



EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

November 29, 2021

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
 - A. Budget Adjustment Requests
 - B. Monthly Financial Report
 - C. Check Report
 - D. Approval of previous month's minutes
- V. Public Forum/Public Input
- VI. Reports
 - A. Principal
- VII. Committee Reports
 - A. Strategic Outcomes
 - B. Finance
 - C. Facilities
- VIII. Parking Lot Items for Future GC Meetings
 - A. Discussion of possible middle school expansion
- IX. GC Board Member Comments
 - A. Board trainings for 2021-2022
- X. Chair's Report/Comment
- XI. Next Meeting Announcement
- XII. Adjournment

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2122-0009-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Nancy Holmquist, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-281-7400

Email: nholmquist@eastmountainhigh.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24307.0000.41924 \$9,150

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1218 School/Student Support		\$3,000	\$3,000	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$850	\$850	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	53711 Other Charges	0000 No Program	0000 No Job Class		\$1,500	\$1,500	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	56113 Software	0000 No Program	0000 No Job Class		\$1,000	\$1,000	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$2,800	\$2,800	
Sub Total						\$9,150		
Indirect Cost								
DOC. TOTAL						\$9,150		

Justification:

New Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Nancy Holmquist

Business Manager

11/10/2021 3:16:48 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2122-0010-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Nancy Holmquist, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-281-7400

Email: nholmquist@eastmountainhigh.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 28211.0000.43203 \$81,100

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1215 Registered Nurses		\$11,640	\$11,640	0.13
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1215 Registered Nurses		\$5,000	\$5,000	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$2,522	\$2,522	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$167	\$167	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class		\$1,032	\$1,032	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$242	\$242	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	52500 Unemployment Compensation	0000 No Program	0000 No Job Class		\$57	\$57	
28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$45,440	\$45,440	

28211 NM Schools Covid-19 Testing Program DOH	2100 Support Services-Students	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class		\$15,000	\$15,000	
					Sub Total	\$81,100		0.13
					Indirect Cost			
					DOC. TOTAL	\$81,100		

Justification:

New Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Nancy Holmquist	Business Manager	10/29/2021 9:06:31 AM

53414 - Other Professional/Technical Services	\$9,791.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,791.49
53711 - Other Charges	\$48,742.19	\$0.00	\$2,625.96	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,488.15
54311 - Maintenance & Repair Furniture/Fixtures/Equipment	\$1,077.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,508.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,652.48	\$0.00	\$16,238.21
54312 - Maintenance & Repair - Buildings And Grounds	\$7,770.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,775.31	\$0.00	\$10,546.10
54315 - Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$465.07	\$465.07
54411 - Electricity	\$10,033.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,033.78
54412 - Natural Gas (Buildings)	\$813.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$813.81
54415 - Water/Sewage	\$5,023.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,023.32
54416 - Communication Services	\$22,750.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,750.22
54500 - Construction Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,890.50	\$0.00	\$7,890.50
54630 - Rentals of Computers and Related Equipment	\$7,222.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,222.61
54640 - Lease to Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163,416.70	\$0.00	\$163,416.70
55200 - Property/Liability Insurance	\$52,556.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,556.00
55817 - Student Travel	\$10,864.08	\$0.00	\$236.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,101.03
55914 - Contracts - Interagency	\$2,853.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,853.64
55916 - Bus Inspections	\$145.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145.63
56109 - Instructional Materials On-Line Digital Subscriptions	\$0.00	\$21.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.29
56111 - Instructional Materials Cash - 50% Textbooks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207.50
56112 - Other Textbooks	\$31,538.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,157.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,695.90
56113 - Software	\$17,293.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,870.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,697.55	\$35,861.02
56118 - General Supplies and Materials	\$22,140.11	\$0.00	\$7,792.46	\$0.00	\$0.00	\$0.00	\$0.00	\$3,674.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,607.55
56212 - Diesel Fuel	\$550.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.59
56215 - Tires/Tubes	\$2,430.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,430.33
56216 - Maintenance Supplies/Parts	\$1,394.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,394.97
57332 - Supply Assets (\$5,000 or Less)	\$600.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$946.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,898.96	\$49,649.38	\$55,095.59
Total Expenditure	\$1,148,427.85	\$21.29	\$10,655.37	\$7,585.07	\$6,222.07	\$0.00	\$28,400.56	\$0.00	\$1,157.89	\$0.00	\$207.50	\$0.00	\$0.00	\$0.00	\$179,633.95	\$59,812.00	\$1,442,123.55
Total Other Financing Sources (Uses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Excess (deficiency) of revenues and other sources over expenditures and other financing																	
	\$194,478.80	\$20.33	\$10,624.92	\$1,121.66	(\$6,222.07)	\$0.00	(\$28,400.56)	\$0.00	\$8,842.11	\$0.00	(\$207.50)	\$0.00	\$66,200.00	(\$170,742.15)	(\$55,405.93)	\$20,309.61	
Fund Balance, Beginning of year	\$680,672.98	\$13,167.18	\$43,859.89	(\$6,513.28)	\$0.00	(\$1,012.23)	\$0.00	\$2.88	(\$2,505.53)	\$147.31	\$5,426.66	\$2,837.60	(\$66,200.00)	\$604,180.03	\$346,696.39	\$1,620,759.88	
Fund Balance, End of year	\$875,151.78	\$13,187.51	\$54,484.81	(\$5,391.62)	(\$6,222.07)	(\$1,012.23)	(\$28,400.56)	\$2.88	\$6,336.58	\$147.31	\$5,219.16	\$2,837.60	\$0.00	\$433,437.88	\$291,290.46	\$1,641,069.49	

East Mountain High School

Balance Sheet Report

Cycle: FY2022; Fund Class: [All]; Fund Columns: [All Non-Zero Funds]; Account Expression: [All]; Balance Date: 10/31/2021; Detail: No; Created On: 11/12/2021 5:42:12 PM

Description	11000	14000	23000	24106	24154	24307	24308	25233	25264	26107	26211	27109	29102	31200	31400	31600	31701	Total
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11014 - B of W - Student Activity	\$0.00	\$0.00	\$101.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101.00
11015 - B of W - Athletic Activity	\$0.00	\$0.00	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$10.00)
11016 - B of W - Payroll	\$204,863.44	\$0.00	\$0.00	(\$172,497.32)	(\$614.93)	\$0.00	(\$1,280.37)	(\$21,315.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,155.31
11017 - B of W - Operating	(\$655,103.65)	\$31,345.40	\$0.00	\$91,663.19	(\$2,151.97)	\$0.00	\$0.00	\$21,315.51	\$231.00	\$0.00	\$147.31	(\$10,582.38)	\$2,837.60	\$0.00	\$0.00	\$335,536.80	\$175,605.88	(\$9,155.31)
11019 - B of W - Gen Operating	(\$349,383.56)	(\$18,172.14)	\$0.00	\$78,251.09	\$1,987.55	(\$1,012.23)	(\$21,666.18)	\$0.00	(\$228.12)	\$7,494.47	\$0.00	\$15,801.54	\$0.00	\$0.00	\$0.00	\$163,809.43	\$123,966.15	\$848.00
11020 - WF-Operating	\$1,753,697.19	\$14.25	\$0.00	(\$2,699.40)	(\$5,382.60)	\$0.00	(\$5,454.01)	\$0.00	\$0.00	(\$1,157.89)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$65,908.35)	(\$8,281.57)	\$1,664,827.62
11021 - WF-Student Activity	\$0.00	\$0.00	\$43,181.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,181.66
11022 - WF-SPSO	\$0.00	\$0.00	\$11,212.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,212.15
Subtotal of Account Type: Asset	\$954,273.42	\$13,187.51	\$54,484.81	(\$5,282.44)	(\$6,161.95)	(\$1,012.23)	(\$28,400.56)	\$0.00	\$2.88	\$6,336.58	\$147.31	\$5,219.16	\$2,837.60	\$0.00	\$0.00	\$433,437.88	\$291,290.46	\$1,720,360.43
Subtotal of Account Group: Assets	\$954,273.42	\$13,187.51	\$54,484.81	(\$5,282.44)	(\$6,161.95)	(\$1,012.23)	(\$28,400.56)	\$0.00	\$2.88	\$6,336.58	\$147.31	\$5,219.16	\$2,837.60	\$0.00	\$0.00	\$433,437.88	\$291,290.46	\$1,720,360.43
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.52
23124 - State Retirement Contributions	\$51,888.70	\$0.00	\$0.00	\$449.94	\$54.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,393.04
23125 - Employee Insurance	\$22,803.16	\$0.00	\$0.00	(\$366.46)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,436.70
23126 - Unemployment Insurance	\$133.10	\$0.00	\$0.00	\$5.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.68
23147 - Voluntary Deductions	(\$2,385.80)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,385.80)
24214 - State Taxes	\$5,598.96	\$0.00	\$0.00	\$20.12	\$5.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,624.80
Subtotal of Account Type: Liability	\$79,121.64	\$0.00	\$0.00	\$109.18	\$60.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,290.94
32300 - Unreserved Fund Balance	\$680,672.98	\$13,167.18	\$43,859.89	(\$6,513.28)	\$0.00	(\$1,012.23)	\$0.00	\$0.00	\$2.88	(\$2,505.53)	\$147.31	\$5,426.66	\$2,837.60	\$0.00	(\$66,200.00)	\$604,180.03	\$346,696.39	\$1,620,759.88
Net Increase/Decrease	\$194,478.80	\$20.33	\$10,624.92	\$1,121.66	(\$6,222.07)	\$0.00	(\$28,400.56)	\$0.00	\$0.00	\$8,842.11	\$0.00	(\$207.50)	\$0.00	\$0.00	\$66,200.00	(\$170,742.15)	(\$55,405.93)	\$20,309.61
Subtotal of Account Type: Fund Balance/Retained Earnings	\$875,151.78	\$13,187.51	\$54,484.81	(\$5,391.62)	(\$6,222.07)	(\$1,012.23)	(\$28,400.56)	\$0.00	\$2.88	\$6,336.58	\$147.31	\$5,219.16	\$2,837.60	\$0.00	\$0.00	\$433,437.88	\$291,290.46	\$1,641,069.49
Subtotal of Account Group: Liabilities/Fund Balance	\$954,273.42	\$13,187.51	\$54,484.81	(\$5,282.44)	(\$6,161.95)	(\$1,012.23)	(\$28,400.56)	\$0.00	\$2.88	\$6,336.58	\$147.31	\$5,219.16	\$2,837.60	\$0.00	\$0.00	\$433,437.88	\$291,290.46	\$1,720,360.43

East Mountain High School

Account Summary Report as of October 31, 2021

Fund	Adopted Budget	1st Qtr BARs	October BARs	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Available
Subtotal: Function 1000 - Instruction	\$2,649,705.00	(\$257.00)		\$2,649,448.00	\$671,269.87	\$1,666,405.44	\$311,772.69
Subtotal: Function 2100 - Support Services-Students	\$403,639.00			\$403,639.00	\$100,613.84	\$334,338.72	(\$31,313.56)
Subtotal: Function 2200 - Support Services-Instruction	\$29,499.00			\$29,499.00	\$2,152.83	\$22,007.00	\$5,339.17
Subtotal: Function 2300 - Gen Admin	\$351,415.00			\$351,415.00	\$92,605.16	\$240,002.93	\$18,806.91
Subtotal: Function 2400 - School Admin	\$209,642.00			\$209,642.00	\$64,357.32	\$126,241.13	\$19,043.55
Subtotal: Function 2500 - Central Services	\$185,632.00			\$185,632.00	\$68,843.71	\$109,004.09	\$7,784.20
Subtotal: Function 2600 - Operation & Maintenance	\$293,843.00			\$293,843.00	\$140,043.47	\$186,836.03	(\$33,036.50)
Subtotal: Function 2700 - Student Transportation	\$28,677.00			\$28,677.00	\$8,541.65	\$10,769.90	\$9,365.45
Subtotal: Function 2900 - Other Support Services	\$60,000.00			\$60,000.00	\$0.00	\$0.00	\$60,000.00
Subtotal: Fund 11000 - Operational	\$4,212,052.00	(\$257.00)	\$0.00	\$4,211,795.00	\$1,148,427.85	\$2,695,605.24	\$367,761.91
Subtotal: Fund 14000 - Instrl Mats	\$4,785.00			\$4,785.00	\$21.29	\$2,079.25	\$2,684.46
Subtotal: Fund 23000 - Activity Funds	\$62,045.00			\$62,045.00	\$10,655.37	\$10,226.17	\$41,163.46
Subtotal: Fund 24106 - IDEA-B	\$50,485.00			\$50,485.00	\$7,585.07	\$29,575.00	\$13,324.93
Subtotal: Fund 24153 - ELL	\$50.00			\$50.00	\$0.00	\$0.00	\$50.00
Subtotal: Fund 24154 - Title II	\$16,632.00			\$16,632.00	\$6,222.07	\$3,067.79	\$7,342.14
Subtotal: Fund 24174 - Carl D Perkins Secondary	\$14,254.00			\$14,254.00	\$0.00	\$0.00	\$14,254.00
Subtotal: Fund 24308 - CRRSA	\$413,570.00			\$413,570.00	\$28,400.56	\$40,232.41	\$344,937.03
Subtotal: Fund 26107 - CLR Grant	\$0.00	\$7,495.00		\$7,495.00	\$1,157.89	\$160.69	\$6,176.42
Subtotal: Fund 26211 - Target School Grant	\$148.00			\$148.00	\$0.00	\$0.00	\$148.00
Subtotal: Fund 26222 - Emergency Connectivity	\$0.00			\$0.00	\$0.00	\$0.00	\$16,414.00
Subtotal: Fund 27107 - GOB Public School Library	\$8,138.00			\$8,138.00	\$0.00	\$0.00	\$8,138.00
Subtotal: Fund 27109 - Instructional Materials	\$5,958.00			\$5,958.00	\$207.50	\$1,999.25	\$3,751.25

Subtotal: Fund 31200 - Lease Assistance	\$0.00		\$286,221.00	\$286,221.00	\$0.00	\$0.00	\$286,221.00
Subtotal: Fund 31400 - Special Capital Outlay-State	\$89,168.00			\$89,168.00	\$0.00	\$0.00	\$89,168.00
Subtotal: Fund 31600 - HB-33	\$888,394.00			\$888,394.00	\$179,633.95	\$134,547.28	\$574,212.77
Subtotal: Fund 31701 - SB-9 County	\$484,205.00			\$484,205.00	\$59,812.00	\$1,688.41	\$422,704.59
Subtotal: Fund 31703 - SB-9 State Match - Cash	\$9,879.00			\$9,879.00	\$0.00	\$124.78	\$9,754.22
Grand Total	\$6,259,763.00	\$7,238.00	\$286,221.00	\$6,553,222.00	\$1,442,123.55	\$2,919,306.27	\$2,208,206.18

Function is over encumbered-adjustment needed to correct

Approved Budget Adjustment Requests (BARs), October, 2021

Number	Change to Fund	Description	Amount
001-024-2122-0004-IB	31200	New Award	\$ 286,221.00
Total			\$ 286,221.00

NOTES:

- Operational expenditures totaled \$305,836.10 for October, 2021 - \$6,400.04 less than September, 2021
- Payroll expenses totaled \$269,688.25 for the month of October - \$2,147.50 more than previous month
- As of October 31, 2021, FY2022 YTD Operational expenditures exceed FY2021 YTD expenditures by \$166,799.93 or approximately 17%.
FY2022 expenditures exceed FY2020 expenditures by \$129,942.35 or 12.76%
- Encumbrances decreased by \$290,815.48

East Mountain High School

Check Report

Begin Date: 10/01/2021; End Date: 10/31/2021; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: [All]; Accounting Cycle: FY2022; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: No; Created On: 11/10/2021 5:25:54 PM

Check Date	Check Number	Payee	Type	Amount	
Bank of the West - SPSO					
10/22/2021	1638	East Mountain High School - SPSO	Accounts Payable	\$1,717.73	Balance Transfer to WF
Wells Fargo SPSO					
10/15/2021	1701	Coffeetime Bottled Water & Coffee Service	Accounts Payable	\$107.55	
10/15/2021	1702	Millea, Amanda F	Accounts Payable	\$188.11	Senior B-fast #1
10/15/2021	1703	Schuette, Stephanie	Accounts Payable	\$40.23	Staff Potluck
10/29/2021	1704	Millea, Amanda F	Accounts Payable	\$109.18	Senior B-fast #2
10/29/2021	1705	Schuette, Stephanie	Accounts Payable	\$61.28	Staff Potluck
Bank of the West - Athletic Activity					
10/22/2021	1831	East Mountain High School - Student Activity	Accounts Payable	\$5,044.88	Balance Transfer to WF
Bank of the West - Student Activity					
10/22/2021	1901	East Mountain High School - Student Activity	Accounts Payable	\$2,508.01	
Wells Fargo - Student Activity					
10/04/2021	2002	Booth, Marie C	Accounts Payable	\$236.95	MESA MeowWolf Field Trip
10/04/2021	2003	Chavez, Lori	Accounts Payable	\$62.83	
10/04/2021	2004	Davenport, Beth	Accounts Payable	\$35.00	
10/04/2021	2005	Smith III, James E	Accounts Payable	\$173.09	Senior Sunset, Homecoming
10/04/2021	2006	Windust, Amanda H	Accounts Payable	\$38.14	
10/04/2021	2007	Wood, Brandy A	Accounts Payable	\$99.12	
10/06/2021	2008	New Mexico Association of Student Councils	Accounts Payable	\$250.00	
10/15/2021	2009	Rocco, Kate	Accounts Payable	\$55.66	Homecoming Supplies
10/15/2021	2010	Rocco, Michael	Accounts Payable	\$307.64	Homecoming Supplies
10/15/2021	2011	Sesnie, Stacy	Accounts Payable	\$412.60	Homecoming Supplies
10/15/2021	2012	Smith III, James E	Accounts Payable	\$80.30	Homecoming Supplies
10/29/2021	2013	Gardenswartz Team Sales	Accounts Payable	\$1,465.75	VB Dig Pink Game Jerseys
10/29/2021	2014	Healy, Carmen L	Accounts Payable	\$104.76	
10/29/2021	2015	Rocco, Kate	Accounts Payable	\$47.29	Student Council Conference Supplies
Wells Fargo - General Operating					
10/01/2021	EFT	Internal Revenue Service	Payroll Liability	\$20,885.98	Federal Withholdings
10/01/2021	EFT	New Mexico Taxation and Revenue Department	Payroll Liability	\$5,513.88	State Withholding
10/01/2021	EFT	NM Educational Retirement Board	Payroll Liability	\$51,726.94	Retirement Contributions
10/04/2021	EFT	NM Public Schools Insurance Authority	Payroll Liability	\$21,883.70	Health Insurance Prem
10/04/2021	EFT	NM State Department of Labor	Payroll Liability	\$351.12	Workers Comp
10/06/2021	11166	Angel Fire Resort Operations LLC	Accounts Payable	\$120.00	Golf team Fees
10/14/2021	11167	ASpire Financial Services	Payroll Liability	\$1,965.00	Vol Benefit
10/15/2021	11168	AAA Organic Pest Control, Inc.	Accounts Payable	\$102.48	
10/15/2021	11169	AJF Enterprises, Inc.	Accounts Payable	\$2,439.92	Campus Security
10/15/2021	11170	Amazon.com	Accounts Payable	\$2,522.75	Classroom supplies
10/15/2021	11171	APS - Transportation	Accounts Payable	\$526.00	Jemez Springs Field Trip-Extended learning program
10/15/2021	11172	Bernalillo County Fleet/Facility Dept	Accounts Payable	\$1,864.42	Semi annual property insurance/Aug utilities
10/15/2021	11173	Booth, Marie C	Accounts Payable	\$59.88	
10/15/2021	11174	CamNet, Inc	Accounts Payable	\$2,850.83	Monthly IT admin
10/15/2021	11175	De Lage Landen Financial Services, Inc.	Accounts Payable	\$1,599.76	Copier lease payment
10/15/2021	11176	Dick Blick Art	Accounts Payable	\$418.54	
10/15/2021	11177	Entranosa Water	Accounts Payable	\$837.67	
10/15/2021	11178	Gardenswartz Team Sales	Accounts Payable	\$667.87	Athletic supplies
10/15/2021	11179	Herrera School Buses, Inc.	Accounts Payable	\$3,161.33	Athletic transportation
10/15/2021	11180	Holcomb Law Office	Accounts Payable	\$152.10	
10/15/2021	11181	ItsQuest, Inc.	Accounts Payable	\$4,251.97	Substitute Teachers
10/15/2021	11182	Marcelain, Tamara S	Accounts Payable	\$193.07	
10/15/2021	11183	Millea, Amanda F	Accounts Payable	\$3,914.83	NACAC Conference reimbursement
10/15/2021	11184	N.M. Tax & Rev Worker Comp Fee	Accounts Payable	\$223.60	
10/15/2021	11185	NM Activities Association	Accounts Payable	\$1,100.00	Golf team Fees
10/15/2021	11186	Postmaster	Accounts Payable	\$580.00	Postage
10/15/2021	11187	Schuette, Stephanie	Accounts Payable	\$380.90	
10/15/2021	11188	Smith III, James E	Accounts Payable	\$150.00	
10/15/2021	11189	Staples Business Advantage	Accounts Payable	\$51.17	
10/15/2021	11190	Staples Technology Solutions	Accounts Payable	\$3,600.50	Service Warranty - Chromebooks/laptops
10/15/2021	11191	Unite Private Networks, LLC	Accounts Payable	\$718.00	Monthly Internet Access
10/15/2021	11192	VapeEducate LLC	Accounts Payable	\$416.00	
10/15/2021	11193	Zahourek Systems Inc.	Accounts Payable	\$649.00	Professional Development Workshop - M. Salazar
10/15/2021	EFT	Internal Revenue Service	Payroll Liability	\$21,894.66	Federal Withholdings
10/15/2021	EFT	Wells Fargo Bank, N.A.	Payroll Liability	\$68,224.11	Direct Deposit-Payroll
10/23/2021	11194	Santa Rosa High School Athletics	Accounts Payable	\$50.00	
10/29/2021	11195	Allstate Workplace Division	Payroll Liability	\$1,007.61	Vol Benefit
10/29/2021	11196	Allstate Workplace Division	Payroll Liability	\$1,007.61	Vol Benefit
10/29/2021	11197	NM Retiree Health Care Authority	Payroll Liability	\$6,090.38	Retirement Contributions
10/29/2021	11198	ASpire Financial Services	Payroll Liability	\$1,965.00	Vol Benefit
10/29/2021	11199	ING ReliaStar Life Ins Co	Payroll Liability	\$2,690.00	Vol Benefit
10/29/2021	11200	Security Benefit	Payroll Liability	\$800.00	Vol Benefit
10/29/2021	11201	United Way of Central New Mexico	Payroll Liability	\$30.00	Vol Benefit
10/29/2021	11202	LegalShield	Payroll Liability	\$189.40	Vol Benefit
10/29/2021	11203	Accountability & Compliance Resources LLC	Accounts Payable	\$404.46	PFD printing assistance

Regular Meeting
Monday, October 25, 2021 6:00 PM Mountain

<https://us02web.zoom.us/j/87289236950?pwd=U3dsbDNtemFnQ0NOYlPbStxUmx2Zz09>
25 La Madera Rd
Sandia Park, NM 87047

Doug Darner: Present
Janea Davis: Present
Brad Hosmer: Present
Glenn Hushman: Present
Brent McCall: Absent
Harley McDaniel: Present
James Salsbury: Present
Lindsay Schwebke: Present
Karen Thompson: Present
Michael Wismer: Present
Present: 9, Absent: 1.
Brent McCall: Present
Present: 10.

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
Motion to approve agenda. Carried with a motion by Brad Hosmer and a second by Doug Darner.
Brent McCall: Absent, Doug Darner: Yea, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, James Salsbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea
Yea: 9, Nay: 0, Absent: 1
- IV. Approval of Consent Agenda
Motion to approve the consent agenda, including the BAR and check report. Carried with a motion by Doug Darner and a second by Karen Thompson.
Brent McCall: Absent, Doug Darner: Yea, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Harley McDaniel: Yea, James Salsbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea
Yea: 9, Nay: 0, Absent: 1
- A. Budget Adjustment Requests
001-024-2122-0006-I Fund 11000 E-Rate Emergency Connectivity Fund Program - to add a new Emergency Connectivity Fund Program award in the amount of \$16,414 to the 2021-2022 Operational Fund budget. This Federal award is intended to assist in the purchase of devices for students and staff who may have internet connectivity difficulties.
- B. Monthly Financial Report
- C. Check Report
- D. Approval of prior meeting's minutes
- V. Public Forum/Public Input

VI. Reports

A. Student Representative

Kate Rocco provided an update on various club and athletic events.

B. Faculty Liason

Stephanie Schuette provided an update on what departments are focusing on related to peer leadership and assessment.

C. Business Manager Report

D. Principal

E. Facilities

F. Strategic Outcomes

VII. Parking Lot Items for Future GC Meetings

VIII. GC Board Member Comments

IX. Chair's Report/Comment

X. Next Meeting Announcement

Confirmation of next meeting on Nov. 29, 2021.

XI. Adjournment

Motion to adjourn at 7:23pm Carried with a motion by Brad Hosmer and a second by James Salisbury.

Doug Darner: Yea, Janea Davis: Yea, Brad Hosmer: Yea, Glenn Hushman: Yea, Brent McCall: Yea, Harley McDaniel: Yea, James Salisbury: Yea, Lindsay Schwebke: Yea, Karen Thompson: Yea, Michael Wismer: Yea

Yea: 10, Nay: 0

GC Principal Report-Oct 2021

Academics

Department alignment and assessment

- All faculty PDP's devoted to this

- Walkthroughs and observations

Grade check #2: Nov. 2

PSAT for 9, 10, and 11 on October 26th

Student Wellness/SEL

Marked improvement in behavior issues since last month

Monitoring mental health tied to academic stress

Counseling team/advocacy projects

Special events, clubs/activities

Operations

Facilities

- increase maintenance issues, mostly related to plumbing

Technology

- still upgrading services, new tech company having to remake entire network

Staffing

- Could still use additional counseling staff, labor shortage

Food program

- serve 75 lunches daily, 5 breakfasts

- free this year, need to plan for next year if we continue

Safety/Health Procedures for 21-22

5 positive student cases since beginning of school

Refresher on current procedures

- Contact tracing begins two days prior to date of positive test
- Close contacts are anyone within 3ft. of positive for more than 15 min. within 24 hours, regardless of masking
- 10 day quarantine starts day of exposure or day of test result, vaccinated not required to quarantine
- communication goes to: close contacts vaccinated, close contacts unvaccinated, entire class, entire school community

New toolkit this week expected to modify procedures a bit

Received additional federal grant of 81K for COVID safety

Surveillance testing once weekly (advocacy and lunch); nurse-provided rapid test for symptomatic individuals

Nurse attended trainings, hope to roll out in November

GC Principal Report-Nov 2021

Academic Leadership Council

Discussion of course changes for 2022-2023 and beyond

Discussion of 2022-2023 calendar

-possibility of every other Wednesday morning as a tutoring,
intervention day

Discussion of use of Practice ACT results in the classroom

Student Wellness/SEL/Extra-Curriculars

Fall Athletics Wrap-Up

-Girls Soccer, Volleyball, Cross Country all qualified for State

-Coach Giovenco named 3A Volleyball Coach of the Year

-Gearing up for Winter Athletics: Boys and Girls Basketball- both teams now offering JV

NM STEM Challenge, FRC Robotics, Model UN, Speech & Debate

Student Council: hosted 1st Responder Breakfast

Chess Club, Self-Care Club

Safety/Health for 21-22

17 cases in 2021-2022 (3 vaccinated)

-2 staff, 15 students

-11 in November

Nov. 18 testing with PMG Labs (most staff, close contact students)

Test to Stay program (only eligible for on campus exposure)

Household contacts-quarantine for 10 days after last exposure to positive case in house (20 days since positive test)

Reporting procedures-

Positives: PED/DOH, NM Env Health (staff)

Close contacts: vaccinated, nonvaccinated,

Not close contact but same classroom, extracurriculars, entire school community (required when infectious on campus),

Challenges

When a staff is on quarantine:

Substitute costs, additional contractors for other services

When a student is on quarantine:

-Teachers adapting lessons for home/remote

-Attempting to deliver curriculum in multiple methods

Multiple perspectives among families

Adaptation/Demands on staff

Opportunities

EMHS 2030

- forward-thinking, future-proof mission calibration
- expansion in enrollment
- improvement to facilities

Current staff collaborating very well