



EAST MOUNTAIN HIGH SCHOOL

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AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

September 23, 2024

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Public Charter Schools of New Mexico-EMHS CSP Grant
- V. Approval of Consent Agenda
 - A. Budget Adjustment Requests
 - B. Monthly Financial Report
 - C. Approval of previous meeting's minutes
- VI. Public Forum/Public Input
- VII. Reports
 - A. Student Representative
 - B. Faculty Liason
 - C. Executive Director
- VIII. Consideration of EMHS GC Action Items for Approval
 - A. Acceptance of CSP Grant
- IX. Review of Small Asset Capitalization Policy
- X. Parking Lot Items for Future GC Meetings
- XI. GC Board Member Comments
- XII. Chair's Report/Comment
- XIII. Next Meeting Announcement
- XIV. Adjournment

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2425-0003-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mike Vigil Jr., Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7702

Email: mike@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2024-07-01	To: 2025-06-30
	A. Approved Carryover:	
	B. Total Current Year Allocation:	
	D. Total Funding Available:	

Revenue 11000.0000.43101 \$100,656.38

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1112 Principals	\$120,000.00	\$47,787.38	\$167,787.38	0.50
11000 Operational	2500 Central Services	53414 Other Services	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$101,000.00	\$52,869.00	\$153,869.00	
Sub Total							\$100,656.38		0.50
							Indirect Cost		
							DOC. TOTAL	\$100,656.38	

Justification:

Budgeting of SEG increase based on increase to the preliminary Unit Value as provided via NMPED memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2425-0002-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mike Vigil II

Total Approved Budget (Flowthrough): 77,542

Phone: 505-938-7702

Email: mike@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover: \$77,542.00	
B. Total Current Year Allocation:	
D. Total Funding Available: 77,542	

Revenue 24330.0000.41924 \$77,542.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 ARP ESSER III	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1211 Coordinator/Subject Matter Specialist		\$24,178.00	\$24,178.00	0.20
24330 ARP ESSER III	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1214 Guidance Counselors/Social Workers		\$14,760.00	\$14,760.00	0.17
24330 ARP ESSER III	2300 Support Services-General Administration	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1111 Superintendent		\$10,760.00	\$10,760.00	0.20
24330 ARP ESSER III	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1112 Principals		\$27,844.00	\$27,844.00	0.15
Sub Total							\$77,542.00		0.72
Indirect Cost									
DOC. TOTAL							\$77,542.00		

Justification:

Budgeting of carryover allocation from chartering school district.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

East Mountain High School

Account Summary Report - Revenues

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Revenue; Subtotal Elements: [None]; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/17/2024 1:59:36 PM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees – Activities	\$ 53,000.00	\$ 32,871.66	\$ 20,128.34
Contributions and Donations From Private Sources	\$ -	\$ 1,026.19	\$ (1,026.19)
Refund of Prior Year's Expenditures	\$ -	\$ 1,408.00	\$ (1,408.00)
State Equalization Guarantee	\$ 5,640,425.08	\$ 956,846.92	\$ 4,683,578.16
Fees – Activities	\$ 140,000.00	\$ 16,071.53	\$ 123,928.47
IDEA-B	\$ 64,025.00	\$ -	\$ 64,025.00
Title III	\$ 100.00	\$ -	\$ 100.00
Title II	\$ 25,459.00	\$ -	\$ 25,459.00
GO Bonds Student Library Fund	\$ 7,270.00	\$ -	\$ 7,270.00
Public School Kitchen Infrastructure	\$ 506,000.00	\$ -	\$ 506,000.00
Special Capital Outlay	\$ 220,000.00	\$ -	\$ 220,000.00
Special Capital Outlay PY	\$ 397,980.00	\$ -	\$ 397,980.00
HB-33	\$ 380,267.00	\$ 10,209.57	\$ 370,057.43
SB-9 Local	\$ 192,952.00	\$ 5,010.69	\$ 187,941.31
Grand Total Revenues	\$ 7,627,478.08	\$ 1,023,444.56	\$ 6,604,033.52

East Mountain High School

Account Summary Report - Expenditures

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/17/2024 2:09:18 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<i>Fund 11000 - Operational SEG</i>				
Function 1000 - Instruction	\$4,069,242.00	\$374,262.27	\$3,228,633.19	\$466,346.54
Function 2100 - Support Services-Students	\$779,005.00	\$72,585.27	\$515,733.71	\$190,686.02
Function 2200 - Support Services-Instruction	\$38,214.00	\$1,833.75	\$14,000.00	\$22,380.25
Function 2300 - Support Services-General Administration	\$362,743.00	\$32,413.55	\$189,775.06	\$140,554.39
Function 2400 - Support Services-School Administration	\$315,068.00	\$60,392.25	\$323,518.33	(\$68,842.58)
Function 2500 - Central Services	\$249,269.00	\$55,476.05	\$267,993.36	(\$74,200.41)
Function 2600 - Operation & Maintenance of Plant	\$386,129.00	\$159,310.43	\$258,452.19	(\$31,633.62)
Function 2700 - Student Transportation	\$29,920.00	\$3,663.29	\$14,997.30	\$11,259.41
Function 2900 - Other Support Services	\$40,458.08	\$0.00	\$0.00	\$40,458.08
Total Fund 11000 - Operational	\$6,270,048.08	\$759,936.86	\$4,813,103.14	\$697,008.08
 <i>Fund 23000 - Activity Fund</i>				
Function 1000 - Instruction	\$150,000.00	\$21,359.22	\$11,286.82	\$117,353.96
Total Fund 23000 - Non-Instructional Support	\$150,000.00	\$21,359.22	\$11,286.82	\$117,353.96
 <i>Fund 24106 - IDEA-B</i>				
Function 1000 - Instruction	\$64,025.00	\$0.00	\$0.00	\$64,025.00
Total Fund 24106 - IDEA-B	\$64,025.00	\$0.00	\$0.00	\$64,025.00
 <i>Fund 24153 - Title III</i>				
Function 1000 - Instruction	\$100.00	\$0.00	\$0.00	\$100.00
Total Fund 24153 - Title III	\$100.00	\$0.00	\$0.00	\$100.00
 <i>Fund 24154 - Title II</i>				
Function 2200 - Support Services-Instruction	\$25,459.00	\$0.00	\$0.00	\$25,459.00
Total Fund 24154 - Title II	\$25,459.00	\$0.00	\$0.00	\$25,459.00

East Mountain High School

Account Summary Report - Expenditures

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/17/2024 2:09:18 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 24330 - ESSER III				
Function 2100 - Support Services-Students	\$0.00	\$8,739.38	\$96,268.76	(\$105,008.14)
Function 2400 - Support Services-School Administration	\$0.00	\$2,313.92	\$11,581.00	(\$13,894.92)
Function 2500 - Central Services	\$0.00	\$527.26	\$3,160.97	(\$3,688.23)
Total Fund 24330 - ESSER III	\$0.00	\$11,580.56	\$111,010.73	(\$122,591.29)
Fund 27107 - GO Bonds Student Library Fund				
Function 2200 - Support Services-Instruction	\$7,270.00	\$0.00	\$0.00	\$7,270.00
Total Fund 27107 - GO Bonds Student Library Fund	\$7,270.00	\$0.00	\$0.00	\$7,270.00
Fund 28221 - Public School Kitchen Infrastructure				
Function 3100 - Food Services Operations	\$506,000.00	\$0.00	\$6,948.50	\$499,051.50
Function 4000 - Capital Outlay	\$0.00	\$2,700.21	\$50,077.83	(\$52,778.04)
Total Fund 28221 - Public School Kitchen Infrastructure	\$506,000.00	\$2,700.21	\$57,026.33	\$446,273.46
Fund 31400 - Special Capital Outlay				
Function 4000 - Capital Outlay	\$617,980.00	\$0.00	\$0.00	\$617,980.00
Total Fund 31400 - Special Capital Outlay-State	\$617,980.00	\$0.00	\$0.00	\$617,980.00
Fund 31600 - HB-33				
Function 2300 - Support Services-General Administration	\$7,500.00	\$102.09	\$0.00	\$7,397.91
Function 4000 - Capital Outlay	\$1,001,603.00	\$101,187.29	\$486,038.12	\$414,377.59
Total Fund 31600 - HB-33	\$1,009,103.00	\$101,289.38	\$486,038.12	\$421,775.50
Fund 31701 - SB-9 Local				
Function 2300 - Support Services-General Administration	\$0.00	\$50.10	\$0.00	(\$50.10)
Function 4000 - Capital Outlay	\$594,749.00	\$8,863.31	\$7,279.52	\$578,606.17
Total Fund 31701 - SB-9 Local	\$594,749.00	\$8,913.41	\$7,279.52	\$578,556.07

East Mountain High School

Account Summary Report - Expenditures

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/17/2024 2:09:18 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 31703 - SB-9 State Match				
Function 4000 - Capital Outlay	\$50,701.55	\$0.00	\$0.00	\$50,701.55
Total Fund 31703 - SB-9 State Match	\$50,701.55	\$0.00	\$0.00	\$50,701.55
Grand Total	\$9,295,435.63	\$905,779.64	\$5,485,744.66	\$2,903,911.33

East Mountain High School

Check Register

Bank: [All]; Bank Account: [All]; Begin Date: 08/01/2024; End Date: 08/31/2024; Status: Non-Void; Created On: 9/17/2024 2:27:11 PM

Bank					
Wells Fargo					
Date	Number	Type	Payee/From	Deposit	Withdrawal
8/1/2024	08-001	Cash Receipt	Huddle Tickets	\$200.00	
8/1/2024	08-002	Cash Receipt	Support Fee; Senior Fee	\$880.00	
8/1/2024	08-003	Cash Receipt	Revtrak - School Support and Senior Fees	\$2,971.36	
8/1/2024	13448	AP Warrant	Amazon.com		\$1,239.40
8/1/2024	13449	AP Warrant	America Tent Rentals, Inc.		\$814.51
8/1/2024	13450	AP Warrant	Century Link		\$836.22
8/1/2024	13451	AP Warrant	Cooperative Educational Svcs		\$5,817.47
8/1/2024	13453	AP Warrant	NM Gas Company, Inc.		\$76.33
8/1/2024	13454	AP Warrant	PNM Electric		\$1,986.22
8/1/2024	13455	AP Warrant	RevTrak, Inc.		\$94.95
8/1/2024	13456	AP Warrant	Smith, James E		\$3,030.93
8/1/2024	13457	AP Warrant	Tillery Chevrolet		\$270.21
8/1/2024	13458	AP Warrant	Verizon Wireless		\$103.80
8/2/2024	08-004	Cash Receipt	Student Support Fee	\$1,390.00	
8/2/2024	08-005	Cash Receipt	Revtrak - School Support and Senior Fees	\$2,846.96	
8/5/2024		AP Warrant	EMHS Foundation		\$32,683.34
8/5/2024	08-006	Cash Receipt	Revtrak - School Support and Senior Fees	\$3,837.43	
8/5/2024	13461	AP Warrant	Nee, Adelynn J		\$87.86
8/6/2024		Payroll Liability Check	Internal Revenue Service		\$9,588.37
8/6/2024		Payroll Liability Check	Internal Revenue Service		\$16,460.45
8/6/2024	08-007	Cash Receipt	Revtrak - School Support	\$81.34	
8/6/2024	08-008	Cash Receipt	Revtrak - School Support and Senior Fees	\$105.27	
8/6/2024	08-009	Cash Receipt	Student Support Fee; Senior Fees; Student Support Fee	\$735.00	
8/6/2024	08-010	Cash Receipt	Revtrak - School Support and Senior Fees	\$2,933.08	
8/7/2024		Payroll Liability Check	NM Public Schools Insurance Authority		\$31,855.86
8/7/2024		Payroll Liability Check	NM Retiree Health Care Authority		\$2,254.13
8/7/2024	08-011	Cash Receipt	Revtrak - School Support	\$143.54	
8/7/2024	08-012	Cash Receipt	Student Support Fee; Academic letter replacement	\$180.00	
8/8/2024	08-013	Cash Receipt	Revtrak - School Support	\$81.34	
8/8/2024	08-014	Cash Receipt	Huddle Tickets	\$200.00	
8/8/2024	08-015	Cash Receipt	Student Support Fee; Senior Fee; Student Support Fee; Payment Plan	\$825.00	
8/9/2024	08-016	Cash Receipt	Revtrak - School Support	\$81.34	
8/9/2024	08-017	Cash Receipt	Student Support Fee; Kroger	\$228.64	
8/12/2024	08-018	Cash Receipt	Revtrak - School Support	\$81.34	
8/12/2024	08-019	Cash Receipt	Student Support Fee	\$85.00	
8/13/2024	08-020	Cash Receipt	Revtrak - School Support and Senior Fees	\$105.27	

East Mountain High School

Check Register

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Bank					
Wells Fargo					
Date	Number	Type	Payee/From	Deposit	Withdrawal
8/13/2024	08-021	Cash Receipt	SEG August 2024	\$478,423.46	
8/14/2024		Payroll Liability Check	Allstate Workplace Division		\$1,225.40
8/14/2024		Payroll Liability Check	Health Compass		\$3,680.00
8/14/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$100,357.81
8/14/2024	08-022	Cash Receipt	Athletics; Student Support Fee	\$105.00	
8/15/2024		Payroll Liability Check	NM Educational Retirement Board		\$21,677.21
8/15/2024	08-024	Cash Receipt	B Soccer Overnight	\$25.00	
8/15/2024	08-025	Cash Receipt	Revtrak - School Support	\$81.34	
8/15/2024	13485	AP Warrant	BSN Sports LLC		\$15,145.88
8/15/2024	13486	AP Warrant	Brady Industries Inc		\$3,373.08
8/15/2024	13487	AP Warrant	Tillery Chevrolet		\$74.10
8/15/2024	13488	AP Warrant	Simply Design		\$376.69
8/15/2024	13489	AP Warrant	Unite Private Networks, LLC		\$1,827.31
8/15/2024	13491	AP Warrant	NMAA HS Soccer Paymaster		\$4,683.81
8/15/2024	13493	AP Warrant	Cooperative Educational Svcs		\$200.00
8/15/2024	13494	AP Warrant	Amazon.com		\$624.51
8/15/2024	13495	AP Warrant	Coffetime Bottled Water & Coffee Service, LLC		\$127.69
8/15/2024	13496	AP Warrant	Transportation Rental & Sales		\$400.00
8/15/2024	13497	AP Warrant	Harris Computer Corp		\$16,964.69
8/15/2024	13498	AP Warrant	Central Region Volleyball Officials Assoc		\$3,181.96
8/15/2024	13499	AP Warrant	Peter Defries Corp DBA Dion's Pizza		\$1,407.95
8/15/2024	13500	AP Warrant	Entranosa Water & Wastewater Assoc.		\$2,072.15
8/15/2024	13501	AP Warrant	Waste Management of New Mexico, Inc.		\$964.51
8/15/2024	13502	AP Warrant	NeedDecals.com		\$915.00
8/15/2024	13503	AP Warrant	Bill's Lock & Key, Inc.		\$243.72
8/15/2024	13504	AP Warrant	NAPA Auto Parts		\$77.26
8/15/2024	13505	AP Warrant	CamNet, Inc.		\$3,879.96
8/15/2024	13506	AP Warrant	Layla M. Dehaiman		\$500.00
8/19/2024		Payroll Liability Check	Pre-paid Legal Services, Inc.		\$396.70
8/19/2024	08-027	Cash Receipt	Student Support Fee; Golf Fall Fee; Soccer Fee; Volleyball Fee; Soccer Overnight Fee	\$1,354.00	
8/20/2024		Payroll Liability Check	Internal Revenue Service		\$28,893.02
8/20/2024	08-028	Cash Receipt	Revtrak - School Support	\$81.34	
8/20/2024	08-029	Cash Receipt	Volleyball Fall Fee; Soccer Overnight Fee; B Soccer Fall Fee	\$1,075.00	
8/20/2024	08-030	Cash Receipt	Bernalillo County HB-33 & SB-9 - July 2024	\$3,428.00	
8/21/2024	08-023	Cash Receipt	Sandoval SB-9 - July 2024	\$15.32	
8/21/2024	08-026	Cash Receipt	Sandoval HB-33 - July 2024	\$30.48	

East Mountain High School

Check Register

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Bank					
Wells Fargo					
Date	Number	Type	Payee/From	Deposit	Withdrawal
8/21/2024	08-031	Cash Receipt	Soccer Fees B,G, and X/Volleyball Fee/B Soccer Overnight	\$2,093.00	
8/22/2024	08-032	Cash Receipt	Huddle Tickets	\$180.00	
8/22/2024	08-033	Cash Receipt	Soccer Fee B and G/ Soccer Overnight B and G/ Donation	\$2,116.66	
8/23/2024		Payroll Liability Check	New Mexico Taxation and Revenue Department		\$6,826.02
8/23/2024	08-034	Cash Receipt	Soccer Overnight B/ Soccer Fee B & G/ Student Support Fee/ Cross Country Fee	\$2,030.00	
8/26/2024		Payroll Liability Check	Pre-paid Legal Services, Inc.		\$179.40
8/26/2024	08-035	Cash Receipt	RevTrak - School Support	\$4.90	
8/26/2024	08-036	Cash Receipt	Donation/ B Soccer Fee/ VB Concessions	\$673.53	
8/27/2024	08-037	Cash Receipt	RevTrak - School Support	\$83.37	
8/27/2024	08-038	Cash Receipt	Fall Golf/Student Support Fee/ Soccer Apparel/ >	\$485.00	
8/28/2024	00069600	Journal Entry	Booking of BMO Stmt. 8/5/24		\$11,503.40
8/29/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$104,487.11
8/29/2024	08-039	Cash Receipt	Student Support Fee; Soccer Apparel	\$255.00	
8/29/2024	08-040	Cash Receipt	Huddle Tickets	\$5,787.00	
8/30/2024	08-041	Cash Receipt	School Support	\$191.27	
8/30/2024	13508	AP Warrant	Yellowstone Landscape		\$4,487.35
8/30/2024	13509	AP Warrant	New Mexico Charter School Education Services Association		\$8,467.01
8/30/2024	13510	AP Warrant	Bernalillo County Treasurer's Office		\$441.93
8/30/2024	13511	AP Warrant	Attainment Company, Inc.		\$4,466.70
8/30/2024	13512	AP Warrant	East Mountain Flooring		\$600.00
8/30/2024	13513	AP Warrant	ItsQuest, Inc		\$770.25
8/30/2024	13514	AP Warrant	Staples		\$3,103.91
8/30/2024	13515	AP Warrant	PNM Electric		\$1,034.44
8/30/2024	13516	AP Warrant	Renaissance Learning Inc.		\$5,966.67
8/30/2024	13517	AP Warrant	Zoom Video Communicaitons, Inc.		\$1,358.34
8/30/2024	13518	AP Warrant	Verizon Wireless		\$896.46
8/30/2024	13519	AP Warrant	Astro Construction, LLC		\$488.46
8/30/2024	13520	AP Warrant	Albuquerque Academy		\$150.00
8/30/2024	13521	AP Warrant	Moriarty-Edgewood School District		\$300.00
8/30/2024	13522	AP Warrant	Bosque School - District 5 AAA		\$800.00
8/30/2024	13523	AP Warrant	Cuddy & McCarthy LLP		\$3,689.24
8/30/2024	13524	AP Warrant	SMPC Architects		\$7,113.29
8/30/2024	13525	AP Warrant	Medify Air LLC		\$5,005.60
8/30/2024	13526	AP Warrant	Access Technologies, Inc.		\$11,882.82
8/30/2024	13527	AP Warrant	National STEM Honors Society		\$295.00

East Mountain High School

Check Register

Bank: [All]; Bank Account: [All]; Begin Date: 08/01/2024; End Date: 08/31/2024; Status: Non-Void; Created On: 9/17/2024 2:27:11 PM

Date	Number	Type	Payee/From	Deposit	Withdrawal
8/30/2024	13528	AP Warrant	Transportation Rental & Sales		\$24.75
8/30/2024	13529	AP Warrant	Amazon.com		\$141.36
8/30/2024	13530	AP Warrant	Soccer.com		\$48.38
8/30/2024	13531	AP Warrant	Panoptic Clean, LLC		\$238.28
8/30/2024	13532	AP Warrant	Albuquerque Municipal School District No. 12		\$2,850.00
8/30/2024	13533	AP Warrant	Brady Industries Inc		\$1,288.88
8/30/2024	13534	AP Warrant	BC Technologies Co		\$1,475.00
8/30/2024	13535	AP Warrant	Nee, Adelynn J		\$308.00
8/30/2024	13536	AP Warrant	LeGate, Laurel		\$200.00
8/30/2024	13537	AP Warrant	Giovenco, Kasi L		\$20.00
8/30/2024	13538	AP Warrant	Smith, James E		\$167.04
8/30/2024	13539	Payroll Liability Check	ING ReliaStar Life Ins Co		\$6,410.00
8/30/2024	13540	Payroll Liability Check	Matrix Trust Company		\$6,969.98
8/30/2024		Paycheck	Manual Payroll Checks		\$499.42
Grand Total				\$516,510.58	\$525,424.95

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
 Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250001-1	Dollar	Cooperative Educational Svcs	7/1/2024	78	\$90,812.69	\$0.00	\$90,812.69
250003	Regular	B & D Industries, Inc.	7/1/2024	78	\$7,581.80	\$0.00	\$7,581.80
250004	Dollar	B & D Industries, Inc.	7/1/2024	78	\$42,496.03	\$2,614.05	\$39,881.98
250009	Regular	BSN Sports LLC	7/1/2024	78	\$7,668.00	\$0.00	\$7,668.00
250011	Dollar	Brain and Behavioral Associates, PC	7/1/2024	78	\$2,152.50	\$0.00	\$2,152.50
250015	Dollar	AAA Organic Pest Control, Inc.	7/1/2024	78	\$1,800.00	\$222.86	\$1,577.14
250016	Dollar	Awards, Etc.	7/1/2024	78	\$2,300.00	\$0.00	\$2,300.00
250019	Dollar	Amazon.com	7/19/2024	60	\$3,000.00	\$430.87	\$2,569.13
250020	Dollar	Amazon.com	7/19/2024	60	\$3,000.00	\$1,175.34	\$1,824.66
250021	Regular	Yellowstone Landscape	7/1/2024	78	\$14,500.00	\$12,750.00	\$1,750.00
250022	Regular	Home Security Systems, LLC	7/1/2024	78	\$2,700.00	\$2,000.00	\$700.00
250023	Dollar	Awards, Etc.	7/19/2024	60	\$3,800.00	\$0.00	\$3,800.00
250024	Regular	Bernalillo County	7/19/2024	60	\$50.00	\$0.00	\$50.00
250025	Dollar	Canon Financial Services, Inc.	7/19/2024	60	\$18,310.72	\$904.85	\$17,405.87
250026	Dollar	AJF Enterprises, Inc.	7/19/2024	60	\$39,000.00	\$1,987.59	\$37,012.41
250027-1	Dollar	Fire Safety Industries	7/19/2024	60	\$800.00	\$0.00	\$800.00
250028	Regular	Bernalillo County Fire & Rescue	7/19/2024	60	\$350.00	\$0.00	\$350.00
250029	Dollar	Bernalillo County Treasurer's Office	7/19/2024	60	\$10,000.00	\$1,101.26	\$8,898.74
250030	Dollar	CamNet, Inc.	7/19/2024	60	\$55,320.00	\$8,277.43	\$47,042.57
250031	Dollar	Century Link	7/19/2024	60	\$5,000.00	\$1,234.86	\$3,765.14
250032	Dollar	Entranosa Water & Wastewater Assoc.	7/19/2024	60	\$10,000.00	\$2,072.15	\$7,927.85
250033	Dollar	BC Technologies Co	7/19/2024	60	\$3,000.00	\$1,475.00	\$1,525.00
250034	Dollar	Gardenswartz Team Sales	7/19/2024	60	\$8,000.00	\$0.00	\$8,000.00
250035	Dollar	George Trujillo	7/19/2024	60	\$500.00	\$215.47	\$284.53
250037	Dollar	BSN Sports LLC	7/19/2024	60	\$8,000.00	\$2,588.00	\$5,412.00
250038	Dollar	BSN Sports LLC	7/19/2024	60	\$2,500.00	\$0.00	\$2,500.00
250039	Dollar	ItsQuest, Inc	7/19/2024	60	\$60,000.00	\$8,142.63	\$51,857.37

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250040	Dollar	Home Depot #3501	7/19/2024	60	\$2,000.00	\$0.00	\$2,000.00
250041	Dollar	Coffetime Bottled Water & Coffee Service, LLC	7/19/2024	60	\$2,000.00	\$345.25	\$1,654.75
250042	Dollar	Millennium Communications	7/19/2024	60	\$2,450.00	\$0.00	\$2,450.00
250043	Dollar	CNM	7/19/2024	60	\$5,300.00	\$0.00	\$5,300.00
250044	Dollar	Jostens	7/19/2024	60	\$5,000.00	\$0.00	\$5,000.00
250045	Dollar	Home Security Systems, LLC	7/19/2024	60	\$2,700.00	\$154.98	\$2,545.02
250046	Dollar	NAPA Auto Parts	7/19/2024	60	\$1,000.00	\$77.26	\$922.74
250047	Dollar	Moss Adams LLP	7/19/2024	60	\$25,750.00	\$0.00	\$25,750.00
250048	Dollar	Cuddy & McCarthy LLP	7/19/2024	60	\$20,000.00	\$3,689.24	\$16,310.76
250049	Dollar	NM Gas Company, Inc.	7/19/2024	60	\$12,000.00	\$30.43	\$11,969.57
250050	Dollar	PNM Electric	7/19/2024	60	\$35,000.00	\$8,463.65	\$26,536.35
250051	Dollar	Tillery Chevrolet	7/19/2024	60	\$1,000.00	\$362.12	\$637.88
250052	Dollar	T-Mobile USA Inc.	7/19/2024	60	\$1,900.00	\$0.00	\$1,900.00
250053-1	Dollar	Verizon Wireless	7/29/2024	50	\$4,750.00	\$896.46	\$3,853.54
250054	Dollar	Waste Management of New Mexico, Inc.	7/19/2024	60	\$9,775.00	\$1,569.84	\$8,205.16
250055	Dollar	WEX Bank	7/19/2024	60	\$5,000.00	\$0.00	\$5,000.00
250057	Dollar	Abba Technology	7/19/2024	60	\$2,904.69	\$0.00	\$2,904.69
250058	Dollar	Zoom Video Communications, Inc.	7/19/2024	60	\$1,500.00	\$1,358.34	\$141.66
250059	Regular	Moriarty-Edgewood School District	7/1/2024	78	\$200.00	\$0.00	\$200.00
250060	Dollar	Yellowstone Landscape	7/19/2024	60	\$17,834.16	\$2,456.64	\$15,377.52
250061	Dollar	NMASBO	7/19/2024	60	\$1,000.00	\$0.00	\$1,000.00
250062	Dollar	Raptor Technologies, LLC	7/19/2024	60	\$620.00	\$0.00	\$620.00
250064	Dollar	SMPC Architects	7/19/2024	60	\$20,000.00	\$0.00	\$20,000.00
250065	Dollar	Edgenuity Inc.	7/19/2024	60	\$8,500.00	\$0.00	\$8,500.00
250066	Dollar	Texas Association of School Boards, Inc.	7/19/2024	60	\$3,250.00	\$0.00	\$3,250.00
250067	Dollar	Staples	7/19/2024	60	\$3,000.00	\$1,023.56	\$1,976.44
250068	Dollar	Deeloh Technologies, Inc.	7/19/2024	60	\$1,000.00	\$0.00	\$1,000.00

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
 Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250069	Dollar	Janison Education, Inc	7/19/2024	60	\$5,000.00	\$0.00	\$5,000.00
250070	Dollar	B & D Industries, Inc.	7/19/2024	60	\$3,000.00	\$0.00	\$3,000.00
250071	Dollar	B & D Industries, Inc.	7/19/2024	60	\$3,000.00	\$303.70	\$2,696.30
250072	Dollar	Severin Intermediate Holdings, LLC	7/19/2024	60	\$7,040.00	\$0.00	\$7,040.00
250073	Regular	Powerschool	7/19/2024	60	\$5,155.25	\$0.00	\$5,155.25
250074	Regular	New Mexico Association of Student Councils	7/19/2024	60	\$120.00	\$0.00	\$120.00
250075	Dollar	BYU Independent Study	7/19/2024	60	\$500.00	\$0.00	\$500.00
250076	Regular	NM Activities Association	7/19/2024	60	\$6,000.00	\$0.00	\$6,000.00
250078	Regular	B & D Industries, Inc.	7/19/2024	60	\$2,408.51	\$0.00	\$2,408.51
250080	Regular	B & D Industries, Inc.	7/19/2024	60	\$1,226.93	\$0.00	\$1,226.93
250081	Dollar	Tammy Abts	7/19/2024	60	\$3,500.00	\$360.00	\$3,140.00
250082	Regular	Agile Sports Technologies, Inc.	7/19/2024	60	\$8,494.99	\$0.00	\$8,494.99
250083	Dollar	B & D Industries, Inc.	7/19/2024	60	\$1,826.68	\$0.00	\$1,826.68
250084	Dollar	Cedar Crest Tire	7/19/2024	60	\$750.00	\$84.95	\$665.05
250085	Regular	Bosque School - District 5 AAA	7/19/2024	60	\$400.00	\$0.00	\$400.00
250087	Dollar	Central New Mexico Pumping, Inc.	7/19/2024	60	\$1,500.00	\$0.00	\$1,500.00
250088	Regular	NM H.S. Coaches Association	7/19/2024	60	\$2,000.00	\$0.00	\$2,000.00
250089	Dollar	Albq. Basketball Officials' Assn.	7/19/2024	60	\$7,000.00	\$0.00	\$7,000.00
250091	Dollar	Los Altos Golf Course	7/19/2024	60	\$2,000.00	\$0.00	\$2,000.00
250092	Dollar	Full Contact Sports Photography	7/19/2024	60	\$1,000.00	\$0.00	\$1,000.00
250093	Regular	Albuquerque Softball Officials Assoc	7/19/2024	60	\$3,500.00	\$0.00	\$3,500.00
250094	Dollar	Central NM Baseball Umpires Association	7/19/2024	60	\$5,000.00	\$0.00	\$5,000.00
250095	Dollar	BMO	7/19/2024	60	\$500.00	\$0.00	\$500.00
250096-1	Dollar	U.S. Postal Service	7/23/2024	56	\$966.00	\$631.00	\$335.00
250099	Dollar	ASM Global - Albuquerque Convention Center	7/19/2024	60	\$9,000.00	\$0.00	\$9,000.00
250100	Regular	Moriarty-Edgewood School District	7/19/2024	60	\$200.00	\$0.00	\$200.00
250101	Dollar	B & D Industries, Inc.	7/19/2024	60	\$10,496.76	\$0.00	\$10,496.76

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250102	Dollar	B & D Industries, Inc.	7/19/2024	60	\$8,600.00	\$0.00	\$8,600.00
250103	Regular	America Tent Rentals, Inc.	7/19/2024	60	\$1,629.01	\$814.50	\$814.51
250104-2	Dollar	BMO	7/22/2024	57	\$1,133.53	\$0.00	\$1,133.53
250105	Dollar	Panoptic Clean, LLC	7/25/2024	54	\$8,500.00	\$238.28	\$8,261.72
250110	Dollar	BMO	7/25/2024	54	\$1,300.00	\$0.00	\$1,300.00
250112	Dollar	Trudy A. Candelaria	7/30/2024	49	\$34,500.00	\$0.00	\$34,500.00
250113	Regular	BMO	7/30/2024	49	\$1,840.30	\$0.00	\$1,840.30
250114	Dollar	BMO	7/30/2024	49	\$411.26	\$0.00	\$411.26
250115	Dollar	Cooperative Educational Svcs	7/30/2024	49	\$7,792.29	\$243.89	\$7,548.40
250116	Dollar	Robyn Mass	7/30/2024	49	\$16,000.00	\$0.00	\$16,000.00
250118-1	Dollar	ACES	7/1/2024	78	\$5,415.56	\$81.23	\$5,334.33
250119	Dollar	Unite Private Networks, LLC	7/19/2024	60	\$9,500.00	\$1,907.60	\$7,592.40
250120	Regular	EMHS Foundation	7/1/2024	78	\$392,200.08	\$98,050.02	\$294,150.06
250122	Regular	Simply Design	8/5/2024	43	\$753.38	\$0.00	\$753.38
250124	Dollar	ACES	7/1/2024	78	\$100,629.38	\$8,385.78	\$92,243.60
250125	Regular	BMO	8/6/2024	42	\$2,919.50	\$0.00	\$2,919.50
250131	Regular	Bosque School Athletics	8/8/2024	40	\$50.00	\$0.00	\$50.00
250133	Regular	Herrera Coaches, Inc.	8/14/2024	34	\$1,629.18	\$0.00	\$1,629.18
250134	Regular	Herrera School Buses, Inc.	8/14/2024	34	\$750.00	\$0.00	\$750.00
250135	Regular	Amazon.com	8/14/2024	34	\$232.65	\$117.55	\$115.10
250136	Dollar	BMO	8/15/2024	33	\$2,716.00	\$0.00	\$2,716.00
250137	Dollar	Amazon.com	8/15/2024	33	\$262.00	\$0.00	\$262.00
250138	Regular	Medify Air LLC	8/15/2024	33	\$5,005.66	\$2,642.83	\$2,362.83
250141	Regular	VEX Robotics, Inc.	8/15/2024	33	\$1,062.28	\$0.00	\$1,062.28
250147	Regular	NeedDecals.com	8/20/2024	28	\$361.00	\$0.00	\$361.00
250149	Dollar	Amazon.com	8/21/2024	27	\$319.21	\$0.00	\$319.21
250150	Regular	CamNet, Inc.	8/22/2024	26	\$2,432.33	\$0.00	\$2,432.33

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
 Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250151	Dollar	B & D Industries, Inc.	8/22/2024	26	\$1,200.00	\$0.00	\$1,200.00
250152	Dollar	Amazon.com	8/26/2024	22	\$423.79	\$200.64	\$223.15
250154	Regular	Follett Content Solutions, LLC	8/28/2024	20	\$143.60	\$0.00	\$143.60
250155	Dollar	CollegeBoard	8/28/2024	20	\$10,000.00	\$0.00	\$10,000.00
250156-1	Dollar	BMO	8/28/2024	20	\$940.01	\$0.00	\$940.01
250157	Regular	Follett Content Solutions, LLC	8/28/2024	20	\$29.86	\$0.00	\$29.86
250158	Dollar	ACT Finance	8/28/2024	20	\$2,000.00	\$0.00	\$2,000.00
250159	Dollar	ACT	8/28/2024	20	\$2,000.00	\$0.00	\$2,000.00
250160	Regular	Ad Fontes Media, Inc.	8/28/2024	20	\$31.98	\$0.00	\$31.98
250163	Regular	Staples	8/28/2024	20	\$593.85	\$0.00	\$593.85
250164	Regular	BSN Sports LLC	8/29/2024	19	\$2,035.00	\$0.00	\$2,035.00
250166-1	Regular	Staples	8/29/2024	19	\$523.74	\$413.84	\$109.90
250167-2	Regular	BMO	8/29/2024	19	\$1,500.80	\$0.00	\$1,500.80
250168	Regular	Qualtrics, LLC	8/29/2024	19	\$5,250.00	\$0.00	\$5,250.00
250169	Regular	Staples	9/3/2024	14	\$220.27	\$0.00	\$220.27
250170-1	Regular	BMO	9/4/2024	13	\$874.90	\$0.00	\$874.90
250173	Regular	Zia Sports Academy LLC	9/10/2024	7	\$150.00	\$0.00	\$150.00
250174	Regular	Aztec Municipal Schools District No. 2	9/10/2024	7	\$600.00	\$0.00	\$600.00
250175	Regular	BMO	9/10/2024	7	\$950.00	\$0.00	\$950.00
250177	Regular	Abba Technology	9/12/2024	5	\$3,033.96	\$0.00	\$3,033.96
250178	Regular	EAI Education	9/16/2024	1	\$424.00	\$0.00	\$424.00
250179	Regular	Amazon.com	9/16/2024	1	\$1,572.98	\$0.00	\$1,572.98
250180	Regular	Amazon.com	9/16/2024	1	\$232.20	\$0.00	\$232.20
250181	Regular	BSN Sports LLC	9/17/2024	0	\$1,893.50	\$0.00	\$1,893.50
250182	Dollar	Baseball Umpires	9/17/2024	0	\$2,200.00	\$0.00	\$2,200.00
250183	Regular	New Mexico Association of Student Councils	9/17/2024	0	\$480.00	\$0.00	\$480.00
250184	Regular	University of New Mexico	9/16/2024	1	\$54.00	\$0.00	\$54.00

East Mountain High School

Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No;
 Created On: 9/17/2024 2:31:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250185	Regular	Educator Resources, Inc.	9/17/2024	0	\$1,198.00	\$0.00	\$1,198.00
250186	Regular	Linden Technologies	9/17/2024	0	\$150.00	\$0.00	\$150.00
Grand Total					\$1,338,311.75	\$182,095.94	\$1,156,215.81

East Mountain High School

Bank: **Wells Fargo**
Account Description: **General Operational**
Statement Date: **August 31, 2024**

Beginning balance per bank	\$	2,223,627.61
Cleared transactions:		
Checks and withdrawals	\$	(469,372.52)
Deposits and credits	\$	516,510.58
Other bank adjustments	\$	-
Ending balance per bank	\$	<u>2,270,765.67</u>
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	<u>(103,887.53)</u>
Balance per GL	\$	<u><u>2,166,878.14</u></u>

East Mountain High School

Balance Sheet

Cycle: FY2025; Fund Class: [All]; Fund Columns: [All Non-Zero Funds]; Account Expression: [All]; Balance Date: 08/31/2024; Detail: No; Created On: 9/17/2024 2:36:19 PM

Description	11000	23000	24308	24330	28221	31600	31701	31703	Total
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11020 - WF-Operating	\$1,047,813.33	\$2,257.18	(\$0.36)	(\$6,881.12)	(\$2,700.21)	\$724,302.27	\$351,385.01	\$50,702.04	\$2,166,878.14
13000 - Receivables	\$6,038.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,038.14
Subtotal of Account Type: Asset	\$1,054,051.47	\$2,257.18	(\$0.36)	(\$6,881.12)	(\$2,700.21)	\$724,302.27	\$351,385.01	\$50,702.04	\$2,173,116.28
Subtotal of Account Group: Assets	\$1,054,051.47	\$2,257.18	(\$0.36)	(\$6,881.12)	(\$2,700.21)	\$724,302.27	\$351,385.01	\$50,702.04	\$2,173,116.28
21000 - Payables	\$1,178.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,178.33
21011 - Accounts Payable	\$5,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,800.00
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.52
23122 - Social Security	\$15,699.66	\$0.00	\$0.00	\$423.30	\$0.00	\$0.00	\$0.00	\$0.00	\$16,122.96
23123 - Medicare	\$3,846.58	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,945.58
23124 - State Retirement Contributions	\$88,432.62	\$0.00	\$0.00	\$2,564.54	\$0.00	\$0.00	\$0.00	\$0.00	\$90,997.16
23125 - Employee Insurance	\$33,179.38	\$0.00	\$0.00	\$1.36	\$0.00	\$0.00	\$0.00	\$0.00	\$33,180.74
23126 - Unemployment Insurance	\$578.73	\$0.00	\$0.28	\$1.07	\$0.00	\$0.00	\$0.00	\$0.00	\$580.08
23141 - Federal Income Taxes	\$9,186.71	\$0.00	\$0.00	\$252.91	\$0.00	\$0.00	\$0.00	\$0.00	\$9,439.62
23146 - Voluntary Preventive Health	\$13,419.16	\$0.00	\$0.00	\$1,073.34	\$0.00	\$0.00	\$0.00	\$0.00	\$14,492.50
23147 - Voluntary Deductions	\$540.83	\$0.00	\$0.00	\$97.69	\$0.00	\$0.00	\$0.00	\$0.00	\$638.52
24214 - State Taxes	\$7,609.18	\$0.00	\$0.00	\$186.23	\$0.00	\$0.00	\$0.00	\$0.00	\$7,795.41
Subtotal of Account Type: Liability	\$180,554.70	\$0.00	\$0.28	\$4,699.44	\$0.00	\$0.00	\$0.00	\$0.00	\$185,254.42
32300 - Unreserved Fund Balance	\$641,280.86	\$7,544.87	(\$0.64)	\$0.00	\$0.00	\$815,382.08	\$355,287.73	\$50,702.04	\$1,870,196.94
Net Increase/Decrease	\$232,215.91	(\$5,287.69)	\$0.00	(\$11,580.56)	(\$2,700.21)	(\$91,079.81)	(\$3,902.72)	\$0.00	\$117,664.92
Subtotal of Account Type: Fund Balance	\$873,496.77	\$2,257.18	(\$0.64)	(\$11,580.56)	(\$2,700.21)	\$724,302.27	\$351,385.01	\$50,702.04	\$1,987,861.86
Subtotal of Account Group: Liabilities/Fund Balance	\$1,054,051.47	\$2,257.18	(\$0.36)	(\$6,881.12)	(\$2,700.21)	\$724,302.27	\$351,385.01	\$50,702.04	\$2,173,116.28



Public Charter Schools of New Mexico
SY24-25 Charter Schools Program Grant
Award Letter of Agreement

CSP Grant PR Award Number: S282A230009
Subgrantee Number: CSP-2024-02-E
CSP Grantee: Public Charter Schools of New Mexico (PCSNM)
Subgrantee: EAST MOUNTAIN HIGH SCHOOL (“Subgrantee”)
Type of Subgrant: EXPANSION — \$1,500,000.00
Grant Term: 10/01/2024 - 09/30/27
Date: August 30, 2024

Dear Mr. Trey Smith,

Congratulations! We have concluded the SY24-25 Award Cycle of PCSNM’s CSP Grant Application and we are pleased to inform you that your application was selected for funding of \$1,500,000.00

A. PURPOSE OF AWARD LETTER AGREEMENT: This Award Letter Agreement outlines the commitment, terms, and conditions of Subgrantee as a sub-recipient under the Charter Schools Program (CSP) authorized under Every Student Succeeds Act (ESSA) (20 U.S.C. 7221-7221j) and CFDA 84.282A.

B. DESCRIPTION OF THE CSP PROGRAM: The CSP State Entities Program is a competitive grant program that enables State entities to award subgrants to eligible applicants in their State to open and prepare for the operation of new charter schools and to replicate and expand high-quality charter schools. In 2023, PCSNM was awarded the NMCSP grant to carry out the following activities in New Mexico:

1. **Expand access to high-quality public-school seats across New Mexico** by awarding 28 subgrants to new, expanding, and replicating schools, including the launch of schools in new communities that currently lack a charter school presence. Target: 7,500 new seats in high-quality charter schools
2. **Improve learning outcomes for high-need students** by catalyzing the growth of schools that meet or exceed academic achievement of state and district averages and by using charters as a vehicle to drive systemic improvement within the communities in which they are located.

3. ***Strengthen the overall sustainability of New Mexico's charter sector*** by sponsoring fellowship opportunities for parents and emerging leaders, by conducting needs analyses and furnishing customized technical assistance opportunities, and by building the capacity of both mature and developing authorizers.

C. AWARD OVERVIEW: \$1,500,000.00 to be disbursed upon submission and approval of expenses. Grant funds must be expended in full by September 30, 2027. Subgrantee will be funded with certain federal funds awarded to PCSNM by the US Department of Education under the PR/Award Number referenced above (the "CSP Grant"). The Subgrant is awarded subject to all of the terms and conditions set forth herein. The Subgrant award may be reduced if Subgrantee does not adhere to the terms of the Subgrant described herein.

The Subgrant award calendar is as follows: the subgrant period begins October 1, 2024, and cannot exceed 36 consecutive months. Planning periods, if included, may not exceed the first 18 months of the grant period.

Funds will be available for drawdown beginning 30 days after the first reimbursement from the US Department of Education. NMCSP is a reimbursement program, which means recipients will be reimbursed following proof of expenditures on allowable and approved activities.

D. DESCRIPTION OF RESPONSIBILITY

Grant Purpose and Expenditure of Funds: Subgrantee is to apply the grant funds exclusively toward the expenses as outlined in the approved CSP Project Budget, including CSP-approved submitted amendments thereafter.

Disbursement: Subgrantee has been conditionally approved for the amount of \$1,500,000.00. Disbursement of funds will be reimbursed upon Subgrantee submission of reimbursable expenses, and CSP Management Team's approval of allowable expenses.

General Conditions: The Subgrant, and receipt of funds thereunder, is conditioned upon Subgrantee's continued compliance with all applicable laws and regulations including but not limited to the items listed below. Failure to maintain compliance with these conditions may result in award reduction, delay, or withdrawal.

1. Subgrantee must be a "charter school" as defined in the Elementary and Secondary Education Act of 1965 (ESEA), as amended by Every Student Succeeds Act (ESSA), and described in the Request for Application (RFA).
2. Subgrantee is authorized to operate as a charter school by a New Mexico state public chartering authority and is in compliance with the terms and conditions of the charter.
3. Subgrantee, its governing body and authorized representatives do not have any conflict of interest with any party that has a financial interest in the Subgrant award.
4. Subgrantee complies with the provisions of the Certification and Assurances given by Subgrantee as part of the RFA response, attached hereto as Exhibit C and incorporated herein.
5. Subgrantee complies with the recruiting and admission requirements of federal law and New Mexico law, including recruiting in a manner not to discriminate against students of a particular

race, color, national origin (including English language learners), religion, or sex, or against students with disabilities. Subgrantee must use a lottery system for admission if more students apply than can be admitted.

6. Subgrantee complies with necessary conditions for PCSNM's Subgrant award. The Subgrant award of up to \$1,500,000.00 in funds is contingent on the planned student enrollment Subgrantee's planned facility can accommodate.

7. Subgrantee submits reports and other requested information to PCSNM and the US Department of Education in a timely fashion to enable PCSNM to satisfy its CSP Grant reporting and compliance requirements.

8. Subgrantee complies with requirements for the management of federal funds pursuant to Title 2 of the Code of Federal Regulations (CFR), Part 200 as adopted by 2 CFR 3474, Cost Principles, and Audit Requirements for Federal Awards, including procurement requirements, and 34 CFR (EDGAR) 75, 76, 77, 79, 81, 82, 84, 86, 97, 98 and 99.

9. Recipient schools are required not to have expenditures that exceed the approved budget line items by more than a total of 10 percent of the total project period award. If they wish to deviate beyond 10 percent in any budget object core category, they must seek a revision of their budget prior to expenditure or legal obligation of those funds, or they shall not be reimbursed for the excess amount.

10. Subgrant award funds are used only for allowable expenditures. Subgrantee's budget has been initially approved by the NMCSF Management Team. Subgrantee must align expenditures to the categories and amounts with the approved CSP Budget. All requests for reimbursements will be checked against the approved CSP Budget, if expense categories do not align with the approved budget, or expense amounts exceed by 10 percent of the line-item total in the budget, the expense will not be reimbursed.

11. Subgrantee's CSP project budget items that are estimates and/or place holders must have final costs updated and approved by the NMCSF Management Team. If Subgrantee does not obtain prior approval for the final cost of a budget item placeholder, they risk not being reimbursed.

12. Subgrantee's CSP project budget items that are facilities improvement and/or building renovations that are required by state and local statutes must provide those statutes as documentation with specific proof for building renovations within the reimbursement documents.

13. Subgrantee's CSP project budget items that are for contracted personnel or contracted services must have scope of work documentation included within the reimbursement documents. The contracted service agreements must include budget line items with contracted work as proof of service.

Reporting: Subgrantee agrees to share all relevant information provided by the authorizer as it relates to the school's charter contract, and any notices or conditions that may arise during the implementation period. In addition, Subgrantee is expected to submit regular monitoring reports to the NMCSF Grant Manager as requested, and to comply with the monitoring requirements listed in the NMCSF Monitoring Plan (see attached).

E. GRANT PERIOD: The following grant periods have been established with the approved budget’s corresponding anticipated expenditure amounts for each:

Year	Grant Period Type	Dates	Budget
Year One	Planning	10/01/2024 – 09/30/2025	\$100,000.00
Year Two	Planning	10/01/2025 – 3/31/2026	\$750,000.00
	Implementation	04/01/2026 – 09/30/2026	\$750,000.00
Year Three	Implementation	10/01/2026 – 09/30/2027	\$150,000.00

Termination of Subgrant: The Subgrant may be withdrawn by PCSNM and will not be distributed to Subgrantee if

- (i) Subgrantee fails or is unable to comply with any of the terms or conditions of the Subgrant as set forth herein, in the NMCSP RFA or pursuant to applicable law,
- (ii) Subgrantee makes a material misrepresentation or misstatement of fact in Subgrantee Subgrant application or in any reports or other information provided to PCSNM in connection with the Subgrant, or
- (iii) CSP Grant funds are not available or sufficient to fund the Subgrant.

In addition to any other rights of the Department of Education in connection with the CSP Grant, the CSP Grant is subject to the condition specified in 2 CFR 175.15(b) prohibiting trafficking in persons. Under this condition, the Department of Education may terminate the CSP Grant for violation of these provisions by PCSNM, its employees or Subgrantees. Subgrantee’s decision to return CSP funding must be provided in writing to PCSNM.

At the time of the decision PCSNM will determine the value of funds expended and not yet fully utilized that must be repaid to PCSNM under Federal guidance. Despite dissolution, Subgrantee is responsible for ongoing reporting through the grant period.

F. TERMS AND CONDITIONS: All collected data and information is confidential and will not be used publicly without the permission of Subgrantee with the exception of aggregate performance reports. All information provided becomes part of PCSNM’s record and may be shared with USDOE as requested. The initial award letter and this Grant Award Notification do not guarantee availability of funds. Funds may be suspended or revoked if:

- (a) obligations of Subgrantee are not being fulfilled following written notification and a 30-day window to respond,
- (b) a significant change in the charter contract or timelines proposed occurs,
- (c) both parties agree to a return of funds based on unique circumstances, or

(d) a change occurs in the appropriation of funds through USDOE.

Please sign below to acknowledge your agreement to the terms and conditions of the Subgrant. This Agreement — including an attached copy of the grant application and finalized budget — constitutes the entire understanding of the parties and becomes effective upon its signature.

Sincerely,

Matthew Pahl

Executive Director, Public Charter Schools of New Mexico

Chris Narkun

NMCSP Grant Manager, PCSNM

ACKNOWLEDGED AND AGREED:

SCHOOL LEADER

Print Name: _____

Signature: _____

Date: _____

Title: _____

GOVERNING BOARD PRESIDENT

Print Name: _____

Signature: _____

Date: _____

Title: _____

