

**GRANTON AREA SCHOOL DISTRICT
217 NORTH MAIN STREET
REGULAR SCHOOL BOARD MEETING
MONDAY, OCTOBER 10, 2022 @ 6:45 PM
GRANTON COMMUNITY LIBRARY**

I. REGULAR BUSINESS

- A. Call to Order
- B. Roll Call
- C. Verification of Notice to Public
- D. Pledge of Allegiance
- E. Approval of Agenda
- F. Consent Agenda
 - a. Previous Minutes
 - b. Financial Reports
- G. Other
 - a. Spotlight on Education
 - i. Student of the Month
 - ii. Staff person of the Month

II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS

III. PUBLIC COMMENTS

IV. AGENDA ITEMS

- A. Check Register
- B. Early Graduation Request
- C. Early College Credit & Start College Now
- D. September Third Friday Count Membership Report
- E. CESA 10 Owner's Representative Agreement
- F. Employee Handbook
- G. Personnel

V. OTHER REPORTS

- A. School Board Committee Reports
- B. Principal's Report
- C. Superintendent's Report
- D. Other

VI. CORRESPONDENCE

VII. EXECUTIVE SESSION

- A. Convene in Executive Session for the purpose of discussing/taking action under Wisconsin Statute 19.85 (1)(c)(f) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
- B. Return to Open Session

VIII. ADJOURNMENT

TREASURERS REPORT

09302022

- Net of Funds 10, 21, 27, 29, 50, 80
\$ 469,470.36
- Fund 21 Trust & Agency
\$ 15,025.96
- Fund 38 & 39 Debt Service
\$ 96,553.48
- Fund 46 Capital Improvements
\$ 83,568.60
- Fund 21 Activity Account
\$ 76,711.20
- Fund 72 Scholarships
\$ 93,889.98
- Fund 73 Trust Fund
\$ 261,527.66

GRANTON AREA SCHOOL DISTRICT BANK BALANCE
AS OF 9-30-2022

FUND	COMPUTER ACCOUNT	
FUND 10-GENERAL	10-7110	262,571.15
FUND 21-SPECIAL REVENUE TRUST	21-7110	15,025.96
FUND 27-PACKAGE CONTRACT	27-7110	-135,536.23
FUND 50- FOOD SERVICE	50-7110	22,719.68
FUND 80-COMMUNITY SERVICE	80-7110	130,389.07
TOTAL IN GENERAL CHECKING ACCOUNT		295,169.63
TOTAL IN RESERVE ACCOUNT		<u>174,300.73</u>
TOTAL OF FUNDS 10,21,27,29,50 & 80		\$469,470.36
FUND 21 TRUST AND AGENCY	21-7121	\$15,025.96
FUND 38 & 39-DEBT SERVICE	39-7110	\$96,553.48
FUND 46 CAPITAL IMPROVEMENTS	46-7110	\$83,568.60
FUND 49 CONSTRUCTION PROJECT	49-71100	\$0.00
FUND 60 ACTIVITY ACCOUNTS	21-7110	\$76,711.20
FUND 72 SCHOLARSHIPS	72-7110	\$93,889.98
FUND 73 EXPENDABLE TRUST FUND	73-71100	\$261,527.66

I. REGULAR BUSINESS

I.A. Call to Order

Meeting called to order at 6:45 pm by President Theresa Hasz.

I.B. Roll Call

Doug Eichten - absent, Mark Elmhorst - here, Dennis Kuehn - here, Theresa Hasz - here, Sheryl Young - here. Also present was District Administrator James Kuchta, Principal Amanda Kraus, Student Council Representative Jordan Berg, District Administrative Assistant Sheila Kind, and 8 community/staff members. Eichten arrived at 7:10 pm.

I.C. Verification of Notice to Public

Notice to Public was posted at the Granton School, Citizen's State Bank, Granton Post Office, the school website and published in the TRG.

I.D. Pledge of Allegiance

Pledge of Allegiance was led by President Theresa Hasz.

I.E. Approval of Agenda

Motion to approve the agenda as presented. This motion, made by Dennis Kuehn and seconded by Mark Elmhorst. Voice vote. Motion carried.

I.F. Consent Agenda

Motion to approve the consent agenda, which includes minutes of the August 8, 2022 regular board meeting, minutes of the August 16, 2022 special board meeting, and review of financial reports. This motion, made by Mark Elmhorst and seconded by Dennis Kuehn. Voice vote. Motion carried.

<u>FINANCIAL REPORT:</u>	Net of Funds 10, 21, 27, 29, 50, 80	\$ 383,749.40
	Fund 21 Trust & Agency	\$ 15,025.96
	Fund 38 & 39 Debt Service	\$ 97,948.77
	Fund 46 Capital Improvements	\$ 83,543.19
	Fund 21 Activity Account	\$ 75,619.69
	Fund 72 Scholarships	\$ 93,856.91
	Fund 73 Trust Fund	\$ 261,527.66

I.G. Other

I.G.a. Spotlight on Education

Spotlight on Education presentation was on summer curriculum. Ten teachers completed 297 hours of curriculum training this summer.

I.G.a.i. Student of the Month

There were no Students of the Month.

I.G.a.ii. Staff of the Month
There was no Staff Person of the Month.

II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS

Student Council Vice President Jordan Berg reported on Dairy Breakfast, WI State FFA Convention awards & recognition and other FFA activities; Spanish Club trip to Belize; Varsity Club planning for homecoming; Visioneers, NHS, Student Council, Fellowship of Christian Athletes have started meeting & preparing for the new school year; sports team update – JV & varsity football, cross country, & JV volleyball; the MS/HS band marched in the Fall Fest parade & are preparing to march in the Cranberry Fest in Warrens & more.

III. PUBLIC COMMENTS

No public comments this month.

IV. AGENDA ITEMS

IV.A. Check Register

Motion to approve checks 44679-44760 for \$167,724.18, Fund 21 Activity Account 20349-20352 for \$2,263.07, and payroll for \$45,377.08. This motion, made by Mark Elmhorst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.B. Out of State Trip

Motion to approve the out of state trip to the National FFA Convention, October 25-29, 2022. This motion, made by Mark Elmhorst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.C. Early Graduation Request

The early graduation request was tabled until next month.

IV.D. School Vehicle Purchase

Motion to approve the recommendation from administration for the purchase of a 2023 Pacifica Touring van, from Gross Motors, for \$37,263.00 and to look at retiring two older vehicles. This motion, made by Mark Elmhorst and seconded by Sheryl Young. Voice vote. Motion carried.

IV.E. Granton Community Child Care Center (GCCCC)

Motion to approve the proposed rate increase, for the Granton Community Child Care Center, effective January 1, 2023. This motion, made by Douglas Eichten and seconded by Mark Elmhorst. Voice vote. Motion carried.

IV.F. Employee Handbook

The Employee Handbook was tabled until next month.

IV.G. Board Policy Review

No School Board Policies to review this month.

IV.H. Personnel

Discussion on personnel items moved to Executive Session.

V. OTHER REPORTS

V.A. School Board Committee Reports

A joint library meeting was held on September 6, 2022.

V.B. Principal's Report

1) Fall sports update; 2) Secondary WIN (What I Need) time information; 3) Ag Olympics.

V.C. Superintendent's Report

1) Food service grant awarded from DPI; 2) Electric bus grant application; 3) Additional state aid & mental health aid; 4) PAC meeting update.

V.D. Other

VI. CORRESPONDENCE

A thank you was received, from Mid-State Truck Service, for the purchase of a bus. Also received thank you cards/notes, from staff, for the "school's back in session" bonus.

VII. EXECUTIVE SESSION

VII.A. Convene in Executive Session under Wisconsin Statute 19.85 (1)(c)(f)

Motion to convene in Executive Session at 7:54 pm for the purpose of discussing/taking action under Wisconsin Statute 19.85 (1)(c)(f) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This motion, made by Douglas Eichten and seconded by Mark Elmhorst. Roll call vote. Douglas Eichten: Yea, Mark Elmhorst: Yea, Theresa Hasz: Yea, Dennis Kuehn: Yea, Sheryl Young: Yea. Motion carried.

VII.B. Return to Open Session

Motion to move from Executive Session to Regular Session at 8:59 pm. This motion, made by Mark Elmhorst and seconded by Dennis Kuehn. Roll call vote. Douglas Eichten: Yea, Mark Elmhorst: Yea, Theresa Hasz: Yea, Dennis Kuehn: Yea, Sheryl Young: Yea.

School Board Clerk Douglas Eichten reported no action was taken in Executive Session.

Motion to approve the contract for Erin Shafto as the long term teacher substitute/school nurse. This motion, made by Douglas Eichten and seconded by Dennis Kuehn. Voice vote. Motion carried.

Motion to approve hiring Kristine Doering as a long term substitute teacher. This motion, made by Dennis Kuehn and seconded by Sheryl Young. Voice vote. Motion carried.

Motion to approve the resignation of Granton Community Child Care Center employee, Melissa Zenner, and thank her for her service and wish her well in the future. This motion, made by Dennis Kuehn and seconded by Douglas Eichten. Voice vote. Motion carried.

Barb Friemoth received a letter of appointment as a teacher aide in the 4K classroom.

VIII. ADJOURNMENT

Motion to adjourn at 9:02 pm. This motion, made by Dennis Kuehn and seconded by Sheryl Young. Voice vote. Motion carried.

Douglas Eichten, Clerk

Theresa Hasz, President

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
44761	AMAZON WEB SERVICES	09/12/2022	423.13	1111035773	AWS SERVICE CHARGES
44762	AMERICAN RECYCLING	09/12/2022	25.00	20602	TV DISPOSAL FEE
44763	AT&T	09/12/2022	551.26	0703632704	AUG 22
44764	B&D LIQUID WASTE HAU	09/12/2022	220.00	09082022	PORT TOILET RENTAL 2
44765	BASCHE, PATRICIA	09/12/2022	3,846.30	AUG 1-31	HOURS/MILES
44767	BOARDMAN & CLARK LLP	09/12/2022	5,280.13	256152	LEGAL SERVS
44768	CESA # 6	09/12/2022	3,160.00	41016	CMS4SCHOOLS
44768	CESA # 6	09/12/2022	2,240.00	40713	SAPES
44769	CHESTNUT CONSULTING	09/12/2022	308.00	10723	SEP 22
44770	CITIZEN'S STATE BANK	09/12/2022	765.00	20220909AD	Payroll accrual
44771	COMPLETE CONTROL INC	09/12/2022	86,682.50	JC10302	55 ADDITION
44771	COMPLETE CONTROL INC	09/12/2022	10,783.20	JC10292	PHASE 4 CONTROLS
44771	COMPLETE CONTROL INC	09/12/2022	9,035.25	PB1197	COMMONS UPGRADE
44771	COMPLETE CONTROL INC	09/12/2022	40,210.80	PB1194	PHASE 5
44771	COMPLETE CONTROL INC	09/12/2022	19,860.00	PB1187	KIT VENT
44771	COMPLETE CONTROL INC	09/12/2022	96,894.80	JC10306	HVAC UPGRADE
44771	COMPLETE CONTROL INC	09/12/2022	4,819.50	PB 1198	1955 ADDITION
44772	DELTA DENTAL OF WI	09/12/2022	327.79	20220812AF	Payroll accrual
44772	DELTA DENTAL OF WI	09/12/2022	68.79	20220812AF	Payroll accrual
44772	DELTA DENTAL OF WI	09/12/2022	1,300.79	20220826AF	Payroll accrual
44772	DELTA DENTAL OF WI	09/12/2022	2,188.16	20220826AF	Payroll accrual
44773	EAST SIDE JERSEY DAI	09/12/2022	522.50	9099613	MILK
44773	EAST SIDE JERSEY DAI	09/12/2022	342.24	9097075	MILK
44773	EAST SIDE JERSEY DAI	09/12/2022	713.53	9093184	MILK
44773	EAST SIDE JERSEY DAI	09/12/2022	608.02	9094007	MILK
44774	EID, MARY	09/12/2022	156.00	JULY 11-AU	MILES
44775	EMC INSURANCE COMPAN	09/12/2022	4,773.77	5Q95060-6	WC/AUTO/LIAB
44776	FLEET PRIDE	09/12/2022	135.44	101260216	STUD NUT SYN BLEND OIL
44778	GRANTON HARDWARE	09/12/2022	254.77	761899	MAIN NEEDS
44779	GRANTON ROTARY CLUB	09/12/2022	135.00	4TH QTR 21	DUES
44779	GRANTON ROTARY CLUB	09/12/2022	111.00	1ST QTR 22	DUES
44780	GREENWOOD SCHOOL	09/12/2022	150.00	ENTRY FEE	9-6-22
44781	GURSTEL LAW FIRM	09/12/2022	22.84	3899829103	PMTS
44781	GURSTEL LAW FIRM	09/12/2022	83.22	3899829103	PMTS
44782	H & S PROTECTION SYS	09/12/2022	620.00	32332	AUTO-LOC SAFE STRAP
44782	H & S PROTECTION SYS	09/12/2022	1,658.00	32331	INSTALL-SAFE STRAP
44783	HANDT ELECTRIC	09/12/2022	4,517.62	807	ELEC WORK
44783	HANDT ELECTRIC	09/12/2022	196.88	794	ELEC WORK
44784	HUEBSCH	09/12/2022	58.61	10265313	JANIT SUPPLIES
44784	HUEBSCH	09/12/2022	58.61	10263190	JANIT SUPPLIES
44784	HUEBSCH	09/12/2022	58.61	10267414	JANIT SUPPLIES
44784	HUEBSCH	09/12/2022	58.61	10269540	JANIT SUPPLIES
44785	IMPACT PROTECTIVE CO	09/12/2022	10,037.90	16418	KITCHEN REMODEL
44786	INDIANHEAD FOOD SERV	09/12/2022	539.43	INV-316579	FOOD SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	643.30	INV-316586	FOOD SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	689.99	INV-311254	LUNCH SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	171.10	INV-311247	LUNCH SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	264.78	INV-311250	BREAKFAST SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	760.41	INV-304375	DAYCARE FOOD
44786	INDIANHEAD FOOD SERV	09/12/2022	69.20	INV-304367	SUPPLIES-FS
44786	INDIANHEAD FOOD SERV	09/12/2022	751.42	INV-304363	SUPPLIES-FS
44786	INDIANHEAD FOOD SERV	09/12/2022	633.87	INV-312821	LUNCH SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	410.04	INV-312817	BREAKFAST SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	181.66	INV-312812	LUNCH SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	48.46	INV-312810	SUPPLIES
44786	INDIANHEAD FOOD SERV	09/12/2022	34.76	INV-312809	SUPPLIES

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
44786	INDIANHEAD FOOD SERV	09/12/2022	667.20	INV-314576	LUNCH SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	392.87	INV-314567	BREAKFAST SUPPLY
44786	INDIANHEAD FOOD SERV	09/12/2022	107.37	INV-314566	ALA CART
44787	KERBERROSE S.C.	09/12/2022	7,500.00	286461	AUDIT FEE-PARTIAL
44788	KUHL EQUIPMENT	09/12/2022	1,972.21	01-3166	SKIDSTEER PARTS/LABOR
44789	KWIK TRIP INC	09/12/2022	22.43	8586313	MILK/BAN-FS
44789	KWIK TRIP INC	09/12/2022	27.10	8523094	MILK/BAN-FS
44789	KWIK TRIP INC	09/12/2022	44.99	8562183	MILK/BAN-FS
44789	KWIK TRIP INC	09/12/2022	44.08	8542096	DAYCARE
44789	KWIK TRIP INC	09/12/2022	15.76	8606642	DAYCARE MILK
44791	MADISON NATIONAL LIF	09/12/2022	4.95	20220729CF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	64.16	20220729BF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	67.85	20220701AF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	21.85	20220715AF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	49.25	20220715BF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	2.31	20220729AF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	65.01	20220812AF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	3.47	20220812BF	Payroll accrual
44791	MADISON NATIONAL LIF	09/12/2022	115.95	20220826AF	Payroll accrual
44792	MARSHFIELD CLINIC	09/12/2022	258.00	349417	SCREEN EXAMS
44793	MID-STATE TRUCK	09/12/2022	2,600.60	553032M	CAMERA SYSTEM
44793	MID-STATE TRUCK	09/12/2022	34.29	554015M	FILTER KIT
44793	MID-STATE TRUCK	09/12/2022	49.26	553465M	LIGHT WARN
44793	MID-STATE TRUCK	09/12/2022	71.52	233086E	BUS SUPPLIES
44794	MISSISSIPPI WELDERS	09/12/2022	82.56	1491700 38	CYLINDER RENT/TUBE
44794	MISSISSIPPI WELDERS	09/12/2022	39.06	1503498	CYL
44795	NEWS PUBLISHING CO I	09/12/2022	336.00	91433	AUG 22 ADV
44796	OTIS ELEVATOR CO	09/12/2022	931.47	CVW1753200	ELEVATOR SERVICE
44797	PROVISION PARTNERS C	09/12/2022	1,398.91	189025	FUEL 8-22
44798	ROGERS GROCERY	09/12/2022	8.87	29753	MAIN SUPPLIES
44798	ROGERS GROCERY	09/12/2022	106.27	29241	SUMMER SCHOOL
44798	ROGERS GROCERY	09/12/2022	183.50	29762	BACK TO SCHOOL DINNER
44798	ROGERS GROCERY	09/12/2022	2.79	29748	MILK-DC
44798	ROGERS GROCERY	09/12/2022	19.94	29761	BUNS
44798	ROGERS GROCERY	09/12/2022	31.11	29752	CANDY-CRISIS BAG
44798	ROGERS GROCERY	09/12/2022	234.00	29591	BLEACH/TISSUE
44798	ROGERS GROCERY	09/12/2022	9.27	29781	PAINTER
44798	ROGERS GROCERY	09/12/2022	11.16	29784	SOUR CREAM
44799	ROGGENBAUER, CODY	09/12/2022	7.56	REMBSE	CHEM LAB SUPPLIES
44800	RON'S REFRIGERATION	09/12/2022	524.25	0802146	wic not cooling
44801	RUSSELL'S OF NEILLSV	09/12/2022	25.54	027188/1 2	FASTNERS OUTLET CORD
44802	SECURITY HEALTH PLAN	09/12/2022	5,034.46	20220812AF	Payroll accrual
44802	SECURITY HEALTH PLAN	09/12/2022	1,004.63	20220812AF	Payroll accrual
44802	SECURITY HEALTH PLAN	09/12/2022	19,936.28	20220826AF	Payroll accrual
44802	SECURITY HEALTH PLAN	09/12/2022	43,347.47	20220826AF	Payroll accrual
44803	STREICH EQUIPMENT CO	09/12/2022	-50.00	5574	CREDIT ON ACCOUNT
44803	STREICH EQUIPMENT CO	09/12/2022	28,155.00	5474	FS COUNTERS
44804	TP PRINTING COMPANY	09/12/2022	1,453.62	1359	ADVERTISING AUG 22
44805	TRIMLINE LAWN CARE L	09/12/2022	1,290.00	1715	GRASS SERV AUG 22
44806	VERIZON WIRELESS	09/12/2022	320.12	9914207224	JUL 24-AUG 23
44807	VONBRIESEN.COM	09/12/2022	1,947.00	401034	TITLE IX
44808	WASB	09/12/2022	465.84	100168	LEGAL
44809	WASDA	09/12/2022	1,390.00	300007425	MEMBERSHIP
44809	WASDA	09/12/2022	325.00	2000012249	FALL STATE SUPS
44810	WE ENERGIES	09/12/2022	271.01	0708921108	GAS PMT AUG 22
44811	WISCONSIN DRUG TESTI	09/12/2022	122.25	51397	BACK CHECK

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
44812	WISCONSIN FFA	09/12/2022	400.00	5864	22-23 FFA CENTER FEE
44813	AIR FILTRATION SPECI	09/14/2022	719.17	1331266	FILTERS
44814	CAROLINA BIOLOGICAL	09/14/2022	581.07	51828101 R	SCIENCE SUPPLIES-LARSON
44815	CHIPPEWA VALLEY SPOR	09/14/2022	3,915.46	263661	JERSEYS/SHORTS
44816	CMC NEPTUNE	09/14/2022	1,125.00	10967	YEARLY SUB
44817	CODEMONKEY	09/14/2022	2,000.00	2550	COURSE CURRICULUM FOR CODING IN GRADES 1-8
44818	GAGGLE	09/14/2022	1,836.00	INV03178	EMAIL
44819	LAKESHORE LEARNING M	09/14/2022	499.54	2588550715	4K SUPPLIES
44820	MCGRAW-HILL	09/14/2022	6,982.17	1238531080	SCIENCE CURR FOR MIDDLE SCHOOL
44821	MID-STATE TRUCK	09/14/2022	54.14	554019M	BUS SUPPLIES
44822	MORROW, BRITTANI	09/14/2022	1,368.00	SPEECH THE	JUNE-AUGUST 22
44823	NASCO	09/14/2022	423.19	311925	SCIENCE SUPPLIES
44824	NASSCO INC	09/14/2022	1,502.75	6189054	VAC CLEANER & BAGS
44825	NORTHWAY COMMUNICATI	09/14/2022	951.66	180014	RADIOS
44826	OAK RIDGE CHEMICAL I	09/14/2022	85.54	076754	CLEANING SUPPLIES
44827	REALLY GOOD STUFF IN	09/14/2022	446.09	7979474	4K SUPPLIES
44828	SADLIER	09/14/2022	350.73	1995492	PHONICS TO READING
44829	SAVVAS LEARNING COMP	09/14/2022	5,260.60	7028019126	WORKBOOKS
44829	SAVVAS LEARNING COMP	09/14/2022	56.71	4026704261	CURRICULUM-SCIENCE COURSES
44829	SAVVAS LEARNING COMP	09/14/2022	3,506.39	7028029210	CURRICULUM-SCIENCE COURSES
44829	SAVVAS LEARNING COMP	09/14/2022	3,764.62	7028022378	CURRICULUM-SCIENCE COURSES
44829	SAVVAS LEARNING COMP	09/14/2022	763.56	7028048201	LICENSE
44829	SAVVAS LEARNING COMP	09/14/2022	4,003.45	7028033569	LICENSE
44829	SAVVAS LEARNING COMP	09/14/2022	10,384.00	7028051953	WORKBOOKS
44829	SAVVAS LEARNING COMP	09/14/2022	956.21	4026726880	WORKBOOKS
44830	SCHILLING PAPER COMP	09/14/2022	3,639.42	884964-00	MAIN SUPPLIES
44831	SCHOOL SPECIALITY	09/14/2022	85.64	2081306466	CRAMER SUPPLIES
44832	SUPERIOR CHEMICAL CO	09/14/2022	137.69	342057	OVEN GRILL CLEANER
44833	TEACHERS PAY TEACHER	09/14/2022	22.99	201390954	PAINTER SUPPLIES
44834	TEAM SPORTING GOODS	09/14/2022	1,110.35	AAG024630	PE SUPPLIES
44835	TWIN CITY HARDWARE	09/14/2022	49.00	PSI2136260	KEY CUT AND STAMP
44836	AUBURNDALE SCHOOL DI	09/26/2022	75.00	9-24-22 CO	ENTRY FEE-VOLLEYBALL
44837	CITIZEN'S STATE BANK	09/26/2022	30.90	WALMART	TITLE 1 SUPPLIES
44837	CITIZEN'S STATE BANK	09/26/2022	79.13	TPT	PAINTER SUPPLIES
44837	CITIZEN'S STATE BANK	09/26/2022	56.00	MAPLEWORKS	LUNCH-ADMIN AST
44837	CITIZEN'S STATE BANK	09/26/2022	15.00	DOLLAR TRE	AG SUPPLIES
44837	CITIZEN'S STATE BANK	09/26/2022	180.60	WAL-MART	AG SUPPLIES
44837	CITIZEN'S STATE BANK	09/26/2022	1,010.65	HILTON	MILWAUKEE CONV JAN 17-20
44838	AMAZON	10/03/2022	49.30	9846939358	POCKET FOLDERS
44838	AMAZON	10/03/2022	11.98	5657996768	CRAMER/JOHNSON SUPPLIES
44838	AMAZON	10/03/2022	49.88	4677938558	CRAMER/JOHNSON SUPPLIES
44838	AMAZON	10/03/2022	370.90	6935643597	PLAYGROUND EQUIPMENT
44838	AMAZON	10/03/2022	259.99	6689538534	PLAYGROUND EQUIPMENT
44838	AMAZON	10/03/2022	1,425.48	6634796796	PLAYGROUND EQUIPMENT
44838	AMAZON	10/03/2022	663.19	6745865794	HEADPHONES/NOTEBOOKS
44838	AMAZON	10/03/2022	919.98	8338375563	ROWE SUPPLIES
44838	AMAZON	10/03/2022	92.13	5888877445	ROWE SUPPLIES
44838	AMAZON	10/03/2022	23.71	4878334658	SCHIER-GRADE 4 SUPPLIES
44838	AMAZON	10/03/2022	284.99	4494585933	SCHIER-GRADE 4 SUPPLIES
44838	AMAZON	10/03/2022	11.99	4593446794	SCHIER-GRADE 4 SUPPLIES
44838	AMAZON	10/03/2022	107.72	6884646994	SCHIER-GRADE 4 SUPPLIES
44838	AMAZON	10/03/2022	72.24	9968489876	HEBERT SUPPLIES
44838	AMAZON	10/03/2022	153.45	4438549673	HEBERT SUPPLIES
44838	AMAZON	10/03/2022	9.44	8336945366	GRADE 5 SUPPLIES

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT	INVOICE NUMBER	INVOICE DESCRIPTION
44838	AMAZON	10/03/2022	198.09	6953984977	GRADE 5 SUPPLIES
44838	AMAZON	10/03/2022	36.21	5836396863	GRADE 5 SUPPLIES
44838	AMAZON	10/03/2022	20.97	7747889678	ART SUPPLIES
44838	AMAZON	10/03/2022	479.12	8939877959	ART SUPPLIES
44838	AMAZON	10/03/2022	6.98	6848436638	ART SUPPLIES
44838	AMAZON	10/03/2022	55.93	9774849754	WOLLER SUPPLIES
44838	AMAZON	10/03/2022	178.94	6456848873	WOLLER SUPPLIES
44838	AMAZON	10/03/2022	10.97	4579546675	WOLLER SUPPLIES
44838	AMAZON	10/03/2022	318.81	9938697566	BOOKS-NECAS
44838	AMAZON	10/03/2022	320.00	8765956684	RISING OUT OF HATRED
44838	AMAZON	10/03/2022	78.00	4439637867	MUSIC SUPPLIES
44838	AMAZON	10/03/2022	12.61	5844869798	MUSIC SUPPLIES
44838	AMAZON	10/03/2022	386.98	4966753485	MUSIC SUPPLIES
44838	AMAZON	10/03/2022	83.07	8488758999	PANKRATZ SUPPLIES
44838	AMAZON	10/03/2022	30.99	4989398969	PANKRATZ SUPPLIES
44838	AMAZON	10/03/2022	275.86	4375869396	MUSIC SUPPLIES
44838	AMAZON	10/03/2022	29.98	5737997768	ART SUPPLIES
44838	AMAZON	10/03/2022	162.15	7667943543	ART SUPPLIES
44838	AMAZON	10/03/2022	32.59	4485386537	DRUMSTICKS
44838	AMAZON	10/03/2022	284.68	8838846454	SPANISH SUPPLIES
44838	AMAZON	10/03/2022	27.98	5993584473	PRESENTATION CLICKER
44838	AMAZON	10/03/2022	571.71	9599657883	CIRCUTEER BLOWER-ORANGE
44838	AMAZON	10/03/2022	59.25	8534986947	CABLE
44838	AMAZON	10/03/2022	232.14	4539345577	CABLE
44838	AMAZON	10/03/2022	529.99	8568994959	TOY ORGANIZER
44838	AMAZON	10/03/2022	51.01	6383898365	RADLOFF SUPPLIES
44838	AMAZON	10/03/2022	193.93	6383898365	TECH SUPPLIES
44838	AMAZON	10/03/2022	108.77	6383898365	JANSEN SUPPLIES
44838	AMAZON	10/03/2022	201.08	6383898345	MUSIC BOOKS
44838	AMAZON	10/03/2022	65.00	6383898345	SENTRY SUPPLY 650-6626 HOOK AND BUMPER WITH 3 INCH PROJECTION
44838	AMAZON	10/03/2022	69.89	6383898343	SCREEN REPLACEMENT
44838	AMAZON	10/03/2022	1,329.88	6383898325	DAYCARE SUPPLIES
44839	BAUERNFEIND BUSINESS	10/03/2022	837.44	RC12708073	FIRST LEASE PAYMENT
44840	BELLIN HEALTH	10/03/2022	35.00	13975107	DOT DRUG TEST-SJ
44841	CAROLINA BIOLOGICAL	10/03/2022	55.95	51848850 R	OWL PELLETS
44841	CAROLINA BIOLOGICAL	10/03/2022	676.81	51868474 R	SCIENCE SUPPLIES
44842	DELTA DENTAL OF WI	10/03/2022	4,348.71	1836443	OCT 1-31 DENTAL
44843	EID, MARY	10/03/2022	150.00	10-7 CONF	TURN THE TIDE IN READING
44844	GRANTON VILLAGE TREA	10/03/2022	1,645.90	5932	QTRLY SERVICE CG 6-18/9-19-22
44844	GRANTON VILLAGE TREA	10/03/2022	959.24	5934	QTRLY SERVICE CG 6-18/9-19-22
44844	GRANTON VILLAGE TREA	10/03/2022	597.14	5933	QTRLY SERVICE CG 6-18/9-19-22
44845	H & B SPECIALIZED PR	10/03/2022	1,658.00	32331	SAFE STRAP-GYM
44845	H & B SPECIALIZED PR	10/03/2022	620.00	32332	SAFE STRAP-GYM (MATERIAL)
44846	HUEBSCH	10/03/2022	58.61	10271676	SOIL BAG, MOPS
44847	KUCHTA, JAMES	10/03/2022	418.75	MILES/FAIR	AUG 10-SEP 30
44848	MOTION PICTURE LICEN	10/03/2022	171.62	504406786	10-1-22/10-1-23
44849	RENNING, LEWIS & LAC	10/03/2022	1,536.61	3339934	AUG 31-TITLE IX
44850	ROEHL, SHEILA	10/03/2022	100.00	REMBSE	TA LICENSE
44851	SCHOOL SPECIALITY	10/03/2022	880.40	2081302857	VOCABULARY FROM CLASSICAL ROOTS/WORLDLY WISE
44852	SECURITY HEALTH PLAN	10/03/2022	212.76	ARACO21311	RETIREE INS-WILLIAMS, D

CHECK		CHECK	INVOICE		INVOICE
NUMBER	VENDOR	DATE	AMOUNT	NUMBER	DESCRIPTION
44852	SECURITY HEALTH PLAN	10/03/2022	241.15	ARAC021311	RETIREE INS-WILLIAMS, G
44853	SYMMETRY ENERGY SOLU	10/03/2022	168.90	15029874	AUG 22
44854	T-MOBILE	10/03/2022	30.00	972889166	HOTSPOTS SEP 22
44855	XCEL ENERGY	10/03/2022	5,359.85	795340578	AUG 8-SEP 7
44782	H & S PROTECTION SYS	09/28/2022	-1,658.00	32331	INSTALL-SAFE STRAP
44782	H & S PROTECTION SYS	09/28/2022	-620.00	32332	AUTO-LOC SAFE STRAP
Totals for checks			530,492.60		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	70,827.02	0.00	395,417.22	466,244.24
21	TRUST FUNDS	0.00	0.00	571.71	571.71
27	SPECIAL EDUCATION	1,232.41	0.00	5,293.43	6,525.84
50	FOOD SERVICE FUND	1,183.65	0.00	46,178.01	47,361.66
80	COMMUNITY SERVICE FUND	5,579.86	0.00	4,209.29	9,789.15
***	Fund Summary Totals ***	78,822.94	0.00	451,669.66	530,492.60

***** End of report *****

CHECK		CHECK	INVOICE		INVOICE
NUMBER	VENDOR	DATE	AMOUNT	NUMBER	DESCRIPTION
20353	CITIZEN'S STATE BANK	09/13/2022	571.71	AMAZON	BLOWER-FFA
20353	CITIZEN'S STATE BANK	09/13/2022	13.80	WALM	KICKNIC
20353	CITIZEN'S STATE BANK	09/13/2022	60.00	DOLLARTREE	FAIR DECORATIONS
20353	CITIZEN'S STATE BANK	09/13/2022	149.00	NATIONAL F	MEMBER OF THE MONTH
20354	GRANTON AREA SCHOOL	09/13/2022	297.52	REMBSE	SCHOOL STORE OWES GEN FOR PURCHASES
20355	KLEIN, DANA	09/13/2022	9.07	STAPLES	SCHOOL STORE SUPPLIES
20356	ROGERS GROCERY	09/13/2022	20.06	29780	COOKIES-AUG MEET
20357	GRANTON FFA ALUMNI	09/30/2022	115.50	SAM'S CLUB	SUPPLIES FOR BANQUET
20358	LARSON, LISA	09/30/2022	57.53	REMBSE	FALL FEST-CLASS OF 2023
20359	REINART, RACHEL	09/30/2022	26.25	REMBSE	FALL FEST-FFA
20360	ROGERS GROCERY	09/30/2022	175.21	29791	FALL FEST-CLASS OF 2023
Totals for checks			1,495.65		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
21	TRUST FUNDS	0.00	0.00	1,495.65	1,495.65
***	Fund Summary Totals ***	0.00	0.00	1,495.65	1,495.65

***** End of report *****

BENEFIT EXPENDITURES-PAYROLL

September 9, 2022 Payroll

Medicare	\$1,197.93
FICA	\$ 5,122.01
WRS	\$ 5,031.19
Dental	\$ 355.43
Health	\$28,062.60
LTD	<u>\$ 245.60</u>
	\$40,014.76

September 23, 2022 Payroll

Medicare	\$ 1,214.84
FICA	\$ 5,194.41
WRS	\$ 5,117.95
Dental	\$ 1,722.27
Health	\$ 28,062.60
LTD	<u>\$ 250.94</u>
	\$41,563.01

AMOUNT TO BE APPROVED:

10-10-22

FUND10-80-GENERAL \$530,492.60

FUND 21-ACTIVITY \$1,495.65

**GENERAL 44761-44855
ACTIVITY 20353-20360**

2022-23 Membership						
September 16, 2022						
Pre SP Ed	0					
4K	13					
K	19					
1st	21					
2nd	13					
3rd	15					
4th	25					
5th	13					
6th	15					
7th	18					
8th	13					
9th	19					
10th	12					
11th	18					
12th	13					
	227					
(+) 66.0301 Student	1	(Project Search through Marshfield School)				
(+) RVA Students	9					
(+) OE Out	63					
(-) OE In	45					
Total	255					
FTE	250					

Granton Area (2226)**FY 2022-2023 Pupil Count - September**

Summary of All Steps

Final Summary					
Category	Step 1: Starting Count	Step 2: Less Non-Resident Reductions	Step 3: Less Resident Reductions	Step 4: Plus Resident Additions	Total
Preschool Special Education	0	0	0	0	0
4 YK - 437 Hours	0	0	0	0	0
4 YK - 524.5 Hours	13	2	0	2	13
5 YK - Half Day	0	0	0	0	0
5 YK - 3 Full Days	0	0	0	0	0
5 YK - 4 Full Days	0	0	0	0	0
5 YK - 5 Full Days	19	6	0	1	14
5 YK - Blended	0	0	0	0	0
Grades 1 - 12	195	37	0	70	228
Totals:	227	45	0	73	255
9th Graders:	19	1	0	8	26

Granton Area (2226)**FY 2022-2023 Pupil Count - September**

Comparison to Prior Data

Comparison Summary				
Category	Adjusted Count Sept 2022	Last Year Sept 2021	Change from Last Year	Percent Difference
Preschool Special Education	0	0		N/A
4 YK - 437 Hours	0	0		N/A
4 YK - 524.5 Hours	13	15	-2	-13.33%
5 YK - Half Day	0	0		N/A
5 YK - 3 Full Days	0	0		N/A
5 YK - 4 Full Days	0	0		N/A
5 YK - 5 Full Days	14	23	-9	-39.13%
5 YK - Blended	0	0		N/A
Grades 1 - 12	228	228	+0	0%
Totals:	255	266	-11	-4.14%
9th Graders:	26	15	+11	73.33%

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OWNER'S REPRESENTATIVE AGREEMENT

This Owner's Representative Agreement is made as of the 10th day of October 2022, by and between Granton Area School District ("Owner") and Cooperative Educational Service Agency 10 ("Representative"), for project management services, as more fully described herein.

RECITALS

- A. Owner intends to design, develop and construct the construction project identified in Section 2 below and herein referenced to as the Project.
- B. Owner will enter into separate agreements for the design, engineering procurement, and construction work for the Project.
- C. Owner desires to engage Representative to perform the services specified in this Agreement to facilitate the Project, and Representative desires to accept such engagement, upon the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Representative agree as follows:

1. DEFINITIONS.

- 1.1. "Agreement" shall mean this Owner's Representative Agreement.
- 1.2. "Effective Date" shall mean the date first set forth above.
- 1.3. "Facility" shall mean the Granton Area School District facility located in Granton, Wisconsin.
- 1.4. "OSHA" shall mean the Occupational Health and Safety Administration.
- 1.5. "Owner" shall mean Granton Area School District.
- 1.6. "Project" shall mean those certain components set forth in Section 2.1 performed within the Facility.
- 1.7. "Reimbursable Expenses" means those certain costs incurred by Representative that are limited to Project travel as preauthorized by Owner, document reproduction, FedEx or other courier expenses, costs for specialists or consultants engaged at Owner's direction and on behalf of Owner, and other Owner pre-approved expenses.
- 1.8. "Representative" shall mean Cooperative Educational Service Agency 10.
- 1.9. "Representative's Fee" shall mean Owner's compensation to Representative for Representative's services under this Agreement, as set forth in Section 5.1
- 1.10. "Services" shall mean those services the Representative will provide under this Agreement as further described in Section 3.2.

1.11. "Termination Expenses" are defined as those reasonable and unavoidable expenses actually incurred and paid by Representative, arising directly out of the termination and not otherwise reimbursed or paid to Representative under other provisions of this Agreement.

1.12. "Total Project Cost" shall mean all costs, less the Representative's Fee, incurred to complete the Project, including but not limited to (i) costs of all labor, services, materials, supplies and equipment, (ii) rental charges for temporary facilities, supplied and equipment, (iii) fees and expenses for permits, licenses, design services, testing, and inspections, (iv) any materials purchased directly by the Owner and, (v) any and all change orders.

2. PROJECT.

2.1. Project. The Project is composed of the following major components:

- 2.1.1 Tuckpointing around the pool area
- 2.1.2 Replace metal around the pool area
- 2.1.3 Potential new bus garage depending on grant

Owner and Representative may expand the scope of the major components of the Project by mutually agreeing to the same in writing. At such time, Owner and Representative shall also mutually agree in writing to changes in Representative's Services under Section 3, if any, relating to the expanded scope as well as Representative's compensation therefor pursuant to Section 5.4.

3. REPRESENTATIVE DUTIES

3.1. Duty Of Care. Representative shall fully and promptly execute the Services, outlined in Section 3.2 below, and Representative shall use its best skill and judgment at all times and in the most expeditious and economical manner to further the interest of Owner with respect to the Project. Representative shall coordinate its Services with others on the Project and shall comply with Owner-approved schedules. Representative acknowledges that its Services include specialized consulting expertise to support Owner in achieving a timely and economical execution of the development and construction of the Project. Representative agrees to perform its Services in a manner equivalent in skill, quality and efficiency to reputable, experienced project management companies performing similar services for projects of like size, kind and cost.

3.2. Services. Representative will perform the following Services with respect to the Project:

Project Set-up and Procurement

- 3.2.1. Review Project concepts, goals, and objectives.
- 3.2.2. Review and identify critical project elements to track (e.g. quality, cost, schedule, budget).
- 3.2.3. Coordinate and review Owner furnished information such as existing property surveys, subsurface, and existing environmental information.

Pre-Construction Services

- 3.2.4. Assist/advise in the preparation and solicitation of contractors.

- 3.2.5. Work in concert with Owner to recommend the scope of work to be included into contractor bid packages.
- 3.2.6. Prior to bidding, provide a professional opinion pertaining to probable costs and bid structure as it pertains to alternatives and substitutions.
- 3.2.7. Assist in the bid review process prior to recommending the successful bidder, with the knowledge that Owner will have the final decision in selecting the bidder for the Project.
- 3.2.8. Assist in contract preparation and negotiation providing guidance and advice pertaining to protection of Owner's interests.

Services During Construction

- 3.2.9. Provide on-site monitoring of construction to resolve minor disparities between contractors and to reject the use of inappropriate means and methods of construction and failure to follow plans/specifications which Representative observes.

3.3. Representative Availability. Representative shall ensure that the person(s) primarily responsible for providing the Services on a day to day basis will be available on weekdays. Luke Schultz will be key contact for the Project.

3.4. Services Not Included. The Owner understands and agrees that the Representative is not acting as an architect, engineer, or general contractor for the Project, but is solely assisting the Owner by providing advice, oversight, and monitoring services. The Representative shall not be responsible for any architectural or engineering work or design, construction schedule, means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, although the Representative shall assist and consult with the Owner with respect thereto. The Owner acknowledges that the Representative is not responsible for the design of the Project. The Representative agrees that all consultations with and recommendations to the Owner shall be made to assist the Owner in overseeing and monitoring the Project. The Owner acknowledges that the Representative shall have no liability to the Owner whatsoever under this Agreement for any acts or omissions of architects, contractors, or any other associated professionals and/or consultants, including the failure of such parties to efficiently perform services on the Project and in compliance with their agreements executed with Owner.

4. **OWNER'S DUTIES**. Owner shall cooperate with Representative to facilitate the performance of Representative Services. Owner shall retain and pay all consultants, contractors, vendors, suppliers and other professionals who shall perform the design, engineering, procurement and construction of the Project. Owner shall endeavor to provide information, decisions, payments, selections, staff support, review and approvals required under this Agreement in a timely and expeditious manner. All contracts shall be signed by Owner after review and recommendation by Representative and approval by Owner.

5. **COMPENSATION.**

5.1. Representative's Fee. The amount of the Representative's Fee is not to exceed \$18,000. This work includes assisting the district through the tuckpointing and replacement of metal around the pool area. The district will be billed monthly for the time and materials it takes to complete the work through the duration of the project.

If the district is awarded the grant for a new bus garage CESA will add \$15,000 to this agreement to have the oversight included with this portion of the project.

5.2. Schedule of Payments of Representative's Fee.

5.2.1. Owner shall pay the Representative's Fee in monthly payments (estimated completion of monthly billing September 2023)

5.3. Reimbursable Expenses. Reimbursable Expenses incurred will be reimbursed at net cost.

5.4. Additional Services. Services in addition to those identified in Section 3 must be authorized in writing by Owner. Owner shall compensate Representative for the provision of such additional services on

6. **TERMINATION.**

6.1. Termination by Owner for Cause. Owner may terminate this Agreement for cause if Representative

6.1.1. Refuses or fails to perform any of the Services with due diligence to the satisfaction of Owner;

6.1.2. Fails to comply with any laws, ordinances or rules, regulations or order of a public authority having jurisdiction over the Project; or commits any other material breach of this Agreement, and such refusal, failure or breach continues for seven (7) business days after Owner gives Representative written notice thereof.

6.2. In the event of termination of Representative for cause pursuant to Section 6.1, Representative shall be paid in accordance with Section 5 of this Agreement for all Services properly performed through the date of termination and all approved Reimbursable Expenses actually incurred through the termination, less any costs incurred by Owner due to the failure or refusal of Representative to perform Services in accordance with this Agreement.

6.3. Termination by Representative for Cause.

6.3.1. Representative may terminate this Agreement if Owner defaults in its obligation(s) to make payment to Representative in the time provided herein and such failure continues for thirty (30) days after Representative gives Owner written notice thereof.

6.3.2. In the event of termination by Representative for cause pursuant to Section 6.3.1, Representative shall be paid in accordance with Article 5 of this Agreement for all Services properly performed through the date of termination, all approved Reimbursable Expenses actually incurred through the termination date and all Termination Expenses.

6.4. Termination by Owner Without Cause. Owner may suspend or terminate the Services of Representative or this Agreement, in whole or in part, for Owner's convenience and without cause upon thirty (30) business days' notice. If this Agreement is terminated by Owner for Owner's convenience, Representative shall be entitled to payment for Services properly completed and reasonable Reimbursable Expenses incurred up to the date of termination but shall not be entitled to consequential or incidental damages, including, without limitation, lost profits.

7. **OWNERSHIP AND AVAILABILITY OF DOCUMENTS AND OTHER MATTERS.** All documents related to the Project, prepared by, for, or under the direction of Representative hereunder, whether such documents are prepared in Owner's name or in Representative's name, shall be the property of Owner and shall not be used or released by Representative for any other purposes without Owner's written approval.

8. **AMENDMENTS.** This Agreement may only be amended in writing signed by Owner and Representative.

9. **INSURANCE AND INDEMNIFICATION.**

9.1. Insurance. Representative shall purchase, at its own expense, and maintain Worker's Compensation Insurance, Comprehensive General Liability Insurance with contractual liability coverage, Comprehensive Automobile Liability Insurance and Professional Liability Insurance from a company or companies lawfully authorized to do business in the State of Wisconsin. Worker's Compensation Insurance coverage shall be carried consistent with State of Wisconsin statutory requirements. Comprehensive General Liability, Automobile Liability and Professional Liability Insurance coverage shall each be carried in a minimum amount of \$1 million as to any one claim, and \$1 million in general aggregate. Owner, and Owner's agents, officers, directors and employees shall be named as additional insured under Representative's comprehensive general liability and automobile liability insurance policies. Copies of the actual policies shall be available for Owner's inspection upon reasonable notice to Representative.

9.2. Indemnity.

9.2.1. Representative shall indemnify and hold harmless Owner and the Owner's agents and employees from and against claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees, arising out of or resulting from performance of the Services provided that such claim, damage, loss or expense is attributable to bodily injury, or death, or to injury to or destruction of tangible property (other than to the Project itself), but only to the extent caused in whole or in part by negligent acts or omissions of Representative, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, and in no event shall the preceding indemnification apply to liability to the extent caused by the negligence or willful misconduct of Owner or Owner's agents or employees.

9.2.2. Owner shall indemnify and hold harmless Representative and its agents and employees from and against claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees provided that such claim, damage, loss or expense is attributable to bodily injury, or death, or to injury to or destruction of tangible property, but only to the extent caused in whole or in part by negligent acts or willful misconduct of Owner, anyone directly or indirectly employed by Owner or anyone for whose acts it may be liable, and in no event shall the preceding indemnification apply to liability to the extent caused by the negligence or willful misconduct of Representative or its agents or employees.

9.3. Limitation of Liability. Notwithstanding any provision of this Agreement that might be interpreted to the contrary, neither Party shall be liable to the other for any indirect, consequential, incidental, lost profits or like expectancy damages arising out of this Agreement. The maximum liability of each Party to the other under this Agreement shall be an amount equal to the Representative's Fee.

9.4. Representative's Employee Claims. Representative assumes full liability for all personal injury claims suffered by its employees, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretation of said Act or otherwise; and Representative shall indemnify and defend Owner, its officers, directors, shareholders, agents, representatives and employees from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, sustained as a result of such claims, to the full extent of applicable law.

10. **INDEPENDENT CONTRACTOR.** Nothing contained in this Agreement or in Representative's performance of the Services under this Agreement shall be construed as creating an employment relationship between Owner and Representative or Representative's employees. Nothing contained in this Agreement shall be construed to mean that Representative and Owner are joint venturers or partners, it being expressly understood and agreed by the parties that Representative, in performing Services under this Agreement, shall be deemed an independent contractor of Owner.

11. **GOVERNING LAW.** This Agreement shall be subject to and governed by the laws of the State of Wisconsin.

12. **BINDING EFFECT AND ASSIGNMENT.** This Agreement shall be binding upon Representative and Owner and their respective successors and permitted assigns. The parties executing this Agreement each represent that the signatory has the legal authority to bind the entity for which signature is made, and that all necessary corporate authorization for such signature has been duly obtained. Neither party may assign this Agreement without the written consent of the other party hereto.

13. **NOTICES.** All notices or other communications required under this Agreement shall be made in writing and deemed properly given if hand delivered, sent by confirmed facsimile transmission or email or sent by FedEx, UPS or other nationally recognized commercial overnight courier as follows:

IF TO OWNER: JAMES KUCHTA, DISTRICT ADMINISTRATOR
GRANTON AREA SCHOOL DISTRICT
217 NORTH MAIN STREET
GRANTON, WI 54436
KUCHTAJ@GRANTON.K12.WI.US

IF TO REPRESENTATIVE: COOPERATIVE EDUCATIONAL SERVICE AGENCY 10
725 WEST PARK AVE.
CHIPPEWA FALLS, WI 54729
(715) 720-2167 OFFICE
(715) 308-1116 CELL
ATTN: LUKE SCHULTZ
lschutz@cesa10.k12.wi.us

Notices hand delivered or sent electronically shall be deemed received when given, if prior to 3 PM recipient's local time on a business day, otherwise on the next regularly occurring business day. Notices sent by nationally recognized commercial overnight courier shall be deemed received on the business day following deposit.

14. **WAIVER.** No action or failure to act by Owner or Representative shall constitute a subsequent waiver of a right or duties afforded under this Agreement or constitute approval or acquiescence of a breach of this Agreement.

15. **EXECUTION; ENTIRE AGREEMENT.** This Agreement may be signed in counterparts which taken together shall constitute the complete agreement. The exchange of copies of this Agreement and of signature pages hereto by electronic or facsimile transmission shall constitute effective execution and delivery of this Agreement as to the parties hereto and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by electronic mail or facsimile shall be deemed to be their original signatures for all purposes in connection with this Agreement. This Agreement represents the entire understanding and contract between the parties and supersedes all other agreements, oral or written regarding the subject matter of this Agreement.

[Signature Page Follows]

This Agreement is made as of the Effective Date.

OWNER: Granton Area School District

By: _____
Name: _____
Its: _____

REPRESENTATIVE: CESA 10

By: _____
Name: _____
Its: _____

October 5, 2022

PROFESSIONAL DESIGN SERVICES

Granton Area School District

Granton Area School District

James Kuchta
District Administrator
217 North Main Street
Granton, WI 54436



GRANTON AREA SCHOOL DISTRICT: BUILDING ENVELOPE IMPROVEMENTS & BUS GARAGE

Dear James:

Wendel is pleased to submit this proposal for professional services associated with building envelope improvements at the pool walls and a new bus garage for the Granton Area School District. This proposal will set specific scope and fee parameters based on our understanding of the project services required. We understand the project will consist of replacement of the existing metal panel surrounding the pool area.

In addition to the envelope improvements, the district is pursuing a grant to acquire electrical buses. If the grant is received, new infrastructure would be required to house and charge the electric buses. This will entail a seven bay garage with electrical charging capabilities. It is also desired to include vehicle lifts and heat in two of the seven bays.

All services will be performed at the request and direction of the Granton Area School District.

A. SCOPE OF WORK

The following represents our understanding of the scope of services required of Wendel for this project.

PHASE I – Building Envelope Improvements

- 1) Our team will work with the Granton Area School District to select a new façade material that will compliment the existing building and improve durability. This will include performing an existing conditions survey, including investigation of the infrastructure.
 - a) Deliverables included:
 - i) 100% Review Drawings
 - ii) Construction Documents

PHASE II – Bus Garage: Design Services

Our architectural team and our engineering consultants will develop plans and specifications for the State of Wisconsin Plan Approval and competitive bidding of the project. This includes the following services:

- 1) Architectural Design Services
 - a) Schematic Design
 - i) Documentation of existing conditions
 - ii) 30% Review Drawings
 - b) Construction Documentation
 - i) 60% Review Drawings, Technical Specifications
 - ii) 100% Review Drawings, Technical Specifications
 - c) Consultant Coordination
 - d) Assist owner in obtaining contracts for site survey and soil borings
 - e) Approvals
 - i) Department of Safety & Profession Services

- 2) Interior Design Services
- 3) Civil Engineering Services
- 4) Structural Design Services
- 5) Mechanical, Electrical and Plumbing Design Services
- 6) Bidding and Negotiation
- 7) Services During Construction
 - a) Review and approval of vendor and contractor submittals
 - b) Visit the project site to monitor construction progress (min. one per month)
 - c) Respond to contractor Request for Information (RFI's)
 - d) Review and approval applications for payment
 - e) Review and prepare project Change Order (CO) requests
 - f) Perform (1) final site visit and punch list preparation
 - g) Coordination of Operator Manuals and start-up assistance
 - h) File substantial completion statement with the State of Wisconsin

B. EXCLUSIONS

The following services are excluded from this proposal

- 1) Any and all work not specifically included in the above "scope of work" is excluded.
- 2) Hazardous materials sampling and abatement design.
- 3) Survey, soil borings, commissioning and construction testing are not included in this proposal, if it is determined that these services are required on the project, the services can be furnished upon a supplemental agreement.

C. ASSUMPTIONS

- 1) Wendel personnel will have access to the site, owner's personnel and information in support of existing condition investigations.
- 2) Environmental issues (including, but not limited to the presence of asbestos and lead) will be addressed by others.
- 3) Drawings of the existing conditions are available hard copy.
- 4) Existing electrical, plumbing and structural service has adequate capacity for this project.
- 5) Stamped drawings and specifications will be provided by Wendel.
- 6) Record drawings will be prepared and provided by the contractor.

D. PROPOSAL FEE:

We trust the above scope of work meets your requirements. We are proposing to perform the scope of work presented in this proposal in a lump sum fee, on a task by task basis. The proposed fee for the project is detailed below:

PROPOSAL FEE	
Task	Proposed Fee
Phase I Building Envelope Improvements	\$11,820
Phase II – Bus Garage	See table below which outlines percentage of construction costs

Construction Budget Range	Percentage of Construction Cost as Fee for Architecture / Engineering Services
Under \$1,000,000	8.75%
\$1,000,001 - \$1,500,000	8%
\$1,500,001 - \$2,000,000	7.25%
Above \$2,000,000	7%

These fees include direct expenses such as first class mailing, local mileage and internal printing costs.

Fee Notes:

- 1) Expenses such as plotting costs, postage, telephone charges are included in the fee.
- 2) Document reproduction for bidding and construction is not included in this fee and will be handled as a reimbursable expense.
- 3) Should Wendel be required to perform additional services beyond those outlined above, Wendel shall be compensated on an hourly or fixed sum basis for a mutually agreed scope of services.
- 4) Our fee and schedule proposal is valid for 60 days. If we do not receive a signed notice to proceed before that date, we reserve the right to re-evaluate our proposal.

E. PROPOSED SCHEDULE:

We anticipate a four to 4 – 5 week turn-around of deliverables for Phase I upon receipt of this signed contract. We anticipate a 12 – 14 week turn-around of deliverables for Phase II upon notification of grant approval.

Milestone	Proposed Dates
Phase I – Envelope Improvements	
Start Date	October 17, 2022
100% Submission	November 18, 2022
Phase II – Bus Garage	
Start Date	November 7, 2022
30% Submission	December 2, 2022
60% Submission	January 13, 2023
100% Submission	February 3, 2023
Proposed Bid Period	February 6 – March 3, 2023
Proposed Construction Period	April – July 2023

Wendel anticipates starting work within 1 week from notice to proceed. Timely receipt of technical documents, design criteria and approvals from others are necessary to accomplish our design work within the suggested schedule.

F. TERMS:

This proposal and the attached "Appendix A" (Professional Service Terms and Conditions) are intended to represent the entire contractual relationship. Please contact me if you have any questions. If this proposal and attached general conditions are acceptable to you, please indicate your acceptance by signing both originals and return one (1) executed original to our office.

Thank you for considering Wendel!

Respectfully Submitted,

Jim Wilson, Principal
K12 Market Director

Jennifer Polacek
Project Architect

Enc.

Should Wendel's proposal be accepted, Wendel Architecture P.C., a Wisconsin licensed architecture and engineering firm that is part of a consolidated group of Wendel Companies, will contract to undertake the work. Our letterhead and plans will still prominently say "Wendel" and we will refer to ourselves as Wendel throughout the project.

ACCEPTANCE / AUTHORIZATION:

Accepted this _____ day of _____, 20_____

Print Name: _____

Signature: _____

Title: _____

RETURN TO:

Via Email: jpolacek@wendelcompanies.com

PROFESSIONAL SERVICES TERMS AND CONDITIONS

AGREEMENT. It is mutually understood and agreed that the Client's acceptance of the agreement to which these terms and conditions are attached constitutes an incorporation of these terms and conditions which, together with any attached supporting documentation, embody and constitute the entire understanding between the parties with respect to the transaction contemplated hereby and constitute a binding legal agreement ("Agreement"). If Wendel is authorized by the Client to provide services set forth in this Agreement or a Change Order, either orally or in writing, prior to formal acceptance of either, such authorization shall be deemed an acceptance of this Agreement effective as of the date Wendel commences providing the services, and such services shall be provided and compensated for in accordance with the terms and conditions contained in this Agreement.

STANDARD OF CARE/PERFORMANCE. Wendel shall perform its services consistent with the professional skill and care ordinarily provided by design professionals practicing in the same or similar locality under the same or similar circumstances and shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the work. No warranty, guarantee or fiduciary relationship, either express or implied, is made or intended by this Agreement.

OBLIGATIONS OF WENDEL. Wendel will prepare the work and deliverables in a timely manner but it is agreed between the parties that Wendel cannot be responsible for delays occasioned by factors beyond its control, nor by factors which could not reasonably have been foreseen at the time this Agreement was entered into. Wendel commits to provide adequate and qualified resources to meet the schedule, and will work with Proposal Recipient's management in a manner that enables management to make informed decisions.

OBLIGATIONS OF PROPOSAL RECIPIENT. Client will work in a diligent and timely manner with Wendel to facilitate the contractual services required herein. To ensure a cooperative and successful effort, Client will commit to open disclosure of information required for the performance of services, will properly position Wendel with its staff, and will make available subject matter knowledgeable staff in a timely manner to address questions, unforeseen circumstances or other unexpected conditions that may arise.

PAYMENT. Progress payments shall be made in proportion to services performed and shall be due and payable within thirty (30) days of invoice submittal, without retainage. Overdue invoices shall bear an interest rate of 1-1/2% per month calculated from the 31st day after submittal. Wendel reserves the right to suspend services if payment of any undisputed invoice amounts are sixty (60) days overdue.

CHANGE ORDERS. During the term hereof the scope of services and compensation therefor may be adjusted by mutually agreed upon written Change Orders hereto.

SUSPENSION AND TERMINATION BY WENDEL. If the Client (i) fails to timely make payments due, or (ii) suspends the work for more than ninety (90) calendar days for reasons other than the fault of Wendel, or (iii) substantially fails to perform in accordance with the terms of this Agreement through no fault of Wendel, then Wendel may suspend services or terminate this Agreement upon seven (7) days advance written notice to Client, and Client shall pay all sums due for services performed prior to suspension or termination and any costs attributable to suspension or termination. Upon any resumption of services, Fees and time schedules shall be equitably adjusted. Wendel may terminate this Agreement for convenience upon not less than seven (7) days written advance notice and Client shall pay all sums due for services performed prior to termination.

SUSPENSION AND TERMINATION BY CLIENT. If the Client suspends the work, Wendel shall be compensated for services performed prior to notice of such suspension and Client will be liable for any expenses incurred in the interruption and resumption of services. Upon resumption of services, Fees and time schedules shall be equitably adjusted. If the Client terminates this Agreement for its convenience, the Client shall compensate Wendel for Wendel's services performed prior to termination, reimbursable expenses incurred, and costs attributable to termination, including the costs attributable to Wendel's termination of consultant agreements. Client may terminate this Agreement for default upon not less than seven (7) days' advance written notice should Wendel substantially fail to perform in accordance with the terms of this Agreement through no fault of the Client.

HAZARDOUS MATERIALS. To the fullest extent permitted by law, Client shall defend, indemnify and hold harmless Wendel, its affiliates, subconsultants and subcontractors, and their respective officers, directors, partners, employees, and agents from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) caused by, arising out of, or relating to the presence, discharge, release, or escape of asbestos, PCBs, petroleum products, radioactive materials, or any other hazardous materials at, on, under, or from the work site.

OWNERSHIP OF DOCUMENTS. All the documents, reports, boring logs, field data, field notes, laboratory test data, calculations, estimates, drawings, specifications and other documents, data or information prepared by Wendel in any form, including machine readable format, (collectively "Documents") are instruments of Wendel's services and shall remain the sole property of Wendel. Wendel retains all ownership and all other rights, including copyrights, in all such documents.

LIMITATIONS ON USE OF DOCUMENTS. The Documents are prepared for use for the purpose and at the site identified in the Agreement or Change Order only and are not appropriate for use for any other purpose or site, except by the authorization and agreement in writing with the appropriate compensation to Wendel. Client agrees to release Wendel and its affiliates from any

PROFESSIONAL SERVICES TERMS AND CONDITIONS

liability associated with any unauthorized changes made to the Documents and their use thereof and further agrees to indemnify and hold harmless Wendel and its affiliates from any and all claims arising out of such changes or use.

MACHINE READABLE MEDIA. Where Wendel agrees to supply some or all of the Documents in machine readable format (hereinafter "machine readable media"), the parties understand and agree that any Documents supplied in such machine readable format are so supplied as a convenience to the recipient. Such Documents are not intended to replace the printed forms of such Documents. The content of the Documents supplied by Wendel in printed form shall govern over the contents of Documents supplied in machine readable format. The recipient shall be solely responsible for comparing the output of the machine readable media with the printed Documents designated by Wendel as the contract documents and determining the accuracy of such output. Recipient shall only use the output of machine readable media for the limited purpose agreed to by Wendel and shall not alter, mediate or change the contents of such machine readable media in any way, or transfer to others, without the express written approval of Wendel.

CONFIDENTIALITY. Wendel shall not disclose or permit the disclosure of any confidential information except to its employees of Wendel and its affiliates, and other consultants who need such confidential information in order to meet contractual obligations under this Agreement.

PUBLICATION. Wendel has the right to photograph the work and to use the photos in the promotion of its professional practice through advertising, public relations, brochure or other marketing materials. Client agrees that Wendel has the authority to utilize its name as a client and general description of the work or service performed as references. Wendel will be given proper credit and acknowledgements for all services rendered including, but not limited to, planning, design and implementation. Proper credit shall be defined as being named by the Client (or their agent/owner) in project identification boards, published articles, promotional brochures and similar communications.

DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the design or construction of the work or following the completion of the work, the Client and Wendel agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The parties further agree to include a similar mediation provision in all agreements with independent contractors they retained for the work and to require all independent contractors and consultants to include a similar mediation provision in all agreements with their respective subcontractors, subconsultants, suppliers or fabricators retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements. In the event resolution of any conflict cannot be settled as a result of non-binding mediation, it will be addressed in an appropriate court of proper jurisdiction.

LIABILITIES. THE CLIENT AND WENDEL HAVE DISCUSSED THEIR RISKS, REWARDS AND BENEFITS OF THE WORK TO BE PERFORMED, WENDEL'S TOTAL FEE FOR SERVICES AND HAVE ALLOCATED THE RISKS SUCH THAT, UNLESS STATED OTHERWISE ELSEWHERE IN THIS AGREEMENT, THE CLIENT AGREES THAT TO THE FULLEST EXTENT PERMITTED BY LAW, WENDEL'S TOTAL LIABILITY TO THE PROPOSAL RECIPIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, DAMAGES, OR CLAIM EXPENSES ARISING OUT OF THIS AGREEMENT FROM ANY CAUSE OR CAUSES INCLUDING, BUT NOT LIMITED TO, WENDEL'S NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT OR BREACH OF WARRANTY SHALL NOT EXCEED THE TOTAL COMPENSATION RECEIVED BY WENDEL UNDER THIS AGREEMENT OR \$500,000.00 WHICHEVER IS LESS.

INDEMNITY. Each Party agrees to indemnify the other from liability for losses, damages, or expenses (including reasonable costs and attorney's fees) to the extent caused by the Party's negligent acts, errors, or omissions relating to this Agreement, subject to any limitations of liability set forth elsewhere herein.

CONSEQUENTIAL DAMAGES. NEITHER PARTY WILL BE RESPONSIBLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES.

BUDGET/CONTINGENCY. The Client agrees to establish a realistic budget for the cost of the work; the budget will include a contingency fund which will be used solely for the purpose of paying for contractor change orders, addressing omissions from the construction documents, and Client approved Change Orders for Wendel's services.

OPINIONS OF CONSTRUCTION COST. Any opinion of construction cost prepared by Wendel represents its judgement as a design professional and is supplied for the general guidance of the Client. Since Wendel has no control over the cost of labor and material, or over competitive bidding or market conditions, Wendel does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the Client.

FORCE MAJEURE. Neither Party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the other or the other's employees and agents.

PURCHASE ORDERS. Client acknowledges and agrees that any purchase order issued by Client in accordance with this Agreement is intended only to establish payment authority for Client's internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement.

WAIVER. No waiver by either Party hereto or any failure or refusal by the other Party hereto to comply with its obligations hereunder shall be deemed a waiver of any other or subsequent failure or refusal by such Party to so comply.

PROFESSIONAL SERVICES TERMS AND CONDITIONS

GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the state in which the work or Project is located, without regard to principles of conflict of laws.

THIRD PARTY BENEFICIARIES. This Agreement is made solely for the benefit of the Client and Wendel, their successors and assigns, and no other person shall have any right, benefit or interest under or because of this Agreement.

AUTHORITY. Each Party represents and warrants to the other that it has the requisite authority to accept, deliver and perform this Agreement.

GRANTON AREA SCHOOL DISTRICT

EMPLOYEE HANDBOOK

Approved June 12, 2012
Updated December 8, 2014
Updated April 10, 2017
Updated August 9, 2021
Updated October 10, 2022

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19.08 Curriculum Development

Teachers doing approved curriculum development, such as curriculum update, curriculum standard development, or IEP development work, shall be paid at a rate of ~~\$20.00~~ **\$30.00** per hour.

SECTION 20. INSURANCES

20.01 Eligibility

- A. **Minimum Hours for Eligibility:** An employee whose individual contract has an assignment of at least fifty percent of full-time equivalency [50%] is eligible to participate in the District's insurance programs. Full-time equivalency is defined as eight hours per day. Hours worked beyond those set forth in the individual contract shall not be used to determine insurance eligibility or insurance contributions. Such hours excluded may include, but not be limited by enumeration, the following: extended contracts, summer classes, co-curricular assignments, substitute assignments, etc. Employees whose contract is for less than fifty percent of a full-time equivalency [50%] are not eligible to participate in the District's insurance and are not eligible for any District premium contribution.
- B. **Pro-ration of District Contributions:** An employee whose individual contract has an assignment of at least fifty percent [50%] of a full-time equivalency, but less than a full-time one hundred percent [100%] assignment, shall have the District's contribution prorated, consistent with the employee's percentage of employment.
- C. **Both Spouses Employed by the District:** If both spouses are employed by the District and are eligible for insurance, the employees shall be eligible for two single plans or one family plan. The premium contributions for spouses shall be no different than the premium contribution for a similarly-situated employee whose spouse does not work for the District.

20.02 Commencement and Termination of Benefits

Coverage will commence on the employee's first day of employment and continue for a full twelve (12) month period provided employment with the District continues during such period. The insurance benefits described in this Handbook and on the individual contract terminate according to the following schedule:

- A. If an employee resigns or is terminated during the term of his/her individual contract, District coverage shall cease on the date that the resignation or termination becomes effective.
- B. If an employee resigns or is terminated who has completed the school year, his/her insurance benefits shall terminate as of August 31.

20.03 Dental Insurance

The District will offer a dental health plan and will pay a portion of the premium as determined by the school board.

20.04 Health Insurance

The District will select the health insurance carrier and will pay a portion of the premium as determined by the school board.

20.05 Tax Sheltered Annuity (TSA)

Employees eligible for health insurance may annually choose, consistent with the terms of the cafeteria plan, between participation in the District's health plan, or a taxable cash payment in the amount of ~~\$5,000~~ ~~\$2,500~~. If more than one member of a family works for the school district, they will not be eligible for both family coverage and the TSA option.

The cash compensation amount shall be paid to the employee as additional taxable earnings which are subject to Wisconsin Retirement System contributions, with the appropriate employee F.I.C.A., state and federal taxes deducted from the teacher's payroll check.

If the employee chooses cash, the District shall facilitate the deferral of cash to a tax-sheltered annuity plan (TSA). An employee electing cash is deemed to request the District to pay the cash into the TSA unless the employee requests in writing to have the cash paid to him or her. Amounts deferred shall be remitted to the TSA on or about the normal payroll dates cash would have been paid, and shall be remitted as:

- A. Employee elective regular TSA contributions, or
- B. After tax Roth TSA contributions

Amounts received as additional compensation, and deferred to a TSA, shall be subject to all applicable payroll taxes, including FICA and Medicare. For Roth TSA contributions, all applicable payroll taxes and state and federal taxes will be deducted prior to forwarding the amount to the TSA.

Plan changes become effective on the first day of eligibility and then annually at the beginning of each new cafeteria plan year unless a qualifying event occurs. Employees who choose the extra cash compensation have the right to enroll in the health plan at a later date pursuant to the carrier's late enrollment terms, timelines, and conditions for reentry and the cafeteria plan limitations. These generally include:

- A. Providing satisfactory proof of involuntary loss of other group coverage to the insurance carrier (generally within 30 days of the involuntary loss), or

B. By satisfying the late enrollment waiting period (generally 12 months) of the insurance carrier.

If a change in coverage occurs, the effective date of such change must also be consistent with the beginning eligibility date under the cafeteria plan rules.

20.06 Flexible Spending Account

The Board shall provide and maintain a fully qualifying Flexible Spending Account, Section 125/129 Plan. The purpose of this plan is to allow all employees to tax-shelter unreimbursed medical expenses, payroll deducted health premiums, and dependent care service expenses. The District shall bear full costs of the set up fees established by the plan.

20.07 Vision Insurance

Vision insurance group coverage is available for purchase for all full time employees and part-time employees who work a minimum average of at least 20 hours per week.

SECTION 21. POST-EMPLOYMENT BENEFITS

Post-employment benefits shall not be available to any staff members hired after the 2005-2006 school year. For teachers hired before that date, the following benefits will be provided by the Granton Area School District: one (1) year of paid insurance for every five (5) years of service in the Granton Area School District. For example, ten (10) years of service equals two (2) years of insurance coverage, twenty (20) years of service equals four (4) years of insurance coverage, etc. The amount of this contribution will be capped at \$14,000 per year. The number of years of service will be capped at the number accrued at the end of the 2011-12 school year.

- A. Notification: The teacher must notify the board in writing of the planned retirement by February 1 and must be at least 55 years of age by June 30 of the year in which they retire. Upon the death of the retiree, a surviving spouse shall receive the remaining medical insurance benefits, but at the rate of a single plan. The Board retains the right to waive the February 1 notification date at its option.
- B. Retirement Benefits: In the event that a teacher receiving retirement benefits pursuant to the terms of this item applies for and receives unemployment compensation which is drawn against the account of the Granton Area School District, the Board's contribution toward medical insurance shall be reduced by the amount of the unemployment compensation for the duration of the period in which the unemployment compensation is drawn.
- C. Deferred Retirement Benefits: Upon retirement if the retiree delays the start of his/her health insurance benefits, the District will be responsible only for premium costs that the District would have incurred had the retiree initiated the retirement benefit immediately upon retirement. If the delay in the start of the retirement benefits