

# MINERAL POINT SCHOOL DISTRICT BOARD OF EDUCATION AGENDA

Public Notice is hereby given to the public and to news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a Regular Meeting of the School Board of the Mineral Point Unified School District in the Mineral Point Middle School/High School building located at 705 Ross Street in the city of Mineral Point, Iowa County, Wisconsin.

**12/11/2017 6:30 PM**

## **I. CALL TO ORDER**

Presenter: Larry Steffes

Time: 6:30 PM

## **II. SUPERINTENDENT'S REPORT**

Presenter: Luke Francois

### **1. School Board Election Time Line**

Dec 22nd (5:00pm) Deadline for Incumbents to File Notice of Noncandidacy (Larry Dolphin, Lisa Hay, Julie Stephenson)

Jan 2nd (5:00pm) Deadline for Candidates to File ALL Documents needed to establish eligibility to appear on Spring 2018 Ballot.

## **III. APPROVAL OF MINUTES**

Presenter: Larry Steffes

## **IV. COMMUNICATIONS**

Presenter: Larry Steffes

### **1. Board Communications Received**

### **2. Citizen Communications**

If interested in addressing the School Board during the Communications portion of the meeting, please stand and state your name when the Board President requests communications from the citizens.

a. President's Comments to the Audience

On behalf of fellow Board members, at this time I would like to invite any member of the audience to stand with comments about items of interest or concern that do or do not appear on the agenda this evening. Please begin by stating your name and address. It would be appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Wisconsin law prohibits us from discussing specific employees or their job performance. Thank you for your support of our school district.

**V. ITEMS FOR ACTION**

1. Approval of High School/Middle School Roof Replacement and Metal Roof Repair

The high school/middle school rubber roof is at the end of its useful life and the metal roof is in need of repair to cease areas that are leaking. The District recommends approval of replacement and repair of the roof using Act 32 through a Performance Contract with FEH. A ten-year note for \$500,000 is the funding source for the roof project.

a. RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$500,000 GENERAL OBLIGATION PROMISSORY NOTE

2. Approval of Financial Audit

Johnson Block will present the board with key findings of the financial audit.

3. Approval of Strategic Plan

A diverse group of community stakeholders convened to update the District's Strategic Plan. The committee recommended two strategies - Academic Achievement and Innovation and Community Engagement.

Over the weeks that followed the administrative team developed rigorous focus areas to implement the strategies developed. The focus areas were shared with the strategic planning committee and approved with minor revisions.

The final strategic plan is now presented to the board of education for final approval. Once approved, the administrative team will write SMART goals to assign responsibility to time bound action plans.

4. Approval of Stadium Agreement and Related Note to Refinance

The District desires to install lights on the MPHS stadium field in effort host contests in the evening at MPHS stadium. An effort was made to refinance the existing note with payments being made by the Mineral Point Alumni to a refinanced note to include the cost of lights with the GridIron in collaboration with MP Alumni making payments. The refinanced note of \$246,044.25 has duration of ten years and is accompanied by a revised stadium agreement.

a. RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED \$250,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION PROMISSORY NOTES

5. Approval of Elementary Capacity and Accessibility Committee

The board approved an ad-hoc committee to study capacity and assessability of the elementary school and make related recommendations to the board. The District recommends approval of the committee.

Upon approval of the committee a statement of the charge of the ad hoc committee and the services the Board wishes the committee to render should be agreed upon (e.g., identifying any known deliverable(s) or specific recommendation(s) that the Board expects the committee to produce). *The District recommends the committee make a recommendation to the board for addressing elementary school capacity and assessability.*

Additionally, the board should clarify as to whether the specific committee's role is solely deliberative and advisory (e.g., researching an issue, identifying and evaluating options, and/or formulating a recommendation), or whether the Board wishes to delegate some other specific authority to the committee that allows the committee to take some official action on the Board's behalf. *The District recommends*

*the committee's role be advisory, researching issues, and evaluating options to formulate a recommendation.*

Finally, the board shall identify an approximate timeline for the completion of tasks and the delivery of any interim progress reports. *The District recommends monthly progress reports with final recommendations due in May.*

Notice that the committees are subject to the Wisconsin Open Meetings Law and that the records of the committee are subject to possible public inspection to the extent provided by Public Records Law.

6. Second Reading Board Policy 100 Series

Second reading of Board Policy 100 - School Board Operations.

a. Policy 185 Board Committees

b. Policy 186 Ad Hoc Committee

7. Second Reading of Board Policy 200 Series

The board begins review of Board Policy in the 200 series - Administration.

8. Board Policy 500 Series

**VI. ITEMS FOR INFORMATION/DISCUSSION**

1. School Safety Committee Report

The school district convened a school safety committee to study and make recommendations for procedures and protocols for students, families, and guests entering and exiting the building during the school day, special events, and after school events. Additionally, EMC compiled a report of security recommendations for the district.

The board requested an update on the implementation from the report.

2. State Report Cards

The Department of Public Instruction reports that the Mineral Point School District is exceeding expectations. An overview of the district and building level report cards will be shared with the board.

3. Board Meeting Calendar

The board requested a draft of a board meeting calendar recognizing key dates for action and reports delivered by month.

4. First Reading Board Policy 220/250 series.

**VII. BUSINESS SERVICES**

Presenter: Larry Steffes

1. Credit Card Statement of Activity

2. Approval of Bills Payable

3. Approval of purchase in excess of \$5,000.

The District desires to install a secured entrance on the elementary school. A request for proposal was made with deadline extended for submitting a quotation.

The District recommends approval of Gabor Construction LLC as the selected contractor to install the secured entrance along with Quality Door and Hardware or equivalent providing door systems. The project total is \$14,890 not including Johnson Controls door reader, position switch, and exit motion.

**VIII. EMPLOYEE SERVICES**

1. Approval of Instructional Assistant

The District recommends approval of Abbi Ewert to a full-time position as an Instructional Assistant. Abbi's hourly salary is based on step two of the

Instructional Assistant Schedule or \$14.00 per hour. Abbi replaces Cait Finley who replaces Blair Lingk who replaced Bethany Payne.

**IX. CONVENE IN CLOSED SESSION**

Convene to Possible Closed Session Wisconsin State Statute 19.85 1

**X. RECONVENE IN OPEN SESSION**

**XI. NEXT MEETING DATES**

1. Expulsion Hearing Wednesday, December 13th 6:30 pm Board Room.
2. The next regular board meeting is scheduled for Monday, January 8, 6:30pm in the board room.

**XII. ADJOURN**

**XIII. OTHER ENCLOSURES**