



# EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



## AGENDA

### EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

February 27, 2023

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
  - A. Budget Adjustment Requests
  - B. Monthly Financial Report & Check Report
  - C. Disposal List
  - D. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Ex-Oficio Reports
  - A. Executive Director
  - B. Student Representative
- VII. Committee Reports/Discussion Items
  - A. Finance & Facilities Committee
  - B. Strategic Planning & Outcomes
  - C. Board Development & Policy Committee
- VIII. Consideration of EMHS GC Action Items for Approval
  - A. Approval of the EMHS Governing Council-Foundation MOU
  - B. Item 2 & appropriate supporting documents
- IX. Parking Lot Items for Future GC Meetings
- X. GC Board Member Comments
- XI. Chair's Report/Comment
- XII. Next Meeting Announcement
- XIII. Adjournment

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 001-024-2223-0024-I

Fund Type: General Fund / Capital  
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gustavo Munoz, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2022 12:00AM	To: Jun 30 2023 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43101 \$116,700

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	4040 Extended Learning Time Programs	001024 East Mountain High School	1411 Teachers-Grades 1-12		\$2,146	\$2,146	0.01
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	001024 East Mountain High School	1712 Instructional Assistants - Special Education	\$28,775	\$20,898	\$49,673	1.00
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	1711 Instructional Assistants - Grades 1-12		\$11,111	\$11,111	0.50
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	1611 Substitutes-Sick Leave		\$2,400	\$2,400	
11000 Operational	1000 Instruction	51300 Additional Compensation	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	1618 Athletics Salaries	\$49,000	\$7,517	\$56,517	
11000 Operational	1000 Instruction	51300 Additional Compensation	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	1622 Bus Drivers		\$3,010	\$3,010	
11000 Operational	1000 Instruction	51300 Additional Compensation	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	1624 Activities Salary	\$17,291	\$27,952	\$45,243	
11000 Operational	1000 Instruction	51300 Additional Compensation	2000 Special Programs	001024 East Mountain High School	1422 Teachers-Special Education-Gifted	\$6,600	\$800	\$7,400	
11000 Operational	1000 Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$1,000	\$1,043	\$2,043	
11000 Operational	1000 Instruction	53711 Other Charges	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	0000 No Job Class	\$37,800	\$3,610	\$41,410	
11000 Operational	1000 Instruction	53711 Other Charges	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$54,000	\$2,750	\$56,750	
11000 Operational	1000 Instruction	55817 Student Travel	9000 Co-Curricular and Extra-Curricular Activities	001024 East Mountain High School	0000 No Job Class	\$43,300	\$15,255	\$58,555	
11000 Operational	1000 Instruction	55817 Student Travel	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$700	\$10,535	\$11,235	

11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$20,472	\$4,673	\$25,145	
11000 Operational	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$12,329	\$3,000	\$15,329	
						Sub Total	\$116,700		1.51
						Indirect Cost			
						DOC. TOTAL	\$116,700		

**Justification:**

Per SEG budget adjustment memo

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**East Mountain High School  
Revenue Report  
as of January 31st, 2023**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>
<b>Operational - SEG</b>	\$ 4,041,771.00	\$ 2,384,311.35	\$ 1,657,459.65
<b>Activities</b>	\$ 64,724.00	\$ 76,761.39	\$ (12,037.39)
<b>IDEA-B</b>	\$ 52,995.00	\$ -	\$ 52,995.00
<b>English Language acquisition</b>	\$ 25.00	\$ -	\$ 25.00
<b>Title II</b>	\$ 20,419.00	\$ -	\$ 20,419.00
<b>Carl D Perkins</b>	\$ 14,199.00	\$ -	\$ 14,199.00
<b>CRRSA/ESSER II</b>	\$ 311,029.00	\$ -	\$ 311,029.00
<b>ARP ESSER III</b>	\$ 791,022.00	\$ -	\$ 791,022.00
<b>2012 GOB Public School Library</b>	\$ 8,138.00	\$ -	\$ 8,138.00
<b>K 12 plus/ ELTP planning grant</b>	\$ 25,000.00	\$ -	\$ 25,000.00
<b>COVID Testing Grant</b>	\$ 61,443.00	\$ 24,330.00	\$ 37,113.00
<b>Public School Capital Outlay</b>	\$ 296,471.00	\$ 148,235.50	\$ 148,235.50
<b>Special Capital Outlay</b>	\$ 264,169.00	\$ -	\$ 264,169.00
<b>Capital improvements HB-33</b>	\$ 294,806.00	\$ 190,506.30	\$ 104,299.70
<b>Capital Improvements SB-9</b>	\$ 153,151.00	\$ 96,447.96	\$ 56,703.04
	<b>\$ 6,399,362.00</b>	<b>\$ 2,920,592.50</b>	<b>\$ 3,478,769.50</b>

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>Operational</b>				
Salaries Expense-Substitute	\$ -	\$ 1,200.00	\$ 1,200.00	\$ (2,400.00)
Salaries Expense-Teacher	\$ 1,465,876.00	\$ 813,811.36	\$ 810,325.04	\$ (158,260.40)
Salaries Expense-EA	\$ -	\$ 925.06	\$ 10,175.70	\$ (11,100.76)
Salaries Expense-SPED Teacher	\$ 211,329.00	\$ 93,711.66	\$ 84,049.34	\$ 33,568.00
Salaries Expense-EA	\$ 42,636.00	\$ -	\$ -	\$ 42,636.00
Salaries Expense-SPED EA	\$ 28,775.00	\$ 28,208.13	\$ 22,341.87	\$ (21,775.00)
Salaries Expense-Teacher	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00
Salaries Expense-Teacher	\$ -	\$ 2,146.00	\$ -	\$ (2,146.00)
Stipend-Teacher	\$ 25,000.00	\$ 9,445.49	\$ 3,708.90	\$ 11,845.61
Stipend-Teacher	\$ -	\$ 175.00	\$ -	\$ (175.00)
Stipend-SPED Teacher	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Stipend- SPED Gifted- teacher	\$ 6,600.00	\$ 3,363.60	\$ 4,036.40	\$ (800.00)
Stipend-EA	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Stipend-SPED EA	\$ 1,000.00	\$ 957.70	\$ -	\$ 42.30
Stipend-Teacher	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Stipend-Teacher	\$ -	\$ 2,874.80	\$ 4,784.70	\$ (7,659.50)
Stipend-Athletics	\$ 49,000.00	\$ -	\$ -	\$ 49,000.00
Stipend-Athletics-Cross Country	\$ -	\$ 2,296.77	\$ 656.23	\$ (2,953.00)
Stipend-Athletics-Volleyball	\$ -	\$ 7,260.00	\$ -	\$ (7,260.00)
Stipend-Athletics-Golf	\$ -	\$ 1,875.00	\$ -	\$ (1,875.00)
Stipend-Athletics-Boys Basketball	\$ -	\$ 3,535.00	\$ 2,828.00	\$ (6,363.00)
Stipend-Athletics-Girls Basketball	\$ -	\$ 3,535.00	\$ 2,828.00	\$ (6,363.00)
Stipend-Athletics-Cross Country	\$ -	\$ 6,115.00	\$ -	\$ (6,115.00)
Stipend-Athletics-Boys Soccer	\$ -	\$ 3,632.00	\$ -	\$ (3,632.00)
Stipend-Athletics-Girls Soccer	\$ -	\$ 5,617.00	\$ -	\$ (5,617.00)
Stipend-Activites	\$ 17,291.00	\$ 3,016.92	\$ 31,565.42	\$ (17,291.34)
Stipend-Activites-National Honor Society	\$ -	\$ 681.80	\$ 818.20	\$ (1,500.00)
Stipend-Activites-InterAct Club	\$ -	\$ 286.40	\$ 343.60	\$ (630.00)
Stipend-Activites-Model UN	\$ -	\$ 818.20	\$ 981.80	\$ (1,800.00)
Stipend-Activites-Speech & Debate Club	\$ -	\$ 4,022.70	\$ 4,377.30	\$ (8,400.00)
Stipend-Activites-Gay-Lesbian Alliance	\$ -	\$ 95.50	\$ 114.50	\$ (210.00)
Employee Benefits	\$ 575,496.00	\$ 316,849.88	\$ 347,939.33	\$ (89,293.21)
Professional Development	\$ 1,000.00	\$ 2,042.50	\$ -	\$ (1,042.50)
Professional Development	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Charges	\$ 92,000.00	\$ 76,337.69	\$ 20,646.59	\$ (4,984.28)
Rentals of Computers and Related Equipment	\$ 12,000.00	\$ 16,292.98	\$ 18,036.68	\$ (22,329.66)
Student Travel	\$ 45,000.00	\$ 31,857.43	\$ 1,292.29	\$ 11,850.28
Employee Travel - Teachers	\$ -	\$ 11,761.65	\$ 775.00	\$ (12,536.65)
Instructional Materials On-Line Digital Subscriptions	\$ -	\$ 582.67	\$ 5,414.89	\$ (5,997.56)
Instructional Materials - Dual Credit	\$ 19,000.00	\$ 107.94	\$ -	\$ 18,892.06
Other Textbooks	\$ 19,011.00	\$ 11,286.51	\$ 92.50	\$ 7,631.99
Other Textbooks	\$ -	\$ 450.00	\$ 7,401.00	\$ (7,851.00)
Other Textbooks	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Other Textbooks	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Software	\$ 2,000.00	\$ 20,734.62	\$ -	\$ (18,734.62)
Software	\$ 500.00	\$ -	\$ -	\$ 500.00
Software	\$ 500.00	\$ -	\$ -	\$ 500.00
General Supplies and Materials	\$ 65,472.00	\$ 36,192.00	\$ 9,738.96	\$ 15,153.69
Supply Assets (\$5000 or less)	\$ 58,433.00	\$ 33,896.47	\$ -	\$ 24,536.53
Supply Assets (Under \$5,000)	\$ 500.00	\$ -	\$ -	\$ 500.00
Supply Assets (Under \$5,000)	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
<b>Function 1000 - Instruction</b>	<b>\$ 2,894,919.00</b>	<b>\$ 1,552,385.78</b>	<b>\$ 1,396,472.24</b>	<b>\$ (53,939.02)</b>
Salaries Expense-Social worker	\$ 76,500.00	\$ 65,998.71	\$ 49,458.15	\$ (38,956.86)
Salaries Expense-Nurse	\$ 74,987.00	\$ 34,766.11	\$ 32,817.89	\$ 7,403.00
Salaries Expense-Student/school support	\$ -	\$ 28,170.76	\$ 20,042.80	\$ (48,213.56)
Salaries Expense-Diagnostic	\$ -	\$ 2,560.00	\$ 9,964.78	\$ (12,524.78)
Salaries Expense-Social worker	\$ 76,500.00	\$ -	\$ -	\$ 76,500.00

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Student/school support	\$ 79,100.00	\$ -	\$ -	\$ 79,100.00
Stipend-Social worker	\$ -	\$ 460.90	\$ 409.10	\$ (870.00)
Stipend-Student/school support	\$ -	\$ 340.90	\$ 409.10	\$ (750.00)
Employee Benefits	\$ 103,691.00	\$ 41,910.39	\$ 42,093.15	\$ 19,687.46
Diagnosticians - Contracted	\$ 10,000.00	\$ 1,315.16	\$ 3,684.84	\$ 5,000.00
Speech Therapists - Contracted	\$ 25,000.00	\$ 7,425.39	\$ 15,299.12	\$ 2,275.49
Occupational Therapists - Contracted	\$ 2,000.00	\$ 3,869.27	\$ 2,201.01	\$ (4,070.28)
Vision	\$ 2,745.00	\$ -	\$ -	\$ 2,745.00
Psychologists - Contracted	\$ -	\$ -	\$ 700.00	\$ (700.00)
Psychologists - Contracted	\$ 2,500.00	\$ 1,265.62	\$ 1,234.38	\$ -
Professional Development	\$ -	\$ 1,148.00	\$ -	\$ (1,148.00)
Professional Development	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Other Professional/Technical Services	\$ 27,000.00	\$ 16,571.65	\$ 13,428.35	\$ (3,000.00)
Other Professional/Technical Services	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Other Charges	\$ 500.00	\$ 1,222.29	\$ -	\$ (722.29)
General Supplies and Materials	\$ 500.00	\$ 467.73	\$ 834.86	\$ (802.59)
General Supplies and Materials	\$ -	\$ 344.54	\$ -	\$ (344.54)
<b>Function 2100 - Support Services-Students</b>	<b>\$ 491,023.00</b>	<b>\$ 207,837.42</b>	<b>\$ 192,577.53</b>	<b>\$ 90,608.05</b>
Stipend-library/media assistants	\$ 2,700.00	\$ 254.52	\$ 436.40	\$ 2,009.08
Stipend-Data processing	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Stipend-library/media assistants	\$ -	\$ 109.08	\$ -	\$ (109.08)
Employee Benefits	\$ 991.00	\$ 93.98	\$ 114.57	\$ 782.45
Other Charges	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
General Supplies and Materials	\$ 20,000.00	\$ 2,736.00	\$ 8,491.00	\$ 8,773.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 25,691.00</b>	<b>\$ 3,193.58</b>	<b>\$ 9,041.97</b>	<b>\$ 13,455.45</b>
Salaries- Superintendent	\$ 43,390.00	\$ 27,594.21	\$ 19,710.19	\$ (3,914.40)
Salaries-Data processing	\$ 63,643.00	\$ 37,125.06	\$ 26,517.94	\$ -
Salaries- Clerical assistants	\$ 62,639.00	\$ 36,116.40	\$ 31,782.51	\$ (5,259.91)
Salaries-Data processing	\$ 42,547.00	\$ 24,819.06	\$ 17,727.94	\$ -
Employee Benefits	\$ 84,258.00	\$ 44,048.73	\$ 33,176.85	\$ 7,032.42
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Auditing	\$ 25,000.00	\$ 22,940.52	\$ 2,059.48	\$ -
Legal	\$ 15,000.00	\$ 331.34	\$ 14,668.66	\$ -
Other Professional/Technical Services	\$ 25,000.00	\$ 3,210.15	\$ 2,977.17	\$ 18,812.68
Other Charges	\$ 16,000.00	\$ 7,592.42	\$ 558.00	\$ 7,849.58
Rentals of Computers and Related Equipment	\$ 5,500.00	\$ 1,536.81	\$ 2,144.15	\$ 1,819.04
Board Training	\$ 5,000.00	\$ -	\$ 8,000.00	\$ (3,000.00)
Software	\$ -	\$ 6,045.49	\$ 296.25	\$ (6,341.74)
General Supplies and Materials	\$ -	\$ 622.83	\$ 460.00	\$ (1,082.83)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 388,127.00</b>	<b>\$ 211,983.02</b>	<b>\$ 160,079.14</b>	<b>\$ 16,064.84</b>
Salaries-Principal	\$ 65,084.00	\$ 39,304.40	\$ 25,391.38	\$ 388.22
Salaries-Coordinator matter specialists	\$ 97,858.00	\$ 53,054.40	\$ 35,017.80	\$ 9,785.80
Employee Benefits	\$ 46,045.00	\$ 23,249.31	\$ 16,671.51	\$ 6,124.18
Professional Development	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Charges	\$ 7,858.00	\$ 12,957.74	\$ -	\$ (5,099.74)
Other Charges- Graduation	\$ -	\$ 2,107.59	\$ 1,405.06	\$ (3,512.65)
General Supplies and Materials	\$ 5,000.00	\$ 499.03	\$ 1,218.75	\$ 3,282.22
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 224,845.00</b>	<b>\$ 131,172.47</b>	<b>\$ 79,704.50</b>	<b>\$ 13,968.03</b>
Salaries-Business Office support	\$ 53,562.00	\$ 32,007.50	\$ 22,157.50	\$ (603.00)
Employee Benefits	\$ 165,726.00	\$ 8,570.92	\$ 7,786.20	\$ 149,368.88
Professional Development	\$ 800.00	\$ -	\$ -	\$ 800.00
Other Professional/Technical Services	\$ -	\$ 34,540.86	\$ 34,672.14	\$ (69,213.00)
Other Charges	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Contract Services	\$ -	\$ -	\$ 20,600.00	\$ (20,600.00)
Software	\$ 18,000.00	\$ 14,852.05	\$ -	\$ 3,147.95
General Supplies and Materials	\$ 500.00	\$ 5,947.20	\$ 1,468.60	\$ (6,915.80)
<b>Function 2500 - Central Services</b>	<b>\$ 241,588.00</b>	<b>\$ 95,918.53</b>	<b>\$ 86,684.44</b>	<b>\$ 58,985.03</b>
Salaries- custodial	\$ 67,141.00	\$ 36,808.29	\$ 24,915.39	\$ 5,417.32

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries- Overtime custodial	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Employee Benefits	\$ 32,234.00	\$ 16,667.04	\$ 11,568.29	\$ 3,998.67
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Other Charges	\$ 17,000.00	\$ 1,826.17	\$ 2,824.58	\$ 12,349.25
Maintenance & Repair Furniture/Fixtures/Equipment	\$ 10,000.00	\$ 2,459.64	\$ 728.21	\$ 6,812.15
Maintenance & Repair - Buildings And Grounds	\$ 22,314.00	\$ 12,803.45	\$ 9,510.48	\$ 0.07
Electricity	\$ 30,000.00	\$ 19,198.53	\$ 10,801.47	\$ -
Natural Gas (Buildings)	\$ 20,000.00	\$ 7,449.84	\$ 12,550.16	\$ -
Water/Sewage	\$ 19,743.00	\$ 13,436.82	\$ 6,305.71	\$ 0.47
Water/Sewage	\$ 62,000.00	\$ -	\$ -	\$ 62,000.00
Communication Services	\$ -	\$ 42,526.76	\$ 31,002.35	\$ (73,529.11)
Property/Liability Insurance	\$ 64,957.00	\$ 84,215.00	\$ -	\$ (19,258.00)
Contracts - Interagency	\$ 12,415.00	\$ 4,828.90	\$ 7,586.02	\$ 0.08
Software	\$ 1,607.00	\$ -	\$ 1,606.77	\$ 0.23
General Supplies and Materials	\$ 12,329.00	\$ 11,475.13	\$ 1,606.55	\$ (752.68)
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 372,890.00</b>	<b>\$ 253,695.57</b>	<b>\$ 121,005.98</b>	<b>\$ (1,811.55)</b>
Salaries-Maintenance	\$ 5,000.00	\$ 2,429.33	\$ 4,852.15	\$ (2,281.48)
Stipend-Bus driver	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Employee Benefits	\$ 1,033.00	\$ 199.70	\$ 440.21	\$ 393.09
Other Charges	\$ 350.00	\$ -	\$ -	\$ 350.00
Property/Liability Insurance	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -
Bus Inspections	\$ 400.00	\$ 156.24	\$ 243.76	\$ -
Diesel Fuel	\$ 3,000.00	\$ 1,024.40	\$ 3,975.60	\$ (2,000.00)
Lubricants/Anti-Freeze	\$ 720.00	\$ 578.08	\$ 126.00	\$ 15.92
Tires/Tubes	\$ 3,600.00	\$ -	\$ -	\$ 3,600.00
Maintenance Supplies/Parts	\$ 1,000.00	\$ 463.89	\$ -	\$ 536.11
<b>Function 2700 - Student Transportation</b>	<b>\$ 24,103.00</b>	<b>\$ 4,851.64</b>	<b>\$ 13,637.72</b>	<b>\$ 5,613.64</b>
Emergency Reserve	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
<b>Function 2900 - Other Support Services</b>	<b>\$ 60,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000.00</b>
<b>Fund 11000 - Operational</b>	<b>\$ 4,723,186.00</b>	<b>\$ 2,461,038.01</b>	<b>\$ 2,059,203.52</b>	<b>\$ 202,944.47</b>

**Total Instructional Materials Sub-Fund**

Instructional Materials Credit - 50% Other	\$4,500.00	\$466.24	\$1,991.66	\$2,042.10
Instructional Materials Credit - 50% Other	\$1,500.00	\$986.75	\$8.25	\$505.00
Instructional Materials On-Line Digital Subscriptions	\$3,209.00	\$2,631.25	\$6,786.08	(\$6,208.33)
Instructional Materials - Online Digital Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00
Instructional Materials On-Line Digital Subscriptions	\$3,300.00	\$0.00	\$80.00	\$3,220.00
<b>Function 1000 - Instruction</b>	<b>\$13,009.00</b>	<b>\$4,084.24</b>	<b>\$8,865.99</b>	<b>\$58.77</b>
<b>Fund 14000 - Total Instructional Materials Sub-Fund</b>	<b>\$13,009.00</b>	<b>\$4,084.24</b>	<b>\$8,865.99</b>	<b>\$58.77</b>

**Non-Instructional Support**

Other Charges-General Activities	\$0.00	\$5,160.05	\$2,967.95	(\$8,128.00)
Other Charges-SPSO	\$0.00	\$2,526.92	\$287.32	(\$2,814.24)
Other Charges- Athletics	\$2,181.00	\$0.00	\$0.00	\$2,181.00
Other Charges-	\$0.00	\$51.96	\$0.00	(\$51.96)
Other Charges-National Honor Society	\$0.00	\$520.61	\$0.00	(\$520.61)
Other Charges-Yearbook	\$1,524.00	\$4,625.23	\$9,500.00	(\$12,601.23)
Other Charges-Student Council	\$0.00	\$4,475.97	\$1,350.00	(\$5,825.97)
Other Charges-InterAct Club	\$0.00	\$188.18	\$0.00	(\$188.18)
Other Charges-Model UN	\$7,288.60	\$5,386.40	\$4,647.24	(\$2,745.04)
Other Charges-Speech & Debate Club	\$0.00	\$4,722.65	\$200.00	(\$4,922.65)
Other Charges-MESA Club	\$36,965.00	\$1,668.82	\$0.00	\$35,296.18
Other Charges-General Activities	\$0.00	\$0.00	\$425.00	(\$425.00)
Student Travel-Speech & Debate Club	\$762.00	\$790.49	\$0.00	(\$28.49)
Student Travel-MESA Club	\$0.00	\$756.06	\$19,455.00	(\$20,211.06)
Food-SPSO	\$0.00	\$1,635.05	\$0.00	(\$1,635.05)

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
General Supplies and Materials-Speech & Debate Club	\$0.00	\$686.39	\$0.00	(\$686.39)
General Supplies and Materials-General Activities	\$0.00	\$5,501.91	\$0.00	(\$5,501.91)
General Supplies and Materials-default	\$3,393.00	\$0.00	\$0.00	\$3,393.00
General Supplies and Materials-SPSO	\$0.00	\$214.90	\$0.00	(\$214.90)
General Supplies and Materials-Athletics	\$2,509.00	\$1,150.00	\$73.75	\$1,285.25
General Supplies and Materials-Concession stand	\$2,379.00	\$0.00	\$0.00	\$2,379.00
General Supplies and Materials-Bowling	\$1,006.00	\$1,117.63	\$0.00	(\$111.63)
General Supplies and Materials-Baseball	\$495.00	\$97.50	\$0.00	\$397.50
General Supplies and Materials-track	\$1,798.00	\$0.00	\$0.00	\$1,798.00
General Supplies and Materials-Volleyball	\$886.00	\$0.00	\$0.00	\$886.00
General Supplies and Materials-Golf	\$375.00	\$0.00	\$0.00	\$375.00
General Supplies and Materials-Boys Basketball	\$1,353.00	\$100.00	\$295.00	\$958.00
General Supplies and Materials-Girls Basketball	\$2,932.00	\$75.00	\$0.00	\$2,857.00
General Supplies and Materials-Cross Country	\$1,351.00	\$0.00	\$0.00	\$1,351.00
General Supplies and Materials-Boys soccer	\$496.00	\$0.00	\$0.00	\$496.00
General Supplies and Materials-Girls soccer	\$151.00	\$0.00	\$0.00	\$151.00
General Supplies and Materials-Softball	(\$40.00)	\$0.00	\$0.00	(\$40.00)
General Supplies and Materials-Cross Country Meets	\$374.00	\$962.50	\$0.00	(\$588.50)
General Supplies and Materials-Music fees	\$1,318.00	\$0.00	\$0.00	\$1,318.00
General Supplies and Materials-National Honor Society	\$491.00	\$248.18	\$0.00	\$242.82
General Supplies and Materials-yearbook	\$5,371.00	\$0.00	\$0.00	\$5,371.00
General Supplies and Materials-fellowship of Christian Athletes	\$41.00	\$0.00	\$0.00	\$41.00
General Supplies and Materials- Student Council	\$8,672.00	\$336.20	\$77.11	\$8,258.69
General Supplies and Materials- Jordan Java	\$564.00	\$0.00	\$0.00	\$564.00
General Supplies and Materials- Foreign exchange program	\$97.00	\$0.00	\$0.00	\$97.00
General Supplies and Materials- Interact Club	\$2,900.00	\$0.00	\$0.00	\$2,900.00
General Supplies and Materials- DR Who Club	\$813.00	\$0.00	\$0.00	\$813.00
General Supplies and Materials- Model Un	(\$138.00)	\$265.00	\$0.00	(\$403.00)
General Supplies and Materials- Youth and Gov't	\$1,067.00	\$0.00	\$0.00	\$1,067.00
General Supplies and Materials- Speech and debate	\$1,556.00	\$1,541.74	\$0.00	\$14.26
General Supplies and Materials- MESA club	\$8,124.00	\$11,063.70	\$425.18	(\$3,364.88)
General Supplies and Materials- SAGA	\$533.00	\$0.00	\$0.00	\$533.00
General Supplies and Materials- General Activites	\$790.00	\$700.41	\$0.00	\$89.59
<b>Function 1000 - Instruction</b>	<b>\$100,377.60</b>	<b>\$56,569.45</b>	<b>\$38,599.55</b>	<b>\$5,208.60</b>
<b>Fund 23000 - Non-Instructional Support</b>	<b>\$100,377.60</b>	<b>\$56,569.45</b>	<b>\$38,599.55</b>	<b>\$5,208.60</b>

**Entitlement IDEA-B**

Salaries Expense-SPED EA	\$24,000.00	\$0.00	\$0.00	\$24,000.00
Employee Benefits	\$6,432.00	\$0.00	\$0.00	\$6,432.00
Occupational Therapists - Contracted	\$0.00	\$783.84	\$445.88	(\$1,229.72)
<b>Function 1000 - Instruction</b>	<b>\$30,432.00</b>	<b>\$783.84</b>	<b>\$445.88</b>	<b>\$29,202.28</b>
Diagnosticians - Contracted	\$4,477.00	\$0.00	\$0.00	\$4,477.00
Speech Therapists - Contracted	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Occupational Therapists - Contracted	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Psychologists - Contracted	\$1,086.00	\$0.00	\$0.00	\$1,086.00
<b>Function 2100 - Support Services-Students</b>	<b>\$22,563.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,563.00</b>
<b>Fund 24106 - Entitlement IDEA-B</b>	<b>\$52,995.00</b>	<b>\$783.84</b>	<b>\$445.88</b>	<b>\$51,765.28</b>

**English Language Acquisition**

General Supplies and Materials	\$ 25.00	\$ -	\$ -	\$ 25.00
<b>Function 1000 - Instruction</b>	<b>\$ 25.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25.00</b>
<b>Fund 24153 - English Language Acquisition</b>	<b>\$ 25.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25.00</b>

**Title II Teacher/Principal Training & Recruiting**

Professional Development	\$7,500.00	\$3,578.07	\$1,028.56	\$2,893.37
--------------------------	------------	------------	------------	------------

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Professional Development	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Professional Development	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Other Textbooks	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Other Textbooks	\$1,500.00	\$0.00	\$0.00	\$1,500.00
<b>Function 1000 - Instruction</b>	<b>\$16,500.00</b>	<b>\$3,623.87</b>	<b>\$1,302.89</b>	<b>\$11,573.24</b>
Professional Development	\$1,953.00	\$0.00	\$0.00	\$1,953.00
<b>Function 2100 - Support Services-Students</b>	<b>\$1,953.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,953.00</b>
Professional Development	\$1,966.00	\$0.00	\$0.00	\$1,966.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$1,966.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,966.00</b>
<b>Fund 24154 - Title II Teacher/Principal Training &amp; Recruiting</b>	<b>\$20,419.00</b>	<b>\$3,623.87</b>	<b>\$1,302.89</b>	<b>\$15,492.24</b>

**Carl D Perkins Secondary - Current**

Other Contract Services	\$4,199.00	\$0.00	\$0.00	\$4,199.00
General Supplies and Materials	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<b>Function 1000 - Instruction</b>	<b>\$14,199.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,199.00</b>
<b>Fund 24174 - Carl D Perkins Secondary - Current</b>	<b>\$14,199.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,199.00</b>

**CRRSA**

Stipend-Teacher	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Professional Development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Employee Benefits	\$6,166.00	\$0.00	\$0.00	\$6,166.00
Professional Development	\$5,699.00	\$4,199.00	\$3,000.00	(\$1,500.00)
Software	\$1,492.00	\$0.00	\$0.00	\$1,492.00
General Supplies and Materials	\$0.00	\$1,491.03	\$0.00	(\$1,491.03)
<b>Function 1000 - Instruction</b>	<b>\$1,297.00</b>	<b>\$1,296.91</b>	<b>\$0.00</b>	<b>\$0.09</b>
Salaries Expense-Social worker	\$37,654.00	\$6,986.94	\$3,000.00	\$27,667.06
Salaries Expense-Student/school support	\$15,887.00	\$5,852.91	\$10,033.53	\$0.56
Stipend-Social worker	\$15,887.00	\$5,852.91	\$10,033.53	\$0.56
Stipend-Student/school support	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Stipend-SPED EA	\$5,000.00	\$240.00	\$996.93	\$3,763.07
Employee Benefits	\$0.00	\$130.00	\$331.26	(\$461.26)
Professional Development	\$5,241.00	\$3,240.44	\$5,771.13	(\$3,770.57)
Other Professional/Technical Services	\$4,149.00	\$0.00	\$0.00	\$4,149.00
Other Charges	\$1,500.00	\$0.00	\$0.00	\$1,500.00
General Supplies and Materials	\$0.00	\$6.49	\$0.00	(\$6.49)
<b>Function 2100 - Support Services-Students</b>	<b>\$500.00</b>	<b>\$922.75</b>	<b>\$0.00</b>	<b>(\$422.75)</b>
Maintenance & Repair Furniture/Fixtures/Equipment	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Maintenance & Repair - Buildings And Grounds	\$218,570.00	\$0.00	\$0.00	\$218,570.00
General Supplies and Materials	\$1,641.00	\$0.00	\$0.00	\$1,641.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$220,211.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$217,711.00</b>
<b>Fund 24308 - CRRSA</b>	<b>\$311,029.00</b>	<b>\$25,732.44</b>	<b>\$30,166.38</b>	<b>\$255,130.18</b>

**ARP ESSER III CDFA 84.425U**

Salaries Expense-Teacher	\$0.00	\$4,881.45	\$8,368.15	(\$13,249.60)
Salaries Expense-SPED Teacher	\$0.00	\$13,526.94	\$23,189.06	(\$36,716.00)
Salaries Expense-SPED EA	\$0.00	\$8,212.47	\$14,078.53	(\$22,291.00)
Stipend-Teacher	\$150,000.00	\$11,929.17	\$55,838.76	\$82,232.07
Stipend-SPED Teacher	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Stipend-SPED EA	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Stipend-Teacher	\$0.00	\$3,286.00	\$0.00	(\$3,286.00)
Employee Benefits	\$48,115.00	\$12,675.24	\$29,424.15	\$6,015.61
Other Professional/Technical Services	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Other Charges-SPSO	\$0.00	\$100.00	\$0.00	(\$100.00)
Other Charges	\$26,000.00	\$2,526.00	\$0.00	\$23,474.00
Software	\$21,000.00	\$19,941.50	\$0.00	\$1,058.50

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Software	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Software	\$2,500.00	\$0.00	\$8,000.00	(\$5,500.00)
General Supplies and Materials	\$109,830.00	\$1,264.73	\$9.45	\$108,555.82
General Supplies and Materials	\$16,100.00	\$0.00	\$0.00	\$16,100.00
General Supplies and Materials	\$21,500.00	\$0.00	\$0.00	\$21,500.00
General Supplies and Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Supply Assets (\$5000 or less)	\$5,386.00	\$88,469.61	\$0.00	(\$83,083.61)
Supply Assets (Under \$5,000)	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Supply Assets (Under \$5,000)	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Supply Assets (Under \$5,000)	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<b>Function 1000 - Instruction</b>	<b>\$490,931.00</b>	<b>\$166,813.11</b>	<b>\$138,908.10</b>	<b>\$185,209.79</b>
Salaries expense-Coordinator matter specialists	\$0.00	\$4,029.48	\$5,756.32	(\$9,785.80)
Salaries Expense-Social worker	\$0.00	\$8,566.32	\$14,239.38	(\$22,805.70)
Salaries Expense-Student/school support	\$0.00	\$5,526.29	\$9,473.71	(\$15,000.00)
Stipend-Social worker	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Stipend-Student/school support	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Employee Benefits	\$3,831.00	\$5,322.83	\$8,622.77	(\$10,114.60)
Specialists - Contracted	\$26,000.00	\$0.00	\$0.00	\$26,000.00
General Supplies and Materials	\$20,167.00	\$0.00	\$0.00	\$20,167.00
<b>Function 2100 - Support Services-Students</b>	<b>\$64,998.00</b>	<b>\$23,444.92</b>	<b>\$38,092.18</b>	<b>\$3,460.90</b>
Stipend- Superintendent	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Stipend- Business office support	\$0.00	\$987.00	\$1,410.00	(\$2,397.00)
Stipend-Data processing	\$0.00	\$208.00	\$0.00	(\$208.00)
Employee Benefits	\$2,680.00	\$318.66	\$380.97	\$1,980.37
Other charges	\$0.00	\$4,663.75	\$0.00	(\$4,663.75)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$12,680.00</b>	<b>\$6,177.41</b>	<b>\$1,790.97</b>	<b>\$4,711.62</b>
Salaries expense-Principal	\$7,096.00	\$2,086.95	\$4,173.87	\$835.18
Employee Benefits	\$1,906.00	\$560.98	\$1,122.77	\$222.25
Professional Development	\$6,833.00	\$6,833.00	\$0.00	\$0.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$15,835.00</b>	<b>\$9,480.93</b>	<b>\$5,296.64</b>	<b>\$1,057.43</b>
Salaries Expense- custodial	\$881.00	\$2,470.58	\$3,529.42	(\$5,119.00)
Stipend- custodial	\$0.00	\$110.00	\$0.00	(\$110.00)
Employee Benefits	\$0.00	\$1,158.88	\$1,534.24	(\$2,693.12)
Maintenance & Repair Furniture/Fixtures/Equipment	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Maintenance & Repair - Buildings And Grounds	\$37,000.00	\$89,599.95	\$31,940.00	(\$84,539.95)
Other Contract Services	\$0.00	\$0.00	\$8,896.66	(\$8,896.66)
General Supplies and Materials	\$18,697.00	\$0.00	\$0.00	\$18,697.00
Fixed Assets (More Than \$5,000)	\$0.00	\$24,124.48	\$396.00	(\$24,520.48)
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$206,578.00</b>	<b>\$117,463.89</b>	<b>\$46,296.32</b>	<b>\$42,817.79</b>
<b>Fund 24330 - ARP ESSER III CDFA 84.425U</b>	<b>\$791,022.00</b>	<b>\$323,380.26</b>	<b>\$230,384.21</b>	<b>\$237,257.53</b>
<b>REC/District Fiscal Agent</b>				
Other Textbooks	\$200.00	\$0.00	\$0.00	\$200.00
General Supplies and Materials	\$241.00	\$0.00	\$0.00	\$241.00
General Supplies and Materials	\$200.00	\$0.00	\$0.00	\$200.00
<b>Function 1000 - Instruction</b>	<b>\$641.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$641.00</b>
<b>Fund 26107 - REC/District Fiscal Agent</b>	<b>\$641.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$641.00</b>
<b>2012 GOB Public School Library</b>				
Library And Audio-Visual	\$8,138.00	\$0.00	\$0.00	\$8,138.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$8,138.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,138.00</b>
<b>Fund 27107 - 2012 GOB Public School Library</b>	<b>\$8,138.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,138.00</b>
<b>Instructional Materials</b>				
Instructional Materials Credit - 50% Textbooks	\$0.00	\$202.94	\$0.00	(\$202.94)

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Instructional Materials Cash - 50% Textbooks	\$1,000.00	\$2,675.06	\$0.00	(\$1,675.06)
Instructional Materials Cash - 50% Textbooks	\$500.00	\$0.00	\$0.00	\$500.00
Instructional Materials Cash - 50% Textbooks	\$500.00	\$0.00	\$0.00	\$500.00
Software	\$878.00	\$0.00	\$0.00	\$878.00
<b>Function 1000 - Instruction</b>	<b>\$2,878.00</b>	<b>\$2,878.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund 27109 - Instructional Materials</b>	<b>\$2,878.00</b>	<b>\$2,878.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**K-12 Plus /ELTP Planning Grant**

Stipend-Teacher	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Stipend-SPED Teacher	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Stipend-EA	\$2,000.00	\$0.00	\$0.00	\$2,000.00
General Supplies and Materials	\$3,000.00	\$0.00	\$0.00	\$3,000.00
<b>Function 1000 - Instruction</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>
Stipend Expense-Social worker	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Stipend-Student/school support	\$2,500.00	\$0.00	\$0.00	\$2,500.00
<b>Function 2100 - Support Services-Students</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>
<b>Fund 27408 - K-12 Plus /ELTP Planning Grant</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

**NM Schools COVID Testing**

Salaries Expense-Nurse	\$0.00	\$2,727.41	\$4,675.59	(\$7,403.00)
Stipend-Nurse	\$10,000.00	\$2,880.00	\$0.00	\$7,120.00
Stipend- Health Assistants	\$2,000.00	\$1,340.78	\$2,298.52	(\$1,639.30)
Employee Benefits	\$3,216.00	\$1,880.33	\$2,191.54	(\$855.87)
Other Charges	\$6,227.00	\$0.00	\$0.00	\$6,227.00
General Supplies and Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Supply Assets (Under \$5,000)	\$15,000.00	\$0.00	\$3,990.00	\$11,010.00
<b>Function 2100 - Support Services-Students</b>	<b>\$61,443.00</b>	<b>\$8,828.52</b>	<b>\$13,155.65</b>	<b>\$39,458.83</b>
<b>Fund 28211 - NM Schools COVID Testing</b>	<b>\$61,443.00</b>	<b>\$8,828.52</b>	<b>\$13,155.65</b>	<b>\$39,458.83</b>

**Private Dir Grants (Categorical)**

Other Charges	\$ 1,248.00	\$ -	\$ -	\$ 1,248.00
<b>Function 1000 - Instruction</b>	<b>\$ 1,248.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,248.00</b>
<b>Fund 29102 - Private Dir Grants (Categorical)</b>	<b>\$ 1,248.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,248.00</b>

**Public School Capital Outlay**

Lease to Purchase	\$296,471.00	\$98,050.02	\$130,733.36	\$67,687.62
<b>Function 4000 - Capital Outlay</b>	<b>\$296,471.00</b>	<b>\$98,050.02</b>	<b>\$130,733.36</b>	<b>\$67,687.62</b>
<b>Fund 31200 - Public School Capital Outlay</b>	<b>\$296,471.00</b>	<b>\$98,050.02</b>	<b>\$130,733.36</b>	<b>\$67,687.62</b>

**Special Capital Outlay-State**

Construction Services	\$264,169.00	\$0.00	\$0.00	\$264,169.00
<b>Function 4000 - Capital Outlay</b>	<b>\$264,169.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$264,169.00</b>
<b>Fund 31400 - Special Capital Outlay-State</b>	<b>\$264,169.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$264,169.00</b>

**Capital Improvements HB-33**

County Tax Collection Costs	\$2,948.00	\$1,906.61	\$0.00	\$1,041.39
<b>Function 2300 - Support Services-General Administration</b>	<b>\$2,948.00</b>	<b>\$1,906.61</b>	<b>\$0.00</b>	<b>\$1,041.39</b>
Maintenance & Repair Furniture/Fixtures/Equipment	\$200,000.00	\$134.84	\$165.16	\$199,700.00
Maintenance & Repair - Buildings & Grounds	\$200,000.00	\$28,502.17	\$14,822.46	\$156,675.37
Construction Services	\$375,442.00	\$27,115.81	\$130,873.93	\$217,452.26
Lease to Purchase	\$100,000.00	\$98,050.02	\$0.00	\$1,949.98

**East Mountain High School  
Expenditure Report  
as of January 31st, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Supply Assets (\$5000 or less)	\$1,000.00	\$358.34	\$41.66	\$600.00
Fixed Assets (More Than \$5,000)	\$156,414.00	\$0.00	\$0.00	\$156,414.00
<b>Function 4000 - Capital Outlay</b>	<b>\$1,032,856.00</b>	<b>\$154,161.18</b>	<b>\$145,903.21</b>	<b>\$732,791.61</b>
<b>Fund 31600 - Capital Improvements HB-33</b>	<b>\$1,035,804.00</b>	<b>\$156,067.79</b>	<b>\$145,903.21</b>	<b>\$733,833.00</b>
<b>Capital Improvement SB-9 County</b>				
County Tax Collection Costs	\$1,518.00	\$963.11	\$0.00	\$554.89
<b>Function 2300 - Support Services-General Administration</b>	<b>\$1,518.00</b>	<b>\$963.11</b>	<b>\$0.00</b>	<b>\$554.89</b>
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$253,783.00	\$3,365.05	\$3,384.95	\$247,033.00
Construction Services	\$168,383.00	\$21,655.86	\$0.00	\$146,727.14
Lease to Purchase	\$90,000.00	\$65,366.68	\$0.00	\$24,633.32
Software	\$12,000.00	\$9,354.98	\$0.00	\$2,645.02
General Supplies and Materials	\$4,500.00	\$1,652.99	\$2,847.01	\$0.00
Supply Assets (\$5000 or less)	\$30,282.00	\$10,130.30	\$0.00	\$20,151.70
Fixed Assets (More Than \$5,000)	\$31,000.00	\$0.00	\$0.00	\$31,000.00
<b>Function 4000 - Capital Outlay</b>	<b>\$589,948.00</b>	<b>\$111,525.86</b>	<b>\$6,231.96</b>	<b>\$472,190.18</b>
<b>Fund 31701 - Capital Improvement SB-9 County</b>	<b>\$591,466.00</b>	<b>\$112,488.97</b>	<b>\$6,231.96</b>	<b>\$472,745.07</b>
<b>SB-9 State Match - Cash</b>				
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Software	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Supply Assets (Under \$5,000)	\$1,932.00	\$0.00	\$246.15	\$1,685.85
Fixed Assets (More Than \$5,000)	\$6,000.00	\$0.00	\$0.00	\$6,000.00
<b>Function 4000 - Capital Outlay</b>	<b>\$11,932.00</b>	<b>\$0.00</b>	<b>\$246.15</b>	<b>\$11,685.85</b>
<b>Fund 31703 - SB-9 State Match - Cash</b>	<b>\$11,932.00</b>	<b>\$0.00</b>	<b>\$246.15</b>	<b>\$11,685.85</b>
<b>Grand Total</b>	<b>\$8,325,451.60</b>	<b>\$3,253,525.41</b>	<b>\$2,674,307.75</b>	<b>\$2,397,618.44</b>

**East Mountain High School**  
**Statement of bills and disbursements Report**  
as of January 31st, 2023

Bank	Account Number					
Wells Fargo	Checkings					
Date	Number	Type	Payee/From		Deposit	Withdrawal
1/2/2023	12117	Payroll Liability Check	ING ReliaStar Life Ins Co			\$ 2,270.00
1/2/2023	12118	Payroll Liability Check	Security Benefit			\$ 800.00
1/2/2023	12119	Payroll Liability Check	Matrix Trust Company			\$ 2,148.32
1/2/2023	12120	Payroll Liability Check	United Way of Central New Mexico			\$ 30.00
1/2/2023	12121	Payroll Liability Check	Pre-paid Legal Services, Inc.			\$ 258.15
1/2/2023	12122	Payroll Liability Check	Allstate Workplace Division			\$ 816.29
1/3/2023	12063	Payroll Liability Check	Pre-paid Legal Services, Inc.			\$ 258.15
1/3/2023	12064	AP Warrant	AJF Enterprises, Inc.			\$ 1,318.18
1/3/2023	12065	AP Warrant	Awards, Etc.			\$ 428.50
1/3/2023	12066	AP Warrant	B & D Industries, Inc.			\$ 1,054.62
1/3/2023	12067	AP Warrant	Bernalillo County Fleet/Facility Dept			\$ 948.56
1/3/2023	12068	AP Warrant	Brady Industries Inc			\$ 2,641.21
1/3/2023	12069	AP Warrant	Canon Financial Services, Inc.			\$ 821.31
1/3/2023	12070	AP Warrant	Century Link			\$ 414.34
1/3/2023	12071	AP Warrant	Cooperative Educational Svcs			\$ 657.58
1/3/2023	12072	AP Warrant	De Lage Landen Financial Services, Inc.			\$ 1,597.89
1/3/2023	12073	AP Warrant	EMHS Foundation			\$ 32,683.34
1/3/2023	12074	AP Warrant	Estancia Board of Education			\$ 150.00
1/3/2023	12075	AP Warrant	Gardenswartz Team Sales			\$ 2,784.76
1/3/2023	12076	AP Warrant	Healy, Carmen L			\$ 18.99
1/3/2023	12077	AP Warrant	Herrera Coaches, Inc.			\$ 1,475.22
1/3/2023	12078	AP Warrant	Home Security Systems, LLC			\$ 344.12
1/3/2023	12079	AP Warrant	ItsQuest, Inc			\$ 3,640.06
1/3/2023	12080	AP Warrant	LeGate, Laurel			\$ 753.87
1/3/2023	12081	AP Warrant	NM Gas Company, Inc.			\$ 2,551.81
1/3/2023	12082	AP Warrant	Bryan or Millay Peterson			\$ 398.91
1/3/2023	12083	AP Warrant	Postmaster			\$ 242.00
1/3/2023	12084	AP Warrant	Schroeder, Stephanie			\$ 829.35
1/3/2023	12085	AP Warrant	SMPA Architects			\$ 2,424.38
1/3/2023	12086	AP Warrant	Staples			\$ 1,244.31
1/3/2023	12087	AP Warrant	T-Mobile USA Inc.			\$ 140.00
1/3/2023	12088	AP Warrant	Fiber Platform, LLC			\$ 718.00
1/3/2023	12089	AP Warrant	Cellco Partnership			\$ 51.77
1/3/2023	12090	AP Warrant	Windust, Amanda H			\$ 137.07
1/4/2023		Payroll Liability Check	Internal Revenue Service			\$ 25,164.10
1/4/2023	12091	AP Warrant	Brown, Gwen L			\$ 20.25
1/4/2023	12092	AP Warrant	WEX Bank			\$ 232.85
1/5/2023		Payroll Liability Check	NM Retiree Health Care Authority			\$ 7,124.90
1/5/2023	01-006	Cash Receipt	Activity fees	\$ 320.00		
1/6/2023	01-005	Cash Receipt	Spring Art fee	\$ 150.00		
1/9/2023		Payroll Liability Check	NM Public Schools Insurance Authority			\$ 26,938.20
1/9/2023	01-007	Cash Receipt	Spring art fees	\$ 90.00		
1/10/2023	01-008	Cash Receipt	Spring art fees	\$ 90.00		
1/11/2023		Payroll Liability Check	NM Educational Retirement Board			\$ 66,023.04
1/11/2023	01-001	Cash Receipt	SEG January 2023	\$ 329,050.34		
1/12/2023	01-009	Cash Receipt	Spring art fees	\$ 60.00		
1/13/2023		Payroll Liability Check	Wells Fargo Bank, N.A.			\$ 78,320.17
1/13/2023	00063388	Journal Entry	Void Warrant: 12106; Reversing Disbursement for Voucher: 011323, OP, Vendor: Ossila LTD	\$ 2,526.00		
1/13/2023	01-010	Cash Receipt	Spring art fee and Girls Basketball	\$ 140.00		
1/13/2023	12094	AP Warrant	AAA Organic Pest Control, Inc.			\$ 102.36
1/13/2023	12095	AP Warrant	Accountability & Compliance Resources LLC			\$ 642.03
1/13/2023	12096	AP Warrant	AJF Enterprises, Inc.			\$ 332.10
1/13/2023	12097	AP Warrant	Awards, Etc.			\$ 94.50
1/13/2023	12098	AP Warrant	Varsity Brands Holding Co., Inc.			\$ 8,600.00
1/13/2023	12099	AP Warrant	CamNet, Inc.			\$ 5,746.49
1/13/2023	12100	AP Warrant	Cooperative Educational Svcs			\$ 328.79
1/13/2023	12101	AP Warrant	Entranosa Water & Wastewater Assoc.			\$ 693.48
1/13/2023	12102	AP Warrant	Holcomb Law Office			\$ 110.44
1/13/2023	12103	AP Warrant	ItsQuest, Inc			\$ 173.34
1/13/2023	12104	AP Warrant	Michael Faust			\$ 1,794.04
1/13/2023	12105	AP Warrant	Moss Adams LLP			\$ 3,255.61
1/13/2023	12106	AP Warrant	Ossila LTD			\$ 2,526.00
1/13/2023	12107	AP Warrant	PNM Electric			\$ 2,324.35
1/13/2023	12108	AP Warrant	William Radosevich			\$ 44.00
1/13/2023	12109	AP Warrant	School Specialty, Inc.			\$ 75.77
1/13/2023	12110	AP Warrant	Schroeder, Stephanie			\$ 377.78
1/13/2023	12111	AP Warrant	Smith III, Trey			\$ 608.61
1/13/2023	12112	AP Warrant	The Vigil Group, LLC			\$ 5,756.81
1/13/2023	12113	AP Warrant	Tuff Shed, Inc.			\$ 24,124.48
1/13/2023	12114	AP Warrant	VEX Robotics, Inc.			\$ 11,997.00
1/13/2023	12115	AP Warrant	Waste Management of New Mexico, Inc.			\$ 786.76
1/13/2023	12116	AP Warrant	Heads Up Landscape Contractors LLC			\$ 1,365.05
1/17/2023	01-002	Cash Receipt	Q1 and Q2 lease reimbursements	\$ 148,235.50		
1/17/2023	01-011	Cash Receipt	Spring art fee	\$ 60.00		
1/18/2023		Payroll Liability Check	Internal Revenue Service			\$ 25,091.23
1/18/2023	01-014	Cash Receipt	Girls Basketball fees	\$ 250.00		
1/19/2023	01-004	Cash Receipt	Sandoval HB-33 and SB-9	\$ 4,161.82		
1/19/2023	01-015	Cash Receipt	Girls Basketball	\$ 334.00		
1/20/2023		Payroll Liability Check	New Mexico Taxation and Revenue Department			\$ 6,892.80
1/20/2023	01-003	Cash Receipt	Bernalillo HB-33 and SB-9	\$ 169,345.76		
1/23/2023	01-012	Cash Receipt	Spring Art fee	\$ 30.00		
1/25/2023	01-013	Cash Receipt	Spring art fee and AP testing	\$ 200.00		
1/25/2023	01-016	Cash Receipt	Golf	\$ 150.00		
1/25/2023	12123	AP Warrant	Texas Association of School Boards, Inc.			\$ 2,500.00
1/26/2023	01-017	Cash Receipt	Baseball fee	\$ 350.00		
1/26/2023	01-018	Cash Receipt	Girls and Boys Basketball	\$ 391.00		
1/27/2023		Payroll Liability Check	NM State Department of Labor			\$ 395.06
1/27/2023		Payroll Liability Check	NM Taxation and Revenue (WC)			\$ 210.70

East Mountain High School  
Statement of bills and disbursements Report  
as of January 31st, 2023

Wells Fargo		Checkings			
1/31/2023		Payroll Liability Check	Wells Fargo Bank, N.A.		\$ 78,535.25
1/31/2023	00063519	Journal Entry	Void Warrant: 12150; Reversing Disbursement for Voucher: 013123, OP, Vendor: Bryan Peterson	\$ 718.03	
1/31/2023	12124	AP Warrant	AJF Enterprises, Inc.		\$ 1,594.08
1/31/2023	12125	AP Warrant	Amazon.com		\$ 2,176.54
1/31/2023	12126	AP Warrant	Awards, Etc.		\$ 82.00
1/31/2023	12127	AP Warrant	Mark D Benson		\$ 3,652.99
1/31/2023	12128	AP Warrant	Bernalillo County Fleet/Facility Dept		\$ 701.28
1/31/2023	12129	AP Warrant	Booth, Marie C		\$ 99.35
1/31/2023	12130	AP Warrant	Canon Financial Services, Inc.		\$ 821.31
1/31/2023	12131	AP Warrant	Central New Mexico Pumping, Inc.		\$ 324.18
1/31/2023	12132	AP Warrant	Central NM Baseball Umpires Association		\$ 2,839.41
1/31/2023	12133	AP Warrant	Century Link		\$ 414.51
1/31/2023	12134	AP Warrant	Chancellor, Alan L		\$ 36.00
1/31/2023	12135	AP Warrant	Cooperative Educational Svcs		\$ 657.58
1/31/2023	12136	AP Warrant	De Lage Landen Financial Services, Inc.		\$ 1,597.89
1/31/2023	12137	AP Warrant	Dick Blick Co. dba Blick Art Materials		\$ 4,094.99
1/31/2023	12138	AP Warrant	EMHS Foundation		\$ 32,683.34
1/31/2023	12139	AP Warrant	Flake, Hannah		\$ 414.53
1/31/2023	12140	AP Warrant	Gardenswartz Team Sales		\$ 3,159.78
1/31/2023	12141	AP Warrant	Herrera School Buses, Inc.		\$ 1,236.70
1/31/2023	12142	AP Warrant	ItsQuest, Inc		\$ 1,906.72
1/31/2023	12143	AP Warrant	LSG and Associates Inc.		\$ 1,265.62
1/31/2023	12144	AP Warrant	NAPA Auto Parts		\$ 372.68
1/31/2023	12145	AP Warrant	Nee, Adelynn J		\$ 112.97
1/31/2023	12146	AP Warrant	Nee, Mary Charlotte		\$ 752.36
1/31/2023	12147	AP Warrant	NM Gas Company, Inc.		\$ 2,873.27
1/31/2023	12148	AP Warrant	Ossila LTD		\$ 2,526.00
1/31/2023	12149	AP Warrant	Petersen Landscaping LLC		\$ 398.91
1/31/2023	12150	AP Warrant	Bryan Peterson		\$ 718.03
1/31/2023	12151	AP Warrant	PNM Electric		\$ 2,451.55
1/31/2023	12152	AP Warrant	Rothe, Pam J		\$ 80.97
1/31/2023	12153	AP Warrant	Salazar, Marisa L		\$ 88.80
1/31/2023	12154	AP Warrant	Sanchez, Kimberly N		\$ 210.50
1/31/2023	12155	AP Warrant	Smith III, Trey		\$ 4,663.75
1/31/2023	12156	AP Warrant	Staples		\$ 2,474.51
1/31/2023	12157	AP Warrant	Staples, Inc.		\$ 675.80
1/31/2023	12158	AP Warrant	T-Mobile USA Inc.		\$ 140.00
1/31/2023	12159	AP Warrant	Theatrical Rights Worldwide		\$ 2,025.00
1/31/2023	12160	AP Warrant	Cellco Partnership		\$ 51.80
1/31/2023	12161	AP Warrant	Windust, Amanda H		\$ 74.68
1/31/2023	12162	AP Warrant	Wood, Michael R		\$ 422.55
1/31/2023	12163	AP Warrant	Petersen Landscaping LLC		\$ 718.03
1/31/2023	12164	AP Warrant	Amazon.com		\$ 185.83
<b>Sub Total</b>				<b>\$ 656,652.45</b>	<b>\$ 538,136.19</b>
<b>Grand Total</b>				<b>\$ 656,652.45</b>	<b>\$ 538,136.19</b>

East Mountain High School  
Statement of bills and disbursements Report  
as of January 31st, 2023

Wells Fargo		Checkings			
Bank	Account Number				
Wells Fargo	Student Account				
Date	Number	Type	Payee/From	Deposit	Withdrawal
1/3/2023	2175	AP Warrant	AndyMark Inc.		\$ 1,940.87
1/3/2023	2176	AP Warrant	Full Contact Sports Photography		\$ 175.00
1/3/2023	2177	AP Warrant	Schroeder, Stephanie		\$ 51.96
1/3/2023	2178	AP Warrant	Nee, Adelynn J		\$ 375.30
1/4/2023	2179	AP Warrant	Peter Defries Corp DBA Dion's Pizza		\$ 897.00
1/5/2023	01-019	Cash Receipt	Speech and Debate	\$ 200.00	
1/5/2023	2180	AP Warrant	Berkeley Model United Nations		\$ 680.00
1/5/2023	2181	AP Warrant	Schroeder, Stephanie		\$ 67.84
1/9/2023	01-020	Cash Receipt	Snack Bar	\$ 330.80	
1/10/2023	01-021	Cash Receipt	Snack Bar	\$ 108.30	
1/12/2023	01-022	Cash Receipt	Basketball Banner; snack bar; student government	\$ 259.30	
1/13/2023	01-023	Cash Receipt	NHS: Snack bar	\$ 451.50	
1/13/2023	2182	AP Warrant	Gardenswartz Team Sales		\$ 198.88
1/13/2023	2183	AP Warrant	Gray, Verity		\$ 68.02
1/13/2023	2184	AP Warrant	Windust, Amanda H		\$ 2,692.70
1/13/2023	2185	AP Warrant	Full Contact Sports Photography		\$ 25.00
1/17/2023	01-024	Cash Receipt	Senior banner: Snack bar	\$ 264.75	
1/19/2023	01-025	Cash Receipt	speech and debate: snack bar	\$ 300.00	
1/23/2023	01-026	Cash Receipt	Model UN: Snack bar	\$ 2,055.99	
1/26/2023	01-027	Cash Receipt	Snack Bar	\$ 100.30	
1/27/2023	01-028	Cash Receipt	Snack Bar	\$ 369.50	
1/30/2023	01-029	Cash Receipt	Kroger donation: Snack bar	\$ 462.75	
1/31/2023	01-030	Cash Receipt	Snack Bar	\$ 105.65	
1/31/2023	2186	AP Warrant	Amazon.com		\$ 1,436.56
1/31/2023	2187	AP Warrant	Carrie Sanchez		\$ 123.10
1/31/2023	2188	AP Warrant	Garcia, Gabriella P		\$ 395.39
1/31/2023	2189	AP Warrant	Morris, Stephen		\$ 958.18
1/31/2023	2190	AP Warrant	Nee, Adelynn J		\$ 1,362.94
1/31/2023	2191	AP Warrant	Schroeder, Stephanie		\$ 107.44
1/31/2023	2192	AP Warrant	Smith III, Trey		\$ 1,743.58
<b>Sub Total</b>				<b>\$ 5,008.84</b>	<b>\$ 13,299.76</b>
<b>Grand Total</b>				<b>\$ 5,008.84</b>	<b>\$ 13,299.76</b>
Bank	Account Number				
Wells Fargo	SPSO				
Date	Number	Type	Payee/From	Deposit	Withdrawal
1/3/2023	1763	AP Warrant	Coffetime Bottled Water & Coffee Service, LLC		\$ 12.23
1/3/2023	1764	AP Warrant	Nee, Adelynn J		\$ 123.97
1/13/2023	00063364	Journal Entry	Void Warrant: 1766; Reversing Disbursement for Voucher: 0113235PSO, SPSO, Vendor: Full Contact Sports Photography	\$ 25.00	
1/13/2023	1765	AP Warrant	Coffetime Bottled Water & Coffee Service, LLC		\$ 177.65
1/13/2023	1766	AP Warrant	Full Contact Sports Photography		\$ 25.00
1/13/2023	1767	AP Warrant	Schroeder, Stephanie		\$ 54.63
1/13/2023	1768	AP Warrant	Windust, Amanda H		\$ 31.87
1/31/2023	1769	AP Warrant	Coffetime Bottled Water & Coffee Service, LLC		\$ 67.56
<b>Sub Total</b>				<b>\$ 25.00</b>	<b>\$ 492.91</b>
<b>Grand Total</b>				<b>\$ 25.00</b>	<b>\$ 492.91</b>

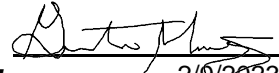
**East Mountain High School  
Bank Reconciliation Report  
as of January 31st, 2023**

School: East Mountain High School  
Bank: Wells Fargo  
Account Description: General Operational  
Statement Date: January 31, 2023

Beginning balance per bank	\$	1,566,780.96
Cleared transactions:		
Checks and withdrawals	\$	(456,046.63)
Deposits and credits	\$	653,408.42
Other bank adjustments		
Ending balance per bank	\$	<b>1,764,142.75</b>

---

Plus: Outstanding Deposits		
Plus: Cleared items prior to entry		
Less: Outstanding checks	\$	(84,625.33)
<b>Balance per GL</b>	\$	<b>1,679,517.42</b>

  
**Date:** 2/9/2023

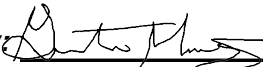
**East Mountain High School  
Bank Reconciliation Report  
as of January 31st, 2023**

School: East Mountain High School  
 Bank: Wells Fargo  
 Account Description: Student Activity  
 Statement Date: January 31, 2023

Beginning balance per bank	\$	64,211.76
Cleared transactions:		
Checks and withdrawals	\$	(7,172.57)
Deposits and credits	\$	5,008.84
Other bank adjustments	\$	-
 Ending balance per bank	 \$	 <b>62,048.03</b>

---

Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(8,052.27)
 <b>Balance per GL</b>	 \$	 <b>53,995.76</b>

**Reviewed by:**   
**Date:** 2/9/2023

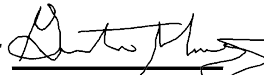
**East Mountain High School  
Bank Reconciliation Report  
as of January 31st, 2023**

School: East Mountain High School  
 Bank: Wells Fargo  
 Account Description: SPSO  
 Statement Date: January 31, 2023

Beginning balance per bank	\$	2,317.93
Cleared transactions:		
Checks and withdrawals	\$	(400.35)
Deposits and credits	\$	-
Other bank adjustments	\$	-
 Ending balance per bank	 \$	 <b>1,917.58</b>

---

Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(67.56)
 <b>Balance per GL</b>	 \$	 <b>1,850.02</b>

**Reviewed by:**   
**Date:** 2/9/2023

**East Mountain High School  
Balance sheet Report  
as of January 31st, 2023**

Description	11000	14000	23000	24106
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00
11019 - B of W - Gen Operating	\$0.00	\$0.00	\$0.00	\$0.00
11020 - WF-Operating	\$730,037.50	\$8,623.91	\$0.00	(\$1,176.23)
11021 - WF-Student Activity	\$0.00	\$0.00	\$53,995.76	\$0.00
11022 - WF-SPSO	\$0.00	\$0.00	\$1,850.02	\$0.00
13000 - Receivables	\$12,029.93	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>\$742,267.43</b>	<b>\$8,623.91</b>	<b>\$55,845.78</b>	<b>(\$1,176.23)</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$742,267.43</b>	<b>\$8,623.91</b>	<b>\$55,845.78</b>	<b>(\$1,176.23)</b>
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00
23122 - Social Security	\$11,656.12	\$0.00	\$0.00	\$0.00
23123 - Medicare	\$2,965.80	\$0.00	\$0.00	\$0.00
23124 - State Retirement Contributions	\$75,371.39	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$26,648.54	\$0.00	\$0.00	(\$395.18)
23126 - Unemployment Insurance	\$717.08	\$0.00	\$0.00	\$2.79
23141 - Federal Income Taxes	\$7,991.79	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$3,094.59	\$0.00	\$0.00	\$0.00
24214 - State Taxes	\$6,139.13	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$135,667.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$392.39)</b>
32300 - Unreserved Fund Balance	\$681,417.08	\$12,708.15	\$35,653.84	(\$5,594.59)
Net Increase/Decrease	(\$74,817.61)	(\$4,084.24)	\$20,191.94	\$4,810.75
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$606,599.47</b>	<b>\$8,623.91</b>	<b>\$55,845.78</b>	<b>(\$783.84)</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$742,267.43</b>	<b>\$8,623.91</b>	<b>\$55,845.78</b>	<b>(\$1,176.23)</b>

**East Mountain High School  
Balance sheet Report  
as of January 31st, 2023**

<b>24154</b>	<b>24308</b>	<b>24330</b>	<b>26107</b>	<b>27109</b>	<b>28211</b>	<b>29102</b>	<b>31200</b>
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$3,537.15)	(\$24,163.44)	(\$314,300.06)	\$641.41	\$0.19	\$22,316.54	\$1,247.60	\$50,185.48
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>(\$3,537.15)</b>	<b>(\$24,163.44)</b>	<b>(\$314,300.06)</b>	<b>\$641.41</b>	<b>\$0.19</b>	<b>\$22,316.54</b>	<b>\$1,247.60</b>	<b>\$50,185.48</b>
<b>(\$3,537.15)</b>	<b>(\$24,163.44)</b>	<b>(\$314,300.06)</b>	<b>\$641.41</b>	<b>\$0.19</b>	<b>\$22,316.54</b>	<b>\$1,247.60</b>	<b>\$50,185.48</b>
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$10.08	\$204.60	\$905.48	\$0.00	\$0.00	\$250.62	\$0.00	\$0.00
\$2.34	\$47.84	\$224.56	\$0.00	\$0.00	\$58.62	\$0.00	\$0.00
\$52.92	\$1,031.78	\$5,016.03	\$0.00	\$0.00	\$1,236.32	\$0.00	\$0.00
\$1.32	\$0.54	\$1,317.72	\$0.00	\$0.00	\$0.14	\$0.00	\$0.00
\$0.54	\$17.68	\$50.52	\$0.00	\$0.00	\$13.76	\$0.00	\$0.00
\$12.22	\$123.50	\$533.45	\$0.00	\$0.00	\$141.28	\$0.00	\$0.00
\$0.00	\$45.66	\$601.64	\$0.00	\$0.00	\$4.22	\$0.00	\$0.00
\$7.30	\$97.40	\$430.80	\$0.00	\$0.00	\$132.50	\$0.00	\$0.00
<b>\$86.72</b>	<b>\$1,569.00</b>	<b>\$9,080.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,837.46</b>	<b>\$0.00</b>	<b>\$0.00</b>
(\$7,574.25)	(\$47,888.25)	(\$226,203.28)	\$641.41	\$2,878.19	\$4,977.60	\$1,247.60	\$0.00
\$3,950.38	\$22,155.81	(\$97,176.98)	\$0.00	(\$2,878.00)	\$15,501.48	\$0.00	\$50,185.48
<b>(\$3,623.87)</b>	<b>(\$25,732.44)</b>	<b>(\$323,380.26)</b>	<b>\$641.41</b>	<b>\$0.19</b>	<b>\$20,479.08</b>	<b>\$1,247.60</b>	<b>\$50,185.48</b>
<b>(\$3,537.15)</b>	<b>(\$24,163.44)</b>	<b>(\$314,300.06)</b>	<b>\$641.41</b>	<b>\$0.19</b>	<b>\$22,316.54</b>	<b>\$1,247.60</b>	<b>\$50,185.48</b>

**East Mountain High School  
Balance sheet Report  
as of January 31st, 2023**

<b>31600</b>	<b>31701</b>	<b>31703</b>	<b>Total</b>
\$0.00	\$0.00	\$0.00	\$200.00
\$0.00	\$0.00	\$0.00	\$0.00
\$775,436.91	\$422,273.27	\$11,931.49	\$1,679,517.42
\$0.00	\$0.00	\$0.00	\$53,995.76
\$0.00	\$0.00	\$0.00	\$1,850.02
\$0.00	\$0.00	\$0.00	\$12,029.93
<b>\$775,436.91</b>	<b>\$422,273.27</b>	<b>\$11,931.49</b>	<b>\$1,747,593.13</b>
<b>\$775,436.91</b>	<b>\$422,273.27</b>	<b>\$11,931.49</b>	<b>\$1,747,593.13</b>
\$0.00	\$0.00	\$0.00	\$1,083.52
\$0.00	\$0.00	\$0.00	\$13,026.90
\$0.00	\$0.00	\$0.00	\$3,299.16
\$0.00	\$0.00	\$0.00	\$82,708.44
\$0.00	\$0.00	\$0.00	\$27,573.08
\$0.00	\$0.00	\$0.00	\$802.37
\$0.00	\$0.00	\$0.00	\$8,802.24
\$0.00	\$0.00	\$0.00	\$3,746.11
\$0.00	\$0.00	\$0.00	\$6,807.13
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,848.95</b>
\$740,998.40	\$438,314.28	\$11,931.49	\$1,643,507.67
\$34,438.51	(\$16,041.01)	\$0.00	(\$43,763.49)
<b>\$775,436.91</b>	<b>\$422,273.27</b>	<b>\$11,931.49</b>	<b>\$1,599,744.18</b>
<b>\$775,436.91</b>	<b>\$422,273.27</b>	<b>\$11,931.49</b>	<b>\$1,747,593.13</b>

## Disposal List 2/27/2023

<b>Serial #</b>	<b>Computer Model</b>
MXL3321WHK	HP Prone 600/Desktop
5CD6293H18-LT	Pro Book 450
5CD6293GY6-LT	Pro Book 450
5CD6293H1Q-LT	Pro Book 450
5CD6293GYJ-LT	Pro Book 450
5CD6293HV8-LT	Pro Book 450
5CD6293H1J-LT	Pro Book 450
5CD6293H1L-LT	Pro Book 450
5CD6293GYB-LT	Pro Book 450
5CD6293H0N-LT	Pro Book 450
5CD6293H1S-LT	Pro Book 450
5CD6293GYQ-LT	Pro Book 450
CND537B549	Pro Book 430
5CD6293GYP-LT	Pro Book 450
5CD6293GZ3-LT	Pro Book 450
5CD6293H0L-LT	Pro Book 450
5CD6293GZD-LT	Pro Book 450
5CD6293H1N-LT	Pro Book 450
5CD9293TBW	HP Chromebook 11A G6 EE #11 gold
CNU13826LC	HP Probook 5430s
MXL5291BVD	HP Prone 600
MXL3410F10	HP Prone 600
5CD9219F6G	HP Chromebook 11A G6 EE #11 Bronze
5CD9323XQD	HP Chromebook 11A G6 EE #8 Silver
5CD9323XSF	HP Chromebook 11A G6 EE #9 Silver



Regular Meeting  
Monday, January 30, 2023 6:00 PM Mountain

Room 406 and  
<https://us02web.zoom.us/j/85349208723?pwd=eTA1RlJ5encvWmV6MEprL04yWVVoQT09>  
25 La Madera Rd  
Sandia Park, NM 87047

Janea Davis: Present  
Brad Hosmer: Present  
Glenn Hushman: Present  
Harley McDaniel: Present  
James Salisbury: Absent  
Lindsay Schwebke: Present  
Karen Thompson: Present  
Michael Wismer: Present

Present: 7, Absent: 1.

I. Call to Order  
Call to order at 6:05 Carried with a motion by Michael Wismer and a second by Brad Hosmer.  
James Salisbury: Absent, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 7, Nay: 0, Absent: 1

II. Roll Call

III. Adoption of Agenda  
Motion to approve agenda. Carried with a motion by Michael Wismer and a second by Brad Hosmer.  
James Salisbury: Absent, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 7, Nay: 0, Absent: 1

IV. Approval of Consent Agenda  
Motion to approve consent agenda Carried with a motion by Brad Hosmer and a second by Michael Wismer.  
James Salisbury: Absent, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 7, Nay: 0, Absent: 1

IV.A. Budget Adjustment Requests

IV.B. Monthly Financials and Check Report

V. Public Forum/Public Input

VI. Reports

VI.A. Executive Director

VI.B. Faculty Liason

VI.C. Finance & Facilities Committee

VI.D. Strategic Planning and Outcomes Committee

VII. Consideration of EMHS GC Action Items for Approval

VII.A. Bylaw Update

Motion to approve bylaw update. Carried with a motion by Michael Wismer and a second by Brad Hosmer.

James Salisbury: Absent, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea

Yea: 7, Nay: 0, Absent: 1

VII.B. GC-Foundation MOU Update

VIII. Parking Lot Items for Future GC Meetings

Brad would like to discuss the allocation of funds for professional development and short cycle assessment at the next meeting.

IX. GC Board Member Comments

Michael Wismer reminded all members to stay up to date on their training hours.

X. Chair's Report/Comment

Openings for virtual trainings next week and in March.

XI. Next Meeting Announcement

Next meeting is Feb. 27 at 6pm in Room 406

XII. Adjournment

Motion to adjourn at 7:14 Carried with a motion by Brad Hosmer and a second by Karen Thompson.

James Salisbury: Absent, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea

Yea: 7, Nay: 0, Absent: 1

# East Mountain High School ~ EMHS Governing Council ~ EMHS Foundation

## Memorandum of Understanding (MOU)

July 1, 2022~~2022~~ – June 30, 2024~~2024~~

### Revision Date:

### Approval Dates:

EMHS Administration	July 20, 2019
EMHS Foundation	July 20, 2019
EMHS Governing Council	July 20, 2019

Commented [GH1]: Would these be 2022 as well?

### Approval Representatives:

---

Ryan Berryman, Foundation Chair

---

Trey Smith, Head School Administrator

---

Glenn Hushman, Governing Council Chair

## A. Purpose

The purpose of this Memorandum of Understanding (MOU) is to:

1. Document a process for communication and coordination regarding long-term planning related to EMHS facilities, ~~technology, professional development,~~ and other school needs.
2. Describe the relationship and collaboration between East Mountain High School and the EMHS Foundation.
3. Characterize the roles and responsibilities related to the ongoing maintenance of EMHS facilities. Specifics will be formalized in a separate Facility Maintenance Agreement.
- 3-4. Prioritize the ongoing relationship and collaboration of the involved parties in service of the school's mission and vision.

## B. Roles and Responsibilities

Roles and responsibilities of the parties to this MOU are as follows:

### B.1. EMHS Administration responsibilities include:

- Daily operations of the school that includes hiring and supervision of staff, educational curriculum, student learning, parent involvement, faculty professional development, and school safety, and any areas identified by the EMHS Governing Council.
- Daily operations and coordinating maintenance of the school facilities.
- Maintenance of the school's financial and other records.
- Identification of long term objectives and goals.
-

## East Mountain High School ~ EMHS Governing Council ~ EMHS Foundation

- ~~Determining the school's needs quarterly, to be presented to the EMHS Foundation. Creation of the annual ASK to the Foundation for review and pre-approval by the GC prior to submission to the Foundation.~~

~~Establishing and approving procedures necessary to implement approved policies and Strategic Plan.~~

### B.2. EMHS Governing Council (GC) responsibilities include:

- Establishing and implementing the EMHS Strategic Plan.
- Establishing and approving school policies.
- ~~Providing oversight to the EMHS operations.~~
- Approving the school's annual budget and regular financial reports, ~~including approval of the Annual ASK to the Foundation before it is submitted for approval by the Board.~~
- Direct supervision of the EMHS principal, including job description, goals, performance evaluation, and compensation.

### B.3. EMHS Foundation responsibilities include:

- Stewardship and maintenance of the EMHS land and buildings. This responsibility ~~will~~ continues through 2027, at which time ownership ~~of existing buildings~~ is scheduled to be transferred to EMHS as provided for under the ~~current~~ lease purchase agreement.
- Fundraising activities ~~including the EMHS Gala, grant proposals, and other fundraising activities that provide funding to support EMHS needs.~~
- Investment management of the Foundation's restricted and unrestricted funds.
- ~~Supervision of the EMHS Foundation Executive Director, including job description, goals, performance evaluation, and compensation.~~

## C. Statement of Communication and Joint Support

Each party to this MOU is committed to ongoing communication with, and support of, the other parties, in the interest of the ongoing success and continuous improvement of EMHS.

## ~~D. School Support~~

### ~~E.D.~~ The EMHS Foundation is uniquely positioned to support the school in three key areas:

- 1) Holding loan/mortgage/financing for school construction and expansion projects.
- 2) Accepting tax deductible gifts for donors who wish to give to a 501c3 organization.
- 3) Funding specific initiatives that schools are unable to fund.

Any fundraising activities spearheaded by the Foundation are enhanced if there is a focus regarding the purpose for the funding.

## ~~F. Ask~~

~~Rather than than specific line items, the Foundation's direct financial support of the school will fall under three main categories:~~

~~Student Support~~

## East Mountain High School ~ EMHS Governing Council ~ EMHS Foundation

### *D.3. Professional Development and Staff Support*

#### Principal's Discretionary

The EMHS Foundation will determine appropriate budget totals for each of the three categories, and EMHS administration will determine the best strategic use of those funds. Reporting and approval is ongoing.

E. Professional Development that will develop a highly effective, collaborative faculty that focuses on teachers' ability to prepare students to succeed in college and beyond. The intention being to differentiate EMHS Faculty and the opportunities available to them. It is EMHS' goal for each teacher to become highly effective or exemplary per whatever metric the GC and/or Public Education Department establishes. To achieve this, the Principal will establish and maintain on-going professional development that improves the performance of both individual teachers and grows all teachers as a community.

### *D.4. Annual Facility Maintenance and Capital Improvement*

E. As the owner of the buildings and land, the EMHS Foundation will continue to manage the lease purchase agreement. The school will be responsible for maintaining the grounds and facilities either through contractors or direct hires.

. Through joint planning, Financial strateg

G. y

Through joint planning via the EMHS Finance and Facilities committee, the combined leadership will consider enhancement and improvement projects as needed. Financing strategies will be developed collaboratively to address the ongoing list of Capital Improvement Projects identified by Architectural Research Consultants.

### *H.F. Ongoing Joint Planning*

The Governing Council and Foundation hold independent business meetings, to of which members from both bodies are invited to.

The EMHS Governing Council hosts a monthly finance & facilities meeting where all members meetings of the EMHS which Foundation Board members are invited.

Ad-hoc committees may be developed, related to expansion projects, that will consist of members of both bodies.

Commented [GH2]: I'm confused by what this sentence intends to communicate so I'm reluctant to offer edits.

### *H.G. School-Foundation Liaison*

Rather than an Executive Director, EMHS administration employs a Director of Development & Communications who also serves as a liaison between the two organizations. In that service, the liaison will — Maintain monthly financial statement organization—prepared for bookkeeper, manage paperwork processing on behalf of the Foundation.

Commented [GH3]: I assume this portion is still under edit but I have nothing of substance to add at this time.

Action

Responsible Party

Target Date

## East Mountain High School ~ EMHS Governing Council ~ EMHS Foundation

1.	Develop a funding request (ASK) for the following fiscal year. The request shall contain: <ul style="list-style-type: none"> <li>• Detailed descriptions and costs</li> <li>• Cross-references to the EMHS Strategic Plan</li> <li>• Prioritization of items</li> <li>• Identification of items to be funded directly by the Foundation rather than paid to the school</li> </ul>	Administration	January - March
2.	Present funding request to Governing Council Finance Committee for review and approval.	Administration	March
3.	Present funding request to Governing Council for review and approval	Council Finance Committee Chair	March
4.	Present funding request to Foundation Treasurer for review and approval	Administration	March
5.	Present funding request to Foundation for review and approval	Foundation Treasurer	April
6.	Approved funding request is included in EMHS school budget	EMHS Business Manager	April
7.	Requests for payments are made to the Foundation Executive Director by Administration based on the approved funding plan (ASK), and will either be paid directly by the Foundation or the School will be reimbursed.	EMHS Business Manager & Foundation	Throughout fiscal year

### J.H. Long-Term Joint Planning

While the parties to this MOU have different roles and responsibilities, communication and coordination among the parties is considered critical for the ongoing success and continuous improvement of EMHS. The following process is intended to provide a framework for such communication and coordination.

#### **G.1. EMHS Strategic Plan**

The [Governing Council](#) and Administration are responsible for developing and maintaining the EMHS Strategic Plan, that includes key areas of:

- Purpose
- Mission and Vision
- Academic Excellence
- Inclusive, safe culture for students, faculty, and staff
- Plan to Achieve Increased Growth of Student Learning and Other Strategic Goals
  - Achieve Student Growth in Learning
  - Academic Excellence from Each Student
  - Transition to college or other post-secondary pursuit
  - Parental Involvement
  - Technology
  - Financial Planning and Stability
  - Oversight and Leadership
  - Risks to EMHS Goals

## East Mountain High School ~ EMHS Governing Council ~ EMHS Foundation

~~The Council and Administration agree to share the EMHS Strategic Plan on an annual basis with the Foundation. Progress on the EMHS Strategic Plan will be shared with the Foundation regularly by school administration.~~ Foundation members are encouraged to provide feedback and input regarding the EMHS Strategic Plan.

### **G.2. Foundation Strategic Funding Plan**

The Foundation is responsible for developing and maintaining the EMHS Foundation ~~funding sustaiment plan assets for longevity of operations.~~

~~that includes key areas of:~~

●

~~EMHS administration, including the Head School Administrator, Business Manager, and Operations Manager, may also serve in advisory capacities between the organizations.~~

~~for long-term sustainability.~~

● Expanding Community Support and Donor Relations

● Event Planning

● Annual Fund and other funding source expansion

● Grants

● Planned Giving

● Expanding Alumni Relations

# EMHS Strategic Plans and Outcomes Committee

## Collection of Questions for Survey Instrument for EMHS Alumni

### QUALITY OF LIFE

*Directions:*

The table below lists six categories most questions will fall into. The categories already have some questions listed.

Write the questions you believe are important for defining individual quality of life under the appropriate category – or, add a new category if you wish.

*Contents:*

Demographics

*Please write in your question into:*

Education

Income, Current Occupation

*Please write your question(s) into:*

Community, Relationships & Family

Health

General success, happiness ratings, standard of living

EMHS Specific

Free Response Questions

Miscellaneous

*Insert your questions below:*

Demographics
<b>Do you have a family (spouse, children)</b> <b>1-yes, spouse and children;</b> <b>2- spouse, no children by choice;</b> <b>3- neither spouse nor children, by choice;</b> <b>4-divorced;</b> <b>5-something else (write in)</b>
Are you employed and challenged (1), employed and not challenged (2) not employed by choice (3) not employed but not by choice (4), retired by choice (5) retired not by choice (6) or something else (7)

Where do you currently live? City, State, Country

**Education (maybe goes under demographics instead)**

**Highest amount/degree of education received (provide multiple choice)**

Are you content with the amount of education you've received, or do you wish you had been able to spend more/less time in school? (provide multiple choice/rating)

**Income, Current Occupation**

**How would you rate your ability to work? (1 to 5 highest)**

**Are you content with your level of income?**

What field do you currently work in? (government, healthcare, law, media, own small business, etc. etc.)

**Community, Relationships, & Family**

**If you have a family, are you happy with your family situation?**

**How satisfied are you with your personal relationships?**

**How satisfied are you with your ability to support others?**

Are you involved in the community? (could be checkboxes...)  
I vote in local elections  
I volunteer time once a year or more frequently  
Volunteer subcategories? Volunteer with youth, with food insecurity, with elderly, with local neighborhood, with political campaign, etc?  
I participate in/attend local arts events (theatre, music, fine arts)  
I am involved in church/other faith based groups?  
I am involved...

**Health (Possible different heading)**

How much do you enjoy life? (1 to 5 highest)

Do you have the knowledge & resources to lead a healthy life, to the best of your physical ability?

**General Success, Happiness Ratings, Standard of Living**

How satisfied are you with the quality of your life? (1 to 5 highest)

How positively do you feel about your ability to impact your own future for the better? (scale here)

**EMHS Specific**

How well do you feel that your time at EMHS prepared you for life after high school? (scale here)

**Free Response Questions**

Which experiences at EMHS stand out as most meaningful and impactful to you?

What could EMHS have done better?

**Miscellaneous**

# East Mountain High School | EMHS Governing Council | EMHS Foundation

## Memorandum of Understanding (MOU)

February 28, 2023 – June 30, 2025

### Approval Dates:

EMHS Administration	February 27, 2023
EMHS Foundation	February 28, 2023
EMHS Governing Council	February 27, 2023

### Approval Representatives:

---

Ryan Berryman, Foundation Chair

---

Trey Smith, Head School Administrator

---

Glenn Hushman, Governing Council Chair

### *A. Purpose*

The purpose of this Memorandum of Understanding (MOU) is to:

1. Document a process for communication and coordination regarding long-term planning related to EMHS facilities and other school needs.
2. Describe the relationship and collaboration between East Mountain High School and the EMHS Foundation.
3. Characterize the roles and responsibilities related to the ongoing maintenance of EMHS facilities. Specifics will be formalized in a separate Facility Maintenance Agreement.
4. Prioritize the ongoing relationship and collaboration of the involved parties in service of the school's mission and vision.

### *B. Roles and Responsibilities*

Roles and responsibilities of the parties to this MOU are as follows:

#### *B.1. EMHS Administration responsibilities include:*

- Daily operations of the school that includes hiring and supervision of staff, educational curriculum, student learning, parent involvement, faculty professional development, school safety, and any areas identified by the EMHS Governing Council.
- Daily operations and coordinating maintenance of the school facilities.
- Maintenance of the school's financial and other records.
- Identification of long-term objectives and goals.
- Determining the school's needs quarterly, to be presented to the EMHS Foundation.

# East Mountain High School | EMHS Governing Council | EMHS Foundation

## *B.2. EMHS Governing Council (GC) responsibilities include:*

- Establishing and implementing the EMHS Strategic Plan.
- Establishing and approving school policies.
- Approving the school's annual budget and regular financial reports.
- Direct supervision of the EMHS Executive Director, including job description, goals, performance evaluation, and compensation.

## *B.3. EMHS Foundation responsibilities include:*

- Stewardship and maintenance of the EMHS land and buildings included in the February 1, 2012, lease purchase agreement. This responsibility continues through the dates in the current lease purchase agreement, at which time ownership of existing buildings is scheduled to be transferred to EMHS as provided for under the current lease purchase agreement unless the lease purchase agreement is extended or renegotiated.
- Spearheading fundraising activities which are applied to supporting student needs and maintaining and developing school facilities.
- Investment management of the Foundation's restricted and unrestricted funds.

## *C. Statement of Communication and Joint Support*

Each party to this MOU is committed to ongoing communication with, and support of, the other parties in the interest of the ongoing success and continuous improvement of EMHS.

## *D. The EMHS Foundation is uniquely positioned to support the school in three key areas:*

- 1) Holding loan/mortgage/financing for school construction, expansion, and improvement projects.
- 2) Accepting tax deductible gifts from donors who wish to give to a 501(c)3 organization.
- 3) Funding specific initiatives that schools are unable to fund.

## *E. Annual Facility Maintenance and Capital Improvement*

As the owner of the buildings and land, the EMHS Foundation will continue to manage the lease purchase agreement. The school will be responsible for identifying contractors or direct hires to maintain the grounds and facilities.

Through joint planning via the EMHS Finance and Facilities committee, the combined leadership will consider enhancement and improvement projects as needed. Financing strategies will be developed collaboratively to address the ongoing list of Capital Improvement Projects identified by Architectural Research Consultants and/or board and school leadership.

## *F. Ongoing Joint Planning*

The Governing Council and Foundation hold independent business meetings, to which members from both bodies are invited.

Ad-hoc committees may be developed as needed and will consist of members of both bodies. The *NMSA 1978* Open Meetings Act shall be followed when a quorum of Governing Council members are present.

## *G. School-Foundation Liaison*

EMHS administration employs a Director of Development & Communications who also serves as a liaison between the two organizations. In that service, the liaison will manage paperwork processing on behalf of the Foundation, including opening and organizing mail, managing bank statements, keeping records, processing checks, and other administrative tasks as deemed necessary by the Foundation.

## *H. Long-Term Joint Planning*

While the parties to this MOU have different roles and responsibilities, communication and coordination among the parties is considered critical for the ongoing success and continuous improvement of EMHS.

### *H.1. EMHS Strategic Plan*

The Governing Council and School Administration shall be responsible for developing and maintaining the EMHS Strategic Plan. Progress on the EMHS Strategic Plan will be shared with the Foundation regularly by school administration. Foundation members are encouraged to provide feedback and input regarding the EMHS Strategic Plan. The extent to the involvement in strategic planning is relevant to the roles of these parties as outlined in this document.

### *H.2. Foundation Strategic Funding Plan*

The Foundation is responsible for developing and maintaining the EMHS Foundation's assets to ensure for the longevity and continuity of operations.

### *H.3 Lease or Lease Purchase Renegotiation*

Both parties shall work together in good faith to consider extensions or renegotiation of any existing lease purchase agreement as outlined in this document.