

**AGENDA OF SCHOOL DISTRICT REGULAR MEETING
SCHOOL BOARD
RED OAK INDEPENDENT SCHOOL DISTRICT
Monday, January 25, 2021**

Notice is hereby given that a Regular Meeting of the School Board of the Red Oak Independent School District will be held on Monday, January 25, 2021 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
4. RECOGNITIONS
 - A. School Board Appreciation Month - "Navigating To Success" 4
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 - A. 2021-2022 Budget Process 5
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 - B. Curriculum Update 7
Scott Rogers, Executive Director of Curriculum and Instruction
 - C. School and Family Services Update
Shondra Jones, Director of School and Family Services
 - D. ROISD Police Department Update
Phillip Prasifka, Chief of Police, Red Oak ISD Police Department
 - E. District Update
Brenda Sanford, Superintendent
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 - B. Consideration and Approval of Annual Investment Report 27
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Financial Officer
 - C. Consideration and Approval of General Election Order for the Red Oak 71
Independent School District Trustee Election on May 1, 2021
Brenda Sanford, Superintendent
 - D. Consideration and Approval of Joint Election Contract for Election 76
Services with the County of Ellis
Brenda Sanford, Superintendent
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Brenda Sanford, Superintendent
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9. FACILITY WORKSHOP	
Kevin Freels, Assistant Superintendent of District Operations	
10. CLOSED SESSION	
A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee	
1. Personnel Matters	
E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.	
I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.	
J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.	
11. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION	
12. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the

Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on January 22, 2021 at 4:30 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)



**STATE OF TEXAS
OFFICE OF THE GOVERNOR**

As we continue to face the unprecedented challenges presented by the novel coronavirus (COVID-19) pandemic, the importance of ensuring a better tomorrow by securing our young peoples' bright and precious futures has never been greater.

This year has brought the indispensable value of education into sharp focus as school districts across Texas continue to dedicate time and resources to ensure Texas students receive the best education possible regardless of the circumstances. Though we have encountered many new trials, the fact remains that a rigorous and well-rounded education serves as the best foundation upon which young Texans can build successful lives out of their dreams.

School boards play a vital role in our efforts to improve education in the Lone Star State. Across Texas, dedicated school boards work with parents, educators, and community members to create successful learning environments. Our school boards have also been instrumental in our state's educational response to COVID-19 by leading their districts in implementing safety measures, coordinating and facilitating online learning, and providing support to administrative staff, teachers, parents, and students.

While school districts will always face new challenges as they serve the needs of students, Texans can count on their school board members, along with other dedicated school officials, to weather these trials, create opportunities to discuss important issues, develop innovative solutions, and empower educators while remaining focused on their students' futures.

At this time, I encourage all Texans to join in recognizing and celebrating the work and success of our many school board members across Texas, and to remember that the children we nurture today will become the leaders of our state and nation tomorrow.

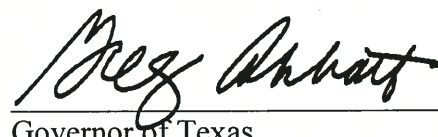
Therefore, I, Greg Abbott, Governor of Texas, do hereby proclaim January 2021 to be

School Board Recognition Month



in Texas, and urge the appropriate recognition whereof.

In official recognition whereof, I hereby affix my signature this the 14th day of December, 2020.


Governor of Texas



Red Oak ISD

Budget Calendar

2021-2022 Fiscal Year

- December 2020
- Review the budget process from the prior year and develop the process for the next fiscal year
 - Discuss the Budget Strategy with the Superintendent's Cabinet
- January 2021
- Communicate the budget process to the Board and all stakeholders
 - Begin the employee salary and benefit cost projections for the next budget year
- February 2021
- Meet with budget managers (Campuses and Departments) to review the budget process
 - Determine the preliminary revenue and expenditure assumptions to be used in the budget development process
 - Distribute the guidelines and process for Additional Funding Requests to all budget managers
 - Determine the projected staffing needs for the next school year based on enrollment projections
- March 2021
- Budget managers to submit any additional funding requests
 - Preliminary budget position and requested additional funding requests reviewed and evaluated by the Superintendent's Cabinet
 - Budget managers provided their proposed budget to enter into Skyward to match the school or department goals for the year
 - Present the preliminary budget picture to the School Board, including any major staffing, programmatic, technology or building maintenance needs
 - Finalize the projected salary and benefit costs for the next budget year
- April 2021
- Tentative Budget position reviewed by the Superintendent's Cabinet
 - Budget Workshop to be held with the School Board to discuss the Proposed Budget
 - Preliminary property values received from the appraisal district

- May 2021
- Update and present the Financial Planning Program that forecasts District revenue and expenditures for five (5) years
 - Final Budget Workshop to be held with the School Board to discuss any additional budget assumptions (if necessary)
- June 2021
- Notice of the Budget Hearing and Proposed Tax Rate published and then placed on public display for at least 10 days prior to date of the Hearing (Tex. Educ. Code § 44.004)
 - Public Hearing to discuss the Budget and Proposed Tax Rate to be held
 - School Board formally adopts the Budget and Tax Rate (Tex. Educ. Code § 44.004) by June 30
 - Adopted Budget posted on the District's website and filed with the Texas Education Agency (TEA) by the date established by the State Board of Education

From Pre-AP to Honors Courses

CollegeBoard Pre-AP Program

- This is an “Official Pre-AP Designation” and trademark that must cease for 2021 start of the academic year.
- Specific implementation requirements that must be met:
 - Course audit to access
 - CB provides course frameworks
 - Multiple CB assessments
 - Pre-AP for all
 - No prerequisite & plan for expansion
 - Required professional development program
- The cost is \$3,000 per course.

ROISD Honors Courses

- The names of Pre-AP courses will convert to Honors starting with the 2021-22 school year.
 - Changes will be made in the course catalogues.
- We will continue with the current district instruction based upon the TRS with more rigorous expectation for Honors students.
- Teachers will continue to attend AP Institute to align their Honors courses with AP Courses taught at ROHS.
- ROISD Honors courses will keep the current Pre-AP GPA weight (Level 2=7pts for 100%).
 - AP courses and Dual Credit Courses will remain and be weighted heavier (Level 3=9pts for 100%).



Hawk Scholars Academy

-42 Semester Credit Hours-



Hawk Scholars Academy is a group of students who participate in extensive dual credit coursework beginning their **freshman year of high school** with the goal being to complete the **42 semester credit hour core** college curriculum prior to graduation.

- ❖ Students are part of the main ROHS campus while having the same opportunities for extracurricular activities and experiences as their classmates.
- ❖ Red Oak ISD has a joint agreement with Navarro College and the University of Texas at Arlington.
- ❖ Students can earn an associate's degree through Navarro College by completing 18 more hours of dual credit coursework.
- ❖ This associate's degree is transferable to UTA and allows students to enter UTA as a junior. *Enrolling in junior level courses depends on their major and elective credit transfer.

Hawk Scholar

Original Goal

⌘ Students enter the program with the goal to achieve 60 college credits to earn an associates degree from Navarro College.

Revised Goal

⌘ Students enter the program with the goal to fulfill the required 42 credits necessary to meet the Texas General Education Core Curriculum established by the THECB.

Components & Requirements of the Core Curriculum

FCATranscript Code	Component Area	Required Semester Credit Hours
010	Communication	6 SCH
020	Mathematics	3 SCH
030	Life and Physical Science	6 SCH
040	Language, Philosophy and Culture	3 SCH
050	Creative Arts	3 SCH
060	American History	6 SCH
070	Government/Political Science	6 SCH
080	Social and Behavioral Sciences	3 SCH
090	Component Area Option	6 SCH

Hawk Scholars Academy

-Requirements-



Requirements to enter the Hawk Scholars Academy (HSA):

- Students must submit a completed HSA **Participant Information and Acknowledgments page**.
- Students must complete the **ApplyTexas application** and provide his/her ApplyTexas ID number on the Participant Information and Acknowledgments page.

Please submit the completed information page to Jennifer Mena at Red Oak Middle School, by February 19, 2021.

Hawk Scholars Academy

-Next Steps-



Students must meet college entrance testing criteria to enroll in dual credit courses.

Onsite TSIA 2.0 testing at ROMS/ ROHS is available and can be scheduled through the counseling office. Please note that testing fees apply.

College-ready TSIA 2.0 scores for Math and ELAR:

- ELAR (Reading and Writing)- College Ready Classification (CRC) 945 and Essay 5 **OR** College Ready Classification (CRC) less than 945 and Diagnostic Level of a 5 or 6 and at least a 5 Essay
- Math- College Ready Classification (CRC) 950 **OR** below 950 and Diagnostic Level 6

****Students must be enrolled at ROHS, accepted by Navarro, and meet entrance testing criteria before beginning dual credit coursework.**

3rd Grade Literacy and Math District Comparisons

Red Oak Elementary

Group Summary: Performance Levels: STAAR 3-8, Spring 2019, Grade 3

Group	Admin	Grade	STAAR - Reading						STAAR - Mathematics						STAAR Spanish - Reading					STAAR Spanish - Mathematics						
			Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %
BENBROOK ELEM. (220905103)	Spring 2019	3	94	1433	30	70	45	24	94	1449	23	77	40	17												
J.P. DABBS ELEM.	Spring 2019	3	124	1434	19	81	35	17	124	1468	19	81	45	20												
KYLE ELEM.	Spring 2019	3	94	1443	30	70	37	22	95	1457	18	82	44	17												
LAMAR ELEM. (116905106)	Spring 2019	3	83	1409	34	66	31	20	83	1414	40	60	35	12												
RED OAK ELEM.	Spring 2019	3	99	1419	25	75	33	19	99	1412	32	68	29	9	1	-	-	-	-	-	1	-	-	-	-	-
ROBERT B. SEWELL ELEM.	Spring 2019	3	108	1449	23	77	44	23	108	1515	16	84	56	31												



3rd Grade Literacy and Math District Comparisons

Shields Elementary

Group Summary: Performance Levels: STAAR 3-8, Spring 2019, Grade 3

Group	Admin	Grade	STAAR - Reading					STAAR - Mathematics					STAAR Spanish - Reading					STAAR Spanish - Mathematics									
			Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	Number Tested	Average Scale Score	Did Not Meet %	Approaches %	Meets %	Masters %	
CORINTH ELEM.	Spring 2019	3	115	1453	18	82	45	24	115	1492	12	88	48	23													
FLOWER MOUND ELEM.	Spring 2019	3	62	1526	6	94	56	47	62	1527	6	94	63	34													
MCMARR ELEM.	Spring 2019	3	72	1472	18	82	47	33	72	1499	18	82	44	31													
SHADY SHORES ELEM.	Spring 2019	3	75	1476	13	87	55	29	75	1458	25	75	44	23													
SHIELDS ELEM. (070911105)	Spring 2019	3	85	1462	21	79	48	29	85	1470	25	75	42	18													
WETMORE ELEM.	Spring 2019	3	94	1414	28	72	36	19	94	1441	31	69	38	17													



3rd Grade Literacy and Math District Comparisons

H.A. Wooden

Group Summary: Performance Levels: STAAR 3-8, Spring 2019, Grade 3

Group	Admin	Grade	Number Tested	Average Scale Score	STAAR - Reading				Number Tested	Average Scale Score	STAAR - Mathematics				Number Tested	Average Scale Score	STAAR Spanish - Reading				Number Tested	Average Scale Score	STAAR Spanish - Mathematics			
					Did Not Meet %	Approaches %	Meets %	Masters %			Did Not Meet %	Approaches %	Meets %	Masters %			Did Not Meet %	Approaches %	Meets %	Masters %			Did Not Meet %	Approaches %	Meets %	Masters %
DURHAM ELEM.	Spring 2019	3	59	1459	20	80	44	31	70	1468	30	70	49	23	13	5-1478	31	69	62	46	1	-	-	-	-	-
HACKBERRY ELEM.	Spring 2019	3	83	1431	34	66	34	22	107	1408	36	64	31	15	23	5-1462	13	87	48	26						
SHADOWGLEN ELEM.	Spring 2019	3	88	1404	39	61	38	24	97	1456	21	79	41	16	16	5-1362	31	69	25	13	7	1336	71	29	14	0
WEATHERFORD ELEM.	Spring 2019	3	64	1456	22	78	44	33	64	1527	20	80	58	39	4	-	-	-	-	-	4	-	-	-	-	-
WEDGEWORTH ELEM.	Spring 2019	3	74	1447	24	76	42	27	95	1474	16	84	49	19	21	5-1429	14	86	38	24						
WOODEN ELEM.	Spring 2019	3	83	1439	28	72	39	29	94	1427	32	68	34	16	11	5-1248	82	18	0	0						



AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

**MINUTES OF THE
SCHOOL BOARD REGULAR MEETING
RED OAK INDEPENDENT SCHOOL DISTRICT
Monday, December 14, 2020**

A Regular Meeting of the Board of Trustees of Red Oak ISD was held Monday, December 14, 2020, beginning at 7:00 p.m. at the Education Service Center located at 109 West Red Oak Road, Red Oak, TX 75154.

1. CALL TO ORDER

The Regular Meeting of the School Board was called to order by Melanie Petersen, Vice President of the School Board, at 7:00 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, Melanie Petersen, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: Melanie Petersen, Vice-President; Penny Story, Secretary; Johnny Knight; Michelle Porter; and Brian Sebring.

The following Board members were absent: John Anderson, President and Dr. Joy Shaw.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Mr. Sebring led the Pledges of Allegiance to the American and Texas flags.

4. SUPERINTENDENT'S REPORT

- A. Red Oak ISD Gifted and Talented Program Handbook Update
Presenter: Lynn Dockery, Director of Curriculum and Instruction

Ms. Dockery presented the updates made to the Gifted and Talented Handbook.

- B. District Update
Presenter: Brenda Sanford, Superintendent

Ms. Sanford informed the Board that when students return for the next semester, we will have 32 in person students that will go to virtual learning and 127 students that will return to school from virtual learning.

The Christmas Card Contest winners were recognized prior to the Board meeting. This is the 13th year for the contest. The five finalists were: Amaris Bustamante-Eastridge Elementary; Sydney Nguyen-Schupmann Elementary; Allison Baltazar-Wooden Elementary; Hope Samuels-Schupmann Elementary; and Ella Ann Frazier-Eastridge Elementary. The winner of the Christmas Card Contest was Isabella Platt-Red Oak Elementary.

Red Oak ISD had five senior student athletes that signed a National Letter of Intent to continue to play their sport at the collegiate level. These students represented girls basketball, softball, and volleyball.

On Wednesday, December 16, five football players will sign a National Letter of Intent.

Red Oak High School Senior Donae Swanson was selected as part of the Texas Thespians Virtual All-State Performance Cast.

Ms. Sanford congratulated members of the Lady Hawk Volleyball Team who were named All-District and Academic All-District.

Ms. Sanford also gave an update on the number of COVID cases we currently have. This information can also be found on the District website. The Dashboard is updated daily.

5. OPEN FORUM

No one spoke in Open Forum.

6. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Regular Meeting on November 16, 2020
2. Budget Amendment 2020-2021

Ms. Story made a motion to approve the Consent Agenda as presented. Mr. Knight seconded the motion. The motion passed 5 – 0.

B. Consideration and Approval of House Bill 3 Goals

Presenter: Lynn Dockery, Director of Curriculum and Instruction and Lisa Menton, Director of Career and Technology

Mr. Knight made a motion to adopt the goals of House Bill 3 as presented. Mr. Sebring seconded the motion. The motion passed 5 - 0.

C. Consideration and Approval of Resolution of Candidate Nomination for the Ellis

Appraisal District Board of Directors Vacancy
Presenter: Brenda Sanford, Superintendent

Mr. Sebring made a motion that the Board take no action on the Resolution of Candidate Nomination for the Ellis Appraisal District Board of Directors Vacancy. Mr. Knight seconded the motion. The motion passed 5 – 0.

- D. Consideration and Approval of School Health Advisory Council (SHAC) for the 2020-2021 School Year
Presenter: Sue Brown, Director of Health Services

Mr. Knight made a motion that the Board approve the School Health Advisory Council (SHAC) as presented by Sue Brown, Director of Health Services. Mr. Sebring seconded the motion. The motion passed 5 – 0.

- E. Consideration and Approval of Amended 2020-2021 School Year Calendar
Presenter: Brenda Sanford, Superintendent

Ms. Story made a motion to approve the Amended 2020-2021 School Year Calendar as presented. Mr. Sebring seconded the motion. The motion passed 5 – 0.

7. INFORMATION ITEMS

- A. Athletic Report
- B. Campus Reports
 - 1. Eastridge Elementary School
 - 2. Red Oak Elementary School
 - 3. Russell P. Schupmann Elementary School
 - 4. Donald T. Shields Elementary School
 - 5. H. A. Wooden Elementary School
 - 6. Red Oak Middle School
 - 7. Red Oak High School
 - 8. Little Hawks Learning Center
- C. Enrollment Report
- D. Finance Report
- E. Fine Arts Report

8. CLOSED SESSION

The Board convened into Closed Session at 8:18 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - 1. Personnel Matters
 - E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
 - F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of public school students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
9. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 10:09 p.m.

Mr. Sebring made a motion that the Board approve personnel recommendations as presented in Closed Session. Ms. Porter seconded the motion. Motion passed 5 – 0.

10. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 10:10 p.m.

John Anderson, Board President

Penny Story, Board Secretary

CHECK NUMBER	CHECK DATE	VENDOR	AMOUNT	ACCOUNT NUMBER
209791	12/10/2020	ELLIS APPRAISAL DIS	56,181.17	199 E 99 6213 00 703 0 99 000
		Totals for 209791	56,181.17	
209984	12/17/2020	MASTERCARD-CITIBANK,	24,892.96	199 E 51 6259 02 001 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	12,861.03	199 E 51 6259 02 041 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	4,776.40	199 E 51 6259 02 101 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	3,806.16	199 E 51 6259 02 102 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	3,493.62	199 E 51 6259 02 103 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	5,113.32	199 E 51 6259 02 105 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	3,948.40	199 E 51 6259 02 999 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	5,102.52	198 E 51 6259 02 999 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	2,364.72	199 E 51 6259 02 049 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	1,632.43	199 E 51 6259 02 870 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	406.28	199 E 51 6259 02 996 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	984.91	199 E 51 6259 02 995 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	2,982.83	199 E 51 6259 02 001 0 22 000
209984	12/17/2020	MASTERCARD-CITIBANK,	115.07	199 E 41 6499 00 729 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	47.06	461 E 23 6499 00 049 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	100.95	199 E 11 6499 00 001 0 22 000
209984	12/17/2020	MASTERCARD-CITIBANK,	145.00	199 E 41 6299 00 728 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	310.46	461 E 23 6499 00 101 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	145.44	199 E 11 6399 35 041 0 11 000
209984	12/17/2020	MASTERCARD-CITIBANK,	112.24	199 E 11 6399 00 103 0 11 5GR
209984	12/17/2020	MASTERCARD-CITIBANK,	26.95	199 E 53 6299 00 997 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	313.80	461 E 23 6499 00 103 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	476.08	461 E 61 6499 00 870 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	86.64	199 E 31 6399 66 999 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	109.10	199 E 61 6399 00 870 0 99 AFT
209984	12/17/2020	MASTERCARD-CITIBANK,	84.88	199 E 13 6499 00 041 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	140.87	199 E 61 6399 00 870 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	103.95	199 E 41 6399 00 728 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	10.71	199 E 53 6299 00 997 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	34.69	461 E 23 6399 00 103 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	32.81	461 E 23 6499 00 103 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	134.61	199 E 11 6412 00 001 0 22 FOD
209984	12/17/2020	MASTERCARD-CITIBANK,	119.99	199 E 41 6399 00 728 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	84.98	461 E 23 6499 00 102 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	49.25	199 E 41 6499 02 729 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	45.40	461 E 11 6499 00 107 0 11 000
209984	12/17/2020	MASTERCARD-CITIBANK,	31.39	199 E 41 6299 00 728 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	229.18	199 E 61 6399 00 870 0 99 AFT
209984	12/17/2020	MASTERCARD-CITIBANK,	40.00	199 E 34 6499 51 991 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	1,959.64	481 E 11 6399 00 101 0 11 015
209984	12/17/2020	MASTERCARD-CITIBANK,	4,000.00	481 E 11 6399 00 101 0 11 011
209984	12/17/2020	MASTERCARD-CITIBANK,	449.44	199 E 36 6299 70 001 0 91 000
209984	12/17/2020	MASTERCARD-CITIBANK,	449.44	199 E 36 6299 71 001 0 91 000
209984	12/17/2020	MASTERCARD-CITIBANK,	80.00	199 E 34 6499 51 991 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	200.00	199 E 31 6411 80 899 0 23 REG
209984	12/17/2020	MASTERCARD-CITIBANK,	106.00	199 E 34 6399 00 991 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	9.25	199 E 34 6499 00 991 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	8.50	199 E 34 6499 00 991 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	228.88	199 E 51 6499 00 995 0 99 000
209984	12/17/2020	MASTERCARD-CITIBANK,	47.96	199 E 34 6399 00 991 0 99 000
		Totals for 209984	83,036.19	

CHECK CHECK		ACCOUNT	
NUMBER	DATE	VENDOR	AMOUNT NUMBER
		Totals for checks	139,217.36

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
198	TSTC-TX STATE TECHNICAL COLLEG	0.00	0.00	5,102.52	5,102.52
199	GENERAL OPERATING FUND	0.00	0.00	126,809.92	126,809.92
461	CAMPUS ACTIVITY FUND	0.00	0.00	1,345.28	1,345.28
481	EDUCATION FOUNDATION GRANTS	0.00	0.00	5,959.64	5,959.64
***	Fund Summary Totals ***	0.00	0.00	139,217.36	139,217.36

***** End of report *****

CHECK CHECK			ACCOUNT			
NUMBER	DATE	VENDOR	AMOUNT	NUMBER		
15286	12/10/2020	LABATT FOOD SERVICE	326.95	240 E 35 6342 00 999 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,169.51	240 E 35 6341 01 999 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	2,725.44	240 E 35 6341 01 999 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	143.08	240 E 35 6342 01 999 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	9,397.52	240 E 35 6341 00 001 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	10,466.89	240 E 35 6341 00 041 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	6,244.45	240 E 35 6341 00 101 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	5,303.31	240 E 35 6341 00 102 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	5,442.14	240 E 35 6341 00 103 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,543.21	240 E 35 6341 00 105 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	900.50	240 E 35 6342 00 001 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	1,358.67	240 E 35 6342 00 041 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	815.95	240 E 35 6342 00 101 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	534.77	240 E 35 6342 00 102 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	263.01	240 E 35 6342 00 103 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	502.73	240 E 35 6342 00 105 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,618.68	240 E 35 6341 00 049 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	5,805.18	240 E 35 6341 00 107 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	425.16	240 E 35 6342 00 107 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	413.40	240 E 35 6342 00 049 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	8,014.04	240 E 35 6341 00 001 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	7,872.99	240 E 35 6341 00 041 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,665.75	240 E 35 6341 00 101 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	4,562.58	240 E 35 6341 00 102 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	4,839.69	240 E 35 6341 00 103 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,190.42	240 E 35 6341 00 105 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	1,120.44	240 E 35 6342 00 001 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	477.78	240 E 35 6342 00 041 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	611.55	240 E 35 6342 00 101 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	716.17	240 E 35 6342 00 102 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	528.04	240 E 35 6342 00 103 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	491.38	240 E 35 6342 00 105 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	3,031.03	240 E 35 6341 00 049 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	6,334.48	240 E 35 6341 00 107 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	754.62	240 E 35 6342 00 107 0 99 000		
15286	12/10/2020	LABATT FOOD SERVICE	550.00	240 E 35 6342 00 049 0 99 000		
Totals for 15286			108,161.51			
Totals for checks			108,161.51			

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	108,161.51	108,161.51
***	Fund Summary Totals ***	0.00	0.00	108,161.51	108,161.51

***** End of report *****

Annual Investment Report

Presented for:

Board Action

Report/Review Only

Supporting documents:

None

Attached

Provided Later

Contact Person:

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

Investments in the State of Texas are governed by Section 2256 of the Texas Government Code. The Public Funds Investment Act (PFIA), Section 2256.005, requires the governing body to annually review the investment policy (CDA), investment strategies and performance of the District's investments. Section 2256.025 requires the governing body to review, revise, and adopt a list of qualified brokers at least once each year.

All investments made by the District shall comply with the Public Funds Investment Act and all federal, state, and local statutes and regulations.

Fiscal Implications:

There are no fiscal implications for this action.

Administrative Recommendation:

Administration recommends the Board review the investment policy and strategies and formally adopt the list of qualified brokers as presented on page 39 of the Annual Investment Report.



Red Oak Independent School District

Annual Investment Report

2019-2020

109 W. Red Oak Rd
Red Oak, TX 75154
P: 972.617.2941
F: 972.617.4333

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Introduction

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Introduction

Investments in the State of Texas are governed by Section 2256 of the Government Code. All investments made by the District shall comply with the Public Funds Investment Act and all federal, state, and local statutes and regulations.

1. Investments shall be made in accordance with written policies approved by the School Board. The policies must primarily emphasize safety of principal and liquidity. The policy should address investment diversification, yield, and maturity and the quality and capability of investment management. Furthermore, it should include:
 - a. a list of the types of authorized investments in which the District's funds may be invested;
 - b. the maximum allowable stated maturity of any individual investment owned by the District;
 - c. for pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date for the portfolio;
 - d. methods to monitor the market price of investments acquired with public funds;
 - e. a requirement for settlement of all transactions, except investment pool funds and mutual funds, on a deliver versus payment basis; and
 - f. procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provision of Section 2256.021.
2. The School Board must act upon an annual review of the District's investment policy and strategies.
3. The chief financial officer and investment officer(s) must attend at least 10 hours of training within the first 12 months of assuming duties. Thereafter, a minimum of 8 hours of training is required every two years for the chief financial officer and investment officer(s).
4. Quarterly investment reports must be in accordance with generally accepted accounting principles and must include accrued interest where applicable.
5. The School Board must annually review, revise, and adopt a list of qualified brokers authorized to engage in investment transactions with the District.
6. A qualified representative of a business organization offering to engage in an investment transaction with the District must sign that they have received and reviewed the District's investment policies.
7. A formal annual review of the internal controls shall be conducted by an independent auditor.

The District's investment policy is CDA. The policy requires an annual reporting of investment activity.

The District's policy must primarily emphasize safety of principal, liquidity, and diversity. The policy should also address investment yield, maturity, and the qualifications of investment management. Investments are made in a manner that insures the preservation of capital in the overall portfolio. The District's investments are sufficiently liquid to meet anticipated cash flow needs. Investments are diversified to reduce the risk of any one investment type. Internal controls exist to protect against losses of public funds arising from fraud, employee error, and misrepresentation by a third party.

Introduction (Continued)

Investment strategy is applied to each major fund type. Primary objectives for operating funds are understanding the suitability of the investment to the financial requirements of the District, preservation and safety of principal, investment liquidity, maturity sufficient to meet anticipated cash flow requirements, diversification and yield. The Debt Service fund and Capital Projects fund may have longer thresholds for investing due to the nature of the cash flow requirements.

For the 2019-2020 school year, the Red Oak ISD investment policy limited any investment to the following types.

1. Obligations of the United States or Texas or their agencies and instrumentalities and political subdivisions permitted by Government Code 2256.009.
2. Certificates of deposit permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptance as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds as permitted by Government Code 2256.014.
8. No-load mutual funds as permitted by Government Code 2256.014.
9. A guaranteed investment contract as an investment vehicle for bond proceeds provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
10. Public funds investment pools as permitted by Government Code 2256.

Red Oak ISD investments during the 2019-2020 school year were spread primarily among three public funds investment pools: Lone Star Investment Pool, TexSTAR, and TexPool.

Day-to-day investments are monitored by the Finance Coordinator. The Chief Financial Officer oversees the investment function of the District and presents monthly reports to the School Board. The Chief Financial Officer and the Finance Coordinator have maintained the appropriate training requirements.

Copies of CDA (Legal) and CDA (Local) are included in this report. Update 114 dated November 19, 2019 is the most current version. Therefore, no changes are recommended to these policies at this time.



Portfolio Composition

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Portfolio Composition

As of June 30, 2020, the District's portfolio was comprised of three different investment pools.

Lone Star Investment Pool

In 1991, First Public, formerly known as the Texas Association of School Boards (TASB) Financial Services, launched the Lone Star Investment Pool to assist governmental entities in managing their public funds. The pool was established under the guidance of the Texas Public Funds Investment Act. A Board of Directors made up of members of the pool is responsible for the overall operation of the pool. The School Board has employed various third-party organizations to assist in the operations. These third parties are as follows – Investment Managers: American Beacon Advisors and Standish; Investment Consultant: CAPTRUST Financial Advisors; Custodian: State Street Bank; Administrator: First Public.

The Lone Star Advisory Board assists the School Board in ensuring the products and services are responsive, efficient, and expertly run.

Lone Star Investments offer three options, each with different approaches to achieving principal protection, liquidity, diversification, and return. Red Oak ISD utilizes the Governmental Overnight Fund which has earned Standard & Poor's highest rating of AAA. This rating allows the pool to meet the standards required by the Texas Public Funds Investment Act.

Although Lone Star Investment has the authority to invest in all securities authorized under the Investment Act, the Government Overnight Fund invests only in securities issued or backed by the U.S. Government or its agencies and instrumentalities. It seeks to maintain a net asset value of one dollar and its dollar-weighted average maturity of 60 days or fewer.

TexPool

TexPool was created in 1989 as an investment pool for its participants pursuant to Section 2256.016 of the Public Funds Investment Act, Texas Government Code and is the largest and oldest local government investment pool in the State of Texas.

TexPool is overseen by the State Comptroller of Public Accounts. Federated Investors is the full-service provider to the pools managing the assets, providing participant services, and arranging for all custody and other functions in support of the pool's operations under a contract with the Comptroller.

TexPool offers two distinct investment portfolios allowing flexibility to safely maximize yield and liquidity. Both portfolios are rated AAA by Standard & Poor's Rating Services. This rating is the highest assigned to principal stability government investment pools by Standard & Poor's. Both portfolios have a weighted average maturity that cannot exceed 60 days, with the maximum maturity of any investment limited to 13 months.

Portfolio Composition (Continued)

TexPool portfolios include:

TexPool Portfolio

Consists exclusively of U.S. Government securities, repurchase agreements collateralized by U.S. Government securities, and AAA-rated no-load money market mutual funds.

TexPool Prime Portfolio

TexPool Prime invests in U.S. Government securities, repurchase agreements collateralized by U.S. Government securities, and AAA-rated no-load money market mutual funds, commercial paper and certificates of deposit.

TexSTAR

Texas Short Term Asset Reserve Program (TexSTAR) has been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Fund Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools (including TexSTAR) and authorize eligible governmental entities to invest their public funds and funds under their control through the investment pools.

J.P. Morgan Investment Management Inc. (JPMIM) and First Southwest Company (FSC) serve as co-administrators for TexSTAR under an agreement with the TexSTAR Board of Directors (Board). JPMIM provides investment management services and FSC provides participant services and marketing. Custodial, fund accounting and depository services are provided by J.P. Morgan Chase Bank, N.A. and/or its subsidiary J.P. Morgan Investor Services Co. Transfer agency services are provided by Boston Financial Data Services, Inc. (BFDS). Each of JPMIM, FSC, BFDS, and J.P. Morgan Chase Bank, N.A. may provide certain services, including those described herein, through the use of subcontractors or delegates.

The Board may establish separate funds within TexSTAR from time to time. Participants choose the funds in which their deposits are invested. Participants' assets in the funds are represented by units of beneficial interest ("units"). The Board may issue an unlimited number of units in each Fund.

The primary objectives of TexSTAR are, in order of priority, preservation and protection of principal, maintenance of sufficient liquidity to meet Participants' needs, diversification to avoid unreasonable or avoidable risks, and yield. There is no sales charge and no investment minimum. TexSTAR will invest only in instruments authorized under both the Public Funds Investment Act and the current TexSTAR Investment Policy. TexSTAR maintains an AAA by Standard and Poor's.

As a secondary objective to safety and liquidity, the Fund is directed toward achieving a competitive rate of return for Participants. Efforts are made to minimize market and credit risk through investment diversification.

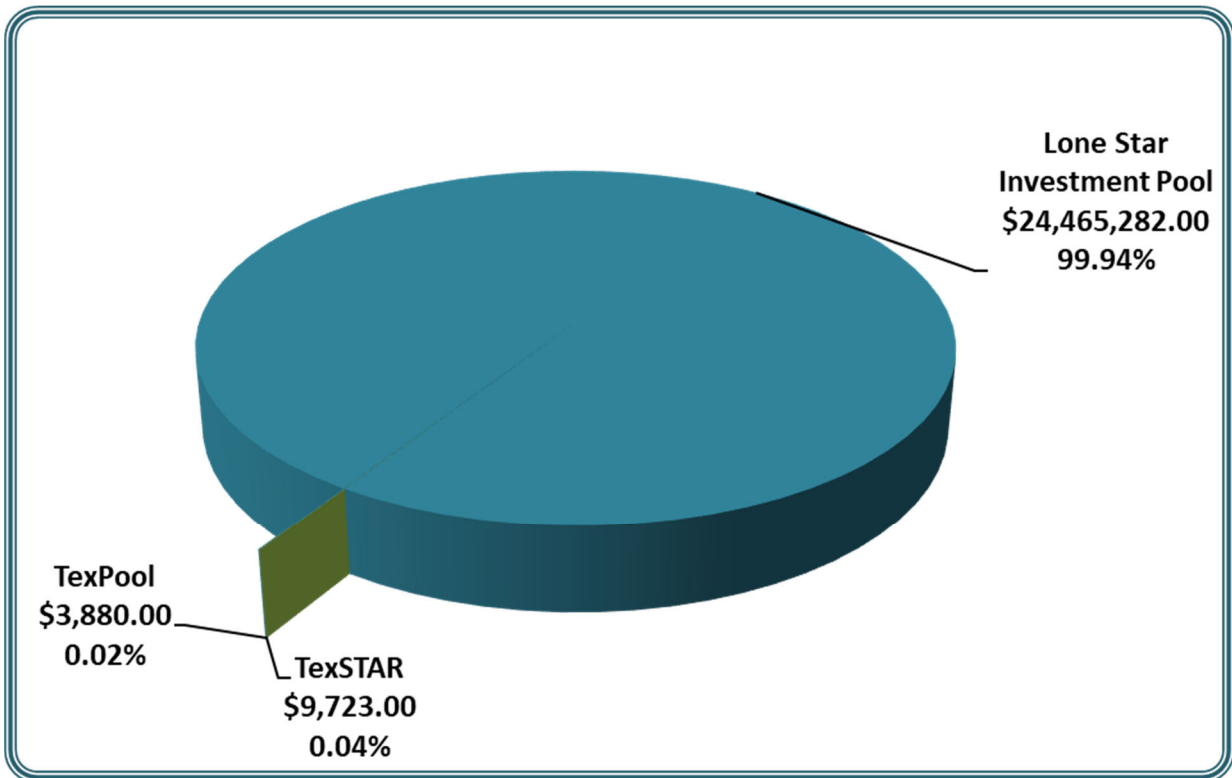
Red Oak ISD Investments As of 6/30/2020

For the 2019-2020 school year, Red Oak ISD invested bond funds primarily with Lone Star Investment Pool. The interest rates for Lone Star have been comparable with other investment pools.

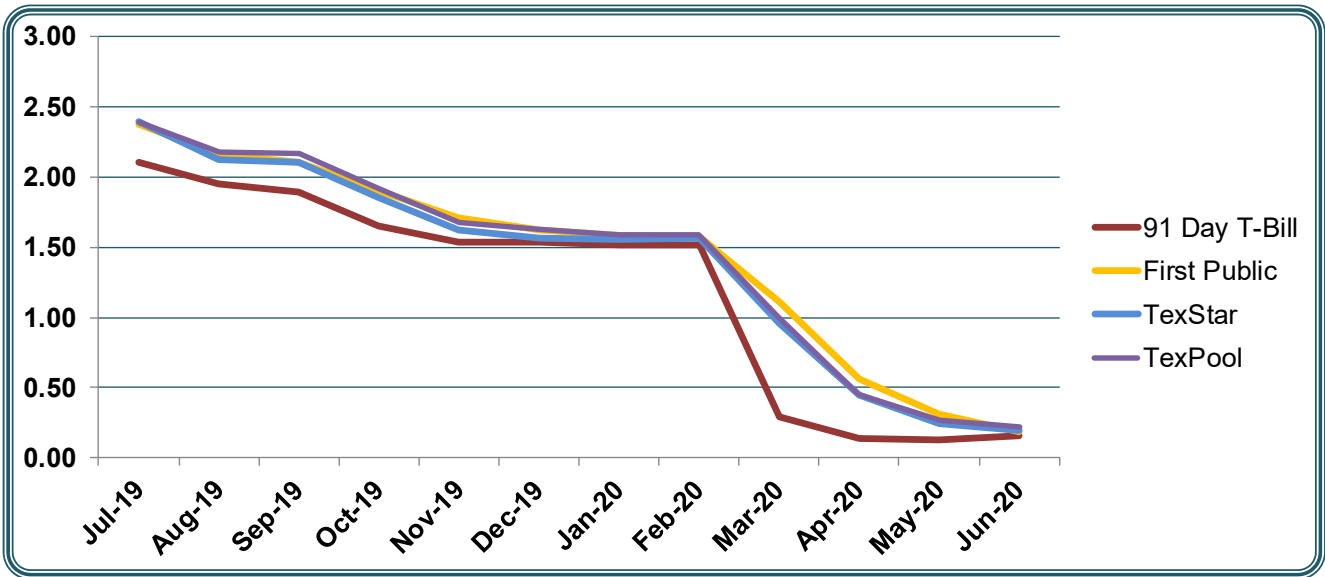
Repurchase agreements, U.S. Treasury securities, U.S. government agencies, certificates of deposit, and money market funds are among Lone Star's portfolio. Therefore, this strategy is consistent with the Board's emphasis on diversity.

INVESTMENTS AS OF 06/30/2020 BY POOL

INVESTMENT POOLS	MARKET VALUE	PERCENTAGE
Lone Star Investment Pool	\$24,465,282.00	99.94%
TexPool	\$3,880.00	0.02%
TexSTAR	\$9,723.00	0.04%
	\$24,478,885.00	100.00%

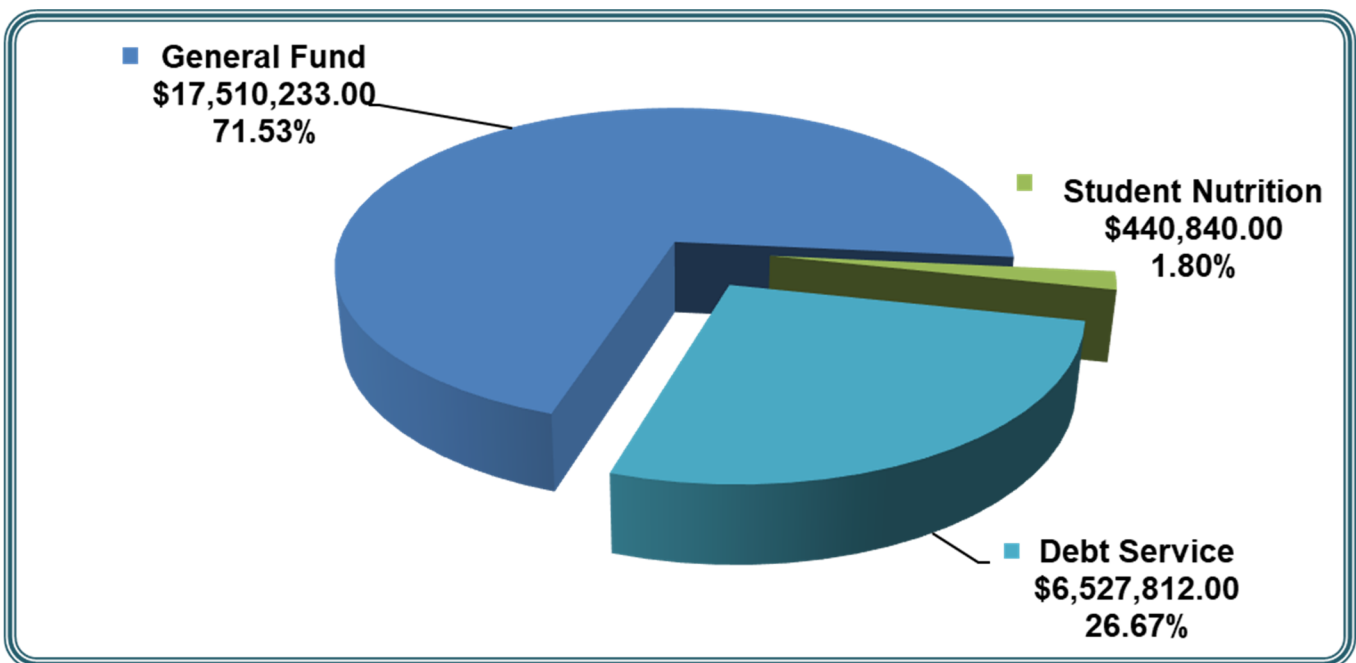


Red Oak ISD Investments (Continued)



INVESTMENTS AS OF 06/30/2020 BY FUND

DISTRICT FUNDS	MARKET VALUE	PERCENTAGE
General Fund	\$17,510,233.00	71.53%
Student Nutrition	\$440,840.00	1.80%
Debt Service	\$6,527,812.00	26.67%
	\$24,478,885.00	100.00%





Investment Policy

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All investments made by a District shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a District, and reserves and funds maintained by a District for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a District in which one or more institutional accounts of a District are in- vested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a District that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a District;2. Obligations under a lease, installment sale, or other agreement of a District; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

“Eligible entity” means a political subdivision that has:

Eligible Entity

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The Board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the District’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the District;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review

The Board shall review its investment policy and investment strategies not less than annually. The Board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

Gov't Code 2256.005(e)

Annual Audit

A District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment
Strategies

As an integral part of the investment policy, the Board shall adopt a separate written investment strategy for each of the funds or group of funds under the Board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the District;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer

A District shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the Board. If the Board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting Board's District. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the Board retains the ultimate responsibility as fiduciaries of the assets of the District. Unless authorized by law, a person may not deposit, with- draw, transfer, or manage in any other manner the funds of the District. Authority granted to a person to invest the District's funds is effective until rescinded by the District or until termination of the person's employment by a District, or for an investment management firm, until the expiration of the contract with the District. *Gov't Code 2256.005(f)*

A District or investment officer may use the District's employees or the services of a contractor of the District to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a District shall attend at least one training session from an independent source approved by the Board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a District shall attend an investment training session not less than once in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a District if:

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

1. The District does not invest District funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the District.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the District's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the District's written investment policy.

Gov't Code 2256.006

Personal Interest

A District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's District shall file a statement disclosing that relationship. A required statement must be filed with the Board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the Board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the District on the date of the report;
2. Be prepared jointly and signed by all District investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the District for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the District as it relates to the investment strategy expressed in the District's investment policy and relevant provisions of the Public Funds Investment Act.

If a District invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.

Gov't Code 2256.023

Selection of Broker

The Board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a District. *Gov't Code 2256.025*

Bond Proceeds

The investment officer of a District may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The District's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A Board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the Board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the Board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The Board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the District selects from a list the Board or designated investment committee of the District adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the District selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the District's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The District appoints as the District's custodian of the banking deposits issued for the District's account the

depository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

*Certificates of
Deposit and Share
Certificates*

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the District.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the District through a broker that has its main office or a branch office in this state and is selected from a list adopted by the District as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the District;
2. The broker or depository institution selected by the District arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the District;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The District appoints the depository institution selected by the District, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the District with respect to the certificates of deposit issued for the account of the District.

Gov't Code 2256.010(b)

The District's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the District or cash held by the District to be pledged to the District, held in the District's name, and deposited at the time the investment is made with the District or a third party selected and approved by the District; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a District under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a District.

Securities Lending
Program

Gov't Code 2256.011

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the District, held in the District's name, and deposited at the time the investment is made with the District or with a third party selected by or approved by the District; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

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Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the District with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Limitations

Gov't Code 2256.014(b)

A District is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Guaranteed
Investment
Contracts

Gov't Code 2256.014(c)

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the District and deposited with the District or with a third party selected and approved by the District.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The Board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The District must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The District must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a District.

Gov't Code 2256.015

Investment Pools

A District may invest its funds or funds under its control through an eligible investment pool if the Board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a District, an investment pool must furnish to the investment officer or other authorized representative of the District an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A District by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)- (d)*

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Corporate Bonds

A District that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A District is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A District subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the Board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The District investment officer, acting on behalf of the District, shall sell corporate bonds in which the District has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The Board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a District is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a District must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A District shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a District. The qualified representative of the business organization offering to engage in an investment transaction with a District shall execute a written instrument in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the District investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the District's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a District may not acquire or otherwise obtain any authorized investment described in the District's investment policy from a business organization that has not delivered to the District the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the District of the responsibility for monitoring investments made by the District to determine that they are in compliance with the investment policy.

**Business
Organization**

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a District to invest or manage the District's investment portfolio that has accepted authority granted by the District under the contract to exercise investment discretion in regard to the District's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a District to provide college scholarships for District graduates may be invested by the Board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

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unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a District for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A District may use electronic means to transfer or invest all funds collected or controlled by the District. *Gov't Code 2256.051*

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Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate

fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investment Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and Maturity

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market Prices

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, market- ability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

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Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

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Recommendations

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Recommendations

1. Red Oak Independent School District's primary investment strategy for 2019-2020 was to invest in investment pools. Investment pools may not always provide the highest interest rates from month to month. However, the stability of the investment pools provides the most efficient use of the District's limited resources. For the fiscal year 2020-2021 we recommend continuing our 2019-2020 investment strategy including concentrating our funds in the investment pools, monitoring market information, interest rates, forecasted and actual cash flows, and managing every fund in the portfolio on an individual, consistent, and frequent basis. Investment Officers will evaluate the market on an ongoing basis to determine where the District's funds are best utilized in the existing market. When appropriate, the District will place funds on a delivery vs. paid method in US Government Securities or in top grade commercial paper through an approved broker. Monitoring changes in the District's cash flow forecast will also be important in the coming year. The effective and efficient management of the portfolio can ensure a reasonable yield on the portfolio without exposing the District to unacceptable levels of risk.

2. The District currently utilizes the expertise of the following major investment brokers. The District staff will make investment decisions for government securities and commercial paper based on competitive pricing. We recommend the School Board review and adopt this list of qualified brokers that are authorized to engage in investment transactions with the District.
 - ✓ SAMCO Capital Markets, Inc.

 - ✓ First Public (Lone Star Investment Pool, a Subsidiary of Texas Association of School Boards)

 - ✓ First Southwest (A Division of Hilltop Securities)

 - ✓ LOGIC (Local Government Investment Cooperative)

 - ✓ TexPool (Federated Investors)

 - ✓ Texas Short Term Asset Reserve Program(TexSTAR)

 - ✓ TexasTERM Local Government Investment Pool

 - ✓ Merrill Lynch

 - ✓ Morgan Stanley

 - ✓ Citigroup Global Markets, Inc.

 - ✓ Wells Fargo Securities

 - ✓ BOSCO, Inc.

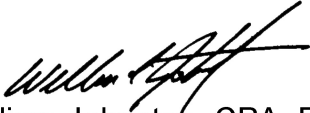
Recommendations (Continued)

3. Code, Chapter 2256 requires investment officers to receive instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or a designated investment committee advising the investment officer, as provided for in the District's investment policy. We recommend the following providers for investment training:

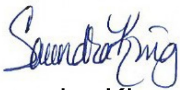
- ✓ Texas Association of School Administrators(TASA)
- ✓ Texas Association of School Boards (TASB)
- ✓ Texas Association of School Business Officials (TASBO) and its local affiliates
- ✓ Texas Comptroller of Public Accounts
- ✓ Texas State Society of Certified Public Accountants and its approved providers
- ✓ Regional Education Service Centers including Region 10 and Region 7
- ✓ First Southwest Company
- ✓ Texas Cooperative Liquid Assets Securities System Trust
- ✓ First Public, A Subsidiary of Texas Association of School Boards
- ✓ H&R Block Financial Advisors
- ✓ Coastal Securities
- ✓ Deloitte and Touche, LLP
- ✓ Government Finance Officers Association
- ✓ Government Treasurer's Organization of Texas
- ✓ TexPool / Federated
- ✓ BOSCO, Inc.

Compliance Certification

We hereby certify that the annual investment report represents the investment position of the District as of June 30, 2020 and that all investments were purchased in compliance with the Board approved cash management and investment policy.



William Johnston, CPA, Ed.D.
Chief Financial Officer and Assistant
Superintendent of Business Services



Sandra King, RTSBA
Finance Coordinator

Order of General Election for the Red Oak I.S.D. Trustee Election on Saturday, May 1, 2021

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

Annual General Board of Trustees of Red Oak Independent School District Election on May 1, 2021 for Place 6 and Place 7.

Fiscal Implications:

None.

Administrative Recommendation:

Administration recommends that the Board approve the Order of Election Calling a General Trustee Election.

ORDER OF GENERAL ELECTION FOR RED OAK INDEPENDENT SCHOOL DISTRICT

An election is hereby ordered to be held on May 1, 2021 for the purpose of the election of two (2) Board Trustees – Place 6 and Place 7.

Applications for a place on the ballot shall be filed by February 12, 2021, at 5:00 pm (Exhibit “C”).

Early Voting by Personal Appearance

Early voting by personal appearance will be conducted each weekday at the locations listed in Exhibit “A”. This election is being conducted as a joint election with the Ellis County Elections Department and other participating entities. The early voting locations are subject to change based on participating entities.

Applications for ballot by mail shall be mailed or faxed to the Early Voting Clerk:

Jana Onyon, Elections Administrator
204 E. Jefferson Street
Waxahachie, TX 75165
972-923-5194 (Fax)

Applications for ballots by mail must be received no later than the close of business on April 20, 2021.

Election Day:

The voting locations on Election Day shall be as set forth in Exhibit “B”. This election is being conducted as a joint election with the Ellis County Elections Department and other participating entities. The election day locations are subject to change based on participating entities.

Issued this 25th day of January, 2021.

John Anderson, Board President

Melanie Petersen, Board Vice President

Penny Story, Board Secretary

Johnny Knight, Board Member

Michelle Porter, Board Member

Brian Sebring, Board Member

Dr. Joy Shaw, Board Member

Ellis County, Texas Condado de Ellis, Texas
Joint General and Special Elections Elecciones General y Especial Conjunta
May 1, 2021 01 de mayo de 2021
Early Voting Vote Centers Centros de votación adelantada

The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before May 1, 2021. A voter may vote at any of the Early Voting Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de votacion anticipada que se enumeran a continuacion se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 01 de mayo de 2021. Un votante puede votar en cualquiera de los lugares de votación anticipada para las Elecciones General y Especial Conjunta.

Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

- | | |
|------------------------------------------------------------------------------------|----------------------------------------|
| 1. Elections Office (Main Location) 204 E. Jefferson Street | Waxahachie, TX 75165 |
| 2. Midlothian Conference Ctr (Foyer) 1 Community Circle Dr. | Midlothian, TX 76065 |
| 3. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way | Palmer, TX 75152 |
| 4. Ellis County Sub-Courthouse (Foyer) 207 S. Sonoma Trail | Ennis, TX 75119 |
| 5. Red Oak Municipal Center (Pitts Rm) 200 Lakeview Pkwy | Red Oak, TX 75154 |
| 6. *Waxahachie ISD Admin Bldg (BoardRm) 411 N. Gibson Wax., TX 75165 (WISD) | |
| 7. *Mt Gilead Baptist Church (Fellowship Hall) 106 Harris St. | Italy, TX 76651 (Italy/Milford) |

Monday, April 19, 2021 <i>lunes, 19 de abril de 2021</i>	through <i>hasta</i>	Friday, April 23, 2021 <i>viernes, 23 de abril de 2021</i>	8:00 AM - 5:00 PM <i>8:00 AM - 5:00 PM</i>
Saturday, April 24, 2021 <i>sábado, 24 de abril de 2021</i>			8:00 AM - 4:00 PM <i>8:00 AM - 4:00 PM</i>
Monday, April 26, 2021 <i>lunes, 26 de abril de 2021</i>	and <i>y</i>	Tuesday, April 27, 2021 <i>martes, 27 de abril de 2021</i>	7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 01, 2021.
Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 01 de abril de 2021.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 20, 2021.
El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es: martes, 20 de abril de 2021.

Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165
Or email a scanned copy of signed application to elections@co.ellis.tx.us
Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application within 4 days)

*Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:
 Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165
 O por correo eletronico una copia e su aplicación firmada a elections@co.ellis.tx.us
 O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)*

****Locations #6-#7 pending if any of the listed Political Subdivisions cancel their Election.**

Ellis County, Texas *Condado de Ellis, Texas*
Joint General and Special Elections *Elecciones General y Especial Conjunta*
May 1, 2021 *01 de mayo de 2021*
Election Day Vote Centers *Centros de votación el día de las elecciones*

Polls open from 7:00 am to 7:00 pm

Horario de votación estarán abiertos de 7:00 am a 7:00 pm

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before May 1, 2020. A voter may vote at any of the Election Day Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de voto de días de votación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 01 de mayo de 2021. Un votante puede votar en cualquiera de los centros de votación de día de las elecciones para las Elecciones General y Especial Conjunta.

- | | | |
|----|-------------------------------------------------------------------------------------|----------------------|
| 1 | ELLIS COUNTY SUB-COURTHOUSE (Foyer) 207 S SONOMA TRAIL | ENNIS, TX 75119 |
| 2 | ENNIS PUBLIC LIBRARY (Learning Center) 501 W. ENNIS AVE | ENNIS, TX 75119 |
| 3 | FAITH ASSEMBLY OF GOD CHURCH (Fellowship Hall) 1810 W BALDRIDGE ST. | ENNIS, TX 75119 |
| 4 | FERRIS PUBLIC LIBRARY (Trussell Mtg Rm) 301 E 10TH STREET | FERRIS, TX 75125 |
| 5 | MT GILEAD BAPTIST CHURCH (Cafeteria) 106 HARRIS ST. | ITALY, TX 76651 |
| 6 | FIRST BAPTIST CHURCH-MAYPEARL (Cafeteria) 5744 FM 66 | MAYPEARL, TX 76064 |
| 7 | MIDLOTHIAN CHURCH OF CHRIST (Rear Foyer) 1627 N HWY 67 | MIDLOTHIAN, TX 76065 |
| 8 | MIDLOTHIAN CONFERENCE CTR (Ballroom) 1 COMMUNITY CIRCLE DR | MIDLOTHIAN, TX 76065 |
| 9 | MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875 | MIDLOTHIAN, TX 76065 |
| 10 | GRACE CHURCH OF OVILLA (Flex Room) 519 WESTMORELAND RD | OVILLA, TX 75154 |
| 11 | PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY | PALMER, TX 75152 |
| 12 | EASTRIDGE BAPTIST CHURCH (Gym) 732 E OVILLA RD | RED OAK, TX 75154 |
| 13 | RED OAK MUNICIPAL CENTER (Pitts Room) 200 LAKEVIEW PKWY | RED OAK, TX 75154 |
| 14 | ELLIS COUNTY WOMANS BUILDING (Main Room) 407 W JEFFERSON ST. | WAXAHACHIE, TX 75165 |
| 15 | FARLEY STREET BAPTIST CHURCH (GYM) 1116 BROWN ST. | WAXAHACHIE, TX 75165 |
| 16 | PARK MEADOWS BAPTIST CHURCH (Foyer) 3350 N HWY 77 | WAXAHACHIE, TX 75165 |
| 17 | SALVATION ARMY OF ELLIS COUNTY (Cafeteria) 620 FARLEY ST. | WAXAHACHIE, TX 75165 |
| 18 | * MILFORD COMMUNITY CENTER 109 S. MAIN STREET MILFORD, TX 76670 (Milford ISD/City) | |
| 19 | * ALMA COMMUNITY CENTER 104 INTERURBAN RD ENNIS, TX 75119 (Alma) | |
| 20 | * LIFEPOINT COMMUNITY 201 LOUISE RITTER RD RED OAK, TX 75154 (Pecan Hill) | |
| 21 | * MARVIN ELEMENTARY SCHOOL (CAFETERIA) 110 BROWN STREET WAXAHACHIE, TX 75165 (WISD) | |

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 01, 2021.

Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 01 de abril de 2021.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 20, 2021.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA- por sus siglas en inglés) es: martes, 20 de abril de 2021.

For More Information: Website at www.co.ellis.tx.us/Elections

OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5195

OR Facebook.com/EllisCountyElections

****Locations #18-#21 pending if any of the listed Political Subdivisions cancel their Election.**

EXHIBIT “C”

**NOTICE OF DEADLINE TO FILE APPLICATIONS FOR
PLACE ON THE BALLOT**

**(AVISO DE FECHA LÍMITE PARA PRESENTAR SOLICITUDES PARA
UN LUGAR EN LA BOLETA)**

Notice is hereby given that applications for a place on the Red Oak Independent School District Regular Election (Board of Trustees Place 6 and Place 7) ballot may be filed during the following time:

(Se da aviso por la presente que las solicitudes para un lugar en la boleta de la Elección Regular (Junta Directiva Lugar 6 and y Lugar 7) de Red Oak Independent School District se pueden presentar durante el siguiente horario:)

Filing Dates and Times: <i>(Fechas y Horario para Entregar Presentaciones)</i>	
Start Date: January 13, 2021 <i>(Fecha Inicio): 13 de enero de 2021</i>	End Date: February 12, 2021 <i>(Fecha Límite): 12 de febrero de 2021</i>
Office Hours: 8:30 am to 4:00 pm *** <i>(Horario de la Oficina)***</i>	
*** February 12, 2021 – Office Hours: 8:30 am to 5:00 pm*** <i>(***12 de febrero de 2021– Horario de la Oficina: 8:30 am to 5:00 pm***)</i>	

Physical address for filing applications in person for place on the ballot:
(Dirección a física para presentar las solicitudes en persona para un lugar en la boleta)

Red Oak Independent School District
Red Oak I.S.D. Education Service Center
Attn: Debbie Temple
109 West Red Oak Road
Red Oak, Texas 75154

Address to mail applications for place on the ballot (if filing by mail):
(Dirección a donde enviar las solicitudes para un lugar en la boleta (en caso de presentar por correo))

Red Oak Independent School District
Red Oak I.S.D. Education Service Center
Attn: Debbie Temple
P. O. Box 9000
Red Oak, Texas 75154

Email or Fax Number to send an application for place on the ballot:
(Dirección de correo electrónico o número de fax para enviar una solicitud para un lugar en la boleta)

Red Oak Independent School District
Fax: (972) 617-4333
Email: debbie.temple@redoakisd.org

Debbie Temple
Printed Name of Filing Officer
(Nombre en letra de molde del Oficial de Archivos)

Debbie Temple
Signature of Filing Officer
(Firma del Oficial de Archivos)

December 14, 2020
Date Posted
(Fecha archivada)

Joint Election Contract for Election Services

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

An agreement with Ellis County Elections Department to conduct the Red Oak ISD May 1, 2021 regular election.

Fiscal Implications:

None.

Administrative Recommendation:

Administration recommends that the Board approve the Joint Election Contract for Election Services.



**May 1, 2021
Joint Election
Contract for Election Services**



May 1, 2021 Joint Election

Table of Contents

I.....Duties and Services of County Election Officer
II.....Duties and Services of Participating Political Subdivisions
III.....Cost of Election
IV.....General Provisions

Exhibits

Exhibit A.....Early Voting Schedule and Location
Exhibit B.....Election Day Polling Locations
Exhibit C.....Cost of Services
Exhibit D.....List of Political Subdivision Races on Ballot



THE STATE OF TEXAS § JOINT CONTRACT FOR
ELLIS COUNTY § ELECTION SERVICES

BY THE TERMS OF THIS CONTRACT made and entered into by and between the following
AS OF January 7, 2021 subject to cancelation of an election:

- CITY OF ALMA
- CITY OF BARDWELL
- CITY OF CEDAR HILL
- CITY OF ENNIS
- CITY OF FERRIS
- CITY OF GARRETT
- CITY OF GRAND PRAIRIE
- CITY OF ITALY
- CITY OF MANSFIELD
- CITY OF MAYPEARL
- CITY OF MIDLOTHIAN
- CITY OF MILFORD
- CITY OF OAK LEAF
- CITY OF OVILLA (INCLUDES DALLAS COUNTY PORTION)
- CITY OF PALMER
- CITY OF PECAN HILL
- CITY OF RED OAK
- CITY OF VENUS
- CITY OF WAXAHACHIE
- ENNIS INDEPENDENT SCHOOL DISTRICT (INCLUDES NAVARRO COUNTY PORTION)
- FERRIS INDEPENDENT SCHOOL DISTRICT (INCLUDES DALLAS COUNTY PORTION)
- ITALY INDEPENDENT SCHOOL DISTRICT
- MAYPEARL INDEPENDENT SCHOOL DISTRICT
- MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT
- MILFORD INDEPENDENT SCHOOL DISTRICT (INCLUDES HILL COUNTY PORTION)
- PALMER INDEPENDENT SCHOOL DISTRICT
- RED OAK INDEPENDENT SCHOOL DISTRICT
- WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

hereinafter referred to as “Participating Political Subdivisions” and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "County Election Officer”, pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the May 1, 2021 Joint Election.



THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:

I. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER. The County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

A. The County Election Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, clerks for the polling site, Central Counting Station and early voting ballot board.

- a. The County Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge, Central Counting Station and Ballot Board of his or her appointment. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours and notify the County Election Officer. The recommendations of the Participating Political Subdivisions will be the accepted guidelines for the number of clerks to work in each polling place. Election judges and early voting personnel shall be secured by the County Election Officer using the recommended names provided by the Participating Political Subdivisions by February 12, 2021. Any open positions will be filled using regular county election workers.
- b. Election judges, Alternate judges, Clerks and Student Clerks shall all attend the County Election Officer's school of instruction. (Date and location to be determined)
- c. Election judges shall be responsible for picking up from and returning election supplies to the County Election Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.
- d. The County Election Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$10.50 per hour and clerks shall receive \$9.00 per hour for services. Each election day judge shall receive \$10.50 per hour for services rendered; each alternate judge shall receive \$9.50 per hour for services; and clerk shall receive \$9.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services.



Each worker that attends training class shall receive up to 2 hours of pay. Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.)

- B. The County Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
- a. Each Participating Political Subdivisions agrees that voting at the Joint Election will be by use of Election Systems and Software ExpressVote marking devices and DS200 Precinct Scanner/Tabulators voting system approved by the Secretary of State in accordance with the Texas Election Code. Procedures will be in accordance with the Texas Election Code and decided by the County Election Officer.
 - b. The County Election Officer shall secure election kits which include the legal documentation required to hold an election.
 - c. The County Election Officer shall secure all tables and chairs required to hold an election.
 - d. The County Election Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A second laptop computer with the list of registered voters will be provided as back-up in each Early Voting and Election Day polling place.
 - e. The County Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 1. Equipment includes the DS200 voting machines (1 per site), ADA ExpressVote marking devices (5 or more per site), ballot box, voting signs, carts and laptop computers.
 2. Supplies include election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, etc.
- C. The County Election Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the Participating Political Subdivisions.
- a. The County Election Officer shall supervise and conduct Early Voting by mail and in



- person.
- b. Early Voting by personal appearance for the said Election shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated by reference into this contract. Cities are required to have 2 days of 12 hour voting and those will be the last 2 days of early voting.
 - c. Any qualified voter for the Joint Election may vote early by personal appearance at any of the Early Voting locations within Ellis County. Elections Office 204 E Jefferson Street, Waxahachie, TX 75165 serves as the Main Location.
 - d. Some Participating Political Subdivisions have requested additional Early Voting sites pending their participation, therefore Exhibit "A" is subject to change if any of the Participating Political Subdivisions cancel their election.
 - e. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
 - 1. Application for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the County Election Officer for timely processing. The original application shall then be forwarded by mail to the County Election Officer for proper retention.
 - 2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Jana Onyon, Early Voting Clerk,
204 E Jefferson Street, Waxahachie, Tx 75165
or faxed to 972-923-5194
or email a scanned copy of signed application to elections@co.ellis.tx.us
(If faxed or emailed, then we must receive original application within 4 days)
Application for ballot by mail must be received no later than close of business on Tuesday, April 20, 2021.
 - 3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.
 - f. All Early Voting ballots (those cast by mail/absentee) shall be prepared for count by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas



Election Code. The presiding judge of this Board shall be appointed in the same manner as election workers according to this contract.

- D. The County Election Officer shall arrange for the use of all Election Day and Early Voting Vote Center polling places.
- a. The Participating Political Subdivisions shall assume the responsibility of remitting the shared cost of all employee services required to provide access, provide security or provide custodial services for the polling locations.
 - b. The Early Voting Vote Center polling locations are listed in Exhibit "A", attached and incorporated by reference into this contract.
 - c. The Election Day Vote Center polling locations are listed in Exhibit "B", attached and incorporated by reference into this contract.
 - d. Some Participating Political Subdivisions have requested additional Vote Centers pending their participation, therefore Exhibit "A" and "B" is subject to change if any of the Participating Political Subdivisions cancel their election.
 - e. Any qualified voter for the said Election may vote during Early Voting or Election Day by personal appearance at any of the Vote Center locations within Ellis County.
 - f. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting and Election Day Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
- E. The County Election Officer shall be responsible for establishing and overseeing the tabulation of the early voting and election day voted ballots by the Central Counting Station Personnel. Ballots shall be tabulated in accordance with Section 127.001 of the Texas Election Code and of this agreement.
- a. The County Election Officer shall prepare, test and run the county's tabulation system in accordance with statutory requirements and policies. The tabulation system will be used on Election Night at the Elections Office.
 - b. The Public Logic and Accuracy Test (L&A) of the electronic voting system shall be



conducted. County Election Officer will publish required notice in local newspaper of time and place as required by the election code.

- c. Election night reports will be available to the Participating Political Subdivisions at 7pm on election night on the Ellis County website (www.co.ellis.tx.us/elections). Provisional ballots will be tabulated after election night in accordance with law.
 - d. The County Election Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the Participating Political Subdivisions for their canvass.
 - e. The County Election Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
 - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
 - 2. The Participating Political Subdivisions can obtain the list of registered voters from the Elections Administration Office after this retention period. Pending no litigation and if the Participating Political Subdivisions does not request the lists, the County Election Officer shall destroy them.
 - f. The County Election Officer shall conduct a manual partial recount as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.
- F. The County Election Officer shall post the publication of a “Joint Election Notice” by publishing the notice at least once between the 30th day and the 10th day before the election the proper methods with the proper media in accordance with the Texas Election Code (Sec. 4.003(a)(1)). Newspapers will be agreed upon by the Participating Political Subdivisions based on current publishing customs by each Participating Political Subdivisions. The Participating Political Subdivisions shall send the publication of the “Election Notice” to the Contracting Office to place it on the Elections website in accordance to the Texas Election Code (Sec. 4.008)



II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS. The Participating Political Subdivisions shall assume the following responsibilities:

- A. The Participating Political Subdivisions shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The Participating Political Subdivisions shall handle the candidate filing process and packets that are required by law. The Participating Political Subdivisions assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.

- B. The Participating Political Subdivisions if recent changes have been made, shall provide the County Election Officer with an updated map and street index of their jurisdiction in an electronic or printed format as soon as possible but no later than Monday, February 1, 2021, if any changes have occurred since the last election the county has held for your entity.

- C. The Participating Political Subdivisions shall procure and provide the County Election Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).
 - 1. The Participating Political Subdivisions shall deliver to the County Election Officer as soon as possible after the election has been ordered any proposition wording in English and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Wednesday, February 17, 2021.
 - 2. Exhibit "D" is provided with a listing of races and/or propositions on the ballot for each Participating Political Subdivisions pending any additions, cancellations, or withdrawals.
 - 3. The Participating Political Subdivisions shall approve the "blue line" ballot format prior to printing.

- D. The Participating Political Subdivisions shall post the publication of the "Election Order" and "Election Notice" by the proper methods with the proper media in accordance with the Texas Election Code. Additional publications would be handled by the Political Subdivisions to meet any special posting requirements during special elections. (See Section I part F of this contract)



- E. The Participating Political Subdivisions shall compensate the County Election Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit "C" for required services.
- F. The Participating Political Subdivisions shall submit this signed contract and pay the County Election Officer a deposit of 80% of the estimated cost to run the said election prior to Friday, March 26, 2021. The County Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

The Deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer
Att. Cheryl Chambers
109 S. Jackson Street
Waxahachie, Texas 75165**

Made payable to: "Ellis County Treasurer" with the note "for election services" included with check documentation.

The signed contract should be delivered or mailed to:

**Ellis County Elections
Attn: Jana Onyon
204 E Jefferson Street
Waxahachie, Texas 75165**

- G. The Participating Political Subdivisions shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.

III. COST OF SERVICES. See Exhibit "C."

- A. All actual shared cost incurred in the conduct of the election will be divided by the Participating Political Subdivisions contracting with the County Election Officer to hold the said election. If one of the Participating Political Subdivisions cancels their election, the full cost of the election will be the responsibility of the remaining Participating Political Subdivisions.



- B. An addendum of Exhibit “C” to the contract shall be provided to the remaining participating Political Subdivisions no later than five (5) business days after receipt of any Political Subdivisions notification of intent to withdraw in writing by Ellis County.
- C. If a Runoff Election is required, all cost will be billed to the Participating Political Subdivisions. Runoff Election will be held on Saturday, June 5, 2021 (subject to changes), if required.

IV. GENERAL PROVISIONS.

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the said Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- B. Upon request, the County Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- C. If a Participating Political Subdivision cancels an election pursuant to the Texas Election Code, they will not be liable for any further costs incurred by the County Election Officer in conducting the said Election. Notice of a cancelled election should be provided to the County Election Officer as soon as the Participating Political Subdivision has approved it in council meeting.
- D. If any provision of this joint election contract and election services agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.
- E. The Elections Administrator of Ellis County, Texas and all of the contracting authorities of all of the participating political subdivisions listed in this joint election contract and election services agreement represent that each has the full right, power and authority to enter and perform this Contract in accordance with all of the terms and conditions, and that the execution and delivery of this Contract has been made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Contract.



- F. The County Election Officer shall file copies of this contract with the County Auditor and the County Treasurer of Ellis County, Texas (Sec. 31.099).
- G. Neither party shall be deemed to have breached any provision of this contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond any party's control. The parties are required to use due caution and preventive measures to protect against the effects of a force majeure event, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other parties in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Contract has not been terminated. Delay or failure of performance, by either party to this Contract, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event.
- H. Due to recent concerns, if it is determined by the Ellis County Elections Administrator and the Commissioners Court of Ellis County that the health and safety of the Ellis County employees, poll workers, volunteers, and other people involved in conducting an election would be placed in danger by conducting an election according to the terms of this agreement, then the Ellis County Elections Administrator and Commissioners Court of Ellis County, at their sole discretion, may elect not to conduct an election for the political subdivision. If Ellis County elects not to handle the election of a local subdivision due to health and safety concerns, then Ellis County will provide written notice to the political subdivision with sufficient time for the political subdivision to comply with the Election Code. Furthermore, Ellis County will rent the voting equipment, for a reasonable price, to said political subdivision if it chooses to move forward with the election.
- A. All parties agree to comply with Section 2270.002 and Section 2252.152 of the Texas Government Code.



WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2021

Jana Onyon, CERA
Elections Administrator
Ellis County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2021

By: _____
Signature Printed Name and Title

Political Subdivision Name: _____
Printed

Ellis County, Texas Condado de Ellis, Texas
Joint General and Special Elections Elecciones General y Especial Conjunta
May 1, 2021 01 de mayo de 2021
Early Voting Vote Centers Centros de votación adelantada

The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before May 1, 2021. A voter may vote at any of the Early Voting Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de votacion anticipada que se enumeran a continuacion se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 01 de mayo de 2021. Un votante puede votar en cualquiera de los lugares de votación anticipada para las Elecciones General y Especial Conjunta.

Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

- | | |
|------------------------------------------------------------------------------------|----------------------------------------|
| 1. Elections Office (Main Location) 204 E. Jefferson Street | Waxahachie, TX 75165 |
| 2. Midlothian Conference Ctr (Foyer) 1 Community Circle Dr. | Midlothian, TX 76065 |
| 3. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way | Palmer, TX 75152 |
| 4. Ellis County Sub-Courthouse (Foyer) 207 S. Sonoma Trail | Ennis, TX 75119 |
| 5. Red Oak Municipal Center (Pitts Rm) 200 Lakeview Pkwy | Red Oak, TX 75154 |
| 6. *Waxahachie ISD Admin Bldg (BoardRm) 411 N. Gibson Wax., TX 75165 (WISD) | |
| 7. *Mt Gilead Baptist Church (Fellowship Hall) 106 Harris St. | Italy, TX 76651 (Italy/Milford) |

Monday, April 19, 2021 <i>lunes, 19 de abril de 2021</i>	through <i>hasta</i>	Friday, April 23, 2021 <i>viernes, 23 de abril de 2021</i>	8:00 AM - 5:00 PM <i>8:00 AM - 5:00 PM</i>
Saturday, April 24, 2021 <i>sábado, 24 de abril de 2021</i>			8:00 AM - 4:00 PM <i>8:00 AM - 4:00 PM</i>
Monday, April 26, 2021 <i>lunes, 26 de abril de 2021</i>	and <i>y</i>	Tuesday, April 27, 2021 <i>martes, 27 de abril de 2021</i>	7:00 AM - 7:00 PM <i>7:00 AM - 7:00 PM</i>

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 01, 2021.

Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 01 de abril de 2021.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 20, 2021.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es: martes, 20 de abril de 2021.

Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:

Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165

Or email a scanned copy of signed application to elections@co.ellis.tx.us

Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application within 4 days)

Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:

Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165

O por correo eletronico una copia e su aplicación firmada a elections@co.ellis.tx.us

O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)

****Locations #6-#7 pending if any of the listed Political Subdivisions cancel their Election.**

Ellis County, Texas *Condado de Ellis, Texas*
Joint General and Special Elections *Elecciones General y Especial Conjunta*
May 1, 2021 *01 de mayo de 2021*
Election Day Vote Centers *Centros de votación el día de las elecciones*

Polls open from 7:00 am to 7:00 pm

Horario de votación estarán abiertos de 7:00 am a 7:00 pm

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before May 1, 2020. A voter may vote at any of the Election Day Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de voto de días de votación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 01 de mayo de 2021. Un votante puede votar en cualquiera de los centros de votación de día de las elecciones para las Elecciones General y Especial Conjunta.

- | | | |
|----|------------------------------------------------------------------------------|----------------------|
| 1 | ELLIS COUNTY SUB-COURTHOUSE (Foyer) 207 S SONOMA TRAIL | ENNIS, TX 75119 |
| 2 | ENNIS PUBLIC LIBRARY (Learning Center) 501 W. ENNIS AVE | ENNIS, TX 75119 |
| 3 | FAITH ASSEMBLY OF GOD CHURCH (Fellowship Hall) 1810 W BALDRIDGE ST. | ENNIS, TX 75119 |
| 4 | FERRIS PUBLIC LIBRARY (Trussell Mtg Rm) 301 E 10TH STREET | FERRIS, TX 75125 |
| 5 | MT GILEAD BAPTIST CHURCH (Cafeteria) 106 HARRIS ST. | ITALY, TX 76651 |
| 6 | FIRST BAPTIST CHURCH-MAYPEARL (Cafeteria) 5744 FM 66 | MAYPEARL, TX 76064 |
| 7 | MIDLOTHIAN CHURCH OF CHRIST (Rear Foyer) 1627 N HWY 67 | MIDLOTHIAN, TX 76065 |
| 8 | MIDLOTHIAN CONFERENCE CTR (Ballroom) 1 COMMUNITY CIRCLE DR | MIDLOTHIAN, TX 76065 |
| 9 | MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875 | MIDLOTHIAN, TX 76065 |
| 10 | GRACE CHURCH OF OVILLA (Flex Room) 519 WESTMORELAND RD | OVILLA, TX 75154 |
| 11 | PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY | PALMER, TX 75152 |
| 12 | EASTRIDGE BAPTIST CHURCH (Gym) 732 E OVILLA RD | RED OAK, TX 75154 |
| 13 | RED OAK MUNICIPAL CENTER (Pitts Room) 200 LAKEVIEW PKWY | RED OAK, TX 75154 |
| 14 | ELLIS COUNTY WOMANS BUILDING (Main Room) 407 W JEFFERSON ST. | WAXAHACHIE, TX 75165 |
| 15 | FARLEY STREET BAPTIST CHURCH (GYM) 1116 BROWN ST. | WAXAHACHIE, TX 75165 |
| 16 | PARK MEADOWS BAPTIST CHURCH (Foyer) 3350 N HWY 77 | WAXAHACHIE, TX 75165 |
| 17 | SALVATION ARMY OF ELLIS COUNTY (Cafeteria) 620 FARLEY ST. | WAXAHACHIE, TX 75165 |
| 18 | * MILFORD COMMUNITY CENTER 109 S. MAIN STREET MILFORD, TX 76670 | (Milford ISD/City) |
| 19 | * ALMA COMMUNITY CENTER 104 INTERURBAN RD ENNIS, TX 75119 | (Alma) |
| 20 | * LIFEPOINT COMMUNITY 201 LOUISE RITTER RD RED OAK, TX 75154 | (Pecan Hill) |
| 21 | * MARVIN ELEMENTARY SCHOOL (CAFETERIA) 110 BROWN STREET WAXAHACHIE, TX 75165 | (WISD) |

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 01, 2021.

Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 01 de abril de 2021.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 20, 2021.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA- por sus siglas en inglés) es: martes, 20 de abril de 2021.

For More Information: Website at www.co.ellis.tx.us/Elections

OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5195

OR [Facebook.com/EllisCountyElections](https://www.facebook.com/EllisCountyElections)

****Locations #18-#21 pending if any of the listed Political Subdivisions cancel their Election.**

**Estimated Cost for May 1, 2021 Joint Election
with 28 Political Subdivisions (Estimated Cost Before Cancellations)**

Item	Estimated Total Invoiced Cost of Election
Election Day Locations	21
Early voting Locations	9
Election Systems & Software (ES&S) Ballots Cost Estimated	\$1,900.00
Election Systems & Software (ES&S) Ballot Layout Charges Estimated	\$3,300.00
Election Systems & Software (ES&S) Ballot Audio Charges Estimated	\$8,200.00
Election Systems & Software (ES&S) Electronic Voting system programing Estimated	\$8,500.00
Election Systems & Software (ES&S) Testing and Coding Ballots Estimated	\$1,350.00
Newspaper Public Notice of Testing of Electronic Voting System	\$400.00
Newspaper Public Notice of Joint Election	\$4,300.00
Precinct Kits for Early Voting and Election Day: Labels, paper, envelopes, supplies, pens, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place	\$1,500.00
Rental of County voting equipment DS200 Machines at \$57.50 each	\$1,897.50
Rental of County voting equipment ExpressVote Terminal Marking Device (ADA) at \$33.25 each	\$5,818.75
Movers Transportation of Voting Equipment 30 Early Voting and Election Day locations Dropped off and picked up after election	\$3,200.00
Voting Places Rental Charges locations	\$2,180.00
Election Day # of Poll workers	87
Election Day: Judges at \$10.50, Alternate Judges at \$9.50, Clerks at \$9.00 Estimated 21 Polling Location on Election day Estimated 87 poll workers, 15 hours on ED, 2 hours training, Judge pickup fees \$25	\$15,550.00
Early voting # of Poll workers	27
Early Voting: Judges at \$10.50, Clerks at \$9.00 at 9 Early Voting Locations Estimated 27 Poll Workers 68reg hours, 3 overtime hours, 2 hours training, Judge pickup fees \$25, Fica, Medicare	\$19,500.00
Absentee Mail Ballots Request	1500
Cost for Early Voting mail Ballots for postage and materials for each for ballot mailed	\$3,285.00
Early Voting Ballot Board and Cental Counting Station Workers	\$300.00
WiFi for Early voting and Election Day Laptops	\$860.00
Additional Office Personnel to assist before/during/after the Election and technicians for Early Voting and Election Day, and Election employee accrual overtime hours	\$8,000.00
Technicians Mileage for Early Voting and Election Day Support at polling sites	\$155.00
Estimated Cost of Election Expenses	\$90,196.25
Estimated Election Services Contract 10% Admin Fee	\$9,019.63
Estimated Total Cost of Joint Election	\$99,215.88

Political Subdivisions estimated cost of contracting with the Elections Department for May 1, 2021 Joint Election (Estimated Cost Before Cancellations)		
ENTITY	Voters 1/2021	Estimated Cost
GRAND PRAIRIE	23	\$1,450.00
VENUS	189	\$1,450.00
GARRETT	254	\$2,500.00
ALMA	271	\$2,500.00
MANSFIELD	287	\$2,500.00
BARDWELL	291	\$2,500.00
MILFORD	468	\$2,500.00
PECAN HILL	502	\$2,500.00
CEDAR HILL	526	\$2,500.00
MAYPEARL	557	\$2,500.00
MILFORD ISD (Includes Hill County)	674	\$2,500.00
OAK LEAF	1161	\$2,500.00
ITALY	1219	\$2,500.00
PALMER	1396	\$2,500.00
FERRIS	1568	\$2,500.00
ITALY ISD	1991	\$2,500.00
OVILLA (Includes Dallas County)	3163	\$2,500.00
PALMER ISD	3963	\$2,500.00
MAYPEARL ISD	3984	\$2,500.00
FERRIS ISD (Includes Dallas County)	5799	\$3,400.00
RED OAK	8972	\$4,000.00
ENNIS	10264	\$4,300.00
ENNIS ISD (Includes Navarro County)	15585	\$5,500.00
RED OAK ISD	20774	\$5,900.00
MIDLOTHIAN	23758	\$6,700.00
WAXAHACHIE	25320	\$7,100.00
MIDLOTHIAN ISD	33953	\$9,500.00
WAXAHACHIE ISD	35594	\$9,900.00

As of 1/7/2021 Subject to changes after Political Subdivison withdrawal and/or cancel the Election.
 Revised report with deposit amount and invoice will be given after the deadline to cancel an election has
 past.

The following Political Subdivisions will be having an Election on May 1, 2021. Entities will be contracting with the Election's Department to conduct their Election.

City of Alma General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Bardwell General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Cedar Hill General Election for the purpose of electing At-Large Council Member Places 1 & 4
 City of Ennis General Election for the purpose of electing a Mayor and Commissioner Ward District 1
 City of Ferris General Election for the purpose of electing At-Large Alderman Places 2, 3 & 5
 City of Garrett General Election for the purpose of electing a Mayor and At-Large Council Member Places 1 & 2
 City of Grand Prairie General Election for the purpose of electing At-Large Council Member Place 8 & District 6
 City of Italy General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Mansfield General Election for the purpose of electing At-Large Council Member Places 3, 4 & 5
 City of Maypearl General Election for the purpose of electing a Mayor and three At-Large Council Members – Vote for 3
 City of Midlothian General Election for the purpose of electing At-Large Council Member Places 5 & 6
 City of Milford General Election for the purpose of electing two At-Large Council Members – Vote for 2
 City of Oak Leaf General Election for the purpose of electing At-Large Council Member Places 1, 2 & 3
 City of Ovilla General Election for the purpose of electing a Mayor and At-Large Council Member Places 2 & 4
 City of Palmer General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Pecan Hill General Election for the purpose of electing At-Large Council Member Places 3, 4 & 5
 City of Red Oak General Election for the purpose of electing a Mayor and At-Large Council Member Places 1 & 3
 City of Venus General Election for the purpose of electing a Mayor and At-Large Council Member Places 1 & 2
 City of Waxahachie General Election for the purpose of electing At-Large Council Member Places 4 & 5

Ennis ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 3, 4 & 5
 Ferris ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 1, 2 & 3
 Italy ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Maypearl ISD General Election for the purpose of electing three At-Large Member of Board of Trustees – Vote for 3
 Midlothian ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 1, 2 & 3
 Milford ISD General Election for the purpose of electing three At-Large Member of Board of Trustees – Vote for 3
 Palmer ISD General Election for the purpose of electing three At-Large Member of Board of Trustees – Vote for 3
 Red Oak ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 6 & 7
 Waxahachie ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 3, 4, & 5

Revised (*Revisado*) 1/7/2021 Subject to changes (*sujeto a cambios*)

All races will be vote for one unless noted otherwise. List is pending if any of the listed Political Subdivisions cancel the election. (*Todas las carreras votaran por una a menos que se indique lo contrario.*)

La lista esta pendiente si alguna de las subdivisiones politicas enumeradas cancela su eleccion.)

Explanatory Notes

TASB Localized Policy Manual Update 116

Red Oak ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

New! Local Policy Overview for Update 116: The newly redesigned publication *Local Policy Overview* is available in the myTASB Policy Service Resource Library. *Local Policy Overview* is presented in both video and written document formats and replaces *Vantage Points*, previously provided on yellow paper in mailed update packets and available online.

Like *Vantage Points*, the *Local Policy Overview* provides a general, high-level overview of the changes to the (LOCAL) policies included in TASB updates. This resource has been redesigned to better present the information and to meet accessibility standards for individuals with visual impairments. Both the video and written formats of the *Local Policy Overview* are available on myTASB in [Policy Manual Update Re-sources](#). From there, you may forward them electronically or print the written document for distribution to staff and board members.

(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.

A25(INDEX)

CROSS-INDEX

The cross-index has been updated to reflect new terms and revisions to content and coding in the policy manual.

AIA(LEGAL)

ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Revisions from Administrative Code rules incorporate details previously included in the [Local Accountability Systems Guide](#). The *Guide* is no longer adopted by reference in the Administrative Code but is available online.

AIB(LEGAL)

ACCOUNTABILITY: PERFORMANCE REPORTING

We have added revised Administrative Code rules addressing Results Driven Accountability, a framework to evaluate district performance in regard to certain populations of students in select program areas.

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Provisions regarding Monitoring Reviews and On-Site Investigations have been revised to better reflect statute.

BE(LEGAL)

BOARD MEETINGS

Provisions at Persons with Hearing Impairments have been revised to better reflect statute.

BJCB(LEGAL)

SUPERINTENDENT: PROFESSIONAL DEVELOPMENT

Details from revised Administrative Code rules have been added to the provision requiring superintendents to receive training on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.

C(LEGAL)

BUSINESS AND SUPPORT SERVICES

The title of CX has been revised to Contracts for Facilities to better reflect the content.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions to this legally referenced policy are based on Office of Management and Budget (OMB) amendments to federal regulations addressing awards and grants.

Explanatory Notes

TASB Localized Policy Manual Update 116

Red Oak ISD

CCG(LLEGAL)

LOCAL REVENUE SOURCES: AD VALOREM TAXES

Provisions, effective January 1, 2021, from Senate Bill 2, 86th Legislative Session, have been added and address:

- Use and submission of the comptroller's tax rate calculation forms to calculate the no-new-revenue and voter-approval tax rates; and
- Taxpayer injunctions restraining the collection of taxes and prohibiting a district from adopting a tax rate if certain requirements are not met.

Guidance from the Texas Tax Code on calculating the voter approval tax rate has also been added.

CE(LLEGAL)

ANNUAL OPERATING BUDGET

We have added a provision requiring the board to attach the forms used to calculate the no-new-revenue and voter-approval tax rates as an appendix to the district's budget. The provision is effective January 1, 2021, and is from Senate Bill 2, 86th Legislative Session.

CFC(LLEGAL)

ACCOUNTING: AUDITS

Revised Administrative Code rules clarify that the district's independent auditor must be associated with a certified public accountancy firm licensed by the Texas State Board of Public Accountancy or a state licensing agency from another state.

CKB(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

New Administrative Code rules on mandatory school drills have been added.

CO(LLEGAL)

FOOD AND NUTRITION MANAGEMENT

We have updated web links in this legally referenced policy.

COA(LLEGAL)

FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

We have updated web links in this legally referenced policy.

COB(LLEGAL)

FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

We have updated web links in this legally referenced policy.

CQA(LLEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

A new required internet posting has been added from revised Administrative Code rules. A district with a local accountability system must post on the district's website an explanation of the methodology used to assign local campus accountability performance ratings.

CQB(LLOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

To ease compliance with state law provisions requiring the board to select a cybersecurity training program and verify and report cybersecurity training by district employees, recommended revisions to this policy provide for the board to delegate these responsibilities to the superintendent.

Explanatory Notes

TASB Localized Policy Manual Update 116

Red Oak ISD

CX(LEGAL) CONTRACTS FOR FACILITIES

The title to this legally referenced policy has been changed to Contracts for Facilities, and the text has been revised to better reflect statute.

DAA(LEGAL) EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

This legally referenced policy has been significantly reorganized to focus on discrimination in hiring and discharging employees. Some details on disability discrimination have been moved to DIA, addressing discrimination, harassment, and retaliation in other aspects of employment.

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

DBA(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

This legally referenced policy has been updated to clarify that holders of intern or probationary certificates may be employed on an emergency permit under certain circumstances.

DCD(LOCAL) EMPLOYMENT PRACTICES: AT-WILL EMPLOYMENT

Recommended revisions clarify that an at-will employee's appeal of dismissal would follow the district's employee grievance policy and not begin with the board.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

DCE(LOCAL) EMPLOYMENT PRACTICES: OTHER TYPES OF CONTRACTS

Recommended revisions clarify that an appeal by an employee whose non-Chapter 21 contract is not re-issued at the end of the contract period would follow the district's employee grievance policy and not begin with the board.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

DEAA(LEGAL) COMPENSATION PLAN: INCENTIVES AND STIPENDS

References have been added to new Administrative Code rules on optional local teacher designation systems and mentor teacher training programs.

DH(EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT

The Educators' Code of Ethics has been updated to reflect current Administrative Code rules.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been significantly reorganized to focus on the prohibition against discrimination, harassment, and retaliation with respect to compensation, terms, conditions, or privileges of employment.

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

Explanatory Notes

TASB Localized Policy Manual Update 116

Red Oak ISD

DP(LEGAL)

PERSONNEL POSITIONS

Revised Administrative Code rules implement House Bill 1501 from the 86th Legislative Session, which created the Texas Behavioral Health Executive Council to regulate psychological services in public schools, including services provided by a licensed specialist in school psychology.

EHAC(LEGAL)

BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revisions from amended Administrative Code rules align the required secondary curriculum with changes to the technology applications and CTE TEKS and legislation from the 86th Legislative Session.

In addition, provisions on personal financial literacy were moved within the policy for clarity.

EHBC(LEGAL)

SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

From amended Administrative Code rules, we have added provisions explaining:

- How educationally disadvantaged students are defined for the compensatory education allotment and the methods a district may use to verify eligibility; and
- The approval process a district must use to claim students receiving a full-time virtual education through TXVSN in their counts of educationally disadvantaged students.

EIF(LEGAL)

ACADEMIC ACHIEVEMENT: GRADUATION

We have added a new Administrative Code rule addressing the option for an elementary school student to complete a course in American Sign Language to satisfy one of the required graduation credits for languages other than English.

EKB(LEGAL)

TESTING PROGRAMS: STATE ASSESSMENT

Amended Administrative Code rules require a student in grades 3 through 8 who is enrolled in an accelerated course and who will complete the high school end-of-course assessment for the content area prior to high school to take the ACT or SAT in high school.

Revisions at Accountability Testing are to better match statutory wording.

EKBA(LEGAL)

STATE ASSESSMENT: ENGLISH LANGUAGE LEARNERS/LEP STUDENTS

Revised Administrative Code rules address the administration of the alternate English language proficiency assessment for students with the most significant cognitive disabilities and amend terminology in some places from *English language learner* to *English learner*.

FDD(LEGAL)

ADMISSIONS: MILITARY DEPENDENTS

Under new Administrative Code rules, a campus may qualify to earn a Purple Star Designation if the campus meets criteria demonstrating supports and resources for its military-connected students.

FFAC(LOCAL)

WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

Policy Service recommends several revisions to this local policy on student medical treatment to reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices.

- Administrative details on student illness and accidents are recommended for removal.

Explanatory Notes

TASB Localized Policy Manual Update 116

Red Oak ISD

- Provisions on administering medication provided by parents direct the superintendent to designate the employees authorized to administer medication and refer to administrative regulations for detailed requirements.
- In accordance with DSHS guidance, the policy now reflects that the district shall not purchase non-prescription medication to administer to students. **Contact the district's policy consultant if the district purchases or provides any medication for students, including providing nonprescription medication in the district's athletic program, unassigned epinephrine auto-injectors, or unassigned prescription asthma medication.**
- Medical treatment provisions have been updated to clarify who may complete medical treatment authorization forms and reflect that the district shall seek appropriate emergency care for a student as required or deemed necessary. This new text is recommended to replace previous text that covered emergency treatment forms.

See FFAC in the [TASB Regulations Resource Manual](#) for updated procedures and forms.

Please note: Policy Service recommends deletion of locally developed provisions, first added to your policy in 2003, allowing a nurse to refuse to administer herbal substances or supplements required by an individual education program (IEP) or Section 504. The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

FFEB(LLEGAL)

COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

Revised Administrative Code rules adopted by the Texas Behavioral Health Executive Council address consent regarding school psychological services provided by a licensed specialist in school psychology.

FFG(LLEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Revisions at SBEC Disciplinary Action are from amended Administrative Code rules. We have also added a Note connecting the general child abuse and neglect investigation provisions in this legally referenced policy with the more specific provisions at GRA(LLEGAL) addressing investigations of abuse and neglect at school.

FFH(LLEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

A revision clarifies that the notification of nondiscrimination required by Title IX does not need to state that it extends to admission.

FL(LLEGAL)

STUDENT RECORDS

Revisions have been made to reorganize the provisions for better flow and to better match statutory text. Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to GRAA(LLEGAL). Provisions regarding student information a district receives from law enforcement have been removed, as these provisions are duplicated at GRAA(LE-GAL).

GKA(LLOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

A recommended revision specifies that a person filing a complaint regarding refusal of entry to or ejection from property based on Education Code 37.105 shall be permitted to address the board within 90 "calendar" days. This change aligns with changes made at Update 115 to the grievance policies at FNG and GF.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

Explanatory Notes
TASB Localized Policy Manual Update 116

Red Oak ISD

GNC(LLEGAL)

**RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND
UNIVERSITIES**

Details on contracting with an institution of higher education for design or construction of instructional or athletic facilities have been removed, as this information is located in CX(LLEGAL).

GRA(LLEGAL)

**RELATIONS WITH GOVERNMENTAL ENTITIES: STATE AND LOCAL
GOVERNMENTAL AUTHORITIES**

New Administrative Code rules implement the Child Abuse and Treatment Act, resulting in extensive revisions to this legally referenced policy addressing Department of Family and Protective Services investigations of abuse and neglect at school.

GRAA(LLEGAL)

**STATE AND LOCAL GOVERNMENTAL AUTHORITIES: LAW
ENFORCEMENT AGENCIES**

Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to this code from FL(LLEGAL).

Instruction Sheet

TASB Localized Policy Manual Update 116

Red Oak ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
A25	(INDEX)	Replace cross-index	Revised cross-index
AIA	(LEGAL)	Replace policy	Revised policy
AIB	(LEGAL)	Replace policy	Revised policy
AIC	(LEGAL)	Replace policy	Revised policy
BE	(LEGAL)	Replace policy	Revised policy
BJCB	(LEGAL)	Replace policy	Revised policy
C	(LEGAL)	Replace table of contents	Revised table of contents
CBB	(LEGAL)	Replace policy	Revised policy
CCG	(LEGAL)	Replace policy	Revised policy
CE	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CKB	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
COB	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CQB	(LOCAL)	Replace policy	Revised policy
CX	(LEGAL)	Replace policy	Revised policy
DAA	(LEGAL)	Replace policy	Revised policy
DBA	(LEGAL)	Replace policy	Revised policy
DCD	(LOCAL)	Replace policy	Revised policy
DCE	(LOCAL)	Replace policy	Revised policy
DEAA	(LEGAL)	Replace policy	Revised policy
DH	(EXHIBIT)	Replace exhibit	Revised exhibit
DIA	(LEGAL)	Replace policy	Revised policy
DP	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHBC	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
FDD	(LEGAL)	Replace policy	Revised policy
FFAC	(LOCAL)	Replace policy	Revised policy

Instruction Sheet
TASB Localized Policy Manual Update 116

Red Oak ISD

Code	Type	Action To Be Taken	Note
FFEB	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFH	(LEGAL)	Replace policy	Revised policy
FL	(LEGAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy
GNC	(LEGAL)	Replace policy	Revised policy
GRA	(LEGAL)	Replace policy	Revised policy
GRAA	(LEGAL)	Replace policy	Revised policy



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.

Training The Board delegates to the Superintendent the authority to:

1. Determine ~~Each District employee and Board member shall annually complete~~ the cybersecurity training program ~~to be annually completed~~ ~~designated~~ by each employee and Board member; and
2. Verify ~~the District. The District shall verify~~ and report compliance with staff training requirements ~~in accordance with guidance from~~ the Department of Information Resources.

~~The~~ ~~Additionally, the~~ District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.

Appeal of
Employment
Actions to Board

A dismissed employee may ~~appeal request to be heard by the dismissal~~ ~~Board~~ in accordance with DGBA(LOCAL).

EMPLOYMENT PRACTICES
OTHER TYPES OF CONTRACTS

DCE
(LOCAL)

**Non-Chapter 21
Contracts**

Non-Chapter 21 contracts shall be provided for positions included on the list approved by the Board. A non-Chapter 21 contract shall not be governed by Chapter 21 of the Education Code.

**Appeal of
Employment Actions**

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal ~~to the Board~~ in accordance with DGBA(LOCAL).

Student Illness ~~Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.~~

Accidents Involving Students ~~Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.~~

Emergency Treatment Forms ~~Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.~~

Purchasing Medication ~~The District shall not purchase nonprescription medication to administer to a student.~~

Administering Medication ~~No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy provided below.~~

**Medication
Provided by Parent**

~~The Employees authorized by the Superintendent shall designate the employees who are authorized to or designee may administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations to students:~~

- ~~1. Prescription medication in accordance with legal requirements. ~~{See FFAC(LEGAL)}~~~~
- ~~2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container. ~~A physician's written request shall be required when the medication must be administered for a period longer than five days.~~~~
- ~~3. Herbal substances or dietary supplements (e.g., herbs, vitamins, amino acids, or homeopathic remedies) provided by the parent and only if ~~age appropriate and~~ required by the individualized education program or Section 504 plan ~~for~~ a student with disabilities.~~

**No Medication
Provided by District**

~~Such substances must be presented to the nurse in the original container and must not be older than the expiration date on the container. In addition, the following shall be submitted to the District before any herbal substances or dietary supplements are administered to a student:~~

- ~~a. A physician's description of the substance's content and possible adverse effects;~~

~~b. Specific instructions for use of the substance; and~~

~~e. The District shall not purchase medication parent's written request to administer to a student the substance.~~

~~Nurse's
Responsibility~~

~~No school nurse shall be required to administer any substance for which the nurse has no training, knowledge, or familiarity nor shall the nurse be required to administer any substance not approved by the Food and Drug Administration.~~

Psychotropics

Except as permitted by ~~law Education Code 38.016~~, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
1. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

3. The District shall seek appropriate emergency care for a student as required or deemed necessary.

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 **calendar** days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

TASB Resolution Regarding Extension of Leave

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Michelle Ailara

Background Information:

Please find attached a copy of the TASB Resolution Regarding Extension of Leave for Employee Quarantine and Sick Leave. Due to the Families First Coronavirus Response Act (FFCRA) leave entitlements expiring December 31, 2020, for school districts, the district will need to address additional leave for employees who are instructed not to report to work in order to quarantine or who are sick as a result of an epidemic. During an epidemic, providing additional paid leave to all employees who are instructed not to report to work and may suffer a loss of pay serves the public purposes of protecting students and staff. Because of these changes, the administration recommends that the board extend provisions relating to extension of leave for employee quarantine or sick leave, provided a staff member shows cause for exclusion from work. Should federal leave become available, the leave provided in this resolution will expire.

Fiscal Implications:

We will continue to review the substitute budget to see if we need to allocate additional funds.

Administrative Recommendation:

RECOMMENDED MOTION:

“I move that the board adopt the resolutions for Extended Leave for Employee Quarantine and Sick Leave as recommended.”

Resolution of the Board Regarding Extension of Leave for Employee Quarantine

WHEREAS, the Board is authorized by Texas Education Code section 45.105 to expend funds of Red Oak Independent School District for purposes necessary in the conduct of the public schools as determined by the Board;

WHEREAS, the Board acknowledges that during an epidemic, District employees may be instructed not to report for work after on-site exposure or not to report to work in order to quarantine after exposure;

WHEREAS, the Board finds that a need exists to address additional leave for employees who are instructed not to report for work;

WHEREAS, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if they do not report for; and

WHEREAS, the Board concludes that providing additional paid leave to all regular employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work due to an epidemic or not to report to work in order to quarantine after exposure, serves the public purposes of protecting students and staff, maintaining morale, and reducing turnover;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Red Oak Independent School District authorizes providing additional paid leave for all regular employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work during an epidemic or not to report to work in order to quarantine after exposure.

The authority granted by this resolution to provide additional paid leave for all employees instructed not to report for work or who do not report to work in order to quarantine after exposure provides additional leave for a maximum duration of 10 workdays unless the Board takes action to authorize leave for a longer duration.

To ensure an employee's exclusion serves the public purpose of protecting students and staff, employees requesting additional leave must show cause for exclusion from work such as potential exposure to virus or medical certification.

This extended leave expires at the end of the 2020-2021 school year and is conditioned on the availability of additional federal leave. If federal leave becomes available after January 1, 2021, the leave provided in this resolution will expire.

Adopted this _____ (*date*) day of _____ (*month*), _____ (*year*), by the Board of Trustees.

Presiding Officer

Secretary

Resolution of the Board Regarding Extended Sick Leave During Epidemic

WHEREAS, the Board is authorized by Texas Education Code section 45.105 to expend funds of Red Oak Independent School District for purposes necessary in the conduct of the public schools as determined by the Board;

WHEREAS, the Board acknowledges that during an epidemic, District employees may exhaust available state and local leave days;

WHEREAS, the Board finds that a need exists to address additional leave in the circumstance of an epidemic;

WHEREAS, the Board concludes that providing additional paid leave to all regular employees—contractual and noncontractual, salaried and non-salaried—who are sick as a result of an epidemic serves the public purposes of protecting students and staff, maintaining morale, and reducing turnover;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Red Oak Independent School District authorizes providing additional paid leave for all regular employees—contractual and noncontractual, salaried and non-salaried—who are sick as a result of an epidemic;

The authority granted by this resolution to provide additional paid leave for a maximum duration of 10 workdays unless the Board takes action to authorize leave for a longer duration.

To ensure an employee's exclusion serves the public purpose of protecting students and staff, employees requesting additional leave must show cause for exclusion from work who are sick as a result of an epidemic through medical certification.

This extended leave expires at the end of the 2020-2021 school year and is conditioned on the availability of additional federal leave. If federal leave becomes available after January 1, 2021, the leave provided in this resolution will expire.

Adopted this _____ (date) day of _____ (month), _____ (year), by the Board of Trustees.

Presiding Officer

Secretary



MONTHLY BOARD REPORT ATHLETICS

Date: January 2021

Current Sports:

ROHS Varsity Football completed their season with a 9-3 record. The varsity football team was 4-5A D1 runner up and 5A Region 1 Finalist.

ROHS Varsity Boys Basketball is currently 5-10 on the season. The varsity boys are 3-2 in 14-5A district play.

ROHS Varsity Girls Basketball is currently 17-4 on the season. The varsity girls are 7-0 in 14-5A district play.

ROHS Boys Varsity Soccer is currently 4-1-3 on the season.

ROHS Girls Varsity Soccer is currently 5-1-0 on the season.

Current Projects:

Preparing baseball and softball fields for the upcoming seasons
Completing repairs to the track and field venues at Goodloe Stadium
Reviewing budget needs for the athletic department for the 2021-2022 school year
Reviewing the ROISD Extracurricular Code of Conduct for possible updates

National Signing Day:

ROISD athletics will hold a National Signing Day ceremony in the ROHS Competition Gym on February 3, 2020 at 8:30 AM.

Important Upcoming Dates:

- January 14 - UIL Spirit Competition - Cheerleading
- January 23 - Swimming District Meet at Rockwall ISD Natatorium
- January 26 - Soccer 14-5A District Play Begins
- February 3 - National Signing Day
- February 5 - 14-5A Girls Basketball Final District Game
- February 5/6 - Swimming Regionals at Lewisville Natatorium
- February 10 - End of the Middle School Basketball Season
- February 12 - 14-5A Boys Basketball Final District Game
- February 16 - Softball begins regular season games
- February 19 - ROISD Ritter Carter Relays at Goodloe Stadium
- February 25 - Baseball begins regular season games



BOARD REPORT
Eastridge Elementary School

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	14	30
KINDERGARTEN	67	19
1 ST GRADE	61	5
2 ND GRADE	72	16
3 RD GRADE	74	14
4 TH GRADE	62	4
5 TH GRADE	86	2



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Students in all grades are taking the MAP assessments in mathematics. Students in 3-5 are taking the MAP assessments in reading as well.
- Grade levels met to review failure reports from the 3rd six weeks. Teachers created individual intervention plans to try to assist students who need additional interventions.
- Students in 4th and 5th grade completed the Spelling Bee.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Students recognized our campus police officer, Officer Fullerton, on National Law Enforcement Day.

MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Our Kindergarten team led a campus project of cleaning our play ground and our front entry.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- We completed all of our safety drills during the week of Safety Week. Students did a great job during the drills.



BOARD REPORT
Red Oak Elementary School

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	18	24
KINDERGARTEN	74	14
1 ST GRADE	73	15
2 ND GRADE	88	0
3 RD GRADE	71	17
4 TH GRADE	103	7
5 TH GRADE	105	15
TLC	19	
ECSE	22	



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- ROE staff is continuing to focus on small group instruction throughout the campus. Teachers are utilizing new digital guided reading books with virtual students.
- A small group of staff members have started the Reading Academy as a pilot group for the campus. Staff members are providing feedback to the district for recommendations for implementation in the 2021-22 school year.

MY CAMPUS SHOWED GROWTH BY:

- ROE students are completing middle of the year assessments. Kindergarten-2nd grade students are completing the TPRI and all students are completing DRA and MAP testing.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- ROE teachers are communicating with struggling students to offer additional support virtually and face to face. Students failing for the first semester are having parent conferences to create an action plan for success in the second semester.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- ROE is working to identify students in need of extra support from our campus staff. Teachers are working with administration to support attendance and academic needs. The goal for every student's success is a focus campus wide.



BOARD REPORT
RUSSELL P. SCHUPMANN ELEMENTARY SCHOOL

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS	BIL TOTAL STUDENTS	BIL REMAINING SPOTS
PK	19	3	7	15
KINDERGARTEN	68	-2	16	6
1 ST GRADE	68	-2	19	3
2 ND GRADE	75	13	12	10
3 RD GRADE	74	14	11	11
4 TH GRADE	72	16	9	13
5 TH GRADE	86	-11	7	18



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- On January 4th, the Schupmann Crew chose our one words for 2021 and combined the words on a wordle. We encouraged all students and families to choose a focus word for the new year.
- Virtual opportunities are provided for staff to come together to build a positive climate at RPS.
- The Data and Assessment Committee meet each month to improve the data analysis process across the campus.
- The SBDM committee brainstormed ways to offer tutoring for virtual and in person learners.
- The RPS Counselor implements morning announcements with a focus on character traits that teaches students how to treat others (Character Traits: Caring, Acceptance, Truthfulness, etc.)

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Additional planning sessions and PD were provided on January 4th.
- The campus leadership team designs professional development based on the needs of the campus.
- Differentiated learning opportunities are provided for staff regarding specified academic areas and CHAMPS.
- Goals and objectives are reviewed and revised as needed by our CIP committee in January.
- Ongoing usage of profile sheets are used in data binders to provide campus level snapshots for progress monitoring.
- Tight and Loose guidelines are emphasized in lessons, instructional delivery, planning sessions, and throughout the PLC process.
- We are being intentional, when possible, to pull for special services during Target Time in order to maximize our students' academic time/Tier 1 instruction in the classroom.
- Additional instructional support is provided by campus and district level instructional leadership team.

MY CAMPUS SHOWED GROWTH BY:

- The staff continues to show GRIT while learning a new platform for online learning and overcoming the challenges of teaching both virtual and in person learners.

- The campus is continuing the campus reading plan created by the members of the Data and Assessment committee. Reading pull out groups are being conducted by our reading support crew at RPS (including an additional retired teacher).
- Talon Time is scheduled throughout the day to implement interventions with students.
- Professional development opportunities are centered around campus needs and teacher needs through PLC and LO meetings.

MY CAMPUS SHOWED RESILIENCE BY:

- The staff was able to work together to cover for staff absences due to COVID protocol at RPS.
- Our Professional Learning Communities (PLC) are focusing on the four critical questions centered around student learning.
- A long-range plan for PLC and LO meetings (includes alignment of instruction, assessments, and tools to support ongoing growth).

MY CAMPUS SHOWED INTEGRITY BY:

- Teachers are helping to develop student IEP, AIP, and RTI plans to help document progress and increase student academic achievement.

MY CAMPUS SHOWED TENACITY BY:

- Tenacity – 3rd – 5th grade teachers are learning the online STAAR testing format and working to transition their students to that mode of testing.

MY CAMPUS SHOWED RESPECT FOR OTHERS BY:

- Following the school-wide discipline program that focuses on the concept of REACH (Respect, Encourage, Appreciate, Communicate, Honor) to provide our students with structure and awareness.
- Following district guidelines for Personal Protective Equipment throughout the campus.

MY CAMPUS SHOWED THE IMPORTANCE OF ENCOURAGEMENT BY:

- Mutual accountability and respect are practices that we continue to emphasize at Schupmann Elementary School.
- Students and staff members are able to give shout outs through anchored and excellence moments. We also encourage each other through positive bombardments of appreciation messages.

- The House System has been established to promote a positive culture and climate for all students and staff. Points are given through DOJO to help encourage students academically and behaviorally.
- We highlight students each week and have house competitions to increase student engagement and motivation.
- A staff challenge calendar with appreciation opportunities highlighted for the month of December. Teachers and staff receive lunch, scratch off prizes, and more.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Anchored in Excellence Awards and moments are announced and celebrated throughout the month.
- A virtual assembly will be conducted each six weeks to highlight our students.
- Positive referrals for students and other incentives to promote positive behavior across the campus are implemented at RPS.
- House competitions help to increase the competitive spirit for academics and behavior across the campus.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- Campus-wide DOJO is used to communicate with parents, provide classroom incentives, collect data for RTI and campus review.
- LMS platforms are used for communication of activities, assignments, assessments, and messaging information (Seesaw and Google Classroom).
- The Campus has utilized Facebook, Twitter, Dojo, phone blasts, and email blasts to communicate school-wide information to parents.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- The campus will choose a Heart of the Teacher for the month of January.
- A teacher and student of the month will also be chosen to honor individuals that go over and beyond each day.
- Each grade level is doing something to show honor for School Board Appreciation Month.
- We also honor students with 6 weeks awards for GRIT, Legacy, and REACH.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- The campus will continue highlighting acts of service demonstrated by teachers and students on our social media page and through our campus newsletter.
- Communicating with parents on a regular basis through student folders, calendars, newsletters, and lesson plans on teacher learning platforms systems, DOJO and positive phone calls.



BOARD REPORT
Donald T. Shields Elementary School

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	16	6
KINDERGARTEN	65	1
1 ST GRADE	73	15
2 ND GRADE	73	15
3 RD GRADE	89	21
4 TH GRADE	84	4
5 TH GRADE	89	n/a (current counts 22-23 per unit)



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Collaborating as a staff to provide the best education available to a challenging student. Teachers, specials teachers, paras, administrators, behavior specialists, and SPED staff have created systems to help ALL students succeed!

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Growth in reading levels in students in K-2 grades.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- Decreases in failures on the six week reports as a result of frequent communication with parents through the Student Failure Log kept by all teachers.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- Students used their time at their class Christmas party to write and decorate cards for various organizations (nursing homes, fire stations, and police stations)



BOARD REPORT
H. A. WOODEN ELEMENTARY SCHOOL

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	AM-14 PM-10	AM-8 PM-12
KINDERGARTEN	42 Bilingual-12	24 Bilingual-10
1 ST GRADE	66 Bilingual-19	22 Bilingual-3
2 ND GRADE	64 Bilingual-15	2 Bilingual-7
3 RD GRADE	55 Bilingual-18	11 Bilingual-4
4 TH GRADE	61 Bilingual-21	27 Bilingual-1
5 TH GRADE	65 Bilingual-18	1 Bilingual-4



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- 4th and 5th grade students participated in the Spelling Bee. All 4th and 5th grade students participated in the classroom spelling bee and then the top students participated in the campus spelling bee.

MY CAMPUS SHOWED GROWTH BY:

- In addition to our Reading Club, we have added a 4th Grade Math Club. This club meets to improve student multiplication and division skills.
- Teachers have been completing a book study on the Fundamental Five focusing on Framing the Lesson. Teachers have added student products to objectives making it easier for students to focus on the learning they are responsible for.

MY CAMPUS SHOWED TENACITY BY:

- K-2 teachers are excited to start a sight words incentive with their students. Students are given sets of words and receive incentives for reaching goals. Teachers are working with students on sight words in class to provide support along the way.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Student Council created Trees of Thanks where all students and staff could post thank you messages.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- We continue to communicate with parents weekly with important information in a campus newsletter and grade level newsletters.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- We held our 3rd six weeks Wooden Warrior Ceremony honoring our students that show grit, respect and encouragement, and put others before themselves.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- Wooden had another successful toy drive, collecting toys to be donated to the community.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- Kindergarten students had a great time learning a Christmas song, “Blitzen’s Boogie” and performing for our campus. In addition to having fun students were learning rhyming words in the song.

OTHER THINGS I WOULD LIKE TO SHARE WITH YOU ABOUT OUR CAMPUS ARE:

- Our staff and students would like to thank each board member for your dedication to our school district. We thank you for the countless hours that you pour into the district making it the best district around. We appreciate you!



BOARD REPORT
RED OAK MIDDLE SCHOOL

Date: January 2021

Grade Level	Asynchronous	In-Person	Total Students
6 th Grade	195 Students	291 Students	486
7 th Grade	307 Students	228 Students	535
8 th Grade	259 Students	246 Students	505

Total: 1,526



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Student Council offering support to counseling and office staff in preparation for campus-wide activities.
- Hawk Wings- As we continue our journey this 2020-2021 school year. Each week we will highlight a staff member/teacher who is SOARing above and beyond any challenges and obstacles to meet the needs of our Red Oak Middle School community.
- Thankful Thursdays-Administration delivers drinks and snacks to staff.
- ROMS came together in the months of December and January to support a family who lost their home over the Christmas Holiday Break.

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Student Council successfully launching the Hawkademics Peer Tutoring Program, which is all virtual. Students are paired for tutoring sessions on Mondays, Wednesdays and Fridays.
- U.I.L.— 6th, 7th & 8th graders students are gearing up and preparing with UIL coaches for the county wide competition. Theater/One Act Play will have their performance on February 26, 2021, Face-to-Face at Coleman Junior High in Waxahachie.
- PLC's
- Deep Data Dives with our Instructional Coaches.

MY CAMPUS SHOWED RESILIENCE BY:

- Student Council is continuing to meet bi-weekly with the entire group (virtual and face-to-face simultaneously via Zoom in the classroom setting) despite an increase of quarantined students.
- Day to day survival with pandemic and supporting each other on a daily basis.
- Teachers are willing to cover each other's classes.

MY CAMPUS SHOWED INTEGRITY:

- By following our COVID Guidelines.

MY CAMPUS SHOWED TENACITY BY:

- Our Student Council Vice President formed a Hawkademics subcommittee and provided training for peer tutors, keeps in constant contact with them via "Remind," and produces materials as needed for the program - all during Talon Time and on their own time.
- All teachers and staff at ROMS are hard workers and are pulling together.

MY CAMPUS SHOWED RESPECT FOR OTHERS BY:

- Thankful Thursday-Administration delivers drinks and snacks to staff.

MY CAMPUS SHOWED THE IMPORTANCE OF ENCOURAGEMENT BY:

- Student Council is sharing inspirational and encouraging lapel buttons with peers (keep one, take one) following our bi-weekly StuCo meeting.
- Thankful Thursday's- Administration delivers drinks and snacks to staff.
- Hawk Wings-As we continue our journey this 2020-2021 school year. Each week we will highlight a staff member/teacher who is SOARing above and beyond any challenges and obstacles to meet the needs of our Red Oak Middle School community.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- ROMS establishes Wellness Committee: This is a committee starting in this month exclusively for teachers where it gives teachers an opportunity to communicate and strengthen school culture.
- ROINTHEKNOW.com –Engaging peers with content that can relate to and engage with fun facts.
- ROMS Monthly Newsletter
- Principals Weekly Staff Newsletter (Principal’s Pinnacle of the Week),
- Daily announcements
- Daily Waller Haller newsletter,
- Faculty meetings/Team leads

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- Honor student of the month,
- Heart of the Teacher
- Staff of Month
- In December we Honored and ROISD Staff member with her retirement.

MY CAMPUS DEMONSTRATED “WE BEFORE ME” BY:

- ROMS came together in the months of December and January to support a family who lost their home over the Christmas Holiday Break.
- Teachers and staff going into teachers’ classrooms to sub.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- School Administration, Principal’s Secretary and front office staff providing daily teacher coverage-supporting teachers through the challengers of this new way of teaching.

MY CAMPUS SHOULD BE RECOGNIZED FOR:

- Restorative Practices with students who have conflict with each other.

OTHER THINGS I WOULD LIKE TO SHARE WITH YOU ABOUT OUR CAMPUS ARE:

- Admin Team and elective teachers are finding ways to have concerts and showcase their students without live performances.



BOARD REPORT
RED OAK HIGH SCHOOL

Date: January 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS
9 TH GRADE	482
10 TH GRADE	539
11 TH GRADE	499
12 TH GRADE	433



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

During the 2020-21 football season, the Hawks took us on an amazing journey to the 5A D1 Quarterfinals for the first team in school history. These young men and coaches left it all on the field and we are proud of their character and grit, both on and off the field. The team united the community like never before.

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- We continue to do Grade Saving Tutoring in which students will receive timely intervention in the Learning Commons on Tuesday and Thursday.
- EOC retest results showed great improvement using our Talon Time intervention which was restructured from last year. The State expectation is to achieve 30% average passing. Below are the results:

Test	This year	Last Year	% Improvement
Algebra 1	20%	13%	7%
Biology	47%	28%	19%
English 1	32%	18%	16%
English 2	36%	14%	22%
US History	100%	20%	80%

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Recognizing all staff members with perfect attendance for the month.
- Passing the Lifesaver Award to the most deserving staff member each week.
- Presented the staff with a Christmas gift to show that we appreciate all they have done during the pandemic to conduct school.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- Conducting EOC intervention and being deliberate about addressing student's academic weaknesses. This showed with an across the board improvement of the passing results.

OTHER THINGS I WOULD LIKE TO SHARE WITH YOU ABOUT OUR CAMPUS ARE:

- The students and staff continue to weather anything that comes our way! We always meet the challenge and stay focused on the vision of ROISD.



BOARD REPORT
LITTLE HAWKS LEARNING CENTER

Date: January 2021

CURRENT PROJECTS, EVENTS, AND BRAGS:

- MOY developmental assessment of students begins January 19th

IMPORTANT UPCOMING DATES:

Texas Rising Star Assessment Window opens January 13th. This year our evaluation is a “monitor”. These years are not as intense as the full evaluation we went through last year. Traditionally, two evaluators are on campus 2-3 days visiting classrooms and inspecting campus files. Under current Childcare Guidelines, visitors are not allowed on campus, and so we will be having virtual visits and the evaluators will score us on the areas they are able to. We will not be penalized for the areas they cannot assess given the pandemic.

STAFFING:

LHLC is fully staffed.

ATB is fully staffed.



RED OAK ISD

Daily Enrollment & Attendance Analysis for the Day ending: 12-17-2020

RED OAK HIGH SCHOOL - 001		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
12th Grade	437	468	444	455	436
11th Grade	499	432	458	439	450
10th Grade	538	511	438	458	461
9th Grade	485	540	511	456	467
Total Enrollment	1959	1951	1851	1808	1814

Total Absences:	114
------------------------	------------

Daily ADA	% of Attendance
1845.00	94.18
3rd SW ADA	% of Attendance
1888.17	96.60
Yearly ADA	% of Attendance
1903.85	97.27

3RD SW ADA Percentage Breakdown		
ROHS	12-17 Only	11-9 THRU 12-17
12th Grade	91.3	96.47
11th Grade	93.39	95.82
10th Grade	95.72	96.86
9th Grade	95.88	97.23

RED OAK MIDDLE SCHOOL - 041		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
8th Grade	504	470	503	478	434
7th Grade	536	514	447	480	455
6th Grade	486	529	487	433	481
Total Enrollment	1526	1513	1437	1391	1370

Total Absences:	60
------------------------	-----------

Daily ADA	% of Attendance
1465.00	96.07
3rd SW ADA	% of Attendance
1477.17	96.80
Yearly ADA	% of Attendance
1478.43	97.63

3RD SW ADA Percentage Breakdown		
ROMS	12-17 Only	11-9 THRU 12-17
8th Grade	95.83	96.6
7th Grade	96.08	97.1
6th Grade	96.29	96.69

RED OAK ELEMENTARY - 102		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
5th Grade	109	98	113	113	98
4th Grade	109	116	100	106	108
3rd Grade	72	103	101	91	88
2nd Grade	92	78	94	101	94
1st Grade	75	94	81	90	92
Kinder	81	72	79	71	70
Pre-K	19	46	36	34	35
EE	15	15	15	14	19
Total Enrollment	572	622	619	620	604

Total Absences:	27.5
------------------------	-------------

Daily ADA	% of Attendance
530.00	95.07
3rd SW ADA	% of Attendance
534.30	95.13
Yearly ADA	% of Attendance
534.51	95.76

WOODEN ELEMENTARY - 102		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
5th Grade	85	118	97	93	84
4th Grade	84	97	112	94	84
3rd Grade	73	96	96	100	89
2nd Grade	81	83	98	91	91
1st Grade	88	85	78	91	85
Kinder	53	98	73	67	84
Pre-K	24	0	29	17	17
EE	1	1	3	4	3
Total Enrollment	489	578	586	557	537

Total Absences:	18
------------------------	-----------

Daily ADA	% of Attendance
457.50	96.21
3rd SW ADA	% of Attendance
458.83	96.25
Yearly ADA	% of Attendance
457.41	96.84

EASTRIDGE ELEMENTARY - 103		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
5th Grade	84	67	89	80	86
4th Grade	61	75	61	91	78
3rd Grade	74	56	79	67	89
2nd Grade	71	70	62	73	66
1st Grade	62	78	76	65	67
Kinder	68	64	64	63	57
Pre-K	14	32	14	21	14
EE	3	2	1	3	2
Total Enrollment	437	444	446	463	459

Total Absences:	14
------------------------	-----------

Daily ADA	% of Attendance
413.00	96.72
3rd SW ADA	% of Attendance
413.07	96.98
Yearly ADA	% of Attendance
412.10	97.24

SHIELDS ELEMENTARY - 105		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
5th Grade	89	104	116	106	88
4th Grade	81	91	95	111	103
3rd Grade	86	85	88	90	103
2nd Grade	70	93	75	84	87
1st Grade	73	73	89	70	74
Kinder	65	78	70	83	66
Pre-K	16	35	25	16	21
EE	13	10	15	11	2
Total Enrollment	493	569	573	571	544

Total Absences:	22
------------------------	-----------

Daily ADA	% of Attendance
454.00	95.38
3rd SW ADA	% of Attendance
457.22	95.92
Yearly ADA	% of Attendance
456.55	96.65

SCHUPMANN - 107		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
5th Grade	94	74	75	82	62
4th Grade	78	75	60	69	73
3rd Grade	85	68	71	61	67
2nd Grade	84	69	63	63	68
1st Grade	86	62	65	63	65
Kinder	81	68	49	61	62
Pre-K	29	22	11	19	17
EE	4	3	2	5	3
Total Enrollment	541	441	396	423	417

Total Absences:	8
------------------------	----------

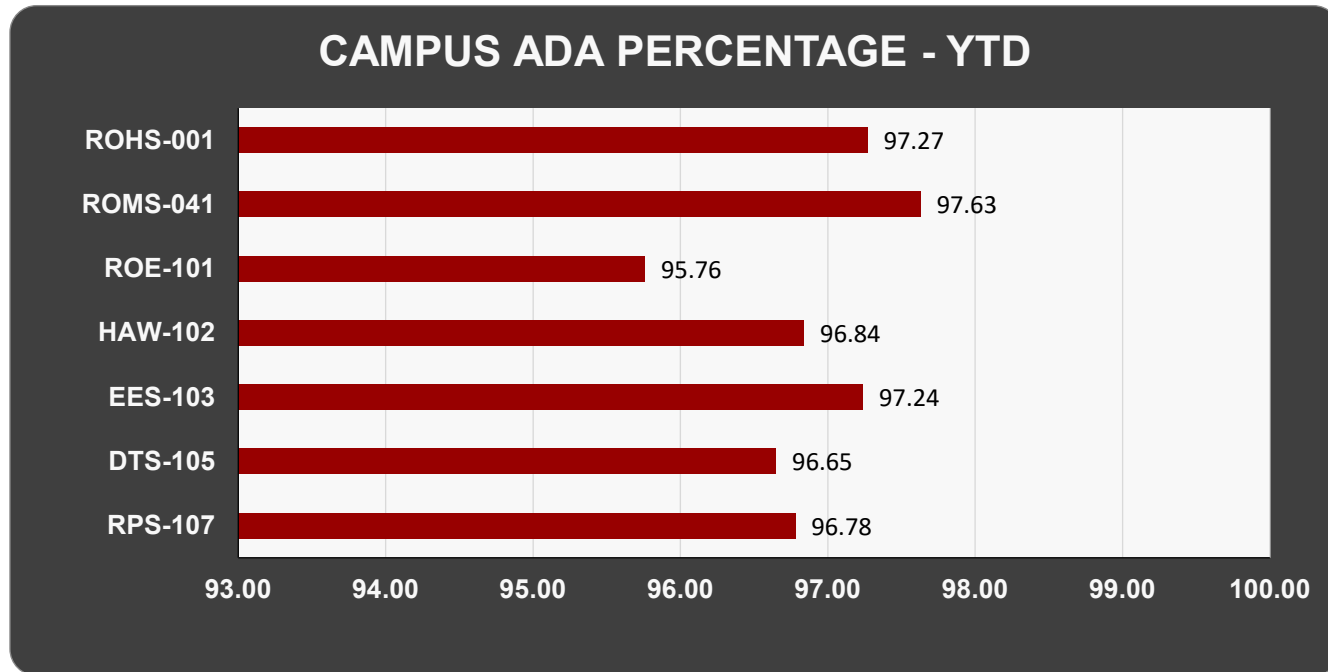
Daily ADA	% of Attendance
514.00	98.47
3rd SW ADA	% of Attendance
503.71	96.93
Yearly ADA	% of Attendance
485.45	96.78

ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-17
12th Grade	437	468	444	455	436
11th Grade	499	432	458	439	450
10th Grade	538	511	438	458	461
9th Grade	485	540	511	456	467
8th Grade	504	470	503	478	434
7th Grade	536	514	447	480	455
6th Grade	486	529	487	433	481
5th Grade	461	461	490	474	418
4th Grade	413	454	428	471	446
3rd Grade	390	408	435	409	436
2nd Grade	398	393	392	412	406
1st Grade	384	392	389	379	383
Kinder	348	380	335	345	339
Pre-K	102	135	115	107	104
EE	36	31	36	37	29
Total Enrollment	6017	6118	5908	5833	5745

Total Absences:	263.5
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Daily ADA	% of Attendance
5678.50	95.57
3rd SW ADA	% of Attendance
5732.47	96.49
Yearly ADA	% of Attendance
5728.30	97.09

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY
	CY	2019-20	2018-19	2017-18	2016-2017
ROHS-001	1959	1951	1851	1808	1814
ROMS-041	1526	1513	1437	1391	1370
ROE-101	572	622	619	620	604
HAW-102	489	578	586	557	537
EES-103	437	444	446	463	459
DTS-105	493	569	573	571	544
RPS-107	541	441	396	423	417
Total Enrollment	6017	6118	5908	5833	5745



YEAR TO DATE	
ROHS-001	97.27
ROMS-041	97.63
ROE-101	95.76
HAW-102	96.84
EES-103	97.24
DTS-105	96.65
RPS-107	96.78



Monthly Financial Report

HAWKS *Unite*
2020-21

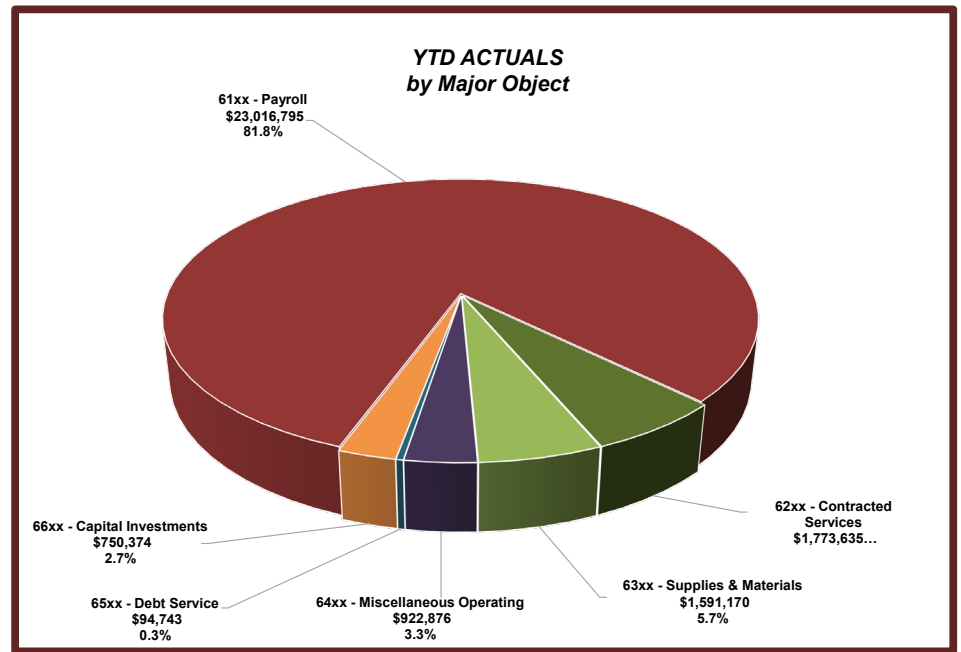
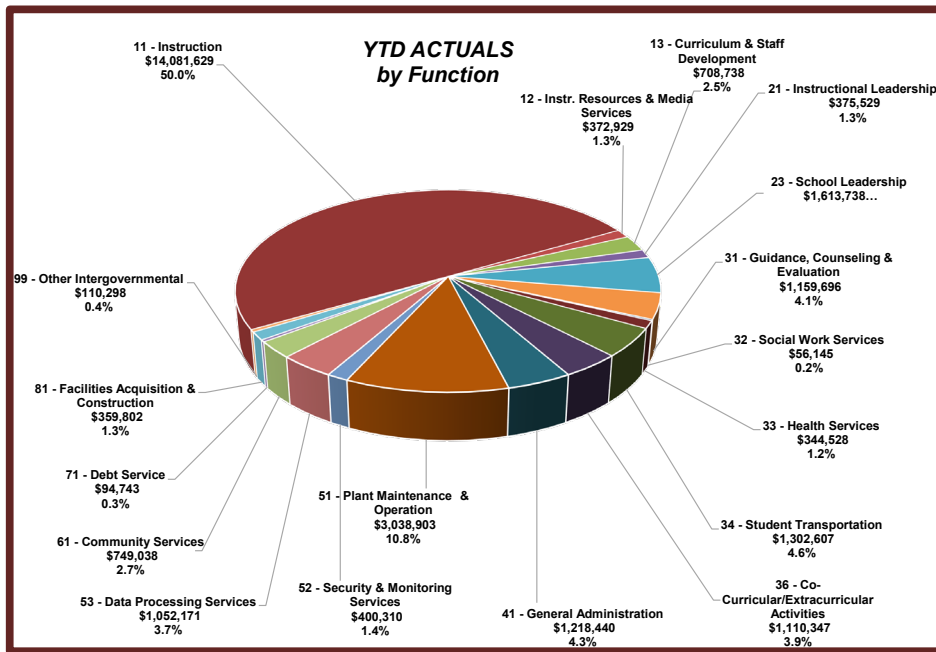
January 2021

Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of December 31, 2020

	Amended Budget	2020-2021 YTD Actuals (Unaudited)	Outstanding Encumbrances	Balance	% Expended to Budget	2019-2020 YTD Actuals (Audited)	YTD Actuals Variance
Revenues							
57xx Local	\$ 23,697,814	\$ 13,603,257	\$ -	\$ 10,094,557	57.40%	\$ 14,512,211	\$ (908,954)
58xx State	38,173,562	17,804,945	-	20,368,617	46.64%	16,827,764	977,181
59xx Federal	950,000	46,340	-	903,660	4.88%	141,325	(94,984)
TOTAL	\$ 62,821,376	\$ 31,454,542	\$ -	\$ 31,366,834	50%	\$ 31,481,300	\$ (26,758)
Expenditures							
11 Instruction	\$ 31,392,872	\$ 14,081,629	\$ 154,304	\$ 17,156,939	45.35%	\$ 13,594,224	\$ 487,405
12 Instr. Resources & Media Services	889,065	372,929	5,975	510,160	42.62%	368,863	4,067
13 Curriculum & Staff Development	1,582,564	708,738	21,852	851,974	46.16%	846,615	(137,876)
21 Instructional Leadership	838,392	375,529	2,579	460,284	45.10%	454,109	(78,581)
23 School Leadership	3,459,687	1,613,738	684	1,845,265	46.66%	1,655,480	(41,742)
31 Guidance, Counseling & Evaluation	2,552,797	1,159,696	53,343	1,339,758	47.52%	1,150,457	9,239
32 Social Work Services	120,820	56,145	-	64,675	46.47%	49,675	6,470
33 Health Services	738,027	344,528	-	393,499	46.68%	335,279	9,250
34 Student Transportation	3,014,290	1,302,607	71,725	1,639,958	45.59%	1,444,566	(141,959)
36 Co-Curricular/Extracurricular Activities	2,442,462	1,110,347	124,050	1,208,065	50.54%	1,257,079	(146,733)
41 General Administration	2,703,885	1,218,440	42,223	1,443,222	46.62%	1,382,202	(163,761)
51 Plant Maintenance & Operation	6,936,516	3,038,903	1,009,707	2,887,906	58.37%	3,043,880	(4,977)
52 Security & Monitoring Services	1,162,999	400,310	16,003	746,685	35.80%	685,026	(284,716)
53 Data Processing Services	1,503,028	1,052,171	641,834	(190,977)	112.71%	827,651	224,521
61 Community Services	1,938,972	749,038	4,731	1,185,203	38.87%	929,475	(180,437)
71 Debt Service	475,000	94,743	-	380,257	19.95%	-	94,743
81 Facilities Acquisition & Construction	850,000	359,802	-	490,198	42.33%	715,703	(355,901)
99 Other Intergovernmental	220,000	110,298	103,702	6,000	97.27%	106,741	3,557
TOTAL	\$ 62,821,376	\$ 28,149,594	\$ 2,252,712	\$ 32,419,070	48%	\$ 28,847,024	\$ (697,430)
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ 2,816,434	\$ (2,816,434)
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ 2,816,434	\$ (2,816,434)
Revenue Over (Under) Expenditures	\$ 0	\$ 3,304,949	\$ (2,252,712)	\$ (1,052,236)		\$ 5,450,710	\$ (2,145,762)

*The District reports on the modified accrual basis.

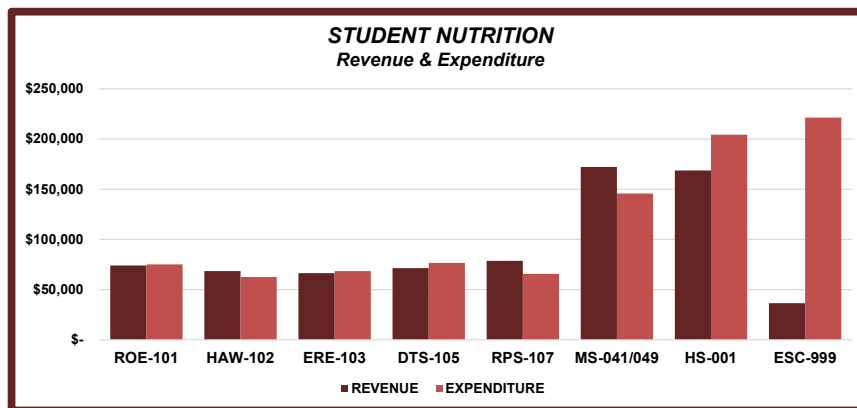
Red Oak ISD - General Fund
Revenue / Expenditure Detail
As of December 31, 2020



Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
As of December 31, 2020

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041/049	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	107	59	80	126	144	203	73	0	792
Lunch	253	249	231	240	274	570	394	0	2211
Afterschool	7	8	11	9	8	0	0	0	43
<i>(calculated based on 13 days)</i>									

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041/049	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 15,597	\$ 14,150	\$ 13,689	\$ 16,282	\$ 13,411	\$ 39,808	\$ 82,892	\$ 14,608	\$ 210,436	\$ 1,297,500	16%
58xx State Matching	-	-	-	-	-	-	-	21,864	\$ 21,864	45,341	48%
5921 Federal - Breakfast	12,738	7,486	10,865	13,773	16,994	28,426	13,660	-	\$ 103,943	210,000	49%
5922 Federal - Lunch	45,761	46,909	41,952	41,446	48,274	103,898	72,111	-	\$ 400,351	880,000	45%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
TOTAL REVENUE	\$ 74,097	\$ 68,544	\$ 66,505	\$ 71,501	\$ 78,679	\$ 172,132	\$ 168,663	\$ 36,472	\$ 736,594	\$ 2,552,841	29%
61xx Payroll	\$ 44,962	\$ 33,934	\$ 36,897	\$ 42,707	\$ 36,186	\$ 78,820	\$ 137,012	\$ 185,140	\$ 595,658	\$ 1,298,803	46%
62xx Contracted Services	1,781	1,589	2,020	3,216	1,727	3,949	5,123	5,005	\$ 24,411	46,193	53%
63xx Supplies	28,438	27,061	29,591	30,662	27,775	62,969	62,200	31,091	\$ 299,787	1,196,780	25%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	157	\$ 157	11,065	1%
66xx Capital Outlay	-	-	-	-	-	-	-	-	\$ -	0	0%
TOTAL EXPENDITURES	\$ 75,181	\$ 62,584	\$ 68,508	\$ 76,586	\$ 65,687	\$ 145,739	\$ 204,336	\$ 221,394	\$ 920,014	\$ 2,552,841	36%
Other Sources (Uses)											
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ (1,085)	\$ 5,961	\$ (2,002)	\$ (5,084)	\$ 12,992	\$ 26,393	\$ (35,673)	\$ (184,922)	\$ (183,420)	\$ (0)	



*Not included in above totals--COVID19 Family Meal Distribution--YTD Revenue \$67,226 and YTD Expenses \$46,931
 *The District reports on the modified accrual basis.

Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of December 31, 2020

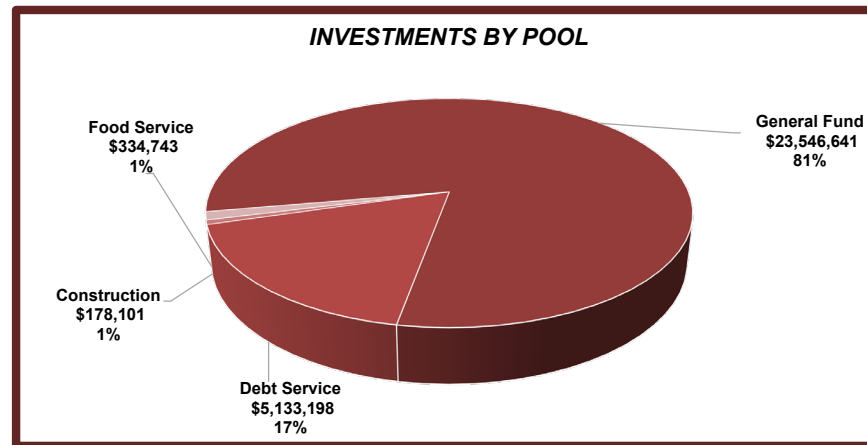
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 8,155,382	\$ 4,829,744	\$ -	\$ 3,325,638	59.22%
58xx State	239,183	18,200	-	220,983	7.61%
TOTAL	\$ 8,394,565	\$ 4,847,944	\$ -	\$ 3,546,621	57.75%
Expenditures					
71 Debt Service	\$ 7,757,479	5,302,564	\$ -	\$ 2,454,915	68.35%
TOTAL	\$ 7,757,479	\$ 5,302,564	\$ -	\$ 2,454,915	68.35%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over					
(Under) Expenditures	\$ 637,086	\$ (454,620)	\$ -	\$ 1,091,706	

Red Oak Independent School District
Investment Summary Report
As of December 31, 2020

INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 12/01/20	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 12/31/20	INTEREST RATE	INTEREST YEAR TO DATE
TEXSTAR							
General Fund	\$ 9,728.84	\$ 0.59	\$ -	\$ -	\$ 9,729.43	0.0676%	\$ 5.75
TEXPOOL							
General Fund	2,462.36	-	-	0.26	2,462.62	0.0845%	1.53
Money Market	1,420.74	-	-	-	1,420.74	0.0845%	1.33
FIRST PUBLIC-GOV.OVERNIGHT							
General Fund	17,620,726.68	10,425,357.29	4,514,182.43	1,126.17	23,533,027.71	0.0666%	6,337.87
Debt Service	1,537,627.15	3,672,471.28	77,083.00	182.36	5,133,197.79	0.0666%	1,466.18
Construction	178,091.15	-	-	10.05	178,101.20	0.0666%	361.81
Food Service	211,672.74	258,251.49	135,200.00	18.48	334,742.71	0.0666%	159.85
TOTAL INVESTMENT POOLS	\$ 19,561,730	\$ 14,356,081	\$ 4,726,465	\$ 1,337	\$ 29,192,682		8,334.32

We, the approved Investment Officers of Red Oak ISD, hereby certify the Investment Report represents the investment portion of the District as of the above date in compliance with the Texas Public Funds Investment Act and Red Oak ISD Policy CDA

(signature on file) _____ William Johnston, Ed.D., CPA Assistant Superintendent of Business Services/CFO	(signature on file) _____ Saundra King, RTSBA Finance Coordinator
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RED OAK ISD-TAX COLLECTIONS

Monthly Tax Collections

As of December 31, 2020

GENERAL FUND				
	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	11,935,288	12,975,508	21,398,866	60.64%
DELINQUENT TAX COLLECTED	1,132	140,057	200,000	70.03%
PENALTIES AND INTEREST COLLECTED	2,811	53,395	150,000	35.60%
TOTAL FUNDS COLLECTED	11,939,230	13,168,959	21,748,866	60.55%
 DEBT SERVICE				
	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	4,386,733	4,765,124	8,015,382	59.45%
DELINQUENT TAX COLLECTED	503	45,396	50,000	90.79%
PENALTIES AND INTEREST COLLECTED	955	17,549	30,000	58.50%
TOTAL FUNDS COLLECTED	4,388,191	4,828,069	8,095,382	59.64%
 TOTAL TAX COLLECTIONS	 16,327,421	 17,997,028	 29,844,248	 60.30%

Questions



Bill Johnston

Chief Financial Officer

972-617-4005

bill.johnston@redoakisd.org



MONTHLY BOARD REPORT

FINE ARTS

Date: January 2021

CURRENT EVENTS/CELEBRATIONS:

High School

Band: Seven students advanced to the Area Level and are recording for a shot to make the All State Band. (The TMEA All State Band will be virtual). The band had the highest number of students who auditioned and were awarded a place in the All Region Band (this event was virtual). The band is working on solos for UIL Solo Contest (it is virtual this year). Last we are starting the concert and sight reading preparation for UIL in April (this event will be virtual).

Choir: We have one student auditioning for Area Auditions for All State Choir. We also have 30 students preparing for UIL Solo & Ensemble Competition and all choirs are preparing for UIL Contest and Sight-Reading Competition in April.

Theater: We are preparing for the One Act Play Contest that will be held in March.

Drill Team: Is working hard on conditioning and training with various new equipment like resistance bands, turn board, resistant circles, etc. for their potential contests in the future and to help prevent any injuries that relate to dancers. Students are working on building their technique and skills through various workouts designed to develop their dancing skills through the use of the muscle groups needed to reach the next level!

Cheer: Cheer competed at UIL State on January 14th. Their final competition is NCA Nationals on March 6-7.

