



EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

May 24, 2021

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
 - A. Budget Adjustment Requests
 - B. Monthly Financial Report
 - C. Check Report
 - D. Disposal List
- V. Public Forum/Public Input
- VI. Reports
 - A. Principal
 - B. Student Representative
 - C. Faculty Liason
- VII. Discussion or Information Items (No action required)
 - A. Updates on 2020-2021 ACT/SAT scores
 - B. 2020-2021 APS Fall and Spring Site Visit Report
- VIII. Parking Lot Items for Future GC Meetings
- IX. GC Board Member Comments
- X. Chair's Report/Comment
- XI. Next Meeting Announcement
- XII. Adjournment

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2021-0017-D
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Decrease

Fiscal Year: 2020-2021

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Nancy Holmquist, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-281-7400

Email: nholmquist@eastmountainhigh.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.41920 (\$45,000)

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	53215 Psychologists/Counselors - Contracted	2000 Special Programs	0000 No Job Class	\$5,000	(\$5,000)		
11000 Operational	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class	\$3,000	(\$2,500)	\$500	
11000 Operational	2100 Support Services-Students	53330 Professional Development	2000 Special Programs	0000 No Job Class	\$2,000	(\$2,000)		
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	0000 No Job Class	\$93,000	(\$4,000)	\$89,000	
11000 Operational	2200 Support Services-Instruction	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$30,000	(\$10,000)	\$20,000	
11000 Operational	2600 Operation & Maintenance of Plant	54416 Communication Services	0000 No Program	0000 No Job Class	\$136,000	(\$10,000)	\$126,000	
11000 Operational	2700 Student Transportation	54314 Maintenance & Repair - Buses	0000 No Program	0000 No Job Class	\$1,500	(\$1,000)	\$500	
11000 Operational	2700 Student Transportation	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$1,503	(\$1,000)	\$503	
11000 Operational	2700 Student Transportation	56212 Diesel Fuel	0000 No Program	0000 No Job Class	\$7,500	(\$2,500)	\$5,000	
11000 Operational	2700 Student Transportation	56214 Lubricants/Anti-Freeze	0000 No Program	0000 No Job Class	\$1,000	(\$1,000)		
11000 Operational	2700 Student Transportation	56215 Tires/Tubes	0000 No Program	0000 No Job Class	\$6,000	(\$6,000)		
Sub Total						(\$45,000)		
Indirect Cost								
DOC. TOTAL						(\$45,000)		

Justification:

Donations less than anticipated

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Nancy Holmquist

Business Manager

5/7/2021 12:35:57 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2021-0018-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2020-2021

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Nancy Holmquist, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-281-7400

Email: nholmquist@eastmountainhigh.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 24307.0000.41924 \$9,150

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1218 School/Student Support		\$3,000	\$3,000	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$850	\$850	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	53711 Other Charges	0000 No Program	0000 No Job Class		\$1,500	\$1,500	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	56113 Software	0000 No Program	0000 No Job Class		\$1,000	\$1,000	
24307 CARES Act, GEERF, Social Emotional Learning (SEL)	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$2,800	\$2,800	
Sub Total						\$9,150		
Indirect Cost								
DOC. TOTAL						\$9,150		

Justification:

New award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Nancy Holmquist

Business Manager

5/20/2021 7:34:17 AM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2021-0019-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2020-2021

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Nancy Holmquist, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-281-7400

Email: nholmquist@eastmountainhigh.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.41922 \$10,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	53330 Professional Development	4020 Alternative and At-Risk Programs	0000 No Job Class		\$3,000	\$3,000	
11000 Operational	1000 Instruction	56112 Other Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class	\$36,065	\$2,500	\$38,565	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	4020 Alternative and At-Risk Programs	0000 No Job Class	\$2,500	\$2,500	\$5,000	
11000 Operational	2100 Support Services-Students	53330 Professional Development	4025 At-Risk Special Programs	0000 No Job Class		\$1,000	\$1,000	
11000 Operational	2100 Support Services-Students	56118 General Supplies and Materials	4025 At-Risk Special Programs	0000 No Job Class		\$1,000	\$1,000	
Sub Total						\$10,000		
Indirect Cost								
DOC. TOTAL						\$10,000		

Justification:

New Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Nancy Holmquist	Business Manager	5/21/2021 1:03:25 PM

East Mountain High School

Statement of Revenues and Expenditures and Change in

Description	11000 - Operational	14000 - Inst Matis	23000 - Activity Funds	24106 - IDEA-B	24146 - CSP/DLG	24154 - Title II	24301 - CARES Act	24306 - CARES/GEER - Hepa Filters	25264 - DOD Impact A	26211 - Target School Grant	27109 - Inst Matis	29102 - Private Dir Grants	31200 - Lease Assistance	31400 - Special Capital Outlay-St	31600 - HB-33	31700 - SB-9 (state)	31701 - SB-9 (County)	31703 - SB-9 State Match - Cash	Total
41110 - Ad Valorem Taxes – School District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,642.70	\$0.00	\$86,169.21	\$0.00	\$256,811.91
41701 - Fees – Activities	\$37,959.51	\$0.00	\$16,327.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,286.70
41920 - Contributions and Donations From Private Sources	\$4,700.05	\$0.00	\$457.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,157.44
41921 - Instructional - Categorical	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
41924 - Flowthrough Grants from Charter Schools	\$0.00	\$0.00	\$0.00	\$40,983.27	\$0.00	\$983.00	\$13,862.85	\$11,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,993.12
41953 - Insurance Recoveries	\$0.00	\$15.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.95
41980 - Refund of Prior Year's Expenditures	\$201.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,695.75	\$168,600.34	\$0.00	\$704.66	\$0.00	\$0.00	\$236,201.75
43101 - State Equalization Guarantee	\$2,923,970.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,923,970.14
43209 - PSCOC Awards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,367.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,367.00
43210 - Special Capital Outlay - State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,559.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5,559.38
43202 - State Flow-through Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,919.92	\$0.00	\$0.00	\$2,919.92
43204 - Prior Year Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,532.92	\$0.00	\$0.00	\$0.00	\$0.00	\$15,532.92
Total Revenue	\$2,971,830.70	\$15.95	\$16,784.58	\$40,983.27	\$0.00	\$983.00	\$13,862.85	\$11,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$267,062.75	\$189,692.64	\$170,642.70	\$3,624.58	\$86,169.21	\$0.00	\$3,772,816.23
51100 - Salaries Expense	\$1,619,891.17	\$0.00	\$0.00	\$21,237.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,641,129.01
51300 - Additional Compensation	\$133,846.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$133,846.26
52111 - Educational Retirement	\$243,431.30	\$0.00	\$0.00	\$3,005.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$246,436.40
52112 - ERA - Retiree Health	\$34,407.37	\$0.00	\$0.00	\$424.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,832.11
52210 - FICA Payments	\$89,963.57	\$0.00	\$0.00	\$1,242.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,206.05
52220 - Medicare Payments	\$23,688.60	\$0.00	\$0.00	\$290.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,979.25
52311 - Health and Medical Premiums	\$102,251.05	\$0.00	\$0.00	\$1,965.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104,216.45
52312 - Life	\$389.34	\$0.00	\$0.00	\$11.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.44
52313 - Dental	\$6,578.56	\$0.00	\$0.00	\$207.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,786.28
52314 - Vision	\$982.98	\$0.00	\$0.00	\$45.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,028.34
52500 - Unemployment Compensation	\$2,946.45	\$0.00	\$0.00	\$66.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,012.48
52710 - Workers Compensation Premium	\$19,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,406.00
52720 - Workers Compensation Employer's Fee	\$716.05	\$0.00	\$0.00	\$5.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$721.25
53211 - Diagnosticians - Contracted	\$2,686.76	\$0.00	\$0.00	\$139.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,826.73
53212 - Speech Therapists - Contracted	\$14,477.32	\$0.00	\$0.00	\$8,099.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,576.32
53330 - Professional Development	\$1,110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,093.00
53411 - Auditing	\$15,156.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,156.44

53413 - Legal	\$2,215.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,215.27
53414 - Other Professional/Technical Services	\$38,686.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,686.20
53711 - Other Charges	\$37,260.77	\$0.00	\$6,619.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,879.97
54311 - Maintenance & Repair Furniture/Fixtures/Equipment	\$2,496.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,496.74
54312 - Maintenance & Repair - Buildings And Grounds	\$1,321.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,321.00
54315 - Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,463.12	\$0.00	\$15,463.12
54411 - Electricity	\$20,184.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,184.55
54412 - Natural Gas (Buildings)	\$7,325.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,325.49
54415 - Water/Sewage	\$10,331.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,331.38
54416 - Communication Services	\$63,296.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,296.64
54500 - Construction Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,200.00	\$13,902.75	\$0.00	\$0.00	\$0.00	\$80,102.75
54610 - Renting Land and Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234,472.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234,472.66
54630 - Rentals of Computers and Related Equipment	\$17,575.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,575.88
54640 - Lease to Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,044.08	\$0.00	\$0.00	\$0.00	\$125,044.08
55200 - Property/Liability Insurance	\$50,602.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,602.00
55812 - Board Training	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
55914 - Contracts - Interagency	\$5,128.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,128.22
55915 - Other Contract Services	\$29,784.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,784.67
55916 - Bus Inspections	\$291.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$291.26
56108 - Instructional Materials Credit - 50% Other	\$0.00	\$544.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544.11
56109 - Instructional Materials On-Line Digital Subscriptions	\$0.00	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$455.00
56111 - Instructional Materials Cash - 50% Textbooks	\$0.00	\$4,943.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$741.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,684.44
56112 - Other Textbooks	\$15,320.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,320.34
56113 - Software	\$13,693.38	\$0.00	\$0.00	\$0.00	\$11,025.01	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$3,438.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,279.91	\$0.00	\$44,437.10
56114 - Library And Audio-Visual	\$907.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$907.05
56118 - General Supplies and Materials	\$37,642.81	\$0.00	\$13,199.90	\$0.00	\$0.00	\$0.00	\$2,934.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.08	\$0.00	\$53,829.14
56212 - Diesel Fuel	\$685.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$685.07
56216 - Maintenance Supplies/Parts	\$1,998.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,998.52
57331 - Fixed Assets (More Than \$5,000)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,532.92	\$2,105.01	\$0.00	\$0.00	\$0.00	\$17,637.93
57332 - Supply Assets (\$5,000 or Less)	\$14,631.95	\$0.00	\$470.49	\$0.00	\$0.00	\$0.00	\$2,614.68	\$11,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,559.38	\$16,494.26	\$2,919.92	\$35,467.49	\$9,026.00	\$98,348.17
Total Expenditure	\$2,683,708.41	\$5,942.29	\$20,289.59	\$36,740.59	\$11,025.01	\$983.00	\$15,549.03	\$11,164.00	\$0.00	\$0.00	\$4,180.06	\$0.00	\$234,472.66	\$87,292.30	\$157,546.10	\$2,919.92	\$57,262.60	\$9,026.00	\$3,338,101.56	
Total Other Financing Sources (Uses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Excess (deficiency) of revenues and sources over expenditures and other	\$288,122.29	(\$5,926.34)	(\$3,505.01)	\$4,242.68	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$0.00	(\$4,180.06)	\$0.00	\$32,590.09	\$102,400.34	\$13,096.60	\$704.66	\$28,906.61	(\$9,026.00)	\$434,714.67	
Fund Balance, Beginning of year	\$589,419.62	\$30,199.86	\$54,139.65	(\$13,953.15)	\$0.00	\$0.00	\$0.00	\$0.00	\$2.88	\$147.31	\$10,139.92	\$2,837.60	(\$66,695.75)	(\$168,600.34)	\$495,100.62	(\$704.66)	\$269,389.69	\$9,026.00	\$1,210,449.25	
Fund Balance, End of year	\$877,541.91	\$24,273.52	\$50,634.64	(\$9,710.47)	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$2.88	\$147.31	\$5,959.86	\$2,837.60	(\$34,105.66)	(\$66,200.00)	\$508,197.22	\$0.00	\$298,296.30	\$0.00	\$1,645,163.92	

East Mountain High School

Balance Sheet Report

Cycle: FY2021; Fund Class: [All]; Fund Columns: [All Non-Zero Funds]; Account Expression: [All]; Balance Date: 04/30/2021; Detail: No; Created On: 5/10/2021 11:19:01 AM

Description	11000	14000	23000	24106	24146	24154	24301	24306	25233	25264	26211	27109	29102	31200	31400	31600	31700	31701	31703	Total
11000 - Cash Assets	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11014 - B of W - Student Activity	\$0.00	\$0.00	\$32,331.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,331.20
11015 - B of W - Athletic Activity	\$0.00	\$0.00	\$9,180.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,180.67
11016 - B of W - Payroll	\$614,376.27	\$0.00	\$0.00	(\$159,846.85)	\$0.00	(\$614.93)	\$0.00	\$0.00	(\$21,315.51)	\$0.00	\$0.00	\$0.00	(\$9,155.31)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$423,443.67
11017 - B of W - Operating	(\$655,103.65)	\$31,345.40	\$0.00	\$91,663.19	\$0.00	(\$2,151.97)	\$0.00	\$0.00	\$21,315.51	\$231.00	\$147.31	(\$10,582.38)	\$11,992.91	\$0.00	\$0.00	\$335,536.80	\$0.00	\$175,605.88	\$0.00	\$0.00
11018 - B of W - SPSO	\$0.00	\$0.00	\$9,122.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,122.77
11019 - B of W - Gen Operating	\$992,897.83	(\$7,071.88)	\$0.00	\$59,038.89	(\$11,025.01)	\$2,766.90	(\$1,686.18)	\$0.00	\$0.00	(\$228.12)	\$0.00	\$16,542.24	\$0.00	(\$34,105.66)	(\$66,200.00)	\$172,660.42	\$0.00	\$122,690.42	\$0.00	\$1,246,279.85
Subtotal of Account Type: Asset	\$952,370.45	\$24,273.52	\$50,634.64	(\$9,144.77)	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$2.88	\$147.31	\$5,959.86	\$2,837.60	(\$34,105.66)	(\$66,200.00)	\$508,197.22	\$0.00	\$298,296.30	\$0.00	\$1,720,558.16
Subtotal of Account Group: Assets	\$952,370.45	\$24,273.52	\$50,634.64	(\$9,144.77)	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$2.88	\$147.31	\$5,959.86	\$2,837.60	(\$34,105.66)	(\$66,200.00)	\$508,197.22	\$0.00	\$298,296.30	\$0.00	\$1,720,558.16
21011 - Accounts Payable	\$1,142.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,142.24
23011 - Accrued Salaries and Benefits	\$1,083.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,083.52
23124 - State Retirement Contributions	\$46,830.01	\$0.00	\$0.00	\$568.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,398.35
23125 - Employee Insurance	\$22,196.04	\$0.00	\$0.00	(\$37.78)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,158.26
23126 - Unemployment Insurance	\$621.51	\$0.00	\$0.00	\$7.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$628.83
23147 - Voluntary Deductions	(\$2,613.43)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,613.43)
24214 - State Taxes	\$5,568.65	\$0.00	\$0.00	\$27.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,596.47
Subtotal of Account Type: Liability	\$74,828.54	\$0.00	\$0.00	\$565.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,394.24
32300 - Unreserved Fund Balance	\$589,419.62	\$30,199.86	\$54,139.65	(\$13,953.15)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.88	\$147.31	\$10,139.92	\$2,837.60	(\$66,695.75)	(\$168,600.34)	\$495,100.62	(\$704.66)	\$269,389.69	\$9,026.00	\$1,210,449.25
Net Increase/Decrease	\$288,122.29	(\$5,926.34)	(\$3,505.01)	\$4,242.68	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,180.06)	\$0.00	\$32,590.09	\$102,400.34	\$13,096.60	\$704.66	\$28,906.61	(\$9,026.00)	\$434,714.67
Subtotal of Account Type: Fund Balance/Retained Earnings	\$877,541.91	\$24,273.52	\$50,634.64	(\$9,710.47)	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$2.88	\$147.31	\$5,959.86	\$2,837.60	(\$34,105.66)	(\$66,200.00)	\$508,197.22	\$0.00	\$298,296.30	\$0.00	\$1,645,163.92
Subtotal of Account Group: Liabilities/Fund Balance	\$952,370.45	\$24,273.52	\$50,634.64	(\$9,144.77)	(\$11,025.01)	\$0.00	(\$1,686.18)	\$0.00	\$0.00	\$2.88	\$147.31	\$5,959.86	\$2,837.60	(\$34,105.66)	(\$66,200.00)	\$508,197.22	\$0.00	\$298,296.30	\$0.00	\$1,720,558.16

East Mountain High School

Account Summary Report as of April 30, 2021

Fund	Adopted Budget	1st Qtr BARs	2nd Qtr BARs	3rd Qtr BARs	April BARs	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Available
Subtotal: Function 1000 - Instruction	\$2,449,076.00		\$14,691.00	\$28,025.00	(\$51,000.00)	\$2,440,792.00	\$1,647,432.98	\$633,131.01	\$160,228.01
Subtotal: Function 2100 - Support Services-Students	\$418,359.00			\$12,000.00		\$430,359.00	\$243,356.76	\$144,587.94	\$42,414.30
Subtotal: Function 2200 - Support Services-Instruction	\$118,472.00					\$118,472.00	\$5,937.43	\$17,972.81	\$94,561.76
Subtotal: Function 2300 - General Administration	\$418,796.00					\$418,796.00	\$291,666.60	\$93,929.87	\$33,199.53
Subtotal: Function 2400 - School Administration	\$129,093.00					\$129,093.00	\$103,790.22	\$20,593.32	\$4,709.46
Subtotal: Function 2500 - Central Services	\$170,212.00			\$16,700.00		\$186,912.00	\$133,433.70	\$43,258.88	\$10,219.42
Subtotal: Function 2600 - Operation & Maintenance	\$383,521.00			\$40,800.00		\$424,321.00	\$249,559.54	\$111,036.77	\$63,724.69
Subtotal: Function 2700 - Student Transportation	\$34,244.00					\$34,244.00	\$8,531.18	\$5,825.66	\$19,887.16
Subtotal: Function 2900 - Other Support Services	\$60,000.00					\$60,000.00	\$0.00	\$0.00	\$60,000.00
Subtotal: Fund 11000 - Operational	\$4,181,773.00	\$0.00	\$14,691.00	\$97,525.00	(\$51,000.00)	\$4,242,989.00	\$2,683,708.41	\$1,070,336.26	\$488,944.33
Subtotal: Fund 14000 - Instl Matls	\$29,257.00					\$29,257.00	\$5,942.29	\$19,488.21	\$3,826.50
Subtotal: Fund 23000 - Activity Funds	\$131,082.00					\$131,082.00	\$20,289.59	\$10,234.17	\$100,558.24
Subtotal: Fund 24106 - IDEA-B	\$48,773.00					\$48,773.00	\$36,740.59	\$10,263.75	\$1,768.66
Subtotal: Fund 24146 - CSP/DLG	\$0.00				\$21,025.00	\$21,025.00	\$11,025.01	\$0.00	\$9,999.99
Subtotal: Fund 24154 - Title II	\$15,307.00					\$15,307.00	\$983.00	\$0.00	\$14,324.00
Subtotal: Fund 24301 - CARES Act	\$96,747.00		(\$78,417.00)			\$18,330.00	\$15,549.03	\$272.06	\$2,508.91
Subtotal: Fund 24306 - CARES/GEER - Hepa Filters	\$0.00			\$11,164.00		\$11,164.00	\$11,164.00	\$0.00	\$0.00
Subtotal: Fund 24308 - CRRSA	\$0.00				\$413,570.00	\$413,570.00	\$0.00	\$0.00	\$413,570.00
Subtotal: Fund 25264 - DOD Impact Aid	\$3.00					\$3.00	\$0.00	\$0.00	\$3.00
Subtotal: Fund 26211 - Target School Grant	\$147.00					\$147.00	\$0.00	\$0.00	\$147.00
Subtotal: Fund 27107 - GOB Public School Library	\$4,539.00		\$73.00			\$4,612.00	\$0.00	\$0.00	\$4,612.00
Subtotal: Fund 27109 - Instrl Matls	\$7,976.00					\$7,976.00	\$4,180.06	\$89.33	\$3,706.61
Subtotal: Fund 29102 - Private Dir Grants	\$2,838.00					\$2,838.00	\$0.00	\$0.00	\$2,838.00
Subtotal: Fund 31200 - Lease Assistance	\$0.00		\$267,156.00			\$267,156.00	\$234,472.66	\$32,683.34	\$0.00
Subtotal: Fund 31400 - Special Capital Outlay-State	\$155,368.00		\$21,095.00			\$176,463.00	\$87,292.30	\$0.00	\$89,170.70
Subtotal: Fund 31600 - Capital Improvements HB-33	\$682,661.00			\$74,708.00		\$757,369.00	\$157,546.10	\$125.35	\$599,697.55
Subtotal: Fund 31700 - SB-9 (state)	\$3,098.00					\$3,098.00	\$2,919.92	\$0.00	\$178.08
Subtotal: Fund 31701 - SB-9 (County)	\$347,591.00			\$54,632.00		\$402,223.00	\$57,262.60	\$7,136.05	\$337,824.35

Subtotal: Fund 31703 - SB-9 State Match - Cash	\$9,026.00					\$9,026.00	\$9,026.00	\$0.00	\$0.00
Grand Total	\$5,716,186.00	\$0.00	\$224,598.00	\$238,029.00	\$383,595.00	\$6,562,408.00	\$3,338,101.56	\$1,150,628.52	\$2,073,677.92

Approved Budget Adjustment Requests (BARs), April, 2021			
Number	Change to Fund	Description	Amount
001-024-2021-0012-IB	24146	New Award	\$ 21,025.00
001-024-2021-0013-D	11000	Decrease Fees	\$ (48,000.00)
001-024-2021-0015-D	11000	Decrease Revenue	\$ (3,000.00)
001-024-2021-0016-IB	24308	New Award	\$ 413,570.00
Total			\$ 383,595.00

NOTES:

- Operational Fund encumbrances reflect a net decrease of \$269,870.57 as of April 30, 2021
- Actual YTD Expenditures (Actuals) increased by \$272,524.71 from March 31, 2021 to April 30, 2021
- Payroll expenses totaled \$268,610.44 for the month of April; an increase of \$13,743.66 over March payroll expense due to Fall, Winter and Spring Coach salaries, and the addition of a long term substitute teacher
Payroll expenses for April, 2021 exceed April 2020 by 10%
- As of April 30, 2021, FY2021 YTD Operational expenditures exceed FY2020 YTD expenditures by \$9,485.88 for the same period
- Current fiscal year revenue exceeds FY2020 revenue by \$73,810.90

Revenue (by source)	FY2021	FY2020	% Change
Activity Fees	\$ 37,959.51	\$ 119,781.82	-68.31%
Contributions & Donations	\$ 4,700.05	\$ 48,966.30	-90.40%
CNM Stipends	\$ 5,000.00	\$ 6,500.00	-23.08%
Refund of Prior Year Expenditures	\$ 201.00	\$ 15,550.00	-98.71%
SEG	\$ 2,923,970.14	\$ 2,700,846.68	8.26%
E-Rate	\$ -	\$ 6,375.00	-100.00%
	<u>\$ 2,971,830.70</u>	<u>\$ 2,898,019.80</u>	2.55%

Expenditures	FY2021	FY2020	% Change
YTD Actuals	\$ 2,683,708.41	\$ 2,674,222.53	0.35%
Encumbrances	\$ 1,070,336.26	\$ 840,199.81	27.39%
	<u>\$ 3,754,044.67</u>	<u>\$ 3,514,422.34</u>	6.82%

East Mountain High School

Check Report

Begin Date: 04/01/2021; End Date: 04/30/2021; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: Bank of the West; Accounting Cycle: FY2021; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 5/10/2021 11:45:14 AM

Check Date	Check Number	Payee	Type	Amount	
SPSO					
04/05/2021	1613	Coffeetime Bottled Water & Coffee Service	Accounts Payable	\$105.19	
04/09/2021	1614	Gardenswartz Team Sales	Accounts Payable	\$1,548.00	Tshirts/Hoodies
04/09/2021	1615	Graphic Connection	Accounts Payable	\$802.73	Freshman Tshirts
04/15/2021	1616	Hileman, Donna	Accounts Payable	\$26.44	
04/15/2021	1617	Sourisseau, Rene	Accounts Payable	\$319.29	Den Website Renewal
04/23/2021	1618	Coffeetime Bottled Water & Coffee Service	Accounts Payable	\$73.57	
STUDENT ACTIVITY					
04/05/2021	1806	Swank Movie Licensing USA	Accounts Payable	\$746.38	
04/30/2021	1807	Flake, Hannah	Accounts Payable	\$467.00	
04/30/2021	1808	Garbriella Delgado	Accounts Payable	\$120.32	
04/30/2021	1809	New Mexico Association of Student Councils	Accounts Payable	\$80.00	
04/30/2021	1810	Schuette, Stephanie	Accounts Payable	\$421.12	
ATHLETIC ACTIVITY					
04/15/2021	1888	Central New Mexico Pumping, Inc.	Accounts Payable	\$649.12	
04/30/2021	1889	Gardenswartz Team Sales	Accounts Payable	\$1,863.85	Baseball pants, hats, socks
GENERAL OPERATING					
04/15/2021	10767	AAA Organic Pest Control, Inc.	Accounts Payable	\$102.48	
04/15/2021	10768	AJF Enterprises, Inc.	Accounts Payable	\$184.14	
04/15/2021	10769	Amazon.com	Accounts Payable	\$6,129.97	PPE, Office Chairs Summer Reading Materials, Misc Supplies
04/15/2021	10770	Bernalillo County Fleet/Facility Dept	Accounts Payable	\$1,769.65	Gym Utilities
04/15/2021	10771	Bibo, Tamara	Accounts Payable	\$20.00	
04/15/2021	10772	Brady Industries Inc	Accounts Payable	\$1,967.65	Equipment Repair, Misc Custodial Supplies
04/15/2021	10773	Candelaria, Trudy A.	Accounts Payable	\$9,592.99	SLP Services - Jan, Feb Mar
04/15/2021	10774	Central NM Baseball Umpires Association	Accounts Payable	\$3,059.41	Baseball Officials
04/15/2021	10775	Charter School Nursing Servcies	Accounts Payable	\$4,131.61	School Nurse
04/15/2021	10776	College Board	Accounts Payable	\$153.00	
04/15/2021	10777	Cooperative Educational Svcs	Accounts Payable	\$3,103.18	Substitute Teachers
04/15/2021	10778	De Lage Landen Financial Services, Inc.	Accounts Payable	\$1,580.03	Monthly Copier Lease
04/15/2021	10779	Enterprise Builders Corporation	Accounts Payable	\$9,177.72	Science Room Remod
04/15/2021	10780	Entranosa Water	Accounts Payable	\$426.68	
04/15/2021	10781	Fiber Platform, LLC	Accounts Payable	\$717.71	
04/15/2021	10782	Gardenswartz Team Sales	Accounts Payable	\$1,269.60	Misc Athletic Supplies
04/15/2021	10783	George Trujillo	Accounts Payable	\$145.63	
04/15/2021	10784	Holcomb Law Office	Accounts Payable	\$126.22	
04/15/2021	10785	Home Depot	Accounts Payable	\$687.87	Misc Custodial Supplies
04/15/2021	10786	Jones School Supply	Accounts Payable	\$1,387.45	Graduation/Honors Awards
04/15/2021	10787	Kenneth Whitt	Accounts Payable	\$800.33	Facility Maintenance
04/15/2021	10788	MITC	Accounts Payable	\$120.00	
04/15/2021	10789	N.M. Tax & Rev Worker Comp Fee	Accounts Payable	\$210.70	
04/15/2021	10790	NAPA Auto Parts	Accounts Payable	\$444.20	
04/15/2021	10791	Naylor, Nicole E	Accounts Payable	\$32.45	
04/15/2021	10792	Podzemny, Bertha M	Accounts Payable	\$114.00	
04/15/2021	10793	PowerSchool Group, LLC	Accounts Payable	\$4,545.26	Annual Renewal
04/15/2021	10794	SentryLink	Accounts Payable	\$99.75	
04/15/2021	10795	Staples Business Advantage	Accounts Payable	\$4,034.97	Misc Supplies
04/15/2021	10796	T-Mobile USA Inc.	Accounts Payable	\$140.00	
04/15/2021	10797	Tillery Chevrolet	Accounts Payable	\$118.84	
04/15/2021	10798	Windust, Amanda H	Accounts Payable	\$88.11	
04/30/2021	10799	Accountability & Compliance Resources LLC	Accounts Payable	\$418.94	
04/30/2021	10800	AJF Enterprises, Inc.	Accounts Payable	\$1,493.62	Security Services
04/30/2021	10801	ALEKS/McGraw-Hill School Education	Accounts Payable	\$47.90	

04/30/2021	10802	Amazon.com	Accounts Payable	\$804.98	
04/30/2021	10803	B & D Industries, Inc.	Accounts Payable	\$2,879.87	A/C Servicing
04/30/2021	10804	Brady Industries Inc	Accounts Payable	\$147.52	
04/30/2021	10805	BYU Independent Study	Accounts Payable	\$150.00	
04/30/2021	10806	Century Link	Accounts Payable	\$421.59	
04/30/2021	10807	Cooperative Educational Svcs	Accounts Payable	\$3,032.93	Substitute Teachers
04/30/2021	10808	EMHS Foundation	Accounts Payable	\$32,683.34	May Lease Payment
04/30/2021	10809	Enterprise Builders Corporation	Accounts Payable	\$7,641.02	Science Room Remod
04/30/2021	10810	Jones School Supply	Accounts Payable	\$33.81	
04/30/2021	10811	Kenneth Whitt	Accounts Payable	\$1,033.91	Facility Maintenance
04/30/2021	10812	Kuehne, Elizabeth R	Accounts Payable	\$49.00	
04/30/2021	10813	Millennium Communications	Accounts Payable	\$102.48	
04/30/2021	10814	NM Gas Company, Inc.	Accounts Payable	\$969.35	
04/30/2021	10815	PNM Electric	Accounts Payable	\$2,257.83	
04/30/2021	10816	Schuette, Stephanie	Accounts Payable	\$129.81	
04/30/2021	10817	Schulke, Bradd M	Accounts Payable	\$147.00	
04/30/2021	10818	Staples Business Advantage	Accounts Payable	\$33.18	
04/30/2021	10819	T-Mobile USA Inc.	Accounts Payable	\$140.00	
04/30/2021	10820	Verizon Wireless	Accounts Payable	\$52.05	
04/30/2021	10821	Wex Bank	Accounts Payable	\$251.78	
PAYROLL					
04/01/2021	EFT	Internal Revenue Service	Payroll Liability	\$21,197.11	Fed W/H, Soc Sec, Medicare
04/05/2021	EFT	New Mexico Taxation and Revenue Department	Payroll Liability	\$5,397.61	State Withholding
04/05/2021	EFT	NM Educational Retirement Board	Payroll Liability	\$47,056.96	ERB
04/05/2021	EFT	NM Public Schools Insurance Authority	Payroll Liability	\$20,509.60	Employee Benefits
04/06/2021	EFT	NM State Department of Labor	Payroll Liability	\$1,757.97	Unemployment
04/15/2021	EFT	BANK OF THE WEST	Payroll Liability	\$69,076.49	Direct Deposit
04/15/2021	EFT	Internal Revenue Service	Payroll Liability	\$21,833.60	Fed W/H, Soc Sec, Medicare
04/30/2021	14293	Allstate Workplace Division	Payroll Liability	\$1,140.97	Employee Benefits
04/30/2021	14294	ING ReliaStar Life Ins Co	Payroll Liability	\$2,290.00	Employee Benefits
04/30/2021	14295	ASpire Financial Services	Payroll Liability	\$1,965.00	Employee Benefits
04/30/2021	14296	LegalShield	Payroll Liability	\$215.30	Employee Benefits
04/30/2021	14297	NM Retiree Health Care Authority	Payroll Liability	\$5,727.83	Retiree Health Insurance
04/30/2021	14298	Security Benefit	Payroll Liability	\$850.00	Employee Benefits
04/30/2021	14299	United Way of Central New Mexico	Payroll Liability	\$30.00	Employee Contribution
04/30/2021	EFT	BANK OF THE WEST	Payroll Liability	\$68,326.58	Direct Deposit
04/30/2021	EFT	Internal Revenue Service	Payroll Liability	\$22,005.52	Fed W/H, Soc Sec, Medicare
Sub Total				\$408,007.06	

Disposal List

Serial #	Computer Model		Reason
CNU41898S5	Hp-Probook	#1-Orange	Windows 7 not supported expired
CNU41898RP	Hp-Probook	#2-Orange	Windows 7 not supported expired
CNU41898S0	Hp-Probook	#3-Orange	Windows 7 not supported expired
CNU41898RR	Hp-Probook	#5-Orange	Windows 7 not supported expired
CNU41898RX	Hp-Probook	#6-Orange	Windows 7 not supported expired
CNU41898QJ	Hp-Probook	#7-Orange	Windows 7 not supported expired
CNU41898QS	Hp-Probook	#9-Orange	Windows 7 not supported expired
CNU418994B	Hp-Probook	#11-Orange	Windows 7 not supported expired
CNU41898QD	Hp-Probook	#12-Orange	Windows 7 not supported expired
CNU418995H	Hp-Probook	#13-Orange	Windows 7 not supported expired
CNU41898R1	Hp-Probook	#14-Orange	Windows 7 not supported expired
CNU418995R	Hp-Probook	#15-Orange	Windows 7 not supported expired
CNU4189V86	Hp-Probook	#16-Orange	Windows 7 not supported expired
CNU418995F	Hp-Probook	#17-Orange	Windows 7 not supported expired
CNU41898QM	Hp-Probook	#18-Orange	Windows 7 not supported expired
CNU41899B3	Hp-Probook	#19-Orange	Windows 7 not supported expired
CNU41898RJ	Hp-Probook	#20-Orange	Windows 7 not supported expired
CNU418997G	Hp-Probook	#21-Orange	Windows 7 not supported expired
CNU41898VC	Hp-Probook	#22-Orange	Windows 7 not supported expired
5CG54544C6	HP Elite	Krys Lingner	No screen at all
CND537B5CG	Pro Book 430	#7 Red cart	Missing keys and battery
CND537B56M	Pro Book 430	Room 402	Stays in a spinning mode
CND537B5CC	Pro Book 430	Room 402	Hard drive crashed
CND537B55D	Pro Book 430	Room 402	Will not turn on

Principal

Date

Governing Council Chair

Date



Governing Council-Principal Report

May 24, 2021

Graduation 2021

May 16, 2021: Kiva Auditorium

33% capacity, each graduate could have up to 12 tickets

Class of 2021: \$5,542, 372 in college scholarships offered

Thanks for EMHS Foundation Support

Class of 2021 Post-Secondary Plans

UNM: 27

Out of state: 19 (see list on right)

CNM: 8

Workforce: 6

NM Tech: 5

NMSU: 3

Gap year: 3

Religious mission: 2

Marines: 1

Army National Guard: 1

Grand Canyon University

UC San Diego

WTAMU

Ft. Lewis

Embry-Riddle Aeronautical

Western New Mexico University

Colorado State

Universal Technical Institute (AZ)

BYU

Arizona State

Hamilton College

State Technical College of Missouri

Oklahoma State University

NYU

Midland College

Southwestern Oklahoma State University

Idaho State University

South Dakota School of Mines

University of Arizona

PED/Legislative Updates

12-15 year olds eligible for vaccine

Should significantly reduce, if not entirely eliminate need for “remote option” in the Fall

Fully vaccinated do not have to quarantine

Close contact definition more narrow now



ACT/SAT 2020-2021

Spring 2021 ACT Administration

41 of 94 juniors took the ACT in April

National Mean	EMHS Mean	“College ready” benchmark scores
20.1 English	23.2 English	ACT English Benchmark 18
20.4 Math	21.3 Math	ACT Math Benchmark 22
21.2 Reading	23.6 Reading	ACT Reading Benchmark 22
20.6 Science	23.1 Science	ACT Science Benchmark 23
20.7 Composite	22.9 Composite	
20.7 STEM	22.4 STEM	

Spring 2021 SAT Administration

51 of 94 juniors took the SAT in April

SAT National Average

1051 Overall

523 Math

528 Reading and Writing

SAT EMHS Averages

1141 Overall

556.3 Math

585 Reading and Writing

“College ready” benchmark scores

Benchmark for
Reading/Writing:

46/52 of EMHS students
meet

Benchmark for Math:

31/52 of EMHS students
meet

Future of test scores

Throughout pandemic, nearly all colleges moved to “test optional,” meaning students could submit scores if they wished.

Now, many colleges moving to remove testing criteria completely, not even “optional submission.” <https://www.nytimes.com/2021/05/15/us/SAT-scores-uc-university-of-california.html>

Criticisms of test design, corruption

<https://www.forbes.com/sites/susanadams/2020/09/30/the-forbes-investigation-how-the-sat-failed-america/?sh=e4384b253b56>

<https://www.nytimes.com/2020/05/23/us/SAT-ACT-abolish-debate-california.html>

Can continue to be a measure, but probably not the sole measure

Forward-thinking schools will consider multiple measures

Location

- 25 La Madera Rd, Sandia Park, NM 87047



School Leadership

- Trey Smith, Principal
- Governing Board Members:
 1. Brent McCall, Chair
 2. Brad Hosmer, Vice-Chair
 3. Michael Wismer, Secretary
 4. Doug Darner
 5. Karen Thompson
 6. James Salisbury
 7. Harley McDaniel
 8. Lindsay Schwebke
 9. Glenn Hushman
 10. Janea Davis

Mission/Vision

- Mission: As a small regional school, East Mountain High School uses best practices to engage students in curricular programs, involve students in the community, and prepare students for success after graduation, including college, career and citizenship.
- Vision: East Mountain High School is a model college-preparatory school that provides outstanding learning experiences which engage, challenge and inspire each individual to achieve excellence.

History

- Originally Chartered by the Public Education Commission in 1999
- Renewed by APS in 2015, 2020
 - Contract: July 1, 2020-June 30, 2025

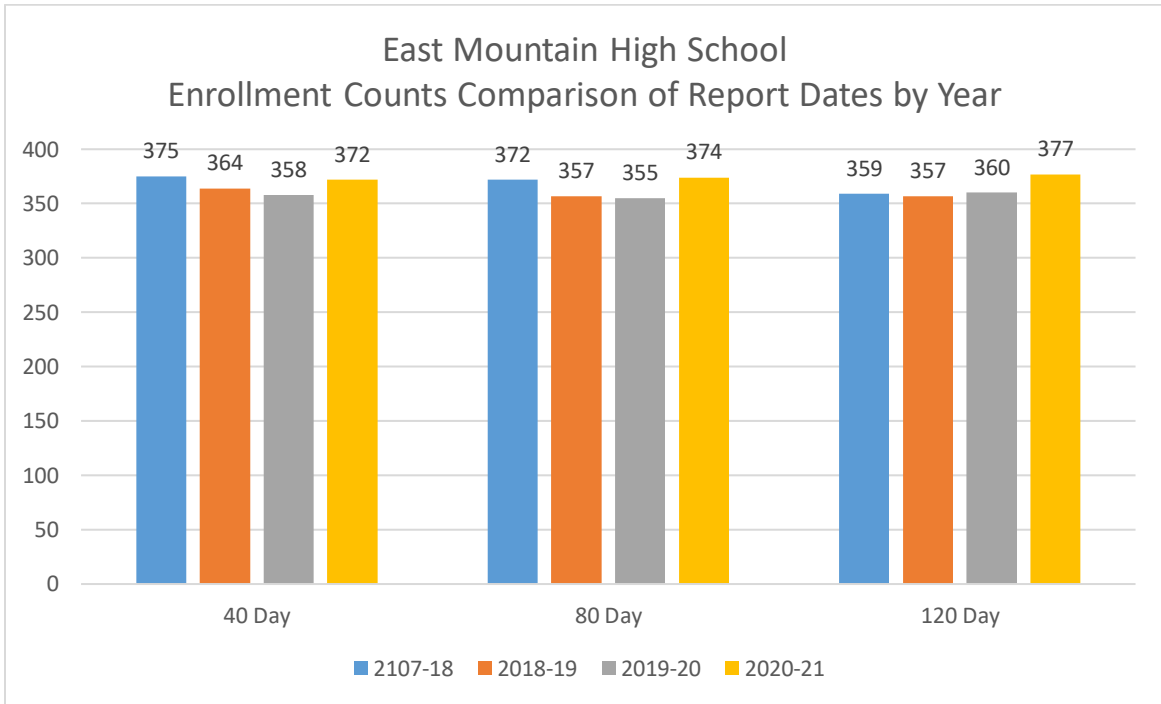


East Mountain High School
2020-21 FALL and SPRING Site Visit Report

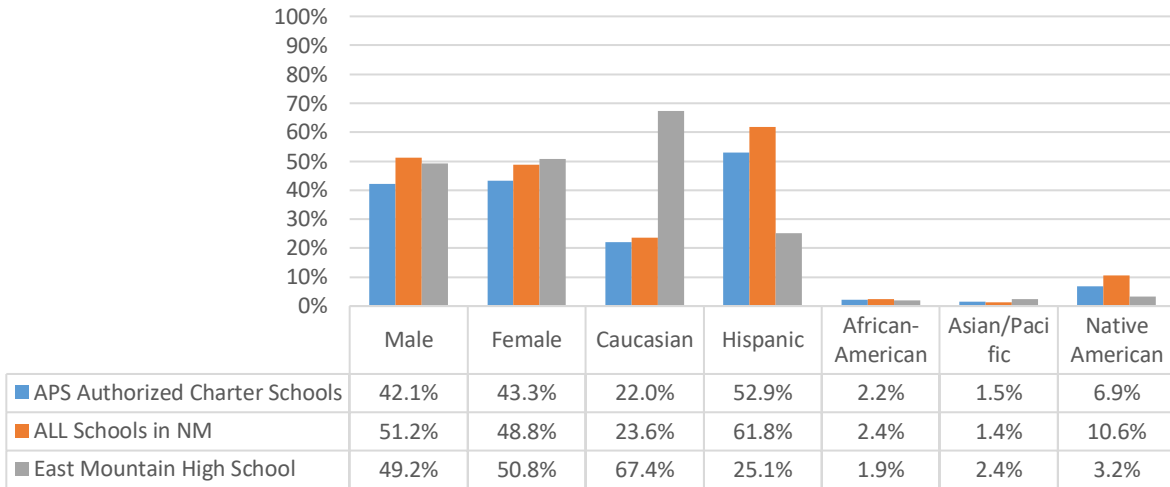
- Renewal due: October 1, 2024
- Received Blue Ribbon in 2018
- Received Early College status in 2018

Demographics

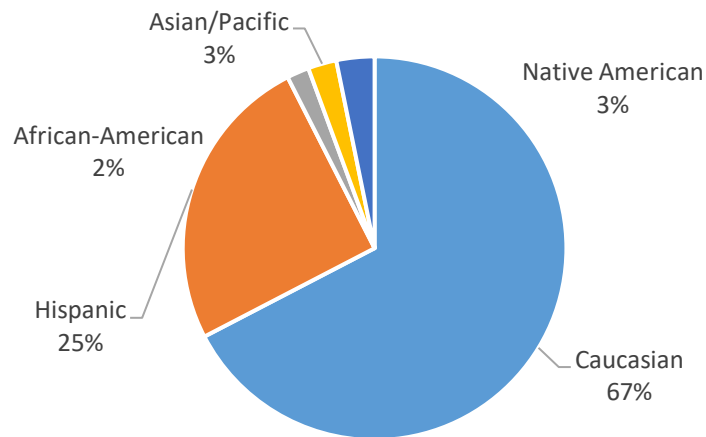
- The enrollment cap is 390. For FY22 Budget is built off of 380 students.

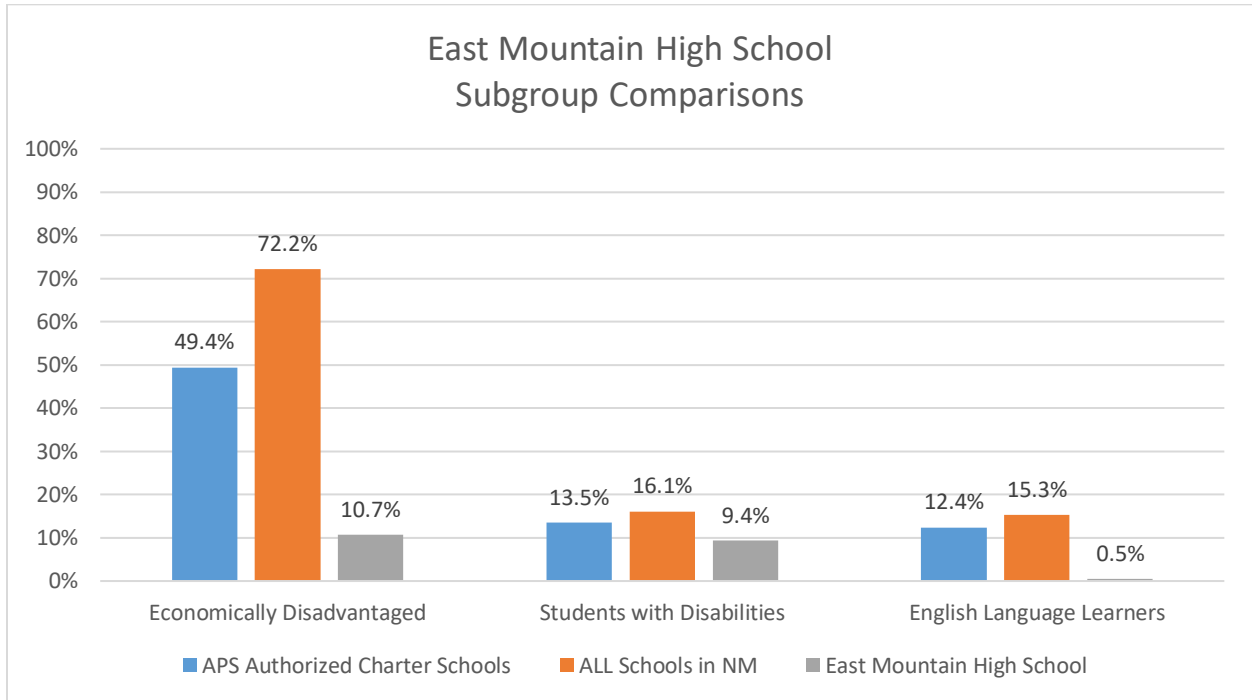


East Mountain High School
Demographics Compared to All Schools in New Mexico and APS
Authorized Charter Schools



East Mountain High School
Racial Make-Up of Students

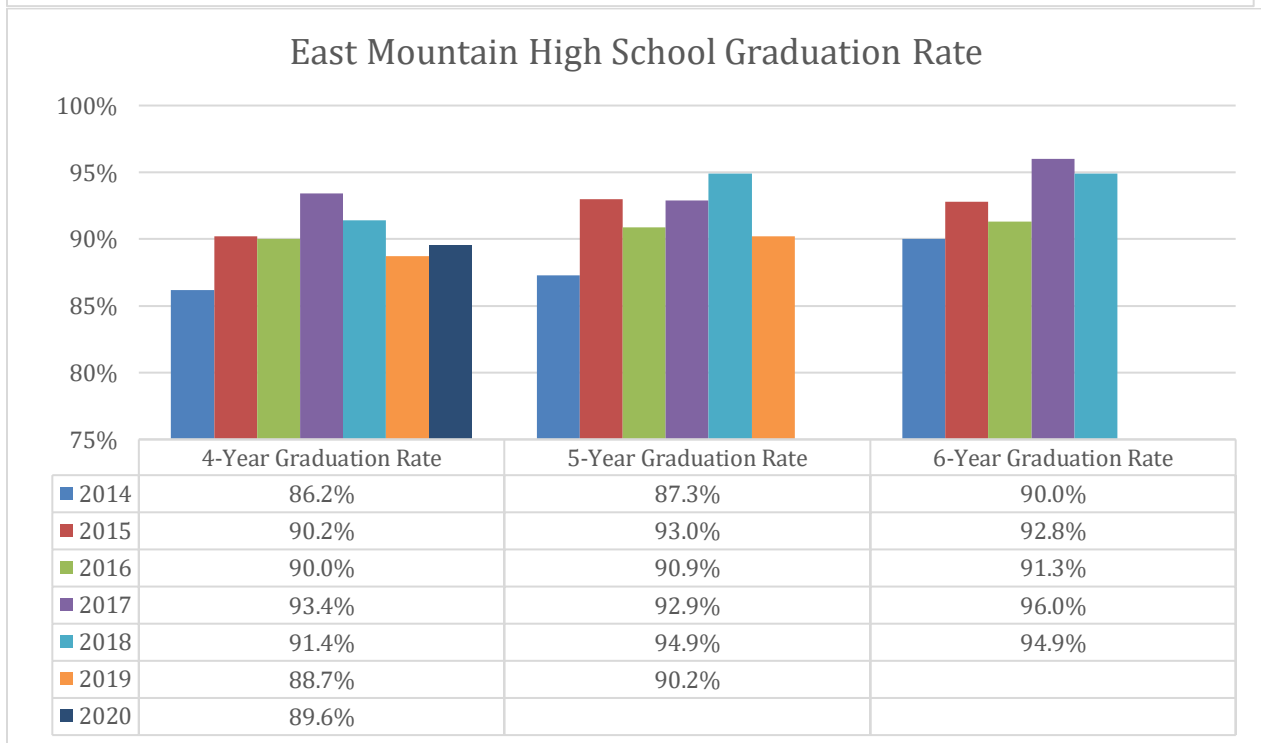
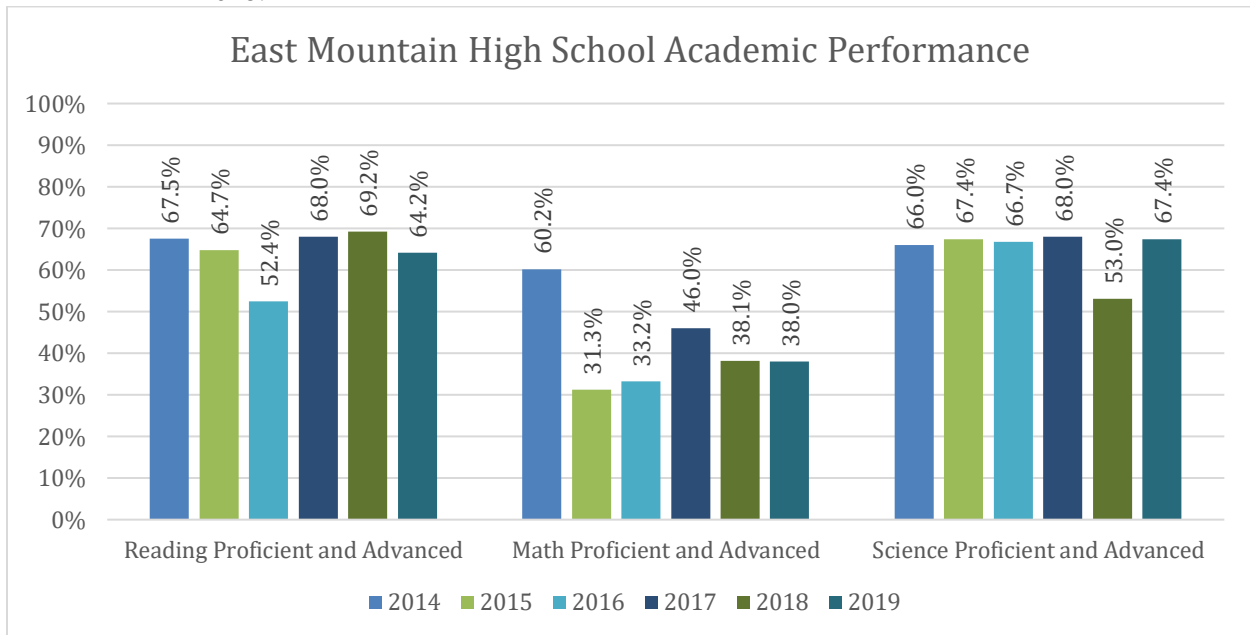




Academic Performance

School Report Card:

2014: A
2015: A
2016: A
2017: A
2018: A





Academic Performance	
	<p>Mission Specific Goals</p> <ol style="list-style-type: none"> 1) Provide goal statements for your current two mission specific goals. <ol style="list-style-type: none"> a) <i>If you don't have or know your two mission specific goals, go to step 3.</i> 2) Provide any data from the last calendar year if available. 3) Provide any new mission specific goals or revisions to your current goals.
	<p>Continuous Learning Plan</p> <ol style="list-style-type: none"> 1) Provide highlights of your Continuous Learning Plan 2) Provide data from your Continuous Learning Plan (ex. Engagement, etc.)
	<p>Re-Entry Plan (Fall)</p> <ol style="list-style-type: none"> 1) Provide highlights of your Re-Entry Plans 2) Where are you now in the re-entry plan (ex. Virtual for semester/year vs. Hybrid) 3) What are your plans for instruction in the Spring? 4) Successes from first part of the fall semester? 5) Concerns from first part of the fall semester? 6) Provide any data from your Re-Entry Plan (ex. Engagement, enrollment, surveys, etc.)
<i>For Spring Site Visit</i>	<p>Re-Entry Plan (Spring)</p> <ul style="list-style-type: none"> ⇒ <i>Section will be reviewed in the Spring.</i> ⇒ <i>Expectations will be updated and shared by February 2021</i>
	<p>Strategic Planning (90-Day Plan in New Mexico DASH – Fall)</p> <ol style="list-style-type: none"> 1) Provide highlights of your 90-day plans 2) How has the focus, on changing adult behavior for improvement in academic achievement, impacted your school?
<i>For Spring Site Visit</i>	<p>Strategic Planning (90-Day Plan in New Mexico DASH – Spring)</p> <ol style="list-style-type: none"> 1) Provide highlights of your 90-day plans 2) How has the focus, on changing adult behavior for improvement in academic achievement, impacted your school?
Educational Plan	
<i>For Spring Site Visit</i>	<p>Mission of the School</p> <ol style="list-style-type: none"> 1) Describe how you have been able to maintain your mission during virtual/hybrid education.
<i>For Spring Site Visit</i>	<p>Teaching Aligned to Mission</p> <ul style="list-style-type: none"> • <i>Possible virtual classroom observation in the Spring</i>
	<p>Education Law Compliance</p> <ol style="list-style-type: none"> 1) Describe how you have measured engagement with students during virtual/hybrid education. 2) Describe any changes you have made to your attendance policy.
	<p>Social/Emotional Support of Students</p> <ol style="list-style-type: none"> 1) Describe how you have supported students social/emotional needs.
<i>For Spring Site Visit</i>	<p>Discipline Policies and Practices</p> <ol style="list-style-type: none"> 1) Describe or Provide a copy of the data that you used to analyze discipline. 2) Describe any changes you have made to your discipline policy or practice as a result of analyzing that data.



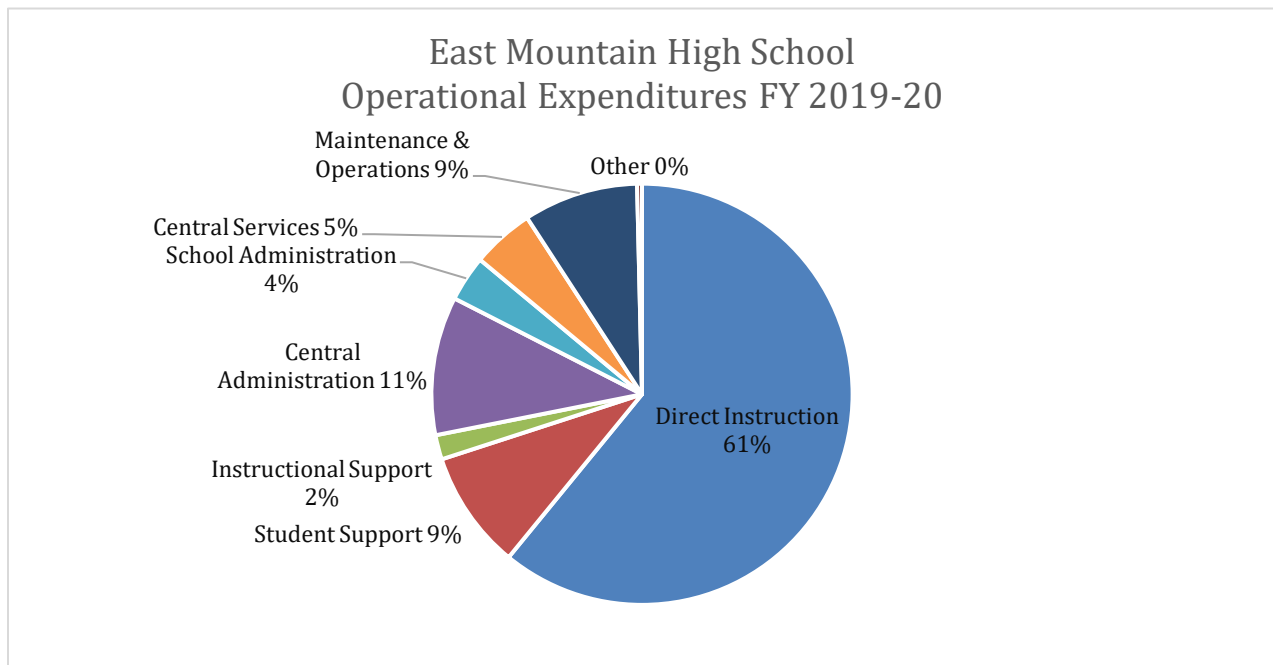
For Spring Site Visit	Controversial Issues 1) Provide a copy of your instruction of controversial issues policy
	English Learners 1) Describe how you have supported English Learners during virtual/hybrid education.
Governing Council - For the following items please provide the information in the Google Document, located on the Google Drive titled "Governing Council Information."	
	Bylaws/Policies
	Controversial Issues
	Membership/Regular Meetings
	Training
	Oversight of School Management
Employees	
For Spring Site Visit	Licensure <ul style="list-style-type: none"> Will be measured through STARS Report
For Spring Site Visit	Employee Rights <ul style="list-style-type: none"> Provide a link to your employee handbook.
For Spring Site Visit	Background Checks <ul style="list-style-type: none"> Provide your Background Check Policy
	Professional Development Plan <ul style="list-style-type: none"> Describe your professional development plan for teachers, staff, and school leaders.
Operations	
	Admissions/Lottery/Wait Lists Describe how your admission/lottery/wait list process was changed or improved because of the Pandemic.
For Spring Site Visit	Facilities <ul style="list-style-type: none"> Provide an update on your facility. (ex. Renovating an area, upgrades, improvements, or expansion)
For Spring Site Visit	Safe School Plan <ul style="list-style-type: none"> Will be measured as schools turn in their site safety plan on December 4.
For Spring Site Visit	Transparency <ul style="list-style-type: none"> Provide a link to the sunshine portal on your website. Provide a link to the 2019-20 performance framework on your website.
For Spring Site Visit	Education Technology Plan <ul style="list-style-type: none"> Describe your education technology plan to support student learning.

	Meets
	Working to Meet
	Does Not Meet

Financial Information

Operational Expenditures by Function

		%	Amount	Example of Expenditures by Fund
1000	Direct Instruction	61%	\$2,055,713.59	Teachers, EAs, instructional coaches, etc.
2100	Student Support	9%	\$306,800.77	Social workers, counseling, ancillary services, etc.
2200	Instructional Support	2%	\$63,382.93	Library/Media services, instruction-related technology, academic student assessment, etc.
2300	Central Administration	11%	\$359,069.64	Governance Council, executive administration, community relations, etc.
2400	School Administration	4%	\$118,666.99	School Administrator, etc.
2500	Central Services	5%	\$161,309.22	Business Manager, human resources, printing, technology services, etc.
2600	Maintenance and Operations	9%	\$297,347.96	M&O of buildings, upkeep of grounds and vehicles, security, safety, etc.
	Other	0%	\$12,576.77	Student Transportation
	GRAND TOTAL		\$3,374,867.87	



A total of 75% of Operational dollars go directly to supporting student success, including expenditures in Direct Instruction, Student Support, Instructional Support and School Administration.



East Mountain High School
2020-21 FALL and SPRING Site Visit Report

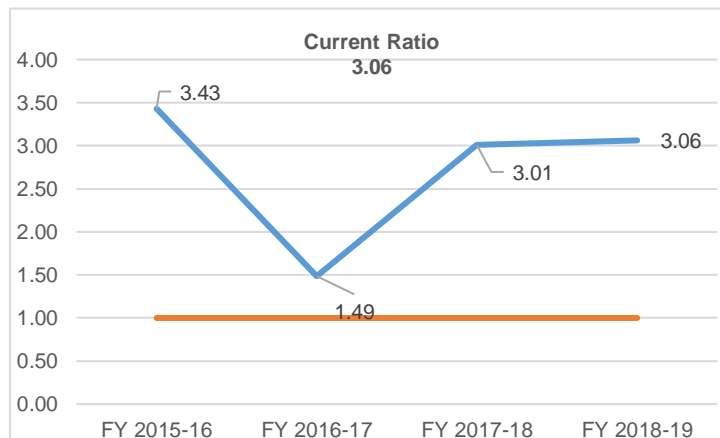
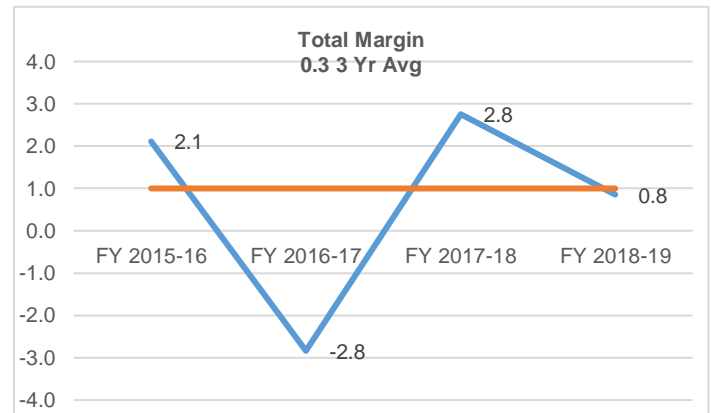
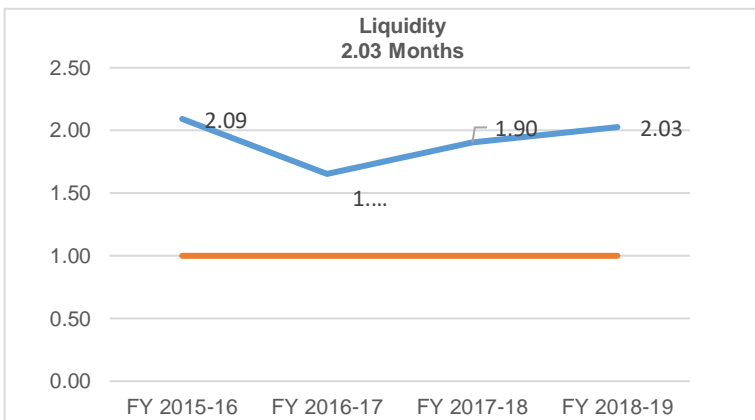
Charter School Name: East Mountain High School
Date of Site Visit: October 7, 2020
Name of Reviewer: Roberta Velasquez

	Meets
	Working to Meet
	Does Not Meet

This portion will contain data calculated by Charter School Business Manager- 2018-19 Data is being used for calculations below

1. Current Ratios - Measures the school's ability to pay its debt as they come due. Ratio should be greater than 1:1 and not less than or equal to 0.9
2. Liquidity - Measures the school's ability to pay its obligations over the next 12 months. School should have at least 1 month and not less than .5 months
3. Total Margin - Measures the deficit or surplus a school yields out of its total revenues. Three year should be positive and most recent year is positive
4. Special Education Maintenance Of Effort (MOE) - School YTD expenditures must be equal to or greater than previous year or meet one of the three allowable exceptions

Financial Performance



Financial Compliance

Upload all requested documents one week prior to site visit. Specifics are below, if you have questions, contact Roberta.

	<p>Audit Findings</p> <ul style="list-style-type: none"> • Upload updated Internal Control Policies and Procedures Last reviewed in March 2020. Process of review is ongoing.
	<ul style="list-style-type: none"> • Upload current approved Correction Action Plan <ul style="list-style-type: none"> ○ File Name: [School Name] - CAP
	<p>Chief Procurement Officer Compliance</p> <ul style="list-style-type: none"> ○ Trey Smith -License expires July 2021
	<p>Business Official License Consultant hired July 20, 2020 due to employee being out on leave.</p> <ul style="list-style-type: none"> ○ Nancy Holmquist license expires June 30, 2024 ○ Mike Vigil license expires June 30, 2022 (Contracted)
	<p>Finance and Audit Committee Members</p> <ul style="list-style-type: none"> • List provided by Charter Leader
	<p>Financial Reports posted on Website</p> <ul style="list-style-type: none"> • Charter School Business Manager to review independently: <ul style="list-style-type: none"> ○ Link to Sunshine portal present ○ Governing Council minutes from most recent GC meeting posted ○ Financial Reports presented to GC posted on website ○ BARS have been approved by GC and noted in minutes ○ Disbursements have been approved by GC and noted in minutes
	<p>Special Ed Maintenance of Effort</p> <ul style="list-style-type: none"> • Charter School Business Manager to review SPED MOE to determine if school is on target for FYE compliance



Financial Audit

	<p>Bank Reconciliation</p> <ul style="list-style-type: none"> • Upload most recent approved bank reconciliation. Reviewed August 2020
	<p>Journal Entries</p> <ul style="list-style-type: none"> • Must be approved by second party <ul style="list-style-type: none"> ○ Reviewed all JE's. GC reviews and approves. E-mails from Trey with approval provided.
	<p>Cash Receipts</p> <ul style="list-style-type: none"> • Upload Cash receipt journal from accounting system • Upload cash receipt, bank deposit receipt, and corresponding bank statement Reviewed 3 cash receipts, 7/17/20 for \$810.45, 7/20 For \$928.83, and 8/18/20 for \$70.00
	<p>Payroll Reports</p> <ul style="list-style-type: none"> • Charter School Business Manager will review bank reconciliation to ensure timely submission <ul style="list-style-type: none"> ○ CRS-1 report due 25th of the following month submitted 9/22/2020 ○ Educational Retirement Board (ERB) due 15th of each month submitted 9/14/2020 ○ Retiree Health Care (RHC) due 10th of each month ○ New Mexico Public School Insurance Authority (NMPSIA) due 10th of each month submitted 10/5/2020
	<p>Purchase Orders</p> <ul style="list-style-type: none"> • Upload a purchase order report. Reviewed Staples and Gardenswartz PO's
	<p>Request for Reimbursement – must be submitted quarterly for all funds that run through APS</p> <ul style="list-style-type: none"> • RfR's submitted monthly now that Vigil Group is helping. They are normally done on a monthly basis.



Special Education Review

0-59% - Does not Meet	60-79% - Working to Meet	80-100% - Meets
-----------------------	--------------------------	-----------------

<u>1. Processes and Accountability</u>	Total points= <u>15.88</u> / <u>18.88</u> points = <u>84</u> %
<u>2. IEP Compliance</u>	Total points= <u>29</u> / <u>30</u> points = <u>97</u> %
<u>3. Transition Compliance</u>	Total points= <u>17</u> / <u>18</u> points = <u>94</u> %
<u>4. Evaluation Compliance</u>	Total points= <u>8.5</u> / <u>12</u> points = <u>71</u> %

Follow-up to previous site visit from Spring 2020		
Site Visit – 4/29/20	Recommendations	Evidence of Improvement During Current Visit
<ul style="list-style-type: none"> East Mountain H.S. has no pending previously identified concerns. 		

* **Highlighted** items have not been completed. Follow-up will be conducted in the **spring 2021**.

<u>Current site visit - Fall 2020</u>	
Date: <u>10/7/20</u>	Reviewer: <u>Patricia Espinoza</u>
Grades: <u>9th-12th</u>	Total Enrollment: <u>350</u> SWD: <u>37</u> GI: <u>66</u>
SPED providers: <u>3-Sp. Ed. Teachers including Sp. Ed. Coordinator, 1-SW, 2-EAs</u>	
Contracted: <u>SLP, Diagnostician</u>	
Documents due date: <u>10/2/20</u>	Date documents were uploaded: <u>10/2/20</u>



<p><u>1. Processes and Accountability</u> *See links to state and federal regulations for additional guidance</p>	18.25 points
<p>1.a. The school has Special Education Policies and procedures that address implementation of IDEA and New Mexico Special Education Rules – Each New Mexico public agency, within the scope of its authority, shall develop and implement appropriate policies, procedures, programs and services to ensure that all children with disabilities who reside within the agency’s educational jurisdiction, ... are identified and evaluation and have access to a free appropriate public education (FAPE) in compliance with all applicable requirements of state and federal laws and regulations. If the public charter school is an LEA, that charter school is responsible for ensuring that the requirements are met 6.31.2.9(A), 6.31.2.11(I)(3) The school has a policy that states their provision of a free appropriate public education for all students with disabilities – 2 points</p>	Total points = <u>2</u> /2
<p>1.b. The school has a written process that documents how they keep track of IEPs and Re-evaluations. a) The school has a written description for completing IEPs – 2 points b) The school has a written description for completing Reevaluations – 2 points c) The school has an updated master spreadsheet with student demographics, IEP and Reevaluation due dates – 3 points</p>	Total points = <u>7</u> /7
<p>1.c. The School has Discipline plan that outlines implementation of school wide discipline policy for Students with Disabilities. Discipline policy includes specific provisions for students with disabilities and plan for the school to utilize IEP in discipline of students with disabilities – 3 points</p>	Total points = <u>3</u> /3
<p>1.d. School has a plan for the provision of an Alternative Education Setting (AES) and a written manifestation process. A removal of a child with a disability from the child’s current educational placement is a change of placement if: The removal is for more than 10 school days in a row; or The child has been subjected to a series of removals that constitute a pattern (34 CFR §300.536) – 2 points</p>	Total points = <u>3</u> /3
<p>1.e. The school has a written document explaining their continuum of services. The school shall ensure that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services. 34 C.F.R. 300.115(a) – 3 points</p>	Total points = <u>0</u> /3
<p>1.f. Special Education Coordinator Training Attendance – APS sponsored – Each item - .25 points Sep. 2019 <u>YES</u> Nov. 2019 <u>YES</u> Jan. 2020 <u> </u> March 2020 <u> </u></p>	Total points = <u>.5</u> /.5
<p>1.g. Special education caseloads are balanced and with a licensed special education teacher per STARS report. Caseload waivers are appropriate for school size – Each reporting period - .33 points 40th <u>YES</u> 80th <u> </u> 120th <u> </u></p>	Total points = <u>.33</u> /.33
<u>1. Processes and Accountability</u>	Total points= <u>15.88</u> / 18.88 points



<p>2. IEP Compliance The following parts of the IEP reviewed are in compliance. <i>See links to state and federal regulations for additional guidance.</i></p> <p style="text-align: right;">36 - 50 possible points* <i>*Points will be adjusted to reflect all areas reviewed</i></p>
<p>2.a. The IEPs reviewed are current per STARS report. An IEP Team meeting must be held to review the child's IEP periodically, but not less than annually, to determine whether the annual goals for the child are being achieved. (34 C.F.R. § 300.324(b)(1)(i)). - Each reporting period - 2 points</p> <p style="text-align: center;">40th <u>YES</u> 80th _____ 120th _____</p> <p style="text-align: right;">Total points = <u>2</u>/2</p>
<p>2.b. PLPs-Present levels of performance- Includes scores, data and narratives. Must include all related services. The IEP shall include a statement of the child's present levels of academic achievement and functional performance. 34 CFR 300.320(a)(1) -</p> <p>Must meet all requirements per IEP - Each IEP - 2 points</p> <p style="text-align: right;">Total points = <u>4</u>/4</p>
<p>2.c. Goals- Must be measurable. Must include all related services. An IEP shall include both academic and functional goals. The IEP shall include a statement of measurable annual goals, including academic and functional goals. 34 C.F.R. § 300.320(a)(3) and 71 Fed. Reg. 46662 (August 14, 2006) -</p> <p>Must meet all requirements per IEP - Each IEP - 2 points</p> <p style="text-align: right;">Total points = <u>4</u>/4</p>
<p>2.d. PTGs-Goals must include measurable progress towards goals. The IEP shall include a description of how the child's progress toward meeting the annual goals will be measured; and when periodic reports on the progress the child is making toward meeting the annual goals (such as through the use of quarterly or other periodic reports, concurrent with the issuance of report cards) will be provided to the parent. (34 C.F.R. § 300.320(a)(2)(ii))</p> <p>Must meet all requirements per IEP - Each IEP - 2 points</p> <p style="text-align: right;">Total points = <u>2</u>/2</p> <p><i>IEP #2- Student newly enrolled, points were adjusted.</i></p>
<p>2.e. Service Schedule- Accurately reflects beginning date, frequency, duration and location of services, including related services. The IEP shall include a statement of the special education and related services to be provided to the child, or on behalf of the child. (34 C.F.R. § 300.39(b)(3))</p> <p>Must meet all requirements per IEP - Each IEP - 2 points</p> <p style="text-align: right;">Total points = <u>4</u>/4</p>
<p>2.f. LRE- data based and reflects how the student is placed within the continuum of service. The Least Restrictive Environment section of the IEP provides the necessary documentation that the IEP Team determined placement in the least restrictive environment according to the IDEA requirements and this procedural directive. (20 U.S.C. §1412(a)(5)(A); also, 34 C.F.R. §300.114(a)(2))</p> <p>Must meet all requirements per IEP - Each IEP - 1 points</p> <p style="text-align: right;">Total points = <u>2</u>/2</p>
<p>2.g. PWN- Prior Written Notice - Records all proposals by school and parents- documents what was discussed including the continuum of services. Special education and related services are included in a child's FAPE; and therefore, a proposal to revise a child's IEP, which typically involves a change to the type, amount, or location of the special education and related services being provided to a child, would trigger requirements to provide prior written notice. (34 CFR § 300.503)</p> <p>Must meet all requirements per IEP - Each IEP - 2 points</p> <p style="text-align: right;">Total points = <u>3</u>/4</p> <p><i>IEP #1 & IEP #2 - Both are missing a proposal for the level of service. (1.5 points each)</i></p>



<p>2.h. IEP Team Participants-The <i>IEP Team Meeting Participants</i> signature page of the IEP shall reflect the members of the IEP Team who were present and participated in the IEP Team meeting, and shall further provide the necessary documentation that the IEP Team meeting was duly constituted. The names of the IEP Team meeting participants shall be typed as well as their participation reflected by their signature. (34 C.F.R. § 300.321(a))</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>2.i. Parent Involvement: Schools shall afford parents of a child with a disability an opportunity to participate in meetings with respect to the identification, evaluation, and educational placement of the child and the provision of FAPE to the child. (34 C.F.R. § 300.501(b)(1))</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>2.j. Parent notification: The steps Schools shall take to ensure parent participation in EDT and/or IEP Team meetings shall include notifying parents of the meeting early enough to ensure that they will have an opportunity to attend and scheduling the meeting at a mutually agreed on time and place. (34 C.F.R. § 300.322(a))</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p><i>The following items will be reviewed only for IEPs that include data indicating these items should be addressed by the IEP team.</i></p> <p style="text-align: right;"><i>Total points will be adjusted accordingly.</i></p>
<p>2.k. Testing Accommodations – A statement of accommodations necessary to measure the academic achievement and functional performance of the child on state and districtwide assessment. 34 CFR 300.320(a)(6)(i)</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>2.l. FBA/BIP if appropriate- The IEP team must, in the case of a child whose behavior impedes the child’s learning or that of others, consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior. Including conducting Functional Behavior Assessments (FBAs) and integration of Behavioral Intervention Plans (BIPs) into the IEPs. 34 CFR 300.324(a)(2)(i), (6.31.2.11(F) (1) NMAC)</p> <p>Alternate Assessment – If the IEP team determines that a child must take an alternate assessment, the IEP must contain a statement of why the child cannot participate in the regular assessment and why the particular alternate assessment selected is appropriate for the child. 34 CFR 300.320(a)(6)(ii). Alternate Assessment must be included in the IEP.</p> <p>ESY - The school has ESY eligibility data recorded for every student receiving Extended School Year services. ESY services may be provided only if a child’s IEP Team determines, on an individual basis, that the services are necessary for the provision of FAPE to the child. (34 C.F.R. § 300.106(a)(1-2))</p> <p>Each item per IEP – 1 point Total points = <u>N/A</u>/1</p>
<p><u>2. IEP Compliance</u> Total points= <u>29</u> / <u>30</u> points</p>



<p>3. Transition Compliance</p> <p>The transition plans for students with disabilities (age 14+) are in compliance with Indicator 13. Schools shall integrate transition planning into the IEP process. The <i>Transition Services</i> section of the IEP includes the results of transition assessment, the student’s post-secondary goals and course of study, and coordinated set of activities. However, transition services also shall be incorporated throughout the IEP including in the annual goals, special education and related services. 34 CFR 300.320(b), (6.31.2.11(G) (2) NMAC)</p> <p style="text-align: right;">9 – 27 points</p>	
<p>3.a. Measurable post-secondary goals: The IEP must include appropriate measurable post-secondary goals based upon age appropriate transition assessments related to Training, Education, Employment, and <i>Where appropriate</i>, independent living skills. (34 C.F.R. § 300.320(b) (1); 6.31.2.11(G) (3) (a) NMAC)</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p>	<p>Total points = <u>2</u>/2</p>
<p>3.b. Post-secondary goals updated annually – IEP must be current and contain Measurable post-secondary goals. Goals should be reviewed/updated annually.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p>	<p>Total points = <u>2</u>/2</p>
<p>3.c. Transition assessment – The IEP must include evidence that the measurable post-secondary goals were based on age appropriate transition assessment(s). Age appropriate transition assessments from multiple sources providing information on strengths, needs, preferences, and interests.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p>	<p>Total points = <u>2</u>/2</p>
<p>3.d. Course of study – The IEP must include a course of study that will reasonably enable the student to meet his or her post-secondary goals. Included in the course of study: A multi-year description, current school year through anticipated exit year, credits to be earned for all years, and specific electives identified by course name.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p> <p>IEP #1 & IEP #2 – Both IEPs, Course of Study is missing the school year the students will be completing each grade level. (.5 points each IEP)</p>	<p>Total points = <u>1</u>/2</p>
<p>3.e. Coordinated Transition activities – The IEP must include coordinated transition activities that will reasonably enable the student to meet his/her postsecondary goals related to: Instruction, Related service(s), Community experience(s), Development of employment and post-school objectives, Acquisition of daily living skills (if appropriate) and Functional evaluation (if appropriate)</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p>	<p>Total points = <u>2</u>/2</p>
<p>3.f. Annual goals related to post school goals – The IEP must include annual IEP goal(s) related to the student’s transition services needs.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points</p>	<p>Total points = <u>2</u>/2</p>



<p>3.g. Student invited to IEP Team meeting – The student’s file must include documented evidence that the student was invited to participate in his/her IEP meeting prior to the date the meeting was held.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>3.h. Participating agency – If appropriate, the IEP must include evidence that a representative of any participating agency was invited to the IEP meeting with the prior consent of the parent or student who has reached the age of majority.</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>3.i. All students by the age of 14 have been informed of Rights That Will Transfer at Age of Majority. Beginning no later than the first IEP to be in effect when the child turns fourteen (14), or younger, if determined appropriate by the IEP team, and updated annually thereafter; the IEP shall include a statement that the child has been informed of the child’s rights under the IDEA that will transfer to the child on reaching the age of majority. (34 C.F.R. § 300.320(c); 6.31.2.11(G) (3) (c) NMAC).</p> <p>Must meet all requirements per IEP – Each IEP – 1 points Total points = <u>2</u>/2</p>
<p>3.j. Special Education IEPs submitted on time for SPP 13 upload – 1.5 points</p> <p>SPP 13 IEP file upload due date _____ File upload date completed _____ Total points = <u>N/A</u>/1.5</p> <p><i>Will complete after SPP-13 upload</i></p>
<p>3.k. All districts are required to administer and report Post-School Outcomes Survey, even if they had no high school students that exited in the reporting year. The Public Education Department, Special Education Bureau conducts an annual State-Wide Follow-up Study, as a mandated requirement of the State Performance Plan, to provide post school follow-up information to OSEP to address SPP Indicator 14.</p> <p>PSO surveys completed and uploaded by September 30, 2020 – 1.5 points Total points = <u>N/A</u>/1.5</p> <p><i>Will complete in the spring 2021</i></p>
<p><u>3. Transition Compliance</u> Total points= <u>17</u> / <u>18</u> points</p>



<p>4. Evaluation Compliance The following parts of the Evaluation reviewed are in compliance <i>* See links to state and federal regulations for additional guidance.</i></p> <p style="text-align: right;">10 - 20 possible points* <i>*Points will be adjusted to reflect all areas reviewed</i></p>
<p>4.a. The school is in compliance with Indicator 11 per STARS report (60 day timeline: signed consent/date evaluation is complete) to comply with this regulation, the school shall conduct a full and individual initial evaluation, in accordance with §300.305 and §300.306, before the initial provision of special education and related services to a child with a disability. (34 C.F.R. § 300.301(a))</p> <p>Each reporting period - 1 point</p> <p>40th <u>N/A</u> 80th _____ 120th _____ Total points= <u>N/A</u>/1</p> <p>No Initial Evaluations</p>
<p>4.b. The Re-evaluations are current per STARS report. Schools shall reevaluate a child with a disability at least once every three (3) years, unless the parent and the district agree that a reevaluation is unnecessary. (34 C.F.R. § 300.303(b)(2)) - Each reporting period - 2 points</p> <p>40th <u>YES</u> 80th _____ 120th _____ Total points= <u>2</u>/2</p>
<p>4.c. REED - Review of existing evaluation data. As part of an initial evaluation (if appropriate) and as part of any reevaluation under this part, the IEP Team and other qualified professionals, as appropriate, must - Review existing evaluation data on the child, including - Evaluations and information provided by the parents of the child; Current classroom-based, local, or State assessments, and classroom-based observations; and Observations by teachers and related services providers; 34 CFR 300.305 (a)(1)(i,ii,iii)</p> <p>REED document - 5 points Total points= <u>3.5</u>/5</p> <p>IEP #2- REED is incomplete, missing current Academic performance. (3.5 points)</p>
<p>4.d. PWN - Prior Written Notice of intent to Evaluate/Reevaluate - Notice. The public agency must provide notice to the parents of a child with a disability, in accordance with § 300.503, that describes any evaluation procedures the agency proposes to conduct. 34 CFR 300.304(a)</p> <p>Each evaluation's PWN - 2 point Total points= <u>0</u>/2</p> <p>IEP #2 - Missing PWN notifying parents of the intent to Reevaluate.</p>
<p>4.e. Consent for Initial Evaluation/Reevaluation with testing - Parental consent for initial evaluation. (1)(i) The public agency proposing to conduct an initial evaluation to determine if a child qualifies as a child with a disability under § 300.8 must, after providing notice consistent with §§ 300.503 and 300.504, obtain informed consent, consistent with § 300.9, from the parent of the child before conducting the evaluation. Parental consent for reevaluations. Must obtain informed parental consent, in accordance with § 300.300(a)(1), prior to conducting any reevaluation of a child with a disability. 34 CFR 300.300(a) &(c)(1)(i)</p> <p>Each evaluation's consent - 3 points Total points= <u>N/A</u>/3</p> <p>Reevaluation conducted with no formal testing.</p>



<p>4.f. Initial Evaluation/Reevaluation Report - Initial evaluations. Each public agency must conduct a full and individual initial evaluation, in accordance with §§ 300.304 through 300.306, before the initial provision of special education and related services to a child with a disability under this part. Reevaluations. A public agency must ensure that a reevaluation of each child with a disability is conducted in accordance with §§ 300.304 through 300.311 - If the public agency determines that the educational or related services needs, including improved academic achievement and functional performance, of the child warrant a reevaluation; or If the child's parent or teacher requests a reevaluation. The public agency provides a copy of the evaluation report and the documentation of determination of eligibility at no cost to the parent. 34 CFR 300.301(a), 34 CFR 300.303(a)(1-2), 34 CFR 300.306(a)(2)</p> <p>Each evaluation's report - 3 points Total points= <u>N/A</u> /3</p> <p>Reevaluation conducted with no formal testing.</p>
<p>4.g. Eligibility Determination Team Meeting (Initial/Reevaluation) - Determination of eligibility. Upon completion of the administration of assessments and other evaluation measures, for each eligibility being considered - A group of qualified professionals and the parent of the child determines whether the child is a child with a disability, as defined in § 300.8, in accordance with paragraph (c) of this section and the educational needs of the child. In the case of a reevaluation of a child, whether the child continues to need special education and related services; 34 CFR 300.306(a)(1), 34 CFR 300.305 (a)(2)(iii)(B)</p> <p>Complete EDT forms per evaluation - 3 points Total points= <u>3</u> /3</p>
<p>4.h. Initial IEPs - provision of services. Each public agency must ensure that - A meeting to develop an IEP for a child is conducted <u>within 30 days</u> of a determination that the child needs special education and related services; 34 CFR 300.323(c)(1)</p> <p>30 days initial placement timeline - 2 points Total points= <u>N/A</u> /2</p> <p>File reviewed included a Reevaluation</p>
<p>4.i. Consent for Initial Placement - Parental consent for services. A public agency that is responsible for making FAPE available to a child with a disability must obtain informed consent from the parent of the child before the initial provision of special education and related services to the child. 34 CFR 300.300 (b)(1)</p> <p>Consent for initial placement - 2 points Total points= <u>N/A</u> /2</p> <p>File reviewed included a Reevaluation</p>
<p><u>4. Evaluation Compliance</u> Total points= <u>8.5</u> / <u>12</u> points</p>



Concerns from Current Visit – 10/7/20	Recommendations	Action Plan (with completion dates)
<p>2.g. IEP Compliance - PWN – Prior Written Notice – IEP #1 & IEP #2 – Both are missing a proposal for the level of service.</p>	<p>PWNs must include all items and options the Public Agency and/or Parent/guardian proposed during the IEP meeting. Proposals must include detailed documentation that supports the proposal. This page is a summary of the discussions held during the meeting. It includes information about: (but not limited to)</p> <ul style="list-style-type: none"> -Provision of services and setting -Provision of Related Services & supports -Transition information (Transition services, goals, graduation path, outside agencies, transfer of rights) -State testing and accommodations -Behavioral supports <p>*Refer to “IEP Manual October 2011” Technical Manual from NMPED.</p>	<p>Ensure all IEPs include a complete and accurate Prior Written notice of all proposed actions. Proposals must include proper justification based on data that justifies reason for acceptance or rejection.</p> <p style="text-align: right;">Review spring 2021</p>
<p>3.d. Transition Plan – Course of Study IEP #1 & IEP #2 - Course of Study is missing the school year the students will be completing each grade.</p>	<p>Transition IEPs must include a multi-year description of coursework from the student’s current to anticipated exit year that is designed to help achieve the student’s desired post-school goals.</p>	<p>Train staff to ensure this section is completed accurately.</p> <p style="text-align: right;">Review spring 2021</p>
<p>4.c. Evaluation – REED – Review of Existing Evaluation Data IEP #2– REED is incomplete, missing current Academic performance.</p>	<p>As part of ... any reevaluation under this part, the IEP Team and other qualified professionals, as appropriate, must Review existing evaluation data on the child, including - Evaluations and information provided by the parents of the child; current classroom-based, local, or state assessments, and classroom-based observations; and observations by teachers and related services providers; to determine if additional data is needed.</p>	<p>For upcoming reevaluations, ensure the REED includes all the necessary data that will enable the Eligibility Determination Team to make the appropriate decisions as part of the Reevaluation process.</p> <p style="text-align: right;">Review spring 2021</p>
<p>4.d. Evaluation-PWN – Prior Written Notice of intent to Evaluate/Reevaluate IEP # 2 – Missing PWN notifying parents of the intent to evaluate.</p>	<p>The public agency must provide notice to the parents of a child with a disability, in accordance with § 300.503, that describes any evaluation procedures the agency proposes to conduct.</p>	<p>Ensure PWN is provided to parents prior to conducting any evaluation.</p> <p style="text-align: right;">Review spring 2021</p>

* **Highlighted** items will be followed-up during **Spring 2021 site visit.**



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Academic Performance	
	<p>Mission Specific Goals</p> <p>1) Provide any new mission specific goals or revisions to your current goals.</p>
	<p>Virtual/Hybrid/Small Group Learning</p> <p>1) Successes from this school year? 2) Concerns from this school year? 3) What innovative practices that you have used in the virtual environment, will be used in long term success of the school?</p>
	<p>Strategic Planning (90-Day Plan in New Mexico DASH – Spring)</p> <p>1) Provide highlights of your 90-day plans 2) How has the focus, on changing adult behavior for improvement in academic achievement, impacted your school?</p>
Educational Plan	
	<p>Mission of the School</p> <p>1) Describe how you have been able to maintain your mission during virtual/hybrid education. Please give specific examples tied to your mission.</p>
	<p>Social/Emotional Support of Students</p> <p>1) Describe how you plan to support students social/emotional needs as we return to in-person instruction</p>
	<p>Equity</p> <p>1) Describe what your Equity Council has discussed along with any action items completed 2) How is their diverse representation/equity of voice on the council? 3) What are the top three equity issues at your school?</p>
Operations	
	<p>Facilities</p> <ul style="list-style-type: none"> • Provide an update on your facility. (ex. Renovating an area, upgrades, improvements, or expansion)
	<p>Education Technology Plan</p> <ul style="list-style-type: none"> • Describe your education technology plan to support student learning.
<p>Desk Audit - For the following items please provide the information in the Google Document, located on the Google Drive titled "Governing Council Information." Please make sure the document is up to date. If you need the link sent to you, please let us know.</p>	
Governing Council	
	<p>Bylaws/Policies</p> <ul style="list-style-type: none"> • Make sure link is up to date and the links take you directly to Bylaws/Policies of the Governing Council.
	<p>Controversial Issues</p> <ul style="list-style-type: none"> • Provide a link to the policy on the teaching of controversial issues (ex. Religion)
	<p>Governing Council Membership</p> <ul style="list-style-type: none"> • Ensure that the list of Governing Council Membership is updated, and all relevant columns have the correct information for each member.
	<p>Audit Committee Membership</p> <ul style="list-style-type: none"> • List members of the Audit Committee



	<ul style="list-style-type: none"> • Include contact information for Parent/Finance Expert
	Training <ul style="list-style-type: none"> • Ensure that the column showing number of training hours completed by each governing council member is up to date.
	Oversight of School Management <ul style="list-style-type: none"> • Ensure that the link is up to date and link takes you directly to the Policy/Process for Charter Leader Evaluation.
Employees	
	Employee Rights <ul style="list-style-type: none"> • Provide a link to your employee handbook.
	Background Checks <ul style="list-style-type: none"> • Provide your Background Check Policy
Operations	
	Safe School Plan <ul style="list-style-type: none"> • Will be measured as schools turn in their site safety plan by the deadline from NMPED.
	Transparency <ul style="list-style-type: none"> • Provide a link to the sunshine portal on your website. • Provide a link to the 2019-20 performance framework on your website.



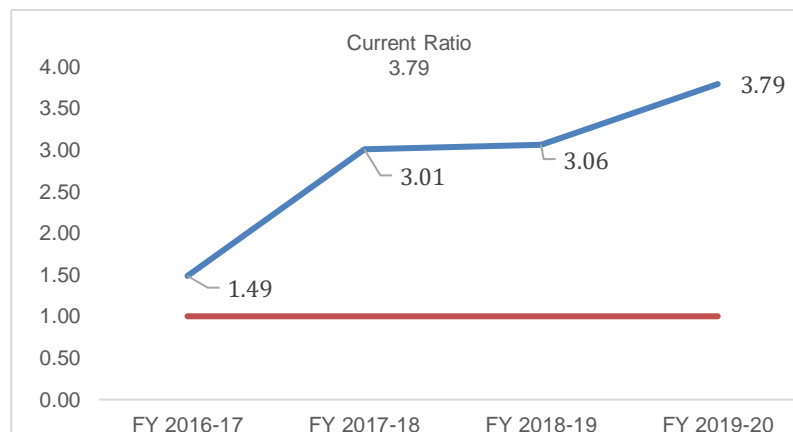
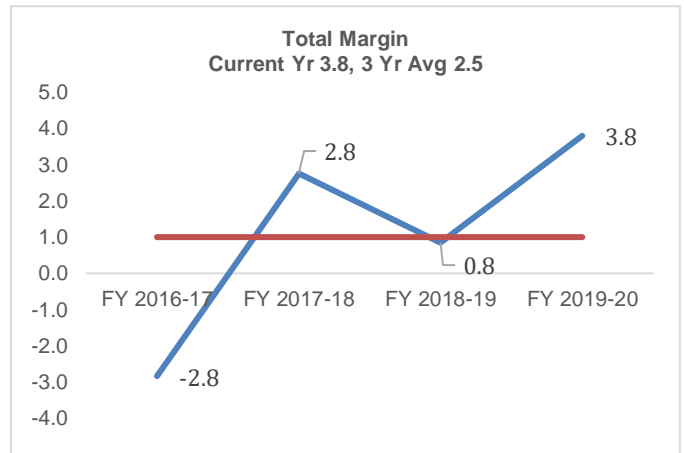
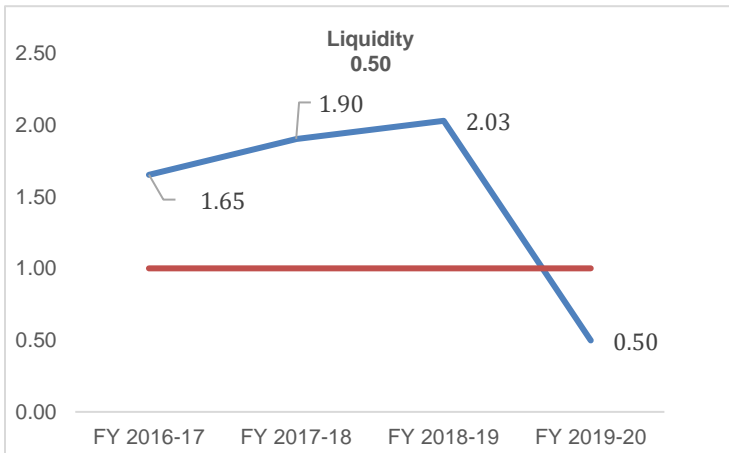
Charter School Name: East Mountain High School
Date of Site Visit: April 28, 2021

	Meets
	Working to meet
	Does not meet

Financial Performance

This portion will contain data calculated by Charter School Business Manager

5. Current Ratios - Measures the school's ability to pay its debt as they come due. Ratio should be greater than 1:1 and not less than or equal to 0.9
6. Liquidity - Measures the school's ability to pay its obligations over the next 12 months. School should have at least 1 month and not less than .5 months
7. Total Margin - Measures the deficit or surplus a school yields out of its total revenues. Three year should be positive and most recent year is positive
8. Special Education Maintenance Of Effort (MOE) - School YTD expenditures must be equal to or greater than previous year or meet one of the three allowable exceptions



Financial Compliance

	Audit Findings <ul style="list-style-type: none"> Financial cap for 2019-20 uploaded
	<ul style="list-style-type: none"> Current Board policies uploaded during Fall site visit, no revisions were needed due to audit findings
	Chief Procurement Officer Compliance <ul style="list-style-type: none"> Trey Smith -License expires July 2021
	Business Official License <ul style="list-style-type: none"> Nancy Holmquist license expires June 30, 2024
	Financial Reports posted on Website – suggest revisions to more easily locate documents <ul style="list-style-type: none"> Charter School Business Manager to review independently: <ul style="list-style-type: none"> Link to Sunshine portal present Governing Council minutes from most recent GC meeting posted Financial Reports presented to GC posted on website BARS have been approved by GC and noted in minutes Disbursements have been approved by GC and noted in minutes
	Special Ed Maintenance of Effort <ul style="list-style-type: none"> Currently on schedule to meet MOE by year end

Financial Audit

	Bank Reconciliation <ul style="list-style-type: none"> Reviewed March 2021 bank statements and reconciliations. No stale dated checks noted.
	Request for Reimbursement – must be submitted quarterly for all funds that run through APS <ul style="list-style-type: none"> RfR’s for Idea B, Cares, Title II, and Hepa filters No RfR’s for Charter School Grant (24146)
	Budget to Actual report – <ul style="list-style-type: none"> No funds exceeded budgetary authority as of date of site visit
	Finance Committee – meets monthly (virtually for 2020-21) <ul style="list-style-type: none"> Generally the third Wednesday of the month Review Balance Sheet Review Statement of Revenues, Expenditures and Changes in Fund Balance Review Account Summary Review Check Report Review BARs Cash Report – shared and reviewed with committee but not reviewed in April 2021 due to budget discussions



East Mountain High School
2020-21 FALL and SPRING Site Visit Report

- Budget reviewed at April 2021 meeting



Special Education Review

0-59% - Does not Meet	60-79% - Working to Meet	80-100% - Meets
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1. Processes and Accountability	Total points= <u>20</u> / <u>20</u> points = <u>100</u> %
2. IEP Compliance	Total points= <u>29</u> / <u>35</u> points = <u>83</u> %
3. Transition Compliance	Total points= <u>17</u> / <u>21</u> points = <u>81</u> %
4. Evaluation Compliance	Total points= <u>15.5</u> / <u>18</u> points = <u>86</u> %

Follow-up to previous site visit from Fall 2020		
Site Visit – 10/7/20	Recommendations	Evidence of Improvement During Current Visit
	<ul style="list-style-type: none"> East Mountain H. S. has no pending previously identified concerns. 	

* **Highlighted** items have not been completed. Follow-up will be conducted in the **fall 2021**.

<u>Current site visit - Spring 2021</u>	
Date: <u>4/28/21</u>	Reviewer: <u>Patricia Espinoza</u>
Grades: <u>9th-12th</u>	Total Enrollment: <u>360</u> SWD: <u>37</u> GI: <u>66</u>
SPED providers: <u>3-Sp. Ed. & 2-GI Teachers including Sp. Ed. Coord., 1-SW, 2-EAs</u>	
Contracted: <u>SLP, Diagnostician</u>	
Documents due date: <u>4/23/21</u>	Date documents were uploaded: <u>4/12/21</u>



5. Processes and Accountability	20 points
<i>*See links to state and federal regulations for additional guidance</i>	
<p>1.a. The school has Special Education Policies and procedures that address implementation of IDEA and New Mexico Special Education Rules – Each New Mexico public agency, within the scope of its authority, shall develop and implement appropriate policies, procedures, programs and services to ensure that all children with disabilities who reside within the agency’s educational jurisdiction, ... are identified and evaluation and have access to a free appropriate public education (FAPE) in compliance with all applicable requirements of state and federal laws and regulations. If the public charter school is an LEA, that charter school is responsible for ensuring that the requirements are met 6.31.2.9(A), 6.31.2.11(I)(3)</p> <p>The school has a policy that states their provision of a free appropriate public education for all students with disabilities – 2 points</p>	Total points = <u>2</u>/2
<p>1.b. The school has a written process that documents how they keep track of IEPs and Re-evaluations.</p> <p>a) The school has a written description for completing IEPs – 2 points b) The school has a written description for completing Reevaluations – 2 points c) The school has an updated master spreadsheet with student demographics, IEP and Reevaluation due dates – 3 points</p>	Total points = <u>7</u>/7
<p>1.c. The School has Discipline plan that outlines implementation of school wide discipline policy for Students with Disabilities. Discipline policy includes specific provisions for students with disabilities and plan for the school to utilize IEP in discipline of students with disabilities – 3 points</p>	Total points = <u>3</u>/3
<p>1.d. School has a plan for the provision of an Alternative Education Setting (AES) and a written manifestation process. A removal of a child with a disability from the child’s current educational placement is a change of placement if: The removal is for more than 10 school days in a row; or The child has been subjected to a series of removals that constitute a pattern (34 CFR §300.536) – 2 points</p>	Total points = <u>3</u>/3
<p>1.e. The school has a written document explaining their continuum of services. The school shall ensure that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services. 34 C.F.R. 300.115(a) – 3 points</p>	Total points = <u>3</u>/3
<p>1.f. Special Education Coordinator Training Attendance – APS sponsored – Each item - .25 points Sep. 2019 <u>YES</u> Nov. 2019 <u>YES</u> Jan. 2020 <u>YES</u> March 2020 <u>YES</u></p>	Total points = <u>1</u>/1
<p>1.g. Special education caseloads are balanced and with a licensed special education teacher per STARS report. Caseload waivers are appropriate for school size – Each reporting period - .33 points</p> <p>40th <u>YES</u> 80th <u>YES</u> 120th <u>YES</u></p>	Total points = <u>1</u>/1
1. Processes and Accountability	Total points= <u>20</u>/ <u>20</u> points



<p>6. IEP Compliance The following parts of the IEP reviewed are in compliance. <i>See links to state and federal regulations for additional guidance.</i></p>		<p>36 - 55 possible points* <i>*Points will be adjusted to reflect all areas reviewed</i></p>
<p>2.a. The IEPs reviewed are current per STARS report. An IEP Team meeting must be held to review the child's IEP periodically, but not less than annually, to determine whether the annual goals for the child are being achieved. (34 C.F.R. § 300.324(b)(1)(i)). - Each reporting period - 2 points</p> <p>40th <u>YES</u> 80th <u>NO</u> 120th <u>NO</u></p> <p align="center">80th - 1 - Overdue IEP, 120th - 1 - Overdue IEP</p>		<p>Total points = <u>2</u>/6</p>
<p>2.b. PLPs-Present levels of performance- Includes scores, data and narratives. Must include all related services. The IEP shall include a statement of the child's present levels of academic achievement and functional performance. 34 CFR 300.320(a)(1) -</p> <p>Must meet al requirements per IEP - Each IEP - 2 points</p> <p>IEP #1 & IEP #2 - Present levels are incomplete, missing scores and/or narrative. (IEP #1 - 1 point, IEP #2 - 1.5 points)</p>		<p>Total points = <u>2.5</u>/4</p>
<p>2.c. Goals- Must be measurable. Must include all related services. An IEP shall include both academic and functional goals. The IEP shall include a statement of measurable annual goals, including academic and functional goals. 34 C.F.R. § 300.320(a)(3) and 71 Fed. Reg. 46662 (August 14, 2006) -</p> <p>Must meet al requirements per IEP - Each IEP - 2 points</p>		<p>Total points = <u>4</u>/4</p>
<p>2.d. PTGs-Goals must include measurable progress towards goals. The IEP shall include a description of how the child's progress toward meeting the annual goals will be measured; and when periodic reports on the progress the child is making toward meeting the annual goals (such as through the use of quarterly or other periodic reports, concurrent with the issuance of report cards) will be provided to the parent. (34 C.F.R. § 300.320(a)(2)(ii))</p> <p>Must meet al requirements per IEP - Each IEP - 2 points</p> <p>IEP #2 - Student newly enrolled, points were adjusted.</p>		<p>Total points = <u>2</u>/2</p>
<p>2.e. Service Schedule- Accurately reflects beginning date, frequency, duration and location of services, including related services. The IEP shall include a statement of the special education and related services to be provided to the child, or on behalf of the child. (34 C.F.R. § 300.39(b)(3))</p> <p>Must meet al requirements per IEP - Each IEP - 2 points</p>		<p>Total points = <u>4</u>/4</p>
<p>2.f. LRE- data based and reflects how the student is placed within the continuum of service. The Least Restrictive Environment section of the IEP provides the necessary documentation that the IEP Team determined placement in the least restrictive environment according to the IDEA requirements and this procedural directive. (20 U.S.C. §1412(a)(5)(A); also, 34 C.F.R. §300.114(a)(2))</p> <p>Must meet all requirements per IEP - Each IEP - 1 point</p>		<p>Total points = <u>2</u>/2</p>
<p>2.g. PWN- Prior Written Notice - Records all proposals by school and parents- documents what was discussed including the continuum of services. Special education and related services are included in a child's FAPE; and therefore, a proposal to revise a child's IEP, which typically involves a change to the type, amount, or location of the special education and related services being provided to a child, would trigger requirements to provide prior written notice. (34 CFR § 300.503)</p> <p>Must meet al requirements per IEP - Each IEP - 2 points</p> <p>IEP #1 - Missing proposal and justification for adding a Reading goal. (1.5 points)</p>		<p>Total points = <u>3.5</u>/4</p>



<p>2.h. IEP Team Participants-The <i>IEP Team Meeting Participants</i> signature page of the IEP shall reflect the members of the IEP Team who were present and participated in the IEP Team meeting, and shall further provide the necessary documentation that the IEP Team meeting was duly constituted. The names of the IEP Team meeting participants shall be typed as well as their participation reflected by their signature. (34 C.F.R. § 300.321(a))</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p>2.i. Parent Involvement: Schools shall afford parents of a child with a disability an opportunity to participate in meetings with respect to the identification, evaluation, and educational placement of the child and the provision of FAPE to the child. (34 C.F.R. § 300.501(b)(1))</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p>2.j. Parent notification: The steps Schools shall take to ensure parent participation in EDT and/or IEP Team meetings shall include notifying parents of the meeting early enough to ensure that they will have an opportunity to attend and scheduling the meeting at a mutually agreed on time and place. (34 C.F.R. § 300.322(a))</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p><i>The following items will be reviewed only for IEPs that include data indicating these items should be addressed by the IEP team.</i></p> <p style="text-align: right;"><i>Total points will be adjusted accordingly.</i></p>
<p>2.k. Testing Accommodations – A statement of accommodations necessary to measure the academic achievement and functional performance of the child on state and districtwide assessment. 34 CFR 300.320(a)(6)(i)</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p>2.l. FBA/BIP if appropriate- The IEP team must, in the case of a child whose behavior impedes the child’s learning or that of others, consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior. Including conducting Functional Behavior Assessments (FBAs) and integration of Behavioral Intervention Plans (BIPs) into the IEPs. 34 CFR 300.324(a)(2)(i), (6.31.2.11(F) (1) NMAC)</p> <p>Alternate Assessment – If the IEP team determines that a child must take an alternate assessment, the IEP must contain a statement of why the child cannot participate in the regular assessment and why the particular alternate assessment selected is appropriate for the child. 34 CFR 300.320(a)(6)(ii). Alternate Assessment must be included in the IEP.</p> <p>ESY - The school has ESY eligibility data recorded for every student receiving Extended School Year services. ESY services may be provided only if a child’s IEP Team determines, on an individual basis, that the services are necessary for the provision of FAPE to the child. (34 C.F.R. § 300.106(a)(1-2))</p> <p>Each item per IEP – 1 point Total points = <u>1</u>/1</p> <p>IEP #1 - YES</p>
<p><u>2. IEP Compliance</u> Total points= <u>29</u> / <u>35</u> points</p>



<p>7. Transition Compliance</p> <p>The transition plans for students with disabilities (age 14+) are in compliance with Indicator 13. Schools shall integrate transition planning into the IEP process. The <i>Transition Services</i> section of the IEP includes the results of transition assessment, the student’s post-secondary goals and course of study, and coordinated set of activities. However, transition services also shall be incorporated throughout the IEP including in the annual goals, special education and related services. 34 CFR 300.320(b), (6.31.2.11(G) (2) NMAC)</p> <p style="text-align: right;">12 – 30 points</p>	
<p>3.a. Measurable post-secondary goals: The IEP must include appropriate measurable post-secondary goals based upon age appropriate transition assessments related to Training, Education, Employment, and <i>Where appropriate</i>, independent living skills. (34 C.F.R. § 300.320(b) (1); 6.31.2.11(G) (3) (a) NMAC</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p> <p>IEP #1 & IEP #2 - Post-Secondary Goals are incomplete, missing the phrase “After High School”.</p>	<p>Total points = <u>0</u>/2</p>
<p>3.b. Post-secondary goals updated annually – IEP must be current and contain Measurable post-secondary goals. Goals should be reviewed/updated annually.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p>	<p>Total points = <u>2</u>/2</p>
<p>3.c. Transition assessment – The IEP must include evidence that the measurable post-secondary goals were based on age appropriate transition assessment(s). Age appropriate transition assessments from multiple sources providing information on strengths, needs, preferences, and interests.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p> <p>IEP #1 – Transition assessment administration date occurs in the future, make sure to include the correct date.</p>	<p>Total points = <u>2</u>/2</p>
<p>3.d. Course of study – The IEP must include a course of study that will reasonably enable the student to meet his or her post-secondary goals. Included in the course of study: A multi-year description, current school year through anticipated exit year, credits to be earned for all years, and specific electives identified by course name.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p>	<p>Total points = <u>2</u>/2</p>
<p>3.e. Coordinated Transition activities – The IEP must include coordinated transition activities that will reasonably enable the student to meet his/her postsecondary goals related to: Instruction, Related service(s), Community experience(s), Development of employment and post-school objectives, Acquisition of daily living skills (if appropriate) and Functional evaluation (if appropriate)</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p>	<p>Total points = <u>2</u>/2</p>
<p>3.f. Annual goals related to post school goals – The IEP must include annual IEP goal(s) related to the student’s transition services needs.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point</p>	<p>Total points = <u>2</u>/2</p>



<p>3.g. Student invited to IEP Team meeting – The student’s file must include documented evidence that the student was invited to participate in his/her IEP meeting prior to the date the meeting was held.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p>3.h. Participating agency – If appropriate, the IEP must include evidence that a representative of any participating agency was invited to the IEP meeting with the prior consent of the parent or student who has reached the age of majority.</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>0</u>/2 IEP #1 & IEP #2 - There is no clear consideration to inviting a representative of a Participating Agency.</p>
<p>3.i. All students by the age of 14 have been informed of Rights That Will Transfer at Age of Majority. Beginning no later than the first IEP to be in effect when the child turns fourteen (14), or younger, if determined appropriate by the IEP team, and updated annually thereafter; the IEP shall include a statement that the child has been informed of the child’s rights under the IDEA that will transfer to the child on reaching the age of majority. (34 C.F.R. § 300.320(c); 6.31.2.11(G) (3) (c) NMAC).</p> <p>Must meet all requirements per IEP – Each IEP – 1 point Total points = <u>2</u>/2</p>
<p>3.j. Special Education IEPs submitted on time for SPP 13 upload – 2 points</p> <p style="text-align: center;">SPP 13 IEP file upload due date <u>12/14/2020</u> File upload date completed <u>12/10/20</u> Total points = <u>2</u>/2</p>
<p>3.k. All districts are required to administer and report Post-School Outcomes Survey, even if they had no high school students that exited in the reporting year. The Public Education Department, Special Education Bureau conducts an annual State-Wide Follow-up Study, as a mandated requirement of the State Performance Plan, to provide post school follow-up information to OSEP to address SPP Indicator 14.</p> <p>PSO surveys completed and uploaded by September 30, 2020 – 1 point Total points = <u>1</u>/1 YES</p>
<p><u>3. Transition Compliance</u> Total points= <u>17</u> / <u>21</u> points</p>



<p>8. Evaluation Compliance The following parts of the Evaluation reviewed are in compliance <i>* See links to state and federal regulations for additional guidance.</i></p> <p style="text-align: right;">16 - 25 possible points* <i>*Points will be adjusted to reflect all areas reviewed</i></p>
<p>4.a. The school is in compliance with Indicator 11 per STARS report (60 day timeline: signed consent/date evaluation is complete) to comply with this regulation, the school shall conduct a full and individual initial evaluation, in accordance with §300.305 and §300.306, before the initial provision of special education and related services to a child with a disability. (34 C.F.R. § 300.301(a)) Each reporting period - 1 point 40th <u>N/A</u> 80th <u>N/A</u> 120th <u>N/A</u> Total points= <u>N/A</u>/3 <u>N/A - No Initial Evaluations were conducted during the current school year.</u></p>
<p>4.b. The Re-evaluations are current per STARS report. Schools shall reevaluate a child with a disability at least once every three (3) years, unless the parent and the district agree that a reevaluation is unnecessary. (34 C.F.R. § 300.303(b)(2)) - Each reporting period - 1 point 40th <u>YES</u> 80th <u>YES</u> 120th <u>YES</u> Total points= <u>3</u>/3</p>
<p>4.c. REED - Review of existing evaluation data. As part of an initial evaluation (if appropriate) and as part of any reevaluation under this part, the IEP Team and other qualified professionals, as appropriate, must - Review existing evaluation data on the child, including - Evaluations and information provided by the parents of the child; Current classroom-based, local, or State assessments, and classroom-based observations; and Observations by teachers and related services providers; 34 CFR 300.305 (a)(1)(i,ii,iii) REED document - 5 points Total points= <u>N/A</u>/5 <u>IEP #2- N/A - Initial Evaluation</u></p>
<p>4.d. PWN - Prior Written Notice of intent to Evaluate/Reevaluate - Notice. The public agency must provide notice to the parents of a child with a disability, in accordance with § 300.503, that describes any evaluation procedures the agency proposes to conduct. 34 CFR 300.304(a) Each evaluation's PWN - 2 point Total points= <u>0</u>/2 <u>IEP #2 - Missing PWN notifying parents of the intent to Reevaluate.</u></p>
<p>4.e. Consent for Initial Evaluation/Reevaluation with testing - Parental consent for initial evaluation. (1)(i) The public agency proposing to conduct an initial evaluation to determine if a child qualifies as a child with a disability under § 300.8 must, after providing notice consistent with §§ 300.503 and 300.504, obtain informed consent, consistent with § 300.9, from the parent of the child before conducting the evaluation. Parental consent for reevaluations. Must obtain informed parental consent, in accordance with § 300.300(a)(1), prior to conducting any reevaluation of a child with a disability. 34 CFR 300.300(a) &(c)(1)(i) Each evaluation's consent - 3 points Total points= <u>3</u>/3</p>



<p>4.f. Initial Evaluation/Reevaluation Report - Initial evaluations. Each public agency must conduct a full and individual initial evaluation, in accordance with §§ 300.304 through 300.306, before the initial provision of special education and related services to a child with a disability under this part. Reevaluations. A public agency must ensure that a reevaluation of each child with a disability is conducted in accordance with §§ 300.304 through 300.311 - If the public agency determines that the educational or related services needs, including improved academic achievement and functional performance, of the child warrant a reevaluation; or if the child's parent or teacher requests a reevaluation. The public agency provides a copy of the evaluation report and the documentation of determination of eligibility at no cost to the parent. 34 CFR 300.301(a), 34 CFR 300.303(a)(1-2), 34 CFR 300.306(a)(2)</p> <p>Each evaluation's report - 3 points</p> <p style="text-align: right;">Total points= <u>3</u> /3</p>
<p>4.g. Eligibility Determination Team Meeting (Initial/Reevaluation) - Determination of eligibility. Upon completion of the administration of assessments and other evaluation measures, for each eligibility being considered - A group of qualified professionals and the parent of the child determines whether the child is a child with a disability, as defined in § 300.8, in accordance with paragraph (c) of this section and the educational needs of the child. In the case of a reevaluation of a child, whether the child continues to need special education and related services; 34 CFR 300.306(a)(1), 34 CFR 300.305 (a)(2)(iii)(B)</p> <p>Complete EDT forms per evaluation - 3 points</p> <p style="text-align: right;">Total points= <u>2.5</u> /3</p> <p>IEP #1 - EDT document is incomplete, missing documentation justifying eligibility decisions.</p>
<p>4.h. Initial IEPs - provision of services. Each public agency must ensure that - A meeting to develop an IEP for a child is conducted <u>within 30 days</u> of a determination that the child needs special education and related services; 34 CFR 300.323(c)(1)</p> <p>30 days initial placement timeline - 2 points</p> <p style="text-align: right;">Total points= <u>2</u> /2</p>
<p>4.i. Consent for Initial Placement - Parental consent for services. A public agency that is responsible for making FAPE available to a child with a disability must obtain informed consent from the parent of the child before the initial provision of special education and related services to the child. 34 CFR 300.300 (b)(1)</p> <p>Consent for initial placement - 2 points</p> <p style="text-align: right;">Total points= <u>2</u> /2</p>
<p><u>4. Evaluation Compliance</u></p> <p style="text-align: right;">Total points= <u>15.5</u> / <u>18</u> points</p>



Concerns from Current Visit – 4/28/21	Recommendations	Action Plan (with completion dates)
<p>2.a. IEPs are current per STARS report. STARS report indicates: 80th day <u> 1 </u> overdue IEPs, 120th day <u> 1 </u> overdue IEPs.</p>	<p>Ensure arrangements are made in advance to hold IEP meetings on time. To first, notify parents with sufficient time to attend or re-schedule IEP meeting; and second, to allow a few extra days for unforeseen circumstances.</p> <p>If students are enrolling with overdue IEPs, it is recommended to develop a process that will promptly address newly enrolled students to bring them up to date on a timely manner.</p>	<p>Hold all IEPs that are due before the end of the current school year.</p> <p style="text-align: right;">Review fall 2021</p>
<p>2.b. IEP Compliance - PLPs – Present Levels of Performance IEP #1 & IEP #2 – Present levels are incomplete, missing scores and/or narrative.</p>	<p>All IEPs must include a statement of the child’s present levels of academic achievement and functional performance. Including scores, data and narrative that clearly describes the area of need. Present levels must also include all related services.</p>	<p>Ensure all IEPs include complete present levels of performance.</p> <p style="text-align: right;">Review fall 2021</p>
<p>2.g. IEP Compliance - PWN – Prior Written Notice – IEP #1 – Missing proposal and justification for adding a Reading goal.</p>	<p>PWNs must include all items and options the Public Agency and/or Parent/guardian proposed during the IEP meeting. Proposals must include detailed documentation that supports the proposal. This page is a summary of the discussions held during the meeting. It includes information about: (but not limited to)</p> <ul style="list-style-type: none"> -Provision of services and setting -Provision of Related Services & supports -Transition information (Transition services, goals, graduation path, outside agencies, transfer of rights) -State testing and accommodations -Behavioral supports 	<p>Ensure all IEPs include a complete and accurate Prior Written notice of all proposed actions. Proposals must include proper justification based on data that describes the reason(s) for acceptance or rejection.</p> <p style="text-align: right;">Review fall 2021</p>
<p>3.a. Transition – Post-secondary goals IEP #1 & IEP #2 - Post-Secondary Goals are incomplete, missing the phrase “After High School”.</p>	<p>Transition IEPs must include measurable postsecondary goals that address training after high school, Education after high school, and Employment after high school, and (where appropriate) independent living Skills after high school and goals must be updated annually.</p>	<p>Train staff to ensure this section is completed accurately.</p> <p style="text-align: right;">Review fall 2021</p>



<p>3.h. Transition Plans – Participating agency invited (if appropriate) IEP #1 & IEP #2 - There is no clear consideration to inviting a representative of a Participating Agency.</p>	<p>If appropriate, the school must consider inviting a representative of any Participating Agency (that is likely to be responsible for providing or paying for transition services) with prior consent of the parent or student who has reached the age of majority. Review current transition process to include this information.</p>	<p>Ensure participating agencies are invited with parent/student consent prior to meeting. If it is not appropriate to invite a participating agency, document in PWN. Review fall 2021</p>
<p>4.d. Evaluation-PWN – Prior Written Notice of intent to Evaluate/Reevaluate IEP #2 – Missing PWN notifying parents of the intent to Reevaluate.</p>	<p>The public agency must provide notice to the parents of a child with a disability, in accordance with § 300.503, that describes any evaluation procedures the agency proposes to conduct.</p>	<p>Ensure PWN is provided to parents prior to conducting any evaluation. Review fall 2021</p>
<p>Student #1 & Student #2 Based on all the findings outlined above. It is recommended the IEP team conducts an amendment or full IEP meeting to address all non-compliant areas by the 40th day 2021-2022 School year. Review fall 2021</p>		
<p>4.g. Evaluation – EDT – Eligibility Determination Team IEP #1 – EDT document is incomplete, missing documentation justifying eligibility decisions.</p>	<p>Upon completion of the administration of assessments and other evaluation measures, for each eligibility being considered - A group of qualified professionals and the parent of the child determines... In the case of a reevaluation of a child, whether the child continues to need special education and related services. The team must ensure evaluation procedures meet NMTEAM 2017 requirements.</p>	<p>Ensure EDTs/METs include all the pertinent information being considered when making eligibility determination decisions. Review fall 2021</p>

* **Highlighted** items will be followed-up during **Fall 2021 site visit.**