



NORTHERN VALLEY SCHOOLS USD 212



ALMENA

MONTHLY MEETING
MONDAY, MARCH 20, 2023, AT 6:30 PM
ALMENA HIGH SCHOOL
512 W BRYANT STREET
ALMENA, KS 67622
PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, March 20, 2023, beginning at 6:30 PM in the Almena High School
512 W Bryant Street
Almena, KS 67622.

I. Call to Order	
II. Adoption of Agenda	
III. Approval of Minutes	2
IV. Approval of Bills	8
V. Hearing of Visitors	
A. Sarah Rudd	
B. Jessie Thalheim	
C. Ryan Hopkins	37
D. Mitch Pugh	
VI. Personnel	
A. Staffing	41
B. Language Arts Position	
C. Administrative Contracts	
VII. New Business	
A. Negotiations	42
B. Work Release	60
C. 2023 - 2024 School Calendar	63
D. Summer Helpers	
VIII. Old Business	
A. Transportation	
B. KESA Update	
C. Liability Insurance	64
IX. Administrative Reports	
A. Superintendent / 9-12 Principal Report	
B. K-8 Principal Report	
X. Reports of Board Members	
XI. Adjournment	



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DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



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LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, February 13, 2023, beginning at 6:30 PM in the Long Island Middle School, 627 Washington, Long Island, KS 67647.

Shanna Hammond: Present
Christopher Rogers: Present
Laquita Smith: Present
Hilary Van Patten: Present
Rich Wenzl: Present
Steven Whitney: Present

Also in attendance were Ken Tharman, Superintendent/ High School Principal. Jessie Thalheim, HS AD/ HS and JH Science Teacher and Amber Brown, Board Clerk.

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Steven Whitney and seconded by Rich Wenzl, Carried.

Shanna Yea



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Hammond:

Christopher Yea
Rogers:

Laquita Smith: Yea

Hilary Van Yea
Patten:

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

V. Hearing of Visitors

A. Jessie Thalheim

Mrs. Thalheim asked the board to cross the hall where she showed them a set of experiments students were working on. Plants are being placed in a variety of situations to show how they adapt (ie. phototropism, gravitropism, hydrotropism, etc.) She shared how the kids had prepared the plants and the set up for their experiments. She then showed a series of short videos in which another class had tested out their parachutes in an egg drop experiment. This had many trial and error phases. Lastly, Mrs. Thalheim explained a third class project where they were learning about expenses vs. income in a real world situation. Many are finding that where they would like to live, is far outside what they want to do as a career. Helps them learn the difference between needs and wants

VI. Old Business

A. Transportation

Mr. Tharman shared that bus #11 is currently at Northwest Diesel having an issue looked at. Once that is back, they will send up Bus #17, which is throwing a communication code (Still usable). When that one is done, bus # 19 will be taken in for a shifting issue.

B. Technology

To keep up with the plan for an organized rotation of new and used devices, the school will purchase laptops for the 5th grade, senior laptops will rotate back to next year's freshmen (Seniors will be given a Chromebook after graduation), and then, starting the summer of 2024 we will start the yearly purchase of laptops for the 5th grade and freshmen. In addition, Ryan has been looking into cyber security possibilities. Lastly, the school is going to purchase a smart TV/board to replace a teacher's old long distance throw projector.

C. Board Walk Through

The board shared the notes from their walk-through. They were able to get around to all of the staff and rooms. Mr. Tharman shared that he is going to put the maintenance / repair items on a sheet and let the custodial staff come up with a plan and timeline for completing those. The larger projects will be look at with the budget in mind for dates. There were some personnel concerns shared during the walk-through as well. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 7:40 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna
Hammond: Yea

Christopher Yea
Rogers:

Laquita Yea
Smith:



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Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 7:40 PM the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:03 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 8:03 PM the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:09 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 8:09 PM the meeting returned to open session. No action taken.

VII. New Business

A. Liability Insurance



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Mr. Tharman shared two documents with the board from KERMP (liability insurance company). The first was a combination of twenty-one pages of a questionnaire Mr. Tharman had done and a walk-through of our buildings they had conducted. The last four pages were suggestions about adding policies, additional safeguards of information, etc. The second document was one about cyber security and what safeguards we currently have in place. These documents are in advance of the renewal period.

B. House Bills

Mr. Tharman shared some reminders of timelines from HB 2567, from last year, and then briefly discussed two other new bills that were being discussed, HB 2224 and HB 2238. Mr. Tharman asked the board to stay in touch with policies that were being suggested as the session moves forward and he will do the same.

VIII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:38 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0

At 8:38 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:46 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0



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At 8:46 PM meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:56 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

At 8:56 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 9:05 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

At 9:05 PM meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 9:10 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea



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Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 9:10 PM meeting returned to open session. No action taken.

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman reported on the following items: Negotiations Training (Wed. & Thurs)/ Exterior mortar work - to begin in July/ 2023-24 Calendar recommendations/ Hwy. 383 Update- to begin in March/ KAY donut sales Feb. 9 - 23rd/ Kacie Yocum - starts back Feb. 20th/ Make - up BB Weskan - Feb. 20th/ Upcoming BB, Forensics, & FFA activities/ National FFA week/ ACT - Feb. 28th (juniors).

B. K-8 Principal Report

Mr. Tharman reported: JH A-team boys finished 4th in the tournament with a record of 10 - 5/ JH B-team boys finished with a 4 - 6 record/ JH A-team girls finished 4th in the tournament with a record of 10 - 5/ B-team girls finished with a 6 - 3 record/ JH League Scholars Bowl in Healy/ 4th & 5th Grade basketball games/ FFA week (coming to visit with 8th grade on that Thursday)/ JH Scholars Bowl in Long Island/ and the Mental Health presentations.

X. Reports of Board Members

XI. Adjournment

I recommend the board adjourn. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 03/01/2023 to 03/31/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NVHS	Northern Valley High School							
A	ATHLETICS							
	1010		HIGH SCHOOL ATHLETICS	7,735.41	0.00	0.00	0.00	7,735.41
	A Totals:			7,735.41	0.00	0.00	0.00	7,735.41
B	CLUBS & ORGANIZATIONS							
	2010		STUDENT COUNCIL	8,883.57	0.00	0.00	0.00	8,883.57
	2020		KAY	7,057.22	959.00	3,170.18	0.00	4,846.04
	2050		HUSKY MUSIC CLUB	1,924.33	0.00	0.00	0.00	1,924.33
	2060		FFA	26,107.99	100.00	81.46	0.00	26,126.53
	2070		SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
	2080		DANCE AND CHEER	1,991.03	0.00	4,560.00	0.00	-2,568.97
	2090		FORENSICS	1,320.36	0.00	0.00	0.00	1,320.36
	3000		TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
	3010		FCCLA	66.10	0.00	0.00	0.00	66.10
	3020		VOLLEYBALL CLUB	2,711.80	0.00	0.00	0.00	2,711.80
	3050		Interactive Media	-1,273.61	610.00	156.27	0.00	-819.88
	FA		FACS	0.00	0.00	0.00	0.00	0.00
	B Totals:			49,706.32	1,669.00	7,967.91	0.00	43,407.41
C	GRADUATING CLASSES							
	3114		CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
	3115		CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
	3116		CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
	3117		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	3118		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	3119		CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
	3120		CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
	3121		CLASS OF 2021	1,767.59	0.00	0.00	0.00	1,767.59
	3122		CLASS OF 2022	102.65	0.00	0.00	0.00	102.65
	3123		CLASS OF 2023-SENIORS	1,396.30	10.00	0.00	0.00	1,406.30
	3124		CLASS OF 2024-JUNIORS	10,691.77	0.00	301.23	0.00	10,390.54
	3126		CLASS OF 2026-FRESHMEN	2,398.00	0.00	0.00	0.00	2,398.00
	C Totals:			22,567.49	10.00	301.23	0.00	22,276.26
D	DISTRICT MONIES							
	4020		HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
	D Totals:			1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK							
	7000		YEARBOOK	18,119.26	570.00	0.00	0.00	18,689.26
	E Totals:			18,119.26	570.00	0.00	0.00	18,689.26

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 03/01/2023 to 03/31/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F								
	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	1,698.04	0.00	0.00	0.00	1,698.04
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	611.98	11.52	0.00	0.00	623.50
			F Totals:	2,351.49	11.52	0.00	0.00	2,363.01
G								
	SALES TAX							
	8010		SALES TAX	-85.62	0.00	0.00	0.00	-85.62
			G Totals:	-85.62	0.00	0.00	0.00	-85.62
			NVHS Activity Totals:	101,519.35	2,260.52	8,269.14	0.00	95,510.73
<hr/>								
		Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance	
				2,260.52	8,269.14			
		NVHS Bank Balances:	101,519.35	2,260.52	8,269.14	0.00	95,510.73	
<hr/>								
			Report Activity Totals:	101,519.35	2,260.52	8,269.14	0.00	95,510.73

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 02/13/2023; End Date: 03/17/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 3/17/2023 3:43:!

Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64200
Vendor	PO Number	Invoice #	Account Code
Engel's Sales & Service, Inc	23-2378	312023	08-2600-430-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64201
Vendor	PO Number	Invoice #	Account Code
Hinklel Termite and Pest Control	23-2366	2232023	08-2600-425-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64202
Vendor	PO Number	Invoice #	Account Code
Jamboree Foods	23-2379	312023	06-2400-890-00-00
Jamboree Foods	23-2379	312023	24-3100-630-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64203
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	23-2377	2282023	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64204
Vendor	PO Number	Invoice #	Account Code
Mapes & Miller, CPA, LLP	23-2369	21144	06-2300-300-00-03
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March	First National Bank & Trust	003174	64205
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	23-2376	312023	06-2300-532-00-00
Nex-Tech (Nex-Tech)	23-2376	312023	06-2300-532-00-01
Nex-Tech (Nex-Tech)	23-2376	312023	06-2400-532-00-00
Nex-Tech (Nex-Tech)	23-2376	312023	06-2400-532-00-01

Nex-Tech (Nex-Tech)	23-2376	312023	06-2400-532-00-02
Sub Total			
Voucher Number Bills for March	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64206
Vendor Nex-Tech Wireless, LLC	PO Number 23-2354	Invoice # 102.42	Account Code 06-2720-890-00-17
Sub Total			
Voucher Number Bills for March	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64207
Vendor Northwest Fire Extinguisher	PO Number 23-2364	Invoice # 81221	Account Code 24-3100-590-00-00
Sub Total			
Voucher Number Bills for March	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64208
Vendor VISA (VISA1)	PO Number 23-2374	Invoice # 2192023	Account Code 06-1000-610-02-09
VISA (VISA1)	23-2374	2192023	06-2300-590-00-01
VISA (VISA1)	23-2374	2192023	06-2300-890-00-00
VISA (VISA1)	23-2374	2192023	06-2400-890-00-00
VISA (VISA1)	23-2374	2192023	08-2600-430-00-01
VISA (VISA1)	23-2374	2192023	08-3400-890-01-01
VISA (VISA1)	23-2374	2192023	24-2600-500-00-00
VISA (VISA1)	23-2374	2192023	35-1000-610-01-12
Sub Total			
Voucher Number Bills for March	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64209
Vendor Wiltfong Diesel, AG and Performance	PO Number 23-2375	Invoice # 1445	Account Code 06-2720-730-00-18
Sub Total			
Voucher Number Bills for March 2	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64210
Vendor 4B Farm, LLC	PO Number 23-2391	Invoice # Bills for March 2	Account Code 24-3100-630-01-00
Sub Total			
Voucher Number Bills for March 2	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64211
Vendor Almena Lumber & Supply	PO Number 23-2398	Invoice # Bills For March 2	Account Code 06-2300-890-00-30

Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-04
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-05
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-06
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-10
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-11
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-15
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-18
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-19
Almena Lumber & Supply	23-2398	Bills For March 2	06-2720-626-00-20
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64212
Vendor	PO Number	Invoice #	Account Code
Almena Market	23-2389	Bills for March 2	06-1000-610-01-10
Almena Market	23-2389	Bills for March 2	06-2300-890-00-00
Almena Market	23-2389	Bills for March 2	06-2400-890-00-00
Almena Market	23-2389	Bills for March 2	08-3400-890-01-01
Almena Market	23-2389	Bills for March 2	24-3100-630-01-00
Almena Market	23-2389	Bills for March 2	24-3100-630-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64213
Vendor	PO Number	Invoice #	Account Code
City Of Almena	23-2384	Bills for March 2	08-2600-411-01-00
City Of Almena	23-2384	Bills for March 2	08-2600-411-02-00
City Of Almena	23-2384	Bills for March 2	08-2600-412-01-00
City Of Almena	23-2384	Bills for March 2	08-2600-412-02-00
City Of Almena	23-2384	Bills for March 2	08-2600-421-01-00
City Of Almena	23-2384	Bills for March 2	34-2600-411-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64214
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-2401	Bills For March 2	16-1000-700-01-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64215
Vendor	PO Number	Invoice #	Account Code
Envision	23-2388	Bills for March 2	08-2600-610-00-01
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64216
Vendor	PO Number	Invoice #	Account Code
F & A Sales Inc	23-2392	Bills for March 2	24-3100-630-01-00
F & A Sales Inc	23-2392	Bills for March 2	24-3100-680-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64217
Vendor	PO Number	Invoice #	Account Code
Harris School Solutions	23-2382	Bills for March 2	08-2300-500-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64218
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-2357	Bills for March2	08-1000-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64219
Vendor	PO Number	Invoice #	Account Code
Long Island Feed and Grain, LLC	23-2397	Bills For March 2	06-2720-626-00-10
Long Island Feed and Grain, LLC	23-2397	Bills For March 2	06-2720-626-00-14
Long Island Feed and Grain, LLC	23-2397	Bills For March 2	06-2720-626-00-18
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64220
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	23-2393	Bills for March 2	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64221
Vendor	PO Number	Invoice #	Account Code
Normandin	23-2352	Bills For March 2	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64222
Vendor	PO Number	Invoice #	Account Code
Northwest Diesel	23-2400	Bills For March 2	06-2720-730-00-11

Northwest Diesel	23-2400	Bills For March 2	06-2720-730-00-22
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64223
Vendor	PO Number	Invoice #	Account Code
Northwestern Office Supplies	23-2365	Bills for March 2	06-1000-610-01-11
Northwestern Office Supplies	23-2365	Bills for March 2	06-1000-610-02-09
Northwestern Office Supplies	23-2365	Bills for March 2	06-1000-610-03-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64224
Vendor	PO Number	Invoice #	Account Code
Ostmeyer Inc dba Culligan Soft Water Service	23-2395	Bills For March 2	08-2600-411-01-01
Ostmeyer Inc dba Culligan Soft Water Service	23-2395	Bills For March 2	08-2600-411-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64225
Vendor	PO Number	Invoice #	Account Code
Pitney Bowes	23-2370	Bills for March 2	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64226
Vendor	PO Number	Invoice #	Account Code
Pitney Bowes Global Financial Services LLC	23-2386	Bills for March 2	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64227
Vendor	PO Number	Invoice #	Account Code
Prairie Land Electric Cooperative, Inc.	23-2387	Bills for March 2	06-2600-622-01-00
Prairie Land Electric Cooperative, Inc.	23-2387	Bills for March 2	06-2600-622-03-00
Prairie Land Electric Cooperative, Inc.	23-2387	Bills for March 2	34-2600-622-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64228
Vendor	PO Number	Invoice #	Account Code
US Foods	23-2390	Bills for March 2	24-3100-630-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for March 2	First National Bank & Trust	003174	64229
Vendor	PO Number	Invoice #	Account Code
WoodRiver Energy LLC	23-2399	Bills for March 2	06-2600-621-01-00
WoodRiver Energy LLC	23-2399	Bills for March 2	06-2600-621-02-00
WoodRiver Energy LLC	23-2399	Bills for March 2	06-2600-621-03-00
WoodRiver Energy LLC	23-2399	Bills for March 2	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
100	First National Bank & Trust	003174	64230
Vendor	PO Number	Invoice #	Account Code
Normandin	23-2371	392023-2-2	08-2600-430-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64231
Vendor	PO Number	Invoice #	Account Code
BrainPOP	23-2411	00047404	06-1000-590-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64232
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-2402	212023	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64233
Vendor	PO Number	Invoice #	Account Code
Compton Plumbing	23-2380	3162023	08-2600-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64234
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-2360	176301	16-1000-700-02-00
Dealers First Financial L.L.C.	23-2359	176300	16-1000-700-03-00
Dealers First Financial L.L.C.	23-2363	175860	16-4700-450-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64235
Vendor	PO Number	Invoice #	Account Code

Downtown Car Wash	23-2362	1685	06-2720-890-00-19
Downtown Car Wash	23-2412	1710	06-2720-890-00-06
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64236
Vendor	PO Number	Invoice #	Account Code
Endzone Sports & Office Supply	23-2394	109797	06-1000-610-01-11
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64237
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-2372	1477	08-1000-300-00-00
Hop-A-Long IT Services	23-2408	1510	08-1000-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64238
Vendor	PO Number	Invoice #	Account Code
HTMC	23-2383	00198438	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64239
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	23-2353	22103954 221107161	08-2600-610-00-01
Ideal Linen & Uniform	23-2404	22103954 22107161	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64240
Vendor	PO Number	Invoice #	Account Code
Instrumentalist Awards LLC	23-2409	3132023	06-1000-610-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64241
Vendor	PO Number	Invoice #	Account Code
Junior Class	23-2356	2232023	08-3400-890-01-01
Junior Class	23-2368	2242023	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number

March Bills	First National Bank & Trust	003174	64242
Vendor	PO Number	Invoice #	Account Code
KASB	23-2351	21989	06-2300-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64243
Vendor	PO Number	Invoice #	Account Code
Kelli Hueneke	23-2385	3162023	26-2200-502-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64244
Vendor	PO Number	Invoice #	Account Code
KSHAA	23-2407	8454	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64245
Vendor	PO Number	Invoice #	Account Code
Lou's Sporting Goods	23-2373	APC745194-AX02	06-1000-890-03-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64246
Vendor	PO Number	Invoice #	Account Code
Midwest Energy	23-2403	322023	06-2600-621-01-00
Midwest Energy	23-2403	322023	06-2600-621-02-00
Midwest Energy	23-2403	322023	06-2600-621-03-00
Midwest Energy	23-2403	322023	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64247
Vendor	PO Number	Invoice #	Account Code
Monica Bach	23-2367	2272023	24-3100-700-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64248
Vendor	PO Number	Invoice #	Account Code
NASSP	23-2361	9001677046 9001657396	06-1000-890-01-09
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64249
Vendor	PO Number	Invoice #	Account Code
NCKSEC	23-2396	121	06-2300-890-00-00
NCKSEC	23-2406	122	06-1000-610-02-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64250
Vendor	PO Number	Invoice #	Account Code
Prairie Dog Press	23-2355	2142023	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64251
Vendor	PO Number	Invoice #	Account Code
Randy Husted	23-2410	2182023	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64252
Vendor	PO Number	Invoice #	Account Code
Sandi Preuss	23-2413	3162023	06-2300-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64253
Vendor	PO Number	Invoice #	Account Code
Smoky Hill - USD 629	23-2405	23-00902	26-2200-501-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
March Bills	First National Bank & Trust	003174	64254
Vendor	PO Number	Invoice #	Account Code
Tom's Music House	23-2381	3162023	06-1000-610-00-02
Sub Total			
Grand Total			

55 PM

Payee	Amount	Type
Engel's Sales & Service, Inc	\$69.46	Accounts Payable
Description	Issue Date	Amount
2272023	03/01/2023	\$69.46
		\$69.46
Payee	Amount	Type
Hinklel Termite and Pest Control	\$709.90	Accounts Payable
Description	Issue Date	Amount
2232023	03/01/2023	\$709.90
		\$709.90
Payee	Amount	Type
Jamboree Foods	\$97.06	Accounts Payable
Description	Issue Date	Amount
312023	03/01/2023	\$67.29
312023	03/01/2023	\$29.77
		\$97.06
Payee	Amount	Type
Kowpoke Supply	\$57.40	Accounts Payable
Description	Issue Date	Amount
2282023	03/01/2023	\$57.40
		\$57.40
Payee	Amount	Type
Mapes & Miller, CPA, LLP	\$17,766.80	Accounts Payable
Description	Issue Date	Amount
21144	03/01/2023	\$17,766.80
		\$17,766.80
Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$1,647.00	Accounts Payable
Description	Issue Date	Amount
312023	03/01/2023	\$489.53
312023	03/01/2023	\$303.95
312023	03/01/2023	\$158.05
312023	03/01/2023	\$205.95

312023	03/01/2023	\$489.52
		\$1,647.00
Payee	Amount	Type
Nex-Tech Wireless, LLC	\$102.42	Accounts Payable
Description	Issue Date	Amount
9594099	02/23/2023	\$102.42
		\$102.42
Payee	Amount	Type
Northwest Fire Extinguisher	\$96.50	Accounts Payable
Description	Issue Date	Amount
81221	02/23/2023	\$96.50
		\$96.50
Payee	Amount	Type
VISA (VISA1)	\$1,785.41	Accounts Payable
Description	Issue Date	Amount
2192023	03/01/2023	\$51.77
2192023	03/01/2023	\$24.60
2192023	03/01/2023	\$99.25
2192023	03/01/2023	\$586.13
2192023	03/01/2023	\$139.99
2192023	03/01/2023	\$25.29
2192023	03/01/2023	\$830.00
2192023	03/01/2023	\$28.38
		\$1,785.41
Payee	Amount	Type
Wiltfong Diesel, AG and Performance	\$3,643.94	Accounts Payable
Description	Issue Date	Amount
1445	03/01/2023	\$3,643.94
		\$3,643.94
Payee	Amount	Type
4B Farm, LLC	\$184.32	Accounts Payable
Description	Issue Date	Amount
5728	03/09/2023	\$184.32
		\$184.32
Payee	Amount	Type
Almena Lumber & Supply	\$2,614.75	Accounts Payable
Description	Issue Date	Amount
2282023	03/09/2023	\$30.61

2282023	03/09/2023	\$105.65
2282023	03/09/2023	\$105.48
2282023	03/09/2023	\$98.88
2282023	03/09/2023	\$18.15
2282023	03/09/2023	\$400.60
2282023	03/09/2023	\$172.84
2282023	03/09/2023	\$710.98
2282023	03/09/2023	\$622.72
2282023	03/09/2023	\$348.84
		\$2,614.75

Payee	Amount	Type
Almena Market Inc.	\$409.65	Accounts Payable

Description	Issue Date	Amount
322023	03/09/2023	\$8.16
322023	03/09/2023	\$43.10
322023	03/09/2023	\$13.74
322023	03/09/2023	\$35.03
322023	03/09/2023	\$287.02
322023	03/09/2023	\$22.60
		\$409.65

Payee	Amount	Type
City Of Almena	\$932.96	Accounts Payable

Description	Issue Date	Amount
2272023	03/09/2023	\$91.60
2272023	03/09/2023	\$110.40
2272023	03/09/2023	\$70.25
2272023	03/09/2023	\$140.50
2272023	03/09/2023	\$400.00
2272023	03/09/2023	\$120.21
		\$932.96

Payee	Amount	Type
Dealers First Financial L.L.C.	\$460.00	Accounts Payable

Description	Issue Date	Amount
176737	03/09/2023	\$460.00
		\$460.00

Payee	Amount	Type
Envision	\$272.55	Accounts Payable

Description	Issue Date	Amount
ENV-SOIV-0121019 10242022	03/09/2023	\$272.55
		\$272.55

Payee	Amount	Type
F & A Sales Inc	\$755.15	Accounts Payable
Description	Issue Date	Amount
2629038	03/09/2023	\$510.18
2629038	03/09/2023	\$244.97
		\$755.15
Payee	Amount	Type
Harris School Solutions	\$5,327.29	Accounts Payable
Description	Issue Date	Amount
512023	03/09/2023	\$5,327.29
		\$5,327.29
Payee	Amount	Type
Hop-A-Long IT Services	\$937.79	Accounts Payable
Description	Issue Date	Amount
1466	02/23/2023	\$937.79
		\$937.79
Payee	Amount	Type
Long Island Feed and Grain, LLC	\$1,040.06	Accounts Payable
Description	Issue Date	Amount
2282023	03/09/2023	\$351.95
2282023	03/09/2023	\$162.31
2282023	03/09/2023	\$525.80
		\$1,040.06
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$190.91	Accounts Payable
Description	Issue Date	Amount
52136521	03/09/2023	\$190.91
		\$190.91
Payee	Amount	Type
Normandin	\$592.50	Accounts Payable
Description	Issue Date	Amount
1567	02/23/2023	\$592.50
		\$592.50
Payee	Amount	Type
Northwest Diesel	\$2,170.10	Accounts Payable
Description	Issue Date	Amount
24178 and 24180	03/09/2023	\$1,618.68

24178 and 24180	03/09/2023	\$551.42
		\$2,170.10
Payee	Amount	Type
Northwestern Office Supplies	\$1,459.69	Accounts Payable
Description	Issue Date	Amount
2242023	03/09/2023	\$385.07
2242023	03/09/2023	\$641.49
2242023	03/09/2023	\$433.13
		\$1,459.69
Payee	Amount	Type
Ostmeyer Inc dba Culligan Soft Water Service	\$1,375.50	Accounts Payable
Description	Issue Date	Amount
2282023	03/09/2023	\$1,353.50
2282023	03/09/2023	\$22.00
		\$1,375.50
Payee	Amount	Type
Pitney Bowes	\$500.00	Accounts Payable
Description	Issue Date	Amount
8000900001213648	03/09/2023	\$500.00
		\$500.00
Payee	Amount	Type
Pitney Bowes Global Financial Services LLC	\$174.24	Accounts Payable
Description	Issue Date	Amount
3317071821	03/09/2023	\$174.24
		\$174.24
Payee	Amount	Type
Prairie Land Electric Cooperative, Inc.	\$2,930.34	Accounts Payable
Description	Issue Date	Amount
332023	03/09/2023	\$2,224.57
332023	03/09/2023	\$563.83
332023	03/09/2023	\$141.94
		\$2,930.34
Payee	Amount	Type
US Foods	\$303.09	Accounts Payable
Description	Issue Date	Amount
4674812	03/09/2023	\$303.09
		\$303.09

Payee	Amount	Type
WoodRiver Energy LLC	\$3,438.67	Accounts Payable
Description	Issue Date	Amount
324802	03/09/2023	\$1,232.84
324802	03/09/2023	\$636.44
324802	03/09/2023	\$1,243.07
324802	03/09/2023	\$326.32
		\$3,438.67
Payee	Amount	Type
Normandin	\$305.00	Accounts Payable
Description	Issue Date	Amount
2242023	03/09/2023	\$305.00
		\$305.00
Payee	Amount	Type
BrainPOP	\$1,724.00	Accounts Payable
Description	Issue Date	Amount
00047404	03/16/2023	\$1,724.00
		\$1,724.00
Payee	Amount	Type
ComplianceOne	\$30.80	Accounts Payable
Description	Issue Date	Amount
212023	03/16/2023	\$30.80
		\$30.80
Payee	Amount	Type
Compton Plumbing	\$150.00	Accounts Payable
Description	Issue Date	Amount
Urinal trap replacement/ clog	03/16/2023	\$150.00
		\$150.00
Payee	Amount	Type
Dealers First Financial L.L.C.	\$915.00	Accounts Payable
Description	Issue Date	Amount
176301	02/23/2023	\$130.00
176300	02/23/2023	\$325.00
175860	02/23/2023	\$460.00
		\$915.00
Payee	Amount	Type
Downtown Car Wash	\$24.40	Accounts Payable
Description	Issue Date	Amount

1685	02/23/2023	\$14.40
1710	03/16/2023	\$10.00
		\$24.40
Payee	Amount	Type
Endzone Sports & Office Supply	\$114.70	Accounts Payable
Description	Issue Date	Amount
109797	03/16/2023	\$114.70
		\$114.70
Payee	Amount	Type
Hop-A-Long IT Services	\$1,157.47	Accounts Payable
Description	Issue Date	Amount
1477	03/16/2023	\$470.99
1510	03/16/2023	\$686.48
		\$1,157.47
Payee	Amount	Type
HTMC	\$147.00	Accounts Payable
Description	Issue Date	Amount
00198438	03/16/2023	\$147.00
		\$147.00
Payee	Amount	Type
Ideal Linen & Uniform	\$219.99	Accounts Payable
Description	Issue Date	Amount
22103954 and 22107161	02/23/2023	\$144.80
22103954 and 22107161	03/16/2023	\$75.19
		\$219.99
Payee	Amount	Type
Instrumentalist Awards LLC	\$17.50	Accounts Payable
Description	Issue Date	Amount
3132023	03/16/2023	\$17.50
		\$17.50
Payee	Amount	Type
Junior Class	\$155.00	Accounts Payable
Description	Issue Date	Amount
Concessions Reimbursement	02/23/2023	\$130.00
2242023	03/16/2023	\$25.00
		\$155.00
Payee	Amount	Type

KASB	\$100.00	Accounts Payable
Description	Issue Date	Amount
21989	02/23/2023	\$100.00
		\$100.00
Payee	Amount	Type
Kelli Hueneke	\$181.70	Accounts Payable
Description	Issue Date	Amount
Reimbursement for mileage	03/16/2023	\$181.70
		\$181.70
Payee	Amount	Type
KSHAA	\$50.00	Accounts Payable
Description	Issue Date	Amount
8454	03/16/2023	\$50.00
		\$50.00
Payee	Amount	Type
Lou's Sporting Goods	\$531.49	Accounts Payable
Description	Issue Date	Amount
APC745194-AX02	03/16/2023	\$531.49
		\$531.49
Payee	Amount	Type
Midwest Energy	\$1,717.07	Accounts Payable
Description	Issue Date	Amount
322023	03/16/2023	\$272.79
322023	03/16/2023	\$500.47
322023	03/16/2023	\$416.67
322023	03/16/2023	\$527.14
		\$1,717.07
Payee	Amount	Type
Monica Bach	\$13.78	Accounts Payable
Description	Issue Date	Amount
2272023	03/16/2023	\$13.78
		\$13.78
Payee	Amount	Type
NASSP	\$480.00	Accounts Payable
Description	Issue Date	Amount
9001677046 and 9001657396	02/23/2023	\$480.00
		\$480.00

Payee	Amount	Type
NCKSEC	\$67.00	Accounts Payable
Description	Issue Date	Amount
121	03/16/2023	\$25.00
122	03/16/2023	\$42.00
		\$67.00
Payee	Amount	Type
Prairie Dog Press	\$25.00	Accounts Payable
Description	Issue Date	Amount
2142023	02/23/2023	\$25.00
		\$25.00
Payee	Amount	Type
Randy Husted	\$260.00	Accounts Payable
Description	Issue Date	Amount
2182023 Snow removal	03/16/2023	\$260.00
		\$260.00
Payee	Amount	Type
Sandi Preuss	\$315.00	Accounts Payable
Description	Issue Date	Amount
teacher gathering	03/16/2023	\$315.00
		\$315.00
Payee	Amount	Type
Smoky Hill - USD 629	\$25.00	Accounts Payable
Description	Issue Date	Amount
23-00902	03/16/2023	\$25.00
		\$25.00
Payee	Amount	Type
Tom's Music House	\$363.75	Accounts Payable
Description	Issue Date	Amount
Replace and repairs on band instruments and books	03/16/2023	\$363.75
		\$363.75
		\$61,136.10

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 02/13/2023; End Date: 03/17/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 3/17/2023 3:43:55 PM

Check Date	Check Number	Payee	Type	Amount
03/01/2023	64200	Engel's Sales & Service, Inc	Accounts Payable	\$69.46
03/01/2023	64201	Hinklel Termite and Pest Control	Accounts Payable	\$709.90
03/01/2023	64202	Jamboree Foods	Accounts Payable	\$97.06
03/01/2023	64203	Kowpoke Supply	Accounts Payable	\$57.40
03/01/2023	64204	Mapes & Miller, CPA, LLP	Accounts Payable	\$17,766.80
03/01/2023	64205	Nex-Tech (Nex-Tech)	Accounts Payable	\$1,647.00
03/01/2023	64206	Nex-Tech Wireless, LLC	Accounts Payable	\$102.42
03/01/2023	64207	Northwest Fire Extinguisher	Accounts Payable	\$96.50
03/01/2023	64208	VISA (VISA1)	Accounts Payable	\$1,785.41
03/01/2023	64209	Wiltfong Diesel, AG and Performance	Accounts Payable	\$3,643.94
03/09/2023	64210	4B Farm, LLC	Accounts Payable	\$184.32
03/09/2023	64211	Almena Lumber & Supply	Accounts Payable	\$2,614.75
03/09/2023	64212	Almena Market Inc.	Accounts Payable	\$409.65
03/09/2023	64213	City Of Almena	Accounts Payable	\$932.96
03/09/2023	64214	Dealers First Financial L.L.C.	Accounts Payable	\$460.00
03/09/2023	64215	Envision	Accounts Payable	\$272.55
03/09/2023	64216	F & A Sales Inc	Accounts Payable	\$755.15
03/09/2023	64217	Harris School Solutions	Accounts Payable	\$5,327.29
03/09/2023	64218	Hop-A-Long IT Services	Accounts Payable	\$937.79
03/09/2023	64219	Long Island Feed and Grain, LLC	Accounts Payable	\$1,040.06
03/09/2023	64220	Matheson Tri-Gas Inc.	Accounts Payable	\$190.91
03/09/2023	64221	Normandin	Accounts Payable	\$592.50
03/09/2023	64222	Northwest Diesel	Accounts Payable	\$2,170.10
03/09/2023	64223	Northwestern Office Supplies	Accounts Payable	\$1,459.69
03/09/2023	64224	Ostmeyer Inc dba Culligan Soft Water Service	Accounts Payable	\$1,375.50
03/09/2023	64225	Pitney Bowes	Accounts Payable	\$500.00
03/09/2023	64226	Pitney Bowes Global Financial Services LLC	Accounts Payable	\$174.24
03/09/2023	64227	Prairie Land Electric Cooperative, Inc.	Accounts Payable	\$2,930.34
03/09/2023	64228	US Foods	Accounts Payable	\$303.09
03/09/2023	64229	WoodRiver Energy LLC	Accounts Payable	\$3,438.67
03/09/2023	64230	Normandin	Accounts Payable	\$305.00
03/16/2023	64231	BrainPOP	Accounts Payable	\$1,724.00
03/16/2023	64232	ComplianceOne	Accounts Payable	\$30.80
03/16/2023	64233	Compton Plumbing	Accounts Payable	\$150.00
03/16/2023	64234	Dealers First Financial L.L.C.	Accounts Payable	\$915.00
03/16/2023	64235	Downtown Car Wash	Accounts Payable	\$24.40
03/16/2023	64236	Endzone Sports & Office Supply	Accounts Payable	\$114.70

03/16/2023	64237	Hop-A-Long IT Services	Accounts Payable	\$1,157.47
03/16/2023	64238	HTMC	Accounts Payable	\$147.00
03/16/2023	64239	Ideal Linen & Uniform	Accounts Payable	\$219.99
03/16/2023	64240	Instrumentalist Awards LLC	Accounts Payable	\$17.50
03/16/2023	64241	Junior Class	Accounts Payable	\$155.00
03/16/2023	64242	KASB	Accounts Payable	\$100.00
03/16/2023	64243	Kelli Hueneke	Accounts Payable	\$181.70
03/16/2023	64244	KSHAA	Accounts Payable	\$50.00
03/16/2023	64245	Lou's Sporting Goods	Accounts Payable	\$531.49
03/16/2023	64246	Midwest Energy	Accounts Payable	\$1,717.07
03/16/2023	64247	Monica Bach	Accounts Payable	\$13.78
03/16/2023	64248	NASSP	Accounts Payable	\$480.00
03/16/2023	64249	NCKSEC	Accounts Payable	\$67.00
03/16/2023	64250	Prairie Dog Press	Accounts Payable	\$25.00
03/16/2023	64251	Randy Husted	Accounts Payable	\$260.00
03/16/2023	64252	Sandi Preuss	Accounts Payable	\$315.00
03/16/2023	64253	Smoky Hill - USD 629	Accounts Payable	\$25.00
03/16/2023	64254	Tom's Music House	Accounts Payable	\$363.75
Sub Total				\$61,136.10

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 02/13/2023; End Date: 03/17/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 3/17/2023 3:43:55 PM

Check Date	Check Number	Payee	Description	Type	Amount
03/09/2023	64210	4B Farm, LLC	Inv: Bills for March 2	Accounts Payable	\$184.32
03/09/2023	64211	Almena Lumber & Supply	Inv: Bills For March 2	Accounts Payable	\$2,614.75
03/09/2023	64212	Almena Market Inc.	Inv: Bills for March 2	Accounts Payable	\$409.65
03/16/2023	64231	BrainPOP	Inv: 00047404	Accounts Payable	\$1,724.00
03/09/2023	64213	City Of Almena	Inv: Bills for March 2	Accounts Payable	\$932.96
03/16/2023	64232	ComplianceOne	Inv: 212023	Accounts Payable	\$30.80
03/16/2023	64233	Compton Plumbing	Inv: 3162023	Accounts Payable	\$150.00
03/09/2023	64214	Dealers First Financial L.L.C.	Inv: Bills For March 2	Accounts Payable	\$460.00
03/16/2023	64234	Dealers First Financial L.L.C.	Inv: 175860	Accounts Payable	\$460.00
03/16/2023	64234	Dealers First Financial L.L.C.	Inv: 176300	Accounts Payable	\$325.00
03/16/2023	64234	Dealers First Financial L.L.C.	Inv: 176301	Accounts Payable	\$130.00
03/16/2023	64235	Downtown Car Wash	Inv: 1685	Accounts Payable	\$14.40
03/16/2023	64235	Downtown Car Wash	Inv: 1710	Accounts Payable	\$10.00
03/16/2023	64236	Endzone Sports & Office Supply	Inv: 109797	Accounts Payable	\$114.70
03/01/2023	64200	Engel's Sales & Service, Inc	Inv: 312023	Accounts Payable	\$69.46
03/09/2023	64215	Envision	Inv: Bills for March 2	Accounts Payable	\$272.55
03/09/2023	64216	F & A Sales Inc	Inv: Bills for March 2	Accounts Payable	\$755.15
03/09/2023	64217	Harris School Solutions	Inv: Bills for March 2	Accounts Payable	\$5,327.29
03/01/2023	64201	Hinklel Termite and Pest Control	Inv: 2232023	Accounts Payable	\$709.90
03/09/2023	64218	Hop-A-Long IT Services	Inv: Bills for March2	Accounts Payable	\$937.79
03/16/2023	64237	Hop-A-Long IT Services	Inv: 1477	Accounts Payable	\$470.99
03/16/2023	64237	Hop-A-Long IT Services	Inv: 1510	Accounts Payable	\$686.48
03/16/2023	64238	HTMC	Inv: 00198438	Accounts Payable	\$147.00
03/16/2023	64239	Ideal Linen & Uniform	Inv: 22103954 22107161	Accounts Payable	\$75.19
03/16/2023	64239	Ideal Linen & Uniform	Inv: 22103954 221107161	Accounts Payable	\$144.80
03/16/2023	64240	Instrumentalist Awards LLC	Inv: 3132023	Accounts Payable	\$17.50
03/01/2023	64202	Jamboree Foods	Inv: 312023	Accounts Payable	\$97.06
03/16/2023	64241	Junior Class	Inv: 2232023	Accounts Payable	\$130.00
03/16/2023	64241	Junior Class	Inv: 2242023	Accounts Payable	\$25.00
03/16/2023	64242	KASB	Inv: 21989	Accounts Payable	\$100.00
03/16/2023	64243	Kelli Hueneke	Inv: 3162023	Accounts Payable	\$181.70
03/01/2023	64203	Kowpoke Supply	Inv: 2282023	Accounts Payable	\$57.40
03/16/2023	64244	KSHAA	Inv: 8454	Accounts Payable	\$50.00
03/09/2023	64219	Long Island Feed and Grain, LLC	Inv: Bills For March 2	Accounts Payable	\$1,040.06
03/16/2023	64245	Lou's Sporting Goods	Inv: APC745194-AX02	Accounts Payable	\$531.49
03/01/2023	64204	Mapes & Miller, CPA, LLP	Inv: 21144	Accounts Payable	\$17,766.80
03/09/2023	64220	Matheson Tri-Gas Inc.	Inv: Bills for March 2	Accounts Payable	\$190.91
03/16/2023	64246	Midwest Energy	Inv: 322023	Accounts Payable	\$1,717.07

03/16/2023	64247	Monica Bach	Inv: 2272023	Accounts Payable	\$13.78
03/16/2023	64248	NASSP	Inv: 9001677046 9001657396	Accounts Payable	\$480.00
03/16/2023	64249	NCKSEC	Inv: 121	Accounts Payable	\$25.00
03/16/2023	64249	NCKSEC	Inv: 122	Accounts Payable	\$42.00
03/01/2023	64205	Nex-Tech (Nex-Tech)	Inv: 312023	Accounts Payable	\$1,647.00
03/01/2023	64206	Nex-Tech Wireless, LLC	Inv: 102.42	Accounts Payable	\$102.42
03/09/2023	64221	Normandin	Inv: Bills For March 2	Accounts Payable	\$592.50
03/09/2023	64230	Normandin	Inv: 392023-2-2	Accounts Payable	\$305.00
03/09/2023	64222	Northwest Diesel	Inv: Bills For March 2	Accounts Payable	\$2,170.10
03/01/2023	64207	Northwest Fire Extinguisher	Inv: 81221	Accounts Payable	\$96.50
03/09/2023	64223	Northwestern Office Supplies	Inv: Bills for March 2	Accounts Payable	\$1,459.69
03/09/2023	64224	Ostmeyer Inc dba Culligan Soft Water Service	Inv: Bills For March 2	Accounts Payable	\$1,375.50
03/09/2023	64225	Pitney Bowes	Inv: Bills for March 2	Accounts Payable	\$500.00
03/09/2023	64226	Pitney Bowes Global Financial Services LLC	Inv: Bills for March 2	Accounts Payable	\$174.24
03/16/2023	64250	Prairie Dog Press	Inv: 2142023	Accounts Payable	\$25.00
03/09/2023	64227	Prairie Land Electric Cooperative, Inc.	Inv: Bills for March 2	Accounts Payable	\$2,930.34
03/16/2023	64251	Randy Husted	Inv: 2182023	Accounts Payable	\$260.00
03/16/2023	64252	Sandi Preuss	Inv: 3162023	Accounts Payable	\$315.00
03/16/2023	64253	Smoky Hill - USD 629	Inv: 23-00902	Accounts Payable	\$25.00
03/16/2023	64254	Tom's Music House	Inv: 3162023	Accounts Payable	\$363.75
03/09/2023	64228	US Foods	Inv: Bills for March 2	Accounts Payable	\$303.09
03/01/2023	64208	VISA (VISA1)	Inv: 2192023	Accounts Payable	\$1,785.41
03/01/2023	64209	Wiltfong Diesel, AG and Performance	Inv: 1445	Accounts Payable	\$3,643.94
03/09/2023	64229	WoodRiver Energy LLC	Inv: Bills for March 2	Accounts Payable	\$3,438.67
Sub Total					\$61,136.10

USD 212

Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 08 (02/01/2023 - 02/28/2023) ; Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No

Year							
Current							
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances
06	GENERAL FUND	\$11,350.19	\$1,064,184.71	(\$710,294.82)	(\$77,520.65)	\$287,719.43	(\$723.42)
07	FEDERAL FUNDS	\$12,588.74	\$24,330.00	(\$58,070.89)	\$0.00	(\$21,152.15)	\$0.00
08	SUPPLEMENTAL GENERAL FUND	(\$52,669.89)	\$445,229.91	(\$106,209.63)	(\$143,176.64)	\$143,173.75	(\$1,924.35)
11	FOUR YEAR OLD AT RISK FUND	\$23,685.51	\$0.00	(\$24,488.53)	\$0.00	(\$803.02)	\$0.00
13	K-12 AT RISK FUND	\$12,414.22	\$0.00	(\$72,082.88)	\$0.00	(\$59,668.66)	\$0.00
16	CAPITAL OUTLAY	\$140,120.44	\$275,935.09	(\$21,995.62)	(\$14,119.98)	\$379,939.93	(\$915.00)
18	DRIVER TRAINING	\$3,941.77	\$0.00	\$0.00	\$0.00	\$3,941.77	\$0.00
24	FOOD SERVICE	\$31,547.96	\$80,416.88	(\$84,857.21)	(\$22,487.70)	\$4,619.93	(\$96.50)
26	PROFESSIONAL DEVELOPMENT FUND	\$7,030.35	\$0.00	(\$6,102.38)	(\$1,500.34)	(\$572.37)	\$0.00
30	SPECIAL EDUCATION	\$28,837.16	\$126,684.84	(\$135,252.17)	(\$77,560.00)	(\$57,290.17)	\$0.00
34	VOCATIONAL EDUCATION	\$15,771.42	\$470.71	(\$37,692.73)	(\$2,585.94)	(\$24,036.54)	\$1,743.62
35	GIFTS/GRANTS	\$29,283.39	\$14,106.47	(\$796.87)	\$0.00	\$42,592.99	\$0.00
51	KPERS RETIREMENT CONTRIBUTIONS	\$158.93	\$0.00	\$0.00	\$0.00	\$158.93	\$0.00
53	CONTINGENCY FUND	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	\$0.00
55	TEXTBOOK RENTAL	\$41,039.67	\$4,575.39	(\$7,276.29)	\$0.00	\$38,338.77	\$0.00
81	LIBRARY GRANT	\$911.02	\$0.00	\$0.00	\$0.00	\$911.02	\$0.00
85	KS COORDINATED SCHOOL HEALTH	\$1,958.14	\$0.00	\$0.00	\$0.00	\$1,958.14	\$0.00
Sub Total		\$532,969.02	\$2,035,934.00	(\$1,265,120.02)	(\$338,951.25)	\$964,831.75	(\$1,915.65)
Year							
Prior							
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$287.16)
08	SUPPLEMENTAL GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$27.90)
Sub Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$315.06)
Grand Total		\$532,969.02	\$2,035,934.00	(\$1,265,120.02)	(\$338,951.25)	\$964,831.75	(\$2,230.71)

USD 212

Cash Summary Report

Liabilities	Available
\$77,390.77	\$364,386.78
\$0.00	(\$21,152.15)
\$143,176.64	\$284,426.04
\$0.00	(\$803.02)
\$0.00	(\$59,668.66)
\$14,119.98	\$393,144.91
\$0.00	\$3,941.77
\$22,487.70	\$27,011.13
\$1,500.34	\$927.97
\$77,560.00	\$20,269.83
\$2,585.94	(\$19,706.98)
\$0.00	\$42,592.99
\$0.00	\$158.93
\$0.00	\$225,000.00
\$0.00	\$38,338.77
\$0.00	\$911.02
\$0.00	\$1,958.14
\$338,821.37	\$1,301,737.47

Liabilities	Available
\$0.00	(\$287.16)
\$0.00	(\$27.90)
\$0.00	(\$315.06)
\$338,821.37	\$1,301,422.41

USD 212

Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 08 (02/01/2023 - 02/28/2023) ; Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No

Fund	Description	Liabilities (Beginning)	Liabilities (Ending)	Payments on PY Expense	Cash Journal Entries	Other Total
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07	FEDERAL FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	(\$143,176.64)	\$0.00	\$0.00	(\$143,176.64)
11	FOUR YEAR OLD AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	K-12 AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	CAPITAL OUTLAY	\$0.00	(\$14,119.98)	\$0.00	\$0.00	(\$14,119.98)
18	DRIVER TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	FOOD SERVICE	\$0.00	(\$22,487.70)	\$0.00	\$0.00	(\$22,487.70)
26	PROFESSIONAL DEVELOPMENT FUND	\$0.00	(\$1,500.34)	\$0.00	\$0.00	(\$1,500.34)
30	SPECIAL EDUCATION	\$0.00	(\$77,560.00)	\$0.00	\$0.00	(\$77,560.00)
34	VOCATIONAL EDUCATION	\$0.00	(\$2,585.94)	\$0.00	\$0.00	(\$2,585.94)
35	GIFTS/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53	CONTINGENCY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55	TEXTBOOK RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
81	LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
85	KS COORDINATED SCHOOL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	(\$261,430.60)	\$0.00	\$0.00	(\$261,430.60)

Current Cost Breakdown

	Year	Month	
Ryan	52000	4333.33	4 hours a day 5 days a week. Teaching 2 classes
M365	2237.76	186.48	28 Licenses
AV	1128	94	47 machines only
Intune	252	21	72 ipads
Firewalls	6000	500	2 firewalls and DNS Filtering

61617.76 5134.81

Missing

Proofpoint	No current email filtering or training
Backups -- Servers	No Backups
M365 Backups	No Backups
No AV on Student Device	None

Proposed Changes

Ryan	Onsite 2 hours a day. 1 Hour Teaching and 1 hour tech related issues.
M365 -- Premium	Move to A5 Licensing for Microsoft Office Migrate more towards a cloud environment and teaching of OneDrive and Sharepoint Move to Microsoft Defender EDR Solution for all devices This move will add the AV for every device we have.
Intune	Move teacher devices and remaining desktops to intune for management
Firewalls	Will remain in place for DNS filtering for everyone on the network and security.
Proofpoint	Adds email security to all school email addresses and Security Training for all staff
Servers	Backup Each server to the cloud throughout the day to prevent any data loss
M365 Backup	Backup M365 to not lose any student or teacher data in onedrive or email Begin process of removing need for on site servers Reduction in hardware costs Reduction in software cost and licensing Reduced risk of unexpected costs

These changes will satisfy all of the criteria on the Cyber insurance form.

Monthly Cost	Yearly Total
\$7,000	\$84,000

Benefits:	No Longer Pay Fica on Ryan as an Employee Moving towards cloud setup reduces hardware risk Hardware Cost Reduction Software Cost Reduction Next server upgrade would be significant cost Modern Management Simplify changing devices for users. No Lost Data Entire fleet of machines are safer and more secure. Repurpose Storage Servers as Archival storage only Old basketball/football games, ect	\$4,500
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Northern Valley Schools

Candidate Contract
Unified School District #212

This contract made and entered into, this **20th** day of **March, 2023**, by and between the Board of Education of Unified School District No. 212, **Norton** County, Kansas, hereinafter called the “Board” and **Nita Lewis** hereinafter called the “candidate” has accepted, a tentative offer of employment for the position of High School Language Arts Teahcer in the district.

The offer is subject to licensure verification, background check and board approval. The candidate agrees to have on file with the Board continuously during the employment, a valid Kansas Teachers’ Certificate, for the level at which the teacher is employed and for the subject(s) which the teacher is employed to teach, and a certificate of health as provided by K.S.A. 72-6266. In the event the teacher shall be unable to furnish to the Board and to maintain an applicable Kansas Instructor’s Certificate to be in full force and effect during the term of employment hereunder, this Contract shall be null and void, terminated and cancelled.

The board has approved the hire, and a binding contract exists.

With board approval, neither party shall be excused from performance of the contract except by written consent from the other party.

WITNESS OUR HANDS on the day and year first above written.
BOARD OF EDUCATION – USD#212

PRESIDENT

CANDIDATE

CLERK

CANDIDATE
ADDRESS

2022-2023 Negotiated Agreement



Between

Northern Valley USD # 212

(Approved by the Board of Education, June 13th, 2022)

And

The Northern Valley Education Association

(Ratified by the members of NVEA, May 17th, 2022)

USD 212 – Northern Valley – 2022 - 23

ARTICLE 1-DEFINITIONS AND GENERAL AGREEMENTS

Section 1

Duty Day

The normal duty day shall be eight and one-half (8.5) hours for contact days and eight (8) hours for all other days as determined and scheduled by the Board. The Board shall have the right to determine the number of periods, length of periods, length of instructional time and the right to change the components of the duty day. The duty day may be extended to include open houses, parent-teacher conferences and special education staffing as determined by the administrators. In the event the extension for staffing extends into a scheduled activity of a teacher, the meeting shall be rescheduled to a more appropriate time.

Teachers are expected to be on duty for all days identified on the adopted calendar for the duty day period of eight hours and thirty minutes as scheduled by the Board. An exception to this shall occur when a partial school day is scheduled immediately prior to all holiday breaks, in which case teachers will be expected to remain on duty until dismissed by their building administrators. In no event shall a teacher be required to remain on duty more than 30 minutes after the student's early dismissal time.

The administrator will determine the duty day for teachers when school is dismissed early for the scheduling of special events.

When school is cancelled due to inclement weather teachers are not expected to report for duty. If the day that is cancelled must be made up, teachers will be expected to report for the make-up day(s) as scheduled by the Board.

Each professional employee shall be assigned a duty-free period each contract duty day for the purpose of eating lunch and having a brief respite period. This time shall be equal to the time allowed students for a lunch break. Staff members will be provided a free lunch, if they eat in the cafeteria to help monitor students for the lunch period.

Section 2

Duty Year

The basic duty year will not exceed 170 days (based on an 8.5 hr. contact day) as determined and scheduled by the Board.

Section 3

Payroll Dates

Pay day for teachers shall be the 5th day of each month beginning in September. If such date falls on a weekend (Saturday or Sunday) or a holiday, paychecks will be delivered on the last working (contract) day before the 5th.

Section 4

Preparation Time

Teachers will be assigned a planning period to be used for class preparations, planning and record keeping. The planning time is defined as a minimum of 40 minutes in length and will be scheduled by the principal.

Section 5

Grant Writing

The board will provide training for grant writing during the school year. Seven percent of the grant awarded will be given to the writer.

Section 6

School Calendar

The Board of Education shall adopt the school calendar each year. The Board, in adopting the school calendar shall include the following holidays, with the minimum number of days designated:

Labor Day	-	1 school day
Thanksgiving Vacation	-	2 school days
Winter Break	-	10 calendar days

School Calendar (Cont.)

Spring Break	-	4 school days
Good Friday	-	1 school day

The Board shall have the right to change the number of vacation days in developing the school calendar. The administration and a teacher representative shall meet together to discuss and make calendar recommendations to the board. Any recommendations should be presented to the Board on or before the January meeting.

Section 7

Early Termination of Contract

The following paragraph shall be included as part of the individual contract for each teacher and shall be stated as follows;

The board will accept a teacher's resignation received after the resignation notification date set by state law upon receipt of liquidated damages in the amount of:

1. 1% of the teacher's total contract salary for a resignation received up to 20 calendar days following the resignation notification date set by law inclusive,,
2. 2% of the teacher's total contract salary for a resignation received between the 21st through the 40th calendar day following the resignation notification date set by law inclusive,
3. 3% of the teacher's total contract salary for a resignation received between the 41st through the 60th calendar following the resignation notification date set by law inclusive,
4. 4% of the teacher's total contract salary for a resignation received after the 61st calendar day following the resignation notification date set by law.

The Board reserves the right to waive the required payment while still accepting the resignation.

Section 8

Reproduction of Agreement

Copies of the agreement shall be granted at Board expense (Electronic or Hard Copies) within seven working days after the agreement is ratified and provided to all teachers upon request.

Section 9

Savings Clause

If any clause, paragraph, sub-article or article of this agreement shall be held invalid, it shall be conclusively presumed that the parties would have agreed to the remainder of the agreement without the invalid portion.

Section 10

Duration of Agreement

This agreement shall become effective July 1, 2022, provided it is ratified by a majority of the Board and a majority of the members of the negotiating unit and shall expire June 30, 2023.

Section 11

Supervision of Student Teachers

Supervision of a student teacher shall be voluntary on the part of the teacher.

Section 12

Administering Medication to Students

No professional employee shall be required to administer medications or first aid to students unless licensed or trained to do so.

Section 13

Access to Teacher Files

A teacher shall have the right to review their individual files during normal business hours. If staff is busy with other duties, a time will then be established to review the file. The teacher shall have the right to have any documents except confidential college placement files reproduced. Confidential College placement files shall not be available for review or reproduction by the teacher. The teacher may respond in writing to any material contained in the teacher's personnel file. Any written material that is placed in a teacher's personnel file will also be provided to the teacher.

ARTICLE 2-SALARY AND BENEFITS

Section 1

Salary Schedule Placement

1. Teachers new to the district will be granted credit for all prior teaching experience and credit for the last degree and hours earned after the last degree. At the time of initial employment, the Board may pay a salary in addition to the schedule amount if determined necessary by the Board.

2. Horizontal movement is allowed at the hiring schedule rate.
3. Column movement shall be allowed for earning the degree and/or hours required by the hiring schedule columns. Hours above the last degree are hours earned after the granting of the last degree. Additional college hours must be graduate hours in the teacher's field of study or hours approved in advance by the Superintendent with a grade of "C" or above or "P" in a pass/fail course. The teacher shall provide suitable evidence in the form of an official transcript of the additional hours, or may provide a letter from the instructor indicating the successful completion of a course in place of an official transcript by September 10, to receive credit for the current school year. The letter from the instructor does not replace the official transcript in the teacher's personnel file. Official transcripts must be provided no later than November 1.
4. Teachers shall normally qualify for advancement of one step for each year of public school teaching experience; however, the district board reserves the right to freeze step placement. If there is no freeze on steps, teachers will be paid according to their years' of experience on the vertical steps.
5. Professional development points will count toward salary schedule movement. (20 PDC points = 1 hour college credit). PDC points may not count for more than ½ of the hours needed for column movement on the salary schedule, prior to the earning of a master's degree. After earning a master's degree, full PDC credit shall be given for salary schedule movement.

Section 2

Supplemental Salary

The current supplemental salary schedule shall be included in the 2022-2023 agreement.

Section 3

Contract Extension

The Board has the authority to offer extensions to the negotiated duty year. Pay for the extended contracts will be equal to the annual salary schedule amount divided by the number of normal contract days in the normal duty year. The calculated amount shall be paid for each day above the normal contract. (168 days determined by 158 days x 8.5 hours per day = 1343 hours divided by 8 hours = 167.875 days.)

Section 4

Activity Pass

Passes for all in-district athletic events and activities shall be given to each teacher and their spouse.

Section 5

Fringe Benefits

A. Defined Benefit

The Board will pay in addition to salary, a fringe benefit for full-time certified teachers in the amount of \$400.00 per month to be applied to the cost of the district's group health insurance plan. Upon termination or non-renewal of the teacher's contract of employment for any reason all board payments of fringe benefits shall terminate on the date employment with the district ceases.

B. Retiree Insurance

Retired employees and their dependents shall be entitled to continue coverage under the district-sponsored group health insurance program, provided the retired employee makes written application with the clerk of the board of education for such continued coverage within thirty (30) days following the retirement of the employee. Retired

Salary and Benefits (Cont.)

employees electing continued coverage shall be required to make the monthly premium payment for such continued coverage in advance of the due date of the premium to the carrier. The premium amount will be determined by the carrier. Such payment shall be made to the board of education or directly to the insurance carrier, as may be determined by the Board. The coverage under the group health-care benefits will cease at such time as (1) the retired employee attains the age of 65 years of age, (2) the retired employee fails to make their required premium payments on a timely basis, or (3) the retired employee becomes covered or is eligible to be covered under a group plan of another employer.

C. Insurance Refunds

Any insurance refunds shall first be used to reduce the cost of future insurance premiums. If, for any reason, the district receives a cash refund for group health insurance, the amount of refund shall be distributed to the participating employees (including employees not subject to this agreement) and the Board in proportion to the contribution of each. Any payroll deduction or salary reduction amount shall be considered employee contribution. Any amount paid as a defined benefit shall be Board contribution. The employees entitled to a distribution shall be those employees participating in the district plan in the year the refund is actually received by the generated.

- D. Mileage will be paid at a rate of \$0.56 per mile to those teachers that start their day teaching in either Long Island or Almena, and then commute to the alternate town, to teach, as part of their duty day. Teachers will be required to turn in those days, said travel occurred, to the district office at the end of the semester in order to get reimbursed for mileage.

Section 6

Salary Deduction

Whenever a teacher is absent from work for reasons other than those covered by paid time off, professional work, or other approved reasons, there shall be a deduction made for each day of absence at the teacher's daily salary rate. This deduction will be made whether a substitute is hired or not.

Section 7

Voluntary Tax Sheltered Annuities

The Board shall provide the opportunity for teachers to execute a voluntary salary reduction agreement for tax sheltered annuities to the extent allowed by federal law. Teachers may make the election to contribute to the voluntary tax sheltered annuity or modify the annuity agreement in a thirty (30) day period prior to September 1 and March 1 of each year. The companies allowed for execution of a tax sheltered annuity agreement shall be limited to three and agreed to by both parties.

Section 8

Dues Deduction

Upon receipt of a written authorization by a teacher, the Board will provide for the payroll deduction for association dues for the recognized representative of the teachers. The written authorization shall be filed with the superintendent within ten (10) days of the beginning of the contractual obligations. Once authorized, the deduction will continue until revoked in writing by the teacher.

The amount of the monthly deduction shall be provided to the Board by the association. The amount of the deduction must be supplied by the association within ten (10) days of the beginning of the teacher's contractual obligations. The association agrees that the Board will not be held responsible in any manner for the collection or payment of teacher association dues or the amount of the dues.

The Board will pay the amount of dues deducted each month to the treasurer of the teacher association.

ARTICLE 3-LEAVE

All leave will be adjusted in .25 increments. (may be taken in 30 minute increments; 2012)

0-2 hours = .25 day

2-4 hours = .50 day

4-5 hours = .75 day

6-8 hours = 1 day

Leave (Cont.)

Section 1

Paid Time Off (PTO)

All full-time teachers are entitled to twelve (12) days paid time off annually, accumulating to sixty (60) days.

Accumulated PTO will be determined at the end of each contract year. Assignment of additional annual PTO will be made on the first day of duty by the teacher in each contract year.

After an absence of two consecutive (2) days, a doctor's certificate may be required.

All teachers who have sixty (60) days of PTO available on the first day of the contract year shall be paid for days over forty-eight (48) at the end of the school year, at the rate of one-half (1/2) the daily rate for substitute teachers. Calculation and payment will be made at the end of the contract year.

Teachers have the option to request pay out of PTO in excess of five (5) days at one-half the daily rate for substitutes teachers by submitting request in writing to Board Clerk by the payroll cutoff date for December payroll (Thanksgiving). No other payment will be made to the teacher for unused PTO.

Upon the teacher ending employment with the district, the teacher will be paid for all unused PTO days at the rate of one-half (1/2) the daily rate for substitute teachers. If a teacher does not fulfill their contract or is suspended during the school year, then no sick pay will be redeemed.

PTO will not be allowed on those days immediately preceding or immediately following vacation or holidays, professional meetings, summer, or other school dismissals, unless prior permission is obtained from the Board of Education.

Section 2

Funeral and Bereavement Leave

An employee who is absent during his/her regularly scheduled work week due to the death of a spouse/significant other, child or stepchild, or parent or stepparent, may receive payment for reasonable and customary days absent, not to exceed five (5) regularly scheduled workdays for bereavement in conjunction with attending the funeral. An employee who is absent for funeral and bereavement during his/her regularly scheduled work week due to the death of a grandparent, grandparent-in-law, grandchild, parent-in-law, foster parent, brother, sister, brother-in-law, sister-in-law, daughter-in-law, or son-in-law may receive payment for reasonable and customary days absent, not to exceed three (3) regularly scheduled work days.

An employee may be required to furnish verification of the reason for the absence upon request of his/her supervisor or the Office.

Section 3

Annual Leave Accounting

At the end of the contract year, the Board will report to each teacher a status report of accumulated personal time off.

Section 4

Jury Duty

USD #212 teachers who are called to serve on a jury shall receive his or her regular pay while involved in such service. The teacher shall retain the jury service fee and all mileage, meals, and housing reimbursement.

Section 5

Professional Leave

Professional leave may be granted by the superintendent. Requests for professional leave must be presented to the superintendent at least one (1) week prior to the planned activity. All obligations for expenses must be approved in advance of the planned activity. If an administrator requests a teacher to attend a conference or meeting, the actual cost of registration, travel, housing and meals will be paid by the district.

Leave (Cont.)

Section 6

Military Leave

A Certified Staff employee who is a member of the National Guard or a reserve component of the U.S. Armed Forces shall be granted a leave with pay for active duty or active duty training for a period not to exceed 30 work days in any two (2) consecutive calendar years. *With prior approval of the Superintendent.*

Annual military active duty leave must be requested in advance. A copy of active duty orders must accompany the request.

Section 7

Unpaid Leave

A teacher may be granted unpaid leave subject to the prior approval of the Board.

Section 8

Covering Classes

When the office requests a teacher to cover a class, during their planning time for another teacher, the teacher covering will have the option to be paid at a rate equal to the current substitute pay rate or receive the same amount of time as PTO. If the teacher substitutes for one full period, they will be paid one-eighth (1/8) of the substitute daily pay rate or one hour of PTO. If the teacher substitutes for one-half (1/2) of a period, they will be paid one-sixteenth (1/16) of the substitute daily pay rate or one-half hour of PTO. The teacher and the period they cover needs to be listed on the absentee sheet.

Section 9

Salary Reduction Plan

The Board shall establish a salary reduction fringe benefit plan to comply with Section 125 of the Internal Revenue Code. The Board shall provide the opportunity for each teacher to execute a salary reduction agreement within ten (10) days of the beginning of the contractual obligations to cover all premiums for the employees selected benefits. Once the annual allocation for each selected benefit is made, the only change which will be allowed is as result of a change in family status as provided by federal statute or regulations.

Each teacher executing a salary reduction agreement for elected benefits may allocate an annual sum not to exceed the cost of the benefits selected to be used for the purchase of:

1. Group Health Insurance
2. Cancer Insurance
3. Salary Protection Insurance
4. Medical Reimbursement Plan
5. Dependent Care Reimbursement Plan
6. Hospital Insurance
7. Dental Insurance
8. Accident Insurance

Any unexpended money committed by the election of the teacher for any of the salary reduction benefits that may remain at the end of the plan year shall revert to the Board of Education.

Each teacher may execute a salary reduction election once each plan year within. After the annual election is made each year, the only changes which will be allowed in the election are for the fluctuations in the insurance premium amount or in the change in family status as defined by the Internal Revenue Code.

ARTICLE 4-EVALUATION

Section 1

Evaluation Procedure

1. Every teacher in the first two years of employment shall be evaluated at least once each semester by the sixtieth (60th) school day of the semester. Every teacher in the third and fourth year of employment shall be evaluated at least once each school year by February 15. Every teacher employed five (5) or more years shall be evaluated at least once every three (3) years and by February 15 of the year evaluated.
2. One formal evaluation and pre-observation conference shall be scheduled in advance by the evaluator. A post-observation conference will be held and a copy of the administrator's observation notes will be provided within five (5) school days. Further evaluation observations may be scheduled or unscheduled as determined by the evaluator. The teacher may request the formal observation be videotaped.
3. The number of evaluations as stated in paragraph 1 are a minimum. The administration has the right to conduct more frequent evaluations and observations. Observations will be done openly, and all observations for evaluation purposes will be done openly and with the knowledge of the teacher.
4. The evaluator shall complete written observation notes for all scheduled and unscheduled observations and a copy will be given to the teacher.
5. The evaluations shall be completed by the administrative staff.
6. Prior to completion of the formal evaluation, the evaluator shall observe the teacher for at least two class periods or two 30-minute sessions.
7. The evaluator shall meet with the teacher for completion of the formal evaluation prior to the due date.
8. The teacher may make a written response to the evaluation within two (2) weeks of the presentation of the evaluated document. The teacher's response will be filed with the evaluation document.
9. The Board and Association shall form an Evaluation Committee to review the current evaluation procedure and evaluation instrument in consideration of any changes in Board approved criteria. The committee shall include three (3) teachers and two (2) administrators. Any recommendations for change shall be provided to the Board and Association. The NVEA and the USD 212 Board of Education have agreed to use the KEEP evaluation instrument designed by the Kansas State Department of Education.

Section 2

Evaluation Instrument

The evaluation instrument is not included. It is available for review on the KSDE website. The Board retains the right to modify, add, change or delete the evaluation descriptions contained in the evaluation document.

Section 3

Plan of Assistance

In the event a teacher's evaluation indicates the need for corrective action or change of performance, the administrator may place the teacher on a plan of assistance.

Any plan of assistance shall be in writing and shall include:

- a. The assistance to be provided to the teacher by the administration.
- b. The actions or improvements to be achieved by the teacher.
- c. Identification of outside resources that may be available, if any.
- d. The time and criteria for future evaluation of the completion of the plan of assistance.

Written documents of the plan of assistance will be maintained in the same manner as evaluation documents.

The plan of assistance will be developed by the administration for any teacher prior to non-renewal by the board.

ARTICLE 5-TEACHER GRIEVANCE PROCEDURE

Section 1

Teacher Grievance Procedure

A. Purpose

The purpose of this procedure is to secure, at the lowest possible level, equitable solutions to the problems which from time to time arise affecting teachers. Both parties agree that these proceedings will be kept as informal and confidential as may be appropriate at any level of the procedure. This procedure includes the Americans with Disabilities Act.

B. Procedure

1. Level One

The aggrieved person should request an informal conference with his principal or other immediate superior within a reasonable time after he becomes aware of the grievance. At this conference the aggrieved person, either directly, or through the Association's grievance representative and the supervisor, will seek to resolve the matter informally.

2. Level Two

- (a) If the aggrieved person is not satisfied with the disposition of his grievance at Level One, or if no decision has been rendered within five (5) school days after presentation of the grievance, he may file the grievance in writing simultaneously with the Association President and the Principal within ten (10) days after the decision at Level One or fifteen (15) school days after the grievance was presented, whichever is sooner.
- (b) Within five (5) days after receipt of the written grievance by the Principal, the Principal will meet with the aggrieved person and his representative of the Association in an effort to resolve it.

3. Level Three

- (a) If the aggrieved person is not satisfied with the disposition of his grievance at Level Two, or if no decision has been rendered within five (5) school days after presentation of the grievance, he may file the grievance with the Association's officer for review and transmittal to the Superintendent of Schools within five (5) days after the decision at Level Two or fifteen school days after the grievance was presented, whichever is sooner.
- (b) Within five (5) days after the receipt of the written grievance by the Superintendent, the Superintendent and the Building Principal will meet with the aggrieved person and his representative from the Association in an effort to resolve it.

4. Level Four

- (a) If the aggrieved person is not satisfied with the disposition of his grievance at Level Three, or if no decision has been rendered within five (5) school days after presentation of the grievance, he may file the grievance with the Association's officers for review and transmittal to the School Board within five (5) school days after the decision at Level Three or ten (10) school days after he has met with the Superintendent, whichever is sooner.
- (b) Within five (5) school days after receipt of the written grievance by the School Board, the School Board will meet with the aggrieved person and his representative from the Association in an effort to resolve it. (A quorum of the Board must be present for any official action to be taken.)
- (c) The Superintendent and Building Principal will be given a like meeting with the School Board. (A quorum of the Board must be present for any official action to be taken.)
- (d) The School Board will then render a decision in an effort to resolve the grievance.

C. Rights of Teachers to Representations

1. No reprisals of any kind will be taken by the Superintendent or by any member or representative of the administration, or the Board, against any aggrieved person, any party in interest, any Grievance Representative, and Association Officer, or any other participant in the grievance procedure by reason of such participation.
2. A teacher may be represented at all stages of the grievance procedure by himself, or at his option, by a Grievance Representative, selected by the Association. If a teacher is not represented by the Association, the Association shall have the right to be present and to state its views at all stages of the grievance procedure.

D. Miscellaneous

1. All documents, communications, and records dealing with the processing of a grievance will be filed in a separate grievance file and will not be kept in the personnel file of any of the participants.
2. Forms for filing grievance, serving notices, taking appeals, making reports and recommendations, and other necessary documents will be prepared jointly by the Superintendent and the Association, and given appropriate distribution by the Association so as to facilitate operation of the grievance procedure. The cost of preparing such forms shall be borne by the Board.

ARTICLE 6-REDUCTION IN FORCE

Section 1

Reduction of Teaching Staff

In the event the board decides the size of the teaching staff must be reduced, guidelines in the following proposal will be followed. Insofar as possible, reduction will be accomplished by attrition due to resignations and retirement.

The following steps will be utilized by the district's administrative staff:

To determine the number of teaching positions to be reduced, the administrative staff will ascertain the educational program for the district to meet the educational goals established by the board. The number of teachers needed to implement the district's educational program will then be determined by the administrative staff based on those educational goals as determined by the board.

All teachers will be evaluated in relation to the educational goals of the district. Individual qualifications and specific skill areas or disciplines shall be ascertained and applied to the teacher needs of the district. Evaluation forms, instruments or tools will be used to measure each staff member's teaching ability.

In the event two or more teachers have similar qualifications, skills and teaching abilities in a teaching area deemed necessary to fulfill the district's educational goals, the superintendent shall recommend a more experienced teacher before recommending a less experienced teacher for the position in question.

Any certified employee who has not been re-employed as a result of reduction of the teaching staff shall be considered for re-employment if a vacancy exists for which the teacher would qualify. The superintendent will recommend to the board reinstatement of any such teacher whom he deems qualified and able to serve the best interests of the district. The board shall not be required to consider reinstatement of any such teacher after a period of one year from the date of non-renewal.

ARTICLE 7 -DISCIPLINE, SUSPENSION AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

I. PURPOSE

The purpose of this policy is to achieve the effective operation of the school district's programs through the cooperation of all employees under a system of policies and rules applied fairly and uniformly. The district wishes to retain, recruit, and equip staff who model professionalism, continued personal growth, and whose skills are utilized appropriately to benefit the district's students.

II. GENERAL STATEMENT OF POLICY

The disciplinary process described herein is designed to utilize progressive steps, where appropriate, to produce positive corrective action. While the school district intends that in most cases progressive discipline will be administered, the specific form of discipline chosen in a particular case and/or the decision to impose discipline in a manner otherwise, is solely within the discretion of the school district.

III. DISCIPLINE

A. Violation of District Policies or Laws: The form of discipline imposed for violations of district policies or laws may range from an oral reprimand to termination of employment or non-renewal of contract depending upon factors such as the nature of the violation, whether the violation was intentional, knowing and/or willful, and whether the employee has been the subject of prior disciplinary action of the same or a different nature. District policies and laws to which this provision applies include:

1. All policies of the school district;
2. directives and/or job requirements imposed by administration and/or the employee's supervisor; and
3. federal, state and local laws, rules and regulations, including, but not limited to, the rules and regulations adopted by federal and state agencies.

B. Substandard Performance: An employee's substandard performance may result in the imposition of discipline ranging from an oral reprimand to termination of employment or non-renewal of contract. In most instances, discipline imposed for the reason of substandard performance will follow a progressive format and will be accompanied by a measurable plan of improvement. The plan of improvement will be collaboratively developed, but the final decision on the plan rests with the designated administrator. This administrator will also provide guidance, help, and encouragement to improve. The employee will be given reasonable time for correction of the employee's deficiency.

C. Misconduct: Misconduct of an employee will result in the imposition of discipline consistent with the seriousness of the misconduct. Conduct which falls into this category includes, but is not limited to:

1. unprofessional conduct;
2. failure to observe rules, regulations, policies and standards of the school district and/or directives and orders of supervisors and any other act of an insubordinate nature;
3. continuing neglect of duties in spite of oral warnings, written warnings and/or other forms of discipline;
4. personal and/or immoral misconduct;
5. use of illegal drugs, alcohol or any other chemical substance on the job or any use off the job which impacts on the employee's performance;
6. deliberate and serious violation of the rights and freedoms of other employees, students, parents or other persons in the school community;
7. activities of a criminal nature relating to the fitness or effectiveness of the employee to perform the duties of the position;
8. failure to follow the canons of professional and personal ethics;
9. falsification of credentials and experience;
10. unauthorized destruction of school district property;
11. other good and sufficient grounds relating to any other act constituting inappropriate conduct;
12. neglect of duty;
13. violation of the rights of others as provided by federal and state laws related to human rights.

IV. FORMS OF DISCIPLINE

A. The forms of discipline that may be imposed by the school district include, but are not limited to:

1. oral warning;
2. written warning or reprimand;
3. probation;
4. disciplinary suspension, demotion or leave of absence with pay;
5. disciplinary suspension, demotion or leave of absence without pay; *and*
6. dismissal/termination or non-renewal from employment.

B. Other forms of discipline, including any combination of the forms described in paragraph A above, may be imposed if, in the judgment of the administration, another form of discipline will better accomplish the school district's objective of stopping or correcting the offending conduct and improving the employee's performance.

V. PROCEDURES FOR ADMINISTERING POLICY

A. In an instance where any form of discipline is imposed, the employee's supervisor will:

1. Advise the employee of any inadequacy, deficiency or conduct which is the cause of the discipline, either orally or in writing. If given orally, the supervisor will document the fact that an oral warning was given to the employee specifying the date, time and nature of the oral warning.
2. Provide directives to the employee to correct the conduct or performance.
3. Forward copies of all writings to the administrator in charge of personnel for filing in the employee's personnel file.
4. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.
5. Specify the expected level of performance or modification of conduct to be required from the employee.

B. The school district retains the right to immediately discipline, terminate or non-renewal an employee as appropriate, subject to relevant governing law and collective bargaining agreements where applicable.

VI. RIGHTS OF EMPLOYEES RECOMMENDED FOR TERMINATION OR NON-RENEWAL

- A. After three complete years of service, employees recommended for termination or non-renewal of contract have a right to:
1. Provide written information to the board regarding the termination or non-renewal
 2. Meet with the board in executive session to hear the reason for the proposed termination or non-renewal, and to respond

UNIFIED SCHOOL DISTRICT NO. 212

GRIEVANCE REPORT FORM

Procedure: Level II – Principal ___ Level III – Superintendent _____ Level IV – Board _____ Date Filed _____

(Check one to indicate level of grievance)

Name of Grievant

Building

Assignment

A. Date cause of grievance occurred: _____

B. Relevant contract provisions: _____

C. Statement of grievant's claim (statement of facts upon which grievance is based – use additional pages if necessary.)

D. Relief Desired: _____

Signature: _____

Date: _____

.....
Date Received: _____

E. Disposition by the appropriate administrator (attach additional pages if necessary)

Signature: _____

Date: _____

Unified School District No. 212
“B” Supplemental Salary Schedule for Teachers
2022 - 2023

The salaries for each position are computed by multiplying the listed percentage by the base of the regular teachers’ salary schedule.

Athletics (A)

A. Basketball

High School Level

Head Coach – Boys (1)	11.50%
Head Coach-Girls (1)	11.50%
Assistant Coach-Boys (1)	8.00%
Assistant Coach-Girls (1)	8.00%

Middle School Level

Head Coach-Boys (1)	8.00%
Head Coach-Girls (1)	8.00%
Assistant Coach-Boys (1)	6.25%
Assistant Coach-Girls (1)	6.25%

B. Cheerleading

High School Level

Head Coach (1)	8.00%
----------------	-------

Middle School Level

Head Coach (1)	6.25%
----------------	-------

C. Cross Country

High School Level

Head Coach (1)	9.75%
----------------	-------

D. Dance Team

High School Level

Head Coach (1)	6.25%
----------------	-------

E. Football

High School Level

Head Coach (1)	11.50%
Assistant Coach (2)	8.00%

Middle School Level

Head Coach (1)	8.00%
Assistant Coach (1)	6.25%

F. Golf

High School Level

Head Coach (1)	9.75%
----------------	-------

G. Track

High School Level

Head Coach (1)	11.50%
Assistant Coach-Boys/Girls (2)	8.00%

Middle School Level

Head Coach-Boys (1)	8.00%
Head Coach-Girls (1)	8.00%
Assistant Coach-Boys/Girls (1)	6.25%

H. Volleyball

High School Level

Head Coach (1)	11.50%
Assistant Coach (1)	8.00%

Middle School Level

Head Coach (1)	8.00%
Assistant Coach (1)	6.25%

I. Other

High School Level

Summer Weightlifting-boys	4.00%
Summer Weightlifting-girls	4.00%

(A) – See attached schedule for determination of percentages

Class and Activity Sponsorships

High School Level

Student Council Sponsor (1)	6.25%
KAY Sponsor (1)	6.25%
Concession Sponsor (1)	11.00%
Prom/Banquet Sponsor (1)	4.00%
In-service Secretary (1)	4.00%
National Honor Society Sponsor (1)	4.00%
Scholars Bowl (Class II)	6.25%
Senior Class Sponsor	2.00%

Middle School Level

Service Club (1)	4.00%
Scholars Bowl (Class I)	4.5%

Administrative and Special Assignments

General Fund (Administration):

Athletic Director-High School (1)	18.00%
With one (1) class period provided daily as the schedule allows	
Jr. High Athletic Director	6.00%
Head Teacher	8.00%
Driver Education	10.00%
Transportation Director	4.00%

Chairman of the Sit Team

\$40 per Referral

Curricular Contract Extensions

Vocal & Instrumental Music	11.9%
FFA	13.0%
Yearbook Sponsor & Photo	11%

**Unified School District No. 212
Almena, Kansas**

Salary Schedule for Coaches

Class I	Class II	Class III	Class IV	Class V
4.50	6.25	8.00	9.75	11.50

Class Definitions:

Class I – J.H. Scholars Bowl Coach

Class II – Middle School Assistants, Middle School Cheer, HS Dance Team, KAY Sponsor & HS Scholars Bowl

Class III – High School Assistant Coaches-Volleyball, Football, Basketball, Track Middle School Head Coaches, HS Cheer

Class IV – High School Head Coaches Cross Country, Golf, & Forensics Coach

Class V – High School Head Coaches Basketball, Football, Volleyball, Track

USD #212 Teacher Hiring Schedule
 2022-23 School
 Year

Base	34500
Vertical	425
Horizontal	600
Masters	1500

Step	BA	BA+10	BA+20	BA+30	MA	MA+15
1	34500	35100	35700	36300	37800	38400
2	34925	35525	36125	36725	38225	38825
3	35350	35950	36550	37150	38650	39250
4	35775	36375	36975	37575	39075	39675
5	36200	36800	37400	38000	39500	40100
6	36625	37225	37825	38425	39925	40525
7	37050	37650	38250	38850	40350	40950
8	37475	38075	38675	39275	40775	41375
9	37900	38500	39100	39700	41200	41800
10	38325	38925	39525	40125	41625	42225
11	38750	39350	39950	40550	42050	42650
12	39175	39775	40375	40975	42475	43075
13	39600	40200	40800	41400	42900	43500
14	40025		41225	41825	43325	43925
15	40450		41650	42250	43750	44350
16	40875		42075	42675	44175	44775
17	41300		42500	43100	44600	45200
18			42925	43525	45025	45625
19			43350	43950	45450	46050
20			43775	44375	45875	46475
21				44800	46300	46900
22				45225	46300	46900
23				45650	46725	47325
24				46075	47150	47750
25				46500	47575	48175
26				46925	48000	48600
27				47350	48425	49025
28				47775	49275	49875
29				48200	49700	50300
30				48625	50125	50725
31				49050	50550	51150
32				49475	50975	51575
33				49900	51400	52000
34				50325	51825	52425
35				50750	52250	52850
36				51175	52675	53275
37				51600	53100	53700
38				52025	53525	54125
39				52450	53950	54550
40				52875	54375	54975



ALMENA

NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622

PHONE (785) 669-2445



LONG ISLAND

March 20, 2023

To: The Northern Valley USD 212 Education Association (NVEA)

From: The Northern Valley USD 212 Board of Education (BOE)

Re: Intent to Negotiate Items of the Negotiated Agreement between the BOE and NVEA

The BOE intends to negotiate in good faith the items presented by the NVEA.

Submitted Respectfully,

Kenneth A. Tharman, Superintendent

Hilary Van Patten, BOE President

Early Release to Work Special Request

Second semester senior students at Northern Valley High School who have a 2.0 or better GPA and have attended regularly may in some cases be released early from school to work. This program will require attendance in school part of a day and work part of a day.

To request this program, the following criteria are established:

- A. The pupil's parents must request in writing, to the Student Success Coordinator (SSC), their desire to have their student participate in the early release to work program.
- B. The student will submit an approved form requesting early release from school to work.
- C. The SSC and Principal will review the student's needs, academic records and other necessary criteria. The Principal will make a recommendation to the Board of Education.
- D. The Board of Education will evaluate each student request individually and make a determination.
- E. The student must attend morning classes before they are allowed to go to work each afternoon. The student must maintain employment until 4:00 PM every school day. Additional time must be worked out between the employer and employee. The employer will be responsible for contacting the school if the job status changes.
- F. If the job status changes, the student must work with the school to find a new job. Any student that does not work with the school to maintain employment will forfeit their right to participate in graduation ceremonies.
- G. If at any time the student finds themselves on the failing list they will NOT be allowed to attend their work release until they are off.

Early Release to Work Special Request

Student Name Stephanie Whitney

Address 3484 RD E8 Alma, KS 67622

Date of Request March 20th - May 11th

Name of Business where you will be employed

Mindy's Magical Playhouse / Home Oil

Type of employment position Daycare Assistant / Clerk

Business phone number (785) 664-4021 / (785) 669-2421

Employer Name Hannah Spraul / Tracy Stutsman

Employer's signature Hannah Spraul / Tracy Stutsman

Reason for request:

Work release will provide the opportunity to enhance my work experience and allow me to become financially independent. Thank you for considering my request!

Principal comments: Ken Straman I'm good standing.

BOE Approval _____ BOE Disapproval _____

Comments:

Early Work Release Permission Form

I Stacy Whitney request that my child
Stephanie Whitney be released from school early to participate in the
Early Work Release program. I understand that once my child leaves school grounds
they are to go directly to work. I also understand that once my child leaves, the school
is not liable for their actions.

Stacy S. Whitney
Signature

3-5-23
Date

Northern Valley School Calendar

August

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	(16)	17	18
21	22	23	24	25
28	29	30		

September

Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	(18)	19	20
23	24	25	26	27
30	31			

November

Mo	Tu	We	Th	Fr
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December

Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Special Days

Aug 11 & 14 --- **Teacher In-service**

Aug 15 ----- **Teacher Workday**

Aug 16 ----- **First Day of School**

Sept 4 ----- **(No School)** Labor Day

Sept 8 ----- **Make up for Monday**

Oct 17 ----- **End of 1st Nine weeks (38 days)**

Oct 18 ----- **Start of 2nd Nine weeks**

Oct 23 & 24 --- **Parent/Teacher Conf. 4:30-8:00**

Nov 22 – 24 --- **(No School)** Thanksgiving

Dec 21 ----- End of 1st Sem. Dismiss @ 1 PM (74.5 Days)

Dec 22 – Jan 2 **(No School)** Christmas break

Jan 3 ----- **First Day 2nd Semester**

Feb 23 ----- **Teacher In-service**

Mar 4 & 5 ----- **Student Led Conf. (4:30 – 8)**

Mar 5 ----- **End of 3rd nine weeks (38 days)**

Mar 6 ----- **Teacher Collaboration (4:30 – 8)**

Mar 6 ----- **Start of 4th Nine Weeks**

Mar 11 - 15 -- **Spring Break**

May 9 ----- Last Day for Seniors

May 12 ----- High School Graduation

May 13 ----- 8th Grade Graduation

May 16 ----- End of 2nd Sem. Dismiss @ 1 PM (76.5 Days)

May 17 ----- **Teacher In-service**

9 Last Day for Seniors

Teacher Workday No School

() Beginning and End of Nine Weeks

Make up Snow Days

151 (7 hrs. 30 min/day) Stud. Cont. Hrs. = 1132.5
8 AM – 4:00 PM

147 (8.50 hrs./day) **7:45 AM – 4:15 PM =**
1249.5 hrs + 7 (8 hrs./day) = 1,305.5
Teacher Contract Hrs.)
(163 Contract Days)

January

Mo	Tu	We	Th	Fr
1	2	(3)	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February

Mo	Tu	We	Th	Fr
				1
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

March

Mo	Tu	We	Th	Fr
4	5	(6)	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	
22	23	24	25	26
29	30			

May

Mo	Tu	We	Th	Fr
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

2023 Market Trends (so far)

2023 Market Trends – In the News

BUSINESS INSURANCE

RISK MANAGEMENT WORKERS COMP INTERNATIONAL RESEARCH & REPORTS PEOPLE EMPLOYEE BENEFITS AWARDS & EVENT

Risk Management


Global 2022 insured catastrophe losses expected to hit \$112 billion

REUTERS

December 30, 2022

SHARE

Marsh & McLennan Catastrophe Modeling Catastrophes P/C Insurers Reinsurance



(Reuters) – Global insured losses for natural catastrophes are projected to reach \$112 billion in 2022, reinsurance broker Guy Carpenter & Co. LLC said on Friday, driven by the impact of Hurricane Ian, which hit Florida earlier this year.

Flood and hail in Europe, Australian floods and severe storms in the United States also contributed to the total, Guy Carpenter said in a statement.

Most Read in Risk Management

1. Former MMC CEO Glaser joins private equity firm
2. WTW hires former Aon property insurance leader
3. McGriff hires from Marsh, Lockton


[https://www.businessinsurance.com/article/20221230/NEWS06/912354614/Global-2022-insured-catastrophe-losses-expected-to-hit-\\$112-billion-Guy-Carpente?utm_campaign=BI20230105MarketPulse&utm_medium=email&utm_source=ActiveCampaign&vgo_ee=tBakUAFE5a5veioBI5q8b5pi6ChO7WD%2FJP1s8AGGcEw%3D&utm_campaign=BI20230105MarketPulse&utm_medium=email&utm_source=ActiveCampaign&vgo_ee=tBakUAFE5a5veioBI5q8b5pi6ChO7WD%2FJP1s8AGGcEw%3D](https://www.businessinsurance.com/article/20221230/NEWS06/912354614/Global-2022-insured-catastrophe-losses-expected-to-hit-$112-billion-Guy-Carpente?utm_campaign=BI20230105MarketPulse&utm_medium=email&utm_source=ActiveCampaign&vgo_ee=tBakUAFE5a5veioBI5q8b5pi6ChO7WD%2FJP1s8AGGcEw%3D&utm_campaign=BI20230105MarketPulse&utm_medium=email&utm_source=ActiveCampaign&vgo_ee=tBakUAFE5a5veioBI5q8b5pi6ChO7WD%2FJP1s8AGGcEw%3D)

<https://www.insurancejournal.com/news/international/2023/01/04/701632.htm>

https://www.insurancebusinessmag.com/us/news/breaking-news/shotgun-submission-approach-wont-work-in-hard-market-agents-warned-432018.aspx?utm_source=GA&e=Y2NvbhJhZGVAY29ucmFkZWluc3VyYW5jZS5jb20&utm_medium=20230106&utm_campaign=IBAW-Newsletter-20230106&utm_content=C32FB4D2-34EF-4880-9524-19E2F6283133&tu=C32FB4D2-34EF-4880-9524-19E2F6283133

January Renewals See Hardest Property Catastrophe Reinsurance Rates in Generation

By L.S. Howard | January 4, 2023



REINSURANCE

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"Shotgun" submission approach won't work in hard market, agents warned


by Jen Frost
06 Jan 2023

SHARE   



Retail agents beware, taking a "shotgun approach" to submissions will not be tolerated in today's hard market, at least not in Burns & Wilcox's personal insurance practice.

This is according to Burns & Wilcox corporate senior vice president, national personal insurance practice leader Bill Gatewood.



Insurance
5-STAR
CYBER

Are your insurers offering the best policies and services?

Rate Trends*



Property

- **Rate forecast: Cat-exposed: +15% to +25%; Cat-free: +10% to +15%**
- Premium increases for most insureds will be driven by inflationary construction costs, heightened reinsurance pressures and possible catastrophe capacity constriction, while valuation of assets will be the key topic of conversation in 2023



D&O

- **Rate prediction: Public company – primary: -7.5% to +2.5%; Public company - excess: -10% to -15%; Private, not for profit – overall: -10% to 7.5%**
- Increased capacity from newer market entrants and an improved securities litigation environment continues to drive more competitive market dynamics
- Broader market conditions have improved since the peak of the hard market in Q3 2020
- Moderation has been significant and is expected to continue into 2023



Cyber

- **Rate prediction: Flat to +25%**
- An increased level of competition from cyber underwriters eager to write new business following the recalibration of cyber rates last year, has led to more nominal rate increases when organizations can demonstrate good cyber security controls year over year



Automobile liability

- **Rate prediction: +3% to +10%**
- 2021 AL segment combined ratio is estimated at 101.3
- NHTSA puts the fatality rate for 2021 at 42,915 up 10.5% from 38,829 in 2020
- Large auto verdicts: 300% increase over seven years in trucking claims
- Distracted driving



General liability

- **Rate prediction: Flat to +10%**
- Liberal class action certification & a highly-organized plaintiffs' bar
- Desensitized jury pools & uncertainty around litigation in post-pandemic world
- Those with exposures materially impacted by inflation may find more flexible rate outcomes

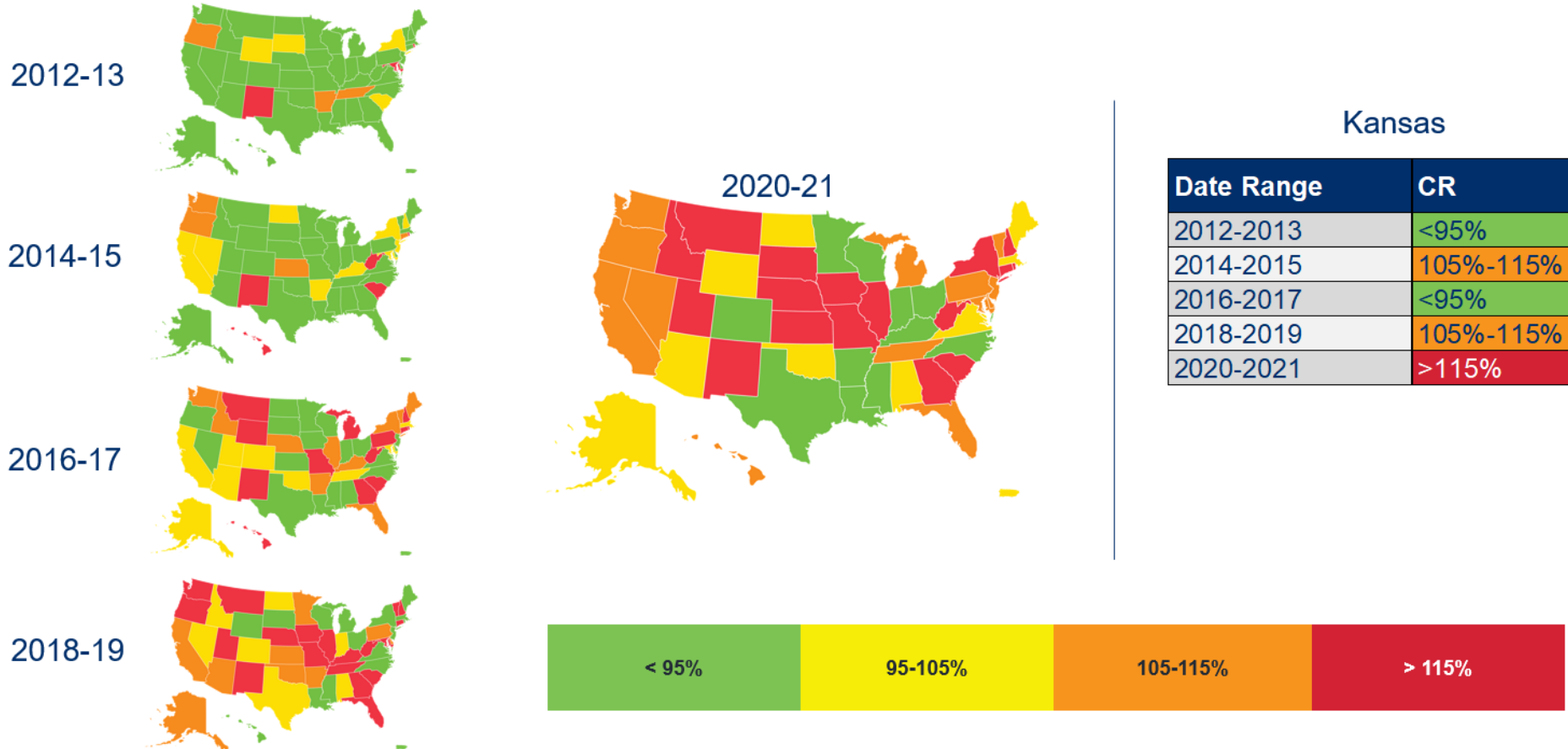


Workers' compensation

- **Rate prediction: -5% to flat**
- Profitable combined ratio for eight years straight
- Opioid addiction
- Aging workforce
- Medical wage inflation
- Medical technology advancements increasing treatment costs to reducing mortality

Medical Malpractice

Increasing HCL industry underwriting losses



Medical Malpractice

Kansas - Healthcare Liability (HCL) Industry Market Share

	2014	2015	2016	2017	2018	2019	2020	2021	Market Share 2021	Change 2014 v 2021
KAMMCO	20	21	21	22	21	20	20	20	23%	-4%
MedPro Group	6	6	6	7	8	11	13	12	14%	92%
MMIC	4	6	6	6	7	8	9	11	13%	171%
Liberty Mutual	1	1	1	1	1	1	1	7	8%	199%
Chubb	1	1	1	2	1	1	1	6	6%	199%
ProAssurance	5	4	4	4	4	4	5	5	6%	-2%
HCI	4	4	5	4	4	4	4	4	5%	6%
CNA	4	4	3	3	4	4	4	4	5%	12%
Alleghany	0	0	0	0	2	2	3	3	4%	199%
Coverys	1	1	1	1	1	1	3	3	3%	142%
TDC Group	2	2	2	2	2	2	2	2	2%	-18%
NCMIC	1	1	1	1	1	1	1	1	1%	-12%
TMLT	0	0	0	0	0	0	0	1	1%	++
AIG	0	1	2	1	0	0	0	1	1%	61%
Cincinnati	1	1	1	1	1	1	1	1	1%	37%
Other Companies	8	9	10	5	5	11	8	7	8%	-14%
Market Total	59	61	63	59	62	71	75	87		46%



Medical Malpractice Loss Ratio by Carrier

HCL Combined Ratio by Insurer

Group	2014	2015	2016	2017	2018	2019	2020	2021	2021 DWP
MedPro Group	81%	85%	94%	87%	92%	98%	97%	94%	1,731
TDC Group	76%	96%	92%	100%	97%	105%	101%	102%	1,071
ProAssurance	87%	89%	89%	96%	104%	152%	131%	119%	739
CNA	102%	85%	79%	106%	110%	115%	135%	114%	639
Coverys	96%	94%	124%	123%	117%	126%	129%	118%	575
MagMutual	115%	110%	108%	110%	111%	115%	109%	109%	418
Liberty Mutual	86%	105%	101%	132%	107%	102%	133%	115%	308
Chubb	57%	84%	72%	99%	124%	69%	142%	129%	201
MMIC	89%	87%	101%	96%	109%	108%	126%	113%	188
W.R. Berkley	90%	79%	118%	107%	102%	103%	91%	87%	181
ISMIE	101%	98%	102%	117%	121%	131%	137%	134%	174
EmPro	106%	105%	168%	96%	64%	42%	75%	79%	170
Curi	73%	75%	74%	79%	81%	89%	108%	109%	160
Alleghany	79%	50%	73%	84%	87%	95%	88%	85%	154
SVMIC	108%	105%	105%	91%	99%	104%	107%	108%	122
Physicians Ins A Mutual	105%	110%	110%	108%	106%	112%	116%	114%	119
Fairfax	76%	77%	85%	82%	85%	85%	74%	77%	118
COPIC	101%	109%	105%	109%	97%	106%	107%	119%	116
NCMIC	70%	74%	73%	76%	83%	78%	91%	88%	100
Markel	83%	113%	199%	113%	93%	120%	79%	93%	96
OMSNIC	96%	99%	95%	86%	103%	87%	100%	102%	95
Medical Mutual of MD	96%	101%	105%	111%	108%	104%	121%	122%	93
Mutual Ins Co of AZ	102%	98%	99%	106%	103%	104%	120%	113%	89
AIG	127%	164%	241%	108%	145%	142%	134%	134%	86
Aspen	136%	87%	4%	79%	56%	102%	109%	108%	82
StarStone	107%	103%	157%	146%	186%	122%	185%	85%	75
Arch Capital	57%	54%	70%	0%	81%	93%	84%	74%	74
Munich Re	113%	148%	330%	-22%	-1%	102%	168%	115%	59
LAMMICO	95%	96%	100%	106%	82%	102%	100%	97%	56

Source: S&P Global Market Intelligence. HCL writers, excluding self-insured entities. Calendar year HCL combined ratio includes policyholder dividends. We value data integrity; if you believe that any information is incorrect, please contact us.

Schools & Education

What Does This Mean to Me?

Budget Expectations 2023/2024



Budget Recommendations:

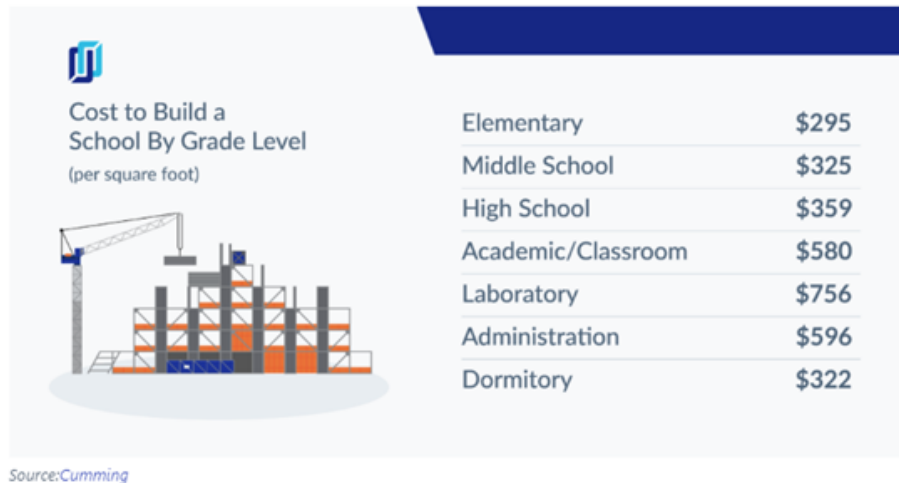
- For the past four years, KERMP has positioned itself with our structure and retention increase to insulate the program from significant rate increases
- Based upon current Marketplace conditions and a few past years with unprecedented storms (i.e. DERECHO 1 , DERECHO 2, Winter Freeze,) we are anticipating an industry increase.
- **We would recommend members budget for a minimum of +20-25% increase. This is subject to a member’s individual loss history, exposure increases.**
- Property/Content Valuations Trend – 5% of all buildings and contents for all members including those members who are getting current appraisals. Please updated Risk Partner using those values. Risk Partner will start with 5% increase over expiring values reported.

As always our goal is to beat this target and market aggressively where needed. If marketplace intel causes our expectations to shift significantly we will alert the membership as far in advance of the renewal as is possible.



Schools & Education - Valuation

- Avg KS School Replacement Cost in 2013: \$145/sqft*
- Avg KS School Replacement Cost in 2019: \$186/sqft**
- Today, everything has changed:



* <https://evstudio.com/cost-per-square-foot-of-educational-facilities-by-region/>

** <https://www.rsmeans.com/model-pages/high-school>

What we need to know (and do)

- Property renewals will be as tough as we've ever seen them. A good renewal will be <20% increase when taking into account rate and very important valuation increases. Renewals more than 25% please work closely together to mitigate (if possible) and message to the client.
- Expect 10%-15% increase in Medical Malpractice renewals throughout 2023. Our state is unprofitable, and the carriers will be seeking to make up their losses.
- Expect 5%-15% increases in Cyber. As client controls seem to be improving, and markets seem to be easing, take to market as needed.
- Our state is experiencing increasing Auto Frequency & Severity. Expect 10% increases as norm. If more than that, we need to research why and client communication imperative.
- D&O/EPLI should start to flatten. If you are not seeing this, please involve Darrell and I asap. This may require some tough talk with Cincinnati.
- GL should be flat aside from exposure (sales, payrolls, sqft) increases.
- WC rates continue to be flat or down, but we are seeing some increasing loss trends that will likely turn this market in the next two years. Carefully watch for sneaky rate increases that can be hidden by mod changes, both up and down.

What we need to know (and do)

More than anything else...we need to overly communicate with our clients and carriers.

Don't: Send a renewal comparison that is up 25%+ with no additional narrative or context. Claims, market conditions and growth in their organization are all valid reasons for increases. How we message is key.

Do: Send submissions that are comprehensive, bordering on excessive. Provide explanations for tough losses and why the account is worthy of best pricing or consideration. No shot gun.



STATEMENT OF VALUES
USD 212 Northern Valley

Name	Address 1	2022 Building Value	2023 Appraised Value	2022 Sq Ftg	2023 Appraised Sq Ftg	2022 Cost per square foot	2023 Cost per square foot
High School	500 Bryant St, Almena KS 67622	\$ 8,258,500	\$ 10,900,000	28,500	46,884	\$ 290	\$ 232
Vo-Ag	406 Van Horn St Almena, KS 67622	\$ 705,803		7,300		\$ 97	
Greehouse	406 Van Horn St Almena, KS 67622	\$ 80,371		500		\$ 161	
Concession Stand	200 Van Horn St Almena, KS 67622	\$ 20,490		400		\$ 51	
Scoreboard	200 Van Horn St Almena, KS 67622	\$ 10,848					
Bleachers	200 Van Horn St Almena, KS 67622	\$ 7,233					
Lights	500 Brockton St Almena, KS 67622	\$ 17,114					
Backstop	500 Brockton St Almena, KS 67622	\$ 3,374					
Playground Equip	400 Washington St Almena, KS 67622	\$ 4,097					
Grade School	627 Washington Ave Long Island, KS 67647	\$ 3,178,900	\$ 4,385,000	13,000	19,800	\$ 245	\$ 221
Bleachers	627 Washington Ave Long Island, KS 67647	\$ 2,170					
Playground Equip	500 Washington Ave Long Island, KS 67467	\$ 2,170					
Bus Barn	533 Washington Ave Long Island, KS 67647	\$ 146,103		2,000		\$ 73	



Prepared by

CBIZ VALUATION GROUP, LLC

An Insurance Valuation Report of Tangible Property Assets
for

Northern Valley USD 212

as of
January 26, 2023



CBIZ Valuation Group

TABLE OF CONTENTS

PURPOSE OF THE VALUATION	3
DEFINITION OF VALUE	3
VALUATION METHODOLOGY	3
VALUATION SCOPE	5
CONCLUSION	5
ASSUMPTIONS AND LIMITING CONDITIONS	7

Exhibits

- A.** Valuation Comparison Report
- B.** Building Summary Report
- C.** Building Detail Report
- D.** Data File (Provided Separately in Excel format)



February 2, 2023

Mr. Clint Schutte
Board Chairperson
Kansas Educational Risk Management Pool, LLC,
1745 W. Grand
Haysville, KS 67060

Dear Mr. Schutte:

CBIZ Valuation Group, LLC (CVG) has completed an insurance appraisal of certain property exhibited to us as part of Northern Valley USD 212 located in Almena and Long Island, Kansas and presents our findings in this report.

Purpose of the Valuation

The purpose of this engagement was to provide to Kansas Educational Risk Management Pool, LLC a property insurance appraisal for Northern Valley USD 212 in connection with its internal analysis for insurance needs for the identified property as of January 26, 2023.

CVG's opinion is intended to assist Kansas Educational Risk Management Pool, LLC in making informed business decisions and it is not a recommendation. Any decision relating to insurance coverage shall remain Kansas Educational Risk Management Pool, LLC responsibility and be made solely at its discretion. This report may only be used for the specific purpose stated.

Kansas Educational Risk Management Pool, LLC is the sole intended user of CVG's report or other work product. Kansas Educational Risk Management Pool, LLC shall not reference CVG or its work in any public filing or other materials distributed to actual or prospective shareholders, investors, financing parties, or similar third parties without CVG's prior written consent.

Definition of Value

Replacement Cost New, as applicable to insurance valuations, is defined as the cost required to produce a property of like kind and materials at one time in accordance with current market prices for materials, labor and manufactured equipment, contractors overhead, profit and fees, but without provisions for overtime or bonuses for labor and premiums for materials. We did not take into consideration compliance with state or local ordinances or costs associated with demolition of property or the removal of debris.

Partial losses may result in higher replacement costs as partial losses often require a substantial amount of repair in conjunction with the replacement process. CVG's valuation methodology did not include the development of reproduction costs for ornate or historical property.

Valuation Methodology

There are three fundamental techniques applied in the valuation of assets. These techniques are based on the cost to acquire new (cost approach); the cost at which the asset may change hands in the marketplace (sales comparison or market approach); and the present worth of expected cash flows (income approach). The principle of substitution is important to the development and application of these three techniques. This principle provides

that a prudent investor will pay no more for an asset, property or business than he would be required to pay for a replacement serving as a reasonable substitute of equal utility. The cost approach is most applicable in our valuation for property insurance reporting purposes, thus the cost approach was utilized.

The three principal methods for estimating value are summarized as:

Cost Approach	This approach considers the current cost of reproducing the appraised assets. The reproduction/replacement cost new of the appraised assets is estimated on the basis of current labor and material prices plus allowances for overhead, profit and provisions for mechanical and engineering fees, supervision and other miscellaneous fees.
Sales Comparison Approach	This approach produces an estimate of value by comparing the subject to sales of similar items. The technique is sometimes referred to as the market approach in that it is used to indicate the value established by informed buyers and sellers in the market. Caution must be exercised in using this method since the appraiser is not always privy to the intricacies of the transaction and yet must attempt to make a valid comparison with the subject. Therefore, the sales comparison approach, although considered, was not applied.
Income Approach	This approach gives consideration to the net income expectancy from the assets appraised, and to the capitalization of income in accordance with prevailing returns on properties or investments of similar risks, to determine the amount at which ownership by a prudent investor would be justified. Therefore, the income approach, although considered, was not applied.

Valuation Scope

This report includes property classified as buildings. All other asset classifications were not included as part of the appraisal process, CVG's staff completed an inspection of the identified property located at these facilities on January 26, 2023.

- **Buildings & Structures** – CVG completed a limited scope physical inspection and valuation of buildings (structures with permanent foundations) with a replacement cost of \$1,000,000 or greater at the sites inspected. During the inspections, basic construction components including COPE data were observed and collected. Square footage was calculated using a combination of physically measuring the buildings, conducting take-offs of blueprints, and information made available by the Kansas Educational Risk Management Pool, LLC. Digital photos were taken of each structure inspected and incorporated into our reports and work files.

The valuation included a visit to the member property with analysis of other data made available to us and research of current construction costs. A detailed listing of the property appraised together with an estimate of the insurable values is contained in the summary and detail reports contained herein.

Conclusion

Our opinion, as of January 26, 2023, of the Replacement Cost New is as follows:

Description	Replacement Cost New (\$)
Buildings	15,285,000
TOTAL	15,285,000

Some assumptions inevitably will not materialize and unanticipated events and circumstances may occur; therefore, actual results achieved may vary. We have no responsibility to update our report for events and circumstances occurring after the date of this report. The information provided to us by others is believed to be reliable, but no responsibility for its accuracy is assumed.

The values presented in this report represent conclusions based on conventional insurance reporting. They are not intended to reflect unusual circumstances or "broad evidence rule" considerations.

In a partial loss, the amount involved may be based upon repair cost which could be higher than reproduction/replacement cost new as defined in this report.

The indication of an opinion of value herein does not guarantee that a buyer or seller can be found at the amount indicated.

This report presents only summary discussions of the data, reasoning, and analyses used in the appraisal process to develop CVG's opinion of value. Supporting documentation concerning these matters has been retained in our work files. The depth of the discussion contained in this report is specific to your needs as the client and for the state intended use. CVG is not responsible for the unauthorized use of this report.

These analyses are intended to comply with generally accepted valuation methods, and our report is expressly subject to the Terms and Conditions included in our engagement letter and Assumptions and Limiting Conditions contained in this report.

Should you have any questions regarding this report, please contact Jamaal Condry at 850-320-4478.

Respectfully submitted,

CBIZ Valuation Group, LLC

CBIZ VALUATION GROUP, LLC

Contract #: 487458.1002

ASSUMPTIONS AND LIMITING CONDITIONS

This valuation by CBIZ Valuation Group, LLC ("CBIZ") is subject to and governed by the following Assumptions and Limiting Conditions and other terms, assumptions and conditions contained in the engagement letter.

LIMITATION ON DISTRIBUTION AND USE

The report, the final estimate of value, and the prospective financial analyses included therein (collectively, as used in this paragraph and the following paragraph, the "CBIZ Work Product") are intended solely for the information of the person or persons to whom they are addressed and solely for the purposes stated; they should not be relied upon for any other purpose, and no party other than the Company may rely on them for any purpose whatsoever. Neither the valuation report or its contents, nor the appraiser or CBIZ, may be referred to or quoted in any registration statement, prospectus, offering memorandum, sales brochure, other appraisal, loan or other agreement or document given to third parties. In addition, except as set forth in the report, our analysis and report are not intended for general circulation or publication, nor are they to be reproduced or distributed to third parties.

Notwithstanding the foregoing, if the Company desires to distribute or use the CBIZ Work Product in any way not expressly contemplated by these Assumptions and Limiting Conditions or the Agreement, including, without limitation and by way of example, reference to CBIZ by name or inclusion of any portion of the CBIZ Work Product in any regulatory filing, CBIZ, at our sole discretion, may permit the Company to do so for a fee commensurate to the additional risk associated with such distribution or use.

NOT A FAIRNESS OPINION

Our opinion and our report are not to be construed as an opinion of the fairness of an actual or proposed transaction, a solvency opinion, or an investment recommendation; instead, they are the expression of our determination of the fair value between a hypothetical willing buyer and a hypothetical willing seller in an assumed transaction on an assumed valuation date where both the buyer and the seller have reasonable knowledge of the relevant facts.

OPERATIONAL ASSUMPTIONS

Unless stated otherwise, our analysis (i) assumes that, as of the valuation date, the Company and its assets will continue to operate as configured as a going concern, (ii) is based on the past, present and future projected financial condition of the Company and its assets as of the valuation date, and (iii) assumes that the Company has no undisclosed real or contingent assets or liabilities, other than in the ordinary course of business, that would have a material effect on our analysis.

COMPETENT MANAGEMENT ASSUMED

It should be specifically noted that the valuation assumes the property will be competently managed and maintained over the expected period of ownership. This appraisal engagement does not entail an evaluation of management's effectiveness, nor are we responsible for future marketing efforts and other management or ownership actions upon which actual results will depend.

NO OBLIGATION TO PROVIDE SERVICES AFTER COMPLETION

Valuation assignments are accepted with the understanding that there is no obligation to furnish services after completion of the original assignment. If the need for subsequent services related to a valuation assignment occurs, including updates, conferences, testimony, preparation for testimony, document production, interrogatory response preparation, or reprint and copy services whether by request of the Company or by subpoena or other legal process initiated by a party other than the Company, the Company agrees to compensate CBIZ for its time at its standard hourly rates then in effect plus all expenses incurred in the performance of said services. CBIZ

reserves the right to make adjustments to the analysis, opinion and conclusion set forth in the report as we deem necessary by consideration of additional or more reliable data that may become available.

NO OPINION IS RENDERED AS TO LEGAL FEE OR PROPERTY TITLE

No opinion is rendered as to legal fee or property title. No opinion is intended in matters that require legal, engineering or other professional advice that has been or will be obtained from professional sources.

LIENS AND ENCUMBRANCES

We gave no consideration to liens or encumbrances except as specifically stated. We assumed that all required licenses and permits are in full force and effect, and we made no independent, on-site tests to identify the presence of any potential environmental risks. We assume no responsibility for the acceptability of the valuation approaches used in our report as legal evidence in any particular court or jurisdiction.

INFORMATION PROVIDED BY OTHERS

Information furnished by others is presumed to be reliable; no responsibility, whether legal or otherwise, is assumed for its accuracy and it cannot be guaranteed as being certain. All financial data, operating histories and other data relating to income and expenses attributed to the business have been provided by management or its representatives and have been accepted without further verification except as specifically stated in the report.

PROSPECTIVE FINANCIAL INFORMATION

Valuation reports may contain prospective financial information, estimates or opinions that represent reasonable expectations at a particular point in time, but such information, estimates or opinions are not offered as forecasts, prospective financial statements or opinions, predictions or assurances that a particular level of income or profit will be achieved, that events will occur or that a particular price will be offered or accepted. Actual results achieved during the period covered by our prospective financial analysis will vary from those described in our report, and the variations may be material.

Any use of management's projections or forecasts in our analysis will not constitute an examination, review or compilation of prospective financial statements in accordance with standards established by the American Institute of Certified Public Accountants (AICPA). We will not express an opinion or any other form of assurance on the reasonableness of the underlying assumptions or whether any of the prospective financial statements, if used, are presented in conformity with AICPA presentation guidelines.

A&LCRev2016

EXHIBITS

VALUATION COMPARISON REPORT

Bldg ID #	Building	Address	City	Previous Values	New Values	% Change In Value	Notes:
				Building	Building		
Member Name: Northern Valley USD 212							
0160010001	High School	500 Bryant Street	Almena	\$8,258,500	\$10,900,000	32%	
0160020001	Grade School	627 Washington Avenue	Long Island	\$3,178,900	\$4,385,000	38%	
Totals for Northern Valley USD 212 - 2 Appraisals				\$11,437,400	\$15,285,000		
Grand Totals - 2 Appraisals				\$11,437,400	\$15,285,000		

BUILDING SUMMARY REPORT

		Year Built	ISO Class	# of Stories	Square Footage	Building Insurable Value
Site Number: 001						
Site Name: High School						
BUILDING # 0001	High School 500 Bryant Street Almena, KS 67622	1914	6	3	46,884	\$10,900,000
Totals for High School - 1 Appraisal						\$10,900,000
Totals for 001 - 1 Appraisal						\$10,900,000
Site Number: 002						
Site Name: Grade School						
BUILDING # 0001	Grade School 627 Washington Avenue Long Island, KS 67647	1918	6	3	19,800	\$4,385,000
Totals for Grade School - 1 Appraisal						\$4,385,000
Totals for 002 - 1 Appraisal						\$4,385,000
Grand Totals - 2 Appraisals						\$15,285,000

BUILDING DETAIL REPORT

BUILDING DETAIL REPORT

Kansas Educational Risk Management Pool



CBIZ Valuation Group, LLC

NORTHERN VALLEY USD 212

Inspected: 1/26/2023

Insured 016 **Tour Guide** Noah Hansen
Site 001 - High School
Building 0001 - High School
Address 500 Bryant Street
City, State, Zip Almena, KS 67622
Latitude N 39.89322510 **Longitude** W -99.71045391

INSURABLE VALUES	
Building	\$10,900,000
Per SqFt Rate	\$232

UNDERWRITING DATA

Occupancy 25% Gymnasium (Elem - High School), 75% Elementary School
Stories above Grade 3 **Year Built** 1914
Superstructure SqFt 46,884 **Vacant** No
Substructure SqFt 0
Total SqFt 46,884
ISO Class 15% 2 - Masonry/Joisted Masonry, 15% 4 - Steel Frame/Masonry Non-Combustible, 70% 6 - Reinforced Concrete Frame/Fire Resistant
Foundation Type Mat/Slab
Exterior Wall Finish 95% Brick on Masonry, 5% Stucco on Masonry
Roof Pitch 100% Flat
Roof Geometry Complex
Roof Frame Type Wood Purlins
Roof Materials 100% Single-Ply Membrane
Heating System 40% Steam/Hot Water with Radiators, 60% Steam/Hot Water with Unit Heaters
Cooling System 100% Unit Air Conditioners, Air Cooled
Electrical Yes **Plumbing** Yes
Passenger Elevators 0
Freight Elevators 0
Sprinkler System None **Type** None **Automatic Fire Detection** Yes **Type** Central
Manual Fire Alarms Yes **Type** Central **Entry Alarms** None **Type** None



NOTES: Includes: offices, classrooms, library, weight room, band room, gymnasiums, and cafeteria.

BUILDING DETAIL REPORT

Kansas Educational Risk Management Pool



CBIZ Valuation Group, LLC

NORTHERN VALLEY USD 212

Inspected: 1/26/2023

Insured 016 **Tour Guide** Noah Hansen
Site 002 - Grade School
Building 0001 - Grade School
Address 627 Washington Avenue
City, State, Zip Long Island, KS 67647
Latitude N 39.94648017 **Longitude** W -99.53447903

INSURABLE VALUES	
Building	\$4,385,000
Per SqFt Rate	\$221

UNDERWRITING DATA

Occupancy 15% Gymnasium (Elem - High School), 5% Cafeteria, 10% Multipurpose Buildings (Elem - High School), 70% Junior High School

Stories above Grade 3 **Year Built** 1918

Superstructure SqFt 19,800 **Vacant** No

Substructure SqFt 0

Total SqFt **19,800**

ISO Class 25% 2 - Masonry/Joisted Masonry, 35% 4 - Steel Frame/Masonry Non-Combustible, 40% 6 - Reinforced Concrete Frame/Fire Resistive

Foundation Type Mat/Slab

Exterior Wall Finish 100% Brick on Masonry

Roof Pitch 10% Medium (8:12 to 12:12 Pitch), 90% Flat

Roof Geometry Complex

Roof Frame Type Wood Purlins

Roof Materials 10% Shingles, Asphalt, 90% Single-Ply Membrane

Heating System 100% Steam/Hot Water with Radiators

Cooling System 100% Unit Air Conditioners, Air Cooled

Electrical Yes **Plumbing** Yes

Passenger Elevators 0

Freight Elevators 0

Sprinkler System None **Type** None **Automatic Fire Detection** Yes **Type** Central

Manual Fire Alarms Yes **Type** Central **Entry Alarms** None **Type** None



NOTES: Includes: offices, classrooms, library, band room, gymnasium, and cafeteria.