

MARY M. KNIGHT SCHOOL DISTRICT NO. 311
Regular Meeting of the Board of Directors
Monday, January 27, 2020
Administration Building
2987 Matlock-Brady Rd
Elma, WA 98541

AGENDA

1. CALL TO ORDER AT 6:30 PM:

- A. Flag Salute
- B. Introduction of Visitors

2. COMMUNITY AND DIRECTOR COMMENTS:

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Statements or presentations may relate to any aspect of the educational system of the District, with the exception of matters pertaining to specific staff or students. Comments regarding specific staff or students will not be allowed during public meetings. In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than three minutes.

3. RECOGNITION: The Board will recognize any staff and or community member for going above and beyond.

- A. School Board Recognition Month-January 2020

4. CONSENT AGENDA:

A.	December 19, 2019 Regular Board Meeting Minutes		3
B.	Bills/Payroll	Check#	Total
1.	ASB Fund		5
	A/P	144002908-144002910 \$ 2,097.59	
2.	General Fund		7
	A/P	141037794-141037824 \$ 1,493,925.56	
3.	General Fund Payroll	141037765-141037777 \$	12
	24,282.45		
4.	General Fund		15
	Benefits/Deductions	141037778-141037793 \$ 189,383.31	
5.	General Fund Payroll ACH Direct Deposit	900004340-900004371 \$	19
	83,373.73		
C.	Personnel:		
1.	Recommendations for hire for the 2019-20 School Year:		
	Kiah Oien, Special Education Paraprofessional		
	Barb Beste, Secretary		
	Ashlee Hughes, Special Education One on One Paraprofessional		
2.	Resignations, Terminations, Retirements:		
	Courtney Summers		
	Amanda Stamper		
3.	Enrichment Contracts:		

- D. Surplus Items 20
- E. Policy Review: None for January 2020
- F. Service Contract: None for January 2020

5. FINANCIALS:

A. Review of District Financial Reports

1. Ending Fund Balances - December, 2019	General Fund	\$ 3,000,618.40
	Capital Projects Fund	\$ 110.81
	Debt Service Fund	\$ 37,899.69
	ASB Fund	\$ 26,048.14
	Transportation Fund	\$ 7,551.90

- B. Mason County Treasurer Fiscal Activity 22
- C. Budget Analysis 33
- D. Monthly Summary

6. SUPERINTENDENT REPORT: **34**

7. DICUSSION ITEMS:

- A. Strategic Plan-Work Session
- B. Policy Governance Calendar-Update 35
- C. Portable-Surplus or Retain
- D. Reader Board Project update 37

8. ACTION ITEMS:

- A. Board Monitoring: Governance Policy 38
- B. Superintendent Reports Executive Limit
 - 1. None in the Month of January
- C. Policies

EXECUTIVE SESSION:

A. Executive session :

Reviewing the qualifications of an applicant for public employment and or reviewing the performance of a public employee;

Anticipated no action to follow.

Under RCW 42.30.110, an Executive Session may be held for the purpose of (a) (b) considering the sale or acquisition of real estate; (c) negotiations on the performance of publicly bid contracts; (d) receiving and evaluating complaints against a director or staff member; (e) reviewing the qualifications of an applicant for public employment and or reviewing the performance of a public employee; (f) evaluate qualifications of a candidate for appointment to the board; (g) consulting with legal counsel or on matters regarding agency enforcement actions or current or potential agency litigation.

ADJOURNMENT:

MARY M. KNIGHT SCHOOL DISTRICT NO. 311
Regular Meeting of the Board of Directors
Thursday, December 19, 2019
Administration Building

President, Cynthia Brehmeyer called the meeting to order at 6:30 p.m. Following the flag salute, roll call was taken and visitors were welcomed.

PRESENT Cynthia Brehmeyer, Patti McLean, Mike Bateman, Shawn Donnelly, Amanda Gonzales, Bryan Walsworth and Matthew Mallery, Superintendent.

ABSENT Jennifer House

COMMENTS Buck Wilder asked to speak after the executive session regarding a school employee.

AGENDA Sean Donnelly moved to approve the Agenda as presented. Mike Bateman seconded the motion. All in favor, motion carried.

MINUTES Sean Donnelly moved to approve the November 25th, 2019 Board minutes Mike Bateman seconded the motion. All in favor, motion carried.

OATH Amanda Gonzales, Bryan Walsworth, Cynthia Brehmeyer and Mike Bateman pledged their Oath of Offices and Amanda Gonzales and Bryan Walsworth took their seats at the table.

ORGANIZATION Mike Bateman nominated Cynthia Brehmeyer for Board President, Amanda Gonzales seconded the motion, all in favor, motion carried. Cynthia Brehmeyer nominated Amanda Gonzales for Board Vice President, Mike Bateman seconded the motion, all in favor, motion carried. Cynthia Brehmeyer nominated Bryan Walsworth for Legislative Representative, Amanda Gonzales seconded the motion, all in favor, motion carried. Cynthia Brehmeyer nominated Mike Bateman for WIAA Representative, Amanda Seconded the motion, all in favor, motion carried.

CONSENT AGENDA Bryan Walsworth moved to approve the consent agenda. Mike Bateman seconded the motion. All in favor, motion carried.

FINANCIALS Laurie Seymour shared the financials.

SUPERINTENDENT REPORT Matthew Mallery discussed his monthly Superintendent Report as presented.

DISCUSSION ITEMS: The Board reviewed B/SR-1, B/SR-2, B/SR-3 and B/SR-4.

ACTION/DECISION ITEMS:

EL-8 Sean Donnelly moved to approve EL-8, Mike Bateman seconded the motion. All in favor, motion carried.

EL-11 Shawn Donnelly moved to approve EL-11, Amanda Gonzales seconded the motion. All in favor, motion carried.

EL-12 Sean Donnelly moved to approve EL-12, Amanda Gonzales seconded the motion. All in favor, motion carried.

2019-20 HIGHLY CAPABLE Sean Donnelly moved to approve the 2019-20 Highly Capable Plan, Amanda Gonzales seconded the motion. All in favor, motion carried.

Policy/Procedure

6112

Shawn Donnelly moved to make some changes to policy 6112 Rental or Lease of District Real Property and review it again at the January 27th, 2020 Board meeting. Amanda Gonzales seconded the motion. All in favor, motion carried.

5404

Shawn Donnelly moved to approve policy 5404 Family, Medical and Maternity Leave. Amanda Gonzales seconded the motion. All in favor, motion carried.

4215

Shawn Donnelly moved to approve policy 4215 Use of Tobacco, Nicotine Products and Delivery Devices. Mike Bateman seconded the motion. All in favor, motion carried.

4210

Shawn Donnelly moved to make some changes to policy 4210 Regulation of Dangerous Weapons on School Premise and review it again at the January 27th, 2020 Board meeting. Amanda Gonzales seconded the motion. All in favor, motion carried.

**EXECUTIVE
SESSION**

The Board moved into Executive Session at 7:43 p.m. to consult with legal counsel via conference call on matters regarding agency enforcement actions or current or potential agency litigation, for approximately 30 minutes.

The Board re-opened the meeting at 8:20 p.m.

COMMENT

Buck Wilder commented about the conduct of an employee. Amanda Gonzales moved to discuss the information in executive session, Mike Bateman seconded the motion. All in favor, motion carried.

**EXECUTIVE
SESSION**

The board moved into Executive Session at 8:37 pm to discuss complaints or charges against an employee for approximately 20 minutes.

The Board re-opened the meeting at 9:00 pm.

ADJOURNMENT

Cynthia Brehmeyer moved to adjourn the meeting at 9:05 p.m.

Respectfully submitted,

Matthew Mallery
Superintendent

Cynthia Brehmeyer, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 27, 2020, the board, by a _____ vote, approves payments, totaling \$2,097.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB Warrants Outstanding:
Warrant Numbers 144002908 through 144002910, totaling \$2,097.59

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
144002908	D4Sports	01/31/2020	28464	Reversible Jerseys	0	544.00	544.00
40 E 530 2000 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/Athletics			544.00	
144002909	MARY M KNIGHT SD 311	01/31/2020	Dec19	Nov Ticket Taking Benefits	0	15.87	421.59
40 E 530 2050 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/JH Boys Baske			7.94	
40 E 530 2055 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/JH Girls Bask			7.93	
			Jan20	December 2019 Ticket Taking	0	405.72	
40 E 530 2020 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/HS Boys Baske			141.44	
40 E 530 2025 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/HS Girls Bask			141.44	
40 E 530 2050 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/JH Boys Baske			122.84	
144002910	SOUTH SOUND BASKETBALL OFFICIALS	01/31/2020	5	Boys B Ball/Girls B Ball-10 Games	0	1,132.00	1,132.00
40 E 530 2050 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/JH Boys Baske			450.00	
40 E 530 2055 00 0000 4730 0000 0000 0			Associated Student Body Fund/Expenditures/JH Girls Bask			682.00	
			3	Computer		Check(s) For a Total of	2,097.59

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	2,097.59
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	2,097.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,097.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 27, 2020, the board, by a _____ vote, approves payments, totaling \$1,493,925.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF Warrants Outstanding:
Warrant Numbers 141037794 through 141037824, totaling \$1,493,925.56

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
141037794	AMAZON	01/31/2020	112-0200246-4193045	Classroom Supplies-Plaisance	0	49.40	1,317.68
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		49.40	
			112-1824809-4406232	Cooling Fan	0	16.30	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		16.30	
			112-2981943-6677810	Classroom supplies	0	174.01	
10 E 530 0100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Basic Education		108.92	
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		65.09	
			112-4926576-1334602	Ballasts	0	128.30	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		128.30	
			112-6957954-1893005	Classroom Supplies	0	31.47	
10 E 530 5100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Title I Federal		31.47	
			113-0706390-7462605	Classroom Supplies-Johannes	0	67.40	
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		67.40	
			113-2389202-9432215	Classroom Supplies/Maintenan ce Supplies	0	182.14	
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		162.62	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		19.52	
			113-4784657-5332247	Classroom Supplies/Maint Supplies	0	347.64	
10 E 530 0100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Basic Education		296.12	
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		20.07	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		31.45	
			113-8954428-1121003	Classroom Supplies-Johannes Yearbook	0	43.48	
10 E 530 3100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Vocational Basic State		43.48	
			114-1304448-0712252	Chromebook batteries	0	157.45	
10 E 530 0100 27 5650 0110 0000 0000 0				General Fund/Expenditures/Basic Education		157.45	
			114-1500379-7812229	Toner Cartridge	0	120.09	
10 E 530 0100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Basic Education		120.09	
141037795	CAUSGROVE TECHNOLOGIES	01/31/2020	Jan2020	Tech Services	0	2,031.12	2,031.12
10 E 530 9700 72 7350 0110 0000 0000 0				General Fund/Expenditures/District Support		2,031.12	
141037796	CENTURYLINK- BUSINESS SERVICES	01/31/2020	148281041	Telephone Services	0	39.40	39.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7530 0110 0000 0000 0				General Fund/Expenditures/District Support		39.40	
141037797	Connections Eduction-	01/31/2020	Jan2020	Dec Services	0	1,434,441.43	1,434,441.43
10 E 530 0200 27 7321 0110 0000 0000 0				General Fund/Expenditures/ALE		1,289,955.80	
10 E 530 0200 27 7321 0110 2100 0000 0				General Fund/Expenditures/ALE		144,485.63	
141037798	DAIRY FRESH FARMS INC	01/31/2020	1121928712	Milk Supplies	0	260.21	775.91
10 E 530 9800 42 5630 0110 0000 0000 0				General Fund/Expenditures/Food Service		260.21	
			1121931511	Milk Supplies	0	164.47	
10 E 530 9800 42 5630 0110 0000 0000 0				General Fund/Expenditures/Food Service		164.47	
			1121935012	Milk Supplies	0	157.20	
10 E 530 9800 42 5630 0110 0000 0000 0				General Fund/Expenditures/Food Service		157.20	
			1122000613	Milk Supplies	0	194.03	
10 E 530 9800 42 5630 0110 0000 0000 0				General Fund/Expenditures/Food Service		194.03	
141037799	Elma School District No. 68	01/31/2020	0000151647	Bus 416	0	74.05	259.18
10 E 530 9900 53 7511 0110 0000 0000 0				General Fund/Expenditures/Transportation		74.05	
			0000151648	Bus 407 Repair	0	185.13	
10 E 530 9900 53 7511 0110 0000 0000 0				General Fund/Expenditures/Transportation		185.13	
141037800	ESD 113	01/31/2020	1002001141	Jan Sped Services	0	13,208.92	21,005.21
10 E 530 2400 26 7591 0110 0000 0000 0				General Fund/Expenditures/SPED Federal Supplemental		13,208.92	
			1002001187	Jan CRISC	0	7,796.29	
10 E 530 9700 72 7351 0110 0000 0000 0				General Fund/Expenditures/District Support		704.20	
10 E 530 0200 72 7591 7010 0000 0000 0				General Fund/Expenditures/ALE		7,092.09	
141037801	Finch, Andee	01/31/2020	Jan 20	Nursse Services	0	861.34	861.34
10 E 530 0100 26 7340 0110 0000 0000 0				General Fund/Expenditures/Basic Education		861.34	
141037802	Hanson Law Offices	01/31/2020	279	Legal Services	0	275.00	275.00
10 E 530 9700 11 7340 0110 0000 0000 0				General Fund/Expenditures/District Support		275.00	
141037803	HERITAGE FINANCIAL INC	01/31/2020	36465	Copier Lease for Elem	0	441.60	1,119.96
10 E 530 0100 27 7550 0110 0000 0000 0				General Fund/Expenditures/Basic Education		441.60	
			36509	Copier Lease for HS	0	678.36	
10 E 530 0100 27 7550 0110 0000 0000 0				General Fund/Expenditures/Basic Education		678.36	
141037804	KCDA PURCHASING COOPERATIVE	01/31/2020	300456013	Kitchen Supplies	0	449.21	596.79
10 E 530 9800 44 5610 0110 0000 0000 0				General Fund/Expenditures/Food Service		449.21	
			300461791	Classroom Supplies for Visual Arts	0	147.58	
10 E 530 0100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Basic Education		147.58	
141037805	Kelley Imaging Systems	01/31/2020	IN582485	Copier Maintenance	0	129.73	308.48
10 E 530 0100 27 7550 0110 0000 0000 0				General Fund/Expenditures/Basic Education		129.73	
			IN6221389	Copier	0	178.75	
10 E 530 0100 27 7550 0110 0000 0000 0				General Fund/Expenditures/Basic Education		178.75	
141037806	Kelley Imaging Systems	01/31/2020	26245067	Copier Lease	0	401.76	401.76
10 E 530 0100 27 7550 0110 0000 0000 0				General Fund/Expenditures/Basic Education		401.76	
141037807	LES SCHWAB SHAUB-ELLISON COMPA	01/31/2020	83200538568	Flat Tire Repair on van	0	256.45	256.45
10 E 530 9900 53 7431 0110 0000 0000 0				General Fund/Expenditures/Transportation		256.45	
141037808	MARY M KNIGHT SCHOOL	01/31/2020	Jan2020	Reimburse Petty Cash, additional bulk mailing fee	0	15.00	151.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 13 5630 0110 0000 0000 0				General Fund/Expenditures/District Support		15.00	
		Jan2020B		Reimburse Petty Cash, Travelers Ins for Notary Service	0	75.00	
10 E 530 9700 13 7340 0110 0000 0000 0				General Fund/Expenditures/District Support		75.00	
		Jan2020C		Reimburse Petty Cash, DOL for new bus registration	0	61.75	
10 E 530 9900 52 7519 0110 0000 0000 0				General Fund/Expenditures/Transportation		61.75	
141037809	MASON COUNTY DEPT OF HEALTH SE	01/31/2020	FEP2007-00132	2020 Food Establishment Permit	0	255.00	255.00
10 E 530 9800 44 7340 0110 0000 0000 0				General Fund/Expenditures/Food Service		255.00	
141037810	MASON COUNTY GARBAGE, INC	01/31/2020	5953817	Garbage Service	0	389.53	651.48
10 E 530 9700 65 7420 0110 0000 0000 0				General Fund/Expenditures/District Support		389.53	
			5954177	Recycle Service	0	261.95	
10 E 530 9700 65 7420 0110 0000 0000 0				General Fund/Expenditures/District Support		261.95	
141037811	MASTERCARD CORP CLIENT PAYMENT	01/31/2020	1877	Candy Canes for ASB-will bill them for this	0	34.00	1,314.43
10 E 530 0100 27 5610 0110 0000 0000 0				General Fund/Expenditures/Basic Education		34.00	
			2440	Hotel Lodging and Maintenance Supplies	0	856.53	
10 E 530 9700 11 8580 0110 0000 0000 0				General Fund/Expenditures/District Support		421.00	
10 E 530 9700 12 8580 0110 0000 0000 0				General Fund/Expenditures/District Support		421.00	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		14.53	
			9550	Food/Kitchen Supplies, Maint Supplies	0	423.90	
10 E 530 9700 13 7340 0110 0000 0000 0				General Fund/Expenditures/District Support		1.63	
10 E 530 9700 64 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		224.82	
10 E 530 9800 44 5610 0110 0000 0000 0				General Fund/Expenditures/Food Service		127.17	
10 E 530 9800 42 5630 0110 0000 0000 0				General Fund/Expenditures/Food Service		70.28	
141037812	MATLOCK STORE	01/31/2020	366132	Fuel Bills	0	2,598.39	2,598.39
10 E 530 9700 62 5610 0110 0000 0000 0				General Fund/Expenditures/District Support		34.31	
10 E 530 9900 52 5626 0110 0000 0000 0				General Fund/Expenditures/Transportation		2,070.20	
10 E 530 9900 52 5626 0110 2100 0000 0				General Fund/Expenditures/Transportation		493.88	
141037813	OLYMPIC COLLEGE W SOUND EDU CO	01/31/2020	Fall2019RS	Fall Running Start, 1 student 10 credits	0	1,757.30	1,757.30
10 E 530 0100 27 7320 0110 0000 0000 0				General Fund/Expenditures/Basic Education		1,757.30	
141037814	ORKIN EXTERMINATING	01/31/2020	193188017	Pest Control	0	120.27	120.27
10 E 530 9700 64 7340 0110 0000 0000 0				General Fund/Expenditures/District Support		120.27	
141037815	Plaisance, Todd	01/31/2020	Jan2020	Exp Claim for Geography Lesson Bundle	0	43.51	43.51
10 E 530 0100 27 7350 0110 0000 0000 0				General Fund/Expenditures/Basic Education		43.51	
141037816	PORTER FOSTER RORICK LLP	01/31/2020	110122	Legal Services	0	3,935.00	3,935.00
10 E 530 9700 11 7340 0110 0000 0000 0				General Fund/Expenditures/District Support		3,935.00	
141037817	POSTMASTER	01/31/2020	Jan20	Postage	0	165.00	165.00
10 E 530 9700 13 5500 0110 0000 0000 0				General Fund/Expenditures/District Support		165.00	
141037818	PUD 3	01/31/2020	25815001	Power	0	206.35	4,534.10
10 E 530 9700 65 7622 0110 0000 0000 0				General Fund/Expenditures/District Support		206.35	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
10 E 530 9700 65 7622 0110 0000 0000 0			25817001	Power	0	4,088.09		
			General Fund/Expenditures/District Support			4,088.09		
10 E 530 9700 65 7622 0110 0000 0000 0			73599001	Power	0	239.66		
			General Fund/Expenditures/District Support			239.66		
141037819	RODGERS KEE CARD & STROPHY, PS	01/31/2020	18721	LEGAL SERVICES	0	2,959.84	2,959.84	
10 E 530 9700 11 7340 0110 0000 0000 0			General Fund/Expenditures/District Support			2,959.84		
141037820	SHELTON LOCK AND KEY	01/31/2020	6583	Service Call to fix ext door locks	0	97.65	2,112.52	
10 E 530 9700 64 7431 0110 0000 0000 0			General Fund/Expenditures/District Support			97.65		
			6624	Repair/replace 10 door locks - Final payment	0	2,014.87		
10 E 530 9700 64 7431 0110 0000 0000 0			General Fund/Expenditures/District Support			2,014.87		
141037821	UNITED SCHOOLS INS PROGRAM	01/31/2020	174888	Ins for new bus	0	888.57	888.57	
10 E 530 9900 56 7520 0110 0000 0000 0			General Fund/Expenditures/Transportation			888.57		
141037822	US Foods	01/31/2020	5183549	Food Supplies	0	1,538.40	3,931.39	
10 E 530 9800 44 5610 0110 0000 0000 0			General Fund/Expenditures/Food Service			108.65		
10 E 530 9800 42 5630 0110 0000 0000 0			General Fund/Expenditures/Food Service			1,429.75		
10 E 530 9800 44 5610 0110 0000 0000 0			5518105	Food Supplies	0	1,422.44		
10 E 530 9800 42 5630 0110 0000 0000 0			General Fund/Expenditures/Food Service			26.46		
			General Fund/Expenditures/Food Service			1,395.98		
10 E 530 9800 44 5610 0110 0000 0000 0			5649774	Food Supplies	0	970.55		
10 E 530 9800 42 5630 0110 0000 0000 0			General Fund/Expenditures/Food Service			58.98		
			General Fund/Expenditures/Food Service			911.57		
141037823	USPS	01/31/2020	Jan 20	Newsletter buk mailing fee	0	65.02	65.02	
10 E 530 9700 15 5610 0110 0000 0000 0			General Fund/Expenditures/District Support			65.02		
141037824	WSSDA	01/31/2020	53540	Annual Membership/Subscri ption	0	4,752.28	4,752.28	
10 E 530 9700 12 7340 0110 0000 0000 0			General Fund/Expenditures/District Support			4,752.28		
					31	Computer	Check(s) For a Total of	1,493,925.56

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	31	Computer	Checks For a Total of	1,493,925.56
Total For	31	Manual, Wire Tran, ACH & Computer	Checks	1,493,925.56
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,493,925.56

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of January 27, 2020, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: COUNTY TREASURER - GF Warrants Outstanding Check Number 141037765 through 141037777 and for payment those Direct Deposits included in the following list and further described as follows: COUNTY TREASURER - GF Warrants Outstanding Direct Deposit Number 900004340 through 900004371 in the total amount of \$213,665.76.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

4pacpv04.p

MARY M KNIGHT SD 311

2:17 PM 01/22/20

05.19.10.00.00-010049

PAY SUMMARY FOR MON / Monthly - AFTER CALCS

PAGE: 1

CHECK DATE: 01/31/2020 PERIOD ENDING DATE: 01/31/2020

Board Report

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
00024	Class Base	1	1.0000		1,259.01	85.50
00303	Skills USA	1	1.0000		169.00	18.00
00503	Year-Book	1	1.0000		169.00	18.00
00A44	Supplemental #1	1	1.0000		300.42	4.50
10003	Admin Base	2	2.0000		18,750.01	344.00
10013	Cert Base	20	13.0000		64,587.37	1755.30
10023	Class Base	18	9.0000		25,978.88	1185.00
10024	Class Base	10	8.0000		17,474.77	1061.50
10030	Cert Sub Cover	5	14.0000		420.00	
10064	Basketball	7	7.0000		6,496.96	172.40
10083	Cheerleading	1	1.0000		338.00	36.00
10103	Class Advisor	1	1.0000		306.40	18.00
10203	Athletic Direct	1	1.0000		430.07	9.00
10413	ASB Advisor	1	1.0000		225.34	18.00
10A33	Prof Dev #1	15	13.0000		717.67	97.50
10C23	Prof Developmen	18	13.0000		1,794.14	
LWOP3	Leave w/o Pay	1		-8.7500	-160.74	-8.80
LWOP4	Leave w/o Pay	1		-7.0000	-140.42	-7.00
T0.4	OVT HOURS	3		8.0000	228.86	8.00
TAD*4	Add'l Hours	4		16.5000	341.36	16.60
TB.4	BUS SUBS	1		26.7500	512.26	26.80
TC.3	CLERICAL SUB	1		2.0000	33.82	2.00
TC.4	CUST SUBS	1		15.0000	202.50	15.00
TED*4	Extra Drive	3		21.5000	440.01	21.60
TK.4	KITCHEN SUB	1		9.5000	145.64	9.50
TSB*4	Stand By	2		24.0000	336.00	24.10
TT.3	CERTSUBS	8		217.0000	4,964.30	217.00
TTK3	TICKET TAKER	1		27.2500	327.00	27.30
	REPORT TOTAL	130	87.0000	351.7500	146,647.63	5174.80

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	130	8,886.84
1FIT	Fed Inc Tax	FEDERAL TAX	120	10,401.65
1FIT+	FIT Add Amount	FEDERAL TAX	15	753.00
1FLB	WA Paid Fam Lv	PFML	130	195.47
1Med	Medicare	MEDICARE	130	2,078.37
1ReE0	SERS Plan 0	RETIREMENT	9	
1ReE2	SERS Plan 2	RETIREMENT	27	2,589.05
1ReE3	SERS Plan 3	RETIREMENT	21	881.17
1ReT0	TRS Plan 0	RETIREMENT	8	
1ReT2	TRS Plan 2	RETIREMENT	41	3,231.80
1ReT3	TRS Plan 3	RETIREMENT	25	4,192.91
1WC	Workers' Comp	WORKERS' COMP	130	280.64
2MLB	WA Paid Med Lv	PFML	130	175.97
A2110	PSE Union 1.75		43	584.48
A3110	PSE - Local Due		27	15.00
A5128	DRS - Def. Comp	TSA-BEFORE TAX	4	180.00
F0FAA	WEA Dues .76		16	843.26
F1FAE	WEA PAC		7	9.00
FCPE	NEA FCPE		3	2.00
HCFSA	Medical FSA	OTH BEF TAX	6	541.67
I0123	SECU		2	180.00
K03ER	Kai WA PPO3 EMP	OTH BEF TAX	1	116.00
KW3ER	Kai WA Core3EMP	OTH BEF TAX	4	178.00
LTDBU	Supp LTD		9	182.17
PHER	Prem Hgh PPOEMP	OTH BEF TAX	5	280.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	3	420.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	1	39.00
PSER	Prem Std PPOEMP	OTH BEF TAX	7	138.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	3	66.00
R1121	Retiree Assoc		2	7.00
V0281	United Way		2	10.00
VACR	UMP Achieve2E/C	OTH BEF TAX	3	344.00
VAER	UMP Achieve2EMP	OTH BEF TAX	3	294.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	3	319.00
VASR	UMP Achieve2E/S	OTH BEF TAX	1	221.00
VUER	UMP Achieve1EMP	OTH BEF TAX	2	66.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	8	289.00
			1081	38,991.45

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	130	8,886.84
1Med	Medicare	MEDICARE	130	2,078.37
1ReE0	SERS Plan 0	RETIREMENT	9	
1ReE2	SERS Plan 2	RETIREMENT	27	4,139.32
1ReE3	SERS Plan 3	RETIREMENT	21	2,157.46
1ReT0	TRS Plan 0	RETIREMENT	8	
1ReT2	TRS Plan 2	RETIREMENT	41	6,465.00
1ReT3	TRS Plan 3	RETIREMENT	25	7,219.11
1SEBB	SEBB		50	31,808.00
1UC	Unemployment 00	UNEMPLOY COMP	130	481.09
1WC	Workers' Comp	WORKERS' COMP	130	3,782.94
			701	67,018.13

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 27, 2020, the board, by a _____ vote, approves payments, totaling \$189,383.31. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF Warrants Outstanding:
Warrant Numbers 141037778 through 141037793, totaling \$189,383.31

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
141037778	COLUMBIA BANK - PR DEP 10 L 650 0000 00 0000 0000 0000 0000	01/31/2020	20200131AK General Fund/Deposits	Payroll accrual	0	83,373.73 83,373.73	83,373.73
141037779	DEPT OF RETIREMENT 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131AD1ReE0 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	0.00 0.00	30,875.82
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD1ReE2 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	2,589.05 2,589.05	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD1ReE3 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	881.17 881.17	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD1ReT0 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	0.00 0.00	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD1ReT2 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	3,231.80 3,231.80	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD1ReT3 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	4,192.91 4,192.91	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReE0 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	0.00 0.00	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReE2 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	4,139.32 4,139.32	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReE3 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	2,157.46 2,157.46	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReT0 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	0.00 0.00	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReT2 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	6,465.00 6,465.00	
	10 L 610 0000 00 0000 0000 0000 0000		20200131AF1ReT3 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	7,219.11 7,219.11	
141037780	DRS-DEFERRED COMP PROGRAM 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADA5128 General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	180.00 180.00	180.00
141037781	EMPLOYMENT SECURITY DEPT 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131AD1FLB General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	195.47 195.47	371.44
	10 L 610 0000 00 0000 0000 0000 0000		20200131AD2MLB General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	175.97 175.97	
141037782	ESD-UNEMPLOYMENT C 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131AF1UC General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	481.09 481.09	481.09
141037783	ESD-WORKERS COMP 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131AD1WC General Fund/Payroll Ded & Taxes Pay	Payroll accrual	0	280.64 280.64	4,063.58

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 L 610 0000 00 0000 0000 0000			20200131AF1WC	Payroll accrual	0	3,782.94	
			General Fund/Payroll Ded & Taxes Pay			3,782.94	
141037784	HCA-SEBB BENEFITS	01/31/2020	20200131ADKO3ER	Payroll accrual	0	116.00	34,578.00
10 L 610 0000 00 0000 0000 0000			General Fund/Payroll Ded & Taxes Pay			116.00	
10 L 610 0000 00 0000 0000 0000			20200131ADKW3ER	Payroll accrual	0	178.00	
			General Fund/Payroll Ded & Taxes Pay			178.00	
10 L 610 0000 00 0000 0000 0000			20200131ADPHER	Payroll accrual	0	280.00	
			General Fund/Payroll Ded & Taxes Pay			280.00	
10 L 610 0000 00 0000 0000 0000			20200131ADPHFR	Payroll accrual	0	420.00	
			General Fund/Payroll Ded & Taxes Pay			420.00	
10 L 610 0000 00 0000 0000 0000			20200131ADPSCR	Payroll accrual	0	39.00	
			General Fund/Payroll Ded & Taxes Pay			39.00	
10 L 610 0000 00 0000 0000 0000			20200131ADPSER	Payroll accrual	0	138.00	
			General Fund/Payroll Ded & Taxes Pay			138.00	
10 L 610 0000 00 0000 0000 0000			20200131ADPSFR	Payroll accrual	0	66.00	
			General Fund/Payroll Ded & Taxes Pay			66.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVACR	Payroll accrual	0	344.00	
			General Fund/Payroll Ded & Taxes Pay			344.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVAER	Payroll accrual	0	294.00	
			General Fund/Payroll Ded & Taxes Pay			294.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVAFR	Payroll accrual	0	319.00	
			General Fund/Payroll Ded & Taxes Pay			319.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVASR	Payroll accrual	0	221.00	
			General Fund/Payroll Ded & Taxes Pay			221.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVUER	Payroll accrual	0	66.00	
			General Fund/Payroll Ded & Taxes Pay			66.00	
10 L 610 0000 00 0000 0000 0000			20200131ADVUFR	Payroll accrual	0	289.00	
			General Fund/Payroll Ded & Taxes Pay			289.00	
10 L 610 0000 00 0000 0000 0000			Jan 2020 SEBB	SEBB January 2020 premiums 32 Employees Invoice was 'unassigned' vendor.	0	31,808.00	
			General Fund/Payroll Ded & Taxes Pay			31,808.00	
141037785	HCA-SEBB FLEX SPEND	01/31/2020	20200131ADHCFSA	Payroll accrual	0	541.67	541.67
10 L 610 0000 00 0000 0000 0000			General Fund/Payroll Ded & Taxes Pay			541.67	
141037786	MASON COUNTY TREASURER	01/31/2020	20200131AD1FIC	Payroll accrual	0	8,886.84	33,085.07
10 L 610 0000 00 0000 0000 0000			General Fund/Payroll Ded & Taxes Pay			8,886.84	
10 L 610 0000 00 0000 0000 0000			20200131AD1FIT	Payroll accrual	0	10,401.65	
			General Fund/Payroll Ded & Taxes Pay			10,401.65	
10 L 610 0000 00 0000 0000 0000			20200131AD1FIT+	Payroll accrual	0	753.00	
			General Fund/Payroll Ded & Taxes Pay			753.00	
10 L 610 0000 00 0000 0000 0000			20200131AD1Med	Payroll accrual	0	2,078.37	
			General Fund/Payroll Ded & Taxes Pay			2,078.37	
10 L 610 0000 00 0000 0000 0000			20200131AF1FIC	Payroll accrual	0	8,886.84	
			General Fund/Payroll Ded & Taxes Pay			8,886.84	
10 L 610 0000 00 0000 0000 0000			20200131AF1Med	Payroll accrual	0	2,078.37	
			General Fund/Payroll Ded & Taxes Pay			2,078.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
141037787	PSE - PUBLIC SCHOOL EMPLOYEES 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADA2110	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	584.48 584.48	584.48	
141037788	PSE-MMK 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADA3110	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	15.00 15.00	15.00	
141037789	SECU - SCHOOL EMPLOYEES CREDIT 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADI0123	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	180.00 180.00	180.00	
141037790	The Standard Insurance Company 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADLTDBU	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	182.17 182.17	182.17	
141037791	UNITED WAY 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADV0281	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	10.00 10.00	10.00	
141037792	WA STATE SCHOOL RETIREES ASSOC 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADR1121	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	7.00 7.00	7.00	
141037793	WEA Payroll Deductions 10 L 610 0000 00 0000 0000 0000 0000	01/31/2020	20200131ADF0FAA	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	843.26 843.26	854.26	
	10 L 610 0000 00 0000 0000 0000 0000		20200131ADF1FAE	Payroll accrual General Fund/Payroll Ded & Taxes Pay	0	9.00 9.00		
	10 L 601 0000 00 0000 0000 0000 0000		20200131ADFCPE	Payroll accrual General Fund/Accounts Payable	0	2.00 2.00		
					16	Computer	Check(s) For a Total of	189,383.31

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	189,383.31
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	189,383.31
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	189,383.31

MARY M. KNIGHT SCHOOL DISTRICT #311

Monthly Pay Compute for Month Ending: January 2020

Total Gross Pay 146,647.63

Employer Paid Benefits

FICA	8,886.84	
Medicare	2,078.37	
Unemployment	481.09	
Workers Comp	3,782.94	
Adjustment		
Total		<u>15,229.24</u>

Retirement

TRS 2	6,465.00	
TRS 3	7,219.11	
Adjustment	0.00	
Total		<u>13,684.11</u>

SERS 2	4,139.32	
SERS 3	2,157.46	
Adjustment	0.00	
Total		<u>6,296.78</u>

Medical Benefits

SEBB	31,808.00	
Total		<u>31,808.00</u>

Grand Total 67,018.13

Total Gross Pay and Employer Benefits 213,665.76

Payroll Compute Proof (from Object/Summary Report Post Pay C) 213,665.80

Audit Proof -0.04

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the MARY M KNIGHT SD 311 School District for the Month of December, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	390,213	3,869.20	102,032.03		288,180.97	26.15
2000 LOCAL SUPPORT NONTAX	37,675	6,384.37	21,600.57		16,074.43	57.33
3000 STATE, GENERAL PURPOSE	17,946,169	1,459,193.83	5,323,241.58		12,622,927.42	29.66
4000 STATE, SPECIAL PURPOSE	2,608,395	229,650.56	800,672.12		1,807,722.88	30.70
5000 FEDERAL, GENERAL PURPOSE	1,000	.00	.00		1,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	253,370	27,178.34	62,011.36		191,358.64	24.47
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	2,000	.00	.00		2,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	21,238,822	1,726,276.30	6,309,557.66		14,929,264.34	29.71
B. EXPENDITURES						
00 Regular Instruction	17,327,425	923,978.82	4,044,028.21	0.00	13,283,396.79	23.34
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	2,432,637	25,874.73	91,502.81	0.00	2,341,134.19	3.76
30 Voc. Ed Instruction	223,004	9,119.26	41,438.58	0.00	181,565.42	18.58
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	354,185	8,591.74	38,586.96	0.00	315,598.04	10.89
70 Other Instructional Pgms	51,315	.00	.00	0.00	51,315.00	0.00
80 Community Services	0	986.25	5,601.32	0.00	5,601.32-	0.00
90 Support Services	1,240,771	91,746.97	438,940.82	0.00	801,830.18	35.38
<u>Total EXPENDITURES</u>	21,629,337	1,060,297.77	4,660,098.70	0.00	16,969,238.30	21.55
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	239,000	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	39,000.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	629,515-	665,978.53	1,610,458.96		2,239,973.96	355.83-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,452,500		1,390,159.44			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	822,985		3,000,618.40			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	39,400.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	600.00
G/L 890 Unassigned Fund Balance	230,762	2,421,738.20
G/L 891 Unassigned Min Fnd Bal Policy	592,223	538,880.20
<u>TOTAL</u>	822,985	3,000,618.40

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the MARY M KNIGHT SD 311 School District for the Month of December, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	100	.16	.73		99.27	0.73
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	100	.16	.73		99.27	0.73
<u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	100	.16	.73		99.27-	99.27-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	125		110.08			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	225		110.81			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Reserve from Federal Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	225	110.81
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	225	110.81

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the MARY M KNIGHT SD 311 School District for the Month of December, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	600	18.00	42.93		557.07	7.16
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	239,000	.00	39,000.00		200,000.00	16.32
<u>Total REVENUES/OTHER FIN. SOURCES</u>	239,600	18.00	39,042.93		200,557.07	16.30
B. EXPENDITURES						
Matured Bond Expenditures	239,000	12,280.72	12,280.72	0.00	226,719.28	5.14
Interest On Bonds	6,610	3,391.98	3,391.98	0.00	3,218.02	51.32
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	500	.00	170.00	0.00	330.00	34.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	246,110	15,672.70	15,842.70	0.00	230,267.30	6.44
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)						
	6,510-	15,654.70-	23,200.23		29,710.23	456.38-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	14,350		14,699.46			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	7,840		37,899.69			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	7,840		37,899.69			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	7,840		37,899.69			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the MARY M KNIGHT SD 311 School District for the Month of December, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 GENERAL STUDENT BODY	8,000	1,302.21	5,115.71		2,884.29	63.95
2000 ATHLETICS	7,200	2,460.00	5,808.09		1,391.91	80.67
3000 CLASSES	7,500	171.00	171.00		7,329.00	2.28
4000 CLUBS	6,000	.00	970.00		5,030.00	16.17
6000 PRIVATE MONEY	400	.00	340.00		60.00	85.00
<u>Total REVENUES</u>	29,100	3,933.21	12,404.80		16,695.20	42.63
B. EXPENDITURES						
1000 GENERAL STUDENT BODY	5,000	51.07	762.92	0.00	4,237.08	15.26
2000 ATHLETICS	14,250	231.88	6,985.69	0.00	7,264.31	49.02
3000 CLASSES	7,850	306.45	458.35	0.00	7,391.65	5.84
4000 CLUBS	2,600	51.08	3,937.47	0.00	1,337.47	151.44
6000 PRIVATE MONEY	500	.00	.00	0.00	500.00	0.00
<u>Total EXPENDITURES</u>	30,200	640.48	12,144.43	0.00	18,055.57	40.21
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	1,100-	3,292.73	260.37		1,360.37	123.67-
D. TOTAL BEGINNING FUND BALANCE						
	25,000		25,787.77			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-) XXXXXXXXX						
			.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	23,900		26,048.14			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	23,900		26,048.14			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	23,900		26,048.14			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the MARY M KNIGHT SD 311 School District for the Month of December, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	173.15	728.38		228.38-	145.68
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	21,443	.00	.00		21,443.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	21,943	173.15	728.38		21,214.62	3.32
B. 9900 TRANSFERS IN FROM GF						
	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES						
	21,943	173.15	728.38		21,214.62	3.32
D. EXPENDITURES						
Type 30 Equipment	115,000	114,112.10	114,112.10	0.00	887.90	99.23
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	115,000	114,112.10	114,112.10	0.00	887.90	99.23
E. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
F. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES						
OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	93,057-	113,938.95-	113,383.72-		20,326.72-	21.84
H. TOTAL BEGINNING FUND BALANCE						
	100,000		120,935.62			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE						
(G+H + OR - I)	6,943		7,551.90			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	6,943		7,551.90			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	6,943		7,551.90			

***** End of report *****

MASON COUNTY TREASURER'S MONTHLY REPORT

To Mary M Knight School District
 For December-2019
 Month Year

School District No. 311

ESD No. 113

	Item No.	General Fund 1	ASB Fund 4
CASH:			
Beginning Cash Balance		1,574,913.67	4,685.47
ADD: School District Deposits Received In	01	2,736.09	3,896.22
Investment Earnings	02		36.99
Investments Sold (Exclude Interest)	03		
Interfund Loan Proceeds from Fund 2	52		
Repayment of Interfund Loan Principal from Funds 2, 3, or 9 (Exclude Interest)	49		
Proceeds from Revenue Anticipation Notes Issued	15		
Total Schedule A Cash Increases (see page 8)	04	1,723,791.06	
Other Cash Increases - Identify	19		
DEDUCT: Warrants Redeemed	05	1,690,925.12	4,512.69
Warrants Interest Paid	06		
Investments Purchased	07	656,961.88	3,303.52
Interfund Loans to Funds 2, 3, or 9	13		
Repayment of Interfund Loan Principal from Funds 2 (Exclude Interest)	08		
Interfund Loan Interest Paid	09		
Revenue Anticipation Notes Redeemed	16		
Revenue Anticipation Note Interest Paid	17		
Transfer to Funds 2, 3, or 9	10		
Other Cash Decreased - Identify	11	1.81	
Ending Cash Balance		953,552.01	802.47

INVESTMENTS:			
Beginning Investment Balance		2,332,168.49	22,604.74
ADD: Investments Purchased	07	656,961.88	3,303.52
DEDUCT: Investments Sold	03		
Ending Investments Balance		2,989,130.37	25,908.26

WARRANTS OUTSTANDING:			
Beginning Warrants Outstanding Balance		1,572,419.16	4,637.69
ADD: Warrants Issued	12	1,064,291.45	640.48
DEDUCT: Warrants Redeemed	05	1,690,925.12	4,512.69
Warrants Cancelled	14	3,744.64	
Ending Warrants Outstanding Balance		942,040.85	765.48

REVENUE ANTICIPATION NOTES OUTSTANDING:			
Beginning Revenue Anticipation Notes Outstanding Balance		0.00	
ADD: Revenue Anticipation Notes Issued	15		
DEDUCT: Revenue Anticipation Notes Redeemed	16		
Ending Revenue Anticipation Notes Outstanding Balance			

Ending Cash Plus Investments Less Warrants Outstanding Less Revenue Anticipation Notes Outstanding		3,000,641.53	25,945.25
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Imprest + 600.00 + 200.00
 Comp Tax - 623.13 - 97.11
 3,000,618.40 - 26,048.14

MASON COUNTY TREASURER'S MONTHLY REPORT

To Mary M Knight School District
 For December-2019
 Month Year

School District No. 311

ESD No. 113

		Item No.	Capital Projects Fund 2	Transportation Vehicle Fund 9
I	CASH:			
	Beginning Cash Balance		0.18	200.64
	ADD: School District Deposits Received In	01		
	Investments Sold (Exclude Interest)	03		113,911.46 ✓
	Interfund Loan Proceeds from Fund 1 and 2	52		
	Repayment of Interfund Loan Principal from Funds 1, 3, or 9 (Exclude Interest)	49		
	Proceeds from Revenue Anticipation Notes Issued	15		
	Total Schedule A Cash Increases (see page 8)	04	0.16 ✓	173.15 ✓
	Other Cash Increases - Identify	19		
	DEDUCT: Warrants Redeemed	05		
	Warrants Interest Paid	06		
	Investments Purchased	07	0.18 ✓	
	Interfund Loans to Funds 1, 3, or 9	13		
	Repayment of Interfund Loan Principal to Funds 1 or 2 (Exclude Interest)	08		
	Interfund Loan Interest Paid	09		
	Revenue Anticipation Notes Redeemed	16		
	Revenue Anticipation Note Interest Paid	17		
	Transfer to Funds 1 or 3	10		
	Bond Issuance Expenditures	18	0.00	
	Other Cash Decreased - Identify	11		
	Ending Cash Balance		0.16	114,285.25

INVESTMENTS:

	Beginning Investment Balance		110.47	121,290.21
	ADD: Investments Purchased	07	0.18	
	DEDUCT: Investments Sold	03		113,911.46
	Ending Investments Balance		110.65	7,378.75

III WARRANTS OUTSTANDING:

	Beginning Warrants Outstanding Balance			
	ADD: Warrants Issued	12		114,112.10
	DEDUCT: Warrants Redeemed	05		
	Warrants Cancelled	14		
	Ending Warrants Outstanding Balance		0.00	114,112.10

IV REVENUE ANTICIPATION NOTES OUTSTANDING:

	Beginning Revenue Anticipation Notes Outstanding Balance		0.00	0.00
	ADD: Revenue Anticipation Notes Issued	15		
	DEDUCT: Revenue Anticipation Notes Redeemed	16		
	Ending Revenue Anticipation Notes Outstanding Balance			

	Ending Cash Plus Investments Less Warrants Outstanding Less Revenue Anticipation Notes Outstanding		110.81	7,551.90 ✓
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MASON COUNTY TREASURER'S MONTHLY REPORT

To Mary M Knight School District
 For December-2019
 Month Year

School District No. 311

ESD No. 113

		Item No.	Debt Service Fund 3
I COUNTY TREASURER'S CASH:			
Beginning County Treasurer's Cash Balance			53,554.39
ADD:	School District Deposits Received In	01	
	Investments Sold (Exclude Interest)	03	
	Interfund Loan Proceeds from Fund 1 and 2	52	
	Accrued Interest and Premium on Bond Sales	50	
	Monies Remitted to County Treas. by Fiscal Agent	77	
	Proceeds from Revenue Anticipation Notes Issued	15	
	Total Schedule A Cash Increases (see page 8)	04	18.00 ✓
	Other Cash Increases - Identify	19	
DEDUCT:	Warrants Redeemed	05	
	Warrants Interest Paid	06	
	Voted Bonds Redeemed by County Treasurer	71	
	Nonvoted Bonds Redeemed by County Treasurer	58	
	Voted Coupon Interest Paid by County Treasurer	72	
	Nonvoted Coupon Interest Paid by County Treasurer	65	
	Bond Transfer Fees	98	
	Investments Purchased	07	37,899.69 ✓
	Monies Remitted to Fiscal Agent by County Treas.	73	15,672.70 ✓
	Repayment of Interfund Loan to Funds 1 or 2	08	
	Interfund Loan Interest Paid	09	
	Revenue Anticipation Notes Redeemed	16	
	Revenue Anticipation Note Interest Paid	17	
	Transfer to Fund 1		
	to Close Out Debt Service Fund	10	
	Other Cash Decreased - Identify	11	
Ending County Treasurer's Cash Balance			0.00

II COUNTY TREASURER'S INVESTMENTS:			
Beginning County Treasurer's Investments Balance			
ADD:	Investments Purchased	07	37,899.69 ✓
DEDUCT:	Investments Sold	03	
Ending County Treasurer's Investments Balance			37,899.69

III FISCAL AGENT CASH:			
Beginning Fiscal Agent Cash Balance			
ADD:	Monies Remitted to the Fiscal Agent by County Treas.	73	15,672.70
DEDUCT:	Voted Bonds Redeemed by the Fiscal Agent	75	
	Nonvoted Bonds Redeemed by the Fiscal Agent	57	12,280.72
	Voted Coupon Interest Paid by the Fiscal Agent	76	
	Nonvoted Coupon Interest Paid by the Fiscal Agent	64	3,391.98
	Monies Remitted to County Treas. by Fiscal Agent	77	
Ending Fiscal Agent Cash Balance			0.00

IV REVENUE ANTICIPATION NOTES OUTSTANDING:			
Beginning Revenue Anticipation Notes Outstanding Balance			0.00
ADD:	Revenue Anticipation Notes Issued	15	
DEDUCT:	Revenue Anticipation Notes Redeemed	16	
Ending Revenue Anticipation Notes Outstanding Balance			

WARRANTS OUTSTANDING:			
Beginning Warrants Outstanding Balance			
ADD:	Warrants Issued	12	
DEDUCT:	Warrants Redeemed	05	

Mary M. Knight
Fund Balance Projection (Apportionment Based)

		Original Budget	APPORTIONMENT	September	October	November	December	January	February	March	April	May	June	July	August
		1,870		1474	1795	1880	1908	0	0	0	0	0	0	0	0
ENROLLMENT	REVENUE	Original Budget	APPORTIONMENT	September 9.0%	October 8.2%	November 5.5%	December 9.0%	January 8.5%	February 9.0%	March 9.0%	April 9.0%	May 5.0%	June 6.0%	July 12.5%	August 10%
	SY 2019-20	Annual Amt.	Current	actual	actual	actual	actual	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
3100	Regular Apportionment	15,561,459.00	15,561,283.65	1,400,528.98	1,244,889.24	778,064.18	1,400,515.53	1,322,709.11	1,400,515.53	1,400,515.53	1,400,515.53	778,064.18	933,677.02	1,945,160.46	1,556,128.37
3100-06	Voc Equipment	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3121	Apport Spec Ed	339,363.00	339,379.13	30,544.12	27,150.33	16,968.96	30,544.12	28,847.23	30,544.12	30,544.12	30,544.12	16,968.96	20,362.75	42,422.39	33,937.91
3300	LEA (Sept through Dec)	2,045,347.00	394,036.12	0.00	126,643.21	239,258.73	28,134.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3300	LEA (Jan through Aug)	-	1,780,122.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	741,776.84	568,570.97	49,487.39	210,143.40	210,143.40
4121	Special Ed	2,020,675.00	2,020,771.07	181,869.40	161,661.68	101,038.56	181,869.39	171,765.54	181,869.40	181,869.40	181,869.40	101,038.55	121,246.26	252,596.38	202,077.11
4122	Birth-2 Sped	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4134	MS Tech Ed	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4155	Learning Assist	245,516.00	241,414.95	0.00	41,040.54	12,070.75	21,727.34	20,520.27	21,727.35	21,727.35	21,727.35	12,070.75	14,484.90	30,176.87	24,141.50
4156	State Institutions	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4158-02	Teacher A P	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4158-04	Grant	5,000.00	3,060.00	0.00	0.00	0.00	59.00	375.13	375.13	375.13	375.13	375.13	375.13	375.13	375.13
4158-06	Truancy	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4158-07	Grant	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4165	Transitional 4165 (bilingual)	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4174	Highly Capable	51,316.00	51,316.00	0.00	0.00	0.00	0.00	4,361.86	4,618.44	4,618.44	4,618.44	2,565.80	3,078.96	6,414.50	21,039.56
4175	Prof Development	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4198	Food Serv	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4198-01	Breakfast	2,387.00	2,387.00	0.00	310.76	307.87	215.05	194.17	194.17	194.17	194.17	194.17	194.17	194.17	194.17
4198-04	Reduced Lunch	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4199	Transportation	273,501.00	286,442.04	25,779.78	22,915.37	14,322.10	25,779.78	24,347.57	25,779.78	25,779.78	25,779.78	14,322.10	17,186.52	35,805.26	28,644.21
6124	Fed Special ED-24	72,600.00	254,815.00	0.00	13,208.92	0.00	13,208.92	28,549.65	28,549.65	28,549.65	28,549.65	28,549.65	28,549.65	28,549.65	28,549.65
6125	Fed Birth-2 Sped	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6138	Fed Vocational-38	2,100.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6151	Fed Title I-51	71,170.00	74,607.00	0.00	0.00	0.00	6,265.76	8,542.66	8,542.66	8,542.66	8,542.66	8,542.66	8,542.66	8,542.66	8,542.66
6152	Fed Title II-52	32,500.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6153	Fed Migrant-53	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6198	School Food-Federal	78,000.00	66,000.00	0.00	6,640.87	6,666.19	4,812.47	5,985.06	5,985.06	5,985.06	5,985.06	5,985.06	5,985.06	5,985.06	5,985.06
6198-04	School Food-Federal	-	11,208.23	0.00	4,177.84	4,139.20	2,891.19	0.00	0.00	0.00	0.00	0.00	0.00	(0.00)	0.00
Apportionment Totals		20,800,934.00	21,086,842.19	1,638,722.28	1,648,638.76	1,172,836.54	1,716,022.73	1,616,198.23	1,708,701.26	1,708,701.26	2,450,478.10	1,537,247.96	1,203,170.45	2,566,365.91	2,119,758.71
1100	Taxes collected - Treasurer's Report	313,245	313,245	3,714.63	56,523.86	30,842.79	3,869.20	27,286.82	27,286.82	27,286.82	27,286.82	27,286.82	27,286.82	27,286.82	27,286.82
1500	Timber Excise	76,968	76,968	7,081.55	0.00	0.00	0.00	0.00	38,484.00	0.00	0.00	0.00	0.00	31,402.45	31,402.45
2300	Interest - from Treasurer's Report	-	24,000	2,075.96	2,445.28	4,651.72	3,899.13	1,365.99	1,365.99	1,365.99	1,365.99	1,365.99	1,365.99	1,365.99	1,365.99
2000	Local Deposits	37,675	37,675	4,861.66	5,098.86	5,255.68	6,384.37	2,009.30	2,009.30	2,009.30	2,009.30	2,009.30	2,009.30	2,009.30	2,009.30
	Other deposits: Federal, State, Non SPI	10,000	5,000	0.00	0.00	0.00	0.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00
	Cancelled wrts, etc./Adjustments	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		21,238,822	21,543,730	1,656,456.08	1,712,706.76	1,213,586.73	1,730,175.43	1,647,485.34	1,778,472.37	1,739,988.37	2,481,765.21	1,568,535.07	1,234,457.56	2,597,653.01	2,182,448.26
Expenditures															
		Annual Amt.	Current Estimate	September	October	November	December	January	February	March	April	May	June	July	August
				actual	actual	actual	actual	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
Payroll - Certificated Object 2		1,274,507	1,234,507	93,728.61	88,546.02	91,479.98	90,436.23	108,789.52	108,789.52	108,789.52	108,789.52	108,789.52	108,789.52	108,789.52	108,789.52
Payroll - Classified Object 3		663,549	759,549	54,364.46	62,309.80	62,016.87	59,033.22	65,228.08	65,228.08	65,228.08	65,228.08	65,228.08	65,228.08	65,228.08	65,228.08
Benefits - Object 4		965,166	965,166	59,774.53	62,242.30	62,411.84	39,314.97	92,677.80	92,677.80	92,677.80	92,677.80	92,677.80	92,677.80	92,677.80	92,677.79
Accounts Payable Objects 5 through 9		18,726,115	17,720,548	138,030.64	1,476,712.34	1,348,183.54	871,513.35	1,735,763.53	1,735,763.53	1,735,763.53	1,735,763.53	1,735,763.53	1,735,763.53	1,735,763.53	1,735,763.53
Other cash decreases per county		-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		21,629,337	20,679,770	345,898.24	1,689,810.46	1,564,092.23	1,060,297.77	2,002,458.93	2,002,458.93	2,002,458.93	2,002,458.93	2,002,458.93	2,002,458.93	2,002,458.93	2,002,458.93
Beginning Fund Balance		1,452,500	1,390,159	1,390,159.44	2,700,717.28	2,723,613.58	2,334,108.08	3,003,985.74	2,649,012.15	2,425,025.60	2,162,555.05	2,641,861.33	2,207,937.47	1,239,936.10	1,835,130
Plus Revenue		21,238,822	21,543,730	1,656,456	1,712,707	1,213,587	1,730,175	1,647,485	1,778,472	1,739,988	2,481,765	1,568,535	1,234,458	2,597,653	2,182,448
Minus Expenditures		(21,629,337)	(20,679,770)	(345,898)	(1,689,810)	(1,564,092)	(1,060,298)	(2,002,459)	(2,002,459)	(2,002,459)	(2,002,459)	(2,002,459)	(2,002,459)	(2,002,459)	(2,002,459)
Transfers or Redirection of Apportionment		(239,000)	(239,000)	0.00	0.00	(39,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	(200,000.00)	0.00	0.00
Plus or Minus Adjustments		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending/Projected Fund Balance (890)		822,985	2,015,120	2,700,717	2,723,614	2,334,108	3,003,986	2,649,012	2,425,026	2,162,555	2,641,861	2,207,937	1,239,936	1,835,130	2,015,120

Mary M. Knight School District

2987 W. Matlock-Brady Road
Elma, WA 98541

360.426.6767 (office)
360.427.5516 (fax)

www.marymknight.com



Matt Mallery
Superintendent
Michael Marstrom
Principal

Mike Bateman
Cynthia Brehmeyer
Shawn Donnelly
Jennifer House
Patti McLean
Board of Directors

Superintendent Report for January 2020.

1. Facilities:
 - a. Siding Project. Contractor due back on site to complete project. January 30, 2020
 - b. Locker Room Door. Repairs completed on January 24, 2020.
 - c. Fire Alarm System. Exterior wiring in the Breezeway replaced on January 17, 2020. Follow up service to replace a defective exterior strobe/siren and additional exterior wiring January 24, 2020.
 - d. Building Permit Submitted. Reader Board.
2. Transportation:
 - a. New School Bus placed in service.
3. Snow Make-up Day: Tuesday, February 18, 2020.
4. Grants:
 - a. Department of Ecology Grant-Replacing Fossil Fuel Buses with All Electric Buses. MMK awarded. One (1) Electric School Bus and Charging Station.
 - b. Core Plus Construction Grant Final Approval.
 - c. Solar Grant-Centralia Coal Transition Grant. Resubmission 4th Fiscal Quarter 2020.
 - d. National School Lunch Equipment Grant Assistance submitted (ovens).
 - e. Title IV Part A-Student Support and Academic Enrichment approved.
 - f. Perkins V-Transition grant approved.
5. Personnel: New Building Secretary-selected Barbara Beste.
6. Other
 - a. WSSDA Legislative Conference-Day on the Hill. February 9 and 10. Olympia WA
 - b. Levy Presentations. Matlock Grange, January 3, 2020. Matlock Historical Society, January 16, 2020.

Policy Type: Governance Process

GP-6-E, Annual Board Agenda

GP-6-E

Review Month	GP	BSR	EL	ENDS	LINKAGE	BOARD DEVELOPMT	OTHER	BOARD EVALUATOR
JULY	1,2,3,4		2,6			BOARD RETREAT	SUPERINTENDENT INFORMAL REVIEW	District 3 Brehmeyer
AUG	6		1,3,4,7		PTO		Staff Welcome and First Day of School	
SEP	9		9,10		MMKEA and MMKPSE association presidents			District 2 Donnelly
OCT				2		WSSDA REG MTG 7-12 Staff	BOARD ANNUAL SELF EVAL	At Large 1 Bateman
NOV	11		13,14		ASB	WSSDA CONF		At Large 2 Gonzales
DEC		1,2,3,4	8,11,12			BOARD ORIENTAT		District 1 Walsworth
JAN	10						SUPERINTENDENT ANNUAL REVIEW	District 3 Brehmeyer
FEB		5	17					2 Donnelly
MARCH	5			3	OTF	WSSDA REGIONAL MEETING		At Large 1 Bateman
APR	7		5,16		K-6 Staff	NSBA CONF		At large 2 Gonzales
MAY	8		15	1		BOARD INFORMAL SELF EVAL		District 1 Walsworth
JUNE	12			4	Athletics		GRADUATION	District 3

NOTE: EVERY MONTH REQUIRES A SELF EVALUATION [PER GP4-E-2](#)

Adopted: August 29, 2015 Draft January 2020

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in August

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Policy Type: Governance Process

GP-6-E, Annual Board Agenda

GP-6-E

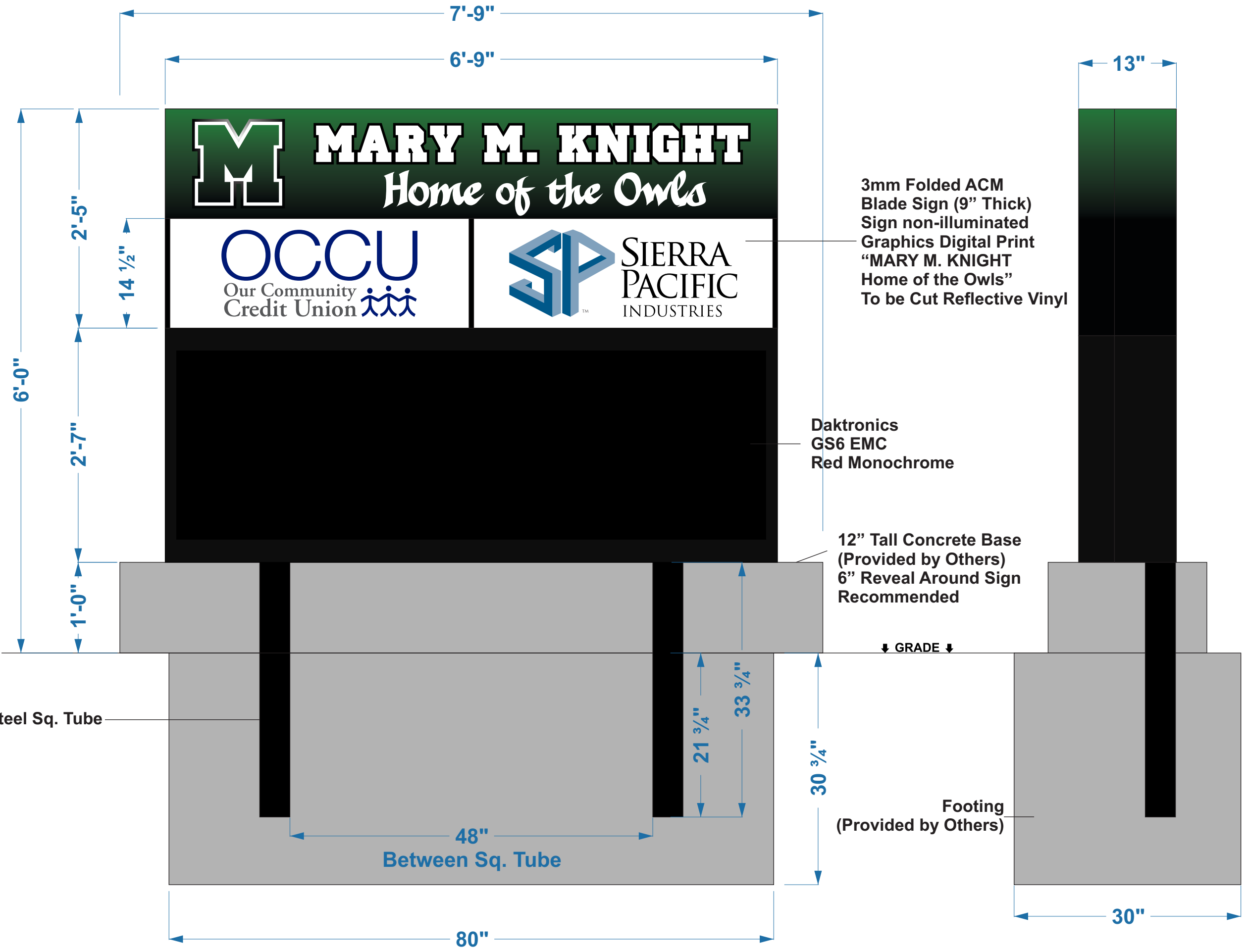
Month						DEVELOPMT		EVALUATOR
JULY	1,2,3,4		2,6			BOARD RETREAT	SUPERINTENDENT INFORMAL REVIEW	District 1 Callahan
AUG	6		1,3,4,7		PTO		Staff Welcome and First Day of School	Dist 2 Donnelly
SEP	9		9,10		MMKEA and MMKPSE association presidents			District 3 Brehmeyer
OCT				2		WSSDA REG MTG 7-12 Staff BOARD ANNUAL SELF EVAL		At Large 1 House
NOV	11		13,14		ASB	WSSDA CONF		At Large 2 McLean
DEC		1,2,3,4	8,11,12			BOARD ORIENTAT		District 1 Callahan
JAN	10						SUPERINTENDENT ANNUAL REVIEW	District 2 Donnelly
FEB		5	17					Dist 3 Brehmeyer
MARCH	5			3	OTF	WSSDA REGIONAL MEETING		At Large 1 House
APR	7		5,16		K-6 Staff	NSBA CONF		At large 2 McLean
MAY	8		15	1		BOARD INFORMAL SELF EVAL		District 1 Calahan
JUNE	12			4	Athletics		GRADUATION	District 2 Donnelly

NOTE: EVERY MONTH REQUIRES A SELF EVALUATION [PER GP4-E-2](#)

Adopted: August 29, 2015

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in August



3mm Folded ACM
Blade Sign (9" Thick)
Sign non-illuminated
Graphics Digital Print
"MARY M. KNIGHT
Home of the Owls"
To be Cut Reflective Vinyl

Daktronics
GS6 EMC
Red Monochrome

12" Tall Concrete Base
(Provided by Others)
6" Reveal Around Sign
Recommended

↓ GRADE ↓

Footing
(Provided by Others)

4"x4" Steel Sq. Tube



16 Horizon Ln. Aberdeen, WA 98520
P#: 360532-1111 F#:360-637-8557
ELECT.# PHOENSC923CG

Mary M. Knight

WO# W2168 Page 1 of 1

SINGLE SIDE DOUBLE SIDED
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INSTALL YES NO

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Policy Type: Governance Process

Board Member Compensation and Expenses

GP-10

The Board wishes to demonstrate judicious stewardship of the public funds entrusted to its care, while acknowledging the costs in both time and money of Board service. Board members shall be compensated for expenses incurred in performing their responsibilities, and may receive limited compensation as allowed by law for time devoted to Board service.

1. Board members shall have reimbursable out-of-district travel pre-authorized by one of the following persons: Board President or Vice-President. Pre-authorization is not required for in-state attendance of meetings or training sessions sponsored by the Washington State School Directors Association (WSSDA).
2. When Board members incur expenses in carrying out their responsibilities as Board members, they may be reimbursed in accordance with School District procedures.
3. Failure to comply with procedures in this policy will be cause for disapproval of travel, loss of use of the credit card during the subsequent year, and/or loss of the unclaimed compensation after the close of the fiscal year.

Adopted: August 29, 2015

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in January

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Policy Type: Governance Process

Board Meeting Self-Assessment (Page 1 of 3)

GP-4-E-2

The Board will use the following instrument to evaluate its performance during meetings.

Date of meeting: _____

Number of Board members present: _____

I. General meeting behavior:

Rate the Board’s meeting behavior by assigning a numerical rating using the following scale:

1 **2** **3** **4** **5**
Failing **Poor** **Satisfactory** **Good** **Commendable**

1	2	3	4	5

1. The agenda was well planned to focus on the real work of the Board.
2. The Board followed its agenda and did not allow itself to get sidetracked.
3. Board members prepared for and contributed to the meeting.
4. The meeting proceeded without interruptions or distractions.
5. The Board’s deliberations and decision-making processes were public
6. Participation was balanced. All participated; no one dominated.
7. Members listened attentively, avoiding side conversations.
8. Work was conducted in an atmosphere
9. Meeting participants treated each other with respect and courtesy.

Remarks:

II. Governance principles Self Assessment:

Were these principles followed? Mark Yes or No. For any not followed, please add remarks.

YES	NO	N/A

1. Board actions occur at the policy level rather than at the operational level.
2. The Board reviews policy about each topic before discussing that issue.
3. In writing additional policies, the Board starts with a broad statement and becomes more detailed in a logical and disciplined sequence.
4. The Board minimizes time spent monitoring past performance.
5. The Board routinely dedicates time to reviewing/improving its own process.
6. The Board clarifies priorities/values when considering potential outcomes, beneficiaries and costs of outcomes.
7. The Board follows an annual calendar based on a plan for doing its work.
8. The Board Chair helps the Board efficiently conduct its meeting
9. The Board spends most of its time deliberating issues, defining and clarifying its vision, and linking with its community, as opposed to “fixing things.”
10. The Board supports the Superintendent in any reasonable interpretation of its policies. Remarks:

Remarks:

III. Conduct Principles Self Assessment (Policy GP-9) (Page 2 of 3):

GP-4-E-2

Were these principles followed? Mark Yes or No. For any not followed, please add remarks.

YES	NO	N/A	
			1. Members represent the interests of citizens of the entire school district. This supersedes any conflicting loyalty to other advocacy or interest groups.
			2. Members do not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies.
			3. Interactions with the Superintendent or staff recognize the lack of authority vested in individuals except when explicitly authorized by the Board.
			4. Interactions with the public/press recognize the same limitation and inability of any member to speak for the Board except to repeat Board decisions.
			5. Members do not publicly express individual negative judgments about Superintendent or staff performance. Any such judgments are made only by the full Board, meeting in executive session as appropriate.
			6. Members refer to the Superintendent or to his/her designated representative any complaints or concerns about operational issues.
			7. Members maintain the confidentiality appropriate to issues of a sensitive nature, especially those discussed in executive session.

Remarks:

