



Notice/Agenda of Committee Meetings

**The Board of Trustees
College of the Mainland
Appomattox Meeting Room
Friday, September 8, 2017
1501 North Amburn Road, Suite 4
Texas City, Texas 77591**

The Committee Meetings of the Board of Trustees of College of the Mainland will be held Friday, September 8, 2017, beginning at 9:30 AM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Policy Committee

- A. Call to Order - Rosalie Kettler, Chair
- B. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
- C. Consideration of and Possible Action on the Revision(s) of Local Policy
 - 1. DC (Local) - Employment Practices

2. Human Resources Committee

- A. Call to Order - Bennie Matthews, Chair
- B. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
- C. Consideration of and Possible Action on Appointment Nomination(s)
 - 1. Proposed Candidates:
 - a. Consideration and Possible Action on the Appointment of Santiago Guerrero to the Position of Student Life Specialist, Student Life Department
 - b. Consideration of and Possible Approval on the Appointment of Nancy House to the Position of Interim Director of Lifelong Learning, Continuing Education Department.
 - c. Consideration of and Possible Approval on the Appointment of Kristen McClendon to the Position of SharePoint Administrator, Information Technology Services Department
 - d. Consideration of and Possible Approval on the Appointment of Mary Ordonez to the Position of Interim Director of Nursing, Nursing Department
- D. Consideration and Possible Action to Approve the Reclassification from Executive Administrative Assistant to Administrative Officer for Jennifer Johnson (Fiscal Affairs), Donna Angelle (Institutional Advancement), Mary Dehart (Instruction), Leanne Downton (Student Services) and Rosie Rojas (Presidents Office/BOT Liaison)
- E. Consideration of and Possible Acceptance of Non-contractual Positions Hiring Report

1. Regina Mitchell, Professional Tutor, Speaking, Reading, and Writing Center
 2. Ryan Smith, Professional Tutor, Speaking, Reading, and Writing Center
 3. Aderojou Thomas, Laboratory Assistant II, Math & Science
3. Finance/Audit Committee
- A. Call to Order - Rachel Delgado, Chair
 - B. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
 - C. Discussion of RBC Update on Bond Underwriting Progress
 - D. Consideration of and Possible Approval of Maintenance Bond Projects Procurement Method
 - E. Consideration of and Possible Action to Increase Contract 16-05 – Plumbing & Utility Repair Services
 - F. Consideration of and Possible Action to Increase Contract 16-03 – Drywall, Paint & Carpentry Services
 - G. Consideration of and Possible Action on Award of Contract 18-08: Computer Peripherals & IT Supplies
 - H. Consideration of and Possible Approval of Contractual Agreement with Wisdom House Publishing
 - I. Consideration of and Possible Approval on Workers' Compensation & Unemployment Insurance Renewal for 2017-2018
 - J. Consideration of and Possible Approval of the Renewal of Ellucian Colleague Annual Maintenance
 - K. Consideration of and Possible Approval of Valic Resolution Authorizing Amendment and Reinstatement of Retirement plan by Adoption of Valic Retirement Services Company Retirement Plan for Governmental Employers
 - L. Consideration of and Possible Action on Tax Rate Discussion and Approval of the Date to Adopt Tax Rate for 2017
 - M. Consideration of and Possible Approval of the College of the Mainland “Fiscal Analysis and Budget”
 - N. Executive Session
 1. Discussion of TWIA Lawsuit
Shaun Hodge, Hodge Law Firm
 - O. Reconvene in Open Meeting
 - P. Discussion of the Resolution of College of the Mainland Concerning Windstorm Damage from Hurricane Ike
4. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, August 23, 2017 3:00 p.m..

Building & Grounds Committee:

Don Gartman, Chair
Alan Waters
Rosalie Kettler

Human Resources Committee:

Bennie Matthews, Chair
Rachel Delgado
Melissa Skipworth

Finance/ Audit Committee:

Rachel Delgado, Chair
Alan Waters
Kyle Dickson

Policy Committee:

Rosalie Kettler, Chair
Kyle Dickson
Don Gartman



Rosie E. Rojas
Board Clerk