



Notice/Agenda of Committee Meetings

**The Board of Trustees
College of the Mainland
Appomattox Meeting Room
Monday, November 13, 2017
1501 North Amburn Road, Suite 4
Texas City, Texas 77591**

The Committee Meetings of the Board of Trustees of College of the Mainland will be held Monday, November 13, 2017, beginning at 10:00 AM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Human Resources Committee

A. Call to Order - Bennie Matthews, Chair

B. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017

C. Appointment Nomination(s)

1. Consideration of and Possible Action on the Appointment of Jiyoung Jang to the Position of Assistant Professor of Nursing (VN), Nursing Department

D. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report

2. Building & Grounds Committee

A. Call to Order - Don Gartman, Chair

B. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017

C. Consideration of and Possible Approval Contract 18-13: Contract Manager at Risk (CMaR)

D. Discussion of Architectural Concepts

A representative from PBK will discuss architectural concepts.

3. Policy Committee

A. Call to Order - Rosalie Kettler, Chair

B. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017

C. Consideration of and Possible Action on the Revision(s) of Local Policies

1. DEA(Local) - Compensation and Benefits, Salaries and Wages

2. DH (Local) Employee Standards of Conduct

3. FLB (Local) Student Rights and Responsibilities, Student Conduct

4. GDA (Local) Community use of College District Facilities, Conduct on College District Premises

4. Finance/Audit Committee

- A. Call to Order - Rachel Delgado, Chair
- B. Consideration of and Possible Action on the Minutes of Monday, October 23, 2017
- C. Approval of Items Forwarded from The Human Resources, Policy and Building & Grounds Committee(s)
 - 1. Consideration of and Possible Approval Contract 18-13: Contract Manager at Risk (CMaR) and forward to the Full Board for approval in an amount not to exceed 2.10% of actual project cost plus \$15,000 in preconstruction fees funded by the Maintenance Tax Note.”
- D. Consideration of and Possible Approval of Contract Renewal 13-13 for Print & Reproduction Services
- E. Consideration of and Possible Approval of Award of Contract 16-23 for Office Supplies with Office Max/Depot Solutions
- F. Consideration of and Possible Approval Contract 18-20 for the Purchase of Industrial Machinery and Welding Equipment from Grainger Amount not to exceed \$54,280.00 to be paid from Fund Balance Project 2018-20 and 2018-22
- G. Consideration of and Possible Approval of the Audit Charter presented by Weaver, our Internal Audit Firm

5. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, November 8, 2017, 4:00 P.M..

Building & Grounds Committee:

Don Gartman, Chair
Alan Waters
Rosalie Kettler

Human Resources Committee:

Bennie Matthews, Chair
Rachel Delgado
Melissa Skipworth

Finance/ Audit Committee:

Rachel Delgado, Chair
Alan Waters
Kyle Dickson

Policy Committee:

Rosalie Kettler, Chair
Kyle Dickson
Don Gartman



Rosie E. Rojas
Board Clerk