



Notice/Agenda of Regular Meeting

**The Board of Trustees
College of the Mainland
Texas City – La Marque Chamber Office
Monday, July 23, 2018
9702 Emmett F Lowry Expy,
Texas City, TX 77591**

A Regular Meeting of the Board of Trustees of College of the Mainland will be held Monday, July 23, 2018, beginning at 12:30 PM in the Texas City - La Marque Chamber Office.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Presentation of the Gold Ribbon Award
Ronald Schultz & Marty Entringer, Galveston County Health District Representatives, will present Lisa Woitena, Lab School Kitchen Manager with her 10th Straight Gold Ribbon Award for Zero Citations with Our Food Service Program

5. Minutes

- A. Consideration of and Possible action to Approve the Full Board Minutes of Monday, June 25, 2018

6. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students

- B. Employees
- C. Other Citizens
- 7. Constituent Leader Activity Reports
 - A. Edward Muñoz III
 - B. Faculty Senate - Sean Skipworth
 - C. Professional Council - Amber Lummus
 - D. Classified Council - Amanda Garza
- 8. Consent Agenda Items
 - A. Human Resources Committee
 - 1. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018
 - 2. Appointment Nomination(s)
 - a. Consideration of and Possible Action on the Appointment of David Burks to the Position of Assistant Professor of Math, Math Department
 - b. Consideration of and Possible Action on the Appointment of Sandra Guzman to the Position of Director, Student Financial Services, Student Financial Services Department
 - c. Consideration of and Possible Action on the Appointment of Nancy House to the Position of Director, Lifelong Learning, Continuing Education Department
 - d. Consideration of and Possible Action on the Appointment of Alisha Lyon to the Position of Lead Academic Advisor, Student Success Center Department
 - e. Consideration of and Possible Action on the Appointment of Adrian Mejia to the Position of Faculty, Process Technology, Industrial Careers Department
 - 3. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report
 - 4. Re-Appointment List(s)
 - a. Consideration of and Possible Action on the Approval of the 2018-2019 Professional Re-Appointment List
 - b. Consideration of and Possible Action on the Approval of the 2018-2019 Faculty Re-Appointment List
 - B. Policy Committee
 - 1. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018
 - 2. Consideration of and Possible Action on the Revision(s) of Local Policies
 - a. BCB(LOCAL) - Board Internal Organization; Board Committees
 - b. CDDA (LOCAL) - Board Internal Organization; Board Committees
 - c. CF(LOCAL) - Purchasing & Acquisitions
 - d. DC(LOCAL) - Employment Practices
 - e. EFCD(LOCAL) - Special Programs; High School Equivalency Testing Centers
 - C. Building & Grounds Committee
 - 1. Consideration of and Possible Action on the Minutes of Thursday, May 31, 2018
 - 2. Lease Extension(s)
 - a. Consideration of and Possible Action on the Approval of the Extension of the Lease at 150 Parker Court for Three (3) Years
 - b. Consideration of and Possible Action on the Approval of the Extension of the Lease at 200 Parker Court for Three Years
 - 3. Architect & Engineering (A&E)
 - a. Consideration of and Possible Approval of Contract 19-01 with PBK as the Architect &

Engineering (A&E) Firm Supporting the Construction of the Science, Technology, Arts & Math (STEAM) Building in an Amount of \$918,060 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$2,142,140 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount of \$3,060,200

- b. Consideration of and Possible Approval of Contract 19-02 with PBK as the Architect & Engineering (A&E) Firm Supporting the Expansion of the Physical Plant in an Amount of \$31,500 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$73,500 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount \$105,000.

D. Finance/Audit Committee

1. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018

2. Lease Extension(s)

- a. Consideration of and Possible Action on the Approval of the Extension of the Lease at 150 Parker Court for Three (3) Years
- b. Consideration of and Possible Action on the Approval of the Extension of the Lease at 200 Parker Court for Three Years

3. Consideration of and Possible Approval on the Increase to Contract 16-14 with IQS for an Additional \$150,000 for a revised Not-to-Exceed Contract Amount of \$701,260

4. Contract Manager-At-Risk (CMAR)

- a. Consideration of and Possible Approval of the Procurement Method of Utilizing a Contract Manager-At-Risk for the Expansion of the Physical Plant
- b. Consideration of and Possible Approval of the Procurement Method of Utilizing a Contract Manager-At-Risk for New Construction of the Science, Technology, Arts & Math Building

5. Architect & Engineering (A&E)

- a. Consideration of and Possible Approval of Contract 19-01 with PBK as the Architect & Engineering (A&E) Firm Supporting the Construction of the Science, Technology, Arts & Math (STEAM) Building in an Amount of \$918,060 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$2,142,140 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount of \$3,060,200
- b. Consideration of and Possible Approval of Contract 19-02 with PBK as the Architect & Engineering (A&E) Firm Supporting the Expansion of the Physical Plant in an Amount of \$31,500 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$73,500 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount \$105,000.

9. Monthly Investment and Financial Report(s) June 2018

- A. Consideration of and Possible Acceptance of the June 2018 Investment Report
- B. Consideration of and Possible Acceptance of the Quarterly Investment Report for May 2018

10. Board Report

- A. Miscellaneous Updates

11. President's Report

- A. Resignations & Retirees List

12. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071,

551.072, and 551.074, the Open Meetings Act.*

13. Reconvene in Open Meeting
14. Possible Action on Agenda Items, Including Closed Session Matters
15. Adjourn

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, July18, 2018, 3:00 P.M..



Rosie E. Rojas
Board Clerk

Administration

President Warren Nichols Ed.D.
Vice President James Templer, Ph.D.
Vice President Glen Burton, Ph.D.
Vice President Vicki Stanfield, Ed.D.
Vice President Mary Ann Amelang, CFRE