

MARY M. KNIGHT SCHOOL DISTRICT NO. 311
Special Meeting of the Board of Directors
Thursday, July 30, 2020
Administration Building
2987 Matlock-Brady Rd
Elma, WA 98541

AGENDA

1. CALL TO ORDER AT 6:00 PM:

2. REMOTE BOARD ATTENDANCE-ZOOM DIRECTIONS

Due to the Governor's emergency proclamation of March 24, 2020 temporarily suspending parts of the Open Public Meetings Act (20-28 Open Public Meetings Act and Public Records Act), the Mary M Knight School District Board of Directors will hold it's regularly scheduled meeting remotely for public access.

Members of the public may attend the meeting by phone or by video conference via "Zoom".

Here are the directions to access the meeting remotely:Topic: Mary M. Knight School Board Meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/81782950074?pwd=eDN1bzc3WkxKZ09VeTRsdEhMbEpXUT09>

Meeting ID:

817 8295 0074

Passcode: 455975

One tap mobile

+12532158782,,81782950074# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 817 8295 0074

3. WRITTEN COMMENTS - Comments will be accepted by email until 5:55 PM, please send comments to mmallery@mmk.wednet.edu with the subject "Public Comments".

4. ACTION/DECISION ITEMS

- A. Approve Mary M. Knight 2020 School Reopening Plan 2
- B. Resolution 20-07 District Reopening Plan 10
- C. C. i-Ready Curriculum Adoption 12

5. ADJOURNMENT:

Washington Schools 2020 Reopening Plan Template

Each school district, charter school, and state-tribal education compact school (“local education agency” or “LEA”) must adopt a reopening plan for the 2020–21 school year through local board resolution. The Office of Superintendent of Public Instruction (OSPI) developed this Washington School 2020 Reopening Plan Template in consultation with the State Board of Education (SBE).

[LEAs must use the 2020 Reopening Plan Template and file their plan with OSPI and the SBE within two weeks of the LEA’s fall starting date by completing the online survey.](#)

The LEA’s reopening plan must be approved by its governing body and posted on the LEA’s publicly available website prior to the opening of school. There are three major sections of the template with attestations or descriptions required for the components of each major section. Please fill out the template completely.

Each LEA should continue to monitor its reopening plan throughout the year and update as needed. We strongly urge you to continue your work engaging your parents, families, students, employees, and community partners while developing your reopening plan.



Washington Office of Superintendent of
PUBLIC INSTRUCTION

2020 SCHOOL REOPENING PLAN:

Insert LEA Name

Planned school reopening date: Insert Date

Planned last day of the 2020–21 school year date: Insert Date

Part I - MANDATORY Health Requirements

The local educational agency (LEA) must use the [Department of Health \(DOH\) and Labor and Industries \(L&I\) guidance](#) to create reopening plans aligned to health and safety requirements. All LEAs should maintain consistent communication with their local health authorities as reopening plans evolve.

Please attest (and describe where appropriate) to the health mandates below.

- 1) Our district has identified our primary **local health officer(s)**.
 Yes
 - a. Please list the name(s) of your primary local health officer(s): _____

- 2) Our district has identified a primary **district-level point of contact** for our reopening effort.
 Yes
 - a. Please list the name and contact information for your primary district-level point of contact:

- 3) We have reviewed the U.S. Centers for Disease Control and Prevention (CDC) definition of **high-risk employees** and we have clearly communicated with staff their opportunity to identify themselves as high-risk.
 Yes
 - a. We are engaging self-identified high-risk employees to address accommodations consistent with L&I requirements and the Governor's proclamation about high-risk employees.
 Yes

- 4) We have reviewed our **drop-off and pick-up plans** to provide proper physical distancing and minimal opportunities for parents and other adults, who are not staff, to enter our buildings.
 Yes

- 5) We have a **daily health screening plan** in place for students and staff.
 Yes
 - a. Please identify which health screening protocol best fits your school district planning.
 Our plan will rely primarily on a screening process conducted at school or on buses.
 Our plan is to rely on attestations, but to screen staff who do not provide an attestation that a screen was done at home before school and students who do not provide an attestation that a

screening was conducted by a parent, guardian, or caregiver before school.

- 6) We have altered our indoor classroom and common spaces and reconfigured our processes to ensure **six feet of physical distance** between all persons in our school facilities as a planning framework.
- Yes
- a. We are using additional common spaces to ensure six feet of physical distance between all persons in our school facilities as a planning framework.
- Yes
 No
- b. We are using additional community-based spaces outside of our school facilities to ensure six feet of physical distance between all persons in our school facilities as a planning framework.
- Yes
 No
- c. We understand that this is a planning framework and there will be limited times when students and/or staff may need to be within six feet for short periods of time.
- Yes
- d. We understand there are limited exceptions to the six-foot rule, but we will accommodate students with disabilities or others who meet the exceptions in order to deliver equitable services, which may include providing additional personal protective equipment (PPE) to staff and/or the student.
- Yes
- 7) We have altered physical spaces, reconfigured schedules, and adopted necessary plans to provide **meals to students** that ensures six feet of physical distance between all persons as a planning framework.
- Yes
- 8) We have established clear expectations and procedures to ensure **frequent hand washing** in all of our facilities for students and staff.
- Yes
- 9) We have established clear expectations with students, staff, and families that all persons in our facilities will be wearing **face coverings** consistent with DOH and L&I requirements, including any of the narrow exceptions identified by DOH and L&I in guidance.
- Yes
- a. We have an adequate supply of face coverings on our premises to accommodate students who arrive at school without a face covering.
- Yes
 No

- b. We will provide adequate face coverings and other PPE requirements to protect all staff in each building and/or worksite consistent with the law and L&I guidance.

Yes

- 10) We have developed busing plans to maximize **physical distancing** on our buses as much as possible on a given bus route.

Yes

- a. We recognize that busing is an exception to the six-foot rule, as long as we exercise proper cleaning, maximum ventilation when reasonable, face coverings on students and adults, and proper PPE for our drivers.

Yes

- 11) We have developed a **cleaning regimen** in our facilities and buses consistent with DOH guidance and the Infection Control Handbook 2010.

Yes

- 12) We have clearly established procedures, in coordination with our local health authority, to **report any suspected or known cases of COVID-19**.

Yes

- a. We understand that contact tracing and any other procedures to identify additional COVID-19 cases are to be conducted and led by the local health authority, the Washington State Department of Health, or a designee at the direction of the public health authority.

Yes

Part II – Statutory Education Requirements

- 13) We have established a school calendar to accommodate **180 instructional days and the required instructional hours** assuming all of the guided learning planned by and under the direction of the certificated teacher counts (in-person face-to-face, distance learning on screen with a teacher, independent learning assigned and evaluated by a teacher, and any other directed learning) subject to the State Board of Education requirements outlined in [WAC 180-16-200](#).

Yes

No

- a. We have created a flexible calendar with additional days that may be needed to address short-term school closure in the event that our facilities are not accessible as directed by a public health authority or the Governor, and for which we were not able to make an immediate transition to Continuous Learning 2.0.

- Yes
- No

b. Please upload a copy of your school calendar.

14) In order to accommodate the instructional hours requirements, please describe your typical **weekly schedule** for students and professional collaboration. Include any reasonable options to maximize **cohorts** of students to reduce the risk of possible virus transmissions.

- i. For elementary, please describe: _____
- ii. For middle school, please describe: _____
- iii. For high school, please describe: _____

15) We have a plan to take **daily attendance** for all students, regardless of our teaching modality, as well as a tiered approach to supporting students not participating and aligned to the OSPI attendance rules.

- Yes

a. We have a clear plan for ongoing communication with students and families, and we have provided a means by which all students will be required to check in daily even on days when the student is not physically present at school.

- Yes

16) We have identified **learning standards** across grade levels and/or content areas to ensure instructional time and professional learning are effectively tied to our reopening plan.

- Yes
- No

17) We have determined our 2020–21 **grading policies**.

- Yes
- No

a. If yes: We have reviewed our grading practices, learned from decision-making this spring, and established the following grading system:

- For elementary, please describe: _____
- For middle school, please describe: _____
- For high school, please describe: _____

Part III – Additional Expectations

18) Our district has a specific plan to support students who received **"incompletes"** in the spring of 2020.

- Yes
- No

a. If yes: Please briefly describe that plan: _____

19) Our district developed summer learning and services opportunities for **students who needed additional support** to be ready for success this fall.

- Yes
- No

a. If yes: What percentage of your students did you provide services to? _____

b. If yes: Please briefly describe the learning and service opportunities you provided, including any programs or targeted supports: _____

c. If yes: Please briefly describe your process for prioritizing your students furthest from educational justice: _____

20) We have a plan to perform a **universal screening** of each student when they return to school to better understand their strengths, learning needs, and social-emotional needs.

- Yes
- No

a. If no: Please briefly describe the efforts you are engaging in with respect to screening students when they return to school in the fall: _____

21) Our district has developed a **family and community engagement** process that includes strategies to reach non-English speaking families to inform our reopening plan.

- Yes

a. Please briefly describe your engagement strategy and the organizations or individuals who took part in your planning effort: _____

22) Our district has invested in additional accessible **technology, hardware, or connectivity** for students and educators as we have prepared for fall reopening.

- Yes
- No

a. Please identify the percentage of students that you believe have adequate technology and connectivity to learn remotely during the 2020–21 school year.

- 0 – 30%
- 31 – 40%
- 41 – 50%

- 51 – 60%
- 61 – 70%
- 71 – 80%
- 81 – 90%
- 91 – 100%

b. Please briefly describe your strategy to accommodate students during the 2020–21 school year who do not have adequate technology or connectivity to effectively learn remotely: _____

23) Our district has provided **professional learning** for our educators to prepare them for effective instruction during the 2020–21 school year.

- Yes
- No

- a. If yes: Please briefly describe the professional learning provided or facilitated by the district: _____
- b. If no: Please briefly describe the professional learning the district will provide or facilitate prepare staff for effective instruction during the 2020–21 school year. _____

24) Our district has selected a primary **learning management system** for consistent use with students across the district during the 2020–21 school year.

- Yes
- No

a. If yes: Please select or write-in the primary learning management system the district is using with students:

- Google Classroom
- Microsoft Teams
- Schoology
- Canvas
- Seesaw
- Moodle
- Other (write-in): _____

Resolution – District Reopening Plan

BOARD RESOLUTION No. 20-07

WHEREAS, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including the promotion of effective, efficient, and safe district operations, and RCW 28A.330.100 authorizes local school boards with additional powers, and RCW 28A.150.230 assigns local school boards the responsibility for ensuring quality in the content and extent of its educational program;

WHEREAS, on February 29, 2020, Washington Governor Jay Inslee declared a state of emergency in all counties of our state under Chapters 38.08, 38.52, and 43.06 RCW, and directed the implementation of the plans and procedures of the state’s Comprehensive Emergency Management Plan in response to the novel coronavirus (COVID-19) and on March 13, 2020, Governor Inslee ordered the closure of all public and private K-12 schools in Washington State until April 24, 2020, to contain the spread of COVID-19, and on April 6, 2020, directed that school buildings remain closed from providing traditional, in-person instruction throughout the remainder of the 2019-2020 school year;

WHEREAS, RCW 28A.150.290 authorizes the State Superintendent of Public Instruction to make rules and regulations as necessary to carry out the proper administration of its statutory duties in unforeseen conditions and on June 11, 2020, the Office of the Superintendent of Public Instruction issued official guidance for reopening Washington schools for the 2020-2021 school year, which included sections on health and safety from the Department of Health and the Department of Labor and Industries, specifying employee and student safety requirements for reopening schools during the COVID-19 pandemic and requiring school boards to adopt and submit reopening plans for the 2020-2021 school year;

NOW, THEREFORE BE IT RESOLVED, that the Mary M. Knight School Board/Public Schools (the Board) has reviewed and hereby adopts its reopening plan for the 2020-2021 school year, which addresses the mandatory health requirements, statutory education requirements, and additional expectations, as identified by the Office of Superintendent of Public Instruction’s June 11, 2020 official guidance for reopening Washington schools.

BE IT FURTHER RESOLVED that the Board directs that the plan be posted on the District’s website two weeks prior to the reopening of school. The Board recognizes that the circumstances related to reopening schools safely are mutable, and the reopening plan requires monitoring and possible revision. Therefore, the District Superintendent will monitor the reopening plan throughout the 2020-2021 year, and the District will revise and update the reopening plan as needed.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution pertains exclusively to the 2020-2021 school year and sunsets no later than that time.

Adopted and approved this 30th day of July 2020.

By: _____
Board President or Designee

Attest: _____
Superintendent

Adoption Date: **07.20**
Classification:
Revised Dates:

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Curriculum Associates®

Prepared For:

Matt Mallery
Mary M Knight School Dist 311
2987 W Matlock Brady Rd,
Elma, WA 98541

7/28/2020

Dear Matt Mallery,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 219979.1 Valid through: 12/31/2020

Product	List Price	Net Price
i-Ready + Ready Set	\$4,028.00	\$3,192.00
i-Ready	\$2,280.00	\$2,166.00
Toolbox	\$1,200.00	\$1,020.00
Ready	\$6,667.00	\$1,732.30
Professional Development	\$4,500.00	\$4,500.00
	List Total:	\$18,675.00
	Savings:	\$6,064.70
	Shipping/Tax/Other:	\$877.35
	Total:	\$13,487.65

Thank you again for your interest in Curriculum Associates.

Sincerely

Jody Wildharber
808-798-8853
jwildharber@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 219979.1 Date: 7/28/2020 Valid through: 12/31/2020

Prepared For:

Matt Mallery
Mary M Knight School Dist 311
2987 W Matlock Brady Rd,
Elma, WA 98541
mmallery@mmk.wednet.edu

Your Representative:

Jody Wildharber
 808-798-8853
 jwildharber@cainc.com

Mary M Knight School 2987 W Matlock Brady Rd, Elma, WA 98541

Total Building Enrollment: 108

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade K (1 Year)	K	25366.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade K 1 Year	K	25359.0	7	\$53.00	\$42.00	\$294.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 1 (1 Year)	1	25422.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 1 1 Year	1	25415.0	13	\$53.00	\$42.00	\$546.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 2 (1 Year)	2	25520.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 2 1 Year	2	25471.0	10	\$53.00	\$42.00	\$420.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 3 (1 Year)	3	25653.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 3 1 Year	3	25583.0	12	\$53.00	\$42.00	\$504.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 4 (1 Year)	4	25793.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 4 1 Year	4	25723.0	12	\$53.00	\$42.00	\$504.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 5 (1 Year)	5	25933.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 5 1 Year	5	25863.0	10	\$53.00	\$42.00	\$420.00
Ready Classroom Common Core Math Teacher Guide with Digital Access Grade 6 (1 Year)	6	28096.0	1	\$440.00	\$0.00	\$0.00
Ready Classroom Math Student Worktext with Digital Access Package + i-Ready Personalized Instruction Grade 6 1 Year	6	28075.0	12	\$53.00	\$42.00	\$504.00
Mathematics Discourse Cards - English	Multiple	23544.0	5	\$7.00	\$0.00	\$0.00
Mathematics Discourse Cube 3" - English	Multiple	24407.0	2	\$7.00	\$0.00	\$0.00
Ready Classroom and i-Ready Math Prof Dev On Site Core New User Package: Preparing to Teach Ready Classroom Mathematics, Developing Mathematical Thinkers Through Instructional Routines, and Tailored Support (All sessions up to 6 hrs)	Multiple	24417.0	1	\$4,500.00	\$4,500.00	\$4,500.00

Core Implementation Support Services - Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27034.0	1	\$1,500.00	\$0.00	\$0.00
Ready Common Core Reading and Writing Instruction Grade 2 Teacher Set	2	28621.0	1	\$60.00	\$51.00	\$51.00
Ready Common Core Reading and Writing Instruction Grade 2 Student Set (2016)	2	16259.0	10	\$23.00	\$19.55	\$195.50
Ready Common Core Reading and Writing Instruction Grade 3 Teacher Set	3	28622.0	1	\$60.00	\$51.00	\$51.00
Ready Common Core Reading and Writing Instruction Grade 3 Student Set	3	16260.0	12	\$23.00	\$19.55	\$234.60
Ready Common Core Reading and Writing Instruction Grade 4 Teacher Set	4	28623.0	1	\$60.00	\$51.00	\$51.00
Ready Common Core Reading and Writing Instruction Grade 4 Student Set	4	16261.0	12	\$23.00	\$19.55	\$234.60
Ready Common Core Reading and Writing Instruction Grade 5 Teacher Set	5	28624.0	1	\$60.00	\$51.00	\$51.00
Ready Common Core Reading and Writing Instruction Grade 5 Student Set	5	16262.0	12	\$23.00	\$19.55	\$234.60
Teacher Toolbox Access Reading + Writing Per Site 200 or fewer students (1 Year)	Multiple	28345.0	1	\$1,200.00	\$1,020.00	\$1,020.00
Ready Common Core Reading Instruction Grade K Student Book (2014)	K	14652.0	7	\$13.00	\$11.05	\$77.35
Ready Common Core Reading Instruction Grade K Teacher Support Package (2014)	K	14810.0	1	\$160.00	\$136.00	\$136.00
Ready Common Core Reading Instruction Grade 1 Student Book (2014)	1	14653.0	13	\$13.00	\$11.05	\$143.65
Ready Common Core Reading Instruction Grade 1 Teacher Support Package (2014)	1	14811.0	1	\$160.00	\$136.00	\$136.00
Ready Common Core Reading Instruction Grade 6 Student Book (2014)	6	14553.0	10	\$13.00	\$11.05	\$110.50
Ready Common Core Reading Instruction Grade 6 Teacher Resource Book (2014)	6	14553.9	1	\$30.00	\$25.50	\$25.50
i-Ready Assessment and Personalized Instruction Reading Per Student License 1 Year	Multiple	13089.0	76	\$30.00	\$28.50	\$2,166.00
					Subtotal:	\$12,610.30
					Shipping:	\$173.23
					Tax:	\$704.12
					School Subtotal:	\$13,487.65

Total	
List Total:	\$18,675.00
Savings:	\$6,064.70
Merchandise Total:	\$12,610.30
Voucher/Credit:	\$0.00
Estimated Tax:	\$704.12
Estimated Shipping:	\$173.23
Total:	\$13,487.65

Special Notes
 Math teacher materials gratis at up to 1:25 ratio (add'l access paid). All i-Ready purchases require PD. 15% Blended Learning Discount applied to Toolbox contingent upon purchase of i-Ready. 15% Blended Learning Discount applied to Ready products. 5% discount applied to i-Ready based on scope of quote.

F.O.B.: N. Billerica, MA 01862
Shipping: Shipping based on MDSE total
Terms: Net 30 days, pending credit approval
Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y1

Curriculum Associates®

Information on Professional Development Sessions and COVID-19

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. While it is our preference to deliver PD sessions in person, circumstances related to COVID-19 may require us to provide sessions virtually instead. Curriculum Associates' policy is to only provide PD sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot reach a session site by car, if adequate safety measures cannot be put in place, or if Curriculum Associates determines that it would otherwise put its employees at risk to provide an in-person session.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice. Our PD Operations team will work with school or district personnel to hold sessions in a manner that protects the safety of educators and your school community as well as Curriculum Associates employees.

We are pleased to be able to serve you in these challenging times and look forward to providing productive learning sessions to your staff. Any questions regarding scheduling in-person or virtual training sessions should be directed to pdoperations@cainc.com.

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.

Curriculum Associates®

Placing an Order

Please attach quote to all signed purchase orders.

- 1) **Email:** orders@cainc.com
- 2) **Fax:** 1-800-366-1158
- 3) **Mail:**
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates, LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's Customer Service department (1-800-225-0248) and reference quote number for questions.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000.00 to \$4,999.99	10% of order
\$5,000.00 to \$99,999.99	8% of order
\$100,000.00 and more	6% of order

Please contact local CA Representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500 lbs.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: Payment in full at time of order
- Accounts must be current before subsequent shipments are made

i-Ready®

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support.

Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the CA website. i-Ready® and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready licenses®, individually sold Teacher Toolbox access packs, materials that have been used and/or are not in "saleable condition," and individual components of kits including but not limited to BRIGANCE® Kits. For more information about the return policy, please visit CurriculumAssociates.com/support/shipping-and-returns.