

# Agenda of Regular Meeting

## The Board of Trustees Abilene Independent School District

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A Regular Meeting of the Board of Trustees of Abilene Independent School District will be held Monday, August 9, 2021, beginning at 4:30 PM in the Boardroom, One AISD Center 241 Pine Street, Abilene, Texas 79601.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order.
- II. Closed Session: A Closed Session may be held under the provisions of Texas Government Code, Chapter 551 including but not limited to Section 551.071, Section 551.072, Section 551.074, Section 551.076, and Section 551.082, and Section 551.0821.
  - A. The Board may deliberate matters of Personnel, i.e. appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. (Section 551.074)
    - I. Professional Employment Contracts.
  - B. Consultation with Legal Counsel regarding Pending or Contemplated Litigation and/ or Privileged Legal Advice. (Section 551.071)
  - C. The Board may discuss the Value, Exchange and/or Disposition of Real Property. (Section 551.072)
  - D. The Board may discuss matters of Safety and Security. (Section 551.076)
  - E. The Board may discuss matters pertaining to Students necessarily involving personally identifiable information, e.g. Student Discipline. (Sections 551.082, 551.0821)
- III. Reconvene from Closed Session. (Approximately 6:00 p.m.)
  - A. Invocation.
  - B. Pledge of Allegiance to the Flags of the United States of America and the State of Texas.
  - C. Board/Superintendent Announcements/Information.
  - D. Recognitions.
    - I. Teachers of the Year.
  - E. Oral Communication from the Public.
- IV. Consent Agenda.
  - A. The Board will consider accepting the June Financials.  
Dr. Joe Waldron, Chief Financial Officer

- B. The Board will consider approval of the Minutes of the July 1, 2021 Regular Meeting.
  - C. The Board will consider approval of the 2021-2022 District and Campus Improvement Plans.  
Dr. Ketta Garduno, Associate Superintendent for Curriculum & Instruction
  - D. The Board will consider approval of a Resolution to join and participate in the Educational and Institutional Cooperative Services purchasing cooperative.  
Scott McLean, Associate Superintendent for Operations
  - E. The Board will consider approval of the 2021 – 22 Board Approved Bus Routes.  
Scott McLean, Associate Superintendent for Operations
  - F. The Board will consider approval of the Qualified District T-TESS Appraisers.  
Alison Sims, Executive Director of Human Resources
- V. Regular Agenda.
- A. 2018 Bond Reports.
    - I. PSC
    - II. Jacob Martin
    - III. Huckabee
  - B. Stafford Elementary School Presentation.  
Melissa Scott, Stafford Elementary Principal
  - C. Budget Workshop.  
Dr. Joe Waldron, Chief Financial Officer
  - D. The Board will consider approval of the Proposed Tax Rate to be published in the notice for public meeting.  
Dr. Joe Waldron, Chief Financial Officer
  - E. The Board will consider approval of the 2021-2022 Student Code of Conduct and Student Handbook.  
Stevanie Jackson, Executive Director of Student Services
  - F. The Board will consider approval of Policy EIC (LOCAL) - *Academic Achievement*, in second reading for final approval.  
Dr. Ketta Garduno, Associate Superintendent for Curriculum & Instruction
  - G. District STAAR Results and Academic Planning Presentation.  
Dr. Ketta Garduno, Associate Superintendent for Curriculum & Instruction
  - H. Health and Safety Protocols for School Year 2021-2022.  
Dr. Gustavo Villanueva, Associate Superintendent for Leadership and Student Services
- VI. The Board may take action relevant to Items Covered During Closed Session.
- A. The Board will consider approval of Personnel Recommendations.
    - I. Professional Employment Contracts.
  - B. Matters pertaining to Litigation, if any.
  - C. Matters pertaining to Real Property, if any.
  - D. Matters pertaining to Safety and Security, if any.
  - E. Matters pertaining to Students, if any.
- VII. Adjournment.

## AGENDA ITEM

SUPPORTING DATA AND INFORMATION: Attached are June, 2021 financial and bond reports. Included is additional information concerning tax collections, payroll information.

EXHIBITS: 7

RECOMMENDATIONS: Vote to accept financial reports as presented.

APPROVAL/REJECTION/POSTPONEMENT

# Memo



**To:** Dr. David Young, Superintendent of Schools  
**From:** Dr. Joseph Waldron, Chief Financial Officer  
**Date:** July 29, 2021  
**Re:** June, 2021 Financial Information

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Attached are the financial reports for the General Fund for the ten months ended June 30, 2021 and additional supplemental information for your review.

## **Revenues**

Current tax receipts through June are up compared to the same ten month period last year (94.32% vs. 96.43%). Delinquent taxes plus the related penalties and interest will likely meet budgeted expectations with 90% collected through the end of June.

Total federal revenue is expected to come very close to budgeted expectations by year-end due to the ADA Hold Harmless revenue. However, this revenue will be supplanted by the state in the form of a reduction in our ESSER II funds once our grant is approved.

## **Expenditures**

Total expenditures are slightly below budget through June. *Payroll Costs* remain below budgeted expectations through June with 84% of the budget spent. Total utility costs through June were down \$50,000 compared to the same period last year.

In the Capital Projects fund, a total of \$124,297,375 has been expended since issuing bonds from the 2018 bond election. In addition to the \$138,679,000 authorized in 2018, cumulative interest of \$2.915M has been earned.

If you have any questions, please contact me.

**Abilene Independent School District**  
**Revenues and Expenditures - Comparison**  
**General Fund**  
**Periods Ended June 30, 2021 and 2020**

	Year to Date				Increase/ (Decrease)	%
	2020	Encumbr.	Actuals	2021		
<b>REVENUES</b>						
Local	\$ 40,257,400	\$ -	\$ 41,717,809	\$ 41,717,809	\$ 1,460,409	3.63%
State	74,780,496	-	80,231,812	80,231,812	5,451,316	7.29%
Federal	2,653,660	-	2,555,319	2,555,319	(98,341)	-3.71%
Total Revenues	<u>117,691,557</u>	<u>-</u>	<u>124,504,940</u>	<u>124,504,940</u>	<u>6,813,383</u>	<u>5.79%</u>
<b>EXPENDITURES</b>						
Instruction	\$ 71,328,983	\$ 1,449,032	\$ 70,062,874	\$ 71,511,906	\$ 182,923	0.26%
Instructional Resources and Media Services	1,875,861	46,261	1,814,609	1,860,870	(14,991)	-0.80%
Curriculum and Instructional Staff Development	2,171,268	209,957	2,165,514	2,375,471	204,203	9.40%
Instructional Leadership	2,534,188	81,540	2,412,318	2,493,858	(40,330)	-1.59%
School Leadership	7,289,393	24,168	7,703,627	7,727,795	438,402	6.01%
Guidance, Counseling and Evaluation Services	5,014,312	11,839	5,493,841	5,505,680	491,368	9.80%
Social Work Services	907,550	5,157	913,935	919,092	11,542	1.27%
Health Services	1,999,855	19,113	1,851,933	1,871,046	(128,809)	-6.44%
Student Transportation	5,716,408	783,138	4,802,506	5,585,644	(130,764)	-2.29%
Extracurricular Activities	4,176,222	156,059	3,884,849	4,040,908	(135,314)	-3.24%
General Administration	4,006,981	22,487	4,326,609	4,349,096	342,115	8.54%
Facilities Maintenance and Operations	11,396,394	428,701	11,041,984	11,470,685	74,291	0.65%
Security and Monitoring Services	565,912	3,916	593,443	597,359	31,447	5.56%
Data Processing Services	5,605,786	721,632	3,943,044	4,664,676	(941,110)	-16.79%
Community Services	516,438	-	574,119	574,119	57,681	11.17%
Debt Services	180,616	-	252,550	252,550	71,934	39.83%
Facilities Acquisition and Construction	96,493	211,410	1,435,437	1,646,847	1,550,354	1606.70%
Juvenile Justice Program	67,005	-	37,200	37,200	(29,805)	-44.48%
Intergovernmental Charges	647,637	-	670,791	670,791	23,154	3.58%
Total Expenditures	<u>126,097,303</u>	<u>4,174,409</u>	<u>123,981,182</u>	<u>128,155,591</u>	<u>2,058,288</u>	<u>1.63%</u>
<b>OTHER</b>						
Sources	\$ 46,451	-	-	4,452,398	\$ 4,405,947	N/A
Uses	-	-	-	4,319,509	4,319,509	N/A
<b>EXCESS REVENUES AND OTHER RESOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>						
	<u>(8,359,295)</u>	<u>(4,174,409)</u>	<u>523,758</u>	<u>(3,517,762)</u>	<u>4,841,533</u>	
<b>EXPENDITURES BY OBJECT CODE:</b>						
Payroll	\$ 103,028,170	\$ -	\$ 103,119,399	\$ 103,119,399	\$ 91,229	0.09%
Purchased and Contracted Services	11,044,117	1,250,059	10,597,409	11,847,468	803,351	7.27%
Supplies and Materials	8,347,242	1,954,865	5,065,236	7,020,101	(1,327,141)	-15.90%
Miscellaneous Expenditures	1,476,553	20,549	1,963,271	1,983,820	507,267	34.35%
Debt Service	214,691	-	252,550	252,550	37,859	17.63%
Capital Outlay	1,986,529	948,936	2,983,317	3,932,253	1,945,724	97.95%
Total Expenditures	<u>126,097,303</u>	<u>4,174,409</u>	<u>123,981,182</u>	<u>128,155,591</u>	<u>2,058,288</u>	<u>1.63%</u>

**Abilene Independent School District  
Revenues and Expenditures  
Governmental Fund Types  
Period Ending June 30, 2021**

	<u>Revenues/ Other Resources</u>	<u>Expenditures/ Other Uses</u>	<u>Revenues Over/(Under) Expenditures</u>
<b>General Fund:</b>			
190 Shotwell Complex	\$ 258,984	\$ 253,917	\$ 5,067
197 Extracurricular (beyond District)	31,805	161,576	(129,771)
199 General Operating	<u>128,666,549</u>	<u>132,059,607</u>	<u>(3,393,058)</u>
Total	<u>\$ 128,957,338</u>	<u>\$ 132,475,100</u>	<u>\$ (3,517,762)</u>
<b>Special Revenue Fund:</b>			
205 Head Start	2,606,364	2,606,364	-
206 McKinney Vento Grant	95,810	95,810	-
211 ESEA Title I	4,349,674	4,349,674	-
224 IDEA-B Formula	3,450,629	3,450,629	-
225 IDEA-B Preschool	130,724	130,724	-
226 IDEA-B Discretionary Deaf	35,877	35,877	-
240 Food Service	6,641,065	7,182,986	(541,921)
242 Summer Feeding	48,295	48,295	-
244 Carl Perkins-Vocational Education	125,383	125,383	-
255 ESEA Title II, TPTR	549,501	549,501	-
263 Title III	53,006	53,006	-
266 ESSER	3,777,337	3,777,337	-
276 Instructional Continuity Grant	37,102	37,102	-
281 ROTC	1,080,156	1,080,156	-
288 Early Head Start	2,464,849	2,464,849	-
289 Title IV, Part A - SSAEP	489,327	489,327	-
309 Adult Education-Federal	606,633	606,633	-
312 Temp. Assistance for Needy Families-Federal	55,431	55,431	-
412 Childcare Services	7,089	7,089	-
429 State Funded Special Revenue Funds	106,890	106,890	-
431 Adult Education-State	127,920	127,920	-
435 Deaf Ed - State	145,028	145,028	-
461 Campus Activity Fund	131,688	142,560	(10,872)
480 Partners in Education Donations	115	115	-
481 Holland Medical HS Community Donation	5,060	5,060	-
485 Dodge Jones	2,848		
487 Advanced Placement	15,303	15,303	-
488 Dian Graves Owen-Advanced Placement	47,272	47,272	-
489 Abilene Education Foundation	189,323	189,323	-
492 Kids Learning Together	77,127	77,127	-
493 Homeless Supply Program	10,387	10,387	-
496 Regional Day School for the Deaf-Local	193,569	193,569	-
498 Adult Education-GED	256	256	-
499 Other	179,566	179,566	-
Total	<u>\$ 27,836,606</u>	<u>\$ 28,386,549</u>	<u>\$ (552,793)</u>
<b>Debt Service Fund:</b>			
599 Debt Service	<u>\$ 16,897,054</u>	<u>\$ 11,831,009</u>	<u>\$ 5,066,045</u>
<b>Capital Projects Fund:</b>			
620 Capital Projects-2019 Bonds	<u>\$ 7,272,563</u>	<u>\$ 143,233,045</u>	<u>\$ (135,960,482)</u>

**Abilene Independent School District  
2019 Bond Program  
Summary by Contracted Project  
As of June 30, 2021**

	<u>Budget</u>	<u>Received/Spent to Date</u>	<u>Estimated Remaining</u>
<b><u>RESOURCES</u></b>			
Bond Proceeds	\$ 138,679,000.00	\$ 138,679,000.00	\$ -
Interest-to-date	-	2,915,026.58	2,915,026.58
	-	4,357,536.84	4,357,536.84
<b>Total Resources</b>	<b>138,679,000.00</b>	<b>145,951,563.42</b>	<b>7,272,563.42</b>
<b><u>EXPENDITURES</u></b>			
Multi-Campus Athletic Improvements	\$ 13,135,128.00	\$ 13,178,355.67	\$ (43,227.67)
Austin Elementary Replacement	22,341,337.00	22,969,064.21	(627,727.21)
High School Band/Choir Renovations	3,810,087.00	279,373.28	3,530,713.72
Taylor Elementary Replacement	22,991,323.00	22,936,692.60	54,630.40
Madison/Mann Fine Arts Renovations	2,761,625.00	3,268,960.41	(507,335.41)
High School Stage Renovations	1,681,852.00	1,274,733.37	407,118.63
Dyess Elementary Replacement	23,770,789.00	15,722,289.66	8,048,499.34
Middle School Weight Rooms	1,575,286.00	1,556,286.98	18,999.02
New Career & Technology High School (The LIFT)	36,611,573.00	33,002,254.76	3,609,318.24
Districtwide Capital Improvements (Note 1)	10,000,000.00	10,109,364.23	(109,364.23)
<b>Total Expenditures</b>	<b>138,679,000.00</b>	<b>124,297,375.17</b>	<b>\$ 14,381,624.83</b>
<b>Remaining Balance - All Sources @ 6/30/21</b>	<b>\$ -</b>	<b>\$ 21,654,188.25</b>	<b>\$ 21,654,188.25</b>
<b>Cash/Investments @ 6/30/21</b>			
Lone Star Investment Pool	\$ -		
First Financial Bank - Abilene	21,654,530.09		
		21,654,530.09	
Due to General Fund (Warehouse reqs for The LIFT)	(341.98)		
Due from General Fund (Correct transfer errors)	0.14		
		(341.84)	
		<b>\$ 21,654,188.25</b>	

**Note 1: Districtwide Capital Improvements By Project**

AHS Administration & Gym HVAC (Phase 1)	\$ 4,473,211.11
AHS HVAC Renovation (Phase 2)	1,692,984.75
CHS HVAC Renovation	3,050,477.24
Madison HVAC Renovation	417,572.01
Mann HVAC Renovation	369,051.56
Craig Middle School Cafeteria RTU Replacement	106,067.56
	<b>\$ 10,109,364.23</b>

**ABILENE INDEPENDENT SCHOOL DISTRICT  
SUPPLEMENTAL INFORMATION  
PERIOD ENDED JUNE 30, 2021**

**TAX COLLECTIONS - current:**

	2020-21		2019-20		Variance Compared to Tax Levy (Cumulative)	
	Cumulative tax collections Amount	Percent	Cumulative tax collections Amount	Percent	Amount	Percent
Tax levy	\$ 64,481,580	100.00%	\$ 63,322,580	100.00%		
September	-	0.00%	-	0.00%	-	0.00%
October	2,182,444	3.38%	2,786,128	4.40%	(654,746.00)	-1.02%
November	8,211,940	12.74%	8,829,501	13.94%	(776,792.00)	-1.20%
December	30,943,762	47.99%	30,690,317	48.47%	(310,460.00)	-0.48%
January	50,584,542	78.45%	49,523,398	78.21%	153,499.00	0.24%
February	55,696,579	86.38%	54,442,114	85.98%	255,317.00	0.40%
March	57,020,758	88.43%	55,227,831	87.22%	779,924.00	1.21%
April	57,480,149	89.14%	55,579,914	87.77%	884,666.00	1.37%
May	57,954,343	89.88%	56,072,437	88.55%	855,904.00	1.33%
June	62,182,614	96.43%	59,725,091	94.32%	1,363,588.00	2.11%
July	-	0.00%	61,686,820	97.42%	(62,817,955.00)	-97.42%
August	-	0.00%	61,903,236	97.76%	(63,037,193.00)	-97.76%

This information will be used to track District tax collections. Any significant deviations would potentially warrant an adjustment to the District budget. Taxes are officially levied on October 1. As a result, there are no current collections during the month of September each year. Tax collections become delinquent on January 31.

**ABILENE INDEPENDENT SCHOOL DISTRICT  
SUPPLEMENTAL INFORMATION  
PERIOD ENDED JUNE 30, 2021**

**NUMBER OF PAYROLL CHECKS AND DIRECT DEPOSITS:**

	2020-21 Payroll checks/direct deposits	2019-20	Net Change
September	2,596	2,517	79
October	2,593	2,530	63
November	2,584	2,528	56
December	2,576	2,531	45
January	2,546	2,518	28
February	2,540	2,526	14
March	2,531	2,528	3
April	2,527	2,521	6
May	2,509	2,520	(11)
June	2,499	2,515	(16)
July	-	2,492	(2,492)
August	-	2,485	(2,485)

This information is presented to determine if there are any significant fluctuations in the number of employees being paid in any given month. It only includes regular employees from all funding sources, but not any substitutes.

**Abilene Independent School District**  
**Revenues and Expenditures - Budget vs. Actual**  
**General Fund**  
**Period Ending June 30, 2021**

	<u>Amended Budget</u>	<u>Year To Date</u>	<u>Difference</u>	<u>%</u>
<b>REVENUES</b>				
5700s - Local	\$ 49,834,213	\$ 41,717,809	\$ (8,116,404)	83.71%
5800s - State	96,416,700	80,231,812	(16,184,888)	83.21%
5900s - Federal	3,381,000	2,555,319	(825,681)	75.58%
Total Revenues	<u>\$ 149,631,913</u>	<u>\$ 124,504,940</u>	<u>\$ (25,126,973)</u>	83.21%
<b>EXPENDITURES</b>				
11 - Instruction	\$ 85,854,312	\$ 71,511,906	\$ 14,342,406	83.29%
12 - Instructional Resources and Media Services	2,093,481	1,860,870	232,611	88.89%
13 - Curriculum and Instructional Staff Development	3,115,691	2,375,471	740,220	76.24%
21 - Instructional Leadership	3,389,112	2,493,858	895,254	73.58%
23 - School Leadership	9,599,093	7,727,795	1,871,298	80.51%
31 - Guidance, Counseling and Evaluation Services	6,381,480	5,505,680	875,800	86.28%
32 - Social Work Services	1,007,838	919,092	88,746	91.19%
33 - Health Services	2,119,900	1,871,046	248,854	88.26%
34 - Student Transportation	5,586,108	5,585,644	464	99.99%
36 - Extracurricular Activities	4,538,051	4,040,908	497,143	89.05%
41 - General Administration	5,414,444	4,349,096	1,065,348	80.32%
51 - Facilities Maintenance and Operations	15,612,276	11,470,685	4,141,591	73.47%
52 - Security and Monitoring Services	751,609	597,359	154,250	79.48%
53 - Data Processing Services	5,489,781	4,664,676	825,105	84.97%
61 - Community Services	652,063	574,119	77,944	88.05%
71 - Debt Service	380,000	252,550	127,450	66.46%
81 - Facilities Acquisition and Construction	1,693,064	1,646,847	46,217	97.27%
95 - Juvenile Justice Program	135,000	37,200	97,800	27.56%
99 - Intergovernmental Charges	500,000	670,791	(170,791)	134.16%
Total Expenditures	<u>\$ 154,313,303</u>	<u>\$ 128,155,591</u>	<u>\$ 26,157,712</u>	83.05%
<b>OTHER</b>				
7900s - Sources	4,319,509	4,452,398	(132,889)	N/A
8900s - Uses	4,319,509	4,319,509	-	N/A
<b>EXCESS REVENUES AND OTHER RESOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>				
	<u>\$ (4,681,390)</u>	<u>\$ (3,517,762)</u>	<u>\$ (8,199,152)</u>	
<b>EXPENDITURES BY OBJECT CODE:</b>				
6100s - Payroll	\$ 122,126,420	\$ 103,119,399	\$ 19,007,021	84.44%
6200s - Purchased and Contracted Services	14,822,813	11,847,468	2,975,345	79.93%
6300s - Supplies and Materials	9,223,141	7,020,101	2,203,040	76.11%
6400s - Miscellaneous Expenditures	3,164,277	1,983,820	1,180,457	62.69%
6500s - Debt Service	380,000	252,550	127,450	66.46%
6600s - Capital Outlay	4,596,653	3,932,253	664,400	85.55%
Total Expenditures	<u>\$ 154,313,303</u>	<u>\$ 128,155,591</u>	<u>\$ 26,157,712</u>	

## **AGENDA ITEMS**

### **Abilene Independent School District**

#### **District Improvement Plan and Campus Improvement Plans**

**SUPPORTING DATA AND INFORMATION:** Each year all school districts are required to write a District Improvement Plan which details major initiatives for the upcoming year that are designed to drive continuous improvement throughout the school district. In addition, all campuses are required to write a similar Campus Improvement Plan, also with the goal to drive continuous improvement during this school year. We shared the 2021-2022 plans with the Board in July and are now seeking approval of the plans during the August Board meeting.

**EXHIBITS:** Presentation slides, Executive Summary, and access the District and Campus Improvement Plans

**RECOMMENDATION:** Recommended for Board consideration for approval

**APPROVE/REJECTION/POSTPONEMENT:**