



# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

## Agenda for Board of Trustees Meeting Tornillo Independent School District

**Meeting Date:** Wednesday, May 27, 2026

**Meeting Type:** Regular

**Meeting Time:** 5:30 PM

**Meeting Location:** W.E. Neill Service Center

19210 Cobb

Tornillo, TX 79853

### Disclaimer

This meeting will be conducted in person at 19210 Cobb Ave., Tornillo, TX, by remote participation, or a combination of both with some board members participating in-person, and others participating remotely by videoconference. A quorum of the Board will be present at all times at the physical location identified in this notice.

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into ***closed session*** under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to [aguilarr@tisd.us](mailto:aguilarr@tisd.us): (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board's deliberation. For more information about public comment, see Policy BED.

**All voting will be done in open session.**

**Items on the Agenda:** The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **(OTHER) First Order of Business**  
Ms. Marlene Bullard, Board President
  - A. Establish a quorum and call the meeting to order
  - B. Pledge of Allegiance to the United States
  - C. Texas Pledge of Allegiance
  - D. District Mission and Vision
2. **(OTHER) Superintendent's Report**  
Dr. Rosa Vega-Barrio, Superintendent
3. **(OTHER) District Recognitions**
  - A. Do Your Best Recognitions  
Dr. Rosa Vega-Barrio, Superintendent
    1. 5th Grade Steel Drums - 1st Division Loretto Fine Arts Festival
    2. THS Band - 1st Division Loretto Fine Arts Festival
    3. NHS Service Projects - Allison Rangel
    4. Volunteer Soccer Coaches
    5. THS Cooking Class
    6. Varsity Track Regional Qualifier
    7. Varsity Tennis Regional Qualifiers

1

4

8. EPCC Spring Graduates
9. CTE Certifications
10. Maintenance & Bus Driver Appreciation
11. School Lunch Heroes - CNS
4. **(OTHER) Open Forum**  
Ms. Marlene Bullard, Board President
5. **Lone Star Governance**
  - A. **Student Outcome Monitoring:**
    1. EOY Data 5  
Mrs. Myrna Lopez, PK-8 Principal
  - B. 2025-2026 TELPAS Data 12  
Mrs. Loretta Aguilar, Instructional Specialist - Technology
  - C. (Accountability 1) Review Board's Time Use Tracker 19  
Ms. Marlene Bullard, Board President
6. **(ADVOCACY) Community Engagement on Student Outcome Goals**  
Ms. Marlene Bullard, Board President
7. **(VISION Y) Information / Reports / Presentations**
  - A. Financial Reports-Information Only 20  
Mr. Luis M. Guerra, Director of Finance
  - B. Counseling Department Updates 51  
Mrs. Alicia Alvarado, PK-8 Counselor
  - C. El Paso K-12 AI Learning Incubator 61  
Mrs. Loretta Aguilar, Instructional Specialist - Technology
  - D. Annual Screening Report 63  
Ms. Linda Rivero, District Nurse
  - E. 2027 Senior Trip 89  
Mr. Alejandro Olvera, THS Principal
  - F. Year-to-Date Transportation Report 90  
Mr. Rene Estrada, Maintenance / Transportation Director
8. **(VISION Y) Board Items**
  - A. Consider the Recommendation of the Superintendent and Administration to Propose Non-renewal of 97  
the Term Contract of M. Hernandez based on the End of Grant Funding for the Contracted Position  
(Program Change) in Accordance with the Contract and Board Policy DFBB and Issue Appropriate  
Notice to the Employee  
Dr. Rosa Vega-Barrio, Superintendent
  - B. Consider Approval of Athletics Support and Development Agreement between El Paso Children's 98  
Hospital and Tornillo ISD  
Dr. Rosa Vega-Barrio, Superintendent
9. **(STRUCTURE) Consent Agenda**  
(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a  
Board Member requests that an item be withdrawn for individual consideration)
  - A. Consider Approval of Minutes from Previous Meetings:
    1. Regular Board Meeting Minutes - April 29, 2026 118
  - B. Consider Approval of Budget Amendments 123  
Mr. Luis M. Guerra, Director of Finance
  - C. Consider Approval of Engagement Letter with Gibson, Ruddock, Patterson LLC 126  
Mr. Luis M. Guerra, Director of Finance
  - D. Consider Approval of Low Attendance Waiver 137  
Dr. Rosa Vega-Barrio, Superintendent
  - E. Consider Approval of TASB Policy Manual Update 127 (1st Reading) affecting the following 138  
(LOCAL) Policies:
    1. BJCF(LOCAL): SUPERINTENDENT - NONRENEWAL
    2. CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS
    3. DC(LOCAL): EMPLOYMENT PRACTICES
    4. DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
    5. DP(LOCAL): PERSONNEL POSITIONS
    6. DPA(LOCAL): PERSONNEL POSITIONS - PRINCIPALS
    7. DPB(LOCAL): PERSONNEL POSITIONS - OTHER PERSONNEL POSITIONS

8. EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS  
9. FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY  
Dr. Rosa Vega-Barrio, Superintendent
- F. Consider Approval of 2026-2027 Letter of Reasonable Assurance 194  
Dr. Rosa Vega-Barrio, Superintendent
10. **Next Meeting Tentative Date:** June 5, 2026 - Budget Workshop

### **Adjournment of the Meeting**



Rosa Vega-Barrio  
Superintendent of Schools





- 16 Teams (3yrs-12 yrs old)
- 24 Volunteer Coaches
- (Parents, HS, Employees)
- 134 Students from Tornillo, Fabens, San Eli, Ft. Hancock
- 5 Weeks



# Tornillo Youth Soccer

**YOUTH SOCCER LEAGUE**

Open to any boys & girls  
3 Years Old - 5<sup>th</sup> grade

Information Meetings  
Meeting #1: March 30 at 6:00 pm at Tornillo HS  
Meeting #2: April 1 at 6:00pm at PK-8 Building B

\$15 Registration  
Season Starts: April 14

For More Information  
Please Contact  
Coach Patti  
(915) 204-2666





## **Tornillo PK-8 EOY 2026 May Reporting**

**mclass Reading & IXL Math Data (PK-3rd Grade)**

**Lone Star Governance**

# Kinder Reading & Math

| 2025-2026 Kinder mClass Reading/Lectura                 |                |                |                |               |                |                |                |                |                |
|---------------------------------------------------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|
|                                                         | Tier 1         |                |                | Tier 2        |                |                | Tier 3         |                |                |
|                                                         | BOY            | MOY            | EOY            | BOY           | MOY            | EOY            | BOY            | MOY            | EOY            |
| <b>Monolingual</b><br>22 students                       | 4 stud<br>17%  | 9 stud<br>41%  | 12 stud<br>55% | 4 stud<br>17% | 6 stud<br>27%  | 3 stud<br>14%  | 15 stud<br>65% | 7 stud<br>32%  | 7 stud<br>32%  |
| <b>Lectura - Dual Language</b><br>(Spanish) 24 students | 13 stud<br>52% | 17 stud<br>71% | 13 stud<br>54% | 1 stud<br>4%  | 5 stud<br>21%  | 9 stud<br>38%  | 11 stud<br>44% | 2 stud<br>8%   | 2 stud<br>8% 6 |
| <b>Dual Language (English)</b><br>24 students           | 2 stud<br>8%   | 0 stud<br>0%   | 0 stud<br>0%   | 6 stud<br>24% | 2 stud<br>8%   | 2 stud<br>8%   | 17 stud<br>68% | 22 stud<br>92% | 22 stud<br>92% |
|                                                         | BOY            | MOY            | EOY            | BOY           | MOY            | EOY            | BOY            | MOY            | EOY            |
| <b>Total Students</b><br>46 students                    | 17 stud<br>35% | 26 stud<br>57% | 25 stud<br>54% | 5 stud<br>10% | 11 stud<br>24% | 12 stud<br>26% | 26 stud<br>54% | 9 stud<br>20%  | 9 stud<br>20%  |

| 2025-2026 Kinder Math (IXL)      |                |                |                |                |              |                |              |              |              |
|----------------------------------|----------------|----------------|----------------|----------------|--------------|----------------|--------------|--------------|--------------|
|                                  | Tier 1         |                |                | Tier 2         |              |                | Tier 3       |              |              |
| <b>Total Students</b><br>46 stud | 29 stud<br>60% | 41 stud<br>91% | 40 stud<br>87% | 13 stud<br>27% | 1 stud<br>2% | 5 studs<br>11% | 3 stud<br>6% | 3 stud<br>7% | 1 stds<br>2% |



# 1<sup>st</sup> Grade Reading & Math

| 2025-2026 1 <sup>st</sup> Grade mClass <b>Reading/ Lectura</b> |                |                |                |               |               |               |                |                |                |
|----------------------------------------------------------------|----------------|----------------|----------------|---------------|---------------|---------------|----------------|----------------|----------------|
|                                                                | Tier 1         |                |                | Tier 2        |               |               | Tier 3         |                |                |
|                                                                | BOY            | MOY            | EOY            | BOY           | MOY           | EOY           | BOY            | MOY            | EOY            |
| <b>Monolingual</b><br>20 students                              | 8 stud<br>38%  | 9 std<br>45%   | 14 stud<br>67% | 5 stud<br>24% | 5 std<br>25%  | 2 stud<br>10% | 8 stud<br>38%  | 6 std<br>30%   | 5 stud<br>24%  |
| <b>Lectura - Dual Language</b><br>(Spanish) 26 stud            | 15 stud<br>54% | 17 std<br>61%  | 15 stud<br>58% | 3 stud<br>11% | 4 std<br>14%  | 1 stud<br>4%  | 10 stud<br>36% | 7 std<br>33%   | 8 stud<br>30%  |
| <b>Dual Language</b><br>(English) 26 stud                      | 5 stud<br>18%  | 9 stud<br>32%  | 11 stud<br>42% | 2 stud<br>7%  | 4 stud<br>14% | 4 stud<br>15% | 21 stud<br>75% | 15 stud<br>54% | 11 stud<br>42% |
|                                                                | BOY            | MOY            | EOY            | BOY           | MOY           | EOY           | BOY            | MOY            | EOY            |
| <b>Total Students</b><br>46 stud                               | 24 stud<br>49% | 26 stud<br>54% | 29 stud<br>63% | 8 stud<br>16% | 9 stud<br>19% | 3 stud<br>6%  | 18 stud<br>37% | 13 stud<br>27% | 13 stud<br>28% |

| 2025-2026 1 <sup>st</sup> Grade Math (XL) |                |                |                |              |               |               |               |              |              |
|-------------------------------------------|----------------|----------------|----------------|--------------|---------------|---------------|---------------|--------------|--------------|
|                                           | Tier 1         |                |                | Tier 2       |               |               | Tier 3        |              |              |
|                                           | BOY            | MOY            | EOY            | BOY          | MOY           | EOY           | BOY           | MOY          | EOY          |
| <b>Total Student</b><br>47 stud           | 37 stud<br>76% | 32 stud<br>67% | 37 stds<br>79% | 4 stud<br>8% | 7 stud<br>15% | 8 stds<br>17% | 8 stud<br>16% | 2 stud<br>4% | 2 stds<br>4% |

# 2<sup>nd</sup> Grade Reading & Math

| 2025-2026 2 <sup>nd</sup> Grade mClass Reading/ Lectura |                |                |                |               |               |                |                |               |               |
|---------------------------------------------------------|----------------|----------------|----------------|---------------|---------------|----------------|----------------|---------------|---------------|
|                                                         | Tier 1         |                |                | Tier 2        |               |                | Tier 3         |               |               |
|                                                         | BOY            | MOY            | EOY            | BOY           | MOY           | EOY            | BOY            | MOY           | EOY           |
| Monolingual<br>22 students                              | 16 stud<br>73% | 15 stud<br>68% | 17 stud<br>77% | 0 stud<br>0%  | 2 stud<br>9%  | 1 stud<br>5%   | 6 stud<br>27%  | 5 stud<br>23% | 4 stud<br>18% |
| Lectura- Dual Language<br>28 stud                       | 14 stud<br>52% | 23 stud<br>87% | 23 stud<br>82% | 3 stud<br>11% | 3 stud<br>11% | 4 stud<br>20%  | 10 stud<br>37% | 1 stud<br>4%  | 1 stud<br>3%  |
| Dual Language<br>(English)28 stud                       | 11 stud<br>41% | 12 stud<br>44% | 13 stud<br>46% | 5 stud<br>19% | 7 stud<br>26% | 12 stud<br>43% | 11 stud<br>41% | 8 stud<br>30% | 3 stud<br>10% |
|                                                         | BOY            | MOY            | EOY            | BOY           | MOY           | EOY            | BOY            | MOY           | EOY           |
| Total Students<br>50 stud                               | 30 stud<br>61% | 38 stud<br>78% | 36 stud<br>72% | 3 stud<br>6%  | 5 stud<br>10% | 16 stud<br>32% | 16 stud<br>33% | 6 stud<br>12% | 5 stud<br>10% |

| 2025-2026 2 <sup>nd</sup> Grade Math (IXL) |                |                |                |                |                |                |               |              |              |
|--------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|--------------|--------------|
|                                            | Tier 1         |                |                | Tier 2         |                |                | Tier 3        |              |              |
|                                            | BOY            | MOY            | EOY            | BOY            | MOY            | EOY            | BOY           | MOY          | EOY          |
| Total Students<br>50 students              | 21 stud<br>43% | 44 stud<br>89% | 34 stds<br>68% | 20 stud<br>41% | 11 stud<br>22% | 16 stds<br>32% | 7 stud<br>14% | 0 stud<br>0% | 0 stds<br>0% |

# 3<sup>rd</sup> Grade Reading & Math

2025-2026 3<sup>rd</sup> Grade mClass Reading Lectura

|                                    | Tier 1         |                |                | Tier 2        |               |               | Tier 3         |                |                |
|------------------------------------|----------------|----------------|----------------|---------------|---------------|---------------|----------------|----------------|----------------|
|                                    | BOY            | MOY            | EOY            | BOY           | MOY           | EOY           | BOY            | MOY            | EOY            |
| Monolingual<br>18 stud             | 10 stud<br>50% | 10 stud<br>56% | 10 stud<br>55% | 5 stud<br>25% | 3 stud<br>17% | 3 stud<br>17% | 5 stud<br>25%  | 5 stud<br>28%  | 5 stud<br>28%  |
| Lectura- Dual Language<br>30 stud  | 21 stud<br>75% | 20 stud<br>77% | 23 stud<br>77% | 3 stud<br>11% | 3 stud<br>12% | 4 stud<br>13% | 4 stud<br>14%  | 3 stud<br>12%  | 3 stud<br>10%  |
| Dual Language (English)<br>30 stud | 4 stud<br>14%  | 4 stud<br>15%  | 7 stud<br>23%  | 3 stud<br>11% | 8 stud<br>31% | 3 stud<br>10% | 21 stud<br>75% | 14 stud<br>54% | 20 stud<br>66% |
|                                    | BOY            | MOY            | EOY            | BOY           | MOY           | EOY           | BOY            | MOY            | EOY            |
| Total Students<br>48 stud          | 31stud<br>65%  | 30 stud<br>68% | 33 stud<br>69% | 8 stud<br>17% | 6 stud<br>14% | 7 stud<br>15% | 9 stud<br>19%  | 8 stud<br>18%  | 8 stud<br>16%  |

2025-2026 3<sup>rd</sup> Grade Math (IXL)

|                           | Tier 1         |                |                | Tier 2         |                |                | Tier 3        |               |               |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|
|                           | BOY            | MOY            | EOY            | BOY            | MOY            | EOY            | BOY           | MOY           | EOY           |
| Total Students<br>48 stud | 24 stud<br>50% | 18 stud<br>40% | 25 stds<br>52% | 18 stud<br>38% | 21 stud<br>47% | 14 stds<br>29% | 6 stud<br>13% | 6 stud<br>13% | 9 stds<br>19% |



# Pre-Kinder Reading & Math

| 2025-2026 Pre-Kinder CLI Assessment   |                 |                |                |              |              |        |                   |               |                             |
|---------------------------------------|-----------------|----------------|----------------|--------------|--------------|--------|-------------------|---------------|-----------------------------|
|                                       | On-Track- T1    |                |                | Monitor- T2  |              |        | Needs Support- T3 |               |                             |
|                                       | BOY             | MOY            | EOY            | BOY          | MOY          | EOY    | BOY               | MOY           | EOY                         |
| <b>CLI Lectura</b><br>11 students     | 1 stud<br>8%    | 8 stds<br>73%  | 10 stds<br>90% | 0 stud<br>0% | 0 stds<br>0% | 0 stds | 11 stds<br>92%    | 3 stds<br>27% | 4 stds<br>36% <sub>10</sub> |
| <b>CLI Matematicas</b><br>11 students | 12 stud<br>100% | 10 stds<br>91% | 9 stds<br>82%  | 0 stud<br>0% | 0 stds<br>0% | 0 stds | 0 stds<br>0%      | 1 stds<br>9%  | 2 stds<br>18%               |
| <b>CLI Reading</b><br>14 students     | 1 stds<br>6%    | 7 stds<br>50%  | 11 stds<br>79% | 1 stud<br>6% | 0 stds<br>0% | 0 stds | 14 stds<br>88%    | 7 stds<br>50% | 3 stds<br>21%               |
| <b>CLI Math</b><br>16 students        | 13 stds<br>81%  | 11 stds<br>69% | 12 stds<br>75% | 0 stud<br>0% | 0 stds<br>0% | 0 stds | 3 stds<br>19%     | 3 stds<br>19% | 2 stds<br>13%               |

# Next Steps for PK-3rd



## Areas of Strength

- Kinder Mono Reading Tier 1: 17% at BOY → 55% at EOY
- Kinder Lectura– Decrease of T3: 44% at BOY 8%
- 1<sup>st</sup> Grade Reading Mono- Tier 1 38% at BOY to 67%
- 2<sup>nd</sup> Grade Lectura Tier 1: 52% to 82% at EOY
- 2<sup>nd</sup> Grade Dual Language Students (English Test): T3 at BOY 41% to 10%

## Areas of Concern

- Kinder Tier 1 Reading is 54% and 55% at EOY
- 1<sup>st</sup> Grade Tier 1 Reading is 67% & 58% at EOY → Below 80%
- 3<sup>rd</sup> Grade Tier 1 Reading & Lectura had minimal growth
- CLI PK Students Lectura Tier 1: 8% at BOY to 90% at EOY
- CLI PK Students Reading Tier 1: % at BOY to 79% at EOY

## -Plan for Acceleration

- Summer School PK & Kinder English Language Development (ELL Camp) – struggle with student participation
- Summer School Kinder-6<sup>th</sup> grade (Reading/Writing, Math, English Language Development)
- Dyslexia Screener for Kinder at EOY- RTI → refer for dyslexia testing
- Immediate 2026-2027 Intervention Groups at BOY for 1<sup>st</sup> & 2<sup>nd</sup> grade students
- Summer School: Loss of Credit Due to Attendance or Failing Grades

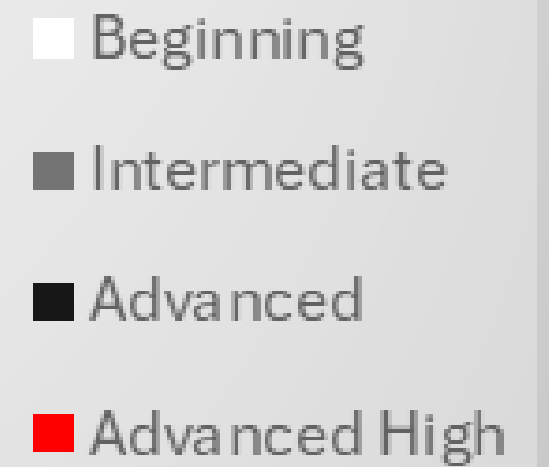
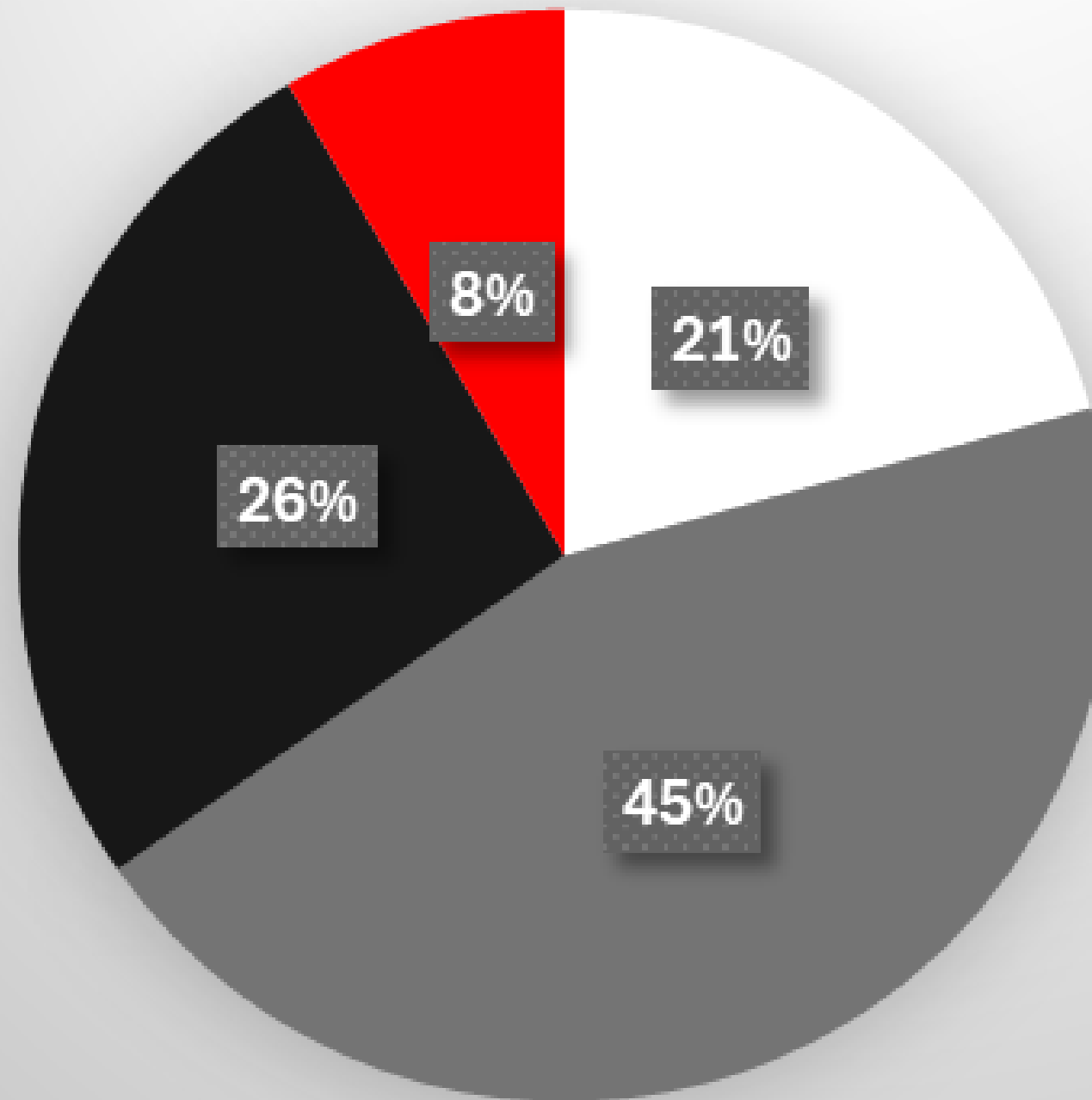
**TORNILLO ISD**  
**TELPAS DATA**  
**SPRING 2026**





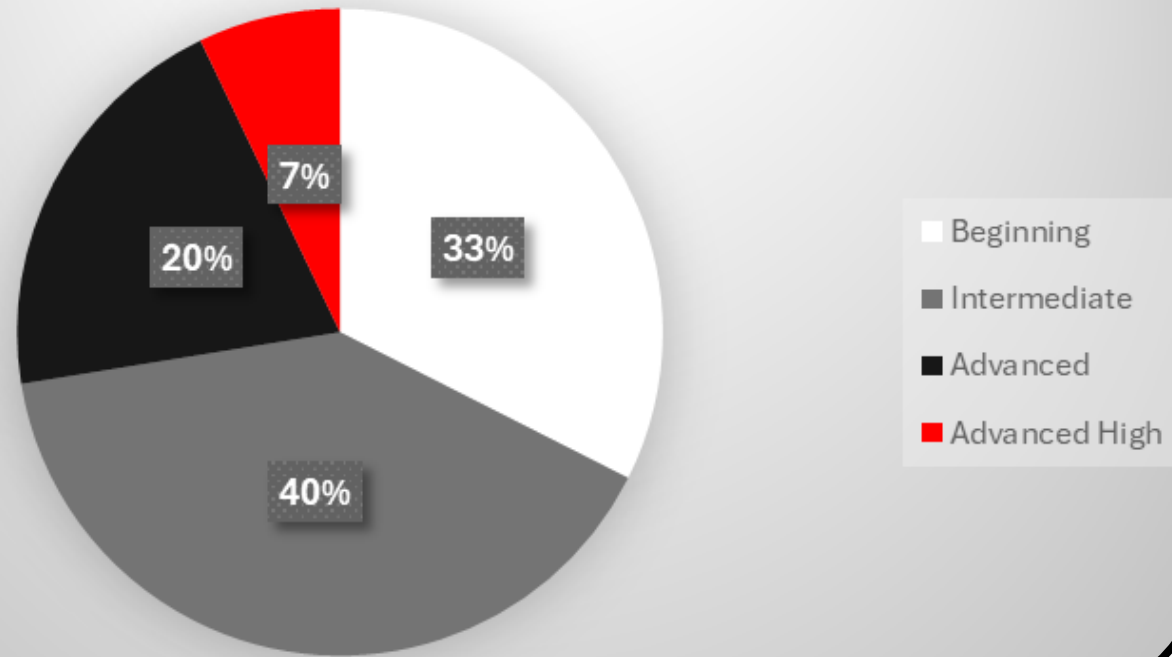
# Performance Level Indicators Distribution

## Tornillo ISD

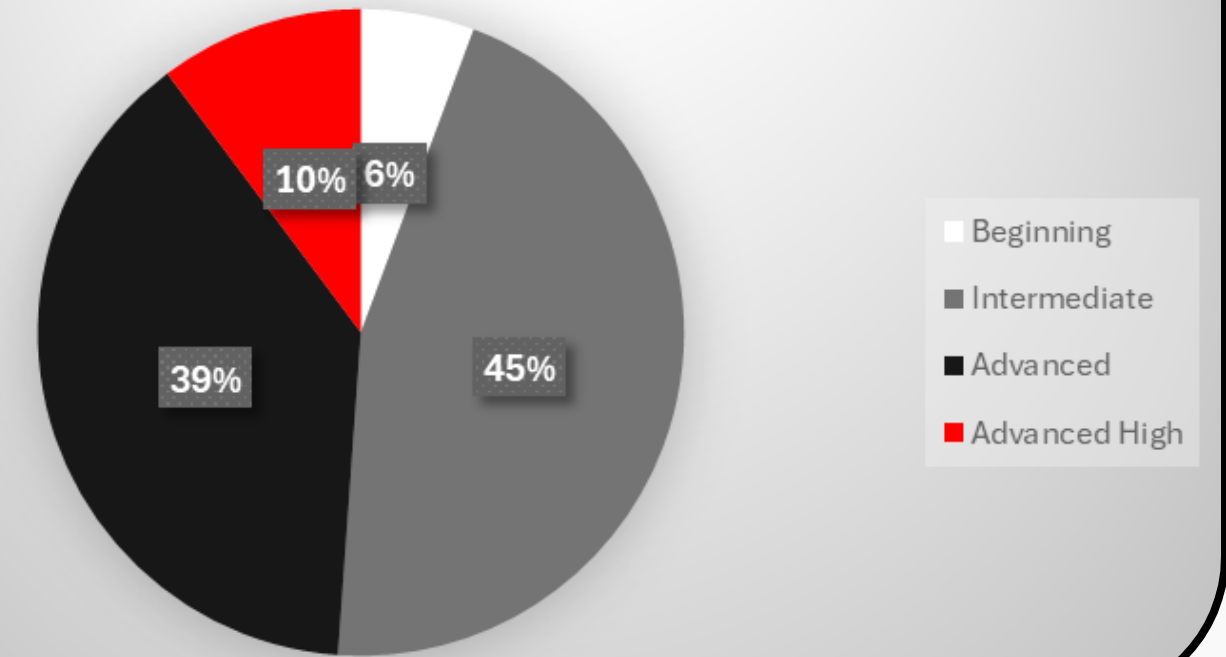


# Performance Level Indicator Distribution by Campus

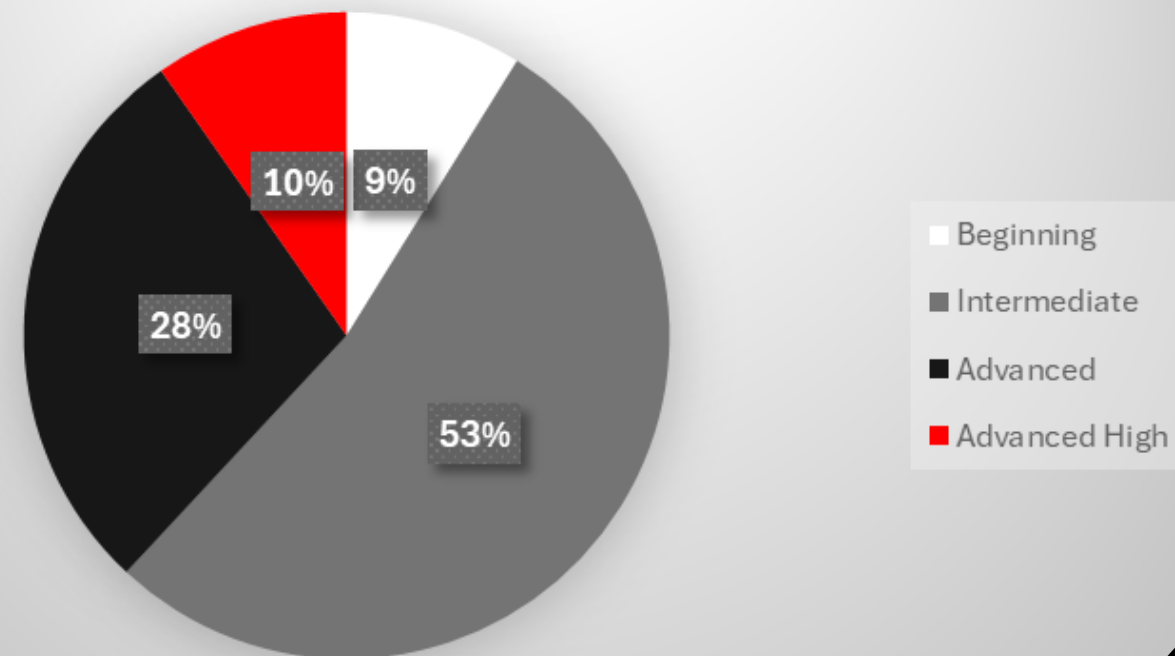
Tornillo Intermediate School



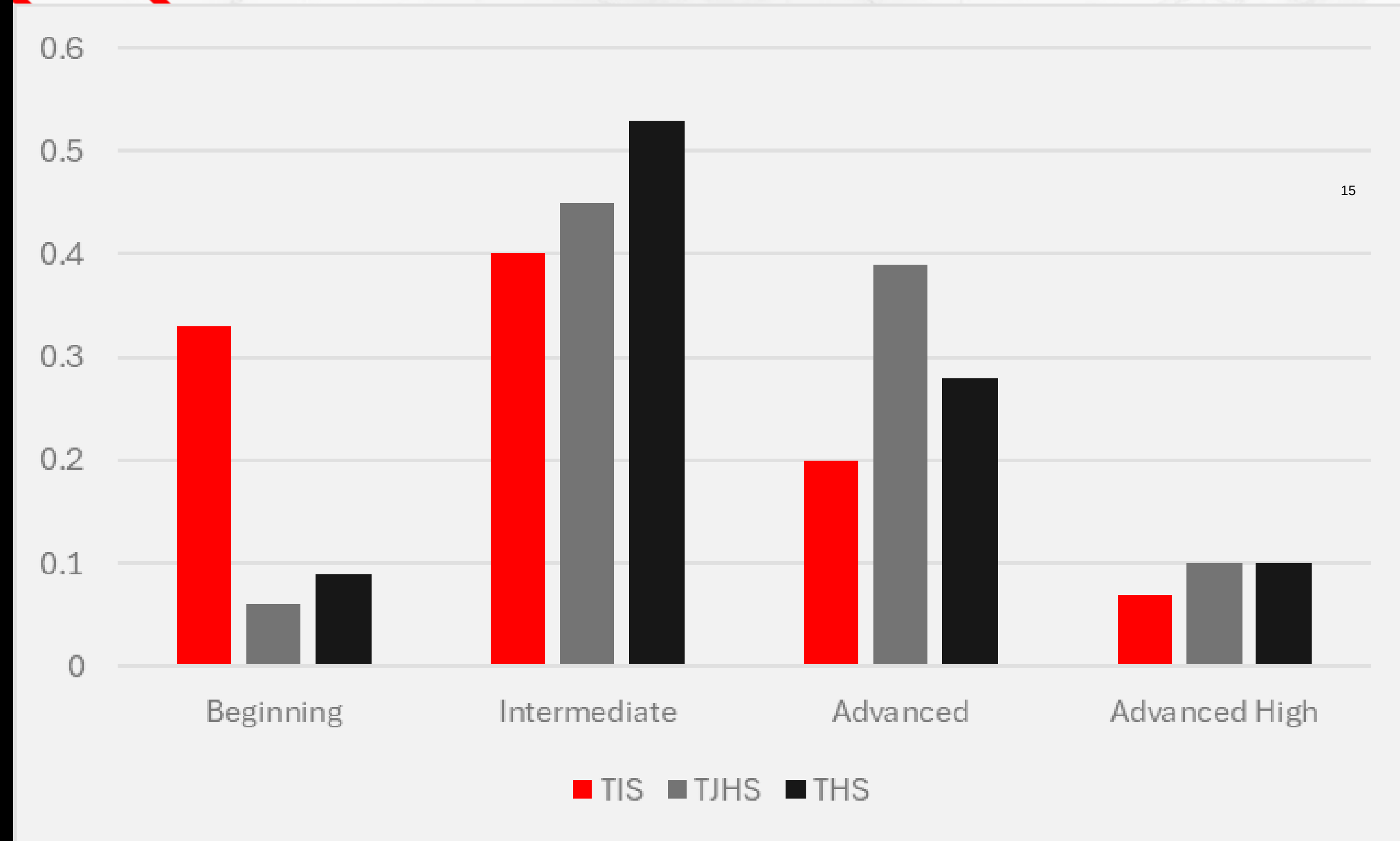
Tornillo Junior High School



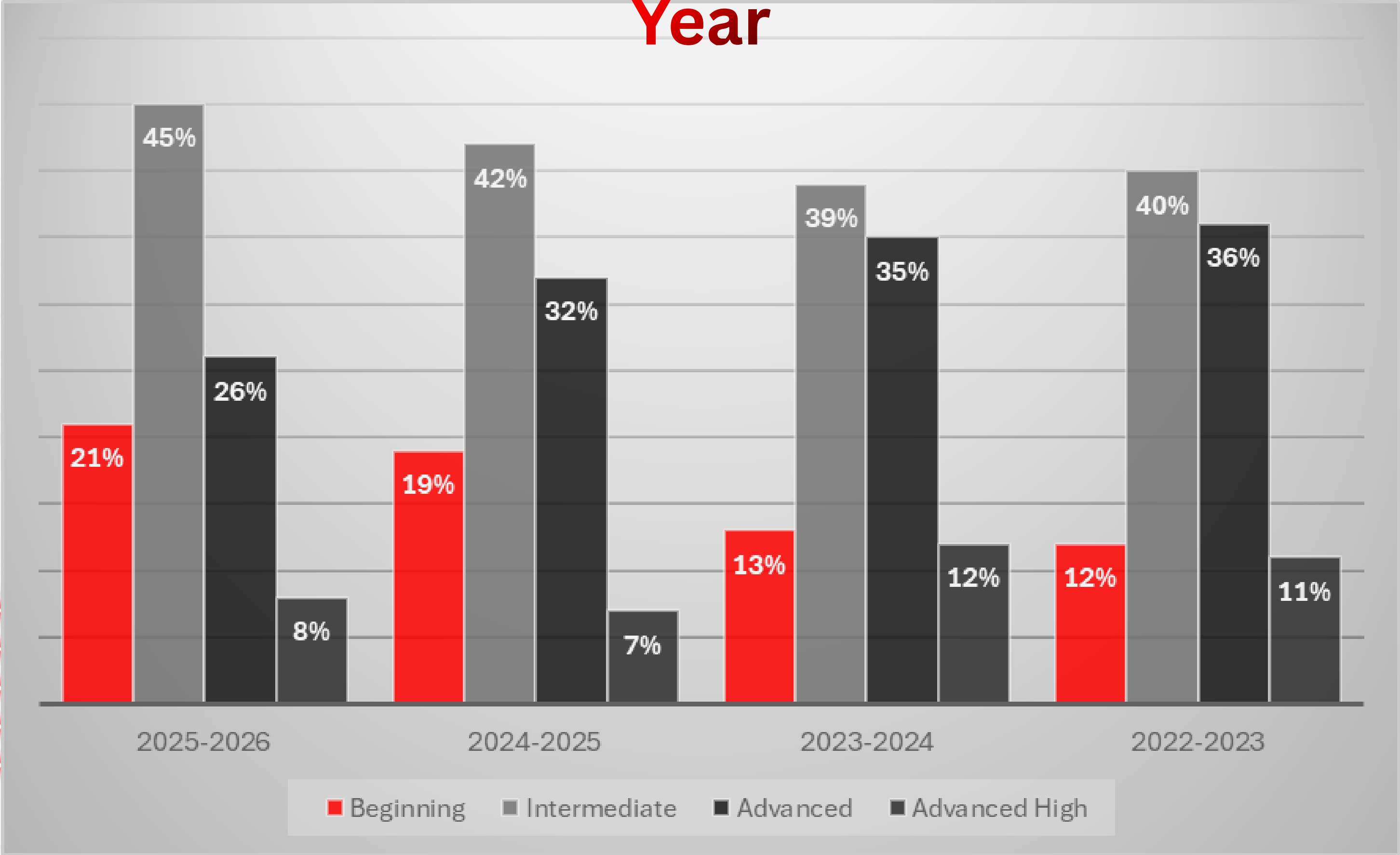
Tornillo High School



## Performance Level Indicator Indicator by Campus

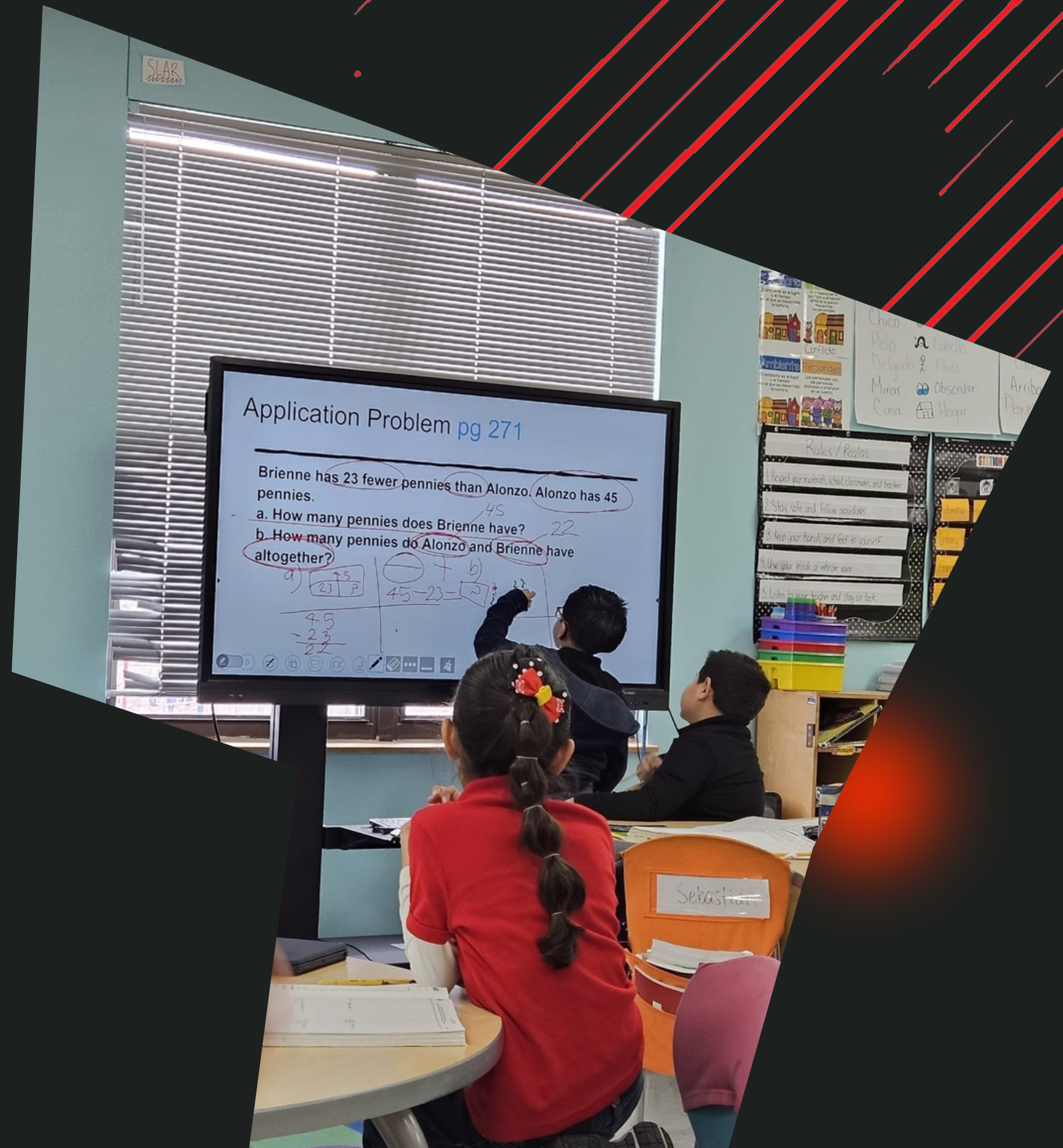


# Performance Level Indicator by School Year





# Questions?



# THANK YOU



TIME USE TRACKER

Date: 4/29/2026

| Framework                 | Student Outcome Minutes | The Board tracks its time invested during public authorized meetings                                                                                                                                                         | Other Topic Minutes |
|---------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Vision & Goals            |                         | ← Minutes setting student outcome goals<br>← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar                                                       |                     |
|                           |                         | ← Minutes setting constraints or theories of action<br>← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar                                                     |                     |
|                           |                         | Minutes setting timelines, deadlines, goals, or plans on other items or outcomes →<br>Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes →                                            | 54                  |
| Progress & Accountability | 1                       | ← Minutes performing Board self-evaluations using the LSG Integrity Instrument<br>← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs                                              | 19                  |
|                           |                         | Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument →<br>Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs →      |                     |
| Systems & Processes       |                         | Minutes discussing, debating, and voting on items removed from or on the consent agenda →<br>Time used for public comments on items not on the Board meeting agenda →                                                        | 24                  |
| Advocacy & Engagement     | 1                       | ← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action<br>← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals |                     |
|                           |                         | Minutes hosting all other Board led, co-led, or called community or committee meetings →<br>Minutes for all other recognitions →                                                                                             | 21                  |
| Synergy & Teamwork        |                         | Minutes fulfilling statutorily required public hearings, forums, and comments<br>Minutes fulfilling statutorily required or Lone Star Governance workshops<br>Minutes in closed session as permitted by law                  |                     |
| Other                     |                         | Any time spent on an activity that does not meet the conditions listed above →                                                                                                                                               | 2                   |
| TOTALS                    | 2                       | 103                                                                                                                                                                                                                          | 101                 |

Use For Student Outcome Minutes Percentage Calculation:

2

÷

103

×

100

=

2

% Student Outcome Minutes





## **FINANCIAL REPORTS**

**FOR THE MONTH ENDING APRIL, 2026**



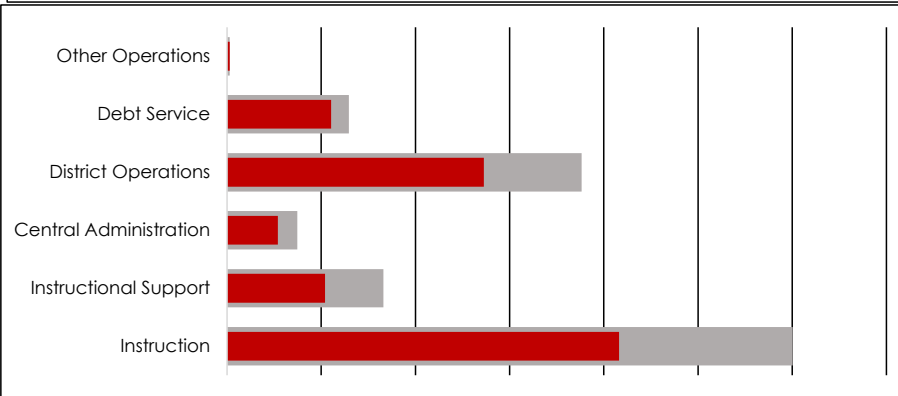
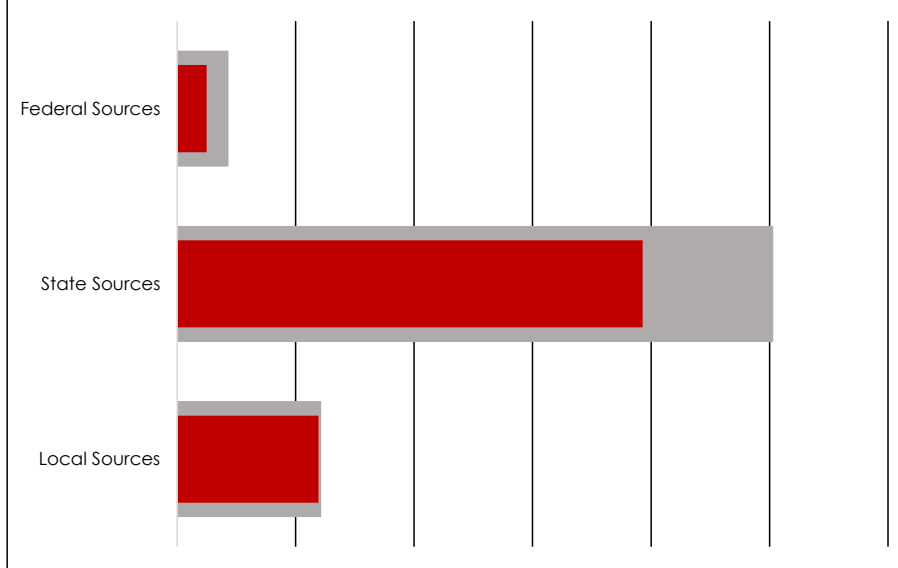
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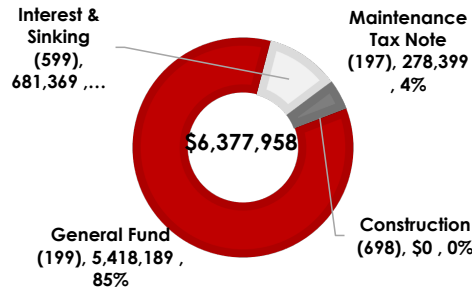
**TORNILLO INDEPENDENT SCHOOL DISTRICT**  
**BOARD FINANCIAL REPORT SUMMARY**  
 As of April 30, 2026

**Board Adopted Revenue and Expenditures**

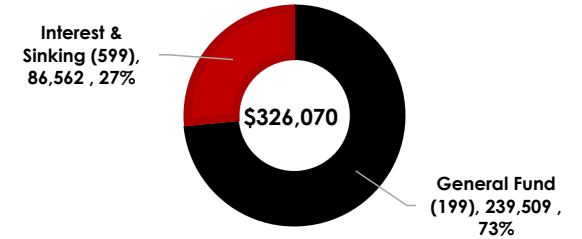


**Banking and Investment Pools**

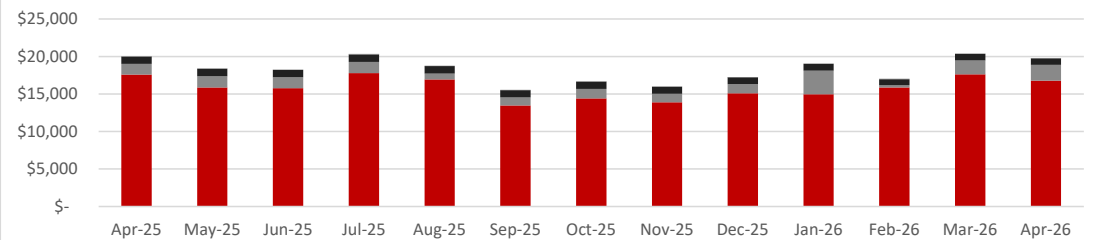
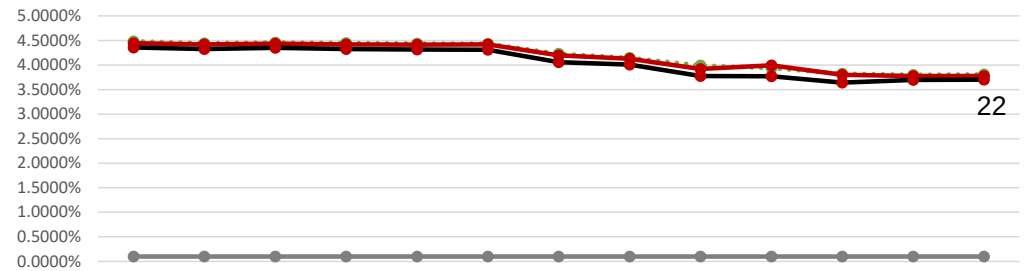
**LONE STAR INVESTMENTS**



**WESTSTAR BANK**

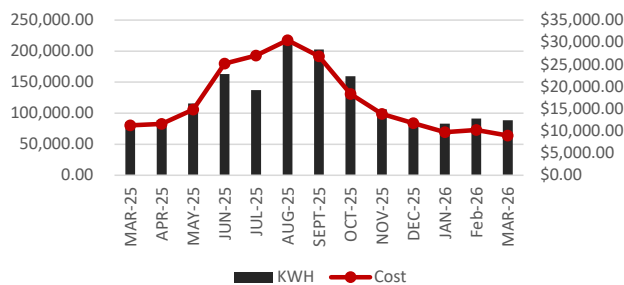


**Investment Rate and Interest Revenue Trends**

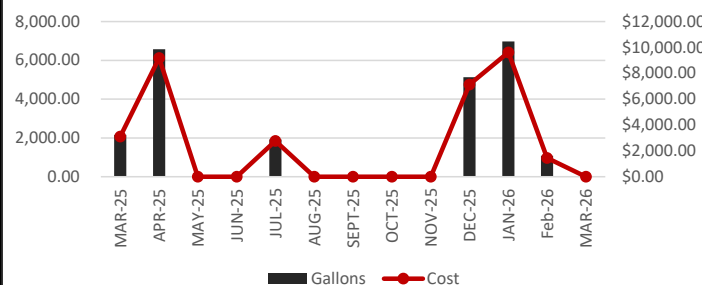


**Utilities**

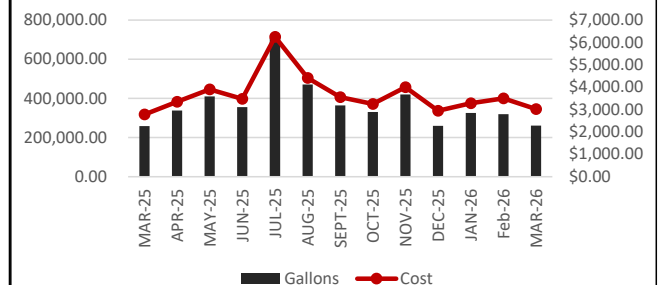
**ELECTRICITY**



**PROPANE**



**WATER**



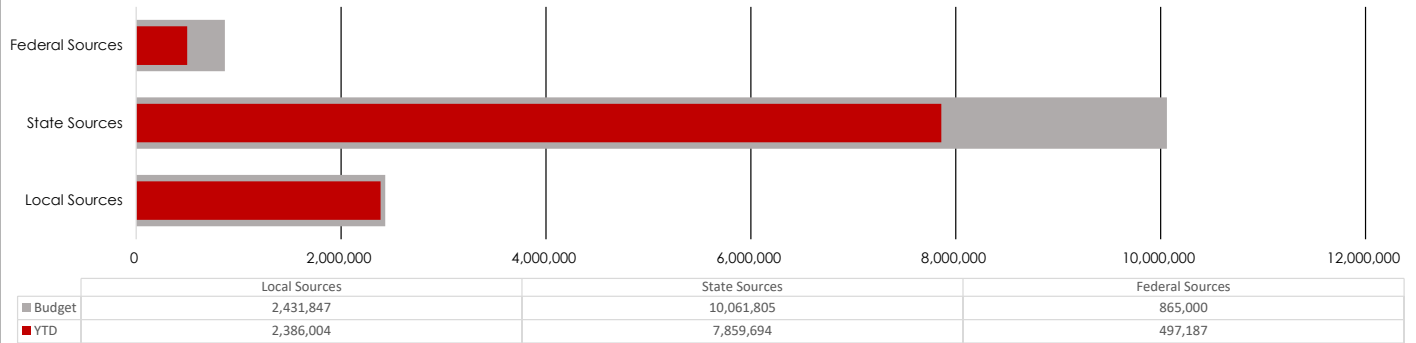
# TORNILLO INDEPENDENT SCHOOL DISTRICT

## Revenues & Expenditures

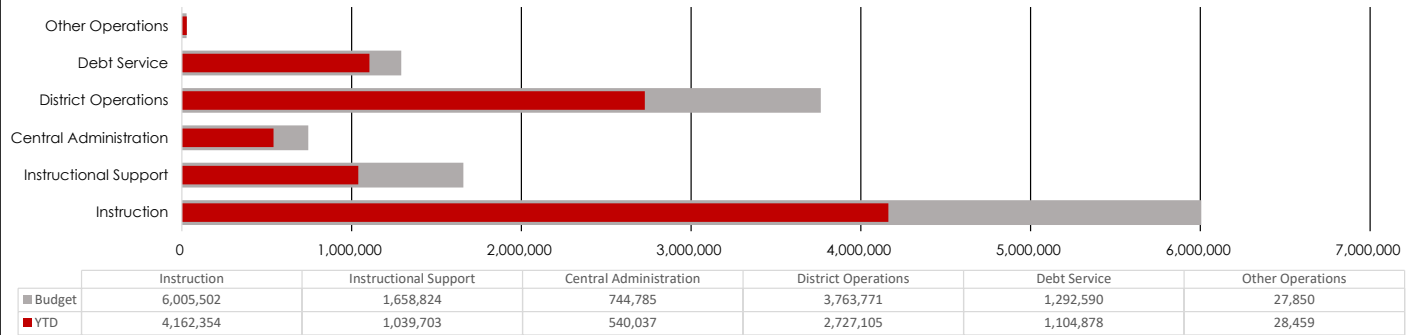
As of April 30, 2026

|                        | Fund 101 - CNS |                |                | Fund 199 - General Fund |                  |                  | Fund 599 - Debt Service |                  |                  | Total             |                   |                  |
|------------------------|----------------|----------------|----------------|-------------------------|------------------|------------------|-------------------------|------------------|------------------|-------------------|-------------------|------------------|
|                        | Budget         | YTD            | Remaining      | Budget                  | YTD              | Remaining        | Budget                  | YTD              | Remaining        | Budget            | YTD               | Remaining        |
| <b>REVENUES</b>        |                |                |                |                         |                  |                  |                         |                  |                  |                   |                   |                  |
| Local Sources          | 114,000        | 93,156         | 20,844         | 1,407,873               | 1,372,466        | 35,407           | 909,974                 | 920,383          | (10,409)         | 2,431,847         | 2,386,004         | 45,843           |
| State Sources          | 2,600          | 2,533          | 67             | 9,814,748               | 7,257,763        | 2,556,985        | 244,457                 | 599,397          | (354,940)        | 10,061,805        | 7,859,694         | 2,202,111        |
| Federal Sources        | 705,000        | 461,378        | 243,622        | 160,000                 | 35,810           | 124,190          | 0                       | 0                | 0                | 865,000           | 497,187           | 367,813          |
| <b>Total Revenue:</b>  | <b>821,600</b> | <b>557,067</b> | <b>264,533</b> | <b>11,382,621</b>       | <b>8,666,039</b> | <b>2,716,582</b> | <b>1,154,431</b>        | <b>1,519,780</b> | <b>(365,349)</b> | <b>13,358,652</b> | <b>10,742,885</b> | <b>2,615,767</b> |
| <b>EXPENSES</b>        |                |                |                |                         |                  |                  |                         |                  |                  |                   |                   |                  |
| Instruction            | 0              | 0              | 0              | 6,005,502               | 4,162,354        | 1,843,148        | 0                       | 0                | 0                | 6,005,502         | 4,162,354         | 1,843,148        |
| Instructional Support  | 0              | 0              | 0              | 1,658,824               | 1,039,703        | 619,120          | 0                       | 0                | 0                | 1,658,824         | 1,039,703         | 619,120          |
| Central Administration | 0              | 0              | 0              | 744,785                 | 540,037          | 204,748          | 0                       | 0                | 0                | 744,785           | 540,037           | 204,748          |
| District Operations    | 821,600        | 571,254        | 250,346        | 2,942,171               | 2,155,851        | 786,320          | 0                       | 0                | 0                | 3,763,771         | 2,727,105         | 1,036,666        |
| Debt Service           | 0              | 0              | 0              | 3,500                   | 0                | 3,500            | 1,289,090               | 1,104,878        | 184,212          | 1,292,590         | 1,104,878         | 187,712          |
| Other Operations       | 0              | 0              | 0              | 27,850                  | 28,459           | (609)            | 0                       | 0                | 0                | 27,850            | 28,459            | (609)            |
| <b>Total Expenses:</b> | <b>821,600</b> | <b>571,254</b> | <b>250,346</b> | <b>11,382,631</b>       | <b>7,926,404</b> | <b>3,456,227</b> | <b>1,289,090</b>        | <b>1,104,878</b> | <b>184,212</b>   | <b>13,493,321</b> | <b>9,602,536</b>  | <b>3,890,785</b> |

### Total Revenues Funds 101, 199 & 599

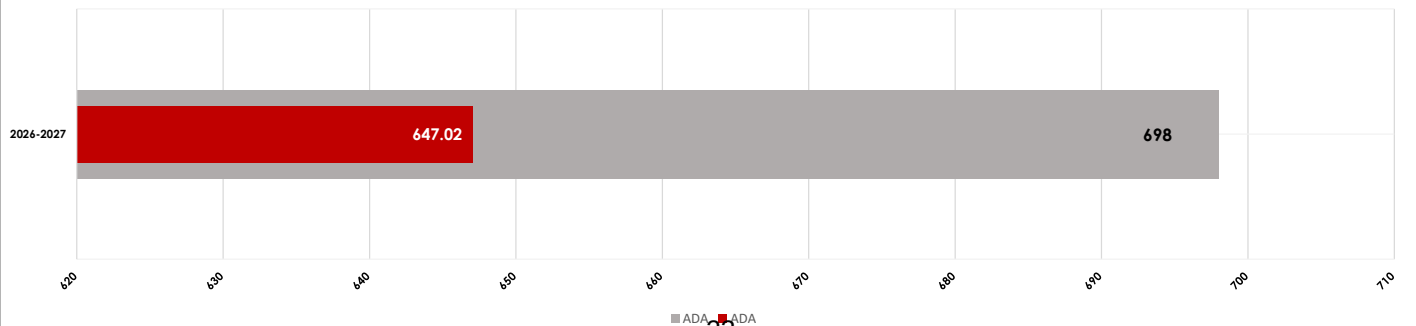


### Total Expenditures Funds 101, 199 & 599



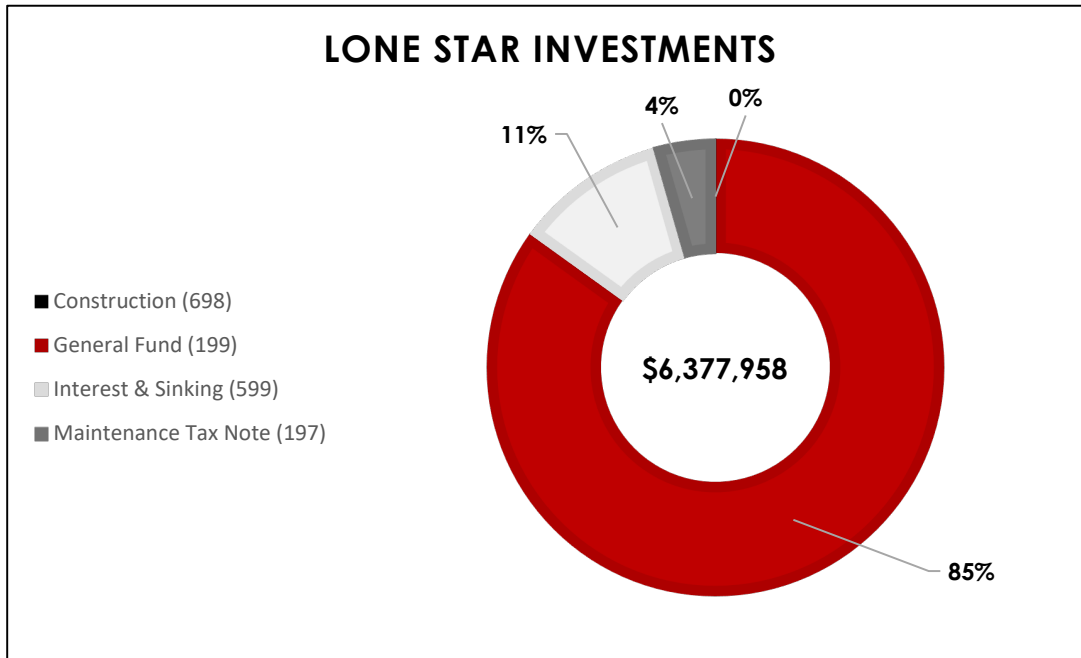
### 2025-2026 Enrollment & ADA

Current ADA % - 94.18%

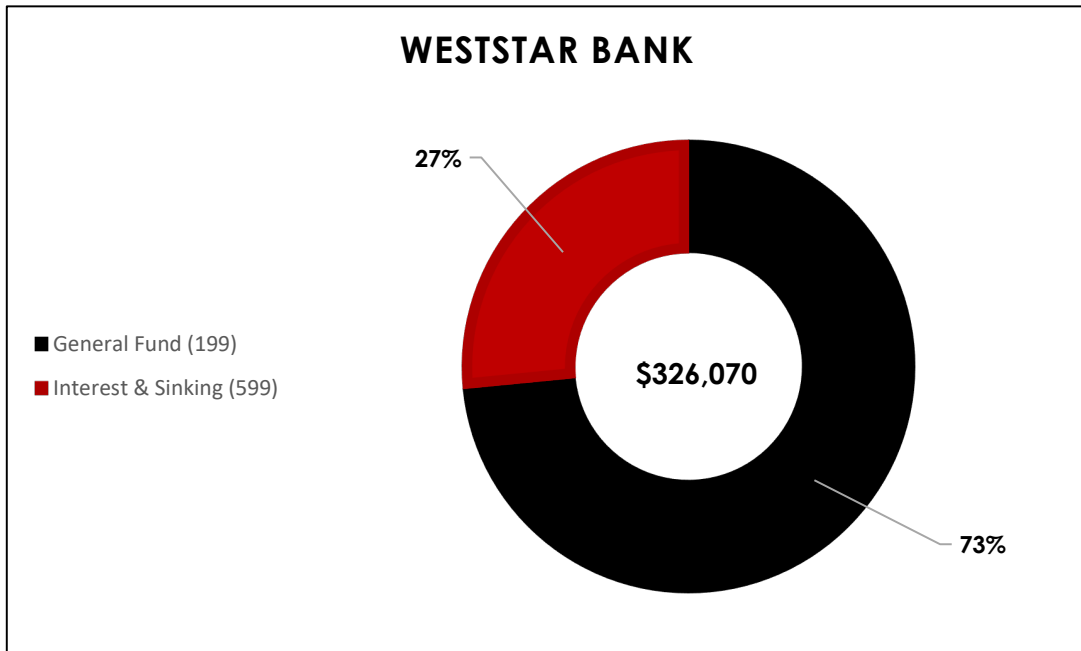


# TORNILLO INDEPENDENT SCHOOL DISTRICT

As of April 30, 2026



| Account                          | Beg. Bal.          | End. Bal.          | Change             |
|----------------------------------|--------------------|--------------------|--------------------|
| Construction (698)               | \$0                | \$0                | \$0                |
| General Fund (199)               | 5,665,794          | 5,418,189          | (247,605)          |
| Interest & Sinking (599)         | 679,262            | 681,369            | 2,107              |
| Maintenance Tax Note (197)       | 277,538            | 278,399            | 861                |
| <b>Lone Star Investment Pool</b> | <b>\$6,622,595</b> | <b>\$6,377,958</b> | <b>(\$244,637)</b> |



| Account                  | Beg. Bal.        | End. Bal.        | Change            |
|--------------------------|------------------|------------------|-------------------|
| General Fund (199)       | 310,237          | 239,509          | (70,728)          |
| Interest & Sinking (599) | 71,312           | 86,562           | 15,250            |
| <b>WestStar Bank</b>     | <b>\$381,549</b> | <b>\$326,070</b> | <b>(\$55,478)</b> |



# TORNILLO INDEPENDENT SCHOOL DISTRICT

## GENERAL FUND - CASH FLOW

As of April 30, 2026

Beginning Balance \$ 310,237

| Day | Taxes | Deposits | Interest | Transfers | IRS      | TRS      | Payroll   | Checks Cleared | Fees  | Balance                   |
|-----|-------|----------|----------|-----------|----------|----------|-----------|----------------|-------|---------------------------|
| 01  | 6,240 | 18,589   |          |           |          |          |           | (6,779)        |       | \$ 328,288                |
| 02  |       | 166      |          |           |          | (98,893) |           | (5,892)        |       | \$ 223,668                |
| 03  |       |          |          |           |          |          |           | (42,243)       |       | \$ 181,426                |
| 04  |       |          |          |           |          |          |           |                |       | \$ 181,426                |
| 05  |       |          |          |           |          |          |           |                |       | \$ 181,426                |
| 06  |       |          |          |           |          |          |           | (2,838)        |       | \$ 178,587                |
| 07  | 4,039 |          |          |           |          |          |           | (17,083)       |       | \$ 165,543                |
| 08  |       |          |          |           |          |          |           | (14,038)       |       | \$ 151,505                |
| 09  |       | 106      |          |           |          |          |           | (38,913)       |       | \$ 112,697                |
| 10  |       | 143      |          |           |          |          |           | (14,526)       |       | \$ 98,314                 |
| 11  |       |          |          |           |          |          |           |                |       | \$ 98,314                 |
| 12  |       |          |          |           |          |          |           |                |       | \$ 98,314                 |
| 13  |       | 94       |          | 350,000   |          |          |           | (9,344)        |       | \$ 439,064                |
| 14  | 2,066 |          |          |           |          | (40,050) | (251,838) | (200)          |       | \$ 149,042                |
| 15  |       |          |          |           | (30,750) |          | (1,434)   | (552)          | (393) | \$ 115,913                |
| 16  |       |          |          |           |          |          |           | (9,260)        |       | \$ 106,653                |
| 17  |       | 5,152    |          | 200,000   |          |          |           | (42,082)       |       | \$ 269,723                |
| 18  |       |          |          |           |          |          |           |                |       | \$ 269,723                |
| 19  |       |          |          |           |          |          |           |                |       | \$ 269,723                |
| 20  |       |          |          |           |          |          |           | (3,680)        |       | \$ 266,043                |
| 21  | 4,557 | 97       |          |           |          |          |           | (1,777)        |       | \$ 268,920                |
| 22  |       |          |          |           |          |          |           | (8,155)        |       | \$ 260,765                |
| 23  |       | 40       |          |           |          |          |           | (11,075)       |       | \$ 249,730                |
| 24  |       |          |          |           |          |          |           | (72,722)       |       | \$ 177,008                |
| 25  |       |          |          |           |          |          |           |                |       | \$ 177,008                |
| 26  |       |          |          |           |          |          |           |                |       | \$ 177,008                |
| 27  |       |          |          | 300,000   |          |          | (253,671) | (16,445)       |       | \$ 206,892                |
| 28  | 3,506 |          |          |           |          |          |           | (29,367)       |       | \$ 181,032                |
| 29  |       |          |          |           |          |          |           | (5,935)        |       | \$ 175,097                |
| 30  |       |          | 16       | 200,000   | (31,601) |          | (87,917)  | (16,087)       |       | \$ 239,509                |
|     |       |          |          |           |          |          |           |                |       | \$ 239,509                |
|     |       |          |          |           |          |          |           |                |       | Ending Balance \$ 239,509 |

# Tornillo Independent School District

## Monthly Summary of Investments As of April 30, 2026

| Fnd-Obj  | ACCOUNT NAME                       | BEGINNING<br>BALANCE | DEPOSITS     | CHECKS       | INTEREST  | ENDING BALANCE  | INTEREST RATE       |
|----------|------------------------------------|----------------------|--------------|--------------|-----------|-----------------|---------------------|
|          |                                    | 4/1/2026             |              |              |           | 4/30/2026       |                     |
| 199-1110 | General Operating                  | \$ 310,236.91        | 1,094,863.21 | 1,165,608.03 | 16.43     | \$ 239,508.52   | 0.10%               |
| 197-1107 | Maintenance Tax Note               | \$ 277,538.12        | 0.00         | 0.00         | 861.07    | \$ 278,399.19   | 3.7768%             |
| 199-1107 | Lone Star Inv. Pool#1              | \$ 5,665,794.43      | 785,612.09   | 1,050,000.00 | 16,782.57 | \$ 5,418,189.09 | 3.7768%             |
| 599-1110 | Interest and Sinking               | \$ 71,311.64         | 15,243.54    | 0.00         | 6.63      | \$ 86,561.81    | 0.10% <sup>26</sup> |
| 599-1107 | Lone Star Inv. Pool/Int.&Sinking   | \$ 679,259.90        | 0.00         | 0.00         | 2,107.43  | \$ 681,367.33   | 3.7768%             |
| 599-1107 | Lone Star Inv. Pool/I&S Government | \$ 2.09              | 0.00         | 0.00         | 0.01      | \$ 2.10         | 3.6497%             |

### Statement of Compliance:

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

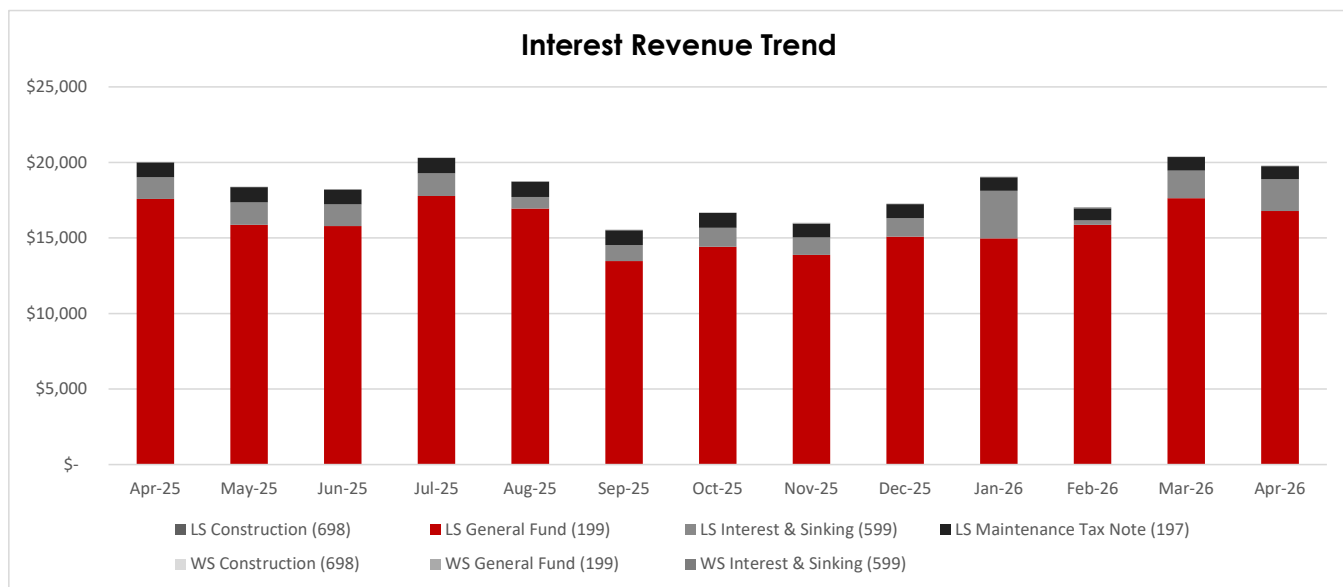
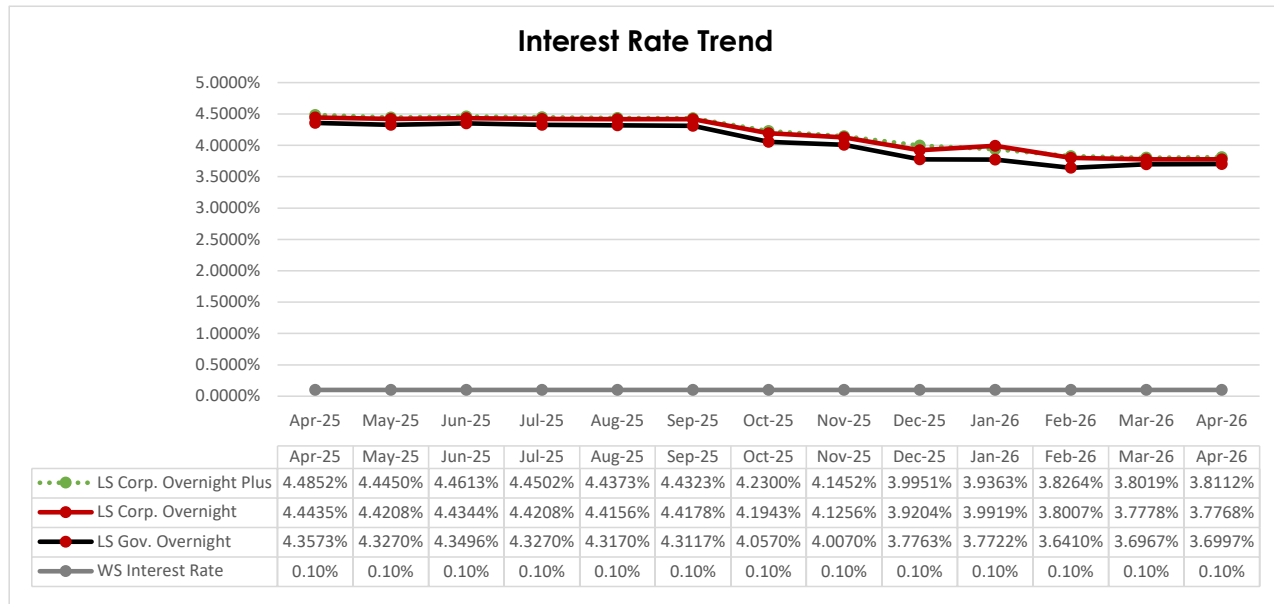
*Luis Guerra*

Luis Guerra, Director of Finance



# TORNILLO INDEPENDENT SCHOOL DISTRICT

## INTEREST RATE TRENDS



Participant #: 71908

**Lone Star™** April 2026  
Investment Pool Monthly Statement

Statement Period: 04/01/2026 to 04/30/2026

Luis M Guerra  
Tornillo ISD  
PO Box 170  
Tornillo, Texas 79853-0170



### Summary of Portfolio Holdings

| Account        | Fund                     | Number of Shares | Price Per Share | Account Balance     | % Port. |
|----------------|--------------------------|------------------|-----------------|---------------------|---------|
| General Fund   | Corporate Overnight Fund | 5,418,189.09     | 1.00            | 5,418,189.09        | 84.95%  |
| <b>Totals:</b> |                          |                  |                 | <b>5,418,189.09</b> |         |

| Account                    | Fund                      | Number of Shares | Price Per Share | Account Balance   | % Port. |
|----------------------------|---------------------------|------------------|-----------------|-------------------|---------|
| Interest & Sinking Account | Corporate Overnight Fund  | 681,367.33       | 1.00            | 681,367.33        | 10.68%  |
|                            | Government Overnight Fund | 2.10             | 1.00            | 2.10              | 0.00%   |
| <b>Totals:</b>             |                           |                  |                 | <b>681,369.43</b> |         |

| Account                              | Fund                     | Number of Shares | Price Per Share | Account Balance   | % Port. |
|--------------------------------------|--------------------------|------------------|-----------------|-------------------|---------|
| Maintenance Tax Note 2008 - Fund 197 | Corporate Overnight Fund | 278,399.19       | 1.00            | 278,399.19        | 4.37%   |
| <b>Totals:</b>                       |                          |                  |                 | <b>278,399.19</b> |         |

**Totals**

| Fund                          | Yield  | Share Quantity | Price Per Share | Fund Balance (USD)  | % Port.         |
|-------------------------------|--------|----------------|-----------------|---------------------|-----------------|
| Corporate Overnight Fund      | 3.77 % | 6,377,955.61   | 1.00            | 6,377,955.61        | 100.00 %        |
| Government Overnight Fund     | 0.00 % | 2.10           | 1.00            | 2.10                | 0.00 %          |
| Corporate Overnight Plus Fund | 0.00 % | 0.00           | 1.00            | 0.00                | 0.00 %          |
| <b>Total Value:</b>           |        |                |                 | <b>6,377,957.71</b> | <b>100.00 %</b> |

### Portfolio Transactions

**General Fund - Corporate Overnight Fund**

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2026  | Starting Balance | 5,665,794.43  |                  |             | 5,665,794.43 |
| 04/02/2026  | Deposit          | 5,668,327.75  | 2,533.32         | 1.00        | 2,533.32     |
| 04/13/2026  | Withdrawal       | 5,318,327.75  | -350,000.00      | 1.00        | -350,000.00  |
| 04/15/2026  | Deposit          | 5,319,725.75  | 1,398.00         | 1.00        | 1,398.00     |
| 04/17/2026  | Withdrawal       | 5,119,725.75  | -200,000.00      | 1.00        | -200,000.00  |
| 04/24/2026  | Deposit          | 5,158,172.58  | 38,446.83        | 1.00        | 38,446.83    |
| 04/24/2026  | Deposit          | 5,186,511.58  | 28,339.00        | 1.00        | 28,339.00    |



**General Fund - Corporate Overnight Fund (Continued)**

| Settle Date | Trade Type     | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|----------------|---------------|------------------|-------------|--------------|
| 04/27/2026  | Deposit        | 5,191,976.69  | 5,465.11         | 1.00        | 5,465.11     |
| 04/27/2026  | Deposit        | 5,222,758.29  | 30,781.60        | 1.00        | 30,781.60    |
| 04/27/2026  | Deposit        | 5,225,380.10  | 2,621.81         | 1.00        | 2,621.81     |
| 04/27/2026  | Deposit        | 5,296,112.15  | 70,732.05        | 1.00        | 70,732.05    |
| 04/27/2026  | Withdrawal     | 4,996,112.15  | -300,000.00      | 1.00        | -300,000.00  |
| 04/28/2026  | Deposit        | 5,066,423.28  | 70,311.13        | 1.00        | 70,311.13    |
| 04/28/2026  | Deposit        | 5,109,901.28  | 43,478.00        | 1.00        | 43,478.00    |
| 04/28/2026  | Deposit        | 5,141,455.28  | 31,554.00        | 1.00        | 31,554.00    |
| 04/28/2026  | Deposit        | 5,401,233.85  | 259,778.57       | 1.00        | 259,778.57   |
| 04/28/2026  | Deposit        | 5,440,154.76  | 38,920.91        | 1.00        | 38,920.91    |
| 04/28/2026  | Deposit        | 5,445,731.53  | 5,576.77         | 1.00        | 5,576.77     |
| 04/28/2026  | Deposit        | 5,451,415.29  | 5,683.76         | 1.00        | 5,683.76     |
| 04/28/2026  | Deposit        | 5,451,490.11  | 74.82            | 1.00        | 74.82        |
| 04/28/2026  | Deposit        | 5,496,665.18  | 45,175.07        | 1.00        | 45,175.07    |
| 04/28/2026  | Deposit        | 5,505,305.42  | 8,640.24         | 1.00        | 8,640.24     |
| 04/28/2026  | Deposit        | 5,552,669.46  | 47,364.04        | 1.00        | 47,364.04    |
| 04/28/2026  | Deposit        | 5,593,936.93  | 41,267.47        | 1.00        | 41,267.47    |
| 04/28/2026  | Deposit        | 5,601,406.52  | 7,469.59         | 1.00        | 7,469.59     |
| 04/30/2026  | Withdrawal     | 5,401,406.52  | -200,000.00      | 1.00        | -200,000.00  |
| 04/30/2026  | Interest       | 5,418,189.09  | 16,782.57        | 1.00        | 16,782.57    |
| 04/30/2026  | Ending Balance | 5,418,189.09  |                  |             | 5,418,189.09 |

**Interest & Sinking Account - Corporate Overnight Fund**

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2026  | Starting Balance | 679,259.90    |                  |             | 679,259.90   |
| 04/30/2026  | Interest         | 681,367.33    | 2,107.43         | 1.00        | 2,107.43     |
| 04/30/2026  | Ending Balance   | 681,367.33    |                  |             | 681,367.33   |

**Interest & Sinking Account - Government Overnight Fund**

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2026  | Starting Balance | 2.09          |                  |             | 2.09         |
| 04/30/2026  | Interest         | 2.10          | 0.01             | 1.00        | 0.01         |
| 04/30/2026  | Ending Balance   | 2.10          |                  |             | 2.10         |

**Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund**

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2026  | Starting Balance | 277,538.12    |                  |             | 277,538.12   |
| 04/30/2026  | Interest         | 278,399.19    | 861.07           | 1.00        | 861.07       |
| 04/30/2026  | Ending Balance   | 278,399.19    |                  |             | 278,399.19   |

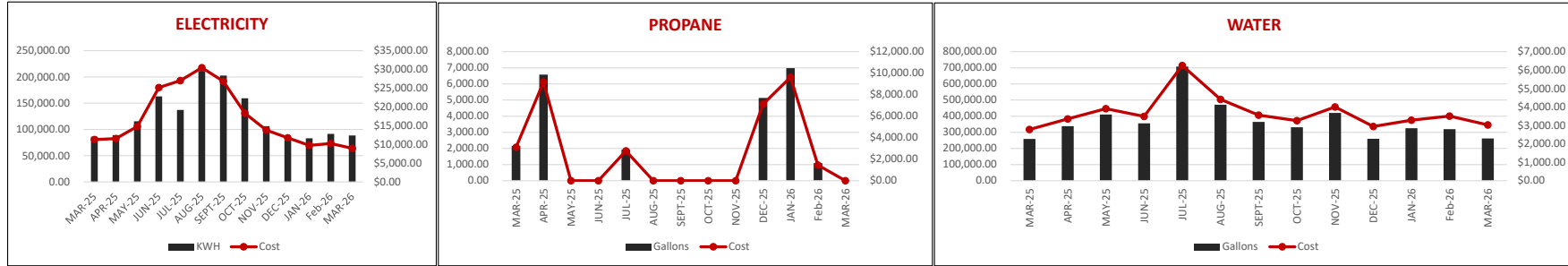
### **Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

# TORNILLO INDEPENDENT SCHOOL DISTRICT

## UTILITY USAGE AND COST

### Rolling 13 Month Comparison



| Utility             | MAR-25      | APR-25      | MAY-25      | JUN-25      | JUL-25      | AUG-25      | SEPT-25     | OCT-25      | NOV-25      | DEC-25      | JAN-26     | Feb-26      | MAR-26     | Totals       |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|-------------|------------|--------------|
| <b>Electricity:</b> |             |             |             |             |             |             |             |             |             |             |            |             |            |              |
| KWH                 | 86,070.00   | 89,223.00   | 115,603.00  | 163,101.00  | 137,237.00  | 211,317.00  | 202,535.00  | 159,507.00  | 106,190.00  | 78,939.00   | 83,168.00  | 91,356.00   | 88,633.00  | 1,612,879.00 |
| Cost                | \$11,278.85 | \$11,561.03 | \$14,797.39 | \$25,176.97 | \$27,017.33 | \$30,467.53 | \$26,835.05 | \$18,314.04 | \$13,833.00 | \$11,742.80 | \$9,718.55 | \$10,227.07 | \$8,957.43 | \$219,927.04 |
| Unit Cost           | \$0.13      | \$0.13      | \$0.13      | \$0.15      | \$0.20      | \$0.14      | \$0.13      | \$0.11      | \$0.13      | \$0.15      | \$0.12     | \$0.11      | \$0.10     | \$0.14       |
| <b>Propane :</b>    |             |             |             |             |             |             |             |             |             |             |            |             |            |              |
| Gallons             | 2,159.70    | 6,572.30    | 0.00        | 0.00        | 1,920.00    | 0.00        | 0.00        | 0.00        | 0.00        | 5,128.70    | 6,975.50   | 1,083.40    | 0.00       | 23,839.60    |
| Cost                | \$3,111.71  | \$9,173.62  | \$0.00      | \$0.00      | \$2,767.77  | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$7,128.90  | \$9,617.91 | \$1,451.75  | \$0.00     | \$33,251.66  |
| Unit cost           | \$1.44      | \$1.40      | \$0.00      | \$0.00      | \$0.72      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$1.39      | \$1.38     | \$1.34      | \$0.00     | \$1.39       |
| <b>Water:</b>       |             |             |             |             |             |             |             |             |             |             |            |             |            |              |
| Gallons             | 258,970.00  | 338,230.00  | 410,380.00  | 355,300.00  | 706,980.00  | 471,020.00  | 364,200.00  | 330,750.00  | 419,940.00  | 259,480.00  | 325,450.00 | 319,740.00  | 261,510.00 | 4,821,950.00 |
| Cost                | \$2,779.89  | \$3,351.20  | \$3,907.87  | \$3,485.14  | \$6,250.65  | \$4,411.51  | \$3,559.48  | \$3,253.93  | \$4,000.75  | \$2,944.25  | \$3,281.06 | \$3,503.75  | \$3,026.94 | \$47,756.42  |
| Unit cost           | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01      | \$0.01     | \$0.01      | \$0.01     | \$0.01       |

# Tornillo Independent School District

## El Paso Electric Transformer Upgrades

|                            | High School<br>430 Oil Mill<br>Lighting & Fire Pump 17121 |           | Junior High<br>300 Oil Mill<br>Upgrade 17124 |           | Intermediate<br>420-A Oil Mill<br>Upgrade 17123 |           | Elementary<br>19200 Gabby<br>Upgrade 17122 |           | Total        |
|----------------------------|-----------------------------------------------------------|-----------|----------------------------------------------|-----------|-------------------------------------------------|-----------|--------------------------------------------|-----------|--------------|
| Paid                       | \$                                                        | 27,545.82 | \$                                           | 20,082.17 | \$                                              | 22,333.48 | \$                                         | 17,853.07 | \$ 87,814.54 |
| Total Reimbursed           |                                                           | 5,338.32  |                                              | 20,082.17 |                                                 | 11,791.27 |                                            | 17,853.07 | 55,064.83    |
| Balance                    | \$                                                        | 22,207.50 | \$                                           | -         | \$                                              | 10,542.21 | \$                                         | -         | \$ 32,749.71 |
| Balance per EP Electric    | \$                                                        | -         | \$                                           | -         | \$                                              | -         | \$                                         | -         | \$ -         |
| Write off contract expired | \$                                                        | 22,207.50 |                                              |           | \$                                              | 10,542.21 |                                            |           |              |
| Additional Reimbursement   | \$                                                        | -         | \$                                           | -         | \$                                              | -         | \$                                         | -         | \$ -         |

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| Date       | Reimbursements |          |    |           |    |          | Total        |
|------------|----------------|----------|----|-----------|----|----------|--------------|
| 10/3/2018  | \$             | 1,444.95 | \$ | 1,465.95  | \$ | 4,951.78 | \$ 15,415.17 |
| 10/15/2019 | \$             | 1,565.01 |    |           | \$ | 1,794.80 | \$ 5,882.84  |
| 10/8/2020  |                |          |    |           |    |          | \$ 1,537.64  |
| 11/30/2020 | \$             | 1,303.10 |    |           |    |          | \$ 1,303.10  |
| 9/27/2021  |                |          | \$ | 19,105.81 |    |          | \$ 19,105.81 |
| 9/15/2021  | \$             | 1,025.26 |    |           |    |          | \$ 1,025.26  |
| 9/1/2021   |                |          |    |           | \$ | 1,312.08 | \$ 1,312.08  |
| 9/21/2021  |                |          |    |           |    |          | \$ 6,689.74  |
| 8/31/2022  |                |          | \$ | (489.59)  | \$ | 939.42   | \$ -         |
| 9/9/2022   |                |          |    |           | \$ | 2,793.19 | \$ 2,793.19  |

# TORNILLO INDEPENDENT SCHOOL DISTRICT

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## \$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

| Check #   | Amount      | Vendor                   | Comments                      |
|-----------|-------------|--------------------------|-------------------------------|
| 164132    | \$28,627.18 | First Financial Group    | Consisted of Various Invoices |
| 10002674  | \$36,818.69 | Commerce Bank            | Consisted of Various Invoices |
| 100002676 | \$33,800.22 | Commerce Bank            | Consisted of Various Invoices |
| 200001894 | \$27,943.68 | Region IV Service Center | Board Approved                |

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.



Check Register

VendorID : WestStar Bank - 100003379

|        |            |        |                                         |        |             |                                          |                                          |
|--------|------------|--------|-----------------------------------------|--------|-------------|------------------------------------------|------------------------------------------|
| 873    | 04/02/2026 | 501012 | Rene Estrada                            | Issued | \$453.00    | Employee Reimbursement<br>Direct Deposit |                                          |
| 874    | 04/02/2026 | 501157 | Luis Guerra                             | Issued | \$476.00    | Employee Reimbursement<br>Direct Deposit |                                          |
| 875    | 04/17/2026 | 500900 | Sandra Garcia                           | Issued | \$153.00    | Employee Reimbursement<br>Direct Deposit |                                          |
| 876    | 04/24/2026 | 501235 | Sandra Aguirre                          | Issued | \$37.99     | Employee Reimbursement<br>Direct Deposit |                                          |
| 877    | 04/24/2026 | 501088 | Claudia Del Valle                       | Issued | \$118.87    | Employee Reimbursement<br>Direct Deposit |                                          |
| 878    | 04/24/2026 | 500047 | Rosalinda Garcia                        | Issued | \$118.87    | Employee Reimbursement<br>Direct Deposit |                                          |
| 879    | 04/24/2026 | 500185 | Heriberto Reyes                         | Issued | \$94.06     | Employee Reimbursement<br>Direct Deposit |                                          |
| 164068 | 04/02/2026 | 10139  | El Paso Electric Co.                    | Issued | \$8,957.43  | Paper Check                              | Utilities                                |
| 164069 | 04/02/2026 | 10247  | Fort Hancock ISD                        | Issued | \$80.00     | Paper Check                              | To be determined (by Business<br>Office) |
| 164070 | 04/02/2026 | 10543  | Labatt Food Service                     | Issued | \$11,896.84 | Paper Check                              | Kitchen - Food, Kitchen - Supplies       |
| 164071 | 04/02/2026 | 10601  | Office Depot                            | Issued | \$687.89    | Paper Check                              | Office equipment, Office supplies        |
| 164072 | 04/02/2026 | 10657  | Segovia'S Distributing, Inc.            | Issued | \$918.07    | Paper Check                              | Kitchen - Food                           |
| 164073 | 04/02/2026 | 10786  | College Entrance Examination Board PSAT | Issued | \$329.70    | Paper Check                              | To be determined (by Business<br>Office) |
| 164074 | 04/02/2026 | 20011  | First Financial Group of America        | Issued | \$65.34     | Paper Check                              |                                          |
| 164075 | 04/02/2026 | 20022  | Citibank                                | Issued | \$216.20    | Paper Check                              | To be determined (by Business<br>Office) |
| 164076 | 04/02/2026 | 20022  | Citibank                                | Issued | \$106.92    | Paper Check                              | To be determined (by Business<br>Office) |
| 164077 | 04/02/2026 | 20022  | Citibank                                | Issued | \$577.88    | Paper Check                              | To be determined (by Business<br>Office) |
| 164078 | 04/02/2026 | 20215  | Spectrum Paper Co, Inc.                 | Issued | \$3,577.92  | Paper Check                              | Custodial<br>supplies/equipment/services |
| 164079 | 04/02/2026 | 20297  | The Sherwin Williams Company            | Issued | \$395.65    | Paper Check                              | Custodial<br>supplies/equipment/services |
| 164080 | 04/02/2026 | 20428  | Monahans-Wickett-Pyote ISD              | Issued | \$1,453.50  | Paper Check                              | To be determined (by Business<br>Office) |
| 164081 | 04/02/2026 | 20491  | Western Psychological Services          | Issued | \$356.33    | Paper Check                              | Contracted service                       |
| 164082 | 04/02/2026 | 20509  | El Paso Tradew School inc.              | Issued | \$660.00    | Paper Check                              | Staff Development                        |
| 164083 | 04/02/2026 | 20584  | Electro Medical Analysis Southwest div  | Issued | \$195.00    | Paper Check                              | Contracted service                       |

Check Register

|        |            |       |                                     |        |            |             |                                                |
|--------|------------|-------|-------------------------------------|--------|------------|-------------|------------------------------------------------|
| 164084 | 04/02/2026 | 20662 | Citibank                            | Issued | \$76.96    | Paper Check | Hospitality Supplies                           |
| 164085 | 04/02/2026 | 20662 | Citibank                            | Issued | \$2,787.96 | Paper Check | Award Items                                    |
| 164086 | 04/02/2026 | 20709 | xSPEDite School Services            | Issued | \$220.00   | Paper Check | Contracted service                             |
| 164087 | 04/02/2026 | 20876 | GH Dairy El Paso                    | Issued | \$1,041.95 | Paper Check | Kitchen - Food                                 |
| 164088 | 04/02/2026 | 21027 | LEAF Capital Funding LLC            | Issued | \$2,520.14 | Paper Check | Copiers/supplies                               |
| 164089 | 04/02/2026 | 21033 | Carnegie Learning Inc.              | Issued | \$1,726.51 | Paper Check | Instructional Supplies                         |
| 164090 | 04/02/2026 | 21049 | APIC Solutions Texas LLC            | Issued | \$1,459.48 | Paper Check | Technology - Licensing & Software Applications |
| 164091 | 04/02/2026 | 21108 | Nancy Menjivar                      | Issued | \$820.00   | Paper Check | Contracted service                             |
| 164092 | 04/02/2026 | 21109 | Mark Porras                         | Issued | \$932.50   | Paper Check | Contracted service                             |
| 164093 | 04/02/2026 | 21125 | H2A Consulting LLC                  | Issued | \$550.00   | Paper Check | Contracted service                             |
| 164094 | 04/02/2026 | 21171 | Amanda P. Ramirez                   | Issued | \$5,016.00 | Paper Check | Contracted service                             |
| 164095 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$19.59    | Paper Check | To be determined (by Business Office)          |
| 164096 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$290.40   | Paper Check | To be determined (by Business Office)          |
| 164097 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$37.99    | Paper Check | To be determined (by Business Office)          |
| 164098 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)          |
| 164099 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)          |
| 164100 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$259.92   | Paper Check | To be determined (by Business Office)          |
| 164101 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)          |
| 164102 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)          |
| 164103 | 04/02/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)          |
| 164104 | 04/02/2026 | 21178 | Abraham Peinado                     | Issued | \$275.40   | Paper Check | Apparel                                        |
| 164105 | 04/02/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$71.92    | Paper Check | Concession Supplies                            |
| 164106 | 04/02/2026 | 10138 | El Paso Disposal, LP                | Issued | \$2,164.72 | Paper Check | Utilities                                      |
| 164107 | 04/02/2026 | 10475 | Jose Trinidad Vazquez               | Issued | \$20.00    | Paper Check | General maintenance supplies/repair            |

Check Register

|        |            |        |                                            |        |             |             |                                                  |
|--------|------------|--------|--------------------------------------------|--------|-------------|-------------|--------------------------------------------------|
| 164108 | 04/02/2026 | 10616  | Peter Piper Pizza                          | Issued | \$300.00    | Paper Check | Catering Services                                |
| 164109 | 04/02/2026 | 20022  | Citibank                                   | Issued | \$121.22    | Paper Check | To be determined (by Business Office)            |
| 164110 | 04/02/2026 | 20022  | Citibank                                   | Issued | \$193.61    | Paper Check |                                                  |
| 164111 | 04/02/2026 | 20022  | Citibank                                   | Issued | \$216.20    | Paper Check | To be determined (by Business Office)            |
| 164112 | 04/02/2026 | 20022  | Citibank                                   | Issued | \$180.61    | Paper Check | To be determined (by Business Office)            |
| 164113 | 04/02/2026 | 20022  | Citibank                                   | Issued | \$216.20    | Paper Check | To be determined (by Business Office)            |
| 164114 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$119.20    | Paper Check | Concession Supplies                              |
| 164115 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$179.65    | Paper Check | Award Items                                      |
| 164116 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$34.08     | Paper Check | Award Items                                      |
| 164117 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$42.90     | Paper Check | Catering Services                                |
| 164118 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$277.88    | Paper Check | Concession Supplies                              |
| 164119 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$91.94     | Paper Check | Award Items                                      |
| 164120 | 04/02/2026 | 20662  | Citibank                                   | Issued | \$17.98     | Paper Check | Concession Supplies                              |
| 164121 | 04/02/2026 | 21101  | Morse Enterprises                          | Issued | \$360.00    | Paper Check | Athletic Uniforms                                |
| 164122 | 04/02/2026 | 21177  | U.S. Bank Corporate Payment Systems        | Issued | \$283.50    | Paper Check | To be determined (by Business Office)            |
| 164123 | 04/02/2026 | 21177  | U.S. Bank Corporate Payment Systems        | Issued | \$207.50    | Paper Check | To be determined (by Business Office)            |
| 164125 | 04/02/2026 | 501181 | Alvin Delgado                              | Issued | \$144.00    | Paper Check |                                                  |
| 164126 | 04/02/2026 | 10724  | Texas AFT- Associate Membership Program    | Issued | \$202.50    | Paper Check |                                                  |
| 164127 | 04/02/2026 | 10848  | United Way Of El Paso County               | Issued | \$45.00     | Paper Check |                                                  |
| 164128 | 04/02/2026 | 20008  | Texas State Teacher Association            | Issued | \$49.42     | Paper Check |                                                  |
| 164129 | 04/02/2026 | 20009  | Association of Texas Professional Educator | Issued | \$60.51     | Paper Check |                                                  |
| 164130 | 04/02/2026 | 20009  | Association of Texas Professional Educator | Issued | \$60.51     | Paper Check |                                                  |
| 164131 | 04/02/2026 | 20010  | LegalShield                                | Issued | \$67.76     | Paper Check |                                                  |
| 164132 | 04/02/2026 | 20011  | First Financial Group of America           | Issued | \$28,627.18 | Paper Check |                                                  |
| 164133 | 04/02/2026 | 20180  | ACET                                       | Issued | \$600.00    | Paper Check | Registrations: Workshops, conference, convention |

Check Register

|        |            |        |                                      |        |            |             |                                       |
|--------|------------|--------|--------------------------------------|--------|------------|-------------|---------------------------------------|
| 164134 | 04/02/2026 | 501323 | Ricardo Amaya                        | Issued | \$51.46    | Paper Check |                                       |
| 164135 | 04/02/2026 | 501160 | Albert Realyvasquez                  | Issued | \$488.00   | Paper Check |                                       |
| 164136 | 04/09/2026 | 10027  | Amerigas Propane, L.P.               | Issued | \$632.20   | Paper Check | Utilities                             |
| 164137 | 04/09/2026 | 10150  | El Paso Softball Umpires Association | Issued | \$332.50   | Paper Check | Permits/fees/dues                     |
| 164138 | 04/09/2026 | 10358  | Hobby Lobby Stores                   | Issued | \$149.07   | Paper Check | Award Items                           |
| 164139 | 04/09/2026 | 10601  | Office Depot                         | Issued | \$19.78    | Paper Check | Instructional Supplies                |
| 164140 | 04/09/2026 | 10616  | Peter Piper Pizza                    | Issued | \$170.00   | Paper Check | Catering Services                     |
| 164141 | 04/09/2026 | 10630  | Region 19 Education Service Center   | Issued | \$1,650.00 | Paper Check | To be determined (by Business Office) |
| 164142 | 04/09/2026 | 10657  | Segovia'S Distributing, Inc.         | Issued | \$551.65   | Paper Check | Kitchen - Food                        |
| 164143 | 04/09/2026 | 20022  | Citibank                             | Issued | \$19.16    | Paper Check | To be determined (by Business Office) |
| 164144 | 04/09/2026 | 20022  | Citibank                             | Issued | \$196.74   | Paper Check | To be determined (by Business Office) |
| 164145 | 04/09/2026 | 20022  | Citibank                             | Issued | \$76.78    | Paper Check | To be determined (by Business Office) |
| 164146 | 04/09/2026 | 20022  | Citibank                             | Issued | \$196.74   | Paper Check | To be determined (by Business Office) |
| 164147 | 04/09/2026 | 20022  | Citibank                             | Issued | \$24.08    | Paper Check | To be determined (by Business Office) |
| 164148 | 04/09/2026 | 20022  | Citibank                             | Issued | \$196.74   | Paper Check | To be determined (by Business Office) |
| 164149 | 04/09/2026 | 20022  | Citibank                             | Issued | \$365.00   | Paper Check | To be determined (by Business Office) |
| 164150 | 04/09/2026 | 20022  | Citibank                             | Issued | \$318.60   | Paper Check | To be determined (by Business Office) |
| 164151 | 04/09/2026 | 20022  | Citibank                             | Issued | \$196.74   | Paper Check | To be determined (by Business Office) |
| 164152 | 04/09/2026 | 20022  | Citibank                             | Issued | \$71.94    | Paper Check | To be determined (by Business Office) |
| 164153 | 04/09/2026 | 20022  | Citibank                             | Issued | \$279.76   | Paper Check | To be determined (by Business Office) |
| 164154 | 04/09/2026 | 20022  | Citibank                             | Issued | \$196.74   | Paper Check | To be determined (by Business Office) |
| 164155 | 04/09/2026 | 20215  | Spectrum Paper Co, Inc.              | Issued | \$65.28    | Paper Check | Custodial supplies/equipment/services |
| 164156 | 04/09/2026 | 20297  | The Sherwin Williams Company         | Issued | \$8.05     | Paper Check | Custodial supplies/equipment/services |
| 164157 | 04/09/2026 | 20456  | Ann Morales                          | Issued | \$600.00   | Paper Check | Contracted service                    |

Check Register

|        |            |       |                                     |        |            |             |                                            |
|--------|------------|-------|-------------------------------------|--------|------------|-------------|--------------------------------------------|
| 164158 | 04/09/2026 | 20572 | Dell Marketing L.P.                 | Issued | \$5,429.67 | Paper Check | Technology - Equipment                     |
| 164159 | 04/09/2026 | 20662 | Citibank                            | Issued | \$107.28   | Paper Check | Catering Services                          |
| 164160 | 04/09/2026 | 20662 | Citibank                            | Issued | \$301.40   | Paper Check | Catering Services                          |
| 164161 | 04/09/2026 | 20662 | Citibank                            | Issued | \$233.38   | Paper Check | Catering Services                          |
| 164162 | 04/09/2026 | 20662 | Citibank                            | Issued | \$206.58   | Paper Check | Catering Services                          |
| 164163 | 04/09/2026 | 20662 | Citibank                            | Issued | \$989.88   | Paper Check | Award Items                                |
| 164164 | 04/09/2026 | 20662 | Citibank                            | Issued | \$249.28   | Paper Check | Catering Services                          |
| 164165 | 04/09/2026 | 20662 | Citibank                            | Issued | \$74.80    | Paper Check | Catering Services                          |
| 164166 | 04/09/2026 | 20662 | Citibank                            | Issued | \$167.94   | Paper Check | Catering Services                          |
| 164167 | 04/09/2026 | 20791 | Zayas Restaurant Group, Inc         | Issued | \$339.72   | Paper Check | Catering Services                          |
| 164168 | 04/09/2026 | 20876 | GH Dairy El Paso                    | Issued | \$5,660.58 | Paper Check | Kitchen - Food                             |
| 164169 | 04/09/2026 | 21053 | Honors Graduation LLC               | Issued | \$959.00   | Paper Check | Trophies, awards, medals, ribbons, emblems |
| 164170 | 04/09/2026 | 21134 | Kesler Science, LLC                 | Issued | \$1,556.00 | Paper Check | Instructional materials/textbooks          |
| 164171 | 04/09/2026 | 21149 | Maria I Delgado                     | Issued | \$171.00   | Paper Check | School Board                               |
| 164172 | 04/09/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.00    | Paper Check | To be determined (by Business Office)      |
| 164173 | 04/09/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$494.99   | Paper Check | Concession Supplies                        |
| 164179 | 04/10/2026 | 10601 | Office Depot                        | Issued | \$77.68    | Paper Check | Office supplies                            |
| 164180 | 04/10/2026 | 20022 | Citibank                            | Issued | \$122.93   | Paper Check | To be determined (by Business Office)      |
| 164181 | 04/10/2026 | 20022 | Citibank                            | Issued | \$296.76   | Paper Check | To be determined (by Business Office)      |
| 164182 | 04/10/2026 | 20022 | Citibank                            | Issued | \$161.15   | Paper Check | To be determined (by Business Office)      |
| 164183 | 04/10/2026 | 20882 | IXL Learning, Inc.                  | Issued | \$3,910.00 | Paper Check | Instructional Supplies                     |
| 164184 | 04/10/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$419.09   | Paper Check | To be determined (by Business Office)      |
| 164185 | 04/10/2026 | 20022 | Citibank                            | Issued | \$83.54    | Paper Check | To be determined (by Business Office)      |
| 164186 | 04/10/2026 | 20022 | Citibank                            | Issued | \$26.12    | Paper Check | To be determined (by Business Office)      |
| 164187 | 04/10/2026 | 21118 | Cybersoft Technologies, Inc.        | Issued | \$3,995.00 | Paper Check | Contracted service                         |



Check Register

|        |            |        |                                                   |        |             |             |                                                |
|--------|------------|--------|---------------------------------------------------|--------|-------------|-------------|------------------------------------------------|
| 164188 | 04/15/2026 | 501181 | Alvin Delgado                                     | Issued | \$848.00    | Paper Check |                                                |
| 164189 | 04/15/2026 | 501160 | Albert Realyvasquez                               | Issued | \$659.00    | Paper Check |                                                |
| 164190 | 04/15/2026 | 10025  | Alpine ISD                                        | Issued | \$10,000.00 | Paper Check | To be determined (by Business Office)          |
| 164191 | 04/15/2026 | 10144  | El Paso ISD                                       | Issued | \$137.06    | Paper Check |                                                |
| 164192 | 04/15/2026 | 10543  | Labatt Food Service                               | Issued | \$5,119.55  | Paper Check | Kitchen - Food, Kitchen - Supplies             |
| 164193 | 04/15/2026 | 10601  | Office Depot                                      | Issued | \$3,162.96  | Paper Check | Instructional Supplies, Office supplies        |
| 164194 | 04/15/2026 | 10657  | Segovia'S Distributing, Inc.                      | Issued | \$478.77    | Paper Check | Kitchen - Food                                 |
| 164195 | 04/15/2026 | 10808  | Tornillo I.S.D. Cafeteria                         | Issued | \$250.00    | Paper Check | To be determined (by Business Office)          |
| 164196 | 04/15/2026 | 20022  | Citibank                                          | Issued | \$671.84    | Paper Check | To be determined (by Business Office)          |
| 164197 | 04/15/2026 | 20022  | Citibank                                          | Issued | \$745.80    | Paper Check | To be determined (by Business Office)          |
| 164198 | 04/15/2026 | 20022  | Citibank                                          | Issued | \$2,805.60  | Paper Check | To be determined (by Business Office)          |
| 164199 | 04/15/2026 | 20022  | Citibank                                          | Issued | \$177.87    | Paper Check | To be determined (by Business Office)          |
| 164200 | 04/15/2026 | 20206  | Texas Excavation Safety System,                   | Issued | \$2.30      | Paper Check | To be determined (by Business Office)          |
| 164201 | 04/15/2026 | 20564  | Nothing Bundt Cakes                               | Issued | \$137.80    | Paper Check | Catering Services                              |
| 164202 | 04/15/2026 | 20662  | Citibank                                          | Issued | \$287.06    | Paper Check | Hospitality Supplies                           |
| 164203 | 04/15/2026 | 20662  | Citibank                                          | Issued | \$62.88     | Paper Check | Concession Supplies                            |
| 164204 | 04/15/2026 | 20662  | Citibank                                          | Issued | \$167.16    | Paper Check | Concession Supplies                            |
| 164205 | 04/15/2026 | 20662  | Citibank                                          | Issued | \$203.12    | Paper Check | Award Items                                    |
| 164206 | 04/15/2026 | 20763  | Walsh Gallegos Kyle Robinson & De Los Santos P.C. | Issued | \$272.00    | Paper Check | Contracted service                             |
| 164207 | 04/15/2026 | 20791  | Zayas Restaurant Group, Inc                       | Issued | \$570.33    | Paper Check | Catering Services                              |
| 164208 | 04/15/2026 | 20876  | GH Dairy El Paso                                  | Issued | \$1,418.93  | Paper Check | Kitchen - Food                                 |
| 164209 | 04/15/2026 | 20916  | El Paso SLI Sign Language Interpreters LLC.       | Issued | \$180.00    | Paper Check | To be determined (by Business Office)          |
| 164210 | 04/15/2026 | 20928  | Calian Corp                                       | Issued | \$16,367.84 | Paper Check | Technology - Licensing & Software Applications |
| 164211 | 04/15/2026 | 21103  | Ranch Restaurants                                 | Issued | \$503.75    | Paper Check | Catering Services                              |

|        |            |       |                                     |        |            |             |                                       |
|--------|------------|-------|-------------------------------------|--------|------------|-------------|---------------------------------------|
| 164212 | 04/15/2026 | 21135 | Yvette Sierra Duchene               | Issued | \$450.00   | Paper Check | Contracted service                    |
| 164213 | 04/15/2026 | 21165 | Maria Teresa Robert                 | Issued | \$800.00   | Paper Check | Contracted service                    |
| 164214 | 04/15/2026 | 21170 | Shiminly, Inc.                      | Issued | \$400.00   | Paper Check | Contracted service                    |
| 164215 | 04/15/2026 | 21174 | Gameplan Education Inc              | Issued | \$2,500.00 | Paper Check | Instructional materials/textbooks     |
| 164216 | 04/15/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$419.09   | Paper Check |                                       |
| 164217 | 04/15/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$122.92   | Paper Check | To be determined (by Business Office) |
| 164218 | 04/15/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$42.23    | Paper Check | Concession Supplies                   |
| 164219 | 04/17/2026 | 10190 | Fabens Oil Co.                      | Issued | \$867.27   | Paper Check | Fuel                                  |
| 164220 | 04/17/2026 | 10617 | Pitneybowes                         | Issued | \$45.38    | Paper Check | Postage machines/supplies             |
| 164221 | 04/17/2026 | 20169 | El Paso County Water Improvement    | Issued | \$3,026.94 | Paper Check | Utilities                             |
| 164222 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$39.92    | Paper Check | To be determined (by Business Office) |
| 164223 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$140.70   | Paper Check | To be determined (by Business Office) |
| 164224 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$416.35   | Paper Check | To be determined (by Business Office) |
| 164225 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$379.02   | Paper Check | To be determined (by Business Office) |
| 164226 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$636.00   | Paper Check | To be determined (by Business Office) |
| 164227 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$141.92   | Paper Check | To be determined (by Business Office) |
| 164228 | 04/17/2026 | 21178 | Abraham Peinado                     | Issued | \$114.75   | Paper Check | Apparel                               |
| 164229 | 04/17/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$124.86   | Paper Check | Concession Supplies                   |
| 164231 | 04/17/2026 | 20297 | The Sherwin Williams Company        | Issued | \$216.56   | Paper Check | Custodial supplies/equipment/services |
| 164232 | 04/17/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$2,556.51 | Paper Check | To be determined (by Business Office) |
| 164233 | 04/17/2026 | 10040 | Game One                            | Issued | \$699.27   | Paper Check | Athletic supplies/equipment           |
| 164234 | 04/17/2026 | 10543 | Labatt Food Service                 | Issued | \$4,007.15 | Paper Check | Kitchen - Food                        |
| 164235 | 04/17/2026 | 20630 | Grupo Carrillo Inc.                 | Issued | \$219.96   | Paper Check | Fundraising                           |
| 164236 | 04/17/2026 | 20654 | Teacher Synergy LLC                 | Issued | \$242.99   | Paper Check | To be determined (by Business Office) |

Check Register

|        |            |       |                                     |        |            |             |                                       |
|--------|------------|-------|-------------------------------------|--------|------------|-------------|---------------------------------------|
| 164237 | 04/17/2026 | 20667 | Texas Library Association           | Issued | \$486.00   | Paper Check | To be determined (by Business Office) |
| 164238 | 04/17/2026 | 21181 | Evelyne Perez                       | Issued | \$2,200.00 | Paper Check | Contracted service                    |
| 164239 | 04/17/2026 | 21143 | JOSH SHIPP PRODUCTIONS LLC          | Issued | \$2,980.00 | Paper Check | Contracted service                    |
| 164240 | 04/22/2026 | 10877 | Ysleta ISD                          | Issued | \$315.00   | Paper Check | To be determined (by Business Office) |
| 164241 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$29.35    | Paper Check | To be determined (by Business Office) |
| 164242 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$526.47   | Paper Check | To be determined (by Business Office) |
| 164243 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164244 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164245 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$710.02   | Paper Check | To be determined (by Business Office) |
| 164246 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$1,070.10 | Paper Check | To be determined (by Business Office) |
| 164247 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$58.41    | Paper Check | To be determined (by Business Office) |
| 164248 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164249 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$72.99    | Paper Check | To be determined (by Business Office) |
| 164250 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$526.47   | Paper Check | To be determined (by Business Office) |
| 164251 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$329.99   | Paper Check | To be determined (by Business Office) |
| 164252 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164253 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164254 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$45.50    | Paper Check | To be determined (by Business Office) |
| 164255 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$54.48    | Paper Check | To be determined (by Business Office) |
| 164256 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164257 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$526.47   | Paper Check | To be determined (by Business Office) |
| 164258 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$526.47   | Paper Check | To be determined (by Business Office) |
| 164259 | 04/22/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$391.02   | Paper Check | To be determined (by Business Office) |

Check Register

|        |            |        |                                     |        |            |             |                                       |
|--------|------------|--------|-------------------------------------|--------|------------|-------------|---------------------------------------|
| 164260 | 04/22/2026 | 21177  | U.S. Bank Corporate Payment Systems | Issued | \$189.00   | Paper Check | To be determined (by Business Office) |
| 164261 | 04/22/2026 | 21177  | U.S. Bank Corporate Payment Systems | Issued | \$37.33    | Paper Check | To be determined (by Business Office) |
| 164262 | 04/22/2026 | 21179  | U.S. Bank Corporate Payment Systems | Issued | \$279.64   | Paper Check | Concession Supplies                   |
| 164267 | 04/23/2026 | 500469 | Demetrio Moreno                     | Issued | \$335.00   | Paper Check |                                       |
| 164268 | 04/24/2026 | 10190  | Fabens Oil Co.                      | Issued | \$919.40   | Paper Check | Fuel                                  |
| 164269 | 04/24/2026 | 10230  | Forde-Ferrier, LLC.                 | Issued | \$5,670.00 | Paper Check | Classroom supplies                    |
| 164270 | 04/24/2026 | 10361  | Home Depot Credit Services          | Issued | \$2,086.01 | Paper Check | General maintenance supplies/repair   |
| 164271 | 04/24/2026 | 10543  | Labatt Food Service                 | Issued | \$8,549.52 | Paper Check | Kitchen - Food, Kitchen - Supplies    |
| 164272 | 04/24/2026 | 10657  | Segovia'S Distributing, Inc.        | Issued | \$1,243.14 | Paper Check | Kitchen - Food                        |
| 164273 | 04/24/2026 | 10662  | Sizzling Caesars, Llc               | Issued | \$140.80   | Paper Check | Catering Services                     |
| 164274 | 04/24/2026 | 20038  | wholesale Lumber                    | Issued | \$68.22    | Paper Check | General maintenance supplies/repair   |
| 164275 | 04/24/2026 | 20215  | Spectrum Paper Co, Inc.             | Issued | \$1,789.04 | Paper Check | Custodial supplies/equipment/services |
| 164276 | 04/24/2026 | 20254  | Texas Association of School Pers    | Issued | \$435.00   | Paper Check | To be determined (by Business Office) |
| 164277 | 04/24/2026 | 20353  | Barnes and Noble Book Store         | Issued | \$2,228.64 | Paper Check | Books                                 |
| 164278 | 04/24/2026 | 20876  | GH Dairy El Paso                    | Issued | \$1,011.90 | Paper Check | Kitchen - Food                        |
| 164279 | 04/24/2026 | 20895  | linde gas & equipment inc           | Issued | \$181.96   | Paper Check | Equipment Rental                      |
| 164280 | 04/24/2026 | 20972  | Verge General Contractors           | Issued | \$5,900.00 | Paper Check | Contracted service                    |
| 164281 | 04/24/2026 | 21172  | Hal Bowman, Inc.                    | Issued | \$8,500.00 | Paper Check | Contracted service                    |
| 164283 | 04/24/2026 | 10543  | Labatt Food Service                 | Issued | \$6,388.34 | Paper Check | Kitchen - Food                        |
| 164284 | 04/24/2026 | 10601  | Office Depot                        | Issued | \$31.99    | Paper Check | Office supplies                       |
| 164285 | 04/24/2026 | 20902  | El paso Vacuum                      | Issued | \$352.50   | Paper Check | Contracted service                    |
| 164286 | 04/24/2026 | 21135  | Yvette Sierra Duchene               | Issued | \$650.00   | Paper Check | Contracted service                    |
| 164287 | 04/24/2026 | 21177  | U.S. Bank Corporate Payment Systems | Issued | \$5.43     | Paper Check | To be determined (by Business Office) |
| 164288 | 04/24/2026 | 21177  | U.S. Bank Corporate Payment Systems | Issued | \$559.15   | Paper Check | To be determined (by Business Office) |
| 164289 | 04/28/2026 | 20146  | U.S. Bank                           | Issued | \$428.60   | Paper Check | To be determined (by Business Office) |

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|        |            |       |                                     |        |            |             |                                       |
|--------|------------|-------|-------------------------------------|--------|------------|-------------|---------------------------------------|
| 164290 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$1,508.68 | Paper Check | To be determined (by Business Office) |
| 164291 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$149.98   | Paper Check | To be determined (by Business Office) |
| 164292 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$445.10   | Paper Check | To be determined (by Business Office) |
| 164293 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$215.56   | Paper Check | To be determined (by Business Office) |
| 164294 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$56.98    | Paper Check | To be determined (by Business Office) |
| 164295 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$135.82   | Paper Check | To be determined (by Business Office) |
| 164296 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$99.99    | Paper Check | To be determined (by Business Office) |
| 164297 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$39.99    | Paper Check | To be determined (by Business Office) |
| 164298 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$68.99    | Paper Check | To be determined (by Business Office) |
| 164299 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$82.22    | Paper Check | To be determined (by Business Office) |
| 164300 | 04/28/2026 | 21177 | U.S. Bank Corporate Payment Systems | Issued | \$39.95    | Paper Check | To be determined (by Business Office) |
| 164301 | 04/28/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$77.33    | Paper Check | Concession Supplies                   |
| 164302 | 04/28/2026 | 21179 | U.S. Bank Corporate Payment Systems | Issued | \$171.76   | Paper Check | Concession Supplies                   |
| 164303 | 04/30/2026 | 10079 | CDW-G                               | Issued | \$2,774.25 | Paper Check | Technology - Equipment                |
| 164304 | 04/30/2026 | 10157 | El Paso Zoo                         | Issued | \$188.50   | Paper Check | Award Items                           |
| 164305 | 04/30/2026 | 10616 | Peter Piper Pizza                   | Issued | \$256.00   | Paper Check | Award Items                           |
| 164306 | 04/30/2026 | 10635 | Roll-N-Enterprise                   | Issued | \$312.00   | Paper Check | Library books/services                |
| 164307 | 04/30/2026 | 10657 | Segovia'S Distributing, Inc.        | Issued | \$329.80   | Paper Check | Kitchen - Food                        |
| 164308 | 04/30/2026 | 20564 | Nothing Bundt Cakes                 | Issued | \$239.64   | Paper Check | Catering Services                     |
| 164309 | 04/30/2026 | 20572 | Dell Marketing L.P.                 | Issued | \$2,705.32 | Paper Check | Technology - Equipment                |
| 164310 | 04/30/2026 | 20821 | Winsupply of West El Paso           | Issued | \$2,555.36 | Paper Check | General maintenance supplies/repair   |
| 164311 | 04/30/2026 | 20830 | EP Montwood 96 LLC Cici's Pizza     | Issued | \$271.50   | Paper Check | Catering Services                     |
| 164312 | 04/30/2026 | 20876 | GH Dairy El Paso                    | Issued | \$326.00   | Paper Check | Kitchen - Food                        |
| 164313 | 04/30/2026 | 21082 | Casters Unlimited LLC               | Issued | \$142.50   | Paper Check | General maintenance supplies/repair   |

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|           |            |       |                                       |        |             |                    |                                            |
|-----------|------------|-------|---------------------------------------|--------|-------------|--------------------|--------------------------------------------|
| 164314    | 04/30/2026 | 21177 | U.S. Bank Corporate Payment Systems   | Issued | \$12.96     | Paper Check        | To be determined (by Business Office)      |
| 164315    | 04/30/2026 | 21177 | U.S. Bank Corporate Payment Systems   | Issued | \$40.34     | Paper Check        | To be determined (by Business Office)      |
| 164316    | 04/30/2026 | 21177 | U.S. Bank Corporate Payment Systems   | Issued | \$45.80     | Paper Check        | To be determined (by Business Office)      |
| 164317    | 04/30/2026 | 21177 | U.S. Bank Corporate Payment Systems   | Issued | \$6.48      | Paper Check        | To be determined (by Business Office)      |
| 164318    | 04/30/2026 | 21180 | AISScreen Inc.                        | Issued | \$816.00    | Paper Check        | Site licenses for software/renewals        |
| 10002665  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50      | ACH                |                                            |
| 10002666  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$645.80    | ACH                |                                            |
| 10002667  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$785.00    | ACH                |                                            |
| 10002668  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$645.80    | ACH                |                                            |
| 10002669  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50      | ACH                |                                            |
| 10002670  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50      | ACH                |                                            |
| 10002671  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$785.00    | ACH                |                                            |
| 10002672  | 04/02/2026 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50      | ACH                |                                            |
| 10002673  | 04/10/2026 | 20765 | Commerce Bank                         | Issued | \$11,292.99 | ACH                |                                            |
| 10002674  | 04/17/2026 | 20765 | Commerce Bank                         | Issued | \$36,818.69 | ACH                |                                            |
| 10002676  | 04/24/2026 | 20765 | Commerce Bank                         | Issued | \$33,800.22 | ACH                |                                            |
| 200001882 | 04/02/2026 | 10070 | C & M Plaque & Trophy Inc.            | Issued | \$2,491.20  | Vendor Credit Card | Trophies, awards, medals, ribbons, emblems |
| 200001883 | 04/02/2026 | 10308 | Guitar Center                         | Issued | \$1,162.42  | Vendor Credit Card | Audio equipment/supplies                   |
| 200001884 | 04/02/2026 | 10542 | La Estrella                           | Issued | \$680.00    | Vendor Credit Card | Uniforms/maintenance/custodial             |
| 200001885 | 04/02/2026 | 20017 | School Specialty Inc.                 | Issued | \$3,362.98  | Vendor Credit Card | Classroom supplies                         |
| 200001886 | 04/10/2026 | 10229 | Follett School Solutions, Inc.        | Issued | \$5,321.88  | Vendor Credit Card | Library books/services                     |
| 200001887 | 04/10/2026 | 10603 | Oriental Trading Co., Inc.            | Issued | \$532.82    | Vendor Credit Card | Award Items                                |
| 200001888 | 04/10/2026 | 10707 | TASBO                                 | Issued | \$2,070.00  | Vendor Credit Card | To be determined (by Business Office)      |
| 200001889 | 04/10/2026 | 20017 | School Specialty Inc.                 | Issued | \$2,105.03  | Vendor Credit Card | Classroom supplies                         |
| 200001890 | 04/10/2026 | 20052 | DEMCO, Inc                            | Issued | \$17,060.53 | Vendor Credit Card | To be determined (by Business Office)      |



Account#: 100003379  
Date Range: 04-01-2026 to 04-30-2026

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Date: 05-01-2026  
Time: 11:03 AM  
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|           |            |       |                                     |        |             |                    |                                                                                                                  |
|-----------|------------|-------|-------------------------------------|--------|-------------|--------------------|------------------------------------------------------------------------------------------------------------------|
| 200001891 | 04/10/2026 | 20135 | William V. MacGill & Co             | Issued | \$536.42    | Vendor Credit Card | Medical Supplies                                                                                                 |
| 200001892 | 04/10/2026 | 20199 | the prophet corporation             | Issued | \$3,251.19  | Vendor Credit Card | Classroom supplies                                                                                               |
| 200001893 | 04/10/2026 | 10542 | La Estrella                         | Issued | \$1,373.00  | Vendor Credit Card | Trophies, awards, medals, ribbons, emblems, Uniforms/maintenance/custodial To be determined (by Business Office) |
| 200001894 | 04/10/2026 | 20664 | Region IV Education Service Center  | Issued | \$27,943.68 | Vendor Credit Card | Contracted service                                                                                               |
| 200001895 | 04/17/2026 | 10105 | Continental Termite & Pest Control, | Issued | \$90.00     | Vendor Credit Card |                                                                                                                  |
| 200001896 | 04/17/2026 | 10542 | La Estrella                         | Issued | \$6,407.00  | Vendor Credit Card | Trophies, awards, medals, ribbons, emblems, Uniforms/maintenance/custodial                                       |
| 200001897 | 04/17/2026 | 20135 | William V. MacGill & Co             | Issued | \$158.78    | Vendor Credit Card | Medical Supplies                                                                                                 |
| 200001898 | 04/17/2026 | 10649 | Scholastic Book Fairs               | Issued | \$2,370.32  | Vendor Credit Card |                                                                                                                  |
| 200001899 | 04/24/2026 | 10105 | Continental Termite & Pest Control, | Issued | \$475.00    | Vendor Credit Card | Contracted service                                                                                               |
| 200001900 | 04/24/2026 | 10669 | Sonitrol Of El Paso                 | Issued | \$560.00    | Vendor Credit Card | Security - Intrusion/Fire Alarm Services                                                                         |
| 200001901 | 04/24/2026 | 20036 | Johnstone Supply                    | Issued | \$139.75    | Vendor Credit Card | General maintenance supplies/repair                                                                              |
| 200001902 | 04/24/2026 | 20470 | O'Reilly Auto Enterprises LLC       | Issued | \$476.22    | Vendor Credit Card | Automotive parts/supplies/services                                                                               |
|           |            |       |                                     |        |             |                    | Total Checks: 278                                                                                                |
|           |            |       |                                     |        |             |                    | Total Amount: 419,409.31                                                                                         |

| Txn ID  | Post Date | Account #                  | Bdgt<br>Owner | Amount    | Doc ID    | System   | Vendor<br>ID | Vendor Name                     | Invoice<br>Date | Paid Date |
|---------|-----------|----------------------------|---------------|-----------|-----------|----------|--------------|---------------------------------|-----------------|-----------|
| 1329082 | 4/2/2026  | 181-00-2110-02-000-00-0-00 | 000           | -2491.20  | 200001882 | AP Check | 10070        | C & M Plaque & Trophy Inc.      |                 | 4/2/2026  |
| 1326140 | 3/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -9.64     | 200001880 | AP Check | 20036        | Johnstone Supply                |                 | 3/27/2026 |
| 1329091 | 4/2/2026  | 181-00-2110-02-000-00-0-00 | 000           | -680.00   | 200001884 | AP Check | 10542        | La Estrella                     |                 | 4/2/2026  |
| 1326157 | 3/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -585.00   | 200001877 | AP Check | 10542        | La Estrella                     |                 | 3/27/2026 |
| 1326156 | 3/27/2026 | 289-00-2110-02-000-00-0-00 | 000           | -2800.00  | 200001877 | AP Check | 10542        | La Estrella                     |                 | 3/27/2026 |
| 1326158 | 3/27/2026 | 461-00-2110-02-000-00-0-00 | 000           | -525.00   | 200001877 | AP Check | 10542        | La Estrella                     |                 | 3/27/2026 |
| 1329085 | 4/2/2026  | 289-00-2110-02-000-00-0-00 | 000           | -3362.98  | 200001885 | AP Check | 20017        | School Specialty                |                 | 4/2/2026  |
| 1326150 | 3/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -650.00   | 200001878 | AP Check | 10669        | Sonitrol Of El Paso             |                 | 3/27/2026 |
| 1326152 | 3/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -189.17   | 200001879 | AP Check | 10859        | Verizon Wireless                |                 | 3/27/2026 |
| 1326142 | 3/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -5623.82  | 200001881 | AP Check | 20340        | Estrellita                      |                 | 3/27/2026 |
| 1329889 | 4/10/2026 | 199-00-2110-02-000-00-0-00 | 000           | -532.68   | 200001894 | AP Check | 20664        | Region IV Education Service Cei |                 | 4/10/2026 |
| 1329890 | 4/10/2026 | 211-00-2110-02-000-00-0-00 | 000           | -26338.95 | 200001894 | AP Check | 20664        | Region IV Education Service Cei |                 | 4/10/2026 |
| 1329888 | 4/10/2026 | 410-00-2110-02-000-00-0-00 | 000           | -1072.05  | 200001894 | AP Check | 20664        | Region IV Education Service Cei |                 | 4/10/2026 |
| 1329804 | 4/10/2026 | 289-00-2110-02-000-00-0-00 | 000           | -3251.19  | 200001892 | AP Check | 20199        | The Prophet Corporation         |                 | 4/10/2026 |
| 1303794 | 11/7/2025 | 865-00-2110-02-000-00-0-00 | 000           | -104.25   | 200001808 | AP Check | 20036        | Johnstone Supply                |                 | 11/7/2025 |
| 1322162 | 2/27/2026 | 199-00-2110-02-000-00-0-00 | 000           | -299.36   | 200001868 | AP Check | 10153        | El Paso Times                   |                 | 2/27/2026 |
| 1329797 | 4/10/2026 | 199-00-2110-02-000-00-0-00 | 000           | -536.42   | 200001891 | AP Check | 20135        | William V. MacGill & Co         |                 | 4/10/2026 |
| 1331980 | 4/17/2026 | 181-00-2110-02-000-00-0-00 | 000           | -1441.00  | 200001896 | AP Check | 10542        | La Estrella                     |                 | 4/17/2026 |
| 1331978 | 4/17/2026 | 289-00-2110-02-000-00-0-00 | 000           | -1586.00  | 200001896 | AP Check | 10542        | La Estrella                     |                 | 4/17/2026 |
| 1329800 | 4/10/2026 | 199-00-2110-02-000-00-0-00 | 000           | -2070.00  | 200001888 | AP Check | 10707        | TASBO                           |                 | 4/10/2026 |
| 1329802 | 4/10/2026 | 211-00-2110-02-000-00-0-00 | 000           | -2105.03  | 200001889 | AP Check | 20017        | School Specialty                |                 | 4/10/2026 |
| 1331979 | 4/17/2026 | 211-00-2110-02-000-00-0-00 | 000           | -3380.00  | 200001896 | AP Check | 10542        | La Estrella                     |                 | 4/17/2026 |
| 1329788 | 4/10/2026 | 199-00-2110-02-000-00-0-00 | 000           | -5321.88  | 200001886 | AP Check | 10229        | Follett School Solutions, Inc.  |                 | 4/10/2026 |
| 1329795 | 4/10/2026 | 244-00-2110-02-000-00-0-00 | 000           | -17060.53 | 200001890 | AP Check | 20052        | DEMCO, Inc                      |                 | 4/10/2026 |
|         |           |                            |               | -82016.15 |           |          |              |                                 |                 |           |

| <u>Payee Name</u>  | <u>Invoice Number</u>   | <u>Invoice Date</u> | <u>Check Number</u> | <u>Invoice Description</u>                                                                            | <u>Account Number</u>      | <u>Amount</u> |
|--------------------|-------------------------|---------------------|---------------------|-------------------------------------------------------------------------------------------------------|----------------------------|---------------|
| Citibank           | 417                     | 11/02/2025          | 164075              | Travel arrangements for LSSSCA conference                                                             | 289-13-6411-00-999-11-8-00 | 216.20        |
| Citibank           | 513                     | 11/03/2025          | 164076              | Travel arrangements for LSSSCA conference                                                             | 289-13-6411-00-999-11-8-00 | 106.92        |
| Citibank           | 111-4363146-2506632     | 02/16/2026          | 164077              | purchase audio equipment using Effective Advising Framework (EAF) grant funds, to support             | 244-11-6399-00-001-22-0-01 | 577.88        |
| Citibank           | 112-0266925-12610       | 10/27/2025          | 164109              | Red ribbon week-Student drug free awareness                                                           | 199-11-6499-00-044-11-0-00 | 121.22        |
| Citibank           | 470046824               | 10/24/2025          | 164110              | Describe your new line item.                                                                          | 199-41-6411-00-750-99-0-00 | 193.61        |
| Citibank           | 419-Morales             | 11/02/2025          | 164111              | Travel arrangements for LSSSCA conference                                                             | 289-13-6411-00-999-11-8-00 | 216.20        |
| Citibank           | 112-0266925-12610-1     | 10/23/2025          | 164112              | Red ribbon week-Student drug free awareness                                                           | 199-11-6499-00-044-11-0-00 | 180.61        |
| Citibank           | 418-Morales             | 11/02/2025          | 164113              | Travel arrangements for LSSSCA conference                                                             | 289-13-6411-00-999-11-8-00 | 216.20        |
| Citibank           | 99355650101166639800    | 01/23/2026          | 164143              | Snacks for Instructional rounds on 1/29/2026                                                          | 461-23-6499-00-041-11-0-00 | 19.16         |
| Citibank           | 221-Sotelo              | 11/16/2025          | 164144              | Travel arrangements for defiant student conference                                                    | 289-13-6411-00-999-11-8-00 | 196.74        |
| Citibank           | 01720906464498971596    | 02/23/2026          | 164145              | Snacks for lead4ward Training 1/24/2026                                                               | 461-23-6499-00-044-11-0-00 | 76.78         |
| Citibank           | 308                     | 11/16/2025          | 164146              | Travel arrangements for defiant student conference                                                    | 289-13-6411-00-999-11-8-00 | 196.74        |
| Citibank           | 111-2806043-1561831     | 01/21/2026          | 164147              | Charger for laptop                                                                                    | 429-11-6399-12-044-11-1-00 | 24.08         |
| Citibank           | 106 -Sotelo             | 11/06/2025          | 164148              | Travel arrangements for defiant student conference                                                    | 289-13-6411-00-999-11-8-00 | 196.74        |
| Citibank           | 8299                    | 10/31/2025          | 164149              | Maneuvering Math License                                                                              | 199-11-6399-00-001-11-0-00 | 365.00        |
| Citibank           | CEF44K                  | 02/03/2026          | 164150              | TLA reservation flight for Eddie Reyes                                                                | 199-13-6411-00-001-11-0-00 | 318.60        |
| Citibank           | 107-Sotelo              | 11/16/2025          | 164151              | Travel arrangements for defiant student conference                                                    | 289-13-6411-00-999-11-8-00 | 196.74        |
| Citibank           | 3277425                 | 01/07/2026          | 164152              | Catering for 3rd 9 weeks                                                                              | 199-13-6499-00-916-11-0-00 | 71.94         |
| Citibank           | 111-0129382-7109864     | 01/23/2026          | 164153              | Tennis equipment                                                                                      | 181-36-6399-00-041-91-0-78 | 279.76        |
| Citibank           | 108-Sotelo              | 11/16/2025          | 164154              | Travel arrangements for defiant student conference                                                    | 289-13-6411-00-999-11-8-00 | 196.74        |
| Citibank           | 05436846029400072946856 | 01/28/2026          | 164180              | Consumable materials for Science experiments                                                          | 199-11-6399-00-041-30-0-01 | 122.93        |
| Citibank           | CDAD8C                  | 02/22/2026          | 164181              | TLA Conference - S. Aguirre                                                                           | 199-12-6411-00-044-11-0-00 | 296.76        |
| Citibank           | 457822400               | 02/17/2026          | 164182              | TTC Travel M. Ramos                                                                                   | 199-21-6411-00-918-23-0-00 | 161.15        |
| Citibank           | 111-7374701-1305858     | 02/02/2026          | 164185              | Misc items for Finance Office                                                                         | 199-41-6399-00-750-99-0-00 | 83.54         |
| Citibank           | T133581171              | 02/21/2026          | 164186              | Describe your new line item.                                                                          | 199-41-6411-00-750-99-0-00 | 26.12         |
| Citibank           | 111-4258975-0689821     | 01/23/2026          | 164196              | Tennis equipment                                                                                      | 181-36-6399-00-041-91-0-78 | 671.84        |
| Citibank           | CE2GS5                  | 02/03/2026          | 164197              | TTC Travel M. Ramos                                                                                   | 199-21-6411-00-918-23-0-00 | 745.80        |
| Citibank           | 1770                    | 01/22/2026          | 164198              | Travel arrangements for TCWSE / TASA Midwinter Conference                                             | 199-41-6411-00-701-99-0-00 | 2,805.60      |
| Citibank           | 2000136-57822016        | 10/28/2025          | 164199              | Xmas decorations for the district                                                                     | 199-51-6499-00-951-99-0-00 | 177.87        |
| Citibank Sams Club | 10345665782             | 04/01/2026          | 164084              | Request for Approval of a Blanket Purchase Order for contracted services, parts, and supplies for the | 199-53-6499-00-953-99-0-00 | 76.96         |
| Citibank Sams Club | 10345665782             | 04/01/2026          | 164084              | 2026 School Year                                                                                      | 199-53-6499-00-953-99-0-00 |               |
| Citibank Sams Club | 10395818265             | 02/13/2026          | 164085              | purchase and install digital display screens to be mounted in high-traffic student areas, including   | 244-11-6399-00-001-22-0-01 | 2,787.96      |
| Citibank Sams Club | 10356617397             | 10/15/2025          | 164114              | Snacks and pumpkins will be purchased for district wide parent presentations to include reading       | 211-61-6499-00-999-30-0-00 | 119.20        |
| Citibank Sams Club | 80000008423540          | 12/15/2025          | 164115              | Snacks for Students/Teachers UIL competition 12/16/2025                                               | 181-36-6499-00-041-99-0-00 | 179.65        |
| Citibank Sams Club | 51955683922582119678    | 12/16/2025          | 164116              | Snacks for Students/Teachers UIL competition 12/16/2025                                               | 181-36-6499-00-041-99-0-00 | 34.08         |
| Citibank Sams Club | 06869117950363017099    | 10/22/2025          | 164117              | For HS Catering/Meeting Items for SY 25-26                                                            | 101-35-6341-00-903-99-0-00 | 42.90         |
| Citibank Sams Club | 656936151655705554536   | 10/09/2025          | 164118              | Snacks and pumpkins will be purchased for district wide parent presentations to include reading       | 211-61-6499-00-999-30-0-00 | 277.88        |
| Citibank Sams Club | 656936151655705554536   | 10/09/2025          | 164118              | district wide events such as luminarias, reading annual fair etc.                                     | 211-61-6499-00-999-30-0-00 |               |
| Citibank Sams Club | 10361936602             | 10/28/2025          | 164119              | Halloween candy for PreK-8 Halloween parade                                                           | 199-41-6499-00-727-99-0-00 | 91.94         |

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|--------------------------------|-----------------------|------------|--------|--------------------------------------------------------------------------------------------------|----------------------------|----------|
| Citibank Sams Club             | 10362690201-1         | 10/29/2025 | 164120 | Halloween Student Dance                                                                          | 461-23-6499-00-044-11-0-00 | 17.98    |
| Citibank Sams Club             | 800000002496681       | 11/19/2025 | 164159 | For HS Catering/Meeting Items for SY 25-26                                                       | 101-35-6341-00-903-99-0-00 | 107.28   |
| Citibank Sams Club             | 800000018629352       | 02/16/2026 | 164160 | Purchase snacks and food from Sam?s Club for students participating in scheduled college visits. | 244-11-6499-00-001-22-0-01 | 301.40   |
| Citibank Sams Club             | 800000011434990       | 01/14/2026 | 164161 | Students Perfect Attendance Incentives Qtr. 2                                                    | 289-11-6499-00-999-11-8-00 | 233.38   |
| Citibank Sams Club             | 10369913822           | 11/19/2025 | 164162 | For HS Catering/Meeting Items for SY 25-26                                                       | 101-35-6341-00-903-99-0-00 | 206.58   |
| Citibank Sams Club             | 10389780512           | 01/20/2026 | 164163 | Shelving for HQIM books and materials                                                            | 429-11-6399-12-044-11-1-00 | 989.88   |
| Citibank Sams Club             | 488004604239819942974 | 12/06/2025 | 164164 | Christmas incentives for Teachers/Staff                                                          | 461-23-6499-00-041-11-0-00 | 249.28   |
| Citibank Sams Club             | 800000015757258       | 01/22/2026 | 164165 | Snacks for Regional Counseling Training                                                          | 244-11-6499-00-041-22-0-01 | 74.80    |
| Citibank Sams Club             | 800000011615937       | 01/13/2026 | 164166 | For HS Catering/Meeting Items for SY 25-26                                                       | 101-35-6341-00-903-99-0-00 | 167.94   |
| Citibank Sams Club             | 800000016687477       | 02/16/2026 | 164174 | Purchase items for December 2025 and January 2026 basketball games concessions                   | 865-00-2191-01-999-01-0-00 | 56.94    |
| Citibank Sams Club             | 800000014156327       | 02/02/2026 | 164175 | Purchase items for December 2025 and January 2026 basketball games concessions                   | 865-00-2191-01-999-01-0-00 | 267.90   |
| Citibank Sams Club             | 800000015860841       | 02/06/2026 | 164176 | Valentine Grams Fundraiser                                                                       | 865-00-2191-14-001-14-0-00 | 71.52    |
| Citibank Sams Club             | 800000016416954       | 02/04/2026 | 164177 | Chocolate Boxes for fundraiser                                                                   | 865-00-2191-04-001-04-0-00 | 1,499.50 |
| Citibank Sams Club             | 80000003928006        | 12/09/2025 | 164178 | Purchase items for December 2025 and January 2026 basketball games concessions                   | 865-00-2191-01-999-01-0-00 | 789.76   |
| Citibank Sams Club             | 226172637657655760792 | 02/19/2026 | 164202 | Restocking break room                                                                            | 199-51-6499-00-951-99-0-00 | 287.06   |
| Citibank Sams Club             | 10395825276           | 02/13/2026 | 164203 | Snacks/drinks for student Valentine's Day                                                        | 461-11-6499-00-041-11-0-00 | 62.88    |
| Citibank Sams Club             | 10395825276           | 02/13/2026 | 164203 | dance                                                                                            | 461-11-6499-00-041-11-0-00 |          |
| Citibank Sams Club             | 10395430857           | 02/11/2026 | 164204 | Snacks/drinks for student Valentine's Day dance                                                  | 461-11-6499-00-041-11-0-00 | 167.16   |
| Citibank Sams Club             | 800000016990584       | 02/02/2026 | 164205 | Items for annual TISD Super Bowl week                                                            | 461-41-6499-00-750-99-0-00 | 203.12   |
| U.S. Bank National Association | 111-4846718-6735423   | 03/25/2026 | 164095 | New Credit Card                                                                                  | 199-53-6399-00-953-99-0-00 | 19.59    |
| U.S. Bank National Association | BBM2Q                 | 03/26/2026 | 164096 | Flight and rental for ACET/NSBA Conference                                                       | 199-41-6411-00-750-99-0-00 | 290.40   |
| U.S. Bank National Association | 114-7726042-3550658   | 03/26/2026 | 164097 | Misc. purchases by the superintendent's office                                                   | 199-41-6499-00-701-99-0-00 | 37.99    |
| U.S. Bank National Association | 2654474               | 03/30/2026 | 164098 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | 2654472               | 03/30/2026 | 164099 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | 111-0992961-7206642   | 03/23/2026 | 164100 | Misc. items for Finance Office                                                                   | 199-41-6399-00-750-99-0-00 | 259.92   |
| U.S. Bank National Association | 2654469               | 03/30/2026 | 164101 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | 2654488               | 03/30/2026 | 164102 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | 2654476               | 03/30/2026 | 164103 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | W27053                | 03/25/2026 | 164122 | Teachers/staff Gamescape entrance fee                                                            | 289-11-6499-00-999-11-8-00 | 283.50   |
| U.S. Bank National Association | 111-9364726-9790650   | 03/25/2026 | 164123 | New Credit Card                                                                                  | 199-53-6399-00-953-99-0-00 | 207.50   |
| U.S. Bank National Association | 111-4019557-4845858   | 03/25/2026 | 164124 | Decoration items for Prom 2026                                                                   | 865-00-2191-04-001-04-0-00 | 419.53   |
| U.S. Bank National Association | 2655155               | 04/02/2026 | 164172 | EDUCATIONAL AIDE CERTIFICATIONS                                                                  | 244-11-6499-00-001-22-0-01 | 56.00    |
| U.S. Bank National Association | NKR-506               | 03/28/2026 | 164184 | TLA Conference hotel for Eddie Reyes                                                             | 199-13-6411-00-001-11-0-00 | 419.09   |
| U.S. Bank National Association | NKR-718               | 03/28/2026 | 164216 | Describe your new line item.                                                                     | 199-12-6411-00-044-11-0-00 | 419.09   |
| U.S. Bank National Association | DTMB38 CO             | 04/10/2026 | 164217 | Hotel and rental for NSBA Conference                                                             | 480-51-6411-00-951-99-0-01 | 122.92   |
| U.S. Bank National Association | 20688136976008659657  | 03/27/2026 | 164222 | HS Tennis student uniforms                                                                       | 181-36-6399-00-001-91-0-78 | 39.92    |
| U.S. Bank National Association | 947767531577725907752 | 04/02/2026 | 164223 | To purchase boxes for State testing organization                                                 | 199-23-6399-00-044-11-0-00 | 140.70   |
| U.S. Bank National Association | 609302643             | 04/09/2026 | 164224 | Hotel and rental for NSBA Conference                                                             | 480-51-6411-00-951-99-0-01 | 416.35   |
| U.S. Bank National Association | NK-1002               | 04/10/2026 | 164225 | Hotel and rental for NSBA Conference                                                             | 480-51-6411-00-951-99-0-01 | 379.02   |
| U.S. Bank National Association | F07-870438            | 04/09/2026 | 164226 | Maintenance supplies district wide                                                               | 199-51-6319-00-951-99-0-00 | 636.00   |

|                                |                           |            |        |                                                                                            |                            |          |
|--------------------------------|---------------------------|------------|--------|--------------------------------------------------------------------------------------------|----------------------------|----------|
| U.S. Bank National Association | 2026032718520001330208091 | 03/27/2026 | 164227 | HS Tennis student uniforms                                                                 | 181-36-6399-00-001-91-0-78 | 141.92   |
| U.S. Bank National Association | 701TA38500702             | 04/09/2026 | 164232 | 2026 TIA System Renewal Fee                                                                | 199-11-6299-23-999-99-0-00 | 2,556.51 |
| U.S. Bank National Association | 114-4437275-7453844       | 04/13/2026 | 164241 | Maintenance supplies district wide                                                         | 199-51-6319-00-951-99-0-00 | 29.35    |
| U.S. Bank National Association | 234-Delgado               | 04/16/2026 | 164242 | Hotel room reservations for Tennis Abilene 4-16-26                                         | 181-36-6412-00-001-91-0-00 | 526.47   |
| U.S. Bank National Association | 208-Realyvasquez          | 04/17/2026 | 164243 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 228-Realyvasquez          | 04/17/2026 | 164244 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 112-0175253-2668204       | 04/08/2026 | 164245 | Soccer league for students and parents to improve academic and parental involvement        | 211-61-6399-00-044-30-0-00 | 710.02   |
| U.S. Bank National Association | 112-5787320-5645831       | 04/08/2026 | 164246 | Soccer league for students and parents to improve academic and parental involvement        | 211-61-6399-00-044-30-0-00 | 1,070.10 |
| U.S. Bank National Association | 114-8465582-9041046       | 04/13/2026 | 164247 | Misc. items for Finance Office                                                             | 199-41-6399-00-750-99-0-00 | 58.41    |
| U.S. Bank National Association | 222-Realyvasquez          | 04/17/2026 | 164248 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 114-6760529-3467435       | 04/07/2026 | 164249 | Misc. purchases by the superintendent's office                                             | 199-41-6499-00-701-99-0-00 | 72.99    |
| U.S. Bank National Association | 218-Delgado               | 04/16/2026 | 164250 | Hotel room reservations for Tennis Abilene 4-16-                                           | 181-36-6412-00-001-91-0-00 | 526.47   |
| U.S. Bank National Association | 218-Delgado               | 04/16/2026 | 164250 | 26                                                                                         | 181-36-6412-00-001-91-0-00 |          |
| U.S. Bank National Association | 111-7906520-0649009       | 04/15/2026 | 164251 | Scanner for Finance Coordinator's office                                                   | 199-41-6395-00-750-99-0-00 | 329.99   |
| U.S. Bank National Association | 230-Realyvasquez          | 04/17/2026 | 164252 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 126-Realyvasquez          | 04/17/2026 | 164253 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 36180                     | 04/20/2026 | 164254 | Maintenance supplies district wide                                                         | 199-51-6319-00-951-99-0-00 | 45.50    |
| U.S. Bank National Association | 114-3339739-8817852       | 04/13/2026 | 164255 | Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO | 199-11-6399-00-044-23-0-00 | 54.48    |
| U.S. Bank National Association | 202-Realyvasquez          | 04/17/2026 | 164256 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 224-Delgado               | 04/16/2026 | 164257 | Hotel room reservations for Tennis Abilene 4-16-26                                         | 181-36-6412-00-001-91-0-00 | 526.47   |
| U.S. Bank National Association | 232-Delgado               | 04/16/2026 | 164258 | Hotel room reservations for Tennis Abilene 4-16-26                                         | 181-36-6412-00-001-91-0-00 | 526.47   |
| U.S. Bank National Association | 114-4500699-5897819       | 04/10/2026 | 164259 | Office equipment                                                                           | 199-23-6399-00-001-11-0-00 | 391.02   |
| U.S. Bank National Association | 206-Realyvasquez          | 04/17/2026 | 164260 | Hotel reservations for Track meet in Kermit 4-17-26                                        | 181-36-6412-00-001-91-0-00 | 189.00   |
| U.S. Bank National Association | 114-3691502-3914601       | 04/13/2026 | 164261 | Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO | 199-11-6399-00-044-23-0-00 | 37.33    |
| U.S. Bank National Association | 114-5770330-9816266       | 04/01/2026 | 164264 | Decoration items for Prom 2026                                                             | 865-00-2191-04-001-04-0-00 | 75.99    |
| U.S. Bank National Association | 114-0640491-3890637       | 04/01/2026 | 164265 | Prom 2026 items                                                                            | 865-00-2191-04-001-04-0-00 | 145.99   |
| U.S. Bank National Association | 012677962557              | 04/22/2026 | 164287 | Tires and alignment for transportation vehicles                                            | 199-34-6249-00-934-99-0-00 | 5.43     |
| U.S. Bank National Association | 114-0004800-3280257       | 04/13/2026 | 164288 | Counselor's Comprehensive program                                                          | 244-11-6399-00-041-22-0-01 | 559.15   |
| U.S. Bank National Association | 114-5096487-6647403       | 04/20/2026 | 164290 | Instructional/Student supplies and materials                                               | 429-11-6399-12-044-11-1-00 | 1,508.68 |
| U.S. Bank National Association | 114-5530132-5035442       | 04/22/2026 | 164291 | Items for XC team                                                                          | 181-36-6399-00-041-91-0-72 | 30.47    |
| U.S. Bank National Association | 114-5530132-5035442       | 04/22/2026 | 164291 | Items for XC team                                                                          | 181-36-6399-00-001-91-0-72 | 119.51   |
| U.S. Bank National Association | 114-0482704-2758609       | 04/22/2026 | 164292 | Technolgy supplies                                                                         | 244-11-6395-00-001-22-0-01 | 445.10   |
| U.S. Bank National Association | 114-5556122-1605823       | 04/28/2026 | 164293 | Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO | 199-11-6399-00-044-23-0-00 | 215.56   |
| U.S. Bank National Association | 114-3061843-1041007       | 04/20/2026 | 164294 | Misc. items for Finance Office                                                             | 199-41-6399-00-750-99-0-00 | 56.98    |
| U.S. Bank National Association | 114-4914922-6062608       | 04/20/2026 | 164295 | Instructional/Student supplies and materials                                               | 429-11-6399-12-044-11-1-00 | 135.82   |
| U.S. Bank National Association | 114-6035314-7319434       | 04/22/2026 | 164296 | Items for XC team                                                                          | 181-36-6399-00-041-91-0-72 | 20.31    |
| U.S. Bank National Association | 114-6035314-7319434       | 04/22/2026 | 164296 | Items for XC team                                                                          | 181-36-6399-00-001-91-0-72 | 79.68    |
| U.S. Bank National Association | 114-5141960-8584222       | 04/21/2026 | 164297 | Inflatable Supplies and Materials                                                          | 289-11-6399-00-999-11-8-00 | 39.99    |
| U.S. Bank National Association | 114-7439606-0289847       | 04/22/2026 | 164298 | Items for XC team                                                                          | 181-36-6399-00-041-91-0-72 | 14.02    |
| U.S. Bank National Association | 114-7439606-0289847       | 04/22/2026 | 164298 | Items for XC team                                                                          | 181-36-6399-00-001-91-0-72 | 54.97    |

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| U.S. Bank National Association | 114-7847437-5448206   | 04/22/2026 | 164299 | Inflatable Supplies and Materials                                 | 289-11-6399-00-999-11-8-00 | 82.22     |
| U.S. Bank National Association | 114-3920550-1454654   | 04/21/2026 | 164300 | Inflatable Supplies and Materials                                 | 289-11-6399-00-999-11-8-00 | 39.95     |
| U.S. Bank National Association | 29604766646033377847  | 04/28/2026 | 164314 | Misc. items for 2026 leadership summit                            | 255-13-6499-00-999-11-0-00 | 12.96     |
| U.S. Bank National Association | 64943912135389154007  | 04/28/2026 | 164315 | Misc. items for 2026 leadership summit                            | 255-13-6499-00-999-11-0-00 | 40.34     |
| U.S. Bank National Association | 660633                | 04/24/2026 | 164316 | Misc. Special Education Department use                            | 199-21-6499-00-918-99-0-00 | 45.80     |
| U.S. Bank National Association | 01577792957221863829  | 04/28/2026 | 164317 | Misc. items for 2026 leadership summit                            | 255-13-6499-00-999-11-0-00 | 6.48      |
| U.S. Bank Sams                 | 10405993217           | 03/23/2026 | 164105 | Office storage containers                                         | 199-23-6399-00-001-11-0-00 | 71.92     |
| U.S. Bank Sams                 | 939423720024082425493 | 04/04/2026 | 164173 | Snacks for Teacher trainings, PD and meetings                     | 199-13-6499-00-041-11-0-00 | 494.99    |
| U.S. Bank Sams                 | 800000027576940       | 04/13/2026 | 164218 | Misc. SpEd department use for hospitality and department use      | 199-21-6499-00-918-99-0-00 | 42.23     |
| U.S. Bank Sams                 | 10412006876           | 04/13/2026 | 164229 | Items for breakroom for Finance                                   | 199-41-6499-00-750-99-0-00 | 124.86    |
| U.S. Bank Sams                 | 800000027639260       | 04/20/2026 | 164262 | COLLEGE SIGNING DAY SUPPLIES                                      | 244-11-6499-00-001-22-0-01 | 279.64    |
| U.S. Bank Sams                 | 800000029925697       | 04/20/2026 | 164266 | Decorative items, drinks and batteries for Prom 2026              | 865-00-2191-04-001-04-0-00 | 224.14    |
| U.S. Bank Sams                 | 10414686138           | 04/22/2026 | 164301 | Items for veteran's park ribbon cutting ceremony - April 24, 2026 | 211-61-6499-00-999-30-0-00 | 77.33     |
| U.S. Bank Sams                 | 800000031851664       | 04/23/2026 | 164302 | Professional development snacks, refreshments and light lunches   | 199-13-6499-00-001-11-0-00 | 171.76    |
| Citibank and US Bank totals    |                       |            |        |                                                                   |                            | 37,000.69 |



# **TORNILLO ISD**

## **SCHOOL COUNSELING PROGRAM**

**2025-2026**



**Counselors / Population:**

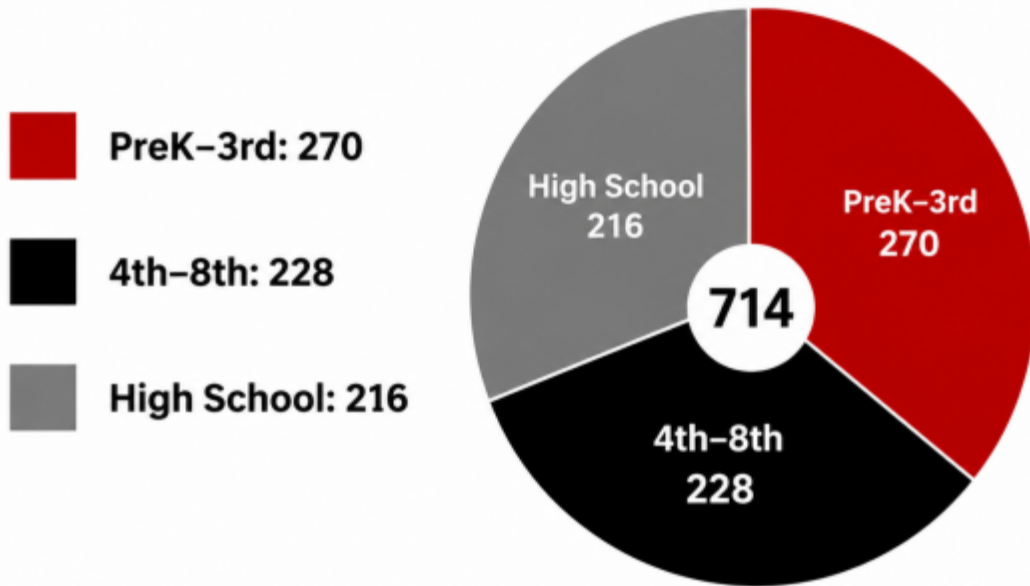
**Tornillo Prek-8th – Mrs. Alvarado  
Mrs. Hernandez**

**Population: 466**

**Tornillo High School- Ms. Beaney**

**Population: 225**

# CLASSROOM LESSONS



**Tornillo Prek-8<sup>th</sup>: 498**  
**(Prek-3<sup>rd</sup>-270 , 4<sup>th</sup>-8<sup>th</sup>-228)**

**Tornillo High School: 216**

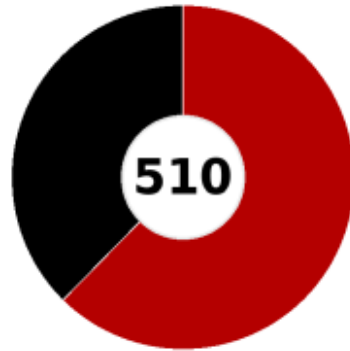
52

**SEL, Mental Health, Mandated Counseling Classroom Lessons.**

# INDIVIDUAL COUNSELING

 **Tornillo PreK-8th: 318**  
(PK-3rd: 107, 4th-8th: 211)

 **Tornillo High School: 192**



**Tornillo Prek-8<sup>th</sup>: 318**  
**Pk-3<sup>rd</sup>-107 4<sup>th</sup>-8<sup>th</sup>-211**

**Tornillo High School: 192**

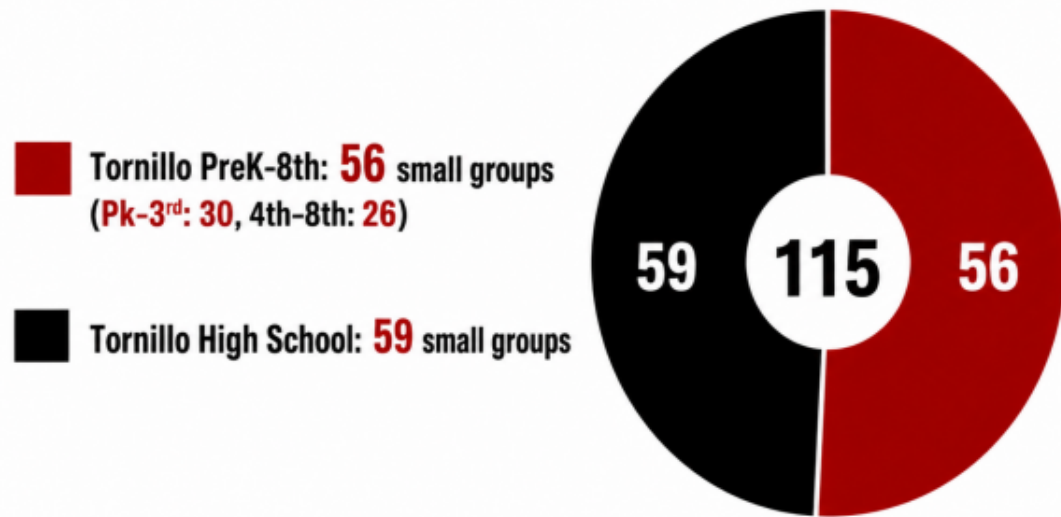
53

**One-on-one, short-term, solution-focused support provided directly to a student to address academic, social-emotional, or behavioral concerns that are impacting school success.**

# SMALL GROUP COUNSELING

**Tornillo Prek-8<sup>th</sup>: 56 small groups**  
**Pk-3<sup>rd</sup>- 30    4<sup>th</sup>-8<sup>th</sup>-26**

**Tornillo High School: 59 small groups**



**Planned, structured counseling sessions with a small number of students (typically 3–8 students) who share a**

# STUDENT CHECK-INS

**Rhithm (Grades K–8): Daily SEL emotional check-ins to monitor student well-being, identify concerns, and provide counselor follow-up support.**

**16,118 student checkins**

55

**SchoolPulse (Grades 9–12): Student wellness monitoring platform used to assess emotional needs, school connectedness, and provide timely interventions.**

**45,406 student checkins**

# OTHER DATA COLLECTED

|                           | PK-8                                                                                                                | HS                                                                                                                  |
|---------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>Staff Development</b>  | <b>5-Comprehensive Counseling Program, Child Abuse, PBIS Expectations, Suicide &amp; NSSI, Restorative Practice</b> | <b>5-Comprehensive Counseling Program, Child Abuse, PBIS Expectations, Suicide &amp; NSSI, Restorative Practice</b> |
| <b>Parent Sessions</b>    | <b>4-Suicide Awareness, Bullying, Human Trafficking, Child Abuse</b>                                                | <b>5-Suicide Awareness, Bullying, Human Trafficking, Child Abuse, FAFSA</b>                                         |
| <b>Agency Contacts</b>    | <b>9</b>                                                                                                            | <b>12</b>                                                                                                           |
| <b>Parent Conferences</b> | <b>67</b>                                                                                                           | <b>82</b>                                                                                                           |
| <b>504 Meetings</b>       | <b>19</b>                                                                                                           | <b>7</b>                                                                                                            |
| <b>ARD Meetings</b>       | <b>12</b>                                                                                                           | <b>24</b>                                                                                                           |
| <b>RTI Meetings</b>       | <b>92</b>                                                                                                           | <b>0</b>                                                                                                            |

# Project Vida Mental Health Partnership

 **Students Connected to Services : 35 students –Prek-8<sup>th</sup>  
6 students- High School**

57

## **What the Partnership Provides:**

- ✓ **Free or low-cost mental health services**
- ✓ **Individual therapy with licensed professional therapists**
- ✓ **Access to community-based mental health support**
- ✓ **Counseling support for students needing ongoing therapeutic services**



# College/Career Readiness

- **Career Fair**
- **College tours: San Antonio Universities & UTEP**
- **TSI testing support**
- **FAFSA support**
- **Early College parent meetings**
- **EPCC collaboration**
- **Sul Ross GEAR UP**
- **Western Tech**

# **Student Engagement, Recognition & Support Initiatives**

- ✓ **Honor Roll**
- ✓ **Perfect Attendance**
- ✓ **PBIS Store**
- ✓ **STAAR Rally**
- ✓ **Dress-Up Weeks**
- ✓ **Holiday Giveaways**
- ✓ **Thanksgiving Baskets**

# Questions





# Memorandum

**To:** Members of the Board of Trustees

**From:** Loretta Aguilar, Instructional Technologist

**Subject:** El Paso K–12 AI Learning Incubator – Informational

**Date:** May 6, 2026

## History:

The El Paso K–12 AI Learning Incubator was established as a region-wide professional learning initiative to strengthen district leadership capacity in the effective use of artificial intelligence (AI) in K–12 education. The initiative brings together district leaders, educators, and community partners to collaboratively explore key areas including AI literacy, ethical considerations, data security, and policy development. Through this work, the incubator aims to support the responsible, innovative, and system-wide implementation of AI across participating school districts.

## Rationale:

The AI Learning Incubator supports districts in building the knowledge and structures needed to responsibly integrate artificial intelligence into K–12 education. It focuses on strengthening leadership understanding of AI concepts, fostering alignment with teacher preparation programs, and exploring practical applications across instructional and operational settings. Additionally, the initiative provides guidance for developing and refining district-level policies and strategies to ensure safe, ethical, and effective use of AI.

## Budget Impact:

The district will receive \$7,500 in designated funding to support travel expenses for up to three participants. Any expenditure exceeding this amount will be the responsibility of the district, and any unused funds will be returned to the Community Foundation. We do not foresee exceeding this amount.

## ADMINISTRATIVE RECOMMENDATION:

No action required.



**GRANT AGREEMENT  
EL PASO COMMUNITY FOUNDATION**

**GRANTEE:** Tornillo Independent School District

**PURPOSE OF GRANT:** AI Conference – airfare, hotel, conference fee

**AMOUNT OF GRANT:** \$7,500

**TERMS AND CONDITIONS:**

1. The money received under this agreement shall be used to cover airfare, hotel and conference fees for an AI Conference for three district employees (\$2,500 each).
2. Grant funds will be available for one year from the date of this agreement. Any part of the grant funds not so used will be returned promptly to the Foundation.
3. No report is required. **The organization must provide proof of attendance at the AI Conference and complete the remaining AI Incubator sessions. If not, organization will be required to return the funds per signed agreement with UTEP.**
4. If the organization's federal tax status is altered or revoked, the Foundation must be notified.
5. The organization will fully cooperate with the Foundation in supplying additional information by a governmental entity to establish the fact that the Foundation has observed all requirements of the law with respect to this grant.

The terms of this Grant Contract are accepted on this 23 day of April, 2026.

**Tornillo ISD**

By Rosy Vega-Barrio Title Superintendent

**El Paso Community Foundation**

By \_\_\_\_\_

Stephanie Otero, Executive Vice President



**Wellness Department**  
430-D Oil Mill Road  
Tornillo, TX 79853  
Phone 915.765.3565  
Fax 915.765.3599

# MEMORANDUM

To: Board of Trustees  
From: Linda Rivero, District Nurse  
Subject: Annual Screening Report  
Date: 05/06/2026

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## HISTORY:

The Texas Department of State Health Services mandates completion of the annual report of student screening status for the 2025-2026 school year by June 30, 2026. The report provides information on vision, hearing and spinal screening data in order to ensure school age children are identified early and linked to appropriate remedial services.

## RATIONALE:

The Annual Screening Report is presented to the Board to provide detailed information regarding the district's compliance.

## BUDGET IMPACT:

The Annual Screening Report has no budget impact.

## ADMINISTRATIVE RECOMMENDATION:

Administration requests the 2025-26 Annual Screening Report be informally reviewed.



**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

We thank you for your time spent taking this survey.  
Your response has been recorded.



Introduction . Welcome to our new Vision, Hearing, and Spinal Screening Annual Reporting Survey (VHSSARS) using Qualtrics. We hope that you will find the simple survey-based reporting interface to be a bit more user-friendly/easy to navigate than the Child Health Reporting System.

Just as with the Child Health Reporting System, your vision, hearing, and spinal screening reports will start **January 15th, and they are due no later than the close of business on June 30th of each year.**

The annual reporting provides data to show if your screening program is effective. The state can make informed decisions that impact children's health and development.

Your responses are confidential - no institution-specific information will be shared. All data will be evaluated and reported in the aggregate.

Each section (Vision, Hearing, and Spinal) must be completed as appropriate for your facility. **Please make sure all your reporting information is complete and correct before beginning the survey.** You will only be allowed one submission per academic year.

*\* There may be some facilities that may not have children of age to be screened in a given reporting year. Nevertheless, a report is required each academic year, whether or not your facility had children who were required to be screened during that year. If your facility does not have any children that are required to be screened, fill in the appropriate sections with "0"s.*

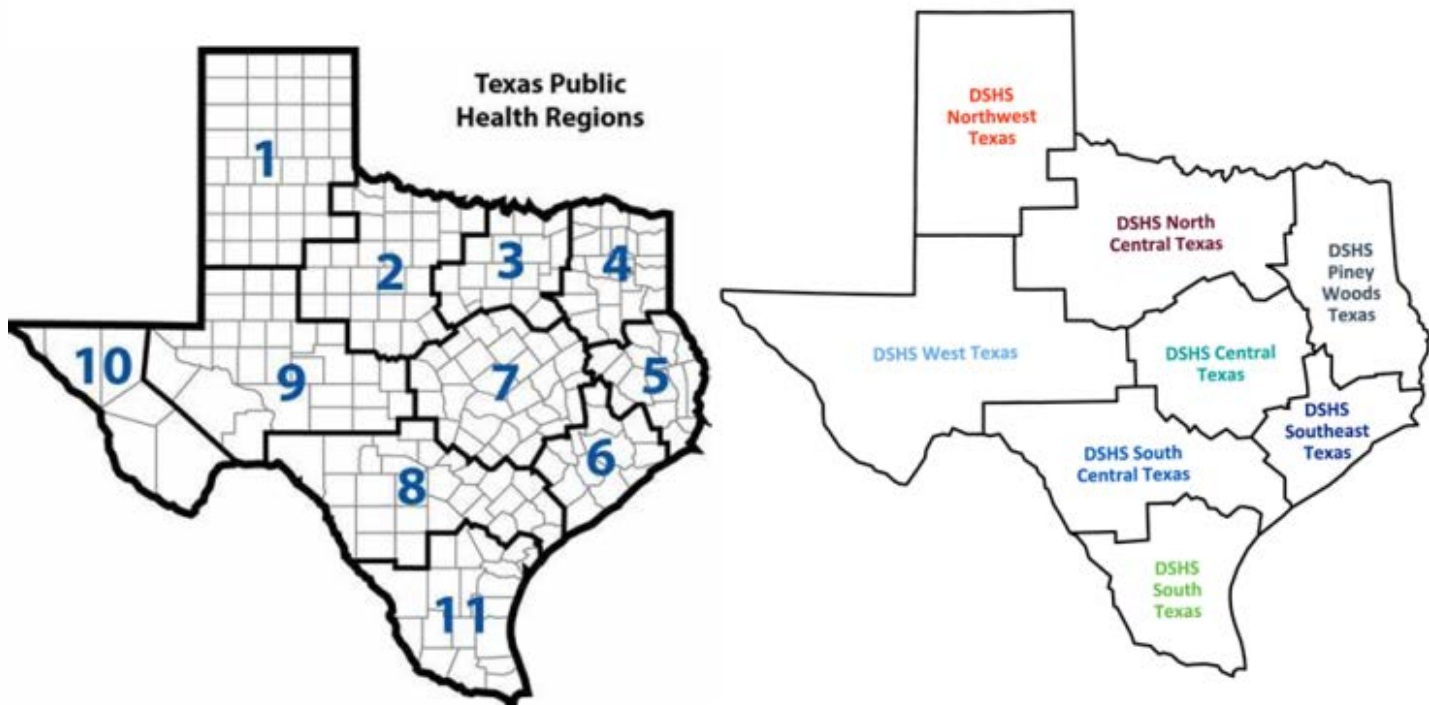
*In the case of Spinal Screenings, for Public and Private Schools, if your facility does not have any ages or grades to be screened, please fill in the appropriate sections with "0"s.*

Make sure to have your Facility ID with you before you begin. If you do not know your Facility ID, you can contact your [Regional Program Coordinator](#) or Customer Service through email or by phone: [VHSSProgram@dshs.texas.gov](mailto:VHSSProgram@dshs.texas.gov), 512-776-7420, Toll-free 800-252-8023 Ext. 7420.

**\*Due to SB 12 (Public School Only)\***

*Public schools will report in each section those students that were exempt due to parents and legal guardians opting out of the school health screenings and in the appropriate columns those children that were screened by the facility or screened by a physician, eye specialist, or hearing specialist during professional examination.*

Public Health Region. Using the graphics below, please confirm which Public Health Region and County you are located in. You are free to come back to this section to help you find your location.



Region and County. Select one Public Health Region, then select one County

Public Health Regions

Region 9/10 West Texas

Counties

El Paso

Please select one. What type of facility are you?

Public

Make sure to enter. Complete each of the sections.

Facility Name

Tornillo ISD

Street Address

PO Box 170

Street Address Continued

N/A

City

Tornillo

Zip code

79853

Facility ID

9071908000

Point of Contact . For Public and Private Schools

|                            |                  |
|----------------------------|------------------|
| Name (First and Last)      | Linda Rivero, RN |
| Phone Number               | 9152488472       |
| Business Phone Number      | 9157653000       |
| Email Address              | riveroL@tisd.us  |
| Superintendent or Director | Rosy Vega-Barrio |

## Important. **Instructions for filling in the Vision Screening results:**

1. Please have all your reporting information compiled before beginning to fill in the fields below for Vision Screening.
2. You will be entering the total number of children corresponding to each of the columns, as indicated.
3. You will only include those children under column A0 who were screened for vision problems at the facility and those children who were screened by physicians or eye specialists if the parent or legal guardian provided the documentation.
4. All children enrolled at the facility will be accounted for in the first column (**Public School Only**) or column A0.

*\*For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column\**

## **All children screened will be accounted for in columns A0, A1, A2, A3, and A4 as appropriate.**

1. Column A1 will include any child who is screened with correction (i.e. glasses or contact lenses) regardless of the type of screening performed.
2. Column A2 will include the total number of children screened with an Automated Screening Device.
3. Column A3 will include the total number of children screened with an Electronic Eye Chart.
4. Column A4 will include the total number of children who have passed the screening.

## **5. Columns B0-G2 apply only to those children who FAIL the screening.**

6. Column B0 will include the total number of children who failed the screening.
7. Column B1 will include the total number of children who failed with an Automated Screening Device.
8. Column B2 will include the total number of children who failed with an Electronic Eye Chart.
9. Column C0 will include the total number of children who are referred.
10. Column C1 will include the total number of children who are referred with an Automated Screening Device.
11. Column C2 will include the total number of children who are referred with an Electronic Eye Chart.
12. Column D0 will include the total number of children who are transferred during the referral process.

13. Column D1 will include the total number of children who are transferred during the referral process who were screened with an Automated Device.
14. Column D2 will include the total number of children who are transferred during the referral process who were screened with an Electronic Eye Chart.
15. Column E-F will include the total number of children who are evaluated during a professional exam.
- 16. Column E-F is the sum of all the totals from columns - E0,E1,E2,F0,F1,F2.**
17. Column E0 will include the total number of children who were referred and are evaluated to have no problem found upon professional examination.
18. Column E1 will include the total number of children who were referred using an Automated Screening Device and are evaluated to have no problem found upon professional examination.
19. Column E2 will include the total number of children who were referred using an Electronic Eye Chart and are evaluated to have no problem found upon professional examination.
20. Column F0 will include the total number of children who were referred and received treatment or are under observation for a condition found upon professional examination.
21. Column F1 will include the total number of children who were referred using an Automated Screening Device and received treatment or are under observation for a condition found upon professional examination.
22. Column F2 will include the total number of children who were referred using an Electronic Eye Chart and received treatment or are under observation for a condition found upon professional examination.
23. Column G0 will include the total number of children who were referred and were not evaluated with a professional exam or that information is not known.
24. Column G1 will include the total number of children who were referred using an Automated Screening Device and were not evaluated with a professional exam or that information is not known.
25. Column G2 will include the total number of children who were referred using an Electronic Eye Chart and were not evaluated with a professional exam or that information is not known.

**IMPORTANT: All children who have been referred (C0, C1,C2) must be accounted for in columns D0/D1/D2,E-F/E0/E1/E2, F0/F1/F2, or G0/G1/G2, as appropriate.**

**The following conditions must be satisfied for each grade:**

1. Column A0 must be greater than or equal to column A4 + B0.
2. The sum of columns A1, A2, and A3 cannot be greater than column A0.
3. Column B0 must be greater than or equal to column C0.
4. Column C0 must be equal to the sum of columns D0, E-F, and G0.

*Please review each of the sections before you move on to the next portion.*



Vision Screening. Once you have entered all of your data, please verify each of the fields.

|       | Students<br>Unable<br>To Be<br>Screened<br>Due to<br>SB 12<br>Waiver | Total<br>Number<br>Screened<br>(A0) | Screened<br>with<br>Correction<br>(A1) | Screened<br>with Auto<br>Screening<br>Device<br>(A2) | Screened<br>with<br>Electronic<br>Eye Chart<br>(A3) | Total<br>Number<br>Passed<br>(A4) | Total<br>Number<br>Failed<br>(B0) | Number<br>Failed<br>with Auto<br>Screening<br>Device<br>(B1) |
|-------|----------------------------------------------------------------------|-------------------------------------|----------------------------------------|------------------------------------------------------|-----------------------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------------------------------|
| PK    | 0                                                                    | 16                                  | 2                                      | 0                                                    | 0                                                   | 14                                | 2                                 | 0                                                            |
| K     | 0                                                                    | 47                                  | 3                                      | 0                                                    | 0                                                   | 43                                | 4                                 | 0                                                            |
| 1     | 0                                                                    | 51                                  | 8                                      | 0                                                    | 0                                                   | 40                                | 11                                | 0                                                            |
| 2     | 0                                                                    | 8                                   | 1                                      | 0                                                    | 0                                                   | 6                                 | 2                                 | 0                                                            |
| 3     | 0                                                                    | 48                                  | 8                                      | 0                                                    | 0                                                   | 42                                | 6                                 | 0                                                            |
| 4     | 0                                                                    | 2                                   | 1                                      | 0                                                    | 0                                                   | 2                                 | 0                                 | 0                                                            |
| 5     | 0                                                                    | 54                                  | 13                                     | 0                                                    | 0                                                   | 51                                | 3                                 | 0                                                            |
| 6     | 0                                                                    | 4                                   | 2                                      | 0                                                    | 0                                                   | 4                                 | 0                                 | 0                                                            |
| 7     | 0                                                                    | 40                                  | 10                                     | 0                                                    | 0                                                   | 38                                | 2                                 | 0                                                            |
| 8     | 0                                                                    | 5                                   | 3                                      | 0                                                    | 0                                                   | 4                                 | 1                                 | 0                                                            |
| 9     | 0                                                                    | 1                                   | 0                                      | 0                                                    | 0                                                   | 1                                 | 0                                 | 0                                                            |
| 10    | 0                                                                    | 2                                   | 1                                      | 0                                                    | 0                                                   | 2                                 | 0                                 | 0                                                            |
| 11    | 0                                                                    | 5                                   | 3                                      | 0                                                    | 0                                                   | 4                                 | 1                                 | 0                                                            |
| 12    | 0                                                                    | 0                                   | 0                                      | 0                                                    | 0                                                   | 0                                 | 0                                 | 0                                                            |
| Total | 0                                                                    | 283                                 | 55                                     | 0                                                    | 0                                                   | 251                               | 32                                | 0                                                            |

|       | Number<br>Failed<br>with<br>Electronic<br>Eye Chart<br>(B2) | Total<br>Number<br>Referred<br>(C0) | Number<br>Referred<br>with<br>Automate<br>d<br>Screening<br>Device<br>(C1) | Number<br>Referred<br>with<br>Electronic<br>Eye Chart<br>(C2) | Total<br>Number<br>Transferred<br>(D0) | Number<br>Transferred<br>with<br>Automated<br>Screening<br>Device (D1) | Number<br>Transferred<br>with<br>Electronic<br>Eye Chart<br>(D2) | Total<br>Number<br>Examined<br>(E-F) |
|-------|-------------------------------------------------------------|-------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------|
| PK    | 0                                                           | 2                                   | 0                                                                          | 0                                                             | 1                                      | 0                                                                      | 0                                                                | 1                                    |
| K     | 0                                                           | 4                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 1                                    |
| 1     | 0                                                           | 11                                  | 0                                                                          | 0                                                             | 2                                      | 0                                                                      | 0                                                                | 5                                    |
| 2     | 0                                                           | 2                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 1                                    |
| 3     | 0                                                           | 6                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 3                                    |
| 4     | 0                                                           | 0                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| 5     | 0                                                           | 3                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 3                                    |
| 6     | 0                                                           | 0                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| 7     | 0                                                           | 2                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 1                                    |
| 8     | 0                                                           | 1                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 1                                    |
| 9     | 0                                                           | 0                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| 10    | 0                                                           | 0                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| 11    | 0                                                           | 1                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| 12    | 0                                                           | 0                                   | 0                                                                          | 0                                                             | 0                                      | 0                                                                      | 0                                                                | 0                                    |
| Total | 0                                                           | 32                                  | 0                                                                          | 0                                                             | 3                                      | 0                                                                      | 0                                                                | 16                                   |

|       | Total No<br>Problem<br>(E0) | No<br>Problem<br>with<br>Automate<br>d<br>Screening<br>Device<br>(E1) | No<br>Problem<br>with<br>Electronic<br>Eye Chart<br>(E2) | Total<br>Treatment<br>(F0) | Treatment<br>with<br>Automate<br>d<br>Screening<br>Device<br>(F1) | Treatment<br>with<br>Electronic<br>Eye Chart<br>(F2) | Total<br>Referred<br>Not<br>Examined<br>(G0) | Referred<br>Not<br>Examined<br>with Auto<br>Screening<br>Device<br>(G1) |
|-------|-----------------------------|-----------------------------------------------------------------------|----------------------------------------------------------|----------------------------|-------------------------------------------------------------------|------------------------------------------------------|----------------------------------------------|-------------------------------------------------------------------------|
| PK    | 0                           | 0                                                                     | 0                                                        | 1                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| K     | 0                           | 0                                                                     | 0                                                        | 1                          | 0                                                                 | 0                                                    | 3                                            | 0                                                                       |
| 1     | 0                           | 0                                                                     | 0                                                        | 5                          | 0                                                                 | 0                                                    | 4                                            | 0                                                                       |
| 2     | 0                           | 0                                                                     | 0                                                        | 1                          | 0                                                                 | 0                                                    | 1                                            | 0                                                                       |
| 3     | 0                           | 0                                                                     | 0                                                        | 3                          | 0                                                                 | 0                                                    | 3                                            | 0                                                                       |
| 4     | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 5     | 1                           | 0                                                                     | 0                                                        | 2                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 6     | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 7     | 0                           | 0                                                                     | 0                                                        | 1                          | 0                                                                 | 0                                                    | 1                                            | 0                                                                       |
| 8     | 0                           | 0                                                                     | 0                                                        | 1                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 9     | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 10    | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| 11    | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 1                                            | 0                                                                       |
| 12    | 0                           | 0                                                                     | 0                                                        | 0                          | 0                                                                 | 0                                                    | 0                                            | 0                                                                       |
| Total | 1                           | 0                                                                     | 0                                                        | 15                         | 0                                                                 | 0                                                    | 13                                           | 0                                                                       |

|       |  | Referred Not<br>Examined with<br>Electronic Eye<br>Chart (G2) |
|-------|--|---------------------------------------------------------------|
| PK    |  | <div>0</div>                                                  |
| K     |  | <div>0</div>                                                  |
| 1     |  | <div>0</div>                                                  |
| 2     |  | <div>0</div>                                                  |
| 3     |  | <div>0</div>                                                  |
| 4     |  | <div>0</div>                                                  |
| 5     |  | <div>0</div>                                                  |
| 6     |  | <div>0</div>                                                  |
| 7     |  | <div>0</div>                                                  |
| 8     |  | <div>0</div>                                                  |
| 9     |  | <div>0</div>                                                  |
| 10    |  | <div>0</div>                                                  |
| 11    |  | <div>0</div>                                                  |
| 12    |  | <div>0</div>                                                  |
| Total |  | <div>0</div>                                                  |

Validation Reminder. **The following conditions must be satisfied for each grade:**

- 1. Column A0 must be greater than or equal to column A4 + B0.
- 2. The sum of columns A1, A2, and A3 cannot be greater than column A0.
- 3. Column B0 must be greater than or equal to column C0.
- 4. Column C0 must be equal to the sum of columns D0, E-F, and G0.

*Please review each of the sections before you move on to the next portion.*

☒ Yes

☐ No

Additional Vision. Do you have any late professional exam results to report from the previous school year?

- ☒ Yes
- ☐ No

Late Exam Results. Last Year's Professional Exam

|       | No Problem | Treatment |
|-------|------------|-----------|
| PK    | 0          | 0         |
| K     | 0          | 4         |
| 1     | 0          | 3         |
| 2     | 0          | 0         |
| 3     | 0          | 0         |
| 4     | 0          | 0         |
| 5     | 0          | 0         |
| 6     | 0          | 0         |
| 7     | 0          | 0         |
| 8     | 0          | 0         |
| 9     | 0          | 0         |
| 10    | 0          | 0         |
| 11    | 0          | 0         |
| 12    | 0          | 0         |
| Total | 0          | 7         |

**Important. Instructions for filling in the Hearing Screening results:**

1. Please have all your reporting information compiled before beginning to fill in the fields below for Hearing Screening.
2. You will be entering the total number of children corresponding to each of the columns, as indicated.
3. You will only include those children under column A0 who were actually screened by the facility and those children screened by physicians or hearing specialists if the parent or legal guardian provided the documentation.
4. All children enrolled at the facility will be accounted for in the first column (**Public School Only**) or column A0.

*\*For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column\**

1. Column A1 will include the total number of children who have passed the screening.
2. **Columns B0-G0 apply only to those children who FAIL the screening.**
3. Column B0 will include the total number of children who failed the screening.
4. Column C0 will include the total number of children who are referred.
5. Column D0 will include the total number of children who are transferred during the referral process.
6. Column E-F will include the total number of children who are evaluated during a professional exam.
7. **Column E-F is the sum of all the totals from columns - E0 and F0.**
8. Column E0 will include the total number of children who were referred and are evaluated to have no problem found upon professional examination.
9. Column F0 will include the total number of children who were referred and received treatment or are under observation for a condition found upon professional examination.
10. Column G0 will include the total number of children who were referred and were not evaluated with a professional exam or that information is not known.

**IMPORTANT: All children who have been referred (C0) must be accounted for in columns D0, E-F, E0, F0, or G0 as appropriate.**

**The following conditions must be satisfied for each grade:**

1. Column A0 must be greater than or equal to column A1 + B0.

2. Column B0 must be greater than or equal to column C0.
3. Column C0 must be equal to the sum of columns D0, E-F, and G0.

Hearing Screening. Once you have entered all of your data, please verify each of the fields.

|       | Students<br>Unable<br>To Be<br>Screened<br>Due to<br>SB 12<br>Waiver | Total<br>Number<br>Screened<br>(A0) | Total<br>Number<br>Passed<br>(A1) | Total<br>Number<br>Failed<br>(B0) | Total<br>Number<br>Referred<br>(C0) | Total<br>Number<br>Transferred<br>(D0) | Total<br>Number<br>Examined<br>(E-F) | Total No<br>Problem<br>(E0) |
|-------|----------------------------------------------------------------------|-------------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|----------------------------------------|--------------------------------------|-----------------------------|
| PK    | 0                                                                    | 16                                  | 16                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| K     | 0                                                                    | 49                                  | 49                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 1     | 0                                                                    | 55                                  | 55                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 2     | 0                                                                    | 7                                   | 7                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 3     | 0                                                                    | 51                                  | 51                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 4     | 0                                                                    | 2                                   | 2                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 5     | 0                                                                    | 58                                  | 58                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 6     | 0                                                                    | 4                                   | 4                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 7     | 0                                                                    | 45                                  | 45                                | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 8     | 0                                                                    | 6                                   | 6                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 9     | 0                                                                    | 1                                   | 1                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 10    | 0                                                                    | 2                                   | 2                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 11    | 0                                                                    | 5                                   | 5                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| 12    | 0                                                                    | 1                                   | 1                                 | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |
| Total | 0                                                                    | 302                                 | 302                               | 0                                 | 0                                   | 0                                      | 0                                    | 0                           |



|       |  | Total Treatment (F0) | Total Referred Not Examined (G0) |
|-------|--|----------------------|----------------------------------|
| PK    |  | <div>0</div>         | <div>0</div>                     |
| K     |  | <div>0</div>         | <div>0</div>                     |
| 1     |  | <div>0</div>         | <div>0</div>                     |
| 2     |  | <div>0</div>         | <div>0</div>                     |
| 3     |  | <div>0</div>         | <div>0</div>                     |
| 4     |  | <div>0</div>         | <div>0</div>                     |
| 5     |  | <div>0</div>         | <div>0</div>                     |
| 6     |  | <div>0</div>         | <div>0</div>                     |
| 7     |  | <div>0</div>         | <div>0</div>                     |
| 8     |  | <div>0</div>         | <div>0</div>                     |
| 9     |  | <div>0</div>         | <div>0</div>                     |
| 10    |  | <div>0</div>         | <div>0</div>                     |
| 11    |  | <div>0</div>         | <div>0</div>                     |
| 12    |  | <div>0</div>         | <div>0</div>                     |
| Total |  | <div>0</div>         | <div>0</div>                     |

Validation Reminder. **The following conditions must be satisfied for each grade:**

- 1. Column A0 must be greater than or equal to column A1 + B0.
- 2. Column B0 must be greater than or equal to column C0.
- 3. Column C0 must be equal to the sum of columns D0, E-F, and G0.

☒ Yes

☐ No

Additional Hearing. Do you have any late professional exam results to report from the previous school year?

- ☒ Yes
- ☐ No

Late Exam Results. Last Year's Professional Exam

|       | No Problem   | Treatment    |
|-------|--------------|--------------|
| PK    | <div>0</div> | <div>0</div> |
| K     | <div>0</div> | <div>0</div> |
| 1     | <div>0</div> | <div>0</div> |
| 2     | <div>0</div> | <div>0</div> |
| 3     | <div>0</div> | <div>0</div> |
| 4     | <div>0</div> | <div>0</div> |
| 5     | <div>0</div> | <div>0</div> |
| 6     | <div>0</div> | <div>0</div> |
| 7     | <div>0</div> | <div>0</div> |
| 8     | <div>0</div> | <div>0</div> |
| 9     | <div>0</div> | <div>0</div> |
| 10    | <div>0</div> | <div>0</div> |
| 11    | <div>0</div> | <div>0</div> |
| 12    | <div>0</div> | <div>0</div> |
| Total | <div>0</div> | <div>0</div> |

## Important. **Instructions for filling in the Spinal Screening results:**

1. Please have all your reporting information compiled before beginning to fill in the fields below for Spinal Screening.
2. You will be entering the total number of children corresponding to each screening category (G5F, G7F, G8M, A10F, A12F, A13M, A14M) as indicated.
3. All children enrolled at the facility will be accounted for in the first column (**Public School Only**), columns A, or column B.
4. Column A will include the total number of children who have already received professional treatment for a spinal abnormality. Do not screen these students and do not enter their diagnosis or treatment on the report form.
5. You will only include those children under column B who were actually screened by the facility and those children screened by physicians if the parent or legal guardian provided the documentation.

*\*For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column\**

1. Column C will include the total number of children who failed the initial screening and received a second screening as a result of a possible abnormal finding.
2. Total Number Passed will include the total number of children who passed the initial screening and children who passed after being rescreened.
3. Total Number Failed will include the total number of children who have failed both the initial screening and rescreening as a result of a possible abnormal finding.
4. If a child is uncooperative or otherwise unable to screen, that child will be reported in column D but not in column B.
5. Column D will include the total number of children who were referred for professional examination.
6. Columns C through Column M refer only to those students who fail their screenings.

**IMPORTANT: All children who have been referred (D0) must be accounted for in columns E, F, G, or H, as appropriate. \*Results of Referrals Only\***

### *Physicians Diagnosis*

1. Column E will include the total number of children determined by their physician to have normal curvature.
2. Column F will include the total number of children that received a diagnosis of scoliosis from their physician.

3. Column G will include the total number of children that received a diagnosis of kyphosis from their physician.
4. Column H will include the total number of children that received a diagnosis for a condition not listed above from their physician.

*Treatment Plan (Columns I, J, K, L, and M)*

1. Mark only one treatment for each student. If a student receives multiple treatment, mark only the treatment that appears furthest to the right on the treatment columns.
2. Column I will include the total number of children that will be under observation by their physician.
3. Column J will include the total number of children that have been prescribed a brace by their physician.
4. Column K will include the total number of children that surgery has been indicated by their physician.
5. Column L will include the total number of children that will receive treatment other than those listed above.
6. Column M will include the total number of children that professional exam results are unavailable or not known.

**The following conditions must be satisfied for each grade:**

1. Column B must be greater than or equal to the sum of Total Number Passed and Total Number Failed.
2. The Total Number Failed must be greater than or equal to Column D
3. Column D must be greater than or equal to the sum of columns E, F, G, H, and M.

Spinal Screening . Once you have entered all of your data, please verify each of the fields.

|       | Students<br>Unable<br>To Be<br>Screened<br>Due to<br>SB 12<br>Waiver | Under<br>Prior<br>Treatment<br>(Do not<br>Screen)<br>(A) | Screened<br>(B)                 | Rescreened<br>(C)               | Total<br>Number<br>Passed       | Total<br>Number<br>Failed      | Referred<br>(D)                | Normal<br>(E)                  |
|-------|----------------------------------------------------------------------|----------------------------------------------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| G5F   | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="29"/> | <input type="text" value="2"/>  | <input type="text" value="29"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| G7F   | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="26"/> | <input type="text" value="5"/>  | <input type="text" value="26"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| G8M   | <input type="text" value="0"/>                                       | <input type="text" value="1"/>                           | <input type="text" value="22"/> | <input type="text" value="11"/> | <input type="text" value="22"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A10F  | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A12F  | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A13M  | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A14M  | <input type="text" value="0"/>                                       | <input type="text" value="0"/>                           | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/>  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Total | <input type="text" value="0"/>                                       | <input type="text" value="1"/>                           | <input type="text" value="77"/> | <input type="text" value="18"/> | <input type="text" value="77"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |

|       | Scoliosis<br>(F)               | Kyphosis<br>(G)                | Other<br>(H)                   | Observation<br>Only (I)        | Orthosis<br>(Bracing)<br>(J)   | Operation<br>(Surgery)<br>(K)  | Other<br>(L)                   | Results<br>Unavailable<br>(M)  |
|-------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| G5F   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| G7F   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| G8M   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A10F  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A12F  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A13M  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| A14M  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Total | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |

- Validation Reminder. **The following conditions must be satisfied for each grade:**
- 1. Column B must be greater than or equal to the sum of Total Number Passed and Total Number Failed.
  - 2. The Total Number Failed must be greater than or equal to Column D
  - 3. Column D must be equal to the sum of columns E, F, G, H, and M.

☒ Yes

☐ No

Additional Spinal. Do you have any late professional exam results to report from the previous school year?

☒ Yes

☐ No

Late Exam Results. Last Year's Professional Exam

|       | Normal       | Scoliosis    | Kyphosis     | Other        | Observation  | Bracing      | Surgery      | Other        |
|-------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| G5F   | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| G7F   | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| G8M   | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| A10F  | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| A12F  | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| A13M  | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| A14M  | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |
| Total | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> | <div>0</div> |

| Vision Screening Reporting Worksheet |                                                   |                            |                               |                                          |                                         |                          |                          |                                               |                                              |                            |                                                 |                                                |                               |                                                    |                                                   |                             |                       |                                            |                                           |                      |                                           |                                          |                                  |                                                       |                                                      |
|--------------------------------------|---------------------------------------------------|----------------------------|-------------------------------|------------------------------------------|-----------------------------------------|--------------------------|--------------------------|-----------------------------------------------|----------------------------------------------|----------------------------|-------------------------------------------------|------------------------------------------------|-------------------------------|----------------------------------------------------|---------------------------------------------------|-----------------------------|-----------------------|--------------------------------------------|-------------------------------------------|----------------------|-------------------------------------------|------------------------------------------|----------------------------------|-------------------------------------------------------|------------------------------------------------------|
| Grade                                | Students Unable To Be Screened Due To SB12 Waiver | Total Number Screened (A0) | Screened With Correction (A1) | Screened With Auto Screening Device (A2) | Screened With Electronic Eye Chart (A3) | Total Number Passed (A4) | Total Number Failed (B0) | Number Failed With Auto Screening Device (B1) | Number Failed With Electronic Eye Chart (B2) | Total Number Referred (C0) | Number Referred With Auto Screening Device (C1) | Number Referred With Electronic Eye Chart (C2) | Total Number Transferred (D0) | Number Transferred With Auto Screening Device (D1) | Number Transferred With Electronic Eye Chart (D2) | Total Number Examined (E-F) | Total No Problem (E0) | No Problem With Auto Screening Device (E1) | No Problem With Electronic Eye Chart (E2) | Total Treatment (F0) | Treatment With Auto Screening Device (F1) | Treatment With Electronic Eye Chart (F2) | Total Referred Not Examined (G0) | Referred Not Examined With Auto Screening Device (G1) | Referred Not Examined With Electronic Eye Chart (G2) |
| PK                                   | 0                                                 | 16                         | 2                             | 0                                        | 0                                       | 14                       | 2                        | 0                                             | 0                                            | 2                          | 0                                               | 0                                              | 1                             | 0                                                  | 0                                                 | 1                           | 0                     | 0                                          | 0                                         | 1                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| K                                    | 0                                                 | 47                         | 3                             | 0                                        | 0                                       | 43                       | 4                        | 0                                             | 0                                            | 4                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 1                           | 0                     | 0                                          | 0                                         | 1                    | 0                                         | 0                                        | 3                                | 0                                                     | 0                                                    |
| 1                                    | 0                                                 | 51                         | 8                             | 0                                        | 0                                       | 40                       | 11                       | 0                                             | 0                                            | 11                         | 0                                               | 0                                              | 2                             | 0                                                  | 0                                                 | 5                           | 0                     | 0                                          | 0                                         | 5                    | 0                                         | 0                                        | 4                                | 0                                                     | 0                                                    |
| 2                                    | 0                                                 | 8                          | 1                             | 0                                        | 0                                       | 6                        | 2                        | 0                                             | 0                                            | 2                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 1                           | 0                     | 0                                          | 0                                         | 1                    | 0                                         | 0                                        | 1                                | 0                                                     | 0                                                    |
| 3                                    | 0                                                 | 48                         | 8                             | 0                                        | 0                                       | 42                       | 6                        | 0                                             | 0                                            | 6                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 3                           | 0                     | 0                                          | 0                                         | 3                    | 0                                         | 0                                        | 3                                | 0                                                     | 0                                                    |
| 4                                    | 0                                                 | 2                          | 1                             | 0                                        | 0                                       | 2                        | 0                        | 0                                             | 0                                            | 0                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 5                                    | 0                                                 | 54                         | 13                            | 0                                        | 0                                       | 51                       | 3                        | 0                                             | 0                                            | 3                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 3                           | 1                     | 0                                          | 0                                         | 2                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 6                                    | 0                                                 | 4                          | 2                             | 0                                        | 0                                       | 4                        | 0                        | 0                                             | 0                                            | 0                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 7                                    | 0                                                 | 40                         | 10                            | 0                                        | 0                                       | 38                       | 2                        | 0                                             | 0                                            | 2                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 1                           | 0                     | 0                                          | 0                                         | 1                    | 0                                         | 0                                        | 1                                | 0                                                     | 0                                                    |
| 8                                    | 0                                                 | 5                          | 3                             | 0                                        | 0                                       | 4                        | 1                        | 0                                             | 0                                            | 1                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 1                           | 0                     | 0                                          | 0                                         | 1                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 9                                    | 0                                                 | 1                          | 0                             | 0                                        | 0                                       | 1                        | 0                        | 0                                             | 0                                            | 0                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 10                                   | 0                                                 | 2                          | 1                             | 0                                        | 0                                       | 2                        | 0                        | 0                                             | 0                                            | 0                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| 11                                   | 0                                                 | 5                          | 3                             | 0                                        | 0                                       | 4                        | 1                        | 0                                             | 0                                            | 1                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 1                                | 0                                                     | 0                                                    |
| 12                                   | 0                                                 | 0                          | 0                             | 0                                        | 0                                       | 0                        | 0                        | 0                                             | 0                                            | 0                          | 0                                               | 0                                              | 0                             | 0                                                  | 0                                                 | 0                           | 0                     | 0                                          | 0                                         | 0                    | 0                                         | 0                                        | 0                                | 0                                                     | 0                                                    |
| Total                                | 0                                                 | 283                        | 55                            | 0                                        | 0                                       | 251                      | 32                       | 0                                             | 0                                            | 32                         | 0                                               | 0                                              | 3                             | 0                                                  | 0                                                 | 16                          | 1                     | 0                                          | 0                                         | 15                   | 0                                         | 0                                        | 13                               | 0                                                     | 0                                                    |

### Hearing Screening Reporting Worksheet

| Grade | Students Unable To Be Screened Due To SB12 Waiver | Total Number Screened (A0) | Total Number Passed (A1) | Total Number Failed (B0) | Total Number Referred (C0) | Total Number Transferred (D0) | Total Number Examined (E-F) | Total No Problem (E0) | Total Treatment (F0) | Total Referred Not Examined (G0) |
|-------|---------------------------------------------------|----------------------------|--------------------------|--------------------------|----------------------------|-------------------------------|-----------------------------|-----------------------|----------------------|----------------------------------|
| PK    | 0                                                 | 16                         | 16                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| K     | 0                                                 | 49                         | 49                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 1     | 0                                                 | 55                         | 55                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 2     | 0                                                 | 7                          | 7                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 3     | 0                                                 | 51                         | 51                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 4     | 0                                                 | 2                          | 2                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 5     | 0                                                 | 58                         | 58                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 6     | 0                                                 | 4                          | 4                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 7     | 0                                                 | 45                         | 45                       | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 8     | 0                                                 | 6                          | 6                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 9     | 0                                                 | 1                          | 1                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 10    | 0                                                 | 2                          | 2                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 11    | 0                                                 | 5                          | 5                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| 12    | 0                                                 | 1                          | 1                        | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |
| Total | 0                                                 | 302                        | 302                      | 0                        | 0                          | 0                             | 0                           | 0                     | 0                    | 0                                |



**Spinal Screening Reporting Worksheet**

| Grade | Students Unable To Be Screened Due To SB12 Waiver | Under Prior Treatment (Do Not Screen) (A) | Screened (B) | Rescreened (C) | Total Number Passed | Total Number Failed | Referred (D) | Normal (E) | Scoliosis (F) | Kyphosis (G) | Other (i.e. Lordosis) (H) | Observation (I) | Orthosis (Bracing) (J) | Operation (Surgery) (K) | Other (L) | Results Unavailable (M) |
|-------|---------------------------------------------------|-------------------------------------------|--------------|----------------|---------------------|---------------------|--------------|------------|---------------|--------------|---------------------------|-----------------|------------------------|-------------------------|-----------|-------------------------|
| G5F   | 0                                                 |                                           | 29           | 2              | 29                  | 0                   | 0            |            |               |              |                           |                 |                        |                         |           |                         |
| G7F   | 0                                                 |                                           | 26           | 5              | 26                  | 0                   | 0            |            |               |              |                           |                 |                        |                         |           |                         |
| G8M   | 0                                                 | 1                                         | 22           | 11             | 22                  | 0                   | 0            |            |               |              |                           |                 |                        |                         |           |                         |
| A10F  | 0                                                 |                                           |              |                |                     |                     |              |            |               |              |                           |                 |                        |                         |           |                         |
| A12F  | 0                                                 |                                           |              |                |                     |                     |              |            |               |              |                           |                 |                        |                         |           |                         |
| A13M  | 0                                                 |                                           |              |                |                     |                     |              |            |               |              |                           |                 |                        |                         |           |                         |
| A14M  | 0                                                 |                                           |              |                |                     |                     |              |            |               |              |                           |                 |                        |                         |           |                         |
| Total | 0                                                 | 1                                         | 77           | 18             | 77                  | 0                   | 0            | 0          | 0             | 0            | 0                         | 0               | 0                      | 0                       | 0         | 0                       |



**TORNILLO INDEPENDENT SCHOOL DISTRICT**

**Tornillo High School**

PO Box 170

Tornillo, TX 79853

**MEMORANDUM**

To: Members of the Board of Trustees

From: Alejandro Olvera, Principal

Subject: 2027 Senior Trip

Date: April 28, 2026

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**HISTORY:**

The Tornillo High School senior class would like to schedule a cruise for their senior trip during Spring Break week. The trip includes visits to Cozumel and Costa Maya in Mexico, as well as Mahogany Bay in Honduras. Students will participate in fundraising activities to help cover the costs of meals, bus transportation, and the cruise.

**RATIONALE:**

The Class of 2027 will participate in a senior trip similar to the successful cruise held during the current school year. On April 10, 2026, members of the junior class were surveyed about the possibility of a cruise for their senior trip, and students expressed strong interest in the opportunity.

The proposed trip is scheduled for March 5–14, 2027, and would include stops in Mahogany Bay, Honduras; Belize, Belize; Cozumel, Mexico; and San Antonio, San Antonio.

A senior parent meeting will be scheduled to determine how many parents are willing to allow their students to participate in the cruise. During the meeting, parents and students will also be presented with a contract outlining all trip expectations, guidelines, and requirements.

**BUDGET IMPACT:**

The cost would be approximately \$2000.00 per student. Students would fundraise to pay for their trip costs. This includes the bus to and from Galveston and all the cruise expenses.

**ADMINISTRATIVE RECOMMENDATION:**

TISD is not responsible for cancellation fees or any cost accrued from this trip.



*TRANSPORTATION  
REPORT  
MAY 2026*

# *DRIVERS / HELPERS*

- Eduardo Alvarado  
(Retiring May 2026)
- Jose Romero
- Javier Saucedo
- Jose Saucedo
- Nayeli Mancinas
- Ricardo Amaya

Judith Romero\*

Hector Mancinas

Manuel Almeida\*\*

Rene Estrada\*\*

\*Studying for CDL

\*\*Final driving test scheduled  
for July 2026

# AM ROUTES

| Route                            | First route time | Second route time | Total Kids First route | Total Kids Second route |
|----------------------------------|------------------|-------------------|------------------------|-------------------------|
| Sped                             | 7:30 am          | 8:30 am           | 5                      | 1                       |
| Intermediate/ Jr/<br>High School | 7:15 am          |                   | 20                     |                         |
| High School                      |                  | 8:15 am           |                        | 2                       |
| McKinney Vento/<br>SUE SHOOK     | 6:30 am          |                   | 4                      |                         |
| Pink/ far east                   | 7:15 am          |                   | 8                      |                         |
| UTEP/EPCC                        | 6:45 am          |                   | 14                     |                         |

# *PM ROUTES*

| Route           | Start Time | End Time | Total Kids |
|-----------------|------------|----------|------------|
| Sped            | 3:45 PM    | 4:45 PM  | 7          |
| Pink / far east | 4:00 PM    | 4:45 PM  | 8          |
| Intermediate    | 4:00 PM    | 4:45 PM  | 38         |
| Jr/High School  | 4:00 PM    | 4:45 PM  | 32         |
| EPCC/UTEP       | 6:30 AM    | 4:00 PM  | 14         |
| Western Tech    | 12:30 PM   | 5:00 PM  | 41         |

# *EXPENSES BUSES/VANS*

| Vendors    | Amount Spent | Total       |
|------------|--------------|-------------|
| Tires      | \$6,053.33   | \$6,053.33  |
| Doggett    | \$1,567.95   | \$7,621.28  |
| Alamo/vans | \$1,018.62   | \$8,639.90  |
| RJ Border  | \$2,615.17   | \$11,255.07 |
| Diesel     | \$10,000.00  | \$21,255.07 |
| Unleaded   | \$3,000.00   | \$24,255.07 |
| Propane    | \$6,000.00   | \$30,255.07 |
| O'Reilly   | \$4,000.00   | \$34,255.07 |
|            |              | \$34,255.07 |

TOTAL TRIPS

| Trips                 | Miles    | Total trips |
|-----------------------|----------|-------------|
| Sped                  | 499      | 6           |
| Athletics             | 13780.82 | 117         |
| Mckinney Vento        | 5429     | 8 months    |
| Academic/ Field trips | 914      | 53          |



# MONEY BACK

|                               |             |               | \$(20,000.00) |
|-------------------------------|-------------|---------------|---------------|
|                               | Amount Back | Balance       | Month         |
| journal entry                 | \$5,396.82  | \$(14,603.18) | 9/30/2025     |
| journal entry                 | \$4,150.85  | \$(10,452.33) | 10/31/2025    |
| journal entry                 | \$774.25    | \$(9,678.08)  | 11/31/25      |
| journal entry                 | \$2,920.52  | \$(6,757.56)  | 12/31/2025    |
| journal entry                 | \$3,180.93  | \$(3,576.63)  | 1/31/2026     |
| journal entry College tour HS | \$4,421.38  | \$844.75      | 2/28/2026     |
| journal entry                 | \$4,522.92  | \$5,367.67    | 2/28/2026     |
| Journal entry 8th grade       | \$3,862.60  | \$9,230.27    | 3/28/2026     |
| Journal entry                 | \$4,503.71  | \$13,733.98   | 3/31/2026     |



# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

## MEMORANDUM

**To:** Board of Trustees  
**From:** Rosy Vega-Barrio, Superintendent  
**Subject:** Non-Renewal of Term Contracts for 2026-2027 School Year under Policy DFFB  
**Date:** May 22, 2026

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### HISTORY:

At the conclusion of the 2024-2025 school year, M. Hernandez was provided with the opportunity to select between a permanent teaching assignment and a counseling position funded through grant resources. Ms. Hernandez elected to accept the grant-funded counseling position.

### RATIONALE:

The proposed non-renewal is based exclusively on the expiration of grant funding, resulting in a program change in accordance with Board Policy DFBB (Term Contracts). The position was established as a temporary, grant-funded assignment with the understanding that continued employment was contingent upon the availability of grant funds.

Key considerations include the following:

- The grant funding source supporting the position has expired.
- No alternative funding sources are available to sustain this position
- The employee was provided timely notice at the beginning of the school year regarding the temporary and grant-funded nature of the assignment.
- The proposed action is consistent with Board Policy DFBB (Term Contracts) and the terms and conditions outlined in the employee's contract.

### BUDGET IMPACT:

None

### ADMINISTRATIVE RECOMMENDATION:

Consider the recommendation of the Superintendent and administration to propose non-renewal of the term contract of M. Hernandez based on the end of grant funding for the contracted position (program change) in accordance with the contract and Board policy DFBB and issue appropriate notice to the employee.

**ATHLETICS SUPPORT AND DEVELOPMENT AGREEMENT  
BETWEEN  
EL PASO CHILDREN'S HOSPITAL CORPORATION D/B/A  
EL PASO CHILDREN'S HOSPITAL  
AND  
TORNILLO INDEPENDENT SCHOOL DISTRICT**

This Athletics Support and Development Agreement ("Agreement") is entered into as of [] ("Effective Date") by and between El Paso Children's Hospital Corporation d/b/a El Paso Children's Hospital, a nonprofit health care organization organized under the laws of the State of Texas, with its principal office located at 4845 Alameda Ave., El Paso, Texas 79905 ("Hospital"); and Tornillo Independent School District, a political subdivision of the State of Texas and an independent school district as defined by the Texas Education Code ("District").

**RECITALS**

**WHEREAS**, Hospital is a Hospital District Management Contractor, as that term is defined in Texas Health & Safety Code Section 285.072, operating pediatric specialty hospital and provider-based clinics in El Paso, Texas; and

**WHEREAS**, Hospital's primary purpose is to provide pediatric specialty health care services to patients requiring comprehensive pediatric care; and

**WHEREAS**, Hospital is committed to improving the health and safety of youth and student-athletes in its community and recognizes the critical role of licensed athletic trainers, nurses, coaches, and athletic directors in ensuring student well-being; and

**WHEREAS**, District employs athletic trainer(s) licensed pursuant to Texas Occupations Code Chapter 451 ("Athletic Trainers"), licensed nurses ("Nurses") coaches, and athletic directors;

**WHEREAS**, District desires to expand and enhance the level of medical and athletic care available to its student-athletes; and

**WHEREAS**, District desires to create formal pathways for continuing education credits for its Nurses, Athletic Trainers, emergency response coordination, and clinical partnerships; and

**WHEREAS**, Hospital desires to provide financial support for District's Nurses, and professional development opportunities for the District's Athletic Trainers, Nurses, coaches, and athletic directors, as well as clinical coordination to District to strengthen the athletic training, nursing, coaching, and athletic director staff.

**NOW, THEREFORE**, in consideration of the mutual promises herein, and intending to be legally bound, the Parties agree as follows:

## **ARTICLE I PURPOSE AND OVERVIEW**

This Agreement sets forth the terms under which Hospital will provide financial support, professional development opportunities, and clinical coordination to enhance training services within District schools, as well as the quality and availability of Athletic Trainers, Nurses, coaches, and athletic directors (“Sponsored Initiative”).

## **ARTICLE II SPONSORSHIP**

- A. Hospital will pay District an annual contribution to pay its Nurses. Specifically, Hospital will pay District fifty thousand dollars (\$50,000.00) annually (the “Sponsorship Contribution”). The Sponsorship Contribution will be paid to District in twelve (12) equal, monthly installments of four thousand, one hundred and sixty-six dollars and sixty-seven cents dollars (\$4,166.67) in each year of the Agreement.
- B. In addition to the Sponsorship Contribution, Hospital will provide training and education opportunities for the Athletic Trainers, Nurses, coaches, and athletic directors at no additional cost to District.
- C. District will use each annual Sponsorship Contribution exclusively for costs directly related to the salary and benefits for Athletic Trainers;
- D. District will not use any portion of the Sponsorship Contribution on:
  - 1. Overhead, administrative, or unrelated District organizational expenses;
  - 2. Political, lobbying, or advocacy-related activities;
  - 3. Payments or reimbursements to individuals or entities with a conflict of interest related to the Hospital, Hospital’s board or executive leadership, unless fully disclosed and expressly approved in writing by Hospital;
  - 4. Any activity that would risk noncompliance with applicable federal, state, or local laws, regulations, or tax-exempt status requirements applicable to either Party.
- E. District will:
  - 1. Utilize a portion of the Sponsorship Contribution to provide all District Nurses with an annual lump sum one thousand dollar (\$1,000.00) participation incentive.
  - 2. Maintain separate accounting records tracking all Sponsorship Contributions received and expended;
  - 3. Retain original receipts, invoices, and substantiating documentation;

4. Make such records available for inspection, audit, or reasonable review by Hospital or its authorized representatives as requested by Hospital.
- F. Hospital may withhold or condition any future year's Sponsorship Contribution if District fails to comply with any material provision of this Agreement, including failure to deliver timely reports or expend funds appropriately or timely.
- G. If this Agreement is terminated, or if District fails to expend funds in accordance with this Agreement, District will, within thirty (30) days of written notice, return to Hospital any unexpended or improperly used funds from the most recent Sponsorship Contribution.
- H. Hospital may also request a final accounting and reconciliation at the conclusion of each Agreement year, and may withhold future payment until District satisfactorily completes such reconciliation.
- I. Nothing in this Agreement should be construed as obligating Hospital to renew or continue the Sponsorship Contribution beyond the Term. Renewal of contributions will be governed exclusively by this Agreement and will be subject to mutual agreement of the Parties, Hospital's budgetary capacity, and satisfactory performance by District.
- J. Each annual Sponsorship Contribution will be contingent on:
  1. Receipt of an updated project budget and implementation plan from District;
  2. Certification by District that all prior Sponsorship Contributions were spent in accordance with this Agreement; and
  3. Hospital's prior written approval of any proposed branding, signage, or promotional materials not previously approved.
- K. No part of the Sponsorship Contribution will be considered a donation or charitable grant. The Sponsorship Contribution reflects a contractual payment made in exchange for defined performance, branding rights, and programmatic commitments outlined in this Agreement.

### **ARTICLE III HOSPITAL OBLIGATIONS**

- A. Provide funding support to the District as outlined above in Article II.
- B. Offer continuing education, certifications, and training seminars for District's Athletic Trainers, Nurses, coaches, athletics directors and other relevant team members as follows:
  1. One (1) half-day training (4 hour minimum) prior to the beginning of every school year;
  2. In-person quarterly meetings with parents and student athletes.

- C. Facilitate preferred access to Hospital's clinical care pathways for student-athletes, students, or their families needing evaluation, emergency services, or follow-up care.
- D. Designate a liaison to coordinate care plans and communication between Athletic Trainers, Nurses, coaches, and athletics directors and Hospital clinicians.
- E. Hospital will ensure that use of all images used by Hospital, or proposed by Hospital for use, in joint marketing, promotional, and public-facing materials are properly authorized.
- F. Hospital will provide each Nurse at each school ten (10) athletic polo shirts, and one (1) athletic polo shirt to each nurse at each school in the District. Such athletic polo shirts will be branded in a manner consistent with this Agreement.

#### **ARTICLE IV DISTRICT OBLIGATIONS**

- A. Retain sole responsibility for hiring, credentialing, and supervising all Athletic Trainers, Nurses, coaches, and athletics directors.
- B. Ensure that Nurses, Athletic Trainers, coaches, and athletics directors comply with all Texas state licensing requirements and professional standards.
- C. Maintain, at District's sole expense, memberships in THSCA for each of its coaches and Athletic Trainers.
- D. Ensure that Athletic Trainers, Nurses, coaches, and athletic directors attend continuing education and training seminars organized for the benefit of the Athletic Trainers, Nurses, coaches and athletic directors.
- E. District agrees that pursuant to Hospital's sponsorship, Hospital will be recognized as a key sponsor and healthcare partner of the District's athletic programs, and receive various co-branding and promotional benefits pursuant to the terms of this Agreement, including but not limited to inclusion of Hospital in marketing, promotional, and other public facing materials used to promote special sports and other events hosted or sponsored by the District.
- F. Permit Hospital to co-brand in accordance with this Agreement, consistent with applicable UIL and District guidelines.
- G. District will ensure that use of images by District, or proposed for use by District, in joint marketing, promotional, and public-facing materials are properly authorized.
- H. District will assist Hospital in facilitating communication and coordination with each District school's Parent-Teacher Association, Parent Teacher Student Organization, and Athletic Booster Clubs as applicable (collectively referred to as "School-Based Organizations"). Such assistance will include, but not be limited to:

1. Supporting the provision of Hospital's sponsorship-related materials, announcements, notifications, and other relevant communications to the appropriate School-Based Organization.
  2. Collaborating with Hospital to ensure consistent branding and messaging across School-Based Organization media channels, including but not limited to such organizations' newsletters, emails, group chats, websites, social media, and any electronic or other platforms on which Student-Based Organizations communicate.
  3. Providing guidance and support to ensure implementation of the Hospital's sponsorship and sponsorship activities that involve or impact individual School-Based Organizations.
  4. Facilitating regular and ad hoc meetings between Hospital staff and School-Based Organizations.
- I. Participate in data collection and feedback activities reasonably required to measure impact and performance of the support arrangement, including but not limited to providing Hospital with demographic information such as the number of athletes by sport and by school.

## **ARTICLE V**

### **MARKETING AND BRANDING RIGHTS**

- A. District will acknowledge Hospital's financial contribution and strategic partnership in all marketing, promotional, and public-facing materials related to the Sponsored Initiative. Such acknowledgment will include prominent placement of Hospital's approved name and logo, and will appear on:
1. Any branded uniforms, shirts, tents, signage, and other physical materials purchased with Sponsorship Contributions;
  2. Printed and digital outreach materials, including brochures, flyers, websites, videos, social media posts, and event materials related to the Sponsored Initiative;
  3. Press releases, media communications, and public statements referencing the program or the Nurses or Athletic Trainers, where appropriate and consistent with Hospital's branding guidelines.
- B. District agrees that in all printed and digital outreach materials, including but not limited to brochures, flyers, websites, videos, social media posts, and event materials related to the Sponsored Initiative, District will refer to Hospital as the "Official Healthcare Partner of the District".
- C. District will submit all materials that include or reference Hospital's name, logo, marks, or likeness, whether in print, digital, audiovisual, or social media form to Hospital for written approval. Hospital will provide approval within ten (10) business days of receipt. No such

material will be released publicly until Hospital's approval is received in writing. District will not alter or distort Hospital's approved branding in any way.

- D. All uses of Hospital's name, logo, and other brand elements must comply with Hospital's then-current branding standards and guidelines, which Hospital will provide in writing. District will take all reasonable steps to ensure accurate and professional use of Hospital's marks and to preserve the goodwill associated with such marks.
- E. Hospital reserves the right to revoke permission for use of its name, logo, or branding in any material or context that:
  - 1. Is inaccurate, misleading, or inconsistent with the spirit or terms of this Agreement;
  - 2. Reflects poorly on Hospital's public image or is otherwise likely to expose Hospital to reputational or legal risk; or
  - 3. Occurs after termination or expiration of this Agreement, unless otherwise authorized in writing.

Upon such revocation, District will immediately cease the specified use and will not produce, distribute, or display any new materials incorporating the revoked content.

- F. Neither Party will state or imply that the other endorses any commercial product, service, political position, or unrelated initiative without the prior written consent of the other Party. The Parties acknowledge that Hospital's support reflects a strategic partnership and not a blanket endorsement of District's full range of activities.
- G. Each Party retains all right, title, and interest in and to its own name, logo, trademarks, service marks, and other brand identifiers ("Marks"). Nothing in this Agreement should be interpreted to confer, by implication or otherwise, any ownership interest in the Marks of the other Party.
  - 1. Each Party grants to the other a limited, revocable, non-exclusive, non-transferable, royalty-free license to use its Marks solely in accordance with this Agreement and solely for the purpose of acknowledging or promoting the sponsorship. This license shall expire automatically upon the expiration or termination of this Agreement, unless extended in writing by the Parties.
  - 2. Any use of the other Party's Marks will be subject to prior written approval and ongoing compliance with any brand usage guidelines provided. Each Party will maintain the quality and integrity of the other's Marks and will not use them in any way that disparages, misrepresents, or dilutes their value.
  - 3. Upon written notice of unauthorized or inappropriate use of a Party's Marks, the offending Party shall immediately cease all such use and take reasonable steps to retrieve or halt the distribution of such materials.



4. All goodwill associated with such use will inure to the benefit of the Mark's owner.
- H. The Parties will not sublicense, assign, or otherwise permit any third party to use the other's Marks or branding without the express written consent of the Mark's or branding's owner. Any unauthorized use by a third party will constitute a material breach of this Agreement.
- I. The Parties agree to collaborate in good faith to plan, coordinate, and execute promotional and community visibility strategies related to the Sponsored Initiative. At Hospital's request, District will participate in co-branded press events, photograph sessions, or community programming where feasible and with reasonable notice.

## **ARTICLE VI**

### **PUBLIC STATEMENTS AND MEDIA COORDINATION**

- A. The Parties agree that all press releases, media advisories, public statements, or public-facing descriptions of the Sponsored Initiative or this Agreement will be jointly prepared and mutually approved in writing to each Party prior to distribution. Neither Party will issue any public communication naming or referencing the other Party without the other Party's prior written consent, except where disclosure is required by law as specified in Article XV. The non-disclosing Party will be provided a reasonable opportunity to review and propose revisions to any such communication before its release.
- B. The Parties will include each other in all public ceremonies, media engagements, and community events related to the Sponsored Initiative. This includes, but is not limited to, ribbon cuttings, awards presentations, sporting events, and news interviews. Hospital and District will be entitled to designate a spokesperson or representative to speak or appear on their behalf in such forums.
- C. Any social media content, website postings, or digital promotional materials referencing the Hospital, District, or the Sponsored Initiative will be subject to the same approval process described in section A, above. Neither Party will tag, reference, or otherwise link to the other Party in online platforms without prior written consent. A Party may revoke such consent at any time for future uses.
- D. The Parties will have no less than five (5) business days to review any proposed public communications or materials requiring its approval. If a Party reasonably withholds approval based on concerns of accuracy, branding inconsistency, reputational harm, or regulatory conflict, the requesting Party will revise such materials in good faith to address the concerns and resubmit to the other Party for approval or refrain from publication.
- E. The Parties agree, to the extent permitted by law, to use all commercially reasonable efforts to protect from disclosure any non-public, proprietary, or brand-sensitive information provided by the other Party under this Agreement. This includes documents bearing a party's internal strategies, marketing plans, or proprietary assets such as Marks and branding.

- F. If either Party publishes, distributes, or otherwise releases public-facing materials or statements referencing the other Party in violation of this Agreement, the non-breaching Party shall be entitled to the following remedies, in addition to any others available under law or equity:
1. Immediate written retraction or clarification in a format and forum mutually agreed upon;
  2. Removal or correction of the unauthorized material from all digital and physical media immediately. For the purposes of this section (Article VI, Section (F)), immediately mean as soon as possible, but in no case more than four (4) hours, once notified by the non-disclosing Party of the unauthorized material;
  3. Reimbursement of reasonable out-of-pocket costs incurred to mitigate reputational harm or regulatory risk directly resulting from the unauthorized disclosure;
  4. Temporary suspension of any branding or publicity rights granted under this Agreement until corrective action is completed.
- G. The obligations in this article (Article VI) shall survive the termination or expiration of this Agreement.

## **ARTICLE VII EXCLUSIVITY**

- A. District agrees that during the Term of this Agreement, it will not accept funding, in-kind support, or sponsorship of any kind from any other children's hospital that offers services materially similar to those provided by Hospital, including pediatric hospitals and services, health systems, urgent care networks, telehealth providers, physicians, physician groups, nurse practitioners, physical therapists, clinics, or other medical service providers (each a "Competitor"), without the express written consent of Hospital, which consent will not be unreasonably withheld.
- B. District will not display, distribute, or permit the use of any materials, logos, uniforms, signage, or messaging associated with a Hospital competitor at any event, program, or public activity related to the Sponsored Initiative or District student athletics.
- C. If District intends to expand the Sponsored Initiative or launch a substantially similar initiative during the Term, Hospital will have the right of first refusal to match any written, bona fide offer made by a third party for exclusive sponsorship. District will provide Hospital with written notice of such opportunity, including the name of the third party, material terms, and Hospital will have thirty (30) days to accept or decline in writing.
- D. District will not disclose the financial terms or other terms of this Agreement to any potential sponsor or funding entity that may be considered a competitor of Hospital, subject to the requirements of the Texas Public Information Act and as stated in paragraph XV.F hereinbelow. This restriction shall survive the expiration or termination of this Agreement for a period of one (1) year.

- E. A breach of this Section will be considered a material breach of this Agreement. In the event of such breach, Hospital may:
1. Require District to immediately cease all co-branding and remove Hospital's Marks from all public-facing materials and events;
  2. Terminate this Agreement for cause upon ten (10) business days' written notice and withhold any unpaid Sponsorship Contributions;
  3. Require a public statement clarifying the status of the sponsorship and disassociating Hospital from the competing sponsorship;
  4. Seek reimbursement of any portion of the Sponsorship Contribution that, in Hospital's reasonable determination, was rendered ineffective or devalued due to the breach of exclusivity.
- F. Until the termination or expiration of this Agreement, District will not enter into a sponsorship or funding agreement with a Competitor of Hospital for the Sponsored Initiative, or a substantially similar program, unless Hospital has declined its right of first refusal in accordance with subsection (C) above.

## **ARTICLE VIII TERM AND TERMINATION**

- A. The initial term of this Agreement will commence on the Effective Date and will continue for a period of five (5) years (the "Initial Term"), unless terminated earlier in accordance with the provisions of this Agreement. The Initial Term reflects the Parties' mutual understanding that a multi-year duration is reasonably necessary to realize the intended programmatic and branding value of the Hospital's financial contribution, including but not limited to investments in personnel, branded materials, and community engagement infrastructure.
- B. No later than eighteen (18) months following the Effective Date, the Parties will confer in good faith to evaluate the effectiveness of the sponsorship, including the achievement of implementation plan performance objectives, branding visibility, and alignment with each Party's strategic goals.
- C. Upon expiration of the Initial Term, this Agreement may be renewed for successive one (1) year terms (each, a "Renewal Term") upon mutual written agreement of the Parties at least ninety (90) days prior to the expiration of the then-current term. Any renewal will be on such terms as the Parties may mutually agree.
- D. Either Party may terminate this Agreement without cause after the first anniversary of the Effective Date by providing ninety (90) days advance written notice to the other Party. In the event of such early termination, District shall return to Hospital any unexpended sponsorship funds on a pro rata basis, along with a final accounting of expenditures and programs goals achieved.

- E. Additionally, and only after the first anniversary of the Effective Date, the District retains the right to terminate this Agreement effective at the end of any of its fiscal years, with ninety (90) days advance written notice.

## **ARTICLE IX INDEPENDENT STATUS OF DISTRICT**

- A. District acknowledges that it retains full and independent control over the hiring, supervision, and deployment of Athletic Trainers.
- B. Hospital assumes no responsibility for employment-related decisions or liabilities, and nothing in this Agreement should be interpreted to create a joint venture, partnership, fiduciary, or agency relationship between the Parties.
- C. Nothing contained herein will be construed as creating the relationship of employer and employee between District and Hospital, insofar as Hospital will not direct District in its management of its employees, or in any manner interfere with the professional clinical judgment of its athletics department providers and staff.
- D. No District employee, to specifically include the Nurses, will be included in any employee retirement or fringe benefit plan of Hospital, and will not be covered by Hospital's Worker's Compensation Coverage.
- E. Hospital will not withhold monies for state or federal income tax or Social Security payments, and the fees stipulated herein will be paid in full to District without deductions of any kind. District will be responsible for payment of Social Security and state and federal income taxes for its employees.

## **ARTICLE X COMPLIANCE WITH LAW AND UIL GUIDELINES**

- A. District will ensure that all activities, expenditures, and representations carried out under this Agreement, including those involving the Athletic Trainers, Nurses, coaches, and athletic directors and any marketing, educational, or athletic programming, comply fully with all applicable laws, regulations, and institutional policies, including but not limited to:
  - 1. Compliance with all applicable provisions of federal, Texas state, and local law, including but not limited to:
    - a) Education law and public school governance regulations;
    - b) Employment and wage laws governing District and its employees; and
    - c) Procurement and conflict-of-interest laws applicable to public entities;
  - 2. Strict compliance with all rules, regulations, and guidance issued by the University Interscholastic League (UIL), including but not limited to those governing:
    - a) Advertising and commercial sponsorships;

- b) Use of school branding and athlete likeness;
  - c) Permitted and prohibited external relationships affecting student-athlete eligibility or competition rules;
  - d) Staffing and credentialing of Athletic Trainers, Nurses, coaches and athletic directors as applicable.
- B. Where applicable, District will comply with the Family Educational Rights and Privacy Act (FERPA) and any comparable state student privacy laws in connection with program activities, branding, communications, or data sharing.
- C. Upon Hospital's written request, District will promptly provide written certification of compliance with applicable legal requirements and UIL standards, and may be required to provide documentation reasonably sufficient to demonstrate such compliance.
- D. A material failure to comply with applicable law or this Section will constitute a material breach of this Agreement. If such failure occurs, Hospital may in its sole reasonable discretion suspend funding, require a corrective action plan, or terminate this Agreement.
- E. District represents and warrants that it will not contract with any individual(s) or entity that is excluded from participation under the Office of Inspector General ("OIG") or any other governmental program. District will notify Hospital immediately in the event that District, or any individual(s) District contracts with to provide services under this Agreement, is excluded from participating under the OIG or any other governmental program. For the purposes of this section (Article X, Section E), "immediately" means within twenty-four (24) hours.
- F. District represents and warrants that neither it nor its Athletic Trainers, Nurses, coaches, and athletic directors have been (a) convicted of a criminal offense related to healthcare (unless such person or entity has implemented a compliance program as part of an agreement with the federal government); or (b) listed by a federal agency as debarred, excluded or otherwise ineligible for federal program participation under 42 U.S.C. 1320a-7, the OIG List of Excluded Individuals/Entities and/or the General Services Administration list of debarred contractors.
- G. District will notify Hospital within seven (7) business days of the time District receives notice of any final action being taken against District or its employees providing services under this Agreement which results in its exclusion from participating in the Federal health care programs. District acknowledges that Hospital may terminate this Agreement without penalty or further payment upon the resolution of a pending criminal charge or proposed disbarment or exclusion which results in a conviction, disbarment or exclusion of District or its employees.
- H. District hereby acknowledges that Hospital has adopted a Code of Conduct for the purpose of identifying and rectifying compliance issues as they may arise. District hereby represents and warrants that it and its employees providing services under this Agreement will comply with the Code of Conduct and will meet all applicable Hospital compliance guidelines only insofar as there is no conflict with the policies, rules, and regulations of District or the laws and Constitution of the State of Texas.

- I. District represents and warrants that neither it nor its employees are listed by federal or state agency as debarred, excluded or otherwise negligible for participation in federally funded programs, and will notify the Hospital immediately of any allegations that would affect this status. For the purposes of this section (Article X, Section I), “immediately” means within twenty-four (24) hours.

## **ARTICLE XI DATA AND RECORDS**

- A. District will maintain accurate, complete, and segregated records relating to all activities funded or supported by this Agreement, including:

1. Receipt and use of all Sponsorship Contributions;
2. Employment, deployment, and compensation of Nurses;
3. Procurement and use of branded materials and other sponsorship-related expenditures;
4. Public communications and media activities referencing Hospital or the Sponsored Initiative.

Records will be maintained in accordance with sound accounting principles and applicable legal requirements, and shall be retained for a minimum of five (5) years following the termination or expiration of this Agreement.

- B. District will provide Hospital with a comprehensive written report no later than thirty (30) days following each anniversary of the Effective Date. Each report will include:

1. A detailed financial accounting of how the Sponsorship Contribution was used;
2. A narrative summary of program implementation, outcomes, and any changes to scope or delivery; and
3. Metrics of impact or reach, including relevant student, family, or community engagement statistics, if available.

- C. Hospital will have the right to request interim updates or clarifications relating to the use of funds, compliance with obligations, or public representation of the Sponsored Initiative. District agrees to provide such updates within a reasonable time following request, not to exceed five (5) business days, unless otherwise agreed to in writing.

- D. Hospital or its designated representative will have the right, upon at least two (2) business days written notice and during normal business hours, to inspect and audit District’s records relevant to this Agreement. This includes, without limitation, access to financial ledgers, employee rosters, procurement files, and other supporting documentation demonstrating compliance with the terms of this Agreement.

- E. Any data collected, generated, or received through the Sponsored Initiative that specifically relates to Hospital's branding, funding outcomes, or engagement may be used by District for internal evaluation and public reporting, subject to applicable laws protecting student or individual privacy. District will not sell or commercialize any data derived from Hospital-funded activities without Hospital's prior written consent.
- F. Failure to timely submit required reports, maintain accurate records, or respond to reasonable information requests will constitute a material breach of this Agreement. In such event, Hospital may withhold future contributions, suspend branding rights, or take such other action as provided under this Agreement.

## **ARTICLE XII INTELLECTUAL PROPERTY**

- A. Each Party will retain all right, title, and interest in and to any intellectual property, materials, designs, trademarks, logos, copyrights, proprietary methods, and other protected works developed or acquired independently of this Agreement ("Preexisting IP"). Nothing in this Agreement should be construed to transfer or license such rights except as explicitly stated herein.
- B. Any materials, content, curricula, designs, videos, photographs, or written work product developed jointly by the Parties in connection with the Sponsored Initiative ("Joint IP") is, unless otherwise agreed in writing, deemed jointly owned. However:
  - 1. No Party may commercially exploit or publicly distribute Joint IP after the termination or expiration of this Agreement without the other Party's written consent;
  - 2. Hospital maintains the right to require that Joint IP containing Hospital's name, branding, proprietary concepts, or strategy be withdrawn, de-branded, or destroyed within thirty (30) days of termination or upon written demand;
  - 3. Where Joint IP incorporates any Preexisting IP of Hospital, such Preexisting IP will remain the sole property of Hospital, and District will have no continuing right to use it outside of the term of this Agreement.
- C. To the extent necessary to fulfill the obligations of this Agreement, each Party grants to the other a non-exclusive, non-transferable, royalty-free license to use the other's Preexisting IP solely for the execution of the Sponsored Initiative and solely during the Term. Such license shall automatically expire upon termination or expiration of this Agreement unless renewed in writing.
- D. Upon expiration or termination of this Agreement:
  - 1. Each Party will retain archival copies of Joint IP, subject to confidentiality and non-disparagement obligations;

2. Either Party may, at its discretion, request certification that all Joint IP containing its Preexisting IP has been deleted, destroyed, or permanently de-branded from public-facing use;
  3. Any materials incorporating Hospital's trade dress, slogans, or visual identity will not be used, adapted, or reformatted by District without express written consent of Hospital.
- E. Each Party will promptly notify the other of any known or suspected infringement, misuse, or unauthorized use of any Joint IP or licensed Preexisting IP. Hospital retains the exclusive right, but not the obligation, to enforce its intellectual property rights, including seeking injunctive relief or damages for unauthorized use of its assets or misappropriation of jointly developed materials.
- F. The provisions of this article (Article XII) shall survive the expiration or earlier termination of this Agreement for so long as either Party retains access to or control over Joint IP or the other's Preexisting IP.

### **ARTICLE XIII INDEMNIFICATION AND INSURANCE**

- A. To the extent permitted by the laws and Constitution of the State of Texas, District agrees to defend, indemnify, and hold harmless Hospital, its governing board, officers, employees, and agents from and against any and all third-party claims, demands, damages, losses, liabilities, costs, or expenses (including reasonable attorneys' fees) arising out of or resulting from:
1. The negligent, unlawful, or intentionally wrongful acts or omissions of District, its employees, subcontractors, or representatives in connection with this Agreement;
  2. Alleged or actual violations of UIL regulations, student privacy laws, or other applicable law related to the Sponsored Initiative;
  3. Any claims brought by or on behalf of District employees arising from their employment, supervision, or conduct while under District's control.
- B. Nothing in this section should be construed as a waiver of District's governmental immunity or as creating any obligation beyond that which is permitted under applicable law. This provision shall be enforceable only to the extent not prohibited by the Texas Constitution, Article III, Sections 49 and 52.
- C. District will maintain, at its own expense and throughout the Term of this Agreement, insurance or self-insurance coverage customary and sufficient for a Texas public educational institution of similar size and scope, including:
1. General liability coverage;
  2. Educators' legal liability or public officials' liability;
  3. Workers' compensation coverage for Sponsored Employees;



4. Automobile liability coverage (if transporting students or Hospital representatives as part of the Sponsored Initiative).
- D. Upon Hospital's written request, the District must provide a certificate of coverage or self-insurance letter verifying such protection.
- E. Hospital will maintain general liability and professional liability insurance customary for a Texas healthcare provider engaged in community and educational partnerships. Hospital will provide evidence of such coverage upon District's reasonable request.
- F. Nothing in this Section or Agreement is intended to create, and will not be deemed to create, any rights in or benefits for any person or entity not a Party to this Agreement, including any student, employee, or third-party participant.
- G. The indemnification and insurance obligations set forth in this Section shall survive the expiration or earlier termination of this Agreement for a period of four (4) years or for so long as a claim arising from this Agreement may lawfully be brought under Texas law.

#### **ARTICLE XIV NON-SOLICITATION OF PERSONNEL**

- A. District recognizes the special relationship that exists between Hospital and its personnel in that recruiting and training of such personnel by Hospital is costly, time consuming, and District will not, during the term of this Agreement directly or indirectly through any means or manner impair or initiate any attempt to impair the relationship which exist between Hospital and the personnel it employs or retains and shall not employ or contract with such personnel. District will not directly or indirectly solicit, employ or retain in any capacity, or directly or indirectly offer to employ or retain in any capacity, any employee of Hospital. Should District violate this article (Article XIV), District will reimburse Hospital for its reasonable costs in recruiting and training a replacement employee.
- B. Hospital recognizes the special relationship that exists between District and its personnel in that recruiting and training of such personnel by District is costly, time consuming, and Hospital will not, during the term of this Agreement directly or indirectly through any means or manner impair or initiate any attempt to impair the relationship which exist between District and the personnel it employs or retains and shall not employ or contract with such personnel. Hospital will not directly or indirectly solicit, employ or retain in any capacity, or directly or indirectly offer to employ or retain in any capacity, any employee of District. Should Hospital violate this article (Article XIV), Hospital will reimburse District for its reasonable costs in recruiting and training a replacement employee.

#### **ARTICLE XV CONFIDENTIALITY**

- A. As used in this Agreement, the term "Confidential Information" means any and all confidential, proprietary, or trade secret information, whether disclosed, directly or indirectly, verbally, in

writing, or by any other means in tangible or intangible form of both Parties, including that which is conceived or developed by the Parties collectively or individually, applicable to or in any way related to: (i) patients with whom Hospital has, through the members of its Medical Staff, a physician/patient relationship; (ii) the present or future business or financial performance of the Parties; (iii) the research and development of the Parties or any affiliate of either Party; (iv) information regarding the physicians of Hospital or any affiliate of Hospital; (v) information relating to Hospital's sources and practices of referring physicians; or (vi) information relating to Hospital's relationships with third party payors and other health care facilities. By way of further definition, and without limiting the generality of the foregoing, Confidential Information includes (a) the development and operation of either Party's program to provide services, including information relating to budgeting, staffing needs, marketing, research, equipment capabilities, and other information concerning such facilities and operations; (b) billing practices and contractual arrangements between Hospital and insurers or managed care associations or other payors; (c) the databases of each Party; (d) the clinical and research protocols of Hospital; (e) coding guidelines and algorithms developed by Hospital; (f) the referral sources of Hospital; (g) Hospital's practice management methods; (h) the terms of this Agreement; and (i) other confidential information of Hospital and District that are not generally known to the public, including the terms of this Agreement, donors, and fundraising efforts. The Parties agree that, as between them, this Confidential Information constitutes important, material, and confidential trade secrets that affect the successful conduct of the Parties' business and its goodwill. The Parties acknowledge that the Confidential Information specifically enumerated above, is special and unique information and is not information that would be considered a part of the general knowledge and skill the Parties have or might otherwise obtain and that the Parties did not possess any of it prior to this Agreement. The Parties further acknowledge that this Confidential Information is constantly changing and being developed so that over time, the Parties will be exposed to, and provided, new Confidential Information in addition to that provided at the Effective Date. Notwithstanding the foregoing, Confidential Information shall not include any information that (1) was known by a Party from a third party source before disclosure by or on behalf of the other Party; (ii) becomes available to a Party from a source other than the disclosing Party that is not bound by a duty of confidentiality to the non-disclosing Party; (iii) becomes generally available or known in the industry other than as a result of its disclosure by the disclosing Party; or (iv) has been independently developed by the disclosing party and may be disclosed by the disclosing party without breach of this Agreement, provided, in each case, that disclosing party shall bear the burden of demonstrating that the information falls under one of the above-described exceptions.

- B. Hospital and District acknowledge and agree that (i) the Parties have been or will be given each other's Confidential Information, and is the Parties hereby grant new and further access and rights to continue to possess such Confidential Information, subject to certain restrictions on disclosure as set forth herein; (ii) the Parties have or will disclose new Confidential Information contemporaneously with the execution of this Agreement that the Parties had not previously received and will disclose additional Confidential Information to each other which the Parties need in order to perform hereunder and which the Parties desire to obtain the benefit of in connection with his Agreement; (iii) during the term of this Agreement, the Parties will

develop new Confidential Information, which Confidential Information shall be owned by the Parties; and (iv) such Confidential Information is of significant value to the Parties.

- C. The Parties acknowledge the proprietary interest in all Confidential Information learned by the Parties during the term of this Agreement, including Confidential Information developed by District and Hospital, and that such Confidential Information is and shall remain the exclusive property of the Party who developed the Confidential Information. The Parties acknowledge and agrees that the unauthorized disclosure of any Confidential Information will result in irreparable injury and damage to the non-disclosing party and a material breach of this Agreement.
- D. The Parties specifically agree that neither Party will at any time, whether during the term of this Agreement or at any time thereafter—regardless of whether such Agreement is terminated with or without cause—in any fashion, form, or manner, unless specifically consented to in writing by the non-disclosing Party, either directly or indirectly, use, divulge, disclose, or communicate to any person, firm, or hospital, in any manner whatsoever, any Confidential Information of any kind, nature, or description concerning any matters affecting or relating to the business of either Party, except as necessary to provide patient care and subject to applicable law, or as required by applicable law.
- E. All notes, data, forms, reference materials, diagrams, formulae, memoranda, computer printouts, or other documentation and records which incorporate or reflect in any way the Confidential Information described above, shall belong exclusively to the Parties, and each Party agrees to deliver any such property of the other in its possession or under its control, and any copies thereof, including all electronic copies, to the originating Party upon termination of this Agreement for any reason. Neither Party shall take or retain any documents or other information, or any reproduction or excerpt thereof, containing or pertaining to any Confidential Information.
- F. Notwithstanding the foregoing, Hospital understands and acknowledges that District is a political subdivision of the State of Texas and is governed by the Texas Public Information Act, Chapter 552, Texas Government Code. The parties acknowledge and agree that the District will only be obligated to perform its duties under this section and this Agreement in compliance with the Public Information Act. To the extent to which some duties hereunder are not in conformity with the requirements of the Public Information Act, District will be relieved of said duties without penalty or further liability. In the event either party receives a request under the Public Information Act for Confidential Information, it will immediately notify the other party and confer on whether disclosure should be opposed. It is expressly agreed that District may request a determination from the Attorney General of the State of Texas in regard to the application of the Public Information Act to the requested information and whether the information is to be made available to the public. It is further agreed that the District, its officers and employees will have the right to rely on the determinations of the Texas Attorney General, and that District, its officers and employees will have no liability to Hospital for disclosure to the public in reliance on a decision by the Attorney General. Further, in the event that Texas Government Code Section 552.371 applies to the contract, the parties agree to the following statement: “The requirements of Subchapter J, Chapter 552, Government Code, may

apply to this contract [Agreement] and the contractor or vendor agrees that the contract [Agreement] can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter.” Nothing in this agreement will require Hospital or District to violate the terms of the Public Information Act.

## **ARTICLE XVI MISCELLANEOUS**

- A. If any provision of this Agreement is construed to be illegal or invalid, it will not affect the legality or validity of any other provisions hereof provided that any invalid provision is not material to the overall purpose and operation of this Agreement, and the illegal or invalid provision will be deemed stricken and deleted herefrom to the same extent and effect as if never incorporated herein, but all other provisions will continue to the extent that they substantially reflect the Agreement contemplated by the parties.
- B. All signatories to this Agreement warrant their authority to execute this document.
- C. This Agreement constitutes and expresses the entire Agreement between the parties regarding the subject matter addressed and will not be amended or modified except by written instrument signed by all parties.
- D. For the purpose of determining the place of Agreement and the law governing same, this Agreement is entered into in the County of El Paso, State of Texas and will be governed by the laws of the State of Texas. Venue for all causes of action arising from or in connection with this Agreement will be in El Paso County, Texas.
- E. Neither party will have the right to assign or otherwise transfer any rights, interests, or obligations under this Agreement without prior written consent of the other party.
- F. Neither party will be responsible for any delay, damage, failure, or inability to perform resulting from causes not within the control of the party and which the party is unable to prevent through reasonable diligence.
- G. The terms and provisions contained in this Agreement will inure to the benefit of and be binding upon the parties hereto and their heirs, respective successors in interest, legal representatives and assigns, except as otherwise herein expressly provided. No person or entity other than the parties, except governmental entities to the extent required by law, will be entitled to bring any action to enforce this Agreement, and the terms of this Agreement are intended solely for the benefit of, and to be enforceable only by, the parties or their respective successors in interest or assigns as permitted under this Agreement.
- H. Except as otherwise provided, no term or condition of this Agreement will be waived except by written waiver of the waiving party. The forbearance or indulgence by a party in any regard whatsoever will not constitute a waiver of the term or condition to be performed by the other party, and until complete performance by the other party of such term or condition, the forbearing party will be entitled to invoke any remedy available under this Agreement or by law despite such forbearance or indulgence. The waiver by a party of any breach of any term or condition of this

Agreement will apply to and be limited to the specific instance involved and will not be deemed to apply to any other instance or to any subsequent breach of the same or any other term or condition of the Agreement.

- J. Pursuant to Public Law 96-499, sec. 952 (Sec. 1861 (v)(1) of the Social Security Act), the parties agree that: each party will, until the expiration of four (4) years after the furnishing of the services under this Agreement, retain and make available, under written request by the secretary of the U.S. Department of Health and Human Services, or upon written request, by the U.S. Comptroller General, or any of their duly authorized representatives, the contract and books, documents and records of either party that are necessary to verify the nature and extent of the cost of the services under this Agreement.

- K. All notices under this Agreement will be sent to the following addresses:

**If to Hospital:**

President & Chief Executive Officer  
4845 Alameda Avenue  
El Paso, Texas 79905

**If to District:**

Superintendent  
19200 Cobb Ave  
Tornillo, Texas 79853

Any notice required or permitted under this Agreement will be mailed by certified mail, return receipt requested, to the addresses above. A party may change its address by giving notice in compliance with this section.

- L. HOSPITAL ACKNOWLEDGES THAT DISTRICT IS A POLITICAL SUBDIVISION OF THE STATE OF TEXAS, IS REQUIRED TO COMPLY WITH THE LAWS OF THE STATE OF TEXAS, AND HOSPITAL ACKNOWLEDGES AND AGREES TO THE FOLLOWING:

1. District is governed by the Texas Tort Claims Act, Chapter 101, Civil Practice and Remedies Code. District is limited to money damages in a maximum amount of one hundred thousand dollars (\$100,000.00) for each person and three hundred thousand dollars (\$300,000.00) for each single occurrence for bodily injury or death.
2. Pursuant to Chapter 2271, Texas Government Code, Hospital represents that Hospital does not boycott Israel and will not boycott Israel during the term of the Agreement.
3. Hospital represents that it is not a company engaged in business with Iran, Sudan or a foreign terrorist organization as defined under Chapter 2252, Texas Government Code, and that it is not on a list prepared and maintained by the Comptroller of Public Accounts of the State of Texas under Texas Government Code Sections 2252.153 or 2270.0201.

4. Pursuant to Chapter 2274, Texas Government Code, Hospital represents and warrants that Hospital: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association; (3) does not boycott energy companies; and (4) will not boycott energy companies during the term of the contract.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands.

**EL PASO CHILDREN'S HOSPITAL CORPORATION D/B/A  
EL PASO CHILDREN'S HOSPITAL**

\_\_\_\_\_  
CINDY A. STOUT, DNP, RN, NEA, BC  
President and Chief Executive Officer

Date \_\_\_\_\_

**TORNILLO INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
ROSY VEGA-BARRIO  
Superintendent

Date \_\_\_\_\_



## Minutes of Regular Board Meeting

W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

Wednesday, April 29, 2026

**Present:** Ofelia Bosquez, Marlene Bullard, Ines Delgado, Ida Estrada, Hector Lopez (Zoom), Maria Saldana, and Enrique Vega (5:38 PM via Zoom).

### 1. (OTHER) First Order of Business

5:31PM –  
5:32PM

- A. Establish a quorum and call the meeting to order  
The meeting was called to order at 5:31 PM by Board President Marlene Bullard, and it was established that a quorum was present.
- B. Pledge of Allegiance to the United States  
Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.
- C. Texas Pledge of Allegiance  
Marlene Bullard, Board President, led the Board of Trustees in the Texas Pledge of Allegiance.
- D. District Mission and Vision  
Ofelia Bosquez, Board Secretary, read the District Mission and Vision Statements.

### 2. (OTHER) Superintendent's Report

5:32PM –  
5:35PM

- Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent's Report.  
No Action Necessary

### 3. (OTHER) District Recognitions

5:35PM –  
5:56PM

- A. **Do Your "Best" Recognitions**
  - 1. My Texas Future School of Excellence Winner  
Mrs. Rosa Vega-Barrio, Superintendent, recognized Joanna Hernandez and THS for receiving My Texas Future School of Excellence award.  
No Action Necessary.
  - 2. 2025-26 TEA Educator Committee Members  
Mrs. Rosa Vega-Barrio, Superintendent, recongized members of the 2025-26 TEA Educator Committee.  
No Action Necessary
  - 3. ACET Visionary Award  
Mrs. Rosa Vega-Barrio, Superintendent, recognized Luis Guerra for receiving the ACET Visionary Award.  
No Action Necessary.
  - 4. Paraprofessionals Appreciation - April 1

Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Paraprofessionals.  
No Action Necessary.

5. School Librarian Appreciation - April 4  
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD School Librarians.  
No Action Necessary.

6. Assistant Principals Appreciation - April 6-10  
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Assistant Principals.  
No Action Necessary.

7. Administrative Professionals Day - April 22  
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Administrative Professionals.  
No Action Necessary.

8. CTE Certifications  
Mrs. Rosa Vega-Barrio, Superintendent, recognized students who received CTE certifications.  
No Action Necessary.

4. **(OTHER) Open Forum**

5:56PM –  
6:13PM

- Laura Roa, TISD Teacher, participated in Open Forum. Ms. Roa spoke regarding payment timeline for TIA recipients.
- Isela Alvidrez, TISD Teacher, participated in Open Forum. Ms. Alvidrez spoke regarding student growth.
- Estela Pacheco, TISD Parent, participated in Open Forum. Mrs. Pacheco spoke regarding better communication and instructional support for students.

5. **Lone Star Governance**

6:13PM –  
6:14PM

- A. (Accountability 1) Review Board's Time Use Tracker  
Ms. Marlene Bullard, Board President, facilitated the review of the Board's Time Use Tracker.  
No Action Necessary.

6:14PM –  
6:15PM

6. **(ADVOCACY) Community Engagement on Student Outcome Goals – None**

6:15PM –  
6:16PM

7. **(VISION Y) Information / Reports / Presentations**

- A. Financial Reports-Information Only  
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Financial Reports for March 2026.  
No Action Necessary.

6:16PM –  
6:17PM

- B. Quarterly Investment Report  
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Quarterly Investment Report.  
No Action Necessary.

6:17PM –  
6:26PM

- C. Special Education Department Updates  
Ms. Marisela Ramos, District Diagnostician/SPED/504 Coordinator, presented the Board of Trustees with Special Education Department Updates.



No Action Necessary.

6:26PM –  
6:36PM

- D. Maintenance Department Updates  
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with Maintenance Department Updates.  
No Action Necessary.

8. **(VISION Y) Board Items**

6:36PM –  
6:58PM

- A. Discussion and Possible Action to Approve the Recommendation of the Superintendent and Administration to Propose Non-Renewal of the Terms Contracts of the Following Individuals under Policy DFFB

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Non-Renewal of the Terms Contracts of the individuals listed.

1. R. Bonilla, Blended Learning Instructional Specialist

*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Non-Renewal of Term Contract for R. Bonilla, as presented.  
Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea  
Yea: 7, Nay: 0*

2. M. Ayala, High School Art Teacher

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve the Non-Renewal of Term Contract for M. Ayala, as presented.  
Passed.*

*Ofelia Bosquez: Nay, Marlene Bullard: Yea, Ines Delgado: Nay, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Nay, Enrique Vega: Yea  
Yea: 4, Nay: 3*

3. A. Pinon, High School Social Studies Teacher

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve the Non-Renewal of Term Contract for A. Pinon, as presented.  
Passed.*

*Ofelia Bosquez: Nay, Marlene Bullard: Yea, Ines Delgado: Nay, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Nay, Enrique Vega: Yea  
Yea: 4, Nay: 3*

4. M. Palafox, 7th-8th Math Teacher

*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Non-Renewal of Term Contract for M. Palafox, as presented.  
Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea  
Yea: 7, Nay: 0*

- B. Discussion and Possible Action Regarding Date for Budget Workshop

Ms. Marlene Bullard, Board President, presented the Board of Trustees with possible dates for Budget Workshop.

*Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve June 5 as tentative date.*

*Passed.*

120

6:58PM –  
7:01PM

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea*  
*Yea: 7, Nay: 0*

7:01PM –  
7:03PM

- C. Discussion and Possible Action Regarding Requirements of SB 546  
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the Requirements of SB 546.  
*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Resolution Supporting the Financial Inability Determination Regarding the Requirements of SB 546, as presented.*  
*Passed.*  
*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea*  
*Yea: 7, Nay: 0*

7:03PM –  
7:06PM

- D. Consider Approval of 2025-2026 \$1000 One Time Lump Sum  
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the 2025-2026 \$1000 One Time Lump Sum.  
*Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the 2025-2026 \$1000 One Time Lump Sum, as presented.*  
*Passed.*  
*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea*  
*Yea: 7, Nay: 0*

7:06PM –  
7:13PM

9. **(STRUCTURE) Consent Agenda**

- A. **Consider Approval of Minutes from Previous Meetings:**  
1. Regular Board Meeting Minutes - March 25, 2026  
B. Consider Approval of Contracts for the 2026-2027 School Year  
C. Consider Approval of MOU with UTEP for Residency Program

*Maria Saldana requested consent agenda item 9.B. be removed from consent agenda for separate consideration.*

*With consent agenda item 9.B. removed, Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve consent agenda items, as presented.*  
*Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea*  
*Yea: 7, Nay: 0*

9.B. – Consider Approval of Contracts for the 2026-2027 School Year  
Mrs. Rosa Vega-Barrio, Superintendent, provided clarification regarding the contract types and reasons for addmendums.  
*Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the Contracts for the 2026-2027 School Year, as presented.*  
*Passed.*  
*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea*  
*Yea: 7, Nay: 0*

10. **Next Meeting Tentative Date:** May 27, 2026

7:13PM –  
7:14PM

*There being no further business, Ida Estrada made the motion and Ofelia Bosquez seconded the motion to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 7:14 PM*

---

Marlene Bullard  
President, Board of Trustees

Date

---

Ofelia Bosquez  
Secretary, Board of Trustees

Date



## MEMORANDUM

To: Members of the Board of Trustees  
From: Luis M Guerra, Director of Finance  
Subject: Budget Amendment - Administration  
Date: May 27, 2026

### Budget Amendment Request

1. Requesting a budget amendment to allocate to various functions as the result of 2025-2026 one time salary increases expenditures.

#### Increase

|                            |          |
|----------------------------|----------|
| 199.11.6119.00.999.99.0.OS | \$23,694 |
| 199.99.6213.00.703.99.0.00 | 7,606    |

#### Decrease

|                            |         |
|----------------------------|---------|
| 199.53.6119.00.999.99.0.OS | \$4,000 |
| 199.52.6119.00.999.99.0.OS | 1,200   |
| 199.34.6119.00.999.99.0.OS | 3,500   |
| 199.33.6119.00.999.99.0.OS | 4,000   |
| 199.31.6119.00.999.99.0.OS | 3,800   |
| 199.23.6119.00.999.99.0.OS | 4,000   |
| 199.13.6119.00.999.99.0.OS | 6,800   |
| 199.12.6119.00.999.99.0.OS | 2,000   |
| 199.61.6129.00.999.30.0.00 | 1,000   |
| 199.21.6119.00.999.99.0.OS | 1,000   |

2. Requesting a budget amendment to allocate the Teacher incentive allotment for 2025-2026 school year recipients.

#### Increase

|                            |           |
|----------------------------|-----------|
| 199.00.5812.00.000.00.0.00 | \$112,698 |
| 199.11.6121.23.999.11.0.00 | \$ 12,091 |
| 199.11.6118.23.999.11.0.00 | \$182,310 |
| 199.11.6141.23.999.11.0.00 | \$ 6,709  |



# TORNILLO INDEPENDENT SCHOOL DISTRICT

*Finance Services*

|                            |           |
|----------------------------|-----------|
| 199.11.6143.23.999.11.0.00 | \$ 6,802  |
| 199.11.6145.23.999.11.0.00 | \$ 833    |
| 199.11.6146.23.999.11.0.00 | \$ 38,171 |
| 199.11.6149.23.999.11.0.00 | \$ 3,007  |
| 199.11.6399.23.999.11.0.00 | \$ 21,593 |
| 199.11.6299.23.999.11.0.00 | \$ 7,569  |
| 199.41.6499.23.999.11.0.00 | \$ 4113   |

## Decrease

|                            |           |
|----------------------------|-----------|
| 199.23.6119.00.041.11.0.00 | \$ 30,000 |
| 199.23.6119.00.044.11.0.00 | 30,000    |
| 199.52.6299.01.952.99.0.00 | 110,500   |

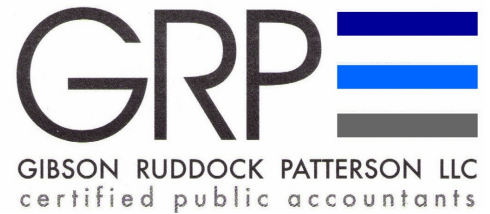
Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Board Secretary: \_\_\_\_\_ Date: \_\_\_\_\_



600 SUNLAND PARK, 6-300  
EL PASO, TX 79912

P 915 356-3700  
F 915 356-3779  
W GRP-CPA.COM



April 20, 2026

To the Board of Trustees and Management of  
Tornillo Independent School District  
19200 Cobb Ave.  
Tornillo, TX 79853

We are pleased to confirm our understanding of the services we are to provide for Tornillo Independent School District for the year ended August 31, 2026.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Tornillo Independent School District as of and for the year ended August 31, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Tornillo Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Tornillo Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis;
- 2) Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual - General Fund and related notes;
- 3) Schedule of the District's Proportionate Share of the Net Pension Liability - Teacher Retirement System of Texas and related notes;
- 4) Schedule of District's Contributions for Pensions - Teacher Retirement System of Texas and related notes;
- 5) Schedule of the District's Proportionate Share of the Net OPEB Liability - Teacher Retirement System of Texas and related notes; and

- 6) Schedule of District's Contributions for Other Post-Employment Benefits (OPEB) – Teacher Retirement System of Texas and related notes.

We have also been engaged to report on supplementary information other than RSI that accompanies Tornillo Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards and related notes;
- 2) Combining statements

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Required TEA Schedules

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting



records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Improper revenue recognition due to fraud
- Management override of controls

However, planning has not concluded, and modifications may be made to our risk assessment. Those modifications will be communicated to those charged with governance in a timely manner in writing.

Our audit of the financial statements does not relieve you of your responsibilities.

### **Audit Procedures – Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Tornillo Independent School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other

applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Tornillo Independent School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Tornillo Independent School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for

providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the website with the original document.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Tornillo Independent School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. We will also assist with the submission of the data collection form and required TEA Annual Financial Report and data feed submission. However, District personnel will be required to review and perform the necessary finalization procedures required by the submission process. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Tornillo Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gibson Ruddock Patterson LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gibson Ruddock Patterson LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Shelly Ruddock is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in August 2026 and to issue our reports no later than January 2027.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, postage, travel, copies, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$62,500. The above fee also does not include time related to assistance that will be needed in relation to the implementation of new GASB Statements or ongoing assistance needed with updating the information for prior GASB Statements. If our assistance is needed with the implementation of new GASB Statements or updates of the information for prior statements, the fee will be at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

As an attest client, Gibson Ruddock Patterson LLC cannot store your documents, data, or records on your behalf. This is in accordance with the "Hosting Services" interpretation at ET 1.295.143 of the *AICPA Code of Professional Conduct*. Tornillo Independent School District is solely responsible for maintaining its own data and records

April 20, 2026

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

## Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Tornillo Independent School District, which will also address other information in accordance with AU-C 720, *The Auditor's Responsibilities Relating to Other Information included in Annual Reports*. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2025 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Tornillo Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in dark ink that reads "Gibson Ruddock Patterson LLC". The signature is written in a cursive, flowing style.

Gibson Ruddock Patterson LLC

RESPONSE:

This letter correctly sets forth the understanding of Tornillo Independent School District.

Management signature: Luis Guerra

Title: Finance Director

Date: 05/13/2026

Governance signature: \_\_\_\_\_

Title: Superintendent

Date: \_\_\_\_\_



## Report on the Firm's System of Quality Control

December 2, 2025

To the owners of Gibson Ruddock Patterson LLC  
and the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Gibson Ruddock Patterson LLC (the Firm) in effect for the year ended June 30, 2025. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Gibson Ruddock Patterson LLC for the year ended June 30, 2025, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Gibson Ruddock Patterson LLC has received a peer review rating of *pass*.

*Condley and Company, L.L.P.*

Certified Public Accountants



***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050  
Fax 915.765.3099

# MEMORANDUM

To: Board of Trustees  
From: Rosa Vega-Barrio, Superintendent  
Subject: Low Attendance Days Waiver - 2025-2026 School Year  
Date: May 27, 2026

---

## HISTORY:

The district called a 2-hour delay entry on January 16, 2026 (water outage) and January 26, 2026 (inclement weather) resulting in low attendance rates. Low attendance rates impact the Average Daily Attendance (ADA) funding. The Texas Education Agency offers districts to request waivers for excused absences if instructional days are missed or if attendance is at least 10% below the overall average attendance rate for the prior year because of issues related to weather, health, or safety.

## RATIONALE:

The average attendance for year 2024-2025 was 95.13%. The district attendance rate for January 16 was 62.10% and the district attendance rate for January 26 was 83.27%. That puts the attendance rate for both days in January 2026 below 10% from the prior year average attendance rate.

## BUDGET IMPACT:

None

## ADMINISTRATIVE RECOMMENDATION:

The administration recommendation is to approve the submission of the 2025-2026 Low Attendance waiver, as presented.

## (LOCAL) Policies Packet

For your convenience, this file contains *only* the local policies from your school district's TASB update packet.

### What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

### This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

### What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
  - Present recommended policy changes to the board
  - Keep minutes
  - Notify TASB of board action
  - Maintain your historical record
  - Update your administrative regulations

### Copyright and Disclaimer

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

# Instruction Sheet

## TASB Localized Policy Manual Update 127

### Tornillo ISD

| Code | Type    | Action To Be Taken | Note                 |
|------|---------|--------------------|----------------------|
| ATTN | (NOTE)  | No policy enclosed | See explanatory note |
| BJCF | (LOCAL) | Replace policy     | Revised policy       |
| CAA  | (LOCAL) | Replace policy     | Revised policy       |
| CFB  | (LOCAL) | No policy enclosed | See explanatory note |
| DC   | (LOCAL) | Replace policy     | Revised policy       |
| DH   | (LOCAL) | Replace policy     | Revised policy       |
| DP   | (LOCAL) | DELETE policy      | See explanatory note |
| DPA  | (LOCAL) | ADD policy         | See explanatory note |
| DPB  | (LOCAL) | ADD policy         | See explanatory note |
| EFB  | (LOCAL) | No policy enclosed | See explanatory note |
| EHBB | (LOCAL) | Replace policy     | Revised policy       |
| FFF  | (LOCAL) | Replace policy     | Revised policy       |
| FNCE | (LOCAL) | No policy enclosed | See explanatory note |

# Explanatory Notes

## TASB Localized Policy Manual Update 127

### Tornillo ISD

#### ATTN(NOTE)

#### GENERAL INFORMATION ABOUT THIS UPDATE

All changes to the legal framework provided in this update are currently effective unless otherwise indicated in the explanatory note for that code.

#### BJCF(LOCAL)

#### SUPERINTENDENT: NONRENEWAL

Recommended revisions to this local policy on nonrenewal of a superintendent align with language at DFBB(LOCAL) relating to accommodations of disability and the addition of two nonrenewal reasons included in Update 126 that were related to Senate Bill 12 from the 89th Legislature.

#### CAA(LOCAL)

#### FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

A cross-reference in the Note has been updated to reflect changes to the DH series of policies, which are described in more detail below.

#### CFB(LOCAL)

#### ACCOUNTING: INVENTORIES

As of July 1, 2025, [TEA](#) increased the capitalization threshold to \$10,000 to align with changes to the federal definition of equipment. The [Financial Accountability System Resource Guide](#) (FASRG) is in the process of being updated to reflect this change to rule 1.2.4.3 Capitalization of Assets.

Our records indicate that the district's capitalization threshold in CFB(LOCAL) is less than \$10,000. Districts may continue to use the lower threshold; however, if, after consultation with your auditor and other advisors, your district wishes to increase the threshold, please contact your policy consultant for assistance with updates.

#### DC(LOCAL)

#### EMPLOYMENT PRACTICES

The cross-reference at Employment Assistance Prohibited has been updated to reflect changes to the DH series of policies. Standard policy language at BJA(LOCAL) notes that the superintendent may delegate responsibilities to other employees of the district but shall remain accountable to the board for the performance of all duties, delegated or otherwise. For this reason, TASB recommends removing "or designee" from the Posting Vacancies section.

#### DH(LOCAL)

#### EMPLOYEE STANDARDS OF CONDUCT

The two cross-references to DH(EXHIBIT) have been revised to reflect changes to the DH series of policies, which are described in more detail below.

#### DP(LOCAL)

#### PERSONNEL POSITIONS

To accommodate the restructuring of the DP series due to the requirements specific to principals, this local policy is recommended for deletion. Materials regarding principal qualifications have been moved to a new code at DPA(LOCAL), and the language relating to school counselors has been moved to DPB(LOCAL).

#### DPA(LOCAL)

#### PERSONNEL POSITIONS: PRINCIPALS

This new code specifically related to principals now houses principal qualification language that was previously at DP(LOCAL). Minor revisions have been made to the text at Qualifications to align with the model job description provided by TASB HR Services. Any posting for a principal position would, at minimum, include the items provided in this list. Other qualifications may be included as provided by the last item in the list.

# Explanatory Notes

## TASB Localized Policy Manual Update 127

### **Tornillo ISD**

#### **DPB(LOCAL)**

#### **PERSONNEL POSITIONS: OTHER PERSONNEL POSITIONS**

This new policy now houses text relating to school counselors that was previously at DP(LOCAL).

#### **EFB(LOCAL)**

#### **INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS**

In July 2025, TASB Policy Service emailed districts regarding changes resulting from the 89th Legislature. The email included a survey requesting information about the district's practices regarding library materials. Our records indicate that we have not received a response from the district indicating that the board has adopted the required policy. Please contact your policy consultant to assist with updating this policy.

#### **EHBB(LOCAL)**

#### **SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

Recommended changes at Identification Criteria are the result of amendments to 19 Administrative Code 89.1.

#### **FFF(LOCAL)**

#### **STUDENT WELFARE: STUDENT SAFETY**

The definition of misconduct has been amended to include provisions from Senate Bill 571 from the 89th Legislative Session. The misconduct definition has also been reformatted to improve readability.

#### **FNCE(LOCAL)**

#### **STUDENT CONDUCT: PERSONAL COMMUNICATION DEVICES/ELECTRONIC DEVICES**

In July 2025, TASB Policy Service emailed districts regarding changes resulting from the 89th Legislature. The email included a survey requesting information about the district's practice regarding student cell phone use. Our records indicate that we have not received a response from the district indicating that the board has adopted the required policy. Please contact your policy consultant to assist with updating this policy.

SUPERINTENDENT  
NONRENEWAL

BJCF  
(LOCAL)

**Reasons**

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

SUPERINTENDENT  
NONRENEWAL

BJCF  
(LOCAL)

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, with or without reasonable accommodation.
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. [See EMB]



SUPERINTENDENT  
NONRENEWAL

BJCF  
(LOCAL)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.
29. Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed  
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

**Request for Hearing**

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

**Hearing Procedure**

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

**SUPERINTENDENT  
NONRENEWAL**

**BJCF  
(LOCAL)**

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

**Board Decision**

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

**No Hearing**

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

For the purpose of this policy, stakeholders shall include all Board members, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who maintain a business relationship with the District.

Stakeholders shall be required to act with integrity and diligence in duties involving the District's fiscal and other resources. Stakeholders shall be expected to carry out their responsibilities in compliance with all applicable federal, state, and local guidelines.

It shall be the stakeholders' responsibility to protect District assets and be alert to the potential risk of theft of property, services, and anything of value, as well as fraud, misappropriation, or financial impropriety. Stakeholders have an obligation to report fraud or financial impropriety when they are aware or suspect that it is occurring.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

---

**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
    - for Board members — BBF
    - for employees — DHA
  - Financial conflicts of interest:
    - for public officials — BBFA
    - for all employees — DBD
    - for vendors — CHE
  - Compliance with state and federal grant and award requirements: CB, CBB
  - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
  - Systems for monitoring the District's investment program: CDA
  - Budget planning and evaluation: CE
  - Compliance with accounting regulations: CFC
-

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

- 
- Activity fund management: CFD
  - Criminal history record information for employees: DBAA, DC
  - Disciplinary action for fraud by employees: DCD, DCE, and DF series
- 

**Fraud and Financial  
Impropriety**

Fraud and financial impropriety, in the actions of stakeholders, violates federal and state laws and Board policies, and shall be considered unacceptable. Stakeholders shall be expected and directed to refrain from engaging in any action that constitutes fraud or financial impropriety, as defined below.

Definition

“Fraud” shall be defined as a misrepresentation or concealment with reference to some fact material to a transaction that is made with knowledge of its falsity or in reckless disregard of its truth or falsity and with the intent to deceive another and that is reasonably relied on by the other who is injured thereby.

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, if prohibited by law or Board policy. [See BBFA, CB, CBB, and DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state or local entities.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances or other business of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports, transactions, or other reports shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District. This shall include periodic ethics and fraud awareness training for all employees, established procedures for reporting fraud, and a periodic assessment specifically designed to evaluate the risk of fraud in the District.

Ethics and Fraud  
Awareness Training

Ethics and fraud awareness training shall be provided to all employees in odd-numbered years. The training shall include the fraud policy, how fraud occurs, fraud awareness, and what can be done to minimize fraud risk.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Reports of fraud or financial impropriety must be made in good faith. An employee who knowingly makes a false allegation of fraud or financial impropriety shall be subject to administrative action.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Protection from Retaliation</i> | Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Fraud Investigations</b>        | <p>In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent shall promptly investigate reports of potential fraud or financial impropriety.</p> <p>If a report is made of potential fraud or financial impropriety involving the Superintendent, the Board President or its designee shall lead the investigation and coordinate with legal counsel and other internal or external departments or agencies, as appropriate.</p> <p>An individual or department assigned the responsibility of investigating fraud or financial impropriety shall be granted free and unrestricted access to all District records, premises, and personnel.</p> <p>Information regarding the status or outcome of an investigation shall be disbursed on a need-to-know basis, unless authorized by the Superintendent.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Response</b>                    | <p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. An employee who hinders or obstructs the reporting of fraud or fraud inquiry, or who failed to report suspected or known fraudulent activities, may be subject to disciplinary action, which may include termination of employment. An employee terminated under this policy shall not be eligible for reemployment by the District.</p> <p>If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. The District may discontinue any future business with vendors whose relationship has been terminated under this policy.</p> <p>When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement</p> |

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

**Communication of  
Policy**

This policy shall be distributed to all employees through ethics and fraud awareness training, new employee orientation, and the employee handbook. The policy shall be made available to all other stakeholders through the District's website.





EMPLOYMENT PRACTICES

DC  
(LOCAL)

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Personnel Duties</b>                       | The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Posting Vacancies</b>                      | The Superintendent shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Applications</b>                           | <p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Employment of Contractual Personnel</b>    | <p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.</p> <p>The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.</p> <p>[See DCA, DCB, DCC, and DCE as appropriate]</p>                                                                                                                                                                                                                                                                                                   |
| <b>Employment of Noncontractual Personnel</b> | <hr/> <p><b>Note:</b> For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).</p> <hr/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Employment Assistance Prohibited</b>       | <p>The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]</p> <p>No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DHA(LEGAL) for the Educators' Code of Ethics.]</p> |



EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DHA(LEGAL)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of  
Standards of  
Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

**Exceptions**

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic  
Communication**

**Use with Students**

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Prohibited Classroom Instruction or Activities</b>     | <p>An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].</p>                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Prohibited Diversity, Equity, and Inclusion Duties</b> | <p>An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:</p> <ul style="list-style-type: none"><li>• Engages in diversity, equity, and inclusion (DEI) duties.</li><li>• Assigns to another individual DEI duties.</li></ul> <p>[See BT(LEGAL)]</p>                                                                                                                                                                                                                                       |
| <b>Social Transitioning</b>                               | <p>An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.</p>                                                                                                                                                                                                                                                     |
| <b>Safety Requirements</b>                                | <p>Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.</p>                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Harassment or Abuse</b>                                | <p>An employee shall not engage in prohibited harassment, including sexual harassment, of:</p> <ol style="list-style-type: none"><li>1. Other employees. [See DIA]</li><li>2. Students. [See FFH; see FFG regarding child abuse and neglect.]</li></ol> <p>While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.</p> <p>An employee shall report child abuse or neglect as required by law. [See FFG]</p> |
| <b>Relationships with Students</b>                        | <p>An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.</p> <p>As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.</p> <p>[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]</p>                                   |

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Tobacco and  
Nicotine Products  
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /  
Notice of Drug-Free  
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

**Exceptions**

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,  
Convictions, and  
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Dress and Grooming** An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.



PERSONNEL POSITIONS  
PRINCIPALS

DPA  
(LOCAL)

**Qualifications**

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.



PERSONNEL POSITIONS  
OTHER PERSONNEL POSITIONS

DPB  
(LOCAL)

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.



SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Referral</b>                      | Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.                                                                                                                                                                                                                                                                                             |
| Screening and Identification Process | <p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.</p>                   |
| Parental Consent                     | The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.                                                                                           |
| <b>Selection</b>                     |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Identification Criteria              | The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.                                                             |
| <i>Assessments</i>                   | Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products. |
| <i>Matrix or Threshold System</i>    | If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.                                                                                                                                                                                                                                                        |
| Placement Committee                  | A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.               |
| <b>Notification</b>                  | The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for                                                                                                                                                                                                                                  |

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

**Reassessment**

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

**Transfer Students**

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

**Furloughs**

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

**Exit Provisions**

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

**Appeals**

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

**Program Evaluation**

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

**Funding**

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community  
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.





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**Note:** See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

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The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's:

1. Alleged abuse or commission of an otherwise unlawful act with a student;
2. Involvement in or soliciting a romantic relationship, or soliciting or engaging in sexual contact, with a student;
3. Engaging in inappropriate communications with a student; or
4. Failing to maintain appropriate boundaries with a student.

**Notice of Suspected  
Criminal Offense**

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: new text.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

## Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, [with or without reasonable accommodation](#).
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. [Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. \[See EMB\]](#)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27-29.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed  
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

**Request for Hearing**

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

**Hearing Procedure**

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

SUPERINTENDENT  
NONRENEWAL

BJCF  
(LOCAL)

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.

6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

**Board Decision**

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

**No Hearing**

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

For the purpose of this policy, stakeholders shall include all Board members, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who maintain a business relationship with the District.

Stakeholders shall be required to act with integrity and diligence in duties involving the District's fiscal and other resources. Stakeholders shall be expected to carry out their responsibilities in compliance with all applicable federal, state, and local guidelines.

It shall be the stakeholders' responsibility to protect District assets and be alert to the potential risk of theft of property, services, and anything of value, as well as fraud, misappropriation, or financial impropriety. Stakeholders have an obligation to report fraud or financial impropriety when they are aware or suspect that it is occurring.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
    - for Board members — BBF
    - for employees — ~~DH~~DHA
  - Financial conflicts of interest:
    - for public officials — BBFA
    - for all employees — DBD
    - for vendors — CHE
  - Compliance with state and federal grant and award requirements: CB, CBB
  - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
  - Systems for monitoring the District's investment program: CDA
  - Budget planning and evaluation: CE
  - Compliance with accounting regulations: CFC
-



FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

- 
- Activity fund management: CFD
  - Criminal history record information for employees: DBAA, DC
  - Disciplinary action for fraud by employees: DCD, DCE, and DF series
- 

**Fraud and Financial  
Impropriety**

Fraud and financial impropriety, in the actions of stakeholders, violates federal and state laws and Board policies, and shall be considered unacceptable. Stakeholders shall be expected and directed to refrain from engaging in any action that constitutes fraud or financial impropriety, as defined below.

Definition

“Fraud” shall be defined as a misrepresentation or concealment with reference to some fact material to a transaction that is made with knowledge of its falsity or in reckless disregard of its truth or falsity and with the intent to deceive another and that is reasonably relied on by the other who is injured thereby.

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, if prohibited by law or Board policy. [See BBFA, CB, CBB, and DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state or local entities.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances or other business of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports, transactions, or other reports shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District. This shall include periodic ethics and fraud awareness training for all employees, established procedures for reporting fraud, and a periodic assessment specifically designed to evaluate the risk of fraud in the District.

Ethics and Fraud Awareness Training

Ethics and fraud awareness training shall be provided to all employees in odd-numbered years. The training shall include the fraud policy, how fraud occurs, fraud awareness, and what can be done to minimize fraud risk.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Reports of fraud or financial impropriety must be made in good faith. An employee who knowingly makes a false allegation of fraud or financial impropriety shall be subject to administrative action.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

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|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Protection from Retaliation</i> | Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Fraud Investigations</b>        | <p>In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent shall promptly investigate reports of potential fraud or financial impropriety.</p> <p>If a report is made of potential fraud or financial impropriety involving the Superintendent, the Board President or its designee shall lead the investigation and coordinate with legal counsel and other internal or external departments or agencies, as appropriate.</p> <p>An individual or department assigned the responsibility of investigating fraud or financial impropriety shall be granted free and unrestricted access to all District records, premises, and personnel.</p> <p>Information regarding the status or outcome of an investigation shall be disbursed on a need-to-know basis, unless authorized by the Superintendent.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Response</b>                    | <p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. An employee who hinders or obstructs the reporting of fraud or fraud inquiry, or who failed to report suspected or known fraudulent activities, may be subject to disciplinary action, which may include termination of employment. An employee terminated under this policy shall not be eligible for reemployment by the District.</p> <p>If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. The District may discontinue any future business with vendors whose relationship has been terminated under this policy.</p> <p>When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement</p> |

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards  
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

**Analysis of Fraud**

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

**Communication of  
Policy**

This policy shall be distributed to all employees through ethics and fraud awareness training, new employee orientation, and the employee handbook. The policy shall be made available to all other stakeholders through the District's website.

EMPLOYMENT PRACTICES

DC  
(LOCAL)

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Personnel Duties</b>                       | The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Posting Vacancies</b>                      | The Superintendent <del>or designee</del> shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Applications</b>                           | <p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Employment of Contractual Personnel</b>    | <p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.</p> <p>The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.</p> <p>[See DCA, DCB, DCC, and DCE as appropriate]</p>                                                                                                                                                                                                                                                                                                                         |
| <b>Employment of Noncontractual Personnel</b> | <hr/> <p><b>Note:</b> For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).</p> <hr/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Employment Assistance Prohibited</b>       | <p>The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]</p> <p>No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and <del>DH(EXHIBIT)</del>DHA(LEGAL) for the Educators' Code of Ethics.]</p> |

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See ~~DH~~(~~EXHIBIT~~DHA(~~LEGAL~~)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of  
Standards of  
Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

**Exceptions**

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic  
Communication**

**Use with Students**

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see ~~DH(EXHIBIT~~~~DHA~~(LEGAL))], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Personal Use                     | All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment. |
| Reporting Improper Communication | In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.                                                                                                                                                                                                                                                              |
| Disclosing Personal Information  | An employee shall not be required to disclose his or her personal email address or personal phone number to a student.                                                                                                                                                                                                                                                                                                                    |



EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Prohibited Classroom Instruction or Activities</b>     | An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Prohibited Diversity, Equity, and Inclusion Duties</b> | <p>An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:</p> <ul style="list-style-type: none"><li>• Engages in diversity, equity, and inclusion (DEI) duties.</li><li>• Assigns to another individual DEI duties.</li></ul> <p>[See BT(LEGAL)]</p>                                                                                                                                                                                                                                       |
| <b>Social Transitioning</b>                               | An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.                                                                                                                                                                                                                                                            |
| <b>Safety Requirements</b>                                | Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Harassment or Abuse</b>                                | <p>An employee shall not engage in prohibited harassment, including sexual harassment, of:</p> <ol style="list-style-type: none"><li>1. Other employees. [See DIA]</li><li>2. Students. [See FFH; see FFG regarding child abuse and neglect.]</li></ol> <p>While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.</p> <p>An employee shall report child abuse or neglect as required by law. [See FFG]</p> |
| <b>Relationships with Students</b>                        | <p>An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.</p> <p>As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.</p> <p>[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]</p>                                   |



EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Tobacco and  
Nicotine Products  
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /  
Notice of Drug-Free  
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

**Exceptions**

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments, Convictions, and Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Dress and Grooming** An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PERSONNEL POSITIONS

DP  
(LOCAL)

**Principal  
Qualifications**

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

PERSONNEL POSITIONS  
PRINCIPALS

DPA  
(LOCAL)

**Qualifications**

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

PERSONNEL POSITIONS  
OTHER PERSONNEL POSITIONS

DPB  
(LOCAL)

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

**Referral**

Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.

Screening and  
Identification  
Process

The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

Parental Consent

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.

**Selection**

Identification  
Criteria

The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

*Assessments*

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.

*Selection Matrix  
or Threshold  
System*

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Placement  
Committee

A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.

**Notification**

The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

**Reassessment**

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

**Transfer Students**

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

**Furloughs**

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

**Exit Provisions**

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

**Appeals**

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

**Program Evaluation**

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,



SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

**Funding**

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community  
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

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**Note:** See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

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The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's **alleged**:

1. **Alleged** abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. **Involvement in or soliciting** a romantic relationship, or soliciting or engaging in sexual contact, **with a student**;
3. **Engaging in inappropriate communications with a student**; or
- ~~4.~~ **Failing to maintain appropriate boundaries** with a student.

#### **Notice of Suspected Criminal Offense**

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]

***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050

# MEMORANDUM

To: Board of Trustees  
From: Rosa Vega-Barrio, Superintendent  
Subject: Approval of 26-27 Letters of Reasonable Assurance  
Date: May 27, 2026

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## HISTORY:

On March 25, 2026, the Board of Trustees approved Letters of Reasonable Assurance for the 2026-2027 school year. These letters were subsequently issued to eligible employees for signature.

The individual initially offered the Parent Liaison position did not accept the offer by signing their letter. As a result, the position remained unfilled.

## RATIONALE:

Administration has since offered the Parent Liaison position to an employee who was previously non-renewed due to the expiration of grant funding that supported their former position. This employee has expressed interest in accepting the position under the terms outlined in the Letter of Reasonable Assurance.

## BUDGET IMPACT:

None - the salary for this position is budgeted for through Title funds.

## ADMINISTRATIVE RECOMMENDATION:

Administration is recommending Board of Trustees to approve letters of reasonable assurance as presented.

| Employee # | Last Name | Name  | Letter of Reasonable Assurance |
|------------|-----------|-------|--------------------------------|
| 501389     | Hernandez | Nuvia | Yes                            |