximately 3:25 p.m. On the second day, it was cleared by approximately 3:20 p.m. The principal period of queuing is approximately 10 minutes. While any traffic impact warrants continued attention, this is a comparatively short dismissal queue relative to what is routinely experienced at many schools during afternoon pickup.

Twelve East Mountain staff members are assigned to afternoon traffic and pickup operations, including all top administrators. Staff supervise students, direct vehicles, monitor intersections and traffic conditions, maintain the flow of the pickup line, and respond immediately when safety concerns arise.

The Bernalillo County Sheriff's Office also monitors traffic conditions in the area and has provided assistance with school traffic operations at times.

On August 12, 2026, the Bernalillo County fire marshall observed morning dropoff and reported no concerns.

On August 18, 2026, multiple Bernalillo County traffic monitors observed afternoon pickup and reported an extremely smooth process. During the highest time- 3:05pm- No traffic was queuing in the lanes of La Madera and only four cars were queuing in the right turn lane (as intended). No cars were queuing in the turn lane for Middle School drop off.

Primary Traffic Safety Concern

The school continues to emphasize that the greatest immediate traffic danger occurs when a driver attempts to bypass a queued vehicle by entering the opposing lane of travel.

A short queue of stopped or slowly moving vehicles is predictable and visible. A vehicle unexpectedly moving into the lane of incoming traffic creates a substantially more serious risk of a head-on collision and places other motorists, students, staff, and neighboring residents at risk.

Drivers approaching the school are therefore encouraged to remain in their proper lane, exercise patience during the brief dismissal period, follow posted traffic controls, and avoid attempting to pass vehicles that are waiting to enter the campus.

Expected Reduction in Vehicle Volume

Several first-week conditions temporarily increased the number of vehicles arriving at dismissal.

Many families initially chose to personally transport their students while students and parents became comfortable with the beginning of the school year. Those students have subsequently registered for school bus transportation, which is expected to remove approximately 50 vehicles from the afternoon pickup period.

School athletic programs are also beginning their regular schedules in August. Students participating in practices and activities will remain on campus after dismissal, further reducing the number of vehicles arriving during the 3:05–3:15 p.m. window.

Middle School Traffic

Middle school pickup and drop-off are separated from the high school traffic pattern. Middle school families use the new parking area located substantially farther west on La Madera Road and do not queue along La Madera for student pickup.

Separating the middle school and high school traffic patterns was an intentional part of managing vehicle circulation and reducing congestion around the existing high school entrance.

Student Parking

The opening of the new parking lot has also significantly increased available student parking on campus.

During the first several days, some high school students were still obtaining parking passes and learning the new parking arrangements, resulting in some students parking near Vista Grande rather than using available campus spaces.

Ongoing Monitoring

East Mountain recognizes that La Madera is a public roadway shared with neighboring residents and other drivers. The school will continue to monitor vehicle queuing, traffic flow, driver behavior, pedestrian and student safety, parking patterns, bus utilization, and the amount of time required to clear the afternoon pickup line.

The first several days of a school year typically involve higher vehicle volumes and a period of adjustment as families learn new procedures. Initial conditions are therefore being evaluated alongside subsequent weeks of operating data rather than being treated as the permanent traffic pattern.

As construction continues, East Mountain will continue implementing the approved traffic plan, evaluating actual conditions, coordinating with Bernalillo County, the Bernalillo County Sheriff's Office, and other appropriate agencies, and making operational adjustments when they can improve safety or reduce congestion.

The school's priority is to move students and vehicles safely, efficiently, and predictably while minimizing the impact of school traffic on La Madera and the surrounding community. Safety remains the primary consideration in every adjustment to the traffic plan.