

# MINERAL POINT SCHOOL DISTRICT BOARD OF EDUCATION AGENDA

Public Notice is hereby given to the public and to news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a Regular Meeting of the School Board of the Mineral Point Unified School District in the Mineral Point Middle School/High School building located at 705 Ross Street in the city of Mineral Point, Iowa County, Wisconsin.

**06/12/2017 6:30 PM**

## **I. CALL TO ORDER**

Presenter: Larry Steffes

Time: 6:30 PM

## **II. RECOGNITIONS**

Time: 6:30 PM

1. State Track & Field

## **III. APPROVAL OF MINUTES**

Presenter: Larry Steffes

## **IV. COMMUNICATIONS**

Presenter: Larry Steffes

1. Board Communications Received

2. Citizen Communications

If interested in addressing the School Board during the Communications portion of the meeting, please stand and state your name when the Board President requests communications from the citizens.

- a. President's Comments to the Audience

On behalf of fellow Board members, at this time I would like to invite any member of the audience to stand with comments about items of interest or concern that do or do not appear on the agenda this evening. Please begin by stating your name and address. It would be

appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Wisconsin law prohibits us from discussing specific employees or their job performance. Thank you for your support of our school district.

## **V. BUSINESS SERVICES**

Presenter: Larry Steffes

### 1. Credit Card Statement of Activity

### 2. Approval of Bills Payable

### 3. Approval of Budget Amendment

The District recommends approval of amending the budget to reallocate existing and available funds to cover 16-17 fiscal year expenditures.

## **VI. EMPLOYEE SERVICES**

### 1. Approval of Staff Appointments

a. The District recommends approval of Katie Hughes to a 1.0 FTE contract Kindergarten Teacher effective July 1, 2017. Katie's salary is based on Effective Level 1 of the Bachelors Lane of the 17-18 Teacher Salary Schedule.

b. The District recommends approval of Erin Leonard to a 1.0 FTE Math Intervention/Alternative School Teacher. Erin's salary is based on Effective Level 11 of the Bachelor's lane of the 2017-18 salary schedule.

### 2. Approval of Leave of Absence

The District recommends approval of Lesley McCauley's, MS/HS art teacher, request for a leave of absence effective July 1 through the end of the first quarter of the 2017-18 school year.

## **VII. ITEMS FOR INFORMATION/DISCUSSION**

### **1. Equine Program**

Mineral Point MS/HS would co-op with Dodgeville for WIHA as participatory only (non-lettering). One student talked to a few students about WIHA in Mineral Point, and a couple of students would be interested.

Presenter: Vickie Dahl

### **2. Lettering for Trap**

The trap team proposes the sport be allowed to receive a letter for athletics.

Presenter: Vickie Dahl

### **3. Draft policy - 700 Series**

No later than July 1, 2017, all school food authorities (SFAs) operating the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) must have a written unpaid meal charge policy.

## **VIII. ITEMS FOR ACTION**

### **1. Approval of Introductory Band Changes for 2017-2018**

Mr. Nevers recommends moving introductory band from the fifth grade school year to a summer program.

Presenter: Matt Nevers

### **2. Approval of Mental Health Clinic**

CWM counseling is a mental health agency that would offer services in each building starting with the 17-18 school year but not be affiliated with Mineral Point. Mineral Point would provide a location for CWM to provide counseling services to students so students are not having to miss school to attend appointments as well as have students able to access therapy services more easily. Parents would make an appointment directly with the clinic and HIPPA regulations would still apply.

Presenter: Dixie Dempsey

### 3. Approval of Support Staff Salary Schedule

After a study of comparable salaries in the area, working collaboratively with the Judy Pelton and Kyle Carey, and receiving feedback from the board, the board has before them the proposed salary schedule for support staff for 17-18. Summarizing, wages were adjusted to reflect current market salaries for similar positions in CESA 3. A lane was added for custodial summer help and custodians were split into two lanes to now include a Lead Custodian. The responsibilities of a lead custodian in each building during the school day when students and staff are present command different qualifications than custodians working outside of the regular school day.

If the board approves the salary schedule the district will work closely with Judy and Kyle to transition staff to the new salary structure in a manner that assures that every staff member on the schedule receives an increase comparable to peers in Southwest WI schools and takes into consideration special qualifications and longevity in the district.

The estimated cost to the district to transfer 26 employees to the new salary scale comparable to their peers is approximately \$50,500.

### 4. Approval of Middle School Math Resources

The District recommends approval of six years of online digital content and print materials for grades 6-8 math resources. Big Ideas expands the math curriculum with Houghton Mifflin from grades K-5 to now include grades K-8. The cost is \$944 per year per grade level or roughly \$17 per student.

### 5. Preliminary Budget Development Areas

#### a. Capital Budget and Long-Term Facility Plan

Year Zero (16-17) Dust collector implementation delayed and replaced by Capital Projects:

Security Assessment Recommendation - Replace outdoor security/safety lighting \$10,565

Replace Dishwasher at HS (no longer repairable) \$22,590  
Replace carpet in HS library, Resource, Payne rooms \$28,882  
IMC and Resource Remodel - Replace furniture, tables, and soft seating 28,447  
Extend asbestos abatement to two additional rooms at Elem \$7,408  
Extend replacement tile to two additional rooms at Elem \$16,605  
Replace desks with collaborative tables - two rooms HS/MS \$7,205

#### Technology Updates

Wireless System Replacement - \$39,750  
Apple Macbook Airs Lease Payment \$39,500

#### Year One (2017-2018)

Dust Collector System Replacement: \$75,000

#### 6. Approval of Short-Term Borrowing

The District received and evaluated proposals from Community First Bank, Farmers Savings Bank, and Mound City Bank. The District recommends approving Farmers Savings Bank for short-term borrowing needs with a proposal of 1.15% for a 2 year period for a \$1,500,000 Line of Credit with interest due annually.

#### 7. Approval of Summer Contracts

The District recommends approval of summer school contracts and extra day contracts with an aggregate total of \$46,928.

#### 8. Policy 150 Board Governance

#### 9. 151.2 Administration in the Absence of Board Policy

#### 10. Policy 153 Board Self-Evaluation and Goal Setting

Policy 153 is a new policy to the board.

#### 11. Policy 154 School Board Advocacy

This is a new policy and rule for the district.

## 12. Representative to TIF/TID Joint Review Board

Debi Heisner is required to name a representative of the board of education to serve on the TIF/TID Joint Review Board. A meeting by July 1 is required to approve or make changes to the Annual Report.

What is the difference between a TIF and Tax Incremental District (TID)?  
TIF - an economic development program that helps promote local tax base expansion by using property tax revenues to fund site improvements to attract new development, rehabilitation/conservation, industrial, mixed-use, eliminate blight and environmental remediation.

TID - the actual physical area (whole parcels) designated for expansion where improvements are being made.

What is the Wisconsin Department of Revenue's (DOR) role?

The TIF program is designed and intended to be locally initiated and locally managed, with minimal State oversight. DOR cannot certify a tax incremental base until we determine that documents and procedures were timely completed and notices timely provided. The facts supporting any document adopted or action taken by the local governing body are not subject to review by DOR. The responsibility for specific TIF expenditures belongs to the municipality with consultation from its attorney and auditor.

## IX. SUPERINTENDENT'S REPORT

Presenter: Luke Francois

### 1. Board Retreat

### 2. Strategic Planning Session

A discussion surrounding a date and location to update the strategic plan.

### 3. State Budget Development

### 4. Alternative School Brochure

### 5. Support Staff WRS vs.TSA option

**X. CONVENE IN CLOSED SESSION**

Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (f) consideration of offer to purchase property.

1. Salaried Staff Without a Contract

Angie Schubert and Diane Reichling.

2. 2016-2017 Evaluation for Superintendent

3. Discussion of offer to purchase property for future expansion.

**XI. NEXT MEETING DATES**

1. July 17, 2017 6:30 PM Board Room

**XII. ADJOURN**

**XIII. OTHER ENCLOSURES**