

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES SPECIAL MEETING  
Tuesday, April 2, 2024**

Notice is hereby given that a Special Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Tuesday, April 2, 2024 beginning at 6:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
4. OPEN FORUM 3
5. ACTION ITEMS
  - A. Consideration and Approval of the Purchase of 14 Passenger, Non-CDL School Buses from the 2023-2024 Budget  
Brent Stanford, Executive Director of Support Services 5
  - B. Consideration and Approval of Purchase of Red Oak High School Band Uniforms  
Jason Nitsch, Director of Fine Arts 9
6. CLOSED SESSION
  - A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
  - B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
  - C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
  - D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
  - E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
  - F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
  - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
  - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
  - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
  - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
7. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION 1

## 8. ADJOURNMENT

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.***

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on March 28, 2024 at 4:30 p.m.

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Brenda Sanford, Superintendent  
(For the Board of Trustees)

## AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

ROISD Campus Your Child(ren) attends \_\_\_\_\_

School District of Residence \_\_\_\_\_ Telephone \_\_\_\_\_

Topic/ Agenda Item \_\_\_\_\_

**Limit on Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment**

**Regular Meetings**

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

**Special Meetings**

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

**Procedures**

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Public comment shall occur at the beginning of the meeting.

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.

**Meeting Management**

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

**Board's Response**

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

Purchase of School Buses-14 Passenger, Non-CDL

**Presented for:**

Board Action   X  

Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_

Attached   X  

Provided Later \_\_\_\_\_

**Contact Person:**

Kevin Freels, Assistant Superintendent of District Operations

Brent Stanford, Executive Director of Support Services

**Background Information:**

This purchase is for two (2) non CDL buses to accommodate extracurricular trips in the district. Having these buses available will alleviate some of the need of using the larger buses for small groups.

**Fiscal Implications:**

\$124,900.00	14 passenger non cdl bus (2 total)	\$249,800.00
1,581.48	camera system (2 total for buses)	<u>3,162.96</u>
	Total	\$252,962.96

The funds for this purchase will come from the General Operating Funds from the 2023-2024 budget year.

**Administrative Recommendation:**

Administration recommends that the Board approve the purchase of two (2) 14-passenger non-CDL buses, opting out of SB 693, due to lack of adequate funding, from the 2023-2024 budget year.



**BILL TO**

Company	Red Oak ISD 1 system
Address	PO Box 9000
City	Red Oak
State / Province	TX
ZIP / Postal Code	75154

**SHIP TO**

Company	Red Oak ISD
Address	148 Louise Ritter BLVD
City	Red Oak
State / Province	TX
ZIP / Postal Code	75154

- Total excludes PST, GST, HST, local, state, and federal taxes.
- Limited Warranty: 3 years on SD cards & DVRs. 5 years on interior cameras. 1 year on exterior cameras. 1 year on accessories. 1 year on HD & SSD HD
- This quote may or may not contain a cost for shipping. Unless specifically noted otherwise, shipping will be charged.
- **Quote is valid for 30 days**

**Total** \$ 4,744.44

**This quote may or may not contain a cost for shipping.**



March 28, 2024  
Red Oak ISD  
Contact: Brent Stanford  
Email: [brent.stanford@redoakisd.org](mailto:brent.stanford@redoakisd.org)

Quote: **P006289**

**TIPS # 230204**

**2025 Chevy Collins 14 Passenger NON-CDL – Yellow School Bus**

**(QTY 6 Available)**

- Gas Engine**
- Hydraulic Brakes**
- Factory Air Conditioned**
- Bench Seated**
- Lap Belts**
- Back-Up Alarm**
- LED Lights**
- Free School Lettering**
- Full Factory Warranties**
- \*\*NO 3-Point Seat Belts – Board to OPT-OUT\*\***

Price = **\$124,900.00** Each x 2 = Total **\$249,800.00**

**FOB: National Bus Sales (Tulsa, Ok)**

**Available options:**

- Delivery to District @ \$2.50 per Mile**
- 3-Point Seat Belts Installed = \$7,350.00**
- Financing and Lease Options Available**

***On The Ground and Available Now - Quantity (6)***

I am grateful for the opportunity to earn your business and if you have any questions, please feel free to contact me at 1-800-475-1439 EXT 309 on my cell 918-805-2226 or [mail to:gary@nationalbus.com](mailto:gary@nationalbus.com)

**Sincerely,**  
**Gary Guest**  
*Regional Sales Manager*

\*All vehicles are subject to prior sale, unless secured by deposit or P.O.  
\*Quote valid for 15 days  
\*\* Texas State Bill SB693 allows for OPT-OUT at Public Board meeting due to budgetary constraints

***“Your transportation needs may change, our resolve to help will not.”***

## **Purchase of Red Oak High School Band Uniforms**

### **Presented for:**

Board Action     X     Report/Review Only                     

### **Supporting documents:**

None                      Attached     X     Provided Later                     

### **Contact Person:**

Jason Nitsch, Director of Fine Arts  
Julie Phillips, Director of Purchasing

### **Background Information:**

Band Uniforms were last purchased in 2015. The current uniforms are within the expected lifespan of 7-9 years, and are experiencing predictable wear and degradation from use and exposure to the elements, and need to be replaced for the 2024-2025 school year.

Band staff worked, in collaboration with designers, to develop the uniform design over a series of months. Those designs were incorporated into a sample uniform which was further evaluated and the design and uniform sample were submitted to the cabinet for review and approval.

The expected life of these uniforms is approximately 7-9 years.

### **Fiscal Implications:**

Quotes for uniforms were received from:

DeMoulin Brothers & Company  
Stanbury Uniforms  
Fruhauf Uniforms (Quote requested. No response)

The purchase will be funded from General Funds (199) for the 2024-2025 school year.

### **Administrative Recommendation:**

Option 1:  
Administration recommends the purchase of 250 band uniforms from DeMoulin Brothers & Company at \$183,660.30, using Buyboard contract 670-22.

Option 2:  
Administration recommends the purchase of 250 band uniforms from DeMoulin Brothers & Company not to exceed \$215,162.30, using Buyboard contract 670-22. This price would include additional pieces.

**QUOTATION**

Regional Sales Manager  
**Michael Knipe**  
 618-690-2450  
 mknipe@demoulin.com

**BILL TO** RED OAK ISD  
 ATTN: ACCOUNTS PAYABLE  
 PO BOX 9000  
 RED OAK, TX 75154

**SHIP TO** RED OAK HIGH SCHOOL  
 ATTN: JUSTIN WOOD  
 220 S STATE HIGHWAY 342  
 RED OAK, TX 75154

DeMOULIN Bros & Co certifies it has familiarized itself with your specifications, has carefully read them and understands their contents. All uniforms furnished will be in the style and quality requested.

<u>QUANTITY</u>	<u>STYLE</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
250	I436	Custom Band Jacket	306.44	76,610.00
250	B569	Custom Band Bibbers	147.27	36,817.50
250	Halo	Custom Band Halo Wrap	26.33	6,582.50
250	Shako Wrap	Custom Halo Wrap Cover	74.47	18,617.50
250		Custom Band Plume	36.04	9,010.00
250	Hip Drape	Custom Band Leg Cape	51.54	12,885.00
250	B539	Custom Band Gauntlets	26.60	6,650.00
260		Heavy Duty Garment Bag	36.00	9,360.00
10	I436	Custom DM Jacket	341.43	3,414.30
10	B569	Custom DM Bibbers	166.70	1,667.00
10	Shako Wrap	Custom DM Halo Wrap Cover	82.28	822.80
10		Custom DM Plume	36.04	360.40
10	Hip Drape	Custom DM Leg Cape	56.26	562.60
10	B539	Custom DM Gauntlets	30.07	300.70

SHIPPING TERMS: <b>GROUND - FOB CUSTOMER</b>	SubTotal	183,660.30
	Quotation Total	183,660.30

When awarded a purchase order, DeMOULIN Bros & Co agrees to ship a sample uniform within **28** days and estimates shipping the entire order after **180** calendar days, after our receipt of the approved sample and receipt of all details.