

**GRANTON AREA SCHOOL DISTRICT  
217 NORTH MAIN STREET  
REGULAR SCHOOL BOARD MEETING  
MONDAY, JANUARY 11, 2021 @ 6:45 PM  
GRANTON SCHOOL CENTRAL GYM**

**I. REGULAR BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Verification of Notice to Public
- D. Pledge of Allegiance
- E. Approval of Agenda
- F. Spotlight on Education
  - a. Student of the Month
  - b. Staff of the Month
- G. Consent Agenda
  - a. Previous Minutes
  - b. Financial Reports

**II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS**

**III. PUBLIC COMMENTS**

**IV. AGENDA ITEMS**

- A. Open Enrollment
- B. Wisconsin Association of School Boards (WASB) Recognition
- C. Certification of School Board Candidates
- D. COVID-19 Protocol
- E. Families First Coronavirus Response Act (FFCRA)
- F. School Safety Grant Act 143
- G. Parking Lot Proposal
- H. District Administrator Evaluation
- I. Personnel

**V. OTHER REPORTS**

- A. School Board Committee Reports
- B. Principal's Report
- C. Superintendent's Report
- D. Strategic Plan

**VI. CORRESPONDENCE**

**VII. EXECUTIVE SESSION**

- A. Convene in Executive Session under Wisconsin Statute 19.85 (1)(c) for the purpose of discussing/taking action on: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- B. Return to Open Session

**VIII. ADJOURNMENT**

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>	<b>GENERAL FUND</b>					
<b>0100043109</b>	<b>12/12/20</b>	<b>14958</b>	<b>ADVANCE AUTO PARTS</b>			
00023005	2219-391220		OIL FILTER	96.23		
	1-10-800-411-256210-000-000000-2		SUPPLIES	96.23	C	Computer
00023004	2219-390865		INJECTOR CLEANER	45.95		
	1-10-800-411-256210-000-000000-2		SUPPLIES	45.95	C	Computer
<b>Total Check per Fund:</b>				<b>142.18</b>		
<b>0100043110</b>	<b>12/12/20</b>	<b>5932</b>	<b>LARRY BUCHBERGER</b>			
00023010	12-08-2020_2		REF FEE-12-12	90.00		
	1-10-400-310-162115-000-000000-2		HIGH SCHOOL GBB	90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
<b>0100043111</b>	<b>12/12/20</b>	<b>10367</b>	<b>CITIZEN'S STATE BANK</b>			
00023006	12-4 PAYROLL		HSA DEDUCTION-PAYROLL	595.00		
	1-10-000-000-811696-000-000000-0		HSA PAYABLE	595.00	C	Computer
<b>Total Check per Fund:</b>				<b>595.00</b>		
<b>0100043112</b>	<b>12/12/20</b>	<b>7331</b>	<b>DAN'S WELDING &amp; REPAIR</b>			
00023007	110620		PAINT ROOF SCRATCH	20.00		
	1-10-800-320-256210-000-000000-2		PURCHASED PROPERTY SERVICES	20.00	C	Computer
<b>Total Check per Fund:</b>				<b>20.00</b>		
<b>0100043113</b>	<b>12/12/20</b>	<b>43000</b>	<b>MID-STATE TRUCK</b>			
00023011	532602M		WINDOW LATCH-BUS	47.21		
	1-10-800-411-256210-000-000000-2		SUPPLIES	47.21	C	Computer
<b>Total Check per Fund:</b>				<b>47.21</b>		
<b>0100043114</b>	<b>12/12/20</b>	<b>13064</b>	<b>JESSICA MINNIHAN</b>			
00023008	12-08-2020_4		REF FEE-12-12	90.00		
	1-10-400-310-162115-000-000000-2		HIGH SCHOOL GBB	90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
<b>0100043115</b>	<b>12/12/20</b>	<b>13072</b>	<b>JOHN MINNIHAN</b>			
00023009	12-08-2020_3		REF FEE-12-12	90.00		
	1-10-400-310-162115-000-000000-2		HIGH SCHOOL GBB	90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
<b>0100043116</b>	<b>12/12/20</b>	<b>52237</b>	<b>NEWS PUBLISHING CO INC</b>			
00023012	99133498 NOV 2		NOV 20 ADS	156.00		
	1-10-800-350-263300-000-000000-2		COMMUNICATIONS	156.00	C	Computer
<b>Total Check per Fund:</b>				<b>156.00</b>		
<b>0100043117</b>	<b>12/12/20</b>	<b>54853</b>	<b>O'REILLY AUTO PARTS</b>			
00023013	2099-366558		ENGINE OIL	31.98		
	1-10-800-411-256210-000-000000-2		SUPPLIES	31.98	C	Computer
<b>Total Check per Fund:</b>				<b>31.98</b>		
<b>0100043118</b>	<b>12/12/20</b>	<b>54855</b>	<b>OTIS ELEVATOR CO</b>			
00023014	CVW16803001		CHECK FOR STATE INSPECTION	242.37		
	1-10-800-310-253300-000-000000-2		PURCHASED SERVICES	242.37	C	Computer
<b>Total Check per Fund:</b>				<b>242.37</b>		
<b>0100043119</b>	<b>12/12/20</b>	<b>60550</b>	<b>RUSSELL'S OF NEILLSVILLE</b>			
00023015	INV #10183/1		FASTNER	3.60		

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Account No \ Description						
<b>Fund: 10</b>			<b>GENERAL FUND</b>			
<b>0100043119</b>	<b>12/12/20</b>	<b>60550</b>	<b>RUSSELL'S OF NEILLSVILLE</b>			
00023015	INV #10183/1		FASTNER	3.60		
	1-10-800-411-256210-000-000000-2		SUPPLIES	3.60	C	Computer
<b>Total Check per Fund:</b>				<b>3.60</b>		
<b>0100043120</b>	<b>12/12/20</b>	<b>10510</b>	<b>SECURITY HEALTH PLAN</b>			
00023016	ARACO220792 3 0		JAN 21 PREMIUM	52,566.07		
	1-10-000-000-811631-000-000000-0		HEALTH INSURANCE PAYABLE	52,566.07	C	Computer
<b>Total Check per Fund:</b>				<b>52,566.07</b>		
<b>0100043121</b>	<b>12/12/20</b>	<b>15580</b>	<b>SECURITY HEALTH PLAN OF WISCONSIN INC</b>			
00023018	ARACO2131122		JAN 21 PREMIUM	175.56		
	1-10-800-244-291000-000-000000-2		HEALTH INS	175.56	C	Computer
00023017	ARACO2131125		JAN 21 PREMIUM	199.58		
	1-10-800-244-291000-000-000000-2		HEALTH INS	199.58	C	Computer
<b>Total Check per Fund:</b>				<b>375.14</b>		
<b>0100043122</b>	<b>12/12/20</b>	<b>3638</b>	<b>TP PRINTING COMPANY INC</b>			
00023019	1359		11-20 ADV	940.00		
	1-10-800-350-263300-000-000000-2		COMMUNICATIONS	940.00	C	Computer
<b>Total Check per Fund:</b>				<b>940.00</b>		
<b>0100043123</b>	<b>12/20/20</b>	<b>325</b>	<b>ACCOUNTING WORKSHOP SC</b>			
00023020	12062001		FINAL BILLING-AUDIT	6,980.00		
	1-10-800-310-231100-000-000000-2		PURCHASED PERSONAL SERVIC	6,980.00	C	Computer
<b>Total Check per Fund:</b>				<b>6,980.00</b>		
<b>0100043124</b>	<b>12/20/20</b>	<b>17442</b>	<b>AMAZON WEB SERVICES INC</b>			
00023022	629337625		NOV SERV CHARGES	426.67		
	1-10-800-360-295000-000-000000-2		SOFTWARE SERVICE	426.67	C	Computer
00023021	630330273		AWS DATA TRANSFER CREDIT	-10.32		
	1-10-800-360-295000-000-000000-2		SOFTWARE SERVICE	-10.32	C	Computer
<b>Total Check per Fund:</b>				<b>416.35</b>		
<b>0100043125</b>	<b>12/20/20</b>	<b>5000</b>	<b>BAUERNFEIND BUSINESS TECHNOLOGIES, INC</b>			
00023023	INV112353		TONER	89.50		
	1-10-800-411-263300-000-000000-2		GENERAL SUPPLIES	89.50	C	Computer
<b>Total Check per Fund:</b>				<b>89.50</b>		
<b>0100043127</b>	<b>12/20/20</b>	<b>13000</b>	<b>C.E.S.A. # 10</b>			
00023028	13127		SHARED SERVICES 2ND QTR BILL	290.50		
	1-10-800-386-253300-000-000000-2		PAYMENT TO CESA	290.50	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	718.50		
	1-10-800-386-253300-000-000000-2		PAYMENT TO CESA	718.50	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	1,278.75		
	1-10-800-386-221210-000-000000-2		INSTRUCTIONAL SERVICES ISI	1,278.75	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	140.00		
	1-10-800-386-222200-000-000000-2		CESA SERVICE IS6	140.00	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	3,486.25		
	1-10-800-386-263310-000-000000-2		CESA SERVICE ET3C	3,486.25	C	Computer

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Account No \ Description						
<b>Fund: 10</b>	<b>GENERAL FUND</b>					
<b>0100043127</b>	<b>12/20/20</b>	<b>13000</b>	<b>C.E.S.A. # 10</b>			
00023028	13127		SHARED SERVICES 2ND QTR BILL	3,625.00		
	1-10-800-386-262100-000-000000-2		CESA SERVICE	3,625.00	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	400.00		
	1-10-800-386-258300-000-000000-2		CESA SERVICE BS4	400.00	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	800.00		
	1-10-800-386-253300-000-000000-2		PAYMENT TO CESA	800.00	C	Computer
00023029	13388		6 MONTH ASBESTOS INSP	318.00		
	1-10-800-310-253300-000-000000-2		PURCHASED SERVICES	318.00	C	Computer
00023030	13321		ESEA ALLOCATIONS IV A	390.20		
	1-10-800-386-262100-000-000000-2		CESA SERVICE	390.20	C	Computer
00023031	13337		TITLE 1 FINAL ESEA ALLOCATION	6,194.16		
	1-10-800-386-262100-000-000000-2		CESA SERVICE	6,194.16	C	Computer
00023032	13306		TITLE II A ESEA ALLOCATIONS	1,551.75		
	1-10-800-386-262100-000-000000-2		CESA SERVICE	1,551.75	C	Computer
<b>Total Check per Fund:</b>				<b>19,193.11</b>		
<b>0100043128</b>	<b>12/20/20</b>	<b>14500</b>	<b>CHIPPEWA VALLEY SPORTING GOODS</b>			
00023034	252712		GIRL'S BASKETBALL UNIFORM SETS	3,407.20		
	1-10-400-420-162000-000-000000-2		APPAREL	3,407.20	C	Computer
<b>Total Check per Fund:</b>				<b>3,407.20</b>		
<b>0100043129</b>	<b>12/20/20</b>	<b>16209</b>	<b>CINTAS CORPORATION</b>			
00023035	4067089812		CLEANING SUPPLIES	126.45		
	1-10-800-411-253300-000-000000-2		GENERAL SUPPLIES	126.45	C	Computer
00023036	4068448939		CLEANING SUPPLIES	126.45		
	1-10-800-411-253300-000-000000-2		GENERAL SUPPLIES	126.45	C	Computer
<b>Total Check per Fund:</b>				<b>252.90</b>		
<b>0100043130</b>	<b>12/20/20</b>	<b>15010</b>	<b>CITIZEN'S STATE BANK</b>			
00023037	NOV 2020		MEMBERSHIP/CLASSES	99.00		
	1-10-800-342-221300-365-000000-2		TRAVEL	99.00	C	Computer
00023037	NOV 2020		MEMBERSHIP/CLASSES	146.37		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	146.37	C	Computer
00023037	NOV 2020		MEMBERSHIP/CLASSES	260.00		
	1-10-800-342-221300-365-000000-2		TRAVEL	260.00	C	Computer
<b>Total Check per Fund:</b>				<b>505.37</b>		
<b>0100043131</b>	<b>12/20/20</b>	<b>15974</b>	<b>COMPLETE CONTROL INC</b>			
00023038	SRVCE041534		VALVE & ACTUATORS	285.08		
	1-10-800-324-253300-000-000000-2		REPAIRS & MAINTENANCE	285.08	C	Computer
<b>Total Check per Fund:</b>				<b>285.08</b>		
<b>0100043132</b>	<b>12/20/20</b>	<b>16780</b>	<b>EMC INSURANCE COMPANIES</b>			
00023039	D-08440575		BUS AUTO INS TOTAL TILL 6-21	528.50		
	1-10-800-715-256800-000-000000-2		INSURANCE	528.50	C	Computer
<b>Total Check per Fund:</b>				<b>528.50</b>		
<b>0100043133</b>	<b>12/20/20</b>	<b>18821</b>	<b>GORST THOMAS</b>			

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>			<b>GENERAL FUND</b>			
<b>0100043133</b>	<b>12/20/20</b>	<b>18821</b>	<b>GORST THOMAS</b>			
00023040	REFUND		WRS	108.42		
	1-10-800-212-256210-000-000000-2		RETIREMENT EMPLOYER	108.42	C	Computer
<b>Total Check per Fund:</b>				<b>108.42</b>		
<b>0100043134</b>	<b>12/20/20</b>	<b>9270</b>	<b>GRANTON AREA SCHOOL FOUNDATION</b>			
00023041	CONLEY		CONLEY TIME FOR AUDIT DONATED TO SCHO	250.00		
	1-10-800-310-252400-000-000000-2		PURCHASED PERSONAL SERVIC	250.00	C	Computer
<b>Total Check per Fund:</b>				<b>250.00</b>		
<b>0100043135</b>	<b>12/20/20</b>	<b>10138</b>	<b>GRANTON HARDWARE</b>			
00023042	126042		FLUSH HANDLE/WASHERS/ALLEN WRENCHES	35.69		
	1-10-800-411-253300-000-000000-2		GENERAL SUPPLIES	35.69	C	Computer
<b>Total Check per Fund:</b>				<b>35.69</b>		
<b>0100043136</b>	<b>12/20/20</b>	<b>28279</b>	<b>H &amp; S PROTECTION SYSTEMS INC</b>			
00023043	R75394		SECURITY SYSTEM MONTHLY MONITOR	378.97		
	1-10-800-310-253300-000-000000-2		PURCHASED SERVICES	378.97	C	Computer
<b>Total Check per Fund:</b>				<b>378.97</b>		
<b>0100043138</b>	<b>12/20/20</b>	<b>18716</b>	<b>J.W. PEPPER AND SONS</b>			
00023061	363091824	21000175		82.00		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	82.00	C	Computer
00023062	362981770		VOCAL MUSIC	274.74		
	1-10-400-411-125100-000-000000-2		GENERAL SUPPLIES	274.74	C	Computer
00023063	362981771		CD'S-MUSIC DEPT	162.94		
	1-10-400-411-125100-000-000000-2		GENERAL SUPPLIES	162.94	C	Computer
00023064	363026260		MUSIC	179.99		
	1-10-400-411-125100-000-000000-2		GENERAL SUPPLIES	179.99	C	Computer
00023065	363097881	21000174		44.95		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	44.95	C	Computer
00023066	363091823	21000174		27.99		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	27.99	C	Computer
00023060	363091182	21000174		92.97		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	92.97	C	Computer
<b>Total Check per Fund:</b>				<b>865.58</b>		
<b>0100043140</b>	<b>12/20/20</b>	<b>6440</b>	<b>MISSISSIPPI WELDERS SUPPLY CO INC</b>			
00023069	1263596		CYLINDERS-TECH	73.20		
	1-10-400-411-136000-000-000000-2		SUPPLIES	73.20	C	Computer
00023068	3373963	21000181		2,289.32		
	1-10-800-551-213000-410-000000-2		EQUIPMENT	2,289.32	C	Computer
<b>Total Check per Fund:</b>				<b>2,362.52</b>		
<b>0100043141</b>	<b>12/20/20</b>	<b>50500</b>	<b>NASCO</b>			
00023071	975688	21000186		813.03		
	1-10-400-411-131000-410-000000-2		SUPPLIES	813.03	C	Computer
00023070	975477	21000023		91.72		
	1-10-800-411-121000-000-000000-2		SUPPLIES	91.72	C	Computer

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>	<b>GENERAL FUND</b>					
0100043141	12/20/20	50500	NASCO			
<b>Total Check per Fund:</b>				<b>904.75</b>		
0100043142	12/20/20	6416	NORTHERN MUSIC SERVICE			
00023072	63923	21000197		23.00		
1-10-400-411-125100-000-000000-2 GENERAL SUPPLIES				23.00	C	Computer
<b>Total Check per Fund:</b>				<b>23.00</b>		
0100043144	12/20/20	58020	QUALITY DOOR & HARDWARE			
00023074	706026	21000187		48.23		
1-10-800-411-221300-355-000000-2 GENERAL SUPPLIES-CARES				48.23	C	Computer
<b>Total Check per Fund:</b>				<b>48.23</b>		
0100043145	12/20/20	60515	ROGERS GROCERY			
00023075	28028		OFFICE SUPPLIES	16.06		
1-10-800-411-232100-000-000000-2 GENERAL SUPPLIES				16.06	C	Computer
<b>Total Check per Fund:</b>				<b>16.06</b>		
0100043146	12/20/20	66178	SKYWARD ACCOUNTING DEPT			
00023077	0000207498	21000104		39,963.00		
1-10-800-561-232100-000-000000-2 EQUIPMENT REPLACE				39,963.00	C	Computer
<b>Total Check per Fund:</b>				<b>39,963.00</b>		
0100043147	12/20/20	70000	TEAM SPORTING GOODS			
00023079	AAF017874	21000180		15.00		
1-10-400-411-162115-000-000000-2 SUPPLIES HS GBB				15.00	C	Computer
00023078	AAF017704		BOWLING SET UP	329.45		
1-10-800-411-143000-000-000000-2 GENERAL SUPPLIES				329.45	C	Computer
<b>Total Check per Fund:</b>				<b>344.45</b>		
0100043148	12/20/20	79125	WE ENERGIES			
00023080	1095-423-252		NOVEMBER 20 GAS	977.20		
1-10-800-331-253300-000-000000-2 GAS FOR HEAT				977.20	C	Computer
<b>Total Check per Fund:</b>				<b>977.20</b>		
0100043149	12/20/20	12238	WISCONSIN DRUG TESTING & CONSORTIUM			
00023081	47856		BACKGROUND CHECK	95.70		
1-10-800-310-231100-000-000000-2 PURCHASED PERSONAL SERVIC				95.70	C	Computer
<b>Total Check per Fund:</b>				<b>95.70</b>		
0100043150	12/20/20	52700	XCEL ENERGY			
00023082	711561240		ELECTRIC 11-4/12-7	5,064.71		
1-10-800-336-253300-000-000000-2 ELECTRICITY				5,064.71	C	Computer
<b>Total Check per Fund:</b>				<b>5,064.71</b>		
0100043151	12/22/20	10367	CITIZEN'S STATE BANK			
00023089	12-22-2020_1		HSA DEDUCTION 12-18-20	595.00		
1-10-000-000-811696-000-000000-0 HSA PAYABLE				595.00	C	Computer
<b>Total Check per Fund:</b>				<b>595.00</b>		
0100043152	12/28/20	1925	APPLE COMPUTER INC.			
00023090	AC43866389		I PADS 30	8,970.00		
1-10-800-551-295000-000-000000-2 EQUIPMENT ADD				8,970.00	C	Computer

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>	<b>GENERAL FUND</b>					
0100043152	12/28/20	1925	APPLE COMPUTER INC.			
<b>Total Check per Fund:</b>				<b>8,970.00</b>		
0100043153	12/28/20	11681	BUDGET BLINDS			
00023091	12282020_1	21000192		1,296.00		
1-10-800-323-221300-355-000000-2				1,296.00	C	Computer
<b>Total Check per Fund:</b>				<b>1,296.00</b>		
0100043154	12/28/20	18848	GERZMEHLE CORY			
00023092	12-28-2020_2		12-29-20 REF FEE	90.00		
1-10-400-310-162115-000-000000-2 HIGH SCHOOL GBB				90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
0100043155	12/28/20	36804	KROENING, MARK			
00023093	12-28-2020_3		12-29-20 REF FEE	90.00		
1-10-400-310-162115-000-000000-2 HIGH SCHOOL GBB				90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
0100043156	12/28/20	17965	LONNIE SANKEY			
00023094	12-28-2020_4		12-29-20 REF FEE	90.00		
1-10-400-310-162115-000-000000-2 HIGH SCHOOL GBB				90.00	C	Computer
<b>Total Check per Fund:</b>				<b>90.00</b>		
0100043157	01/06/21	10367	CITIZEN'S STATE BANK			
00023095	01-06-2021_1		12-31 H S A DED	400.00		
1-10-000-000-811696-000-000000-0 HSA PAYABLE				400.00	C	Computer
<b>Total Check per Fund:</b>				<b>400.00</b>		
0100043158	01/07/21	14958	ADVANCE AUTO PARTS			
00023096	2219-392963		REAR WHEEL SEAL	44.22		
1-10-800-411-256210-000-000000-2 SUPPLIES				44.22	C	Computer
00023097	2219-394241		DCF FLUID	36.76		
1-10-800-411-256210-000-000000-2 SUPPLIES				36.76	C	Computer
00023098	2219-393034		REAR BRAKE PADS	35.74		
1-10-800-411-256210-000-000000-2 SUPPLIES				35.74	C	Computer
00023099	2219-393510		FUEL FILTERS	29.35		
1-10-800-411-256210-000-000000-2 SUPPLIES				29.35	C	Computer
00023100	2219-392891		FRONT BRAKE FUSE	18.84		
1-10-800-411-256210-000-000000-2 SUPPLIES				18.84	C	Computer
<b>Total Check per Fund:</b>				<b>164.91</b>		
0100043159	01/07/21	18791	ASSET GENIE, INC.			
00023103	1518447	21000183		224.75		
1-10-800-360-295000-000-000000-2 SOFTWARE SERVICE				224.75	C	Computer
<b>Total Check per Fund:</b>				<b>224.75</b>		
0100043160	01/07/21	5487	AMAZON			
00023101	877386344355	21000182		39.99		
1-10-800-411-295000-000-000000-2 SUPPLIES				39.99	C	Computer
<b>Total Check per Fund:</b>				<b>39.99</b>		
0100043161	01/07/21	17442	AMAZON WEB SERVICES INC			

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>			<b>GENERAL FUND</b>			
<b>0100043161</b>	<b>01/07/21</b>	<b>17442</b>	<b>AMAZON WEB SERVICES INC</b>			
00023102	646469469		JAN 20 SERVICE WEB	432.73		
	1-10-800-360-295000-000-000000-2		SOFTWARE SERVICE	432.73	C	Computer
<b>Total Check per Fund:</b>				<b>432.73</b>		
<b>0100043162</b>	<b>01/07/21</b>	<b>2305</b>	<b>AT&amp;T</b>			
00023104	2318619507		PHONE SERVICE	551.17		
	1-10-800-355-263300-000-000000-2		TELEPHONE & TELEGRAPH	551.17	C	Computer
<b>Total Check per Fund:</b>				<b>551.17</b>		
<b>0100043163</b>	<b>01/07/21</b>	<b>17213</b>	<b>BATTERIES PLUS BULBS</b>			
00023105	P34635137	21000198		21.36		
	1-10-800-411-253300-000-000000-2		GENERAL SUPPLIES	21.36	C	Computer
<b>Total Check per Fund:</b>				<b>21.36</b>		
<b>0100043164</b>	<b>01/07/21</b>	<b>13000</b>	<b>C.E.S.A. # 10</b>			
00023106	13448		STUDENT DISTANCE LEARNING	5,635.09		
	1-10-800-386-263310-000-000000-2		CESA SERVICE ET3C	5,635.09	C	Computer
<b>Total Check per Fund:</b>				<b>5,635.09</b>		
<b>0100043165</b>	<b>01/07/21</b>	<b>8177</b>	<b>CDW-G</b>			
00023108	ZR00148955		G SUITE ENTERPRISE	984.00		
	1-10-800-940-295000-000-000000-2		DUES & FEES	984.00	C	Computer
00023109	XKQ1950		PARTS FOR CHROME	222.00		
	1-10-800-411-295000-000-000000-2		SUPPLIES	222.00	C	Computer
00023107	ZSW7689		STAND	35.61		
	1-10-800-411-295000-000-000000-2		SUPPLIES	35.61	C	Computer
<b>Total Check per Fund:</b>				<b>1,241.61</b>		
<b>0100043166</b>	<b>01/07/21</b>	<b>15003</b>	<b>CITIZENS STATE BANK OF LOYAL</b>			
00023110	104993		RENT SAFETY DEPOSIT BOX	30.00		
	1-10-800-948-252400-000-000000-2		SPECIAL ASSESSMENTS	30.00	C	Computer
<b>Total Check per Fund:</b>				<b>30.00</b>		
<b>0100043167</b>	<b>01/07/21</b>	<b>12491</b>	<b>DELTA DENTA OF WI</b>			
00023111	1541024		JAN 21 DENTAL	3,093.76		
	1-10-000-000-811632-000-000000-0		DENTAL INSURANCE PAYABLE	3,093.76	C	Computer
<b>Total Check per Fund:</b>				<b>3,093.76</b>		
<b>0100043168</b>	<b>01/07/21</b>	<b>18925</b>	<b>DEPARTMENT OF ADMINISTRATION</b>			
00023112	505-0000054393		TEACH SERVICES	1,500.00		
	1-10-800-310-222500-000-000000-2		PERSONAL SERVICES	1,500.00	C	Computer
<b>Total Check per Fund:</b>				<b>1,500.00</b>		
<b>0100043169</b>	<b>01/07/21</b>	<b>56900</b>	<b>ECOLAB PEST</b>			
00023113	3597704		PEST CONTROL MAIN	170.33		
	1-10-800-324-253300-000-000000-2		REPAIRS & MAINTENANCE	170.33	C	Computer
<b>Total Check per Fund:</b>				<b>170.33</b>		
<b>0100043170</b>	<b>01/07/21</b>	<b>8087</b>	<b>FLEET PRIDE</b>			
00023117	65489437		BRAKE CORE	-1,000.00		
	1-10-800-411-256210-000-000000-2		SUPPLIES	-1,000.00	C	Computer

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>			<b>GENERAL FUND</b>			
<b>0100043170</b>	<b>01/07/21</b>	<b>8087</b>	<b>FLEET PRIDE</b>			
00023114	65335660		BRAKE CORE	-1,000.00		
	1-10-800-411-256210-000-000000-2		SUPPLIES	-1,000.00	C	Computer
00023116	65245366		FRONT BRAKE CALIPERS	1,460.94		
	1-10-800-411-256210-000-000000-2		SUPPLIES	1,460.94	C	Computer
00023115	65042193		REAR BRAKE CALIPERS CORE CHARGE	1,583.18		
	1-10-800-411-256210-000-000000-2		SUPPLIES	1,583.18	C	Computer
			<b>Total Check per Fund:</b>	<b>1,044.12</b>		
<b>0100043171</b>	<b>01/07/21</b>	<b>10138</b>	<b>GRANTON HARDWARE</b>			
00023118	01-07-2021_50		WD40/BELTS/TAPE/FUSES/WASHERS	229.59		
	1-10-800-411-253300-000-000000-2		GENERAL SUPPLIES	229.59	C	Computer
			<b>Total Check per Fund:</b>	<b>229.59</b>		
<b>0100043172</b>	<b>01/07/21</b>	<b>27075</b>	<b>GRANTON VILLAGE TREASURER</b>			
00023119	4587		WATER	346.00		
	1-10-800-337-253300-000-000000-2		WATER	346.00	C	Computer
00023119	4587		SEWER	482.98		
	1-10-800-338-253300-000-000000-2		SEWERAGE	482.98	C	Computer
00023122	4588		SEWER	404.16		
	1-10-800-338-253300-000-000000-2		SEWERAGE	404.16	C	Computer
00023120	4588		WATER	324.59		
	1-10-800-337-253300-000-000000-2		WATER	324.59	C	Computer
00023123	4586		GARBAGE	134.76		
	1-10-800-339-253300-000-000000-2		OTHER UTILITIES	134.76	C	Computer
00023121	4586		WATER	735.82		
	1-10-800-337-253300-000-000000-2		WATER	735.82	C	Computer
00023121	4586		SEWER	700.99		
	1-10-800-338-253300-000-000000-2		SEWERAGE	700.99	C	Computer
			<b>Total Check per Fund:</b>	<b>3,129.30</b>		
<b>0100043173</b>	<b>01/07/21</b>	<b>18856</b>	<b>HANDT ELECTRIC</b>			
00023124	0371		ELECTRICAL SERVICE LABOR/SUPPLIES	1,052.60		
	1-10-800-324-253300-000-000000-2		REPAIRS & MAINTENANCE	1,052.60	C	Computer
			<b>Total Check per Fund:</b>	<b>1,052.60</b>		
<b>0100043174</b>	<b>01/07/21</b>	<b>73000</b>	<b>ISTATE TRUCK CENTER</b>			
00023125	C271052144:01		ABS SENSOR BUS #24	46.58		
	1-10-800-411-256210-000-000000-2		SUPPLIES	46.58	C	Computer
			<b>Total Check per Fund:</b>	<b>46.58</b>		
<b>0100043175</b>	<b>01/07/21</b>	<b>18716</b>	<b>J.W. PEPPER AND SONS</b>			
00023126	363091713		MUSIC FOR CHOIR	148.99		
	1-10-400-411-125200-000-000000-2		GENERAL SUPPLIES	148.99	C	Computer
			<b>Total Check per Fund:</b>	<b>148.99</b>		
<b>0100043176</b>	<b>01/07/21</b>	<b>39500</b>	<b>MADISON NATIONAL LIFE</b>			
00023127	1423821 JAN 21		LTD INS JAN 21	897.54		
	1-10-000-000-811635-000-000000-0		LTD PAYABLE	897.54	C	Computer

**Granton Area School District**

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>			<b>GENERAL FUND</b>			
0100043176	01/07/21	39500	MADISON NATIONAL LIFE			
			<b>Total Check per Fund:</b>	<b>897.54</b>		
0100043177	01/07/21	43000	MID-STATE TRUCK			
00023128	534311M		CROSSING GATE CONTROL BOX	342.96		
	1-10-800-411-256210-000-000000-2		SUPPLIES	342.96	C	Computer
			<b>Total Check per Fund:</b>	<b>342.96</b>		
0100043178	01/07/21	6440	MISSISSIPPI WELDERS SUPPLY CO INC			
00023130	1274356		TECH CYLINDER	75.64		
	1-10-400-411-136000-000-000000-2		SUPPLIES	75.64	C	Computer
00023129	3389504		TECH SUPPLIES	166.61		
	1-10-400-411-136000-000-000000-2		SUPPLIES	166.61	C	Computer
			<b>Total Check per Fund:</b>	<b>242.25</b>		
0100043179	01/07/21	18732	MURPHY ROBES			
00023131	2673711	21000170		4,300.00		
	1-10-800-561-253300-000-000000-2		EQUIPMENT REPLACEMENT	4,300.00	C	Computer
00023131	2673711	21000170		632.00		
	1-10-400-561-120000-000-000000-2		EQUIPMENT REPLACEMENT	632.00	C	Computer
			<b>Total Check per Fund:</b>	<b>4,932.00</b>		
0100043180	01/07/21	50500	NASCO			
00023132	977600		PASTELS-ART DEPT	34.04		
	1-10-800-411-121000-000-000000-2		SUPPLIES	34.04	C	Computer
			<b>Total Check per Fund:</b>	<b>34.04</b>		
0100043181	01/07/21	52200	NEILLSVILLE SCHOOL DISTRICT			
00023133	0001923		ERICKSON CHARGES NOV 20	267.57		
	1-10-800-382-256500-000-000000-2		PAYMENT TO WI SCHOOL DISTRICT	267.57	C	Computer
			<b>Total Check per Fund:</b>	<b>267.57</b>		
0100043182	01/07/21	52237	NEWS PUBLISHING CO INC			
00023134	99133498		DEC ADV	52.00		
	1-10-800-350-263300-000-000000-2		COMMUNICATIONS	52.00	C	Computer
			<b>Total Check per Fund:</b>	<b>52.00</b>		
0100043183	01/07/21	54853	O'REILLY AUTO PARTS			
00023135	2099368549		BRAKE LINE BUS #24	8.58		
	1-10-800-411-256210-000-000000-2		SUPPLIES	8.58	C	Computer
			<b>Total Check per Fund:</b>	<b>8.58</b>		
0100043184	01/07/21	57211	POSTMASTER			
00023136	10721		SHIPPING FOR ROBES	143.70		
	1-10-800-355-263300-000-000000-2		TELEPHONE & TELEGRAPH	143.70	C	Computer
			<b>Total Check per Fund:</b>	<b>143.70</b>		
0100043186	01/07/21	18864	RFY INC. DBA EAGLE TIRE CENTER			
00023138	70695		REAR TIRES BUS #24	1,308.64		
	1-10-800-551-253300-000-000000-2		EQUIPMENT ADDITION	1,308.64	C	Computer
			<b>Total Check per Fund:</b>	<b>1,308.64</b>		
0100043188	01/07/21	60515	ROGERS GROCERY			
00023140	28242		BLEACH/TISSUE	187.50		

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 10</b>	<b>GENERAL FUND</b>					
0100043188	01/07/21	60515	ROGERS GROCERY			
00023140	28242		BLEACH/TISSUE	187.50		
	1-10-800-411-221300-355-000000-2		GENERAL SUPPLIES-CARES	187.50	C	Computer
<b>Total Check per Fund:</b>				<b>187.50</b>		
0100043189	01/07/21	63000	SCHILLING PAPER COMPANY			
00023142	806600-00	21000195		1,246.89		
	1-10-800-411-221300-355-000000-2		GENERAL SUPPLIES-CARES	1,246.89	C	Computer
00023141	786001-02		GLOVES/WIPES	268.54		
	1-10-800-411-221300-355-000000-2		GENERAL SUPPLIES-CARES	268.54	C	Computer
<b>Total Check per Fund:</b>				<b>1,515.43</b>		
0100043190	01/07/21	15644	SILVERSCRIPT INSURANCE COMPANY			
00023143	G7D140185		AETNA-WILLIAMS	626.40		
	1-10-800-244-291000-000-000000-2		HEALTH INS	626.40	C	Computer
<b>Total Check per Fund:</b>				<b>626.40</b>		
0100043191	01/07/21	68725	SUDA PLUMBING			
00023145	13183		GASKET/RINGS/CARTRIDGE	1,008.40		
	1-10-800-324-253300-000-000000-2		REPAIRS & MAINTENANCE	1,008.40	C	Computer
00023144	13056		LABOR/PARTS PLUMBING	11,940.66		
	1-10-800-324-253300-000-000000-2		REPAIRS & MAINTENANCE	11,940.66	C	Computer
<b>Total Check per Fund:</b>				<b>12,949.06</b>		
0100043192	01/07/21	2585	TRACTOR CENTRAL LLC GRANTON			
00023146	2177680		SHOP TOWELS	25.05		
	1-10-800-411-221300-355-000000-2		GENERAL SUPPLIES-CARES	25.05	C	Computer
<b>Total Check per Fund:</b>				<b>25.05</b>		
0100043193	01/07/21	15210	WELLS FARGO			
00023147	5013183827		LEASE PAYMENT	20.83		
	1-10-800-322-295000-000-000000-2		LEASING	20.83	C	Computer
<b>Total Check per Fund:</b>				<b>20.83</b>		
0100043194	01/07/21	80700	WI SCHOOL BUS SALES			
00023149	06BP41225		FRONT BRAKE ROTORS BUS 24	368.88		
	1-10-800-411-256210-000-000000-2		SUPPLIES	368.88	C	Computer
00023148	06BP41302		BRAKE HOSE BUS 24	238.80		
	1-10-800-411-256210-000-000000-2		SUPPLIES	238.80	C	Computer
<b>Total Check per Fund:</b>				<b>607.68</b>		
<b>Total Fund:</b>				<b>192,934.95</b>		
<b>Fund: 27</b>	<b>SPECIAL EDUCATION</b>					
0100043127	12/20/20	13000	C.E.S.A. # 10			
00023028	13127		SHARED SERVICES 2ND QTR BILL	246.25		
	1-27-400-386-436611-019-000000-2		HEARING IMPAIRMENT	246.25	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	3,172.50		
	1-27-400-386-436611-019-000000-2		HEARING IMPAIRMENT	3,172.50	C	Computer
00023028	13127		SHARED SERVICES 2ND QTR BILL	325.00		
	1-27-400-386-223310-019-000000-2		EEN ADMINISTRATION	325.00	C	Computer

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 27</b>	<b>SPECIAL EDUCATION</b>					
<b>0100043127</b>	<b>12/20/20</b>	<b>13000</b>	<b>C.E.S.A. # 10</b>			
00023033	13127		SHARED SERVICES 2ND QTR BILL	8,261.67		
	1-27-400-386-436660-019-000000-2		CESA SPEECH & LANGUAGE	8,261.67	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	4,500.00		
	1-27-400-386-436660-019-000000-2		CESA SPEECH & LANGUAGE	4,500.00	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	4,268.33		
	1-27-400-386-436200-019-000000-2		EARLY CHILDHOOD	4,268.33	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	2,870.25		
	1-27-400-386-436670-019-000000-2		VISUALLY IMPAIRED	2,870.25	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	1,629.75		
	1-27-400-386-436670-019-000000-2		VISUALLY IMPAIRED	1,629.75	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	1,204.25		
	1-27-400-386-218200-019-000000-2		PHYSICAL THERAPY	1,204.25	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	1,563.50		
	1-27-400-386-218100-019-000000-2		OCCUPATIONAL THERAPY	1,563.50	C	Computer
00023033	13127		SHARED SERVICES 2ND QTR BILL	1,148.75		
	1-27-400-386-436611-019-000000-2		HEARING IMPAIRMENT	1,148.75	C	Computer
<b>Total Check per Fund:</b>				<b>29,190.25</b>		
<b>0100043185</b>	<b>01/07/21</b>	<b>18813</b>	<b>PRO-ED</b>			
00023137	2860792	21000191		751.30		
	1-27-400-411-158100-341-000000-2		SUPPLIES	751.30	C	Computer
<b>Total Check per Fund:</b>				<b>751.30</b>		
<b>0100043187</b>	<b>01/07/21</b>	<b>18805</b>	<b>RIVERSIDE INSIGHTS</b>			
00023139	S0056859	21000190		217.33		
	1-27-400-411-158100-341-000000-2		SUPPLIES	217.33	C	Computer
<b>Total Check per Fund:</b>				<b>217.33</b>		
<b>Total Fund:</b>				<b>30,158.88</b>		
<b>Fund: 50</b>	<b>FOOD SERVICE FUND</b>					
<b>0100043126</b>	<b>12/20/20</b>	<b>14230</b>	<b>BUSHMAN DAIRY DIST INC</b>			
00023027	L-393684		MILK SUPPLY	16.90		
	1-50-800-415-257500-586-000000-2		FOOD	16.90	C	Computer
00023026	L-393683		MILK SUPPLY	20.50		
	1-50-800-415-257500-586-000000-2		FOOD	20.50	C	Computer
00023025	L-340200		MILK SUPPLY	20.50		
	1-50-800-415-257500-586-000000-2		FOOD	20.50	C	Computer
00023024	L-393651		MILK SUPPLY	9.70		
	1-50-800-415-257500-586-000000-2		FOOD	9.70	C	Computer
<b>Total Check per Fund:</b>				<b>67.60</b>		
<b>0100043137</b>	<b>12/20/20</b>	<b>33600</b>	<b>INDIANHEAD FOOD SERVICE</b>			
00023058	INV-143035		FOOD SUPPLY	689.36		
	1-50-800-415-257500-586-000000-2		FOOD	689.36	C	Computer
00023057	INV-143031		FOOD SUPPLY	59.44		
	1-50-800-415-257500-586-000000-2		FOOD	59.44	C	Computer

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 50</b>			<b>FOOD SERVICE FUND</b>			
<b>0100043137</b>	<b>12/20/20</b>	<b>33600</b>	<b>INDIANHEAD FOOD SERVICE</b>			
00023056	INV-143030		FOOD SUPPLY	1,053.20		
	1-50-800-415-257500-586-000000-2		FOOD	1,053.20	C	Computer
00023055	INV-143024		FOOD SUPPLY	5.60		
	1-50-800-415-257500-586-000000-2		FOOD	5.60	C	Computer
00023054	INV-143020		FOOD SUPPLY	222.98		
	1-50-800-415-257500-586-000000-2		FOOD	222.98	C	Computer
00023053	INV-143018		FOOD SUPPLY	116.48		
	1-50-800-415-257500-586-000000-2		FOOD	116.48	C	Computer
00023044	INV-143014		FOOD SUPPLY	188.43		
	1-50-800-415-257500-586-000000-2		FOOD	188.43	C	Computer
00023045	INV-143012		FOOD SUPPLY	26.97		
	1-50-800-415-257500-586-000000-2		FOOD	26.97	C	Computer
00023046	INV-130575		FOOD SUPPLY	12.60		
	1-50-800-415-257500-586-000000-2		FOOD	12.60	C	Computer
00023059	INV-138276		FOOD SUPPLY	4.20		
	1-50-800-415-257500-586-000000-2		FOOD	4.20	C	Computer
00023047	INV-136529		FOOD SUPPLY	2.80		
	1-50-800-415-257500-586-000000-2		FOOD	2.80	C	Computer
00023048	INV-141180		FOOD SUPPLY	143.90		
	1-50-800-415-257500-586-000000-2		FOOD	143.90	C	Computer
00023049	INV-141179		FOOD SUPPLY	1,270.20		
	1-50-800-415-257500-586-000000-2		FOOD	1,270.20	C	Computer
00023050	INV-141173		FOOD SUPPLY	11.20		
	1-50-800-415-257500-586-000000-2		FOOD	11.20	C	Computer
00023051	INV-141167		FOOD SUPPLY	548.19		
	1-50-800-415-257500-586-000000-2		FOOD	548.19	C	Computer
00023052	INV-141161		FOOD SUPPLY	39.90		
	1-50-800-415-257500-586-000000-2		FOOD	39.90	C	Computer
			<b>Total Check per Fund:</b>	<b>4,395.45</b>		
<b>0100043139</b>	<b>12/20/20</b>	<b>5215</b>	<b>KWIK TRIP INC</b>			
00023067	7025785		BANANAS	59.00		
	1-50-800-415-257500-586-000000-2		FOOD	59.00	C	Computer
			<b>Total Check per Fund:</b>	<b>59.00</b>		
<b>0100043143</b>	<b>12/20/20</b>	<b>14451</b>	<b>PAN O GOLD BAKING CO</b>			
00023073	40068220338012		BREADS	137.20		
	1-50-800-415-257500-586-000000-2		FOOD	137.20	C	Computer
			<b>Total Check per Fund:</b>	<b>137.20</b>		
<b>0100043145</b>	<b>12/20/20</b>	<b>60515</b>	<b>ROGERS GROCERY</b>			
00023076	28027		SOUR CREAM	3.58		
	1-50-800-415-257500-586-000000-2		FOOD	3.58	C	Computer
			<b>Total Check per Fund:</b>	<b>3.58</b>		
			<b>Total Fund:</b>	<b>4,662.83</b>		

A/P Detail Check Register By Fund

Check Key	Date Paid	Vendor No	Vendor Name	Amount Paid		
Claim No	Invoice No	PO No	Description	Acct Amt	Status	Status Description
Account No \ Description						
<b>Fund: 60</b>			<b>AGENCY FUND</b>			
6000020173	12/22/20	2309	AUMANN, KIM			
00023083	WALMART		REPAY SC SUPPLIES	63.16		
	1-60-000-000-814096-000-000000-0		ELEMENTARY STUDENT COUNCIL	63.16	C	Computer
<b>Total Check per Fund:</b>				<b>63.16</b>		
6000020174	12/22/20	15458	CHAMBERLIN, SARAH			
00023084	DOLLAR/SAMS		REPAY FOR XMAS ACTIVITIES SUPPLIES	133.75		
	1-60-000-000-814180-000-000000-0		STUDENT COUNCIL	133.75	C	Computer
<b>Total Check per Fund:</b>				<b>133.75</b>		
6000020175	12/22/20	7820	FLORIDA FARM BUREAU			
00023085	31889		NUTS/FRUIT SALE	3,474.00		
	1-60-000-000-814110-000-000000-0		FFA	3,474.00	C	Computer
<b>Total Check per Fund:</b>				<b>3,474.00</b>		
6000020176	12/22/20	1	GRANTON AREA SCHOOL DISTRICT			
00023086	REPAY		STUDENT COUNCIL OWES CC FOR TSHIRTS	642.70		
	1-60-000-000-814180-000-000000-0		STUDENT COUNCIL	642.70	C	Computer
<b>Total Check per Fund:</b>				<b>642.70</b>		
6000020177	12/22/20	16896	RITE BITE FUNDRAISING			
00023087	120120022 R1		BUTTERBRAIDS FUNDRAISER	1,699.50		
	1-60-000-000-814180-000-000000-0		STUDENT COUNCIL	1,699.50	C	Computer
<b>Total Check per Fund:</b>				<b>1,699.50</b>		
6000020178	12/22/20	11665	RUSS DAVIS WHOLESALE INC			
00023088	03931894		FRUIT ORDER	14,599.35		
	1-60-000-000-814110-000-000000-0		FFA	14,599.35	C	Computer
<b>Total Check per Fund:</b>				<b>14,599.35</b>		
<b>Total Fund:</b>				<b>20,612.46</b>		
<b>Total Computer Checks (Including Voids)</b>				<b>248,369.12</b>		
<b>Total Manual Checks (Including Voids)</b>				<b>.00</b>		
<b>Total ACH Checks (Including Voids)</b>				<b>.00</b>		
<b>Total Other Checks (Including Voids)</b>				<b>.00</b>		
<b>Total Electronic Checks (Including Voids)</b>				<b>.00</b>		
<b>Total Computer Voids</b>				<b>.00</b>		
<b>Total Manual Voids</b>				<b>.00</b>		
<b>Total ACH Voids</b>				<b>.00</b>		
<b>Total Other Voids</b>				<b>.00</b>		
<b>Total Electronic Voids</b>				<b>.00</b>		
<b>Grand Total</b>				<b>248,369.12</b>		
<b>Number of Checks</b>				<b>94</b>		
<b>Fund: 10</b>			<b>GENERAL FUND</b>	<b>192,934.95</b>		
<b>Fund: 27</b>			<b>SPECIAL EDUCATION</b>	<b>30,158.88</b>		
<b>Fund: 50</b>			<b>FOOD SERVICE FUND</b>	<b>4,662.83</b>		
<b>Fund: 60</b>			<b>AGENCY FUND</b>	<b>20,612.46</b>		

Granton Area School District  
Journal Edit Listing

Batch No	Period	Account No / Description	Journal Description	Debit	Credit
Ref. No	Date				
21000422	06				
836	12/31/20	DECEMBER 20 TRANS/WITH			
18	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		18,595.24
21	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		5,866.00
42	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		3,003.61
40	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		5,866.00
45	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		16,744.70
36	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH	95,000.00	
7	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH	40,000.00	
35	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		958.48
32	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH	175,000.00	
31	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		17,434.67
11	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		3,200.00
28	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		2,527.28
25	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		3,060.37
14	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		17,073.04
23	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		412.55
16	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		3,017.67
2	1-10-000-000-711000-000-000000-0	CASH IN BANK - GENERAL	DECEMBER 20 TRANS/WITH		7,976.70
5	1-10-000-000-711100-000-000000-0	CASH IN BANK - PAYROLL	DECEMBER 20 TRANS/WITH	58,158.03	
50	1-10-000-000-711100-000-000000-0	CASH IN BANK - PAYROLL	DECEMBER 20 TRANS/WITH	8,272.83	
48	1-10-000-000-711100-000-000000-0	CASH IN BANK - PAYROLL	DECEMBER 20 TRANS/WITH	56,827.87	
4	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		1,492.67
6	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		58,158.03
49	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		56,827.87
51	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		8,272.83
37	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		95,000.00
8	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		40,000.00
33	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		175,000.00
47	1-10-000-000-712200-000-000000-0	MONEY MARKET RESERVE	DECEMBER 20 TRANS/WITH		50.00
29	1-10-000-000-811611-000-000000-0	FICA TAXES PAYABLE	DECEMBER 20 TRANS/WITH	12,589.68	
43	1-10-000-000-811611-000-000000-0	FICA TAXES PAYABLE	DECEMBER 20 TRANS/WITH	11,906.98	

- Actual Payroll Expenses = \$ 107,278.98

**Granton Area School District**  
Journal Edit Listing

Batch No	Period			Journal Description	Debit	Credit
Ref. No	Date	Account No / Description				
<b>21000422</b>	<b>06</b>					
836	12/31/20	DECEMBER 20	TRANS/WITH			
12	1-10-000-000-811611-000-000000-0	FICA TAXES PAYABLE	DECEMBER 20 TRANS/WITH		12,307.72	
26	1-10-000-000-811611-000-000000-0	FICA TAXES PAYABLE	DECEMBER 20 TRANS/WITH		1,793.50	
30	1-10-000-000-811612-000-000000-0	FEDERAL INCOME TAX	DECEMBER 20 TRANS/WITH		4,844.99	
44	1-10-000-000-811612-000-000000-0	FEDERAL INCOME TAX	DECEMBER 20 TRANS/WITH		4,837.72	
27	1-10-000-000-811612-000-000000-0	FEDERAL INCOME TAX	DECEMBER 20 TRANS/WITH		733.78	
13	1-10-000-000-811612-000-000000-0	FEDERAL INCOME TAX	DECEMBER 20 TRANS/WITH		4,765.32	
24	1-10-000-000-811613-000-000000-0	STATE INCOME TAX	DECEMBER 20 TRANS/WITH		3,060.37	
15	1-10-000-000-811613-000-000000-0	STATE INCOME TAX	DECEMBER 20 TRANS/WITH		3,017.67	
22	1-10-000-000-811613-000-000000-0	STATE INCOME TAX	DECEMBER 20 TRANS/WITH		412.55	
41	1-10-000-000-811613-000-000000-0	STATE INCOME TAX	DECEMBER 20 TRANS/WITH		3,003.61	
17	1-10-000-000-811621-000-000000-0	STR FUND PAYABLE	DECEMBER 20 TRANS/WITH		18,595.24	
19	1-10-000-000-811670-000-000000-0	TAX SHELTERED ANNUITIES	DECEMBER 20 TRANS/WITH		2,016.00	
9	1-10-000-000-811670-000-000000-0	TAX SHELTERED ANNUITIES	DECEMBER 20 TRANS/WITH		1,900.00	
38	1-10-000-000-811670-000-000000-0	TAX SHELTERED ANNUITIES	DECEMBER 20 TRANS/WITH		2,016.00	
20	1-10-000-000-811693-000-000000-0	ROTH PAYABLE	DECEMBER 20 TRANS/WITH		3,850.00	
39	1-10-000-000-811693-000-000000-0	ROTH PAYABLE	DECEMBER 20 TRANS/WITH		3,850.00	
10	1-10-000-000-811693-000-000000-0	ROTH PAYABLE	DECEMBER 20 TRANS/WITH		1,300.00	
1	1-10-800-331-253300-000-000000-2	GAS FOR HEAT	DECEMBER 20 TRANS/WITH		7,976.70	
3	1-10-800-348-256210-000-000000-2	FUEL	DECEMBER 20 TRANS/WITH		1,492.67	
34	1-10-800-730-270000-000-000000-2	UNEMPLOYMENT COMPENSATION	DECEMBER 20 TRANS/WITH		958.48	
46	1-10-800-940-232100-000-000000-2	DUES & FEES	DECEMBER 20 TRANS/WITH		50.00	
		Fund Total:	10		540,537.71	540,537.71
				Reference Total:	540,537.71	540,537.71
				Batch Total:	540,537.71	540,537.71

**Granton Area School District**  
Journal Edit Listing

Batch No      Period

Ref. No      Date

Account No / Description

Journal Description

Debit

Credit

	540,537.71	540,537.71
Total Journals:		
Total Due To From:	.00	.00
Grand Total:	540,537.71	540,537.71
Effect On Cash:	433,258.73	105,736.31

**AMOUNT TO BE APPROVED:**

**01-11-2021**

**FUND 10-GENERAL     \$227,756.66**

**FUND 60-ACTIVITY    \$20,612.46**

**GENERAL 43109-43194  
ACTIVITY 20173-20178**

# TREASURERS REPORT

12312020

- Net of Funds 10, 21, 27, 29, 50, 80  
\$ 855,040.29
- Fund 21 Trust & Agency  
\$ 5,340.88
- Fund 38 & 39 Debt Service  
\$ 35,237.64
- Fund 46 Capital Improvements  
\$ 56,966.19
- Fund 60 Activity Account  
\$ 72,466.63
- Fund 72 Scholarships  
\$ 92,667.03
- Fund 73 Trust Fund  
\$ 256,701.46

GRANTON AREA SCHOOL DISTRICT BANK BALANCE  
AS OF 12-31-2020

FUND	COMPUTER ACCOUNT		BANK STATEMENT	
FUND 10-GENERAL	10-7110	61,463.76		
FUND 21-SPECIAL REVENUE TRUST	21-7110	5,340.88		
FUND 27-PACKAGE CONTRACT	27-7110	-115,374.12		
FUND 50- FOOD SERVICE	50-7110	27,544.81		
FUND 80-COMMUNITY SERVICE	80-7110	104,122.15		
TOTAL IN GENERAL CHECKING ACCOUNT		83,097.48		
TOTAL IN RESERVE ACCOUNT		771,942.81		
TOTAL IN LAA(STATE INVESTMENT POOL)		<u>0.00</u>		
TOTAL OF FUNDS 10,21,27,29,50 & 80		\$855,040.29		
			GENERAL	\$83,097.48
			RESERVE	771,942.81
			LAA ACCT	<u>0.00</u>
FUND 21 TRUST AND AGENCY	21-7121	\$5,340.88	NET CASH	\$855,040.29
FUND 38 & 39-DEBT SERVICE	39-7110	\$35,237.64		
FUND 46 CAPITAL IMPROVEMENTS	46-7110	\$56,966.19		
FUND 49 CONSTRUCTION PROJECT	49-71100	\$0.00		
FUND 60 ACTIVITY ACCOUNTS	60-7110	\$72,466.63		
FUND 72 SCHOLARSHIPS	72-7110	\$92,667.03		
FUND 73 EXPENDABLE TRUST FUND	73-71100	\$256,701.46		

**I. REGULAR BUSINESS**

**I.A. Call to Order**

Meeting called to order at 6:45 pm by President Theresa Hasz.

**I.B. Roll Call**

Doug Eichten - here, Paul Knoff - here, Dennis Kuehn - absent, Cheryl Steinbach - here, Theresa Hasz - here. Also present was Interim District Administrator James Kuchta, Principal Amanda Kraus, Student Council Representative Tanner Friedemann, District Administrative Assistant Sheila Kind, and 11 community/staff members. Dennis Kuehn arrived at 6:47 pm.

**I.C. Verification of Notice to Public**

Notice to Public was posted at the Granton School, Citizen's State Bank, Granton Post Office, the school website and published in the TRG.

**I.D. Pledge of Allegiance**

Pledge of Allegiance was led by President Theresa Hasz.

**I.E. Approval of Agenda**

Motion to approve the agenda as presented. This motion, made by Douglas Eichten and seconded by Paul Knoff. Voice vote. Motion carried.

**I.F. Spotlight on Education**

**I.F.a. Student of the Month**

Students of the Month are: Elementary - Juan Ortiz; MS - Charlotte Hanna; and HS - Abby Schoessow.

**I.F.b. Staff of the Month**

Mr. Josh Van Schoick is the staff person of the month.

**I.F.c. School Resource Officer (SRO)**

Dylan Baxter, School Resource Officer (SRO) discussed his role with the Granton Area School. Deputy Baxter is the SRO for Granton, Neillsville, and St. John's Parochial. Main focuses are safety, security, co-educator, and to work collaboratively.

**I.F.d. 4th Grade -Virtual learning**

Jessica Schier gave a presentation on virtual learning for her 4th grade classroom. She currently has 50% of her class doing virtual learning.

**I.G. Consent Agenda**

Motion to approve the consent agenda, which includes minutes of the November 9, 2020 regular board meeting, and review of financial reports, including vouchers. This motion, made by Paul Knoff and seconded by Douglas Eichten. Voice vote. Motion carried.

<b><u>FINANCIAL REPORT:</u></b>	Net of Funds 10, 21, 27, 29, 50, 80	\$1,039,867.28
	Fund 21 Trust & Agency	\$ 5,340.88
	Fund 38 & 39 Debt Service	\$ 35,904.25
	Fund 46 Capital Improvements	\$ 56,954.10
	Fund 60 Activity Account	\$ 87,548.90
	Fund 72 Scholarships	\$ 92,667.03
	Fund 73 Trust Fund	\$ 256,701.46

Vouchers 0100043021 - 0100043108 for \$132,689.98, Fund 60 Activity Account 0100020161 - 0100020163 for \$868.80, and payroll for \$75,201.17.

## **II. STUDENT COUNCIL REPRESENTATIVE INPUT/REMARKS**

Tanner Friedemann, Student Council President, reported on activities the students have been or are involved with, which include Thanksgiving skit, Angel tree, HS girl's BB started, FFA fruit sale, Student Council butterbraid sales, Spanish Club Seroogy sales, Christmas activities for students.

## **III. PUBLIC COMMENTS**

Julie Strey inquired about disruptive students in classes and why locker rooms are not being able to be used yet.

## **IV. AGENDA ITEMS**

### **IV.A. Boiler Plan Control Update**

Tom Schafer from Complete Control provided information on the boiler plan control. Motion to approve the boiler plan control quote from Complete Control for \$12,696.00. This motion, made by Paul Knoff and seconded by Dennis Kuehn. Voice vote. Motion carried.

### **IV.B. Neillsville/Granton Football Coop**

Motion to continue the Neillsville/Granton Football Cooperative Agreement for the 2021, 2022, and 2023 seasons. This motion, made by Douglas Eichten and seconded by Paul Knoff. Voice vote. Motion carried.

### **IV.C. COVID-19 Protocol**

Review of current COVID plan. No changes made at this time.

### **IV.D. 2020-21 School Calendar**

Motion to approve the amended 2020-21 school year calendar, as presented. This motion, made by Cheryl Steinbach and seconded by Dennis Kuehn. Voice vote. Motion carried.

### **IV.E. School Board Policy Review**

Motion to approve School Board Policy Chapter 9, Section L with no changes. This motion, made by Paul Knoff and seconded by Douglas Eichten. Voice vote. Motion carried.

Motion to approve School Board Policies Chapter 1, Section E and Chapter 9, Section Q as presented. This motion, made by Paul Knoff and seconded by Dennis Kuehn. Voice vote. Motion carried.

### **IV.F. WASB Superintendent Evaluation Tool**

No Action taken. Tabled for more information on other models for evaluation.

### **IV.G. Clark County Health Department Immunization MOU**

Motion to approve the Mass Immunization Site Memorandum of Understanding with the Clark County Health Department. This motion, made by Paul Knoff and seconded by Dennis Kuehn. Voice vote. Motion carried.

### **IV.H. Personnel**

No action taken.

## **V. OTHER REPORTS**

V.A. School Board Committee Reports  
None.

V.B. Principal's Report

1) November 20, 2020 Virtual Learning Day update; 2) Remote learning expectations.

V.C. Superintendent's Report

1) Mowing/trimming bids for 2021; 2) Three quotes received for 6 lunch tables - lowest quote \$9,480 from Marshfield Book & Stationery; 3) Info regarding repaving lower parking lot; 4) Donation for lunch accounts; 5) GCCCC door/entry upgrades - \$8,215; 6) CWB Radio weekly interview schedule; 7) Job descriptions.

V.D. Strategic Plan

Strategic Plan update. First meeting is scheduled for January 21, 2021 at 7:00 pm. Focus group meetings were done with students and staff the last two weeks. An online survey has been shared with staff, students, parents, and community members. The survey is open until December 23.

## **VI. CORRESPONDENCE**

None.

## **VII. EXECUTIVE SESSION**

VII.A. Convene in Executive Session under Wisconsin Statute 19.85 (1)(c).

Motion to convene in Executive Session at 8:44 pm for the purpose of discussing/taking action under Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This motion, made by Douglas Eichten and seconded by Dennis Kuehn. Douglas Eichten: Yea, Theresa Hasz: Yea, Paul Knoff: Yea, Dennis Kuehn: Yea, Cheryl Steinbach: Yea  
Yea: 5, Nay: 0

VII.B. Return to Open Session

Motion to move from Executive Session to Regular Session at 10:09 pm. This motion, made by Paul Knoff and seconded by Cheryl Steinbach. Douglas Eichten: Yea, Theresa Hasz: Yea, Paul Knoff: Yea, Dennis Kuehn: Yea, Cheryl Steinbach: Yea  
Yea: 5, Nay: 0

School Board Clerk Doug Eichten reported no action was taken in Executive Session.

## **VIII. ADJOURNMENT**

Motion to adjourn at 10:10 pm. This motion, made by Dennis Kuehn and seconded by Douglas Eichten. Voice vote. Motion carried.

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Douglas Eichten, Clerk

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Theresa Hasz, President

## Granton Projected Special Education Enrollments and Slots Available for 2021/2022

Level	Service/Program	Projected Enrollment	* Slots Available
EC/4K	Speech / Language Only	Projection = 1	3
K-12	Speech / Language Only	Projection = 14	2
Early Childhood (EC-4K)	1 Classroom	Projection = 2	2
K-6	1 Special Education Cross Cat	Projection = 17	2
7-12	1 Special Education Cross Cat	Projection = 15	3

<sup>1</sup> \* Slots are based on a Caseload Formula, current special education service contracts, and student factors based on level of service (Minimal, Moderate, and Comprehensive).

For non-resident students wishing to open enroll, services are limited to Granton's existing special education programs.

The Granton School District may also use the following additional criteria when making a determination of whether or not there is additional space available, based upon the special education needs identified or related services required in a non-resident student's IEP:

- Class size limits or pupil-teacher ratios
- Staffing capacity limit, including:
  - The amount of services pupils may need (e.g., minutes/hours, days per week)
  - Class/group size based on intensity of pupil needs (e.g., 1:1, small group, crisis intervention)
  - The type of staff to address various disability-related needs (e.g., special education teacher, pupil services staff, related services, paraprofessional, etc.)
- Projected pupil enrollment and changes to services in pupils' IEPs
- Other considerations concerning availability of space in the special education or related services

## **LEAVES – FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA)**

The following policies are implemented pursuant to the FFCRA and will remain in effect until rescinded or modified. Nothing in these policies creates any permanent modification to the District's current leave policies or any other employment policies in existence. This policy may require revision as circumstances evolve and additional guidance and regulation are provided on these provisions.

In addition to the leave employees are entitled to pursuant to the FFCRA, the District may handle requests for leave arising due to circumstances related to the COVID-19 pandemic on a case-by-case basis. Employees are advised that the District's handling of such leaves arises out of the extraordinary circumstances of the COVID-19 pandemic. Accordingly, the District's granting of paid or unpaid leave, requiring or not requiring use of accrued paid leaves, etc., should not be considered as precedent-setting and is subject to change on a case-by-case basis.

Any employee requesting leave under these policies must fill out a FFCRA Request Form and submit it to the HR Office.

### **Emergency Paid Sick Leave (Effective April 1, 2020 through December 31, 2020)**

1. If an employee is unable to work (or telework) because he/she:
  - Is subject to a Federal, State, or local quarantine or isolation order related to COVID-19
  - Has been advised by a health care provider to self-quarantine due to COVID-19, or
  - Is experiencing symptoms of COVID-19 and is seeking a medical diagnosis

The employee will receive up to 80 hours of paid sick leave at their regular rate of pay (capped at \$511 per day and \$5,110 total).

2. If an employee is unable to work (or telework) because he/she:
  - Is caring for an individual who is subject to an isolation order or has been advised by a health care provider to self-quarantine
  - Is caring for their son or daughter because their school is closed or their childcare provider is unavailable due to COVID-19 and no other suitable person is available to care for the son or daughter, or
  - Is experiencing a similar condition specified by the Secretary of HHS,

The employee will receive up to 80 hours of paid sick leave, paid at 2/3 of the employee's regular rate of pay (capped at \$200 per day and \$2,000 total).

3. This leave entitlement will be prorated for part-time employees.
4. This leave entitlement is in addition to any paid leave (e.g., sick or vacation) that employees currently have accrued.

5. Employees do not need to use other paid leave accruals before using this emergency leave.
6. Employees may use other paid accruals to supplement this emergency paid sick leave, up to the employee's regular earnings.
7. Any unused paid sick leave under this section will not carry-over into 2021 or be paid out.

**Expanded FMLA (Effective April 1, 2020 through December 31, 2020)**

1. Employees are eligible for up to twelve (12) weeks of Expanded FMLA if they:
  - Have been employed by the District for at least 30 calendar days, and
  - Are unable to work (or telework) due to a need to care for their son or daughter due to a COVID-19 pandemic-related closure of an elementary or secondary school or childcare provider and no suitable person is available to care for their son or daughter.
2. The first two weeks (usually ten workdays) of this Expanded FMLA are **unpaid**. However, employees may use Emergency Paid Sick Leave, as set forth above (at 2/3 the employee's regular rate), or substitute any accrued sick or vacation leave to cover the first ten (10) days.
3. After two weeks (usually ten workdays), employees will be paid at 2/3 of their regular rate of pay, up to a maximum of \$200 per day and \$10,000 total.
4. For part-time employees, each "week" shall be based on the number of hours the employee is regularly scheduled to work or, if the employee's hours vary from week to week, the average number of hours the employee has worked.
5. This Expanded FMLA is another qualifying reason for which FMLA leave may be granted. It does not increase the total number of FMLA leave weeks that an employee may take in a year.
6. Employees may use other paid accruals to supplement this Expanded FMLA leave so that the employee receives up to their regular earnings.



# Professional Services Agreement

This AGREEMENT (Agreement) is made today January 7, 2021 by and between GRANTON AREA SCHOOL DISTRICT (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** 2021 Parking Lot Reconstruction

**The scope of the work authorized is:** See Attached Scope

**The schedule to perform the work is:** Approximate Start Date: Feb 2021  
Approximate Completion Date: Oct 2021

<b>The lump sum fee for the design and bidding work is:</b>	\$29,300
<small>(Wetland Delineation = \$3,700, Topo Survey = \$2,700, Design &amp; Plan Preparation = \$20,300, Bidding = \$2,600)</small>	
<b>The estimated fee for the construction administration work is:</b>	\$3,400
<b>The estimated fee for the construction observation work is:</b>	<u>\$4,000</u>
	<b>\$36,700</b>

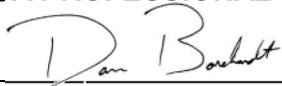
All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for the design and bidding services will be on a lump sum basis. Payment for the construction administration and construction observation services will be on a time and expense basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

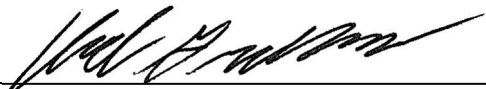
**GRANTON AREA SCHOOL DISTRICT**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
James Kuchta, Ed. S.  
Interim District Administrator  
Date: \_\_\_\_\_

  
\_\_\_\_\_  
Dan Borchardt, PE  
Team Leader  
Date: 01/07/2021

217 North Main Street  
Granton, WI 54436  
Phone: 715-238-7292

  
\_\_\_\_\_  
Chad Grundemann, PE  
Project Engineer  
Date: 01/07/2021

146 North Central Ave. Suite 201  
Marshfield, WI 54449  
Phone: 715-502-2586

**MSA PROFESSIONAL SERVICES, INC. (MSA)**  
**GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:  
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$115 – \$175/hr.
Clerical .....	\$ 80 – \$125/hr.
CAD Technician .....	\$ 95 – \$150/hr.
Geographic Information Systems (GIS).....	\$ 75 – \$146/hr.
Housing Administration .....	\$ 82 – \$125/hr.
Hydrogeologists.....	\$127 – \$160/hr.
Planners .....	\$ 90 – \$180/hr.
Principals.....	\$175 – \$369/hr.
Professional Engineers .....	\$ 92 – \$200/hr.
Project Manager.....	\$ 150 – \$242/hr.
Professional Land Surveyors .....	\$ 87 – \$180/hr.
Staff Engineers.....	\$ 80 – \$150/hr.
Technicians .....	\$ 70 – \$132/hr.
Wastewater Treatment Plant Operator.....	\$ 80 – \$ 100/hr.

**REIMBURSABLE EXPENSES**

Copies/Prints.....	Rate based on volume
Fax .....	\$1.00/page
GPS Equipment.....	\$40/hour
Mailing/UPS .....	At cost
Mileage – Reimbursement (currently \$0.575/mile, 1/1/21 \$0.56/mile) ....	Rate set by Fed. Gov.
Mileage – MSA Vehicle (currently \$0.70/mile) .....	Rate set by Fed. Gov
Nuclear Density Testing .....	\$25.00/day + \$10/test
Organic Vapor Field Meter .....	\$100/day
PC/CADD Machine.....	Included in labor rates
Stakes/Lath/Rods.....	At cost
Total Station .....	\$30/hour
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing .....	At cost
Trimble Geodimeter.....	\$30/hour

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until December 25, 2021.

## PROJECT DESCRIPTION

The project consists of the reconstruction of the existing south parking lot at the Granton School. The south parking lot is comprised of connected paved and gravel lots adjacent to the elementary school and district office building entrance between the building's south wing and CTH K.

The parking lot is expected to be replaced with a typical section of 4 inches of asphalt pavement over 8 inches of base aggregate dense and 12 inches of breaker run. Concrete curb & gutter is not desired by the Granton Area School District. If curb is necessary in certain locations, asphalt curb, or short runs of mountable concrete curb will be pursued. 6 inch underdrain with clear stone trench is anticipated to be necessary throughout the reconstructed lot. Sidewalk replacement adjacent to the south building wing is expected to be necessary. The replacement of the sidewalk along CTH K is also expected to be replaced from the southern park lot project limit, up to the south driveway of the north parking lot which was reconstructed in 2014.

Some storm sewer pipe construction is expected to be necessary to convey roof and parking lot stormwater flows. No public utilities (sanitary sewer / water) are anticipated to be affected by the project. Private utilities such as electric, gas, and communication might be affected, and coordination will need to take place. No rock excavation or dewatering are anticipated to be necessary for the project. All work is expected to be performed within the existing school district property limits and the CTH K roadway right of way.

Although the total disturbed project area for the south lot project is expected to be less than 0.75 acres, cumulative disturbance on the school property has exceeded the 1 acre WDNR threshold for construction site permitting. Since the north parking lot project constructed in 2014 was greater than 1 acre, any subsequent school site projects will need to follow the WDNR construction site stormwater NOI process. The prior north parking lot project addressed post construction stormwater requirements on its own, so the currently planned south parking lot project will only need to provide best management practices for its own stormwater. The south lot project is expected to be required to meet 40% TSS reduction and is expected to need a bioretention basin.

## SCOPE OF SERVICES

MSA will provide services as set forth in the attached checklist.

## SUBCONSULTANTS

MSA recommends that the Owner contract directly with a third-party consultant to complete the following tasks which are not included in our fee. MSA will assist in coordinating this work.

- Geotechnical Investigation

## DELIVERABLES

MSA will provide the deliverables as stated in the attached checklist.

## ADDITIONAL SERVICES

Services that are not included in the Scope of Services can be provided under separate contract or by amending the scope and fee listed in this Agreement.

PROJECT SCHEDULE

MSA anticipates the following estimated project schedule:

Date	Milestone
February 2021	Owner approves Professional Services Agreement
February 2021	MSA begins work
March 2021	Conceptual Layouts based on GIS and Aerial complete
May 2021	Wetland Delineation during growing season
May 2021	Topo survey after wetland delineation complete
June 2021	Preliminary Plans complete
July 2021	Final Plans complete, Permit applications submitted
July 2021	Bidding process
August 2021	Owner awards construction contract
August 2021 to September 2021	Construction
October 2021	Project Closeout

OWNER'S RESPONSIBILITIES

- Owner is responsible for items stated as such in the attached scope checklist.
- Owner is responsible for accuracy and completeness of the information provided to MSA.
- Owner will provide MSA with full information as to Owner's requirements for the project.
- Owner will operate Owner's systems (hydrants, valves, manholes, etc.) as needed for MSA to obtain required information for the completing project.
- Owner will provide timely response to questions and review of engineering submittals (preliminary and final plans).
- Owner will authorize submittal of necessary permit applications and pay associated fees.

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

A.	Research & Data Collection	Provided by Client	Not Included	Included
A. 1	Legal Description of the subject property		X	
A. 2	Title Opinion/Abstract depicting Deed Restrictions & Easements		X	
A. 3	Existing Site Survey Information (as available)		X	
A. 4	Obtain, Review and Incorporate GIS or Tax Parcel Mapping Data			X
A. 5	Obtain, Review and Incorporate WDNR Wetland Inventory Mapping			X
A. 6	Obtain, Review and Incorporate FEMA Flood Plain Mapping			X
A. 7	Obtain, Review and Incorporate Soils Mapping			X
A. 8	Obtain, Review and Incorporate Available As-built Information (north parking lot only)			X
A. 9	Review and Incorporate Initial Land Use Concepts		X	
A. 10	Review Zoning Ordinances		X	
A. 11	Obtain and Review Shoreland Zoning		X	
A. 12	Obtain and Review Subdivision Ordinances		X	
A. 13	Obtain Available Utility Mapping from Municipality		X	
A. 14	Obtain As-Built Utility Records (Private Utilities)		X	
A. 15	Site Visit / Abbreviated Kick Off Meeting On Parking Lot Site			X
A. 16	Request Diggers Hotline Marking			X

B.	Topographic & Boundary Surveying	Provided by Client	Not Included	Included
B. 1	Boundary Survey		X	
	a Stake Lot Corners (mark existing lot corners and set missing or disturbed corners)		X	
	b Stake Lot Lines - Intervisible Points		X	
B. 2	Topographic Survey - U.S.G.S. or Local Elevation Datum including:			X
	a Ground Contours			X
	b Water Bodies/Drainage Courses			X
	c Streets, Drives, Sidewalks, Pavement Areas			X
	d Visible Utilities			X
	e Underground Utility Markings (as marked by Digger's Hotline or Owner)			X
	f Utility inverts (Manholes, Inlets, Culverts)			X
	g Tree/Landscape/Retaining Wall Lines			X
	h Individual Trees			X
	i Buildings and Structures			X
	j Signs			X
	k Other Features as visible			X
B. 3	Subdivision of Lands		X	
	a Legal Description	Number of Lots	X	
	b Certified Survey Map	Number of Lots	X	
	c Preliminary Plat	Number of Lots	X	
	d Final Plat	Number of Lots	X	
	e Public Meetings	Number of Mtgs	X	
	f Client Meetings	Number of Mtgs	X	
B. 4	American Land Title Survey (ALTA Survey)		X	
B. 5	Review of Easements/Title Opinion/Abstract (as provided by Client)		X	
B. 6	Generate Electronic Survey Map (in .dwg format needed for design drawings only)			X
B. 7	QA/QC Review			X

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

C.	Conceptual Design	Provided by Client	Not Included	Included
C. 1	Virtual Web Meeting with Client to review concepts and select an option			X
C. 2	Review Local Infrastructure Requirements		X	
C. 3	Review Storm Water Requirements			X
C. 4	Proposed Building Footprint		X	
	a Door Locations		X	
	b Elevation Drop Outside Building		X	
	c Walkout/ Varying FFE's		X	
	d Roof Drainage Plan		X	
	e Loading Zone Location/Height		X	
	f Truck Docks		X	
C. 5	Proposed Utility Connections (at building)		X	
	a Location at Building		X	
	b Material		X	
	c Size		X	
	d Depth at Building		X	
C. 6	Proposed Site Utility Routings			X
	a Storm Sewer			X
	b Sanitary Sewer		X	
	c Water		X	
	d Electric		X	
	e Gas, Telephone, Cable		X	
C. 7	Miscellaneous Site Plan Items			X
	a Retaining Wall Location		X	
	b Parking			X
	c Loading Zone			X
	d Drive-Through		X	
	e Refuse Collection		X	
	f Facility Signage		X	
C. 8	Conceptual Development Plans			X
	Number of Alternatives - Work with the client to review 2 conceptual			
	a options to optimize parking spaces and traffic flow			X
	b Pencil Sketch Plan		X	
	c CAD Sketch Plan			X
	d Color Presentation Exhibit		X	
C. 9	Deliverables			X
	a Hard Copies		X	
	b 8 1/2" x 11" Number		X	
	c 11" x 17" Number		X	
	d 24" x 36" Number		X	
	e Electronic Copies			X
	f PDF Format			X
	g DWG Format		X	
C. 10	Incorporate "Final Layout Plan" (From Client) into Survey Base Map		X	
C. 11	Preliminary Opinion of Probable Construction Cost (Budget Level Estimate with Major Items Only)			X
C. 12	QA/QC			X

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

D.	Rezoning - (Not Included)	Provided by Client	Not Included	Included
D. 1	Complete Required Applications		X	
D. 2	Provide Site Drawings to Client for Submittal		X	
D. 3	Color Renderings		X	
D. 4	Exhibits		X	
D. 5	Project Narrative		X	
D. 6	Full Size Presentation Boards		X	
D. 7	Submit Rezone Package to Municipality		X	
D. 8	Meeting Attendance		X	

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

E.	Preliminary Design	Provided by Client	Not Included	Included
E. 1	Virtual Web Meeting with Client to review preliminary design			X
E. 2	Phase 1 Environmental Site Assessment		X	
E. 3	Wetland Delineation			X
	a Field Flag			X
	b Field Survey			X
	c Wetland Delineation Mapping			X
E. 4	Title Sheet			X
E. 5	Existing Conditions Plan (topo survey)			X
E. 6	Demolition/Removal Plan			X
E. 7	Project Overview Plan			X
E. 8	Site Layout Plan			X
E. 9	Site Grading Plan w/ Spot Grades			X
E. 10	Site Erosion Control Plan			X
E. 11	Site Utility Plan			X
	a Sanitary Sewer Service		X	
	b Water Service		X	
	c Storm Sewer (plan and flow calculations) - shown on grading plan sheet			X
	d Electric - general note only		X	
	e Gas - general note only		X	
	f Telephone - general note only		X	
	g Cable TV		X	
	h Private Sanitary Lift Station		X	
	i Private Forcemain		X	
	j Private Well		X	
	k Private Septic		X	
E. 12	Construction Details			X
E. 13	Water Main (Public)		X	
E. 14	Sanitary Sewer (Public)		X	
E. 15	Retaining walls		X	
E. 16	Landscape Plan		X	
E. 17	Lighting Plan		X	
E. 18	Traffic Impact Assessment		X	
E. 19	Permitting/Regulatory Approvals			X
	a Municipality - Village of Granton Building Permit	Number of Meetings - 0		X
	b Site Plan		X	
	c Driveway - covered under building and county highway permit		X	
	d County - Work in County ROW Permit	Number of Meetings - 0		X
	e Zoning		X	
	f Highway		X	
	g WDNR (refer to Storm Water Management Section)			X
	h WDSPP Sanitary Service - Plumbing Designer to submit exterior site			
	sanitary with Building Plumbing Submittal for Approval		X	
	WDSPP Water Service - Plumbing Designer to submit exterior site			
	i water with Building Plumbing Submittal for Approval		X	
	j Public Water Main		X	
	k Public Sanitary Main		X	
	l WisDOT	Number of Meetings	0	X

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

E.	20	Utility Coordination - Coordinate the Proposed Work with Existing Utility Companies			X
		a Sanitary Sewer			X
		b Water Service			X
		d Electric			X
		e Gas			X
		f Telephone			X
		g Cable TV			X
E.	21	Mapping Exhibits		X	
		a Annexation Exhibits		X	
		b Easement Exhibits		X	
		c Street/Alley Vacation Exhibits and Descriptions		X	
E.	22	Preliminary Opinion of Probable Construction Cost		X	
E.	23	QA/QC Review			X

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



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F.		Provided by Client	Not Included	Included
F.	1	Soil Test Pits or Borings (Refer to Geotechnical Section)	X	
	a	Field Locate Test Pits or Borings	X	
	b	Perform Excavation or Borings	X	
	c	Field Characterization	X	
	d	Preparation of Test Pits Logs	X	
F.	2	Soil Characterization for Infiltration Analysis	X	
F.	3	Storm Water Management Plan		X
	a	On-Site Storm Water Detention/Retention, for rain events greater than 5 years.		X
	b	Off-Site Storm Water Detention/Retention	X	
	c	On-Site Infiltration	X	
	d	On-Site Total Suspended Solids (TSS) removal		X
	e	Underground Storm Water Detention/Retention	X	
	f	Decorative Storm Water Detention/Retention	X	
	g	Stormwater Capture & Re-use	X	
F.	4	Storm Water Management Plan Permitting		X
	a	NR 151 / 216 Compliance (for cumulative sites > 1 acres of disturbance, north lot constructed after 2001)		X
	b	Municipality	X	
	c	County	X	
	d	WDNR (NOI)		X
F.	5	Wetland & Waterway Permitting		X
	a	DNR - Chapter 30 (General Permit)		X
	b	DNR Chapter 30 (Individual Permit)	X	
	c	County Shoreland Zoning	X	
	d	Flood Plain Study	X	
	e	Flood Encroachment Study	X	
	f	USACOE Section 404 Permitting	X	
F.	6	QA/QC Review		X

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 2021 PARKING LOT RECONSTRUCTION  
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Attn: James Kuchta, Ed. S.  
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G.	Final Design	Provided by Client	Not Included	Included
G. 1	Technical Specifications for Design			X
	a Within Drawing Set		X	
	b Document Format (MSA, CSI, AIA, Client)			X
	c Special Requirements			X
G. 2	Project Manual			X
	a Contract Document Type (EJCDC, AE, Client)			X
	b Insurance Requirements			X
	c Bonding Requirements			X
	d Liquidated Damages			X
	e MBE/WBE Requirements			X
	f Construction Schedule			X
G. 3	Title Sheet			X
G. 4	Existing Conditions Plan (topo survey)			X
G. 5	Demolition/Removals Plan			X
G. 6	Project Overview Plan			X
G. 7	Site Layout Plan			X
G. 8	Site Grading Plan			X
G. 9	Site Utility Plan			X
	a Sanitary Sewer Service		X	
	b Water Service		X	
	c Storm Sewer			X
	d Electric - general note only		X	
	e Gas - general note only		X	
	f Telephone - general note only		X	
	g Cable TV		X	
	h Private Sanitary Lift Station		X	
	i Private Forcemain		X	
	j Private Well		X	
	k Private Septic		X	
G. 10	Construction Details			X
G. 11	Roadways		X	
	a Plan/Profile Drawings		X	
	b Cross Sections		X	
G. 12	Landscape Plan		X	
G. 13	Lighting Plan		X	
G. 14	Proposed Easement Descriptions		X	
G. 15	Cut/Fill Analysis		X	
G. 16	Pavement Mix Design - using standard WisDOT pavement items			X
G. 17	Deliverables			X
	a Construction Drawings (Hardcopy) Number		X	
	b 8 1/2" x 11" Number		X	
	c 11" x 17" Number			X
	d 24" x 36" Number		X	
	e Specs Number			X
	f Electronic Copies			X
	g PDF Format (11x17)			X
	h DWG Format		X	
G. 18	QA/QC - Meeting with Client - Virtual Web Meeting			X

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 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



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H.	Bidding Services	Provided by Client	Not Included	Included
H. 1	Schedule of Bid Items			X
H. 2	Engineer's Estimate of Probable Construction Cost			X
H. 3	Advertise for Bids			X
	a Electronic Bidding			X
	b Hard Copies		X	
H. 4	Invitation to Bid			X
H. 5	Plan Reproduction	Number of Plan Sets - 7		X
H. 6	Project Manual Reproduction	Number of Proj Manuals - 7		X
H. 7	Plan Distribution			X
H. 8	Bid Addenda			X
H. 9	Bidders' Questions			X
H. 10	Administre Virtual Bid Opening - Quest Vbid			X
H. 11	Bid Tabulation			X
H. 12	Bidders' Qualifications		X	
H. 13	Recommendation			X
H. 14	Notice of Award			X

I.	Construction Administration	Provided by Client	Not Included	Included
I. 1	Progress Meeting / Site Visit (Estimated Fee Assumes 2 Meetings)			X
I. 2	Shop Drawing Review (Estimated Fee Assumes Review of 4 Submittals)			X
	a Storm Sewer Structures			X
	b Sanitary Sewer Structures		X	
	c Water Distribution Items		X	
	d Site Lighting & Electrical Items		X	
	e Erosion Control Items		X	
	f Concrete Mix Design			X
	g Asphalt Mix Design			X
	h Other			X
I. 3	Alternate ("Or-Equal") Materials Review			X
I. 4	Review & Comment on Payment Applications (Estimated Fee Assumes 2 Pay Applications)			X

J.	Resident Project Representative - Periodic	Provided by Client	Not Included	Included
J. 1	Construction Observation - Full Time		X	
J. 2	Construction Observation - Part Time		X	
J. 3	Construction Observation - Periodic (Estimated Fee Assumes 5 Days on Site at 4 hrs site time per day)			X
J. 4	Observe and Document			X
J. 5	Measure Unit Price Item Quantities			X
J. 6	Erosion Control Inspections (Weekly and Following 1/2 inch Precipitation)		X	



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Attn: James Kuchta, Ed. S.  
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K. Construction Testing - (Not Included)	Provided by Client	Not Included	Included
K. 1 Concrete Field Testing		X	
a Slump		X	
b Slump & Air		X	
c Slump, Air Content, & Test Cylinders		X	
d Number of Cylinders _____		X	
e Other _____		X	
K. 2 Concrete Laboratory Testing		X	
a Compression Testing of Cylinders		X	
b Number of Cylinders _____		X	
c Other _____		X	
K. 3 Soil Field Testing		X	
a Compaction Tests - Nuclear Gauge		X	
b Number of Site Visits _____		X	
c Number of Tests _____		X	
d Item Testing _____		X	
K. 4 Soil Laboratory Testing		X	
a Modified Proctor		X	
b Number of Tests _____		X	
c Other _____		X	
K. 5 Asphalt Field Testing		X	
a Compaction Tests - Nuclear Gauge		X	
b Number of Site Visits _____		X	
c Number of Tests _____		X	

Scope of Services Checklist  
 2021 PARKING LOT RECONSTRUCTION  
 VILLAGE OF GRANTON, CLARK COUNTY  
 GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
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L.	Construction Surveying/Staking - (Not Included, By Construction Contractor)	Provided by Client	Not Included	Included
L. 1	Set 2 Benchmarks		X	
L. 2	Set 3 Horizontal Control Points		X	
L. 3	Building Corners - Number of Corners (4) 0 trips		X	
	a Actual Corners		X	
	b Offset Staking		X	
	c Finished Floor Elevation - see benchmarks		X	
L. 4	Property/Right-of-Way Line		X	
L. 5	Easement Boundary		X	
L. 6	Silt Fence		X	
L. 7	Clearing Limits		X	
L. 8	Subgrade (Blue tops) - 50 Foot Grid 0 trips		X	
L. 9	Gravel Surface (Red tops) - 50 Foot Grid 0 trips		X	
L. 10	Grading Limits		X	
L. 11	Sidewalk/Path		X	
L. 12	Edge of Pavement		X	
L. 13	Road Centerline		X	
L. 14	Slope Staking		X	
L. 15	Storm Sewer Items 0 trips		X	
	a Storm Sewer Structures		X	
	b Drainage Swale		X	
	c Storm Detention/Retention Basins		X	
L.	Sanitary Sewer Items		X	
	a Sanitary Sewer Structures		X	
	b Sanitary Services		X	
L. 16	Water Distribution Items		X	
	a Main Alignment		X	
	b Hydrants		X	
	c Valves		X	
	d Service lines		X	
L. 17	Curb & Gutter - 25 Foot Intervals, Radius Pts., Curve Pts.		X	
L. 18	Retaining Walls		X	
L. 19	Floodplain Boundary		X	
L. 20	Setback Lines		X	
L. 21	Light Pole Bases		X	
L. 22	Pull Boxes		X	

Scope of Services Checklist  
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Attn: James Kuchta, Ed. S.  
 Date: December 31, 2020

M.	Miscellaneous Services - (Not Included)	Provided by Client	Not Included	Included
M. 1	Phased Bid Packages		X	
M. 2	Developer's Agreement Coordination		X	
M. 3	Archaeological Survey		X	
M. 4	Endangered Species Survey		X	
M. 5	Industrial SWMPP		X	
M. 6	Progress Reports	Frequency	X	
M. 7	Fast Track Schedule		X	
M. 8	Special Design Considerations		X	
	a Water Table		X	
	b Unsuitable Soils		X	
	c Soil/Water Contamination		X	
M. 9	Specific CAD Standards		X	
	a Client Border		X	
	b Client Layer Control		X	
M. 10	Grant Writing		X	

N.	Geotechnical Services - (Only Coordination Included, Owner to Contract Directly)	Provided by Client	Not Included	Included
N. 1	Provide Required Boring Locations and Solicitation / Coordination of Geotech Company			X
N. 2	Borings	X		
	a Building location - 0 Borings, Depth = _____ feet or refusal		X	
	b Parking location - 4 Borings, Depth = __15__ feet or refusal	X		
N. 3	Geotechnical Report	X		
N. 4	Prepare Boring Logs	X		
N. 5	Pavement Design Recommendations	X		
N. 6	Infiltration testing for meeting DNR NOI Submittal		X	
N. 7	Building Footing Recommendations		X	

Scope of Services Checklist  
2021 PARKING LOT RECONSTRUCTION  
VILLAGE OF GRANTON, CLARK COUNTY  
GRANTON AREA SCHOOL DISTRICT



Attn: James Kuchta, Ed. S.  
Date: December 31, 2020

O. Assumptions & Representations	
O. 1	To verify property encumbrances, we strongly recommend that a Title Policy be provided. We can request a Title Search on behalf of the Project as Additional Services. Without a Title Policy, we assume no liability for plans not conforming to existing encumbrances.
O. 2	Offsite improvements, access permitting, traffic studies, and environmental services are outside the scope of this proposal.
O. 3	No WDSPS Exterior Site Sanitary, Water, or Storm Services submittals will be required.
O. 4	Retaining wall and railing design is not anticipated and is not included.
O. 5	Proposal based on site visit and discussions with Owner in December 2020.
O. 6	The storm water management plan will include treatment for 40% TSS removal for the reconstructed areas.
O. 7	Client is the owner, or has the authority to act on behalf of the owner.
O. 8	All project construction staking is anticipated to be bid with the construction contract and completed by the construction contractor and is not included in this MSA contract.
O. 9	No landscaping plans or lighting plans are included within this proposal.
O. 10	MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
O. 11	Fees charged by agencies for plan review, inspection, or other purposes are the sole responsibility of the Client including fees for advertisement
O. 12	If work is requested of MSA that is not included in the above Scope of Services, or is a change to work in progress, the Client will be advised of the scope of the additional service and the corresponding fee estimate for approval prior to starting the
O. 13	All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of serv
O. 14	This proposal assumes that the approved Preliminary Plan will be adhered to throughout the project and no changes in building or lot layout will be made during the course of the work.

# Granton Area Schools

## Project: School District of Granton 2021 Parking Lot Reconstruction

### Project Description:

The project consists of the reconstruction of the existing south parking lot. The parking lot is expected to be replaced with a typical section of 4 inches of asphalt pavement over 8 inches of base aggregate dense and 12 inches of breaker run. Concrete curb & gutter is not desired by the Granton Area School District. 6 inch underdrain with clear stone trench is anticipated throughout the reconstructed lot. Sidewalk replacement adjacent to the south building wing and along CTH K, from the southern parking lot project limit to the south driveway of the north parking lot, is to be expected to be necessary. Some storm sewer pipe construction is expected to be necessary to convey roof and parking lot stormwater flows. The south lot project is expected to be required to meet 40% TSS reduction and is expected to need a bioretention basin.

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
<b>Base Bid</b>					
1.	Mobilization, Bonds, and Insurance	1	LS	\$ 18,900.00	\$ 18,900.00
2.	Traffic Control	1	LS	\$ 1,600.00	\$ 1,600.00
3.	Erosion and Sedimentation Controls	1	LS	\$ 2,400.00	\$ 2,400.00
4.	Site Maintenance and Restoration	1	LS	\$ 7,900.00	\$ 7,900.00
<b>Drainage</b>					
5.	12-Inch HDPE Storm Sewer Pipe	150	LF	\$ 40.00	\$ 6,000.00
6.	24-Inch HDPE Storm Sewer Pipe	100	LF	\$ 50.00	\$ 5,000.00
7.	Storm Inlet 3-FT Diameter, Complete	2	EA	\$ 2,300.00	\$ 4,600.00
8.	24-inch Nyloplast Storm Structure	2	EA	\$ 2,000.00	\$ 4,000.00
9.	Bioretention Basin	1	EA	\$ 15,000.00	\$ 15,000.00
10.	6-Inch Underdrain	500	LF	\$ 10.00	\$ 5,000.00
<b>Parking Lot Construction</b>					
11.	Excavation Common	1,500	CY	\$ 20.00	\$ 30,000.00
12.	Excavation Below Subgrade (EBS)	75	CY	\$ 30.00	\$ 2,250.00
13.	4-Inch Thick Asphaltic Surface	1,700	SY	\$ 23.00	\$ 39,100.00
14.	Base Aggregate Dense 1 1/4 - Inch (8-Inch Depth)	1,700	SY	\$ 7.50	\$ 12,750.00
15.	Select Crushed Material (12-Inch Depth)	1,700	SY	\$ 10.00	\$ 17,000.00
16.	Geotextile Fabric Type SAS	1,700	SY	\$ 3.00	\$ 5,100.00
17.	6-Inch Thick Concrete Driveway /Sidewalk w/6-Inch Base	315	SF	\$ 7.00	\$ 2,205.00
18.	4-Inch Thick Concrete Sidewalk w/ 6-Inch Base	1,485	SF	\$ 6.00	\$ 8,910.00
Subtotal of Drainage and Parking Lot Construction					\$ 156,915.00
Base Bid					\$ 30,800.00
Total Improvements, Rounded					\$ 187,700.00
Contingencies (20%)					\$ 37,500.00
<b>TOTAL CONSTRUCTION (Including Contingencies)</b>					<b>\$ 225,200.00</b>
<b>GEO TECHNICAL INVESTIGATIONS ALLOWANCE</b>					<b>\$ 3,500.00</b>
<b>DESIGN ENGINEERING</b>					<b>\$ 29,300.00</b>
<b>CONSTRUCTION ADMINISTRATION</b>					<b>\$ 3,400.00</b>
<b>CONSTRUCTION OBSERVATION</b>					<b>\$ 4,000.00</b>
<b>COST ESCALATION (INFLATION 3% per annum)</b>					<b>\$ 6,800.00</b>
<b>PROJECT TOTAL</b>					<b>\$ 272,200.00</b>



# District Administrator Performance Evaluation System (DAPES)

## ***School Board: Are You Batman's Robin -or- Superman's Kryptonite?***

What if you could raise student achievement in your school district by nearly 10 percentile points (basically, moving average achievement from the 50<sup>th</sup> percentile to the 60<sup>th</sup> percentile)? That's the impact of a highly effective Superintendent according to the research of Marzano and Waters in a meta-analysis of 27 research studies concerning superintendent effectiveness in 2, 714 school districts.<sup>1</sup> An essential component in making that type of leap forward is alignment between the School Board and the Superintendent. *The Key Work of School Boards*, published by the National School Boards Association, is based on the same conclusion that student achievement increases "when the Board and Superintendent work together in a systematic way."<sup>2</sup>

### **The Board's Impact**

School Boards are charged with governance responsibility for their school districts, and, ultimately, increasing student achievement and decreasing achievement gaps. A Superintendent is hired as the district's chief executive officer, and he/she is expected to put the Board's vision into action. It therefore comes as no surprise that the Board's practices have a significant impact on the effectiveness of the Superintendent. The Board's leadership steers the district, and every employee's effectiveness is impacted by the Board's practices.

### **Help or Hindrance?**

We know that organizations function more effectively when everyone is on the same page and working together to reach a mutually agreed upon destination. We call that a common vision, and we expect the Superintendent to use his/her "super" powers to get us there. But it takes more than just wanting it to happen. It takes support, collaboration, and assistance. That's the type of help that Robin gives to Batman so that they can both be successful. Conversely, a pattern of disagreement, dissention, and dysfunction will destroy any hope of anyone in the organization being successful, just as kryptonite made it impossible for Superman to succeed. School districts are complex organizations in which everyone succeeds together or everyone fails together. Student achievement hangs in the balance.

### **A Systemic Approach to Evaluation**

Being an effective school district requires a systemic approach to employee job performance; this systemic approach is based on a partnership between the Superintendent and the School Board. At the heart of that partnership is a commitment to ongoing, embedded Board practice which honors fidelity to an evaluative process for the continuous improvement of the Superintendent, the Board, and the District. Just as an organization needs a strategic plan to move forward in the most effective manner, all employees need a systemic plan for performance expectations and performance evaluation that guides them along a path of continuous improvement related to Board goals for higher student achievement. Effective districts use a research-based, standards-driven performance evaluation system for every professional educator from the District Office to the classroom. This includes the Superintendent because effective leadership begins by leading.

## **It's the Law**

Wisconsin statute 121.02(1)(Q) requires each School Board to evaluate in writing all certified school personnel in the first year and at least every three years thereafter. Rather than respond to this law as an inconvenient compliance issue to be taken care of bureaucratically, effective school districts use performance evaluations to clarify expectations so employees may continually improve their performance. Improved employee performance is an essential component for increasing student achievement and decreasing achievement gaps.

## **Benefits to the Superintendent**

A research-based, standards-driven performance evaluation system clarifies the Superintendent's job duties, roles, and goals. It provides meaningful job performance feedback which serves as the basis for continuous improvement. Engaging in collaborative discussions about job performance helps to identify barriers to success, resources needed, and strategies for more effective leadership.

## **Benefits to the Board**

A research-based, standards-driven performance evaluation system of the Superintendent clearly communicates the job performance expectations, standards, and evaluation criteria which provide greater accountability for job performance. The Board collects evidence and documentation for personnel actions such as training needs, performance improvement needs, recognition of goal accomplishment, compensation adjustments, job redesign, and employee discipline. Such a systemic approach serves as the gold standard for the Board's oversight function.

## **Benefits to the Community**

A research-based, standards-driven performance evaluation system of the Superintendent communicates to everyone the District's vision, mission, and goals which are linked to the Superintendent's job performance, compensation, and continued employment. A district-wide systemic approach creates a platform for District success through employee development and proper utilization of employee talents and skills. It helps determine when a program or policy change needs to be made for the betterment of the school and community. In short, effective progress towards the Board's vision for the future can be made more efficiently when there is a systemic performance evaluation plan for all certified professional educators.

## **So What?**

You get it—school districts do better when they use this type of systemic approach for Superintendent evaluation. So, what's next? In collaboration with Dr. James Stronge and a design team consisting of superintendents, school board members, and educators, CESA 6 has created a specially designed District Administrator Performance Evaluation System (DAPES). CESA 6 is now making this evaluation/professional development system available to school districts which are seeking to take this next step towards educator effectiveness for student achievement.

<sup>1</sup> Marzano, R., & Waters, T. (2009). *District leadership that works: Striking the right balance*. Bloomington, IN: Solution Tree.

<sup>2</sup> Gemberling, Kathryn W., Smith, Carl W., & Villani, Joseph S. (2009). *The key work of school boards: A guidebook*. Alexandria, VA: National School Boards Association.

## **DISTRICT ADMINISTRATOR FEEDBACK SURVEY**

1. Relationship with Staff – the Superintendent: \*Keeps staff informed of issues related to the District; \*Demonstrates impartiality in personnel matters; \*Acknowledges and/or recognizes staff for contribution towards goals; \*Involves the staff in long-range planning; \*Fosters team spirit and is “a part of the team”; \*Is responsive to questions/concerns voiced by staff members;\* Is visible.

2. Relationship with Other Stakeholders – The Superintendent: \*Maintains positive relationships with the media; \*Establishes and maintains relationships with legislative representatives; \*Establishes and maintains relationships with other partners including state agencies, institutions of higher education and professional organizations.

3. Procedures & Operations – The Superintendent: \*Demonstrates knowledge of procedural aspects of the job; \*Establishes timelines or expectations relative to necessary tasks/responsibilities; \*Recommends policies and procedures as needed.

4. Collaboration & Problem-Solving – The Superintendent: \*Is mindful of the chain of command; \*Is involved or supportive in the identification or resolution of issues that arise; \*Provides meaningful and timely response to questions/concerns/feedback.

5. Personnel – The Superintendent: \*Supports effective recruiting efforts to ensure a competent staff; \*Develops/supports sound personnel practices; \*Delegates both responsibility and authority.

6. Finance & Budget – The Superintendent: \*Promotes sound financial practices; \*Demonstrates knowledge of the financial resources available; \*Keeps stakeholders informed of financial resources available.

7. Vision & Direction – The Superintendent: \*Projects a strong leadership image; \*Demonstrates enthusiasm in carrying out job responsibilities; \*Responds to external and internal customer needs; \*Facilitates development and implementation of long and short term educational goals for the District.

8. High Expectations – The Superintendent: \*Has high expectations; \*Empowers others to set high and demanding expectations; \*Is not afraid to take risks to benefit the District.

9. Educational Leadership – The Superintendent: \*Keeps focus on student achievement; \*Is knowledgeable about curriculum, instruction, assessment and research-based best practices; \*Demonstrates a desire to learn and improve and encourages staff to do so as well.

10. Ethics – The Superintendent: \*Models professional and ethical behavior; \*Expects professional and ethical behavior from others; \*Holds himself and other accountable.

11. Personality & Attitude – The Superintendent: \*Elicits respect in the community and among peers; \*Projects a caring attitude; \*Displays a sense of humor; \*Demonstrates emotional control.

12. Communication – The Superintendent: \*Writes and speaks clearly and effectively; \*Is assertive, but tactful; \*Maintains poise and composure in the face of crisis/criticism.

13. Professionalism – The Superintendent: \*Is business like and professional in appearance; \*Is organized; \*Accepts constructive criticism and responds appropriately; \*Is trustworthy.