



Notice/Agenda of Regular Meeting (Appomattox)

**The Board of Trustees
College of the Mainland
Appomattox Meeting Room
Monday, March 30, 2015
1501 North Amburn Road, Suite 4
Texas City, Texas 77591**

A Regular Meeting (Appomattox) of the Board of Trustees of College of the Mainland will be held Monday, March 30, 2015, beginning at 12:30 PM in the Appomattox Meeting Room.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge, & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Consideration of and Possible Action on the Minutes of Monday, February 23, 2015
5. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students
- B. Employees

- C. Other Citizens
- 6. Constituents Leader Activity Reports
 - A. Students
 - B. Faculty
 - C. Professional
- 7. Consent Agenda Items
 - A. Approved Items from the Finance/Audit Committee
 - 1. Consideration of and Possible Action on Minutes of Monday, February 23, 2015
 - 2. Consideration of and Possible Acceptance of Report(s) from the Internal Auditor
Internal Audit Director:
CR2015-03, Firing Range
CR2015-05, NSRP – Under 70 Program Award FY 2010-11, Revision
AR2015-06, President’s Travel Expenses, FY 2014
AR2015-07, ERM – CE Contract Training
AR2015-09, Follow-Up Procedures & Reporting as of March 13, 2015
Audit Feedback Questionnaire – Accounts Payable Department
Audit Activity as of March 13, 2015
 - B. Approved Items from the Policy Committee
 - 1. Consideration of and Possible Action on Approval of Minutes Monday, February 23, 2015
 - 2. Local Policy Revision(s)
 - a. Discussion and Possible Action on Deletion of Policy DA(LOCAL) - Employment Practices
 - b. Discussion and Possible Action on Revision to Policy DAA(LOCAL) - Employment Practices - Equal Employment Opportunity
 - c. Discussion and Possible Action on Revision to Policy FMA(LOCAL) - Discipline and Penalties - Discipline Procedures
 - 3. Consideration of and Possible Action on Revision(s) to Board of Trustee By-Laws Bylaws, Article C - Powers of the Board
 - 4. Discussion of Proposed Revision(s) to Board of Trustees By-Laws Bylaws, Article D and E - Elections and Officers of the Board
Bylaws, Article B - Prohibited Communications/Political Contributions Provision
 - C. Approved Items from the Building & Grounds Committee
 - 1. Consideration of and Possible Action on the Minutes of Monday, January 26, 2015
 - 2. Discussion and Possible Action on Purchase of Elevator Modernization Equipment & Services for COM LRC Building
 - 3. Discussion and Possible Action on Pool Repair Request for Proposal
- 8. Election Items
 - A. Discussion and Possible Action on: Amended Order of Election for May 2015 Board of Trustees for Single Member District 2 Election
 - B. Discussion and Possible Action on: Certification of Unopposed Candidate Single Member District 3
 - C. Discussion and Possible Action on Order of Cancellation of Election for Single Member District 3
- 9. Consideration of and Possible Action to Schedule the May Board of Trustees Meeting on Wednesday, May 27, 2015

10. Consideration of and Possible Acceptance of Monthly Investment Report
 - A. February 2015
11. Consideration of and Possible Action on Monthly Financial Report(s)
 - A. February 2015
12. Student Success Council Presentation
Committee #6: Topics Under Discussion for the 2014-2015 Academic Year
13. Institutional Research Presentation
The Cohort of Graduates from 13-14 Academic Year
14. Board Report
 - A. Report from GCAD (Galveston County Appraisal District) March Meeting
 - B. Miscellaneous Updates from Board Chair
15. President's Report
 - A. Miscellaneous Updates from Dr. Lewis
16. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act, for the following purposes:
 - A. Legal Matters
 1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.
 2. Consultation with Legal Counsel on Pending Legal Matters
 - B. Personnel Matters
 1. Deliberate Individual/Faculty/Administration Classified Staff
 2. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the president, employees or board members.
 - C. Real Estate and Property Matters
 1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations.
 2. Discussion of Potential Real Estate Purchase(s)
17. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or

donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

18. Reconvene in Open Meeting

19. Possible Action on Agenda Items, Including Closed Session Matters

20. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Thursday, March 26, 2015 2:30 P.M..



Rosie E. Rojas
Board Clerk