



Notice/Agenda of Workshop

The Board of Trustees College of the Mainland

The Workshop of the Board of Trustees of College of the Mainland will be held Monday, March 30, 2026, beginning at 12:00 PM in the

Doyle Family Administration Boardroom (A129)
1200 Amburn Road
Texas City, Texas 77591

Mission: College of the Mainland is a learning-centered, comprehensive community college dedicated to student success and the intellectual and economic enrichment of the diverse communities we serve.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Roll Call & Determination of Quorum**
3. **Facilities Discussion**
 - A. Old Public Service Careers Building Update
4. **Program Spotlight - Process Technology**
 - A. Derrick Lewis, Industrial Careers Chair
5. **Student Spotlight**
 - A. Keshia Quinn, Associate of Applied Science in Process Technology
6. **Adjournment to closed or executive session pursuant to Texas Government Code of the Open Meetings Act**
7. **Consideration of and Possible Action on any Items Discussed in Closed Session**
8. **Adjourn**

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel. 6)Section 551.087-deliberation regarding economic development negotiations, and/or 7)Section 551.089 – deliberation regarding security devices or security audits. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Tuesday, March 24, 2026, 5:00 PM.

Administration

President, Helen Brewer, Ph.D.

Vice President for Fiscal Affairs, David Wesse, Ph.D.

Vice President for Academic Affairs, Heather Rhodes, Ed.D.

Vice President for Student Affairs, Michelle Brezina

Vice President for Administrative Services, Michael McGee

Vice President for Strategic Initiatives, Diane Burkett



Leanne Downton
Board Liaison



PRESIDENT'S OFFICE

Call to Order

Call to Order on (insert date)
at (insert time)



College of the Mainland
Board of Trustees
2025-2026

Mrs. Melissa Skipworth,
Board Chair
mskipworth@com.edu

Ms. Wilma Green,
Trustee
wilma.green@com.edu

Mr. Kyle L. Dickson,
Board Vice Chair
kdickson1@com.edu

Dr. Bill McGarvey,
Trustee
bmegarvey@com.edu

Dr. Kimberly Dodson,
Board Secretary
kimberly.dodson@com.edu

Mr. Don Gartman,
Trustee
d.gartman@com.edu

Ms. Patti Hanssard,
Trustee
patti.hanssard@com.edu



Program Spotlight – Process Technology

Derrick Lewis, Industrial Careers Chair

College of the Mainland Process Technology Program



College of the Mainland Process Technology Program

What it is Process Technology

The study and practice of how raw materials are transformed into useful products through controlled physical and chemical operations often in large, continuous-flow systems. It focuses on the **equipment, systems, and procedures** used to run plants safely, efficiently, and within quality and environmental standards.

History & Milestones of COM's PTEC Program

- **1993:** Program launched; **The First** Process Technology program in the U.S.
- **2013:** COM ranked **5th in the nation** for degrees in science technologies/technicians; **79 PTEC grads** that year.
- **2023:** Students **defended a first-place title** at NAPTA's Troubleshooting Skills Competition
- **2024:** COM **hosted** the NAPTA Troubleshooting Skills Competition; students networked with **BP, Shell, Eastman** and others during the two-day event.
- **2025:** COM PTEC students won **1st & 3rd place** the National NAPTA Troubleshooting Skills Competition.

Where it's used

- Petrochemical & refining
- Chemicals & polymers
- Power generation & utilities (steam, cooling water, instrument air)
- Water & wastewater treatment
- Food & beverage, pharmaceuticals, coatings, and other batch/continuous plants



Core knowledge & skills

- **Safety & compliance:** OSHA fundamentals, PSM concepts, permits, hazard recognition
- **Equipment:** pumps, compressors, heat exchangers, reactors, towers, vessels, piping
- **Unit operations:** distillation, absorption/stripping, filtration, evaporation, blending
- **Instrumentation & control:** P&IDs, transmitters, control valves, loops, DCS fundamentals
- **Troubleshooting & quality:** cause-and-effect, sampling, basic lab data, SPC awareness
- **Teamwork & communication:** shift handover, log keeping, situational awareness



- **What Makes COM's PTEC Program Distinctive**

- Coursework spans **equipment, systems, instrumentation, safety, troubleshooting,** and operations scenarios (commissioning, startups/shutdowns, abnormal situations).
- **Hands-on training** includes a **glycol separation/distillation unit** with **OSHA testing/certification** integrated into coursework.
- **Highly trained and experience faculty** with many years of experience in the field.



- . **Outcomes & impact**
- . **Competitive starting wages** for associate-degree operators and strong employer satisfaction.
- . **Credential:** Associate of Applied Science (Process Technology).
- . **Schedule:** Day and night offerings; typical full-time completion in 5 semesters

Contacts

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Academic Dean
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Student Spotlight

Keshaundia Quinn

Student, Associate of Applied Science (AAS) in Process Technology
(PTECH)



PRESIDENT'S OFFICE

Executive Session

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.



PRESIDENT'S OFFICE

Possible Action on Agenda Items, Including Closed Session Matters

Consideration of and Possible Action on any items discussed in closed session.