



ALMENA

NORTHERN VALLEY SCHOOLS USD 212

BOARD MEETING IN ALMENA
MONDAY, MAY 10, 2021, AT 6:30 PM
ALMENA HIGH SCHOOL
512 W BRYANT STREET
ALMENA, KS 67622
PHONE (785) 669-2445



LONG ISLAND

A Board Meeting in Almena of the Board of Trustees of Northern Valley Schools was held Monday, May 10, 2021, beginning at 6:30 PM in the Almena High School
512 W Bryant Street
Almena, KS 67622.

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NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Board Meeting in Long Island of the Board of Trustees of Northern Valley Schools was held Monday, April 12, 2021, beginning at 6:30 PM in the Long Island Middle School, 627 Washington, Long Island, KS 67647.

Shanna Hammond: Present
Christopher Rogers: Absent
Laquita Smith: Present
Hilary Van Patten: Present
Rich Wenzl: Present
Steven Whitney: Present

Mr. Ken Tharman, Mr. Marvin Gebhard, Mr. Brian Thompson, Mrs. Sandra Dole, Mrs. Jodi Cox, Mrs. Katie Grote and Mrs. Lidia Knapp in attendance. Nicole Simeon and Angela Thalheim attended via Zoom.

Christopher Rogers: Present

I. Call to Order

6:30 p.m. President VanPatten called the meeting to order. Five board members present. Made a motion to approve the agenda as presented. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Rich Wenzl and seconded by Steven Whitney, Carried.



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Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

V. Hearing of Visitors

A. Katie Grote

Mrs. Grote shared that the year is going fast and Forensics has gone really well.

B. Mapes & Miller Audit Report

Mr. Thompson presented the discussion draft and reviewed the findings with the board. I recommend the board approve the audit report as presented. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

6:43 p.m. Mr. Thompson left the meeting. Made a motion to go into executive session to discuss nonelected personnel matters in order to protect the privacy interests of the individual(s) and that we return to open session in this room at 6:59 p.m. retaining Mr. Gebhard and Mr. Tharman. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Absent
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

6:56 p.m. Mr. Rogers entered the meeting. 6:59 p.m. returned to open session. Made a motion to go into executive session to discuss nonelected personnel matters in order to protect the privacy interests of the individual(s) and that we return to open session in this room at 7:04 p.m. retaining Mr. Gebhard and Mr. Tharman. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

7:04 p.m. returned to open session. Made a motion to go into executive session to discuss nonelected personnel matters in order to protect the privacy interests of the individual(s) and that we return to open session in this room at 7:09 p.m. retaining Mr. Gebhard and Mr. Tharman. 7:06 p.m. Mrs. Cox was asked to join the meeting. 7:09 p.m. returned to open session. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.



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Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea
Yea: 6, Nay: 0

C. Jodi Cox

Mrs. Cox asked the board about the summer weight program and the locker rooms. She inquired about possibly moving it for the summer. She also shared additional concerns.

7:12 p.m. Mrs. Gebhard entered the meeting.

7:13 p.m. Mrs. Cox left the meeting.

D. Jill Gebhard

Mrs. Gebhard shared that she loved the student led conferences. She shared that there was a good turn out.

VI. Old Business

A. Technology Update

Mr. Tharman shared that he brought a chrome book to share with the board so that they could see one. The iPads have been ordered. Scheduled to be here the middle to end of May. Mr. Hopkins asked that the current iPads remain in the classrooms so he knows what apps to install on each. Teachers just need to tag them defective, doesn't charge, etc. They did do state assessments testing on the chrome book.

B. Building repairs

Mr. Tharman shared the bids he received. Renewal by Anderson was just going to redo the one they presented three years ago, but have not responded since. President Van Patten asked questions of Mr. Tharman and he responded. Mr. Tharman has completed two grants and is waiting upon board approval to send them off. Mr. Tharman stated that he is also still waiting on the grant he submitted to Dane G. Hansen Foundation for the pin tucking and sealing. Mr. Gebhard shared that the middle school is a historical building. He will look into that. I recommend the board approve the window bid from Energy Guard to replace the single-pane storm windows in the GS, MS, and HS. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea
Yea: 6, Nay: 0

C. Possible Purchases

Mr. Gebhard shared a few years ago we replaced the carpet in the kindergarten room. He suggested replacing the carpet in a few of the rooms each year. He would like to replace the carpet in the 4th grade, grade school library, and the old weight room as well as replacing a counter and sink in Long Island and some tables in the Almena kitchen. Made a motion to approve the Hobart and Carpet one bids as presented. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea



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Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

D. Utility Bills

Mr. Tharman shared about the increase in heating and gas and the big talk about the Texas situation. Symmetry is the carrier who gets it here, Midwest Energy supplies the natural gas and Prairie Land Electric provides the electricity. Midwest and Prairie Land both had increases, but very manageable. Symmetry was nine times the normal amount. He also stated that Kansas Association of School Boards (KASB) has been keeping us up to date on KJUMP. Option 1 is pay it all or call and work it out over six months. Option 2 is join the lawsuit. Mr. Tharman suggested to call and pay \$4,000 over the next few months and have it paid off within six months. A brief discussion arose. The board agreed to wait until the next board meeting (which would be just before the deadline to join the lawsuit) and then decide if joining the lawsuit would be beneficial.

7:40 p.m. Mrs. Hammond and Mr. Gebhard left the meeting for a short break.

7:42 p.m. Mrs. Hammond and Mr. Gebhard returned to the meeting.

E. Website and App

Mr. Tharman shared that we are moving forward with the Website and App. Ms. Simeon is the one that is running with that. Process is moving very well.

VII. Personnel

A. Resignations

I recommend the board approve Cindy Wright's bus driver resignation, Alissa Krafft's Scholars Bowl resignation, Nicole Simeon's secretary/treasurer resignation, and Rebecca Lawhorn's teaching resignation as presented. This motion, made by Shanna Hammond and seconded by Christopher Rogers, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

B. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 8:16 pm in this board room. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

8:16 p.m. returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 8:26 p.m. in this board room. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.



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Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

8:26 p.m. returned to open session. Took a break. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 8:38 p.m. in this board room. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

8:38 p.m. returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 8:43 p.m. in this board room. Mrs. Knapp was asked to join the meeting. She left executive session at 8:40 p.m. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

C. Certified Staff

I recommend the board approve the hiring of Sarah Rudd for the 2021 - 22 school year as the Music / Band teacher. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

I recommend the board approve the hiring of Jessie Thalheim for the 2021-2022 school year. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea



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Yea: 6, Nay: 0

D. Supplementals

I recommend the board announce the nonrenewal of contract for Jodi Cox's supplemental positions (HS Asst. VB and HS Girls BB). This motion, made by Christopher Rogers and seconded by Rich Wenzl, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Yea
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 6, Nay: 0

I recommend the board hire Amy McKinney for the JH Asst. VB coach position. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Yea
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 6, Nay: 0

VIII. New Business

A. Leave Requests

I recommend the board approve the leave request for Monica Bach as presented. This motion, made by Rich Wenzl and seconded by Shanna Hammond, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Yea
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 6, Nay: 0

B. Kindergarten Readiness Report

Mr. Gebhard shared that you may or may not know that our school is divided into committees. He proceeded to share about the Kindergarten Readiness Report, the early learning program, preschool program and how to help enrollment and prepare the kids for kindergarten. Out-of-district students would be charged \$100.00/month with additional stipulations, IEP, a sibling already enrolled. Mrs. Dole shared her thoughts. Next meeting need to work out the fine details. A good discussion arose. Prescreening is May 3, 2021. Made a motion to go into executive session for purchase of property to protect the privacy interests of the property to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 9:16 p.m. in this board room. This motion, made by Laquita Smith and seconded by Christopher Rogers, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Yea
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea



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Yea: 6, Nay: 0

9:16 p.m. Returned to open session. Made a motion to go into executive session for purchase of property to protect the privacy interests of the property to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 9:21 p.m. in this board room. This motion, made by Laquita Smith and seconded by Christopher Rogers, Carried.

- Shanna Hammond: Yea
- Christopher Rogers: Yea
- Laquita Smith: Yea
- Hilary Van Patten: Yea
- Rich Wenzl: Yea
- Steven Whitney: Yea

Yea: 6, Nay: 0

9:21 p.m. Returned to open session.

9:22 p.m. Mrs. Dole left the meeting.

C. Site Council Report

Mr. Gebhard shared that Site Council met a few weeks ago. They were updated on the wellness committee. This is a group of parents who provide feedback on items pertaining to the school. They are in charge of the *Wall of Fame*. May 14, 2021 - Chuck Fessenden, Monica Wilson and Pat David will be inducted into the Wall of Fame. Mr. Gebhard shared that he appreciates the Site Council's time for volunteering.

D. Summer Custodial Help

Mr. Tharman shared that he would like to hire three summer custodial helpers; offering to adults first, then to the upcoming senior and junior classes. I recommend the board approve the hiring of three adults and/or HS junior or seniors to help with summer custodial duties at a rate of \$10.50 / hour. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

- Shanna Hammond: Yea
- Christopher Rogers: Yea
- Laquita Smith: Yea
- Hilary Van Patten: Yea
- Rich Wenzl: Yea
- Steven Whitney: Yea

Yea: 6, Nay: 0

9:25 p.m. Mrs. Gebhard left the meeting.

E. Graduation

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 9:30 p.m. in this board room. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

- Shanna Hammond: Yea
- Christopher Rogers: Yea
- Laquita Smith: Yea
- Hilary Van Patten: Yea
- Rich Wenzl: Yea
- Steven Whitney: Yea

Yea: 6, Nay: 0

9:30 p.m. Returned to open session. Made a motion to go into executive session to discuss nonelected personnel matters in order to protect the privacy interests of the individual(s) and that we return to open session in this room at 9:35 p.m. retaining Mr. Gebhard and Mr. Tharman. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.



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Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

The seniors are requesting Mrs. Van Patten and Mrs. Hammond to hand out diplomas at graduation. They are also requesting an outside graduation ceremony (in front of the high school).

9:35 p.m. Returned to open session.

F. Negotiations

Made a motion to go into executive session to discuss negotiation matters to protect the public interests in negotiating a fair and equitable contract retaining Mr. Gebhard and Mr. Tharman. and that we return to open session in this room at 9:44 p.m. This motion, made by Christopher Rogers and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

9:44 p.m. Returned to open session. Made a motion to go into executive session to discuss negotiation matters to protect the public interests in negotiating a fair and equitable contract retaining Mr. Gebhard and Mr. Tharman. and that we return to open session in this room at 9:50 p.m. This motion, made by Christopher Rogers and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

9:50 p.m. Returned to open session. Made a motion to go into executive session to discuss negotiation matters to protect the public interests in negotiating a fair and equitable contract retaining Mr. Gebhard and Mr. Tharman. and that we return to open session in this room at 9:55 p.m. This motion, made by Christopher Rogers and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

9:55 Returned to open session.



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IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman shared he received a letter from Phillips County Treasurer regarding discrepancy of county tax distributions. He also shared about the student-led conferences. He expressed that there was a good turnout. Staff night on Tuesday night/ hosted WKLL Forensics meet that day/ Track and golf tomorrow/ prom on Saturday/ blood drive on the 20th/ Senior/Faculty games on the 26th.... grab your gym shorts and join in. Also dance and cheer tryouts are the 28th, he finally shared an email he received from Dr. Randy Watson. He read the email to the board. USD 212 received the Commissioner's Award. Mr. Gebhard shared that the Commissioner's Award recognizes those districts that outperform their predicted postsecondary effectiveness rate above a .40 standard deviation.

B. K-8 Principal Report

Mr. Gebhard shared that he was approached by some kids asking with the mask mandate lifted if it would be possible to get the salad bar back. He asked Mrs. Bach if she could look into this. Mr. Tharman called Norton County Health Department. It was agreed to have the kids use hand sanitizer before using the salad bar.

Elementary student-led conferences went well. PLC met at grade school today. Mr. Gebhard shared that he leaves the room so the staff can speak freely. Junior high track is going well; there is track meet Friday. The junior high also went to Ameritowne. He proceeded to share with the board what Ameritowne is. The highlight was the police officer. Thank you to the United Methodist Church for allowing the Junior high to use the church for the music contest. State assessments are in full gear. Mr. Gebhard told the board he appreciates all you do.

X. Reports of Board Members

XI. Adjournment

Made a motion to adjourn. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea
Yea: 6, Nay: 0

USD 212

Payment Management Invoice Report

[Cycle Name]: "FY20-21"

Invoice Status	Invoice(s)	Invoice Type	Submit Date	PO Number	Ordering Vendor	Invoice Amount
Include	33748	Regular	05/10/2021	21-1134	Phillipsburg Homestore	\$7.09
Include	63020	Regular	05/10/2021	21-1132	AFPLANSERV	\$17.00
Include	05102021	Regular	05/10/2021	21-1131	KSHAA	\$24.00
Include	05102021	Regular	05/10/2021	21-1125	Angela Knuth	\$28.90
Include	365243	Regular	05/10/2021	21-1144	Kowpoke Supply	\$29.99
Include	05102021	Regular	05/10/2021	21-1114	Phillipsburg High School	\$32.00
Include	273198-1	Regular	05/10/2021	21-1133	Sawyer's Ace Hardware	\$34.97
Include	05102021	Regular	05/10/2021	21-1105	Rexford Forensics	\$40.00
Include	1134	Regular	05/10/2021	21-1092	Downtown Car Wash	\$44.55
Include	433295	Regular	05/10/2021	21-1115	KSHSAA	\$48.00
Include	05102021	Regular	05/10/2021	21-1123	Kelli Hueneke	\$50.78
Include	308103729242	Regular	05/10/2021	21-1103	School Specialty	\$51.11
Include	05102021	Regular	05/10/2021	21-1090	Ideal Linen & Uniform	\$62.68
Include	4053	Regular	05/10/2021	21-1147	4B Farm, LLC	\$67.50
Include	1973	Regular	05/10/2021	21-1120	Northwest Kansas Library System	\$72.73
Include	414811	Regular	05/10/2021	21-1151	Ostmeyer Inc dba Culligan Soft Water Service	\$73.50
Include	004445	Regular	05/10/2021	21-1095	Doug's Alignment	\$80.00
Include	179717	Regular	05/10/2021	21-1110	A&S Plumbing	\$80.00
Include	0061	Regular	05/10/2021	21-1116	City Of Long Island	\$105.29
Include	0023424151	Regular	05/10/2021	21-1142	Matheson Tri-Gas Inc.	\$115.91
Include	800	Regular	05/10/2021	21-1093	Hop-A-Long IT Services	\$125.00
Include	05102021	Regular	05/10/2021	21-1111	WESTERN PEST CONTROL Inc	\$130.00
Include	8273124	Regular	05/10/2021	21-1136	Nex-Tech Wireless, LLC	\$169.33
Include	05	Regular	05/10/2021	21-1098	NVHS Activity Fund	\$200.00
Include	1648970	Regular	05/10/2021	21-1129	Broad Reach	\$213.49
Include	101273804	Regular	05/10/2021	21-1109	Champion Teamwear	\$222.00
Include	05102021	Regular	05/10/2021	21-1100	Harlan County Journal	\$226.75
Include	05102021	Regular	05/10/2021	21-1124	Kensington Lockers, Inc	\$250.50
Include	10783	Regular	05/10/2021	21-1122	Pulis Lock & Key	\$253.00
Include	468618	Regular	05/10/2021	21-1117	Norton Telegram	\$257.75
Include	05102021	Regular	05/10/2021	21-1126	USA-Kansas	\$275.00
Include	1546	Regular	05/10/2021	21-1138	Hawks Electric (hawksele)	\$285.00
Include	andy	Regular	05/10/2021	21-1150	NVHS Activity Fund	\$300.00
Include	227	Regular	05/10/2021	21-1096	Normandin	\$335.00
Include	05102021	Regular	05/10/2021	21-1121	Almena Market Inc.	\$345.41
Include	05102021	Regular	05/10/2021	21-1127	Pitney Bowes	\$372.20
Include	000047	Regular	05/10/2021	21-1091	Harris School Solutions	\$447.30
Include	156469	Regular	05/10/2021	21-1118	Dealers First Financial L.L.C.	\$455.00
Include	156922	Regular	05/10/2021	21-1149	Dealers First Financial L.L.C.	\$460.00

USD 212

Payment Management Invoice Report

Payment Vendor	Comment
Phillipsburg Homestore	
AFPLANSERV	
KSHAA	
Angela Knuth	
Kowpoke Supply	
Phillipsburg High School	
Sawyer's Ace Hardware	
Rexford Forensics	
Downtown Car Wash	
KSHSAA	
Kelli Hueneke	
School Specialty	
Ideal Linen & Uniform	
4B Farm, LLC	
Northwest Kansas Library System	
Ostmeyer Inc dba Culligan Soft Water Service	
Doug's Alignment	
A&S Plumbing	
City Of Long Island	
Matheson Tri-Gas Inc.	
Hop-A-Long IT Services	
WESTERN PEST CONTROL Inc	
Nex-Tech Wireless, LLC	
NVHS Activity Fund	
Broad Reach	
Champion Teamwear	
Harlan County Journal	
Kensington Lockers, Inc	
Pulis Lock & Key	
Norton Telegram	
USA-Kansas	
Hawks Electric (hawkse)	
NVHS Activity Fund	
Normandin	
Almena Market Inc.	
Pitney Bowes	
Harris School Solutions	
Dealers First Financial L.L.C.	
Dealers First Financial L.L.C.	

USD 212

Payment Management Invoice Report

Invoice Status	Invoice(s)	Invoice Type	Submit Date	PO Number	Ordering Vendor	Invoice Amount
Include	9001459402	Regular	05/10/2021	21-1099	NASSP	\$480.00
Include	05032021	Regular	05/10/2021	21-1148	Jamboree Foods	\$491.28
Include	247	Regular	05/10/2021	21-1130	Normandin	\$535.00
Include	2314680	Regular	05/10/2021	21-1146	F & A Sales Inc	\$571.38
Include	111147	Regular	05/10/2021	21-1139	Nex-Tech	\$600.00
Include	6091	Regular	05/10/2021	21-1154	KSHSAA	\$754.16
Include	05102021	Regular	05/10/2021	21-1152	City Of Almena	\$772.48
Include	05102021	Regular	05/10/2021	21-1155	Long Island Feed and Grain, LLC	\$783.50
Include	05032021	Regular	05/10/2021	21-1143	Northwestern Office Supplies	\$1,002.56
Include	05032021	Regular	05/10/2021	21-1145	Nex-Tech (NExTComm)	\$1,284.68
Include	00722	Regular	05/10/2021	21-1104	Smoky Hill - USD 629	\$1,800.00
Include	05102021	Regular	05/10/2021	21-1097	NVHS Activity Fund	\$2,000.00
Include	809	Regular	05/10/2021	21-1141	Hop-A-Long IT Services	\$2,000.00
Include	05012021	Regular	05/10/2021	21-1156	Almena Lumber & Supply	\$2,153.03
Include	05102021	Regular	05/10/2021	21-1128	Smoky Hill - USD 629	\$2,396.30
Include	05102021	Regular	05/10/2021	21-1135	VISA (VISA1)	\$2,568.97
Include	05052021	Regular	05/10/2021	21-1153	Prairie Land Electric Cooperative, Inc.	\$3,057.31
Include	302	Regular	05/10/2021	21-1094	Revival Lawn Care	\$3,850.00
Include	04757	Regular	05/10/2021	21-1112	Apptegy	\$7,750.00
Include	0000371	Regular	05/10/2021	21-1140	Harris School Solutions	\$16,612.18
Include	april	Regular	05/10/2021	21-1108	NCKSEC	\$27,380.00
						\$85,231.56

USD 212

Payment Management Invoice Report

Payment Vendor	Comment
NASSP	
Jamboree Foods	
Normandin	
F & A Sales Inc	
Nex-Tech	
KSHSAA	
City Of Almena	
Long Island Feed and Grain, LLC	
Northwestern Office Supplies	
Nex-Tech (NEXTComm)	
Smoky Hill - USD 629	
NVHS Activity Fund	
Hop-A-Long IT Services	
Almena Lumber & Supply	
Smoky Hill - USD 629	
VISA (VISA1)	
Prairie Land Electric Cooperative, Inc.	
Revival Lawn Care	
Aptegy	
Harris School Solutions	
NCKSEC	

USD 212

Cash Summary Report

Accounting Cycle: FY20-21; Beginning Period: 05/01/2021 - 05/31/2021; Ending Period: 05/01/2021 - 05/31/2021; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 5/10/2021 1:39:42 PM

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
06	GENERAL FUND	(\$48,225.77)	\$0.00	(\$108,472.87)	\$0.00	(\$156,698.64)	\$0.94	(\$11.82)	(\$156,709.52)
07	FEDERAL FUNDS	\$3,780.66	\$0.00	(\$27,111.93)	\$0.00	(\$23,331.27)	\$3,889.82	\$0.00	(\$19,441.45)
08	SUPPLEMENTAL GENERAL FUND	(\$19,696.52)	\$0.00	(\$18,541.59)	\$28.72	(\$38,209.39)	\$0.00	(\$57.21)	(\$38,266.60)
11	FOUR YEAR OLD AT RISK FUND	(\$4,701.37)	\$0.00	(\$4,648.23)	\$0.00	(\$9,349.60)	\$0.00	\$0.00	(\$9,349.60)
13	K-12 AT RISK FUND	(\$12,652.82)	\$0.00	(\$12,408.41)	\$0.00	(\$25,061.23)	\$0.00	\$0.00	(\$25,061.23)
16	CAPITAL OUTLAY	(\$2,910.05)	\$0.00	(\$4,367.73)	\$0.00	(\$7,277.78)	\$0.00	\$0.00	(\$7,277.78)
24	FOOD SERVICE	(\$10,234.39)	\$0.00	(\$8,186.96)	\$6.39	(\$18,414.96)	\$0.00	(\$70.66)	(\$18,485.62)
26	PROFESSIONAL DEVELOPMENT FUND	(\$168.00)	\$0.00	(\$435.42)	\$0.00	(\$603.42)	\$0.00	\$0.00	(\$603.42)
30	SPECIAL EDUCATION	(\$28,495.32)	\$0.00	(\$28,267.46)	\$0.00	(\$56,762.78)	\$0.00	\$0.00	(\$56,762.78)
34	VOCATIONAL EDUCATION	(\$7,805.46)	\$0.00	(\$5,131.35)	\$0.00	(\$12,936.81)	\$0.00	\$0.00	(\$12,936.81)
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55	TEXTBOOK RENTAL	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	\$45.00
Sub Total		(\$131,064.04)	\$0.00	(\$217,571.95)	\$35.11	(\$348,600.88)	\$3,890.76	(\$139.69)	(\$344,849.81)

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 06/30/2021.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
NVHS	Northern Valley High School					
A	ATHLETICS					
1010	HIGH SCHOOL ATHLETICS	-1,082.91	9,186.26	7,620.32	243.00	726.03
A Totals:		-1,082.91	9,186.26	7,620.32	243.00	726.03
B	CLUBS & ORGANIZATIONS					
2010	STUDENT COUNCIL	6,370.32	2,653.25	2,227.61	349.44	7,145.40
2020	KAY	758.21	2,565.00	1,561.62	0.00	1,761.59
2050	HUSKY MUSIC CLUB	1,774.33	0.00	0.00	0.00	1,774.33
2060	FFA	8,220.56	22,501.10	17,209.05	0.00	13,512.61
2070	SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
2080	DANCE AND CHEER	1,390.86	7,983.00	5,695.53	0.00	3,678.33
2090	FORENSICS	718.36	320.00	0.00	0.00	1,038.36
3000	TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
3010	FCCLA	66.10	0.00	0.00	0.00	66.10
3020	VOLLEYBALL CLUB	289.82	295.00	665.00	0.00	-80.18
3050	Interactive Media	522.18	400.00	0.00	0.00	922.18
B Totals:		21,028.27	36,717.35	27,358.81	349.44	30,736.25
C	GRADUATING CLASSES					
3114	CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
3115	CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
3116	CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
3117	CLASS OF 2017	725.25	0.00	0.00	-725.25	0.00
3118	CLASS OF 2018	349.44	0.00	0.00	-349.44	0.00
3119	CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
3120	CLASS OF 2020	453.67	0.00	0.00	-453.67	0.00
3121	CLASS OF 2021-SENIORS	3,257.28	0.00	111.92	-23.00	3,122.36
3122	CLASS OF 2022-JUNIORS	1,864.44	13,168.05	10,856.93	-220.00	3,955.56
3123	CLASS OF 2023-SOPHOMORES	1,878.25	41.00	18.72	725.25	2,625.78
3124	CLASS OF 2024-FRESHMAN	0.00	3,496.00	62.52	0.00	3,433.48
C Totals:		14,739.51	16,705.05	11,050.09	-1,046.11	19,348.36
D	DISTRICT MONIES					
4020	HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
D Totals:		1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK					
7000	YEARBOOK	14,668.37	5,205.00	5,314.61	278.67	14,837.43
E Totals:		14,668.37	5,205.00	5,314.61	278.67	14,837.43

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 06/30/2021.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	4,166.30	213.30	1,875.02	0.00	2,504.58
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	351.98	25.88	0.00	0.00	377.86
			F Totals:	4,559.75	239.18	1,875.02	0.00	2,923.91
G	SALES TAX							
	8010		SALES TAX	-25.16	0.00	0.00	0.00	-25.16
			G Totals:	-25.16	0.00	0.00	0.00	-25.16
			NVHS Activity Totals:	55,012.83	68,052.84	53,218.85	-175.00	69,671.82

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
NVHS Checking:			68,052.84	53,218.85		
NVHS Investment:						
NVHS Bank Balances:	55,012.83		68,052.84	53,218.85	-175.00	69,671.82

Report Activity Totals:	55,012.83	68,052.84	53,218.85	-175.00	69,671.82
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Northern Valley Schools



Northern Valley High

512 Bryant St
Almena KS 67622
(785) 669-2445
Fax (785) 669-2263

Northern Valley Junior High

627 Washington St
Long Island KS 67647
(785) 854-7681
Fax (785) 854-7684

Northern Valley Elementary

504 Bryant St
Almena KS 67622
(785) 664-2446
Fax (785) 664-4060

April 26, 2021

At Northern Valley Schools we feel that school readiness begins at birth. Healthy children with involved families and supportive communities enter kindergarten ready to succeed. Parents are a child's first teacher. Every environment is a learning environment that can either help or hinder the skills, knowledge and abilities a child gains in his or her five years of life. Everything a child experiences impacts lifelong learning. School readiness is the result of the early learning years. To assist with this belief, we provide the following programs.

Early Learning Program: Representatives from the school will meet with families either at their home or at an alternate agreed upon location. The school representatives will provide:

- Information about our school and community
- Contacts to additional services if needed
- Resources and information in regards to Early Childhood Development

Preschool Program: Any student that is 3 years old by August 31st of the current school year may attend our Preschool program. The program is divided into 2 sections, a 4-year-old section, which is in session on Monday – Thursday from 8:00am to 11:45am and then a 3-year-old section, which is in session Tuesday – Thursday from 1:00pm to 4:00pm.

The number of students enrolled in each section will be capped at 18. With first priority given to students under the following condition:

- Student lives in USD #212 boundaries
- Student qualifies for an Individualized Education Plan (IEP) or is identified as At-Risk
- Student has a Kindergarten – 12th Grade sibling that attends USD #212
- Student is under guardianship of a USD #212 staff member

Students living outside the district may attend with the approval of the Board of Education. Those students will be required to pay a \$200 monthly fee for attendance. The fees collected will be credited and used toward future enrollment fees and lunch bills. Fees will be waived if any of the conditions outlined above our met.

Fees collection will be done by one of the following outlined below. No refunds will be given.

- 9 months paid in full with a 10% discount = \$1,620 (paid in August)
- 4 ½ months paid in full = \$900 (paid in August & in January)

Kindergarten Transition Program: To qualify for Kindergarten, a student must be 5 years old on or before August 31 of the year of entrance. Students that qualify for Kindergarten based on age, but are not Kindergarten ready may enter into the Kindergarten Transition Program. This program is designed for students that are not quite ready for Kindergarten, but get accustomed to the all day school setting. Every school day these students will be placed in the Preschool 4-year-old section, once that session ends they will attend the Kindergarten class. After one year of being part of the Kindergarten Transition program, the student will then be enrolled in the Kindergarten class full time the following year.

We feel these programs serve the students in our communities and give families more options in helping to prepare their children to be Kindergarten ready. If you have any questions or need additional information for any of the programs, please feel free to contact the school.

Marvin J. Gebhard - PreK-8th Principal

April 22, 2021

Northern Valley Schools Board of Education

512 W. Bryant Street

Almena, KS 67622

Dear Board:

Please accept this letter as notice of resignation from my positions as Board Clerk, Co-Junior Class Sponsor and Co-Senior Class Sponsor. My last day of employment will be May 21, 2021.

I received an offer, and after careful consideration, I realize that this opportunity is too exciting for me to decline.

It has been a pleasure working with the board and the Northern Valley faculty over the last four years.

President Van Patten and board members, thank you again for the opportunity to work for Northern Valley Schools.

Sincerely,

Lidia Knapp

Mr. Tharman, Mr. Gebhard, and the School Board,

I would like to resign from National Honor Society. I am thankful that you gave me the opportunity, but I feel that I do not give it justice since I do not see the students on a daily basis to get to know them! Please know that I have learned a lot through this experience and am grateful for the opportunity.

Sincerely,

Jill Gebhard!

I plan to make this my last
year of driving bus.

(Dish) Richard E. Ames

2021 - 22 Certified Recommended Staffing
 Teaching Assignments are subject to change.

		Experience	Step
Baird, Kirsten	BA+30	29	29
Chandler, Amy	MA	9	9
Cole, Jim	BA+30	36	36
Dole, Sandra	BA+30	16	16
Gebhard, Jillian	BA+20	14	14
Grote, Katie	MA	10	10
Hueneke, Kelli	BA+10	7	7
Knuth, Angela	MA	20	20
Krafft, Alissa	MA	11	11
Lowry, Emily	BA+10	10	10
McKinney, Amy	BA+30	15	15
Mongeau, Hannah	BA	3	3
Mordecai, Cindy	BA	5	5
Pugh, Mitch	BS	1	1
Reeves, Jessica	BA+30	8	8
Rudd, Sarah	MA	3	3
Thalheim, Jessie	BA	8	8
Vincent, Tammy	BA+30	36	36

Position

Fifth Grade Teacher

Fourth Grade Teacher

K-12 PE and Drivers Education

.5 At-Risk Preschool and .5 Special Ed

Third Grade Teacher

Second Grade Teacher

At Risk / K-6 Title

Kindergarten

Agricultural Education

Jr. High Math / HS Math

High School Business / Technology

High School English

Middle School Language Arts and Vocal

6 - 12 Social Studies

9-12 Science/ Student Success Coordinator

5-12 Instrumental and HS Vocal Music

MS Science / Activities Director

First Grade Teacher

Recommended Classified Staffing 2021 - 22

Board Clerk	?????
HS Secretary	?????
MS Secretary	Sommer Yocum
GS Secretary	Sheri Sammons
PreK Teacher Aide	Cindy Wright
Library / Computer Aide	John Vincent
Cook	Becky Delimont
Cook	Jacque Horacek
Custodian	Hal Hansen
Custodian	Julie Hilburn
Night Custodian	Noah Hansen (12 - 8 PM)
School Nurse	Contracted through Phillips County
LI Cook	Monica Bach
Bus Driver (Route)	Randy Husted
Bus Driver (Route)	Julie Hilburn
Bus Driver (Route)	?????
Bus Driver (Route)	Cindy Fischer
Bus Driver (Pre school Route)	Nancy Hogan

NORTHERN VALLEY USD#212

512 W. Bryant PO Box 217

Almena, KS 67622

Email: ktharman@nvhuskies.org

Personal Information

APPLICATION FOR EMPLOYMENT

Name (Last Name First) <u>Cox, Kinze Danyella</u>		Social Security Number <u>512-13-1960</u>	
Present Address <u>305 Ward Ave.</u>		City <u>Norton</u>	State <u>KS</u>
Present Address		City	Zip <u>67654</u>
Are 18 Years Old Or Older? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Phone <u>785-208-0112</u>		

Desired Employment

Position <u>Secretary/Treasurer</u>		Date You Can Start
Are You Employed Now? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If So May We Contact You Current Employer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> NO <u>Have not told them I am applying.</u>	
Have You Ever Worked For Northern Valley USD212 Before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> NO	When?	What Position Did You Hold?
Reason For Leaving		
Name Of Last Supervisor At Northern Valley <u>USD212</u>		

High School

Name And Location of School <u>Thunder Ridge High School, Kensington, KS</u>	Diploma <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Not, GED <input type="checkbox"/> Yes <input type="checkbox"/> No
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Post Secondary Education

Name and Location of School	Credits Earned	Degree	Major
<u>Kansas State University</u>	<u>120</u>	<u>Bachelor of Science</u>	<u>Family Studies & Human Services</u>

General

Special Training or Skills Relevant to This Position <u>I am very organized, I have good communication skills. I am proficient in Microsoft Office programs. I have experience working with many different computer programs through my previous work experiences.</u>

1. Have you ever been convicted of, or currently charged with, a crime other than a minor traffic violation?
 Yes No
2. Have you ever been charged with a crime involving dishonesty? Yes No
3. Have you ever been charged with a crime involving a controlled substance? Yes No
4. Have you ever been involved with a crime involving a child? Yes No
5. Have you ever entered into a diversion agreement after being charged with any crime described in questions 1 - 4 above? Yes No
6. Are criminal charges pending against you in any state involving any of the offenses described in questions 1 - 4 above? Yes No

Employment History

LIST BELOW START WITH THE MOST RECENT EMPLOYER

Name of Previous Employer DCCCA			
Address 3312 Clinton Parkway		City Lawrence	State KS
Start Date 07/2018	End Date Present	Job Title Child Placing Agency Specialist	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$14.50/hr.	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$17.59/hr.	May We Contact Your Supervisor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Does not know I'm applying.	
Name Of Supervisor Teresa Johnston - Arndt		Title Coordinator	Phone 816-830-6440
Duties Support foster families by conducting monthly home visits + 24/7 on call. Train and license new foster families. Audit files and help families maintain paperwork.			
Reason For Leaving Wanting a consistent schedule. Want a job with no traveling.			

Name of Previous Employer KVC Behavioral Healthcare			
Address 1202 E. 23rd St.		City Lawrence	State KS
Start Date 02/18	End Date 06/2019	Job Title Family Support Worker	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$14/hr.	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$14/hr.	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Sarah Fry		Title Permanency Supervisor	Phone 785-331-4200
Duties Maintain case load of foster children and complete monthly home visits. Supervised and scheduled home visits between children and parents. Wrote court reports and held case plan meetings.			
Reason For Leaving Better opportunity through DCCCA. High stress.			

Name of Previous Employer Personal Touch Cleaning Services			
Address		City Manhattan	State KS
			Zip 66506

Start Date 01/2017	End Date 12/2017	Job Title
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$9/hr.	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$9/hr.	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name Of Supervisor Susan Ford	Title Owner	Phone 785-313-7084
Duties Cleaned homes and businesses in Manhattan. Trained new hires.		
Reason For Leaving Graduated college.		

Name of Previous Employer Wamego Special Services Cooperative				
Address 510 US-24		City Wamego	State KS	Zip 66547
Start Date 09/2016	End Date 05/2017	Job Title Substitute Para-Educator		
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$9/hr.	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$9/hr.	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Jennifer Nider	Title	Phone 785-456-9195		
Duties Helped children with daily routine. Assisted children with their school work. Helped children learn how to interact appropriately with peers.				
Reason For Leaving School year ended. Started summer practicum.				

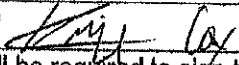
References

PLEASE PROVIDE NAMES OF THREE INDIVIDUALS WHO ARE NOT RELATED TO YOU AND YOU HAVE KNOWN AT LEAST THREE YEARS

Name	Address	Title	Phone
Janice Lundquist	110 Co. St., Phillipsburg, KS	Youth Minister	785-527-3219
Cami Torres	Lawrence, KS	School Social Worker	785-949-1250
Erin Wimpey	Olathe, KS	CPA Specialist	913-669-3342

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

Signature 	Date 04/27/2021
--	--------------------

You will be required to sign them application when you are interviewed for this position.

NORTHERN VALLEY USD#212

512 W. Bryant PO Box 217

Almena, KS 67622

Email: ktharman@nvhuskies.org

Personal Information

APPLICATION FOR EMPLOYMENT

Name (Last Name First) Kendall, Hollie		Social Security Number 512-86-9113	
Present Address 1998 W 900 Rd.		City Logan	State KS
Present Address		City	Zip 67646
Are 18 Years Old Or Older? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Phone (785) 689-8420	

Desired Employment

Position District Treasurer/High School Secretary		Date You Can Start May 19, 2021
Are You Employed Now? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If So May We Contact You Current Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	
Have You Ever Worked For Northern Valley USD212 Before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	When? March 2012 - April 2014	What Position Did You Hold? Para-professional
Reason For Leaving Opportunity to work in an office that related to my Secretarial Degree, increased wages, less mileage, and benefits.		
Name Of Last Supervisor At Northern Valley USD212 Kelly Taylor - previously, Tami Dubois - currently		

High School

Name And Location of School Phillipsburg Senior High, Phillipsburg, KS	Diploma <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Not, GED <input type="checkbox"/> Yes <input type="checkbox"/> No
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Post Secondary Education

Name and Location of School	Credits Earned	Degree	Major
Fort Hays State University, Hays, KS	62	Associate of Science	Secretarial Administration

General

Special Training or Skills Relevant to This Position Note taking and shorthand skills; 10 and 12 key calculation; Expansive office equipment knowledge; Microsoft Office, Word, and Excel use; Excellent interpersonal and leadership skills; Telephone communications; Customer and goal orientated; Multitasking and prevalent memory; account recognition and confidentiality; Proofreading, spelling and grammar strenths.

1. Have you ever been convicted of, or currently charged with, a crime other than a minor traffic violation?
 Yes No
2. Have you ever been charged with a crime involving dishonesty? Yes No
3. Have you ever been charged with a crime involving a controlled substance? Yes No
4. Have you ever been involved with a crime involving a child? Yes No
5. Have you ever entered into a diversion agreement after being charged with any crime described in questions 1 - 4 above? Yes No
6. Are criminal charges pending against you in any state involving any of the offenses described in questions 1 - 4 above? Yes No

Employment History

LIST BELOW START WITH THE MOST RECENT
EMPLOYER

Name of Previous Employer Nex-Tech			
Address 770 4th Street		City Phillipsburg	State KS
Zip 67661	Start Date April 2014	End Date September 2020	Job Title Customer Sales Representative
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$11.25 hourly	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$15.75 hourly	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Renee Shaw	Title Customer Sales Supervisor (retired)	Phone (785) 689-8420	
Duties Sold and promoted products and services; prepared customer contracts; obtained credit reports and processed payments; worked closely with customers answering questions; made adjustments to accounts and resolved billing issues; maintained proficient knowledge of products, services, and promotions; used oral and written communication skills daily.			
Reason For Leaving Change of Venue			

Name of Previous Employer Northern Valley Elementary Shool			
Address 504 Bryant Street		City Almena	State KS
Zip 67622	Start Date March 2012	End Date April 2014	Job Title Para-professional
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$8.08 hourly	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$8.25 hourly	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Kelly Taylor	Title Special Education/Title 1	Phone (785) 543-6588	
Duties Assissted qualified students with IEP programs and aided teachers in providing education and care in the classroom.			
Reason For Leaving Opportunity to work in an office that related to my Secretarial Degree; also increased wages, less mileage, and benefits.			

Name of Previous Employer Phillips County Appraisal Office			
Address 301 State Street, Ste. B		City Phillipsburg	State KS
Zip 67661			

Start Date October 1994	End Date July 2011	Job Title Oil and Appraisal Clerk	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$9.50 hourly	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$11.75 hourly	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Alan Hale	Title Phillips County Appraiser	Phone (785) 543-6810	
Duties: Maintained and updated the Kansas computer Assisted Appraisal System, personal property records, and oil & gas leases; computed property valuations; typed forms and correspondence; data entered and filed; collected and measured property data; obtained information in person and by phone; explained valuations and appraisal procedures to taxpayers; worked with public on a daily basis; coded and assessed cars and trucks and other motor vehicles; sorted, changed and received aerial photography; assigned GIS coordinates and created 911 addresses; updated cartography due to deed modifications.			
Reason For Leaving Change of Venue			

Name of Previous Employer Kyle Railroad			
Address Railroad Avenue	City Phillipsburg	State KS	Zip 67661
Start Date May 1993	End Date June 1997	Job Title Car Shop Secretary	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$6.10 hourly	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$8.00 hourly	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Mitchell Becker	Title Car Shop Supervisor	Phone N/A	
Duties: Ordered rail car parts and entered parts inventory and usage; billed and entered car repairs; organied files and relayed messages; recorded and coded requisitions and purchase orders; transported rail crews and ran various errands.			
Reason For Leaving Job consolidated			

References

PLEASE PROVIDE NAMES OF THREE INDIVIDUALS WHO ARE NOT RELATED TO YOU AND YOU HAVE KNOWN AT LEAST THREE YEARS

Name	Address	Title	Phone
Renee Shaw	Eudora, KS	Customer Sales Supervisor	(913) 850-1370
Lori Powell	Phillipsburg, KS	Phillipsburg Pizza Hut Manager	(785) 543-8456
Tim Driggs	Phillipsburg, KS	Director of Public Works	(785) 543-7297

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL, I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION, I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT COIHRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE,"

Signature Hollie L. Kendall	Date 05/05/2021
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You will be required to sign them application when you are interviewed for this position.

NORTHERN VALLEY USD#212
 512 W. Bryant PO Box 217
 Alma, KS 67622
 Email:
ktharman@usd212.com

Personal Information

APPLICATION FOR EMPLOYMENT

Name (Last Name First) <u>Cahill, Stacy A.</u>		Social Security Number <u>504-13-9604</u>	
Present Address <u>509 W Waverly</u>	City <u>Norton</u>	State <u>KS</u>	Zip <u>67654</u>
Past Address <u>435 S Garfield Ave</u>	City <u>Colby</u>	State <u>KS</u>	Zip <u>67701</u>
Are You 18 Years Old Or Older? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Phone <u>(785) 405-0281</u>		

Desired Employment

Position <u>HS Secretary</u>		Date You Can Start <u>April 19, 2021</u>
Are You Employed Now? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If So, May We Contact Your Current Employer? <input type="checkbox"/> Yes <input type="checkbox"/> NO	
Have You Ever Worked For Northern Valley USD #212 Before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> NO	When?	What Position Did You Hold?
Reason For Leaving		
Name Of Last Supervisor At Northern Valley USD#212		

High School

Name And Location of School <u>Norton Community High School Norton, KS</u>	Diploma <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Not, GED <input type="checkbox"/> Yes <input type="checkbox"/> No
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Post-Secondary Education

Name and Location of School	Credits Earned	Degree	Major
<u>Kansas State University, Manhattan KS</u>	<u>126</u>	<u>N/A</u>	<u>Human Studies - Finance</u>

General

Special Training or Skills Relevant to This Position <u>Customer Service - experience working different people, familiar with computers and basic office equipment, experience with bookkeeping, report production and basic accounting</u>
--

- Have you ever been convicted of, or currently charged with, a crime other than a minor traffic violation?
 Yes No
- Have you ever been charged with a crime involving dishonesty? Yes No
- Have you ever been charged with a crime involving a controlled substance? Yes No
- Have you ever been involved with a crime involving a child? Yes No
- Have you ever entered into a diversion agreement after being charged with any crime described in questions 1 - 4 above? Yes No
- Are criminal charges pending against you, in any state, involving any of the offenses described in questions 1 - 4 above? Yes No

Employment History

LIST BELOW STARTING WITH THE MOST RECENT EMPLOYER

Name of Previous Employer Cygnus Home Service			
Address 115 W College Dr		City Marshall	State MN
Start Date March 20 2019	End Date October 2, 2020	Job Title Route Sales Representative	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$120/day	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$120/day	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Michael Sanchez		Title Depot Manager	Phone (719) 688-0011
Duties Customer Service, vehicle inspections, daily deposits, inventory			
Reason For Leaving Depot closed and I opted not to transfer			

Name of Previous Employer Aspen Ridge Lawn & Landscape			
Address 7887 Sheridan Lake Rd		City Rapid City	State SD
Start Date January 2015	End Date March 2019	Job Title Foreman	
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$10/hour	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$16/hour	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Lincoln Anderson		Title Owner	Phone (605) 716-4080
Duties Landscape planning, install and maintenance, inventory, filing, project reports, customer service, answering phones			
Reason For Leaving I was looking for more stable winter hours			

Name of Previous Employer Harbor Freight Tools			
Address 2835 E Fountain Blvd		City Colorado Springs	State CO
Start Date May 2012	End Date October 2013	Job Title Warehouse Associate	
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Philomenia Howard		Title Warehouse Supervisor	Phone (719) 442-6414
Duties Receiving inventory, stocking shelves, daily and weekly reports, maintaining warehouse organization			
Reason For Leaving Maternity leave leading to deciding to stay home			

Name of Previous Employer Master Landscape			
Address 2040 Fort Riley Blvd		City Manhattan	State KS
Start Date April 2011	End Date December 2011	Job Title Crew Member	
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name Of Supervisor Kylee Koelzer		Title Foreman	Phone (785) 539-2842
Duties Landscape and irrigation install and maintenance, filing, billing			
Reason For Leaving Seasonal			

References

PLEASE PROVIDE NAMES OF THREE INDIVIDUALS WHO ARE NOT RELATED TO YOU AND YOU HAVE KNOWN AT LEAST THREE YEARS

Name	Bethany Anderson	Address	Rapid City, SD	Title	Office Manager	Phone	(605) 939-8917
Name	Jossette Schuh	Address	722 Bel Aire, Rapid City, SD	Title	Day care provider	Phone	(605) 391-2057
Name	Joselin Chalk	Address	3611 Preder St, Rapid City, SD	Title	Former Coworker	Phone	(802) 275-2248

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE,"

Signature	Date
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You will be required to sign the application when you are interviewed for this position.

NORTHERN VALLEY USD#212
 512 W. Bryant PO Box 217
 Alma, KS 67622
 Email:
ktharman@usd212.com

Personal Information

APPLICATION FOR EMPLOYMENT

Name (Last Name First) Simeon Nicole		Social Security Number 501-17-6198	
Present Address 514 Railroad	City Alma	State KS	Zip 67622
Past Address	City	State	Zip
Are You 18 Years Old Or Older? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Phone 785-854-8090		

Desired Employment

Position Board Clerk or HS Secretary		Date You Can Start
Are You Employed Now? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If So, May We Contact Your Current Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	
Have You Ever Worked For Northern Valley USD 212 Before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	When? Currently	What Position Did You Hold? Secretary
Reason For Leaving		
Name Of Last Supervisor At Northern Valley USD212 Ken Tharman		

High School

Name And Location of School Minden High School, Minden, NE	Diploma <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Not, GED <input type="checkbox"/> Yes <input type="checkbox"/> No
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Post-Secondary Education

Name and Location of School	Credits Earned	Degree	Major
Hastings Comm. College			
Southeast Comm. College			

General

Special Training or Skills Relevant to This Position

- Have you ever been convicted of, or currently charged with, a crime other than a minor traffic violation?
 Yes No
- Have you ever been charged with a crime involving dishonesty? Yes No
- Have you ever been charged with a crime involving a controlled substance? Yes No
- Have you ever been involved with a crime involving a child? Yes No
- Have you ever entered into a diversion agreement after being charged with any crime described in questions 1 - 4 above? Yes No
- Are criminal charges pending against you, in any state, involving any of the offenses described in questions 1 - 4 above? Yes No

Employment History

LIST BELOW STARTING WITH THE MOST RECENT EMPLOYER

Name of Previous Employer USD 212				
Address 512 W. Bryant		City Almena	State KS	Zip 67622
Start Date 7/2017	End Date present	Job Title Secretary / Treasurer		
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Ken Tharman		Title Superintendent	Phone 785-669-2445	
Duties Answer phones, lunch bills, attendance, accounts payable				
Reason For Leaving				

Name of Previous Employer Norton Co. Appraisal Office				
Address 105 S. Kansas		City Norton	State KS	Zip 67654
Start Date 7/11	End Date 6/17	Job Title Appraisal Clerk		
Starting Salary (Please Indicate Yearly / Weekly / Hourly) 10/hr	Ending Salary (Please Indicate Yearly / Weekly / Hourly) 11.50/hr	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Alan Hale		Title Appraiser	Phone 785-877-5700	
Duties Email/fax property record cards when requested, value personal property, door to door data collection, entry of data				
Reason For Leaving				

Name of Previous Employer Computer Pro				
Address		City Norton	State KS	Zip 67654
Start Date 2009	End Date 2011	Job Title Computer Tech		
Starting Salary (Please Indicate Yearly / Weekly / Hourly) \$10/hr	Ending Salary (Please Indicate Yearly / Weekly / Hourly) \$10/hr	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Dave Fischer		Title Supervisor	Phone 785-877-7096	
Duties Helped with cleaning up computers install & update software, research computer issues, deliver, hookup & assist customers with PC's				
Reason For Leaving got job at courthouse				

Name of Previous Employer Andbe Home				
Address 201 W. Crane		City Norton	State KS	Zip 67654
Start Date 2009	End Date 2011	Job Title CNA		
Starting Salary (Please Indicate Yearly / Weekly / Hourly) 10/hr	Ending Salary (Please Indicate Yearly / Weekly / Hourly) 11/hr	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Joyce Rima		Title DON	Phone 785-877-5120	
Duties Oral care, nail care & basic hygiene of residents. Answering call lights & assisting residents w/their needs				
Reason For Leaving Got job at courthouse				

References

PLEASE PROVIDE NAMES OF THREE INDIVIDUALS WHO ARE NOT RELATED TO YOU AND YOU HAVE KNOWN AT LEAST THREE YEARS

Name	Robbie Griffiths	Address	Long Island	Title	Retired Teacher	Phone	785-871-0616
Name	Verlaine Schoder	Address	Logan	Title	Retired Teacher	Phone	785-543-7127
Name	Amy McKinney	Address	Athens	Title	Teacher	Phone	785-531-0137

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE,"

Signature	Nicole Simon	Date	4-26-21
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You will be required to sign the application when you are interviewed for this position.

2021 - 2022 Supplemental Contract Worksheet

Base = **\$33,500**

	Position	Class	% of Base	Salary	Pay Schedule
Monica Bach	JH Service Club (Co)		4% (.5)	\$ 670	
	<i>JH Cheer</i>	Class II	6.25%	\$ 2,094	<i>(paid hourly based on regular and overtime rate if applicable)</i>
Glenn Brands	HS Asst. Boys Basketball	Class III	8.00%	\$ 2,680	<i>paid hourly based on minimum wage</i>
Jim Cole	Jr. High Head Football	Class III	8.00%	\$ 2,680	12 payments
	Jr. High Boys Basketball	Class III	8.00%	\$ 2,680	12 payments
	Jr. High Head Boys Track	Class III	8.00%	\$ 2,680	12 payments
	Jr. High Athletic Director (Co)		6% (.5)	\$ 1,005	12 payments
	Driver's Education		10.00%	\$ 3,350	1 payment <i>(after completed)</i>
Brad Cox	JH Asst. Boys Basketball	Class II	6.25%	\$ 2,094	paid at minimum hourly rate (\$7.25) <i>(Not more than 271.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>
Becky Delimont	High School Dance Team	Class II	6.25%	\$ 2,094	9 payments (September through May)
	High School Cheerleading	Class III	8.00%	\$ 2,680	9 payments (September through May)
	Jr. Class Concessions (Co)		11% (x.5)	\$ 1,843	9 payments (September through May)
	Jr. Class Prom		4.00%	\$ 1,340	9 payments (September through May)
	Sr. Class Sponsor (Co)		2% (.5)	\$ 335	10 payments (September through May)
Marvin Gebhard	HS Head Football	Class V	11.50%	\$ 3,853	12 payments
	Transportation Director		4.00%	\$ 1,340	12 payments
	JH Asst. Girls Basketball	Class II	6.25%	\$ 2,094	paid at minimum hourly rate (\$7.25)
	<i>(Not more than 271.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>				
	JH Asst. Track Coach	Class II	6.25%	\$ 2,094	12 payments
	<i>(Not more than 347.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>				
	Summer Weightlifting (2020)		4.00%	\$ 1,340	12 payments
	JH Athletic Director (Co)		6% (x.5)	\$ 1,005	12 payments
Katie Grote	Forensics / High School Plays	Class IV	9.75%	\$ 3,266	12 payments
	HS Asst. Track	Class III	8.00%	\$ 2,680	12 payments
Josh Hansen	HS Asst. Football	Class III	8.00%	\$ 2,680	paid at minimum hourly rate (\$7.25) <i>(Not more than 347.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>

Total \$ 48,575

Base = **\$33,500**

2021-2022 Supplemental Contract Worksheet

	Position	Class	% of Base	Salary	Pay Schedule
Lacey Hansen	JH Head Volleyball	Class III	8.00%	\$ 2,680	<i>paid hourly based on minimum wage</i>
	<i>(Not more than 347.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>				
	HS Asst. Girls Basketball	Class III	8.00%	\$ 2,680	12 payments
Kelli Hueneke	MS Scholars Bowl Coach	Class I	4.50%	\$ 1,508	12 payments
Hannah Imm	HS Head Volleyball	Class V	11.50%	\$ 3,853	12 payments
Angie Knuth	Cross Country		9.75%	\$ 3,266	12 payments
	HS Asst. Track	Class III	8.00%	\$ 2,680	12 payments
Alissa Krafft	Almena Head Teacher (Co)		8% (.5)	\$ 1,340	12 payments
	FFA Sponsor		13.00%	\$ 4,355	12 payments
Emily Lowry	JH Head Girls Basketball	Class III	8.00%	\$ 2,680	12 payments
	JH Head Girls Track Coach	Class III	8.00%	\$ 2,680	12 payments
Amy McKinney	Student Council Sponsor		6.25%	\$ 2,094	12 payments
	Yearbook Sponsor & Photo		11.00%	\$ 3,685	12 payments
	Almena Head Teacher (Co)		8% (.5)	\$ 1,340	12 payments
	JH Asst. Volleyball Coach	Class II	6.25%	\$ 2,094	12 payments
Jessica Reeves	KAY Sponsor		6.25%	\$ 2,094	12 payments
	HS Head Boys Track	Class V	11.50%	\$ 3,853	12 payments
Verlaine Schooler	Inservice Secretary		4.00%	\$ 1,340	9 payments (19-1-18 - 5-6-19)
Kevin Sides	HS Head Boys Basketball	Class V	11.50%	\$ 3,853	12 payments
John Vincent	JH Service Club (Co)		4% (x.5)	\$ 670	<i>paid hourly based on overtime rate</i>
	<i>(Not more than 37.5 hrs total @ \$16.80 per hour; if not equal to contract amount, pay balance in lump payment)</i>				
Total				\$ 48,743	

Base = \$33,500

2021-2022 Supplemental Contract Worksheet

Position	Class	% of Base	Salary	Pay Schedule
?????	Vocal & Instrumental Music	11.90%	\$ 3,987	12 payments
?????	HS Athletic Director	12.50%	\$ 4,188	12 payments
?????	JH Asst. Football <i>(Not more than 271.5 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>	Class II 6.25%	\$ 2,094	<i>paid hourly based on minimum wage</i>
?????	HS Head Girls Basketball <i>(Not more than 499 hours total @ \$7.25 per hour; if not equal to contract amount, pay balance in lump payment)</i>	Class V 11.50%	\$ 3,853	<i>paid hourly based on minimum wage</i>
?????	HS Asst. Volleyball	Class III 8.00%	\$ 2,680	12 payments
	HS Scholars Bowl Coach	Class II 6.25%	\$ 2,094	12 payments
?????	Jr. Class Concessions (Co)	11% (x.5)	\$ 1,843	12 payments
	Sr. Class Sponsor (Co)	2% (x.5)	\$ 335	12 payments
?????	HS Golf	9.75%	\$ 3,266	12 payments
?????	National Honor Society	4.00%	\$ 1,340	12 payments
		TOTAL	\$ 25,677.75	
		TOTAL	\$ 122,995.25	



Ken Tharman <ktharman@nvhuskies.org>

Fwd: Coaching

1 message

Marvin Gebhard <mgebhard@nvhuskies.org>
To: Ken Tharman <ktharman@nvhuskies.org>

Mon, Apr 26, 2021 at 12:27 PM

Here is a message of Mr. Pugh's interests in coaching JH Football.

----- Forwarded message -----

From: **Mitch Pugh** <m_pugh07@hotmail.com>
Date: Mon, Apr 26, 2021 at 11:31 AM
Subject: Re: Coaching
To: Marvin Gebhard <mgebhard@nvhuskies.org>

Marvin,

I would like to be considered for the Jr High Football Assistant Coach position.

Thanks,
Mitch

[Get Outlook for Android](#)

From: Marvin Gebhard <mgebhard@nvhuskies.org>
Sent: Friday, April 23, 2021 9:52:06 AM
To: Mitch Pugh <M_Pugh07@hotmail.com>
Subject: Coaching

Mitch,

At one time we discussed your possible interest in coaching.

Would you be interested in being the JH Assistant football coach?

--

Marvin J. Gebhard

PreK-8 Principal

Northern Valley Schools

--

Marvin J. Gebhard

PreK-8 Principal

Northern Valley Schools

NORTHERN VALLEY USD#212
 512 W. Bryant PO Box 217
 Alma, KS 67622
 Email:
 ktharman@usd212.com

Personal Information

APPLICATION FOR EMPLOYMENT

Name (Last Name First) Hansen, Lacey		Social Security Number 513940175	
Present Address 131 Bryant St.	City Alma	State KS	Zip 67622
Past Address	City	State	Zip
Are You 18 Years Old Or Older? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Phone 785-871-7656		

Desired Employment

Position HS Girls Assistant Volleyball		Date You Can Start
Are You Employed Now? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If So, May We Contact Your Current Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	
Have You Ever Worked For Northern Valley USD 212 Before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO	When? Current	What Position Did You Hold? JH Volleyball Coach Asst HS Basketball Coach
Reason For Leaving		
Name Of Last Supervisor At Northern Valley USD212 Ken Tharman		

High School

Name And Location of School Northern Valley	Diploma <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Not, GED <input type="checkbox"/> Yes <input type="checkbox"/> No
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Post-Secondary Education

Name and Location of School	Credits Earned	Degree	Major
UT-Arlington		BBA	Accounting

General

Special Training or Skills Relevant to This Position 2 years JH Volleyball Coach; 1 year assistant HS Girls Basketball, 2 years Soccer Coach
--

- Have you ever been convicted of, or currently charged with, a crime other than a minor traffic violation?
 Yes No
- Have you ever been charged with a crime involving dishonesty? Yes No
- Have you ever been charged with a crime involving a controlled substance? Yes No
- Have you ever been involved with a crime involving a child? Yes No
- Have you ever entered into a diversion agreement after being charged with any crime described in questions 1 - 4 above? Yes No
- Are criminal charges pending against you, in any state, involving any of the offenses described in questions 1 - 4 above? Yes No

Employment History

LIST BELOW STARTING WITH THE MOST RECENT EMPLOYER

Name of Previous Employer KDOT				
Address 312 S 2nd		City Norton	State KS	Zip 67454
Start Date 10/2007	End Date Current	Job Title Administrative Officer		
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor Jeff Stewart		Title District Engineer	Phone 785-877-3315	
Duties Fiscal operations for the district				
Reason For Leaving Still Employed				

Name of Previous Employer Available upon request				
Address		City	State	Zip
Start Date	End Date	Job Title		
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor		Title	Phone	
Duties				
Reason For Leaving				

Name of Previous Employer				
Address		City	State	Zip
Start Date	End Date	Job Title		
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor		Title	Phone	
Duties				
Reason For Leaving				

Name of Previous Employer				
Address		City	State	Zip
Start Date	End Date	Job Title		
Starting Salary (Please Indicate Yearly / Weekly / Hourly)	Ending Salary (Please Indicate Yearly / Weekly / Hourly)	May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name Of Supervisor		Title	Phone	
Duties				
Reason For Leaving				

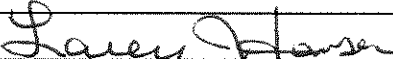
References

PLEASE PROVIDE NAMES OF THREE INDIVIDUALS WHO ARE NOT RELATED TO YOU AND YOU HAVE KNOWN AT LEAST THREE YEARS

Name Emily Lowry	Address Sturgart, KS	Title NV Teacher / Coach	Phone 785-567-6037
Name Jill Gebherd	Address Long Island, KS	Title NV Teacher	Phone 785-854-8128
Name Sierra Percival	Address Norton, KS	Title HR - KDDT	Phone 785-854-8481

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE,"

Signature 	Date 4/23/21
--	-----------------

You will be required to sign the application when you are interviewed for this position.

AD Interest

External

Inbox



Jessie Thalheim

9:19 AM (1 hour ago)

to me

Hey Ken!!

I hope you have had a great week of school!!

I am reaching out because I have interest in being the Athletic Director if you guys are still needing someone to fill that position.

I feel like I have the organization skillset, time management, and the want to excel that will accomplish the tasks of the AD. I am going to be pursuing an administration degree at some point and this would give me great experience in the way you interact with the staff and with other schools.

Please let me know if it is taken already or if I could be considered for the position. Thanks!!

PS- Thanks again for being a great teacher that helped me so much in student teaching! Several of the skills that I learned with you I still use today! So in light of Teacher Appreciation week ... thank you!!!

NOTE: Please fill out this report showing the date, time and reason you will be gone. If you will need a substitute, show the time you will need to have covered. Have the sheet signed by the administrator approving the absence. In the event of an unforeseen absence, YOU are required to fill out the sheet upon your return, sign the form and give it to your building secretary. Paid Time Off will not be allowed on those days immediately preceding or following breaks without prior board approval. One absentee form per week. Questions, please contact Lidia.

USD #212 ABSENTEE FORM

NAME: Tammy Vincent

DATE/DATES OF ABSENCE: Tuesday, May 18th

TOTAL NUMBER OF DAYS: 0.4375

Enter a number on this line from those shown in red in the list below.

ADMINISTRATIVE APPROVAL: _____

Gone From: 1:00 O'clock Until: 4:15 O'clock less 30 minute lunch

If you are gone during your normal 30 minute lunch period, you do not need to count that time in leave used

If you are gone a full day YOU ARE GONE A FULL DAY; you cannot count 30 minutes off for lunch!!!

.5 hr	0.0625	2.5 hr	0.3125	4.5 hr	0.5625	6.5 hr	0.8125
1 hr	0.125	3 hr	0.375	5 hr	0.625	7 hr	0.875
1.5 hr	0.1875	3.5 hr	0.4375	5.5 hr	0.6875	7.5 hr	0.9375
2 hr	0.25	4 hr	0.50	6 hr	0.75	8 hr	1.00

I will need a Substitute to cover from: _____ O'clock to: _____ O'clock

This should be the time you have contact with your students

Reason for Absence (check one)

Kids leave at 4:00. Shayna has an appointment in McCook. I need a Walmart stop before Ian's wedding on Saturday.

Without Pay: _____

Bereavement: _____ Relationship: _____

Professional: _____ Event: _____

Inservice: _____ Event: _____

(requires an Appendix C form)

Vacation: _____ (12 month Classified Employees only)

Substitute: _____

Sub contracted for: 1/2 day 3/4 day all day by: _____

(For Sub Teachers only - Secretaries circle one) Secretary signature

Lesson Plans/Material Available for Substitute: Yes: _____ No: _____

Substitute's work was: Excellent: _____ Satisfactory: _____ Unsatisfactory: _____

Comments: _____

Signed: Tammy Vincent Date: 5-5-21

Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/18/2021	17322

Bill To
Northern Valley USD 212 PO Box 217 Almena, KS 67622-0217

Quantity	Description	Rate	Amount
1	LAF Contract Renewal 21-22	2,300.00	2,300.00
<i>06-2300 - 300 - 00 - 02</i>			
Thank you for your business.		Total	\$2,300.00

Payments/Credits	\$0.00
-------------------------	--------

Balance Due	\$2,300.00
--------------------	------------

ansas Association of School Boards
 1420 SW Arrowhead Road
 Topeka, KS 66604-4024
 785-273-3600

Invoice

Date	Invoice #
3/18/2021	16780

Bill To
Northern Valley USD 212 PO Box 217 Almena, KS 67622-0217

Quantity	Description	Rate	Amount
1	Option 1 Membership Renewal - USD 2021-22	3,759.33	3,759.33
1	Option 2 Season Pass 2021-22 (Optional) Membership Renewal - 2021-22 with Season Pass	1,500.00	1,500.00
			5,259.33
06-2300 -300 -00 -02			
Total			\$5,259.33
Payments/Credits		\$0.00	
Balance Due			\$5,259.33

2021/2022 RENEWAL REPORT



5071 West H Avenue
Kalamazoo, Michigan 49009-8501
Phone: 269-381-6630
Fax: 269-492-0084
E-mail: John.Griesbach@AJG.com

NORTHERN VALLEY USD #212 MR. AARON HALE, KELLER LEOPOLD INSURANCE

Attached you will find the quote for your client and files. The coverage outlined below may not conform to the terms and conditions requested. You are responsible for reviewing and explaining the coverage to the client, including any options, available or not from our office. The terms hereon are not fully described, and no assumption should be made as to the adequacy of coverage of the risk to the client.

You are not an Agent of the insurer, and as such, cannot bind coverage nor make any commitments on behalf of the insurer, nor of us. This policy cannot be assigned to another without the written consent of the Insurer or their Agent.

Coverage would be in force for all participants in **SCHOOL-SPONSORED AND SUPERVISED STUDENT** activities including interscholastic athletics and sponsored group travel.

An accident is defined as an unexpected, sudden and definable event, which is the direct cause of a bodily injury, independent of any illness, prior injury, or congenital predisposition.

The coverage would be for those medical/dental expenses **INCURRED WITHIN 52 WEEKS** from the date of the original accident. Treatment must begin within **60 DAYS** from the date of the accident by a legally licensed medical or dental practitioner (not a member of the insured's immediate family).

MEDICAL BENEFITS

Benefits are determined on the basis of **REASONABLE AND CUSTOMARY** for the geographic location where services are performed and are payable as stated in the policy.

Payment of all medical/dental expenses incurred from accidents is made **ONLY IN EXCESS** over any family or employer group coverage or plan that must contribute its maximum before this coverage has any liability. This is a program of supplemental coverage designed to pick up eligible balances left by the family or employer group insurance or plan and, if no other coverage or plan is available, to pay the medical/dental expenses incurred to the limits stated in the policy.

For the parents to have payable coverage on their son or daughter, when a member of an HMO (health maintenance organization) or PPO (preferred provider organization), they must use the authorized medical vendors from the list provided them. Your coverage through our office is **EXCESS** coverage and does contain an exclusion for those bills incurred that were "payable" by other insurance or plan. If the parents or students choose not to use authorized medical vendors of their plan, they should be aware that your coverage will not be able to pay the bills incurred that would have been honored had they used the proper medical vendors.

ADVANTAGES OF PRESENT COVERAGE THROUGH FIRST AGENCY

- **Claims Processing:** All claims are adjusted at our office in Kalamazoo and not at an insurance company's home office or third-party administrator.
- **Experience:** First Agency has been providing student and athletic accident coverage to schools since 1959. This is our only business and your school client is very important to us.

BASIC COVERAGE

Athletic Accident \$0 to \$25,000
Student Accident \$0 to \$25,000

2021/2022 RENEWAL

It is always difficult to determine the premium for the second year of coverage. However, outlined below is a football claim submitted and processed by the athletic insurance.

DATE OF ACCIDENT	TOTAL BILLS	ACTIVITY
09/18/2020	\$30,920.43	Football

Based on the paid claims to date of over \$16,000, the premium needs to be adjusted for the 2021/2022 year.

BASIC COVERAGE PREMIUM

Premium to cover all students no matter how many for the 2021/2022 year

\$11,563.00

ADDITIONAL INFORMATION

USD 212 Northern Valley
500 W Bryant St
Almena, KS 67622

CC:

Keller Leopold Insurance LLC
PO Box 517
Garden City, KS 67846

POLICY TERMINATION/CANCELLATION/REINSTATEMENT NOTICE**I. BACKGROUND**

The National Council on Compensation Insurance, Inc. (NCCI) collects and captures workers compensation policy data. The policy data is obtained from the policy documents or electronic files submitted by data providers to NCCI. (Data providers also have the option of entering this data directly online using *DCA Access* Online*.)

Policy data is used to fulfill three basic functions. One is to provide actuarial information that can be used to control the quality of ratemaking data. The second function is to provide a control over the submission of unit statistical reports. The third function is the reporting of coverage data to state workers compensation agencies (i.e., industrial commissions, accident boards, departments of labor). As state workers compensation agencies contract or sign an agreement with NCCI to utilize its Proof of Coverage (POC) program, the NCCI reporting of coverage data to those state workers compensation agencies eliminates the need for data providers to report coverage data directly to these agencies. (Data providers are required by these agencies to submit coverage data, but data providers may satisfy this requirement by reporting coverage data directly to NCCI in place of the state agencies.)

The coverage data submitted by NCCI to the state workers compensation agencies will be taken from the policy documents (Information Page, attached schedules, endorsements) submitted by data providers to NCCI. This is possible since the data required by these agencies is a subset of the data contained in the policy documents. The Policy Termination/Cancellation/Reinstatement Notice explained in this note is an additional policy document to be submitted by data providers to NCCI in order for NCCI to provide this data to the state agencies.

II. SUBMISSION OF POLICY TERMINATION/CANCELLATION/REINSTATEMENT NOTICE—FORM WC 89 06 09 C

This Notice must be submitted to NCCI for all policies with one or more states participating in NCCI's POC program as identified in the POC Compliance Guide that can be found on ncci.com. Data providers submitting cancellations and reinstatements electronically need not send this form to NCCI. The submission conditions for the notice are as follows:

1. The policy is terminated, cancelled or scheduled to be cancelled or, where required, not renewed.
2. The policy is reinstated after being cancelled or scheduled to be cancelled or nonrenewed and, as required in 1 above, this notice has previously been submitted to NCCI.
3. The effective date for termination/cancellation is changed and, as required in 1 above, this notice has previously been submitted to NCCI. Note: If changing the cancellation effective date, a reinstatement with the prior cancellation effective date must be processed before the subsequent cancellation.

Data providers need not submit any forms, other than this Notice, to NCCI whenever one of the above conditions is applicable on policies with one or more states identified in the POC Compliance Guide.

III. RELATIONSHIP OF POLICY TERMINATION/CANCELLATION/REINSTATEMENT NOTICE TO COMPANY REPORTING REQUIREMENTS FOR STATE WORKERS COMPENSATION AGENCIES (i.e., INDUSTRIAL COMMISSIONS, DEPARTMENTS OF LABOR, etc.)**A. Definition of Single State and Multistate Policies**

A single state policy is defined, for the purpose of these rules, as a policy having only one POC state in Item 3.A. of the Information Page.

A multistate policy is defined, for the purpose of these rules, as a policy having two or more POC states in Item 3.A. of the Information Page.

(Ed. 07-11)

B. Single State Policies**1. Single State Policies Covering a State in Which the POC Program Is in Effect**

Data providers are not required to submit any coverage data (i.e., notification of coverage, cancellation, etc.) directly to state workers compensation agencies for any policy providing coverage for a POC state as of the state's POC implementation date shown in the POC Compliance Guide for that state.

2. Single State Policies Covering a State in Which the POC Program Is Not in Effect

Data providers must continue to submit coverage data directly to state workers compensation agencies for any policy providing coverage for a state in which the POC program is not yet in effect. This will be any state not listed in the POC Compliance Guide.

C. Multistate Policies

Data providers are not required to submit any coverage data directly to any state workers compensation agency for a state covered by the policy and participating in the POC program.

Data providers must continue to report coverage data directly to state workers compensation agencies for a given state covered by the policy and not participating in the NCCI POC program.

A multistate policy, therefore, may result in data providers being required to submit coverage data directly to state workers compensation agencies for some states covered by the policy, but not for all states covered by the policy.

IV. REPORTING TIME FRAMES FOR FORM WC 89 06 09 C**A. Terminations, Cancellations, and Reinstatements**

This notice must be received by NCCI on or before the number of days prior to the effective date of cancellation or termination, or for nonrenewal, prior to policy expiration date as specified in the Industrial/Workers Compensation Commission Administrative Rule and/or the statute of the state(s) covered by the policy or as indicated in the POC Compliance Guide. For multistate policies, it is the greatest number of days for any covered state that governs the reporting time frame. Reinstatement notices must be submitted as soon as the reinstatement is issued.

V. STATES AND DATES OF PARTICIPATION IN NCCI'S PROOF OF COVERAGE PROGRAM

Refer to the POC Compliance Guide for each POC state's implementation date and reporting requirements.

Policy documents on hard copy should be sent as follows:

U.S. Mail

NCCI, Inc.
c/o ACS
P.O. Box 7369
London, KY 40742-7369

Other Mailings

NCCI, Inc.
c/o ACS
1084 South Laurel Road
London, KY 40744

Policy documents on magnetic tape should be sent as follows:

U.S. Mail

NCCI, Inc.
P.O. Box 5049
Boca Raton, FL 33431-0849

Other Mailings

NCCI, Inc.
Attn: Data Collection
901 Peninsula Corporate Circle
Boca Raton, FL 33487-1362

VI. MODIFICATION TO FORM WC 89 06 09 C

Data providers, other than those producing this notice by computer, must use this form exactly as printed. This form is available from CCH Insurance Services, 800-481-1522.

Those data providers that produce this notice by computer may not change the format of the form, except as indicated. The content of the form, including form number, must be duplicated exactly. A data provider may, however, only print the information and wording for the particular transaction being reported (e.g., cancellation wording only).

VII. USE OF FORM WC 89 06 09 C AS A NOTICE OF CANCELLATION TO THE INSURED

Where permitted, data providers may use this notice to provide notice of cancellation to the insured as well as to NCCI. Many states have their own forms for this purpose. The use of this form as a cancellation notice to the insured is not mandatory. Data providers may use this form or their own company form at their option, subject to particular state requirements.

Carrier Name/NCCI Carrier Code First Dakota Indemnity Company / 35866

Insured's Name USD 212 Northern Valley

Federal ID No. 480721575

Insured's Address 500 W Bryant St

Almena, KS 67622

<u>Policy Number</u>	<u>Policy Effective Date</u>	<u>Policy Expiration Date</u>
<u>WC020-0050826-2020A</u>	<u>6/30/2020</u>	<u>6/30/2021</u>

Termination/Cancellation/Nonrenewal

The coverage provided by the policy number shown above is being ___ nonrenewed or ___ terminated/cancelled, ___ flat, ___ pro rata, or ___ short rate, effective _____ 12:01 a.m. standard time at the insured's mailing address for the following reason(s):

X Reinstatement

The coverage provided by the policy number shown above and previously nonrenewed, cancelled, or scheduled for cancellation is being reinstated effective 5/10/2021 12:01 a.m. standard time at the insured's mailing address.

Issue Date 4/16/2021

Issuing Office Risk Administration Services Inc

Producer's Name Keller Leopold Insurance LLC

Date Stamp

(For NCCI use only):



Ken Tharman <ktharman@nvhuskies.org>

Workers Compensation renewal quote 2021-22

1 message

Aaron Hale <ahale@kellerleopold.com>

Fri, May 7, 2021 at 10:21 AM

To: "ktharman@nvhuskies.org" <ktharman@nvhuskies.org>

Good morning Mr. Tharman,

Please find attached the renewal quote for workers compensation along with an updated Experience MOD worksheet. There was a small increase in the experience mod from .76 to .77 along with an increase of premium of \$20 annually at \$7,659.

The premium is based on the 2020-21 policy payroll. An updated quote may be provided if we can get the updated payroll according to the classes of the employees.

Please let me know what questions I can help answer or if you'd like an updated quote based on projected 2021-22 payrolls.

Thank you!

Aaron

**Aaron Hale | Producer | CISR, CLCS**

117 N. Kansas, Norton, 67654

Direct: 785-871-3100 | **Toll Free:** 800-773-0102 | **Fax:** 620-276-0726[MAKE A PAYMENT](#)[SEND ME A FILE](#)www.kellerleopold.com

Please remember you may not bind or alter coverage via e-mail without written confirmation from a KellerLeopold employee.

NOTICE: This message and / or attachment is intended only for the addressee and may contain information that is privileged, confidential and/or proprietary work product. If you are not the intended recipient, or an authorized employee, agent or representative of the intended recipient, do not read, copy, retain or disseminate this message or any attachment. Do not forward this message and attachment without the express written consent of the sender. If you have received this message in error, please call the sender immediately at 620-276-7671 and delete all copies of the message and any attachment. Neither the transmission of this message or any attachment, nor any error in transmission shall constitute waiver of any applicable legal privilege. 20190404a

2 attachments**Renewal Quote USD 212 Northern Valley.PDF**



WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: USD #212 NORTHERN VALLEY

8409

Risk ID: 154023224

Rating Effective Date: 06/30/2021

Production Date: 01/26/2021

State: KANSAS

State	Wt	Exp Excess Losses	Expected Losses	Exp Prim Losses	Act Exc Losses	Ballast	Act Inc Losses	Act Prim Losses
KS	.08	12,182	21,555	9,373	0	23,250	42	42
(A) Wt	(B)	(C) Exp Excess Losses (D - E)	(D) Expected Losses	(E) Exp Prim Losses	(F) Act Exc Losses (H - I)	(G) Ballast	(H) Act Inc Losses	(I) Act Prim Losses
.08		12,182	21,555	9,373	0	23,250	13	13

	Primary Losses	Stabilizing Value	Ratable Excess	Totals	
Actual	(I) 13	$C * (1 - A) + G$ 34,457	(A) * (F) 0	(J) 34,470	
Expected	(E) 9,373	$C * (1 - A) + G$ 34,457	(A) * (C) 975	(K) 44,805	
	ARAP	FLARAP	SARAP	MAARAP	Exp Mod
Factors	1.00				(J) / (K) .77

RATING REFLECTS A DECREASE OF 70% MEDICAL ONLY PRIMARY AND EXCESS LOSS DOLLARS WHERE ERA IS APPLIED.
 ONE OR MORE CLAIM AMOUNTS HAVE BEEN REDUCED DUE TO EMPLOYER REIMBURSEMENTS AS PART OF A NET DEDUCTIBLE PROGRAM.

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WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: USD #212 NORTHERN VALLEY

8409

Risk ID: 154023224

Rating Effective Date: 06/30/2021

Production Date: 01/26/2021

State: KANSAS

15-KANSAS Firm ID: Firm Name: USD #212 NORTHERN VALLEY 8409

Carrier: 13382 Policy No. 1H1236918 Eff Date: 06/30/2017 Exp Date: 06/30/2018

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
7380	1.92	.41	69,090	1,327	544					
8868	.22	.44	1,070,051	2,354	1,036					
9101	1.61	.44	230,513	3,711	1,633					
9664	DEDUCTIBLE REPORTI			0	0					
9807	EMPLOYERS LIABILIT			0	0					
Policy Total:			1,369,654	Subject Premium:	24,723	Total Act Inc Losses:		0		

15-KANSAS Firm ID: Firm Name: USD #212 NORTHERN VALLEY 8409

Carrier: 13382 Policy No. 1H1236919 Eff Date: 06/30/2018 Exp Date: 06/30/2019

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
7380	1.92	.41	68,827	1,321	542	Z01504944	06	F	42	42
8868	.22	.44	1,104,674	2,430	1,069					
9101	1.61	.44	219,557	3,535	1,555					
9664	DEDUCTIBLE REPORTI			0	0					
9807	EMPLOYERS LIABILIT			0	0					
Policy Total:			1,393,058	Subject Premium:	23,237	Total Act Inc Losses:		42		

15-KANSAS Firm ID: Firm Name: USD #212 NORTHERN VALLEY 8409

Carrier: 15539 Policy No. 1H1236920 Eff Date: 06/30/2019 Exp Date: 06/30/2020

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
7380	1.92	.41	54,436	1,045	428					
8868	.22	.44	1,007,423	2,216	975					
9101	1.61	.44	224,595	3,616	1,591					
9664	DEDUCTIBLE REPORTI			0	0					
9807	EMPLOYERS LIABILIT			0	0					
Policy Total:			1,286,454	Subject Premium:	17,415	Total Act Inc Losses:		0		

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* Total by Policy Year of all cases \$2000 or less. D Disease Loss X Ex-Medical Coverage U USL&HW
 C Catastrophic Loss E Employers Liability Loss # Limited Loss



Insured 50826
USD 212 Northern Valley
PO Box 217 512 W Bryant
Almena, KS 67622
(785) 669-2445

Quote No. 276603
Effective Date: 6/30/2021
Expiration Date: 6/30/2022
Quote Date: 5/5/2021
Quote Good Through: 6/30/2021

Agent 968-1571
Keller Leopold Insurance LLC
PO Box 517
Garden City, KS 67846

Employers Liability
Bodily Injury By Accident \$1,000,000 Each Accident
Bodily Injury By Disease \$1,000,000 Policy Limit
Bodily Injury By Disease \$1,000,000 Each Employee

Proposal Summary

Policy Unit	Remuneration	Total Estimated Premium and Surcharges
1 - USD 212 Northern Valley - Kansas	\$1,467,445	\$7,659
Grand Total	\$1,467,445	\$7,659

This is a quotation only and is not a binder of insurance or a guarantee of insurability.



Insured 50826
USD 212 Northern Valley
PO Box 217 512 W Bryant
Almena, KS 67622
(785) 669-2445

Quote No. 276603
Effective Date: 6/30/2021
Expiration Date: 6/30/2022
Quote Date: 5/5/2021
Quote Good Through: 6/30/2021

Agent 968-1571
Keller Leopold Insurance LLC
PO Box 517
Garden City, KS 67846

Employers Liability
Bodily Injury By Accident \$1,000,000 Each Accident
Bodily Injury By Disease \$1,000,000 Policy Limit
Bodily Injury By Disease \$1,000,000 Each Employee

Unit 1 - USD 212 Northern Valley	Kansas
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Rating Period: 6/30/2021 - 6/30/2022

Classifications	Code No.	Premium Basis Total Estimated Remuneration	Rate Per \$100 of Remuneration	Estimated Premium
DRIVERS, CHAUFFEURS, MESSENGERS AND THEIR HELPERS NOC-COMMERCIAL	7380	\$85,599	3.4	\$2,910
COLLEGE: PROFESSIONAL EMPLOYEES & CLERICAL	8868	\$1,187,331	0.38	\$4,512
COLLEGE: ALL OTHER EMPLOYEES	9101	\$194,515	2.73	\$5,310
Total Manual Premium				\$12,732
\$1,000,000/1,000,000/1,000,000		1.1%		\$140
Subject Premium				\$12,872
Unmodified Premium				\$12,872
Experience Mod		0.77		(\$2,961)
Modified Premium				\$9,911
Schedule Credit/Debit		25%		(\$2,478)
Standard Premium				\$7,433
Premium Discount		3.6%		(\$268)
Expense Constant				\$200
Terrorism Act		1%		\$147
DTEC Act		1%		\$147
Policy Premium				\$7,659

Total Premium and Surcharge(s): **\$7,659**

Sliding Scale Dividend Plan A Ver 1

This is a quotation only and is not a binder of insurance or a guarantee of insurability.



Insured 50826
USD 212 Northern Valley
PO Box 217 512 W Bryant
Almena, KS 67622
(785) 669-2445

Quote No. 276603
Effective Date: 6/30/2021
Expiration Date: 6/30/2022
Quote Date: 5/5/2021
Quote Good Through: 6/30/2021

Agent 968-1571
Keller Leopold Insurance LLC
PO Box 517
Garden City, KS 67846

Employers Liability
Bodily Injury By Accident \$1,000,000 Each Accident
Bodily Injury By Disease \$1,000,000 Policy Limit
Bodily Injury By Disease \$1,000,000 Each Employee

Billing Unit 1 - USD 212 Northern Valley

Billing Payment Mode: 10-10-month installment (25% down)

Initial Payment Total to Remit \$1,922.00

Installment Schedule:

Post Date	Due Date	Description	Amount
6/10/2021	6/30/2021	Installment	\$1,922.00
7/11/2021	7/31/2021	Installment	\$643.00
8/11/2021	8/31/2021	Installment	\$643.00
9/10/2021	9/30/2021	Installment	\$643.00
10/11/2021	10/31/2021	Installment	\$643.00
11/10/2021	11/30/2021	Installment	\$643.00
12/11/2021	12/31/2021	Installment	\$643.00
1/11/2022	1/31/2022	Installment	\$643.00
2/8/2022	2/28/2022	Installment	\$643.00
3/11/2022	3/31/2022	Installment	\$643.00

This is a quotation only and is not a binder of insurance or a guarantee of insurability.



Sliding Scale Dividend Plan "A"

Plan Eligibility

- Insured must have earned premium of \$5,000 or more (after allowance for any applicable premium discount).
- Policy must be in effect for full term.
- The application of the dividend will not reduce the retained earned premium below \$5000.
- Cancelled policies will not be eligible unless re-written by FDI. Policies cancelled by the Company for non payment of premium will not be eligible for a dividend. Policies cancelled by the insured will not be eligible for a dividend.

Dividend Eligibility

- FDI will pay dividends as outlined in the schedule based on earned premium and losses.
- All premiums must be paid in full, including audit premium, endorsements or any other premium charges.
- Insured must provide all necessary information for completion of audit.
- Final premium audit must be completed.
- Any dividend provided is specific to this policy and is independent of any other policy issued by the Company.

Computation and Payment

- FDI will pay dividends as outlined in the schedule based on earned premium and losses.
- The sliding scale dividend calculation will be computed approximately 6 months after the expiration of the policy.
- Losses will be valued and any dividend will be paid no earlier than 6 months after the policy term has expired.
- Losses include all paid indemnity, medical, rehabilitation, managed care and legal expenses and reserves for future payments of claims.
- The Company's determination of losses and reserves shall be conclusive and binding upon the insured.
- Once calculated, the dividend plan will be considered closed and final.

Dividends cannot be guaranteed and are payable at the discretion of the Board of Directors.

First Dakota Indemnity Sliding Scale Dividend Plan "A"

Incurring Loss Ratio	\$5,000 to \$10,000	10,001 to \$25,000	\$25,001 to \$50,000	\$50,001 to \$100,000	\$100,001 and Over
0% to 5.0%	10%	12%	16%	21%	26%
5.1% to 10%	8%	10%	13%	17%	22%
10.1% to 15%	6%	8%	10%	13%	18%
15.1% to 20%	5%	6%	7%	9%	12%
20.1% to 25%	4%	5%	6%	7%	10%
25.1% to 30%	3%	4%	5%	6%	8%
30.1% to 35%	2%	3%	3%	4%	6%
35.1% to 40%	0%	2%	2%	2%	3%
40.1% to 45%	0%	1%	1%	1%	2%
>45%	0%	0%	0%	0%	0%

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.