

**Española Public School District #55**  
**Special Board Meeting/Board Retreat/Work Session**

EPS Educational Services Center

February 16, 2018

Special Board Meeting/Board  
Retreat/Work Session

4:00 PM

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**I. OPENING BUSINESS (4:00 pm)**

- A. Call to Order - Mr. Ruben Archuleta, President
- B. Pledge of Allegiance
- C. Roll Call - Mr. Gilbert Serrano, Board Secretary
- D. Approval of Agenda

**II. ACTION ITEMS**

- A. Approval of out-of-state travel for Ms. Vivian Valencia to attend the National NAEP National Committee Meeting in Washington D.C., February 19th - 24th

**III. INTRODUCTIONS, REFLECTIONS ON SESSION 2, HOUSEKEEPING (4:15 PM - 4:30 PM)**

- A. Facilitated by Dr. Hugh Prather

**IV. BOARD ROLE IN STRATEGIC PLANNING (4:30 PM - 7:15 PM)**

- A. Intended Outcomes: Board members supported by Superintendent Gutierrez and the facilitators (Dr. Hugh Prather, Leslie Kilmer and Denise Johnston) will explore the Board role and responsibility in strategic planning.

**1. SHORT BREAK AND LITE MEAL**

- B. Intended Outcomes: Board members will review 2016 draft “strategic plan,” specifically focusing on the Board goals that were developed. Review, discussion and refinement of existing goals or development of new goals.
- C. Intended Outcomes: Superintendent Gutierrez and Deputy Superintendent Kilmer will review recent work in Continuous Improvement with District Leadership, Principals and Staff. Results of that work will be incorporated into the Strategic Plan as Strategic priorities within the Board Goals.

**V. WHERE TO FROM HERE? (7:15 PM - 7:40 PM)**

- A. Intended Outcomes: Board and Superintendent Gutierrez will identify next steps in Strategic Planning process, and identify related timelines for those steps. Commitments for follow-up will be generated.

**VI. EVALUATING THE SESSION (7:40 PM - 8:00 PM)**

**VII. ANNOUNCEMENTS**

- A. Regularly Scheduled Board Meeting, Wednesday, February 21, 5:30 p.m. Carlos F. Vigil Middle School, 1260 Industrial Park Road

**VIII. ADJOURNMENT**