



# EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



## AGENDA

### EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

August 26, 2024

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
  - A. Budget Adjustment Requests
  - B. Monthly Financial Report
  - C. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Reports
  - A. Executive Director
  - B. Student Representative
  - C. Faculty Liason
- VII. Consideration of EMHS GC Action Items for Approval
  - A. APS Expedited Charter Renewal Packet
- VIII. Discussion or Information Items (No action required)
  - A. Head Administrator Evaluation Process
- IX. Parking Lot Items for Future GC Meetings
- X. GC Board Member Comments
- XI. Chair's Report/Comment
- XII. Next Meeting Announcement
- XIII. Adjournment

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 001-024-2425-0001-IB  
 Fund Type: Direct Grant  
 Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mike Vigil Jr., Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7702

Email: mike@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 28221.0000.43203 \$506,000.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28221	3100 Food Services Operations	56119 Supply Assets (\$5,000 or less).	0000 No Program	001024 East Mountain High School	0000 No Job Class		\$506,000.00	\$506,000.00	
						Sub Total	\$506,000.00		
						Indirect Cost			
						<b>DOC. TOTAL</b>	\$506,000.00		

**Justification:**

Budgeting of allocation as received from the NMDFA.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

# East Mountain High School

## Account Summary Report - Revenues

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Revenue; Subtotal Elements: [None]; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 8/15/2024 10:41:56 PM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees – Activities	\$ 53,000.00	\$ 14,341.17	\$ 38,658.83
Contributions and Donations From Private Sources	\$ -	\$ 814.89	\$ (814.89)
Refund of Prior Year's Expenditures	\$ -	\$ 1,408.00	\$ (1,408.00)
State Equalization Guarantee	\$ 5,640,425.08	\$ 478,423.46	\$ 5,162,001.62
Fees – Activities	\$ 140,000.00	\$ 200.00	\$ 139,800.00
IDEA-B	\$ 64,025.00	\$ -	\$ 64,025.00
Title III	\$ 100.00	\$ -	\$ 100.00
Title II	\$ 25,459.00	\$ -	\$ 25,459.00
GO Bonds Student Library Fund	\$ 7,270.00	\$ -	\$ 7,270.00
Special Capital Outlay	\$ 220,000.00	\$ -	\$ 220,000.00
Special Capital Outlay PY	\$ 397,980.00	\$ -	\$ 397,980.00
HB-33	\$ 380,267.00	\$ 7,865.96	\$ 372,401.04
SB-9 Local	\$ 192,952.00	\$ 3,845.42	\$ 189,106.58
<b>Grand Total Revenues</b>	<b>\$ 7,121,478.08</b>	<b>\$ 506,898.90</b>	<b>\$ 6,614,579.18</b>

# East Mountain High School

## Account Summary Report - Expenditures

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/15/2024 11:08:42 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
<b>Fund 11000 - Operational SEG</b>				
Function 1000 - Instruction	\$4,069,242.00	\$50,969.86	\$404,528.91	\$3,613,743.23
Function 2100 - Support Services-Students	\$779,005.00	\$29,273.91	\$557,176.27	\$192,554.82
Function 2200 - Support Services-Instruction	\$38,214.00	\$357.98	\$0.00	\$37,856.02
Function 2300 - Support Services-General Administration	\$362,743.00	\$14,559.16	\$207,876.93	\$140,306.91
Function 2400 - Support Services-School Administration	\$315,068.00	\$25,393.15	\$355,353.09	(\$65,678.24)
Function 2500 - Central Services	\$249,269.00	\$9,909.91	\$283,566.17	(\$44,207.08)
Function 2600 - Operation & Maintenance of Plant	\$386,129.00	\$128,911.33	\$290,801.19	(\$33,583.52)
Function 2700 - Student Transportation	\$29,920.00	\$1,210.54	\$16,242.07	\$12,467.39
Function 2900 - Other Support Services	\$40,458.08	\$0.00	\$0.00	\$40,458.08
<b>Total Fund 11000 - Operational</b>	<b>\$6,270,048.08</b>	<b>\$260,585.84</b>	<b>\$2,115,544.63</b>	<b>\$3,893,917.61</b>
<b>Fund 23000 - Activity Fund</b>				
Function 1000 - Instruction	\$150,000.00	\$3,732.04	\$12,179.01	\$134,088.95
<b>Total Fund 23000 - Non-Instructional Support</b>	<b>\$150,000.00</b>	<b>\$3,732.04</b>	<b>\$12,179.01</b>	<b>\$134,088.95</b>
<b>Fund 24106 - IDEA-B</b>				
Function 1000 - Instruction	\$64,025.00	\$0.00	\$0.00	\$64,025.00
<b>Total Fund 24106 - IDEA-B</b>	<b>\$64,025.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64,025.00</b>
<b>Fund 24153 - Title III</b>				
Function 1000 - Instruction	\$100.00	\$0.00	\$0.00	\$100.00
<b>Total Fund 24153 - Title III</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>
<b>Fund 24154 - Title II</b>				
Function 2200 - Support Services-Instruction	\$25,459.00	\$0.00	\$0.00	\$25,459.00
<b>Total Fund 24154 - Title II</b>	<b>\$25,459.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,459.00</b>
<b>Fund 24330 - ESSER III</b>				
Function 2400 - Support Services-School Administration	\$0.00	\$1,156.96	\$12,737.96	(\$13,894.92)
Function 2500 - Central Services	\$0.00	\$230.25	\$2,534.87	(\$2,765.12)
<b>Total Fund 24330 - ESSER III</b>	<b>\$0.00</b>	<b>\$1,387.21</b>	<b>\$15,272.83</b>	<b>(\$16,660.04)</b>
<b>Fund 27107 - GO Bonds Student Library Fund</b>				
Function 2200 - Support Services-Instruction	\$7,270.00	\$0.00	\$0.00	\$7,270.00
<b>Total Fund 27107 - GO Bonds Student Library Fund</b>	<b>\$7,270.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,270.00</b>
<b>Fund 28221 - Public School Kitchen Infrastructure</b>				
Function 4000 - Capital Outlay	\$0.00	\$0.00	\$125,277.09	(\$125,277.09)
<b>Total Fund 28221 - Public School Kitchen Infrastructure</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125,277.09</b>	<b>(\$125,277.09)</b>

# East Mountain High School

## Account Summary Report - Expenditures

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/15/2024 11:08:42 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
<b><i>Fund 31400 - Special Capital Outlay</i></b>				
Function 4000 - Capital Outlay	\$617,980.00	\$0.00	\$0.00	\$617,980.00
<b>Total Fund 31400 - Special Capital Outlay-State</b>	<b>\$617,980.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$617,980.00</b>
<b><i>Fund 31600 - HB-33</i></b>				
Function 2300 - Support Services-General Administration	\$7,500.00	\$78.66	\$0.00	\$7,421.34
Function 4000 - Capital Outlay	\$1,001,603.00	\$45,420.12	\$520,042.06	\$436,140.82
<b>Total Fund 31600 - HB-33</b>	<b>\$1,009,103.00</b>	<b>\$45,498.78</b>	<b>\$520,042.06</b>	<b>\$443,562.16</b>
<b><i>Fund 31701 - SB-9 Local</i></b>				
Function 2300 - Support Services-General Administration	\$0.00	\$38.45	\$0.00	(\$38.45)
Function 4000 - Capital Outlay	\$594,749.00	\$1,146.64	\$6,902.52	\$586,699.84
<b>Total Fund 31701 - SB-9 Local</b>	<b>\$594,749.00</b>	<b>\$1,185.09</b>	<b>\$6,902.52</b>	<b>\$586,661.39</b>
<b><i>Fund 31703 - SB-9 State Match</i></b>				
Function 4000 - Capital Outlay	\$50,701.55	\$0.00	\$0.00	\$50,701.55
<b>Total Fund 31703 - SB-9 State Match</b>	<b>\$50,701.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,701.55</b>
<b>Grand Total</b>	<b>\$8,789,435.63</b>	<b>\$312,388.96</b>	<b>\$2,795,218.14</b>	<b>\$5,681,828.53</b>

# East Mountain High School

## Check Register

Bank: [All]; Bank Account: [All]; Begin Date: 07/01/2024; End Date: 07/31/2024; Status: Non-Void; Created On: 8/15/2024 11:22:55 PM

Date	Number	Type	Payee/From	Deposit	Withdrawal
7/3/2024		Payroll Liability Check	Internal Revenue Service		\$25,493.67
7/8/2024		Payroll Liability Check	NM Public Schools Insurance Authority		\$32,351.18
7/8/2024		Payroll Liability Check	NM Retiree Health Care Authority		\$14,115.82
7/10/2024	07-001	Cash Receipt	Refunds	\$2,200.18	
7/12/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$18,709.89
7/12/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$71,807.88
7/15/2024	13507	Payroll Liability Check	Health Compass		\$3,565.00
7/16/2024		AP Warrant	EMHS Foundation		\$32,683.34
7/16/2024	07-002	Cash Receipt	Sandoval HB-33 - June 2024	\$40.99	
7/16/2024	07-003	Cash Receipt	Sandoval SB-9 - June 2024	\$20.82	
7/17/2024		Payroll Liability Check	Internal Revenue Service		\$5,707.84
7/17/2024		Payroll Liability Check	Internal Revenue Service		\$20,161.68
7/22/2024	07-004	Cash Receipt	Bernalillo County HB-33 & SB-9 - June 2024	\$11,532.46	
7/22/2024	13412	AP Warrant	AAA Organic Pest Control, Inc.		\$113.01
7/22/2024	13413	AP Warrant	Peter Lucero		\$240.00
7/22/2024	13414	AP Warrant	Agile Sports Technologies, Inc.		\$8,494.99
7/22/2024	13415	AP Warrant	Amazon.com		\$646.64
7/22/2024	13416	AP Warrant	B & D Industries, Inc.		\$1,301.86
7/22/2024	13417	AP Warrant	Bernalillo County Treasurer's Office		\$428.66
7/22/2024	13418	AP Warrant	Brady Industries Inc		\$1,962.33
7/22/2024	13419	AP Warrant	Brain and Behavioral Associates, PC		\$2,152.50
7/22/2024	13420	AP Warrant	BSN Sports LLC		\$3,720.00
7/22/2024	13421	AP Warrant	CamNet, Inc.		\$12,849.79
7/22/2024	13423	AP Warrant	Central New Mexico Pumping, Inc.		\$1,036.20
7/22/2024	13424	AP Warrant	Crystal Chavez		\$765.00
7/22/2024	13425	AP Warrant	Entranosa Water & Wastewater Assoc.		\$1,628.20
7/22/2024	13426	AP Warrant	Giovenco, Kasi L		\$83.20
7/22/2024	13427	AP Warrant	Home Security Systems, LLC		\$257.19
7/22/2024	13429	AP Warrant	Kuehne, Elizabeth R		\$88.10
7/22/2024	13430	AP Warrant	Marcia Brenner Associates		\$500.00
7/22/2024	13431	AP Warrant	Moriarty-Edgewood School District		\$450.00
7/22/2024	13432	AP Warrant	Moving Solutions, Inc.		\$527.90
7/22/2024	13433	AP Warrant	NM Activities Association		\$6,000.00
7/22/2024	13434	AP Warrant	NM H.S. Coaches Association		\$2,000.00
7/22/2024	13435	AP Warrant	Severin Intermediate Holdings, LLC		\$1,591.20
7/22/2024	13436	AP Warrant	Rothe, Pam J		\$356.28
7/22/2024	13437	AP Warrant	SMPC Architects		\$10,669.92
7/22/2024	13438	AP Warrant	Unite Private Networks, LLC		\$1,827.31
7/22/2024	13439	AP Warrant	Waste Management of New Mexico, Inc.		\$1,334.96
7/22/2024	13440	AP Warrant	Webb, Jennifer		\$357.98
7/22/2024	13441	AP Warrant	World's Finest Chocolate, Inc		\$234.04
7/23/2024	13443	AP Warrant	ItsQuest, Inc		\$437.04
7/23/2024	13444	AP Warrant	U.S. Postal Service		\$266.00
7/23/2024	13445	AP Warrant	U.S. Postal Service		\$365.00
7/25/2024		Payroll Liability Check	New Mexico Taxation and Revenue Department		\$6,708.18
7/25/2024		Payroll Liability Check	NM Educational Retirement Board		\$135,628.10
7/25/2024	07-004-1	Cash Receipt	Revtrak - School Support and Senior Fees	\$5,234.52	
7/26/2024		AP Warrant	NMPSIA		\$98,642.00
7/26/2024	07-005	Cash Receipt	SEG July 2024	\$478,423.46	
7/26/2024	07-005-1	Cash Receipt	Revtrak - School Support and Senior Fees	\$2,134.00	
7/26/2024	07-006	Cash Receipt	Huddle Tickets	\$200.00	
7/29/2024	07-007	Cash Receipt	Student Support fee; CY23 Royalties Amazon Merch	\$172.71	
7/29/2024	07-008	Cash Receipt	Revtrak - School Support and Senior Fees	\$1,985.67	
7/29/2024	13460	AP Warrant	Powerschool		\$14,690.10
7/30/2024		Payroll Liability Check	NM State Department of Labor		\$1,807.03
7/30/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$30,207.34

# East Mountain High School

## Check Register

Bank: [All]; Bank Account: [All]; Begin Date: 07/01/2024; End Date: 07/31/2024; Status: Non-Void; Created On: 8/15/2024 11:22:55 PM

Date	Number	Type	Payee/From	Deposit	Withdrawal
7/30/2024		Payroll Liability Check	Wells Fargo Bank, N.A.		\$60,953.97
7/30/2024	00069150	Journal Entry	Booking of BMO P-Card expenditures on 7/5/24 Statement.		\$68.26
7/30/2024	07-009	Cash Receipt	Revtrak - School Support and Senior Fees	\$760.78	
7/30/2024	07-010	Cash Receipt	Revtrak - School Support and Senior Fees	\$1,296.67	
7/30/2024	07-011	Cash Receipt	Revtrak - School Support and Senior Fees	\$1,856.49	
7/30/2024	07-013	Cash Receipt	Student Support Fee; Senior Fee	\$435.00	
7/31/2024		Payroll Liability Check	NM Taxation and Revenue (WC)		\$215.00
7/31/2024	07-012	Cash Receipt	Revtrak - School Support and Senior Fees	\$488.04	
<b>Grand Total</b>				<b>\$506,781.79</b>	<b>\$636,201.58</b>

# East Mountain High School

## Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No; Created On: 8/15/2024 11:25:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250001-1	Dollar	Cooperative Educational Svcs	7/1/2024	45	\$90,812.69	\$0.00	\$90,812.69
250003	Regular	B & D Industries, Inc.	7/1/2024	45	\$7,581.80	\$0.00	\$7,581.80
250004	Dollar	B & D Industries, Inc.	7/1/2024	45	\$42,496.03	\$0.00	\$42,496.03
250009	Regular	BSN Sports LLC	7/1/2024	45	\$7,668.00	\$0.00	\$7,668.00
250011	Dollar	Brain and Behavioral Associates, PC	7/1/2024	45	\$2,152.50	\$0.00	\$2,152.50
250015	Dollar	AAA Organic Pest Control, Inc.	7/1/2024	45	\$1,800.00	\$0.00	\$1,800.00
250016	Dollar	Awards, Etc.	7/1/2024	45	\$2,300.00	\$0.00	\$2,300.00
250018	Regular	Brady Industries Inc	7/1/2024	45	\$1,288.88	\$0.00	\$1,288.88
250019	Dollar	Amazon.com	7/19/2024	27	\$3,000.00	\$430.87	\$2,569.13
250020	Dollar	Amazon.com	7/19/2024	27	\$3,000.00	\$647.87	\$2,352.13
250021	Regular	Yellowstone Landscape	7/1/2024	45	\$14,500.00	\$1,000.00	\$13,500.00
250022	Regular	Home Security Systems, LLC	7/1/2024	45	\$2,700.00	\$2,000.00	\$700.00
250023	Dollar	Awards, Etc.	7/19/2024	27	\$3,800.00	\$0.00	\$3,800.00
250024	Regular	Bernalillo County	7/19/2024	27	\$50.00	\$0.00	\$50.00
250025	Dollar	Canon Financial Services, Inc.	7/19/2024	27	\$18,310.72	\$0.00	\$18,310.72
250026	Dollar	AJF Enterprises, Inc.	7/19/2024	27	\$39,000.00	\$0.00	\$39,000.00
250027	Dollar	Fire Safety Industries	7/19/2024	27	\$500.00	\$0.00	\$500.00
250028	Regular	Bernalillo County Fire & Rescue	7/19/2024	27	\$350.00	\$0.00	\$350.00
250029	Dollar	Bernalillo County Treasurer's Office	7/19/2024	27	\$10,000.00	\$0.00	\$10,000.00
250030	Dollar	CamNet, Inc.	7/19/2024	27	\$55,320.00	\$1,456.23	\$53,863.77
250031	Dollar	Century Link	7/19/2024	27	\$5,000.00	\$836.22	\$4,163.78
250032	Dollar	Entranosa Water & Wastewater Assoc.	7/19/2024	27	\$10,000.00	\$2,072.15	\$7,927.85
250033	Dollar	BC Technologies Co	7/19/2024	27	\$3,000.00	\$0.00	\$3,000.00
250034	Dollar	Gardenswartz Team Sales	7/19/2024	27	\$8,000.00	\$0.00	\$8,000.00
250035	Dollar	George Trujillo	7/19/2024	27	\$500.00	\$0.00	\$500.00
250037	Dollar	BSN Sports LLC	7/19/2024	27	\$8,000.00	\$115.00	\$7,885.00
250038	Dollar	BSN Sports LLC	7/19/2024	27	\$2,500.00	\$0.00	\$2,500.00
250039	Dollar	ItsQuest, Inc	7/19/2024	27	\$60,000.00	\$0.00	\$60,000.00
250040	Dollar	Home Depot #3501	7/19/2024	27	\$2,000.00	\$0.00	\$2,000.00
250041	Dollar	Coffetime Bottled Water & Coffee Service, LLC	7/19/2024	27	\$2,000.00	\$127.69	\$1,872.31
250042	Dollar	Millennium Communications	7/19/2024	27	\$2,450.00	\$0.00	\$2,450.00
250043	Dollar	CNM	7/19/2024	27	\$5,300.00	\$0.00	\$5,300.00
250044	Dollar	Jostens	7/19/2024	27	\$5,000.00	\$0.00	\$5,000.00
250045	Dollar	Home Security Systems, LLC	7/19/2024	27	\$2,700.00	\$0.00	\$2,700.00
250046	Dollar	NAPA Auto Parts	7/19/2024	27	\$1,000.00	\$77.26	\$922.74
250047	Dollar	Moss Adams LLP	7/19/2024	27	\$25,750.00	\$0.00	\$25,750.00
250048	Dollar	Cuddy & McCarthy LLP	7/19/2024	27	\$20,000.00	\$0.00	\$20,000.00

# East Mountain High School

## Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No; Created On: 8/15/2024 11:25:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250049	Dollar	NM Gas Company, Inc.	7/19/2024	27	\$12,000.00	\$0.00	\$12,000.00
250050	Dollar	PNM Electric	7/19/2024	27	\$35,000.00	\$1,986.22	\$33,013.78
250051	Dollar	Tillery Chevrolet	7/19/2024	27	\$1,000.00	\$344.31	\$655.69
250052	Dollar	T-Mobile USA Inc.	7/19/2024	27	\$1,900.00	\$0.00	\$1,900.00
250053-1	Dollar	Verizon Wireless	7/29/2024	17	\$4,750.00	\$0.00	\$4,750.00
250054	Dollar	Waste Management of New Mexico, Inc.	7/19/2024	27	\$9,775.00	\$790.93	\$8,984.07
250055	Dollar	WEX Bank	7/19/2024	27	\$5,000.00	\$0.00	\$5,000.00
250057	Dollar	Abba Technology	7/19/2024	27	\$2,904.69	\$0.00	\$2,904.69
250058	Dollar	Zoom Video Communicaitons, Inc.	7/19/2024	27	\$1,500.00	\$0.00	\$1,500.00
250059	Regular	Moriarty-Edgewood School District	7/1/2024	45	\$200.00	\$0.00	\$200.00
250060	Dollar	Yellowstone Landscape	7/19/2024	27	\$17,834.16	\$2,456.64	\$15,377.52
250061	Dollar	NMASBO	7/19/2024	27	\$1,000.00	\$0.00	\$1,000.00
250062	Dollar	Raptor Technologies, LLC	7/19/2024	27	\$620.00	\$0.00	\$620.00
250064	Dollar	SMPC Architects	7/19/2024	27	\$20,000.00	\$0.00	\$20,000.00
250065	Dollar	Edgenuity Inc.	7/19/2024	27	\$8,500.00	\$0.00	\$8,500.00
250066	Dollar	Texas Association of School Boards, Inc.	7/19/2024	27	\$3,250.00	\$0.00	\$3,250.00
250067	Dollar	Staples	7/19/2024	27	\$3,000.00	\$0.00	\$3,000.00
250068	Dollar	Deeloh Technologies, Inc.	7/19/2024	27	\$1,000.00	\$0.00	\$1,000.00
250069	Dollar	Janison Education, Inc	7/19/2024	27	\$5,000.00	\$0.00	\$5,000.00
250070	Dollar	B & D Industries, Inc.	7/19/2024	27	\$3,000.00	\$0.00	\$3,000.00
250071	Dollar	B & D Industries, Inc.	7/19/2024	27	\$3,000.00	\$0.00	\$3,000.00
250072	Dollar	Severin Intermediate Holdings, LLC	7/19/2024	27	\$7,040.00	\$0.00	\$7,040.00
250073	Regular	Powerschool	7/19/2024	27	\$5,155.25	\$0.00	\$5,155.25
250074	Regular	New Mexico Association of Student Councils	7/19/2024	27	\$120.00	\$0.00	\$120.00
250075	Dollar	BYU Independent Study	7/19/2024	27	\$500.00	\$0.00	\$500.00
250076	Regular	NM Activities Association	7/19/2024	27	\$6,000.00	\$0.00	\$6,000.00
250077	Regular	B & D Industries, Inc.	7/19/2024	27	\$658.07	\$0.00	\$658.07
250078	Regular	B & D Industries, Inc.	7/19/2024	27	\$2,408.51	\$0.00	\$2,408.51
250079	Dollar	B & D Industries, Inc.	7/19/2024	27	\$4,681.03	\$0.00	\$4,681.03
250080	Regular	B & D Industries, Inc.	7/19/2024	27	\$1,226.93	\$0.00	\$1,226.93
250081	Dollar	Tammy Abts	7/19/2024	27	\$3,500.00	\$0.00	\$3,500.00
250082	Regular	Agile Sports Technologies, Inc.	7/19/2024	27	\$8,494.99	\$0.00	\$8,494.99
250083	Dollar	B & D Industries, Inc.	7/19/2024	27	\$1,826.68	\$0.00	\$1,826.68
250084	Dollar	Cedar Crest Tire	7/19/2024	27	\$750.00	\$0.00	\$750.00
250085	Regular	Bosque School - District 5 AAA	7/19/2024	27	\$400.00	\$0.00	\$400.00
250086	Regular	Bosque School - District 5 AAA	7/19/2024	27	\$800.00	\$0.00	\$800.00
250087	Dollar	Central New Mexico Pumping, Inc.	7/19/2024	27	\$1,500.00	\$0.00	\$1,500.00

# East Mountain High School

## Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No; Created On: 8/15/2024 11:25:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250088	Regular	NM H.S. Coaches Association	7/19/2024	27	\$2,000.00	\$0.00	\$2,000.00
250089	Dollar	Albq. Basketball Officials' Assn.	7/19/2024	27	\$7,000.00	\$0.00	\$7,000.00
250091	Dollar	Los Altos Golf Course	7/19/2024	27	\$2,000.00	\$0.00	\$2,000.00
250092	Dollar	Full Contact Sports Photography	7/19/2024	27	\$1,000.00	\$0.00	\$1,000.00
250093	Regular	Albuquerque Softball Officials Assoc	7/19/2024	27	\$3,500.00	\$0.00	\$3,500.00
250094	Dollar	Central NM Baseball Umpires Association	7/19/2024	27	\$5,000.00	\$0.00	\$5,000.00
250095	Dollar	BMO	7/19/2024	27	\$500.00	\$0.00	\$500.00
250096-1	Dollar	U.S. Postal Service	7/23/2024	23	\$966.00	\$631.00	\$335.00
250099	Dollar	ASM Global - Albuquerque Convention Center	7/19/2024	27	\$9,000.00	\$0.00	\$9,000.00
250100	Regular	Moriarty-Edgewood School District	7/19/2024	27	\$200.00	\$0.00	\$200.00
250101	Dollar	B & D Industries, Inc.	7/19/2024	27	\$10,496.76	\$0.00	\$10,496.76
250102	Dollar	B & D Industries, Inc.	7/19/2024	27	\$8,600.00	\$0.00	\$8,600.00
250103	Regular	America Tent Rentals, Inc.	7/19/2024	27	\$1,629.01	\$814.50	\$814.51
250104-2	Dollar	BMO	7/22/2024	24	\$1,133.53	\$0.00	\$1,133.53
250105	Dollar	Panoptic Clean, LLC	7/25/2024	21	\$8,500.00	\$0.00	\$8,500.00
250107-1	Regular	Attainment Company, Inc.	7/27/2024	19	\$4,466.70	\$0.00	\$4,466.70
250110	Dollar	BMO	7/25/2024	21	\$1,300.00	\$0.00	\$1,300.00
250112	Dollar	Trudy A. Candelaria	7/30/2024	16	\$34,500.00	\$0.00	\$34,500.00
250113	Regular	BMO	7/30/2024	16	\$1,840.30	\$0.00	\$1,840.30
250114	Dollar	BMO	7/30/2024	16	\$411.26	\$0.00	\$411.26
250115	Dollar	Cooperative Educational Svcs	7/30/2024	16	\$7,792.29	\$0.00	\$7,792.29
250116	Dollar	Robyn Mass	7/30/2024	16	\$16,000.00	\$0.00	\$16,000.00
250118-1	Dollar	ACES	7/1/2024	45	\$5,415.56	\$81.23	\$5,334.33
250119	Dollar	Unite Private Networks, LLC	7/19/2024	27	\$9,500.00	\$1,827.31	\$7,672.69
250120	Regular	EMHS Foundation	7/1/2024	45	\$392,200.08	\$32,683.34	\$359,516.74
250121	Regular	Soccer.com	8/5/2024	10	\$1,323.80	\$0.00	\$1,323.80
250122	Regular	Simply Design	8/5/2024	10	\$753.38	\$0.00	\$753.38
250124	Dollar	ACES	7/1/2024	45	\$100,629.38	\$8,385.78	\$92,243.60
250125	Regular	BMO	8/6/2024	9	\$2,919.50	\$0.00	\$2,919.50
250127	Regular	Follett Content Solutions, LLC	8/8/2024	7	\$78.16	\$0.00	\$78.16
250130	Regular	Staples	8/8/2024	7	\$2,844.03	\$0.00	\$2,844.03
250131	Regular	Bosque School Athletics	8/8/2024	7	\$50.00	\$0.00	\$50.00
250132	Regular	East Mountain Flooring	8/14/2024	1	\$600.00	\$0.00	\$600.00
250133	Regular	Herrera Coaches, Inc.	8/14/2024	1	\$1,629.18	\$0.00	\$1,629.18
250134	Regular	Herrera School Buses, Inc.	8/14/2024	1	\$750.00	\$0.00	\$750.00
250135	Regular	Amazon.com	8/14/2024	1	\$232.65	\$0.00	\$232.65
250136	Dollar	BMO	8/15/2024	0	\$2,716.00	\$0.00	\$2,716.00

# East Mountain High School

## Outstanding POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: No; Created On: 8/15/2024 11:25:22 PM

PO Number	Type	Vendor Name	Date Issued	Days Outstanding	PO Amount	Unencumbered Amount	Remaining Encumbrance
250137	Dollar	Amazon.com	8/15/2024	0	\$262.00	\$0.00	\$262.00
250138	Regular	Medify Air LLC	8/15/2024	0	\$5,005.66	\$0.00	\$5,005.66
250139	Regular	School Nurse Supply	8/15/2024	0	\$289.07	\$0.00	\$289.07
250140	Regular	National STEM Honors Society	8/15/2024	0	\$295.00	\$0.00	\$295.00
250141	Regular	VEX Robotics, Inc.	8/15/2024	0	\$1,062.28	\$0.00	\$1,062.28
250142	Dollar	Renaissance Learning Inc.	8/15/2024	0	\$5,966.67	\$0.00	\$5,966.67
<b>Grand Total</b>					<b>\$1,317,484.18</b>	<b>\$58,764.55</b>	<b>\$1,258,719.63</b>

**East Mountain High School**

Bank: **Wells Fargo**  
Account Description: **General Operational**  
Statement Date: **July 31, 2024**

Beginning balance per bank	\$	2,396,963.14
Cleared transactions:		
Checks and withdrawals	\$	(680,117.32)
Deposits and credits	\$	506,781.79
Other bank adjustments	\$	-
Ending balance per bank	\$	<u>2,223,627.61</u>
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	<u>(47,835.10)</u>
<b>Balance per GL</b>	\$	<u><u>2,175,792.51</u></u>

# East Mountain High School

## Balance Sheet

Cycle: FY2025; Fund Class: [All]; Fund Columns: [All Non-Zero Funds]; Account Expression: [All]; Balance Date: 07/31/2024; Detail: No; Created On: 8/15/2024 11:31:41 PM

Description	11000	23000	24308	24330	31600	31701	31703	Total
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11020 - WF-Operating	\$982,975.45	\$4,012.83	(\$0.36)	\$2,405.23	\$777,749.26	\$357,948.06	\$50,702.04	\$2,175,792.51
13000 - Receivables	\$6,038.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,038.14
<b>Subtotal of Account Type: Asset</b>	<b>\$989,213.59</b>	<b>\$4,012.83</b>	<b>(\$0.36)</b>	<b>\$2,405.23</b>	<b>\$777,749.26</b>	<b>\$357,948.06</b>	<b>\$50,702.04</b>	<b>\$2,182,030.65</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$989,213.59</b>	<b>\$4,012.83</b>	<b>(\$0.36)</b>	<b>\$2,405.23</b>	<b>\$777,749.26</b>	<b>\$357,948.06</b>	<b>\$50,702.04</b>	<b>\$2,182,030.65</b>
21000 - Payables	\$1,178.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,178.33
21011 - Accounts Payable	\$5,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,800.00
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.52
23122 - Social Security	\$13,421.06	\$0.00	\$0.00	\$391.36	\$0.00	\$0.00	\$0.00	\$13,812.42
23123 - Medicare	\$3,310.82	\$0.00	\$0.00	\$91.54	\$0.00	\$0.00	\$0.00	\$3,402.36
23124 - State Retirement Contributions	\$19,883.71	\$0.00	\$0.00	\$349.16	\$0.00	\$0.00	\$0.00	\$20,232.87
23125 - Employee Insurance	\$31,275.29	\$0.00	\$0.00	\$1,144.95	\$0.00	\$0.00	\$0.00	\$32,420.24
23126 - Unemployment Insurance	\$282.84	\$0.00	\$0.28	\$0.50	\$0.00	\$0.00	\$0.00	\$283.62
23141 - Federal Income Taxes	\$8,607.00	\$0.00	\$0.00	\$227.04	\$0.00	\$0.00	\$0.00	\$8,834.04
23146 - Voluntary Preventive Health	\$12,027.33	\$0.00	\$0.00	\$1,050.35	\$0.00	\$0.00	\$0.00	\$13,077.68
23147 - Voluntary Deductions	\$10,151.61	\$0.00	\$0.00	\$221.06	\$0.00	\$0.00	\$0.00	\$10,372.67
24214 - State Taxes	\$6,509.54	\$0.00	\$0.00	\$316.48	\$0.00	\$0.00	\$0.00	\$6,826.02
<b>Subtotal of Account Type: Liability</b>	<b>\$113,531.05</b>	<b>\$0.00</b>	<b>\$0.28</b>	<b>\$3,792.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117,323.77</b>
32300 - Unreserved Fund Balance	\$641,280.86	\$7,544.87	(\$0.64)	\$0.00	\$815,382.08	\$355,287.73	\$50,702.04	\$1,870,196.94
Net Increase/Decrease	\$234,401.68	(\$3,532.04)	\$0.00	(\$1,387.21)	(\$37,632.82)	\$2,660.33	\$0.00	\$194,509.94
<b>Subtotal of Account Type: Fund Balance</b>	<b>\$875,682.54</b>	<b>\$4,012.83</b>	<b>(\$0.64)</b>	<b>(\$1,387.21)</b>	<b>\$777,749.26</b>	<b>\$357,948.06</b>	<b>\$50,702.04</b>	<b>\$2,064,706.88</b>
<b>Subtotal of Account Group: Liabilities/Fund I</b>	<b>\$989,213.59</b>	<b>\$4,012.83</b>	<b>(\$0.36)</b>	<b>\$2,405.23</b>	<b>\$777,749.26</b>	<b>\$357,948.06</b>	<b>\$50,702.04</b>	<b>\$2,182,030.65</b>



*ALBUQUERQUE PUBLIC SCHOOLS*

**CHARTERS**

Albuquerque Public Schools  
Office of Innovation and School Choice

2024 APS Expedited Charter Renewal  
Application

[East Mountain High School](#)

## Table of Contents

<b>2024 APS Expedited Charter Renewal Application</b>	<b>1</b>
<b>APS Expedited Charter Renewal Application Overview</b>	<b>2</b>
Sections of the Application:	2
Getting Started:	2
About the MS Word Application:	2
Expedited Renewal Eligibility	3
<b><u>Part 1—School’s Executive Summary</u></b>	<b>4</b>
A. Mission and Vision	4
C. Governing Council	4
D. Enrollment and Demographics	5
<b><u>Part 2 — Record of Performance (Self-Report)</u></b>	<b>6</b>
A. Academic Performance/Educational Plan	6
B. Organizational Performance	6
C. Financial Performance	7
<b><u>Part 3—Plans for the Next Charter Term (Strategic Plan)</u></b>	<b>8</b>
A. Educational Program Plans	8
B. Mission Specific Goals	8
C. Organizational Goals	9
D. Financial Plans	10
E. Community Outreach	10
<b>Part 5 - APPENDIX</b>	<b>11</b>

# APS Expedited Charter Renewal Application Overview

## Sections of the Application:

The Expedited Charter Renewal Application includes the following sections:

### [Charter Renewal Application Online Instructions](#)

#### Part 1—School’s Executive Summary

#### Part 2—Record of Performance (Self-Report)

#### Part 3—Plan for the Next Charter Term (Strategic Plan)

#### APPENDIX

- Documents to be notarized –
  - Submit a Form that notarizes the Petition of Support from Employees
  - Submit a Form that notarizes the Petition of Support from Households
- Lease documentation
- Performance Framework Reports and Amendment Requests

## Getting Started:

1. Read the online [APS Charter Renewal Application instructions](#) before you begin to prepare your written document. While these instructions are geared towards a general renewal application, it is important that you understand what is expected of all schools facing renewal.
2. Begin process for surveys/petitions of families and employees. You will need to submit a notarized form that certifies a petition of support from both 1) families as well as your 2) staff. Begin the process of collecting signatures of support for each petition.
3. Review your current charter, including any approved amendments, prior to completing the Renewal Application.
4. Review the Expedited Charter Renewal Rubric, which the renewal team will use to evaluate your application.
5. Use this Renewal Application MS Word file to enter your responses directly into the text box fields provided within each section and:
  - Cite the analysis of student achievement data conducted by your school’s Core Team
  - Cite evidence from your analysis when making claims

## About the MS Word Application:

- To support you in submitting a complete application, each section of the application consists of questions and tasks.
- Enter all responses into the corresponding text field or table provided. Response format should be [12-point blue text](#).

- For each question, you are provided with guidance on the length of your response. This is only a suggestion. You will not be disqualified if you require longer responses.
- Include all large digital/scanned items (for example: .jpg, .png, .pdf including performance frameworks) in the Appendix document.

## **Expedited Application Eligibility**

In order to be eligible for the expedited renewal application, your school must have met the following requirements and standards throughout the previous 5 year term:

- 80% of performance indicators listed in charter were met
- 70% of mission-specific goals were met
- 90% students are performing at grade level
- Students are meeting English Proficiency standards
- Students are meeting Mathematics proficiency standards
- Graduation rate set in charter contract has been met (if applicable)
- History of compliant IEP's
- Evidence of proficiency of students with IEP's or those in an ELD/ELS program per standards set in charter contract
- 0-2 findings in Financial Audit, with 0 ratings in relation to rating
- In the "green" for previous site visit

## Part 1—School's Executive Summary

### A. Mission-Specific Goals

**Question 1: Re-state your mission and vision and indicate if there has been any changes made during the current charter term. (1-2 paragraphs)**

**Mission:** A safe, innovative environment, EMHS engages a diverse community of learners through transformative experiences and creative problem-solving to shape forward-thinking leaders.

**Vision:** To provide a model, high-quality education pathway for the families of the East Mountains.

**Core values:** Collaboration, empathy, reflection, integrity, curiosity

**Changes:** Our mission statement and values were updated and re-calibrated post-pandemic following an extensive stakeholder needs assessment. The school's updated mission statement was approved by the Albuquerque Public School Board with an amendment during the 2022-2023 school year.

**Question 2: Provide your mission-specific goal statements from this charter term and describe the measures established to monitor performance on MSGs. How does your student experience align with your MSGs? (1-2 paragraphs)**

Our two mission-specific goal statements from the previous charter term were improving the college readiness ELA indicator and Math indicator. EMHS administered fall and spring iterations of both the ACT and SAT to all 9, 10, and 11 grade students. The school tracked cohort growth from fall to spring to understand progress specific to each cohort within the school year.

The student experience has been designed around a rigorous, college-preparatory academic experience. By creating high quality opportunities for student engagement, our attendance rates have been high, and we have witnessed significant growth in both ELA and Math within each cohort.

**Question 3: To what extent has your school engaged with the community and created local connections? (1-2 paragraphs)**

In many ways, EMHS serves as the hub of the East Mountain community. We maintain a strong relationship with Bernalillo County through a Joint Use Agreement we recognize for use of the school gymnasium and neighboring athletic fields. We serve as the conduit between local developers and the business community for developments along the North 14 corridor. We collaborate with San Antonito Elementary and other local education institutions.

Our students can be found working in local businesses and local leaders serve on our Governing Council and Foundation boards. The local newspaper covers our school events frequently and we host numerous outreach events throughout the year for the entire community.


Part 1 - School's Executive Summary

**Task 1: Provide evidence of outcomes related to Mission Specific Goals.**

<b>ERW</b>	<b>Fall 2023</b>	<b>Spring 2024</b>
<b>9th</b>	65%	76%
<b>10th</b>	66%	78%
<b>11th</b>	63%	68%
<b>Math</b>	<b>Fall 2023</b>	<b>Spring 2024</b>
<b>9th</b>	39%	51%
<b>10th</b>	34%	39%
<b>11th</b>	23%	23%
<b>ERW</b>	<b>Fall 2022</b>	<b>Spring 2023</b>
<b>9th</b>	65%	82%
<b>10th</b>	66%	67%
<b>11th</b>	63%	62%
<b>Math</b>	<b>Fall 2022</b>	<b>Spring 2023</b>
<b>9th</b>	39%	59%
<b>10th</b>	34%	41%
<b>11th</b>	23%	37%

**Task 2: Provide a copy of your school's E-Occupancy certificate.**

**Certificate of Occupancy**



**County of Bernalillo**

**Zoning, Building and Planning Department**

This Certificate is issued in accordance with the requirements of the Bernalillo County Code and certifies that at the time of issuance this structure was in compliance with County ordinances regulating building construction or use.

Owner of Building: <b>EAST MOUNTAIN CHARTER HIGH SCHOOL</b>	Building Permit No.: <b>BCBP 19</b>
Occupancy Group: <b>E-1/97</b>	Type of Construction: <b>II N</b>
Use of Building: <b>CLASSROOMS "A"</b>	Land Use Zone: <b>A-2</b>
Legal Description: <b>CANYON RIDGE ESTATES, PHASE 1, UNIT 3</b>	Building Address: <b>25 LA MADERA RD</b>

Approved By: *Walt Senacki* Authorized Building Official

Date: **June 28, 2002**

Approved By: *Charles R...* Authorized Zoning Official

# Certificate of Occupancy



## County of Bernalillo

### Zoning, Building and Planning Department

This Certificate is issued in accordance with the requirements of the Bernalillo County Code and certifies that at the time of issuance this structure was in compliance with County ordinances regulating building construction or use.

Owner of Building: EAST MOUNTAIN CHARTER HIGH SCHOOL	Building Permit No: BCBP 20
Occupancy Group: E-1/97	Land Use Zone: A-2
Type of Construction: II N	Building Address: 25 LA MADERA RD
Use of Building: CLASSROOMS "B"	
Legal Description: CANYON RIDGE ESTATES, PHASE 1, UNIT 3	

Approved By: Walt Semsky  
Authorized Building Official

Approved By: Charles KS  
Authorized Zoning Official

Date: October 30, 2000

# Certificate of Occupancy



## County of Bernalillo

### Zoning, Building and Planning Department

This Certificate is issued in accordance with the requirements of the Bernalillo County Code and certifies that at the time of issuance this structure was in compliance with County ordinances regulating building construction or use.

Owner of Building: EAST MOUNTAIN CHARTER HIGH SCHOOL	Building Permit No: BCBP 10095
Occupancy Group: E-1/97	Type of Construction: II N
Use of Building: CLASSROOMS	Land Use Zone: A-2
Legal Description: CANYON RIDGE ESTATES, PHASE 1, UNIT 3	Building Address: 25 LA MADERA RD

Approved By: *Walt Semelski*  
Authorized Building Official

Approved By: *Charles B...*  
Authorized Zoning Official

Date: September 18, 2002

# Certificate of Occupancy



## County of Bernalillo

### Zoning, Building and Planning Department

This Certificate is issued in accordance with the requirements of the Bernalillo County Code and certifies that at the time of issuance this structure was in compliance with County ordinances regulating building construction or use.

Owner of Building: EAST MOUNTAIN CHARTER HIGH SCHOOL	Building Permit No: BCBP 10099
Occupancy Group: E-1/97	Type of Construction: II N
Use of Building: CLASSROOMS	Land Use Zone: A-2
Legal Description: CANYON RIDGE ESTATES, PHASE 1, UNIT 3	Building Address: 25 LA MADERA RD

Approved By: *Walt Bernicki*  
Authorized Building Official

Approved By: *Charles B...*  
Authorized Zoning Official

Date: September 18, 2002

## B. Governing Council

Please provide the following information for all Governing Council members:

Name	Professional Occupation	Role on Governing Council	Number of Years on Governing Council
Dr. Glenn Hushman	University professor	Chair	3
Brad Hosmer	Retired Air Force Lt. General	Vice Chair	12
Karen Thompson	Retired medical administrator	Finance Chair	13
Janea Davis	Medical administrator	Secretary	3
Judith Becker	Engineer	Member	1

## C. Enrollment and Demographics

Please fill out the chart below with the corresponding information.

<b>TOTAL ENROLLMENT</b>	
# of Students Enrolled	420
# of Students on Waitlist	39
<b>GENDER</b>	
# of Male Students	213
# of Female Students	207
<b>ETHNICITY/RACE</b>	
# White	278
# Black	10
# Hispanic	108
# Asian	10

Part 1 - School's Executive Summary

# Native American	14
# Other	0
<b>SPECIAL POPULATIONS</b>	
# of Students with Disabilities	43
# of English Language Learners	7
# Homeless Students	2
# Eligible for Free and Reduced Lunch	105

## Part 2 — Record of Performance (Self-Report)

Purpose: Looking Back – A Self-Report on the Current Charter Term

Instructions for Part 2: Please refer to the [online instructions](#) for complete details about filling out this section of the application. Submit no more than 10 pages for Section A.

### A. Academic Performance/Educational Plan

**Question 1: Have there been any improvements at the school and if so, what were the outcomes of those improvements? (1-3 paragraphs)**

**NM Vistas: New Designation of “Excellence,” Top ten percent of schools statewide**

**#1 charter school in New Mexico, #3 public high school in New Mexico (Niche.com)**

#### Student Achievement

Currently, NM PED tracks student achievement for high school based on the 11th grade Spring administration of the SAT and the New Mexico Assessment for Science Readiness. The past two years of proficiency percentages are listed below:

Grade 11 Spring 2023	2022 (class of 2023)	2023 (class of 2024)
Math	56%	38%
ELA	73%	62%
Science	68%	64%

#### Analysis:

EMHS exceeds the 2023 state percentages for Math (25%), ELA (34%), and Science (33%). EMHS percentages decreased from 2022 to 2023. Possible reasoning behind the decrease is the under-performance of the class of 2024 as a cohort. The class of 2024 spent their 9th grade year entirely online due to the pandemic while the class of 2023 had a full 9th grade year on campus.

EMHS gives Fall and Spring administrations of the PSAT and SAT to all 9th, 10th, and 11th grade students. The performance of the class of 2024 has been on track with previous administrations of the assessments.

**Student Growth**

Because of those early administrations of the exam, we are able to make the following projections of proficiency percentages in the coming two years:

<b>Projections</b>	<b>2024</b>	<b>2025</b>
Math	45%	70%
ELA	70%	90%
Science	68%	80%

While Science represents an informed guess (as there is not a pre-assessment measure for the NMASR), the Math and ELA projections are based off the current cohort performance:

<b>Grade 10 Spring (class of 2025)</b>	<b>2022</b>	<b>2023</b>
Math	41%	41%
ELA	67%	67%
<b>Grade 9 Spring (class of 2026)</b>	<b>2022</b>	<b>2023</b>
Math	n/a	59%
ELA	n/a	82%

**Math**

For the 2022-2023 school year, EMHS hired a full-time Mathematics Educational Assistant who floats between math classes to assist with the most struggling students.

For the 2023-2024 school year, EMHS hired a National Board Certified Math Teacher. She is implementing a pedagogy based on Building Thinking Classrooms

(<https://buildingthinkingclassrooms.com/>). This approach empowers students to think more deeply

### Part 3 - Plans for Next Charter Term (Strategic Plan)

about mathematical concepts and gets them to “own the learning.” The school plan is to hire math faculty driven by this approach and to train existing math faculty on the strategy.

#### **Question 2: Provide a summary of your school-wide curriculum and information on how it aligns to New Mexico’s Common Core State Standards. (1-3 paragraphs)**

As a college preparatory school with a leadership mission, EMHS believes that each student should be exposed to an academically challenging curriculum. Students are encouraged to take the appropriate level of each course based on prerequisites, teacher recommendations, and individual interests. The curriculum is designed within the 4x4 Block Schedule to help each student master a pool of knowledge and competencies embracing the humanities, mathematics, natural sciences, social sciences, arts and foreign language. Students learn to think critically and articulate thoughts clearly through inquiry and discovery-based learning.

EMHS employs the following Programs of Study. All courses are aligned with Common Core State Standards.

**Comprehensive, College Preparatory High School** - EMHS offers a liberal arts curriculum designed to prepare students for entry into and success in college.

**Dual Credit** - EMHS provides students with early college high school experiences. EMHS honors courses students take through an accredited college, university or community college for credit while simultaneously enrolled in high school. Dual credit allows students to accelerate their learning with college level coursework.

**Honors/Advanced Placement Program** - Honors and Pre-AP/AP courses are offered in English, History, Math, Environmental Science, Physics and Spanish. The classes emphasize independent study, quality of assignments, and accelerated enrichment of course content. Advanced Placement courses are offered in Humanities and Math. These are rigorous courses asking students to perform on a college level and prepare students for the demands of a college classroom. In addition to the opportunity to earn college credit that may transfer out of state, students taking AP courses stand out on their college applications. Success in AP courses demonstrates they can already handle college level coursework. According to the College Board, 31% of colleges and universities consider AP coursework when determining which students will receive scholarships in college. Students have the opportunity to earn college credit (depending on their intended college) after taking and passing the AP exam in May. Students enrolled in AP courses are required to sit for the AP Exam in May.

**Special Education** - The Special Education Department addresses student needs according to the level of placement designated in the Individualized Education Program (IEP), either through special education or a gifted program, using a full inclusion classroom model. Services for students on a 504 Plan are also available.

All students are required to earn 28.5 specific credits for graduation and meet all state testing requirements for graduation. There are two diploma types: the Standard Diploma and the Timberwolf Diploma of Excellence. In order to earn the Timberwolf Diploma of Excellence, a student must fulfill the following:

Earn two electives in one subject area over the minimum requirements (i.e. six math credits or three fine arts credits);

Earn four credits in math, one of which is equivalent to Algebra 2 or higher;

### Part 3 - Plans for Next Charter Term (Strategic Plan)

Have experience taking a career/work force-related, distance learning, honors, Advanced Placement or college course.

In the next two years, the school will add 6<sup>th</sup>-8<sup>th</sup> grades to our curriculum plan, leading to opportunities for greater coherence and quicker advancement for prepared students.

#### **Question 3: Describe the assessment process your school uses to measure performance to NM state standards throughout the year and how you use this to inform instruction. (1-3 paragraphs)**

At EMHS, we utilize a selective and meaningful array of assessments. The first goal of meaningful assessment is to better inform our teaching practices. Short cycle assessment data is used with grade level and department faculty teams to improve learning experiences.

It is our belief that college entrance exams provide our families with valuable information pertaining to future goals. EMHS uses testing for mission specific goals and short cycle assessment purposes. Data from these assessments, along with state mandated assessments allows us to address potential instructional gaps, identify curricular priorities and celebrate accomplishments. The EMHS Governing Council is committed to recognizing and acknowledging that EMHS is part of a state, national and global community. Assessment data is thus compared on a local, state, national and global level depending on the assessment. Students at EMHS participate in the OECD Test for Schools (based on the PISA). This globally benchmarked assessment allows us to make international comparisons in the areas of reading, mathematics and science.

#### Assessments:

STAR Renaissance: All 9, 10, and 11 grade students take math and reading assessments three times per year for more immediate feedback to our teachers. These assessments are also aligned with the SAT.

SAT: EMHS administers the PSAT to freshmen, sophomores and juniors in October. Freshmen and sophomores then take the post PSAT and juniors take the actual SAT in March. The performance by the junior class in Spring is what the NMPED has determined to be the measure of proficiency for high schools.

NMASR (New Mexico Assessment of Science Readiness): All juniors take the NMASR in science in Spring.

ACT: EMHS administers the Pre-ACT to all Juniors in the Fall and the ACT to all Juniors in the Spring.

OECD (based on PISA): EMHS administers the OECD (based on PISA) to 15-year-olds in the spring. The PISA is an international assessment measuring students' reading, mathematics, and science literacy skills and includes measures of general or cross-curricular competencies, such as collaborative problem solving. This assessment provides EMHS important information in comparison to education around the world.

The school will develop a plan for NM-MSSA when middle school grades are added in two years.

**Question 4: Describe how your school responded to Martinez-Yazzie and shows support of at-risk students. Include data that shows what progress you have made. (1-3 paragraphs)**

**Analysis:**

EMHS implemented an Equity Council to engage representatives from the community and representing native populations, economically disadvantaged, students with disabilities, and English language learners. EMHS has partnered with NM PED staff on ongoing training for teachers in relation to providing a culturally relevant pedagogy.

Hispanic students perform the same or slightly higher than the overall population of the school on both ELA and Science. Economically disadvantaged and students with disabilities are performing higher than state and district averages on all assessments.

**Task 1: Include any interim assessments and progress reports that indicate proficiency in relation to English, Mathematics, Science, and Grade Level performance.**

**Example of Spring 2022 SAT by subgroup (the last assessment where PED did not mask the data)**

	ELA	Math	Science
Black	100	100	100
Hispanic	63	38	44
Native	80	80	80
Economically Disad	58	50	54
Students w Disabilities	20	20	17

## **B. Organizational Performance**

**Question 1: Provide a brief description of the conditions, standards, and procedures set forth in your current charter that you will NOT be changing. (1-2 pages)**

The Governing Council continues to employ the Executive Director, and it is the Executive Director’s responsibility to oversee the implementation of an organizational chart maximized for student learning.

The GC Finance Committee continues to meet weekly to assess finance and facility issues.

**Question 2: Indicate any outcomes of school-established organizational goals and provide evidence of the outcomes. (1-3 paragraphs)**

EMHS is driven by continuous improvement and seeks to build teacher expert leadership in its operations. An organized department and grade level structure has been refined over the past charter cycle.

Department and grade level teams now regularly assess student data and outcomes to improve instructional delivery and make curriculum improvements.

### C. Financial Performance

**Question 1: Describe how the school is meeting its financial goals in relation to its liabilities, payroll taxes, employee benefits, debt service payments, etc. Provide evidence. (1-3 paragraphs)**

East Mountain High School has strategically managed its financial goals by implementing a rigorous budgetary oversight process that ensures the institution remains fiscally sound while addressing its various financial obligations. The school has prioritized balancing its liabilities, including payroll taxes, employee benefits, and debt service payments, through careful financial planning and the prudent allocation of resources.

By optimizing its payroll structure, the school has been able to reduce overhead costs without compromising the quality of education. Additionally, the school’s proactive approach to managing debt service payments has resulted in a reduction of long-term liabilities, enabling more funds to be allocated towards academic programs and student services.

Evidence of the school’s financial health can be seen in its recent financial audits, which consistently show a positive balance sheet and adequate reserves to meet unforeseen expenses. The school has reduced its total number of audit findings year after year.

Our school’s finance committee meets monthly to review reports in-depth and ask questions of the Business Manager and Executive Director. Multiple internal controls exist to ensure financial transparency and prevention of fraud.

**Task 1: Provide any other financial performance-based evidence.**

Total number of audit findings has decreased each year of the charter term.

A high cash balance reserve has been maintained for each year of the charter term.

**Task 2: Please provide the following information for all Audit Committee members:**

Name	Professional Occupation	Role on Audit Committee
Karen Thompson	Retired medical administrator	Governing Council Member #1
Dr. Glenn Hushman	University professor	Governing Council Member #2
Katie Shelton	Accountant	Parent <i>(Cannot be a Governing Council Member, may be parent of a student at any school in the district.)</i>
Merritt Allen	CEO	Finance Expert <i>(Cannot be a Governing Council Member)</i>

## Part 3—Plans for the Next Charter Term (Strategic Plan)

Purpose: Looking Forward – Vision for the Next Five Years

**Instructions for Part 3:** Please refer to the [instructions online](#) for complete details about completing this part of the application (Self-Study) on outlining your vision and plan for the next five years.

*\*Note that this section will not be used for Renewal determination\**

### A. Educational Program Plans

**Question 1: Describe any anticipated changes to essential terms of the school’s educational program such as school mission and vision, courses of study offered, grade levels served, etc. (1-3 paragraphs)**

Having operated as one of the top public schools in the state of New Mexico for 25 years, the Albuquerque Public School Board approved the EMHS plan to expand into grades 6-8. By Fall 2026, 6<sup>th</sup> and 7<sup>th</sup> grades will be introduced to the campus, with 8<sup>th</sup> grade the following year. Our projections indicate a campus population of 755. **The enrollment cap of the school will be 800.**

**Question 2: Discuss your school’s academic priorities over the next five years. Include the data analysis the school used to set your strategic priorities. How did you use the data to prioritize? (1-3 pages)**

Our school has committed to be driven by our mission of leadership and informed by academic data proficiency determined by SAT assessments and international norming determined by the OECD assessments. This data has informed our curricular decisions by prioritizing classes that build leadership skills and emphasis critical social-emotional competencies. Performance on academic assessments has prioritized our focus on improving math curriculum and teaching practices.

**Question 3: How will your school continue to provide Special Education services and monitor the progress of students receiving special education? (1-3 paragraphs)**

East Mountain High School is committed to providing high-quality Special Education services through a collaborative and student-centered approach. Under the leadership of our Director of Special Education, our two dedicated special education teachers, and four experienced educational assistants, the school ensures that every student receiving special education services is supported in achieving their academic and personal goals. The Director of Special Education plays a critical role in coordinating services, developing individualized education plans (IEPs), and facilitating ongoing professional development for our staff. This ensures that our team is equipped with the latest strategies and tools to meet the diverse needs of our students.

To monitor the progress of students receiving special education, East Mountain High School employs a robust system of data collection and analysis. Our special education teachers, supported by the educational assistants, regularly assess student progress using both formative and summative

assessments. This data is reviewed during weekly team meetings, where adjustments to IEPs are made as needed to ensure that each student is making meaningful progress. Additionally, the Director of Special Education oversees the implementation of evidence-based practices and maintains open communication with parents and guardians, ensuring that all stakeholders are informed and involved in the students' educational journey. Through these efforts, East Mountain High School remains dedicated to fostering an inclusive learning environment where all students can thrive.

**Question 3: How will your school continue to provide ELD/ELS services and monitor the progress of English Learner students? (1-3 paragraphs)**

East Mountain High School is dedicated to supporting English Learner students through a comprehensive and individualized approach to English Language Learning (ELL) services. Our ELL coordinator leads this effort, working closely with teachers and support staff to ensure that EL students receive tailored instruction that meets their language development needs. The ELL coordinator plays a pivotal role in designing and implementing targeted interventions, providing ongoing professional development for educators, and ensuring that instructional strategies are aligned with best practices in language acquisition. This approach allows us to create an inclusive learning environment where EL students can thrive academically and socially.

To monitor the progress of EL students, East Mountain High School utilizes a combination of assessment tools and regular progress reviews. The ELL coordinator collaborates with classroom teachers to track student performance in both language acquisition and content mastery. This data-driven approach allows for timely adjustments to instructional strategies and the provision of additional support where needed. Regular meetings between the ELL coordinator and teaching staff ensure that progress is closely monitored, and that parents are kept informed of their child's development. By maintaining a strong focus on data and collaboration, East Mountain High School is committed to helping our EL students achieve their full potential.

## **B. Mission-Specific Goals**

[Instructions for section B](#): Please refer to the [online instructions](#) for complete details about Mission Specific Goals and Indicators.

**Provide at least two (2) mission-specific goals and indicators in the space below. These should be written as a SMART goal. (1-2 pages per goal)**

**Mission Specific Goal 1 (1-2 pages):**

### **Goal 1: Cultivating Critical Thinkers Through Literacy and Numeracy**

**Objective:** By Spring 2029, EMHS will increase the average percentage of students identified as college-ready on the SAT Evidence-Based Reading and Writing score in the 11th grade by 20 percentage points and in Math by 50 percentage points while maintaining a focus on fostering critical thinking skills across all disciplines.

<b>Spring 2024</b> ERW: 68% Math: 23%	<b>Spring 2025</b> ERW: 73% Math: 40%	<b>Spring 2026</b> ERW: 78% Math: 50%	<b>Spring 2027</b> ERW: 82% Math: 60%	<b>Spring 2028</b> ERW: 85% Math: 65%	<b>Spring 2029</b> ERW: 88% Math: 73%
---	---	---	---	---	---

1. Indicators that will be measured and monitored, related to this goal

Fall and Spring administration of the PSAT/SAT assessment for 9, 10, and 11 grades.

2. Student academic performance standard(s) being addressed

ELA and Math

3. Standardized short-cycle assessment or standards-based instrument used to identify performance levels and proficiency of students

**Implement STAR Renaissance Short Cycle Assessments:** Department and administrative teams will align short cycle assessments in reading and math with PSAT/SAT content standards to frequently track and support student progress.

**Mission Specific Goal 2 (1-2 pages):**

**Goal 3: Empowering Diverse Learners Through Personalized Instruction**

**Objective:** EMHS will ensure all students demonstrate annual significant improvement (10%+) in their PSAT/SAT scores from Fall to Spring assessment dates, with a particular focus on closing the achievement gap for traditionally underserved student populations.

Indicators that will be measured and monitored, related to this goal

Fall and Spring administration of the PSAT/SAT assessment for 9, 10, and 11 grades.

Student academic performance standard(s) being addressed

ELA and Math

Standardized short-cycle assessment or standards-based instrument used to identify performance levels and proficiency of students

**Implement STAR Renaissance Short Cycle Assessments:** Department and administrative teams will align short cycle assessments in reading and math with PSAT/SAT content standards to frequently track and support student progress.

**Mission Specific Goal 3 (1-2 pages):**

**Cultivating Tomorrow's Changemakers: A Multifaceted Approach to Leadership Development**

**Objective:** By Spring 2029, EMHS will empower 100% of graduating seniors to demonstrate their potential as forward-thinking leaders through a comprehensive leadership program encompassing:

## Action Steps:

- 1. Build Relationships:** Foster a supportive and collaborative school environment among students, teachers, and staff to enhance learning experiences.
- 2. Meaningful Participation in Extracurricular Activities:** Students will participate in at least one extracurricular activity each year throughout their high school career. This fosters teamwork, communication, and initiative - key leadership skills.
- 3. Engaging in Service Learning:** Graduating seniors will complete a minimum of 80 hours in service-learning projects. This allows students to apply their skills to address real-world challenges and develop a sense of social responsibility.
- 4. Discovery Project Development:** Every Junior will collaboratively design an experiential learning project while mentoring a cohort of freshmen students. Every Sophomore will participate in an outdoor learning retreat at the conclusion of the school year.
- 5. Self-Reflection for Growth:** All students will complete a comprehensive leadership self-assessment tool designed by the school, identifying their strengths, areas for development, and personal leadership goals. This fosters self-awareness, crucial for effective leadership.
- 6. Peer review for Growth:** EMHS will develop a peer review protocol for assessing upperclassmen's leadership growth.
- 7. Capstone Exhibition: A Forward-Thinking Vision:** The culminating experience will be a senior exhibition project with a forward-thinking focus. Students will present an innovative solution to a local, national, or global issue, showcasing their research, problem-solving skills, and ability to communicate effectively.

## Measurement and Evaluation:

- Track participation in extracurricular activities and service learning hours through a central system.
- Analyze data from the leadership self-assessment to identify areas for program improvement.
- Evaluate the senior exhibition projects based on defined criteria (e.g., originality, relevance, solution effectiveness).

## C. Organizational Plans

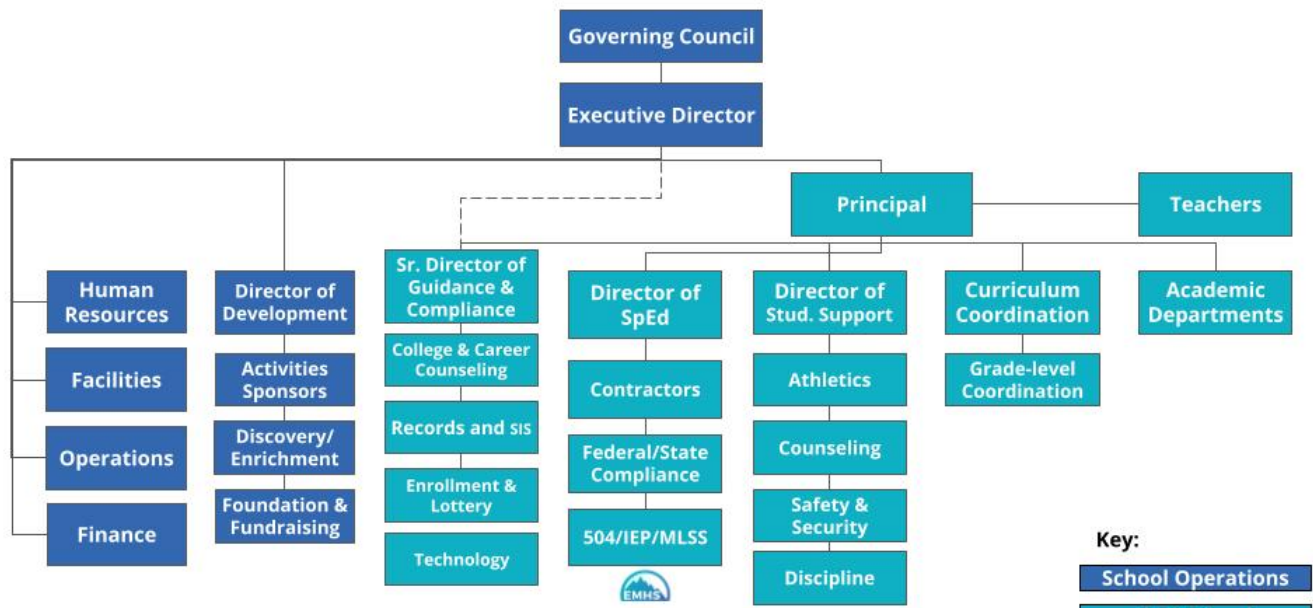
**Question 1: Describe any anticipated changes to the governance of the school such as board composition, staffing and leadership changes, committee structure, amendments to bylaws, adding/removing an ESP (Education Support Professional) etc. How will your governing body be involved in monitoring academic performance and strategic planning, for the next five years? (1-3 paragraphs)**

The EMHS Governing Council currently seeks to expand its membership by three additional members. Current recruitment efforts focus on identifying candidates with legal, financial, or facility expertise. Additionally, candidates with education administration experience are considered.

For the 2024-2025 school year, Governing Council reports will maintain a monthly standing agenda item for academic outcomes, specifically related to the mission specific goals. A strategic planning and outcomes committee also meets monthly to examine data trends at a school level. Those discussions are aimed to assist the Executive Director and Principal with shaping professional development decisions.

In the 2024-2025 school year, a new Principal was hired who reports to the Executive Director. The position is assigned the day-to-day work of teacher support and increasing student academic outcomes. The updated Organizational Chart is included:

### EMHS Organizational Chart 2024-2025 By Program



**Question 1: Describe any anticipated changes to your facility such as location, remodeling, additions, etc. (1-3 paragraphs)**

By Fall 2026, the goal is to have a new classroom facility space for 10<sup>th</sup>-12<sup>th</sup> grades, allowing 6<sup>th</sup> and 7<sup>th</sup> grade cohorts to move into the existing facility. An 8<sup>th</sup> grade class will be introduced the following year. In the 2024-2025 school year, upgrades to a portable facility are allowing the school to serve free, health breakfast and lunch to every student every day.

## **D. Financial Plans**

**Question 1: Describe any anticipated changes to the operations of your school in relation to finance such as new curriculum and instructional materials, modified staffing structure, decreased/increased enrollment, etc. (1-3 paragraphs)**

The attached 5 year budget projection addresses the school's plan to expand enrollment and add 6-8 grade levels over the next 5 years.

**Task 1: Provide a projected budget for the next 5 year term including key revenue sources and expenditures.**

See attached budget

## **E. Community Outreach**

**Task 1: Provide Contact Information for Students (20), Families (20) and Community Members (10)**

In an effort to incorporate student voice, family voice and community voice in the Charter Renewal process, we are requesting that you populate a Google Sheet with contact information. *Note: It is not intended that the family members match up with the students on your student list. These will be unique lists.*

We will use each list to reach out to students, families, and community members, allowing them to give us feedback about your school. We hope to have a diverse group of individuals whom we can collect feedback. If you have any questions about this process, please contact the charter school team.

The Student, Family, Community Voice Google Form can be accessed here:

<https://docs.google.com/spreadsheets/d/1Uo-FPnRXuE5Ke80UP9ZfB3s3xFiljclF6guiG9bVoHY/edit?usp=sharing>

Please complete each sheet with the necessary contact information. Schools are encouraged to submit these lists early in the September timeframe. If you are unable to complete early, you can submit with your Renewal Application.

The Charter School team will be asking these contacts to send us short videos reacting the following prompts:

- What “wows” you about this charter school?
- What do you wonder about this charter school?
- Share any personal stories of your experience with this charter school.