

**Española Public School District #55  
Special Work Session - Board Retreat**

Carlos F. Vigil Middle School - School  
Library

January 12, 2018

Special Work Session - Board Retreat

3:45 PM

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**I. OPENING BUSINESS (3:45 pm)**

- A. Call to Order - Mr. Ruben Archuleta, President
- B. Pledge of Allegiance
- C. Roll Call - Mr. Gilbert Serrano, Board Secretary
- D. Approval of Agenda

**II. TRAINING SESSION FACILITATED BY DR. HUGH PRATHER**

Presenter: Dr. Hugh Prather

- A. Introductions, Reflections on Session 1, Housekeeping
  - 1. Facilitated by Hugh Prather
- B. Board Exercising Best Practices for Superintendent Evaluation
  - 1. Intended Outcomes: Board members and Superintendent Gutierrez assisted by the facilitator will review the best process steps for the Board to exercise its role as the supervisor of the Superintendent and in the process to strengthen the Board/Superintendent team.
  - 2. EXECUTIVE SESSION NOTICE IS HEREBY GIVEN that the Board of Education of the Española Public Schools will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-1 (H) (2) regarding Limited Personnel Matters related to consideration of summative evaluation of Superintendent Gutierrez.
  - 3. Adjournment of Executive Session
- C. Board Role in Strategic Planning
  - 1. Intended Outcomes: Board members and Superintendent Gutierrez supported by the facilitator will explore the Board role in strategic planning including the development of strategic goals for the Española Public Schools.
- D. Where to from Here?
  - 1. Intended Outcomes: Board and Superintendent Gutierrez will identify next steps in Board/Superintendent team development and identify related timelines for those steps. Commitments for follow-up will be generated.
- E. Session Evaluation

**III. ADJOURNMENT**