



## **Notice/Agenda of Regular Meeting (Appomattox)**

**The Board of Trustees  
College of the Mainland  
Appomattox Meeting Room  
Monday, November 13, 2017  
1501 North Amburn Road, Suite 4  
Texas City, Texas 77591**

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A Regular Meeting (Appomattox) of the Board of Trustees of College of the Mainland will be held Monday, November 13, 2017, beginning at 12:30 PM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes
  - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, October 23, 2017
5. Donation(s)
  - A. Consideration of and Possible Acceptance & Recognition of Donation from BP Texas City Chemical  
The \$15,000 donation is directed to COM Foundation to disburse in the following way: \$5,000 to fund Process Technology Scholarships, \$5,000 to fund COM Collegiate HS scholarships, and \$5,000 for other needs of the Process Technology program.

6. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law,

specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students
  - B. Employees
  - C. Other Citizens
7. Constituent Leader Activity Reports
- A. Student Government Association - Susanne Urban
  - B. Faculty Senate - Sean Skipworth
  - C. Professional Council - Amber Lummus
  - D. Classified Council - Lauren Davila
8. Consent Agenda Items
- A. Approved Items from the Human Resources Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017
    - 2. Appointment Nomination(s)
      - a. Consideration of and Possible Action on the Appointment of Jiyoung Jang to the Position of Assistant Professor of Nursing (VN), Nursing Department
    - 3. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report
  - B. Approved Items from the Building & Grounds Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017
    - 2. Consideration of and Possible Approval Contract 18-13: Contract Manager at Risk (CMaR)
  - C. Approved Items from the Policy Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017
    - 2. Consideration of and Possible Action on the Revision(s) of Local Policies
      - a. DEA(Local) - Compensation and Benefits, Salaries and Wages
      - b. DH (Local) Employee Standards of Conduct
      - c. FLB (Local) Student Rights and Responsibilities, Student Conduct
      - d. GDA (Local) Community use of College District Facilities, Conduct on College District Premises
  - D. Approved Items from the Finance/Audit Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017
    - 2. Approval of Items Forwarded from The Human Resources, Policy and Building & Grounds Committee(s)
      - a. Consideration of and Possible Approval Contract 18-13: Contract Manager at Risk (CMaR) and forward to the Full Board for approval in an amount not to exceed 2.10% of actual project cost plus \$15,000 in preconstruction fees funded by the Maintenance Tax Note.”
    - 3. Consideration of and Possible Approval of Contract Renewal 13-13 for Print & Reproduction Services
    - 4. Consideration of and Possible Approval of Award of Contract 16-23 for Office Supplies with Office Max/Depot Solutions
    - 5. Consideration of and Possible Approval Contract 18-20 for the Purchase of Industrial Machinery and Welding Equipment from Grainger Amount not to exceed \$54,280.00 to be paid from Fund Balance Project 2018-20 and 2018-22

6. Consideration of and Possible Approval of the Audit Charter presented by Weaver, our Internal Audit Firm
9. Discussion of Property Tax Reappraisal
10. Consideration of and Possible Action on the Vote for Galveston Central Appraisal District (GCAD) Board of Directors
11. Consideration of and Possible Action to Set the December 2017 Board of Trustees Meeting
12. Financial Report(s)
  - A. Consideration of and Possible Acceptance of the Quarterly Investment Report
  - B. Consideration of and Possible Acceptance of the October 2017 Investment Report
13. Monthly Board Report
14. Monthly President's Report
  - A. Student Success- High School Graduates Enrolled in Higher Education
  - B. College Connections - Update
  - C. Miscellaneous Updates
15. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act.\*
16. Reconvene in Open Meeting
17. Possible Action on Agenda Items, Including Closed Session Matters
18. Adjourn

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*\*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, November 8, 2017, 4:00 P.M..



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Rosie E. Rojas  
Board Clerk

## ***Administration***

President Warren Nichols Ed.D.  
Vice President James Templer, Ph.D.  
Vice President Clen Burton, Ph.D.  
Vice President Vicki Stanfield, Ed.D.  
Vice President Mary Ann Amelang, CFRE