



## **Notice/Agenda of Regular Meeting (Appomattox)**

**The Board of Trustees  
College of the Mainland  
Appomattox Meeting Room  
Friday, September 8, 2017  
1501 North Amburn Road, Suite 4  
Texas City, Texas 77591**

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A Regular Meeting (Appomattox) of the Board of Trustees of College of the Mainland will be held Friday, September 8, 2017, beginning at 12:30 PM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge, & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes
5. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students
  - B. Employees
  - C. Other Citizens
6. Constituents Leader Activity Reports
    - A. Student Government Association - Susanne Urban
    - B. Faculty Senate - Sean Skipworth

C. Professional Council - Anett King

D. Classified Council - Lauren Davila

7. Consent Agenda Items

A. Approved Items from the Policy Committee

1. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
2. Consideration of and Possible Action on the Revision(s) of Local Policy
  - a. DC (Local) - Employment Practices

B. Approved Items from the Human Resources Committee

1. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
2. Consideration of and Possible Action on Appointment Nomination(s)
  - a. Proposed Candidates:
    1. Consideration of and Possible Approval on the Appointment of Santiago Guerrero to the Position of Student Life Specialist, Student Life Department
    2. Consideration of and Possible Approval on the Appointment of Nancy House to the Position of Interim Director of Lifelong Learning, Continuing Education Department.
    3. Consideration of and Possible Approval on the Appointment of Kristen McClendon, SharePoint Administrator, Information Technology Services Department
    4. Consideration of and Possible Approval on the Appointment of Mary Ordonez to the Position of Interim Director of Nursing, Nursing Department
3. Consideration and Possible Action to Approve the Reclassification from Executive Administrative Assistant to Administrative Officer for Jennifer Johnson (Fiscal Affairs), Donna Angelle (Institutional Advancement), Mary Dehart (Instruction), Leanne Downton (Student Services) and Rosie Rojas (Presidents Office/BOT Liaison)
4. Consideration of and Possible Acceptance of Non-contractual Positions Hiring Report
  - a. Regina Mitchell, Professional Tutor, Speaking, Reading, and Writing Center
  - b. Ryan Smith, Professional Tutor, Speaking, Reading, and Writing Center
  - c. Aderojou Thomas, Laboratory Assistant II, Math & Science

C. Approved Items from the Finance/Audit Committee

1. Consideration of and Possible Action on the Minutes of Monday, July 24, 2017
2. Discussion of RBC Update on Bond Underwriting Progress
3. Consideration of and Possible Approval of Maintenance Bond Projects Procurement Method
4. Consideration of and Possible Action to Increase Contract 16-05 – Plumbing & Utility Repair Services
5. Consideration of and Possible Action to Increase Contract 16-03 – Drywall, Paint & Carpentry Services
6. Consideration of and Possible Action on Award of Contract 18-08: Computer Peripherals & IT Supplies
7. Consideration of and Possible Approval of Contractual Agreement with Wisdom House Publishing
8. Consideration of and Possible Approval on Workers' Compensation & Unemployment Insurance Renewal for 2017-2018
9. Consideration of and Possible Approval of the Renewal of Ellucian Colleague Annual Maintenance
10. Consideration of and Possible Approval of Valic Resolution Authorizing Amendment and

Reinstatement of Retirement plan by Adoption of Valic Retirement Services Company  
Retirement Plan for Governmental  
Employers

11. Consideration of and Possible Action on Tax Rate Discussion and Approval of the Date to Adopt Tax Rate for 2017
12. Consideration of and Possible Approval of the College of the Mainland "Fiscal Analysis and Budget"
13. Executive Session
  - a. Discussion of TWIA Lawsuit  
Shaun Hodge of Hodge Law Firm
14. Discussion of the Resolution of College of the Mainland Concerning Windstorm Damage from Hurricane Ike
8. Consideration of and Possible Action on the Resolution of College of the Mainland Concerning Windstorm Damage from Hurricane Ike
9. Consideration of and Possible Acceptance of the Monthly Investment and Financial Report(s)
  - A. Monthly Investment and Financial Reports  
July 2017
10. Consideration of and Possible Action to Approve the TexPool Resolution Amending the Authorized Representatives for the College's TexPool Account
11. Monthly Board Report
  - A. Galveston Central Appraisal District - Board of Directors Position
  - B. Miscellaneous Updates
12. Monthly President's Report
  - A. Student Success: High School Graduates Enrolling in College
  - B. Enrollment Update
  - C. Miscellaneous Updates
13. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act. \*
14. Reconvene in Open Meeting
15. Possible Action on Agenda Items, Including Closed Session Matters
16. Adjourn

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*\*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, August 23, 2017 3:00 p.m..



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Rosie E. Rojas  
Board Clerk

## ***Administration***

President Warren Nichols Ed.D.  
Interim Vice President James Templer, Ph.D.  
Vice President Clen Burton, Ph.D.  
Vice President Vicki Stanfield, Ed.D.  
Vice President Mary Ann Amelang, CFRE