



Notice/Agenda of Regular Meeting

**The Board of Trustees
College of the Mainland
Texas City – La Marque Chamber Office
Monday, August 27, 2018
9702 Emmett F Lowry Expy,
Texas City, TX 77591**

A Regular Meeting of the Board of Trustees of College of the Mainland will be held Monday, August 27, 2018, beginning at 12:30 PM in the Texas City - La Marque Chamber Office.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, July 23, 2018
5. Projects Update - PBK Presentation
6. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

 - A. Students
 - B. Employees
 - C. Other Citizens
7. Constituent Leader Activity Reports

- A. Student Government Association - Edward Muñoz III
 - B. Faculty Senate - Sean Skipworth
 - C. Professional Council - Amber Lummus
 - D. Classified Council - Amanda Garza
8. Consent Agenda Items
- A. Finance/Audit Committee
 - 1. Consideration of and Possible Action on the Minutes of Monday, July 23, 2018
 - 2. Consideration of and Possible Adoption of the College of the Mainland "Fiscal Analysis and Budget" as Presented by the Administration for Academic/Fiscal year 2018-2019
 - 3. Discussion of Tax Rate for 2018
 - 4. Office Depot Solutions
 - a. Consideration of and Possible Approval to Award Contract 19-07 to Office Depot Solutions for the Purchase of Office Supplies in an Amount Not-to-Exceed \$85,000 to be Paid from FY19 Operating Budget
 - b. Consideration of and Possible Action on the Award of Contract 19-08 to Office Depot Solutions for the Purchase of Printing and Document Copy Services in an Amount Not-to-Exceed \$65,000 to be Paid from FY19 Operation Budget
 - 5. Facilities/Maintenance Contract Renewals
 - a. Consideration of and Possible Approval of the Extension of Contract 16-05 for Plumbing & Utility Repair Services in an Amount Not-to-Exceed \$45,000 to be Paid from the FY19 Operating Budget
 - b. Consideration of and Possible Action on Approval of Award of Contract 18-10 to Grainger for the Purchase of Janitorial and Maintenance Supplies for an Amount Not-to-Exceed \$75,000 to be Paid from FY19 Operating Budget
 - c. Consideration of and Possible Action on Approval of the Extension of Contract 16-04 for Campus Removal & Replacement of Acoustical Ceiling Tile Services for a Not-to-Exceed Amount of \$20,000 to be Paid from the FY19 Operating Budget
 - d. Consideration of and Possible Approval of Extension of Contract 16-03 for Drywall, Paint & Carpentry Services for Not-to-Exceed Amount of \$45,000 to be Paid from the FY19 Operating Budget
 - e. Consideration of and Possible Action on Renewal of Contract 16-24 for Landscaping Services for a Not-to-Exceed Amount of \$55,000 to be Paid from the FY19 Operating Budget
 - 6. Consideration of and Possible Action on Award of Contract 19-03 to Coastal Welding Supply for Welding Gases & Supplies in an Amount Not-to-Exceed \$135,000 to be Paid from FY19 Operating Budget
 - 7. Consideration of and Possible Action on the Renewal of Contract 18-18 for Blackboard Software for a Not-to-Exceed Amount of \$290,000 to be Paid from Title V Grant Funds and FY19 Operating Budget
 - 8. Consideration of and Possible Action on the Approval to Renew the Ellucian Colleague Annual Maintenance Agreement in an Amount Not-to-Exceed \$401,162
 - 9. Consideration of and Possible Approval of the Use of Fund Balance for a Not-to-Exceed \$400,000 for Furniture Purchases from Facility Interiors. It is the Intent to reimburse Fund Balance with Contingency Funds Remaining from the architect and Contract Manager at Risk Fees Allocated to the Maintenance Tax Note Projects
 - 10. Consideration of and Possible Acceptance of the Workers' Compensation & Unemployment Insurance Renewal Proposal from TASB Risk Management in the Amount of \$137,412 & \$57,820 Respectively

11. Consideration of and Possible Approval of the Renewal of Contract 18-07 with Weaver & Tidwell in an Amount Not-to-Exceed \$150,000 Annually

12. Internal Auditor Report(s)

a. Consideration of and Possible Acceptance of the Internal Audit Report on Information Technology Services

b. Consideration of and Possible Approval of the Annual Internal Audit Report

B. Human Resources Committee

1. Consideration of and Possible Action on the Minutes of Monday, July 23, 2018

2. Consideration of and Possible Adoption of the 2018-2019 Compensation Plan as Presented by the Administration for Academic/Fiscal Year 2018-19

3. Appointment Nomination(s)

a. Consideration of and Possible Action on the Appointment of Sara Chippewa-Garcia to the Position of Assistant Professor of Nursing-ADN, Nursing Department

b. Consideration of and Possible Action on the Appointment of Deborah George to the Position of Associate Degree Nursing Faculty, Nursing Department

c. Consideration of and Possible Action on the Appointment of Ronald LeVick to the Position of Chief Information Officer, Information Technology Services Department

d. Consideration of and Possible Action on the Appointment of George Njoku to the Position of Faculty - Occupational Safety & Health Technology, Industrial Careers Department

e. Consideration of and Possible Action on the Appointment of Janet Parrish to the Position of Associate Dean of Continuing Education, Continuing Education Department

f. Consideration of and Possible Action on the Appointment of Elizabeth Richards to the Position of Director of Tutoring Center, Tutoring Center

g. Consideration of and Possible Action on the Appointment of Sonia Robinson to the Position of Teacher - Lab School Child Care, Child Lab School Department

h. Consideration of and Possible Action on the Appointment of Bernard Scott to the Position of Assistant Professor of Nursing - Vocational Nursing, Nursing Department

i. Consideration of and Possible Action on the Appointment of Bridgett Simmons to the Position of Teacher - Lab School Child care, Child Lab School Department

j. Consideration of and Possible Action on the Appointment of Robert Wright to the Position of Executive Director of Marketing & Public Affairs, Marketing & Communications Department

4. Consideration of and Possible Acceptance of Non-Contractual Positions Hiring Report

C. Policy Committee

1. Consideration of and Possible Action on the Minutes of Monday, July 23, 2018

2. Consideration of and Possible Action on the Revision(s) of Local Policies

a. ECC(LOCAL) - Instructional Arrangements - Course Load and Schedules

9. Consideration of and Possible Acceptance of the Resolution Utilize Future Bond Proceeds to Replace funds Used from Fund Balance for Architect & Engineering Services

10. Discussion and Possible Action on Approval of the Date to Adopt a Tax Rate for 2018

11. Monthly Investment and Financial Report(s)
July 2018

12. Board Report

A. Miscellaneous Updates

13. President's Report

- A. Resignations and Retirees List
 - B. Enrollment Update
 - C. Safety/Security Report
 - D. Board Committees
 - E. Miscellaneous Updates
14. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act.*
 15. Reconvene in Open Meeting
 16. Possible Action on Agenda Items, Including Closed Session Matters
 17. Adjourn

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, August 22, 2018, 3:00 P.M..



Rosie E. Rojas
Board Clerk

Administration

President Warren Nichols Ed.D.
Vice President James Templer, Ph.D.
Vice President Clen Burton, Ph.D.
Vice President Vicki Stanfield, Ed.D.
Vice President Mary Ann Amelang, CFRE