



Notice/Agenda of Regular Meeting (Appomattox)

**The Board of Trustees
College of the Mainland
Appomattox Meeting Room
Monday, December 11, 2017
1501 North Amburn Road, Suite 4
Texas City, Texas 77591**

A Regular Meeting (Appomattox) of the Board of Trustees of College of the Mainland will be held Monday, December 11, 2017, beginning at 12:30 PM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, November 13, 2017

5. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students
- B. Employees
- C. Other Citizens

6. Constituent Leader Activity Reports

- A. Student Government Association - Susanne Urban
- B. Faculty Senate - Sean Skipworth
- C. Professional Council - Amber Lummus
- D. Classified Council - Lauren Davila

7. Consent Agenda Items

A. Human Resources Committee

- 1. Consideration of and Possible Action on the Minutes of Monday, November 13, 2017
- 2. Appointment Nomination(s)
 - a. Consideration of and Possible Action on the appointment of Andrea Crucian, Human Resource Generalist II/Benefits Coordinator, Human Resources Department
 - b. Consideration of and Possible Action on the Appointment of Alisha Lyon to the Position of Academic Advisor, Student Success Center
- 3. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report

B. Building & Grounds Committee

- 1. Consideration of and Possible Action on the Minutes of Monday, November 13, 2017
- 2. Consideration of and Possible Action for Approval of Lease of 9,044 sq. feet at 2000 Texas Avenue, Texas City, in the Community Family Center for Hurricane Harvey-Fast-Track Training Courses
- 3. Consideration of and Possible Action on Additional Classroom Space in Support of Public Service Careers

C. Policy Committee

- 1. Consideration of and Possible Action on the Minutes of Monday, November 13, 2017
- 2. Consideration of and Possible Action on the Revision(s) of Local Policies
 - a. Consideration of and Possible action on the Proposed Revisions to COM Policy DEA(LOCAL) Compensation and Benefits - Salaries and Wages

D. Finance/Audit Committee

- 1. Consideration of and Possible Action on the Minutes of Monday, November 13, 2017
- 2. Consideration of and Possible Action to Approve the 2016-2017 Annual Financial and Compliance Report
- 3. Approval of Items Forwarded from The Human Resources, Policy and Building & Grounds Committee(s)
 - a. Consideration of and Possible Action to Approve the Lease of 9,044 sq. feet at 2000 Texas Avenue, in the Community Family Center for Hurricane Harvey Fast-Track Training Courses for an Annual Lease Amount of \$54,264 Plus Utilities
 - b. Consideration of and Possible Action on Additional Classroom Space in Support of Public Service Careers
- 4. Consideration of and Possible Action on the Resolution of Galveston Central Appraisal Fee
- 5. Discussion of COM Police Security Services - Winter Break

8. Financial Report(s)

- A. Consideration of and Possible Acceptance of the October 2017 Financial Reports and November 2017 Investment Report
- B. Consideration of and Possible Acceptance of the Quarterly Investment Report for November 2017

9. Monthly Board Report

- A. The President's 2017 Evaluation
- B. Miscellaneous Updates
- 10. Monthly President's Report
 - A. Holiday Reception - Thursday, December 14th, 3:30 p.m. - 5:00 p.m., Student Center
 - B. Update: Public Safety Joint Training Center
 - C. . Convocation – January 8, 2018
 - D. Miscellaneous Updates
- 11. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act.*
- 12. Reconvene in Open Meeting
- 13. Possible Action on Agenda Items, Including Closed Session Matters
- 14. Adjourn

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, December 6, 2017, 4:00 p.m..



Rosie E. Rojas
Board Clerk

Administration

President Warren Nichols Ed.D.
Vice President James Templer, Ph.D.
Vice President Clen Burton, Ph.D.
Vice President Vicki Stanfield, Ed.D.
Vice President Mary Ann Amelang, CFRE