



EAST MOUNTAIN HIGH SCHOOL

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AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

March 27, 2023

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
 - A. Budget Adjustment Requests
 - B. Monthly Financial Report & Check Report
 - C. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Reports
 - A. Student Representative
 - B. Faculty Liason
 - C. Executive Director
 - D. Finance Committee
 - E. Strategic Planning & Outcomes Committee
- VII. Discussion or Information Items (No action required)
 - A. 2023-2024 School Calednar
- VIII. Parking Lot Items for Future GC Meetings
- IX. GC Board Member Comments
- X. Chair's Report/Comment
- XI. Next Meeting Announcement
- XII. Adjournment

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0030-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 07/01/2022 To: 06/30/2023
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 31703.0000.43202 \$15,057

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$3,000	\$4,000	\$7,000	
31703 SB-9 State Match Cash	4000 Capital Outlay	56113 Software	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$1,000	\$4,000	\$5,000	
31703 SB-9 State Match Cash	4000 Capital Outlay	56119 Supply Assets (\$5,000 or less).	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$1,932	\$4,000	\$5,932	
31703 SB-9 State Match Cash	4000 Capital Outlay	57331 Fixed Assets (more than \$5,000)	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$6,000	\$3,057	\$9,057	
Sub Total							\$15,057		
Indirect Cost									
DOC. TOTAL							\$15,057		

Justification:
See award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0025-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 11000.0000.41980 \$1,909

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56118 General Supplies and Materials	9000 Co- Curricular and Extra-Curricular Activities	001024 East Mountain High School	0000 No Job Class	\$20,000	\$1,909	\$21,909	
Sub Total							\$1,909		
Indirect Cost									
DOC. TOTAL							\$1,909		

Justification:

To budget revenue received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0026-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41701 \$7,886

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	53711 Other Charges	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	0000 No Job Class	\$44,338	\$7,886	\$52,224	
Sub Total							\$7,886		
Indirect Cost									
DOC. TOTAL							\$7,886		

Justification:

To budget revenue received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0027-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 23000.0000.41920 \$14,303

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000	1000 Instruction	55817 Student Travel	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	0000 No Job Class		\$14,303	\$14,303	
Sub Total							\$14,303		
Indirect Cost									
DOC. TOTAL							\$14,303		

Justification:

To budget revenue received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0028-T
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	4025 At-Risk Special Programs	001024 East Mountain High School	1214 Guidance Counselors/Social Workers	\$76,500	(\$45,000)	\$31,500	(1.00)
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	1411 Teachers-Grades 1-12	\$1,465,876	\$45,000	\$1,510,876	1.00
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

Adjusting budget to match anticipated expenditures

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2223-0029-M
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Whitney Warner

Total Approved Budget (Flowthrough):

Phone: 505-938-7718

Email: whitney@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2500 Central Services	52111 Educational Retirement	0000 No Program	001024 East Mountain High School	1115 Assoc. Supt.-Fin./Bus. Mgr.	\$129,781	(\$10,000)	\$119,781	
11000 Operational	2700 Student Transportation	51100 Salaries Expense	0000 No Program	001024 East Mountain High School	1614 Maintenance	\$5,000	\$10,000	\$15,000	1.00
Sub Total							\$0		1.00
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

Adjusting budget to match anticipated expenditures

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

East Mountain High School
Account Summary Report - Revenue
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees - Activities	\$90,000.00	\$90,438.00	\$0.00
Contributions and Donations From Private Sources	\$3,500.00	\$675.00	\$2,825.00
Refund of Prior Year's Expenditures	\$0.00	\$1,909.05	\$0.00
State Equalization Guarantee	\$3,948,271.00	\$2,655,675.99	\$1,292,595.01
Fund 11000 - Operational	\$4,041,771.00	\$2,748,698.04	\$1,295,420.01
Fund 23000 - Fees - Activities	\$41,000.00	\$48,886.25	\$0.00
Fund 23000 - Contributions and Donations	\$23,724.00	\$38,026.95	\$0.00
Fund 23000 - Non-Instructional Support	\$64,724.00	\$86,913.20	\$0.00
Fund 24106 - Entitlement IDEA-B	\$52,995.00	\$0.00	\$52,995.00
Fund 24153 - English Language Acquisition	\$25.00	\$0.00	\$25.00
Fund 24154 - Teacher/Principal Training & Recruiting	\$20,419.00	\$0.00	\$20,419.00
Fund 24174 - Carl D Perkins Secondary	\$14,199.00	\$0.00	\$14,199.00
Fund 24308 - ESSER II	\$311,029.00	\$0.00	\$311,029.00
Fund 24330 - ESSER III	\$791,022.00	\$307,928.21	\$483,093.79
Fund 27408 - K-12 Plus/ELTP Planning Grant	\$25,000.00	\$0.00	\$25,000.00
Fund 28211 - COVID-19	\$61,443.00	\$24,330.00	\$37,113.00
Fund 31200 - PSCOC	\$296,471.00	\$148,235.50	\$148,235.50
Fund 31400 - Specail Capital Outlay	\$175,000.00	\$0.00	\$175,000.00
Fund 31600 - Capital Improvements HB-33	\$294,806.00	\$194,944.76	\$99,861.24
Fund 31701 - Capital Improvements SB-9 Local	\$153,151.00	\$98,678.24	\$54,472.76
Grand Total	\$6,302,055.00	\$3,609,727.95	\$2,716,863.30

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense- Substitute	\$0.00	\$1,200.00	\$1,200.00	(\$2,400.00)
Salaries Expense- Teacher - Grade 1-12	\$1,465,876.00	\$948,865.46	\$675,270.94	(\$158,260.40)
Salaries Expense- Educational Assistant	\$0.00	\$2,775.18	\$8,325.58	(\$11,100.76)
Salaries Expense- SPED Teacher - Grade 1-12	\$211,329.00	\$107,719.92	\$70,041.08	\$33,568.00
Salaries Expense- SPED Educational Assistant	\$71,411.00	\$31,054.32	\$18,618.19	\$21,738.49
Salaries Expense- At Risk - Teacher - Grade 1-12	\$125,000.00	\$0.00	\$0.00	\$125,000.00
Salaries Expense- ELTP - Teacher - Grade 1-12	\$0.00	\$2,146.00	\$0.00	(\$2,146.00)
Additional Compensation - Teacher - Grade 1-12	\$25,000.00	\$10,238.71	\$4,790.68	\$9,970.61
Additional Compensation - SPED - Teacher - Grade 1-12	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation - Gifted - Teacher - Grade 1-12	\$6,600.00	\$4,036.32	\$3,363.68	(\$800.00)
Additional Compensation - Educational Assistant	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Additional Compensation - SPED - Educational Assistant	\$1,000.00	\$957.70	\$0.00	\$42.30
Additional Compensation - At Risk - Teacher - Grade 1-12	\$20,000.00	\$3,387.20	\$4,862.53	\$11,750.27
Additional Compensation - Athletics	\$49,000.00	\$41,434.78	\$16,792.22	(\$9,227.00)
Additional Compensation - Bus Drivers	\$0.00	\$0.00	\$2,666.00	(\$2,666.00)
Additional Compensation - Activities	\$17,291.00	\$10,632.96	\$33,106.07	(\$26,448.03)
Employee Benefits	\$575,496.00	\$370,296.39	\$300,542.16	(\$95,342.55)
Professional Development	\$1,000.00	\$2,042.50	\$0.00	(\$1,042.50)
Professional Development - SPED	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Other Charges	\$92,000.00	\$82,063.53	\$22,343.40	(\$12,406.93)
Rentals of Computers and Related Equipment	\$12,000.00	\$17,494.09	\$16,835.57	(\$22,329.66)
Student Travel	\$45,000.00	\$32,700.41	\$38,465.78	(\$26,166.19)
Employee Travel - Teachers	\$0.00	\$12,286.65	\$250.00	(\$12,536.65)
Instructional Materials On-Line Digital Subscriptions	\$0.00	\$1,025.35	\$5,739.89	(\$6,765.24)
Instructional Materials - Dual Credit	\$19,000.00	\$107.94	\$0.00	\$18,892.06
Other Textbooks	\$28,011.00	\$11,850.21	\$7,493.50	\$8,667.29
Software	\$3,000.00	\$20,983.62	\$0.00	(\$17,983.62)
General Supplies and Materials	\$55,472.00	\$33,994.94	\$12,406.14	\$9,070.92
Supply Assets (\$5000 or less)	\$61,433.00	\$33,896.47	\$0.00	\$27,536.53
Function 1000 - Instruction	\$2,894,919.00	\$1,783,190.65	\$1,243,113.41	(\$131,385.06)

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Social Worker	\$76,500.00	\$74,724.69	\$40,732.17	(\$38,956.86)
Salaries Expense - Nurse	\$74,987.00	\$40,235.77	\$27,348.23	\$7,403.00
Salaries Expense - School/Student Support	\$0.00	\$31,511.22	\$16,702.34	(\$48,213.56)
Salaries Expense - Disagnosticians	\$0.00	\$3,200.00	\$8,850.71	(\$12,050.71)
Salaries Expense - At Risk - Social Worker	\$76,500.00	\$0.00	\$0.00	\$76,500.00
Salaries Expense - At Risk - School/Student Support	\$79,100.00	\$0.00	\$0.00	\$79,100.00
Additional Compensation - Social Worker	\$0.00	\$529.08	\$340.92	(\$870.00)
Additional Compensation - School/Student Support	\$0.00	\$409.08	\$340.92	(\$750.00)
Employee Benefits	\$103,691.00	\$47,882.40	\$36,181.37	\$19,626.93
Diagnosticians - Contracted	\$10,000.00	\$1,315.16	\$3,684.84	\$5,000.00
Speech Therapists - Contracted	\$25,000.00	\$7,425.39	\$15,299.12	\$2,275.49
Occupational Therapists - Contracted	\$2,000.00	\$4,962.89	\$1,107.39	(\$4,070.28)
Vision	\$2,745.00	\$0.00	\$0.00	\$2,745.00
Psychologists - Contracted	\$2,500.00	\$2,280.93	\$919.07	(\$700.00)
Professional Development	\$0.00	\$1,148.00	\$0.00	(\$1,148.00)
Professional Development - At Risk	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Other Professional/Technical Services	\$27,000.00	\$19,407.27	\$10,592.73	(\$3,000.00)
Other Professional/Technical Services - At Risk	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Other Charges	\$500.00	\$1,222.29	\$0.00	(\$722.29)
General Supplies and Materials	\$500.00	\$924.86	\$834.86	(\$1,259.72)
Function 2100 - Support Services-Students	\$491,023.00	\$237,179.03	\$162,934.67	\$90,909.00
Additional Compensation - Library/Media Assistants	\$2,700.00	\$436.32	\$363.68	\$1,900.00
Additional Compensation - Data Processing	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Employee Benefits	\$991.00	\$112.94	\$96.05	\$782.01
Other Charges	\$1,000.00	\$0.00	\$0.00	\$1,000.00
General Supplies and Materials	\$20,000.00	\$5,082.00	\$15,688.80	(\$770.80)
Function 2200 - Support Services-Instruction	\$25,691.00	\$5,631.26	\$16,148.53	\$3,911.21

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Superintendent	\$43,390.00	\$31,536.23	\$15,768.17	(\$3,914.40)
Salaries Expense - Administrative Associates	\$63,643.00	\$42,428.64	\$21,214.36	\$0.00
Salaries Expense - Secretarial/Clerical/Technical Assistants	\$62,639.00	\$41,895.06	\$26,003.85	(\$5,259.91)
Salaries Expense - Data Processing	\$42,547.00	\$28,364.64	\$14,182.36	\$0.00
Additional Compensation - Administrative Associates	\$0.00	\$0.00	\$500.00	(\$500.00)
Employee Benefits	\$84,258.00	\$50,587.07	\$26,659.61	\$7,011.32
Professional Development	\$150.00	\$0.00	\$0.00	\$150.00
Auditing	\$25,000.00	\$22,940.52	\$2,059.48	\$0.00
Legal	\$15,000.00	\$728.94	\$14,271.06	\$0.00
Other Professional/Technical Services	\$25,000.00	\$3,852.18	\$2,335.14	\$18,812.68
Other Charges	\$16,000.00	\$7,592.42	\$1,058.00	\$7,349.58
Rentals of Computers and Related Equipment	\$5,500.00	\$1,937.18	\$1,743.78	\$1,819.04
Board Training	\$5,000.00	\$2,725.00	\$5,275.00	(\$3,000.00)
Software	\$0.00	\$6,045.49	\$296.25	(\$6,341.74)
General Supplies and Materials	\$0.00	\$1,122.83	\$460.00	(\$1,582.83)
Function 2300 - Support Services-General Administration	\$388,127.00	\$241,756.20	\$131,827.06	\$14,543.74
Salaries Expense - Principals	\$65,084.00	\$44,382.68	\$20,313.10	\$388.22
Salaries Expense - Coordinator/Subject Matter Specialist	\$97,858.00	\$60,057.96	\$28,014.24	\$9,785.80
Employee Benefits	\$46,045.00	\$26,320.27	\$13,600.54	\$6,124.19
Professional Development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Other Charges	\$7,858.00	\$15,065.33	\$1,405.06	(\$8,612.39)
General Supplies and Materials	\$5,000.00	\$735.28	\$757.50	\$3,507.22
Function 2400 - Support Services-School Administration	\$224,845.00	\$146,561.52	\$64,090.44	\$14,193.04
Salaries Expense - Business Office	\$53,562.00	\$36,439.00	\$17,726.00	(\$603.00)
Employee Benefits	\$165,726.00	\$9,768.26	\$6,588.86	\$149,368.88
Professional Development	\$800.00	\$0.00	\$0.00	\$800.00
Other Professional/Technical Services	\$0.00	\$46,054.48	\$23,158.52	(\$69,213.00)
Other Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Other Contract Services	\$0.00	\$0.00	\$20,600.00	(\$20,600.00)
Software	\$18,000.00	\$14,852.05	\$0.00	\$3,147.95
General Supplies and Materials	\$500.00	\$6,081.75	\$1,438.73	(\$7,020.48)
Function 2500 - Central Services	\$241,588.00	\$113,195.54	\$69,512.11	\$58,880.35

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Custodial	\$67,141.00	\$41,798.21	\$19,970.23	\$5,372.56
Overtime Expense - Custodial	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Employee Benefits	\$32,234.00	\$18,923.77	\$9,321.75	\$3,988.48
Professional Development	\$150.00	\$0.00	\$0.00	\$150.00
Other Charges	\$17,000.00	\$3,900.48	\$2,824.58	\$10,274.94
Maintenance & Repair Furniture/Fixtures/Equipment	\$10,000.00	\$2,459.64	\$1,446.41	\$6,093.95
Maintenance & Repair - Buildings And Grounds	\$22,314.00	\$14,168.50	\$8,145.43	\$0.07
Electricity	\$30,000.00	\$21,748.26	\$8,251.74	\$0.00
Natural Gas (Buildings)	\$20,000.00	\$10,524.29	\$9,475.71	\$0.00
Water/Sewage	\$81,743.00	\$14,349.47	\$5,561.21	\$61,832.32
Communication Services	\$0.00	\$48,276.45	\$26,832.32	(\$75,108.77)
Property/Liability Insurance	\$64,957.00	\$84,215.00	\$0.00	(\$19,258.00)
Contracts - Interagency	\$12,415.00	\$4,828.90	\$7,586.02	\$0.08
Software	\$1,607.00	\$0.00	\$1,606.77	\$0.23
General Supplies and Materials	\$12,329.00	\$11,691.52	\$1,390.16	(\$752.68)
Function 2600 - Operation & Maintenance of Plant	\$372,890.00	\$276,884.49	\$102,412.33	(\$6,406.82)
Salaries Expense - Maintenance	\$5,000.00	\$2,842.07	\$4,568.02	(\$2,410.09)
Additional Compensation - Bus Drivers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Employee Benefits	\$1,033.00	\$233.69	\$425.18	\$374.13
Other Charges	\$350.00	\$0.00	\$0.00	\$350.00
Property/Liability Insurance	\$4,000.00	\$0.00	\$4,000.00	\$0.00
Bus Inspections	\$400.00	\$156.24	\$243.76	\$0.00
Diesel Fuel	\$3,000.00	\$1,024.40	\$3,975.60	(\$2,000.00)
Lubricants/Anti-Freeze	\$720.00	\$578.08	\$570.13	(\$428.21)
Tires/Tubes	\$3,600.00	\$0.00	\$0.00	\$3,600.00
Maintenance Supplies/Parts	\$1,000.00	\$463.89	\$0.00	\$536.11
Function 2700 - Student Transportation	\$24,103.00	\$5,298.37	\$13,782.69	\$5,021.94
Emergency Reserve	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Function 2900 - Other Support Services	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Fund 11000 - Operational	\$4,723,186.00	\$2,809,697.06	\$1,803,821.24	\$109,667.40
<u>Instructional Materials</u>				
Instructional Materials Credit - 50% Other	\$5,699.00	\$1,462.98	\$1,999.90	\$2,236.12
Instructional Materials On-Line Digital Subscriptions	\$7,009.00	\$2,631.25	\$6,866.08	(\$2,488.33)
Function 1000 - Instruction	\$12,708.00	\$4,094.23	\$8,865.98	(\$252.21)
Fund 14000 - Total Instructional Materials Sub-Fund	\$12,708.00	\$4,094.23	\$8,865.98	(\$252.21)

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Non-Instructional Support</u>				
Other Charges	\$47,958.60	\$36,753.62	\$23,040.60	(\$11,835.62)
Student Travel	\$762.00	\$1,546.55	\$20,850.00	(\$21,634.55)
Food	\$0.00	\$1,816.89	\$0.00	(\$1,816.89)
General Supplies and Materials	\$51,657.00	\$25,162.15	\$871.04	\$25,623.81
Function 1000 - Instruction	\$100,377.60	\$65,279.21	\$44,761.64	(\$9,663.25)
Fund 23000 - Non-Instructional Support	\$100,377.60	\$65,279.21	\$44,761.64	(\$9,663.25)

IDEA-B

Salaries Expense - SPED Educational Assistant	\$24,000.00	\$0.00	\$0.00	\$24,000.00
Employee Benefits	\$6,432.00	\$0.00	\$0.00	\$6,432.00
Occupational Therapists - Contracted	\$0.00	\$1,005.38	\$224.34	(\$1,229.72)
Function 1000 - Instruction	\$30,432.00	\$1,005.38	\$224.34	\$29,202.28
Diagnosticians - Contracted	\$4,477.00	\$0.00	\$0.00	\$4,477.00
Speech Therapists - Contracted	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Occupational Therapists - Contracted	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Psychologists - Contracted	\$1,086.00	\$0.00	\$0.00	\$1,086.00
Function 2100 - Support Services-Students	\$22,563.00	\$0.00	\$0.00	\$22,563.00
Fund 24106 - Entitlement IDEA-B	\$52,995.00	\$1,005.38	\$224.34	\$51,765.28

English Language Acquisition

General Supplies and Materials	\$25.00	\$0.00	\$0.00	\$25.00
Function 1000 - Instruction	\$25.00	\$0.00	\$0.00	\$25.00
Fund 24153 - English Language Acquisition	\$25.00	\$0.00	\$0.00	\$25.00

Title II

Employee Benefits	\$0.00	\$91.60	\$228.77	(\$320.37)
Professional Development	\$7,500.00	\$3,749.51	\$857.12	\$2,893.37
Professional Development - SPED	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Professional Development - At Risk	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Other Textbooks	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Other Textbooks - SPED	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Function 1000 - Instruction	\$16,500.00	\$3,841.11	\$1,085.89	\$11,573.00
Professional Development	\$1,953.00	\$0.00	\$0.00	\$1,953.00
Function 2100 - Support Services-Students	\$1,953.00	\$0.00	\$0.00	\$1,953.00
Professional Development	\$1,966.00	\$0.00	\$0.00	\$1,966.00
Function 2400 - Support Services-School Administration	\$1,966.00	\$0.00	\$0.00	\$1,966.00
Fund 24154 - Title II Teacher/Principal Training & Recruiting	\$20,419.00	\$3,841.11	\$1,085.89	\$15,492.00

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Carl D Perkins Secondary</u>				
Other Contract Services	\$4,199.00	\$0.00	\$0.00	\$4,199.00
General Supplies and Materials	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Function 1000 - Instruction	\$14,199.00	\$0.00	\$0.00	\$14,199.00
Fund 24174 - Carl D Perkins Secondary	\$14,199.00	\$0.00	\$0.00	\$14,199.00
<u>ESSER II</u>				
Additional Compensation - Teachers - Grade 1-12	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Professional Development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Employee Benefits	\$11,865.00	\$0.00	\$0.00	\$6,166.00
Software	\$1,492.00	\$6,491.03	\$0.00	(\$4,999.03)
General Supplies and Materials	\$1,297.00	\$1,296.91	\$0.00	\$0.09
Function 1000 - Instruction	\$37,654.00	\$7,787.94	\$0.00	\$24,167.06
Salaries Expense - Guidance Counselor/Social Worker	\$15,887.00	\$7,525.17	\$8,361.27	\$0.56
Salaries Expense - School/Student Support	\$15,887.00	\$7,525.17	\$8,361.27	\$0.56
Additional Compensation - At Risk - Guidance Counselor/Social Worker	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation - At-Risk - School/Student Support	\$5,000.00	\$315.00	\$1,683.43	\$3,001.57
Additional Compensation - At-Risk - Educational Assistant	\$0.00	\$130.00	\$294.22	(\$424.22)
Employee Benefits	\$5,241.00	\$4,165.15	\$5,046.26	(\$3,970.41)
Professional Development	\$4,149.00	\$0.00	\$0.00	\$4,149.00
Other Professional/Technical Services	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Other Charges	\$0.00	\$6.49	\$0.00	(\$6.49)
General Supplies and Materials	\$500.00	\$922.75	\$0.00	(\$422.75)
Function 2100 - Support Services-Students	\$53,164.00	\$20,589.73	\$23,746.45	\$8,827.82
Maintenance & Repair Furniture/Fixtures/Equipment	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Maintenance & Repair - Buildings And Grounds	\$218,570.00	\$0.00	\$0.00	\$218,570.00
General Supplies and Materials	\$1,641.00	\$0.00	\$0.00	\$1,641.00
Function 2600 - Operation & Maintenance of Plant	\$220,211.00	\$2,500.00	\$0.00	\$217,711.00
Fund 24308 - CRRSA II	\$311,029.00	\$30,877.67	\$23,746.45	\$250,705.88

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>ESSER III</u>				
Salaries Expense - Teachers - Grade 1-12	\$0.00	\$6,276.15	\$6,973.45	(\$13,249.60)
Salaries Expense - SPED - Teachers - Grades 1-12	\$0.00	\$17,391.78	\$19,324.22	(\$36,716.00)
Salaries Expense - SPED - Educational Assistant	\$0.00	\$10,558.89	\$11,732.11	(\$22,291.00)
Additional Compensation - Teachers - Grades 1-12	\$150,000.00	\$14,056.43	\$52,888.93	\$83,054.64
Additional Compensation - SPED - Teachers - Grades 1-12	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Additional Compensation - SPED - Educational Assistants	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation - ELTP - Teachers - Grades 1-12	\$0.00	\$3,286.00	\$0.00	(\$3,286.00)
Employee Benefits	\$48,115.00	\$15,717.42	\$25,919.63	\$6,477.95
Other Professional/Technical Services	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Other Charges	\$0.00	\$100.00	\$0.00	(\$100.00)
Other Charges - ELTP	\$26,000.00	\$2,526.00	\$0.00	\$23,474.00
Software	\$21,000.00	\$19,941.50	\$0.00	\$1,058.50
Software - SPED	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Software - At-Risk	\$2,500.00	\$0.00	\$8,000.00	(\$5,500.00)
General Supplies and Materials	\$109,830.00	\$20,179.35	\$69.44	\$89,581.21
General Supplies and Materials - SPED	\$16,100.00	\$0.00	\$0.00	\$16,100.00
General Supplies and Materials - At-Risk	\$21,500.00	\$0.00	\$0.00	\$21,500.00
General Supplies and Materials - ELTP	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Supply Assets (\$5000 or less)	\$5,386.00	\$88,469.61	\$0.00	(\$83,083.61)
Supply Assets (Under \$5,000) - SPED	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Supply Assets (Under \$5,000) - At-Risk	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Supply Assets (Under \$5,000) - ELTP	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Function 1000 - Instruction	\$490,931.00	\$198,503.13	\$124,907.78	\$167,520.09
Salaries Expense - Coordinator/Subject Matter	\$0.00	\$5,180.76	\$4,605.04	(\$9,785.80)
Salaries Expense - Guidance Counselor/Social Workers	\$0.00	\$11,013.84	\$11,791.86	(\$22,805.70)
Salaries Expense - School/Student Support	\$0.00	\$7,105.23	\$7,894.77	(\$15,000.00)
Additional Compensation - Guidance Counselor/Social Workers	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Additional Compensation - School/Student Support	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Employee Benefits	\$3,831.00	\$6,846.51	\$7,103.56	(\$10,119.07)
Specialists - Contracted	\$26,000.00	\$0.00	\$0.00	\$26,000.00
General Supplies and Materials	\$20,167.00	\$0.00	\$0.00	\$20,167.00
Function 2100 - Support Services-Students	\$64,998.00	\$30,146.34	\$31,395.23	\$3,456.43
Additional Compensation - Superintendent	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Additional Compensation - Business Office	\$0.00	\$1,269.00	\$1,128.00	(\$2,397.00)
Additional Compensation - Data Processing	\$0.00	\$208.00	\$0.00	(\$208.00)
Employee Benefits	\$2,680.00	\$394.86	\$304.77	\$1,980.37
Other Charges	\$0.00	\$4,663.75	\$0.00	(\$4,663.75)
Function 2300 - Support Services-General Administration	\$12,680.00	\$6,535.61	\$1,432.77	\$4,711.62
Salaries Expense - Principals	\$7,096.00	\$2,921.73	\$3,339.09	\$835.18
Employee Benefits	\$1,906.00	\$786.86	\$896.89	\$222.25
Professional Development	\$6,833.00	\$6,833.00	\$0.00	\$0.00
Function 2400 - Support Services-School Administration	\$15,835.00	\$10,541.59	\$4,235.98	\$1,057.43

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Custodial	\$881.00	\$3,176.46	\$2,823.54	(\$5,119.00)
Additional Compensation - Custodial	\$0.00	\$110.00	\$0.00	(\$110.00)
Employee Benefits	\$0.00	\$1,478.88	\$1,213.62	(\$2,692.50)
Maintenance & Repair Furniture/Fixtures/Equipment	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Maintenance & Repair - Buildings And Grounds	\$37,000.00	\$89,599.95	\$31,940.00	(\$84,539.95)
Other Contract Services	\$0.00	\$0.00	\$8,896.66	(\$8,896.66)
General Supplies and Materials	\$18,697.00	\$0.00	\$0.00	\$18,697.00
Fixed Assets (More Than \$5,000)	\$0.00	\$24,124.48	\$396.00	(\$24,520.48)
Function 2600 - Operation & Maintenance of Plant	\$206,578.00	\$118,489.77	\$45,269.82	\$42,818.41
Fund 24330 - ARP ESSER III CDFA 84.425U	\$791,022.00	\$364,216.44	\$207,241.58	\$219,563.98

Ed Fellow

Other Textbooks	\$200.00	\$0.00	\$0.00	\$200.00
General Supplies and Materials	\$241.00	\$0.00	\$0.00	\$241.00
General Supplies and Materials - SPED	\$200.00	\$0.00	\$0.00	\$200.00
Function 1000 - Instruction	\$641.00	\$0.00	\$0.00	\$641.00
Fund 26107 - REC/District Fiscal Agent	\$641.00	\$0.00	\$0.00	\$641.00

GOB Public School Library

Library And Audio-Visual	\$8,138.00	\$0.00	\$0.00	\$8,138.00
Function 2200 - Support Services-Instruction	\$8,138.00	\$0.00	\$0.00	\$8,138.00
Fund 27107 - 2012 GOB Public School Library	\$8,138.00	\$0.00	\$0.00	\$8,138.00

Instructional Materials

Instructional Materials Credit - 50% Textbooks	\$2,000.00	\$2,878.00	\$0.00	(\$878.00)
Software	\$878.00	\$0.00	\$0.00	\$878.00
Function 1000 - Instruction	\$2,878.00	\$2,878.00	\$0.00	\$0.00
Fund 27109 - Instructional Materials	\$2,878.00	\$2,878.00	\$0.00	\$0.00

K-12 Plus /ELTP Planning Grant

Additional Compensation - Teachers - Grades 1-12	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Additional Compensation - ELTP - Teachers - Grades 1-12	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Additional Compensation - ELTP - Educational Assistant	\$2,000.00	\$0.00	\$0.00	\$2,000.00
General Supplies and Materials	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Function 1000 - Instruction	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Additional Compensation - Guidance Counselors/Social Workers	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Additional Compensation - School/Student Support	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Function 2100 - Support Services-Students	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Fund 27408 - K-12 Plus /ELTP Planning Grant	\$25,000.00	\$0.00	\$0.00	\$25,000.00

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>COVID-19</u>				
Salaries Expense - Nurse	\$0.00	\$3,506.67	\$3,896.33	(\$7,403.00)
Additional Compensation - Nurse	\$10,000.00	\$2,880.00	\$0.00	\$7,120.00
Additional Compensation - Health Assistants	\$2,000.00	\$1,723.86	\$1,915.44	(\$1,639.30)
Employee Benefits	\$3,216.00	\$2,195.77	\$1,864.94	(\$844.71)
Other Charges	\$6,227.00	\$0.00	\$0.00	\$6,227.00
General Supplies and Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Supply Assets (Under \$5,000)	\$15,000.00	\$3,990.00	\$0.00	\$11,010.00
Function 2100 - Support Services-Students	\$61,443.00	\$14,296.30	\$7,676.71	\$39,469.99
Fund 28211 - NM Schools COVID Testing	\$61,443.00	\$14,296.30	\$7,676.71	\$39,469.99
<u>Private Direct Grant</u>				
Other Charges	\$1,248.00	\$0.00	\$0.00	\$1,248.00
Function 1000 - Instruction	\$1,248.00	\$0.00	\$0.00	\$1,248.00
Fund 29102 - Private Dir Grants (Categorical)	\$1,248.00	\$0.00	\$0.00	\$1,248.00
<u>Public School Capital Outlay</u>				
Lease to Purchase	\$296,471.00	\$130,733.36	\$98,050.02	\$67,687.62
Function 4000 - Capital Outlay	\$296,471.00	\$130,733.36	\$98,050.02	\$67,687.62
Fund 31200 - Public School Capital Outlay	\$296,471.00	\$130,733.36	\$98,050.02	\$67,687.62
<u>Special Capital Outlay</u>				
Construction Services	\$264,169.00	\$0.00	\$0.00	\$264,169.00
Function 4000 - Capital Outlay	\$264,169.00	\$0.00	\$0.00	\$264,169.00
Fund 31400 - Special Capital Outlay-State	\$264,169.00	\$0.00	\$0.00	\$264,169.00
<u>HB-33</u>				
County Tax Collection Costs	\$2,948.00	\$1,951.03	\$0.00	\$996.97
Function 2300 - Support Services-General Administration	\$2,948.00	\$1,951.03	\$0.00	\$996.97
Maintenance & Repair Furniture/Fixtures/Equipment	\$200,000.00	\$134.84	\$165.16	\$199,700.00
Maintenance & Repair - Buildings & Grounds	\$200,000.00	\$30,433.46	\$16,120.47	\$153,446.07
Construction Services	\$375,442.00	\$27,115.81	\$130,873.93	\$217,452.26
Lease to Purchase	\$100,000.00	\$98,050.02	\$0.00	\$1,949.98
Supply Assets (\$5000 or less)	\$1,000.00	\$358.34	\$41.66	\$600.00
Fixed Assets (More Than \$5,000)	\$156,414.00	\$0.00	\$0.00	\$156,414.00
Function 4000 - Capital Outlay	\$1,032,856.00	\$156,092.47	\$147,201.22	\$729,562.31
Fund 31600 - Capital Improvements HB-33	\$1,035,804.00	\$158,043.50	\$147,201.22	\$730,559.28

East Mountain High School
Account Summary Report - Expenditure
February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>SB-9</u>				
County Tax Collection Costs	\$1,518.00	\$985.38	\$0.00	\$532.62
Function 2300 - Support Services-General Administration	\$1,518.00	\$985.38	\$0.00	\$532.62
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$253,783.00	\$6,725.05	\$384.95	\$246,673.00
Construction Services	\$168,383.00	\$21,655.86	\$0.00	\$146,727.14
Lease to Purchase	\$90,000.00	\$65,366.68	\$0.00	\$24,633.32
Software	\$12,000.00	\$9,354.98	\$0.00	\$2,645.02
General Supplies and Materials	\$4,500.00	\$3,032.27	\$1,467.73	\$0.00
Supply Assets (\$5000 or less)	\$30,282.00	\$10,130.30	\$0.00	\$20,151.70
Fixed Assets (More Than \$5,000)	\$31,000.00	\$0.00	\$0.00	\$31,000.00
Function 4000 - Capital Outlay	\$589,948.00	\$116,265.14	\$1,852.68	\$471,830.18
Fund 31701 - Capital Improvement SB-9 County	\$591,466.00	\$117,250.52	\$1,852.68	\$472,362.80
<u>SB-9 State Match - Cash</u>				
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Software	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Supply Assets (Under \$5,000)	\$1,932.00	\$0.00	\$246.15	\$1,685.85
Fixed Assets (More Than \$5,000)	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Function 4000 - Capital Outlay	\$11,932.00	\$0.00	\$246.15	\$11,685.85
Fund 31703 - SB-9 State Match - Cash	\$11,932.00	\$0.00	\$246.15	\$11,685.85
Grand Total	\$8,325,150.60	\$3,702,212.78	\$2,344,773.90	\$2,272,464.62

**East Mountain High School
Bank Register - Checking
Febuary 28, 2023**

Bank		Wells Fargo - Checking			
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/1/2023	02-007	Cash Receipt	Stripe Transfer- Track, baseball	\$1,200.00	
2/1/2023	12165	Payroll Liability Check	Pre-paid Legal Services, Inc.		\$258.15
2/1/2023	12166	Payroll Liability Check	Allstate Workplace Division		\$816.29
2/1/2023	12167	Payroll Liability Check	United Way of Central New Mexico		\$30.00
2/1/2023	12168	Payroll Liability Check	Matrix Trust Company		\$2,148.32
2/1/2023	12169	Payroll Liability Check	Security Benefit		\$800.00
2/1/2023	12170	Payroll Liability Check	ING ReliaStar Life Ins Co		\$2,270.00
2/2/2023	02-001	Cash Receipt	Art fee; Basketball; AP exam	\$162.00	
2/3/2023		Payroll Liability Check	Internal Revenue Service		\$25,128.30
2/6/2023	02-008	Cash Receipt	Stripe -Baseball	\$350.00	
2/7/2023		Payroll Liability Check	NM Public Schools Insurance Authority		\$26,938.20
2/7/2023		Payroll Liability Check	NM Retiree Health Care Authority		\$7,225.58
2/8/2023	02-009	Cash Receipt	Stripe- Track; baseball	\$600.00	
2/9/2023	02-002	Cash Receipt	Baseball fee; 24330 RFR	\$236,713.70	
2/9/2023	02-012	Cash Receipt	Huddle- G and B Basketball	\$466.00	
2/10/2023	02-003	Cash Receipt	Softball;Bird collected gate fee; baseball fees	\$795.00	
2/10/2023	02-010	Cash Receipt	Stripe- track	\$500.00	
2/13/2023	02-011	Cash Receipt	Stripe- track	\$250.00	
2/13/2023	02-013	Cash Receipt	SEG February 2023	\$352,323.64	
2/14/2023		Payroll Liability Check	NM Educational Retirement Board		\$67,151.40
2/14/2023		Payroll Liability Check	Wells Fargo Bank, N.A.		\$79,713.57
2/15/2023	02-014	Cash Receipt	Sandoval HB-33 and SB-9	\$190.72	
2/15/2023	12171	AP Warrant	Accountability & Compliance Resources LLC		\$642.03
2/15/2023	12172	AP Warrant	AJF Enterprises, Inc.		\$1,394.82
2/15/2023	12173	AP Warrant	Mark D Benson		\$3,513.79
2/15/2023	12174	AP Warrant	Brady Industries Inc		\$3,990.00
2/15/2023	12175	AP Warrant	CamNet, Inc.		\$4,558.94
2/15/2023	12176	AP Warrant	Canon Solutions America, Inc.		\$236.25
2/15/2023	12177	AP Warrant	ETS on behalf of College Board		\$2,346.00
2/15/2023	12178	AP Warrant	Cooperative Educational Svcs		\$1,407.58
2/15/2023	12179	AP Warrant	English Expo New Mexico, Inc.		\$131.00
2/15/2023	12180	AP Warrant	Entranosa Water & Wastewater Assoc.		\$200.37
2/15/2023	12181	AP Warrant	Healy, Carmen L		\$64.87
2/15/2023	12182	AP Warrant	Herrera School Buses, Inc.		\$842.98
2/15/2023	12183	AP Warrant	Hitchcock, Patrick W		\$120.68
2/15/2023	12184	AP Warrant	Holcomb Law Office		\$397.60
2/15/2023	12185	AP Warrant	ItsQuest, Inc		\$1,560.04
2/15/2023	12186	AP Warrant	LSG and Associates Inc.		\$1,015.31
2/15/2023	12187	AP Warrant	NMAA - NM Athletic Directors Assoc.		\$22.00
2/15/2023	12188	AP Warrant	Public Charter Schools of New Mexico		\$3,250.00
2/15/2023	12189	AP Warrant	Rothe, Pam J		\$25.49
2/15/2023	12190	AP Warrant	Staples		\$1,363.78
2/15/2023	12191	AP Warrant	Staples, Inc.		\$286.80
2/15/2023	12192	AP Warrant	The Vigil Group, LLC		\$5,756.81

**East Mountain High School
Bank Register - Checking
Febuary 28, 2023**

Date	Number	Type	Payee/From	Deposit	Withdrawal
2/15/2023	12193	AP Warrant	Fiber Platform, LLC		\$718.00
2/15/2023	12194	AP Warrant	Windust, Amanda H		\$115.98
2/15/2023	12195	AP Warrant	Wood, Brandy A		\$112.59
2/15/2023	12196	AP Warrant	Heads Up Landscape Contractors LLC		\$1,365.05
2/16/2023	02-004	Cash Receipt	ARP III RFR	\$71,474.51	
2/16/2023	02-024	Cash Receipt	Stripe- Baseball	\$350.00	
2/16/2023	02-027	Cash Receipt	Huddle- Boys basketball	\$365.00	
2/17/2023	02-005	Cash Receipt	Softball fee; Gate receipts 2.16.23	\$480.00	
2/17/2023	02-015	Cash Receipt	Bernalillo HB33, SB-9	\$6,411.33	
2/17/2023	02-026	Cash Receipt	Stripe- baseball	\$250.00	
2/21/2023	02-006	Cash Receipt	AP exams; Gate receipts 2.17.23	\$387.00	
2/22/2023		Payroll Liability Check	Internal Revenue Service		\$25,171.40
2/23/2023	02-025	Cash Receipt	Huddle G and B basketball	\$613.00	
2/23/2023	02-028	Cash Receipt	Stripe- Baseball; track	\$1,375.00	
2/24/2023	02-029	Cash Receipt	Softball; Baseball Fees	\$325.00	
2/27/2023		Payroll Liability Check	New Mexico Taxation and Revenue Department		\$6,807.13
2/27/2023		Payroll Liability Check	Wells Fargo Bank, N.A.		\$79,663.10
2/27/2023	02-030	Cash Receipt	Baseball Fee; AP Calc Exam	\$444.00	
2/28/2023	02-031	Cash Receipt	Strip- Baseball	\$50.00	
2/28/2023	02-032	Cash Receipt	Basketball; Baseball	\$932.00	
2/28/2023	12197	AP Warrant	AJF Enterprises, Inc.		\$1,440.80
2/28/2023	12198	AP Warrant	Albuquerque Softball Officials Assoc		\$1,122.86
2/28/2023	12199	AP Warrant	Amazon.com		\$1,910.73
2/28/2023	12200	AP Warrant	B & D Industries, Inc.		\$1,931.29
2/28/2023	12201	AP Warrant	Mark D Benson		\$1,225.49
2/28/2023	12202	AP Warrant	Canon Financial Services, Inc.		\$1,601.48
2/28/2023	12203	AP Warrant	Century Link		\$420.95
2/28/2023	12204	AP Warrant	Cooperative Educational Svcs		\$657.58
2/28/2023	12205	AP Warrant	EMHS Foundation		\$32,683.34
2/28/2023	12206	AP Warrant	Follett Corporation		\$113.70
2/28/2023	12207	AP Warrant	Hitchcock, Patrick W		\$330.87
2/28/2023	12208	AP Warrant	ItsQuest, Inc		\$2,253.39
2/28/2023	12209	AP Warrant	Janison Education, Inc		\$5,000.00
2/28/2023	12210	AP Warrant	Jones School Supply		\$20.17
2/28/2023	12211	AP Warrant	Keck, Lisa		\$25.20
2/28/2023	12212	AP Warrant	LobbyGuard Solutions, LLC		\$500.00
2/28/2023	12213	AP Warrant	NM Gas Company, Inc.		\$3,074.45
2/28/2023	12214	AP Warrant	Petersen Landscaping LLC		\$2,074.31
2/28/2023	12215	AP Warrant	PNM Electric		\$2,549.73
2/28/2023	12216	AP Warrant	Radosevich, William J		\$43.82
2/28/2023	12217	AP Warrant	Renaissance Learning Inc.		\$442.68
2/28/2023	12218	AP Warrant	Smith III, Trey		\$104.68
2/28/2023	12219	AP Warrant	Sweetwater Sound Inc.		\$18,914.62
2/28/2023	12220	AP Warrant	The Vigil Group, LLC		\$5,756.81
2/28/2023	12221	AP Warrant	Cellco Partnership		\$51.80

East Mountain High School
Bank Register - Checking
February 28, 2023

Date	Number	Type	Payee/From	Deposit	Withdrawal
2/28/2023	12222	AP Warrant	Waste Management of New Mexico, Inc.		\$712.28
2/28/2023	12223	AP Warrant	Wood, Michael R		\$249.00
Grand Total				\$677,007.90	\$444,772.23

East Mountain High School
Bank Register - Student Activity
February 28, 2023

Bank		Wells Fargo - Student Activity			Deposit	Withdrawal
Date	Number	Type	Payee/From			
2/2/2023	02-016	Cash Receipt	speech and debate; basketball; snack bar	\$530.45		
2/3/2023	02-017	Cash Receipt	snack bar	\$378.20		
2/6/2023	02-018	Cash Receipt	Model UN; snack bar	\$1,261.05		
2/9/2023	02-019	Cash Receipt	Baseball; apparel package; donation; snack bar	\$696.25		
2/10/2023	02-020	Cash Receipt	Baseball; snack bar	\$571.05		
2/15/2023	2193	AP Warrant	Peter Defries Corp DBA Dion's Pizza			\$1,104.00
2/15/2023	2194	AP Warrant	Healy, Carmen L			\$110.61
2/15/2023	2195	AP Warrant	Nee, Adelynn J			\$220.00
2/16/2023	02-021	Cash Receipt	Model UN trip; baseball apparel, dance; snackbar	\$1,805.66		
2/17/2023	02-022	Cash Receipt	Snack Bar; dance	\$1,041.90		
2/21/2023	02-023	Cash Receipt	baseball; snack bar: dance	\$465.50		
2/24/2023	02-033	Cash Receipt	Baseball Apparel; Nelson & Nelson Donation; 2.24.23 Snack Bar	\$1,140.00		
2/27/2023	02-034	Cash Receipt	Robotics; Baseball Apparel' Conference Fees; 2.27.23 Snack Bar	\$1,286.75		
2/28/2023	02-035	Cash Receipt	Baseball Apparel; 2.28.23 Snack Bar	\$975.00		
2/28/2023	2196	AP Warrant	Booth, Marie C			\$1,477.73
2/28/2023	2197	AP Warrant	Smith III, Trey			\$4,192.43
2/28/2023	2198	AP Warrant	Gray, Verity			\$63.41
2/28/2023	2199	AP Warrant	Wood, Michael R			\$330.00
Grand Total				\$10,151.81	\$7,498.18	

**East Mountain High School
Bank Reconciliation - Operational
February 28, 2023**

School: **East Mountain High School**
 Bank: **Wells Fargo**
 Account Description: **General Operational**
 Statement Date: **February 28, 2023**

Beginning balance per bank		\$	1,764,142.75
Cleared transactions:			
Checks and withdrawals		\$	(439,176.35)
Deposits and credits		\$	677,007.90
Other bank adjustments		\$	-
Ending balance per bank		\$	<u><u>2,001,974.30</u></u>

Plus: Outstanding Deposits		\$	-
Plus: Cleared items prior to entry		\$	-
Less: Outstanding checks		\$	(78,191.28)
Balance per GL		\$	1,923,783.02

William W. Wain
Date: 3/6/2023

East Mountain High School
Bank Reconciliation - Student Activity
February 28, 2023

School: **East Mountain High School**
Bank: **Wells Fargo**
Account Description: **Student Activity**
Statement Date: **February 28, 2023**

Beginning balance per bank	\$	62,048.03
Cleared transactions:		
Checks and withdrawals	\$	(9,359.92)
Deposits and credits	\$	10,151.81
Other bank adjustments	\$	-
Ending balance per bank	<u>\$</u>	<u>62,839.92</u>

Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(6,190.53)
Balance per GL	\$	56,649.39

Anthony Davis

Date: 3/6/2023

**East Mountain High School
Bank Reconciliation - SPSO
February 28, 2023**

School: **East Mountain High School**
Bank: **Wells Fargo**
Account Description: **SPSO**
Statement Date: **February 28, 2023**

Beginning balance per bank	\$	1,917.58
Cleared transactions:		
Checks and withdrawals	\$	(67.56)
Deposits and credits	\$	-
Other bank adjustments	\$	-
Ending balance per bank	<u>\$</u>	<u>1,850.02</u>

Plus: Outstanding Deposits		
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	-
Balance per GL	\$	1,850.02

Whitney Mann
Date: 3/6/2023

East Mountain High School
Balance Sheet
February 28, 2023

Description	11000	14000	23000	24106	24154
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
11020 - WF-Operating	\$756,957.07	\$8,613.92	\$0.00	(\$1,397.77)	(\$3,753.85)
11021 - WF-Student Activity	\$0.00	\$0.00	\$56,649.39	\$0.00	\$0.00
11022 - WF-SPSO	\$0.00	\$0.00	\$1,850.02	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$757,157.07	\$8,613.92	\$58,499.41	(\$1,397.77)	(\$3,753.85)
Subtotal of Account Group: Assets	\$757,157.07	\$8,613.92	\$58,499.41	(\$1,397.77)	(\$3,753.85)
21011 - Accounts Payable	\$0.00	\$0.00	\$1,211.58	\$0.00	\$0.00
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00	\$0.00
23122 - Social Security	\$11,906.34	\$0.00	\$0.00	\$0.00	\$10.08
23123 - Medicare	\$3,024.32	\$0.00	\$0.00	\$0.00	\$2.34
23124 - State Retirement Contributions	\$75,408.47	\$0.00	\$0.00	\$0.00	\$52.92
23125 - Employee Insurance	\$26,652.53	\$0.00	\$0.00	(\$395.18)	\$1.32
23126 - Unemployment Insurance	\$1,406.99	\$0.00	\$0.00	\$2.79	\$1.08
23141 - Federal Income Taxes	\$8,021.62	\$0.00	\$0.00	\$0.00	\$12.22
23147 - Voluntary Deductions	\$3,093.68	\$0.00	\$0.00	\$0.00	\$0.00
24214 - State Taxes	\$6,141.54	\$0.00	\$0.00	\$0.00	\$7.30
Subtotal of Account Type: Liability	\$136,739.01	\$0.00	\$1,211.58	(\$392.39)	\$87.26
32300 - Unreserved Fund Balance	\$681,417.08	\$12,708.15	\$35,653.84	(\$5,594.59)	(\$7,574.25)
Net Increase/Decrease	(\$60,999.02)	(\$4,094.23)	\$21,633.99	\$4,589.21	\$3,733.14
Subtotal of Account Type: Fund Balance/Retained Earnings	\$620,418.06	\$8,613.92	\$57,287.83	(\$1,005.38)	(\$3,841.11)
Subtotal of Account Group: Liabilities/Fund Balance	\$757,157.07	\$8,613.92	\$58,499.41	(\$1,397.77)	(\$3,753.85)

East Mountain High School
Balance Sheet
February 28, 2023

Description	24308	24330	26107	24154	24308
11000 - Cash Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11020 - WF-Operating	(\$34,223.30)	(\$46,904.99)	\$641.41	(\$3,753.85)	(\$34,223.30)
11021 - WF-Student Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11022 - WF-SPSO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	(\$34,223.30)	(\$46,904.99)	\$641.41	(\$3,753.85)	(\$34,223.30)
Subtotal of Account Group: Assets	(\$34,223.30)	(\$46,904.99)	\$641.41	(\$3,753.85)	(\$34,223.30)
21011 - Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23122 - Social Security	\$204.60	\$957.42	\$0.00	\$10.08	\$204.60
23123 - Medicare	\$47.84	\$236.70	\$0.00	\$2.34	\$47.84
23124 - State Retirement Contributions	\$1,053.93	\$5,155.58	\$0.00	\$52.92	\$1,053.93
23125 - Employee Insurance	\$0.62	\$1,313.65	\$0.00	\$1.32	\$0.62
23126 - Unemployment Insurance	\$28.83	\$102.44	\$0.00	\$1.08	\$28.83
23141 - Federal Income Taxes	\$123.50	\$570.34	\$0.00	\$12.22	\$123.50
23147 - Voluntary Deductions	\$45.66	\$602.49	\$0.00	\$0.00	\$45.66
24214 - State Taxes	\$98.39	\$444.62	\$0.00	\$7.30	\$98.39
Subtotal of Account Type: Liability	\$1,603.37	\$9,383.24	\$0.00	\$87.26	\$1,603.37
32300 - Unreserved Fund Balance	(\$47,888.25)	(\$226,203.28)	\$641.41	(\$7,574.25)	(\$47,888.25)
Net Increase/Decrease	\$12,061.58	\$169,915.05	\$0.00	\$3,733.14	\$12,061.58
Subtotal of Account Type: Fund Balance/Retained Earnings	(\$35,826.67)	(\$56,288.23)	\$641.41	(\$3,841.11)	(\$35,826.67)
Subtotal of Account Group: Liabilities/Fund Balance	(\$34,223.30)	(\$46,904.99)	\$641.41	(\$3,753.85)	(\$34,223.30)

**East Mountain High School
Balance Sheet
February 28, 2023**

Description	24330	26107	27109	28211	29102
11000 - Cash Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11020 - WF-Operating	(\$46,904.99)	\$641.41	\$0.19	\$15,527.45	\$1,247.60
11021 - WF-Student Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11022 - WF-SPSO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	(\$46,904.99)	\$641.41	\$0.19	\$15,527.45	\$1,247.60
Subtotal of Account Group: Assets	(\$46,904.99)	\$641.41	\$0.19	\$15,527.45	\$1,247.60
21011 - Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23122 - Social Security	\$957.42	\$0.00	\$0.00	\$72.06	\$0.00
23123 - Medicare	\$236.70	\$0.00	\$0.00	\$16.86	\$0.00
23124 - State Retirement Contributions	\$5,155.58	\$0.00	\$0.00	\$347.86	\$0.00
23125 - Employee Insurance	\$1,313.65	\$0.00	\$0.00	\$0.14	\$0.00
23126 - Unemployment Insurance	\$102.44	\$0.00	\$0.00	\$17.60	\$0.00
23141 - Federal Income Taxes	\$570.34	\$0.00	\$0.00	\$30.27	\$0.00
23147 - Voluntary Deductions	\$602.49	\$0.00	\$0.00	\$4.22	\$0.00
24214 - State Taxes	\$444.62	\$0.00	\$0.00	\$27.14	\$0.00
Subtotal of Account Type: Liability	\$9,383.24	\$0.00	\$0.00	\$516.15	\$0.00
32300 - Unreserved Fund Balance	(\$226,203.28)	\$641.41	\$2,878.19	\$4,977.60	\$1,247.60
Net Increase/Decrease	\$169,915.05	\$0.00	(\$2,878.00)	\$10,033.70	\$0.00
Subtotal of Account Type: Fund Balance/Retained Earnings	(\$56,288.23)	\$641.41	\$0.19	\$15,011.30	\$1,247.60
Subtotal of Account Group: Liabilities/Fund Balance	(\$46,904.99)	\$641.41	\$0.19	\$15,527.45	\$1,247.60

East Mountain High School
Balance Sheet
February 28, 2023

Description	31200	31600	31701	31703	Total
11000 - Cash Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11020 - WF-Operating	\$17,502.14	\$777,899.66	\$419,742.00	\$11,931.49	\$1,923,783.02
11021 - WF-Student Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$56,649.39
11022 - WF-SPSO	\$0.00	\$0.00	\$0.00	\$0.00	\$1,850.02
Subtotal of Account Type: Asset	\$17,502.14	\$777,899.66	\$419,742.00	\$11,931.49	\$1,982,482.43
Subtotal of Account Group: Assets	\$17,502.14	\$777,899.66	\$419,742.00	\$11,931.49	\$1,982,482.43
21011 - Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$1,211.58
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.52
23122 - Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$13,150.50
23123 - Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$3,328.06
23124 - State Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$82,018.76
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$27,573.08
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,559.73
23141 - Federal Income Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$8,757.95
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$3,746.05
24214 - State Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$6,718.99
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$149,148.22
32300 - Unreserved Fund Balance	\$0.00	\$740,998.40	\$438,314.28	\$11,931.49	\$1,643,507.67
Net Increase/Decrease	\$17,502.14	\$36,901.26	(\$18,572.28)	\$0.00	\$189,826.54
Subtotal of Account Type: Fund Balance/Retained Earnings	\$17,502.14	\$777,899.66	\$419,742.00	\$11,931.49	\$1,833,334.21
Subtotal of Account Group: Liabilities/Fund Balance	\$17,502.14	\$777,899.66	\$419,742.00	\$11,931.49	\$1,982,482.43

Regular
Meeting

Monday,
February
27, 2023
6:00 PM
Mountain

Room 406 and
https://us02web.zoom.us/j/85349208723?pwd=eTA1RlJ5encvWmV6MEprL04yWVV
oQT09
25 La Madera Rd
Sandia Park, NM 87047

Janea Davis: Present
Brad Hosmer: Present
Glenn Hushman: Present
Harley McDaniel: Present
Lindsay Schwebke: Present
Karen Thompson: Present
Michael Wismer: Present
Present: 7.

I. Call to Order

II. Roll Call

III. Adoption of Agenda

Motion to approve agenda Carried with a motion by Brad Hosmer and a second by Karen Thompson.

Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea
Yea: 7, Nay: 0

IV. Approval of Consent Agenda

Motion to approve consent agenda, including monthly financial report and check report Carried with a motion by Brad Hosmer and a second by Lindsay Schwebke.

Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea
Yea: 7, Nay: 0

IV.A. Budget Adjustment Requests

IV.B. Monthly Financial Report & Check Report

IV.C. Disposal List

IV.D. Approval of previous meeting's minutes

V. Public Forum/Public Input

VI. Ex-Oficio Reports

VI.A. Executive Director

VI.B. Student Representative

VII. Committee Reports/Discussion Items

VII.A. Finance & Facilities Committee

Karen Thompson reported on the Finance cmte.

We reviewed financials and check report for January. All was normal.

Mike and Gustavo joined us from the Vigil Group. Gustavo has taken another job so Mike will be working with us primarily.

Mike clarified that PED has been slow on reimbursements for the past couple of months, but now that are picking up on that pace. Revenues have not looked as good for the past couple of months, but now it should pick up.

For next month, we will discuss the audit that is now publicly released and get started on the budget planning process for next year.

VII.B. Strategic Planning & Outcomes

Brad Hosmer reported on the strategic planning committee.

The committee is looking at the outcome of learning in the long term and the short term.

He asked that GC committee members take the Quality of Life survey. They will send out a Google Survey link to GC members.

VII.C. Board Development & Policy Committee

No report

VIII. Consideration of EMHS GC Action Items for Approval

VIII.A. Approval of the EMHS Governing Council-Foundation MOU

Motion to approve the MOU with the EMHS Foundation Carried with a motion by Brad Hosmer and a second by Karen Thompson.

Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay

Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea

Yea: 7, Nay: 0

VIII.B. Item 2 & appropriate supporting documents

IX. Parking Lot Items for Future GC Meetings

X. GC Board Member Comments

XI. Chair's Report/Comment

XII. Next Meeting Announcement

XIII. Adjournment

Motion to adjourn Carried with a motion by Brad Hosmer and a second by Janea Davis.

Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea
Yea: 7, Nay: 0

Albuquerque Public Schools
Annual Financial Report and Audited Financial Statements

Fiscal Year ended June 30, 2022
Corrective Action Plan for East Mountain High School

Finding #	Condition	Management Response	Person Responsible	Status
2022-001	2022-001 –ERB Payments (Other Non-Compliance)	The school is transitioning to a 3rd party contractor for Business Management services. The services include a payroll team that ensures proper review and segregation of duties that should eliminate any variances resulting in penalties in the future. The new contractor is providing monthly reporting inclusive of a check register activity report that includes the ERB wire payment. The school will also review its internal controls to ensure that current practice is reflected as there has been the change from an in-house business manager to one that is contracted.	Contracted Business Manager/Administration/Finance Committee	Finance committee was briefed on this finding. It was agreed that a review of internal controls would be scheduled.
2022-002	2022-002 – Internal Control Structure (Significant Deficiency at the Individual Component Unit Level, Other Non-Compliance at the District Level)	A invoice was paid in FY23 due to the service being completed in July of FY23 for FY22 services, the Business Manager did not list the account payable as an accrual for financial statement purposes. The Contracted Business Manager currently has adequate internal controls in place on how to properly record accruals. The school will also review its internal controls to ensure that current practice is reflected as there has been the change from an in-house business manager to one that is contracted.	Contracted Business Manager/Administration/Finance Committee	Finance committee was briefed on this finding. It was agreed that a review of internal controls would be scheduled.
2022-003	2022-003 – Access to Accounting System (Previously reported as finding 2021-030) (Other Non-Compliance)	The school had a contract with the previous business manager for assistance in the FY22 Audit. The previous business manager had access to the account system for the school, if there was any need for her to help in the FY22 Audit. The business manager access was set as inactive. The Contracted Business Manager will provide an AptaFund user report to the finance committee on a quarterly basis to have a review of active users.	Contracted Business Manager	The first AptaFund user report will be provided at the April 2023 GC meeting. This report will be provided at the GC meeting following the close of each quarter.
2022-004	2022-004 – Procurement Code (Other Non-Compliance)	:The Emergency Connectivity Fund allowed schools to purchase needed technology in three different waves during the 2021-2022 school year. During each wave of funding, multiple bids were secured to ensure best price, and the best price vendor was selected for each wave of funding. This was not one, single procurement but rather three separate procurements that solicited multiple bids and followed procurement guidelines. The school is now aware of the YTD amounts that require verbal or written quotes. The Business Management firm will provide YTD balances for any vendor approaching thresholds that could require that quotes be obtained to the finance committee for review and consideration.	Procurement officer	The first AptaFund YTD vendor expenditure total report will be provided at the April 2023 GC meeting. This report will be provided at the GC meeting following the close of each quarter.
2022-005	2022-005 – Pledged Collateral (Other Non-Compliance)	The contracted Business Manager will contact the bank to clarify the pledged collateral requirements.	Contracted Business Manager	The bank has been contacted and access to the online pledged collateral statements is being obtained.
2022-006	2022-006 – Inventory (Other Non-Compliance)	We do not accept this finding, We have language in GASB87 stating we have control over the right to use the asset but the company who owns the copier has complete control over the asset The school currently has internal controls in place to ensure that right inventory is properly accounted for, the board will certify the fixed asset inventory at end of year. Even though there is a disagreement about adding leased equipment to the school's inventory, the school will create a separate area to account for leased equipment as a part of its normal annual inventory process.	School Administration	The school is looking at its current inventory documentation to determine where to add an area for leased equipment

Albuquerque Public Schools
Annual Financial Report and Audited Financial Statements

2022-007

2022-007 Capital Assets (Significant Deficiency at the Component Unit Level, Other Non-Compliance at the District Level)

During the transition from previous business manager and current contracted CPA firm The VigilGroup, there were questions surrounding the asset schedule used from previous year which gave potentially incorrect information for the year ending FY22. Moving forward, a corrected schedule was created based on the FY22 financial statements to ensure that the rollforward from FY22 to FY23 is in agreement with all backup and the financial statements. We do not agree with finding on construction in progress, there was no construction in progress, this was a design that for the school's master plan and implementation of the design was not yet scheduled as of June 30, 2022.

Contracted Business Manager

7/1/2023 New scedule with corrected assets has been created.