



# EAST MOUNTAIN HIGH SCHOOL

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## AGENDA

### EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

August 22, 2022

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
  - A. Monthly Financial & Check Report
  - B. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Reports
  - A. Executive Director Report
  - B. Faculty Liason
  - C. Finance Committee Chair
- VII. Consideration of EMHS GC Action Items for Approval
  - A. Election of 2022-2023 GC Officers
  - B. Committee Membership for 2022-2023
- VIII. Discussion or Information Items (No action required)
  - A. Review of Updated COVID Policies from PED/DOH
  - B. Recruitment of GC Members
- IX. Parking Lot Items for Future GC Meetings
- X. GC Board Member Comments
- XI. Chair's Report/Comment
- XII. Next Meeting Announcement
- XIII. Adjournment

**East Mountain High School  
Revenue Report  
as of July 31st, 2022**

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
<b>Operational - SEG</b>	\$ 4,041,771.00	\$ 329,050.39	\$ 3,712,720.61
<b>Activities</b>	\$ 46,000.00	\$ 64.00	\$ 45,936.00
<b>IDEA-B</b>	\$ 52,995.00	\$ -	\$ 52,995.00
<b>English Language acquisition</b>	\$ 25.00	\$ -	\$ 25.00
<b>Title II</b>	\$ 20,419.00	\$ -	\$ 20,419.00
<b>Carl D Perkins secondary</b>	\$ 14,199.00	\$ -	\$ 14,199.00
<b>CRRSA/ESSER II</b>	\$ 268,211.00	\$ -	\$ 268,211.00
<b>ARP ESSER III</b>	\$ 781,139.00	\$ -	\$ 781,139.00
<b>2012 GOB Public School Library</b>	\$ 8,138.00	\$ -	\$ 8,138.00
<b>Special Capital Outlay</b>	\$ 264,168.00	\$ -	\$ 264,168.00
<b>Capital improvements HB-33</b>	\$ 294,806.00	\$ 5,372.12	\$ 289,433.88
<b>Capital Improvements SB-9</b>	\$ 153,151.00	\$ 2,729.77	\$ 150,421.23
	<b>\$ 5,945,022.00</b>	<b>\$ 337,216.28</b>	<b>\$ 5,607,805.72</b>

**East Mountain High School**  
**Expenditure Report**  
as of July 31st, 2022

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Encumbrance (YTD)</b>	<b>Available (YTD)</b>
<b>Operational</b>				
Salaries Expense	\$ 1,465,876.00	\$ -	\$ -	\$ 1,465,876.00
Salaries Expense	\$ 211,329.00	\$ -	\$ -	\$ 211,329.00
Salaries Expense	\$ 28,775.00	\$ -	\$ -	\$ 28,775.00
Salaries Expense	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00
Additional Compensation	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Additional Compensation	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Additional Compensation	\$ 6,600.00	\$ -	\$ -	\$ 6,600.00
Additional Compensation	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Additional Compensation	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Additional Compensation	\$ -	\$ -	\$ 840.00	\$ (840.00)
Additional Compensation	\$ 49,000.00	\$ -	\$ -	\$ 49,000.00
Additional Compensation	\$ 17,291.00	\$ -	\$ -	\$ 17,291.00
Educational Retirement	\$ 563,294.00	\$ 36.67	\$ 27,764.44	\$ 535,492.89
Professional Development	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Professional Development	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Charges	\$ 54,000.00	\$ 44.00	\$ 30,000.00	\$ 23,956.00
Other Charges	\$ 200.00	\$ -	\$ -	\$ 200.00
Other Charges	\$ 37,800.00	\$ -	\$ -	\$ 37,800.00
Other Charges	\$ -	\$ 6,456.00	\$ 2,220.00	\$ (8,676.00)
Other Charges	\$ -	\$ -	\$ 4,000.00	\$ (4,000.00)
Other Charges	\$ -	\$ 175.00	\$ 4,000.00	\$ (4,175.00)
Other Charges	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
Other Charges	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
Other Charges	\$ -	\$ -	\$ 200.00	\$ (200.00)
Other Charges	\$ -	\$ -	\$ 200.00	\$ (200.00)
Other Charges	\$ -	\$ -	\$ 2,500.00	\$ (2,500.00)
Rentals of Computers and Related Equipment	\$ 12,000.00	\$ 1,637.33	\$ 18,415.71	\$ (8,053.04)
Student Travel	\$ 700.00	\$ -	\$ -	\$ 700.00
Student Travel	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Student Travel	\$ 43,300.00	\$ -	\$ -	\$ 43,300.00
Instructional Materials On-Line Digital Subscriptions	\$ -	\$ -	\$ 10,000.00	\$ (10,000.00)
Instructional Materials - Dual Credit	\$ 19,000.00	\$ -	\$ 7,500.00	\$ 11,500.00
Other Textbooks	\$ 19,011.00	\$ -	\$ -	\$ 19,011.00
Other Textbooks	\$ -	\$ 450.00	\$ 7,401.00	\$ (7,851.00)
Other Textbooks	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Other Textbooks	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Software	\$ 2,000.00	\$ -	\$ 13,642.50	\$ (11,642.50)
Software	\$ 500.00	\$ -	\$ -	\$ 500.00
Software	\$ 500.00	\$ -	\$ -	\$ 500.00
General Supplies and Materials	\$ 3,217.00	\$ 213.88	\$ 1,402.00	\$ 1,601.12
General Supplies and Materials	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
General Supplies and Materials	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
General Supplies and Materials	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
General Supplies and Materials	\$ -	\$ 101.00	\$ 8,720.00	\$ (8,821.00)
General Supplies and Materials	\$ -	\$ -	\$ 1,830.00	\$ (1,830.00)
General Supplies and Materials	\$ -	\$ -	\$ 3,664.00	\$ (3,664.00)
General Supplies and Materials	\$ -	\$ -	\$ 419.18	\$ (419.18)
Supply Assets (\$5000 or less)	\$ 3,000.00	\$ -	\$ 33,889.40	\$ (30,889.40)
<b>Function 1000 - Instruction</b>	<b>\$ 2,762,393.00</b>	<b>\$ 9,113.88</b>	<b>\$ 186,108.23</b>	<b>\$ 2,567,170.89</b>
Salaries Expense	\$ 76,500.00	\$ 3,343.38	\$ 76,897.62	\$ (3,741.00)
Salaries Expense	\$ 74,987.00	\$ -	\$ -	\$ 74,987.00
Salaries Expense	\$ 76,500.00	\$ -	\$ -	\$ 76,500.00
Salaries Expense	\$ 79,100.00	\$ -	\$ -	\$ 79,100.00
Educational Retirement	\$ 75,380.00	\$ 308.03	\$ 40,046.97	\$ 35,025.00
Diagnosticians - Contracted	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Speech Therapists - Contracted	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Occupational Therapists - Contracted	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Psychologists - Contracted	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
Professional Development	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Other Professional/Technical Services	\$ 27,000.00	\$ -	\$ 30,000.00	\$ (3,000.00)
Other Professional/Technical Services	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Other Charges	\$ 500.00	\$ -	\$ -	\$ 500.00
General Supplies and Materials	\$ 500.00	\$ -	\$ 524.00	\$ (24.00)
<b>Function 2100 - Support Services-Students</b>	<b>\$ 459,967.00</b>	<b>\$ 3,651.41</b>	<b>\$ 149,968.59</b>	<b>\$ 306,347.00</b>

**East Mountain High School**  
**Expenditure Report**  
**as of July 31st, 2022**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Encumbrance (YTD)</b>	<b>Available (YTD)</b>
Additional Compensation	\$ 2,700.00	\$ -	\$ -	\$ 2,700.00
Additional Compensation	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Educational Retirement	\$ 991.00	\$ -	\$ -	\$ 991.00
Other Charges	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
General Supplies and Materials	\$ 20,000.00	\$ -	\$ 5,114.00	\$ 14,886.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 25,691.00</b>	<b>\$ -</b>	<b>\$ 5,114.00</b>	<b>\$ 20,577.00</b>
Salaries Expense	\$ 43,390.00	\$ 3,942.04	\$ 43,362.36	\$ (3,914.40)
Salaries Expense	\$ 63,643.00	\$ 5,303.58	\$ 58,339.42	\$ -
Salaries Expense	\$ 62,639.00	\$ 1,339.83	\$ 61,299.17	\$ -
Salaries Expense	\$ 42,547.00	\$ 3,545.58	\$ 39,001.42	\$ -
Educational Retirement	\$ 81,708.00	\$ 3,280.29	\$ 69,950.14	\$ 8,477.57
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Auditing	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -
Legal	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -
Other Professional/Technical Services	\$ 25,000.00	\$ -	\$ 6,032.00	\$ 18,968.00
Other Charges	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00
Rentals of Computers and Related Equipment	\$ 5,500.00	\$ -	\$ 2,817.68	\$ 2,682.32
Board Training	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 385,577.00</b>	<b>\$ 17,411.32</b>	<b>\$ 320,802.19</b>	<b>\$ 47,363.49</b>
Salaries Expense	\$ 65,084.00	\$ 5,913.04	\$ 65,043.56	\$ (5,872.60)
Salaries Expense	\$ 97,858.00	\$ 8,154.84	\$ 89,703.16	\$ -
Educational Retirement	\$ 38,986.00	\$ 3,526.94	\$ 40,447.65	\$ (1,988.59)
Professional Development	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Charges	\$ 4,000.00	\$ 4,925.90	\$ -	\$ (925.90)
General Supplies and Materials	\$ 5,000.00	\$ 56.53	\$ -	\$ 4,943.47
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 213,928.00</b>	<b>\$ 22,577.25</b>	<b>\$ 195,194.37</b>	<b>\$ (3,843.62)</b>
Salaries Expense	\$ 75,630.00	\$ -	\$ -	\$ 75,630.00
Salaries Expense	\$ 53,562.00	\$ 4,713.50	\$ 51,848.50	\$ (3,000.00)
Educational Retirement	\$ 165,726.00	\$ 1,266.54	\$ 15,727.05	\$ 148,732.41
Professional Development	\$ 800.00	\$ -	\$ -	\$ 800.00
Other Professional/Technical Services	\$ -	\$ -	\$ 69,213.00	\$ (69,213.00)
Other Charges	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Other Contract Services	\$ -	\$ -	\$ 20,600.00	\$ (20,600.00)
Software	\$ 18,000.00	\$ 14,852.05	\$ -	\$ 3,147.95
General Supplies and Materials	\$ 500.00	\$ 1,857.97	\$ 1,014.42	\$ (2,372.39)
<b>Function 2500 - Central Services</b>	<b>\$ 317,218.00</b>	<b>\$ 22,690.06</b>	<b>\$ 158,402.97</b>	<b>\$ 136,124.97</b>
Salaries Expense	\$ 67,141.00	\$ 5,595.08	\$ 61,545.92	\$ -
Overtime Expense	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Educational Retirement	\$ 32,234.00	\$ 2,509.18	\$ 28,356.29	\$ 1,368.53
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Other Charges	\$ 17,000.00	\$ -	\$ 2,634.90	\$ 14,365.10
Maintenance & Repair Furniture/Fixtures/Equipment	\$ 10,000.00	\$ -	\$ 1,000.00	\$ 9,000.00
Maintenance & Repair - Buildings And Grounds	\$ 10,000.00	\$ 1,467.41	\$ 33,392.54	\$ (24,859.95)
Electricity	\$ 30,000.00	\$ 2,526.40	\$ 27,473.60	\$ -
Natural Gas (Buildings)	\$ 20,000.00	\$ 26.62	\$ 19,973.38	\$ -
Water/Sewage	\$ 15,000.00	\$ 1,195.82	\$ 18,236.04	\$ (4,431.86)
Communication Services	\$ -	\$ 2,399.94	\$ 48,260.06	\$ (50,660.00)
Property/Liability Insurance	\$ 55,000.00	\$ 84,215.00	\$ -	\$ (29,215.00)
Contracts - Interagency	\$ 10,000.00	\$ 1,774.20	\$ 10,175.27	\$ (1,949.47)
Software	\$ -	\$ -	\$ 1,606.77	\$ (1,606.77)
General Supplies and Materials	\$ 11,147.00	\$ 3,790.50	\$ 4,900.00	\$ 2,456.50
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 278,672.00</b>	<b>\$ 105,500.15</b>	<b>\$ 257,554.77</b>	<b>\$ (84,382.92)</b>

East Mountain High School  
Expenditure Report  
as of July 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
FICA Payments	\$ 593.00	\$ -	\$ 32.00	\$ 561.00
Other Charges	\$ 350.00	\$ -	\$ -	\$ 350.00
Property/Liability Insurance	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -
Bus Inspections	\$ 400.00	\$ -	\$ -	\$ 400.00
Diesel Fuel	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Lubricants/Anti-Freeze	\$ 720.00	\$ -	\$ 313.65	\$ 406.35
Tires/Tubes	\$ 3,600.00	\$ -	\$ -	\$ 3,600.00
Maintenance Supplies/Parts	\$ 1,000.00	\$ 362.24	\$ -	\$ 637.76
<b>Function 2700 - Student Transportation</b>	<b>\$ 18,663.00</b>	<b>\$ 362.24</b>	<b>\$ 4,345.65</b>	<b>\$ 13,955.11</b>
Emergency Reserve	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
<b>Function 2900 - Other Support Services</b>	<b>\$ 60,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000.00</b>
<b>Operational 11000 Total</b>	<b>\$ 4,522,109.00</b>	<b>\$ 181,306.31</b>	<b>\$ 1,277,490.77</b>	<b>\$ 3,063,311.92</b>
<b><u>Instructional Materials</u></b>				
Instructional Materials Credit - 50% Other	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
Instructional Materials Credit - 50% Other	\$ 1,500.00	\$ -	\$ 825.00	\$ 675.00
Instructional Materials On-Line Digital Subscriptions	\$ 3,209.00	\$ -	\$ -	\$ 3,209.00
Instructional Materials - Online Digital Subscriptions	\$ 500.00	\$ -	\$ -	\$ 500.00
Instructional Materials On-Line Digital Subscriptions	\$ 3,300.00	\$ -	\$ 80.00	\$ 3,220.00
<b>Function 1000 - Instruction</b>	<b>\$ 13,009.00</b>	<b>\$ -</b>	<b>\$ 905.00</b>	<b>\$ 12,104.00</b>
<b>Fund 14000 - Total Instructional Materials Sub-Fund</b>	<b>\$ 13,009.00</b>	<b>\$ -</b>	<b>\$ 905.00</b>	<b>\$ 12,104.00</b>
<b><u>Non-Instructional Support</u></b>				
Other Charges	\$ -	\$ -	\$ 100.00	\$ (100.00)
Other Charges	\$ -	\$ -	\$ 1,300.00	\$ (1,300.00)
Other Charges	\$ -	\$ -	\$ 4,500.00	\$ (4,500.00)
Other Charges	\$ -	\$ 1,350.00	\$ 1,350.00	\$ (2,700.00)
Other Charges	\$ -	\$ -	\$ 200.00	\$ (200.00)
Other Charges	\$ -	\$ -	\$ 425.00	\$ (425.00)
Student Travel	\$ -	\$ 790.49	\$ -	\$ (790.49)
General Supplies and Materials	\$ 56,040.00	\$ -	\$ -	\$ 56,040.00
General Supplies and Materials	\$ -	\$ 214.90	\$ -	\$ (214.90)
<b>Function 1000 - Instruction</b>	<b>\$ 56,040.00</b>	<b>\$ 2,355.39</b>	<b>\$ 7,875.00</b>	<b>\$ 45,809.61</b>
<b>Fund 23000 - Non-Instructional Support</b>	<b>\$ 56,040.00</b>	<b>\$ 2,355.39</b>	<b>\$ 7,875.00</b>	<b>\$ 45,809.61</b>
<b><u>IDEAB</u></b>				
Salaries Expense	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00
Educational Retirement	\$ 6,432.00	\$ -	\$ -	\$ 6,432.00
<b>Function 1000 - Instruction</b>	<b>\$ 30,432.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,432.00</b>
Diagnosticians - Contracted	\$ 4,477.00	\$ -	\$ -	\$ 4,477.00
Speech Therapists - Contracted	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Occupational Therapists - Contracted	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Psychologists - Contracted	\$ 1,086.00	\$ -	\$ -	\$ 1,086.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 22,563.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,563.00</b>
<b>Fund 24106 - Entitlement IDEA-B</b>	<b>\$ 52,995.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,995.00</b>
<b>ENGLISH LANGUAGE</b>				
General Supplies and Materials	\$ 25.00	\$ -	\$ -	\$ 25.00
<b>Function 1000 - Instruction</b>	<b>\$ 25.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25.00</b>
<b>Fund 24153 - English Language Acquisition</b>	<b>\$ 25.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25.00</b>

East Mountain High School  
Expenditure Report  
as of July 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>TITLE II</b>				
Professional Development	\$ 7,500.00	\$ 2,071.63	\$ -	\$ 5,428.37
Professional Development	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Professional Development	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
<b>Function 1000 - Instruction</b>	<b>\$ 11,500.00</b>	<b>\$ 2,071.63</b>	<b>\$ -</b>	<b>\$ 9,428.37</b>
Professional Development	\$ 1,953.00	\$ -	\$ -	\$ 1,953.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 1,953.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,953.00</b>
Professional Development	\$ 1,966.00	\$ -	\$ -	\$ 1,966.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 1,966.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,966.00</b>
<b>Fund 24154 - Title II Teacher/Principal Training &amp; Recruiting</b>	<b>\$ 15,419.00</b>	<b>\$ 2,071.63</b>	<b>\$ -</b>	<b>\$ 13,347.37</b>
<b>CRRSA</b>				
Additional Compensation	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Educational Retirement	\$ 5,360.00	\$ -	\$ -	\$ 5,360.00
Professional Development	\$ -	\$ -	\$ 7,398.00	\$ (7,398.00)
Software	\$ -	\$ 1,491.03	\$ -	\$ (1,491.03)
<b>Function 1000 - Instruction</b>	<b>\$ 25,360.00</b>	<b>\$ 1,491.03</b>	<b>\$ 7,398.00</b>	<b>\$ 16,470.97</b>
Other Professional/Technical Services	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
General Supplies and Materials	\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
Construction Services	\$ -	\$ 2,500.00	\$ -	\$ (2,500.00)
Maintenance & Repair - Buildings And Grounds	\$ 218,570.00	\$ -	\$ -	\$ 218,570.00
General Supplies and Materials	\$ 1,641.00	\$ -	\$ -	\$ 1,641.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 220,211.00</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 217,711.00</b>
<b>Fund 24308 - CRRSA</b>	<b>\$ 247,571.00</b>	<b>\$ 3,991.03</b>	<b>\$ 7,398.00</b>	<b>\$ 236,181.97</b>
<b>ARP III</b>				
Additional Compensation	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
Additional Compensation	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Additional Compensation	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Educational Retirement	\$ 48,115.00	\$ -	\$ -	\$ 48,115.00
Other Charges	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00
Software	\$ 21,000.00	\$ -	\$ -	\$ 21,000.00
Software	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Software	\$ 2,500.00	\$ -	\$ 8,000.00	\$ (5,500.00)
General Supplies and Materials	\$ 109,830.00	\$ -	\$ -	\$ 109,830.00
General Supplies and Materials	\$ 16,100.00	\$ -	\$ -	\$ 16,100.00
General Supplies and Materials	\$ 21,500.00	\$ -	\$ -	\$ 21,500.00
General Supplies and Materials	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Supply Assets (\$5000 or less)	\$ 5,386.00	\$ 49,142.10	\$ 45,022.74	\$ (88,778.84)
<b>Function 1000 - Instruction</b>	<b>\$ 457,931.00</b>	<b>\$ 49,142.10</b>	<b>\$ 53,022.74</b>	<b>\$ 355,766.16</b>
Additional Compensation	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Additional Compensation	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Educational Retirement	\$ 3,831.00	\$ -	\$ -	\$ 3,831.00
Specialists - Contracted	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00
General Supplies and Materials	\$ 27,000.00	\$ -	\$ -	\$ 27,000.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 71,831.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,831.00</b>
Additional Compensation	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
Maintenance & Repair Furniture/Fixtures/Equipment	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
Maintenance & Repair - Buildings And Grounds	\$ 37,000.00	\$ -	\$ 90,505.00	\$ (53,505.00)
General Supplies and Materials	\$ 18,697.00	\$ -	\$ -	\$ 18,697.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 205,697.00</b>	<b>\$ -</b>	<b>\$ 90,505.00</b>	<b>\$ 115,192.00</b>
<b>Fund 24330 - ARP ESSER III CDEA 84.425U</b>	<b>\$ 745,459.00</b>	<b>\$ 49,142.10</b>	<b>\$ 143,527.74</b>	<b>\$ 552,789.16</b>

East Mountain High School  
Expenditure Report  
as of July 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>REC/District Fiscal Agent</b>				
Other Textbooks	\$ 200.00	\$ -	\$ -	\$ 200.00
General Supplies and Materials	\$ 216.00	\$ -	\$ -	\$ 216.00
General Supplies and Materials	\$ 200.00	\$ -	\$ -	\$ 200.00
<b>Function 1000 - Instruction</b>	<b>\$ 616.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 616.00</b>
<b>Fund 26107 - REC/District Fiscal Agent</b>	<b>\$ 616.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 616.00</b>
<b>2012 GOB Public School Library</b>				
Library And Audio-Visual	\$ 8,138.00	\$ -	\$ -	\$ 8,138.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 8,138.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,138.00</b>
Fund 27107 - 2012 GOB Public School Library	\$ 8,138.00	\$ -	\$ -	\$ 8,138.00
<b>Instructional Materials</b>				
Instructional Materials Credit - 50% Textbooks	\$ -	\$ -	\$ 207.50	\$ (207.50)
Instructional Materials Cash - 50% Textbooks	\$ 1,000.00	\$ -	\$ 3,118.25	\$ (2,118.25)
Instructional Materials Cash - 50% Textbooks	\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Function 1000 - Instruction</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>\$ 3,325.75</b>	<b>\$ (1,825.75)</b>
<b>Fund 27109 - Instructional Materials</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>\$ 3,325.75</b>	<b>\$ (1,825.75)</b>
<b>Private Dir Grants (Categorical)</b>				
Other Charges	\$ 2,398.00	\$ -	\$ -	\$ 2,398.00
<b>Function 1000 - Instruction</b>	<b>\$ 2,398.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,398.00</b>
<b>Fund 29102 - Private Dir Grants (Categorical)</b>	<b>\$ 2,398.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,398.00</b>
<b>Special Capital Outlay-State</b>				
Construction Services	\$ 264,168.00	\$ -	\$ -	\$ 264,168.00
<b>Function 4000 - Capital Outlay</b>	<b>\$ 264,168.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 264,168.00</b>
<b>Fund 31400 - Special Capital Outlay-State</b>	<b>\$ 264,168.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 264,168.00</b>
<b>Capital Improvements HB-33</b>				
Maintenance & Repair Furniture/Fixtures/Equipment	\$ 150,000.00	\$ 134.84	\$ 165.16	\$ 149,700.00
Maintenance & Repair - Buildings & Grounds	\$ 150,000.00	\$ 260.00	\$ 29,239.71	\$ 120,500.29
Construction Services	\$ 279,711.00	\$ 17,418.30	\$ 197,370.81	\$ 64,921.89
Lease to Purchase	\$ 100,000.00	\$ 65,366.68	\$ 32,683.34	\$ 1,949.98
Supply Assets (\$5000 or less)	\$ -	\$ -	\$ 6,678.00	\$ (6,678.00)
Fixed Assets (More Than \$5,000)	\$ 156,414.00	\$ -	\$ -	\$ 156,414.00
Supply Assets (\$5,000 or Less)	\$ -	\$ -	\$ 400.00	\$ (400.00)
<b>Function 4000 - Capital Outlay</b>	<b>\$ 836,125.00</b>	<b>\$ 83,179.82</b>	<b>\$ 266,537.02</b>	<b>\$ 486,408.16</b>
<b>Fund 31600 - Capital Improvements HB-33</b>	<b>\$ 836,125.00</b>	<b>\$ 83,179.82</b>	<b>\$ 266,537.02</b>	<b>\$ 486,408.16</b>

East Mountain High School  
Expenditure Report  
as of July 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>Capital Improvement SB-9 County</b>				
County Tax Collection Costs	\$ 1,518.00	\$ 27.30	\$ -	\$ 1,490.70
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 1,518.00</b>	<b>\$ 27.30</b>	<b>\$ -</b>	<b>\$ 1,490.70</b>
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$ 253,783.00	\$ -	\$ -	\$ 253,783.00
Construction Services	\$ 150,000.00	\$ -	\$ 21,681.32	\$ 128,318.68
Lease to Purchase	\$ 90,000.00	\$ -	\$ 65,366.68	\$ 24,633.32
Software	\$ 12,000.00	\$ 4,200.00	\$ 300.00	\$ 7,500.00
General Supplies and Materials	\$ 1,030.00	\$ -	\$ -	\$ 1,030.00
Supply Assets (\$5000 or less)	\$ 30,282.00	\$ -	\$ -	\$ 30,282.00
Fixed Assets (More Than \$5,000)	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00
<b>Function 4000 - Capital Outlay</b>	<b>\$ 568,095.00</b>	<b>\$ 4,200.00</b>	<b>\$ 87,348.00</b>	<b>\$ 476,547.00</b>
<b>Fund 31701 - Capital Improvement SB-9 County</b>	<b>\$ 569,613.00</b>	<b>\$ 4,227.30</b>	<b>\$ 87,348.00</b>	<b>\$ 478,037.70</b>
<b>SB-9 State Match - Cash</b>				
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Software	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Fixed Assets (More Than \$5,000)	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
<b>Function 4000 - Capital Outlay</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>Fund 31703 - SB-9 State Match - Cash</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>Grand Total</b>	<b>\$ 7,348,133.00</b>	<b>\$ 326,327.30</b>	<b>\$ 1,794,407.28</b>	<b>\$ 5,227,398.42</b>

**East Mountain High School**  
**Statemnet of bills and disbursements Report**  
**as of July 31st, 2022**

<b>Bank</b>		<b>Account Number</b>			
Wells Fargo					
<b>Date</b>	<b>Number</b>	<b>Type</b>	<b>Payee/From</b>	<b>Deposit</b>	<b>Withdrawal</b>
7/1/2022	11716	AP Warrant	EMHS Foundation		\$32,683.34
7/5/2022		Payroll Liability Check	NM Public Schools Insurance Authority		\$24,792.14
7/8/2022	00061071	Journal Entry	To record RHC payment		\$12,029.93
7/15/2022		Payroll Liability Check	Wells Fargo Bank, N.A.		\$11,968.59
7/15/2022	07-003	Cash Receipt	Hb-33	\$56.11	
7/15/2022	11717	AP Warrant	AAA Organic Pest Control, Inc.		\$102.36
7/15/2022	11718	AP Warrant	Awards, Etc.		\$101.00
7/15/2022	11719	AP Warrant	Bernalillo County Fleet/Facility Dept		\$426.16
7/15/2022	11720	AP Warrant	CNM - Cashiers Office		\$450.00
7/15/2022	11721	AP Warrant	Daly, Cynthia S		\$2,071.63
7/15/2022	11722	AP Warrant	De Lage Landen Financial Services, Inc.		\$1,637.33
7/15/2022	11723	AP Warrant	East Mountain Flooring		\$5,296.42
7/15/2022	11724	AP Warrant	Entranosa Water & Wastewater Assoc.		\$1,080.52
7/15/2022	11725	AP Warrant	Harris Computer Corp		\$14,852.05
7/15/2022	11726	AP Warrant	Moriarty-Edgewood School District		\$175.00
7/15/2022	11727	AP Warrant	NM Activities Association		\$5,456.00
7/15/2022	11728	AP Warrant	NM High School Coaches Assoc.		\$1,000.00
7/15/2022	11729	AP Warrant	Powerschool		\$4,200.00
7/15/2022	11730	AP Warrant	Severin Intermediate Holdings, LLC		\$4,816.53
7/15/2022	11731	AP Warrant	Smith III, Trey		\$109.37
7/15/2022	11732	AP Warrant	Staples, Inc.		\$49,142.10
7/15/2022	11733	AP Warrant	T-Mobile USA Inc.		\$140.00
7/15/2022	11734	AP Warrant	Fiber Platform, LLC		\$1,795.00
7/15/2022	11735	AP Warrant	Waste Management of New Mexico, Inc.		\$115.30
7/15/2022	11736	AP Warrant	Zoom Video Communications, Inc.		\$1,274.90
7/15/2022	11737	AP Warrant	Heads Up Landscape Contractors LLC		\$1,365.05
7/20/2022		Payroll Liability Check	Internal Revenue Service		\$3,786.01
7/20/2022	07-002	Cash Receipt	SB-9 and HB-33	\$7,936.26	
7/20/2022	07-004	Cash Receipt	SB-9	\$28.50	
7/25/2022		Payroll Liability Check	New Mexico Taxation and Revenue Department		\$11,298.18
7/26/2022	07-001	Cash Receipt	SEG July	\$329,050.39	
7/28/2022		AP Warrant	NMPSIA		\$84,215.00
7/29/2022		Payroll Liability Check	NM State Department of Labor		\$1,725.82
7/29/2022		Payroll Liability Check	Wells Fargo Bank, N.A.		\$15,521.23
7/29/2022	00060993	Journal Entry	Void Warrant: 11755; Reversing Disbursement for Voucher: 072922, OP, Vendor: Star Paving Company Division of Cruz Copr	\$21,655.86	
7/29/2022	11738	AP Warrant	B & D Industries, Inc.		\$2,500.00
7/29/2022	11739	AP Warrant	Mark D Benson		\$260.00
7/29/2022	11740	AP Warrant	Bernalillo County Fleet/Facility Dept		\$1,348.04
7/29/2022	11741	AP Warrant	Booth, Marie C		\$216.13
7/29/2022	11742	AP Warrant	Brady Industries Inc		\$2,591.78
7/29/2022	11743	AP Warrant	Brown, Gwen L		\$35.33
7/29/2022	11744	AP Warrant	Century Link		\$412.96
7/29/2022	11745	AP Warrant	EMHS Foundation		\$32,683.34
7/29/2022	11746	AP Warrant	Todd J Clair		\$134.84

**East Mountain High School  
 Statemnet of bills and disbursements Report  
 as of July 31st, 2022**

Wells Fargo					
Date	Number	Type	Payee/From	Deposit	Withdrawal
7/29/2022	11747	AP Warrant	McKnight, Shyann		\$44.00
7/29/2022	11748	AP Warrant	Nee, Mary Charlotte		\$56.53
7/29/2022	11749	AP Warrant	NM Gas Company, Inc.		\$26.62
7/29/2022	11750	AP Warrant	PNM Electric		\$2,526.40
7/29/2022	11751	AP Warrant	Podzemny, Bertha (Bird)		\$371.77
7/29/2022	11752	AP Warrant	Schroeder, Stephanie		\$213.88
7/29/2022	11753	AP Warrant	SMPC Architects		\$12,121.88
7/29/2022	11754	AP Warrant	Staples		\$2,649.59
7/29/2022	11755	AP Warrant	Star Paving Company Division of Cruz Copr		\$21,655.86
7/29/2022	11756	AP Warrant	Tillery Chevrolet		\$362.24
7/29/2022	11757	AP Warrant	Cellco Partnership		\$51.98
7/29/2022	11784	Payroll Liability Check	Allstate Workplace Division		\$889.99
7/29/2022	11785	Payroll Liability Check	Pre-paid Legal Services, Inc.		\$104.65
<b>Sub Total</b>				<b>\$358,727.12</b>	<b>\$374,884.77</b>
Bank		Account Number			
Wells Fargo		Student Account			
Date	Number	Type	Payee/From	Deposit	Withdrawal
7/11/2022	07-005	Cash Receipt	Student Activity	\$64.00	
7/14/2022	2112	AP Warrant	Explora		\$1,350.00
7/15/2022	2110	AP Warrant	Brown, Hallie		\$381.10
7/15/2022	2111	AP Warrant	Nee, Adelynn J		\$624.29
<b>Sub Total</b>				<b>\$64.00</b>	<b>\$2,355.39</b>
<b>Grand Total</b>				<b>\$358,791.12</b>	<b>\$377,240.16</b>

**East Mountain High School  
Bank Reconciliation Report  
as of July 31st, 2022**

School: East Mountain High School  
Bank: Wells Fargo  
Account Description: General Operational  
Statement Date: July 31, 2022

Beginning balance per bank	\$ 1,803,552.52
Cleared transactions:	
Checks and withdrawals	\$ (429,553.75)
Deposits and credits	\$ 337,071.26
Other bank adjustments	
Ending balance per bank	<b>\$ 1,711,070.03</b>

---

Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ (62,535.65)
<b>Balance per GL</b>	<b>\$ 1,648,534.38</b>

*[Signature]*  
**Date:** 8/15/2022


**East Mountain High School  
Bank Reconciliation Report  
as of July 31st, 2022**

School: East Mountain High School  
 Bank: Wells Fargo  
 Account Description: Student Activity  
 Statement Date: July 31, 2022

Beginning balance per bank	\$	30,863.75
Cleared transactions:		
Checks and withdrawals	\$	(2,355.39)
Deposits and credits	\$	64.00
Other bank adjustments	\$	-
 Ending balance per bank	 \$	 <b>28,572.36</b>

---

Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(424.09)
 <b>Balance per GL</b>	 \$	 <b>28,148.27</b>


**Reviewed by:**   
**Date:** 8/15/2022

**East Mountain High School  
Bank Reconciliation Report  
as of July 31st, 2022**

School: East Mountain High School  
 Bank: Wells Fargo  
 Account Description: SPSO  
 Statement Date: July 31, 2022

Beginning balance per bank		\$	5,314.18
Cleared transactions:			
Checks and withdrawals		\$	(100.00)
Deposits and credits		\$	-
Other bank adjustments		\$	-
 Ending balance per bank		 \$	 <b>5,214.18</b>

Plus: Outstanding Deposits		\$	-
Plus: Cleared items prior to entry		\$	-
Less: Outstanding checks		-	
 <b>Balance per GL</b>		 \$	 <b>5,214.18</b>

**Reviewed by:**   
**Date:** 8/15/2022

East Mountain High School  
Balance sheet Report  
as of July 31st, 2022

Description	11000	23000	24106	24154	24308	24330	28211	31600	31701	Total
11000 - Cash Assets	\$118,825.92	\$0.00	(\$257.84)	(\$2,082.17)	(\$4,110.06)	(\$49,163.57)	(\$10.98)	(\$77,861.42)	(\$1,497.53)	(\$16,157.65)
11019 - B of W - Gen Operating	\$0.00	(\$2,291.39)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,291.39)
11020 - WF-Operating	\$12,029.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,029.93
11021 - WF-Student Activity	<b>\$130,855.85</b>	<b>(\$2,291.39)</b>	<b>(\$257.84)</b>	<b>(\$2,082.17)</b>	<b>(\$4,110.06)</b>	<b>(\$49,163.57)</b>	<b>(\$10.98)</b>	<b>(\$77,861.42)</b>	<b>(\$1,497.53)</b>	<b>(\$6,419.11)</b>
11022 - WF-SPSO	<b>\$130,855.85</b>	<b>(\$2,291.39)</b>	<b>(\$257.84)</b>	<b>(\$2,082.17)</b>	<b>(\$4,110.06)</b>	<b>(\$49,163.57)</b>	<b>(\$10.98)</b>	<b>(\$77,861.42)</b>	<b>(\$1,497.53)</b>	<b>(\$6,419.11)</b>
<b>Subtotal of Account Type: Asset</b>	\$2,311.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,311.72
<b>Subtotal of Account Group: Assets</b>	\$631.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$631.28
23011 - Accrued Salaries and Benefits	\$10,785.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,785.80
23125 - Employee Insurance	(\$22,248.23)	\$0.00	(\$28.72)	\$0.00	(\$0.54)	\$0.00	\$0.00	\$0.00	\$0.00	(\$22,277.49)
23126 - Unemployment Insurance	(\$1,599.11)	\$0.00	(\$19.55)	(\$1.51)	(\$10.21)	\$0.00	(\$2.94)	\$0.00	\$0.00	(\$1,633.32)
23147 - Voluntary Deductions	\$1,884.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,884.57
24214 - State Taxes	\$1,150.15	\$0.00	(\$167.82)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$982.33
<b>Subtotal of Account Type: Liability</b>	(\$9,804.41)	\$0.00	(\$41.75)	(\$9.03)	(\$108.28)	(\$21.47)	(\$8.04)	\$0.00	\$0.00	(\$9,992.98)
32300 - Unreserved Fund Balance	<b>(\$16,888.23)</b>	<b>\$0.00</b>	<b>(\$257.84)</b>	<b>(\$10.54)</b>	<b>(\$119.03)</b>	<b>(\$21.47)</b>	<b>(\$10.98)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$17,308.09)</b>
Net Increase/Decrease	\$147,744.08	(\$2,291.39)	\$0.00	(\$2,071.63)	(\$3,991.03)	(\$49,142.10)	\$0.00	(\$77,861.42)	(\$1,497.53)	\$10,888.98
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$147,744.08</b>	<b>(\$2,291.39)</b>	<b>\$0.00</b>	<b>(\$2,071.63)</b>	<b>(\$3,991.03)</b>	<b>(\$49,142.10)</b>	<b>\$0.00</b>	<b>(\$77,861.42)</b>	<b>(\$1,497.53)</b>	<b>\$10,888.98</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$130,855.85</b>	<b>(\$2,291.39)</b>	<b>(\$257.84)</b>	<b>(\$2,082.17)</b>	<b>(\$4,110.06)</b>	<b>(\$49,163.57)</b>	<b>(\$10.98)</b>	<b>(\$77,861.42)</b>	<b>(\$1,497.53)</b>	<b>(\$6,419.11)</b>

GC

June

2022

Meeting

<https://us02web.zoom.us/j/82663261085?pwd=d3JFOThhR1plQWU5WDhob2lhWitDdz09>

Monday,

June 27,

2022

6:00 PM

Mountain

view

Doug Darner: Present

Janea Davis: Absent

Brad Hosmer: Absent

Glenn Hushman: Present

Brent McCall: Absent

Harley McDaniel: Absent

James Salisbury: Present

Lindsay Schwebke: Present

Karen Thompson: Present

Michael Wismer: Present

Present: 6, Absent: 4.

## I. Call to Order

## II. Roll Call

## III. Adoption of Agenda

Motion to approve the agenda. Carried with a motion by Michael Wismer and a second by Karen Thompson.

Doug Darner: Yea, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Brent McCall: Yea, Harley McDaniel: Yea, James Salisbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 10, Nay: 0

## IV. Approval of Consent Agenda

Motion to approve consent agenda, including the check report. Carried with a motion by Michael Wismer and a second by Karen Thompson.

Janea Davis: Absent, Brad Hosmer: Absent, Brent McCall: Absent, Harley McDaniel: Absent, Doug Darner: Yea, Glenn Hushman: Yea, James Salisbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 6, Nay: 0, Absent: 4

### IV.A. Monthly Financial Report

### IV.B. Check Report

#### IV.C. Approval of previous meeting's minutes

#### IV.D. Inventory/Fixed Assets

### V. Public Forum/Public Input

### VI. Reports

#### VI.A. Director

#### VI.B. Finance Committee Report

### VII. Consideration of EMHS GC Action Items for Approval

#### VII.A. Approval of revised Financial Procedures Policy D-101 (check-signing)

Motion to approve the revised financial policy policy, including the check signing procedure allowing the Director and Assistant Director to sign checks. Carried with a motion by Michael Wismer and a second by Karen Thompson.

Janea Davis: Absent, Brad Hosmer: Absent, Brent McCall: Absent, Harley McDaniel: Absent, Doug Darner: Yea, Glenn Hushman: Yea, James Salisbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 6, Nay: 0, Absent: 4

Three amendments to the policy that will be reflected:

- a- typo on VI. b. 3 and 4
- b- Foundation MOU
- c- check signer will not sign own reimbursement check

### VIII. Parking Lot Items for Future GC Meetings

### IX. GC Board Member Comments

#### X. Chair's Report/Comment

GC members honored Doug Darner for his years of service at this final meeting of his tenure.

### XI. Next Meeting Announcement

#### XII. Adjournment

Motion to adjourn at 7:15pm Carried with a motion by Michael Wismer and a second by Doug Darner.

Janea Davis: Absent, Brad Hosmer: Absent, Brent McCall: Absent, Harley McDaniel: Absent, Doug Darner: Yea, Glenn Hushman: Yea, James Salisbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea  
Yea: 6, Nay: 0, Absent: 4



# GC Director Report-Aug 2022

# Strategic Plan

**Pillar One: Student Learning & Wellness**

**Pillar Two: Staff Learning & Wellness**

**Pillar Three: Finance, Facilities, Operations**

**Pillar Four: Community Engagement**

**Communication Plan**

**Long-Term Plans & Expansion**

# Pillar One: Student Learning & Wellness

## **Learning:**

Beginning of Year PD: Focus on department needs and timeline to codify a vertically and horizontally aligned curriculum by Dec. 2022

Identified norms for faculty collaboration this year (observation, walkthrough, team-teaching, etc.)

Preparing for strategic tutoring Wednesdays

Many departments begin with summer assignments, beginning of term assessments to gauge current skill levels

## **Wellness:**

Emphasis on culture-building in the classroom

Activities and Athletics ramping up this week

Improvement this start of year to culture, discipline (freshman seminar)

2 fire drills so far, evacuation drill and shelter in place drill next 2 weeks

ALICE (active shooter) training this Wednesday, facilitated by POMS insurance

# Pillar Two: Staff Learning & Wellness

## Recruitment:

Looking for bus drivers, competitive pay

## Retention:

Salary increases

Creating an environment that values our educators as professionals

## Professional Development:

1st Wednesday: focus on core values, inter-departmental workshop on how our faculty implement and measure the values of: curiosity, integrity, collaboration, empathy, reflection. This week: safety training and school updates with potluck. Next week: Department meetings with focus on curriculum and assessment

TNTP: Scheduled “learning walk” for Sept. 20th

# Pillar Three: Finance, Facilities, Operations

## Finance:

Currently in middle of audit

Still ironing out procedures with new firm, division of labor

## Facilities:

After summer upgrades, getting a sense of high usage of the facility

Working with ACES on a facility maintenance plan/ software for tracking

## Operations:

Registration process had some challenges, still taking time to implement a new system

Online payment system still not satisfied with

# Pillar Four: Community Engagement

August 31: State of the School Showcase, 6-8pm

Visit classrooms, clubs, games, workshops for families, “state of the school with Trey”

Working on a Top Golf fundraiser to assist with athletic travel funds

Abq Chamber of Commerce coming for visit in October

# Communication Plan

## **Internal Communication**

Staff receive a weekly newsletter on Fridays giving a preview of the upcoming week

Reminders of important deadlines

Use Slack as internal chit-chat tool

Weekly check-ins where electronic reminders are reinforced in person

Emphasizing in-person clarification rather than email

## **External Communication**

Timberwolf Times- focus on key, all- school announcements first thing Monday morning.

Not repetitive, not available for advertisements for outside organization

Weekly Wire- guidance list of resources and opportunities

# Long-Term & Expansion Plans

SMPC delivered master plan update

Speaks to needs for a facility that support our program and support necessary for middle school, larger high school

Vigil Group working on financial projections for expansion

Shared and discussed with Foundation

Middle School & Expansion team will need to convene soon



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SECRETARY OF EDUCATION

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GOVERNOR

August 12, 2022

**MEMORANDUM**

**TO:** Superintendents and Charter Leaders

**FROM:** Dr. Kurt Steinhaus, Cabinet Secretary, Public Education Department

**RE:** Updated Masking, Testing, Quarantine, and Test to Stay Requirements in Schools

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In response to newly released guidance by the Centers for Disease Control and Prevention (CDC) contained in the [Operational Guidance for K-12 Schools and Early Care and Education Programs to Support Safe In-Person Learning](#), and a corresponding update to the [Public Health Emergency Order](#) from the New Mexico Department of Health on August 12, 2022, the New Mexico Public Education is updating the *COVID-19 Response Toolkit for New Mexico's Public Schools* as follows.

- The statewide requirement for school workers who are not up to date with COVID-19 vaccinations to test for COVID-19 in schools weekly has been lifted. The decision for when and whether testing will be required is the determination of a local school district or charter school. The CDC suggests that local decision be guided by the local COVID -19 Community Level.
- The statewide requirement to quarantine for school staff and students who are not up to date with COVID-19 vaccinations and who are exposed to COVID-19 has been lifted. The recommendation of the CDC is that close contacts of a positive case should wear a well-fitting mask and be tested. The decision for when and whether quarantine will be required is the determination of a local school district or charter school and should be based on the local COVID-19 Community Level.
- The statewide requirement for students and school staff to participate in the Test to Stay Program has been lifted. The decision for when and whether testing will be required is the determination of a local school district or charter school.
- The statewide requirement for mask wearing in schools was lifted last school year and will not be changed for the new school year. Mask requirements remain a determination of a local school district or charter school.

Schools, school districts, and charter schools drafting COVID-19 testing policies may wish to provide [diagnostic testing](#) for students and staff with symptoms of COVID-19 or who were exposed to someone with COVID-19 in the school setting, or refer them to a community testing site, healthcare provider, or to use an at-home test. The CDC will provide up to 10 million tests per month nationally to schools for testing. The DOH Office of School and Adolescent Health will coordinate monthly requests for those tests.

At high [COVID-19 Community Levels](#), school districts or charter schools may wish to consider implementing screening testing for students and staff for high-risk activities (for example, close contact sports, band, choir, theater); at key times in the year, for example before/after large events (such as prom, tournaments, group travel); and when returning from breaks (such as holidays, spring break, at the beginning of the school year).

As schools, school districts, and charter schools are drafting quarantine policies, those who maintain quarantine requirements may also wish to consider offering a Test to Stay program. Further, while people exposed to COVID-19 are no longer required to quarantine, the CDC recommends that they wear a mask for 10 days from exposure and to get tested on or after day 5.

Schools, school districts, and charter schools should put in place a core set of infectious disease prevention strategies as part of normal operations. The addition and layering of COVID-19-specific prevention strategies should be tied to the [COVID-19 Community Levels](#) and community or setting-specific context, such as availability of resources, health status of students, and age of population served. Enhanced prevention strategies also may be necessary in response to an outbreak in schools, school districts, and charter school settings.

In January 2020, the Public Education Department issued a memorandum on tribal consultation. LEAs must respect tribal sovereignty and adhere to the requirements of Tribal Public Health Orders and emergency declarations related to COVID-19. These requirements are to coincide with the model of school operation and masking requirements chosen by local authorities.

As a reminder, because of the continuing federal grant to the New Mexico Department of Health, weekly positive tests must still be reported in the DOH provider portal.

This memo is an amendment to the Public Education Department's *COVID-19 Response Toolkit for New Mexico's Public Schools* and remains in effect until such time as the Toolkit is updated to include the amended guidance. All other COVID-safe practices and requirements in the toolkit remain in effect, including the requirement for staff, contractors, and volunteers to isolate if sick with COVID-19.