



Notice/Agenda of Regular Meeting (Appomattox)

**The Board of Trustees
College of the Mainland
Appomattox Meeting Room
Monday, May 22, 2017
1501 North Amburn Road, Suite 4
Texas City, Texas 77591**

A Regular Meeting (Appomattox) of the Board of Trustees of College of the Mainland will be held Monday, May 22, 2017, beginning at 12:30 PM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge, & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Introduction of New COM Trustee(s)
Dr. Warren Nichols will welcome and introduce new COM Trustee(s): Don Gartman, position 7
5. Election of Board of Trustee Officers
 - A. Consideration of and Possible Action on Election of Board Chair
 - B. Consideration of and Possible Action on Election of Board Vice-Chair
 - C. Consideration of and Possible Action on Election of Board Secretary
6. Minutes
 - A. Discussion and Possible Action on Full Board Minutes of Monday, April 24, 2017

7. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will

follow up with you. Thank you.

- A. Students
 - B. Employees
 - C. Other Citizens
8. Constituents Leader Activity Reports
- A. Student Government Association
 - B. Faculty Senate
 - C. Professional Council
 - D. Classified Council
9. Consent Agenda Items
- A. Approved Items from the Human Resources Committee
 - 1. Consideration of and Possible Action on the Minutes of Monday, April 24, 2017
 - 2. Consideration of and Possible Action to Approve Increasing the Lab Rate for the 9-Month Faculty Summer Pay Scale by \$.50 per Hour
 - 3. Consideration of and Possible Action on Appointment Nomination(s)
 - a. Proposed Candidates:
 - 1. Consideration of and Possible Action to Approve Appointment of Danielle Taylor to the position of Assistant Professor of Nursing (ADN), Nursing and Allied Health Careers Department
 - 2. Consideration of and Possible Action to Appoint Christina Perez to the position of Assistant Professor of Biology, Math and Science Department
 - 3. Consideration of and Possible Action on Approval of the Appointment of Michael McGee to the Position of Executive Director of Human Resources, Human Resources Department
 - 4. Consideration of and Possible Action to Approve Tenure
 - a. Sean Skipworth, Professor of Government, Social and Behavioral Sciences Department
 - 5. Consideration of and Possible Acceptance of the Non-Contractual Position(s) Hiring Report
 - a. Gregory Benefield, Academic Advisor/Retention Specialist, Student Life Department
 - 6. Consideration of and Possible Acceptance of the Staffing Study Report as Presented by Segal Waters
 - B. Approved Items from the Finance/Audit Committee
 - 1. Consideration of and Possible Action on the Minutes of Wednesday, March 29, 2017
 - 2. Consideration of and Possible Action on Approval of Award of Contract 17-18 to Stewart Organization for the Purchase of Campus Copiers and Four (4) Years of Maintenance
 - 3. Consideration of and Possible Action to approve the Extension of Contract 14-06 through August 31, 2017 to Certitech Solutions
 - 4. Consideration of and Possible Acceptance of Award of Contract 18-01 to Whitley Penn for External Auditing Services
 - 5. Consideration of and Possible action on Leasing Space at Odyssey Academy, 102 East Walker Street, League City, TX 77573
 - 6. College of the Mainland (COM) Lab School Items
 - a. Consideration of and Possible Action on Approval of Increasing COM's Lab School Tuition
 - b. Consideration of and Possible Action on Approval of Increasing COM's Lab School Registration Fee

- c. Consideration of and Possible Action on Approval of Implementing a COM Lab School Supply Fee
7. Discussion of Analysis of 2017-2018 Budget
 - a. Presentation by Dr. Clen Burton, Vice President for Fiscal Affairs
 - b. Presentation by Royal Bank of Canada (RBC)
- C. Approved Items from the Policy Committee
 1. Consideration of and Possible Action on the Minutes of Monday, April 24, 2017
 2. Discussion and Possible Action on the Revision(s) of Local Policy
 - a. CHF(LOCAL) - Site Management - Weapons
10. Discussion of Affirmative Action Plan
11. Consideration of and Possible Action to Schedule the June 2017 Board of Trustees Meeting on Tuesday, June 27, 2017
12. Consideration of and Possible Acceptance of the Monthly/Quarterly Investment and Financial Reports
 - A. Monthly Investment and Financial Reports
April 2017
13. Monthly Board Report
 - A. Miscellaneous Updates
14. Monthly President's Report
 - A. Miscellaneous Updates
15. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act. *
16. Reconvene in Open Meeting
17. Possible Action on Agenda Items, Including Closed Session Matters
18. Adjourn

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, May 17, 2017 3:00 P.M. Revised Thursday, May 18, 2017 3:00 P.M..



Rosie E. Rojas
Board Clerk

Administration

President Warren Nichols Ed.D.
Interim Vice President James Templer, Ph.D.
Vice President Clen Burton, Ph.D.
Vice President Vicki Stanfield, Ed.D.
Vice President Mary Ann Amelang, CFRE

