

**GRANTON AREA SCHOOL DISTRICT
217 NORTH MAIN STREET
REGULAR SCHOOL BOARD MEETING
MONDAY, JANUARY 8, 2024 @ 6:45 PM
GRANTON COMMUNITY LIBRARY**

Amended 1/5/2024

I. REGULAR BUSINESS

- A. Call to Order
- B. Roll Call
- C. Verification of Notice to Public
- D. Pledge of Allegiance
- E. Approval of Agenda
- F. Consent Agenda
 - a. Previous Minutes
 - b. Financial Reports
- G. Other
 - a. Spotlight on Education
 - i. District Report Card/AGR report
 - ii. Student of the Month
 - iii. Staff of the Month

II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS

III. PUBLIC COMMENTS

IV. AGENDA ITEMS

- A. Check Register
- B. 2024 Spring Election School Board Candidates
- C. Open Enrollment
- D. Audit Report
- E. Senior Attendance/Graduation policy
- F. 2024-25 School Calendar
- G. Smart Lab
- H. Travel Club
- I. Personnel

V. OTHER REPORTS

- A. School Board Committee Reports
- B. Principal's Report
- C. Superintendent's Report
- D. Other

VI. CORRESPONDENCE

VII. EXECUTIVE SESSION

- A. Convene in Executive Session for the purpose of discussing/taking action under Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- B. Return to Open Session

VIII. ADJOURNMENT

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

Regular School Board Meeting
Monday, December 11, 2023 6:45 PM

Granton Community Library
217 North Main Street
Granton, WI 54436

I. REGULAR BUSINESS

I.A. Call to Order

Meeting called to order at 6:49 by President Theresa Hasz.

I.B. Roll Call

Doug Eichten - absent, Mark Elmhorst - here, Dennis Kuehn - absent, Theresa Hasz - here, Sheryl Young - here. Also present was District Administrator Nancy Popp, Principal Amanda Kraus, Student Council Representative Tori Seif, District Administrative Assistant Char Johnson, and five community/staff members. Kuehn arrived at 7:56.

I.C. Verification of Notice to Public

Notice to Public was posted at the Granton School, Citizen's State Bank, Granton Post Office, the school website and published in the TRG.

I.D. Pledge of Allegiance

Pledge of Allegiance was led by President Theresa Hasz.

I.E. Approval of Agenda

Motion to approve the agenda as presented. This motion, made by Mark Elmhorst and seconded by Sheryl Young. Voice Vote. Motion Carried.

I.F. Consent Agenda

Motion to approve the consent agenda, which includes minutes of the November 13, 2023 regular board meeting and review of financial reports. This motion, made by Sheryl Young and seconded by Mark Elmhorst. Voice vote. Motion carried.

I.G. Other

I.G.a. Spotlight on Education

The Fresh Fruit and Vegetable Program (FFVP) was the spotlight on education. Mrs. Kraus showed some pictures of the different fruits and vegetables students have been trying.

I.G.a.i. Student of the Month

Students of the Month are: Elementary - Gibeon Thomas; MS - Sophia Nickel; and HS - Alyssa Janikowski.

I.G.a.ii. Staff of the Month

Mr. Steven Johansen is the Staff Person of the Month.

II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS

Student Council Representative reported on the following: 1) FFA cookie exchange was held tonight; 2) Girls JV basketball going on tonight; 3) Band and Choir conference coming up on Dec.18th; 4) Christmas activities for MS/HS on Dec. 22nd.

III. PUBLIC COMMENTS

A community member commented about her recent experience to attend a hockey game. She felt the hockey game was not well attended by Granton fans. She also felt that the students should be reimbursed for their travel to and from practice if the school was not providing transportation. It was also suggested that maybe a bus for fans to attend a hockey game would be a good idea to get community members there and they don't have to drive so far.

IV. AGENDA ITEMS

IV.A. Check Register

Motion to approve checks 45845 through 45950 and wire transfers 202300055 through 202300061 for \$413,687.02. This motion, made by Mark Elmhurst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.B. Out of State Field Trip

Motion to approve the band and choir field trip to Minnesota to see the Lion King. This motion, made by Mark Elmhurst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.C. 2024-2025 School Calendar

No action taken

IV.D. Resolution for School Start Date Waiver

Motion to approve the resolution as presented, to waive the September 1 school start date for the 2024-25 school year and have school start on August 26, 2024. This motion, made by Mark Elmhurst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.E. School Safety Drill Report

Motion to approve the Wisconsin Act 143 School Safety Requirement Checklist for the 2023-24 school year. This motion, made by Sheryl Young and seconded by Mark Elmhurst. Voice vote. Motion carried.

IV.F. Financial Discussion/Smart Lab Presentation

Mrs. Popp presented about the Smart Lab product that may be able to be purchased. No action taken.

IV.G. Personnel

Discussion on personnel items moved to Executive Session.

V. OTHER REPORTS

V.A. School Board Committee Reports

Sheryl Young reported that the Christmas store was recently held. Donations will be given to angel project.

V.B. Principal's Report

1) Dec 14th ugly sweater dress up day; 2) Jan 19th staff PD day; 3) Concert season is here. Friday, December 15th is the elementary concert, Monday, December 18th is the MS/HS band and choir concert.

V.C. Superintendent's Report

1) Electric Buses were inspected. Decals were in the wrong place so they were sent back; 2) Chargers for buses also need cell phone access; 3) Garage door should be replaced this week. 4) Nancy took 3 students to educators rising at CESA and UW-Eau Claire. This program is showing kids about education.

V.D. Other

VI. CORRESPONDENCE

There was no correspondence

VII. EXECUTIVE SESSION

VII.A. Convene in Executive Session under Wisconsin Statute 19.85 (1)(c)

Motion to convene in Executive Session at 7:53 pm for the purpose of discussing/taking action under Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This motion, made by Mark Elmhorst and seconded by Sheryl Young, Roll call vote. Douglas Eichten: Absent, Dennis Kuehn: Absent, Mark Elmhorst: Yea, Theresa Hasz: Yea, Sheryl Young: Yea. Motion Carried.

VII.B. Return to Open Session

Motion to move from Executive Session to Regular Session at 8:52 pm. This motion, made by Mark Elmhorst and seconded by Sheryl Young. Roll call vote. Douglas Eichten: Absent, Mark Elmhorst: Yea, Theresa Hasz: Yea, Dennis Kuehn: Yea, Sheryl Young: Yea. Motion Carried.

School Board Treasurer Sheryl Young reported no action was taken in Executive Session.

VIII. ADJOURNMENT

Motion to adjourn at 8:54 pm. This motion, made by Sheryl Young and seconded by Mark Elmhorst. Voice vote. Motion Carried.

Sheryl Young, Treasurer

Theresa Hasz, President

Acct Nbr	Account Level	Description	Trans Date	Batch	Cash Acct	Amount
	Description				Code	
10 A 000 000 712200 000	MONEY MARKET RESERVE	Payroll/Taxes Transfer	12/01/2023	23-00030	GEN1	-89,227.71
10 R 800 621 500000 000	EQUALIZATION AID	Equalization Aid	12/04/2023	23-00040	RES	584,885.00
10 A 000 000 712200 000	MONEY MARKET RESERVE	AP Run	12/05/2023	23-00031	GEN1	-110,000.00
80 R 800 272 391000 000		EBT Payment	12/06/2023	23-00043	RES	652.00
80 R 800 272 391000 000		EBT Payment	12/08/2023	23-00044	RES	686.44
50 R 800 717 500000 547	LUNCH AID	Lunch Aid	12/11/2023	23-00041	RES	13,943.20
50 R 800 730 500000 549		FFVP Aid	12/11/2023	23-00041	RES	847.64
10 R 800 751 500000 141	TITLE 1-A	Title I Claim	12/11/2023	23-00041	RES	38,150.98
50 R 800 714 500000 001		Commodity Handling Charges	12/11/2023	23-00041	RES	-2.57
50 R 800 717 500000 546	BREAKFAST AID	Breakfast Aid	12/11/2023	23-00041	RES	6,789.88
80 R 800 699 391000 623		Workforce Grant	12/11/2023	23-00046	RES	1,122.00
80 R 800 699 391000 700		High Quality Care Grant	12/11/2023	23-00046	RES	2,531.00
80 R 800 272 391000 000		Daycare Rev	12/13/2023	23-00029	GEN1	7,710.26
50 R 800 251 500000 000	PUPIL LUNCH	Lunch Money	12/13/2023	23-00029	GEN1	650.75
21 R 800 279 161000 040		Dec. Bingo	12/13/2023	23-00029	GEN1	767.00
21 R 800 279 161000 043		Bingo Start Up Money	12/13/2023	23-00029	GEN1	260.00
21 R 800 279 161000 043		Bingo Night	12/13/2023	23-00029	GEN1	455.00
50 R 800 259 500000 000	ALA CARTE	Ala Carte	12/13/2023	23-00029	GEN1	41.25
21 R 800 279 500000 003		Music Donation	12/13/2023	23-00029	GEN1	25.00
21 R 800 279 500000 032		Spanish Club	12/13/2023	23-00029	GEN1	168.19
21 R 800 279 500000 034		Butter Braids	12/13/2023	23-00029	GEN1	4,064.00
21 R 800 279 500000 039		School Store	12/13/2023	23-00029	GEN1	142.00
21 R 800 279 500000 023		Fruit Sale	12/13/2023	23-00029	GEN1	301.00
21 R 800 279 500000 038		Ads Gross, Ratsch Engineering, Citizens,	12/13/2023	23-00029	GEN1	315.00
10 E 800 411 232100 000	GENERAL SUPPLIES	Christmas Store Start Up Money	12/13/2023	23-00029	GEN1	40.00
10 E 800 411 232100 000	GENERAL SUPPLIES	Christmas Store	12/13/2023	23-00029	GEN1	791.25
10 A 000 000 712200 000	MONEY MARKET RESERVE	Payroll and Taxes	12/14/2023	23-00032	GEN1	-97,000.00
10 A 000 000 712200 000	MONEY MARKET RESERVE	Cover	12/15/2023	23-00033	GEN1	-60,000.00
50 R 800 717 500000 547	LUNCH AID	School Lunch Aid	12/18/2023	23-00042	RES	9,991.90
27 R 400 611 500000 000	HANDICAPPED AIDS	SEPD Aid	12/18/2023	23-00042	RES	10,054.00
10 R 800 730 500000 165		EsserIII Claim	12/18/2023	23-00042	RES	23,400.82
80 R 800 272 391000 000		EBT Payment	12/19/2023	23-00045	RES	859.78
10 A 000 000 712200 000	MONEY MARKET RESERVE	AP Run	12/20/2023	23-00034	GEN1	-93,714.63
80 R 800 272 391000 000		Returned Check	12/21/2023	23-00038	GEN1	-420.00
80 R 800 272 391000 000		Returned Check Fee	12/21/2023	23-00038	GEN1	-5.00
10 A 000 000 712200 000	MONEY MARKET RESERVE	Payroll.Taxes	12/27/2023	23-00035	GEN1	-105,769.61

Acct Nbr	Account Level	Description	Trans Date	Batch	Cash Acct	Amount
	Description				Code	
10 R 800 280 500000 000	INTEREST ON INVESTMENTS	Dec. Interest	12/29/2023	23-00036	GEN1	4.75
10 E 800 940 252400 000	DUES & FEES	ACH Item and ACH File Dec	12/29/2023	23-00037	GEN1	-32.32
10 R 800 280 500000 000	INTEREST ON INVESTMENTS	Dec Interest Reserve Account	12/29/2023	23-00039	RES	644.99
Total for Cash Receipts						154,123.24

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	-555,711.95	647,086.54	798.93	92,173.52
21	TRUST FUNDS	0.00	6,497.19	0.00	6,497.19
27	SPECIAL EDUCATION	0.00	10,054.00	0.00	10,054.00
50	FOOD SERVICE FUND	0.00	32,262.05	0.00	32,262.05
80	COMMUNITY SERVICE FUND	0.00	13,136.48	0.00	13,136.48
***	Fund Summary Totals ***	-555,711.95	709,036.26	798.93	154,123.24

***** End of report *****

School Report Card/AGR Report

January 2024

Elementary Report Card

Year	Category
2018-19	Meets Expectations
2020-21	Exceeds Expectations
2021-22	Exceeds Expectations
2022-23	Exceeds Expectations

Notes:

- Our achievement score now counts for 23.8% of our total score. (2020-21=8.7%)
- Report Card is made up of three priority areas-Achievement (23.8%), Growth (51.2%) and On-Track to Graduation (25%).

Highlights:

- We are within a point of the state average in both reading and math for achievement..
- Looking at the last three years, we had our highest performance level in both math and reading in 2022-23.
- Our growth in math is 7.6 points higher than the state average.

High School Report Card

Year	Category
2018-19	Meets Expectations
2020-21	Exceeds Expectations
2021-22	Meets Expectations
2022-23	Meets Expectations

Notes:

- Our priority weights changed with our achievement score going up to 15.3%. (5% in 2020-21)
- Report Card is made up of four priority areas-Achievement (15.3%), Growth (34.7%), Target Growth (25%) and On-Track to Graduation (25%).

Highlights:

- Math Growth in the target group is higher than the non-target group.
- Our On-Track to Graduation score is 6.8 points higher than the state average.

District Report Card

Year	Category
2018-19	Meets Expectations
2020-21	Exceeds Expectations
2021-22	Exceeds Expectations
2022-23	Meets Expectations

Notes:

- Report Card is made up of four priority areas-Achievement (15.6%), Growth (34.4%), Target Group (25%) and On-Track to Graduation (25%).
- Achievement weight has increased by 10% since 2020-21.

Highlights:

- Both ELA and Math scores are closing the gap between Granton and the state achievement average. This year's scores are our closest scores in the last four years.
- Our target group and non-target group are growing at the same rate in ELA. Our target group showed more growth in math than the non-target group.
- Our district-wide attendance is better than the state average.

**Achievement Gap Reduction (AGR)
Fall Fastbridge Baseline Performance**

Grade	Reading	Math	Focus
K	83% on track	94% on track	<ul style="list-style-type: none"> ● One-on-one coaching sessions monthly. ● K-2 monthly coaching meeting. ● Title Reading support ● Reading Specialist consultations ● Enrichment for those who need it.
1	41% on track	45% on track	<ul style="list-style-type: none"> ● One-on-one coaching sessions monthly. ● K-2 monthly coaching meeting. ● Title Reading support ● Reading Specialist consultations ● Enrichment for those who need it.
2	33% on track	57% on track	<ul style="list-style-type: none"> ● One-on-one coaching sessions monthly. ● K-2 monthly coaching meeting. ● Title Reading support ● Reading Specialist consultations ● Enrichment for those who need it.
3	33% on track	73% on track	<ul style="list-style-type: none"> ● One-on-one coaching sessions monthly. ● 3-5 monthly coaching meeting. ● Title Reading support ● Reading Specialist consultations ● Enrichment for those who need it.

AGR Notes:

- Winter assessments started this week. Those numbers will be added and analyzed for growth and gaps.
- Fall scores generally show a bit of “summer slide.”
- DPI is adding the ACT20 Literacy Bill next year. This will focus on reading instruction in grades K-3. We feel like we will be very prepared for these changes because of the time we spent the last three years looking at our data and making necessary changes.
- This is the second year of using our Phonics program in grades 4K-2.
- We recognize that improving our elementary instruction and assessments will directly impact our students’ success as they continue their education.

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
45951	PETTY CASH	12/04/2023	40.00	CHRISTMAS	Christmas Store Start Up
45952	PETTY CASH	12/05/2023	560.00	BINGO	Bingo 12.6.2023 Start Up
45953	CITIZEN'S STATE BANK	12/06/2023	275.00	120123	WICUG Conference
45953	CITIZEN'S STATE BANK	12/06/2023	1,923.23	12022023	Daycare Special Needs Grant from Amazon
45953	CITIZEN'S STATE BANK	12/06/2023	10.34	12032023	NHS Veterans Day Supplies
45954	BAIERL, JOE	12/11/2023	60.00	12112023	Basketball Official
45955	NEVILLE, BILL	12/11/2023	55.00	12112023	Basketball Official
45956	RITE BITE FUNDRAISIN	12/13/2023	2,400.00	123110477	Student Council Butterbraid Fundraiser
45959	ADVANCE AUTO PARTS	12/19/2023	32.49	2219-ID-04	Brake Pads
45959	ADVANCE AUTO PARTS	12/19/2023	11.69	2219-ID-04	Locking Dual FT CHCK
45959	ADVANCE AUTO PARTS	12/19/2023	57.93	2219-ID-45	Fram Def 2.5 Gal
45959	ADVANCE AUTO PARTS	12/19/2023	6.57	2219-ID-45	Parts
45959	ADVANCE AUTO PARTS	12/19/2023	33.81	2219-ID-45	Parts
45959	ADVANCE AUTO PARTS	12/19/2023	191.28	2219-ID-45	Parts
45960	ALLIED COOPERATIVE	12/19/2023	2,802.18	OCTOBER	October Fuel
45961	BASCHE, PATRICIA	12/19/2023	154.58	NOV	Nov 26 to Dec 2
45961	BASCHE, PATRICIA	12/19/2023	77.29	DEC	Dec 10 to 16 Mileage
45961	BASCHE, PATRICIA	12/19/2023	77.29	DEC2	DEC 3&9 Mileage
45962	BUTTS, KIM	12/19/2023	8.00	12623	Sour Cream
45963	CESA #5	12/19/2023	2,120.11	0002401087	October Business Services
45964	COMPLETE CONTROL INC	12/19/2023	820.00	SRVCE05072	Annual NFPA72 Fire Alarm Inspection
45964	COMPLETE CONTROL INC	12/19/2023	2,233.17	SRVCE05053	Heating Equipment Service
45965	DEPARTMENT OF WORKFO	12/19/2023	542.92	NOV	Nov Unemployment
45966	DISCOVERY EDUCATION	12/19/2023	292.50	05	Nov 13, 14, 17
45967	EID, MARY	12/19/2023	120.00	NOV2	Nov 26,28,30 Mileage
45967	EID, MARY	12/19/2023	120.00	DEC	Dec 5&7
45968	EMC INSURANCE COMPAN	12/19/2023	11,719.08	7001546554	Insurance
45969	FRANKLIN, BOH	12/19/2023	35.00	MEMORIAL	Memorial for Janet Boh
45970	FRIEMOTH, FAYE	12/19/2023	13.10	SPORTS	Mileage for Sports
45971	GROSS MOTORS INC	12/19/2023	733.34	487678	Chevy Impala break pads and Rotors
45971	GROSS MOTORS INC	12/19/2023	233.39	487924	Chevy Impala - Diagnose Check Engine Light
45972	HUEBSCH	12/19/2023	60.21	10414498	Mop Rentals
45972	HUEBSCH	12/19/2023	60.21	10412284	Mop Rentals
45972	HUEBSCH	12/19/2023	60.21	10410052	Mop Rentals
45973	INDIANHEAD FOOD SERV	12/19/2023	138.81	INV-445287	Lunch
45973	INDIANHEAD FOOD SERV	12/19/2023	933.24	INV-444613	Lunch
45973	INDIANHEAD FOOD SERV	12/19/2023	112.79	INV-444591	After School Program Snack
45973	INDIANHEAD FOOD SERV	12/19/2023	430.45	INV-444601	Breakfast/FFVP
45973	INDIANHEAD FOOD SERV	12/19/2023	1,611.02	INV-442855	Breakfast/FFVP
45973	INDIANHEAD FOOD SERV	12/19/2023	42.20	INV-440675	Lunch
45973	INDIANHEAD FOOD SERV	12/19/2023	244.45	INV-440692	Supplies
45973	INDIANHEAD FOOD SERV	12/19/2023	1,355.56	INV-440685	Lunch
45973	INDIANHEAD FOOD SERV	12/19/2023	39.97	INV-440680	FFVP
45973	INDIANHEAD FOOD SERV	12/19/2023	1,324.31	INV-440681	Breakfast/FFVP
45973	INDIANHEAD FOOD SERV	12/19/2023	900.29	INV-442841	Lunch
45975	MADISON NATIONAL LIF	12/19/2023	146.40	1594745	LTD Insurance
45976	MARSHFIELD CLINIC	12/19/2023	102.70	3764-16472	Health Screening
45977	MELVIN, MADISON	12/19/2023	14.95	11302023	CPR Course
45978	MID-STATE TRUCK	12/19/2023	172.35	565536M	Bus Parts
45979	MISSISSIPPI WELDERS	12/19/2023	40.30	1648421	Cylinder Rentals
45980	NEILLSVILLE SCHOOL D	12/19/2023	5,032.10	0057	Coop Fall Sports

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
45981	NELCO	12/19/2023	201.50	8802518	Tax Envelopes
45982	ORLOWSKI, CAROLYN	12/19/2023	465.00	OCTOBER	November Hours
45983	PH HOSPITALITY GROUP	12/19/2023	299.50	0132703190	Lunch
45983	PH HOSPITALITY GROUP	12/19/2023	163.00	0132703190	Lunch
45984	PITNEY BOWES INC	12/19/2023	255.54	3318264211	Mail Machine Agreement
45985	POPP, NANCY	12/19/2023	94.98	12723	Educators Rising Meeting Mileage
45986	PROGRESS LEARNING	12/19/2023	6,250.00	Q24487-1	License
45987	REIDER, KATHRYN	12/19/2023	139.37	01	Banquet Food
45987	REIDER, KATHRYN	12/19/2023	146.46	1129232	Thanksgiving Feast
45987	REIDER, KATHRYN	12/19/2023	130.00	1129233	Hotel FFA Mission Conference
45987	REIDER, KATHRYN	12/19/2023	29.23	121323	Food Science and Feeding America
45987	REIDER, KATHRYN	12/19/2023	63.37	FFA	Cookie exchange
45988	SCHOESSOW, COURTNEY	12/19/2023	13.50	111523	Food Science and Feeding America
45989	SEIF, TORI	12/19/2023	114.56	FFA	Harvest Bags
45990	TP PRINTING COMPANY	12/19/2023	3,102.36	NOVEMBER	Sept, Oct, Nov
45991	VENTRIS LEARNING	12/19/2023	160.00	20240225	Teachers Manual
45992	VERIZON WIRELESS	12/19/2023	280.15	9950050054	GB Service
45993	VIVODA, PARKER	12/19/2023	137.55	NOVEMBER	Oct/Nov Mileage
45994	WEBER'S FARM STORE I	12/19/2023	1,970.00	IVC0007941	Milk
45995	WI DEPT OF REVENUE	12/19/2023	2,899.58	L179127710	Payroll Tax
45996	WILS	12/19/2023	199.00	499859	WILS subscription
45997	WISCONSIN DEPARTMENT	12/19/2023	292.91	00101	WRS Fee
45998	JOHNSON, CHAR	12/19/2023	326.27	Reimbursem	Conference Expenses
45999	DEPARTMENT OF ADMINI	12/20/2023	30.56	3780	Occupational Tax for Bingo License Report (6/1/23-11/30/23)
202300064	CITIZEN'S STATE BANK	12/01/2023	595.00	20231201AD	Payroll accrual
202300065	WEA MEMBER BENEFITS	12/01/2023	90.90	20231201AD	Payroll accrual
202300065	WEA MEMBER BENEFITS	12/01/2023	100.00	20231201AD	Payroll accrual
202300065	WEA MEMBER BENEFITS	12/01/2023	1,216.00	20231201AD	Payroll accrual
202300066	WI DEPT OF REVENUE	12/01/2023	35.00	20231201AD	Payroll accrual
202300066	WI DEPT OF REVENUE	12/01/2023	2,600.54	20231201AD	Payroll accrual
202300067	EFTPS	12/01/2023	4,443.15	20231201AD	Payroll accrual
202300067	EFTPS	12/01/2023	485.00	20231201AD	Payroll accrual
202300067	EFTPS	12/01/2023	1,284.69	20231201AD	Payroll accrual
202300067	EFTPS	12/01/2023	5,492.97	20231201AD	Payroll accrual
202300067	EFTPS	12/01/2023	1,284.69	20231201AF	Payroll accrual
202300067	EFTPS	12/01/2023	5,492.97	20231201AF	Payroll accrual
202300068	CITIZEN'S STATE BANK	12/12/2023	595.00	20231212AD	Payroll accrual
202300069	WEA MEMBER BENEFITS	12/12/2023	90.90	20231212AD	Payroll accrual
202300069	WEA MEMBER BENEFITS	12/12/2023	100.00	20231212AD	Payroll accrual
202300069	WEA MEMBER BENEFITS	12/12/2023	1,216.00	20231212AD	Payroll accrual
202300070	WI DEPT OF REVENUE	12/12/2023	35.00	20231212AD	Payroll accrual
202300070	WI DEPT OF REVENUE	12/12/2023	2,794.74	20231212AD	Payroll accrual
202300071	EFTPS	12/12/2023	4,755.22	20231212AD	Payroll accrual
202300071	EFTPS	12/12/2023	500.00	20231212AD	Payroll accrual
202300071	EFTPS	12/12/2023	1,321.41	20231212AD	Payroll accrual
202300071	EFTPS	12/12/2023	5,650.04	20231212AD	Payroll accrual
202300071	EFTPS	12/12/2023	1,321.41	20231212AF	Payroll accrual
202300071	EFTPS	12/12/2023	5,650.04	20231212AF	Payroll accrual
202300072	WI DEPT OF REVENUE	12/15/2023	3.66	20231215AD	Payroll accrual
202300073	EFTPS	12/15/2023	0.00	20231215AD	Payroll accrual
202300073	EFTPS	12/15/2023	8.92	20231215AD	Payroll accrual

CHECK		CHECK	INVOICE	INVOICE
NUMBER	VENDOR	DATE	AMOUNT	NUMBER DESCRIPTION
202300073	EFTPS	12/15/2023	38.12	20231215AD Payroll accrual
202300073	EFTPS	12/15/2023	8.92	20231215AF Payroll accrual
202300073	EFTPS	12/15/2023	38.12	20231215AF Payroll accrual
202300074	WI DEPT OF REVENUE	12/15/2023	5.43	20231215BD Payroll accrual
202300075	EFTPS	12/15/2023	0.00	20231215BD Payroll accrual
202300075	EFTPS	12/15/2023	9.40	20231215BD Payroll accrual
202300075	EFTPS	12/15/2023	40.18	20231215BD Payroll accrual
202300075	EFTPS	12/15/2023	9.40	20231215BF Payroll accrual
202300075	EFTPS	12/15/2023	40.18	20231215BF Payroll accrual
202300076	WRS REMIT	12/18/2023	22,631.94	SEPTEMBER September WRS
202300077	WRS REMIT	12/18/2023	13,560.56	AUGUST August WRS
202300079	DELTA DENTAL OF WI	12/18/2023	4,530.06	2053075 Dec. Premium
202300081	CITIZEN'S STATE BANK	12/29/2023	595.00	20231229AD Payroll accrual
202300082	WEA MEMBER BENEFITS	12/29/2023	90.90	20231229AD Payroll accrual
202300082	WEA MEMBER BENEFITS	12/29/2023	100.00	20231229AD Payroll accrual
202300082	WEA MEMBER BENEFITS	12/29/2023	1,216.00	20231229AD Payroll accrual
202300083	WI DEPT OF REVENUE	12/29/2023	35.00	20231229AD Payroll accrual
202300083	WI DEPT OF REVENUE	12/29/2023	3,180.14	20231229AD Payroll accrual
202300084	EFTPS	12/29/2023	5,364.53	20231229AD Payroll accrual
202300084	EFTPS	12/29/2023	420.00	20231229AD Payroll accrual
202300084	EFTPS	12/29/2023	1,511.64	20231229AD Payroll accrual
202300084	EFTPS	12/29/2023	6,463.48	20231229AD Payroll accrual
202300084	EFTPS	12/29/2023	1,511.64	20231229AF Payroll accrual
202300084	EFTPS	12/29/2023	6,463.48	20231229AF Payroll accrual
202300085	CITIZEN'S STATE BANK	12/22/2023	11.48	CHECKS Bank Account Check Order
202300086	CITIZEN'S STATE BANK	12/22/2023	23.74	122220231 Check Stamp
Totals for checks			173,408.79	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	103,550.79	0.00	39,404.73	142,955.52
21	TRUST FUNDS	0.00	0.00	3,464.66	3,464.66
27	SPECIAL EDUCATION	7,935.70	0.00	309.16	8,244.86
50	FOOD SERVICE FUND	1,631.39	0.00	9,925.80	11,557.19
80	COMMUNITY SERVICE FUND	5,248.38	0.00	1,938.18	7,186.56
***	Fund Summary Totals ***	118,366.26	0.00	55,042.53	173,408.79

***** End of report *****

**Granton Projected Special Education Enrollments and Slots Available for
Second Semester 2024 into 2024-25 school year**

Level	Service/Program	Projected Enrollment	* Slots Available
EC/4K	Speech / Language Only	Projection = 1	3
K-12	Speech / Language Only	Projection = 14	2
Early Childhood (EC-4K)	1 Classroom	Projection = 2	1
K-6	1 Special Education Cross Cat	Projection = 9	0
7-12	1 Special Education Cross Cat	Projection = 14	0

¹* Slots are based on a Caseload Formula, current special education service contracts, and student factors based on level of service (Minimal, Moderate, and Comprehensive).

For non-resident students wishing to open enroll, services are limited to Granton's existing special education programs.

The Granton School District may also use the following additional criteria when making a determination of whether or not there is additional space available, based upon the special education needs identified or related services required in a non-resident student's IEP:

- Class size limits or pupil-teacher ratios
- Staffing capacity limit, including:
 - The amount of services pupils may need (e.g., minutes/hours, days per week)
 - Class/group size based on intensity of pupil needs (e.g., 1:1, small group, crisis intervention)
 - The type of staff to address various disability-related needs (e.g., special education teacher, pupil services staff, related services, paraprofessional, etc.)
- Projected pupil enrollment and changes to services in pupils' IEPs
- Other considerations concerning availability of space in the special education or related services

SCHOOL ATTENDANCE

There is a direct correlation between school attendance and academic achievement, therefore; the Granton Board of Education establishes and the Administration endorses the following policy:

1. Parents must accept the responsibility for requiring their children to attend school so as to comply with school policy and Wisconsin law. When it is necessary for a student to be absent for "good cause" during the school day, parents are encouraged to call the school officials and inform them. The office will be open at 7:30 A.M. to receive these calls. When a student is absent and no call has been received, school personnel will phone the home whenever possible. In case of no phone call, a note from the parent is necessary before an absence will be excused.
2. Wisconsin law provides under Statutes 118.6 (Truancy) that the only legal causes for absences are those specified in 118.15(3) and (4):
 - 118.15(3) Any child exempted for "good cause" by the School Board of the district in which the child resides.
 - 118.15(4) Instruction during the required period elsewhere than at school may be substituted for school attendance. Such instruction must be approved by the State Superintendent as substantially equivalent to the instruction given to children of like ages in the public or private schools where such children reside.
 - 118.15(5) All teachers shall report all absences daily to the School Attendance Officer. (The Granton Area School District School Attendance Officer is the Dean of Students).
3. Absences and truancy definition and guidelines
 - A. Definitions

"School Attendance Officer" means an employee designated by the School Board to deal with matters relating to school attendance and truancy.

"Truancy" means any absence of part or all of one or more days from school during which the school attendance officer or Principal has not been notified of the legal cause of such absence by the parent or guardian of the absent student, and also means intermittent attendance carried on for the purpose of defeating the intent of the state attendance statutes (118.15)

"Habitual Truant" means a student who is absent from school without an acceptable excuse, based on the district attendance policies, for either of the following:

 - i. Part or all of five or more days in which school is held during a school semester whether consecutive or not.

- ii. Part or all of five or more days in which school is held exceeding the 10 days excused absences in a school year.

The decision of whether or not an absence is "Excused or Unexcused" shall be up to the discretion of the school attendance officer. The attendance policy may be taken into consideration and the parents and student may present whatever evidence they have to show that the absence was "excused based on the above policy".

B. Truancy Guidelines

- i. Part or all of two unexcused absences in a school semester or four excused absences in a school year:
 - a. phone call to parent/guardian discussing attendance
- ii. Part or all of three unexcused absences in a school semester or six excused absences in a school year:
 - a. letter to parent/guardian giving notification of checklist for habitual truant. (see part C)
 - b. referral to school counselor for: Review of school records to consider possible PBIS Team Meeting.
- iii. Part of all of four unexcused absences in a school semester or eight excused absences in a school year:
 - a. certified letter to parent/guardian giving notification of checklist for habitual truant. (see part C)
 - b. meeting with parents, principal, counselor, and student to consider/discuss placement in PBIS Tier 2
- iv. Part or all of five unexcused absences in a school semester or 10 excused absences in a school year:
 - a. certified letter to parent/guardian giving notification of checklist for habitual truant. (see part C)
 - b. referral to Clark County Social Services
 - c. Clark County notification for administration of Truancy.

4. Student Absences:

The responsibility for regular school attendance of a child rests upon the child's parents or guardian.

No absence shall be recorded when a child is physically away from school because he/she is participating in school sponsored, teacher chaperoned field trips, athletic events, workshops, contests, etc.

Each teacher shall submit daily attendance reports to the attendance officer on all students under his/her charge.

Each building Principal shall adopt specific procedures for handling absences subject to the district attendance policies and the approval of the School Board. A written copy of these procedures shall be provided for each student and/or his/her parent(s) or guardian.

A. Excused Absence

All excused absences require parent/guardian/legal custodian written verification, which is to be submitted to the Principal, or attendance officer in advance or prior to readmittance to school.

The District Administrator, Principal, or attendance officer is empowered to approve a legal excuse to any student for the following reasons:

- i. Evidence that the child is not in proper physical or mental condition to attend school or an educational program. The district may request the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the child. Such excuse shall be made in writing, shall state the period of time for which it is valid and shall not exceed 30 days.
- ii. An illness in the immediate family, which requires the absence of the student because of family responsibilities.
- iii. Medical, dental, chiropractic, optometric or other valid professional appointments. Parents or guardians are requested to make their appointments during non-school hours or study halls.
- iv. A death in the immediate family or funerals for relatives or friends.
- v. Religious holidays or attendance at special family celebrations.
- vi. Family trips that can be taken only during the normal school term. The intent of this statement is to provide opportunity for students to accompany their parent(s) or guardian on a vacation, which cannot be scheduled during non-school time. A parent or guardian shall notify the Principal or attendance officer several days prior to leaving on vacation of the pending absence for the purpose of reviewing the student's attendance record and overall performance record. Student vacations or trips without parent or guardian

accompaniment are not excused absences.

- vii. A court appearance or other legal procedure, which requires the attendance of the student.
- viii. Quarantine as imposed by a public health officer.
- ix. Attendance at special events of educational value as approved in advance by the Principal or attendance officer.
- x. Approved school activities during class time.
- xi. Special circumstances that shows good cause, and is approved in advance by the Principal.

All students with excused absences will be given the opportunity to make up work missed in accordance with the following guidelines:

- i. It is the student's responsibility to contact teachers to make arrangements for making up work missed during an absence from school.
- ii. Students who miss class for reasons that are determined to be excused will be given an opportunity, whenever possible, to make up work missed when they return to school.
- iii. Special circumstances that shows good cause, and is approved in advance by the Principal.

All students with excused absences will be given the opportunity to make up work missed in accordance with the following guidelines:

- i. It is the student's responsibility to contact teachers to make arrangements for making up work missed during an absence from school.
- ii. Students who miss class for reasons that are determined to be excused will be given an opportunity, whenever possible, to make up work missed when they return to school.
- iii. Teachers will grant the number of days absent plus one for make-up time. This provision applies to all work assigned during absence unless an exception is granted by the Principal due to extenuating circumstances.
- iv. Examinations missed during an absence will be taken at a time mutually agreed upon by the student and the teacher. (In accordance with the district's make-up work policy).

B. Unexcused Absence

Children who are absent from school with the consent of their parents or guardian, but whose absence does not fall under the reasons listed above, children who skip

or are absent for no particular reason shall be considered unexcused.

- i. A student whose absence is considered unexcused must make up all work missed within the number of days absent plus one or a grade of zero may be recorded. Tests are an exception and may be made up at a time mutually agreed upon by the student and the teacher.
- ii. In the case of unexcused absences, a student may receive a zero for class participation for all classes missed if participation grades were given the day the student was absent.
- iii. Students have the obligation to obtain, understand, and retain for future reference, and use all materials presented during their unexcused absence.

C. Habitual Truancy

If a student becomes a habitual truant, (see definition), the attendance officer shall notify the parent or guardian of the child by registered or certified mail, when the child initially becomes habitually truant. The notice shall include the following checklist:

- i. A statement of the parent's responsibility under the law to cause the child to attend school regularly.
- ii. A statement that the parent, guardian, or child may request program or curriculum modifications for the child and that the child may be eligible for any at-risk program.
- iii. A request that the parent or guardian meet with appropriate school personnel to discuss the child's truancy.
- iv. A statement of the penalties under law that may be imposed on the parent or guardian if he/she fails to cause the child to attend school regularly.

D. Procedure To Follow When Absent

- i. When you are absent from school for any length of time you must:
 - a. Bring a written note from your parent or guardian indicating the time missing and the reason. The student must provide a written note to be excused for an absence.
 - b. Check into the office between 7:55 and 8:10 A.M. to record absence.
 - c. Students are responsible for the assignments that they have missed. Every effort needs to be made to complete missing assignments.
- ii. Advanced Makeup

Granton Area Schools recognize the occasional need for extended absence

or emergency situation that may arise. Students who are planning to be absent and know in advance of the time that they will be missing should pick up an advance makeup sheet from the office. The student will be required to obtain the signature and assignments from the teachers. All assignments should be made up prior to the date(s) that the student will be missing. The completed advanced makeup form should then be returned to the Principal's office.

iii. Tardiness: Late for School

Students who arrive late to school must report to the office for a tardy slip. A note from a parent or guardian must be presented in order that a tardy slip is issued.

iv. Late For Class

All students will be in their seats by the second bell. Any students late for class will be recorded as tardy on the student information system. Students that repeatedly are late will serve detention.

- v. It is understood that the normal appeal procedure to the Superintendent and the Board of Education is available.

5. Student Withdrawals

Students may withdraw from regular school attendance prior to the time that they have graduated or that they have reached 18 years of age under the following conditions:

- A. Any child who is 16 years of age may be excused from regular school attendance by the School Board upon the child's request and with the written approval of the child's parent(s) or guardian if the child and the parent(s) or guardian agree, in writing, that the child will participate in a program or curriculum modification leading to the child's high school graduation. Program or curriculum modifications for the purpose of this requirement include the following:
- i. Attendance at a vocational, technical and adult education school.
 - ii. Modifications within the child's current academic program.
 - iii. A high school work training program if available.
 - iv. Enrollment in an alternative public school or program in the district, if available.
 - v. Enrollment in any nonsectarian private school or program (if one exists) located in the district in which the child resides, pursuant to a contractual agreement which provides for tuition payment.
- B. Any child who is 17 years of age may be excused from regular school attendance by the School Board upon the child's request and with the written approval of the

child's parent(s) or guardian if the child and his/her parent(s) or guardian agree, in writing that the child will participate in a program or curriculum modification (as listed above) leading to the child's high school graduation or leading to a Wisconsin High School Equivalency Diploma.

- C. A written agreement shall be drawn up between the child, his/her parent(s) or guardian, the School Board and a representative of the High School Equivalency Program or other program leading to the child's high school graduation. This agreement will state the services to be provided, the time period needed to complete the program(s) and how the student will be monitored.
- D. The School Board, or their designee, will monitor the written agreement at least once each semester. If the School Board, or their designee, determines that the child is not complying with the agreement, the Principal will notify the child and his/her parent or guardian, in writing, that the agreement may be modified or suspended in 30 days. If the agreement is suspended, the parent or guardian will be notified, in writing, and if the child does not return to school, the child may be considered truant.

6. Attendance for Seniors

All seniors are required to maintain 90% attendance second semester in order to participate in the commencement ceremony. In other words, if a senior missed more than 9 days or more than 72 class periods (even if parent permission was granted) he/she would not be allowed to participate in the graduation ceremony. Note: medical, funerals, court appearances, school activities, and college visits (with documentation) are exceptions to this rule.

Adopted:	October 8, 1985
Revised:	July 11 1989; January 12, 1998; July 12, 1999; April 14, 2003; April 14, 2014; August 12, 2019

Legal	Administrative Code: PI 3.55 – 3.63
References:	Wisconsin Statutes: 118.15; 118.16 (1) (b) (c) (2); 948.45