



Notice/Agenda of March 2023 Regular Board Meeting

**The Board of Trustees
College of the Mainland
Doyle Family Administration Boardroom (A129)
Wednesday, March 29, 2023
1200 Amburn Road
Texas City, TX 77591**

March 2023 Regular Board Meeting of the Board of Trustees of College of the Mainland will be held Wednesday, March 29, 2023, beginning at 1:30 PM in the Doyle Family Administration Boardroom (A129), 1200 Amburn Road, Texas City, Texas 77591.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence**
3. **Roll Call & Determination of Quorum**
4. **Minutes**
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, February 27, 2023
5. **Comments from the Community**
 - A. Students
 - B. Employees
 - C. Other Citizens
6. **Constituent Leader Activity Reports**
 - A. Student Government Association - Matthew Coleman, SGA Historian
 - B. Classified Council - Jennifer Denison
 - C. Professional Council - Alisha Lyon
 - D. Faculty Senate - Dr. Elaine Childs
7. **Black, Brown, and College Bound Summit Presentation
Presented by: Minority Men for Excellence**
8. **Consideration of and Possible Action to Accept the 2022 Racial Profile Report**
9. **Human Resources Items**
 - A. Appointment Nominations
 1. Consideration of and Possible Action to Approve the Appointment Nomination of Edgar Villata to the Position of Instructional Technologist, Education Technology Services Department
 - B. Consideration of and Possible Action to Accept the Non-Contractual Positions Hiring Report as Written

10. **Financial Report(s)**
 - A. Consideration of and Possible Action to Accept the February 2023 Investment and Financial Reports
 - B. Consideration of and Possible Action to Accept the February 2023 Investment Quarterly Report
11. **Board Report**
12. **President's Report**
 - A. Updates
 1. Report on Flock the Block
 2. Update on Radiologic Technology and Dental Hygiene Programs
 - B. Reminders/Announcements
 1. Employee Recognition Dinner - Friday, March 31st, 5:00 p.m.
 2. Board Meetings
 - April 2023 - Monday, April 24th, 1:30 p.m.
 - May 2023 - Monday, May 22nd, 1:30 p.m.
 - June 2023 - Monday, June 26th, 1:30 p.m.
 3. Spring Graduation - Saturday, May 13th, Abundant Life
 - C. Resignations and Retirement Report
 - D. BOT Budget Workshop, Friday, July 14th, 9:00 a.m.
 - E. Miscellaneous
13. **Adjournment to closed or executive session pursuant to Texas Government Code of the Open Meetings Act**

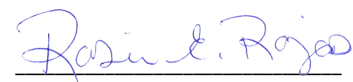
Section 551.072-deliberation regarding real property
14. **Consideration of and Possible Action on any Items Discussed in Closed Session**
15. **Adjourn**

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel. 6)Section 551.087-deliberation regarding economic development negotiations, and/or 7)Section 551.089 – deliberation regarding security devices or security audits. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Friday, March 24, 2023, 3:00 p.m.

Administration

President Warren Nichols Ed.D.
 Vice President Jerry Fliger, Ph.D.
 Vice President Clen Burton, Ph.D.
 Vice President Helen Brewer, Ph.D.
 Vice President Lisa Watson, Ph.D.



Rosie E. Rojas
 Board Clerk



PRESIDENT'S OFFICE

Call to Order

Call to Order on **(insert date)**
at **(insert time)**



PRESIDENT'S OFFICE

Pledge of Allegiance to the American Flag
Texas Pledge
Moment of Silence

The Texas State Flag Pledge
"Honor the Texas flag; I pledge
allegiance to thee, Texas, one state under
God, one and indivisible."



College of the Mainland
Board of Trustees
2021-2023

Dr. Bill McGarvey,
Board Chair
808 Buttonwood Dr.
Texas City, TX 77591
409-770-3537
wmcgarvey@gmail.com

Mr. Alan L. Waters,
Board Vice Chair
#1 South Pintail Street
La Marque, TX 77568
409-655-5055
awaters1@com.edu

Mrs. Melissa Skipworth,
Board Secretary
1061 Misty Cliff
Dickinson, TX 77539
281-684-9146
mskipworth@com.edu

Dr. Verna J. Henson,
Trustee
7306 Heron Ln.
Texas City, TX 77591
409-995-0948
vhenson@com.edu

Mr. Kyle L. Dickson,
Trustee
2514 Pilgrim Estate Dr.
Texas City, TX 77590
281-488-0630
dickson@murray-lobb.com

Mrs. Dawn King,
Trustee
P.O. Box 1105
Dickinson, TX 77539
832-860-0663
dking4@com.edu

Mr. Don Gartman,
Trustee
2538 Quaker Dr.
Texas City, 77590
409-739-2618
dgartman@com.edu



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 29, 2023
Subject: Full Board Minutes

Presented for recommended acceptance to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees approve the Full Board Minutes of February 27, 2023.

PURPOSE

To ensure accuracy of the monthly minutes.

BACKGROUND

Minutes are brought forward every month for approval.

IMPLICATIONS

Financial: N/A

Strategic Goal #1: Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Human Resources: N/A

Attachments

1. Minutes of 2/27/23

**College of the Mainland Board of Trustees
Minutes of Monday, February 27, 2023
1:30 p.m., Doyle Family Administration Building**

Call to Order

Bill McGarvey called the meeting to order at 1:33 p.m.

Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence

Roll Call & Determination of Quorum

Roll call indicated that all Trustees were present.

Minutes

Consideration of and Possible Action to Approve the Full Board Minutes of Monday, January 23, 2023

Alan Waters moved the Board of Trustees approve the Full Board Minutes of Monday, January 23, 2023.

Melissa Skipworth seconded the motion; all voted in approval.

Comments from the Community

There were no comments this month.

Constituent Leader Activity Reports

Classified Council - Jennifer Denison, Classified Council President, updated the Board on classified employee activities.

Professional Council - Alisha Lyon Professional Council President, updated the Board on professional employee activities.

Student Government Association - Matthew Coleman, SGA Historian, updated the Board on student activities.

Student Presentation - Community College Day Trip

Introduction by Dr. Helen Brewer

Dr. Brewer introduced Brayton Lee, Presidential Ambassador, who reviewed the Community College Day Trip taken by the students in February.

The Marketing and Public Affairs Department will Present the New Multi-Year COM Brand Campaign, Including Creative Ads and TV Commercial

Diane Burkett, Executive Director of Marketing and Public Affairs, reviewed the new multi-year COM brand campaign, presented the upcoming commercial to the Board.

Human Resources Items

Appointment Nominations

Consideration of and Possible Action to Approve the Appointment Nomination of Laura Schneider to the Position of Veterans School Certifying Official, Office of Veteran Success

Melissa Skipworth moved the Board of Trustees approve the appointment of Laura Schneider to the position of Veterans School Certifying Official, Office of Veteran Success. Alan Waters seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Appointment Nomination of LaShawnda Roberts to the Position of Academic Advisor, Student Success Center

Alan Waters moved the Board of Trustees approve the appointment of LaShawnda Roberts to the position of Academic Advisor, Student Success Center. Verna Henson seconded the motion; all voted in approval.

Consideration of and Possible Action to Accept the Non-Contractual Positions Hiring Report as Written

Melissa Skipworth moved the Board of Trustees accept the Non-Contractual Positions Hiring Report as written.

Don Gartman seconded the motion; all voted in approval.

Policy

Local Policy

Consideration of and Possible Action to Approve the Revisions of COM Policies: BBB, DEC, FLBE, GDA, & GK as Presented by the Administration

BBB(LOCAL) - Board Members: Elections

FLBE(LOCAL) - Student Conduct: Alcohol and Drug Use

GDA(LOCAL) - Community Expression and Use of College Facilities: Conduct on College District Premises

GK(LOCAL) - Relations with Educational Accreditation Agencies

Don Gartman moved the Board of Trustees approve the revisions to COM Local Policies BBB, DEC, FLBE, GDA, and GK. Alan Waters seconded the motion; all voted in approval.

Legal Policy

Basic District Foundation, Business and Support Services, Instruction and Student Services Explanatory Notes

Chris Brasher reviewed the legal policy changes.

Consideration of and Possible Approval of the 2023-2024 Property and Casualty Insurance Renewals as Stated in the 2023-2024 Proposal Analysis for an Amount Not-to-Exceed \$2,300,000 to be Paid from FY 22-23 Operating Budget

Alan Waters moved the Board of Trustees approve the 2023-2024 Property and Casualty Insurance Renewals as stated in the 2023-2024 Proposal Analysis for an amount not-to-exceed \$2,300,000 to be paid from FY22-23 operating budget. Don Gartman seconded the motion; all voted in approval.

Financial Report(s)

Consideration of and Possible Action to Accept the January 2023 Investment and Financial Reports

Don Gartman moved the Board of Trustees accept the January 2023 Investment and Financial Reports. Alan Waters seconded the motion; all voted in approval.

Consideration of and Possible Approval of the Resolution of Support for the Texas Commission on Community College Finance Recommendations

Alan Waters moved the Board of Trustees approve the Resolution of Support for the Texas Commission on Community College Finance Recommendations. Verna Henson seconded the motion; all voted in approval.

Board Report

Melissa Skipworth informed the Board of the upcoming activities in our community:

March 18th, Little Italy Festival, Dickinson City Hall

March 25th, Keeping Dickinson Beautiful – Trash Bash

April 6th, SFTX Education Foundation Gala

April 21st, Dickinson wine event

April 27th, Santa Fe Chamber Taste of the Town

April 29th, Dickinson 90th annual Strawberry Festival

President's Report

Updates

Reminders/Announcements

Flock the Block - Saturday, March 25th, 10:00 a.m. - 2:00 p.m.

Employee Recognition Dinner - Friday, March 31st, 5:00 p.m.

Board Meetings

March 2023 - Wednesday, March 29th, 1:30 p.m.

April 2023 - Monday, April 24th, 1:30 p.m.

May 2023 - Monday, May 22nd, 1:30 p.m.

BOT Budget Workshop 2023 – Friday, July 14th 9:00 a.m.

Spring Graduation - Saturday, May 13th, Abundant Life

Resignations and Retirement Report

Miscellaneous

Galveston County Day, March 1st, Austin, TX

Galveston Daily News has supported COM's Bond

Voting Locations: COM, Nessler Center, Carver Park & SFISD Museum

Executive Session 2:14 p.m.

Section 551.072-deliberation regarding real property

Melissa Skipworth read the paragraph allowing the Board to move into executive session.

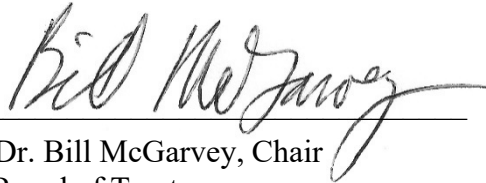
Open Session 2:51 p.m.

Upon reconvening, Alan Waters moved to adjourn the meeting. Dawn King seconded the motion; all voted in approval.

Adjournment at 2:51 p.m.



Melissa Skipworth, Secretary
Board of Trustees



Dr. Bill McGarvey, Chair
Board of Trustees

Comments from the Community

A citizen desiring to appear before the Board of Trustees shall complete a Public Comment Request Form indicating the topic about which they wish to speak which shall be filed with the Board Clerk ten (10) minutes prior to the start of the meeting. Time allotted each citizen or organization shall be limited to five minutes. The total time for hearing of citizens shall be no more than 60 minutes at any one meeting. Presentation of matters concerning a complaint or charge against a College District employee or officer will be heard in closed session unless the individual who is the subject of the change or complaint requests a public hearing.

We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. Thank you.



PRESIDENT'S OFFICE

Constituents Leader Activity Reports

- A. Student Government Association – Matthew Coleman, SGA Historian
- B. Classified Council – Jennifer Denison
- C. Professional Council – Alisha Lyon
- D. Faculty Senate – Dr. Elaine Childs



Black, Brown, and College Bound Summit Presentation

Presented by: Minority Men for Excellence



16th Annual National
Black, Brown and College Bound Summit
Student Presentation Board of Trustees Meeting
March 29, 2023

THE 16TH ANNUAL NATIONAL

**BB
CB**

**BLACK
BROWN &
COLLEGE
BOUND**

SUMMIT









MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 20, 2023
Subject: Approval – 2022 Racial Profiling Report

Presented for recommended acceptance to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees accept the 2022 Racial Profile Report.

PURPOSE

The purpose of accepting the racial profiling report is to maintain compliance with the law.

BACKGROUND

Texas Occupation Code 1701.164 specifies that the Texas Commission on Law Enforcement collect incident-based data in accordance with the Texas Code of Criminal Procedure Article 2.131-2.138. Chief Administrators of law enforcement agencies that meet the criteria must submit racial profiling reports to their governing body as well as TCOLE annually.

IMPLICATIONS

Financial: N/A

Strategic Goal #5: COM will provide services/processes that enhance the integrity/safety/quality of the institution and that enhance the quality of the faculty and staff.

Human Resources: N/A

Attachments

1. 2022 Racial Profiling Report
2. 2022 Racial Profiling Analysis

College of the Mainland Police Department Racial Profiling Analysis 2022

01. Total Traffic Stops		29	
02. Location of Stop			
a.	City Street	0	0.00%
b.	US Highway	0	0.00%
c.	County Road	0	0.00%
d.	State Highway	0	0.00%
e.	Private Property or Other	29	100.00%
03. Was Race known prior to Stop			
a.	NO	29	100.00%
b.	YES	0	0.00%
04. Race or Ethnicity			
a.	Alaska/ Native American/ Indian	0	0.00%
b.	Asian/ Pacific Islander	1	3.45%
c.	Black	9	31.03%
d.	White	9	31.03%
e.	Hispanic/ Latino	10	34.48%
05. Gender:			
a.	Female	19	65.52%
	i. Alaska/ Native American/ Indian	0	0.00%
	ii. Asian/ Pacific Islander	1	0.00%
	iii. Black	7	0.00%
	iv. White	6	0.00%
	v. Hispanic/ Latino	5	0.00%
b.	Male	10	34.48%
	i. Alaska/ Native American/ Indian	0	0.00%
	ii. Asian/ Pacific Islander	0	0.00%
	iii. Black	2	0.00%
	iv. White	3	0.00%
	v. Hispanic/ Latino	5	0.00%

06. Reason for Stop:

a.	Violation of Law	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Pre-Existing Knowledge	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Moving Traffic Violation	27	93.10%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	9	0	0.00%
	iv. White	9	0	0.00%
	v. Hispanic/ Latino	8	0	0.00%
d.	Vehicle Traffic Violation	2	6.90%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	0	0	0.00%
	v. Hispanic/ Latino	2	0	0.00%

07. Was a Search Conducted

a.	NO	29	100.00%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	9	0	0.00%
	iv. White	9	0	0.00%
	v. Hispanic/ Latino	10	0	0.00%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

08. Reason for Search

a.	Consent	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Contraband in Plain View	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Probable Cause	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Inventory	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Incident to Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

09. Was Contraband Discovered

a.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	iii. Black	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	iv. White	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	v. Hispanic/ Latino	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
b.	NO	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

10. Description of Contraband

a.	Drugs	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Currency	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Weapons	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Alcohol	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Stolen Property	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
f.	Other	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

11. Result of Stop

a.	Verbal Warning	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Written Warning	28	96.55%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	9	0	0.00%
	v. Hispanic/ Latino	10	0	0.00%
c.	Citation	1	3.45%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	1	0	0.00%
	iv. White	0	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
d.	Written Warning and Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Citation and Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
f.	Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

12. Arrest Based On

a.	Violation of Penal Code	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Violation of Traffic Law	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Violation of City Ordinance	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Outstanding Warrant	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

13. Was Physical Force Used

a.	NO	29	100.00%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	9	0	0.00%
	iv. White	9	0	0.00%
	v. Hispanic/ Latino	10	0	0.00%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
13 b 1.	YES: Physical Force Resulting in Bodily Injury to Suspect	0	0	#DIV/0!
13 b 2.	YES: Physical Force Resulting in Bodily Injury to Officer	0	0	#DIV/0!
13 b 3.	YES: Physical Force Resulting in Bodily Injury to Both	0	0	#DIV/0!

14. Total Number of Racial Profiling Complaints Received

0

REPORT DATE COMPILED

January 30, 2023

Racial Profiling Report | Full

Agency Name: COLLEGE OF THE MAINLAND POLICE DEPT.
Reporting Date: 01/30/2023
TCOLE Agency Number: 167005

Chief Administrator: SYLVIA A. CHAPA

Agency Contact Information:
Phone: (409) 933-8403
Email: schapa@com.edu

Mailing Address:
CAMPUS POLICE
1200 AMBURN Rd.
TEXAS CITY, TX 77591

This Agency filed a full report

COLLEGE OF THE MAINLAND POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the COLLEGE OF THE MAINLAND POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the COLLEGE OF THE MAINLAND POLICE DEPT. if the individual believes that a peace officer employed by the COLLEGE OF THE MAINLAND POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the COLLEGE OF THE MAINLAND POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the COLLEGE OF THE MAINLAND POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The COLLEGE OF THE MAINLAND POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Sylvia A. Chapa
Chief of Police

Date: 01/30/2023

Total stops: 29

Street address or approximate location of the stop

City street	0
US highway	0
County road	0
State highway	0
Private property or other	29

Was race or ethnicity known prior to stop?

Yes	0
No	29

Race / Ethnicity

Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	9
Hispanic / Latino	10

Gender

Female	19
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	7
White	6
Hispanic / Latino	5
Male	10
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	3
Hispanic / Latino	5

Reason for stop?

Violation of law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0
Preexisting knowledge	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Moving traffic violation	27
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	9
Hispanic / Latino	8
Vehicle traffic violation	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	2
Was a search conducted?	
Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
No	29
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	9
Hispanic / Latino	10
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0		
Contraband	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Probable	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Inventory	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Incident to arrest	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Was Contraband discovered?			
Yes	0	Did the finding result in arrest?	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	0	Yes 0	No 0
White	0	Yes 0	No 0
Hispanic / Latino	0	Yes 0	No 0
No	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		

Description of contraband	
Drugs	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Result of the stop	
Verbal warning	0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	28
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	9
Hispanic / Latino	10
Citation	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Written warning and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Citation and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	0
Violation of Traffic Law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	29
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	9
White	9
Hispanic / Latino	10

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input type="checkbox"/>
Use Department's submitted analysis	<input checked="" type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 29, 2023
Subject: Recommendation – Instructional Technologist (Replacement)

Presented for recommended approval to the Board of Trustees on March 29, 2023 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Edgar Villalta to the position of Instructional Technologist, Educational Technology Services Department.”

PURPOSE

Supports all aspects of instructional design and training, for both face-to-face and online instruction, including, but not limited to, designing training content, modules, materials, and communications; creating digital media for use in training content; coordinating with stakeholders in the identification of training needs; and providing guidance for content improvement.

BACKGROUND

This is a replacement position for Dena Carrigan.

IMPLICATIONS

Financial: \$54,734 from budget 11-0-0000-1110-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 29, 2023
Subject: Recommendation – Acceptance of Non-Contractual Positions Hiring Report

Presented for recommended acceptance to Board of Trustees on March 29, 2023.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees accept the *Non-Contractual Positions Hiring Report* as written.”

PURPOSE

The *Non-Contractual Positions Hiring Report* is being presented to the Board of Trustees for review and acceptance.

BACKGROUND

Notwithstanding Board policy DC (Local) which states that the Board delegates to the College President final authority to employ and dismiss non-contractual classified employees on an at-will basis, based on recommendations from the staff the persons listed on the attached Non-Contractual Positions Hiring Report is recommended for employment.

IMPLICATIONS

Financial:

Administrative Assistant IV-Title V Grant - \$49,361 from budget 32-0-5214-4199-5160

Administrative Assistant IV - \$49,363 from budget 11-0-0000- 2112-5160

Director, TRIO Upward Bound - \$72,269 from budget 32-0-3960-4199-5140

Student Resources Coordinator - \$50,090 from budget 32-0-5215-4199-5140

Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Attachments

Non-contractual Positions Hiring Report

	POSITION	DEPARTMENT	CLASS SUMMARY	POSITION STATUS	SELECTED CANDIDATE	SALARY	SALARY RANGE
1	Administrative Assistant IV - Title V Grant	Title V	The Title V Program Administrative Assistant takes independent responsibility for many tasks required to ensure uniform project management: data entry, event coordination, maintaining project performance documentation, and monitoring adherence to project timelines. Assist the director and coordinator(s) in all aspects of project development and implementation. Takes responsibility for the general office functions required within the department. Duties involved the use of a Microsoft Windows system from initial setup of program operations including all aspects of program operations.	New Grant Funded position	Jennifer Denison	\$49,361	\$39,489 - \$49,361 - \$59,233
2	Administrative Assistant IV	Lifelong Learning	Provides a variety of administrative support duties in the Lifelong Learning Program.	Replacement of Maegan Guzman.	Sandra Zavala	\$49,363	\$39,489 - \$49,361 - \$59,233
3	Director, TRIO Upward Bound (Grant Funded Position)	TRIO	Incumbent is responsible for directing and supervising all activities related to the provision of the Upward Bound (TRIO) program.	Department Reorganization, TRIO Director divided into two specialty areas within TRIO	Priscilla Culver	\$72,269	\$53,532 - \$72,269 - \$91,006
4	Student Resources Coordinator (Grant Funded)	Dean of Students	Incumbent is responsible for taking lead of planning, organizing, and executing the operations of the day-to-day operations of the Community Resource Center and work with a consultant to coordinate student focus groups and surveys to determine wrap around service needs. The project coordinator will also schedule and facilitate training faculty, staff how to access and refer students to resources available. This is a grant funded position. Funding ends 8-31-23.	New Grant Funded position	Mariela Gutierrez	\$50,090	\$47,781 - \$59,726 - \$71,672
5							
6							
7							
8							

Monthly Financial Report

Cash Situation

(in millions)

Gross cash balance at the end of month:	\$43.7
Less pending I&S liability:	(\$14.3)
Net unrestricted cash:	<u>\$29.4</u>
Minimum required cash :	\$7.1
Excess cash above minimum:	\$22.3

Unaudited Operations Year to Date *(in millions)*

Revenues

Budget:	\$38.0
Actual:	\$33.4

Expense

Budget:	\$38.0
Actual:	\$18.1

(48% Spent at 50% of year)



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 20, 2023
Subject: Monthly Financial & Investment Reports

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the February 2023 Investment and Financial Reports.

PURPOSE

To report to the Board of Trustees the year-to-date revenues and expenses for the college, comparison of revenues and expenses to budget, and the college's current cash balance.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: "I move the Board of Trustees accept the February 2023 Investment Report and the February 2023 Financial Reports."

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

ATTACHMENTS

1. February 2023 Investment Discussion & Report
2. February 2023 Revenue & Expense Summary
3. February 2023 Expense by Division Report



INVESTMENT REPORT
For the Month Ended February 2023

Investment discussion:

College of the Mainland earned \$175,825 for the month of February on its short-term investments in TexPool & Logic for a total of \$666,728 investment interest earned fiscal year to date. The College earned an additional \$2, fiscal year to date, from interest-bearing checking accounts. In total, the College earned \$666,730 interest for the fiscal year to date period ending February: TexPool - \$392,691 Logic 20 – \$274,037 and TFB - \$2.

Investments in the TexPool & Logic investment pools remain more profitable than fixed rate certificate of deposits purchased at our depository bank. In addition, the investment pool provides more efficient liquidity than certificates of deposit, which are restricted to specific term lengths. Therefore, all investment funds remain in TexPool, Logic and interest earning checking accounts.

Investment Compliance Statement:

We provide reasonable assurance that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and that all these investments and investing procedures conform to the “Public Funds Investment Act” as amended by House Bill 2459 of the 74th Texas Legislature.

Furthermore, these same investments are in compliance with College of the Mainland’s investment policy and strategy as adopted by the College of the Mainland’s Board of Trustees.

A handwritten signature in blue ink, appearing to read 'Clen Burton', written over a horizontal line.

Clen Burton
Vice President of Fiscal Affairs
College of the Mainland

A handwritten signature in blue ink, appearing to read 'Trudy Trochesset', written over a horizontal line.

Trudy Trochesset
Controller
College of the Mainland

Unrestricted Fund (Unaudited)

Summary of Revenue

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating revenue						
Tuition-credit	(4,583,340)	(4,577,000)	6,340	100%	(4,330,658)	(252,681)
Tuition-non-credit	(292,911)	(1,176,000)	(883,089)	25%	(377,687)	84,776
Exemptions and waivers	1,178,940	1,248,000	69,060	94%	1,230,467	(51,527)
Registration fees	(2,095,836)	(2,016,000)	79,836	104%	(1,988,787)	(107,050)
Other fees	(116,004)	(154,000)	(37,996)	75%	(85,254)	(30,751)
Grant revenue	(100,823)	(152,000)	(51,177)	66%	(200,681)	99,858
Sales and service revenue	(25,412)	(995,000)	(969,588)	3%	(17,044)	(8,368)
Miscellaneous revenue	(901,691)	(269,000)	632,691	335%	(45,822)	(855,869)
TPEG transfer in/out	0	465,000	465,000	0%	0	0
<u>Totals for Operating revenue</u>	<u>(6,937,078)</u>	<u>(7,626,000)</u>	<u>(688,922)</u>	<u>91%</u>	<u>(5,815,466)</u>	<u>(1,121,613)</u>
Non-operating revenue						
State appropriation-Academic	(2,859,125)	(6,649,121)	(3,789,996)	43%	(2,859,125)	0
Property tax revenue	(22,615,685)	(23,751,572)	(1,135,887)	95%	(21,658,260)	(957,425)
Interest revenue	(392,211)	(450,000)	(57,789)	87%	(4,747)	(387,464)
FTZ reimbursement	(547,722)	(534,307)	13,415	103%	0	(547,722)
Renew & replace transfer out	0	1,011,000	1,011,000	0%	0	0
<u>Totals for Non-operating revenue</u>	<u>(26,414,742)</u>	<u>(30,374,000)</u>	<u>(3,959,258)</u>	<u>87%</u>	<u>(24,522,132)</u>	<u>(1,892,611)</u>
<u>Total Revenue</u>	<u>(33,351,821)</u>	<u>(38,000,000)</u>	<u>(4,648,179)</u>	<u>88%</u>	<u>(30,337,597)</u>	<u>(3,014,223)</u>

Unrestricted Fund (Unaudited)

Summary of Expense

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Faculty full-time	3,799,711	7,519,717	3,720,006	51%	3,711,549	88,162
Admin full-time	893,713	1,613,876	720,163	55%	830,992	62,721
Professional full-time	3,895,656	7,698,881	3,803,225	51%	3,609,621	286,034
Classified full-time	1,672,279	4,073,981	2,401,702	41%	309,982	1,362,297
Part-time	1,428,477	3,772,366	2,343,889	38%	1,181,633	246,844
Salary increase	0	570,000	570,000	0%	0	0
Vacancy savings	0	(1,923,260)	(1,923,260)	0%	0	0
Totals for Salary and wages	<u>11,689,836</u>	<u>23,325,561</u>	<u>11,635,725</u>	<u>50%</u>	<u>9,643,777</u>	<u>2,046,059</u>
Benefits						
Benefits	2,175,299	4,275,290	2,099,991	51%	2,150,831	24,468
Totals for Benefits	<u>2,175,299</u>	<u>4,275,290</u>	<u>2,099,991</u>	<u>51%</u>	<u>2,150,831</u>	<u>24,468</u>
Operating expenses						
Contract services	1,796,616	3,250,325	1,453,709	55%	1,687,353	109,262
Legal	0	25,020	25,020	0%	1,100	(1,100)
Operations	256,152	721,592	465,440	35%	227,812	28,340
Utilities and Rent	1,076,686	2,489,533	1,412,847	43%	1,059,289	17,397
Postage, printing, and supplies	494,547	1,335,553	841,006	37%	384,235	110,312
Bank fees	34,060	90,100	56,040	38%	31,386	2,674
Capital outlay & leases	80,744	75,260	(5,484)	107%	36,773	43,971
Insurance	178,996	1,992,977	1,813,981	9%	1,716,412	(1,537,416)
Public rel, marketing and advert	61,202	258,501	197,298	24%	54,026	7,176
Misc.	300,911	456,387	155,476	66%	289,512	11,399
Reimbursement from Others	0	(303,442)	(303,442)	0%	0	0
Arbitrage Payment	0	0	0	0%	(35,806)	35,806

Unrestricted Fund (Unaudited)

<u>Totals for Operating expenses</u>	<u>4,279,914</u>	<u>10,391,805</u>	<u>6,111,891</u>	<u>41%</u>	<u>5,452,094</u>	<u>(1,172,180)</u>
<u>Total Expense</u>	<u>18,145,049</u>	<u>37,992,656</u>	<u>19,847,607</u>	<u>48%</u>	<u>17,246,702</u>	<u>898,347</u>

Unrestricted Fund (Unaudited)

Summary of Fund Bal

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Faculty full-time	56,389	0	(56,389)	0%	0	56,389
<u>Totals for Salary and wages</u>	<u>56,389</u>	<u>0</u>	<u>(56,389)</u>	<u>0%</u>	<u>0</u>	<u>56,389</u>
Benefits						
Benefits	8,285	7,344	(942)	113%	0	8,285
<u>Totals for Benefits</u>	<u>8,285</u>	<u>7,344</u>	<u>(942)</u>	<u>113%</u>	<u>0</u>	<u>8,285</u>
Operating expenses						
Contract services	204,786	0	(204,786)	0%	168,231	36,554
Legal	5,002	0	(5,002)	0%	0	5,002
Operations	1,000	0	(1,000)	0%	8,310	(7,310)
Utilities and Rent	0	0	0	0%	398,804	(398,804)
Postage, printing, and supplies	266,913	0	(266,913)	0%	435,907	(168,994)
Capital outlay & leases	396,387	0	(396,387)	0%	120,693	275,695
Public rel, marketing and advert	39,258	0	(39,258)	0%	62,960	(23,702)
<u>Totals for Operating expenses</u>	<u>913,346</u>	<u>0</u>	<u>(913,346)</u>	<u>0%</u>	<u>1,194,905</u>	<u>(281,559)</u>
<u>Total Fund Bal</u>	<u>978,021</u>	<u>7,344</u>	<u>(970,677)</u>	<u>13318%</u>	<u>1,194,905</u>	<u>(216,884)</u>

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Expense by Division</u>						
<u>Summary for President</u>						
Board of Trustees	0	19,400	19,400	0%	716	(716)
Campus Police	331,624	737,472	405,848	45%	259,843	71,781
Gen Institution	212,989	315,484	102,495	68%	177,177	35,812
Information Technology Serv	1,414,852	2,310,719	895,867	61%	1,205,516	209,336
Internal Audit	30,733	150,000	119,268	20%	39,263	(8,530)
OPEAR	264,508	458,387	193,879	58%	222,303	42,205
Presidents Office	312,771	564,552	251,782	55%	301,742	11,028
Self Study SACS	88	10,000	9,912	1%	500	(412)
Staff Attorney	78,451	179,606	101,155	44%	85,902	(7,451)
Totals for President	<u>2,646,016</u>	<u>4,745,621</u>	<u>2,099,605</u>	<u>56%</u>	<u>2,292,963</u>	<u>353,052</u>
<u>Summary for VP Fiscal Affairs</u>						
Central Mail	57,574	180,552	122,978	32%	24,479	33,095
Custodial Services	139,041	319,790	180,749	43%	88,836	50,206
Facilities	1,486,608	4,616,544	3,129,936	32%	2,927,464	(1,440,856)
Financial Services	450,840	927,718	476,877	49%	303,614	147,226
Grounds	75,867	114,651	38,784	66%	37,393	38,474
Human Resources	397,952	692,030	294,077	58%	327,696	70,256
Purchasing	170,740	268,391	97,651	64%	142,351	28,389
Records Mgmt	14,101	20,952	6,851	67%	7,503	6,598
Reimbursement	0	(303,442)	(303,442)	0%	0	0
Salary Savings	0	(1,923,260)	(1,923,260)	0%	0	0
Staff Benefits	571,909	3,244,003	2,672,094	18%	408,196	163,713
Tax Admin	162,602	232,631	70,029	70%	179,378	(16,776)
Utilities	475,789	1,394,000	918,211	34%	471,809	3,980

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Vehicle Operations	61,319	107,345	46,025	57%	44,770	16,549
VP College & Fin Svcs	110,179	200,935	90,756	55%	98,569	11,610
<u>Totals for VP Fiscal Affairs</u>	<u>4,174,522</u>	<u>10,092,839</u>	<u>5,918,317</u>	<u>41%</u>	<u>5,062,058</u>	<u>(887,536)</u>
<u>Summary for VP Institutional Advancement</u>						
COM Foundation Dept	51,498	105,634	54,136	49%	27,651	23,847
Marketing and Communications	379,194	883,039	503,846	43%	364,845	14,349
VP Institutional Advancement	312,740	557,933	245,193	56%	296,394	16,346
<u>Totals for VP Institutional Advancement</u>	<u>743,432</u>	<u>1,546,606</u>	<u>803,174</u>	<u>48%</u>	<u>688,890</u>	<u>54,541</u>
<u>Summary for VP Instruction</u>						
Acad Succ Re/Wr	511,036	783,007	271,971	65%	446,060	64,977
Accting-Credit	51,279	75,343	24,064	68%	49,411	1,868
Adm-C.I.D.T.	29,706	73,683	43,977	40%	10,257	19,449
Adm-Cont Ed	223,777	492,583	268,806	45%	140,998	82,779
Adm-Ind Tech	4,249	8,249	4,000	52%	4,244	5
Adm-Instruct	28,577	76,778	48,201	37%	10,796	17,781
Adm-Perf & Vis Arts	30,286	71,959	41,674	42%	13,207	17,079
Adm-Pub Svc Ed	59,309	111,119	51,810	53%	17,254	42,055
Adm-Science	32,078	69,393	37,315	46%	13,193	18,885
Adm-Soc Sci	32,989	78,576	45,587	42%	14,288	18,701
Adult Education	108,256	209,531	101,276	52%	79,398	28,858
Allied Health CE	46,629	252,390	205,761	18%	40,558	6,072
Art	137,944	240,236	102,292	57%	128,052	9,891
Art Gallery	733	5,750	5,017	13%	29,981	(29,248)
Biol & Nutrition	410,496	658,521	248,024	62%	367,996	42,500
Bus Ed-NonCR	2,100	2,100	0	100%	0	2,100
C.I.S.	54,742	81,653	26,910	67%	52,151	2,591
Chemistry	95,885	164,607	68,722	58%	88,869	7,016

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Child Develop	41,633	67,818	26,186	61%	39,662	1,970
Cmnty Theater	193,361	383,167	189,806	50%	152,593	40,768
Collegiate H.S.-CR	82,311	150,416	68,105	55%	62,007	20,304
Cosmetology	362,434	612,494	250,060	59%	342,904	19,530
Criminal Justice	44,152	72,222	28,070	61%	42,885	1,267
Dean Cont Ed	76,797	141,680	64,884	54%	69,940	6,856
Dean Gen Ed	109,652	196,865	87,213	56%	73,575	36,077
Dental Hygiene	44,897	6,436	(38,461)	698%	0	44,897
Distance Ed	191,126	406,631	215,504	47%	255,373	(64,247)
Drafting	50,192	69,391	19,199	72%	41,380	8,813
Dual Credit Dept	71,709	144,462	72,753	50%	65,674	6,035
Economics	46,250	73,980	27,730	63%	47,178	(928)
EMS-Credit	148,032	221,111	73,080	67%	130,379	17,653
Engineering	10,426	1,336	(9,090)	780%	0	10,426
Fire Tech	179,321	215,379	36,059	83%	135,107	44,214
Firearms Acad	41,048	40,682	(366)	101%	9,543	31,505
Foreign Lang	37,973	65,983	28,010	58%	39,230	(1,256)
Gen Bus-Credit	140,403	166,109	25,706	85%	105,100	35,303
Geology	36,688	67,875	31,187	54%	40,217	(3,529)
Government	194,448	304,203	109,755	64%	192,353	2,096
Graphic Arts	70,546	90,636	20,090	78%	59,562	10,983
Health and PE Credit	82,101	135,157	53,056	61%	81,375	726
Health Info Mgmt	109,208	263,585	154,378	41%	88,181	21,027
Hist & Geog	168,887	254,784	85,897	66%	151,522	17,365
Humanities	102,369	209,516	107,147	49%	127,263	(24,894)
Instr Tech Department	113,151	240,243	127,092	47%	61,424	51,727
Instr Tech Lab Mgrs	8,582	132,138	123,556	6%	15,375	(6,793)
Law Enforcement	38,986	83,427	44,442	47%	47,938	(8,953)

Unrestricted Fund (Unaudited)

	<u>Current</u> <u>Actual</u>	<u>2022-23</u> <u>Budget</u>	<u>Budget</u> <u>Remaining</u>	<u>Budget</u> <u>Pct.YTD</u>	<u>Prior Year to</u> <u>Actual</u>	<u>Curr. vs Prior</u> <u>Year to Year</u>
Law Enforcemnt-NonCR	46,207	19,802	(26,406)	233%	33,731	12,476
LC Ctr Admin	1,075	20,830	19,755	5%	2,670	(1,595)
Library	398,704	684,372	285,668	58%	309,241	89,463
Management	12,993	11,227	(1,766)	116%	10,024	2,969
Massage Therapy	9,897	15,220	5,323	65%	5,847	4,050
Math	435,549	703,649	268,101	62%	425,603	9,945
Medical Assistant	46,909	97,813	50,904	48%	40,824	6,084
Music	171,388	276,529	105,141	62%	155,580	15,808
Networking	58,323	78,988	20,664	74%	53,683	4,641
Nursing Administration	1,103,323	697,105	(406,218)	158%	74,681	1,028,642
Nursing-AD	90	1,130,913	1,130,823	0%	644,975	(644,886)
Nursing-VN	0	286,178	286,178	0%	176,891	(176,891)
Pharmacy Tech	50,410	90,957	40,547	55%	49,833	577
Philosophy	28,179	9,548	(18,630)	295%	21,625	6,553
Physics	61,886	94,574	32,688	65%	70,915	(9,030)
Process Tech	243,728	558,631	314,903	44%	242,823	905
Prof Develop Acad	366	9,000	8,634	4%	904	(538)
Psychology	208,274	325,652	117,378	64%	204,155	4,118
Radiography	0	1,800	1,800	0%	0	0
Safety-CR	55,121	78,265	23,144	70%	46,525	8,597
Senior Adult Dept	131,188	250,119	118,931	52%	101,368	29,821
Social Science Non CR	18,934	63,412	44,478	30%	20,200	(1,266)
Sociology	12,018	65,319	53,301	18%	39,625	(27,607)
Speaking,Reading,Writing	218,062	528,093	310,031	41%	208,338	9,724
Theater Arts-Credit	64,410	69,605	5,195	93%	59,118	5,292
Thermal Tech-NonCR	57,466	65,802	8,336	87%	47,767	9,699
VP Instruction	194,464	2,378,649	2,184,185	8%	238,551	(44,087)
Welding-Cred	259,501	449,942	190,441	58%	246,553	12,948

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Totals for VP Instruction</u>	<u>8,545,217</u>	<u>17,335,201</u>	<u>8,789,984</u>	<u>49%</u>	<u>7,516,505</u>	<u>1,028,712</u>
<u>Summary for VP of Instruction</u>						
Allied Health Admin	5,976	12,064	6,088	50%	4,716	1,260
CE-CAN Program	14,078	20,145	6,068	70%	21,728	(7,650)
CE-CPR	1,975	3,012	1,037	66%	208	1,767
CE-Dental	55	10,656	10,601	1%	5,268	(5,213)
Nursing - BSN	0	0	0	0%	0	0
Program Development	108,337	266,900	158,563	41%	53,013	55,324
<u>Totals for VP of Instruction</u>	<u>130,421</u>	<u>312,777</u>	<u>182,356</u>	<u>42%</u>	<u>84,933</u>	<u>45,488</u>
<u>Summary for VP Student Services</u>						
Admissions	158,703	294,961	136,258	54%	135,804	22,899
Advise Center	290,780	654,064	363,284	44%	340,808	(50,028)
Career & Placement	46,600	120,509	73,909	39%	42,919	3,681
Enrollment Mgmt	33,700	73,433	39,733	46%	66,333	(32,633)
Facilities & Student Recreat	48,073	115,729	67,656	42%	47,313	759
Judicial Affairs	109,337	206,099	96,762	53%	79,537	29,799
Multicultural Department	7,297	12,500	5,203	58%	5,059	2,239
Recruitment	302,546	611,349	308,804	49%	201,520	101,025
Stu Financial Svcs	301,871	588,042	286,171	51%	227,203	74,668
Stu Organizations	174,878	324,334	149,456	54%	121,375	53,503
Student Graduation	27,858	74,080	46,222	38%	17,680	10,178
Svcs-Disab Students	18,919	39,087	20,168	48%	6,916	12,003
Testing	144,054	364,140	220,085	40%	93,067	50,987
Title V Grant	0	0	0	0%	27	(27)
Veteran Affairs	90,509	177,017	86,508	51%	83,430	7,079
VP Student Services	150,317	304,268	153,951	49%	132,362	17,955
<u>Totals for VP Student Services</u>	<u>1,905,442</u>	<u>3,959,613</u>	<u>2,054,171</u>	<u>48%</u>	<u>1,601,353</u>	<u>304,089</u>

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2022-23 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Totals for Expense</u>	<u>18,145,049</u>	<u>37,992,656</u>	<u>19,847,607</u>	<u>48%</u>	<u>17,246,702</u>	<u>898,347</u>
<u>Fund Bal by Division</u>						
<u>Summary for VP Fiscal Affairs</u>						
Fund Balance - Academic Support	0	0	0	0%	9,130	(9,130)
Fund Balance - Institutional Support	668,442	0	(668,442)	0%	813,037	(144,595)
Fund Balance - Instruction	173,880	7,344	(166,536)	2368%	315,210	(141,330)
Fund Balance - Oper & Maint	83,852	0	(83,852)	0%	0	83,852
Fund Balance - Student Services	51,847	0	(51,847)	0%	57,528	(5,681)
<u>Totals for VP Fiscal Affairs</u>	<u>978,021</u>	<u>7,344</u>	<u>(970,677)</u>	<u>13318%</u>	<u>1,194,905</u>	<u>(216,884)</u>
<u>Totals for Fund Bal</u>	<u>978,021</u>	<u>7,344</u>	<u>(970,677)</u>	<u>13318%</u>	<u>1,194,905</u>	<u>(216,884)</u>
<u>Totals for Report</u>	<u>19,123,070</u>	<u>38,000,000</u>	<u>18,876,930</u>		<u>18,441,607</u>	<u>681,463</u>



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: March 21, 2023
Subject: February 2023 Quarterly Investment Report

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the February 2023 Quarterly Investment Report.

PURPOSE

To report to the Board of Trustees the College's current cash balance. To report to the Board of Trustees the quarterly investments for the College.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: "I move the Board of Trustees accept the February 2023 Investment Quarterly Report."

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

ATTACHMENTS

1. February 2023 Quarterly Investment Report



Quarterly Summary of Investments

Quarter Ending	COM Fund	Type	Beginning Book Balance	Beginning Market Value	Deposits	Withdrawals	Ending Book Balance	Ending Market Value
Feb-23	11	TexPool-Operating	\$ 14,544,916	\$ 14,544,916	\$ 39,024,736	\$ 9,900,000	\$ 43,669,652	\$ 43,669,652
	41	TexPool-Moody	26,935	26,935	282	-	27,217	27,217
	46	Logic Bond 2020	14,060,285	14,060,285	125,637	5,623,637	8,562,284	8,562,284
Total investments all funds for quarter:			<u>\$ 28,632,135</u>	<u>\$ 28,632,135</u>	<u>\$ 39,150,655</u>	<u>\$ 15,523,637</u>	<u>\$ 52,259,153</u>	<u>\$ 52,259,153</u>

I certify that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and all of these investments and investing procedures conform to the "Public Funds Investment Act" as amended by House Bill 2459 of the 74th Texas Legislature. Furthermore, these same investments are in compliance with the College of the Mainland's Investment Policy and Strategy as adopted by the College of the Mainland's Board of Trustees.

Clen Burton
Vice President of Fiscal Affairs

Trudy Trocheset
Controller



PRESIDENT'S OFFICE

Board Report

Presenter: Board Chair

A. Miscellaneous Updates



PRESIDENT'S OFFICE

President's Report

Presenter: Dr. Warren Nichols

A. Updates

1. Report on Flock the Block
2. Update on Radiologic Technology and Dental Hygiene Programs

B. Reminders/Announcements

1. Employee Recognition Dinner (ERD) – Friday, March 31st, 5:00 p.m.
2. Board Meetings
 - a. April 2023 – Monday, April 24th, 1:30 p.m.
 - b. May 2023 – Monday, May 22nd, 1:30 p.m.
 - c. June 2023 – Monday, June 26th, 1:30 p.m.
3. Spring Graduation
 - a. Saturday, May 13th, Abundant Life
4. BOT Budget Workshop, Friday, July 14th, 9:00 a.m.

C. Resignations and Retirement Report

D. Miscellaneous Updates



PRESIDENT'S OFFICE

Resignations & Retirements

Last Name	First Name	Position	Hire Date	Last Date of Work	Termination Reason
Harper	Lauren	Research Specialist	08/12/2013	03/17/2023	Resignation
Spurlock	Leastur	Maintenance Technician II	04/13/2015	03/22/2023	Resignation



PRESIDENT'S OFFICE

Executive Session

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.



PRESIDENT'S OFFICE

Possible Action on Agenda Items, Including Closed Session Matters

Consideration of and Possible Action on any items discussed in closed session.