



NORTHERN VALLEY SCHOOLS USD 212



ALMENA

MONTHLY MEETING
MONDAY, JANUARY 9, 2023, AT 6:30 PM
ALMENA HIGH SCHOOL
512 W BRYANT STREET
ALMENA, KS 67622
PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, January 9, 2023, beginning at 6:30 PM in the Almena High School
512 W Bryant Street
Almena, KS 67622.

I. Call to Order	
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XI. Adjournment	



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, December 12, 2022, beginning at 6:30 PM in the Long Island Middle School, 627 Washington, Long Island, KS 67647.

Shanna Hammond: Present
Christopher Rogers: Present
Laquita Smith: Present
Hilary Van Patten: Present
Rich Wenzl: Present
Steven Whitney: Absent

Also in attendance were Ken Tharman - HS Principal/Superintendent, Marvin Gebhard - GS/MS Principal, Amber Brown - Board Clerk, Sarah Rudd - Band/Vocal Teacher, and Kirsten Baird - 5th Grade Teacher.

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Rich Wenzl and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea



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Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

V. Hearing of Visitors

A. Kirsten Baird

Mrs. Baird thanked the board for the district gift of the blanket and also for the blinds she was allowed to purchase for her room. In her classroom, the fifth graders are doing a project using sequential order. Students are to pick something they are good at and comfortable with .. and then to give step-by-step directions to the rest of the class on how to complete it. Students really enjoy this topic and it hits several of the state standards.

B. Sarah Rudd

Mrs. Rudd shared the Christmas program is next Monday and the grade school kids like being able to use props and the music is fun. In her Interactive Media class they are using a laser engraver that works on wood and metal surfaces. The FFA purchased cutting boards and had the Interactive Media class engrave their logo on them. These were presented to the board. The class is learning about organization, ordering, inventory, quality control, and other business practices.

VI. Old Business

A. Transportation

Mr. Gebhard shared that bus #19 was still in Holdrege waiting on parts. Everything else seems to be operating well at this time.

B. BOE / Administration / Policy Evaluation

The board reviewed the evaluations that had been completed by the Northern Valley staff on the board, administration, and policies.

VII. New Business

A. March Board Meeting Date

The current schedule would put the meeting on March 13th (first Monday of spring break). I recommend we move the March Board meeting to March 20th due to Spring Break. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

B. Professional Negotiations Training



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Negotiation training is required annually for those involved with negotiations. This year the two closest meetings are Oakley - Feb. 16th @ 0900 and Hays - Feb 16th @ 1330. After some discussion, the negotiation team decided to attend the afternoon session on Feb. 16th.

C. Fees Update

The lunch fees that were approved in August have been adjusted to meet the state requirements. The change is a ten cent increase in meals for grades 5 - 12. Adult lunch prices increased twenty cents and adult breakfast increased ten cents. I recommend the board approve the fees effective at the start of the 2022 - 23 second semester. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

D. Board Walk Through

The Spelling Bee is set for January 25th this year. The board decided to use that date again this year for their annual walk-through.

VIII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interest of the individual(s) to be discussed; keeping Mr. Gebhard and Mr. Tharman and returning to open session in this room at 7:14 PM. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

Board returned to open session at 7:14 PM. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interest of the individual(s) to be discussed; keeping



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Mr. Gebhard and Mr. Tharman and returning to open session in this room at 7:29 PM. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

Board returned to open session at 7:29 PM. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interest of the individual(s) to be discussed; keeping Mr. Gebhard and Mr. Tharman and returning to open session in this room at 7:34 PM. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

Board returned to open session at 7:34 PM. No action taken.

B. Leave Requests

I recommend the board approve the leave request for Mr. Pugh as requested. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Yea



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Wenzl:

Steven Absent

Whitney:

Yea: 5, Nay: 0, Absent: 1

C. Secretary / Treasurer Position

I recommend the board approve the hiring of Kacie Yocum for the position of District Secretary / Treasurer. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

D. Bank Signees

I recommend the board add Kacie Yocum to the signature cards as signer at Equity Bank and First National Bank and Trust. This motion, made by Christopher Rogers and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

E. Supplemental Positions

I recommend the board approve hiring Mr. Pugh as the Boys Summer Weightlifting sponsor and to hire Josh Hansen as the HS Head Track coach. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Yea



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Smith:
Hilary Van Yea
Patten:
Rich Yea
Wenzl:
Steven Absent
Whitney:
Yea: 5, Nay: 0, Absent: 1

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman shared Logan/Palco has had some sickness, so there will be no girls' games tomorrow night/ home basketball game on Friday, Dec. 16th/ Christmas program is Monday, Dec. 19th/ School will dismiss at noon on Wednesday, Dec. 21st for Christmas break/ Teachers have a workday on Jan. 3rd/ there will be school on Friday, Jan. 6th/ Next board meeting on Jan. 9th. Mr. Tharman handed out the preliminary legal max letters and went over those numbers and how they may change throughout the year.

B. K-8 Principal Report

Mr. Gebhard shared that basketball is rolling right along/ game against Rexford this week/ AR reading goals are the focus at the GS and MS for many students/ Spelling Bee on January 25th/ WATCH DAWG program is going well/ the background check is run only once per person.

X. Reports of Board Members

The board wanted to thank the FFA and Interactive Media class for the cutting boards they received.

XI. Adjournment

I recommend the board adjourn. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Absent

Yea: 5, Nay: 0, Absent: 1

USD 212

Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 06 (12/01/2022 - 12/31/2022) ; Show Prior Year Expense/Encumbrance: Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 1/6/2023 3:38:34 PM

Year						
Current						
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance
06	GENERAL FUND	\$11,350.19	\$677,146.94	(\$466,228.41)	(\$77,520.65)	\$144,748.07
07	FEDERAL FUNDS	\$12,588.74	\$24,330.00	(\$49,295.89)	\$0.00	(\$12,377.15)
08	SUPPLEMENTAL GENERAL FUND	(\$52,669.89)	\$41,181.04	(\$48,231.56)	(\$143,176.64)	(\$202,897.05)
11	FOUR YEAR OLD AT RISK FUND	\$23,685.51	\$0.00	(\$15,552.52)	\$0.00	\$8,132.99
13	K-12 AT RISK FUND	\$12,414.22	\$0.00	(\$47,148.60)	\$0.00	(\$34,734.38)
16	CAPITAL OUTLAY	\$140,120.44	\$177,411.42	(\$8,498.00)	(\$14,119.98)	\$294,913.88
18	DRIVER TRAINING	\$3,941.77	\$0.00	\$0.00	\$0.00	\$3,941.77
24	FOOD SERVICE	\$31,547.96	\$32,007.28	(\$48,188.86)	(\$22,487.70)	(\$7,121.32)
26	PROFESSIONAL DEVELOPMENT FUND	\$7,030.35	\$0.00	(\$5,804.98)	(\$1,500.34)	(\$274.97)
30	SPECIAL EDUCATION	\$28,837.16	\$125,485.38	(\$74,140.46)	(\$77,560.00)	\$2,622.08
34	VOCATIONAL EDUCATION	\$15,771.42	\$270.00	(\$24,726.80)	(\$2,585.94)	(\$11,271.32)
35	GIFTS/GRANTS	\$29,283.39	\$14,040.00	(\$763.60)	\$0.00	\$42,559.79
51	KPERS RETIREMENT CONTRIBUTIONS	\$158.93	\$0.00	\$0.00	\$0.00	\$158.93
53	CONTINGENCY FUND	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00
55	TEXTBOOK RENTAL	\$41,039.67	\$4,560.39	(\$4,509.83)	\$0.00	\$41,090.23
81	LIBRARY GRANT	\$911.02	\$0.00	\$0.00	\$0.00	\$911.02
85	KS COORDINATED SCHOOL HEALTH	\$1,958.14	\$0.00	\$0.00	\$0.00	\$1,958.14
Sub Total		\$532,969.02	\$1,096,432.45	(\$793,089.51)	(\$338,951.25)	\$497,360.71
Year						
Prior						
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$532,969.02	\$1,096,432.45	(\$793,089.51)	(\$338,951.25)	\$497,360.71

Yes; Prior Year Ending Balance for Beginning Balance: No; Include

Encumbrances	Liabilities	Available
(\$5,793.44)	\$77,390.77	\$216,345.40
\$0.00	\$0.00	(\$12,377.15)
(\$5,917.77)	\$143,176.64	(\$65,638.18)
\$0.00	\$0.00	\$8,132.99
\$0.00	\$0.00	(\$34,734.38)
(\$5,414.00)	\$14,119.98	\$303,619.86
\$0.00	\$0.00	\$3,941.77
\$0.00	\$22,487.70	\$15,366.38
\$0.00	\$1,500.34	\$1,225.37
\$0.00	\$77,560.00	\$80,182.08
(\$1,244.89)	\$2,585.94	(\$9,930.27)
\$0.00	\$0.00	\$42,559.79
\$0.00	\$0.00	\$158.93
\$0.00	\$0.00	\$225,000.00
\$0.00	\$0.00	\$41,090.23
\$0.00	\$0.00	\$911.02
\$0.00	\$0.00	\$1,958.14
(\$18,370.10)	\$338,821.37	\$817,811.98
Encumbrances	Liabilities	Available
(\$287.16)	\$0.00	(\$287.16)
(\$27.90)	\$0.00	(\$27.90)
(\$315.06)	\$0.00	(\$315.06)
(\$18,685.16)	\$338,821.37	\$817,496.92

USD 212

Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 06 (12/01/2022 - 12/31/2022) ; Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 1/6/2023 3:38:35 PM

Fund	Description	Liabilities (Beginning)	Liabilities (Ending)	Payments on PY Expense	Cash Journal Entries	Other Total
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07	FEDERAL FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	(\$143,176.64)	\$0.00	\$0.00	(\$143,176.64)
11	FOUR YEAR OLD AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	K-12 AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	CAPITAL OUTLAY	\$0.00	(\$14,119.98)	\$0.00	\$0.00	(\$14,119.98)
18	DRIVER TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	FOOD SERVICE	\$0.00	(\$22,487.70)	\$0.00	\$0.00	(\$22,487.70)
26	PROFESSIONAL DEVELOPMENT FUND	\$0.00	(\$1,500.34)	\$0.00	\$0.00	(\$1,500.34)
30	SPECIAL EDUCATION	\$0.00	(\$77,560.00)	\$0.00	\$0.00	(\$77,560.00)
34	VOCATIONAL EDUCATION	\$0.00	(\$2,585.94)	\$0.00	\$0.00	(\$2,585.94)
35	GIFTS/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53	CONTINGENCY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55	TEXTBOOK RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
81	LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
85	KS COORDINATED SCHOOL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	(\$261,430.60)	\$0.00	\$0.00	(\$261,430.60)

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 12/01/2022 to 12/31/2022.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NVHS	Northern Valley High School							
A	ATHLETICS							
	1010		HIGH SCHOOL ATHLETICS	7,096.74	1,050.00	1,173.38	0.00	6,973.36
	A Totals:			7,096.74	1,050.00	1,173.38	0.00	6,973.36
B	CLUBS & ORGANIZATIONS							
	2010		STUDENT COUNCIL	9,462.25	0.00	190.65	0.00	9,271.60
	2020		KAY	3,036.21	0.00	176.99	0.00	2,859.22
	2050		HUSKY MUSIC CLUB	1,924.33	0.00	0.00	0.00	1,924.33
	2060		FFA	40,169.33	0.00	14,276.61	0.00	25,892.72
	2070		SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
	2080		DANCE AND CHEER	2,638.49	0.00	208.67	0.00	2,429.82
	2090		FORENSICS	1,450.36	0.00	0.00	0.00	1,450.36
	3000		TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
	3010		FCCLA	66.10	0.00	0.00	0.00	66.10
	3020		VOLLEYBALL CLUB	2,711.80	0.00	0.00	0.00	2,711.80
	3050		Interactive Media	254.02	125.00	630.80	0.00	-251.78
	FA		FACS	0.00	0.00	0.00	0.00	0.00
	B Totals:			62,630.42	125.00	15,483.72	0.00	47,271.70
C	GRADUATING CLASSES							
	3114		CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
	3115		CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
	3116		CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
	3117		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	3118		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	3119		CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
	3120		CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
	3121		CLASS OF 2021	1,767.59	0.00	0.00	0.00	1,767.59
	3122		CLASS OF 2022	102.65	0.00	0.00	0.00	102.65
	3123		CLASS OF 2023-SENIORS	2,037.91	0.00	0.00	0.00	2,037.91
	3124		CLASS OF 2024-JUNIORS	9,504.81	1,404.25	3,780.01	0.00	7,129.05
	3126		CLASS OF 2026-FRESHMEN	2,398.00	0.00	0.00	0.00	2,398.00
	C Totals:			22,022.14	1,404.25	3,780.01	0.00	19,646.38
D	DISTRICT MONIES							
	4020		HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
	D Totals:			1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK							
	7000		YEARBOOK	17,809.26	275.00	0.00	0.00	18,084.26
	E Totals:			17,809.26	275.00	0.00	0.00	18,084.26

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 12/01/2022 to 12/31/2022.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F								
	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	1,955.35	200.00	122.68	0.00	2,032.67
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	596.65	15.33	0.00	0.00	611.98
			F Totals:	2,593.47	215.33	122.68	0.00	2,686.12
G								
	SALES TAX							
	8010		SALES TAX	-85.64	0.00	-0.01	0.00	-85.63
			G Totals:	-85.64	0.00	-0.01	0.00	-85.63
			NVHS Activity Totals:	113,191.39	3,069.58	20,559.78	0.00	95,701.19
<hr/>								
		Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance	
				3,069.58	20,559.78			
		NVHS Bank Balances:		113,191.39	3,069.58	20,559.78	0.00	95,701.19
<hr/>								
			Report Activity Totals:	113,191.39	3,069.58	20,559.78	0.00	95,701.19

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 12/13/2022; End Date: 01/06/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 1/6/2023 5:

Voucher Number	Bank Name	Account Number	Check Number
NCKSEC December Payment	First National Bank & Trust	003174	64022
Vendor	PO Number	Invoice #	Account Code
NCKSEC	23-2229	121422	30-1000-564-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64046
Vendor	PO Number	Invoice #	Account Code
6 Man Association	23-2238	010623	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64047
Vendor	PO Number	Invoice #	Account Code
Abel Tree Service LLC	23-2268	564704	16-4200-710-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64048
Vendor	PO Number	Invoice #	Account Code
AFPLANSERV	23-2255	22113063020	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64049
Vendor	PO Number	Invoice #	Account Code
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-03
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-04
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-05
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-06
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-11
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-14
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-15
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-18
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-19
Almena Lumber & Supply	23-2269	010623	06-2720-626-00-20

Almena Lumber & Supply	23-2269	010623	06-2720-629-00-05
Almena Lumber & Supply	23-2269	010623	06-2720-730-00-05
Almena Lumber & Supply	23-2269	010623	06-2720-730-00-06
Almena Lumber & Supply	23-2269	010623	06-2720-730-00-20
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-05
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-06
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-11
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-18
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-19
Almena Lumber & Supply	23-2269	010623	06-2720-890-00-20
Almena Lumber & Supply	23-2269	010623	06-2720-891-00-03
Almena Lumber & Supply	23-2269	010623	06-2720-891-00-19
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64050
Vendor	PO Number	Invoice #	Account Code
City Of Almena	23-2265	010623	08-2600-411-01-00
City Of Almena	23-2265	010623	08-2600-411-02-00
City Of Almena	23-2265	010623	08-2600-412-01-00
City Of Almena	23-2265	010623	08-2600-412-02-00
City Of Almena	23-2265	010623	08-2600-421-01-00
City Of Almena	23-2265	010623	34-2600-411-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64051
Vendor	PO Number	Invoice #	Account Code
City Of Long Island	23-2249	010623	08-2600-411-03-00
City Of Long Island	23-2249	010623	08-2600-412-03-00
City Of Long Island	23-2249	010623	08-2600-421-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64052
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-2232	299319	06-2720-890-00-17
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64053
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-2247	174137	16-1000-700-02-00
Dealers First Financial L.L.C.	23-2248	174136	16-1000-700-01-00

Dealers First Financial L.L.C.	23-2234	173707	16-1000-700-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64054
Vendor	PO Number	Invoice #	Account Code
Earth Networks Inc.	23-2239	010623	16-4200-710-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64055
Vendor	PO Number	Invoice #	Account Code
Emily Lowry	23-2243	010623	06-1000-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64056
Vendor	PO Number	Invoice #	Account Code
Engel's Sales & Service, Inc	23-2266	010623	06-2600-430-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64057
Vendor	PO Number	Invoice #	Account Code
First National Bank & Trust	23-2261	010623	16-4700-450-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64058
Vendor	PO Number	Invoice #	Account Code
H&J Repair	23-2233	14112	06-2600-700-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64059
Vendor	PO Number	Invoice #	Account Code
Harlan County Health System (HAR)	23-2231	32	06-2740-290-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64060
Vendor	PO Number	Invoice #	Account Code
Hinklel Termite and Pest Control	23-2260	12302022	08-2600-425-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64061
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-2241	1378	06-2400-890-00-00
Hop-A-Long IT Services	23-2251	1367	08-1000-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64062
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	23-2257	22100837	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64063
Vendor	PO Number	Invoice #	Account Code
Integrated Security Solutions	23-2278	20223200	08-2600-400-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64064
Vendor	PO Number	Invoice #	Account Code
Jim Cole	23-2242	010623	06-1000-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64065
Vendor	PO Number	Invoice #	Account Code
Jostens (JOSTES)	23-2264	29939313	06-2300-890-00-04
Jostens (JOSTES)	23-2277	29942960 29943440	06-2300-890-00-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64066
Vendor	PO Number	Invoice #	Account Code
KCs Home Improvement	23-2253	123022	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64067
Vendor	PO Number	Invoice #	Account Code
Kelli Hueneke	23-2272	010623	55-1000-644-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64068
Vendor	PO Number	Invoice #	Account Code
Ken Tharman	23-2250	010623	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64069
Vendor	PO Number	Invoice #	Account Code
Kevin Sides	23-2230	010623	06-1000-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64070
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	23-2271	010623	08-2600-430-00-01
Kowpoke Supply	23-2271	010623	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64071
Vendor	PO Number	Invoice #	Account Code
KSHSAA	23-2275	010623	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64072
Vendor	PO Number	Invoice #	Account Code
Long Island Feed and Grain, LLC	23-2280	010623	06-2720-626-00-03
Long Island Feed and Grain, LLC	23-2280	010623	06-2720-626-00-10
Long Island Feed and Grain, LLC	23-2280	010623	06-2720-626-00-13
Long Island Feed and Grain, LLC	23-2280	010623	06-2720-626-00-14
Long Island Feed and Grain, LLC	23-2280	010623	06-2720-626-00-18
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64073
Vendor	PO Number	Invoice #	Account Code
Marvin Gebhard	23-2245	010623	06-2720-626-00-14
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64074
Vendor	PO Number	Invoice #	Account Code
Master's Transportation	23-2237	000957	06-2720-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64075
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	23-2252	0026855575	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64076
Vendor	PO Number	Invoice #	Account Code
Midwest Energy	23-2235	010623	06-2600-621-01-00
Midwest Energy	23-2235	010623	06-2600-621-02-00
Midwest Energy	23-2235	010623	06-2600-621-03-00
Midwest Energy	23-2235	010623	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64077
Vendor	PO Number	Invoice #	Account Code
Mitch Pugh	23-2276	010623	06-1000-610-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64078
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	23-2262	010623	06-2300-532-00-00
Nex-Tech (Nex-Tech)	23-2262	010623	06-2300-532-00-01
Nex-Tech (Nex-Tech)	23-2262	010623	06-2400-532-00-00
Nex-Tech (Nex-Tech)	23-2262	010623	06-2400-532-00-01
Nex-Tech (Nex-Tech)	23-2262	010623	06-2400-532-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64079
Vendor	PO Number	Invoice #	Account Code
Nex-Tech Wireless, LLC	23-2244	010623	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number

Bills for January Board Meeting.	First National Bank & Trust	003174	64080
Vendor	PO Number	Invoice #	Account Code
Normandin	23-2263	1497	08-2600-300-00-01
Normandin	23-2274	1461	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64081
Vendor	PO Number	Invoice #	Account Code
Northern Valley Service Club	23-2270	010623	06-1000-610-03-03
Northern Valley Service Club	23-2270	010623	06-2300-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64082
Vendor	PO Number	Invoice #	Account Code
Northwestern Office Supplies	23-2267	157593 157644 157407	08-1000-610-01-11
Northwestern Office Supplies	23-2267	157593 157644 157407	08-1000-610-02-09
Northwestern Office Supplies	23-2267	157593 157644 157407	08-1000-610-03-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64083
Vendor	PO Number	Invoice #	Account Code
Open Spaces Sports	23-2240	4026	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64084
Vendor	PO Number	Invoice #	Account Code
Ostmeyer Inc dba Culligan Soft Water Service	23-2273	010623	08-2600-411-02-00
Ostmeyer Inc dba Culligan Soft Water Service	23-2273	010623	08-2600-411-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64085
Vendor	PO Number	Invoice #	Account Code
Phillips County Medical Clinic	23-2246	010623	06-2740-290-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for January Board Meeting.	First National Bank & Trust	003174	64086
Vendor	PO Number	Invoice #	Account Code
Pitney Bowes	23-2258	010623	06-2300-590-00-01

Sub Total			
Voucher Number Bills for January Board Meeting.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64087
Vendor	PO Number	Invoice #	Account Code
Prairie Land Electric Cooperative, Inc.	23-2279	010623	06-2600-622-01-00
Prairie Land Electric Cooperative, Inc.	23-2279	010623	06-2600-622-03-00
Prairie Land Electric Cooperative, Inc.	23-2279	010623	34-2600-622-00-00
Sub Total			
Voucher Number Bills for January Board Meeting.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64088
Vendor	PO Number	Invoice #	Account Code
Uline	23-2256	157648170	08-2600-610-00-01
Sub Total			
Voucher Number Bills for January Board Meeting.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64089
Vendor	PO Number	Invoice #	Account Code
VISA (VISA1)	23-2254	12222022	06-1000-590-00-00
VISA (VISA1)	23-2254	12222022	06-1000-610-01-09
VISA (VISA1)	23-2254	12222022	06-1000-610-01-11
VISA (VISA1)	23-2254	12222022	06-1000-610-02-09
VISA (VISA1)	23-2254	12222022	06-1000-610-03-09
VISA (VISA1)	23-2254	12222022	06-1000-890-01-02
VISA (VISA1)	23-2254	12222022	06-2300-590-00-01
VISA (VISA1)	23-2254	12222022	06-2300-700-00-00
VISA (VISA1)	23-2254	12222022	06-2300-890-00-00
VISA (VISA1)	23-2254	12222022	06-2300-890-00-30
VISA (VISA1)	23-2254	12222022	06-2400-890-00-00
VISA (VISA1)	23-2254	12222022	06-2720-626-00-15
VISA (VISA1)	23-2254	12222022	06-2720-890-00-17
VISA (VISA1)	23-2254	12222022	08-2600-430-00-01
VISA (VISA1)	23-2254	12222022	08-2600-610-00-01
VISA (VISA1)	23-2254	12222022	08-2600-700-00-00
VISA (VISA1)	23-2254	12222022	08-3400-890-00-00
VISA (VISA1)	23-2254	12222022	08-3400-890-01-01
VISA (VISA1)	23-2254	12222022	35-1000-610-01-12
VISA (VISA1)	23-2254	12222022	35-1000-610-01-14
Sub Total			
Voucher Number Bills for January Board Meeting.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 64090
Vendor	PO Number	Invoice #	Account Code

WoodRiver Energy LLC	23-2236	010623	06-2600-621-01-00
WoodRiver Energy LLC	23-2236	010623	06-2600-621-02-00
WoodRiver Energy LLC	23-2236	010623	06-2600-621-03-00
WoodRiver Energy LLC	23-2236	010623	34-2600-621-00-00
Sub Total			
Grand Total			

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Payee	Amount	Type
NCKSEC	\$46,802.00	Accounts Payable
Description	Issue Date	Amount
December SPED payment.	12/14/2022	\$46,802.00
		\$46,802.00
Payee	Amount	Type
6 Man Association	\$50.00	Accounts Payable
Description	Issue Date	Amount
6 Man Association fee	12/28/2022	\$50.00
		\$50.00
Payee	Amount	Type
Abel Tree Service LLC	\$6,000.00	Accounts Payable
Description	Issue Date	Amount
Tree Work 12282022	01/03/2023	\$6,000.00
		\$6,000.00
Payee	Amount	Type
AFPLANSERV	\$14.00	Accounts Payable
Description	Issue Date	Amount
22113063020	01/02/2023	\$14.00
		\$14.00
Payee	Amount	Type
Almena Lumber & Supply	\$2,875.84	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/06/2023	\$117.31
Charges for December.	01/06/2023	\$43.73
Charges for December.	01/06/2023	\$74.44
Charges for December.	01/06/2023	\$46.75
Charges for December.	01/06/2023	\$802.63
Charges for December.	01/06/2023	\$66.27
Charges for December.	01/06/2023	\$48.27
Charges for December.	01/06/2023	\$276.45
Charges for December.	01/06/2023	\$289.70
Charges for December.	01/06/2023	\$232.48

Charges for December.	01/06/2023	\$46.14
Charges for December.	01/06/2023	\$2.50
Charges for December.	01/06/2023	\$10.00
Charges for December.	01/06/2023	\$50.00
Charges for December.	01/06/2023	\$22.87
Charges for December.	01/06/2023	\$184.95
Charges for December.	01/06/2023	\$43.47
Charges for December.	01/06/2023	\$72.45
Charges for December.	01/06/2023	\$8.00
Charges for December.	01/06/2023	\$24.43
Charges for December.	01/06/2023	\$10.00
Charges for December.	01/06/2023	\$403.00
		\$2,875.84

Payee	Amount	Type
City Of Almena	\$1,052.24	Accounts Payable

Description	Issue Date	Amount
12292022	01/03/2023	\$79.60
12292022	01/03/2023	\$155.60
12292022	01/03/2023	\$70.16
12292022	01/03/2023	\$140.86
12292022	01/03/2023	\$500.00
12292022	01/03/2023	\$106.02
		\$1,052.24

Payee	Amount	Type
City Of Long Island	\$121.29	Accounts Payable

Description	Issue Date	Amount
City Utilities	12/28/2022	\$60.00
City Utilities	12/28/2022	\$40.29
City Utilities	12/28/2022	\$21.00
		\$121.29

Payee	Amount	Type
ComplianceOne	\$30.80	Accounts Payable

Description	Issue Date	Amount
299319	12/28/2022	\$30.80
		\$30.80

Payee	Amount	Type
Dealers First Financial L.L.C.	\$915.00	Accounts Payable

Description	Issue Date	Amount
Invoice #174137	12/28/2022	\$130.00
Invoice# 174136	12/28/2022	\$325.00

#173707	12/28/2022	\$460.00
		\$915.00
Payee	Amount	Type
Earth Networks Inc.	\$4,499.00	Accounts Payable
Description	Issue Date	Amount
New Weather Station	12/15/2022	\$4,499.00
		\$4,499.00
Payee	Amount	Type
Emily Lowry	\$411.55	Accounts Payable
Description	Issue Date	Amount
Reimbursement for semester 1 Mileage	12/28/2022	\$411.55
		\$411.55
Payee	Amount	Type
Engel's Sales & Service, Inc	\$320.08	Accounts Payable
Description	Issue Date	Amount
12282022	01/03/2023	\$320.08
		\$320.08
Payee	Amount	Type
First National Bank & Trust	\$1,168.62	Accounts Payable
Description	Issue Date	Amount
12162022	01/03/2023	\$1,168.62
		\$1,168.62
Payee	Amount	Type
H&J Repair	\$400.00	Accounts Payable
Description	Issue Date	Amount
Long Island Washing Machine #14112	12/28/2022	\$400.00
		\$400.00
Payee	Amount	Type
Harlan County Health System (HAR)	\$312.00	Accounts Payable
Description	Issue Date	Amount
Physicals to drive buses	12/28/2022	\$312.00
		\$312.00
Payee	Amount	Type
Hinklel Termite and Pest Control	\$133.90	Accounts Payable
Description	Issue Date	Amount
12302022	01/03/2023	\$133.90
		\$133.90

Payee	Amount	Type
Hop-A-Long IT Services	\$706.47	Accounts Payable
Description	Issue Date	Amount
Invoice # 1378	12/28/2022	\$19.99
Invoice Number 1367	12/28/2022	\$686.48
		\$706.47
Payee	Amount	Type
Ideal Linen & Uniform	\$69.61	Accounts Payable
Description	Issue Date	Amount
22100837	01/02/2023	\$69.61
		\$69.61
Payee	Amount	Type
Integrated Security Solutions	\$100.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 20223200.	01/06/2023	\$100.00
		\$100.00
Payee	Amount	Type
Jim Cole	\$436.12	Accounts Payable
Description	Issue Date	Amount
Reimbursement for semester 1 Mileage	12/28/2022	\$436.12
		\$436.12
Payee	Amount	Type
Jostens (JOSTES)	\$245.02	Accounts Payable
Description	Issue Date	Amount
29939313	01/03/2023	\$70.45
Invoice numbers 29942960 and 29943440.	01/06/2023	\$174.57
		\$245.02
Payee	Amount	Type
KCs Home Improvement	\$500.00	Accounts Payable
Description	Issue Date	Amount
123022	01/02/2023	\$500.00
		\$500.00
Payee	Amount	Type
Kelli Hueneke	\$600.00	Accounts Payable
Description	Issue Date	Amount
Reimbursement for 7/8 Social Studies materials	01/06/2023	\$600.00
		\$600.00

Payee	Amount	Type
Ken Tharman	\$60.00	Accounts Payable
Description	Issue Date	Amount
Concession Reimbursement	12/28/2022	\$60.00
		\$60.00
Payee	Amount	Type
Kevin Sides	\$421.20	Accounts Payable
Description	Issue Date	Amount
Reimbursement for Summer League Basketball	12/28/2022	\$421.20
		\$421.20
Payee	Amount	Type
Kowpoke Supply	\$142.21	Accounts Payable
Description	Issue Date	Amount
Supplies for maintenance repairs and Ag shop projects	01/06/2023	\$108.86
Supplies for maintenance repairs and Ag shop projects	01/06/2023	\$33.35
		\$142.21
Payee	Amount	Type
KSHSAA	\$63.00	Accounts Payable
Description	Issue Date	Amount
Reissue check due to it never being received in the mail. Invoice number 23-1808	01/06/2023	\$63.00
		\$63.00
Payee	Amount	Type
Long Island Feed and Grain, LLC	\$764.63	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/06/2023	\$43.70
Charges for December.	01/06/2023	\$203.25
Charges for December.	01/06/2023	\$139.81
Charges for December.	01/06/2023	\$71.11
Charges for December.	01/06/2023	\$306.76
		\$764.63
Payee	Amount	Type
Marvin Gebhard	\$88.49	Accounts Payable
Description	Issue Date	Amount
Fuel Reimbursement #14	12/28/2022	\$88.49
		\$88.49

Payee	Amount	Type
Master's Transportation	\$57.04	Accounts Payable
Description	Issue Date	Amount
#000957	12/28/2022	\$57.04
		\$57.04
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$622.74	Accounts Payable
Description	Issue Date	Amount
0026855575	12/28/2022	\$622.74
		\$622.74
Payee	Amount	Type
Midwest Energy	\$1,306.61	Accounts Payable
Description	Issue Date	Amount
Midwest Heating	12/28/2022	\$272.81
Midwest Heating	12/28/2022	\$357.24
Midwest Heating	12/28/2022	\$309.37
Midwest Heating	12/28/2022	\$367.19
		\$1,306.61
Payee	Amount	Type
Mitch Pugh	\$30.00	Accounts Payable
Description	Issue Date	Amount
Payment for drum set.	01/06/2023	\$30.00
		\$30.00
Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$1,292.68	Accounts Payable
Description	Issue Date	Amount
01012023	01/03/2023	\$488.52
01012023	01/03/2023	\$59.99
01012023	01/03/2023	\$176.05
01012023	01/03/2023	\$79.59
01012023	01/03/2023	\$488.53
		\$1,292.68
Payee	Amount	Type
Nex-Tech Wireless, LLC	\$102.41	Accounts Payable
Description	Issue Date	Amount
Long Island Cell Phone	12/28/2022	\$102.41
		\$102.41
Payee	Amount	Type

Normandin	\$1,850.00	Accounts Payable
Description	Issue Date	Amount
1497	01/03/2023	\$1,555.00
Check gym heaters in GS. Thermostat burnt.	01/06/2023	\$295.00
		\$1,850.00
Payee	Amount	Type
Northern Valley Service Club	\$178.85	Accounts Payable
Description	Issue Date	Amount
Play scripts.	01/06/2023	\$146.16
Play scripts.	01/06/2023	\$32.69
		\$178.85
Payee	Amount	Type
Northwestern Office Supplies	\$1,373.85	Accounts Payable
Description	Issue Date	Amount
157593,157644, 157407	01/03/2023	\$598.22
157593,157644, 157407	01/03/2023	\$451.52
157593,157644, 157407	01/03/2023	\$324.11
		\$1,373.85
Payee	Amount	Type
Open Spaces Sports	\$5,000.00	Accounts Payable
Description	Issue Date	Amount
Invoice # 4026	12/28/2022	\$5,000.00
		\$5,000.00
Payee	Amount	Type
Ostmeyer Inc dba Culligan Soft Water Service	\$80.50	Accounts Payable
Description	Issue Date	Amount
Rental and salt for Long Island and Almena.	01/06/2023	\$58.50
Rental and salt for Long Island and Almena.	01/06/2023	\$22.00
		\$80.50
Payee	Amount	Type
Phillips County Medical Clinic	\$180.00	Accounts Payable
Description	Issue Date	Amount
DOT Physical Kelli Hueneke	12/28/2022	\$180.00
		\$180.00
Payee	Amount	Type
Pitney Bowes	\$134.54	Accounts Payable
Description	Issue Date	Amount
8000-9000-0121-3648	01/02/2023	\$134.54

		\$134.54
Payee	Amount	Type
Prairie Land Electric Cooperative, Inc.	\$3,434.84	Accounts Payable
Description	Issue Date	Amount
Statement date 1/5/2023.	01/06/2023	\$2,596.23
Statement date 1/5/2023.	01/06/2023	\$700.09
Statement date 1/5/2023.	01/06/2023	\$138.52
		\$3,434.84
Payee	Amount	Type
Uline	\$389.49	Accounts Payable
Description	Issue Date	Amount
157648170	01/02/2023	\$389.49
		\$389.49
Payee	Amount	Type
VISA (VISA1)	\$3,472.06	Accounts Payable
Description	Issue Date	Amount
12222022	01/02/2023	\$9.80
12222022	01/02/2023	\$124.25
12222022	01/02/2023	\$958.58
12222022	01/02/2023	\$75.77
12222022	01/02/2023	\$24.95
12222022	01/02/2023	\$143.95
12222022	01/02/2023	\$25.59
12222022	01/02/2023	\$244.75
12222022	01/02/2023	\$688.66
12222022	01/02/2023	\$29.10
12222022	01/02/2023	\$384.10
12222022	01/02/2023	\$57.50
12222022	01/02/2023	\$139.84
12222022	01/02/2023	\$85.07
12222022	01/02/2023	\$66.55
12222022	01/02/2023	\$293.47
12222022	01/02/2023	\$60.00
12222022	01/02/2023	\$26.86
12222022	01/02/2023	\$5.38
12222022	01/02/2023	\$27.89
		\$3,472.06
Payee	Amount	Type
WoodRiver Energy LLC	\$2,649.38	Accounts Payable
Description	Issue Date	Amount

Heating	12/28/2022	\$864.27
Heating	12/28/2022	\$626.43
Heating	12/28/2022	\$903.72
Heating	12/28/2022	\$254.96
		\$2,649.38
		\$91,458.06

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 12/13/2022; End Date: 01/06/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 1/6/2023 5:07:57 PM

Check Date	Check Number	Payee	Type	Amount
	64046	6 Man Association	Accounts Payable	\$50.00
	64047	Abel Tree Service LLC	Accounts Payable	\$6,000.00
	64048	AFPLANSERV	Accounts Payable	\$14.00
	64049	Almena Lumber & Supply	Accounts Payable	\$2,875.84
	64050	City Of Almena	Accounts Payable	\$1,052.24
	64051	City Of Long Island	Accounts Payable	\$121.29
	64052	ComplianceOne	Accounts Payable	\$30.80
	64053	Dealers First Financial L.L.C.	Accounts Payable	\$915.00
	64054	Earth Networks Inc.	Accounts Payable	\$4,499.00
	64055	Emily Lowry	Accounts Payable	\$411.55
	64056	Engel's Sales & Service, Inc	Accounts Payable	\$320.08
	64057	First National Bank & Trust	Accounts Payable	\$1,168.62
	64058	H&J Repair	Accounts Payable	\$400.00
	64059	Harlan County Health System (HAR)	Accounts Payable	\$312.00
	64060	Hinkle Termite and Pest Control	Accounts Payable	\$133.90
	64061	Hop-A-Long IT Services	Accounts Payable	\$706.47
	64062	Ideal Linen & Uniform	Accounts Payable	\$69.61
	64063	Integrated Security Solutions	Accounts Payable	\$100.00
	64064	Jim Cole	Accounts Payable	\$436.12
	64065	Jostens (JOSTES)	Accounts Payable	\$245.02
	64066	KCs Home Improvement	Accounts Payable	\$500.00
	64067	Kelli Hueneke	Accounts Payable	\$600.00
	64068	Ken Tharman	Accounts Payable	\$60.00
	64069	Kevin Sides	Accounts Payable	\$421.20
	64070	Kowpoke Supply	Accounts Payable	\$142.21
	64071	KSHSAA	Accounts Payable	\$63.00
	64072	Long Island Feed and Grain, LLC	Accounts Payable	\$764.63
	64073	Marvin Gebhard	Accounts Payable	\$88.49
	64074	Master's Transportation	Accounts Payable	\$57.04
	64075	Matheson Tri-Gas Inc.	Accounts Payable	\$622.74
	64076	Midwest Energy	Accounts Payable	\$1,306.61
	64077	Mitch Pugh	Accounts Payable	\$30.00
	64078	Nex-Tech (Nex-Tech)	Accounts Payable	\$1,292.68
	64079	Nex-Tech Wireless, LLC	Accounts Payable	\$102.41
	64080	Normandin	Accounts Payable	\$1,850.00
	64081	Northern Valley Service Club	Accounts Payable	\$178.85
	64082	Northwestern Office Supplies	Accounts Payable	\$1,373.85

	64083	Open Spaces Sports	Accounts Payable	\$5,000.00
	64084	Ostmeyer Inc dba Culligan Soft Water Service	Accounts Payable	\$80.50
	64085	Phillips County Medical Clinic	Accounts Payable	\$180.00
	64086	Pitney Bowes	Accounts Payable	\$134.54
	64087	Prairie Land Electric Cooperative, Inc.	Accounts Payable	\$3,434.84
	64088	Uline	Accounts Payable	\$389.49
	64089	VISA (VISA1)	Accounts Payable	\$3,472.06
	64090	WoodRiver Energy LLC	Accounts Payable	\$2,649.38
12/14/2022	64022	NCKSEC	Accounts Payable	\$46,802.00
Sub Total				\$91,458.06

USD 212

Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 12/13/2022; End Date: 01/06/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 1/6/2023 5:07:57 PM

Check Date	Check Number	Payee	Description	Type	Amount
	64046	6 Man Association	Inv: 010623	Accounts Payable	\$50.00
	64047	Abel Tree Service LLC	Inv: 564704	Accounts Payable	\$6,000.00
	64048	AFPLANSERV	Inv: 22113063020	Accounts Payable	\$14.00
	64049	Almena Lumber & Supply	Inv: 010623	Accounts Payable	\$2,875.84
	64050	City Of Almena	Inv: 010623	Accounts Payable	\$1,052.24
	64051	City Of Long Island	Inv: 010623	Accounts Payable	\$121.29
	64052	ComplianceOne	Inv: 299319	Accounts Payable	\$30.80
	64053	Dealers First Financial L.L.C.	Inv: 173707	Accounts Payable	\$460.00
	64053	Dealers First Financial L.L.C.	Inv: 174136	Accounts Payable	\$325.00
	64053	Dealers First Financial L.L.C.	Inv: 174137	Accounts Payable	\$130.00
	64054	Earth Networks Inc.	Inv: 010623	Accounts Payable	\$4,499.00
	64055	Emily Lowry	Inv: 010623	Accounts Payable	\$411.55
	64056	Engel's Sales & Service, Inc	Inv: 010623	Accounts Payable	\$320.08
	64057	First National Bank & Trust	Inv: 010623	Accounts Payable	\$1,168.62
	64058	H&J Repair	Inv: 14112	Accounts Payable	\$400.00
	64059	Harlan County Health System (HAR)	Inv: 32	Accounts Payable	\$312.00
	64060	Hinklel Termite and Pest Control	Inv: 12302022	Accounts Payable	\$133.90
	64061	Hop-A-Long IT Services	Inv: 1367	Accounts Payable	\$686.48
	64061	Hop-A-Long IT Services	Inv: 1378	Accounts Payable	\$19.99
	64062	Ideal Linen & Uniform	Inv: 22100837	Accounts Payable	\$69.61
	64063	Integrated Security Solutions	Inv: 20223200	Accounts Payable	\$100.00
	64064	Jim Cole	Inv: 010623	Accounts Payable	\$436.12
	64065	Jostens (JOSTES)	Inv: 29939313	Accounts Payable	\$70.45
	64065	Jostens (JOSTES)	Inv: 29942960 29943440	Accounts Payable	\$174.57
	64066	KCs Home Improvement	Inv: 123022	Accounts Payable	\$500.00
	64067	Kelli Hueneke	Inv: 010623	Accounts Payable	\$600.00
	64068	Ken Tharman	Inv: 010623	Accounts Payable	\$60.00
	64069	Kevin Sides	Inv: 010623	Accounts Payable	\$421.20
	64070	Kowpoke Supply	Inv: 010623	Accounts Payable	\$142.21
	64071	KSHSAA	Inv: 010623	Accounts Payable	\$63.00
	64072	Long Island Feed and Grain, LLC	Inv: 010623	Accounts Payable	\$764.63
	64073	Marvin Gebhard	Inv: 010623	Accounts Payable	\$88.49
	64074	Master's Transportation	Inv: 000957	Accounts Payable	\$57.04
	64075	Matheson Tri-Gas Inc.	Inv: 0026855575	Accounts Payable	\$622.74
	64076	Midwest Energy	Inv: 010623	Accounts Payable	\$1,306.61
	64077	Mitch Pugh	Inv: 010623	Accounts Payable	\$30.00
12/14/2022	64022	NCKSEC	Inv: 121422	Accounts Payable	\$46,802.00

64078	Nex-Tech (Nex-Tech)	Inv: 010623	Accounts Payable	\$1,292.68
64079	Nex-Tech Wireless, LLC	Inv: 010623	Accounts Payable	\$102.41
64080	Normandin	Inv: 1461	Accounts Payable	\$295.00
64080	Normandin	Inv: 1497	Accounts Payable	\$1,555.00
64081	Northern Valley Service Club	Inv: 010623	Accounts Payable	\$178.85
64082	Northwestern Office Supplies	Inv: 157593 157644 157407	Accounts Payable	\$1,373.85
64083	Open Spaces Sports	Inv: 4026	Accounts Payable	\$5,000.00
64084	Ostmeyer Inc dba Culligan Soft Water Service	Inv: 010623	Accounts Payable	\$80.50
64085	Phillips County Medical Clinic	Inv: 010623	Accounts Payable	\$180.00
64086	Pitney Bowes	Inv: 010623	Accounts Payable	\$134.54
64087	Prairie Land Electric Cooperative, Inc.	Inv: 010623	Accounts Payable	\$3,434.84
64088	Uline	Inv: 157648170	Accounts Payable	\$389.49
64089	VISA (VISA1)	Inv: 12222022	Accounts Payable	\$3,472.06
64090	WoodRiver Energy LLC	Inv: 010623	Accounts Payable	\$2,649.38
Sub Total				\$91,458.06

Bid Evaluation - E-Rate Funding Year 2022-23

Applicant:	Northern Valley			Meeting Attendees:	1
Form 470 #:	230000034			Bid Assessment Date:	12/29/2022
Allowable Contract Date:	11/3/2022			Bid Assessment Time:	1:00 PM

Category 2 Equipment with installation

Approximate quantity of 21 Ubiquiti (or equivalent) Access points compliant with WiFi 6e (or better) standard. Approximate quantity of 3 Emerson (or equivalent) PS 1000RT2120 Replacement batteries. Approximate quantity of 3 APC (or equivalent) SMT750RM2U Replacement batteries.

	Weighting	Twotrees		Optimus		Hop-A-Long		NCS	
	Points	Points	%	Points	%	Points	%	Points	%
Cost of Eligible Services (must be most heavily weighted)	40	3	120	1	40	4	160	2	80
Integration with existing system (equipment)	20	2	40	2	40	2	40	2	40
Prior Experience	10	1	10	1	10	2	20	2	20
Local Vendor	10	1	10	1	10	2	20	1	10
Itemized Elig/Inelig costs	5	2	10	2	10	2	10	2	10
Vendor Response by email	5	2	10	2	10	2	10	2	10
Total	90	11	200	9	120	14	260	11	170

Winning Bid/Quote to:

Hop-A-Long

Note that only Vendor 1 is local so the other 2 both received the same points. since this is pretty much an "either/or" factor. For Bid Response and Elig Cost Break out, e.g. 1 can be = to no and the 2 = yes

Disqualified Bidders: (If necessary)

Reason for Disqualification:

See Disqualifier note

Notes:

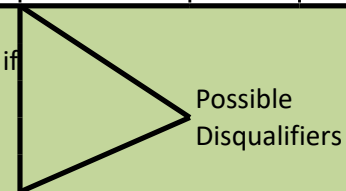
Percentage weights must add up to 100%. Eligible cost must be weighted the heaviest.

Evaluated on a scale of 1 to 4. 1 = worst, 4 = best

(Depending on Number of vendor options)

ATTN: Direct bid correspondence via email to ktharman@nvhuskies.org

- District will accept quotes for equipment only, quotes for installation only, and bundled equipment/installation if
- Multi-year contracts and voluntary extensions accepted.
- Identify and break out costs associated with ineligible items
- Failure to comply with any of the items above may be grounds for disqualification.
- Applicable Kansas Bidding Law K.S.A. Supp.72-6760 for \$20,000.00 or more.



Possible Disqualifiers

Other Considerations:

This block just lets you keep information necessary to your scoring on the same sheet. It can include whatever information you feel is necessary.

Bid Evaluation - E-Rate Funding Year 2022 - 23

Applicant:	Northern Valley	Meeting Attendees:	1
Form 470 #:	230000034	Bid Assessment Date:	12/29/2022
Allowable Contract Date:	11/3/2022	Bid Assessment Time:	09:30:00 AM

Category 1 Service Requested: **Internet Access - Currently 1 GB divided between 2 connections and 150 MB for LI**
Filed as: 1 GB - 5 GB Internet connections & 150 MB to 1 GB for LI

Factors:	Weighting	Nex-tech		AT&T		Cytranet	
	Points	Points	%	Points	%	Points	%
Cost of Eligible Services (must be most heavily weighted)	40	3	120	2	80	1	40
Ability to carry sufficient bandwidth	5	3	15	3	15	3	15
Prior Experience	20	2	40	1	20	2	40
Local Vendor	27	2	54	2	54	1	27
Bid Response via email	8	1	8	3	24	2	16
Total Points:	100	11	237	11	193	9	138

Winning Bid/Quote to: Nex-tech

Disqualified Bidders: (If necessary)
Reason for Disqualification: See Disqualifier note


Notes: Note that only Vendor 1 is local so the other 2 both received the same points. since this is pretty much an "either/or" factor. For Bid Response and Elig Cost Break out, e.g. 1 can be = to no and the 2 = yes

Percentage weights must add up to 100%. Eligible cost must be weighted the heaviest.

Evaluated on a scale of 1 to 3. 1 = worst, 3 = best (Depending on Number of vendor options)

ATTN: Direct bid correspondence via email to ktharman@nvhuskies.org

- Multi-year contracts and voluntary extensions accepted.
- Identify and break out costs associated with ineligible items
- Failure to comply with any of the items above may be grounds for disqualification.
- Applicable Kansas Bidding Law K.S.A. Supp.72-6760 for \$20,000.00 or more



Possible Disqualifiers

Vendor 1
Other Considerations

Vendor 2
Other considerations

Vendor 3
Other considerations

This block just lets you keep information necessary to your scoring on the same sheet. It can include whatever information you feel is necessary.



Quote

Quote Number: 40

Payment Terms:
Expiration Date: 12/04/2022

Quote Prepared For

Ken Tharman
Northern Valley USD 212

United States
Phone: 785-669-2445
ktharman@nvhuskies.org

Quote Prepared By

Ryan Hopkins
Hop-A-Long I.T.

207 6th St
Beaver City, Nebraska 68926
United States
Phone: 7858777001
Fax: 785.877.7002
ryan@hopalongit.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	21	Ubiquiti Unifi6 Pro	\$182.95	\$182.95	\$3,841.95
2)	1	Emerson PS1000RT2-120 - 4 pk Battery Kit	\$152.40	\$152.40	\$152.40
3)	1	Apc smt750rm2u battery replacement Pack	\$83.99	\$83.99	\$83.99
4)	15	Labor -- Install All Equipment Install Battery backup batteries, install new access points and configure.	\$100.00	\$100.00	\$1,500.00

One-Time Total **\$5,578.34**

Subtotal **\$5,578.34**

Total Taxes **\$0.00**

Total **\$5,578.34**

Authorizing Signature

Ken Tharman

Date

12/28/22

Contingent upon receiving E-rate funding and board approval.

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.



BUSINESS
I.T. SOLUTIONS

USD 212 Northern Valley
Internet Proposal
January 4, 2023

Account Number: 15740 & 309012

Leased Lit Fiber (please choose desired speed)	Qty	Cost	Monthly Charge	Yearly Charge
Business Basic 25 Mbps Symmetrical		\$58.95	\$0.00	\$0.00
Business Essential 100 Mbps Symmetrical		\$88.95	\$0.00	\$0.00
Business Essential 150 Mbps Symmetrical		\$118.95	\$0.00	\$0.00
Business Essential 300 Mbps Symmetrical	1	\$173.95	\$173.95	\$2,087.40
Business Essential 1 Gig Symmetrical	1	\$303.95	\$303.95	\$3,647.40
Static IP		\$10.00	\$0.00	\$0.00
Monthly Internet Service Totals			\$477.90	\$5,734.80

All items unless specified differently are 100% Erate Eligible

Nex-Tech

Service Provider #: 143028558 - Nex-Tech, LLC

Service Start Date: July 1, 2023

Term of Contract: 12 months

Contract Expiration: June 30, 2024

Contract Terms: The initial term of this agreement shall be for a period of one (1) year and shall automatically renew for four (4) additional one (1) year renewal periods. USD 212 Northern Valley retains the right to terminate this agreement, without early termination penalty, upon a minimum thirty (30) day written notice.

USD Authorized Signature

Date

Neva Rogers

Nex-Tech Representative

WE DO I.T.

BUILDING STRATEGIC I.T. PARTNERSHIPS
driving client success



nex-tech.com/business

DECEMBER 2022 UPDATED KASB POLICIES AND FORMS

The KASB December 2022 policy updates are now available. The following policy recommendations have been made by the KASB Legal/Policy Services staff. The table below explains in detail the changes in recommended policies. Most of these changes were made to provide additional local control and to reflect what most districts have chosen to adopt when given an option. While you may not be required to make any changes to your version of these policies, please review and compare these updates with what you have adopted to ensure you have the most up to date KASB recommended policies.

Finally, you may notice that the policies look a little different. The KASB policies have undergone a facelift. The font and spacing has been updated to 11 pt. Times New Roman with 1.5 inches between lines. If you have any questions concerning these policy updates, please direct them to Leslie Garner, KASB's Policy Specialist/Legal Coordinator, at lgarner@kasb.org or at 1-800-432-2471.

	RATIONALE FOR RECOMMENDED REVISION, ADDITION, OR DELETION	RECOMMENDED ACTION
GAAB Complaints of Discrimination (for staff) (revised)	<p>This policy was revised and updated to clarify the process to be utilized by staff for complaints of certain types of discrimination (not based on sex or in student nutrition programs), specifically including the following:</p> <ul style="list-style-type: none">• Informal procedures for complaints of discriminatory harassment and discrimination;• Formal procedures for complaints of discriminatory harassment and discrimination, including:<ul style="list-style-type: none">○ Any formal complaint is required to be in writing and describe the alleged violation,○ Either the board or the superintendent may appoint an individual other than those listed in the policy to conduct the investigation,○ The complainant and respondent may provide names of potential witness who may have useful information regarding the complaint (but there is no guarantee they will be interviewed), and	Review and adopt if preferred to old policy

	<ul style="list-style-type: none"> ○ The investigator is to notify the parties if the written determination will not be issued within 30 days after the filing of the complaint, but extensions of time are allowed so long as the determination is issued within 10 days of completing the investigation; and ● Formal complaint appeal procedure for complaints of discriminatory harassment and discrimination. <p>All this information was previously in policy KN and using the same process and language for both general complaints and complaints concerning discrimination was confusing to some.</p>	
GCRF Non-School Employment (revised)	This policy was revised to add clarity as to when classified employees may be granted leave for non-school employment.	Review and adopt if preferred to old policy
IDAB Support Programs (revised)	The provisions of this policy regarding dropout prevention and homebound instruction were revised for clarification and ease of use.	Review and adopt if preferred to old policy
IFA Classroom Displays (NEW)	<p>This policy is recommended to provide clarity and guidance to staff regarding appropriate classroom displays.</p> <p>Because classroom displays may reasonably be perceived as having the District's approval, they constitute government speech under the First Amendment, subject to control by the District. This policy would provide guidance regarding appropriate classroom displays.</p>	Review and adopt if considered helpful
JBE Truancy (revised)	<p>The provision of this policy regarding application of truancy law for exceptional children was modified to reflect the statutory interpretation that exceptional children can still be reported as truant even though they are excluded from compulsory attendance law requirements applicable to general education students.</p> <p>K.S.A. 72-3120 states that, except for gifted students, any child who is determined to be an exceptional child under the provisions of the special education for exceptional children act is subject to the compulsory attendance requirements outlined in that act and is exempt from the</p>	Review and adopt to promote compliance with state law and the interpretation of the Kansas State Department of Education

compulsory attendance requirements outlined in K.S.A. 72-3120.

K.S.A. 72-3421 requires the parent of each exceptional child to require such child to attend school to receive the special education and related services which are indicated on the child's IEP or to provide for such services privately.

K.S.A. 72-3121 requires districts to report students who are not attending school as required by law, and this statutory language does not specifically limit its application to students required to attend school under K.S.A. 72-3120.

Therefore, the policy was revised to provide that exceptional students may still be reported as truant if not attending school as required under K.S.A. 72-3421.

JCE Complaints of Discrimination (Title change) (for students) (revised)

This policy was revised to add the complaint procedure to be utilized by students for complaints of certain types of discrimination (not including sex-based discrimination or discrimination in district nutrition programs). Specifically, the provisions include:

- Informal procedures for complaints of discriminatory harassment and discrimination;
- Formal procedures for complaints of discriminatory harassment and discrimination, including:
 - Any formal complaint is required to be in writing and describe the alleged violation,
 - Either the board or the superintendent may appoint an individual other than those listed in the policy to conduct the investigation,
 - The complainant and respondent may provide names of potential witness who may have useful information regarding the complaint to the investigator but cannot compel interviews of these people, and
 - The investigator must notify the parties if the written determination will not be issued within 30 days

Review and adopt if preferred to old policy

	<p>after the filing of the complaint and must issue a determination within 10 days of the investigation's completion if the 30-day timeline is exceeded; and</p> <ul style="list-style-type: none"> • Formal complaint appeal procedure for complaints of discriminatory harassment and discrimination. • The provision regarding Complaints about School Rules was moved to Policy KN. 	
JDD Suspension and Expulsion Procedures (revised)	The provision of this policy regarding appeal hearings was revised to reflect the statutory language more clearly, specifically that a student discipline appeal hearing must be held within 20 days of the receipt of the notice of appeal.	Review and adopt to promote compliance with state law
KN Complaints (revised)	<p>This policy was revised to clearly outline the proper complaint procedures for general complaints, specifically the following:</p> <ul style="list-style-type: none"> • Informal procedures for general complaints; • Formal procedures for general complaints, including: <ul style="list-style-type: none"> ○ Any formal complaint is required to be in writing and describe the alleged violation, ○ Either the board or the superintendent may appoint individual other than those listed in the policy to conduct the investigation, ○ The complainant and respondent may provide names of potential witness who may have useful information regarding the complaint, and ○ The investigator must notify the parties if the written determination will not be issued within 30 days after the filing of the complaint and must issue a determination within 10 days of the investigation's completion if the 30-day timeline is exceeded; • Formal complaint appeal procedure for general complaints; and • Brief descriptions and any relevant policy references of other types of complaints and their procedures, including Complaints 	Review and adopt if preferred to old policy

about School Rules moved from Policy JCE.		
LED Family Night (DELETED)	This policy was deleted to allow flexibility for local boards and districts to determine when school activities and events will be held.	Review and adopt if LED is deleted
TOTALS =	Existing Policy Revisions – 7 New Policy - 1 Deleted Policy – 1 Existing Table of Contents – I Existing Table of Contents – J Existing Table of Contents - K Existing Table of Contents – L	

Complaints of Discrimination

GAAB

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN, and KNA)

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, ~~and/or~~ harassment due to race, color, national origin, religion, sex, age, genetic information, or disability.

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, genetic information, or religion in the admission to, access to, treatment, or employment in the district's programs and activities is prohibited. (Position, address, email address, and phone number of the district compliance coordinator) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 (with the exception of discrimination on the basis of sex), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended.

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at (Position or name, address, email address, and phone number of Title IX Coordinator). More information may be obtained on discrimination on the basis of sex by contacting the Title IX Coordinator.

Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA, and more information may be obtained on procedures for filing such a complaint by contacting the district compliance coordinator.

Unless otherwise provided in board policy, general complaints, those not alleging acts of discrimination, will be resolved using the district's general complaint procedures in policy KN.

Any employee who engages in discriminatory, harassing, or retaliatory conduct shall be subject to disciplinary action, up to and including termination.

Except as otherwise provided in this policy and board policies GAAC, JGEC, and KNA, any incident of discrimination in any form shall promptly be reported to an employee's immediate supervisor, the building principal, or the district compliance coordinator for investigation and corrective action by the building or district compliance officer. Complaints alleging discriminatory and/or harassing conduct on the part of the superintendent shall be addressed to the board of education. Any employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination.

~~_____ Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, genetic information, or religion in the admission to, access to, treatment, or employment in the district's programs and activities is prohibited. (Position, address, email address, and phone number of the district compliance coordinator) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 except discrimination on the basis of sex, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended.~~

~~Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at (Position or name, address, email address, and phone number of Title IX Coordinator). More information may be obtained on discrimination on the basis of sex by contacting the Title IX Coordinator.~~

~~_____ Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA, and more information may be obtained on procedures for such complaint by contacting the district compliance coordinator.~~

~~_____ Complaints of discrimination should be addressed to an employee's supervisor or to the building principal or the compliance coordinator. Complaints against the superintendent should be addressed to the board of education.~~

~~Unless otherwise provided herein, complaints of discrimination will be resolved using the district's discrimination complaint procedures in policy KN.~~

~~Complaints of Discrimination—GAAB-2~~

~~_____ The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.~~

~~_____ Except as otherwise provided in board policy regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:~~

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures described herein, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy shall be forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a

determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline for completion. In no event shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.

- If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
- If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.

Formal Complaint Appeal

- The complainant or respondent may appeal the determination of the complaint.
- Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or the superintendent, or by the board itself.
- The request to appeal the resolution shall be made within 20 days after the date of the written determination of the complaint at the lower level.
- The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed.
- The appeal officer will issue a written determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.

If it is determined at any level that discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Approved:

KASB Recommendation – 2/98; 8/98; 4/07; 6/09; 6/15; 6/19; 6/20; 7/20; [12/22](#)

Non-School Employment

GCRF

Classified employees shall not be excused during their regularly ~~assigned time schedule~~ duty day to perform outside employment. unless, upon receipt of the employee's leave request, the supervisor determines:

- The requesting employee has adequate leave time available;
- The requesting employee's absence will not interfere with regular work operations; and
- The leave is approved prior to the requested leave being taken.

The supervisor may approve leave without pay for extraordinary circumstances.

Except as otherwise specified above, Classified employees shall not engage in outside employment which interferes with their job duties or responsibilities.

Approved:

KASB Recommendation – 2/98; 4/07; [12/22](#)

Support Programs

IDAB

(See IC and LDD)

Support program information approved by the board shall be filed with the clerk and made available to staff as needed.

Drug Education

All students shall be made aware of the legal, social and health consequences of drug and alcohol use. Students shall be instructed on effective techniques for resisting peer pressure to use illicit drugs or alcohol. Students shall be informed that the use of illicit drugs and the unlawful possession and use of alcohol is both wrong and harmful.

The board's comprehensive drug and alcohol abuse and prevention program shall be included as part of the district's curriculum. The curriculum at each grade level shall be age-appropriate and developmentally based.

A student who voluntarily seeks assistance, advice or counseling from school personnel regarding drugs or drug abuse shall not be disciplined by school authorities because the student sought assistance.

Student Mental Health

The superintendent may develop and implement a student mental health awareness program. The superintendent shall identify community or area mental health agencies able to provide assistance.

Dropout Prevention

The superintendent may develop and implement programs to prevent students from dropping out of school, or to encourage dropouts to return to school ~~shall be: (fill in district program(s) here).~~

The staff shall incorporate the philosophy and goals of this policy into the schools' programs.

At-Risk Students

The superintendent shall be responsible for developing a program for identifying and working with at-risk students.

Guidance

The guidance program shall be organized to serve all students.

Counselor(s) shall provide guidance services consistent with district philosophy, job descriptions and board policies.

Homebound Instruction

Homebound instruction may be provided to a student as deemed necessary by the superintendent or by the student's Individualized Education Program (IEP) team or Section 504 team. If a child is unable to attend school because of lengthy illness or injury, homebound instruction may be provided if:

~~————The parent makes the request for homebound instruction; and
Support Programs ——— IDAB-2~~

~~————The Superintendent or principal, the student’s IEP team or a section 504 team recommends
homebound placement based on information indicating homebound instruction is medically necessary.~~

~~————The principal shall be responsible for obtaining a teacher for the student. When appropriate, the
director of special education is responsible for filing the necessary papers with the Division of Student
Support Services, State Board of Education.~~

Approved:

KASB Recommendation – 6/04; 4/07; [12/22](#)

Classroom Displays

IFA

(See IKD, IKDA and KN)

Materials displayed in and around a classroom are generally considered instructional materials and must comply with board policy. They may be selected by the classroom teacher but should be grade-level appropriate and align with the subject-matter being taught. Materials or displays not meeting these criteria are subject to removal by the principal.

Classrooms are not public forums for the display or distribution of political, religious, or personal viewpoints. Employees may not use classrooms for the posting or display of materials to promote or convey a political, religious, or personal message.

This policy does not require a principal to remove photos, decorations, or other personal items from a teacher's desk or surrounding area as long as the items do not disrupt the learning process.

Approved:

KASB Recommendation – 12/22

Truancy

JBE

(See AEB, IDCE, JBD, and JQ)

Unless reporting would violate the terms of any memorandum of understanding between the district and the authority to which reports would be made. The building principal (or ____) shall report students who are inexcusably absent from school to the appropriate authority.

Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester, or seven unexcused absences in a school year, whichever comes first. Truancy shall not apply to students who have attained a high school diploma, a general educational development credential, or a high school equivalency credential ~~or any child who is determined to be an exceptional child, except for an exceptional child who is determined to be a gifted child, under the provisions of the special education for exceptional children act.~~ Exceptions also exist for students attending the Kansas academy of mathematics and science and for students who are part of a recognized church or religious denomination objecting to a regular public high school education under circumstances specified in state law.

For truancy purposes, being enrolled and continuously attending a public school; a private, denominational, or parochial school taught by a competent instructor for a period of time which is substantially equivalent to the period of time public school is maintained in the school district in which the private, denominational, or parochial school is located; or a combination of attendance in both a public school and a private, denominational, or parochial school may satisfy compulsory attendance requirements. School year means the period from July 1 to June 30. Students who are absent without a valid excuse for a significant part of any school day shall be given an unexcused absence for truancy accounting purposes considered truant.

Prior to reporting to either the Department for Children and Families (if the student is under 13) or the county or district attorney (if the student is 13 or more years of age but less than 18 years of age), a letter shall be sent to the student's parent(s) or guardian notifying them that the student's failure to attend school without a valid excuse shall result in the student being reported truant.

Waiver of Compulsory Attendance Requirements

Students 16 or 17 years of age may be exempt from compulsory attendance regulations if:

- The student is regularly enrolled in and attending a program recognized by the board as an approved alternative educational program;
- the parent(s) or person acting as parent provides written consent to allow the student to be exempt from the compulsory attendance requirement and the student and the student's parent or person acting as parent attend the counseling session required by law and signs the appropriate consent and waiver form;

- the student is not subject to truancy law in accordance with law or this policy;
- the child is regularly enrolled and continuously attending school as required by law and is concurrently enrolled in a postsecondary educational institution; or
- the student is exempt from compulsory attendance requirements pursuant to a court order.

Involvement of Law Enforcement

Law enforcement officers may return truant children to the school where the child is enrolled, to the child's parent or guardian, or to another location designated by the board to address truancy issues.

Reporting to Parents

If a truant child is returned to school by a law enforcement official, the principal shall notify the parent or guardian.

Dual Enrollment Students

Eligible students who are enrolled in a board-approved dual enrollment program shall not be considered truant for the hours during the school day they attend classes at a Regent's university, community college, technical college, vocational educational school, or Washburn University.

Approved:

KASB Recommendation – 7/96; 9/97; 8/98; 7/02; 6/04; 6/06; 4/07; 6/10; 6/12; 11/12; 1/13; 6/16; 6/22;
[12/22](#)

Complaints of Discrimination

JCE

(See JDDC, JGEC, JGECA, KN, and KNA)

Complaints About Discrimination

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, ~~and/or~~ harassment due to race, color, religion, sex, age, national origin, or disability.

~~Any incident of discrimination including acts of harassment shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.~~

Discrimination against any student on the basis of race, color, national origin, sex, disability, or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. (Position, address, phone number of compliance coordinator) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and ~~the~~ Americans with Disabilities Act of 1990.

~~Any incident of discrimination, including acts of harassment, shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.~~

Any ~~student who believes that he or she has been discriminated against may file a complaint with~~ ~~perceived~~ incident of discrimination in any form shall be promptly reported to the building principal, another administrator, the ~~guidance~~ counselor, ~~or~~ another certified staff member, ~~or the district compliance coordinator for investigation and corrective action by the building or district compliance officer~~. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. ~~Complaints alleging discriminatory and/or harassing conduct on the part of the superintendent shall be addressed to the board of education.~~ Any ~~general~~ student complaint, ~~not alleging an act~~ of discrimination, shall be resolved under the district's ~~discrimination-general~~ complaint procedures in policy KN.

~~Except as otherwise provided in this policy or board policies GAAC, JGEC, or KNA regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about~~

discrimination, including complaints of harassment, will be resolved through the following complaint procedures.

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures described herein, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.

- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline for completion. In no event, shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.
 - If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
 - If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.

Formal Complaint Appeal

- The complainant or respondent may appeal the determination of the complaint.
- Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or the superintendent, or by the board itself.
- The request to appeal the resolution shall be made within 20 days after the date of the written determination of the complaint at the lower level.
- The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed.
- The appeal officer will issue a written determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education or the Kansas Human Rights Commission.

Complaints About School Rules

~~Any student may file a complaint with the principal concerning a school rule or regulation as it applies to the student. The complaint shall be in writing, filed within 20 days following the application of the rule or regulation, and must specify the basis for the complaint. The principal shall investigate the complaint and inform the student of the resolution within 10 days after the complaint is filed.~~

Approved:

KASB Recommendation – 7/96; 8/98; 4/07; 6/15; 12/22

Suspension and Expulsion Procedures

JDD

(See AEB, EBC, IHEA, JBD, JCDBB, JDC, JCDA, JDDB, JDDC, and JHCAA)

Except as limited by Section 504 or the Individuals with Disabilities Education Act (“IDEA”), a student may be suspended or expelled, for reasons set forth in Kansas law. Any student who is suspended for a period of more than 10 days or expelled shall receive a copy of the current suspension and expulsion law and this policy. Suspension/expulsion hearings shall be conducted by the superintendent/designee or other certificated employee, or committee of certificated employees of the school in which the pupil is enrolled, or by any other hearing officer appointed by the board.

Reasons for Suspension or Expulsion

Students may be suspended or expelled for one or more of the following reasons:

- Willful violation of any published, adopted student conduct regulation;
- Conduct which substantially disrupts, impedes, or interferes with school operation;
- Conduct which endangers the safety or substantially impinges on or invades the rights of others;
- Conduct which constitutes the commission of a felony;
- Conduct at school, on school property, or at a school supervised activity which constitutes the commission of a misdemeanor;
- Disobedience of an order of a school authority if the disobedience results in disorder, disruption or interference with school operation; and
- Possession of a weapon at school, on school property or at a school- sponsored event.

Short-term Suspension

Except in an emergency, a short-term suspension (not exceeding ten school days) must be preceded by oral or written notice of the charges to the student and an informal hearing. If a hearing is not held prior to the suspension, an informal hearing shall be provided no later than 72 hours after imposition of a short-term suspension.

Written notice of any short-term suspension shall be delivered to the student’s parent or guardian within 24 hours after the suspension has been imposed. Short-term suspension hearings may be conducted by any person designated in policy as having the authority to suspend.

At the informal suspension hearing, the student shall have the right to be present and to be notified of the charges and the basis for the accusation. The student shall have the right to make statements in his/her defense after receiving notice of the charges.

Suspension and Expulsion Procedures

JDD-2

Long-Term Suspension or Expulsion

Before a student is subject to long-term suspension (not to exceed 90 school days) or expulsion (not to exceed 186 school days or one calendar year for certain weapon and/or destructive device violations), a hearing shall be conducted by a hearing officer who has been authorized by the board. Formal hearings shall be conducted according to procedures outlined in current Kansas law and:

- The student and parents or guardians shall be given written notice of the time, date and place of the hearing.
- The notice shall include copies of the suspension/expulsion law, and appropriate board policies, regulations and handbooks.
- The hearing may be conducted by either a certified employee or committee of certified employees authorized by the board, the chief administrative officer, or other certified employee of the district in which the student is enrolled, or by an officer appointed by board. Expulsion hearings for weapons violations shall be conducted in compliance with Kansas law by persons appointed by the board.
- Findings required by law shall be prepared by the person or committee conducting the hearing.
- A record of the hearing shall be available to students and parents or guardians according to Kansas law.
- Written notice of the result of the hearing shall be given to the pupil and to parents and guardians within 24 hours after determination of such result.

Rules Which Apply in all Cases When a Student May be Suspended or Expelled

- Refusal or failure of the student and/or the student's parents to attend the hearing shall result in a waiver of the student's opportunity for the hearing.
- A student suspended for more than 10 school days or expelled from school shall be provided with information concerning services or programs offered by public and private agencies which provide services to improve the student's attitude and behavior.
- A student who has been suspended or expelled shall be notified of the day the student can return to school.
- If the suspension or expulsion is not related to a weapons violation, the principal may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation. (See JDC)

Suspension and Expulsion Procedures

JDD-3

- If the expulsion is related to a weapons violation the superintendent may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation if the student is allowed to return. (See EBC, JCDBB and JDC)
- The days a student is suspended or expelled are not subject to the compulsory attendance law.
- During the time a student is suspended or expelled from school, the student may not:
- Be on school property or in any school building without the permission of the principal.
- Attend any school activity as a spectator, participant or observer.

A student over the age of 18 or the parents or guardian of a student who is suspended for more than 10 days or expelled from school may appeal to the board within 10 calendar days of receiving written notice of the hearing results.

When a suspension is imposed during the school day, the student shall not be removed from school until a parent has been notified. If a parent cannot be notified during regular school hours, the student shall remain at school until the regular dismissal time.

Student Rights During a Long-Term Suspension/Expulsion Hearing

The student shall have the right:

- to counsel of his/her own choice;
- to have a parent or guardian present;
- to hear or read a full report of testimony of witnesses;
- to confront and cross-examine witnesses who appear in person at the hearing; to present his or her own witnesses;
- to testify in his or her own behalf and to give reasons for his or her conduct;
- to an orderly hearing; and
- to a fair and impartial decision based on substantial evidence.

Appeal to the Board

The following conditions shall apply if a student who is age 18 or older or the student's parent or guardian files a written appeal of a suspension or expulsion:

- Written notice of the appeal shall be filed with the clerk within 10 calendar days of receiving the results of the hearing.

- The board ~~or hearing officer appointed by the board~~ shall ~~schedule an~~hear the appeal ~~with the board or a hearing officer appointed by the board~~ within 20 calendar days ~~after the notice of appeal is filed~~.

Suspension and Expulsion Procedures

JDD-4

- The student and the student's parent shall be notified in writing of the time and place of the appeal at least 5 calendar days before the hearing.
- The hearing shall be conducted as a formal hearing using rules similar to those noted earlier for expulsion hearings.
- The board shall record the hearing.
- The board shall render a final decision no later than the next regularly scheduled board meeting after the conclusion of the appeal hearing.

Approved:

KASB Recommendation – 7/96; 8/98; 6/99; 6/00; 4/04; 6/06; 4/07; 12/14; 12/15; 6/21; [12/22](#)

Complaints

KN

(See BCBI, GAAC, GAACA, GAAB, GAAF, IF, IKD, JCE, JGEC, JGECA, and KNA)

General Complaints

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. If the investigation and determination procedures of a complaint are not regulated in another board policy or the negotiated agreement, as applicable, it will be designated a general complaint subject to processing under this policy. Whenever a general complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

~~Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. Harassment of an individual on any of these grounds is also prohibited. (Position, address, email address, and phone number of compliance coordinator) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended. Information concerning the provisions of these Acts, and the rights provided thereunder, are available from the compliance coordinator.~~

Informal Procedures

The building principal shall attempt to resolve general complaints in an informal manner at the building level. Any school employee who receives a general complaint shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures of this policy, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy will be forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline for completion. In no event shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.
 - If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
 - If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant or respondent may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or

superintendent, or by the board itself. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.

- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

If it is determined at any level that a violation of board policy or school rules occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Complaints About Discrimination or Discriminatory Harassment

~~Complaints of discrimination or discriminatory harassment by an employee, excluding complaints regarding discrimination or harassment on the basis of sex or in child nutrition programs, should be addressed to the employee's supervisor, the building principal, or the district compliance coordinator. Such complaints by a student should be addressed to the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of such discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. Complaints by any other person alleging such discrimination should be addressed to the building principal or the district compliance coordinator. Except as otherwise provided in this policy regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:~~

Informal Procedures

~~The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the~~

individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint. If such discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Formal Complaint Procedures

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the accused no later than 30 days after the filing of the complaint.

- ~~○ If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.~~
- ~~○ If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.~~
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board, or by the board itself as determined by the board. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.
- If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.
- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Complaints About Discrimination on the Basis of Sex

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC, [for staff](#), and JGEC, [for students](#), and shall be directed to the Title IX Coordinator at ([pPosition or name, address, email address, and phone number of Title IX Coordinator](#)).

Complaints About Discrimination or Discriminatory Harassment Not on the Basis of Sex

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, genetic information, or religion in the admission to, access to, treatment, or employment in the district's programs and activities is prohibited. (Position, address, email address, and phone number of the district compliance coordinator) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 (with the exception of discrimination on the basis of sex), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended.

For more information regarding what qualifies as discrimination or harassment on the basis of race or disability, see board policies GAACA applying to staff members and JGECA applying to students.

For information regarding the investigation or resolution process for complaints of discrimination or discriminatory harassment not involving sex-based conduct or district child nutrition programs, see board policies GAAB for staff members and JCE for students.

Complaints Concerning Child Nutrition Programs

Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA.

Complaints About Policy

The superintendent shall report any unresolved complaint about policies to the board at the next regularly scheduled board meeting.

Complaints About Curriculum (See IF)

The superintendent shall report a failure to resolve any complaint about curriculum to the board at the next regularly scheduled board meeting. See board policy IF for complaints dealing with textbooks and instructional materials.

Complaints About Instructional Materials

The building principal shall report any unresolved complaint about instructional materials to the superintendent immediately promptly after receiving the complaint. See board policy IF.

Complaints About Facilities and Services

The superintendent shall report any unresolved complaint about facilities and services to the board at the next regularly scheduled board meeting.

Complaints About Personnel

The superintendent or the building principal involved shall report any unresolved complaint about personnel to the board at the next regularly scheduled board meeting.

Complaints About Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy GAAF.

Complaints About School Rules

Any student may file a complaint with the principal concerning a school rule or regulation as it applies to the student. The complaint shall be in writing, filed within 20 days following the application of the rule or regulation, and must specify the basis for the complaint. The principal shall investigate the complaint and inform the student of the resolution within 10 days after the complaint is filed.

Approved:

KASB Recommendation – 9/97; 8/98; 3/00; 4/07; 6/13; 6/15; 6/20; 7/20; [12/22](#)

LED Family Night

DELETED – REMOVE FROM POLICY MANUAL UPON ADOPTION.

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1/6/2023

Almena Schools
512 Bryant St
Almena, KS 67622

Quote Commercial RO

	Install Aqua-Clear LCRO System #01026792	\$1095.00
	-100 gpd	
	-Can be hooked to existing 3 gal tanks	
	-Labor and Parts included	
Optional:	9 gallon storage tank	\$200.00
	-Need to consider this	
	Booster Pump-for low pressure application	\$600.00
	-Should not need this	
	Demand Pump-Push water to destination	\$125.00
	-Do not think you need this	

You can contact me with any questions or concerns that you have at 785-475-2471.

Thank You,

Matt Ostmeyer
Owner
Culligan of Oberlin
785-475-2471
culliganofoberlin@gmail.com

STATE OF KANSAS



PROCLAMATION
BY THE
GOVERNOR

TO THE PEOPLE OF KANSAS, GREETINGS:

Whereas, the mission of public schools is to meet the diverse educational needs of all children and prepare them for future success; and

Whereas, the Kansas Constitution entrusts locally elected school boards with the maintenance, development, and operations of Kansas' public school system; and

Whereas, local school board members are accountable to their communities for accomplishing the mission of public education in Kansas; and

Whereas, Kansas public school board members advocate for our communities, our children, and our public schools; and

Whereas, the members of Kansas public school boards of education are committed to providing an excellent education for every child in each community; and

Whereas, locally election school board members devote countless hours to the governance of our public education system and success of Kansas children.

NOW, THEREFORE, I, Laura Kelly, GOVERNOR OF THE STATE OF KANSAS, do hereby proclaim, January 2023, as

School Board Recognition Month

in the state of Kansas and I urge all citizens to join in this observation.

DONE: At the Capitol in Topeka
under the Great Seal of
the State this 1st day of
January, A.D. 2023



BY THE GOVERNOR:

Laura Kelly
Scott School
Secretary of State
Cheryl Paul
Assistant Secretary of State