



## Agenda for Board of Trustees Meeting Tornillo Independent School District

**Meeting Date:** Wednesday, May 29, 2024

**Meeting Type:** Regular

**Meeting Time:** 5:30 PM

**Meeting Location:** W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

### Disclaimer

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into *closed session* under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to [aguilarr@tisd.us](mailto:aguilarr@tisd.us): (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board's deliberation. For more information about public comment, see Policy BED.

**All voting will be done in open session.**

**Items on the Agenda:** The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

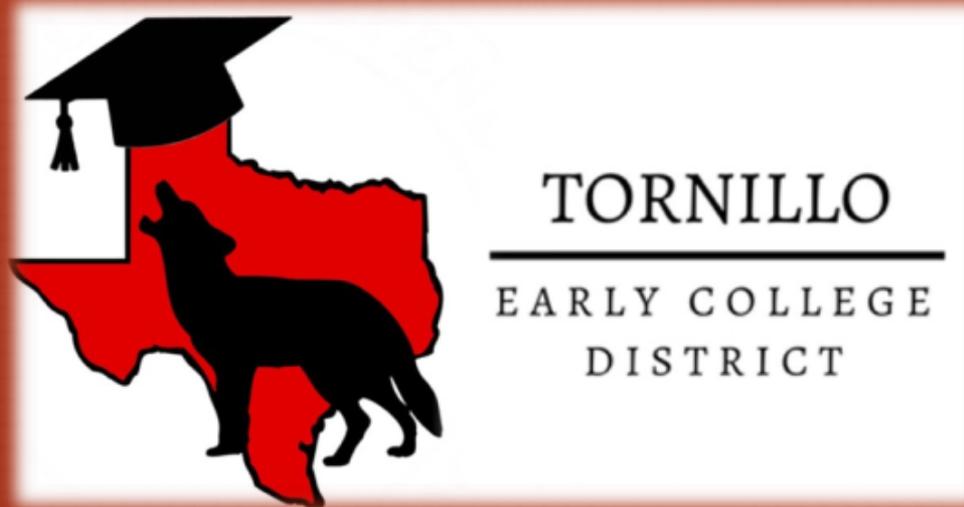
1. **(OTHER) First Order of Business**  
Ms. Marlene Bullard, Board President
  - A. Establish a quorum and call the meeting to order
  - B. Pledge of Allegiance to the United States
  - C. District Mission and Vision
2. **(OTHER) Superintendent's Report**  
Mrs. Rosa Vega-Barrio, Superintendent
3. **(OTHER) District Recognitions**
  - A. TISD Band Recognition - Jawn Glass Band of Distinction Award  
Mrs. Rosa Vega-Barrio, Superintendent
  - B. TISD May Hard Hat Award  
Mrs. Rosa Vega-Barrio, Superintendent
4. **(OTHER) Open Forum**  
Ms. Marlene Bullard, Board President
5. **Lone Star Governance**
  - A. **Student Outcome Monitoring:**
    1. Goal 1: GPM 1.1 & 1.2 3  
Mrs. Myrna Lopez, PK-8 Principal
    2. Goal 2: GPM 2.1 & 2.2  
Mrs. Myrna Lopez, PK-8 Principal
  - B. Law Enforcement Students - Security Certifications 14  
Mr. Raymond Bonilla, CTE Coordinator
  - C. (Accountability 1) Review Board's Time Use Tracker 15  
Ms. Marlene Bullard, Board President
6. **(ADVOCACY) Community Engagement on Student Outcome Goals**

	Ms. Marlene Bullard, Board President	
7.	<b>(VISION Y) Information / Reports / Presentations</b>	
A.	Financial Reports-Information Only	16
	Mr. Luis M. Guerra, Director of Finance	
B.	Discussion of Intruder Detection Audit Report Findings	41
	Mr. Carlos Garcia, District Safety Supervisor	
C.	Annual Required Emergency Safety Drills	42
	Mr. Carlos Garcia, District Safety Supervisor	
D.	District Spring Climate Survey Results	45
	TISD Counselors	
E.	2023-2024 Annual Screening Report	77
	Ms. Linda Rivero, District Nurse	
8.	<b>(VISION Y) Board Items</b>	
A.	Purchases > \$25,000 threshold - Authorization	
1.	Consider Approval to Purchase Playground Equipment with TCLAS Decision 11 Grant	82
	Ms. Lizeth Carroll, HR / Compliance Director	
B.	Discussion and Possible Action Regarding Nomination for TASB Board Region 19 Seat	83
	Ms. Marlene Bullard, Board President	
C.	Discussion and Possible Action to Submit Resolutions for 2024-2026 Advocacy Agenda	90
	Mrs. Rosa Vega-Barrio, Superintendent	
D.	Consider Approval of Tornillo ISD Service Agreement with Region 19 for TSDS Services	94
	Ms. Lizeth Carroll, HR / Compliance Director	
E.	Consider Approval of Disposal and Sale of Outdated Instructional Material	97
	Mr. Luis Garcia, District Data Fellow	
F.	2024-2025 Budget Workshop	102
	Mr. Luis M. Guerra, Director of Finance	
9.	<b>(STRUCTURE) Consent Agenda</b>	
	(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration)	
A.	Consider Approval of Minutes from Previous Meetings:	
1.	Regular Board Meeting Minutes - April 24, 2024	147
B.	Consider Approval of Donations	152
	Mr. Luis M. Guerra, Director of Finance	
C.	Consider Approval of Disposal - Technology Equipment and Other	163
	Mr. Carlos Garcia, Technology Director	
D.	Consider Approval of Engagement Letter with Gibson, Ruddock Patterson LLC	166
	Mr. Luis M. Guerra, Director of Finance	
E.	Consider Approval of Budget Amendments	178
	Mr. Luis M. Guerra, Director of Finance	
F.	Consider Approval of Stipend Chart for the 2024-2025 School Year	180
	Ms. Lizeth Carroll, HR / Compliance Director	
G.	Consider Approval of 2024-2025 School Year Teacher Salary Pay Scale	188
	Ms. Lizeth Carroll, HR / Compliance Director	
H.	Consider Approval of 2024-2025 School Year Non-Teacher Salary Pay Scale	190
	Ms. Lizeth Carroll, HR / Compliance Director	
10.	<b>Next Meeting Tentative Date:</b> June 19, 2024	

## Adjournment of the Meeting



Rosa Vega-Barrio  
Superintendent of Schools



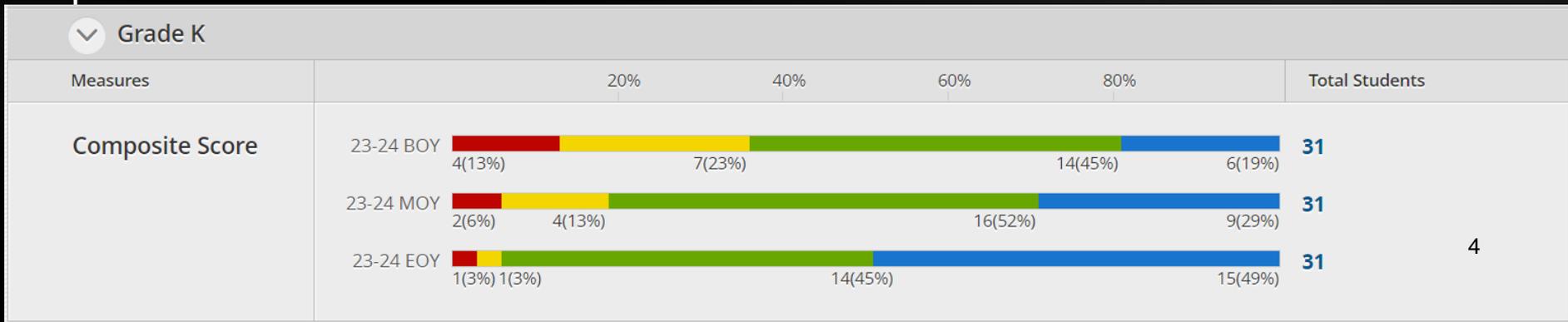
**Tornillo PK-8  
EOY 2024 May Reporting**

**EOY Reading & Math Data (PK-3rd Grade)**

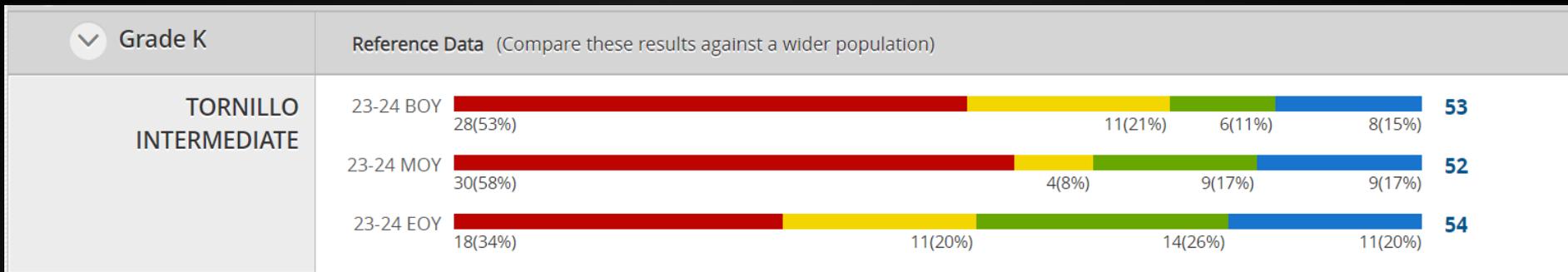
**Lone Star Governance**

# EOY Kinder Lectura & Reading

## Spanish Data



## English Data



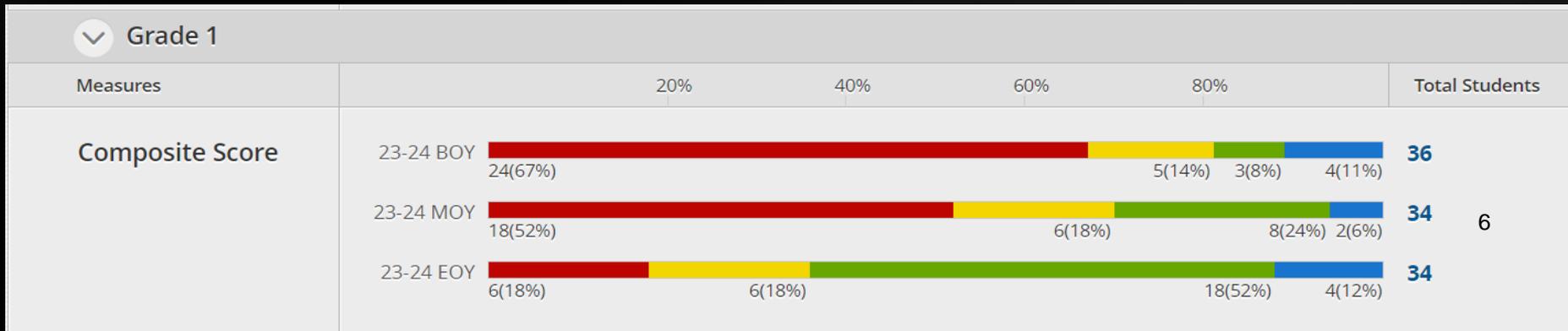
# EOY Kinder Reading & Math

2023-2024 Kinder mClass Reading/Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Monolingual</b> 23 Students	50% 11 stud	55% 12 stud	73% 17 stud	9% 2 stud	9% 2 stud	9% 2 stud	41% 9 stud	36% 8 stud	17% 4 stud
<b>Lectura - Dual Language</b> 31 students (Spanish)	69% 20 stud	86% 25 stud	94% 29 stud	21% 6 stud	10% 3 stud	3% 1 stud	10% 3 stud	3% 1 stud	3% 1 stud <sup>5</sup>
<b>Dual Language (English)</b> 31 total students	10% 3 stud	21% 6 stud	26% 8 stud	24% 7 stud	7% 2 stud	29% 9 stud	65% 19 stud	76% 22 stud	45% 14 stud
<b>Total Students</b> 54 students	61% 31 stud	73% 37 stud	85% 46 stud	16% 8 stud	9% 5 stud	6% 3 stud	24% 12 stud	18% 9 stud	9% 5 stud

2023-2024 Kinder Math (IXL)									
	Tier 1			Tier 2			Tier 3		
<b>Total Students</b> 54 Students	96% 45 stud	69% 36 stud	74% 40 stud	4% 2 stud	23% 12 stud	26% 14 stud	0% 0 stud	8% 4 stud	0% 0 stud

# EOY 1<sup>st</sup> Grade Lectura & Reading

## Spanish Data



## English Data



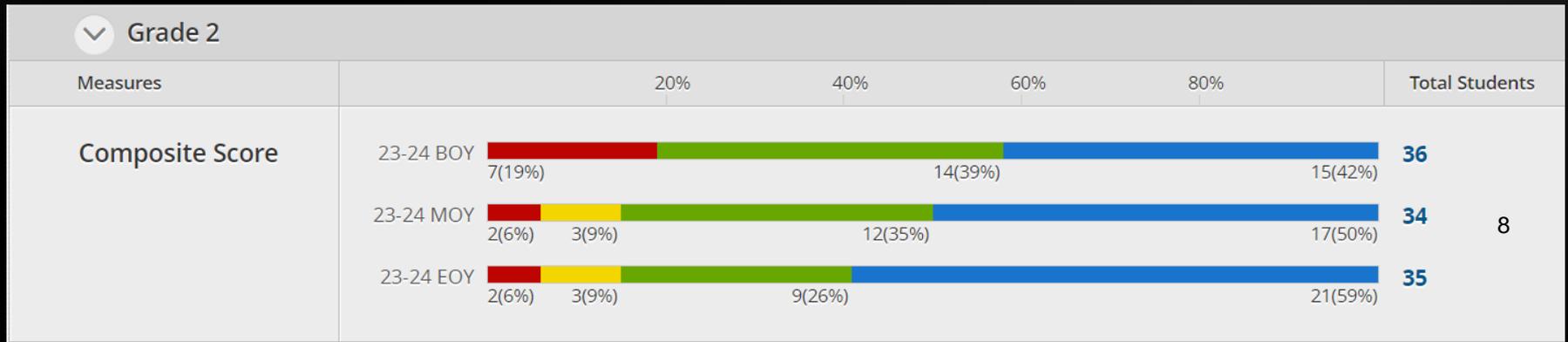
# EOY 1<sup>st</sup> Grade Reading & Math

2023-2024 1 <sup>st</sup> Grade mClass <b>Reading/ Lectura</b>									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Monolingual</b> 9 students	40% 4 stud	33% 3 stud	77% 7 stud	10% 1 stud	44% 4 stud	0% 0 stud	50% 5 stud	22% 2 stud	22% 2 stud
<b>Lectura - Dual Language</b> 32 total students	20% 7 stud	29% 10 stud	69% 22 stud	14% 5 stud	17% 6 stud	19% 6 stud	66% 23 stud	53% 18 stud	13% 4 stud
<b>Dual Language (English)</b> 32 total students	9% 3 stud	9% 3 stud	28% 9 stud	3% 1 stud	6% 2 stud	9% 7 stud	91% 31 stud	85% 28 stud	63% 20 stud
<b>Total Students</b> 41 students	24% 11 stud	53% 13 stud	71% 29 stud	13% 6 stud	23% 10 stud	15% 6 stud	62% 28 stud	47% 20 stud	15% 6 stud

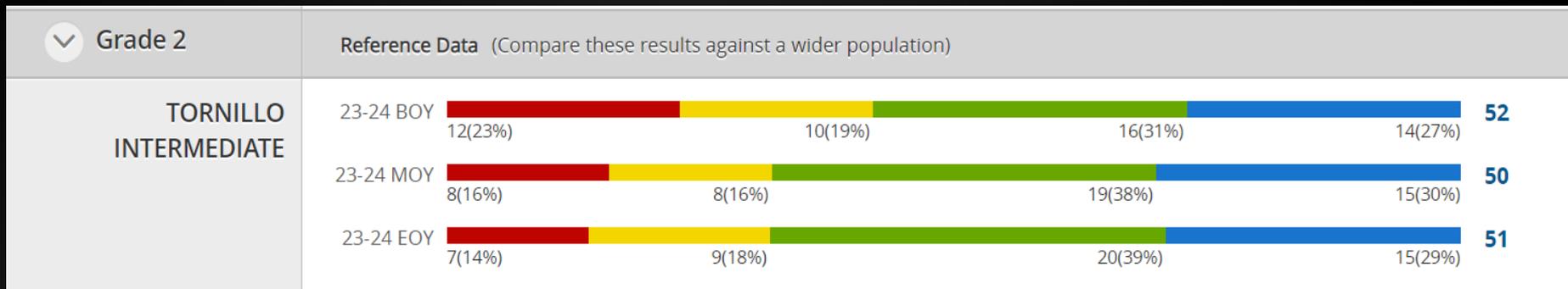
2023-2024 1 <sup>st</sup> Grade Math (IXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Total Student</b> 43 students	39% 18 stud	34% 14 stud	42% 18 stud	48% 22 stud	46% 19 stud	33% 14 stud	13% 6 stud (10 stud/22%)-> "Not Pinpointed"	20% 8 stud	26% 11 stud

# EOY 2<sup>nd</sup> Grade Lectura & Reading

## Spanish Data



## English Data



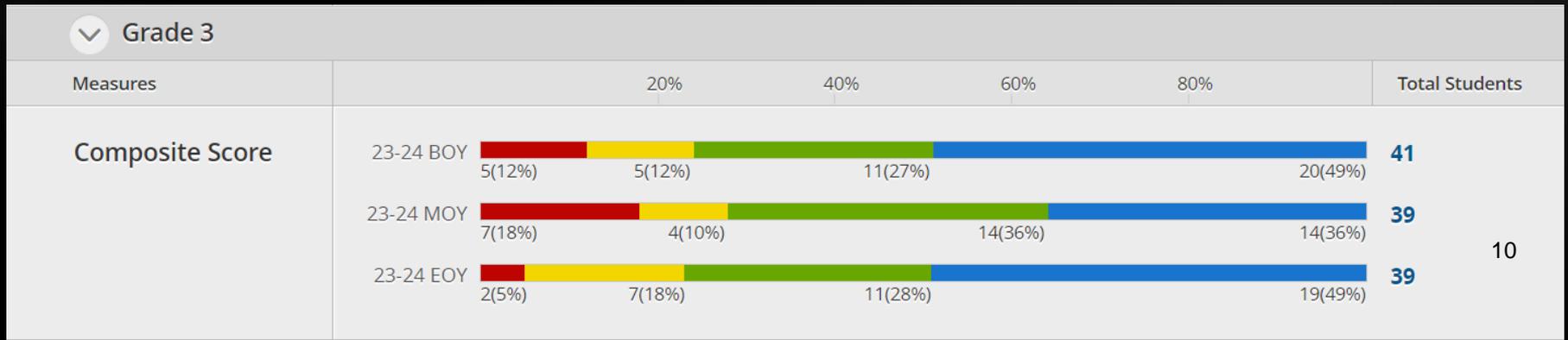
# EOY 2<sup>nd</sup> Grade Reading & Math

2 <sup>nd</sup> Grade mClass Reading/ Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Monolingual</b> 16 students	44% 7 stud	57% 9 stud	56% 9 stud	25% 4 stud	25% 4 stud	31% 5 stud	31% 5 stud	19% 3 stud	13% 2 stud
<b>Lectura- Dual Language</b> 34 students	83% 29 stud	88% 29 stud	88% 30 stud	0% 0 stud	9% 3 stud	9% 3 stud	17% 6 stud	3% 1 stud	3% 1 stud
<b>Dual Language (English)</b> 34 students	67% 24 stud	76% 25 stud	76% 26 stud	17% 6 stud	12% 4 stud	12% 4 stud	17% 6 stud	12% 4 stud	15% 4 stud
<b>Total Students</b> 50 students	70% 36 stud	78% 38 stud	78% 39 stud	8% 4 stud	14% 7 stud	16% 8 stud	22% 11 stud	8% 4 stud	6% 3 stud

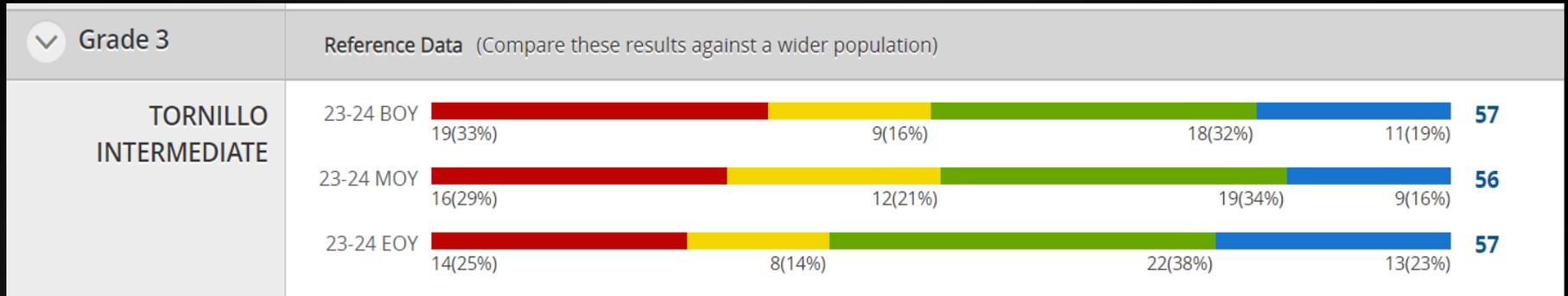
2023-2024 2 <sup>nd</sup> Grade Math (IXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Total Students</b> 51 students	69% 35 stud	63% 31 stud	53% 27 stud	27% 14 stud	29% 14 stud	35% 18 stud	4% 2 stud	8% 4 stud	12% 6 stud

# EOY 3rd Grade Lectura & Reading

## Spanish Data



## English Data



# EOY 3<sup>rd</sup> Grade Reading & Math

3 <sup>rd</sup> Grade mClass Reading/ Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Monolingual</b> 15 students	72% 10 stud	78% 11 stud	80% 12 stud	21% 3 stud	7% 1 stud	7% 1 stud	7% 1 stud	14% 2 stud	13% 2 stud
<b>Lectura- Dual Language</b> 39 students	76% 30 stud	72% 28 stud	74% 29 stud	12% 5 stud	10% 4 stud	8% 3 stud	12% 5 stud	18% 7 stud	8% <sup>11</sup> 3 stud
<b>Dual Language (English)</b> 39 students	37% 15 stud	44% 17 stud	59% 23 stud	15% 6 stud	28% 11 stud	17% 7 stud	37% 15 stud	28% 11 stud	23% 9 stud
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Total Students</b> 54 students	74% 40 stud	74% 39 stud	76% 41 stud	15% 8 stud	9% 5 stud	7% 4 stud	11% 6 stud	17% 9 stud	13% 5 stud

2023-2024 3rd Grade Math (IXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
<b>Total Students</b> 58 students	35% 20 stud	pending	38% 22 stud	39% 22 stud	pending	33% 19 stud	27% 15 stud	pending	29% 17 stud

# Pre-Kinder Reading & Math

Pre Kinder CLI Assessment									
	On-Track			Monitor			Needs Support		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
CLI Lectura (20 students)	22% 4 stud	85% 17 stud	85% 17 stud	0% 0	0% 0	0% 0	77% 14 stud	15% 3 stud	15% 3 stud
CLI Matematicas (20 students)	90% 18 stud	95% 19 stud	90% 18 stud	0% 0	0% 0	0% 0	10% 2 stud	5% 1 stud	10% 2 stud
CLI Reading (20 students)	25% 5 stud	35% 7 stud	35% 7 stud	5% 1 stud	0% 0 stud	5% 1 stud	70% 14 stud	60% 12 stud	60% 12 stud
CLI Math (20 students)	50% 10 stud	90% 18 stud	100% 20 stud	0% 0 stud	0% 0 stud	0% 0 stud	50% 10 stud	10% 2 stud	0% 0 stud

# Next Steps...



## Areas of Strength

- 94% TI Kinder in Dual Language Classroom
- Significant Monolingual Kinder Decreased T3 from 41% →17%
- 2<sup>nd</sup> Grade Dual Language 88% at T1 in Reading
- 3<sup>rd</sup> Grade 80% at T1 in Reading
- PK 85% at T1 Lectura from 22% at BOY

## -Areas of Concern

- 1<sup>st</sup> Grade 69% at T1 Reading at native language
- 1<sup>st</sup> Grade 42% at T1 Math on IXL Diagnostic
- 2<sup>nd</sup> Grade Mono 56% at T1 in Reading
- 2<sup>nd</sup> Grade Math at 53% for T1
- PK T1 in Reading at EOY from MOY is the same at 35%

## -Plan for Acceleration

- Summer Tutoring: Language Arts, Math, Language Development (Mon-Thur, 8:00-12:00)
- English Language Academy (PK & Kinder), 8:00-2:00
- Lesson Internalization support will continue next year: Reading & Math

**TISD**

***SECURITY***

»»»»  
**CERTIFICATION**

**FIRST COHORT OF TORNILLO HIGH SCHOOL STUDENTS  
TO EARN THEIR LEVEL II SECURITY CERTIFICATION**

- **GIOVANI SUAREZ**
- **NATALY ESCAJEDA**
- **DANIEL ROMERO**
- **KRYSTAL JACQUEZ**



# TIME USE TRACKER

Date: 4/24/2024

Framework	Student Outcome Minutes	The Board tracks its time invested during public authorized meetings	Other Topic Minutes
Vision & Goals	5	← Minutes setting student outcome goals ← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar	
		← Minutes setting constraints or theories of action ← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar	
		Minutes setting timelines, deadlines, goals, or plans on other items or outcomes → Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes →	93
Progress & Accountability	1	← Minutes performing Board self-evaluations using the LSG Integrity Instrument ← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs	15
		Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument → Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs →	
Systems & Processes		Minutes discussing, debating, and voting on items removed from or on the consent agenda → Time used for public comments on items not on the Board meeting agenda →	22
Advocacy & Engagement	1	← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals	
		Minutes hosting all other Board led, co-led, or called community or committee meetings → Minutes for all other recognitions →	9
Synergy & Teamwork		Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law	47
Other		Any time spent on an activity that does not meet the conditions listed above →	1
<b>TOTALS</b>	<b>7</b>		<b>125</b>

Use For Student Outcome Minutes Percentage Calculation:

7

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132

× 100 =

5

% Student Outcome Minutes



## **FINANCIAL REPORTS**

**FOR THE MONTH ENDING APRIL, 2024**

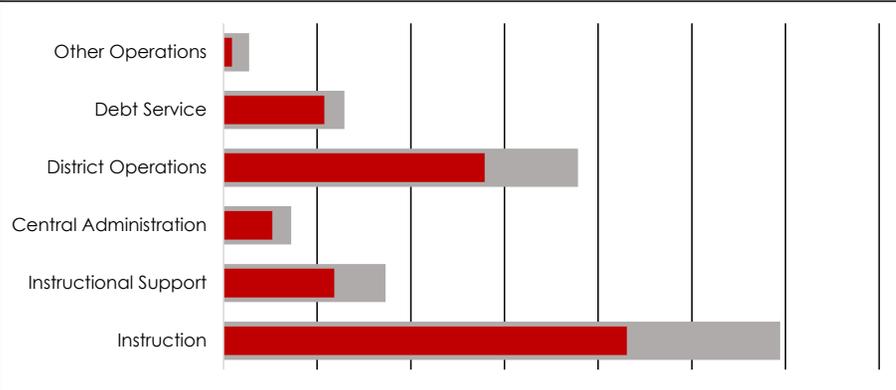
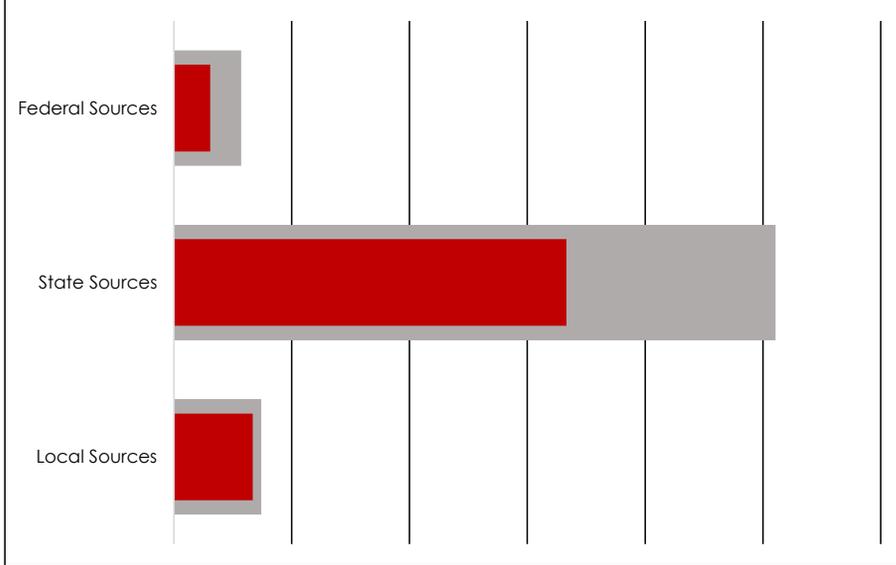
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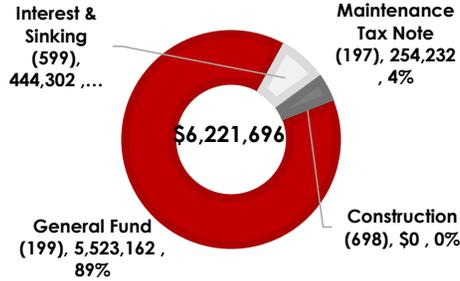
**TORNILLO INDEPENDENT SCHOOL DISTRICT  
BOARD FINANCIAL REPORT SUMMARY  
As of April 30, 2024**

**Board Adopted Revenue and Expenditures**

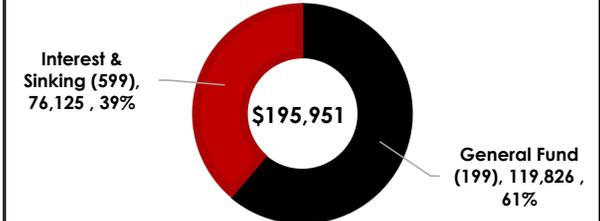


**Banking and Investment Pools**

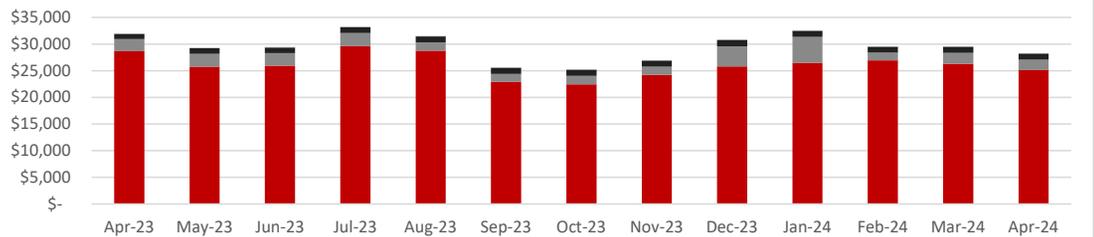
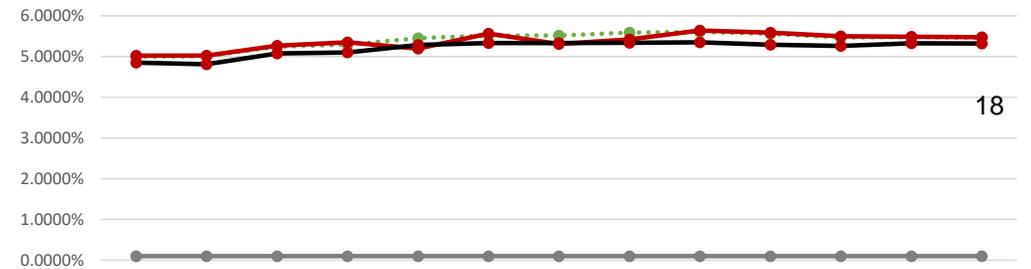
**LONE STAR INVESTMENTS**



**WESTSTAR BANK**

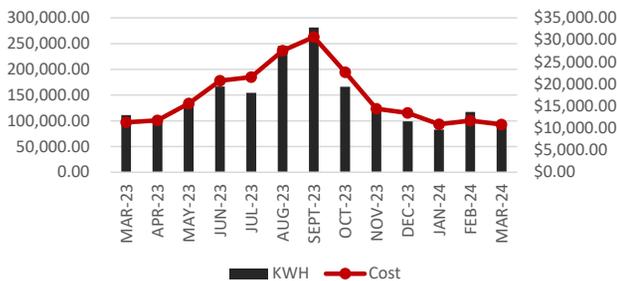


**Investment Rate and Interest Revenue Trends**

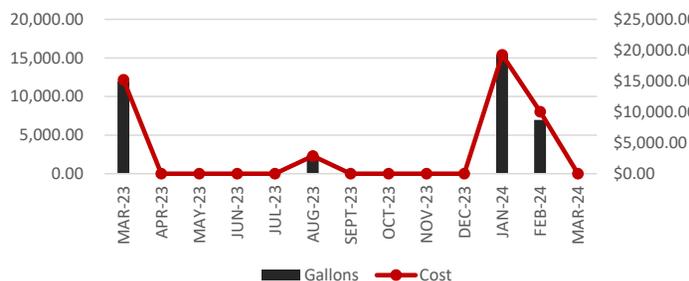


**Utilities**

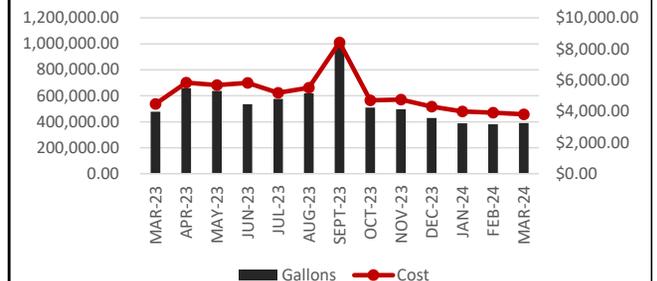
**ELECTRICITY**



**PROPANE**



**WATER**

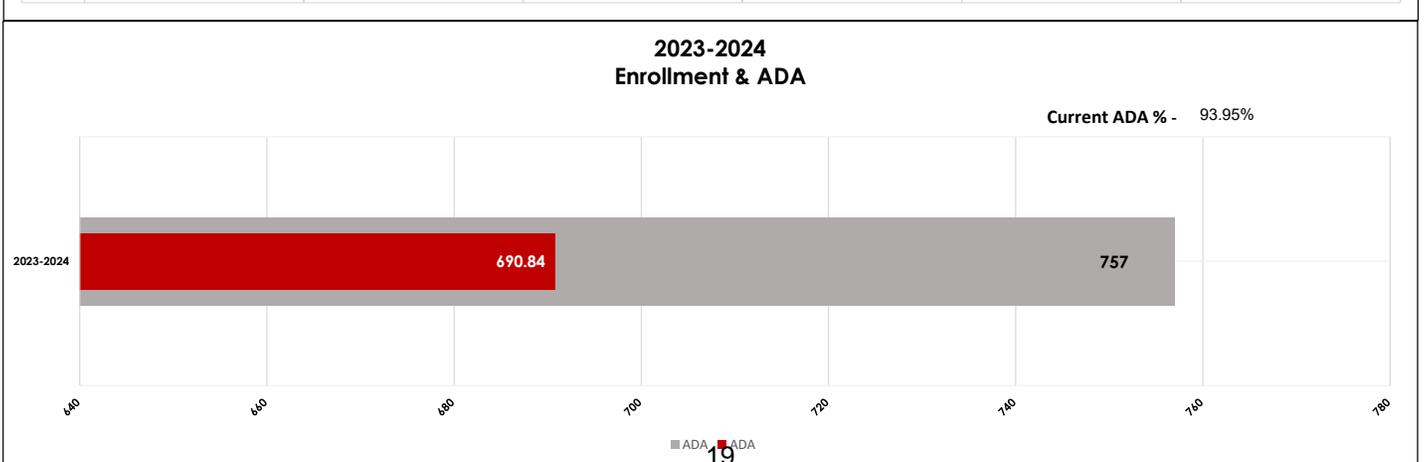
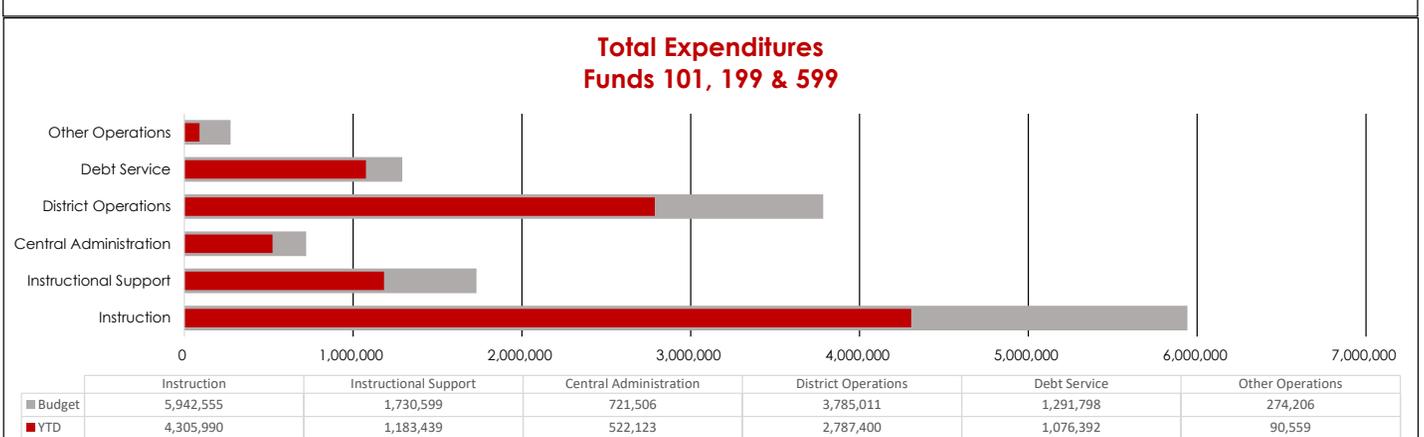
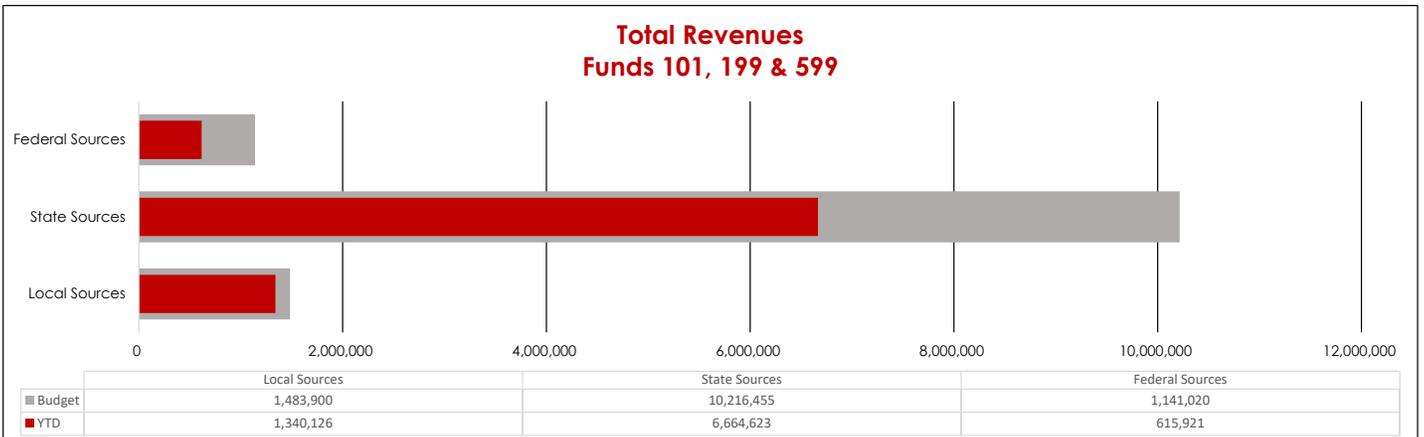


# TORNILLO INDEPENDENT SCHOOL DISTRICT

## Revenues & Expenditures

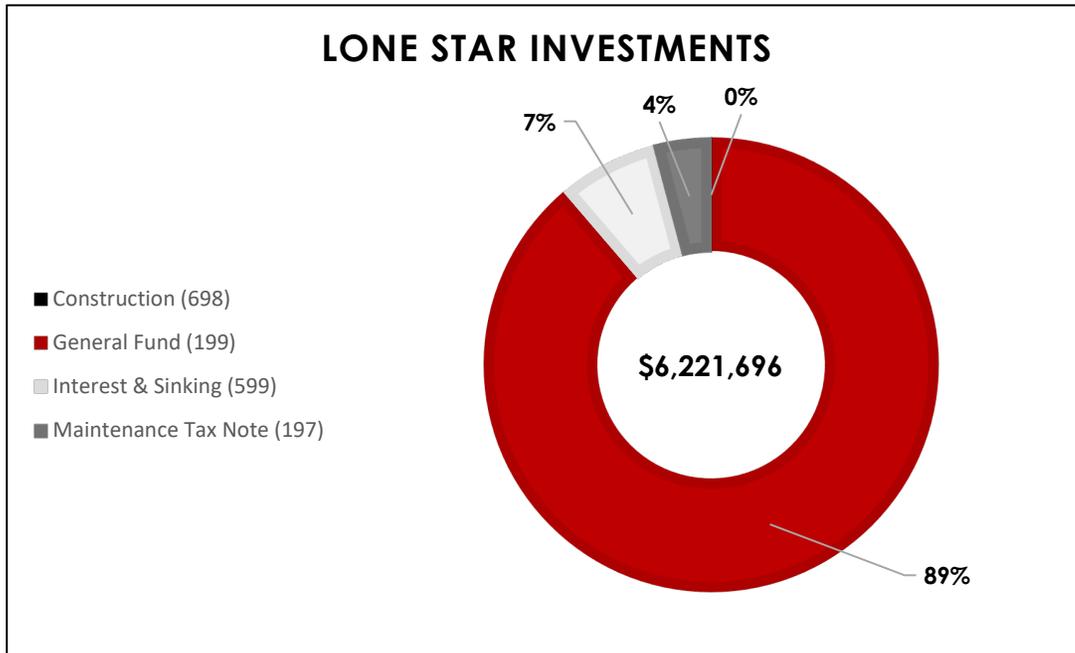
As of April 30, 2024

REVENUES	Fund 101 - CNS			Fund 199 - General Fund			Fund 599 - Debt Service			Total		
	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining
Local Sources	66,400	47,862	18,538	978,000	863,614	114,386	439,500	428,650	10,850	1,483,900	1,340,126	143,774
State Sources	2,400	2,950	(550)	9,364,757	5,944,270	3,420,487	849,298	717,403	131,895	10,216,455	6,664,623	3,551,832
Federal Sources	766,020	454,412	311,609	375,000	161,509	213,491	0	0	0	1,141,020	615,921	525,100
<b>Total Revenue:</b>	<b>834,820</b>	<b>505,224</b>	<b>329,596</b>	<b>10,717,757</b>	<b>6,969,392</b>	<b>3,748,365</b>	<b>1,288,798</b>	<b>1,146,053</b>	<b>142,745</b>	<b>12,841,375</b>	<b>8,620,669</b>	<b>4,220,706</b>
<b>EXPENSES</b>												
Instruction	0	0	0	5,942,555	4,305,990	1,636,565	0	0	0	5,942,555	4,305,990	1,636,565
Instructional Support	0	0	0	1,730,599	1,183,439	547,160	0	0	0	1,730,599	1,183,439	547,160
Central Administration	0	0	0	721,506	522,123	199,383	0	0	0	721,506	522,123	199,383
District Operations	834,820	636,213	198,607	2,950,191	2,151,187	799,004	0	0	0	3,785,011	2,787,400	997,611
Debt Service	0	0	0	3,000	0	3,000	1,288,798	1,076,392	212,406	1,291,798	1,076,392	215,406
Other Operations	0	0	0	274,206	90,559	183,647	0	0	0	274,206	90,559	183,647
<b>Total Expenses:</b>	<b>834,820</b>	<b>636,213</b>	<b>198,607</b>	<b>11,622,057</b>	<b>8,253,298</b>	<b>3,368,759</b>	<b>1,288,798</b>	<b>1,076,392</b>	<b>212,406</b>	<b>13,745,675</b>	<b>9,965,903</b>	<b>3,779,772</b>

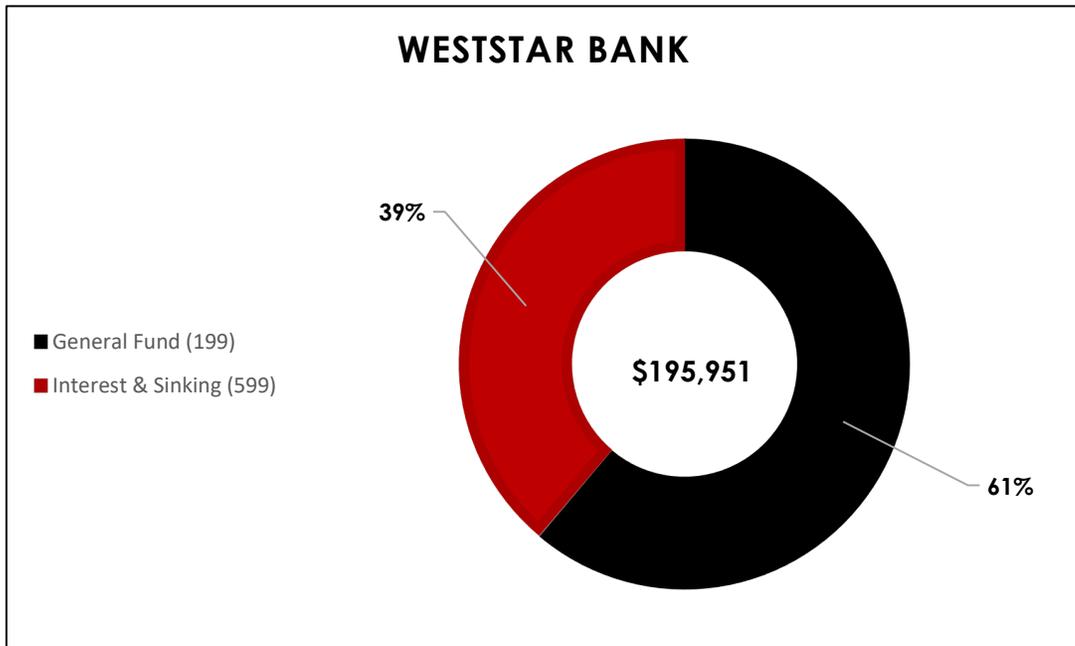


# TORNILLO INDEPENDENT SCHOOL DISTRICT

As of April 30, 2024



Account	Beg. Bal.	End. Bal.	Change
Construction (698)	\$0	\$0	\$0
General Fund (199)	5,834,407	5,523,162	(311,245)
Interest & Sinking (599)	442,326	444,302	1,976
Maintenance Tax Note (197)	253,100	254,232	1,132
<b>Lone Star Investment Pool</b>	<b>\$6,529,833</b>	<b>\$6,221,696</b>	<b>(\$308,137)</b>



Account	Beg. Bal.	End. Bal.	Change
General Fund (199)	79,172	119,826	40,654
Interest & Sinking (599)	61,504	76,125	14,621
<b>WestStar Bank</b>	<b>\$140,676</b>	<b>\$195,951</b>	<b>\$55,275</b>

# TORNILLO INDEPENDENT SCHOOL DISTRICT

## GENERAL FUND - CASH FLOW

As of April 30, 2024

Beginning Balance \$ 79,172

Day	Taxes	Deposits	Interest	Transfers	IRS	TRS	Payroll	Checks Cleared	Fees	Balance
01				(200,000)				(6,742)		\$ (127,570)
02	2,226			250,000		(37)		194,450		\$ 319,068
03	4,615	3,646						(17,531)		\$ 309,799
04		7,831				(114,239)		(10,156)		\$ 193,234
05		223						(24,881)		\$ 168,576
06										\$ 168,576
07										\$ 168,576
08		195						(859)		\$ 167,912
09	5,520							(5,570)		\$ 167,862
10		472						(9,941)		\$ 158,393
11		41,272		400,000			(290,273)	(630)		\$ 308,762
12		93				(43,905)		(18,532)		\$ 246,418
13										\$ 246,418
14										\$ 246,418
15		105			(36,310)	(0)	(579)	(19,997)	(502)	\$ 189,135
16	1,939	337						(8,320)		\$ 183,091
17		29						(28,448)		\$ 154,672
18		273						(21,735)		\$ 133,210
19		50						(44,249)		\$ 89,011
20										\$ 89,011
21										\$ 89,011
22		625						(4,599)		\$ 85,037
23		117						(30,595)		\$ 54,559
24								(2,816)		\$ 51,743
25		292		440,000			(294,439)	(38,999)		\$ 158,597
26		315		160,000			(151,048)	(15,370)		\$ 152,495
27										\$ 152,495
28										\$ 152,495
29	7,283	9,142						(11,511)		\$ 157,408
30	1,839	735	13		(36,637)		(579)	(2,954)		\$ 119,826
01										\$ 119,826
<b>Ending Balance</b>									<b>\$</b>	<b>119,826</b>

# Tornillo Independent School District

## Monthly Summary of Investments As of April 30, 2024

Fnd-Obj	ACCOUNT NAME	BEGINNING BALANCE	DEPOSITS	CHECKS	INTEREST	ENDING BALANCE	INTEREST RATE
		4/1/2024				4/30/2024	
199-1110	General Operating	\$ 79,172.06	1,560,959.83	1,520,319.18	13.33	\$ 119,826.04	0.10%
197-1107	Maintenance Tax Note	\$ 253,100.41	0.00	0.00	1,131.75	\$ 254,232.16	5.4608%
199-1107	Lone Star Inv. Pool#1	\$ 5,834,407.16	1,113,648.73	1,450,000.00	25,106.21	\$ 5,523,162.10	5.4608%
599-1110	Interest and Sinking	\$ 61,504.05	14,615.28	0.00	5.66	\$ 76,124.99	0.10% <sup>22</sup>
599-1107	Lone Star Inv. Pool/Int.&Sinking	\$ 442,323.88	0.00	0.00	1,977.87	\$ 444,301.75	5.4730%
599-1107	Lone Star Inv. Pool/I&S Government	\$ 1.85	0.00	0.00	0.01	\$ 1.86	5.3211%

**Statement of Compliance:**

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

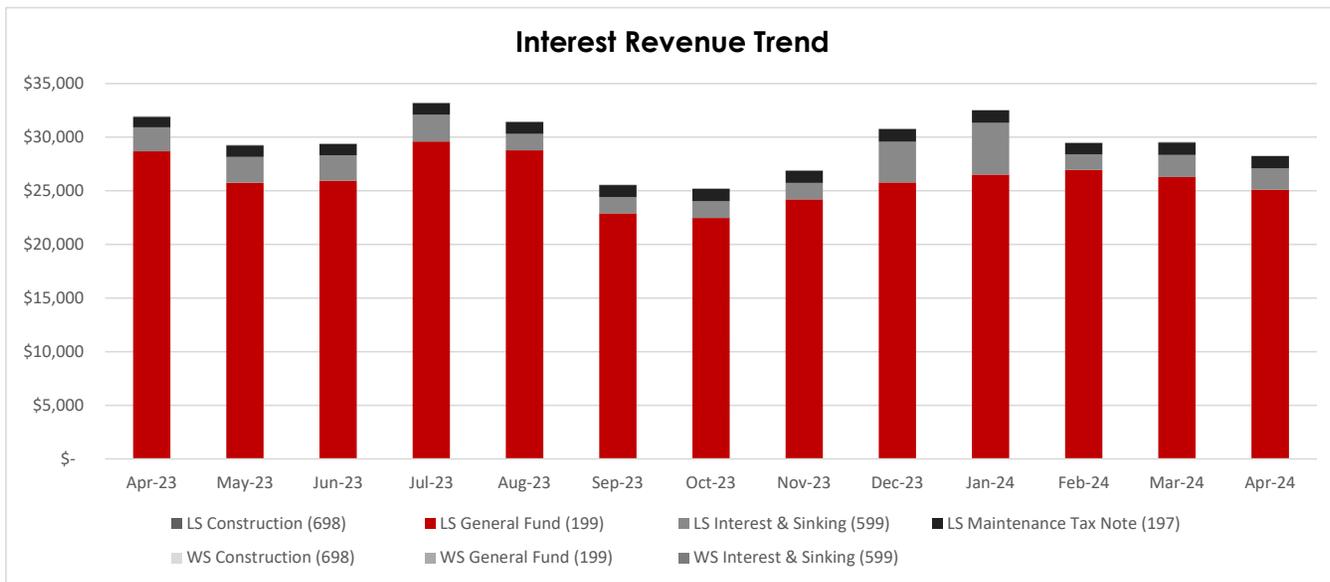
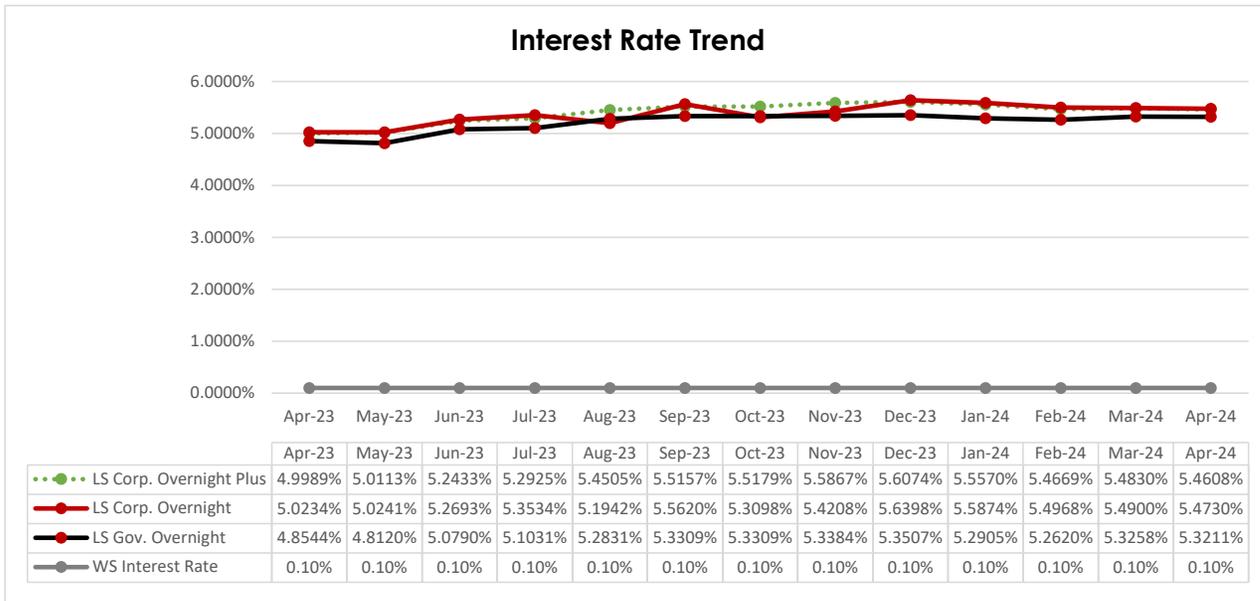


Luis Guerra, Director of Finance



# TORNILLO INDEPENDENT SCHOOL DISTRICT

## INTEREST RATE TRENDS



Participant #: 71908

**Lone Star™** April 2024  
Investment Pool **Monthly Statement**

Statement Period: 04/01/2024 to 04/30/2024

Luis M Guerra  
Tornillo ISD  
PO Box 170  
Tornillo, Texas 79853-0170



**Summary of Portfolio Holdings**

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Fund	5,523,162.10	1.00	5,523,162.10	88.77%
<b>Totals:</b>				<b>5,523,162.10</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Account	Corporate Overnight Fund	444,301.75	1.00	444,301.75	7.14%
	Government Overnight Fund	1.86	1.00	1.86	0.00%
<b>Totals:</b>				<b>444,303.61</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Maintenance Tax Note 2008 - Fund 197	Corporate Overnight Fund	254,232.16	1.00	254,232.16	4.09%
<b>Totals:</b>				<b>254,232.16</b>	

**Totals**

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	5.46 %	6,221,696.01	1.00	6,221,696.01	100.00 %
Government Overnight Fund	0.00 %	1.86	1.00	1.86	0.00 %
Corporate Overnight Plus Fund	0.00 %	0.00	1.00	0.00	0.00 %
<b>Total Value:</b>				<b>6,221,697.87</b>	<b>100.00 %</b>

**Portfolio Transactions**

**General Fund - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2024	Starting Balance	5,834,407.16			5,834,407.16
04/01/2024	Deposit	6,034,407.16	200,000.00	1.00	200,000.00
04/02/2024	Withdrawal	5,784,407.16	-250,000.00	1.00	-250,000.00
04/03/2024	Adjustment Deduct Shares ACH deposit rejected - Insuff Funds Effective as of 4/1/2024	5,584,407.16	-200,000.00	1.00	-200,000.00
			24		
04/11/2024	Withdrawal	5,184,407.16	-400,000.00	1.00	-400,000.00

**General Fund - Corporate Overnight Fund (Continued)**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/12/2024	Deposit	5,188,941.66	4,534.50	1.00	4,534.50
04/15/2024	Deposit	5,204,715.66	15,774.00	1.00	15,774.00
04/15/2024	Deposit	5,331,712.89	126,997.23	1.00	126,997.23
04/15/2024	Deposit	5,344,094.63	12,381.74	1.00	12,381.74
04/15/2024	Deposit	5,467,844.36	123,749.73	1.00	123,749.73
04/15/2024	Deposit	5,575,844.61	108,000.25	1.00	108,000.25
04/16/2024	Deposit	5,613,725.09	37,880.48	1.00	37,880.48
04/16/2024	Deposit	5,615,796.37	2,071.28	1.00	2,071.28
04/16/2024	Deposit	5,640,226.99	24,430.62	1.00	24,430.62
04/16/2024	Deposit	5,733,445.66	93,218.67	1.00	93,218.67
04/16/2024	Deposit	5,788,026.17	54,580.51	1.00	54,580.51
04/16/2024	Deposit	5,789,685.60	1,659.43	1.00	1,659.43
04/16/2024	Deposit	5,793,663.56	3,977.96	1.00	3,977.96
04/16/2024	Deposit	5,849,164.34	55,500.78	1.00	55,500.78
04/16/2024	Deposit	5,849,260.27	95.93	1.00	95.93
04/16/2024	Deposit	5,855,940.28	6,680.01	1.00	6,680.01
04/19/2024	Deposit	5,883,664.18	27,723.90	1.00	27,723.90
04/25/2024	Deposit	6,079,642.89	195,978.71	1.00	195,978.71
04/25/2024	Deposit	6,098,055.89	18,413.00	1.00	18,413.00
04/25/2024	Withdrawal	5,998,055.89	-100,000.00	1.00	-100,000.00
04/25/2024	Withdrawal	5,658,055.89	-340,000.00	1.00	-340,000.00
04/26/2024	Withdrawal	5,498,055.89	-160,000.00	1.00	-160,000.00
04/30/2024	Interest	5,523,162.10	25,106.21	1.00	25,106.21
04/30/2024	Ending Balance	5,523,162.10			5,523,162.10

**Interest & Sinking Account - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2024	Starting Balance	442,323.88			442,323.88
04/30/2024	Interest	444,301.75	1,977.87	1.00	1,977.87
04/30/2024	Ending Balance	444,301.75			444,301.75

**Interest & Sinking Account - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2024	Starting Balance	1.85			1.85
04/30/2024	Interest	1.86	0.01	1.00	0.01
04/30/2024	Ending Balance	1.86			1.86

**Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2024	Starting Balance	253,100.41			253,100.41
04/30/2024	Interest	254,232.16	1,131.75	1.00	1,131.75
04/30/2024	Ending Balance	254,232.16			254,232.16

### **Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



# Tornillo Independent School District

## El Paso Electric Transformer Upgrades

	High School 430 Oil Mill Lighting & Fire Pump 17121	Junior High 300 Oil Mill Upgrade 17124	Intermediate 420-A Oil Mill Upgrade 17123	Elementary 19200 Gabby Upgrade 17122	Total
Paid	\$ 27,545.82	\$ 20,082.17	\$ 22,333.48	\$ 17,853.07	\$ 87,814.54
Total Reimbursed	5,338.32	20,082.17	11,791.27	17,853.07	55,064.83
Balance	\$ 22,207.50	\$ -	\$ 10,542.21	\$ -	\$ 32,749.71
Balance per EP Electric	\$ -	\$ -	\$ -	\$ -	\$ -
Write off contract expired	\$ 22,207.50		\$ 10,542.21		
Additional Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -

Date	Reimbursements				Total
10/3/2018	\$ 1,444.95	\$ 1,465.95	\$ 4,951.78	\$ 7,552.49	\$ 15,415.17
10/15/2019	\$ 1,565.01		\$ 1,794.80	\$ 2,523.03	\$ 5,882.84
10/8/2020				\$ 1,537.64	\$ 1,537.64
11/30/2020	\$ 1,303.10				\$ 1,303.10
9/27/2021		\$ 19,105.81			\$ 19,105.81
9/15/2021	\$ 1,025.26				\$ 1,025.26
9/1/2021			\$ 1,312.08		\$ 1,312.08
9/21/2021				\$ 6,689.74	\$ 6,689.74
8/31/2022		\$ (489.59)	\$ 939.42	\$ (449.83)	\$ -
9/9/2022			\$ 2,793.19		\$ 2,793.19

# TORNILLO INDEPENDENT SCHOOL DISTRICT

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## \$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

<b>Check #</b>	<b>Amount</b>	<b>Vendor</b>	<b>Comments</b>
160497	\$65,758.06	Dell Marketing	Board Approved

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.

Account#: 100003379  
 Date Range: 04-01-2024 to 04-30-2024

# Check Register

Date: 05-01-2024  
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**VendorID : WestStar Bank - 100003379**

675	04/05/2024	501235	Sandra Aguirre	Issued	\$355.00	Employee Reimbursement Direct Deposit
676	04/05/2024	501160	Albert Realyvasquez	Issued	\$118.87	Employee Reimbursement Direct Deposit
677	04/05/2024	500787	Patricia Vega	Issued	\$355.00	Employee Reimbursement Direct Deposit
678	04/26/2024	500519	Elizabeth Otero	Issued	\$32.78	Employee Reimbursement Direct Deposit
160347	04/02/2024	10224	Flowers Baking Co.	Issued	\$186.75	Paper Check
160348	04/02/2024	10635	Roll-N-Enterprise	Issued	\$2,750.00	Paper Check
160349	04/02/2024	20022	Citibank	Issued	\$13.59	Paper Check
160350	04/02/2024	20301	El Paso County Tax Assessor-Coll	Issued	\$22.00	Paper Check
160351	04/02/2024	20895	linde gas & equipment inc	Issued	\$197.70	Paper Check
160352	04/02/2024	21011	Adrian Castaneda	Issued	\$500.00	Paper Check
160353	04/02/2024	21012	Sandra I Gonzalez	Issued	\$500.00	Paper Check
160354	04/04/2024	10040	Game One	Issued	\$567.00	Paper Check
160355	04/04/2024	10080	Ced-Triangle Electric -El Paso	Issued	\$446.56	Paper Check
160356	04/04/2024	10138	El Paso Disposal, LP	Issued	\$708.46	Paper Check
160357	04/04/2024	10190	Fabens Oil Co.	Issued	\$2,715.32	Paper Check
160358	04/04/2024	10361	Home Depot Credit Services	Issued	\$68.62	Paper Check
160359	04/04/2024	10475	Jose Trinidad Vazquez	Issued	\$10.00	Paper Check
160360	04/04/2024	10543	Labatt Food Service	Issued	\$980.48	Paper Check
160361	04/04/2024	10601	Office Depot	Issued	\$2,135.49	Paper Check
160362	04/04/2024	10864	Walmart Community/Capital One	Issued	\$220.81	Paper Check
160363	04/04/2024	20022	Citibank	Issued	\$1,592.00	Paper Check
160364	04/04/2024	20038	wholesale Lumber	Issued	\$105.04	Paper Check
160365	04/04/2024	20114	Quinteros Meat Company Inc	Issued	\$329.00	Paper Check
160366	04/04/2024	20255	Mentru Enterprises	Issued	\$1,734.49	Paper Check

Account#: 100003379  
 Date Range: 04-01-2024 to 04-30-2024

# Check Register

Date: 05-01-2024  
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160367	04/04/2024	20642	Faben's Quick Lube	Issued	\$168.50	Paper Check
160368	04/04/2024	20662	Citibank	Issued	\$302.24	Paper Check
160369	04/04/2024	20876	GH Dairy El Paso	Issued	\$281.59	Paper Check
160375	04/05/2024	10138	El Paso Disposal, LP	Issued	\$1,253.84	Paper Check
160376	04/05/2024	10190	Fabens Oil Co.	Issued	\$835.42	Paper Check
160377	04/05/2024	10543	Labatt Food Service	Issued	\$4,952.53	Paper Check
160378	04/05/2024	10601	Office Depot	Issued	\$2,324.21	Paper Check
160379	04/05/2024	10657	Segovia'S Distributing, Inc.	Issued	\$611.91	Paper Check
160380	04/05/2024	10864	Walmart Community/Capital One	Issued	\$3.10	Paper Check
160381	04/05/2024	20022	Citibank	Issued	\$523.96	Paper Check
160382	04/05/2024	20022	Citibank	Issued	\$395.96	Paper Check
160383	04/05/2024	20169	El Paso County Water Improvement	Issued	\$3,811.35	Paper Check
160384	04/05/2024	20215	Spectrum Paper Co, Inc.	Issued	\$4,809.86	Paper Check
160385	04/05/2024	20389	Mountain Desert Water LLC	Issued	\$263.32	Paper Check
160386	04/05/2024	20662	Citibank	Issued	\$111.86	Paper Check
160387	04/05/2024	20667	Texas Library Association	Issued	\$993.00	Paper Check
160388	04/05/2024	20703	ClassLink, Inc.	Issued	\$211.60	Paper Check
160389	04/05/2024	21003	The University of Texas at Austin	Issued	\$24,500.00	Paper Check
160390	04/05/2024	21019	Rosalinda Hernandez	Issued	\$240.00	Paper Check
160392	04/05/2024	500987	Alonso Delgado	Issued	\$81.00	Paper Check
160393	04/05/2024	500405	Albert Pinon	Issued	\$353.00	Paper Check
160394	04/05/2024	501160	Albert Realyvasquez	Issued	\$1,005.00	Paper Check
160395	04/05/2024	500185	Heriberto Reyes	Issued	\$355.00	Paper Check
160396	04/05/2024	500559	Veronica Tovar	Void with Cancel	\$143.00	Paper Check
160399	04/12/2024	10080	Ced-Triangle Electric -El Paso	Issued	\$685.00	Paper Check
160400	04/12/2024	10139	El Paso Electric Co.	Issued	\$10,443.84	Paper Check

Account#: 100003379  
Date Range: 04-01-2024 to 04-30-2024

# Check Register

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160401	04/12/2024	10190	Fabens Oil Co.	Issued	\$641.56	Paper Check
160402	04/12/2024	10224	Flowers Baking Co.	Issued	\$63.00	Paper Check
160403	04/12/2024	10279	Govconnection, Inc.	Issued	\$2,350.00	Paper Check
160404	04/12/2024	10543	Labatt Food Service	Issued	\$15,105.60	Paper Check
160405	04/12/2024	10630	Region 19 Education Service Center	Issued	\$4,500.00	Paper Check
160406	04/12/2024	10657	Segovia'S Distributing, Inc.	Issued	\$4,453.64	Paper Check
160407	04/12/2024	10786	College Entrance Examination Board PSAT	Issued	\$1,750.00	Paper Check
160408	04/12/2024	10808	Tornillo I.S.D. Cafeteria	Issued	\$237.50	Paper Check
160409	04/12/2024	20011	First Financial Group of America	Issued	\$683.20	Paper Check
160410	04/12/2024	20022	Citibank	Issued	\$178.89	Paper Check
160411	04/12/2024	20022	Citibank	Issued	\$857.92	Paper Check
160412	04/12/2024	20022	Citibank	Issued	\$30.75	Paper Check
160413	04/12/2024	20022	Citibank	Issued	\$370.98	Paper Check
160414	04/12/2024	20022	Citibank	Issued	\$1,025.91	Paper Check
160415	04/12/2024	20022	Citibank	Issued	\$7.93	Paper Check
160416	04/12/2024	20022	Citibank	Issued	\$51.81	Paper Check
160417	04/12/2024	20022	Citibank	Issued	\$777.50	Paper Check
160418	04/12/2024	20022	Citibank	Issued	\$11.84	Paper Check
160419	04/12/2024	20038	wholesale Lumber	Issued	\$131.39	Paper Check
160420	04/12/2024	20059	Subway	Issued	\$39.87	Paper Check
160421	04/12/2024	20125	Bestlink Netware Inc.	Issued	\$329.80	Paper Check
160422	04/12/2024	20215	Spectrum Paper Co, Inc.	Issued	\$56.68	Paper Check
160423	04/12/2024	20254	Texas Association of School Pers	Issued	\$300.00	Paper Check
160424	04/12/2024	20255	Mentru Enterprises	Issued	\$6,671.25	Paper Check
160425	04/12/2024	20280	Region 6	Issued	\$2,755.40	Paper Check
160426	04/12/2024	20447	Super Chef Inc.	Issued	\$243.56	Paper Check

Account#: 100003379  
Date Range: 04-01-2024 to 04-30-2024

# Check Register

Date: 05-01-2024  
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160427	04/12/2024	20456	Ann Morales	Issued	\$1,650.00	Paper Check
160428	04/12/2024	20572	Dell Marketing L.P.	Issued	\$24,815.68	Paper Check
160429	04/12/2024	20642	Faben's Quick Lube	Issued	\$190.00	Paper Check
160430	04/12/2024	20662	Citibank	Issued	\$151.47	Paper Check
160431	04/12/2024	20709	xSPEDite School Services	Issued	\$275.00	Paper Check
160432	04/12/2024	20810	T-Mobile USA Inc.	Issued	\$300.00	Paper Check
160433	04/12/2024	20814	El Pasoans Fighting Hunger	Issued	\$34.00	Paper Check
160434	04/12/2024	20859	Solution Tree Inc	Issued	\$9,997.00	Paper Check
160435	04/12/2024	20876	GH Dairy El Paso	Issued	\$1,044.80	Paper Check
160438	04/12/2024	10630	Region 19 Education Service Center	Issued	\$4,500.00	Paper Check
160439	04/16/2024	20315	Sure Score	Issued	\$5,447.50	Paper Check
160440	04/17/2024	500899	Aimee Granados	Issued	\$684.00	Paper Check
160441	04/17/2024	501160	Albert Realyvasquez	Issued	\$578.00	Paper Check
160442	04/18/2024	10033	Apple, Inc.	Issued	\$1,296.00	Paper Check
160443	04/18/2024	10080	Ced-Triangle Electric -El Paso	Issued	\$3,723.57	Paper Check
160444	04/18/2024	10475	Jose Trinidad Vazquez	Issued	\$20.00	Paper Check
160445	04/18/2024	10543	Labatt Food Service	Issued	\$2,761.98	Paper Check
160446	04/18/2024	10555	Lead4Ward	Issued	\$1,725.00	Paper Check
160447	04/18/2024	10601	Office Depot	Issued	\$494.59	Paper Check
160448	04/18/2024	10657	Segovia'S Distributing, Inc.	Issued	\$1,061.09	Paper Check
160449	04/18/2024	20022	Citibank	Issued	\$160.56	Paper Check
160450	04/18/2024	20038	wholesale Lumber	Issued	\$13.69	Paper Check
160451	04/18/2024	20456	Ann Morales	Issued	\$32.50	Paper Check
160452	04/18/2024	20559	RGTG, LLC	Issued	\$293.25	Paper Check
160453	04/18/2024	20714	Children's Home therapy specialists dba Villa Children's therapy	Issued	\$1,320.00	Paper Check
160454	04/18/2024	20876	GH Dairy El Paso	Issued	\$939.98	Paper Check

Account#: 100003379  
Date Range: 04-01-2024 to 04-30-2024

# Check Register

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160455	04/18/2024	20963	Martin Olivas	Issued	\$675.00	Paper Check
160456	04/18/2024	21011	Adrian Castaneda	Issued	\$1,000.00	Paper Check
160457	04/18/2024	21012	Sandra I Gonzalez	Issued	\$1,000.00	Paper Check
160458	04/18/2024	21033	Carnegie Learning Inc.	Issued	\$3,600.00	Paper Check
160459	04/18/2024	21052	Follet Corporation	Issued	\$701.48	Paper Check
160460	04/18/2024	21061	SchoolPosters.com LLC	Issued	\$364.65	Paper Check
160461	04/18/2024	21065	CodeHS, Inc.	Issued	\$1,800.00	Paper Check
160462	04/19/2024	10543	Labatt Food Service	Issued	\$1,610.48	Paper Check
160463	04/19/2024	20022	Citibank	Issued	\$148.73	Paper Check
160464	04/19/2024	20022	Citibank	Issued	\$159.43	Paper Check
160465	04/19/2024	20022	Citibank	Issued	\$148.73	Paper Check
160466	04/19/2024	20022	Citibank	Issued	\$148.73	Paper Check
160467	04/19/2024	20022	Citibank	Issued	\$148.73	Paper Check
160468	04/19/2024	20022	Citibank	Issued	\$148.73	Paper Check
160469	04/19/2024	20215	Spectrum Paper Co, Inc.	Issued	\$132.70	Paper Check
160470	04/19/2024	20559	RGTG, LLC	Issued	\$4,998.00	Paper Check
160471	04/19/2024	20869	Rhema Cont	Issued	\$780.00	Paper Check
160472	04/19/2024	20588	Operation Outbreak LLC	Issued	\$2,600.00	Paper Check
160473	04/19/2024	10190	Fabens Oil Co.	Issued	\$50.95	Paper Check
160474	04/19/2024	10543	Labatt Food Service	Issued	\$12,113.96	Paper Check
160475	04/19/2024	10601	Office Depot	Issued	\$2,228.37	Paper Check
160476	04/19/2024	10877	Ysleta ISD	Issued	\$175.00	Paper Check
160477	04/19/2024	20022	Citibank	Issued	\$417.15	Paper Check
160478	04/19/2024	20122	CNA Surety	Issued	\$1,502.00	Paper Check
160479	04/19/2024	20819	Really Great Reading	Issued	\$2,497.00	Paper Check
160482	04/25/2024	10040	Game One	Issued	\$690.00	Paper Check

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160483	04/25/2024	10190	Fabens Oil Co.	Issued	\$827.61	Paper Check
160484	04/25/2024	10361	Home Depot Credit Services	Issued	\$300.22	Paper Check
160485	04/25/2024	10543	Labatt Food Service	Issued	\$15,402.44	Paper Check
160486	04/25/2024	10601	Office Depot	Issued	\$124.61	Paper Check
160487	04/25/2024	10616	Peter Piper Pizza	Issued	\$79.49	Paper Check
160488	04/25/2024	10657	Segovia'S Distributing, Inc.	Issued	\$5,698.58	Paper Check
160489	04/25/2024	10870	Windstream	Issued	\$1,952.33	Paper Check
160490	04/25/2024	20022	Citibank	Issued	\$2,175.00	Paper Check
160491	04/25/2024	20022	Citibank	Issued	\$319.19	Paper Check
160492	04/25/2024	20114	Quinteros Meat Company Inc	Issued	\$219.60	Paper Check
160493	04/25/2024	20207	Indian Product	Issued	\$1,347.48	Paper Check
160494	04/25/2024	20301	El Paso County Tax Assessor-Coll	Issued	\$8.25	Paper Check
160495	04/25/2024	20301	El Paso County Tax Assessor-Coll	Issued	\$8.25	Paper Check
160496	04/25/2024	20301	El Paso County Tax Assessor-Coll	Issued	\$7.50	Paper Check
160497	04/25/2024	20572	Dell Marketing L.P.	Issued	\$65,758.06	Paper Check
160498	04/25/2024	20876	GH Dairy El Paso	Issued	\$5,125.31	Paper Check
160499	04/25/2024	20895	linde gas & equipment inc	Issued	\$27.00	Paper Check
160500	04/25/2024	20922	Ana Maria Quintero Munoz	Issued	\$56.25	Paper Check
160501	04/25/2024	20969	Virtual Technologies Inc.	Issued	\$20,410.00	Paper Check
160502	04/25/2024	20988	Dave & Buster's	Issued	\$917.97	Paper Check
160503	04/25/2024	21011	Adrian Castaneda	Issued	\$500.00	Paper Check
160504	04/25/2024	21012	Sandra I Gonzalez	Issued	\$500.00	Paper Check
160505	04/25/2024	21053	Honors Graduation LLC	Issued	\$1,384.00	Paper Check
160506	04/25/2024	21063	Arusa Enterprises	Issued	\$12,159.00	Paper Check
160507	04/25/2024	21066	Texas Music Festivals Enterprise, Inc.	Issued	\$700.00	Paper Check
160509	04/25/2024	501096	Brandyn Flores	Issued	\$171.00	Paper Check

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160510	04/25/2024	501160	Albert Realyvasquez	Issued	\$515.00	Paper Check
160511	04/25/2024	10361	Home Depot Credit Services	Issued	\$237.92	Paper Check
160512	04/26/2024	10361	Home Depot Credit Services	Issued	\$150.14	Paper Check
10002353	04/05/2024	20765	Commerce Bank	Issued	\$15,996.90	ACH
10002355	04/12/2024	20765	Commerce Bank	Issued	\$170.16	ACH
10002356	04/19/2024	20765	Commerce Bank	Issued	\$18,248.53	ACH
10002357	04/26/2024	20765	Commerce Bank	Issued	\$565.00	ACH
10002359	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002360	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002361	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002362	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002363	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002364	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002365	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002366	04/26/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
200001388	04/04/2024	20017	School Specialty Inc.	Issued	\$4,975.77	Vendor Credit Card
200001389	04/04/2024	20052	DEMCO, Inc	Issued	\$6,539.87	Vendor Credit Card
200001390	04/04/2024	20312	Service Supply	Issued	\$1,719.69	Vendor Credit Card
200001391	04/04/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$41.98	Vendor Credit Card
200001392	04/05/2024	10672	Southern Computer Warehouse	Issued	\$2,788.70	Vendor Credit Card
200001393	04/05/2024	20052	DEMCO, Inc	Issued	\$406.52	Vendor Credit Card
200001394	04/12/2024	10106	Data Recognition Corporation	Issued	\$386.00	Vendor Credit Card
200001395	04/12/2024	10229	Follett School Solutions, Inc.	Issued	\$2,192.67	Vendor Credit Card
200001396	04/12/2024	10546	Lakeshore Learning Materials	Issued	\$151.98	Vendor Credit Card
200001397	04/12/2024	10703	TASB	Issued	\$2,695.00	Vendor Credit Card
200001398	04/12/2024	20052	DEMCO, Inc	Issued	\$502.87	Vendor Credit Card

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200001399	04/12/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$731.68	Vendor Credit Card
200001400	04/12/2024	20490	Blanco Ordonez Mata & Wallace P.	Issued	\$1,101.50	Vendor Credit Card
200001402	04/19/2024	10070	C & M Plaque & Trophy Inc.	Issued	\$900.00	Vendor Credit Card
200001403	04/19/2024	10105	Continental Termite & Pest Control,	Issued	\$565.00	Vendor Credit Card
200001404	04/19/2024	10221	Flinn Scientific, Inc.	Issued	\$108.57	Vendor Credit Card
200001405	04/19/2024	10229	Follett School Solutions, Inc.	Issued	\$739.18	Vendor Credit Card
200001406	04/19/2024	10542	La Estrella	Issued	\$924.50	Vendor Credit Card
200001407	04/19/2024	10669	Sonitrol Of El Paso	Issued	\$2,084.00	Vendor Credit Card
200001408	04/19/2024	10672	Southern Computer Warehouse	Issued	\$198.85	Vendor Credit Card
200001409	04/19/2024	20017	School Specialty Inc.	Issued	\$266.00	Vendor Credit Card
200001410	04/19/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$213.75	Vendor Credit Card
200001411	04/25/2024	10672	Southern Computer Warehouse	Issued	\$193.06	Vendor Credit Card
200001412	04/25/2024	10706	TASB, Inc.	Issued	\$3,628.65	Vendor Credit Card
200001413	04/25/2024	20099	Raymond Geddes Company Inc	Issued	\$218.88	Vendor Credit Card
200001414	04/25/2024	20101	Global Payments Inc.	Issued	\$4,236.00	Vendor Credit Card
200001415	04/25/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$821.92	Vendor Credit Card

**Total Checks:** 196

**Total Amount:** 435,833.89

<u>Payee Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Check Number</u>	<u>Check Date</u>	<u>Invoice Description</u>	<u>Account Number</u>	<u>Invoice Amount</u>
Citibank	INV250454653	03/30/2024	160349	04/02/2024	Zoom subscription for superintendent	199-41-6499-00-701-99-0-00	13.59
Citibank	37130813	04/03/2024	160363	04/04/2024	Registration fee for CAMT Math Conference: Claudia Del Valle, Laura Roa, Irma Rodriguez, Claudia Anaya, Valeria Ramos, Brenda	211-13-6411-22-044-11-0-00	1,592.00
Citibank	113-3307111-6913043	03/21/2024	160371	04/04/2024	High School End Of Year event decorations	865-00-2191-01-999-01-0-00	536.16
Citibank	22FNDE	03/27/2024	160381	04/05/2024	Flight and hotel Luis Guerra ACET SPRING 2024	199-41-6411-00-750-99-0-00	523.96
Citibank	2XHKZ5	04/01/2024	160382	04/05/2024	TLA Conference Flight - Eddie Reyes	255-13-6411-00-001-11-0-00	395.96
Citibank	0020160230016240405085	04/05/2024	160410	04/12/2024	Employee appreciation incentives	199-41-6499-00-727-99-0-00	178.89
Citibank	39TISY	04/03/2024	160411	04/12/2024	TLA Library Conference 2024	199-13-6411-00-916-11-0-00	65.2
Citibank	39TISY	04/03/2024	160411	04/12/2024	TLA Library Conference 2024	211-13-6411-22-044-11-0-00	792.72
Citibank	008922	04/05/2024	160412	04/12/2024	Employee appreciation incentives	199-41-6499-00-727-99-0-00	30.75
Citibank	220-Morales	03/07/2024	160413	04/12/2024	8th Grade Field Trip	199-13-6411-00-916-11-0-00	26.71
Citibank	220-Morales	03/07/2024	160413	04/12/2024	8th Grade Field Trip	282-11-6412-00-041-30-0-00	344.27
Citibank	212244	04/03/2024	160414	04/12/2024	UIL hotel reservations for 4/2/24	181-36-6412-00-001-99-0-00	1,025.91
Citibank	100077829130	03/23/2024	160415	04/12/2024	Toll fees -8th grade field trip	282-11-6412-00-041-30-0-00	7.93
Citibank	3848882	03/22/2024	160416	04/12/2024	Cyber.org training fee for Mr. Morales	199-11-6499-00-001-22-0-00	51.81
Citibank	10161848-032524-236	03/11/2024	160417	04/12/2024	reinstating fee	282-11-6499-00-044-30-0-00	100
Citibank	10161848-032524-236	03/11/2024	160417	04/12/2024	Movie Tickets	282-11-6499-00-044-30-0-00	412.5
Citibank	10161848-032524-236	03/11/2024	160417	04/12/2024	Kids snack pack	282-11-6499-00-044-30-0-00	265
Citibank	TI09980839	03/16/2024	160418	04/12/2024	toll fees -8th grade field trip	282-11-6412-00-041-30-0-00	11.84
Citibank	033446	04/15/2024	160449	04/18/2024	Food for student field trip	461-11-6499-00-999-23-0-00	160.56
Citibank	204-Realvasquez	04/10/2024	160463	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	148.73
Citibank	221	04/10/2024	160464	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	159.43
Citibank	208	04/10/2024	160465	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	148.73
Citibank	306	04/10/2024	160466	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	148.73
Citibank	206	04/10/2024	160467	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	148.73
Citibank	202	04/10/2024	160468	04/19/2024	Regionals Track Abilene 4-18-24 Hotel Room reservations	181-36-6412-00-001-91-0-00	148.73
Citibank	1000143749	04/02/2024	160477	04/19/2024	Flight and hotel Luis Guerra ACET SPRING 2024	199-41-6411-00-750-99-0-00	417.15
Citibank	112-0386430-5690665	04/08/2024	160480	04/19/2024	Prom 2024 decorations	865-00-2191-04-001-04-0-00	61.75
Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-Strawberry	461-11-6499-00-044-11-0-00	735
Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-Sundae	461-11-6499-00-044-11-0-00	300

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Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-Root Beer	461-11-6499-00-044-11-0-00	195
Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-S'mores	461-11-6499-00-044-11-0-00	240
Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-Cupcake	461-11-6499-00-044-11-0-00	450
Citibank	332480	12/08/2023	160490	04/25/2024	Smillow-Pineapple	461-11-6499-00-044-11-0-00	255
Citibank	114-8167947-8908224	04/15/2024	160491	04/25/2024	To purchase items for Finance Department.	199-41-6399-00-750-99-0-00	319.19
Citibank Sams Club	071162502667611720722	02/03/2024	160368	04/04/2024	Teacher appreciation week	461-23-6499-00-044-11-0-00	302.24
Citibank Sams Club	10137902893	01/22/2024	160372	04/04/2024	Purchase concessions items for the month of January 2024	865-00-2191-01-999-01-0-00	567.82
Citibank Sams Club	10152479095	03/13/2024	160373	04/04/2024	Continental Breakfast for the Meadows Center training on March 18, 2024	865-00-2191-01-999-01-0-00	193.05
Citibank Sams Club	10137933186	01/22/2024	160374	04/04/2024	Purchase concessions items for the month of January 2024	865-00-2191-01-999-01-0-00	54.9
Citibank Sams Club	101413589054098445413	03/01/2024	160386	04/05/2024	Goal #3	211-61-6499-00-999-30-0-00	111.86
Citibank Sams Club	10156702509	03/26/2024	160391	04/05/2024	Purchase items for concessions items for the month of February	865-00-2191-01-999-01-0-00	182.19
Citibank Sams Club	028391243276258653601	04/06/2024	160430	04/12/2024	Snacks for STAAR testing students	461-11-6499-00-044-11-0-00	151.47

11975.46  
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Post Date	Year	Amount	Doc ID	System	Orig System	Vendor ID	Vendor Name	
3/22/2024	2024	-1161.00	200001374	AP Check	AP Check	10542	La Estrella	
3/22/2024	2024	-70.00	200001381	AP Check	AP Check	20490	Blanco Ordonez Mata & Wallace P.C.	
3/22/2024	2024	-565.00	200001373	AP Check	AP Check	10105	Continental Termite & Pest Control,	
3/22/2024	2024	-775.52	200001379	AP Check	AP Check	20470	O'Reilly Auto Enterprises LLC	
3/22/2024	2024	-100.00	200001375	AP Check	AP Check	10649	Scholastic Book Fairs	
3/22/2024	2024	-1311.65	200001376	AP Check	AP Check	10672	Southern Computer Warehouse	
3/22/2024	2024	-456.76	200001378	AP Check	AP Check	20135	William V. MacGill & Co	
3/28/2024	2024	-170.16	200001387	AP Check	AP Check	10859	Verizon Wireless	
3/22/2024	2024	-1776.00	200001372	AP Check	AP Check	10034	Arspec, Inc.	
4/4/2024	2024	-41.98	200001391	AP Check	AP Check	20470	O'Reilly Auto Enterprises LLC	
4/4/2024	2024	-1719.69	200001390	AP Check	AP Check	20312	Service Supply	
4/5/2024	2024	-482.65	200001392	AP Check	AP Check	10672	Southern Computer Warehouse	
4/19/2024	2024	-565.00	200001403	AP Check	AP Check	10105	Continental Termite & Pest Control,	
4/4/2024	2024	-6539.87	200001389	AP Check	AP Check	20052	DEMCO, Inc	
4/4/2024	2024	-4975.77	200001388	AP Check	AP Check	20017	School Specialty	
4/5/2024	2024	-2306.05	200001392	AP Check	AP Check	10672	Southern Computer Warehouse	
3/22/2024	2024	-400.00	200001380	AP Check	AP Check	20480	National Center for Youth Issues	
3/22/2024	2024	-1483.72	200001375	AP Check	AP Check	10649	Scholastic Book Fairs	
4/5/2024	2024	-406.52	200001393	AP Check	AP Check	20052	DEMCO, Inc	
3/22/2024	2024	-9673.25	200001382	AP Check	AP Check	20651	Vista Higher Learning, Inc.	
3/22/2024	2024	-88.33	200001383	AP Check	AP Check	10672	Southern Computer Warehouse	
4/12/2024	2024	-157.83	200001401	AP Check	AP Check	20414	Taymark	
		-35226.75						



***Technology Department***

19200 Cobb Avenue

Tornillo, TX 79853

Phone 915.765.3035

Fax 915.765.3099

# MEMORANDUM

To:

From:

Subject:

Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:



*Technology Department*

19200 Cobb Avenue

Tornillo, TX 79853

Phone 915.765.3035

Fax 915.765.3099

# MEMORANDUM

To:

From:

Subject:

Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

ID	School	Requestor	Campus	Drill	Date Conducted	Person Conducting Drill	Type	Date After-Action Review Conducted	Comments/Notes	Submit Date
15229	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	08/14/2023 00:00:00	Mr. Olvera/P O Jesus Gonzalez/Mrs. Otero	Actual Occurrence	08/14/2023 00:00:00	The fire alarm was set off by EP TECH they were working in the cafeteria and crossed one of the reflector's and that's what made the alarm go off. Students and Staff did evacuate the building Mr. Olvera was the that checked out the cafeteria to make sure that everything was ok.	08/14/2023 15:50:12
15353	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	09/15/2023 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	09/15/2023 00:00:00	All went good students and staff exit building within 2 minutes	09/18/2023 08:36:13
16249	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	10/27/2023 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	10/27/2023 00:00:00	students and staff did well exit building in 1 minute and 40 seconds.	05/21/2024 10:44:10
16250	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	11/17/2023 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	11/17/2023 00:00:00	conducted a fire drill all students and staff exit building 1 minute and 50 seconds.	05/21/2024 10:46:42
15711	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	12/15/2023 00:00:00	Mr. Olvera/P O Jesus Gonzalez/Mrs. Soto	Drill Practice	12/15/2023 00:00:00	all went good students and staff exit building	12/15/2023 11:41:41
15848	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	01/26/2024 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	01/26/2024 00:00:00	Drill went good students and staff exit building in 1 minute and 53 seconds.	01/26/2024 14:47:57
15967	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	02/29/2024 00:00:00	Mr. Olvera/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	02/29/2024 00:00:00	All went good students and staff exit the building in 1:43 seconds	02/29/2024 15:47:01
16048	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	03/28/2024 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	03/28/2024 00:00:00	all went good students and staff took 2 minutes and 40 seconds to exit building.	03/28/2024 15:06:33
16178	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	04/30/2024 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	04/30/2024 00:00:00	all went well students and staff exit the building in 2 minutes and 12 seconds	04/30/2024 15:30:39
16226	Department - Security	Gonzalez, Jesus	High School	Building Evacuation - Fire Drills (1 per month)	05/17/2024 00:00:00	Deputy E. Placencia/P S J Gonzalez/Mr. Olvera	Drill Practice	05/17/2024 00:00:00	conducted a fire drill it took students and staff 2 minutes and 40 seconds to exit building.	05/17/2024 10:05:00
15448	Department - Security	Gonzalez, Jesus	High School	Lock Down (2 per year)	10/20/2023 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	10/20/2023 00:00:00	All went well all students and staff did what they need to do.	10/20/2023 14:26:50
16133	Department - Security	Gonzalez, Jesus	High School	Lock Down (2 per year)	04/22/2024 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Drill Practice	04/22/2024 00:00:00	teacher couldn't hear the announcement either.	04/22/2024 15:01:38
16033	Department - Security	Gonzalez, Jesus	High School	Other: Secure	03/26/2024 00:00:00	Deputy E. Placencia/P S J Gonzalez/Mr. Olvera	Drill Practice	03/26/2024 00:00:00	all went well staff and students did good.	03/27/2024 07:46:48
15231	Department - Security	Gonzalez, Jesus	High School	Reverse Evacuation (2 per year)	08/15/2023 00:00:00	Mr. Olvera/Deputy Placencia/P O Jesus Gonzalez/Mrs. Otero	Actual Occurrence	08/15/2023 00:00:00	Fire alarm was set off again by EP TECH guys	08/15/2023 14:56:23
15226	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	08/11/2023 00:00:00	Castillo/Lopez/Ayala	Drill Practice	08/11/2023 00:00:00	Fire drill was conducted in the morning in less than 4 minutes.	08/14/2023 10:41:53
15369	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	09/15/2023 00:00:00	Castillo/Placencia/Ayala	Drill Practice	09/15/2023 00:00:00	Fire drill was successfully completed in less than 3 minutes. Safety Team has been created for further drill organization.	09/20/2023 10:48:48
15603	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	10/27/2023 00:00:00	Castillo/Placencia/Santillana/Lopez	Drill Practice	10/27/2023 00:00:00	Officer Ayala was substituted by Officer Santillana. The Safety Team was ready and drill was completed successfully in less than 2 min.	11/06/2023 10:27:03
15669	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	11/30/2023 00:00:00	Castillo/Lopez/Ayala	Drill Practice	11/30/2023 00:00:00	Fire Drill was conducted successfully in less than 2 minutes by Safety Team created by Mrs. Lopez	12/02/2023 20:57:25
15748	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	12/15/2023 00:00:00	Castillo/Lopez/Ayala	Drill Practice	12/15/2023 00:00:00	Fire Drill was conducted in less than 2 minutes successfully.	01/04/2024 09:57:47
15868	Department - Security	Castillo, Luis	Intermediate School	Building Evacuation - Fire Drills (1 per month)	01/26/2024 00:00:00	Castillo/Lopez/Ayala	Drill Practice	01/26/2024 00:00:00	Fire Drill was successfully completed in less than 2 minutes by Security and Safety Team.	01/29/2024 09:06:28
15970	Department - Security	Ayala, Roxanne	Intermediate School	Building Evacuation - Fire Drills (1 per month)	02/29/2024 00:00:00	Officer Salinas, R. Ayala, A. Santillana	Drill Practice	02/29/2024 00:00:00	Conducted fire drill in 4 minutes.	03/01/2024 10:04:10
16051	Department - Security	Santillana Pena, Arturo	Intermediate School	Building Evacuation - Fire Drills (1 per month)	03/28/2024 00:00:00	Ofc. Santillana	Drill Practice	03/28/2024 00:00:00	Students and staff did an excellent job, took them 2 min to evacuate the entire building.	03/28/2024 15:32:02
16242	Department - Security	Ayala, Roxanne	Intermediate School	Building Evacuation - Fire Drills (1 per month)	04/30/2024 00:00:00	Deputy Garza, A. Santillana, R. Ayala	Drill Practice	04/30/2024 00:00:00	Started fire drill at 3:00 and finished by 3:04.	05/21/2024 08:56:44
15451	Department - Security	Castillo, Luis	Intermediate School	Lock Down (2 per year)	10/20/2023 00:00:00	Castillo/Placencia/Ayala	Drill Practice	10/20/2023 00:00:00	Intermediate Campus as well as the New Cafeteria.	10/23/2023 09:34:23
16248	Department - Security	Ayala, Roxanne	Intermediate School	Lock Down (2 per year)	05/09/2024 00:00:00	Deputy Placencia, A. Santillana, R. Ayala	Drill Practice	05/09/2024 00:00:00	Conducted lockdown drill and had no issues everyone was doing the right thing.	05/21/2024 09:47:49
16261	Department - Security	Ayala, Roxanne	Intermediate School	Other: Secure	04/16/2024 00:00:00	Deputy Garza	Actual Occurrence	04/16/2024 00:00:00	Secure was placed by Deputy Garza as there was a shooting in Fort Hancock. Deputy Garza, Deputy Placencia and other units where securing the perimeter. Secure lasted 1 hour and 40 minutes.	05/22/2024 10:47:09
16244	Department - Security	Ayala, Roxanne	Intermediate School	Shelter In Place (2 per year)	02/05/2024 00:00:00	R. Ayala	Actual Occurrence	02/05/2024 00:00:00	Residential fire with heavy smoke close to school property lifted a Shelter in Place.	05/21/2024 09:03:07
15222	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	08/09/2023 00:00:00	R. Ayala, L. Castillo	Actual Occurrence	08/09/2023 00:00:00	Pre-K student pulled fire alarm in front of concession stand inside gym causing everyone to evacuate. Ms. Soria walked back inside gym while alarm was going off. Mrs. Delgado and her students were leaning on gym wall. Mr. Puente and Ms. Ramos with their students were next to Mrs. Delgado and her students. No one was prepared for it to happen specially with no evacuation maps. While Officer Castillo called Horizon PD to cancel Officer Ayala was going back and forth to reset alarm and checking building.	08/14/2023 09:15:04
15237	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	08/11/2023 00:00:00	R. Ayala, L. Castillo	Drill Practice	08/11/2023 00:00:00	Fire drill was conducted in less than 4 minutes.	08/17/2023 10:11:43
15349	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	09/15/2023 00:00:00	R. Ayala, Officer Placencia	Drill Practice	09/15/2023 00:00:00	Conducted fire drill in 6 minutes. Classrooms do not have evacuation maps. All classrooms with the exception of the last four exited out the front door and students where playing around.	09/15/2023 11:23:36
15604	Department - Security	Castillo, Luis	Junior High	Building Evacuation - Fire Drills (1 per month)	10/27/2023 00:00:00	Castillo/Placencia/Santillana/Lopez	Drill Practice	10/27/2023 00:00:00	Officer Ayala was substituted by Officer Santillana. The Safety Team was ready and drill was completed successfully in less than 2 min.	11/06/2023 10:27:56
16247	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	11/30/2023 00:00:00	L. Castillo, A. Santillana	Drill Practice	11/30/2023 00:00:00		05/21/2024 09:38:22
15777	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	12/15/2023 00:00:00	R. Ayala, L. Castillo	Drill Practice	12/15/2023 00:00:00	Fire drill was conducted in less than 3 minutes.	01/09/2024 10:43:13
15830	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	01/18/2024 00:00:00	R. Ayala, L. Castillo	Actual Occurrence	01/18/2024 00:00:00	Fire Alarm went off students evacuated and Fire Department came to clear.	01/22/2024 10:15:33
15971	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	02/29/2024 00:00:00	Officer Salinas, R. Ayala, A. Santillana	Drill Practice	02/29/2024 00:00:00	Conducted Fire Drill in 4 minutes.	03/01/2024 10:06:50
16049	Department - Security	Santillana Pena, Arturo	Junior High	Building Evacuation - Fire Drills (1 per month)	03/28/2024 00:00:00	Ofc. Santillana	Drill Practice	03/28/2024 00:00:00	Students and staff did an excellent job, took them 2 min to evacuate the entire building.	03/28/2024 15:30:52
16243	Department - Security	Ayala, Roxanne	Junior High	Building Evacuation - Fire Drills (1 per month)	04/30/2024 00:00:00	Deputy Garza, A. Santillana, R. Ayala	Drill Practice	04/30/2024 00:00:00	Conducted fire drill and lasted 4 minutes.	05/21/2024 08:58:31
15775	Department - Security	Ayala, Roxanne	Junior High	Lock Down (2 per year)	10/20/2023 00:00:00	R. Ayala, L. Castillo, Officer Placencia	Drill Practice	10/20/2023 00:00:00	Conducted lockdown drill at the same time for both buildings. Officer Placencia assisted Ayala with Junior High building and Officer Castillo conducted drill by himself.	01/09/2024 10:41:50
16246	Department - Security	Ayala, Roxanne	Junior High	Lock Down (2 per year)	05/09/2024 00:00:00	Deputy Placencia, A. Santillana, R. Ayala	Drill Practice	05/09/2024 00:00:00	Lockdown drill was conducted by Officer Placencia and A. Santillana.	05/21/2024 09:41:28
16260	Department - Security	Ayala, Roxanne	Junior High	Other: Secure	04/16/2024 00:00:00	Deputy Garza	Actual Occurrence	04/16/2024 00:00:00	Secure was lifted by Deputy Garza as there was a shooting in Fort Hancock. Deputy Garza, Deputy Placencia and other units where securing the perimeter. Secure lasted 1 hour and 40 minutes.	05/22/2024 10:43:28
16245	Department - Security	Ayala, Roxanne	Junior High	Shelter In Place (2 per year)	02/05/2024 00:00:00	R. Ayala	Actual Occurrence	02/05/2024 00:00:00	Residential fire close to school property lifted a shelter in place.	05/21/2024 09:04:59
16272	Department - Security	Gonzalez, Jesus	High School	Shelter In Place (2 per year)	02/05/2024 00:00:00	Mr. Olvera/P O Jesus Gonzalez/Mrs. Otero	Actual Occurrence	02/05/2024 00:00:00	Heavy smoke caused by burning house near school.	05/24/2024 09:19:32
16275	Department - Security	Gonzalez, Jesus	High School	Shelter In Place (2 per year)	12/06/2023 00:00:00	Mrs. Otero/J. Gonzalez/Deputy Placencia	Actual Occurrence	12/06/2023 00:00:00	Brought students inside due to cold weather	05/24/2024 15:16:26

<b>Campus</b>	<b>Count of Drill</b>	<b>Fulfilled Requirement</b>
<b>High School</b>	<b>16</b>	
Building Evacuation - Fire Drills (1 per month)	10	Y
Lock Down (2 per year)	2	Y
Other: Secure	1	Y
Reverse Evacuation (2 per year)	1	Y
Shelter In Place (1 per year)	2	Y
<b>Intermediate School</b>	<b>13</b>	
Building Evacuation - Fire Drills (1 per month)	9	May-24
Lock Down (2 per year)	2	Y
Other: Secure	1	Y
Shelter In Place (1 per year)	1	Y
<b>Junior High</b>	<b>14</b>	
Building Evacuation - Fire Drills (1 per month)	10	Y
Lock Down (2 per year)	2	Y
Other: Secure	1	Y
Shelter In Place (1 per year)	1	Y
<b>Grand Total</b>	<b>43</b>	



TORNILLO

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EARLY COLLEGE  
DISTRICT

# Student Outcomes

EOY

Staff & Student Climate Survey

# Introduction & Purpose

- Title 1 & TISD Positive Behavioral Interventions & Supports (PBIS): The School Climate Survey is a survey to measure student, teacher, administrator, and faculty perceptions of school climate at the beginning of the year to inform district and campus improvement teams the areas of strength and areas of focus for the year that will be progressed monitored throughout the year and measured once more at the end of the year.

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# School Climate Survey

- The school climate survey is only required and recommended to be given to 3<sup>rd</sup>-12 Grade students. TISD included PK-2<sup>nd</sup>.
- A survey to provide schools with an overall understanding of how students perceive school climate along four dimensions: school connectedness, school safety, school orderliness, and peer and adult relations.
- A survey to provide school with an overall understanding of how staff perceive school climate along six dimensions: Staff connectedness, structure for learning, school safety, physical environment, Peer/adult relations, and parental involvement.

# Tornillo PK-6th (Students)

## Student 2 Areas of Strength

Questions (Preguntas): 2. I feel there are opportunities at my campus to be involved in clubs, sports, and extra-curricular activities. (Siento que hay oportunidades en la escuela para involucrarme en clubs, deportes, y actividades extracurriculares.)

Through the afterschool program they were able to participate in different school activities, such as Karate, Robotics and Tocando.



Questions (Preguntas): 13. I feel that my school encourages all students to care and understand about how others think and feel. (Siento que mi escuela anima a todos los estudiantes a que se preocupen y comprendan cómo piensan y sienten los demás.)

Through SEL lessons students have learned the importance of having empathy. Continue with RethinkED-SEL lessons that will help them to continue growing emotionally.

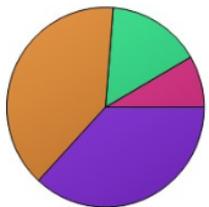


# Tornillo PK-6th (Students)

## Staff 2 Areas of focus

Preguntas): 7. At my school, students interact respectfully with peers and adults. (En mi escuela, los estudiantes interactúan respetuosamente con sus compañeros y adultos.)

Promoting positive interactions and creating a welcoming atmosphere is essential for a thriving school community. We foster a culture of respect by continuing to use PBIS, SEL lessons that focus on respect, bullying, and conflict resolution. We will also continue to offer parent trainings that will show parents how to help their child interact respectfully with other individuals.



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	101	36.86%
Agree (De acuerdo)	108	39.42%
Disagree (Desacuerdo)	42	15.33%
Strongly Disagree (Muy Desacuerdo)	23	8.39%
<b>Total</b>	<b>274</b>	<b>100%</b>

Questions (Preguntas): 11. If another student was bullying me, I would tell one of the teachers or staff in my school. (Si otro estudiante me estaba intimidando, se lo diría a uno de los maestros o al personal de mi escuela.)

Continue to maintain a safe environment for everyone at school by providing SEL lessons. Help the students understand that safety is a priority and that we have an open-door policy and the usage of anonymous reporting .

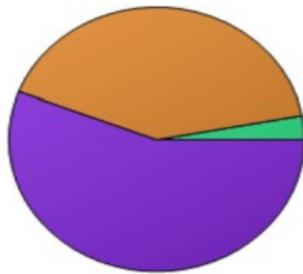


	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	151	55.11%
Agree (De acuerdo)	84	30.66%
Disagree (Desacuerdo)	19	6.93%
Strongly Disagree (Muy Desacuerdo)	20	7.3%
<b>Total</b>	<b>274</b>	<b>100%</b>

# Tornillo PK-6th (Staff)

## Staff Areas of Strength

Questions (Preguntas): 3. My position allows me to make a positive contribution to student outcomes. (Mi posición me permite contribuir positivamente a los resultados de los estudiantes.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	19	55.88%
Agree (De acuerdo)	14	41.18%
Disagree (Desacuerdo)	1	2.94%
Strongly Disagree (Muy desacuerdo)	0	0%
Not Applicable (No Aplica)	0	0%
<b>Total</b>	<b>34</b>	<b>100%</b>

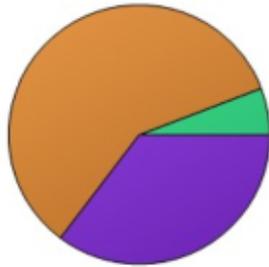
## Next Steps

To enhance professional development in various academic areas, we will continue incorporating data-driven Professional Learning Communities (PLCs) into our schedule.

# Tornillo PK-6th (Staff)

## Staff Areas of Strength

Questions (Preguntas): 4. My colleagues treat students fairly, have high expectations, and clear rules are set. (Mis compañeros tratan a los estudiantes justamente y con altas expectativas y establecen reglas claras.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	12	35.29%
Agree (De acuerdo)	20	58.82%
Disagree (Desacuerdo)	2	5.88%
Strongly Disagree (Muy desacuerdo)	0	0%
Not Applicable (No Aplica)	0	0%
<b>Total</b>	<b>34</b>	<b>100%</b>

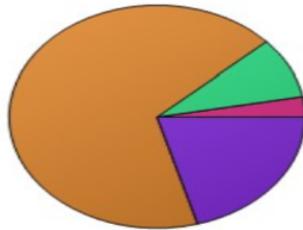
## Next Steps

Continue to provide support by monitoring hallways, the cafeteria, and the playground, and by setting clear expectations for students.

# Tornillo PK-6th (Staff)

## Staff Areas of Focus

Questions (Preguntas): 7. In my work place, students interact respectfully with peers and adults. (En mi lugar de empleo, los estudiantes interactúan respetuosamente con sus compañeros y adultos.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	7	20.59%
Agree (De acuerdo)	23	67.65%
Disagree (Desacuerdo)	3	8.82%
Strongly Disagree (Muy desacuerdo)	1	2.94%
Not Applicable (No Aplica)	0	0%
<b>Total</b>	<b>34</b>	<b>100%</b>

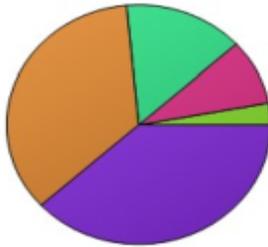
### Next Steps

- Collaborate with teachers when receiving discipline log entries and follow up immediately with the students.
- Hold meetings with teachers, parents, and students to create a student discipline plan.
- Offer morning restorative practices to students who have been referred for discipline.
- Offer students with SEL/Character traits lesson that clearly define respect and disrespect.

# Tornillo PK-6th (Staff)

## Staff Areas of Focus

Questions (Preguntas): 6. In my workplace, I have a sense of belonging and unity. (En mi empleo, me incluyen en el equipo de trabajo y demuestran que somos unidos.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	13	38.24%
Agree (De acuerdo)	12	35.29%
Disagree (Desacuerdo)	5	14.71%
Strongly Disagree (Muy desacuerdo)	3	8.82%
Not Applicable (No Aplica)	1	2.94%
<b>Total</b>	<b>34</b>	<b>100%</b>

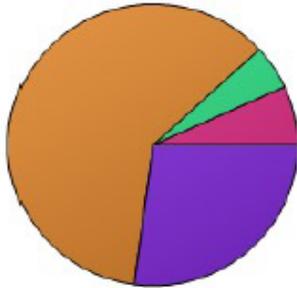
## Next Steps

- Continue to conduct SEL team-building activities during faculty meetings.
- Continue to combine the two buildings (PK-2nd and 3rd-8th) for any breakfast or lunch celebrations.
- Rotate meetings between the libraries of both buildings.

# Tornillo PK-6th (Parents)

## Areas of Strength

Questions (Preguntas): 3. I am aware of the resources available that allows me to make a positive contribution to student outcomes. (Soy consciente que hay recursos disponibles me permiten hacer una contribución positiva a los resultados de los estudiantes.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	16	27.12%
Agree (De acuerdo)	36	61.02%
Disagree (Desacuerdo)	3	5.08%
Strongly Disagree (Muy Desacuerdo)	4	6.78%
<b>Total</b>	<b>59</b>	<b>100%</b>

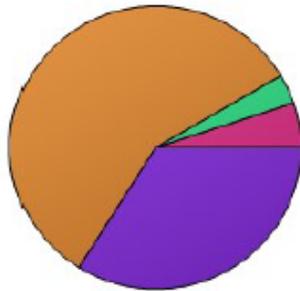
## Next Steps

- Continue to provide access to support services such tutoring, and academic intervention programs to help students succeed academically and emotionally.
- Continue to foster strong partnerships with parents by offering resources, workshops, and opportunities for involvement in their child's education.

# Tornillo PK-6th (Parents)

## Areas of Strength

Questions (Preguntas): 6. In my student(s) school, I have a sense of belonging and unity. (En la escuela de mis hijos, siento que incluyen a los padres y los invitan a formar parte del éxito estudiantil.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	20	33.9%
Agree (De acuerdo)	34	57.63%
Disagree (Desacuerdo)	2	3.39%
Strongly Disagree (Muy Desacuerdo)	3	5.08%
<b>Total</b>	<b>59</b>	<b>100%</b>

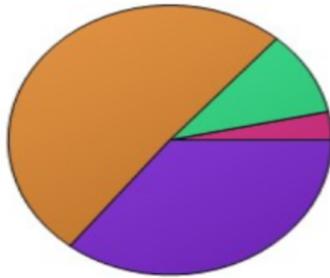
## Next Steps

- Continue encouraging parental involvement in school events and projects.
- Continue involving parents to be part of our committees in the programs we have in school.

# Tornillo PK-6th (Parents)

## Areas of Focus

Questions (Preguntas): 7. In student(s) school, students interact respectfully with peers and adults. (En la escuela los estudiantes interactúan respetuosamente con sus compañeros y adultos.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	21	35.59%
Agree (De acuerdo)	30	50.85%
Disagree (Desacuerdo)	6	10.17%
Strongly Disagree (Muy Desacuerdo)	2	3.39%
<b>Total</b>	<b>59</b>	<b>100%</b>

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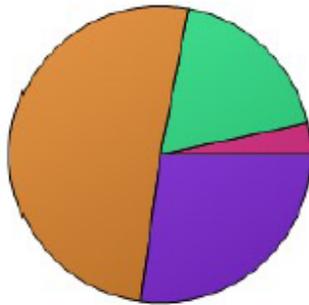
## Next Steps

- Offer workshops for parents on topics like positive communication, conflict resolution, and modeling respectful behavior at home. These workshops will provide parents with the tools they need to support respectful interactions.
- Re focus on the Student, Parent, and Teacher behavior contracts.

# Tornillo PK-6th (Parents)

## Areas of Focus

Questions (Preguntas): 10. I feel that my student(s) can tell teachers when other students are being bullied. (Siento que mi (s) estudiante(s) pueden decirle a los maestros cuando otros estudiantes están siendo acosados.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	16	27.12%
Agree (De acuerdo)	30	50.85%
Disagree (Desacuerdo)	11	18.64%
Strongly Disagree (Muy Desacuerdo)	2	3.39%
<b>Total</b>	<b>59</b>	<b>100%</b>

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## Next Steps

- Provide parents with resources to teach their children the importance of the 'if you see something, say something' principle. Create brochures that explain this principle and anti-bullying strategies.
- Continue offering workshops to parents on how to recognize and report suspicious bullying behavior.
- Provide information about our 'anonymous report' feature on our website.

# Tornillo 7<sup>th</sup>-8<sup>th</sup> (Students)

## Student 2 Areas of Strength

<b>Strongly Agree (Totalmente de acuerdo)</b>	<b>8</b>	<b>17.39%</b>
<b>Agree (De acuerdo)</b>	<b>31</b>	<b>67.39%</b>

<b>Strongly Agree (Totalmente de acuerdo)</b>	<b>4</b>	<b>8.7%</b>
<b>Agree (De acuerdo)</b>	<b>34</b>	<b>73.91%</b>

- **I feel there are opportunities at my campus to be involved in clubs, sports, and extra-curricular activities.**

Apart from basketball, football, and volleyball students have the opportunity to participate in cheerleading, twirling, band, Tocando, student council, UIL. Students that participate in the afterschool program also get to practice soccer, karate, robotics and other fun activities that they enjoy doing.

- **At my school, I have a sense of belonging and unity.**

With our SEL program we want to make sure that students make a connection with their teachers and peers By doing this students feel a sense of belonging in the school.

# Tornillo 7th-8th (Students)

## Student 2 Areas of Focus & Next Steps

Disagree (Desacuerdo)	16	34.78%
Strongly Disagree (Muy Desacuerdo)	7	15.22%

Disagree (Desacuerdo)	13	28.26%
Strongly Disagree (Muy Desacuerdo)	6	13.04%

- **Students Interact respectfully with peers and adults.**

Campus will continue to provide with the Rethink Ed lessons that touch on respect, bullying, and conflict resolution. Campus will work together to model respectful behavior, establish clear expectations, and promote positive relationships.

- **I feel that my school is well maintained and the adults in my school makes me feel welcomed.**

Campus will do regular inspections of school to identify and address any maintenance issues such as cleanliness and broken equipment.

Remind teachers and staff to continue to engage positively with students, using greetings and smiles through out the whole school year. Promote a positive school culture and improve communication between students and staff.

# Tornillo 7th-8th (Staff)

## Areas of Strength

Questions (Preguntas): 9A. Teacher - In our school, students are provided on grade level rigorous instruction. (Pregunta para: El Profesor  
En nuestra escuela, los estudiantes reciben instrucción rigurosa al nivel del grado correspondiente.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	3	33.33%
Agree (De acuerdo)	4	44.44%
Disagree (Desacuerdo)	1	11.11%
Strongly Disagree (Muy desacuerdo)	0	0%
Not Applicable (No Aplica)	1	11.11%
<b>Total</b>	<b>9</b>	<b>100%</b>

60

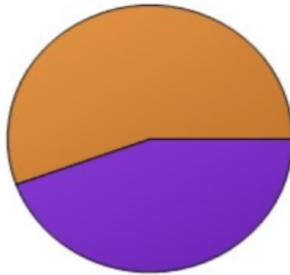
## Next Steps

Continue to provide teachers with support for HQMI trainings and materials.

# Tornillo 7th-8th (Staff)

## Areas of Strength

Questions (Preguntas): 12. I feel that teachers make it clear to students that bullying is not tolerated. (Siento que los maestros les dejan en claro a los estudiantes que no se tolera la intimidación.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	4	44.44%
Agree (De acuerdo)	5	55.56%
Disagree (Desacuerdo)	0	0%
Strongly Disagree (Muy desacuerdo)	0	0%
Not Applicable (No Aplica)	0	0%
<b>Total</b>	<b>9</b>	<b>100%</b>

61

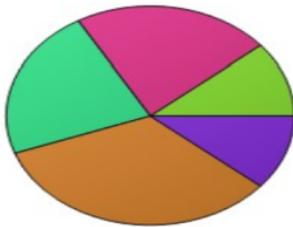
## Next Steps

- Continue to offer comprehensive approach to SEL, focusing on skills like empathy, emotion management, and problem-solving, and include components that address bullying prevention.

# Tornillo 7th-8th (Staff)

## Areas of Concern

Questions (Preguntas): 6. In my workplace, I have a sense of belonging and unity. (En mi empleo, me incluyen en el equipo de trabajo y demuestran que somos unidos.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	1	11.11%
Agree (De acuerdo)	3	33.33%
Disagree (Desacuerdo)	2	22.22%
Strongly Disagree (Muy desacuerdo)	2	22.22%
Not Applicable (No Aplica)	1	11.11%
<b>Total</b>	<b>9</b>	<b>100%</b>

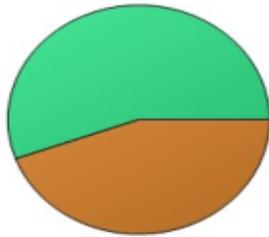
## Next Steps

- Continue to conduct SEL team-building activities during faculty meetings.
- Continue to combine the two buildings (PK-2nd and 3rd-8th) for any breakfast or lunch celebrations.
- Rotate meetings between the libraries of both buildings.

# Tornillo 7th-8th (Staff)

## Areas of Concern

Questions (Preguntas): 7. In my work place, students interact respectfully with peers and adults. (En mi lugar de empleo, los estudiantes interactúan respetuosamente con sus compañeros y adultos.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	0	0%
Agree (De acuerdo)	4	44.44%
Disagree (Desacuerdo)	5	55.56%
Strongly Disagree (Muy desacuerdo)	0	0%
Not Applicable (No Aplica)	0	0%
<b>Total</b>	<b>9</b>	<b>100%</b>

63

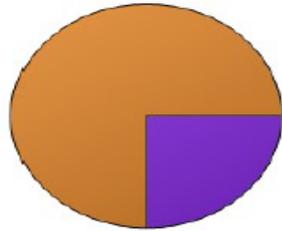
## Next Steps

- Collaborate with teachers when receiving discipline log entries and follow up immediately with the students.
- Hold meetings with teachers, parents, and students to create a student discipline plan.
- Offer morning restorative practices to students who have been referred for discipline.
- Offer students with SEL/Character traits lesson that clearly define respect and disrespect.

# Tornillo 7th-8th (Parents)

## Areas of Strength

Questions (Preguntas): 13. I feel that my student(s) school encourages all students to care and understand about how others think and feel. (Siento que la escuela de mi estudiante anima a todos los estudiantes a preocuparse y comprender cómo piensan y sienten los demás.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	1	25%
Agree (De acuerdo)	3	75%
Disagree (Desacuerdo)	0	0%
Strongly Disagree (Muy Desacuerdo)	0	0%
<b>Total</b>	<b>4</b>	<b>100%</b>

64

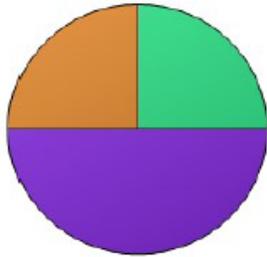
## Next Steps

- Continue providing students with SEL lessons embedded in their schedule.
- Ensure the school counselor's office is inviting and welcoming for students who can express their emotions.

# Tornillo 7th-8th (Parents)

## Areas of Strength

Questions (Preguntas): 6. In my student(s) school, I have a sense of belonging and unity. (En la escuela de mis hijos, siento que incluyen a los padres y los invitan a formar parte del éxito estudiantil.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	2	50%
Agree (De acuerdo)	1	25%
Disagree (Desacuerdo)	1	25%
Strongly Disagree (Muy Desacuerdo)	0	0%
<b>Total</b>	<b>4</b>	<b>100%</b>

65

## Next Steps

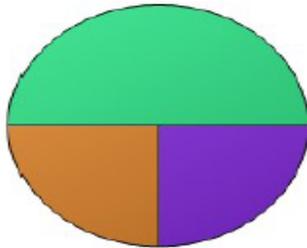
- **Continue encouraging parental involvement in school events and projects.**
- **Continue involving parents to be part of our committees in the programs we have in school.**

\*\*\* this were the efforts for parents to fill out the survey..newsletter, ClassDojo, 2 Community event, Coffee with the Principal

# Tornillo 7th & 8th (Parents)

## Areas of Focus

Questions (Preguntas): 5. I feel that my student(s) school offers a well maintained and welcoming learning environment. (Siento que la escuela ofrece y mantiene un ambiente de aprendizaje acogedor.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	1	25%
Agree (De acuerdo)	1	25%
Disagree (Desacuerdo)	2	50%
Strongly Disagree (Muy Desacuerdo)	0	0%
<b>Total</b>	<b>4</b>	<b>100%</b>

66

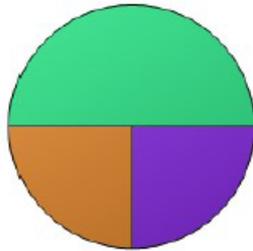
## Next Steps

- Encourage faculty and staff to greet students and parents warmly each day and to be approachable.
- Provide training to our faculty and staff on Positive Behavioral Interventions and Support (PBIS).
- this were the efforts for parents to fill out the survey..newsletter, ClassDojo, 2 Community event, Coffee with the Principal

# Tornillo 7th & 8th (Parents)

## Areas of Focus

Questions (Preguntas): 9. My student(s) are provided on grade level rigorous instruction. (Los estudiantes reciben instrucción rigurosa al nivel del grado correspondiente.)



	Count	Percentage
Strongly Agree (Totalmente de acuerdo)	1	25%
Agree (De acuerdo)	1	25%
Disagree (Desacuerdo)	2	50%
Strongly Disagree (Muy Desacuerdo)	0	0%
<b>Total</b>	<b>4</b>	<b>100%</b>

67

## Next Steps

- Provide parents with workshops on what their child is learning in the classroom.
- Promote the learning happening in the classroom through parent newsletter or ClassDojo.

# QUESTIONS





TORNILLO

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EARLY COLLEGE  
DISTRICT

# Tornillo High School

Climate Survey  
SPRING 2024

# High School Staff

## Areas of need

Encourages all students to care for how others feel

Strongly Agree 26.67

Agree 60

Disagree 6.67

Strongly Disagree 0

I am provided with opportunities to grow

Strongly Agree 20

Agree 53.3

Disagree 13.33

Strongly Disagree 6.67

## Areas to Refine

- We will continue with the SEL lessons on respect through Re-Think Ed.
- Focus lessons on inclusion/empathy

70

- PW training based on need
- PLC surveys
- Survey personal needs

# High School Staff

## Areas of Strength

I feel Secure and secure at work

Strongly Agree 33.3

Agree 66.67

Disagree 0

Strongly Disagree 0

My colleagues treat students fairly

Strongly Agree 13.33

Agree 73.33

Disagree 0

Strongly Disagree 0

Prepared for post-secondary/workforce

Strongly Agree 13.33

Agree 73.33

Disagree 6.67

Strongly Disagree 0

## Next Steps

- Continue with safety updates
- Officer Placencia will continue to be visible and walk the building to ensure lockdown measures.
- Transitions and lunch duty is continuously covered.
- 2024 campus data has shown academic gains and improved student outcomes are the best longitudinally since 2019.

# Student Survey

## Areas of need

I am treated fairly and clear rules are set by adults.

Strongly agree 12.82

Agree 73.5

Disagree 12.82

Strongly Disagree .85

I feel I am being prepared for post-secondary

Strongly agree 10.26

Agree 76.92

Disagree 12.82

Strongly Disagree 0

## Areas to Refine

- Campus walks will be conducted.
- Will create morning activities for students as they arrive to the classrooms in the morning.
- Promote School Pulse with student body.
- Grade level meetings
- Post videos
- Post posters
- Lunch discussions

# Student Survey

## Areas of Strength

I feel safe at my campus

Strongly Agree 15.6

Agree 70.64

Disagree 9.17

Strongly Disagree 4.59

I feel opportunities to be involved

Strongly Agree 16.24

Agree 78.63

Disagree 5.13

Strongly Disagree 0

I am aware of resources such as tutoring

Strongly Agree 12.82

Agree 79.49

Disagree 6.84

Strongly Disagree .85

## Next steps

- Students have adults monitoring transitions and lunch, SRO officer, and campus communication.
- Encourage students to get involved in one activity per semester.
- Go-Center provides students with all the available resources. It includes district opportunities and post-secondary options that are available after graduation.

# Parent Survey

## Areas of need

I feel opportunities to be involved

Strongly Agree 0

Agree 66.67

Disagree 0

Strongly Disagree 33

I feel my student is prepared for post-secondary

Strongly Agree 33.33

Agree 33.33

Disagree 0

Strongly Disagree 33.33

## Areas to Refine

\*Send out videos

\*Go back to paper messages

\*Continue to educate parents on what we offer and post and celebrate the 2024 EOC gains

\*NTN college data

# Parent Survey

## Areas of Strength

I feel that my child is safe at the campus

Strongly Agree 0

Agree 100.00

Disagree 0

Strongly Disagree 0

I feel they are treated fairly with clear rules

Strongly Agree 0

Agree 100

Disagree 0

Strongly Disagree 0

## Next Steps

Continue with visibility and maintaining a closed campus.

75

Continue to communicate/document and inform parents of positive trends and campus needs.

# QUESTIONS





*Wellness Department*  
430-D Oil Mill Road  
Tornillo, TX 79853  
Phone 915.765.3565  
Fax 915.765.3599

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

Texas Department of State Health Services  
 Annual Hearing Screening Report - Facility Summary by Grade  
 TORNILLO ISD  
 for school year 2023 - 2024, submitted on 5/20/2024

Grade	Number Screened	Number Passed	FAILED				EXAMINED BY PHYSICIAN					Number Not Examined	Late Exam No Problem	Late Exam Treated	
			Number Failed	% Failed	Number Referred	Number Transferred	Number Examined	% Examined	Exam No Problem	Examined Treated	% Treated				
PK	20	20	0	0.0	0	0	0	0	0	0	0	0	0	0	0
K	55	55	0	0.0	0	0	0	0	0	0	0	0	0	0	0
01	46	46	0	0.0	0	0	0	0	0	0	0	0	0	0	0
02	7	7	0	0.0	0	0	0	0	0	0	0	0	0	0	0
03	54	54	0	0.0	0	0	0	0	0	0	0	0	0	0	0
04	3	3	0	0.0	0	0	0	0	0	0	0	0	0	0	0
05	42	42	0	0.0	0	0	0	0	0	0	0	0	0	0	0
06	3	3	0	0.0	0	0	0	0	0	0	0	0	0	0	0
07	58	58	0	0.0	0	0	0	0	0	0	0	0	0	0	0
08	4	4	0	0.0	0	0	0	0	0	0	0	0	0	0	0
09	2	2	0	0.0	0	0	0	0	0	0	0	0	0	0	0
10	1	1	0	0.0	0	0	0	0	0	0	0	0	0	0	0
11	2	2	0	0.0	0	0	0	0	0	0	0	0	0	0	0
12	1	1	0	0.0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	298	298	0		0	0	0	0	0	0	0	0	0	0	0

Texas Department of State Health Services  
 Annual Spinal Screening Report - Facility Summary by Grade  
**TORNILLO ISD**  
 for school year 2023 - 2024, submitted on 5/20/2024

\*\*\*\*\* Results of Referrals \*\*\*\*\*

Group	Under Prior Treatment		Screened		Rescreened		Referred		Normal		Scoliosis		Kyphosis		Other		Observation		Orthosis Bracing		Operation Surgery		Treatment Other		Results Unavailable		
	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	
G5F	0	0.0	22	3	13.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
G7F	0	0.0	29	0	0.0	1	3.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	3.4
G8M	0	0.0	27	3	11.1	1	3.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	3.7
A10F	0		0	0		0		0		0		0		0		0		0		0		0		0		0	
A12F	0		0	0		0		0		0		0		0		0		0		0		0		0		0	
A13M	0		0	0		0		0		0		0		0		0		0		0		0		0		0	
A14M	0		0	0		0		0		0		0		0		0		0		0		0		0		0	79
<b>Total</b>	<b>0</b>		<b>78</b>	<b>6</b>		<b>2</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>2</b>	

Texas Department of State Health Services  
 Annual Spinal Screening Report - Facility Summary by Grade  
**TORNILLO ISD**  
 for school year 2023 - 2024, submitted on 5/20/2024

\*\*\*\*\* Late Exam Results \*\*\*\*\*

Normal		Scoliosis		Kyphosis		Other		Observation		Orthosis Bracing		Operation Surgery		Treatment Other	
Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%
0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
0		0		0		0		0		0		0		0	
0		0		0		0		0		0		0		0	
0		0		0		0		0		0		0		0	
0		0		0		0		0		0		0		0	
0		0		0		0		0		0		0		0	





***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050  
Fax 915.765.3099

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

## INSTRUCTIONS FOR TASB BOARD NOMINATIONS

### About the TASB Board of Directors

The TASB Board of Directors is charged with carrying out directives established by the Delegates at the Delegate Assembly. The individual Director is expected to attend four Board meetings a year, with one of the meetings being at the same time as the annual TASA/TASB Convention. In addition, the Director will be asked to serve on a standing committee that will meet, as needed, in conjunction with Board meetings. The Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership.

### How to Nominate a Candidate to the TASB Board

To nominate an individual from your local school board, please complete the following attached forms:

- A. Active member's nomination and candidate's willingness to serve
- B. Candidate biographical sketch
- C. Candidate questionnaire

**The completed materials must be received by TASB no later than Monday, July 1, 2024.** Nominations that do not meet the deadline cannot be accepted.

TASB will e-mail the nominated individual and the superintendent a confirmation that the forms have been received. If an acknowledgment is not received, contact Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

### The Next Steps

By July 3, a list of all candidates running for the position will be posted on the TASB website.

The candidate endorsement process runs Wednesday, July 3–Thursday, August 29, 2024. During this time, Active Members may endorse one nominated individual from their TASB regions. If a majority of the Active Members of a region endorse a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, of the Active Members of a region endorse a candidate, that individual will be included on the official ballot at the TASB Delegate Assembly.

The Nominations Committee will meet Friday, September 6–Saturday, September 7, at TASB Headquarters in Austin to interview candidates and develop a slate of nominees for the Delegate Assembly. The nominated individual will be notified of the time for the interview. Expenses incurred, including lodging and transportation, for the interview are the responsibility of the individual or his or her school district.

If you have questions or need further information, please contact Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

We appreciate your participation in this nomination process.



## ACTIVE MEMBER DIRECTOR NOMINATION FORM

This is to serve as the nomination of a member of our local board to fill a position on the TASB Board of Directors.

### CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

Our school district's board of trustees understands:

1. *The candidate must have served at least 18 months, in the aggregate, on the local board by December 31 of the TASB election year.*
2. *Expenses incurred for the candidate to attend the Nominations Committee interview will be the responsibility of the candidate's local school district.*
3. *The local board's nomination shall also serve as its candidate endorsement for that TASB Director position.*
4. *A TASB Director's attendance at TASB Board meetings is important.*
5. *Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer and December Board meetings are reimbursed by the Association and transportation expenses and three nights' lodging incurred attending the Convention Board meeting are reimbursed by the Association.*

This nomination was approved by our board of trustees at a duly called meeting on \_\_\_\_\_.  
(Date)

\_\_\_\_\_  
Signature of board president or officer *(If candidate is the board president or officer, must be signed by another officer)*

PRINTED NAME (of officer): \_\_\_\_\_

TITLE (of officer): \_\_\_\_\_

### WILLINGNESS TO SERVE (to be completed by the candidate)

I, \_\_\_\_\_, confirm my willingness to serve, if elected, as a member of the TASB Board of Directors for Region \_\_\_\_\_, Position \_\_\_\_\_.

\_\_\_\_\_  
Signature of candidate

This form is to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

**Form A, B, & C, must be received by TASB on or before July 1, 2024.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)**



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ RESIDENCE PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

LOCAL TERM EXPIRES: \_\_\_\_\_ YEARS ON BOARD: \_\_\_\_\_  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES \_\_\_ NO \_\_\_

BOARD POSITIONS HELD (including dates): \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

CURRENT EMPLOYER: \_\_\_\_\_ DATES: \_\_\_\_\_

EDUCATION-HIGH SCHOOL: \_\_\_\_\_ COLLEGE: \_\_\_\_\_

OTHER EDUCATION: \_\_\_\_\_ DEGREES: \_\_\_\_\_

HOBBIES/SPECIAL INTERESTS: \_\_\_\_\_

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates): \_\_\_\_\_

ADDITIONAL COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please attach a short bio and include a current picture in jpeg format.**





8. Describe a critical or serious challenge that your board has faced and tell us about your contributions to the resolution.

9. Excluding public school finance, what do you think are top issues facing public education today? Elaborate on why you think they are critical issues.

10. Describe your involvement at TASB grassroots meetings and/or regional school board association meetings.

11. Additional information: What else would you like for the Committee to know about you?

---

(Signature of candidate)

---

(Date)

This form is to be used by a candidate interested in filling a position on the TASB Board of Directors.

**Form A, B, & C must be received by TASB on or before July 1, 2024.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)**

**Interviews will be held at TASB Headquarters in Austin on September 6-7, 2024.**



[Home](#) > [Resources](#) > [How to Submit an Advocacy Resolution](#)

# How to Submit an Advocacy Resolution

TASB's Advocacy Resolutions process is a powerful way for your school board to shape the TASB Advocacy Agenda.

HOW TO | FRIDAY, MARCH 15, 2024 | ☆ [Save to Favorites](#)

TASB's Advocacy Agenda is composed of three parts:

- **Cornerstone Principles:** Evergreen statements that guide TASB's Advocacy Agenda and organizational conduct.
- **Advocacy Priorities:** High-profile, high-commitment legislative objectives developed through TASB's Grassroots Meetings process.
- **Advocacy Resolutions:** Stances submitted by local school boards that guide TASB's response to issues that may come before the Legislature and other governmental entities.

Our Advocacy Agenda is a bottom-up process focused on making sure local voices are heard. Your board can help shape the agenda by contributing to the creation of priorities or by submitting resolutions.

Advocacy Priorities require approval by two-thirds of the delegates present and voting during Delegate Assembly, TASB's annual business meeting. Advocacy Resolutions require a simple majority. TASB Advocacy Agenda Priorities and Resolutions stand for two years and can be amended after the first year. After the two-year cycle has ended, the priorities and resolutions are replaced with those adopted by the Delegate Assembly.

The Cornerstone Principles do not expire at the end of TASB's two-year agenda cycle. The TASB Board may propose amendments to the principles for adoption by the Delegate



Your board can submit proposals for resolutions usually between March 15 and June 15 each year depending on when those days fall on the calendar. If adopted, they will become part of the TASB Advocacy Agenda.

Your board should determine which legislative issues are most important and then prepare and submit resolutions for consideration at Delegate Assembly.

## How to Submit a Resolution

- Review the current [Advocacy Resolutions](#) for examples.
- During odd-numbered years, check the current [Cornerstone Principles](#) and [Advocacy Priorities](#) to ensure your resolution doesn't duplicate an issue already contained in the Agenda.
- Work with your board to develop and approve resolutions and statements of reason.
- Submit your approved resolutions using the online form linked to the button below. Each resolution must be submitted on a separate form.

[Submit Approved Resolution](#)

Resolutions must be submitted by 11:59 p.m. on June 17, 2024.

## Things to Consider When Writing Resolutions

Your board should consider important legislative and policy matters that you want TASB to amplify.

Use the current resolutions and priorities in the TASB Advocacy Agenda as a guide to the issues. In even-numbered years prior to the expiration of the biennial agenda, your board may wish to resubmit a resolution that would otherwise expire. In odd-numbered years, boards do not need to resubmit current resolutions as they will not expire for another year.



As these processes come together and major themes and needs emerge, resolutions from school boards that restate or conflict with other aspects of the existing or TASB Board-proposed Advocacy Agenda will drop aside. Active Member school boards that submit resolutions will be kept informed of the status of their resolutions.

## Late Resolutions

Resolution proposals submitted after the June 17 bylaws deadline can be considered only on an emergency basis and must be accompanied by a statement of the nature of the emergency preventing timely submission.

## Questions

For more information, please contact Dax González in TASB Governmental Relations at [dax.gonzalez@tasb.org](mailto:dax.gonzalez@tasb.org) or [800-580-4885](tel:800-580-4885).



Administration is recommending the approval of advocacy resolutions listed below to be submitted to TASB for consideration for the 2024-2026 advocacy agenda:

1. TASB advocates for funding based on enrollment not average daily attendance (ADA).
2. TASB advocates for funding for full day universal prekindergarten for three and four year old regardless of eligibility.
3. TASB advocates for funding to supplement teacher salaries.
4. TASB advocates for a statutory rate for electricity.
5. TASB advocates for inflation adjustment to the basic allotment so public school districts are not negatively impacted by rising costs.
6. TASB advocates for flexibility under HB 4545 regarding tutor to student ratios.
7. TASB advocates for an accountability system similar to college, career, and military readiness (CCMR) for middle school students.
8. TASB advocates for an increase in teachers' and staff salaries in rural areas to rise the number of highly qualified personnel.
9. TASB advocates for reevaluation of the 120-hour summer program for pre-kinder Emergent Bilingual students.
10. TASB advocates for an increase in medical care contributions by the state to facilitate medical access.
11. TASB advocates for extra benefits (housing, retirement, medical, etc.) uniquely reserved for employees that serve in school districts.
12. TASB advocates for the establishment of cost-of-living adjustment for TRS retirees.
13. TASB advocates for continuation of the Teacher Incentive allotment program indefinitely.



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[www.esc19.net](http://www.esc19.net)

## Checklist for Developing New Professional Staff Development/New Services (ADM-F004.2)

**ESC Department/Program: Information & Instructional Technology**

**Name of service requestor: ESC 19 Technology Director or Designee**

**Contact information: 915-780-6505**

Step	Category	Planning Activity
<b>1</b> <b>Review</b> <b>Request for</b> <b>Service</b> <b>(Input)</b>	<b>Needs</b> <b>Determination</b>	<b>Input sources identified:</b> Tornillo ISD is requesting contracted services to assist them in completing the following required TSDS Submissions by the due dates specified by TEA, <ul style="list-style-type: none"> <li>• TSDS PEIMS - Summer Submission 1 - Due to TEA 06/20/2024</li> <li>• TSDS Core Collection - ECDS Prekindergarten Due to TEA 06/27/2024</li> <li>• TSDS Core Collection - Special Education Language Acquisition (SELA) Due to TEA 06/27/2024</li> </ul>
	<b>Audience</b>	<b>Describe projected audience:</b>  Tornillo ISD
	<b>Staffing</b>	<b>Describe staffing:</b> Contract services will be provided to the district by the following ESCR19 employees, <ul style="list-style-type: none"> <li>• Joel Molina</li> <li>• Ivonne Munoz</li> <li>• Nancy Cruz</li> </ul>
	<b>Special Needs</b>	<b>Indicate special requirements</b> (materials, equipment, e-learning, etc.) ESCR19 Staff will need the following resources from Tornillo ISD to complete the TSDS submissions referenced above. <ul style="list-style-type: none"> <li>• Equivalent Access to PowerSchool and Frontline ERP as the previous PEIMS Coordinator</li> <li>• ESCR19 staff will have to apply for the following roles through TSDS for Tornillo ISD which will have to be approved by the superintendent.               <ul style="list-style-type: none"> <li>○ PEIMS Data Completer</li> <li>○ Uniq-ID LEA</li> <li>○ Core LEA Data Completer</li> <li>○ Core LEA Data Approver</li> <li>○ TIMs Level 1 Support</li> </ul> </li> <li>• Point of Contact at Tornillo ISD to work on data discrepancies and corrections.</li> <li>• Point of Contact for PowerSchool Support</li> <li>• Point of Contact for Frontline Support as well as eSPED</li> <li>• Point of Contact for Prekindergarten as well as access to Assessment data</li> <li>• Point of Contact for Child Find</li> </ul>

2	Category	Design Activity (Attach documents as needed)
Develop the Design	Objectives	<p><b>Summarize objectives of the professional development event/service to be provided:</b></p> <p>The ESCR19 staff will extract data from LEA’s student information systems and upload the necessary data to TSDS as required to complete the following submissions by TEA’s established due date.</p> <p><u>Before July 1, 2024</u></p> <ul style="list-style-type: none"> <li>• TSDS PEIMS - Summer 1 Due to TEA 06/20/2024</li> <li>• TSDS Core Collection - ECDS Prekindergarten Due to TEA 06/27/2024</li> <li>• TSDS Core Collection - Special Education Language Acquisition (SELA) Due to TEA 06/27/2024</li> </ul> <p>All the above submissions are due before the end of June. After July 1 ESCR19 will train / coach the new PEIMS coordinator to complete the remaining submissions for the 2023-2024 school year</p> <p><u>After July 1, 2024</u></p> <ul style="list-style-type: none"> <li>• TSDS PEIMS - Summer Resubmission (If Necessary) – Due to TEA July 18, 2024</li> <li>• TSDS Core Collection - Child Find – Due to TEA July 25, 2024</li> <li>• TSDS PEIMS - Extended Year Sub 1 – Due to TEA August 29, 2024</li> <li>• TSDS PEIMS - Extended Year Re-Submission (If Necessary) – Due to TEA September 19, 2024</li> </ul>
	Content/Nature of Services	<p><b>Describe professional content to be delivered (topic, concepts, etc.)/services to be provided:</b></p> <p>For the TSDS PEIMS and TSDS Core Collection Submissions due before July 1, ESCR19 personnel will log into Tornillo ISD’s Student Information System and will extract the necessary interchanges to upload and validate via TSDS. As errors or missing data are identified, ESCR19 will work with the point of contact from Tornillo ISD to make the necessary corrections or add the missing data. Once all fatal errors have been resolved ESCR19 personnel will generate and download all TSDS reports for Tornillo ISD personnel to review.</p> <p>If errors are found during the review, ESCR19 will work with the point of contact to update the data in the student information system and the ESCR19 will again extract, upload and validate the data and regenerate reports for review. The cycle will continue until all the reports have been found to be accurate. The stakeholders for the data will be asked to sign off on the “Verification of Reports” form indicating the reports have been reviewed.</p> <p>After all the reports have been approved, ESCR19 personnel will then complete the file. To meet TEA’s established due date, the PEIMS Summer file must also be approved by the superintendent. If the file is a TSDS Core Collection submission, the file must only be completed, no other action from the superintendent is necessary.</p> <p>A log will be maintained for documentation of the services provided and reviewed at the completion of this 2023-24 service contract.</p> <p>The contractor (LEA) shall indemnify and hold harmless the employer (ESCR19) against all claims, liabilities, costs, suits of law or inequity, expenses, attorney fees, fines, damages and losses including but not limited to any direct, indirect or consequential losses, penalties and legal costs incurred arising from acts or omissions of employee or employee agents or subcontractors in connection with this agreement including and without limitation, those arising from claimed infringement of any patents, trademarks, copyrights or other corresponding right(s) which is related to any product or service that shall be delivered.</p>

	<b>Resources</b>	<b>Identify resources: Room – cost and capacity, planning time, printed materials, equipment, advertising, software, etc:</b>  ESCR19 Personnel will require web addresses of Tornillo ISD’s ERP and Student Information Systems as well as any other systems needed to process TSDS Collection data.
	<b>Staff</b>	<b>Describe staff (internal or external) who will deliver the professional development/service:</b>  Dept. Director Information & Instructional Technology or designee at the ESC 19 will be the primary contact for the services described in this agreement.  Contracted services will be provided to the district by the following ESCR19 employees, <ul style="list-style-type: none"> <li>• Joel Molina</li> <li>• Ivonne Munoz</li> <li>• Nancy Cruz</li> </ul>
	<b>Financial Information</b>	<b>Amount:</b> <ul style="list-style-type: none"> <li>• Amount - \$40.00 / Hour / Staff Member, for all services prior to July 1, 2024. If the LEA has not hired a new PEIMS Coordinator by July 1, 2024, then the \$40.00 per hour change will continue until the position has been filled. Thereafter all services with the new PEIMS Coordinator up to August 31, 2024, will be covered with the ESCR19 TSDS Cooperative for 2023-2024 (\$1,250.00), thereafter services covered with the ESCR19 TSDS Cooperative for 2024-2025 (\$1,250.00).</li> <li>• Mileage – Charged at the current state rate.</li> <li>• Responsible party – Tornillo ISD</li> <li>• This Memorandum of Understanding, its fees or services may be modified or amended if required.</li> </ul> <b>Responsible Party: Tornillo ISD</b>
<b>3 Review Design</b>	<b>Review</b>	<b>Design reviewed with requesting organization to verify design (customer contact or document review)</b>
	<b>Change</b>	<b>Changes/revisions to design made, if needed – summarize changes</b>
	<b>Validation</b>	<b>Design approved</b> by appropriate administrator and/or customer/client
	<b>Completion of design (planner) _____ (Signature) _____ (Date)</b> <b>Approval/Agreement (Department Administrator) _____ (Signature) _____ (Date)</b> <b>Requesting Organization Approval _____ (Signature) _____ (Date)</b> <b>(One copy forwarded to requesting organization; one copy for department files)</b>	



# MEMORANDUM

**To:** Board of Trustees  
**From:** Tornillo ISD curriculum  
**Subject:** Sale and Disposal of instructional Materials  
**Date:** May 20, 2024

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## **RATIONALE:**

In accordance with Texas Education Code (TEC), §31.105 The board of trustees of a school district may dispose of printed instructional materials if the board of trustees or governing body determines that the instructional material is not needed by the district or school and the board of trustees or governing body does not reasonably expect that the instructional material will be needed.

Additionally, the board of trustees of a school district or governing body shall determine how the district or school will dispose of these printed instructional materials.

## **BUDGET IMPACT:**

None. However, any funds received from the sale of instructional materials should be spent on the purchase of instructional materials and technological equipment approved by the state.

## **ADMINISTRATIVE RECOMMENDATION:**

Tornillo ISD curriculum is recommending the Board of Trustees approve the sale and disposal of unused and out of adoption instructional materials from Tornillo high school and Tornillo junior high school.

ISBN	Title of Textbook	Quantity
978-1-91-469545-3	Texas StudySync, Reading and Writing Companion - Highs and Lows	94
978-1-91-469546-0	Texas StudySync, Reading and Writing Companion - The Power of One	95
978-1-91-469545-3	Texas StudySync, Reading and Writing Companion - Test of Time	95
978-1-91-469540-8	Texas StudySync, Reading and Writing Companion - True to Yourself	76
978-1-91-469536-1	Texas StudySync, Reading and Writing Companion - You and Me	77
978-1-91-469539-2	Texas StudySync, Reading and Writing Companion - Making your Mark	78
978-1-91-469538-5	Texas StudySync, Reading and Writing Companion - Personal Best	81
978-1-91-469552-1	Texas StudySync, Reading and Writing Companion - Beyond Reality	44
978-1-91-469547-7	Texas StudySync, Reading and Writing Companion -Everyone Loves a Mystery	74
978-1-91-469551-4	Texas StudySync, Reading and Writing Companion - Trying Times	72
978-1-91-469548-4	Texas StudySync, Reading and Writing Companion - Hear Me Out	72
978-1-91-469547-7	Texas StudySync, Reading and Writing Companion - Past and Present	72
978-1-91-469549-1	Texas StudySync, Reading and Writing Companion - No Risk No Reward	72
978-1-91-469535-4	Texas StudySync, Reading and Writing Companion - Testing the Limits	76
978-1-91-469537-8	Texas StudySync, Reading and Writing Companion - In the Dark	76
978-1-91-469541-5	Texas StudySync, Reading and Writing Companion - Conflicts and Clashes	118
978-1-91-469544-6	Texas StudySync, Reading and Writing Companion - Moment of Truth	67
978-1-91-469543-9	Texas StudySync, Reading and Writing Companion - Chasing the Impossible	64
978-1-60979-171-1	Measuring Up to the TEKS Level G Math	96
978-1-61527-963-0	Measuring Up to the Algebra 1 EOC Exam	21
978-1-61527-964-7	Measuring Up to the Algebra 1 EOC Exam - Annotated Teacher Edition	6
978-1-7280-5376-9	Think Up Math - Level 7	4
978-1-627-6351-72	Think Up Math - Nivel 4	10
978-1-938935-68-8	Motivation Math - Level 7	70
978-1-938935-68-8	Motivation Math - Level 6	5
978-0-544-05167-6	Texas Go Math - Grade 6	35
978-0-544-05087-7	Texas Go Math - Grade 7	69
978-0-544-06560-4	Texas Go Math - Grade 6 Teacher Edition	1
978-0-544-06610-6	Texas Go Math - Grade 7 Teacher Edition	1
978-0-544-06620-5	Texas Go Math - Grade 8 Teacher Edition	1
978-0-544-06564-2	Texas Go Math - Grade 6 - Differentiated Instruction	1
978-0-544-06750-9	Texas Go Math - Grade 6 - Assessment Resources	1
978-0-544-06641-0	Texas Go Math - Grade 7 - Assessment Resources	1
978-0-544-06630-4	Texas Go Math - Grade 7 - Differentiated Instruction	1
978-0-544-06632-8	Texas Go Math - Grade 8 - Differentiated Instruction	1
978-0-544-06561-1	Texas Go Math - Grade 8 - Assessment Resources	1
978-0-544-02552-3	Texas Science Fusion - 6- New Energy for Science	60
978-0-544-03211-8	Texas Science Fusion - 7 - Nueva Energia para las Ciencias	1
978-0-544-02554-7	Texas Science Fusion - 8- New Energy for Science	13
978-0-07-661271-0	Texas History - 7	4
978-0-544-32461-9	United States History - Early Colonial Period Through Reconstruction Teacher Edition	1
978-0-544-32028-4	United States History - Early Colonial Period Through Reconstruction Student Edition	5
	Ultimate mastery Reading and Writing - Grade 6	8
	Ultimate mastery Reading and Writing - Grade 7	9
	Ultimate mastery Reading and Writing - Grade 8	16
	Ultimate math - Grade 6	8
	Ultimate math - Grade 7	46
	Ultimate math - Grade 8	58

<b>Textbook Inventory - Location: _Tornillo High School_</b>		
<b>ISBN</b>	<b>Title of Textbook</b>	<b>Quantity</b>
978-0-544-32190-8	World History	72
978-1-3373-9679-0	Human Diseases	30
978-1-4354-9837-2	Biotechnology	15
978-0-544-32031-4	World Geography	64
0-201-86950-0	Focus on Algebra	2
978-0-544-32140-3	Texas the American's	119
0-201-86101-1	Algebra Trigonometry	9
0-13-715780-0	Advanced Mathematics	12
978-1-4239-2515-6	Computers in our World	24
978-0-547-45138-1	United States Government	43
978-0-544-84195-6	!Avancemos! Spanish 2	96
978-0-13-442743-0	Learning Digital Media	3
978-0-205-73196-1	The Prentice Hall Reader	11
978-0-544-84194-9	!Avancemos! Spanish 1	51
0-920008-92-5	Environmental Science	31
978-0-544-32430-5	World History Teacher's Edition	3
978-1-59200-170-5	Hollywood 2d Digital Animation	24
978-1-4573-0121-6	Spring Board Mathematics	52
978-0-13-4442750-8	Learning Audio/Video Production	25
978-0-544-32592-0	World Geography Teacher's Edition	1
978-0-02-143524-1	Lab Manual Teacher's Edition	1
978-0-13-440552-0	Learing Graphic Desing & Illustration	5
978-0-02-141012-5	Reading Essentials Answer Key	1
978-0-538-44708-9	Century 21 South Western Accounting	15
0-02-817244-2	Glencoe Communication Applications	27
978-0-87447-915-7	Spring Board English Textual Power	20
978-1-935022-10-7	Mastering the TEKS in World History	6
978-0-544-32431-2	Texas the American's Teacher's Edition	2
978-1-113-60269-9	The Graphic Designer's Digital Toolkit	48
9.78E+12	Mastering the TEKS in World History Special Edition	23
978-0-538-44713-3	Century 21 South Western Accounting Teacher's Edition	1
1-305-66181-8	14e Business Management	12
978-1-337-56542-4	Accounting	3
978-1-111-98866-1	Accounting	16
978-0-538-44710-2	Accounting Student Edition	19
978-1-133-56258-0	Adobe Creative Suite 6 Design Tools	9
978-1-133-62974-0	Adobe Creative Suite 6 with Tools	23
0-619-10956-4	Adobe Pagemaker 7.0	15
978-1-63126-255-5	Agricultural mechanics & techology systems	23
978-1-63126-235-7	Agriculture, Food, and natural resources	1
978-0-02-140246-5	Algebra 1	92
978-0-13-442747-8	Arts, Audio, Video, Technology...	25
0-7569-1640-2	Basic Drama Projects	26
978-0-07-896188-5	Biology	94
975-0-07-896189-2	Biology Teacher Edition	1
978-1-4354-9835-8	Biotechnology CD	1
978-1-4354-9836-5	Biotechnology instruction	1
978-1-1331-3071-0	Biotechnology lab manual	1
0-13-444656-9	Business Information Management in Microsoft office 2019	25
978-0-13-444656-1	Business Informtion Management 1	25
978-0-538-74061-6	Business Law	30
978-1-133-11001-9	Business management 13e	1
978-1-111-57172-6	Business Management 13e	25
978-1-305-66181-3	Business management 14e	12
1-337-56541-3	Century 21 Accounting	12
978-1-337-56542-4	Century 21 Accounting the multicolumn Journal	10
978-0-07-896417-6	Chemistry matter & change	83
978-1-63126-128-2	Communication	1
0-07-821304-5	Communication Applications	2

ISBN	Title of Textbook	Quantity
0-538-42918-6	Communication Applications	1
0-314-02171-X	Communication Matters Teacher Annotated edition	1
978-0-357-10837-6	comp TIA A+ core 1 exam	8
978-0-357-10837-6	CompTiA At course 1 exam Guiding to Computing in Infrastructure 10th Edition	10
978-0-15-444434-5	Computer Programming Fundamental Concepts Using Java pc	24
978-0-13-444970-8	Computer Programming Fundamental Concepts using JavaTeacher edition	1
0-13-444434-9	Computer Programming: Fundamental Concepts Using Java	38
9.78E+12	Dialysis Technology	1
978-1-305-66172-1	Digital media	1
0-538-74130-9	Digital Media Concepts and Applications	25
978-0-547-08294-3	Economic Concepts and Choices	24
0-547-08294-0	Economics Concepts and Choices	24
0-8442-5981-0	Edition 4 Basic Debate	28
0-7569-1640	Education is your Best Investment	11
978-1-63126-904-1	Financial Lliteracy	1
978-1-63126-137-4	Foundations of Financial Literacy 10 edition	25
978-0-8400-6218-5	Fundamentals of Information Systems	27
0-201-86970-5	Geometry	11
0-07-821316-9	Glencoe Communication Applications Application activities	1
0-07-821307-X	Glencoe Communication Applications Oral Presentation activities	1
0-07-821299-5	Glencoe Communication Applications Transparencies with Strategies and activities	1
0-02-817961-7	Great Expectations	1
978-1-435-49778-8	Guide to Managing and Maintining your PC	29
0-07-860768-x	Health & Wellness	63
0-07-86767-1	Health & Wellness Teacher	1
0-07-860767-1	Health and Wellness Teacher EditionFundamentals of Information Systems	1
978-1-63126-585-3	health science concepts & applications	15
978-1-337-39608-6	Human diseases	29
978-0-07-666100-8	integrated physics + chemistry	91
978-1-61960-412-4	Introduction to Anatomy and Physiology	22
978-1-61960-605-0	introduction to health science	15
0-658-00404-2	Journalism Today	35
0-658-00405-0	Journalism Today Teachers manual 6th edition	1
0-658-00400-X	JournalismToday Teachers Resource book 6th edition	1
978-1-133-13069-7	Lab Manual to accompany Introduction to biotechnology & agricultural Revolution 2nd Ed	15
978-0-07-665566-3	Lab Manual: Biology Teacher Edition	1
978-0-07-665558-8	Lab Manual: Chmistry Teacher Edition	2
978-1-538-49690-2	Law Business	23
978-1-847001-14-6	Law enforcement 1	32
978-1-847001-16-0	Law enforcement 1 teacher edition	1
978-0-538-49690-2	Law for Business and Personal Use	23
978-0-13-444657-8	learning microsoft office 2016	14
978-0-13-464351-9	Learning Microsoft: Teacher Edition	1
0-8123-7102-x	Literature and Language	9
0-13-174794-0	Mathematical Models with Applications	11
0-8123-8225-0	McDougal Littell Literature and Language	5
978-1-61960-616-6	Medical Terminology	1
0-87779-807-9	Merriam-Websters Collegiate Dictionary	4
0-87779-807-9	Merriam-Webster's Collegiate dictionary 11th edition	1
978-1-4354-8585-3	Moving Images	50
978-1-60525-360-2	Networking Examview	1
978-1-60525-356-5	networking fundamentals	26
978-1-60525-359-6	Networking instructor's resource	1
978-1-60525-361-9	Networking Power point	1
978-1-305-65307-8	Personal Financial Literacy	26
9.78E+12	Physics + Chemistry Reading Essentials	51
9.78E+12	Physics + Chemistry Science Notebook	26
978-0-07-665993-7	Physics Principles & Problems	10
978-0-07-665993-7	Physics Principles and Problems	56
978-0-07-665993-7	Physics Principles and Problems Teacher Essentials	2

ISBN	Title of Textbook	Quantity
0-8442-0389-0	Piblic Speaking Today Annotated Teacher Edition 3rd Edition	2
978-0-02-140250-2	Precalculus	104
978-1-63126-235-7	Principles of Agriculture, Food, & Natural resources	24
978-0-13-442801-7	Principles of Applied Engineering	10
978-0-13-442801-1	principles of applied engineering	5
1-11-42694-5	Principles of Buisness	17
974-1-63126-455-9	Principles of Business Marketing and Finance	22
978-1-337-10206-3	principles of information security	18
978-1-63126-464-1	Principles of Information Techology	25
978-1-847001-10-8	Principles of law, public safety, corrections, & security	30
978-1-847001-12-2	Principles of law, public safety, corrections, & security teacher edition	3
978-1-63126-128-2	Professional Communication	24
0-8442-0369-6	Public Speaking Today	19
0-312-39357-1	Public Speaking Today	21
0-8442-0369-6	Public Speaking Today 3rd edition	5
978-0-07-665564-9	Reading essentials Biology	1
978-0-07-618483-5	Reading Success	1
978-0-07-665562-5	Science Notebook= Chemistry/Student	4
978-0-07-665563-2	Science Notebook= Chemistry/Teacher	2
978-0-02-143654-5	Science Notebook= Yellow/Student	13
978-0-02-143655-2	Science Notebook= Yellow/Teacher	1
978-0-323-49792-3	Simchart	1
0-8442-5850-4	Speech	14
0-8442-5850-4	Speech Exploring Communications	44
0-8442-5851-2	Speech Exploring Communications Teacher	1
978-1-4573-0125-4	Spring Boared Algebra 2	4
0-02-817234-5	Stage School	31
0-8442-5858-X	Teachers Resource Kit Speech Exploring Communicaation 4th edition	2
978-1-63126-009-4	Teaching	1
0-538-72590-7	Technology & Procedures	1
978-0-02-140246-5	Texas Algebra 1	10
978-0-02-139256-8	Texas Algebra 2	12
978-0-02-140171-0	Texas Algebra 2 Volume 1 Teacher Edition	2
978-0-02-140171-0	Texas Algerbra 2 Volume 2 Teacher Edition	2
978-0-544-84201-4	Texas Avancemos Spanish 2	2
978-0-544-84194-9	Texas Avancemos! Spanish 1	51
978-0-544-84195-6	Texas Avancemos! Spanish 2	96
978-0-544-32582-1	Texas Contemporary Worlds Studies people,places,and society Teacher ed	1
978-0-132-09139-8	Texas ELPS Toolkit	1
978-0-02-139255-1	Texas Government	110
0-13-174794-0	Texas Mathematical Models with Applications	43
978-0-02-140250-2	Texas PreCalculus	10
978-0-544-32190-8	Texas World History	10
0-618-45300-8	The American Heritage College dictionary	2
0-02-817236-1	The Stage and the School Teacher Edition	1
1-133-81500-6	The Video Collection Revealed	26
0-07-601877-6	Theatre Arts Connections	1
0-07-601875-X	Theatre Arts Connections	1
0-02-817962-5	To kill a Mocking Bird	12
0-07-828591-2	Understanding Psychology	11
0-07-828571-2	Understanding Psychology	11
0-7434-7071-0	Websters New World Thesaurus	201
0-471-74836-6	Webster's World Concise Spanish dictionary 2nd edition	1
978-1-63126-328-6	Welding	1
1-4180-1374-9	welding & metal fabrication	25
0-7166-0102-8	World Book 2002	20
0-7166-0105-2	World Book 2005	44
978-0-7166-01084	World Book 2008	22
0-7166-1294-1	World Book Special Census Edition	1

**2024-2025  
Budget  
Workshop  
May 29, 2024**



## Mission

Tornillo ISD's mission is empowering our learning community to live their purpose by honoring values and beliefs for holistic postsecondary journey

## Vision

Believe we can succeed; with pride we will achieve.

*Love – Serve - Care*

# Board of Trustees

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## **Board Members**

Marlene Bullard, President

Ida Estrada, Vice President

Ofelia Bosquez, Secretary

Daniel Dozal, Trustee

Hector Lopez, Trustee

Maria Kika Saldana, Trustee

Enrique Vega, Trustee

# Student Outcome Goals

## GOAL 1

Students performing at the Meets Grade Level Standard on STAAR Reading grade 3rd - 8th, EOC English I & English II will increase from 28% in 2019 to 46% by 2024.

Annual Targets: SY 20-21 = 28% , SY 21-22 = 34% , SY 22-23 = 40% , SY 23-24 = 46%

	GPM 1.1	GPM 1.2	GPM 1.3
	The percent of 3rd grade students performing at the meets level in STAAR Reading Release will increase from 31% in 2019 to 49% by June 2024.	The percent of 4th-8th grade students performing at the meets level in STAAR Reading Release will increase from 31% in 2019 to 49% by June 2024.	The percent of English I & II students performing at the meets level in EOC English Release will increase from 24% in 2019 to 45% by June 2024.
19-20	37%	37%	31%
20-21	31%	31%	24%
21-22	37%	37%	31%
22-23	43%	43%	38%
23-24	49%	49%	45%

# Student Outcome Goals

## GOAL 2

Students performing at the Meets Grade Level Standard on STAAR Math grades 3rd - 8th, and EOC Algebra I will increase from 35% in 2019 to 50% by 2024.

Annual Targets: SY 20-21 = 35%, SY 21-22 = 40%, SY 22-23 = 45%, SY 23-24 = 50%

	GPM 2.1	GPM 2.2	GPM 2.3
	The percent of 3rd grade students performing at the meets level in STAAR Math Release will increase from 45% in 2019 to 54% by June 2024.	The percent of 4th-8th grade students performing at the meets level in STAAR Math Release will increase from 34% in 2019 to 49% by June 2024.	The percent of Algebra I students performing at the meets level in EOC Algebra Release will increase from 35% in 2019 to 50% by June 2024. 106
19-20	48%	39%	40%
20-21	45%	34%	35%
21-22	48%	39%	40%
22-23	51%	44%	45%
23-24	54%	49%	50%

# Student Outcome Goals

## GOAL 3

Students graduating college, career, and military ready will increase from 78% in 2019 to 90% by 2024.

Annual Targets: SY 20-21 = 78%, SY 21-22 = 82%, SY 22-23 = 86%, SY 23-24 = 90%

	GPM 3.1	GPM 3.2
	The percent of HS students earning dual course credits will increase from 16% in 2019 to 30% by June 2024.	The percent of HS students earning industry-based certifications will increase from 6% in 2019 to 30% by June 2024. 107
19-20	16%	6%
20-21	27%	15%
21-22	16%	20%
22-23	20%	25%
23-24	30% (ECHS)	30%

# Budget Process & Requirements

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## PROCESS

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- Superintendent shall prepare the proposed budget on or before August 20.
- The President of the Board of Trustees must call a public meeting giving at least 10 days notice to the community but no more than 30 days notice.
- The board, at the meeting called for that purpose, shall adopt a budget to cover all expenditures for the succeeding fiscal year.

## REQUIREMENTS

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- The District's budget shall be approved before September 1<sup>st</sup>.
- Funds must not be expending in any manner other than as provided for the adopted budget.
- Funds may not be expended prior to adoption of the budget.
- Budget must legally be adopted before the adoption on the tax rate
- Budget must be posted on the District's website and shall remain posted for three years.

108

# Board Adopted Funds

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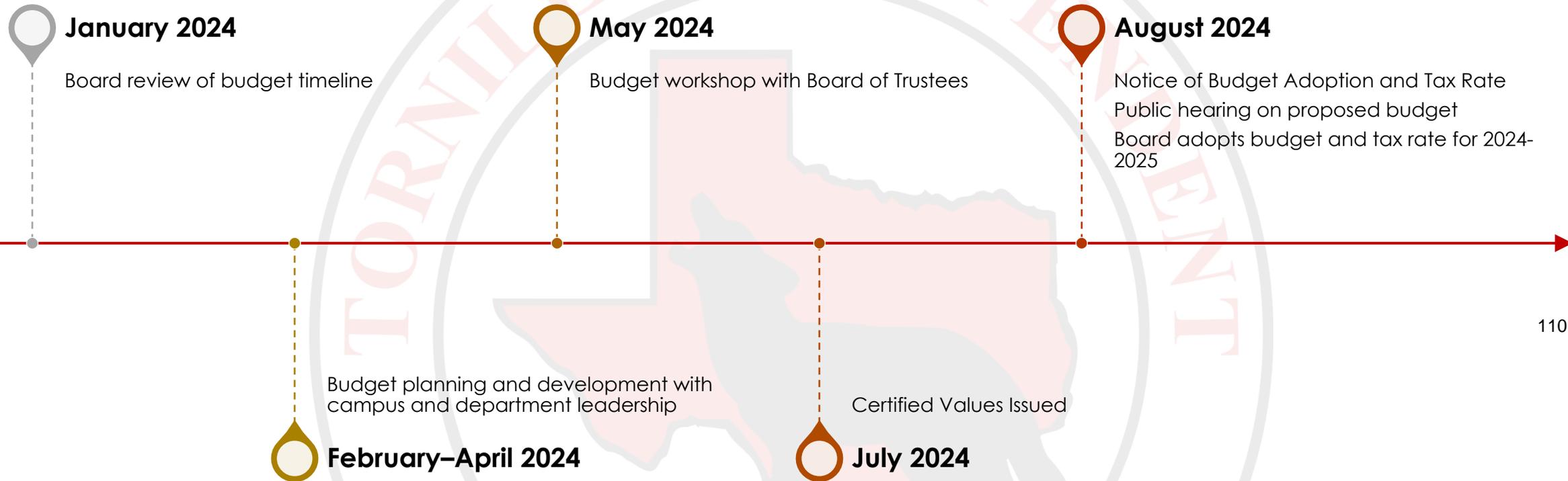
**Child Nutrition Services  
Fund 101**



**General Fund  
Funds 181 & 199**



**Debt Service  
Fund 599**



# Budget Development & Timeline

# District Analysis

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## Strengths

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- Unassigned Projected Fund Balance - \$5.09 M or approximately 5.04 months of operating expenditures
- Staff Engaged and willing to face challenges
- New Federal Grant funding Blended Learning Initiatives and School Action Funds

## Challenges

---

- Enrollment Decrease
  - 5 Year Average Decrease – 6%
  - 10 Year Average Decrease – 5%
- Competitive Compensation
- Continue to offer Specialized Instructional Programming
- Recruiting and retention of highly qualified staff
- Aging Infrastructure
- Constant changing of technology and cybersecurity attacks
- Community /School based wifi connectivity costs

# Challenges-continued

- Low Attendance
- Closing Elementary Campus and aligning grade levels
- Increase of insurance cost of 25%
- Inflation, higher fuel costs and utility costs
- Balance Budget
- Tax Compression
- Continuous maintenance projects districtwide

# District Analysis

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## Threats

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- Low Birth Rate
- Charter Schools
- Increase in post-secondary tuition rates
- Property Tax Reform
- School Vouchers
- Staff taking other high paying jobs
- Higher cost of instructional Program
- Higher Per Pupil costs
- ESSER III Ending September 2024

## Opportunities

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- Potential Areas of Savings
- Consolidation of the Elementary and upper grade levels alignment towards Career pathways
- Establishing an Education Foundation
- Increase in Parental Involvement and Parent volunteers
- Establishing Parent Organizations
  - Parent Teacher Organizations (PTO)
  - District Athletic Booster Club

# FUNDING ELEMENTS

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**LOCAL**



**STATE**



**FEDERAL**

# LOCAL FUNDING ELEMENTS

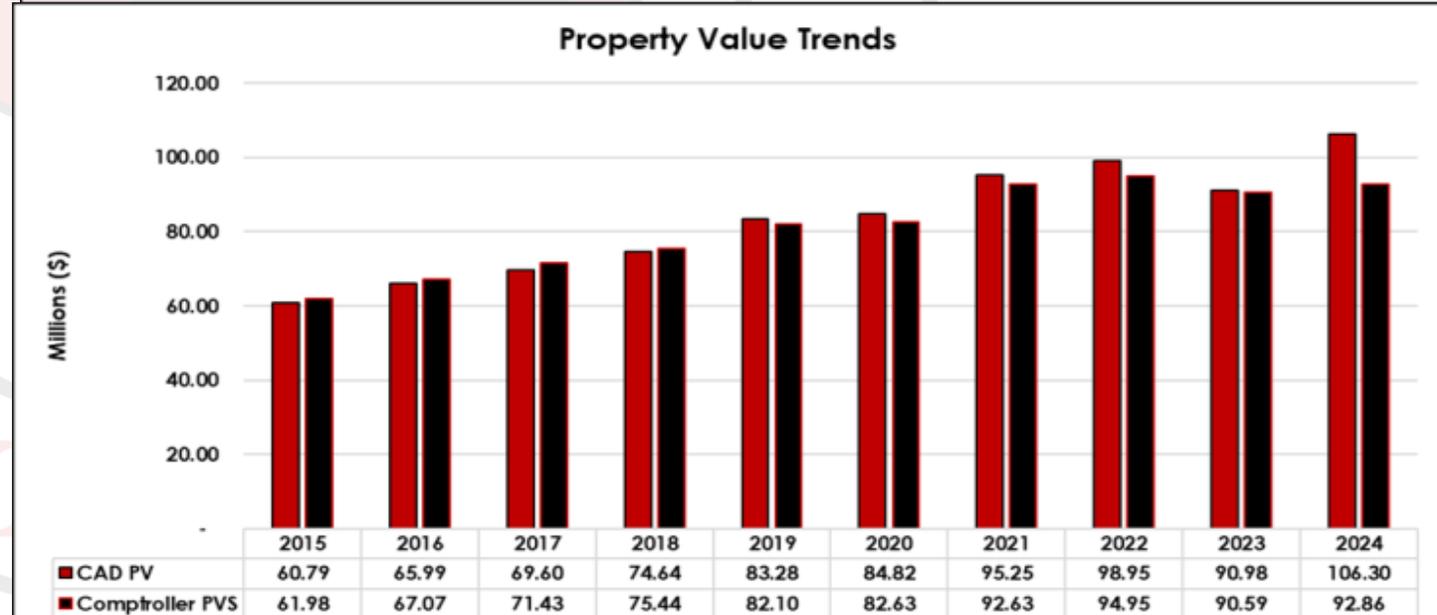
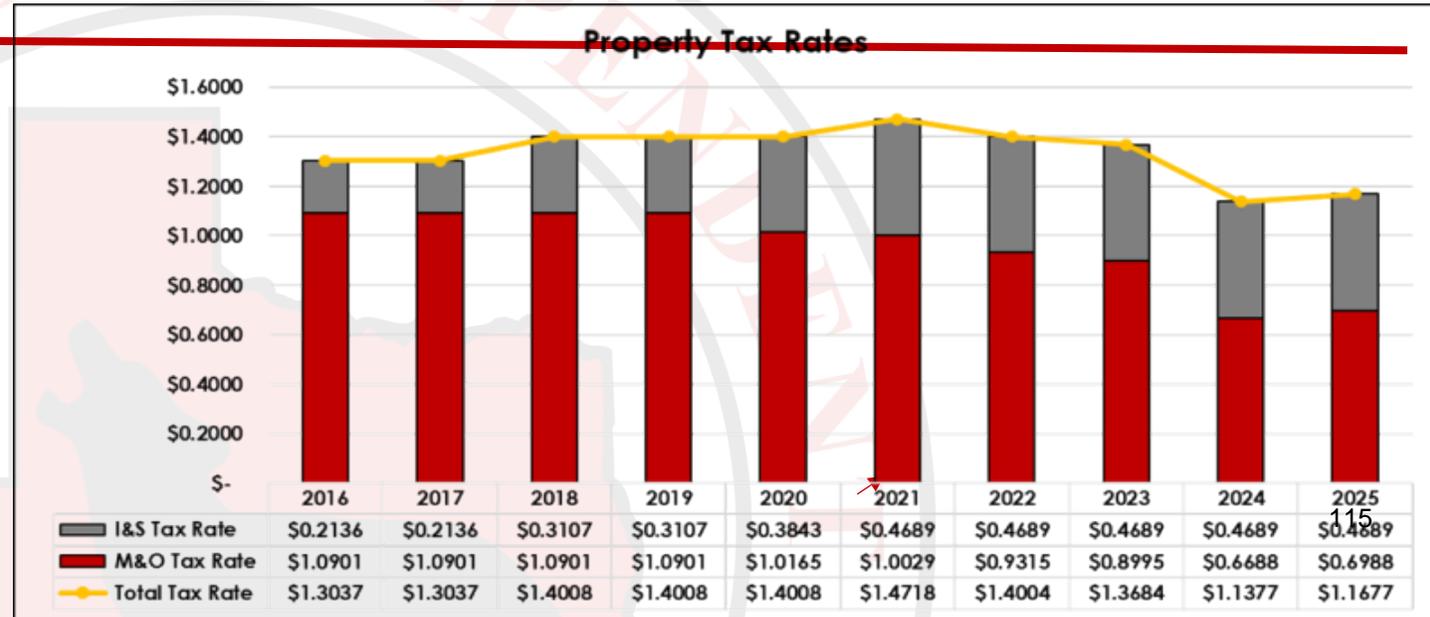
## Local Tax Effort

Property Tax Rate Assessed

- Maintenance & Operating (M&O)
- Interest & Sinking (I&S)

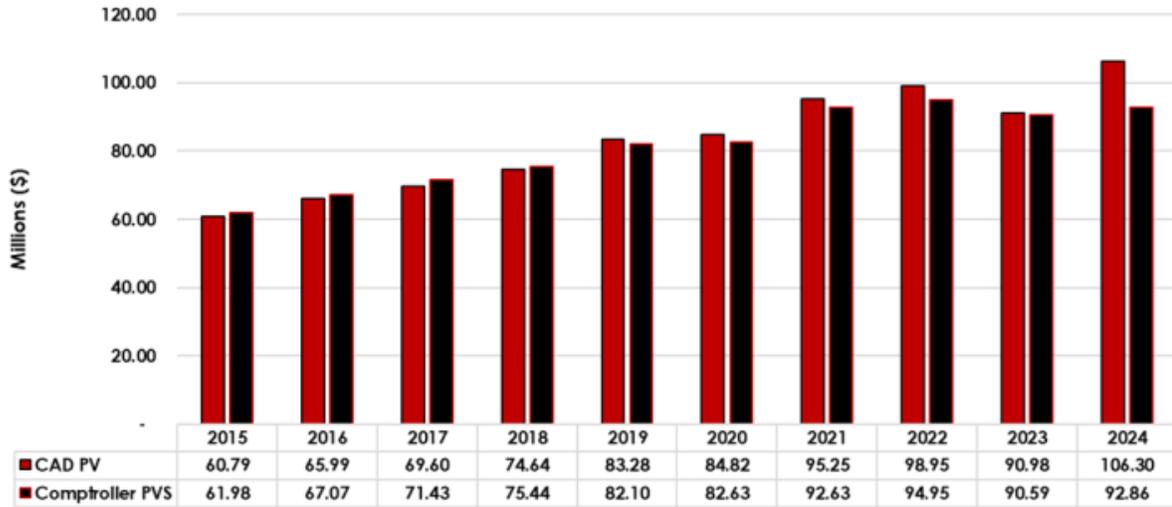
Assessed Property Value by Central Appraisal District (CAD)

Note: 2024- Preliminary Value from CAD



# STATE FUNDING ELEMENTS

Property Value Trends



## State Funding

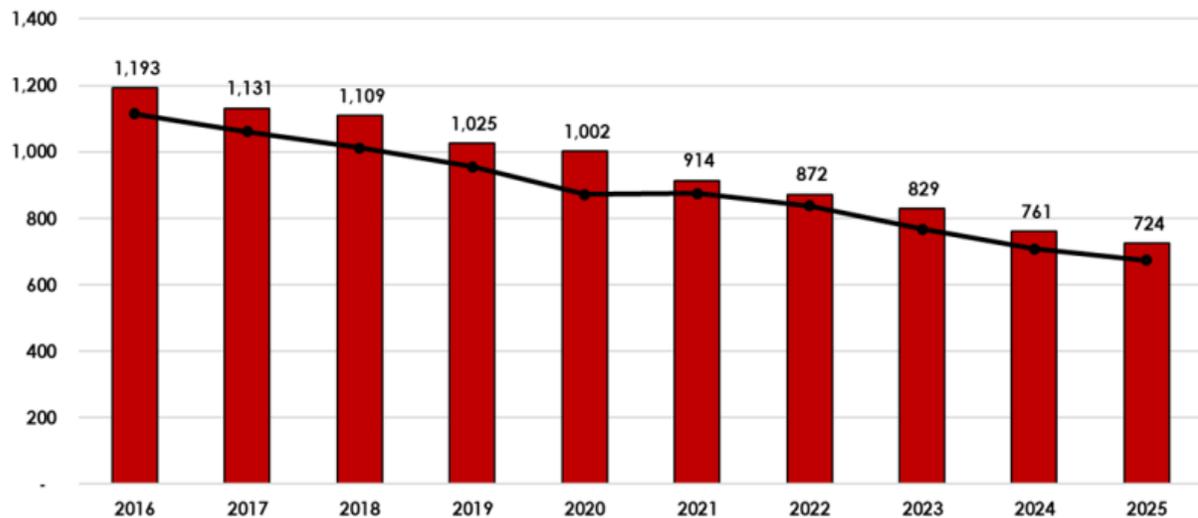
Average Daily Attendance (ADA)

Tax Collections

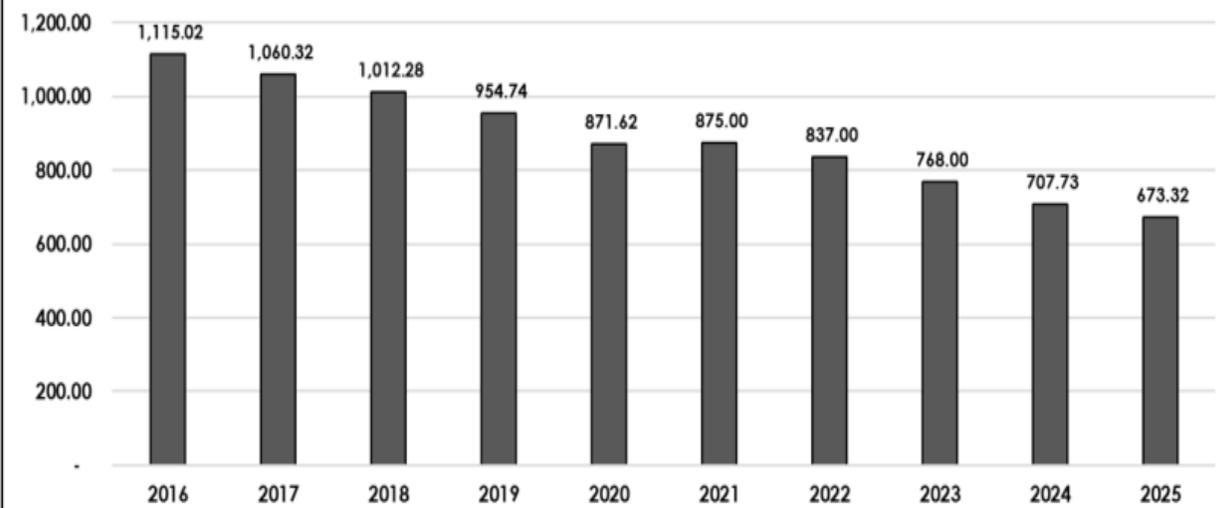
Property Value Study (PVS) by State Comptroller's Value

Property Tax Rate Assessed by District

Enrollment & ADA

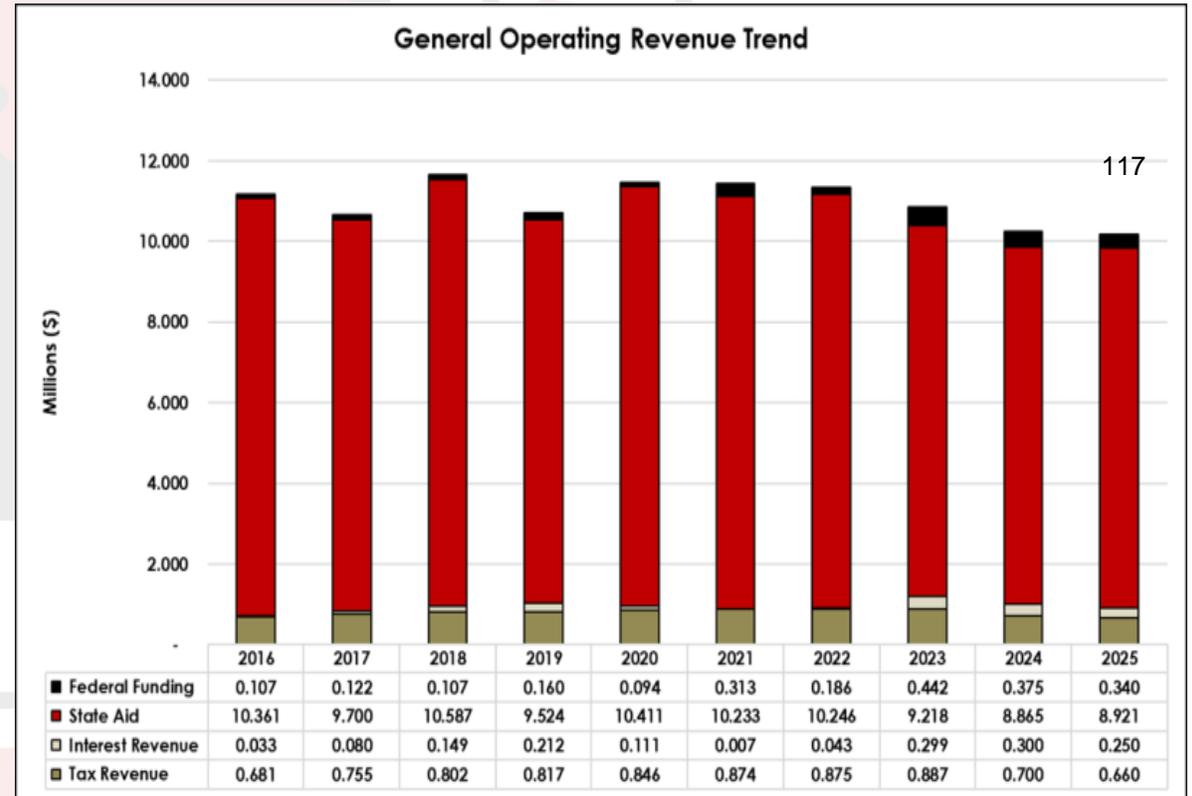
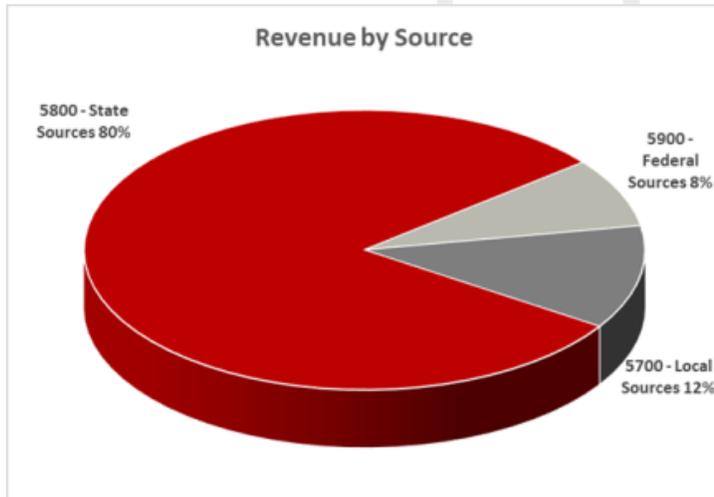


Average Daily Attendance (ADA)



# Revenue Estimates

Revenues	101 CNS	199 GO	599 DS	Total
5700 - Local Sources	63,000	937,000	527,286	1,527,286
5800 - State Sources	3,000	9,421,045	763,798	10,187,843
5900 - Federal Sources	681,000	340,000	-	1,021,000
Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>747,000</b>	<b>10,698,045</b>	<b>1,291,084</b>	<b>12,736,129</b>

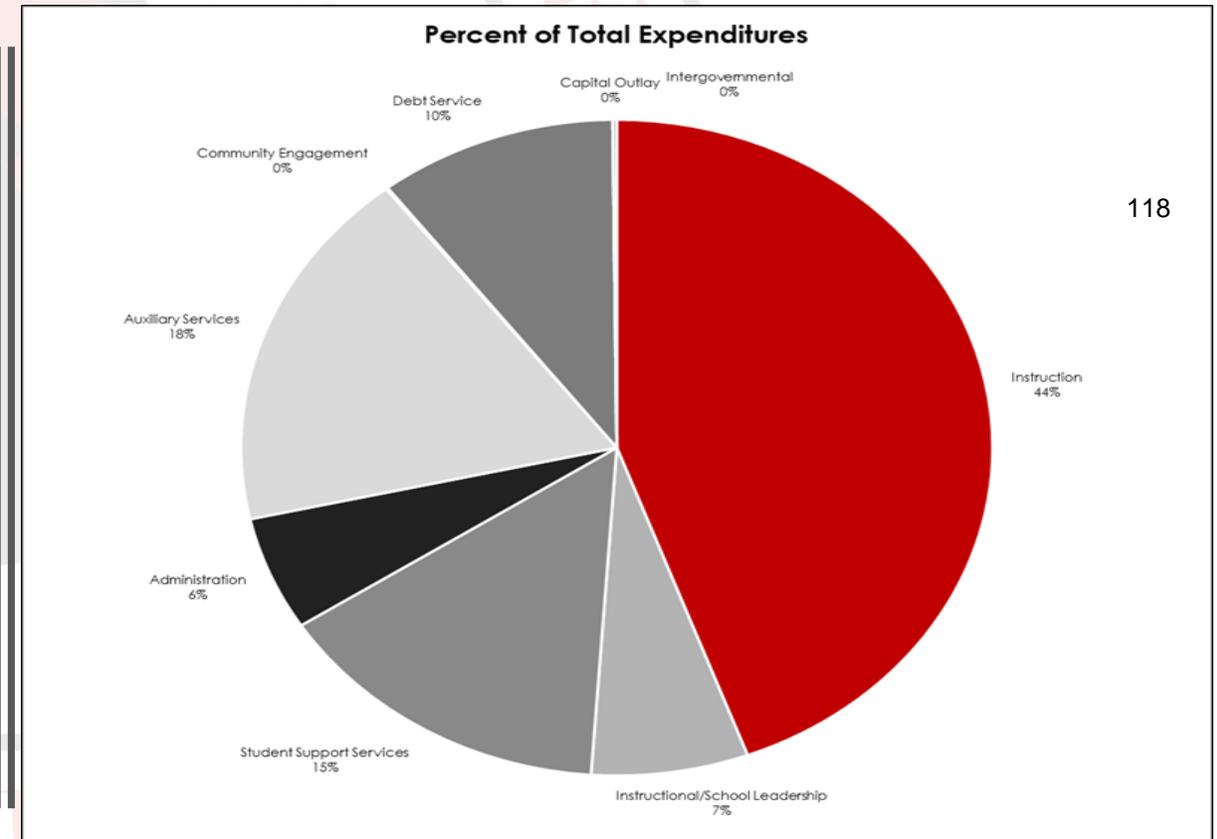


Note: 2024-2025 includes TRS On-Behalf State Revenue of \$500,000.

# Expenditure Estimates

Expenditures	101 CNS	199 GO	599 DS	Total
Campus	-	6,740,908	-	6,740,908
Department	747,000	4,111,158	1,291,084	6,149,242
<b>Total Expenditures</b>	<b>747,000</b>	<b>10,852,066</b>	<b>1,291,084</b>	<b>12,890,150</b>
<b>Surplus/(deficit)</b>	<b>-</b>	<b>(154,021)</b>	<b>-</b>	<b>(154,021)</b>

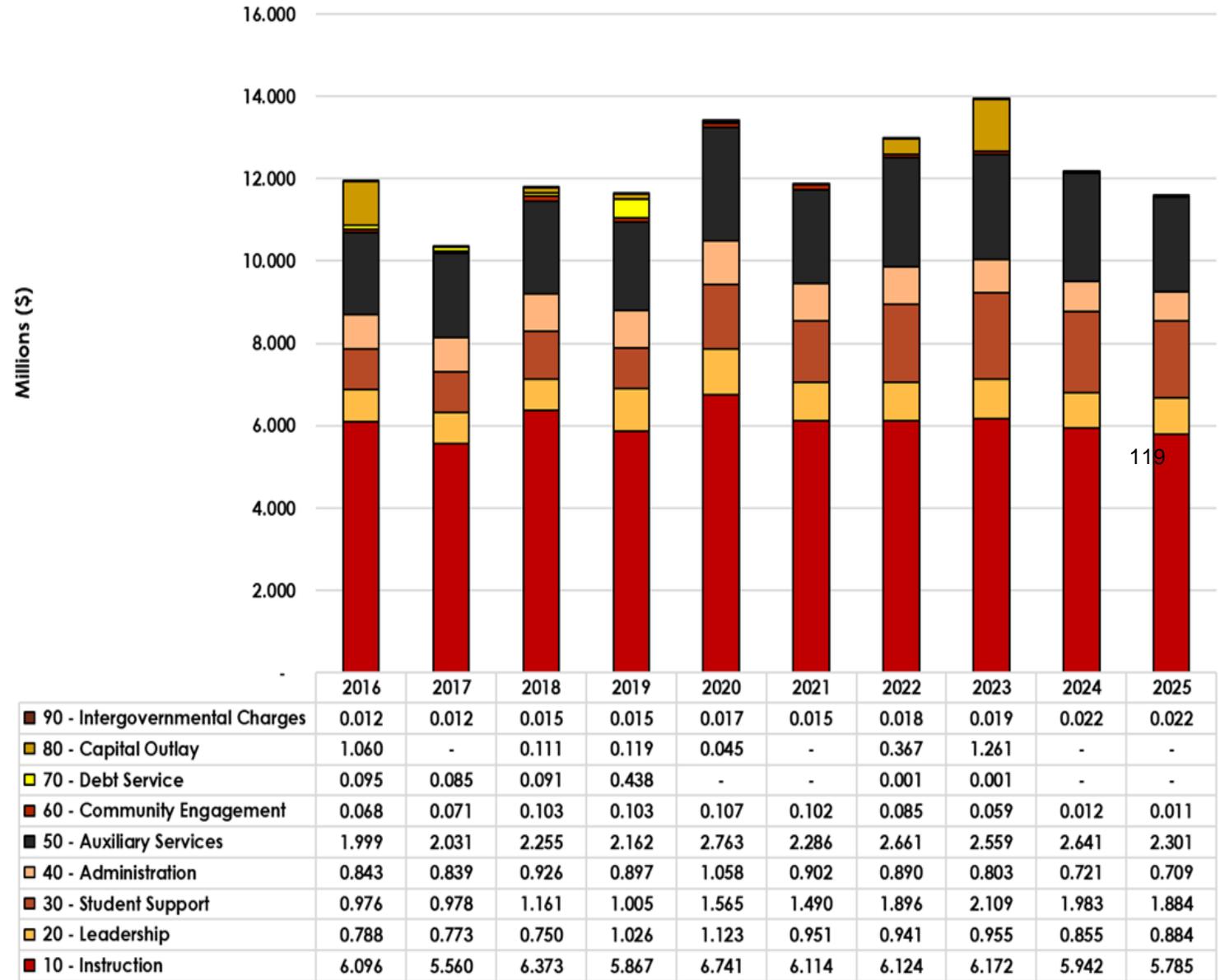
Expenditures	101 CNS	199 GO	599 DS	Total	%
Instruction	-	5,589,385	-	5,589,385	44.35%
Instructional/School Leadership	-	851,095	-	851,095	6.75%
Student Support Services	725,924	1,137,281	-	1,863,205	14.78%
Administration	-	708,810	-	708,810	5.62%
Auxiliary Services	-	2,264,949	-	2,264,949	17.97%
Community Engagement	-	10,772	-	10,772	0.09%
Debt Service	-	3,000	1,291,084	1,294,084	10.27%
Capital Outlay	-	-	-	-	0.00%
Intergovernmental	-	22,000	-	22,000	0.17%
<b>Total Expenditures</b>	<b>725,924</b>	<b>10,587,292</b>	<b>1,291,084</b>	<b>12,604,300</b>	<b>100.00%</b>
<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	<b>-</b>	<b>131,829</b>	



Note: 2024-2025 includes TRS On-Behalf expenditures of \$500,000.

# General Operating Expenditure Trend

## General Operating Expenditure Trends



# Surplus/Deficit

	101	199	599	
Revenues	CNS	GO	DS	Total
5700 - Local Sources	63,000	937,000	527,286	1,527,286
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5900 - Federal Sources	681,000	340,000	-	1,021,000
Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>747,000</b>	<b>10,698,045</b>	<b>1,291,084</b>	<b>12,736,129</b>

	101	199	599	
Expenditures	CNS	GO	DS	Total
Campus	-	6,512,029	-	6,512,029
Department	725,924	4,075,263	1,291,084	6,092,271
<b>Total Expenditures</b>	<b>725,924</b>	<b>10,587,292</b>	<b>1,291,084</b>	<b>12,604,300</b>
<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	<b>-</b>	<b>131,829</b>

# Surplus/Deficit

<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	<b>-</b>	<b>131,829</b>
One time bonus of \$1,000 December 2024	13,182	152,974	-	166,156
One time bonus of \$1,000 May 2025	13,182	152,974	0	166,156
Sum of bonus	26,364	305,948		332,312
<b>Overall</b>	<b>(5,288)</b>	<b>(195,195)</b>		<b>(200,483)</b>
<b>Additional criteria</b>				
Salary increase of :				
Salary increase mid point 1% plus Teacher Step	3,390	97,919		101,309
Salary increase mid point 2% plus Teacher Step	6,778	168,138		174,916
Salary increase mid point 3% plus Teacher Step	10,167	238,359		248,526
Salary increase mid point 4% plus Teacher Step	13,256	308,581		321,837
Salary increase mid point 5% plus Teacher Step	16,945	378,802		395,747



# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT



### 2024 – 2025 Budget Workshop

Wednesday, May 29, 2024



## **Mission**

Tornillo ISD's mission is empowering our learning community to live their purpose by honoring values and beliefs for holistic postsecondary journey.

## **Vision**

Believe we can succeed; with pride we will achieve.



### **Board Members**

Marlene Bullard, President

Ida Estrada, Vice President

Ofelia Bosquez, Secretary

Daniel Dozal, Trustee

Hector Lopez, Trustee

Maria Kika Saldana, Trustee

Enrique Vega, Trustee

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# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT



### Student Outcome Goals

# Student Outcome Goals

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20-21	27%	15%
21-22	16%	20%
22-23	20%	25%
23-24	30% (ECHS)	30%

# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT



## Budget Preparation

## Budget Preparation Process

- On or before August 20, the superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of a district for the following fiscal year.

*Education Code 44.002; 19 TAC 109.1(a), .41*

- When the budget has been prepared, the board president shall call a board meeting for the purpose of adopting a budget for the succeeding fiscal year. Any taxpayer of a district may be present and participate in the meeting.

*Education Code 44.004(a), (f)* [See CCG for provisions governing tax rate adoption.]

- The board president shall provide for publication of notice of the budget and proposed tax rate meeting in a daily, weekly, or biweekly newspaper published in a district. If no daily, weekly, or biweekly newspaper is published in a district, the president shall provide for publication of notice in at least one newspaper of general circulation in the county in which the district's central administrative office is located. The notice shall be published not earlier than the 30th day or later than the tenth day before the date of the hearing.

*Education Code 44.004(b)*

- Concurrently with the publication of notice of the budget under Education Code 44.004, as described above, a district shall post a summary of the proposed budget on the school district's Internet website or, if the district has no Internet website, in the district's central administrative office.

The budget summary must include a comparison to the previous year's actual spending and information relating to per student and aggregate spending on:

1. Instruction;
2. Instructional support;
3. Central administration;
4. District operations;
5. Debt service; and
6. Any other category designated by the commissioner.

*Education Code 44.0041*

- The board, at the meeting called for that purpose, shall adopt a budget to cover all expenditures for the succeeding fiscal year. **The budget must be adopted before the adoption of the tax rate** for the tax year in which the fiscal year covered by the budget begins.

Education Code 44.004(f)-(g)

- On final approval of the budget by the board, the district shall post on the district's Internet website a copy of the budget adopted by the board. The district's website must prominently display the electronic link to the adopted budget. A district shall maintain the adopted budget on the district's website until the third anniversary of the date the budget was adopted.

Education Code 44.0051

The adopted budget must be filed with the Texas Education Agency on or before the date established in the Financial Accountability System Resource Guide.

Education Code 44.005; 19 TAC 109.1(a)

## Board Adopted Funds

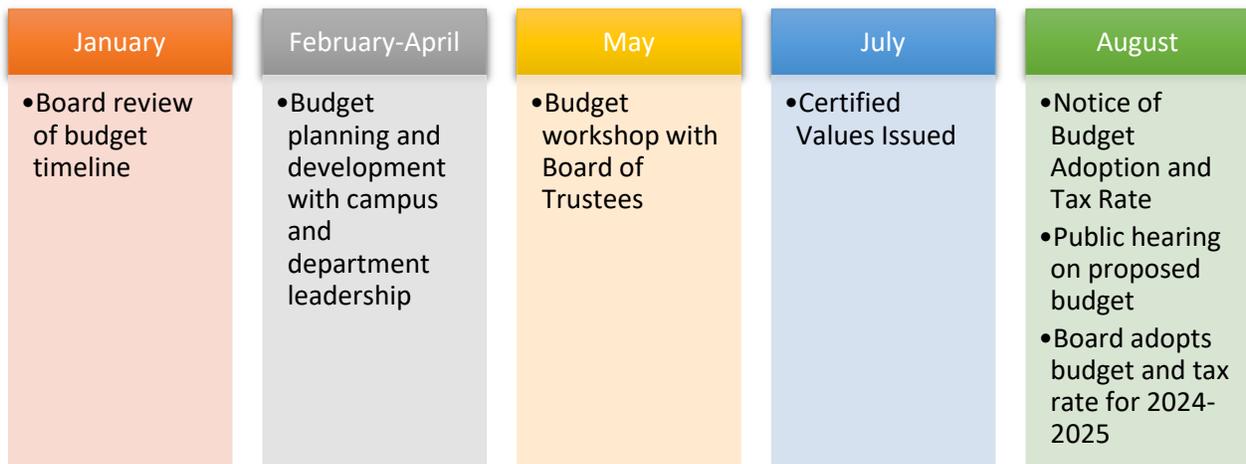
- Child Nutrition Services Fund (101)
- General Fund (181, 197 & 199)
- Debt Service Fund (599)

Minutes of the Board Meeting are used by TEA to document the adoption of the budget.

Official budget will be filed with TEA through PEIMS (Public Education Information Management System).

Fiscal year begins September 1 and concludes August 31.

## Budget Development & Timeline



# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT



## Budget Considerations

## **District Analysis –**

### **District Priorities**

- Provide necessary resources and materials to meet student outcomes
- Balanced Budget
- Retention and recruitment: Salary Stipend of \$1000 to all personnel twice a year.

### **District Strengths**

- Unassigned Projected Fund Balance - \$5.09 million or 5.04 months of operating expenditures
- Staff engaged and willing to be part of Tornillo Family

### **District Challenges**

- Enrollment Decrease
  - 5 Year Average Decrease – 6%
  - 10 Year Average Decrease – 5%
- Low Attendance
- Competitive Compensation
- Increase of Insurance costs
- Inflation, higher gas prices and utility costs
- Balance budget
- Tax compression
- Continue to offer Specialized Instructional Programming
- Recruitment and retention of highly qualified staff
- Aging Facilities and vehicles upgrades needed throughout district
- Maintenance Projects across district
- Constant changing of technology and cybersecurity attacks
- Community/School Wi-Fi connectivity costs
- Depending on grant opportunities to meet the financial gap

### **District Threats**

- School Vouchers
- Low Birth rate

- Local School Districts
- Charter Schools
- Property Tax Reform
- Meeting student outcomes with less staff
- Increase in post-secondary tuition rates
- Higher cost of educational programs
- American Rescue Plan funding ending
- Higher per pupil costs
- High inflation

## **District Opportunities**

- Pushing for Increase in state allotment of \$6,160
- Continue to increase student participation in college, military and career pathways
- Provide PreK-12 aligned STEM-H learning with a focus on computer science
- Continuous monitoring of areas for cost savings
- Continue with Community Projects such as Coyote Park, 5k run
- Increase in Parental Involvement and Parent Volunteers
- Establishing an Education Foundation
- Establishing Parent Organizations
  - Parent Teacher Organization (PTO)

# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT



## Budget Funding Elements

# Budget Funding Elements

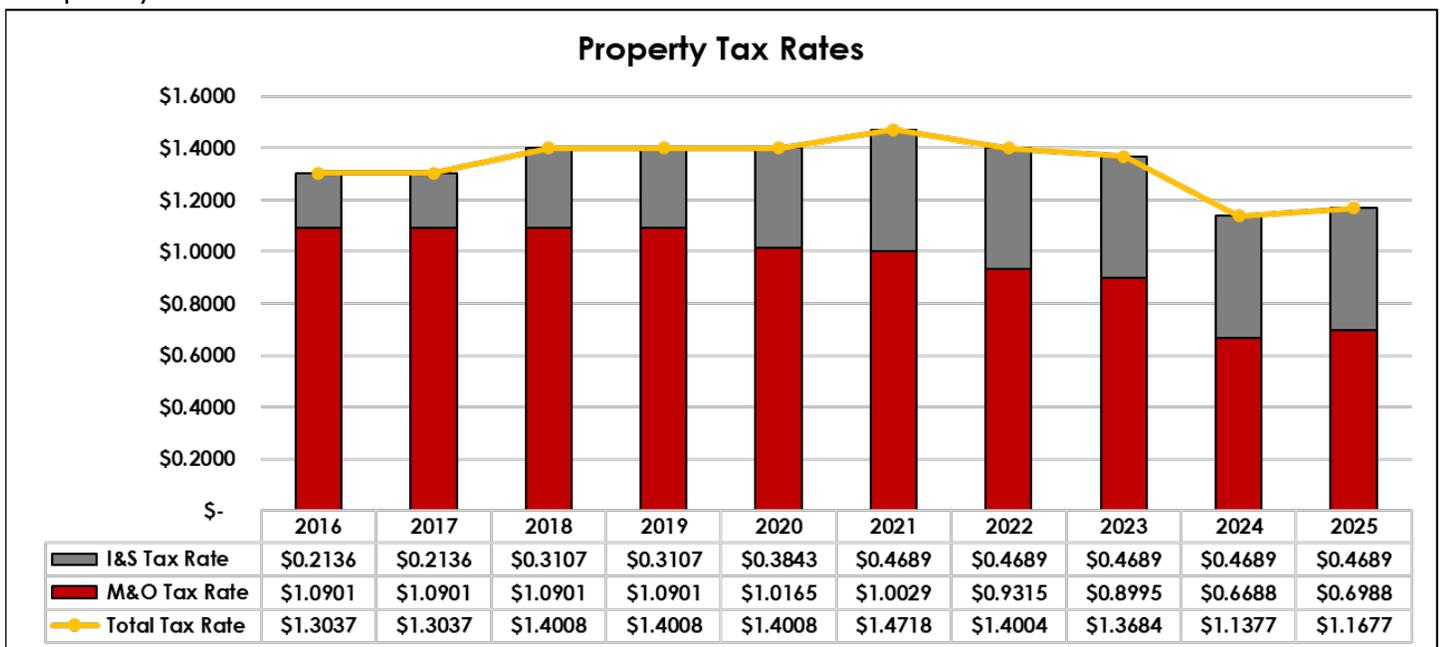
Texas uses local, state and federal funds to support educational operations and facility construction in public school districts throughout the state. Most of this revenue is state and local; the federal government provides a relatively small amount of funding to school districts for administration of the child nutrition program, Every Student Succeeds Act grants and other federal initiatives. Most public-school funding in Texas comes from a combination of state and local revenue.

## Local Funding Elements

The Texas Constitution authorizes counties, cities, school districts and special-purpose districts to levy property taxes.

A district's property tax rate consists of a maintenance and operations (M&O) tax rate and an interest and sinking (I&S) tax rate. The M&O tax rate provides funds for the daily maintenance and operations of the school district. The I&S tax rate provides funds for payments on the debt that finances a district's facilities. The calculation of state funding for school districts is tied to tax effort; thus, tax rates provide an essential component in the state's school finance formulas.

- Property Tax Rate Assessed

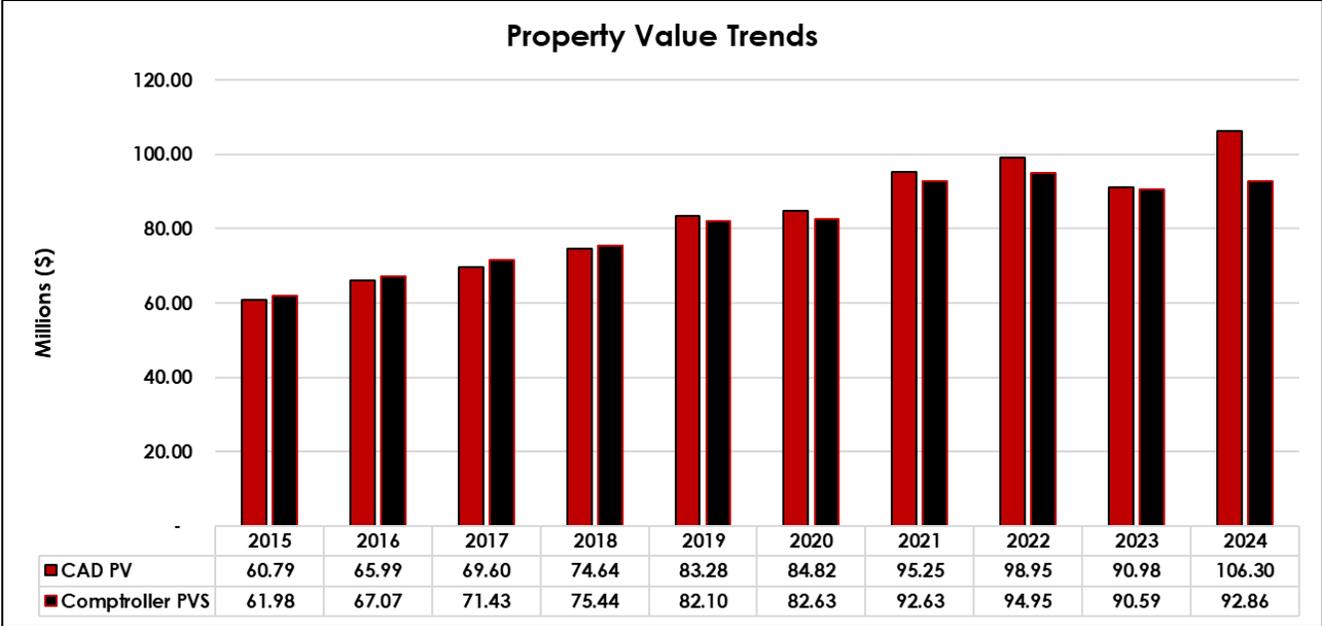


In Texas, local appraisal districts appraise, and value property located within their boundaries. (Appraisal district boundaries coincide with county boundaries, but appraisal districts are not part of county governments.) Each local taxing unit in the appraisal district, including school districts, sets tax rates and collects property taxes based on those appraised values after various deductions and limitations are applied.

State funding, however, is based on a study of the locally appraised property values conducted by the Texas Comptroller's office. State law requires the Comptroller's office to study the total taxable value of property in each Texas school district, as reported by appraisal districts, at least every two years.

This property value study (PVS) is intended to determine whether appraisal districts are appraising property at market value, to ensure the appropriate values are used to calculate state funding. The state's commissioner of education uses the PVS as part of the state's funding formula to determine how much state funding each school district is eligible to receive.

- Property Value Trends



Note: Years presented represent the applicable tax year.

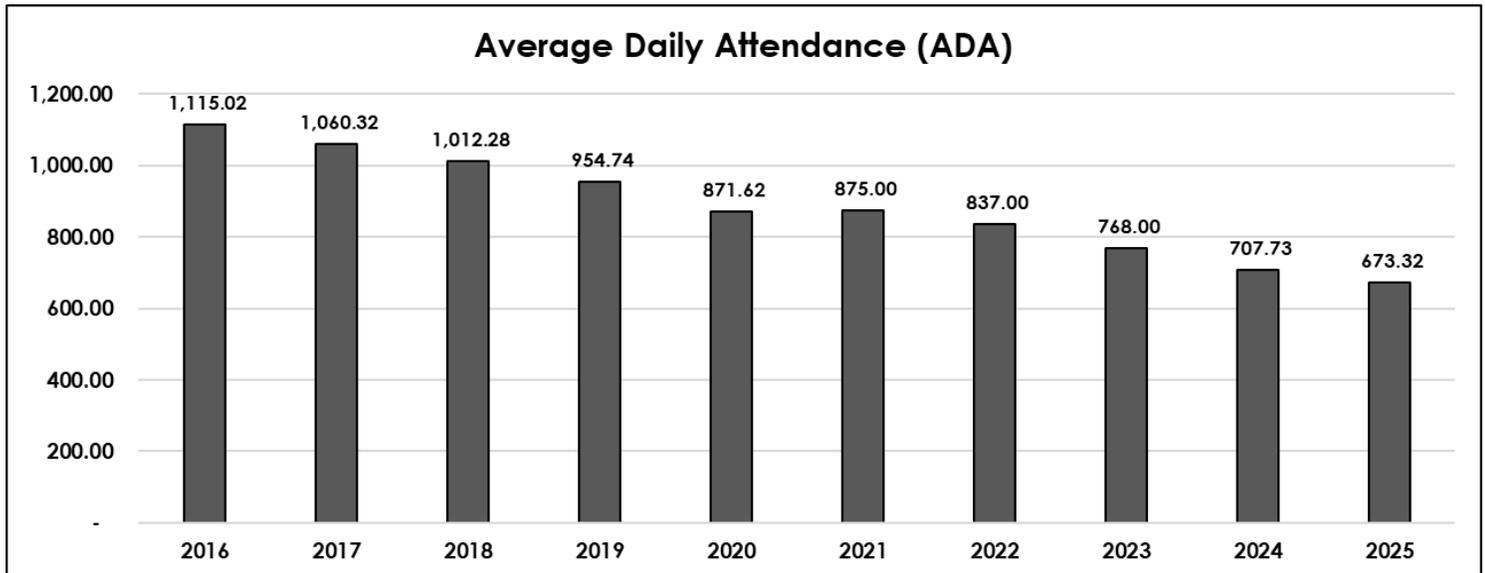
- Tax Collections from Current Year
- Assessed Property Values by State Comptroller’s Office
- Property Tax Rate Assessed by the District

## State Funding Elements

Most of the district’s state funding for public education comes from the state’s Foundation School Program (FSP) and the Available School Fund (ASF).

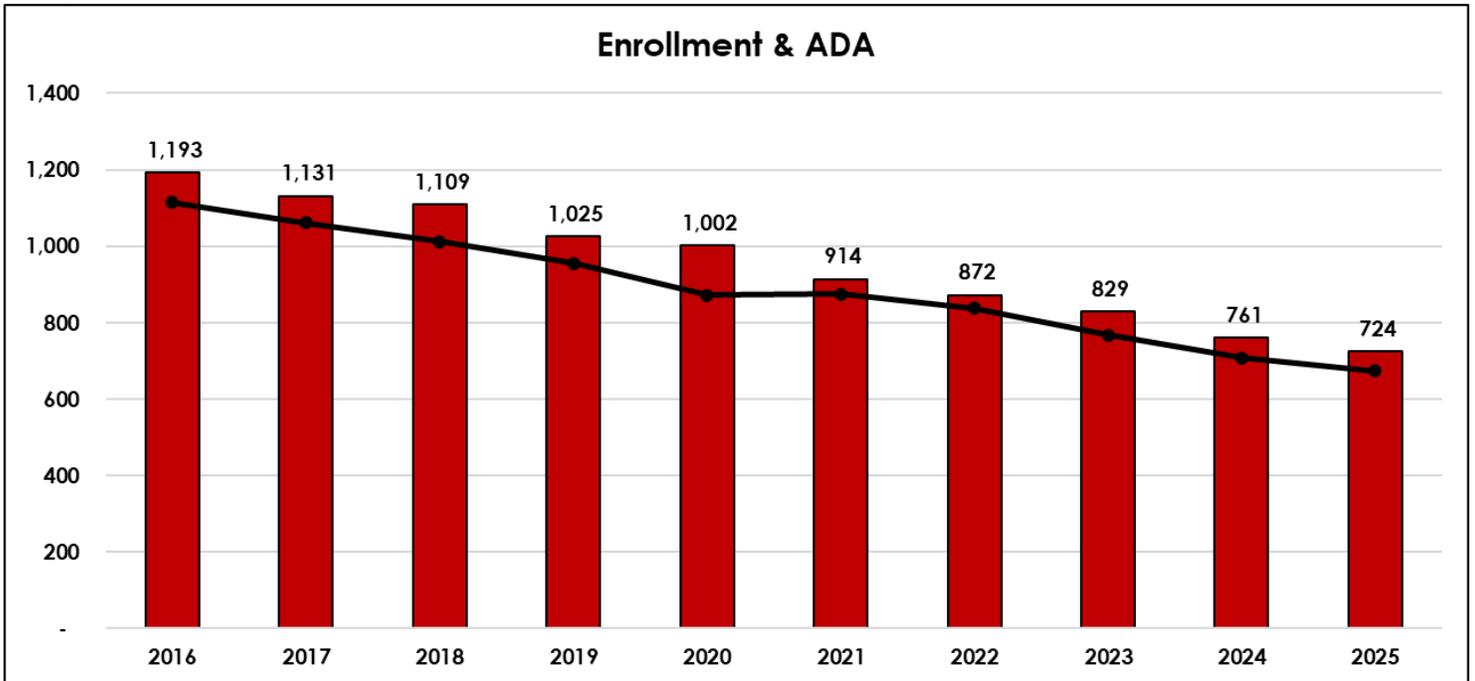
### Average Daily Attendance (ADA)

School districts in Texas receive state funding based in part on Average Daily Attendance (ADA) numbers. ADA is a figure that indicates the average number of students who attend school in a school year. ADA is a key number in the district’s formula funding that ultimately determines how much funding our district receives from the state.



Note: Years presented represent the fiscal year.

# Project Enrollment & ADA



# TORNILLO

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## INDEPENDENT SCHOOL DISTRICT

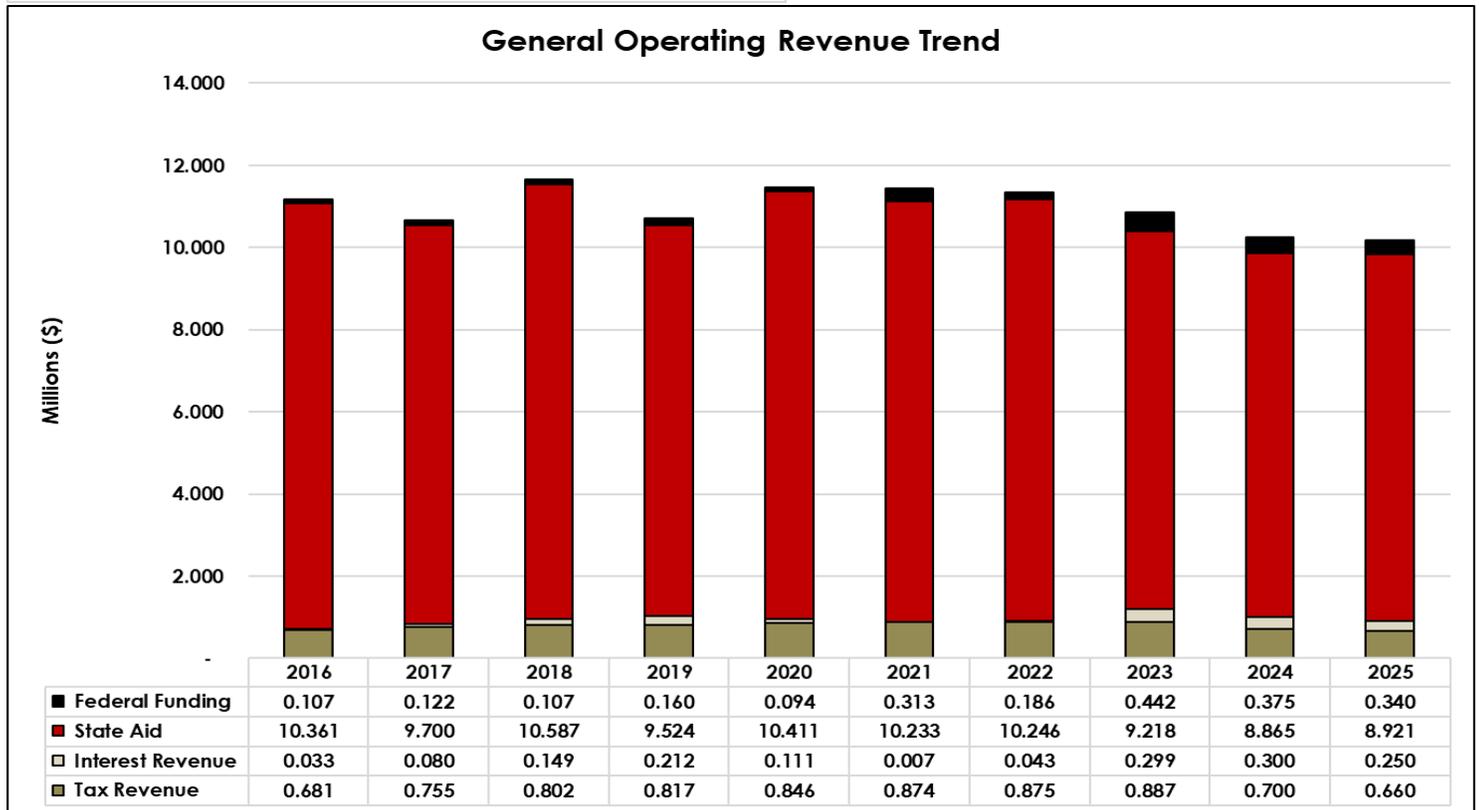
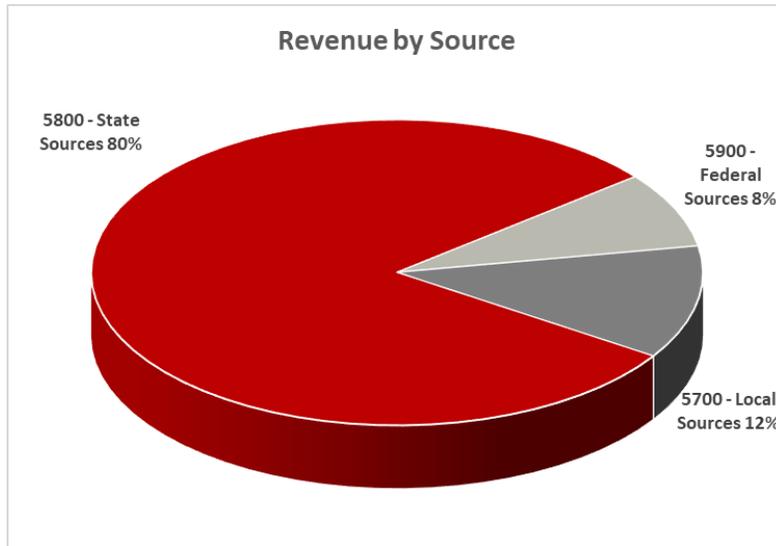


### Revenues, Expenditures & Surplus/Deficit

# 2024 – 2025 District Estimated Revenue

Revenues	101 CNS	199 GO	599 DS	Total
5700 - Local Sources	63,000	937,000	527,286	1,527,286
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<b>Total Revenues</b>	<b>747,000</b>	<b>10,698,045</b>	<b>1,291,084</b>	<b>12,736,129</b>

## Child Nutrition Services (CNS), General Operating (GO), Debt Services (Debt)

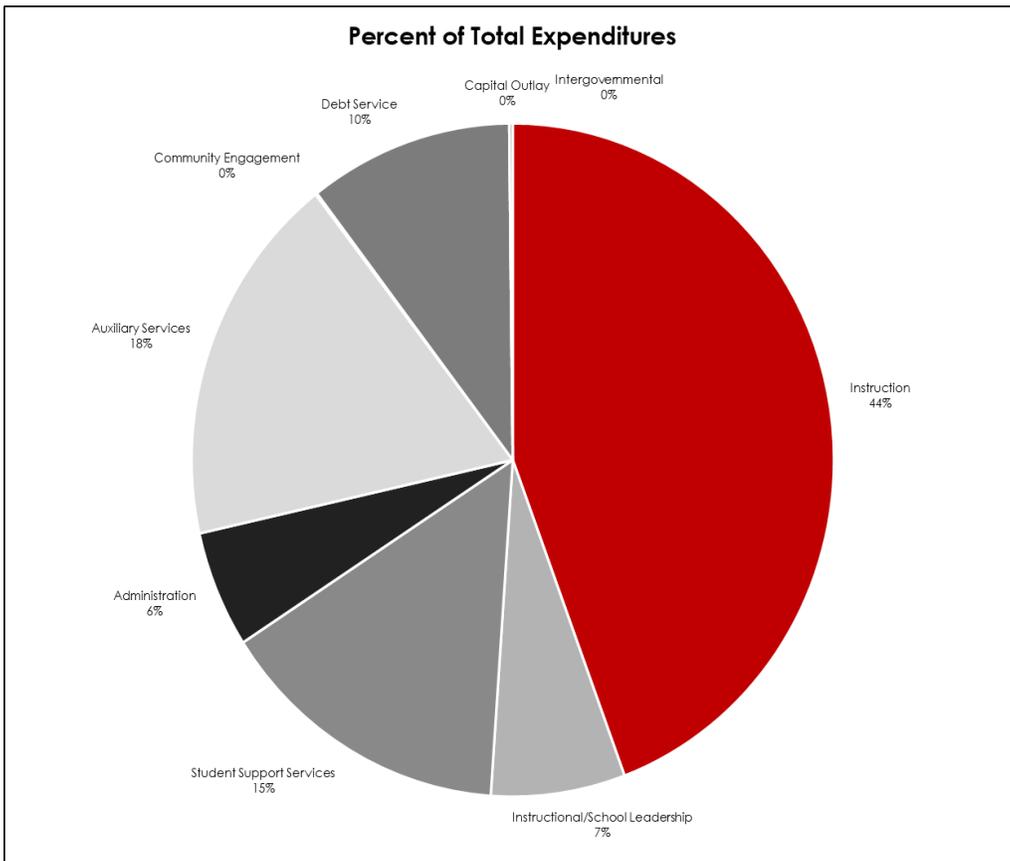


# 2024 – 2025 District Estimated Expenditures

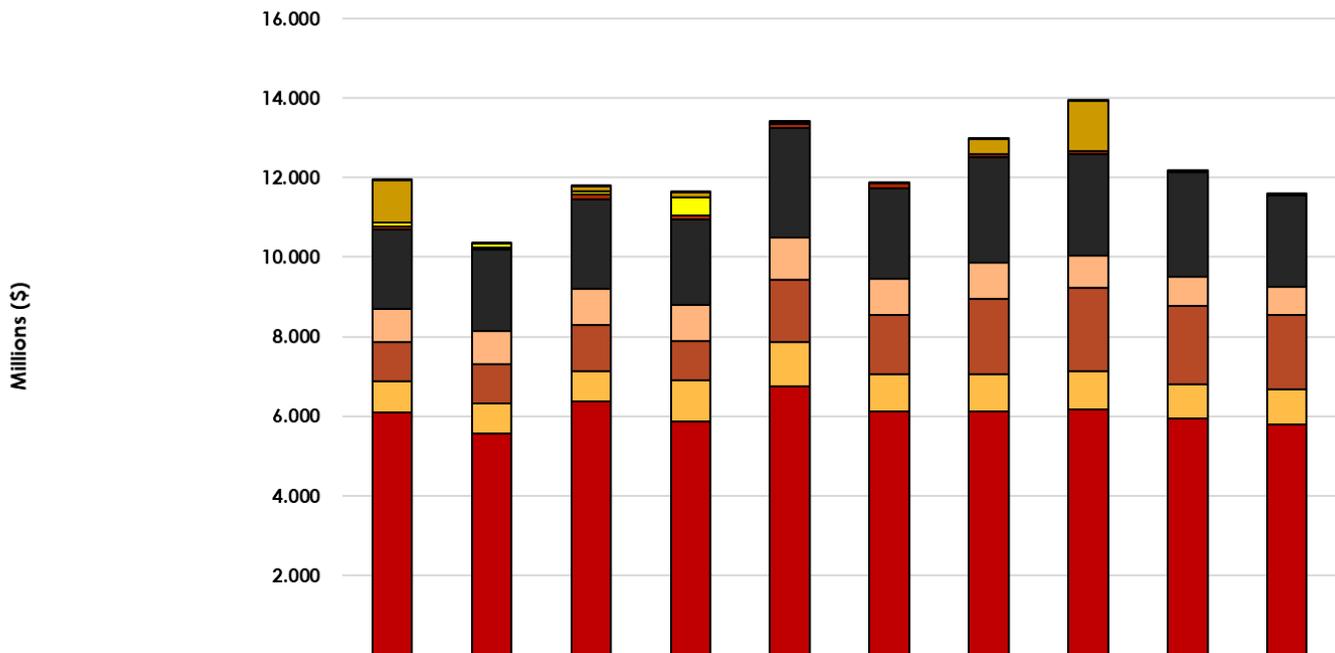
Expenditures	101 CNS	199 GO	599 DS	Total
Campus	-	6,740,908	-	6,740,908
Department	747,000	4,111,158	1,291,084	6,149,242
<b>Total Expenditures</b>	<b>747,000</b>	<b>10,852,066</b>	<b>1,291,084</b>	<b>12,890,150</b>
<b>Surplus/(deficit)</b>	-	<b>(154,021)</b>	-	<b>(154,021)</b>

Expenditures	101 CNS	199 GO	599 DS	Total	%
Instruction	-	5,589,385	-	5,589,385	44.35%
Instructional/School Leadership	-	851,095	-	851,095	6.75%
Student Support Services	725,924	1,137,281	-	1,863,205	14.78%
Administration	-	708,810	-	708,810	5.62%
Auxiliary Services	-	2,264,949	-	2,264,949	17.97%
Community Engagement	-	10,772	-	10,772	0.09%
Debt Service	-	3,000	1,291,084	1,294,084	10.27%
Capital Outlay	-	-	-	-	0.00%
Intergovernmental	-	22,000	-	22,000	0.17%
<b>Total Expenditures</b>	<b>725,924</b>	<b>10,587,292</b>	<b>1,291,084</b>	<b>12,604,300</b>	<b>100.00%</b>
<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	-	<b>131,829</b>	

## Child Nutrition Services (CNS), General Operating (GO), Debt Services (Debt)



### General Operating Expenditure Trends



	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
90 - Intergovernmental Charges	0.012	0.012	0.015	0.015	0.017	0.015	0.018	0.019	0.022	0.022
80 - Capital Outlay	1.060	-	0.111	0.119	0.045	-	0.367	1.261	-	-
70 - Debt Service	0.095	0.085	0.091	0.438	-	-	0.001	0.001	-	-
60 - Community Engagement	0.068	0.071	0.103	0.103	0.107	0.102	0.085	0.059	0.012	0.011
50 - Auxiliary Services	1.999	2.031	2.255	2.162	2.763	2.286	2.661	2.559	2.641	2.301
40 - Administration	0.843	0.839	0.926	0.897	1.058	0.902	0.890	0.803	0.721	0.709
30 - Student Support	0.976	0.978	1.161	1.005	1.565	1.490	1.896	2.109	1.983	1.884
20 - Leadership	0.788	0.773	0.750	1.026	1.123	0.951	0.941	0.955	0.855	0.884
10 - Instruction	6.096	5.560	6.373	5.867	6.741	6.114	6.124	6.172	5.942	5.785

## 2024 – 2025 District Surplus/Deficit

Revenues	101 CNS	199 GO	599 DS	Total
5700 - Local Sources	63,000	937,000	527,286	1,527,286
5800 - State Sources	3,000	9,421,045	763,798	10,187,843
5900 - Federal Sources	681,000	340,000	-	1,021,000
Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>747,000</b>	<b>10,698,045</b>	<b>1,291,084</b>	<b>12,736,129</b>

Expenditures	101 CNS	199 GO	599 DS	Total
Campus	-	6,512,029	-	6,512,029
Department	725,924	4,075,263	1,291,084	6,092,271
<b>Total Expenditures</b>	<b>725,924</b>	<b>10,587,292</b>	<b>1,291,084</b>	<b>12,604,300</b>
<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	<b>-</b>	<b>131,829</b>

Child Nutrition Services (CNS), General Operating (GO), Debt Services (Debt)

## 2024 – 2025 District Budget with Additional Budget Considerations

<b>Surplus/(deficit)</b>	<b>21,076</b>	<b>110,753</b>	<b>-</b>	<b>131,829</b>
One time bonus of \$1,000 December 2024	13,182	152,974	-	166,156
One time bonus of \$1,000 May 2025	13,182	152,974	0	166,156
Sum of bonus	26,364	305,948		332,312
<b>Overall</b>	<b>(5,288)</b>	<b>(195,195)</b>		<b>(200,483)</b>

### Additional criteria

Salary increase of :

Salary increase mid point 1% plus Teacher Step	3,390	97,919		101,309
Salary increase mid point 2% plus Teacher Step	6,778	168,138		174,916
Salary increase mid point 3% plus Teacher Step	10,167	238,359		248,526
Salary increase mid point 4% plus Teacher Step	13,256	308,581		321,837
Salary increase mid point 5% plus Teacher Step	16,945	378,802		395,747



## Minutes of Regular Board Meeting

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Wednesday, April 24, 2024

### 1. (OTHER) First Order of Business

#### A. Establish a quorum and call the meeting to order

The meeting was called to order at 5:30 PM by Board President, Marlene Bullard, and it was established that a quorum was present.

#### MEMBERS PRESENT:

Marlene Bullard, President  
Ida Estrada, Vice President  
Ofelia Bosquez, Secretary  
Maria Saldaña  
Enrique Vega

#### MEMBERS ABSENT:

Daniel Dozal  
Hector Lopez

#### B. Pledge of Allegiance to the United States

Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

#### C. District Mission and Vision

Ofelia Bosquez, Board Secretary, read the District vision and mission.

### 2. (OTHER) Superintendent's Report

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent's Report.

No Action Necessary.

### 3. (OTHER) District Recognitions

#### A. G.T. Campus Coordinators

Mrs. Loretta Aguilar, Instructional Specialist – Technology, recognized the G.T. Campus Coordinators.

No Action Necessary.

#### B. Lower Valley Games

Ms. Georgina Miramontes, District Diagnostician/SPED/504 Coordinator, recongized volunteers of the Lower Valley Games.

No Acion Necessary.

### 4. (OTHER) Open Forum

- Rafael Ramirez, TISD Alumni, participated in open forum. He spoke regarding the Tornillo alumni association and upcoming centennial celebrations.
- Guadalupe Dozal, TISD teacher, participated in open forum. She spoke regarding reimbursement for senior trip costs.
- Isela Alvidrez, TISD teacher, participated in open forum. She spoke regarding senior trip costs.



## 5. Lone Star Governance

### A. Student Outcome Monitoring:

1. Tornillo High School - GPM 3.1 & 3.2

Mr. Alejandro Olvera, THS Principal, presented the Board of Trustees with GPM 3.1 & 3.2 Updates.

No Action Necessary.

### B. (Accountability 1) Review Board's Time Use Tracker

Ms. Marlene Bullard, Board President, facilitated the review of the board's time use tracker.

No Action Necessary.

## 6. (ADVOCACY) Community Engagement on Student Outcome Goals – None

## 7. (VISION Y) Information / Reports / Presentations

### A. Financial Reports-Information Only

Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Financial Reports for March 2024.

No Action Necessary.

### B. Quarterly Investment Report

Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Quarterly Investment Report.

No Action Necessary.

### C. LASO Grant Updates

Mrs. Loretta Aguilar, Instructional Specialist – Technology, presented the Board of Trustees with the LASO grant updates.

No Action Necessary.

### D. Effective Advising Framework Update

The Effective Advising Framework team presented the Board of Trustees with the Effective Advising Framework Update.

No Action Necessary.

### E. Athletic Committee Update

Mr. Alejandro Olvera, THS Principal, presented the Board of Trustees with Athletic Committee Updates.

No Action Necessary.

### F. Fire Sprinkler Update

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Fire Sprinkler Update.

No Action Necessary.



# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

## 8. (VISION Y) Board Items

### A. Purchases > \$25,000 threshold - Authorization

1. Consider Approval of HQIM Support from Region 19

Ms. Karina Schulte, District Instructional Specialist, presented the Board of Trustees with the HQIM Support from Region 19.

*This motion, made by Ofelia Bosquez and seconded by Enrique Vega, Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

2. Consider Approval of Strong Foundations Implementation Grant Providers for 2024-2025

Ms. Karina Schulte, District Instructional Specialist, presented the Board of Trustees with the Strong Foundations Implementation Grant Providers for 2024-2025.

*This motion, made by Ofelia Bosquez and seconded by Ida Estrada, Passed.*

*Marlene Bullard: Nay, Ofelia Bosquez: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 4, Nay: 1*

3. Consider Approval of 6 ft. Rockwall around High School

Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the 6 ft. Rockwall around the High School.

*This motion, made by Ofelia Bosquez and seconded by Maria Saldana, Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

4. Consider Approval of Recreational Equipment and Hiking Trail for PK-8 Campus

Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the Recreational Equipment and Hiking Trail for PK-8 Campus.

*This motion, made by Ofelia Bosquez and seconded by Enrique Vega, Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

- ### B. Discussion and Possible Action to Formulate Resolutions for 2024-2026 Advocacy Agenda

Ms. Marlene Bullard, Board President, requested item be tabled for future board meeting.

*This motion, made by Marlene Bullard and seconded by Ida Estrada, Tabled. Ofelia*

*Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

- ### C. Consider Approval of 2024-25 Allotment and TEKS Certification

Mr. Luis Garcia, District Data Fellow, presented the Board of Trustees with the 2024-2025 Allotment and TEKS Certification.

*This motion, made by Ofelia Bosquez and seconded by Enrique Vega, Passed. Ofelia*

*Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*



# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

D. Consider Approval of Proclamation 2024 Textbook Adoptions

Mr. Luis Garcia, District Data Fellow, presented the Board of Trustees with the Proclamation 2024 Textbook Adoptions.

*This motion, made by Ofelia Bosquez and seconded by Enrique Vega, Passed. Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

E. Consider Approval of Right of Entry and License for Use of TISD District Property

Mr. Carlos Garcia, Technology Director, presented the Board of Trustees with the Right of Entry and License for Use of TISD District Property.

*This motion, made by Ofelia Bosquez and seconded by Maria Saldana, Passed. Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ida Estrada: Yea, Maria Saldana: Yea, Enrique Vega: Yea Yea: 5, Nay: 0*

9. **(STRUCTURE) Consent Agenda**

**(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration)**

A. Consider Approval of Minutes from Previous Meetings:

1. Regular Board Meeting Minutes - March 27, 2024

B. Consider Approval of 2024-2025 Letters of Reasonable Assurance

C. Consider Approval of COVID-19 One Time Payment of \$1000 to All Qualifying Employees

D. Consider Approval of Agreement with Workforce Solutions Borderplex

E. Consider Approval of MOU TCHAT Renewal

*Maria Saldaña requested consent agenda item A.1. be removed from consent agenda for separate consideration. With consent agenda item A.1. removed, Ofelia Bosquez made the motion and seconded the motion to approve consent agenda items, as presented. Motion passed unanimously.*

Consider Approval of Minutes from Previous Meetings:

Regular Board Meeting Minutes - March 27, 2024

Mrs. Maria Saldaña asked item A.1. be pulled to clarify attendance listed on minutes.

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve Regular Board Meeting Minutes for March 27, 2024 with corrections. Motion Passed Unanimously.*

10. **(OTHER) Executive Session. The Board will enter into a closed meeting to discuss the following items under Sections 551.076 and 551.089, Texas Government Code. The Board will reconvene into open session to take any necessary action.**

***The Board of Trustees entered into Executive Session at 7:43 PM for deliberation.***

A. Discussion Regarding Information Resource Technology Security, to include Security Assessment, Certain Network Security Information, and Security Devices under Section 551.089 of the Texas Government Code



# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

- B. Discussion Regarding School Safety Updates under Sections 551.076 and 551.089 of the Texas Government Code

**No Action was taken during Executive Session.**

*The Board of Trustees Reconvened from Executive Session at 8:29 PM.*

11. **Next Meeting Tentative Date:** May 29, 2024

*Ofelia Bosquez made the motion and Ida Estrada seconded the motion to adjourn meeting. Motion Passed Unanimously. Meeting adjourned at 8:29 PM.*

# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024 School/Department: Central Office

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
\$20 Starbucks Gift Cards	15	

**Purpose of donation:**

Appreciation gift for administrative assistants  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donor or Donor Organization Name: Virtual Technology - Eddie Longoria & Kevin Talentino  
Address, City, State & Zip Code: \_\_\_\_\_  
\_\_\_\_\_

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: R. Aguilera Date: 5/29/24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

*Vision: Believe we can succeed, with pride we will achieve.*

*Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.*

# TORNILLO INDEPENDENT SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



## Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024 School/Department: Central Office

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
Art Prints	20	

Purpose of donation:

Art prints for district buildings

Donor or Donor Organization Name: United Way of El Paso  
Address, City, State & Zip Code: \_\_\_\_\_

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: R Aguilar Date: 5/29/24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# TORNILLO INDEPENDENT SCHOOL DISTRICT



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## Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 5/16/24 School/Department: Central Office  
Family & Community Engagement Program

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
	200 <sup>00</sup>	200 <sup>00</sup>

Purpose of donation: Volunteers & Partners in Education Luncheon

Donor or Donor Organization Name: Don Pancho's  
 Address, City, State & Zip Code: 220 Florida  
Tornillo Texas 79853

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
 Club Name: Family & Community Engagement Program  
 Account Number: 4601 61 64 99 00 999 99 0  
 Sponsor Signature: [Signature] Date: 5/16/24

Requestor's Signature: [Signature] Date: 5/16/24  
 Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor  
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# TORNILLO INDEPENDENT SCHOOL DISTRICT



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## Tornillo Independent School District Donation Acknowledgement Form

Date of Request: May 13, 2024 School/Department: Fam & Comm. Engagement Programs

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
<u>Check - El Paso Repragraphics</u>	<u>250<sup>00</sup></u>	<u>250<sup>00</sup></u>

Purpose of donation: Partner's in Education Luncheon / Volunteers

Donor or Donor Organization Name: El Paso Repragraphics  
Address, City, State & Zip Code: \_\_\_\_\_

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
 Club Name: Partners in Education Luncheon  
 Account Number: 461 00 57 79 00  
 Sponsor Signature: [Signature] Date: 5/13/24

Requestor's Signature: [Signature] Date: 5/13/24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

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# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

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### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024

School/Department: Human Resources Dept

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
Blanco Ordonez Mata & Wallace PC	\$300	

Purpose of donation:

TISD Employee Appreciation Gala

Donor or Donor Organization Name: Blanco Ordonez Mata & Wallace PC

Address, City, State & Zip Code: 5715 Cromo Dr.

El Paso, TX 79912

Check one  Non-monetary donation

This donation will be recorded in the campus/department activity account

This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name: \_\_\_\_\_

Account Number: 461 41 6499 00 727 99 0 00

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: *[Handwritten Signature]*

Date: 5-13-24

Board President Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

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### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024 School/Department: Human Resources Dept

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
First Financial Group of America	\$3000	

Purpose of donation:  
TISD Employee Appreciation Gala

Donor or Donor Organization Name: First Financial Group of America  
Address, City, State & Zip Code: PO Box 670329  
Houston, TX 77267

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: \_\_\_\_\_  
Account Number: 461 41 6499 00 727 99 0 00 \_\_\_\_\_  
Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: Josely M. Date: 5-13-24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

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### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024 School/Department: Human Resources Dept

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
City Fence & Pipe	\$1000	

Purpose of donation:

TISD Employee Appreciation Gala

Donor or Donor Organization Name: City Fence & Pipe

Address, City, State & Zip Code: PO Box 4166

El Paso, TX 79914

Check one

Non-monetary donation

This donation will be recorded in the campus/department activity account

This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name: \_\_\_\_\_

Account Number: 461 41 6499 00 727 99 0 00 \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: Jessy Shi Date: 5-13-24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

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# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 05/29/2024 School/Department: Human Resources Dept

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
Verge General Contractors	\$5000	

Purpose of donation:

TISD Employee Appreciation Gala

Donor or Donor Organization Name: Verge General Contractors  
Address, City, State & Zip Code: 710 Southwood  
Canutillo, TX 79835

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: \_\_\_\_\_  
Account Number: 461 41 6499 00 727 99 0 00  
Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor's Signature: *Sandy A.* Date: 5-13-24  
Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

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# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 10 May 2024

School/Department: TIS / Softball

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
<u>Gift</u>		<u>175.00</u>

Purpose of donation:

My father made a donation to be used for uniforms and equipment

Donor or Donor Organization Name: Manuel C Pinon  
Address, City, State & Zip Code: 3508 A Blue Grove  
El Paso TX 79936

- Check one
- Non-monetary donation
  - This donation will be recorded in the campus/department activity account
  - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name: TIS Softball

Account Number: \_\_\_\_\_

Sponsor Signature: [Signature] Date: 5/10/2024

Requestor's Signature: [Signature] Date: 5/10/24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

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# TORNILLO INDEPENDENT SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



## Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 03/25/24 School/Department: High School

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
Monetary Donation for Senior Trip	1	\$1,120.00
Cash App Collection		

Purpose of donation: Charter Bus Donation

Donor or Donor Organization Name: \_\_\_\_\_  
Address, City, State & Zip Code: \_\_\_\_\_

Check one  Non-monetary donation  
 This donation will be recorded in the campus/department activity account  
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: Senior c/o 2024 account  
Account Number: 865-00-2191-01-001-01-0-00  
Sponsor Signature: \_\_\_\_\_ Date: 4/22/24

Requestor's Signature: Isela Alvidrez Date: 4/22/24

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

*Vision: Believe we can succeed, with pride we will achieve.*

*Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.*

# TORNILLO INDEPENDENT

## SCHOOL DISTRICT

*Educating children today to be the leaders of tomorrow.*



### Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 3/25/24 School/Department: High School

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value
Monetary Donation for Senior Trip	1	\$2,852.00

Purpose of donation: Charter Bus Donation

Donor or Donor Organization Name: \_\_\_\_\_

Address, City, State & Zip Code: \_\_\_\_\_

- Check one
- Non-monetary donation
  - This donation will be recorded in the campus/department activity account
  - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in  
Club Name: Senior clo 2024 account  
Account Number: \_\_\_\_\_  
Sponsor Signature: [Signature] Date: 4/22/2024

Requestor's Signature: [Signature] Date: 4/22/2024

Board President Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

*Vision: Believe we can succeed, with pride we will achieve.*

*Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.*



***Technology Department***

19200 Cobb Avenue

Tornillo, TX 79853

Phone 915.765.3035

Fax 915.765.3099

# MEMORANDUM

To:

From:

Subject:

Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

Asset Class	Manufacturer	Model	Serial Number	Barcode
Computer	HP	EliteDesk 800 G1 SFF	2UA504188P	6769
Computer	HP	EliteDesk 800 G1 SFF	2UA5271BDP	6770
Computer	HP	EliteDesk 800 G2 DM	2UA6361D3H	7561
Computer	Heartland	POS	5E14140	8372
Computer	Heartland	POS	5E14145	8392
Computer	Heartland	POS	5E14153	8911
Computer	HP	EliteOne 1000 G1	8CC7460NFW	8925
Computer	HP	EliteDesk 800 G3 DM	8CG7296V2G	8403
Computer	HP	EliteDesk 800 G3 DM	8CG7296V2R	7946
Computer	HP	EliteDesk 800 G3 DM	8CG729779Y	8013
Computer	HP	EliteDesk 800 G3 DM	8CG72977GB	8910
Computer	HP	EliteDesk 800 G3 DM	8CG73301T4	8001
Computer	HP	EliteDesk 800 G3 DM	8CG73301T8	8003
Computer	HP	EliteDesk 800 G3 DM	8CG73301TX	9150
Computer	HP	EliteDesk 800 G3 DM	8CG73301VG	7899
Computer	HP	EliteDesk 800 G3 DM	8CG73301WD	8020
Computer	HP	EliteDesk 800 G3 DM	8CG7351ZSZ	8019
Computer	Dell	OptiPlex 3050 AIO	CV99JV2	10910
Computer	Dell	OptiPlex 3050 AIO	CV9BJV2	10908
Computer	Dell	OptiPlex 3050 AIO	CV9CJV2	10909
Computer	Dell	OptiPlex 3050 AIO	CV9DJV2	10911
Computer	Dell	OptiPlex 3050 AIO	CV9FJV2	10914
Computer	Dell	OptiPlex 3050 AIO	CV9GJV2	10913
Computer	Dell	OptiPlex 3050 AIO	CVB9JV2	10907
Computer	Dell	OptiPlex 3050 AIO	CVBBJV2	10912
Computer	HP	EliteDesk 800 G5 DM	MXL0132ZT5	9369
Computer	HP	EliteDesk 800 G5 DM	MXL0132ZV1	9368
Computer	HP	EliteDesk 800 G5 DM	MXL0272B5M	8407
Computer	HP	ProOne 400 G1 AiO	MXL5350RPJ	6772
Computer	HP	ProOne 400 G1 AiO	MXL5350RPK	6777
Computer	HP	ProOne 400 G1 AiO	MXL53510BT	6774
Computer	HP	EliteDesk 800 G2 DM	MXL6251C8Y	7725
Computer	HP	EliteDesk 800 G2 DM	MXL6251C92	7724
Computer	HP	EliteDesk 800 G2 DM	MXL6251C97	7726
Computer	HP	EliteDesk 800 G2 DM	MXL6251C9R	7728
Computer	HP	EliteDesk 800 G2 DM	MXL6421N1M	9038
Computer	HP	EliteDesk 800 G2 DM	MXL6421N1Z	9036
Computer	HP	EliteDesk 800 G2 DM	MXL6421N36	9037
Computer	HP	EliteOne 800 G3 AIO	MXL72219RX	7552
Computer	HP	EliteOne 800 G3 AIO	MXL72219RY	7551
Computer	HP	EliteOne 800 G3 AIO	MXL72219RZ	7557
Computer	HP	EliteOne 800 G3 AIO	MXL72533T5	7655
Computer	HP	EliteOne 800 G3 AIO	MXL72533T8	7658
Computer	HP	EliteOne 800 G3 AIO	MXL7253431	7653
Computer	HP	EliteOne 800 G3 AIO	MXL7253432	7656
Computer	HP	EliteOne 800 G3 AIO	MXL7253433	7657
Computer	HP	EliteOne 800 G3 AIO	Mxl7253435	7652
Computer	HP	EliteDesk 800 G4 DM	MXL9134GL4	8404
Computer	HP	EliteDesk 800 G4 DM	MXL9243B3P	8908
Computer	HP	EliteDesk 800 G4 DM	MXL9363C95	8996
Computer	HP	EliteDesk 800 G4 DM	MXL9342BNR	8995
Computer	HP	EliteDesk 800 G4 DM	MXL9412BS2	9000
Interactive Display	OneScreen	H5	KYSE969E12250042	8576
Interactive Display	OneScreen	H5	KYSE969E12250044	8577
Interactive Display	OneScreen	H5	YN190005F03040169	8420
Interactive Display	OneScreen	H5	YN190005F03040175	8412
Interactive Display	OneScreen	H5	YN190049F05050162	9119
Interactive Display	OneScreen	H5	YN190049F05050127	9120
Interactive Display	OneScreen	H5	YN190100F07240098	9128
Laptop	Microsoft	Surface Laptop 3	001634700957	7082
Laptop	Microsoft	Surface Laptop 3	020993502757	10432
Laptop	Microsoft	Surface Laptop 2	029992491657	9153
Laptop	HP	EliteBook x360 1030 G2	5CG7503306	8017

Laptop	HP	EliteBook x360 1030 G2	5CG752118J	10978
Laptop	Microsoft	Surface Book	000828370357	8926
Network Switch	D-Link	DSS-24	C20413A002781	2998
Network Switch	D-Link	DSS-24	C204147000818	2996
Network Switch	D-Link	DSS-24	C204147000870	4972
Printer	Brother	DCP-8110DN	U63084F4N777960	9030
Printer	Brother	DCP-8110DN	U63084K4N887600	6562
Sound System	JBL	EON One Pro	T1905-GJ018742	11550
Tablet	Apple	iPad 2	DYWJQ7J1DFHW	T22823
Tablet	Apple	iPad 2	DYWJQ72RDFHW	T22820
Tablet	Apple	iPad 2	DYWJQ829DFHW	T22814
Tablet	Apple	iPad 2	DYWJQ8M9DFHW	T22819
Tablet	Apple	iPad 2	DYWJQ8PTDFHW	T22818
Tablet	Apple	iPad 2	DYWJQ8E4DFHW	T22847
Tablet	Apple	iPad 2	DYVJQSA5DFHW	T22812
Tablet	Microsoft	Surface Pro 7	041596301453	9394
Tablet	Microsoft	Surface Pro 6	043428790953	9342
Tablet	Microsoft	Surface Pro	043683452153	9158
Wireless Headset	Logitech	H820e	2022TF082878	9349

May 8, 2024

Board of Trustees and Management  
Tornillo Independent School District  
P.O. Box 170  
El Paso, Texas 79853

We are pleased to confirm our understanding of the services we are to provide for Tornillo Independent School District for the year ended August 31, 2024.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Tornillo Independent School District as of and for the year ended August 31, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Tornillo Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Tornillo Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – General Fund and related notes
3. Schedule of the District's Proportionate Share of the Net Pension Liability -Teacher Retirement System of Texas and the related notes
4. Schedule of District Contributions for Pensions -Teacher Retirement System of Texas and related notes
5. Schedule of the District's Proportionate Share of the Net OPEB Liability -Teacher Retirement System of Texas and related notes

6. Schedule of District Contributions for Other Post-Employment Benefits (OPEB) -Teacher Retirement System of Texas and related notes.

We have also been engaged to report on supplementary information other than RSI that accompanies Tornillo Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Combining fund statements
2. Schedule of expenditures of federal awards and related notes
3. Required TEA schedules, except Schedule L

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. We expect that we will provide the final version of all documents comprising the annual report, including other information, prior to the date of the auditor's report so that required audit procedures can be completed prior to the issuance of the auditor's report.

1. Required TEA Schedules L

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditor's Responsibilities for the Audit of the Financial Statement and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of significant inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks. However, planning has not concluded, and modifications may be made to our risk assessment. Those modifications will be communicated to those charged with governance in a timely manner in writing.

Our audit of the financial statements does not relieve you of your responsibilities.

### **Audit Procedures— Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Tornillo Independent School District’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Tornillo Independent School District’s major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Tornillo Independent School District’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with the oversight of those charge with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request

for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or,

if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Tornillo Independent School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. We will also assist with the submission of the data collection form and required TEA Annual Financial Report submission. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Tornillo Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gibson Ruddock Patterson LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gibson Ruddock Patterson LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Shelly J. Ruddock is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in August 2024.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee will not exceed \$57,900. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

As part of this engagement, and for no additional fee, we will prepare and submit the electronic submissions of the annual financial and compliance report and the related data feed file. This is an additional service we will provide to assist the District in satisfying the audit submission requirements dictated by the Division of Financial Compliance of the Texas Education Agency. However, District personnel will be required to review and perform the necessary finalization procedures required by the submission process.

### **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Tornillo Independent School District, which will also address other information in accordance with AU-C 720, *The Auditor's Responsibilities Relating to Other Information included in Annual Reports*. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue reports, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2022 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Tornillo Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Gibson Ruddock Patterson LLC

Tornillo Independent School District

Page 10

May 8, 2024

RESPONSE:

This letter correctly sets forth the understanding of Tornillo Independent School District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Crowe LLP**  
Independent Member Crowe Global  
901 S MoPac Expressway  
Building II, Suite 450  
Austin, Texas 78746-5776  
Tel +1 512 480 8182  
www.crowe.com

## **Report on the Firm's System of Quality Control**

September 16, 2022

To the Owners of Gibson, Ruddock, Patterson, LLP  
and the Peer Review Committee of the TXCPA

We have reviewed the system of quality control for the accounting and auditing practice of Gibson, Ruddock, Patterson, LLP (the firm) in effect for the year ended June 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Gibson, Ruddock, Patterson, LLC in effect for the year ended June 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Gibson, Ruddock, Patterson, LLC has received a peer review rating of *pass*.

*Crowe LLP*  
Crowe LLP  
Austin, Texas



# MEMORANDUM

To: Members of the Board of Trustees  
From: Luis M Guerra, Director of Finance  
Subject: Budget Amendment - Administration  
Date: May 29, 2024

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## Budget Amendment Request

1. Requesting a budget amendment to allocate from function 31- Counseling to 11- Instruction change due to more Special Education contracted services for students in support of EIP.

### Decrease

199.31.6299.00.918.23.0.00	\$ 1,250
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### Increase

199.11.6299.00.918.23.0.00	\$1,250
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2. Requesting a budget amendment to allocate Teacher Incentive allotment  
Increase

199.11.6118.23.999.11.0.00	\$174,622
199.11.6121.23.999.11.0.00	8,996
199.11.6141.23.999.11.0.00	3,028
199.11.6143.23.999.11.0.00	21
199.11.6145.23.999.11.0.00	1,044
199.11.6146.23.999.11.0.00	17,748
199.11.6149.23.999.11.0.00	3,341
199.13.6299.23.999.11.0.00	9,744
199.11.6299.23.999.11.0.00	11,600
199.41.6499.23.999.11.0.00	1,856



# TORNILLO INDEPENDENT SCHOOL DISTRICT

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*Finance Services*

Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Board Secretary: \_\_\_\_\_ Date: \_\_\_\_\_



***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3026  
Fax 915.765.3099

# MEMORANDUM

To:  
From:  
Subject:  
Date:

---

---

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

**Tornillo Independent School District  
Athletics Extra Performance Pay  
2024-2025**

<b>TORNILLO HIGH SCHOOL - ATHLETICS</b>		
Activity	# Positions	Amount
Athletic Director	1	\$8,500
Extra Days for AD	30 Days	\$7,500
Extra Curricular Athletic Activity - Hourly		\$7.25 per hour
Sport	# Positions	Amount
Football - Head Coach	1	\$7,000
Football - 1st Assistant Coordinator	2 to 1	\$5,500
Football - 2nd Assistant Coordinator	3 to 1	\$4,500
Volleyball - Head Coach	1	\$4,500
Volleyball - 1st Assistant Coordinator	1	\$3,000
Volleyball - 2nd Assistant Coordinator	1	\$2,000
Boys Cross Country - Head Coach	1	\$3,000
Girls Cross Country - Head Coach	1	\$3,000
Boys Track - Head Coach	1	\$2,500
Boys Track - 1st Assistant Coordinator	1	\$2,250
Girls Track - Head Coach	1	\$2,500
Girls Track - 1st Assistant Coordinator	1	\$2,250
Boys Basketball - Head Coach	1	\$5,500
Boys Basketball - 1st Assistant Coordinator	1	\$3,000
Boys Basketball - 2nd Assistant Coordinator	1	\$2,000
Girls Basketball - Head Coach	1	\$5,500
Girls Basketball - 1st Assistant Coordinator	1	\$3,000
Girls Basketball - 2nd Assistant Coordinator	1	\$2,000
Baseball - Head Coach	1	\$4,500
Baseball - 1st Assistant Coordinator	1	\$3,000
Softball - Head Coach	1	\$4,500
Softball - 1st Assistant Coordinator	1	\$3,000
Tennis - (G & B)	1	\$5,000
Cheerleading	1	\$2,500
<b>Gatekeeper   Score Book   Announcer (All Sports)</b>		<b>Amount</b>
Per Game		\$7.25 per hour
Each additional event		\$7.25 per hour
<b>Coach   Bus Driver Stipend</b>		<b>Amount</b>
CDL Bus Stipend		\$400

**Tornillo Independent School District  
Athletics Extra Performance Pay  
2024-2025**

<b>TORNILLO PreK-8 - ATHLETICS</b>		
Sport	# Positions	Amount
Football	3	\$2,000
7th Volleyball *	1	\$2,000
8th Volleyball*	1	\$2,000
Boys Cross Country	1	\$1,500
Girls Cross Country	1	\$1,500
Track	3	\$1,500
7th Boys Basketball*	1	\$2,000
8th Boys Basketball*	1	\$2,000
7th Girls Basketball *	1	\$2,000
8th Girls Basketball *	1	\$2,000
7th Baseball *	1	\$1,500
8th Baseball*	1	\$1,500
7th Softball *	1	\$1,500
8th Softball*	1	\$1,500
Boys Tennis	1	\$2,000
Girls Tennis	1	\$2,000
Cheerleading	1	\$1,500
7th Boys Soccer	1	\$1,500
7th Girls Soccer	1	\$1,500
8th Boys Soccer	1	\$1,500
8th Girls Soccer	1	\$1,500

**Note:** Athletic Stipends will be annualized and pay will be divided in 24 equal payments. Proration applies if the contract is not completed.

*\* When teams are combined, stipend will decrease to one position only*

Notes:

Removed

New Stipend

Revised Wording

**Tornillo Independent School District  
Extra Curricular Activities  
Extra Performance Pay  
2024-2025**

<b>DISTRICT</b>		
Extra Curricular Duties	# Positions	Amount
GT District Coordinator	1	\$750
Special Olympics District Coordinator (only when hosting)	1	\$750
<b>Tornillo PreK-6</b>		
Extra Curricular Duties	# Positions	Amount
UIL Campus Coordinator	1	\$450
UIL Events Coaches (Limit 2 events)	14	\$400
UIL Host Site Coordinator (Only when hosting)	1	\$500
Elementary Honor Society	1	\$500
GT Campus Coordinator	1	\$600
Science Fair Campus Coordinator	1	\$500
<b>Tornillo 7th and 8th</b>		
Extra Curricular Duties	# Positions	Amount
National Junior Honor Society (NJHS)	1	\$500
Student Council	1	\$500
UIL Campus Coordinator	1	\$450
UIL Event Coach (no more than 2)	28	\$400
UIL Host Site Coordinator (Only when hosting)	1	\$500
GT Campus Coordinator	1	\$600
Science Fair Campus Coordinator	1	\$500
Destination Imagination	1	\$750
Robotics (participation in competition)	1	\$1250
Engineering (participation in competition)	1	\$1250
One Act Play (participation in competition)	1	\$1250
E-Sports (participation in competition)	2	\$1250
<b>TORNILLO HIGH SCHOOL</b>		
Extra Curricular Duties	# Positions	Amount
Class Sponsor - Sr	1	\$550
Class Sponsor - Jr	1	\$450
Class Sponsor - So	1	\$350
Class Sponsor - Fr	1	\$250
Homecoming Activities	1	\$500
Yearbook Sponsor	1	\$1,500
Graduation Coordinator	1	\$500
Future Business Leaders of America (FBLA)	4	\$375
National Technical Honor Society (NTHS)	2	\$375
Technology Students Association (TSA)	2	\$750
Texas Association of Future Educators (TAFE)	1	\$750
Engineering, Robotics and Coding Campus Coordinator	2	\$1250
E-Sports (participation in competition)	2	\$1250
UIL Campus Coordinator	1	\$450
UIL Event Coaches	14	\$400
UIL Host Site Coordinator (Only when school is the actual site)	1	\$500

**Tornillo Independent School District  
 Extra Curricular Activities  
 Extra Performance Pay  
 2024-2025**

One Act Play	1	\$1,500
GT Campus Coordinator	1	\$600
Student Council	1	\$500
National Honor Society (NHS)	1	\$500
Science Fair Campus Coordinator	1	\$500
Secondary Music Director	1	\$5,000

**Note:** Principals will identify sponsors and will notify HR in writing when assignment has been completed.  
 Compensation will be in a lump sum no later than the last day of May.

Notes:

- Removed
- New Stipend
- Revised Wording

**Tornillo Independent School District  
Special Teaching Supplements  
2024-2025**

<b>TEACHER-ADVANCED DEGREES</b>	
Stipend	Rate
Masters*	\$1,500
Doctorate*	\$2,000

\* If degree is NOT required for position.

**Note:** Degree must be in specific subject teaching area.

<b>CAMPUS ADMINISTRATORS</b>	
Stipend	Rate
Interim Administrator Professional	\$1,000 per month

<b>ASSIGNMENTS STIPENDS</b>	
Stipend	Rate
Bilingual	\$3,000
Special Education	\$5,000
7-12 Math Certified	\$5,000
7-12 Science Certified	\$5,000
7-12 ELAR Certified	\$5,000
Career and Technical Education	\$425 per section      \$3,000 full load
Dual Credit Credential	\$425 per section      \$3,000 full load
Diagnostician	\$5,000
Speech Therapist	\$5,000

**Note:** All Stipends are prorated based on the number of days worked and/or by the number of sections teaching in

All supplemental pay stipends are subject to student enrollment and/or program funding.

All Stipends will be annualized. Pay will be divided in 24 equal payments. Proration applies if contract is not completed.

Notes:

Removed
New Stipend
Revised Wording

**Tornillo Independent School District  
Other Pay Schedules  
2024-2025**

<b>CERTIFIED/NON CERTIFIED</b>		
Stipend	Hourly Rate	
Interession/Summer School	\$50 to \$30	
After School Tutorial - 22-23, 23-24 TCLAS Decision 11*	\$30 Hourly, \$40 Facilitators, \$50 Certified	
<b>TEACHER</b>		
Stipend	(3 hours min.)	(6 hours min.)
District Staff Development to include Reading Academies	\$50	\$100
<b>SUBSTITUTE TEACHER PAY SCHEDULE</b>		
Position	Daily Rate	
Substitute-No Degree	\$90	
Substitute-Associates	\$105	
Substitute-Degreed	\$125	
Substitute-Certified	\$150	
Substitute-Retired Teacher	\$170	
Long Term Substitute	\$10 extra daily	
<b>DISTRICT EMPLOYEE ALLOWANCES</b>		
Position	Monthly Rate	
Cell Phone	\$25	
Safety stipend	\$2000	
<b>OTHER SUBSTITUTES</b>		
Position	Daily Rate	Hourly Rate
Bus Driver	\$96	\$12
Campus Clerical	\$68	\$8.50
Custodial	\$68	\$8.50
Food Service Helper	\$68	\$8.50
<b>OTHER INCENTIVES</b>		
Position	Amount	
Campus Teacher of the Year	\$500	
District Elementary Teacher of the Year	\$1,000	
District Secondary Teacher of the Year	\$1,000	
District Paraprofessional Employee of the Year	\$500	
District Auxiliary Employee of the Year	\$500	
New Teacher Mentor	\$500	
UTEP Resident Mentor	\$1000	

Notes:

Removed
New Stipend
Revised Wording

**Tornillo Independent School District  
Grant Funded Stipends  
2024-2025**

<b>GRANT FUNDED STIPENDS</b>		
Grant	# Positions	Amount
TCLAS Decision 11-After School Program- Project Manager	1	\$20,000
TCLAS Decision 2 Teachers - High Quality Inst. Materials/ELAR	25	\$1,000
TCLAS Decision 2 Teachers - High Quality Inst. Materials/Math	25	\$1,000
TCLAS Decision 2 Coaches - High Quality Instr. Materials	4	\$2,000
TCLAS Decision 4b Education and Training/Educator Teaching Course	1	\$5,500
TCLAS Decision 5 - Resident Mentor Teachers	20	\$3,500
School Action Fund-Project Manager	1	\$20,000
School Action Fund-ELAR	5	\$15,000
School Action Fund- District Project Manager	1	\$15,000
School Action Fund-Staff Members	9	\$5,000
Strong Foundations Grant	7	\$3,000
Team Leads		\$1,000

Notes:

- Removed
- New Stipend
- Revised Wording



***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050  
Fax 915.765.3099

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

# Tornillo Independent School District 2024 - 2025

TEACHER'S PAY SCALE				
Step	2023-2024 Daily	2024-2025 Daily	2024-2025 Yearly (187)	2024-2025 Yearly (207)
0	\$ 299.7070	\$ 299.7070	\$ 56,045.2092	\$ 62,039.3492
1	\$ 301.0439	\$ 301.0439	\$ 56,295.2092	\$ 62,316.0871
2	\$ 302.3808	\$ 302.3808	\$ 56,545.2092	\$ 62,592.8251
3	\$ 303.7177	\$ 303.7177	\$ 56,795.2092	\$ 62,869.5631
4	\$ 304.7872	\$ 304.7872	\$ 56,995.2092	\$ 63,090.9535
5	\$ 308.5305	\$ 308.5305	\$ 57,695.2092	\$ 63,865.8198
6	\$ 309.6000	\$ 309.6000	\$ 57,895.2092	\$ 64,087.2101
7	\$ 311.2043	\$ 311.2043	\$ 58,195.2092	\$ 64,419.2957
8	\$ 313.0172	\$ 313.0172	\$ 58,534.2092	\$ 64,794.5524
9	\$ 315.4343	\$ 315.4343	\$ 58,986.2092	\$ 65,294.8946
10	\$ 319.2097	\$ 319.2097	\$ 59,692.2092	\$ 66,076.4027
11	\$ 321.6749	\$ 321.6749	\$ 60,153.2092	\$ 66,586.7075
12	\$ 324.1669	\$ 324.1669	\$ 60,619.2092	\$ 67,102.5470
13	\$ 326.6803	\$ 326.6803	\$ 61,089.2092	\$ 67,622.8144
14	\$ 329.2204	\$ 329.2204	\$ 61,564.2092	\$ 68,148.6166
15	\$ 333.1241	\$ 333.1241	\$ 62,294.2092	\$ 68,956.6914
16	\$ 335.7123	\$ 335.7123	\$ 62,778.2092	\$ 69,492.4561
17	\$ 338.3327	\$ 338.3327	\$ 63,268.2092	\$ 70,034.8625
18	\$ 340.9744	\$ 340.9744	\$ 63,762.2092	\$ 70,581.6968
19	\$ 343.6428	\$ 343.6428	\$ 64,261.2092	\$ 71,134.0658
20	\$ 347.6749	\$ 347.6749	\$ 65,015.2092	\$ 71,968.7075
21	\$ 350.3968	\$ 350.3968	\$ 65,524.2092	\$ 72,532.1460
22	\$ 353.1509	\$ 353.1509	\$ 66,039.2092	\$ 73,102.2262
23	\$ 355.9263	\$ 355.9263	\$ 66,558.2092	\$ 73,676.7342
24	\$ 358.7337	\$ 358.7337	\$ 67,083.2092	\$ 74,257.8839
25	\$ 361.5680	\$ 361.5680	\$ 67,613.2092	\$ 74,844.5684
26	\$ 364.4289	\$ 364.4289	\$ 68,148.2092	\$ 75,436.7877
27	\$ 367.3166	\$ 367.3166	\$ 68,688.2092	\$ 76,034.5417
28	\$ 370.2364	\$ 370.2364	\$ 69,234.2092	\$ 76,638.9374
29	\$ 373.1883	\$ 373.1883	\$ 69,786.2092	\$ 77,249.9748
30	\$ 376.1615	\$ 376.1615	\$ 70,342.2092	\$ 77,865.4401
31	\$ 379.1722	\$ 379.1722	\$ 70,905.2092	\$ 78,488.6540

\* HB3 differentiated pay is embedded in daily pay rate. 189



***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050  
Fax 915.765.3099

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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---

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:



# TORNILLO

Independent School District

## 2024-2025 Pay Structure

### Professional Pay Plan

#### PG 101

	Minimum	Midpoint	Maximum
<b>Daily</b>	<b>\$149.33</b>	<b>\$176.64</b>	<b>\$200.72</b>
237	\$35,391.13	\$41,863.44	\$47,570.40
Public Safety Manager (237)			

#### PG 102

	Minimum	Midpoint	Maximum
<b>Daily</b>	<b>\$213.98</b>	<b>\$246.80</b>	<b>\$275.76</b>
226	\$48,359.23	\$55,776.25	\$62,321.21
Finance Coordinator (226)			

#### PG 103

	Minimum	Midpoint	Maximum
<b>Daily</b>	<b>\$258.90</b>	<b>\$300.51</b>	<b>\$337.22</b>
226	\$58,510.59	\$67,915.65	\$76,212.11
District Manager - Child Nutrition (226)			

#### PG 104

	Minimum	Midpoint	Maximum
<b>Daily</b>	<b>\$285.89</b>	<b>\$331.79</b>	<b>\$372.29</b>
187	\$53,460.74	\$62,044.04	\$69,617.54
Speech Therapist Assistant (187)			

#### PG 105

	Minimum	Midpoint	Maximum
<b>Daily</b>	<b>\$288.75</b>	<b>\$337.50</b>	<b>\$380.50</b>
237	\$68,433.94	\$79,986.90	\$90,177.90
Facilities Director (237)			

**PG 106**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Daily</b>	<b>\$303.02</b>	<b>\$351.69</b>	<b>\$394.64</b>
187	\$56,665.33	\$65,765.37	\$73,797.02
207	\$62,725.79	\$72,799.10	\$81,689.75
217	\$65,756.03	\$76,315.97	\$85,636.12
226	\$68,483.23	\$79,481.15	\$89,187.85
Certified Speech Therapist (187) CTE Coordinator (226) Diagnostician/SPED/504 Coord (226) Network Administrator (226) System Administrator (226)			

**PG 106-TL1**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Daily</b>	<b>\$313.14</b>	<b>\$361.81</b>	<b>\$404.76</b>
187	\$58,557.42	\$67,658.08	\$75,689.73
207	\$64,820.24	\$74,894.24	\$83,784.89
217	\$67,951.66	\$78,512.32	\$87,832.47
226	\$70,769.93	\$81,768.59	\$91,475.29
Counselor-PreK-8(207) Counselor-HS - (212) Nurse District (226)			

**PG 107**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Daily</b>	<b>\$318.20</b>	<b>\$367.86</b>	<b>\$411.68</b>
226	\$71,913.34	\$83,135.90	\$93,039.22
Assistant Principal (226) Technology Instructional Specialist (226)			

**PG 108**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Daily</b>	<b>\$365.51</b>	<b>\$417.08</b>	<b>\$462.60</b>
226	\$82,604.33	\$94,259.30	\$104,546.82
Principal (226)			

**PG 109**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Daily</b>	<b>\$387.12</b>	<b>\$442.03</b>	<b>\$490.48</b>
227	\$87,488.46	\$99,898.12	\$110,847.82
Director-Finance (226)			
Director-Information Technology (226)			
Director-HR/Compliance (226)			
Principal-High School (226)			
Principal PreK-8 (226)			



**2024-2025 Pay Structure**  
*Paraprofessional Pay Plan*

**PG 201**

	Minimum	Midpoint	Maximum
<b>Hourly</b>	<b>\$12.10</b>	<b>\$14.31</b>	<b>\$16.26</b>
226	\$21,875.39	\$25,871.07	\$29,396.67
Campus Clerk			

**PG 202**

	Minimum	Midpoint	Maximum
<b>Hourly</b>	<b>\$13.19</b>	<b>\$15.60</b>	<b>\$17.73</b>
187	\$19,731.45	\$23,330.83	\$26,517.31
Nurse Assistant (187)			

**PG 203**

	Minimum	Midpoint	Maximum
<b>Hourly</b>	<b>\$14.80</b>	<b>\$17.53</b>	<b>\$19.94</b>
187	\$22,138.50	\$26,220.58	\$29,825.94
207	\$24,506.25	\$29,024.92	\$33,015.88
226	\$26,755.62	\$31,689.05	\$36,046.33
Instructional/Library Aide, Aides (187) Attendance Officer (207) Campus Attendance-PEIMS Data Clerk (226) Finance-Receptionist Clerk (226) SPED Case Worker (226)			

**PG 204**

	Minimum	Midpoint	Maximum
<b>Hourly</b>	<b>\$16.98</b>	<b>\$20.07</b>	<b>\$22.80</b>
226	\$30,702.55	\$36,282.04	\$41,217.88
Secretary-Campus (226) Administrative Support/Bus Driver (226)			

**PG 205**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Hourly</b>	<b>\$18.94</b>	<b>\$22.14</b>	<b>\$24.95</b>
187	\$28,338.65	\$33,118.87	\$37,322.63
226	\$34,248.85	\$40,026.01	\$45,106.49
Parent Liaison (187) LVN (187) Technology Support Specialist I (226)			

**PG 206**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Hourly</b>	<b>\$21.59</b>	<b>\$24.88</b>	<b>\$27.80</b>
226	\$39,031.59	\$44,981.11	\$50,260.47
Technology Support Specialist II (226) Payroll Specialist (226) HR/Compliance Specialist (226)			

**PG 207**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Hourly</b>	<b>\$26.75</b>	<b>\$30.85</b>	<b>\$34.47</b>
226	\$48,368.27	\$55,776.25	\$62,321.21
Executive Secretary to Superintendent (226) District PEIMS Specialist (226)			



# TORNILLO

Independent School District

## 2024-2025 Pay Structure

### *Auxiliary Pay Plan*

**PG 301**

	Minimum	Midpoint	Maximum
Hourly	\$10.24	\$12.11	\$13.76
182	\$14,906.24	\$17,628.96	\$20,031.36
187	\$15,315.75	\$18,113.27	\$20,581.67
237	\$19,410.87	\$22,956.39	\$26,084.79
Crossing Guard- (182) Food Service Helper (187) Custodian (237)			

**PG 302**

	Minimum	Midpoint	Maximum
Hourly	\$12.18	\$14.11	\$15.83
187	\$18,224.60	\$21,112.88	\$23,686.00
Food Service Cook (187) Head Custodian (237)			

**PG 303**

	Minimum	Midpoint	Maximum
Hourly	\$12.26	\$15.38	\$18.15
237	\$23,247.34	\$29,164.12	\$34,416.04
Public Safety Officer (237)			

**PG 304**

	Minimum	Midpoint	Maximum
Hourly	\$13.77	\$16.29	\$18.51
237	\$26,101.27	\$30,886.78	\$35,095.90
Bus Driver (237)			

**PG 305**

	Minimum	Midpoint	Maximum
Hourly	\$15.55	\$18.40	\$20.91
226	\$28,110.47	\$33,272.91	\$37,810.99
237	\$29,478.67	\$34,892.39	\$39,651.35
Transportation-Mechanic Technician (337) Maintenance Worker-General (237)			

**PG 306**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Hourly</b>	<b>\$18.22</b>	<b>\$21.63</b>	<b>\$24.64</b>
187	\$27,260.50	\$32,360.86	\$36,863.82
237	\$34,549.41	\$41,013.50	\$46,720.46
Campus Manager-Child Nutrition (187) Child Nutrition Secretary (187) Maintenance Worker-Specialty (237)			

**PG 307**

	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>Hourly</b>	<b>\$20.93</b>	<b>\$24.73</b>	<b>\$28.10</b>
237	\$39,683.28	\$46,893.97	\$53,283.49
Maintenance Worker - Lead Construction Worker (237)			